CITY OF BLACK DIAMOND

November 18, 2021 - Regular Business Meeting Agenda
Council Chambers, 25510 Lawson Street, Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHOCIALLY.CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting:
https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09
(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)
Meeting ID: 445 447 7047
Password: Council

Telephone dial in options:
+1 253 215 8782 US (Tacoma)
+1 206 337 9723 US (Seattle)
Meeting ID: 445 447 7047
Password:426953 (phone in only)

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

CONSENT AGENDA:

1) **Claim Checks –** November 18, 2021, Check No. 50675 through 50744 and EFTs in the amount of $1,336,844.17
2) **Payroll -** October 2021, Check No. 20127 through 20134 and ACHs in the amount of $409,449.31
3) **Minutes** –Special Meeting of October 28, 2021, and Special Meeting of November 4, 2021
4) **AB21-070** – Resolution Approving Contract Extension for Madrona Law Group — Mayor Benson
5) **AB21-071** – Resolution Regarding Contract with Long Bay Enterprise for Commercial Real Estate Services — Mayor Benson
6) **AB21-072** - Resolution Confirming and Approving Judicial Services Agreement with Judge Swain — Mayor Benson

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. Please use the "raise your hand" feature and once recognized by the Chair you may unmute and state your name and city for the record. Please limit your comments to 3 minutes. For those dialing in please press *9 to raise your hand and *6 to unmute yourself.

PUBLIC HEARINGS:

7) **AB21-073** – Proposed 2022 Preliminary Budget — Ms. Miller

UNFINISHED BUSINESS: None

NEW BUSINESS:

8) AB21-074 – Ordinance Regarding 2022 Property Tax Dollar Amount Increase and Percentage Ms. Miller

9) AB21-075 – Ordinance Setting the Estimated Assessed Valuation and Maximum Property Tax Dollar Amount for 2022 Ms. Miller

10) AB21-076 – Approving the City's 2022 Legislative Agenda Mayor Benson

11) AB21-077 – Resolution Authorizing Change Order to Pacific Civil & Infrastructure Contract to Add a 12-inch Watermain Installation on SR 169 Mr. Hanis

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Oglesbee
- Councilmember Wisnoski
- Councilmember Mulvihill
- Councilmember de Leon
- Councilmember O'Donnell
- Councilmember Page
- Councilmember Deady

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(b) - To Consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood on increase price.

ADJOURNMENT:

CERTIFICATION 11.18.21 Council

Date: 11.10.21

Check No.'s / EFT	Batch Name	Check / EFT Date	Amount
	October EFT Batch	10/1/21 - 10/31/21	$ 25,037.95
50675-50677	Early 4th October Batch	10/26/21 - 10/28/21	$ 23,400.00
50678 - 50679	Early 2nd November Batch	11/10/21	$ 2,987.96
50680 - 50727	4th October Batch	11/19/21	$ 1,194,109.90
50728 - 50744	2nd November Batch	11/19/21	$ 91,308.36
		TOTAL	**$ 1,336,844.17**

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller

MAY MILLER, FINANCE DIRECTOR

Oct 10, 2021

DATE

CAROL BENSON, MAYOR

DATE

Voucher Directory with Transaction Date

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Columbia Bank				
	EFT Payment 10/15/2021 1:03:25 PM - 1	**10/15/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
	10152021 CB			
	3rd Qtr 2021 Bank Analysis Fees			
	001-000-120-512-50-49-11		Court- Bank Analysis Fees	$69.40
	001-000-180-518-50-49-05		City- Bank Analysis Fees	$435.42
	101-000-000-542-30-49-50		Credit Card/Bank Charges	$108.85
	401-000-000-534-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	$217.71
	407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	$217.71
	410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	$108.85
	Total 10152021 CB			**$1,157.94**
	Total EFT Payment 10/15/2021 1:03:25 PM - 1			**$1,157.94**
Total Columbia Bank				**$1,157.94**
Dept of Licensing-Firearms Online				
	EFT Payment 10/13/2021 1:04:40 PM - 1	**10/7/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
	10072021 DOL			
	CPL Through 10.01.2021			
	633-000-400-589-30-00-00		CPL Fees for DOL - Firearms EFT	$162.00
			Concealed Pistol License	
	Total 10072021 DOL			**$162.00**
	EFT Payment 10/13/2021 1:04:40 PM - 1	**10/13/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
	10132021 DOL			
	CPL Through 10.13.2021			
	633-000-400-589-30-00-00		CPL Fees for DOL - Firearms EFT	$18.00
			Concealed Pistol License	
	Total 10132021 DOL			**$18.00**
	Total EFT Payment 10/13/2021 1:04:40 PM - 1			**$180.00**
Total Dept of Licensing-Firearms Online				**$180.00**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount

First Bankcard

EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Bain 7703 10.21.2021			
001-000-246-558-70-43-00	Lodging, Meals & Mileage	Holiday Inn Yakima - APWA Conf - Yakima, WA	$315.84
Total Bain 7703 10.21.2021			**$315.84**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Benson 5176 10.21.2021			
001-000-130-513-10-43-00	Lodging, Meals & Mileage	BD Bakery Rest. - Luncheon meeting with B Martinez	$47.26
Total Benson 5176 10.21.2021			**$47.26**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Chatterson 4096 10.21.2021			
001-000-210-521-10-48-01	PD-Vehicle/Eq. Mtc. & Repair	Auto Zone - Headlight Connector	$8.79
Total Chatterson 4096 10.21.2021			**$8.79**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Cote' 3963 10.21.2021			
001-000-214-521-20-42-03	Police Postage	Mail Express - Shipping	$42.61
001-000-214-521-20-42-03	Police Postage	USPS - Shipping	$5.51
001-000-214-521-20-42-03	Police Postage	USPS - Shipping	$5.11
001-000-214-521-20-42-03	Police Postage	USPS - Shipping	$7.89
Total Cote' 3963 10.21.2021			**$61.12**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Davis 2619 10.21.2021			
001-000-240-558-51-49-00	Training	JurrassicParliament.com - Robert's Rules of Order	$27.00
001-000-240-558-60-49-00	Miscellaneous	QFC - Refreshments Parks Stakeholders Meeting	$15.97
Total Davis 2619 10.21.2021			**$42.97**

