

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES
July 8, 2021
Virtual Meeting Via Zoom**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Mulvihill, de Leon, O'Donnell, Page.

ABSENT: Councilmembers Oglesbee and Wisnoski (excused)

Staff present: Eileen Keiffer, City Attorney; Mayene Miller, Finance Director; Seth Boettcher, Public Works Director; and Brenda L. Martinez, City Clerk/HR Manager

WORK SESSION:

1) Discussion and Review Transportation Impact Fee Study and Related Ordinance

Public Works Director Boettcher reported that he is pleased to address traffic impacts within the city as this will make things easier for staff and the development community. He introduced Alex Atchison from Parametrix and Eileen Keiffer from Madrona Law Group who will also be addressing Council tonight during this meeting. He then shared with Council the background related to what is currently being done and how this new process will allow predictability for the development community. He then turned asked Ms. Atchison to speak on the study that was prepared.

Ms. Atchison presented a PowerPoint presentation to the Council. She noted the report she will be sharing summarizes the policy and technical development of the Transportation Impact Fee program for the city. Items shared/discussed were:

- 1.1 Definition of Impact Fees
- 1.2 Statutory Basis for Impact Fees
- 1.3 Impact Fee Structure
- 1.4 Data Rounding
- 2. Impact Fee Project List
- 3. Cost Allocation
 - 3.1 Methodology
 - 3.2 Transportation Deficiencies

- 3.3 Travel Growth
- 3.4 Cost Allocation Results
- 4. Impact Fee Schedule
 - 4.1 Trip Generation
 - 4.2 Schedule of Rate
- 5 Future Impact Fee Updates

Public Works Director Boettcher stated the next step is guidance from Council on where we go from here and gave the example of holding a public hearing.

There was discussion on the proposed ordinance with the focus being on the methodology and sources used, Master Planned Development, and options to provide in the ordinance. There was Council consensus for Ms. Keiffer to provide language regarding a provision for early learning facilities with respect to the new legislation.

There was also discussion and consensus to hold a public hearing on this at the August 19 Council meeting.

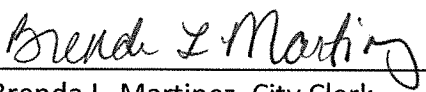
ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** by Councilmember Mulvihill. Motion **passed** with all voting in favor (5-0). The meeting ended at 7:15 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk