CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
March 9, 2021, 6:00 PM
Zoom Virtual Meeting

1) **FLAG SALUTE, CALL TO ORDER, and ROLL CALL:**
Chair McCain called the meeting to order at 6:00 p.m.

Present: Commissioner Richard La Conte
Commissioner Steve Jensen
Commissioner Crystal Perez
Chair/Commissioner Pam McCain
Commissioner Felicia Wheatfall
Commissioner Dave Ambur
Commissioner John Olson

Staff: Community Development Director, Mona Davis
Deputy City Clerk, Carina Thornquist

2) **APPROVAL OF MINUTES**
   a) *Regular Meeting of February 9, 2021*

Commissioner Olson **Motioned** to accept the February 9, 2021 Minutes **Second** Commissioner LaConte. **Vote,** Motion **passed** 7-0.

3) **PUBLIC COMMENTS** - None

4) **PUBLIC HEARINGS** - None

5) **STUDY/WORK SESSION** - None

6) **UNFINISHED BUSINESS -**
   a. *Election of Chair and Vice Chair*
      i. Chair McCain opened up for nominations for Chair.

1. Commissioner Jensen nominated Commissioner Olson. Chair McCain asked if he consented to the nomination and Commissioner Olson accepted.
2. Commissioner Olson nominated Commissioner McCain who said she appreciated the nomination but respectfully declined.
3. After asking if there were any further nominations for Chair and hearing no others, the nominations for Chair were closed.

As Commissioner Olson was the only nomination for Chair, it was **Seconded** by Commissioner Ambur. **Vote,** Motion **passed** 7-0.

ii. Chair McCain opened up the floor for nominations of Vice Chair.
1. Commissioner Ambur nominated himself. Chair McCain asked if he consented to the nomination and the Commissioner accepted.
2. Commissioner McCain nominated herself and she said she consented to the nomination
3. After asking if there were any further nominations for Vice Chair and hearing no others, the nominations for Vice Chair were closed.
4. It was decided since there were two (2) nominations for this position, they would take a vote on each nomination to see who has the majority of the votes by having the Deputy City Clerk do a Roll Call Vote.

First, Commissioners participated in a Roll Call Vote for Commissioner Ambur for Vice Chair.

"For" Votes: Commissioner LaConte, Commissioner Perez, Commissioner Wheatfall and Commissioner Ambur.
TOTAL - 4

"Against" Votes: Commissioner Jensen, Commissioner McCain and Commissioner Olson.
TOTAL - 3

Next, Commissioners participated in a Roll Call Vote for Commissioner McCain for Vice Chair.

"For" Votes: Commissioner LaConte, Commissioner Jensen, Commissioner Perez, Commissioner McCain, Commissioner Wheatfall and Commissioner Ambur.
TOTAL - 6

"Against" Votes: Commissioner Olson
TOTAL - 1

In conclusion, Commissioner McCain was voted in as Vice Chair as she had the most "For" votes with six (6).

Pam McCain gave John Olson the option to Chair the upcoming Joint Special Meeting or defer to next month's Planning Commission meeting and Mr. Olson stated he was agreeable to having Pam McCain finish both of tonight's meetings.

7) <u>COMMUNITY DEVELOPMENT DEPARTMENT REPORT –</u>

a. Director Davis gave a brief overview of the Joint Special Meeting and what to expect. Blueline staff would give an overview of the Housing Action Plan and the Housing Needs Assessment. Following the overview would be an open discussion between the Councilmembers, Commissioners, Blueline, and Director Davis.
   She is anticipating the Council will give the Planning Commission some direction of how to move forward. With the information received tonight, Ms. Davis said she may expect a 2nd Draft to be done for the Commissioners and Councilmembers to review. Looking at the timeline, it would need to go to Council sometime in May so that it can be finalized and submitted to the Department of Commerce by June 15th.
b. There was back and forth discussion regarding some errors noted in the Housing Needs Assessment.
c. There was a question to as what authority the Planning Commission has with the Council, which was clarified by Director Davis. The purpose of tonight's meeting is to have the Council direct the Planning Commission on how they want them to proceed.

8) <u>PUBLIC COMMENTS</u> – None

9) <u>**ADJOURNMENT –**</u>
Commissioner Jensen **Moved** to adjorn the meeting. **Motion seconded** by Commissioner Olson. **Vote:** Motion **passed 7-0**.

The meeting ended at 6:24 p.m.

These minutes were respectively recorded by Carina A. Thornquist, Deputy City Clerk

ATTEST:

Pamela L McCain

Pam McCain, Chairperson

Carina Thornquist

Planning Commission Secretary