Vendor	Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
	Esping 9037 10.21.2021			
		001-000-180-518-50-31-04	Gen Bldg chairs & Misc Furniture Costco - Chairmats	$104.31
		001-000-180-518-50-48-03	Vehicle Rep & Mtc Rairdons Subaru - Oil Change - Subaru	$115.00
		001-000-181-518-30-31-00	Office & Operating Supplies Costco - Batteries	$40.19
		001-000-181-518-30-31-00	Office & Operating Supplies Costco - Ladder	$195.65
		001-000-181-518-30-31-00	Office & Operating Supplies Harbor Freight - Headlamp, Drill, Handsaw	$55.10
		001-000-191-525-60-31-00	Emergency Management Supplies Glacier Water - Water	$2.10
		001-000-191-525-60-31-00	Emergency Management Supplies Glacier Water - Water	$2.10
		001-000-191-525-60-31-00	Emergency Management Supplies Sporty's - Emergency Radio	$241.69
		001-000-191-525-60-31-00	Emergency Management Supplies Glacier Water - Water	$2.10
		001-000-191-525-60-31-00	Emergency Management Supplies Glacier Water - Water	$2.10
		001-000-195-525-60-49-03	COVID Technology Costs Costco - Toner for Telecommuter	$85.86
		001-000-248-518-20-49-02	MDRT Bldg Security Costs Simplisafe - Alarm Monitoring	$27.16
		001-000-254-518-20-49-00	Facilities Security Simplisafe - Alarm Monitoring	$27.16
		001-000-254-518-20-49-01	Facilities Bldg.Custodial & Maint. Bill's Locksmith - Keys for Com Dev	$27.30
		001-000-290-559-30-35-04	ReDevel-mini Comm Site Park Grant Bill's Locksmith - Keys for Park Kiosk	$17.14
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies Staple's - Binders & Tabs	$118.60
		101-000-000-544-90-49-00	PW Clearing-Shared Training- Clearing Acct Harbor Freight - Chisel, Miter square, Portable Air Tank	$65.75
		101-000-000-544-90-49-02	PW Clearing-Shared Other costs Costco - Safety Supplies, batteries, flashlights	$172.76
		101-000-000-544-90-49-02	PW Clearing-Shared Other costs 1000 Bulbs - Light Bulbs - PW	$221.27

Vendor	Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
		510-000-300-594-21-31-00	Surplus Costs Police		$19.54
			AutoZone - Brake Fluid - PD Surplus Veh		
	Total Esping 9037 10.21.2021				**$1,542.88**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Henrich 2417 10.21.2021				
		001-000-210-521-10-31-04	PD-Uniforms		$665.86
			SP First Light - Uniform		
		001-000-210-521-10-49-01	PD-Training		$76.63
			Amazon - First Aid CPR Training Supplies		
	Total Henrich 2417 10.21.2021				**$742.49**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Hershaw 1210 10.21.2021				
		001-000-210-521-10-49-00	PD-Miscellaneous		$58.96
			Walmart - Trunk-or-Treat supplies		
	Total Hershaw 1210 10.21.2021				**$58.96**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Kiblinger 7383 10.21.2021				
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage		$86.22
			Crockett's Public House - Lunch - Leadership Training 10/7/2021 - Puyallup, WA		
		001-000-210-521-10-49-01	PD-Training		$250.00
			Police Exec Research - Training Registration		
		001-000-213-521-10-43-00	Civil Service Lodging, Meals & Mileage		$151.99
			Skamania Lodge - Deposit - Loding for Training		
		001-000-213-521-10-43-00	Civil Service Lodging, Meals & Mileage		$151.99
			Skamania Lodge - Deposit - Loding for Training		
	Total Kiblinger 7383 10.21.2021				**$640.20**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Kuzaro 7057 10.212021				
		001-000-240-558-51-43-01	Lodging, Meals & Mileage		$176.33
			Mainsion Inn - Lake Stevens, WA - Lodging - Permit Trax Training		
		001-000-240-558-51-49-00	Training		$214.59
			Permittrax User Co - Permit Trax Training - Lake Stevens, WA		
	Total Kuzaro 7057 10.212021				**$390.92**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Martinez 4360 10.21.2021				
		001-000-180-518-50-41-03	Misc hiring/Employment costs		$50.00
			AWC- Job Posting		
	Total Martinez 4360 10.21.2021				**$50.00**

Vendor	Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Metcalf 4013 10.21.2021				
		001-000-120-512-50-42-03	Postage		$209.20
			USPS - Postage		
	Total Metcalf 4013 10.21.2021				**$209.20**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Pittam 4402 10.21.2021				
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies		$140.51
			Home Depot - Ratchet Wrench sets		
		101-000-000-544-90-43-00	PW-Clearing- Shared Meals, Miles & Lodging		$144.17
			Hilton Garden - Lodging - APWA Conf		
		101-000-000-544-90-43-00	PW-Clearing- Shared Meals, Miles & Lodging		$185.65
			Hilton Garden - Lodging APWA Conf		
		101-000-000-544-90-48-01	PW Clearing-shared Shop Cost		$42.20
			Home Depot - Shop Supplies		
		101-000-000-544-90-48-02	PW Clearing- Shared Veh/Equip Maint		$103.98
			Vac2go LLC - Vactor Bands		
		101-000-000-544-90-49-00	PW Clearing-Shared Training- Clearing Acct		$600.00
			Event 2021 - APWA Conf Regiistration		
		407-000-000-535-80-41-01	Professional Services-Sewer		$552.05
			McNiel Septic - Septic Tank Pumping		
	Total Pittam 4402 10.21.2021				**$1,768.56**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Redd 5176 10.21.2021				
		001-000-246-558-70-49-00	Miscellaneous		$16.00
			Chuck's Donuts - Meeting Refreshments		
	Total Redd 5176 10.21.2021				**$16.00**
	EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	Reed 3197 10.21.2021				
		001-000-145-518-80-41-14	Security Software subscription		$476.00
			Axcrypt - Subscription through 10.2022		
		001-000-145-518-80-41-18	Drop Box/Misc software		$260.62
			Drop Box Oct 2021 Srvice		
		001-000-195-525-60-49-03	COVID Technology Costs		$444.42
			Zoom Oct 2021 Service		
		001-000-195-525-60-49-03	COVID Technology Costs		$60.00
			Duo-Com Oct 2021 Service		
		001-000-195-525-60-49-03	COVID Technology Costs		$3,406.66
			B & H Photo - Camera, Elect Eqip - Council Chamb Proj		

Vendor Transaction Number	Invoice Date	Fiscal Description	Void
Transaction Reference Account Number		Name Title	Amount
001-000-214-521-20-48-04		NetMotion Maintenance Mobile Units	$60.00
		Duo-Com Oct 2021 Service	
Total Reed 3197 10.21.2021			**$4,707.70**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Riepl 7041 10.21.2021			
001-000-210-521-11-35-00		PD - Multi City Task Force - Eq & oth Exp	$25.96
		Adobe Export - Annual Subscription	
Total Riepl 7041 10.21.2021			**$25.96**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Sloss 1135 10.21.2021			
001-000-210-521-10-49-01		PD-Training	$150.00
		LEIRA - Records Mgmnt Training	
Total Sloss 1135 10.21.2021			**$150.00**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Stavano 7166 10.21.2021			
101-000-000-544-90-31-00		PW Clearing Acct-Supplies	$87.03
		Gateway True Value - Grass Seed	
Total Stavano 7166 10.21.2021			**$87.03**
EFT Payment 10/21/2021 1:05:20 PM - 1	**10/21/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
Williamson 7508 10.21.2021			
001-000-246-558-70-43-00		Lodging, Meals & Mileage	$315.84
		Holiday Inn - Yakima - APWA Conference - Yakima, WA	
Total Williamson 7508 10.21.2021			**$315.84**
Total EFT Payment 10/21/2021 1:05:20 PM - 1			**$11,181.72**
Total First Bankcard			**$11,181.72**
Invoice Cloud			
EFT Payment 10/13/2021 1:05:53 PM - 1	**10/13/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
10132021 IC			
September 2021 Service			
001-000-210-521-10-49-04		PD-Bank Analysis Fees/Merch CC Fees	$25.00
		PD Online Portal	
001-000-240-558-51-49-05		Bank Analysis Fees/Merch CC Fees	$25.00
		CD Online Portal	
401-000-000-534-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	$97.75
		Water Online Portal & Misc	
407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	$97.75
		Sewer Online Portal & Misc	

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees		$17.00
		Storm Online Portal & Misc			
	Total 10132021 IC				**$262.50**
	Total EFT Payment 10/13/2021 1:05:53 PM - 1				**$262.50**
Total Invoice Cloud					**$262.50**
Merchant Card Services / Vantive Holding, LLC					
	EFT Payment 10/13/2021 1:06:24 PM - 1	**10/13/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	10032021 MCS				
	September 2021 Service				
	001-000-270-576-80-49-01		Bank Analysis Fees/Merch CC Fees		$166.49
		Lake Sawyer Pay Station			
	Total 10032021 MCS				**$166.49**
	Total EFT Payment 10/13/2021 1:06:24 PM - 1				**$166.49**
Total Merchant Card Services / Vantive Holding, LLC					**$166.49**
U.S. Postal Service (Black Diamond) Utility Postage Only					
	EFT Payment 10/01/2021 1:06:54 PM - 1	**10/1/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	10012021 USPS BD				
	September 2021 Utility Billing				
	401-000-000-534-80-42-01		Postage		$215.45
	407-000-000-535-80-42-01		Postage		$215.45
	410-000-000-531-10-42-01		Postage		$342.65
	Total 10012021 USPS BD				**$773.55**
	Total EFT Payment 10/01/2021 1:06:54 PM - 1				**$773.55**
Total U.S. Postal Service (Black Diamond) Utility Postage Only					**$773.55**
US Bank Equipment Finance					
	EFT Payment 10/20/2021 1:07:22 PM - 1	**10/20/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**		
	10202021 USB				
	Copier Rental 10/20/2021 - 11/20/2021				
	001-000-210-521-10-45-00		PD-Payments - US Bank/Copier		$211.05
		Pool 2 - PD			
	001-000-248-518-20-45-03		MDRT-Copier Costs		$211.05
		Pool 2 - MDRT			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease		$1,050.66

Vendor Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Pool 1 - CH			
Total 10202021 USB			**$1,472.76**
Total EFT Payment 10/20/2021 1:07:22 PM - 1			**$1,472.76**
Total US Bank Equipment Finance			**$1,472.76**
Washington State Department of Revenue			
EFT Payment 10/26/2021 1:07:45 PM - 1	**10/26/2021**	**2021 - October - October 2021 EFT Batch for 11.18.2021 Council**	
10262021 DOR			
September 2021 Excise Tax			
401-000-000-534-80-44-01		State of WA Utility Excise Tax	$741.80
B&O Tax: Water			
401-000-000-534-80-44-01		State of WA Utility Excise Tax	$7,115.75
Utility Tax: Water			
407-000-000-535-80-44-01		State of WA Excise Tax	$318.30
B&O Tax: Sewer			
407-000-000-535-80-44-01		State of WA Excise Tax	($2,917.68)
Utility Tax: Sewer(KC Credit)			
407-000-000-535-80-44-01		State of WA Excise Tax	$4,213.65
Utility Tax: Sewer			
410-000-000-531-10-44-01		State of Wa Excise Tax	$371.17
B&O Tax: Storm			
Total 10262021 DOR			**$9,842.99**
Total EFT Payment 10/26/2021 1:07:45 PM - 1			**$9,842.99**
Total Washington State Department of Revenue			**$9,842.99**

Vendor Count 8 **Grand Total $25,037.95**

Voucher Directory with Transaction Date

Vendor	Transaction Number	Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
Association of Washington Cities					
	50677		**10/26/2021**	**2021 - October - Early 4th October Batch**	
		93084			
			GIS - Tier 3		
			001-000-240-594-24-64-00	Permit Software & Tablets	$6,700.00
			510-000-200-594-48-64-04	Computers & Radios for Utilities	$6,700.00
		Total 93084			**$13,400.00**
	Total 50677				**$13,400.00**
Total Association of Washington Cities					**$13,400.00**
City of Black Diamond					
	50675		**10/28/2021**	**2021 - October - Early 4th October Batch**	
		10282021 COBD			
			Hydrant Mtr Util Pmnt 5558.0		
			001-000-240-345-89-99-23	Special Event/Park Use Deposit	$1,571.74
			Pmt to Hydrnt Mtr Util Act. 5558.0		
		Total 10282021 COBD			**$1,571.74**
	Total 50675				**$1,571.74**
Total City of Black Diamond					**$1,571.74**
Tough Mudder, Inc.					
	50676		**10/28/2021**	**2021 - October - Early 4th October Batch**	
		10282021 TM			
			Refund - Event Deposit		
			001-000-240-345-89-99-23	Special Event/Park Use Deposit	$8,428.26
			9/2021 Event		
		Total 10282021 TM			**$8,428.26**
	Total 50676				**$8,428.26**
Total Tough Mudder, Inc.					**$8,428.26**

Vendor Count 3 **Grand Total $23,400.00**

Voucher Directory with Transaction Date

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
Black Diamond Municipal Court							
	50678			**10/27/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**		
		10272021 BDMC					
			Transfer Traf Sch Pmnt to Court				
			001-000-210-342-10-01-00		Police Traffic School Fee		$1.95
					Hilfer, James Partial pmnt for traffic school transferred to Court		
		Total 10272021 BDMC					**$1.95**
	50678			**11/8/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**		
		11082021 BDMC					
			Transfer Traf Sch Pmnt to Court				
			001-000-210-342-10-01-00		Police Traffic School Fee		$169.00
					Scarff, Rob		
		Total 11082021 BDMC					**$169.00**
	Total 50678						**$170.95**
Total Black Diamond Municipal Court							**$170.95**
Kevin Esping							
	50679			**11/3/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**		
		11032021 KE					
			Reimbursement				
			001-000-180-518-50-35-01		Misc Chairs & equip		$152.17
					Costco - TV Wall Mount for CD Conf Room		
			001-000-195-525-60-49-03		COVID Technology Costs		$304.34
					Costco - TV Wall Mount for Council Chambers		
		Total 11032021 KE					**$456.51**
	50679			**11/5/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**		
		11052021 KE					
			Reimbursement				
			101-000-000-544-90-31-00		PW Clearing Acct-Supplies		$318.82
					PW - Toner, Misc Office Supplies		
		Total 11052021 KE					**$318.82**

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
50679	**11/9/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**	
11092021 KE A			
Reimbursement			
001-000-195-525-60-49-03		COVID Technology Costs	$1,955.82
		TV, Wall Mount Bracket for Council Chambers	
Total 11092021 KE A			**$1,955.82**
50679	**11/9/2021**	**2021 - November - Early 2nd November Batch 11.18.2021 Council**	
11092021 KE B			
Reimbursement			
001-000-181-518-30-31-00		Office & Operating Supplies	$85.86
		Toner	
Total 11092021 KE B			**$85.86**
Total 50679			**$2,817.01**
Total Kevin Esping			**$2,817.01**

Vendor Count 2 **Grand Total $2,987.96**

Voucher Directory with Transaction Date

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
Alliance 2020. Inc									
	50680			**10/31/2021**	**2021 - October - 4th October Batch**				
		5833799							
			October 2021 Service						
			001-000-213-521-10-41-00			Civil Service Testing			$40.00
		Total 5833799							**$40.00**
	Total 50680								**$40.00**
Total Alliance 2020. Inc									**$40.00**
Alpine Products Inc.									
	50681			**10/26/2021**	**2021 - October - 4th October Batch**				
		TM-205955							
			PW - Supplies						
			101-000-000-542-64-31-01			Street Signs			$473.62
						Signage			
		Total TM-205955							**$473.62**
	Total 50681								**$473.62**
Total Alpine Products Inc.									**$473.62**
Amazon Capital Services, Inc.									
	50682			**10/28/2021**	**2021 - October - 4th October Batch**				
		11R3-66DP-77KC							
			IT - Council Chambers Project						
			001-000-195-525-60-49-03			COVID Technology Costs			($187.16)
						Returned Microphone			
		Total 11R3-66DP-77KC							**($187.16)**
	50682			**10/27/2021**	**2021 - October - 4th October Batch**				
		16V4-FK3W-79GP							
			CH - Supplies						
			001-000-180-518-50-31-00			Office Supplies City Hall			$8.67
						Markers			
		Total 16V4-FK3W-79GP							**$8.67**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	50682	**11/7/2021**	**2021 - October - 4th October Batch**		
	17VC-1PV9-6VJD				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$177.11
			Paper, File folders, baskets		
	Total 17VC-1PV9-6VJD				**$177.11**
	50682	**10/23/2021**	**2021 - October - 4th October Batch**		
	1996-WQND-G1M9				
	Chambers Project				
	001-000-195-525-60-49-03		COVID Technology Costs		$23.38
			AV Cables		
	Total 1996-WQND-G1M9				**$23.38**
	50682	**11/7/2021**	**2021 - October - 4th October Batch**		
	1C4Y-K3HY-74RT				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$15.74
			Paper		
	Total 1C4Y-K3HY-74RT				**$15.74**
	50682	**10/27/2021**	**2021 - October - 4th October Batch**		
	1GVT-DL49-7LNJ				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$241.81
			Calculators		
	Total 1GVT-DL49-7LNJ				**$241.81**
	50682	**10/28/2021**	**2021 - October - 4th October Batch**		
	1HNV-CDNP-F9XY				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$24.76
			Post it Notes, Clips		
	Total 1HNV-CDNP-F9XY				**$24.76**
	50682	**9/28/2021**	**2021 - October - 4th October Batch**		
	1KQF-1P37-KVJ1				
	IT - Supplies				
	001-000-145-518-80-31-00		Tech. Misc.Supplies & parts		($209.18)
			Returned Monitor		
	Total 1KQF-1P37-KVJ1				**($209.18)**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	50682	**10/21/2021**	**2021 - October - 4th October Batch**		
	1KRX-H1NG-H46G				
	IT - Council Chambers Project				
	001-000-195-525-60-49-03		COVID Technology Costs		$174.86
			Graphics card		
	Total 1KRX-H1NG-H46G				**$174.86**
	50682	**10/24/2021**	**2021 - October - 4th October Batch**		
	1PX7-JGQ3-LMD9				
	Chambers Project				
	001-000-195-525-60-49-03		COVID Technology Costs		$17.27
			Keystone Jack - Socket Adapter		
	Total 1PX7-JGQ3-LMD9				**$17.27**
	50682	**11/6/2021**	**2021 - October - 4th October Batch**		
	1QC1-CXFN-6KRV				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$44.86
			Phone Stand		
	Total 1QC1-CXFN-6KRV				**$44.86**
	50682	**11/6/2021**	**2021 - October - 4th October Batch**		
	1V9V-W6VD-RJW9				
	CH - Supplies				
	001-000-195-525-60-31-02		COVID PPE & Safety Supplies		$23.22
			Disinfectant Spray		
	Total 1V9V-W6VD-RJW9				**$23.22**
	50682	**10/8/2021**	**2021 - October - 4th October Batch**		
	1VJC-VKTW-6MMC				
	IT - Council Chambers Project				
	001-000-195-525-60-49-03		COVID Technology Costs		($120.19)
			Returned Microphone		
	Total 1VJC-VKTW-6MMC				**($120.19)**
	50682	**10/27/2021**	**2021 - October - 4th October Batch**		
	1XWT-FYQT-4RR7				
	CH - Supplies				
	001-000-180-518-50-31-00		Office Supplies City Hall		$18.47
			Envelopes		
	Total 1XWT-FYQT-4RR7				**$18.47**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	50682			**10/28/2021**	**2021 - October - 4th October Batch**				
		1XWT-FyQT-9YRQ							
			CH - Supplies						
			001-000-180-518-50-31-00			Office Supplies City Hall			$20.05
							Stamp & Ink		
		Total 1XWT-FyQT-9YRQ							**$20.05**
	50682			**10/8/2021**	**2021 - October - 4th October Batch**				
		1Y3Q-76Q4-TQYY							
			IT - Council Chambers Project						
			001-000-195-525-60-49-03			COVID Technology Costs			$307.35
							Microphone		
		Total 1Y3Q-76Q4-TQYY							**$307.35**
	Total 50682								**$581.02**
Total Amazon Capital Services, Inc.									**$581.02**
Anatum Geo Mobile Solutions									
	50683			**8/22/2021**	**2021 - October - 4th October Batch**				
		3920							
			CD/PW - GIS Equipment						
			001-000-240-594-24-64-00			Permit Software & Tablets			$5,495.50
			510-000-200-594-48-64-04			Computers & Radios for Utilities			$5,495.50
		Total 3920							**$10,991.00**
	Total 50683								**$10,991.00**
Total Anatum Geo Mobile Solutions									**$10,991.00**
Anthony Clifton									
	50684			**11/2/2021**	**2021 - October - 4th October Batch**				
		11022021 AC							
			Mileage Reimb - POV to WABO Annual Con						
			001-000-240-558-51-43-01			Lodging, Meals & Mileage			$193.76
							10/27-29/2021 WABO Conference Chelan, WA - 346 mi		
		Total 11022021 AC							**$193.76**
	Total 50684								**$193.76**
Total Anthony Clifton									**$193.76**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount

Architects Rasmussen Triebelhorn AIA/PS

50685 **1803** — **11/3/2021** — **2021 - October - 4th October Batch**

October 2021 Service

310-000-002-594-18-62-03 — Gen Govt Campus Improvements — $5,265.16

City Hall Project

Total 1803 — **$5,265.16**

Total 50685 — **$5,265.16**

Total Architects Rasmussen Triebelhorn AIA/PS — **$5,265.16**

Black Diamond Auto Parts

50686 **458946** — **10/7/2021** — **2021 - October - 4th October Batch**

PW - Rep & Maint

101-000-000-544-90-48-02 — PW Clearing- Shared Veh/Equip Maint — $361.79

Misc Flters

Total 458946 — **$361.79**

50686 **459040** — **10/12/2021** — **2021 - October - 4th October Batch**

PW - Rep & Maint

101-000-000-544-90-48-02 — PW Clearing- Shared Veh/Equip Maint — $412.91

Misc Plugs,Coolant, Filters

Total 459040 — **$412.91**

Total 50686 — **$774.70**

Total Black Diamond Auto Parts — **$774.70**

Blueline

50687 **22317** — **11/4/2021** — **2021 - October - 4th October Batch**

October 2021 Service

001-000-290-558-90-49-00 — Planning Future - Parks & Rec Deve. — $3,502.00

King County Park Grant Application

Total 22317 — **$3,502.00**

50687 **22319** — **11/4/2021** — **2021 - October - 4th October Batch**

October 2021 Service

310-000-029-558-60-41-00 — Parks Plan — $17,117.81

PROS Plan

Total 22319 **$17,117.81**

Total 50687 **$20,619.81**

Total Blueline **$20,619.81**

Cadman, Inc.

50688		**10/11/2021**	**2021 - October - 4th October Batch**		
	5793507				
		PW - Supplies			
		401-000-000-534-80-31-01		Water Operating Supplies	$119.78
		Gravel			
	Total 5793507				**$119.78**
50688		**10/28/2021**	**2021 - October - 4th October Batch**		
	5797656				
		PW - Supplies			
		401-000-000-534-80-31-01		Water Operating Supplies	$221.55
		Gravel			
	Total 5797656				**$221.55**
Total 50688					**$341.33**

Total Cadman, Inc. **$341.33**

CallTower, Inc.

50689		**9/26/2021**	**2021 - October - 4th October Batch**		
	200879943				
		October 2021 Service			
		001-000-120-512-50-42-00		Telephone/DSL	$188.44
		Court Telephone			
		001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	$565.33
		Police Telephone			
		001-000-240-558-51-42-00		Telephone	$258.36
		Comm Dev Telephone			
		001-000-246-558-70-42-01		Telephones	$137.72
		MDRT Telephone			
		001-000-254-518-20-42-00		Facilities-Telephones	$394.79
		City Hall Telephone			
		001-000-270-576-80-42-00		Telephone/DSL/Radios	$11.15
		4% Parks Telephone			

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
	001-000-280-536-20-42-00		Telephone, DSL & Radios	$5.57
			2% Cemetary Telephone	
	101-000-000-542-30-42-01		Telephone/DSL/Radios	$61.31
			22% Streets Telephone	
	401-000-000-534-80-42-00		Telephone/DSL/Radios	$66.88
			24% Water Telephone	
	407-000-000-535-80-42-00		Telephone/DSL/Radios	$66.88
			24% Sewer Telephone	
	410-000-000-531-10-42-00		Telephone/DSL/Radios	$66.88
			24% Drainage Telephone	
	Total 200879943			**$1,823.31**
	Total 50689			**$1,823.31**
Total CallTower, Inc.				**$1,823.31**

CHS/Cenex

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
	50690	**10/31/2021**	**2021 - October - 4th October Batch**	
	124244 10312021 CH			
	October 2021 Fuel			
	001-000-181-518-30-32-00		Fuel	$411.00
			Facilities Clearing	
	001-000-215-521-10-32-00		Marine Fuel VRF	$87.00
			Police - VRF Grant	
	001-000-240-558-51-32-00		Fuel	$98.36
			Com Dev / Inspections	
	001-000-246-558-70-32-00		Fuel	$472.67
			MDRT	
	001-000-270-576-80-32-00		Fuel	$88.72
			PARKS 4%	
	001-000-280-536-20-32-00		Fuel	$44.36
			CEMETERY 2%	
	101-000-000-543-50-32-00		Fuel	$487.96
			STREETS 22%	
	401-000-000-534-80-32-00		Fuel	$532.32
			WATER 24%	
	407-000-000-535-80-32-00		Fuel	$532.32
			SEWER 24%	
	410-000-000-531-10-32-00		Fuel	$532.34
			STORM WATER 24%	
	Total 124244 10312021 CH			**$3,287.05**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	50690			**10/31/2021**	**2021 - October - 4th October Batch**				
		128275 10312021 PD							
			October 2021 Fuel						
			001-000-210-521-10-32-00			PD-Fuel	Police		$3,006.29
		Total 128275 10312021 PD							**$3,006.29**
	Total 50690								**$6,293.34**
Total CHS/Cenex									**$6,293.34**

City of Black Diamond

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	50691			**10/31/2021**	**2021 - October - 4th October Batch**				
		10312021 COBD							
			October 2021 Servoce						
			001-000-212-521-50-47-01			Water	2470.0 Police Water		$69.25
			001-000-212-521-50-47-02			Sewer	2470.0 Police Sewer		$79.22
			001-000-212-521-50-47-03			Stormwater	2470.0 Police Storm		$97.50
			001-000-248-518-20-47-01			MDRT BD Wtr, Swr, Storm	2498.0 City Hall-MDRT (40%)		$57.69
			001-000-254-518-20-47-00			Facilities-Utilities	2498.0 City Hall (60%)		$86.53
			001-000-270-575-30-47-01			Museum Water/Sewer/Storm	1399.5 & 2070.1 Museum		$152.16
			001-000-270-575-51-47-01			Gym-Stormwater	1399.1 Gym-Stormwater		$39.00
			001-000-270-575-51-47-02			Gym-Sewer	1399.0 Gym-Sewer		$72.37
			001-000-270-575-51-47-03			Gym-Water	1399.0 Gym-Water		$48.59
			001-000-270-576-80-47-01			Water	1045.0 PW Shops-Water		$3.25
			001-000-270-576-80-47-01			Water	1582.0 Eagle Creek-Water		$63.92
			001-000-270-576-80-47-02			Sewer	1045.0 PW Shops-Sewer		$5.79
			001-000-270-576-80-47-03			Stormwater	1045.0 PW Shops-Storm		$14.04
			001-000-270-576-80-47-03			Stormwater	1399.2 Boat Launch-Storm		$117.00

Vendor Transaction Number / Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
	001-000-280-536-20-47-01	Water 1045.0 PW Shops-Water	$0.81
	001-000-280-536-20-47-01	Water 1457.0 Cemetery-Water	$37.59
	001-000-280-536-20-47-01	Water 2306.0 Coal Car-Water	$35.63
	001-000-280-536-20-47-02	Sewer 1045.0 PW Shops-Sewer	$1.45
	001-000-280-536-20-47-03	Stormwater 1045.0 PW Shops-Storm	$3.51
	001-000-530-522-10-47-01	Water 2200.0 Fire Dept-Water	$36.51
	001-000-530-522-10-47-02	Sewer 2200.0 Fire Dept-Sewer	$72.37
	001-000-530-522-10-47-03	Stormwater 1399.4 Fire Dept.-Storm	$48.75
	101-000-000-543-50-47-01	Water 2983.0 Railroad Ave Irrig.	$55.07
	101-000-000-543-50-47-01	Water 1045.0 PW Shops-Water	$6.09
	101-000-000-543-50-47-02	Sewer 1045.0 PW Shops-Sewer	$10.86
	101-000-000-543-50-47-03	Stormwater 1045.0 PW Shops-Storm	$26.33
	401-000-000-534-80-47-01	Water 1045.0 PW Shops-Water	$10.14
	401-000-000-534-80-47-02	Sewer 1045.0 PW Shops-Sewer	$18.09
	401-000-000-534-80-47-03	Stormwater 1045.0 PW Shops-Storm	$43.88
	407-000-000-535-80-47-01	Water 1045.0 PW Shops-Water	$10.14
	407-000-000-535-80-47-02	Sewer 1045.0 PW Shops-Sewer	$18.09
	407-000-000-535-80-47-03	Stormwater 1045.0 PW Shops-Storm	$43.88
	410-000-000-531-10-47-01	Water 1045.0 PW Shops-Water	$10.14
	410-000-000-531-10-47-02	Sewer 1045.0 PW Shops-Sewer	$18.09
	410-000-000-531-10-47-03	Stormwater 1045.0 PW Shops-Storm	$43.86

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	Total 10312021 COBD				**$1,457.59**
	Total 50691				**$1,457.59**
Total City of Black Diamond					**$1,457.59**
City of Black Diamond/Retained Funds					
	50692	**11/9/2021**	**2021 - October - 4th October Batch**		
	11082021 PCI 3				
	Retainage - Payment 3				
	402-000-003-594-34-63-06		Springs Water Project		$44,542.18
	Total 11082021 PCI 3				**$44,542.18**
	Total 50692				**$44,542.18**
Total City of Black Diamond/Retained Funds					**$44,542.18**
Core & Main LP					
	50693	**10/25/2021**	**2021 - October - 4th October Batch**		
	P410282				
	PW - Supplies				
	401-000-000-534-80-31-01		Water Operating Supplies		$818.53
			Valve Cover Lifter		
	Total P410282				**$818.53**
	50693	**10/28/2021**	**2021 - October - 4th October Batch**		
	P842163				
	PW - Supplies				
	401-000-000-534-80-31-01		Water Operating Supplies		$2,026.39
			Setters and Covers		
	Total P842163				**$2,026.39**
	Total 50693				**$2,844.92**
Total Core & Main LP					**$2,844.92**
Enumclaw School District					
	50694	**11/3/2021**	**2021 - October - 4th October Batch**		
	11032021 ESD				
	October 2021 Fees				
	111-000-100-518-65-49-01		Enumclaw Sch Imp Fees: MPD S/F		$26,916.00
			MPD Single Fam		
	111-000-100-518-65-49-03		Enumclaw Sch Imp Fees: Reg S/F		$8,972.00

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
	Reg Single Fam		
Total 11032021 ESD			$35,888.00
Total 50694			$35,888.00
Total Enumclaw School District			**$35,888.00**
Ferguson Waterworks #3011			
50695	**10/26/2021**	**2021 - October - 4th October Batch**	
1042308			
PW - Meters			
401-000-000-534-80-31-04		Water Meters	$3,810.87
Total 1042308			**$3,810.87**
Total 50695			**$3,810.87**
Total Ferguson Waterworks #3011			**$3,810.87**
First Net			
50696	**11/9/2021**	**2021 - October - 4th October Batch**	
287294109909X10132021			
October 2021 Service			
001-000-145-518-80-42-00	IT	Tech. Telephone costs	$102.08
001-000-145-518-80-42-01	Data Plans	Tech-Comm-INET Costs-First Net	$373.19
001-000-195-525-60-49-03	Telecommuters - Covid	COVID Technology Costs	$473.13
001-000-214-521-20-42-00	Police	Police Tele/web/DSL/Air Cards	$612.48
001-000-240-558-51-42-00	Com Dev	Telephone	$204.16
001-000-246-558-70-42-01	MDRT	Telephones	$193.16
001-000-254-518-20-42-00	City Clerk	Facilities-Telephones	$102.08
001-000-254-518-20-42-00	Facilities	Facilities-Telephones	$51.04
001-000-270-576-80-42-00	4% Parks	Telephone/DSL/Radios	$19.54

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
			001-000-280-536-20-42-00				Telephone, DSL & Radios		$9.75
					2% Cemetery				
			101-000-000-542-30-42-01				Telephone/DSL/Radios		$107.45
					22% Streets				
			401-000-000-534-80-42-00				Telephone/DSL/Radios		$117.22
					24% Water				
			407-000-000-535-80-42-00				Telephone/DSL/Radios		$117.22
					24% Sewer				
			410-000-000-531-10-42-00				Telephone/DSL/Radios		$117.22
					24% Drainage				
		Total 287294109909X10132021							**$2,599.72**
	Total 50696								**$2,599.72**
Total First Net									**$2,599.72**
Grainger									
	50697			**10/19/2021**	**2021 - October - 4th October Batch**				
		9091538513							
			Chambers Project						
			001-000-195-525-60-49-03				COVID Technology Costs		$41.21
					Cable Protectors				
		Total 9091538513							**$41.21**
	50697			**10/22/2021**	**2021 - October - 4th October Batch**				
		9096764221							
			Chambers Project						
			001-000-195-525-60-49-03				COVID Technology Costs		$41.21
					Cable Protectors				
		Total 9096764221							**$41.21**
	Total 50697								**$82.42**
Total Grainger									**$82.42**
Gunderson Law Firm									
	50698			**11/1/2021**	**2021 - October - 4th October Batch**				
		1164							
			October 2021 Service						
			001-000-151-515-41-41-04				Court Legal-Pros Attorney		$400.00
					Special Session 10.11.2021				
			001-000-151-515-41-41-04				Court Legal-Pros Attorney		$3,400.00
		Total 1164							**$3,800.00**
	Total 50698								**$3,800.00**
Total Gunderson Law Firm									**$3,800.00**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount

Home Depot Credit Service

Transaction Number	Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Amount
50699		10/19/2021	2021 - October - 4th October Batch	
	0613218			
		Fac - Chambers Proj		
		001-000-195-525-60-49-03	COVID Technology Costs	$109.50
			Ethernet Coupler, Braided Wire, Riser	
	Total 0613218			**$109.50**
50699		10/27/2021	2021 - October - 4th October Batch	
	2102767			
		PW - Bldg Mnt		
		001-000-254-518-20-49-01	Facilities Bldg.Custodial & Maint.	$164.05
			Shelf	
	Total 2102767			**$164.05**
50699		10/7/2021	2021 - October - 4th October Batch	
	2520253			
		Fac - Bldg Supp		
		001-000-212-521-50-48-02	Police Bldg Repairs & Maintenance	$65.01
			Flourescent Tubes	
	Total 2520253			**$65.01**
50699		10/27/2021	2021 - October - 4th October Batch	
	2522774			
		Fac - Chambers Proj		
		001-000-195-525-60-49-03	COVID Technology Costs	$9.75
			Elect Outlet & Socket	
	Total 2522774			**$9.75**
50699		10/15/2021	2021 - October - 4th October Batch	
	4612661			
		Fac - Chambers Proj		
		001-000-195-525-60-49-03	COVID Technology Costs	$23.92
			PVC for Wiring	
	Total 4612661			**$23.92**
50699		9/30/2021	2021 - October - 4th October Batch	
	9610425			
		Fac - Chambers Proj		
		001-000-195-525-60-49-03	COVID Technology Costs	$72.08
			Socket Shelf, Braided Wire, Cordmate, Adapter	
	Total 9610425			**$72.08**
Total 50699				**$444.31**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount

Total Home Depot Credit Service **$444.31**

HWA GeoSciences Inc.

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name	Amount
50700			**10/23/2021**	**2021 - October - 4th October Batch**	
	32289				
		October 2021 Service			
		001-000-257-558-70-41-05		MDRT Geotech	$3,250.00
	Total 32289				**$3,250.00**
50700			**10/23/2021**	**2021 - October - 4th October Batch**	
	32290				
		October 2021 Service			
		001-000-257-558-70-41-05		MDRT Geotech	$200.00
	Total 32290				**$200.00**
50700			**10/23/2021**	**2021 - October - 4th October Batch**	
	32291				
		October 2021 Service			
		001-000-257-558-70-41-05		MDRT Geotech	$200.00
	Total 32291				**$200.00**
50700			**10/23/2021**	**2021 - October - 4th October Batch**	
	32293				
		October 2021 Service			
		001-000-257-558-70-41-05		MDRT Geotech	$400.00
	Total 32293				**$400.00**
Total 50700					**$4,050.00**

Total HWA GeoSciences Inc. **$4,050.00**

Jason Pittam

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name	Amount
50701			**11/3/2021**	**2021 - October - 4th October Batch**	
	11032021 JP				
		Mileage Reimbursement			
		101-000-000-544-90-43-00		PW-Clearing- Shared Meals, Miles & Lodging	$152.32
				Use of POV for APWA Conf 10.13.2021-10.15.2021 Yakima, WA 272 miles	
	Total 11032021 JP				**$152.32**
Total 50701					**$152.32**

Total Jason Pittam **$152.32**

Vendor Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void Amount
Johnsons Home & Garden			
50702	**10/27/2021**	**2021 - October - 4th October Batch**	
459815			
PW - Supplies			
101-000-000-544-90-31-00		PW Clearing Acct-Supplies	$250.22
		Sockets, Couplers, Pliers, Can liners	
Total 459815			**$250.22**
50702	**10/27/2021**	**2021 - October - 4th October Batch**	
459825			
PW - Supplies			
101-000-000-544-90-31-00		PW Clearing Acct-Supplies	$27.07
		Mis Nuts, Bolts & Screws	
Total 459825			**$27.07**
Total 50702			**$277.29**
Total Johnsons Home & Garden			**$277.29**
King Co. Finance-Dept of Natural Resources			
50703	**10/29/2021**	**2021 - October - 4th October Batch**	
112472B			
2nd Half 2021 Service			
410-000-000-531-10-49-10		K/C Storm-billing & Rec. Svs	$1,654.38
Total 112472B			**$1,654.38**
Total 50703			**$1,654.38**
Total King Co. Finance-Dept of Natural Resources			**$1,654.38**
King County Prosecuting Attorney			
50704	**10/31/2021**	**2021 - October - 4th October Batch**	
10312021 KCPA			
October 2021 Court Receipts			
633-000-100-589-30-00-00		Court Fees for King County	$121.50
		Court Remittance	
Total 10312021 KCPA			**$121.50**
Total 50704			**$121.50**
Total King County Prosecuting Attorney			**$121.50**

Vendor	Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount

L.N. Curtis & Sons

50705		**10/25/2021**	**2021 - October - 4th October Batch**	
	Inv537663			
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	$163.05
		Boots		
	Total Inv537663			**$163.05**
50705		**10/28/2021**	**2021 - October - 4th October Batch**	
	INV538990			
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	$664.22
		Belts, Cases, Shirts, Jacket, Holster		
	Total INV538990			**$664.22**
Total 50705				**$827.27**
Total L.N. Curtis & Sons				**$827.27**

Law Office of Krista White Swain

50706		**11/2/2021**	**2021 - October - 4th October Batch**	
	11022021 LOKWS			
	October 2021 Servicer			
	001-000-120-512-50-41-00		Court Judge	$400.00
		Special Hearing 10.29.2021		
	001-000-120-512-50-41-00		Court Judge	$3,600.00
	Total 11022021 LOKWS			**$4,000.00**
Total 50706				**$4,000.00**
Total Law Office of Krista White Swain				**$4,000.00**

Madrona Law Group LLC

50707		**11/3/2021**	**2021 - October - 4th October Batch**	
	11021			
	October 2021 Service			
	001-000-150-515-41-41-01		Legal Services-General Govt	$305.00
		City Facilities Analysis		
	404-000-016-594-34-63-00		N. Comm.-Wtr Fire Flow Loop	$2,315.00
		North Commercial Water		
	Total 11021			**$2,620.00**

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
50707	**11/3/2021**	**2021 - October - 4th October Batch**	
11022			
	October 2021 Service		
	001-000-193-525-60-41-39	EM Mgmt FED COVID Legal Svs	$450.00
	COVID		
Total 11022			**$450.00**
50707	**11/3/2021**	**2021 - October - 4th October Batch**	
11023			
	October 2021 Service		
	001-000-150-515-41-41-01	Legal Services-General Govt	$6,195.15
	General City Billing		
	101-000-000-543-30-41-05	Legal Costs	$1,376.70
	General City Billing		
	401-000-000-534-80-41-04	Legal Svcs	$2,065.05
	General City Billing		
	407-000-000-535-80-41-09	Legal Costs	$2,065.05
	General City Billing		
	410-000-000-531-10-41-01	Legal Costs	$2,065.05
	General City Billing		
Total 11023			**$13,767.00**
50707	**11/3/2021**	**2021 - October - 4th October Batch**	
11024			
	October 2021 Service		
	001-000-150-515-45-41-10	Legal Lawsuits/Other Charges	$300.00
	Lawsuit - Koler		
Total 11024			**$300.00**
50707	**11/3/2021**	**2021 - October - 4th October Batch**	
11025			
	October 2021 Service		
	001-000-150-515-41-41-02	Legal Services -Employment	$667.00
	Employment		
Total 11025			**$667.00**
50707	**11/3/2021**	**2021 - October - 4th October Batch**	
11026			
	October 2021 Service		
	001-000-257-558-70-41-00	MDRT Legal Services	$1,650.00
	MDRT / OakPoint		
Total 11026			**$1,650.00**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	50707			**11/3/2021**	**2021 - October - 4th October Batch**				
		11027							
			October 2021 Service						
			001-000-150-515-41-41-17			Legal Costs-Public Disc/Oth			$578.00
							Public Records Requsts Advice		
		Total 11027							**$578.00**
	50707			**11/3/2021**	**2021 - October - 4th October Batch**				
		11028							
			October 2021 Service						
			001-000-150-515-41-41-40			Legal Svs Development Permits			$69.00
							PW - Permit Review		
		Total 11028							**$69.00**
	50707			**11/3/2021**	**2021 - October - 4th October Batch**				
		11029							
			October 2021 Service						
			402-000-000-594-34-63-11			WSFFA-Partner-Legal Costs			$90.00
							WSFFA		
		Total 11029							**$90.00**
	Total 50707								**$20,191.00**
Total Madrona Law Group LLC									**$20,191.00**
McCarthy & Causseaux, P.S.									
	50708			**10/31/2021**	**2021 - October - 4th October Batch**				
		26							
			October 2021 Service						
			001-000-242-558-60-41-00			Prof Serv-Hearing Examiner			$1,777.50
							Com Dev Hearing Examiner		
		Total 26							**$1,777.50**
	Total 50708								**$1,777.50**
Total McCarthy & Causseaux, P.S.									**$1,777.50**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount

McClure and Sons, Inc.

50709			**11/5/2021**	**2021 - October - 4th October Batch**		
	10					
		Pmt 10				
			402-000-003-594-34-63-06		Springs Water Project	$58,899.54
	Total 10					**$58,899.54**
Total 50709						**$58,899.54**

Total McClure and Sons, Inc. **$58,899.54**

Mountain View Fire & Rescue

50710			**11/4/2021**	**2021 - October - 4th October Batch**		
	21-1072					
		Fire - Veh Maint				
			001-000-530-522-10-48-00		Repair & Mtc. of Bldg & Equip.	$536.73
				Towed Old Fire Truck		
	Total 21-1072					**$536.73**
Total 50710						**$536.73**

Total Mountain View Fire & Rescue **$536.73**

NW Safe Company, Inc

50711			**10/15/2021**	**2021 - October - 4th October Batch**		
	20514604					
		PD - Equipment				
			001-000-217-594-31-64-00		Police Buy Funds Expenditure	$1,924.00
				Gun Safe		
	Total 20514604					**$1,924.00**
Total 50711						**$1,924.00**

Total NW Safe Company, Inc **$1,924.00**

O'Brien, Barton, & Hopkins, PLLP

50712			**11/2/2021**	**2021 - October - 4th October Batch**		
	68393					
		October 2021 Service				
			001-000-151-515-91-41-00		Court Legal-Public Defender	$500.00
				Special Calendar 10.11.2021 & 10.29.2021		
			001-000-151-515-91-41-00		Court Legal-Public Defender	$3,500.00

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
			001-000-151-515-91-41-04				Pub Def-Def.Critical phone advise		$75.00
		Total 68393							**$4,075.00**
	Total 50712								**$4,075.00**
Total O'Brien, Barton, & Hopkins, PLLP									**$4,075.00**
Office Products Nationwide									
	50713			**10/21/2021**	**2021 - October - 4th October Batch**				
		1159164-0							
						Crt - Supplies			
			001-000-120-512-50-31-00				Operating Supplies		$17.47
					Wall Planner				
		Total 1159164-0							**$17.47**
	50713			**10/26/2021**	**2021 - October - 4th October Batch**				
		1159658-0							
						CH - Supplies			
			001-000-180-518-50-31-00				Office Supplies City Hall		$16.62
					Binder				
		Total 1159658-0							**$16.62**
	50713			**10/27/2021**	**2021 - October - 4th October Batch**				
		1159839-0							
						PD - Supplies			
			001-000-210-521-10-31-00				PD-Operating Supplies		$294.00
					PD Office Supplies				
			001-000-212-521-50-31-00				Police Bldg Mtc Sup		$14.45
					Can Liners, tissue				
		Total 1159839-0							**$308.45**
	50713			**10/29/2021**	**2021 - October - 4th October Batch**				
		1159839-1							
						PD - Bldg Supplies			
			001-000-212-521-50-31-00				Police Bldg Mtc Sup		$55.43
					Can Liners				
		Total 1159839-1							**$55.43**

Vendor Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
50713	10/28/2021	2021 - October - 4th October Batch	
1159960-0			
Crt - Supplies			
	001-000-120-512-50-31-00	Operating Supplies	$46.70
		Paper	
Total 1159960-0			$46.70
Total 50713			$444.67
Total Office Products Nationwide			**$444.67**
Olympic Environmental Resources			
50714	11/8/2021	2021 - October - 4th October Batch	
21OER2			
Fall 2021 Recycle Event			
	001-000-182-554-90-41-00	Recycling Program- KC Grant	$6,848.03
Total 21OER2			$6,848.03
Total 50714			$6,848.03
Total Olympic Environmental Resources			**$6,848.03**
Pacific Civil and Infrastructure			
50715	11/8/2021	2021 - October - 4th October Batch	
3			
Progress Payment 3			
	402-000-003-594-34-63-06	Springs Water Project	$923,804.75
Total 3			$923,804.75
Total 50715			$923,804.75
Total Pacific Civil and Infrastructure			**$923,804.75**
Parametrix, Inc.			
50716	10/19/2021	2021 - October - 4th October Batch	
30262			
September 2021 Service			
	101-000-000-544-40-41-00	Prof Services Transportation	$787.50
		Pedestrian Plan Map	
Total 30262			$787.50
50716	10/19/2021	2021 - October - 4th October Batch	
30267			
September 2021 Service			
	320-000-038-544-40-41-00	Tr Impact Fee Prof Svs	$887.50

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Traffic Impact			
Total 30267			**$887.50**
Total 50716			**$1,675.00**
Total Parametrix, Inc.			**$1,675.00**
Pollardwater.com-West			
50717	**10/27/2021**	**2021 - October - 4th October Batch**	
0198149			
PW - Supplies			
401-000-000-534-80-31-01		Water Operating Supplies	$100.09
Gate Valves			
Total 0198149			**$100.09**
50717	**10/28/2021**	**2021 - October - 4th October Batch**	
0202484			
PW - Supplies			
401-000-000-534-80-31-04		Water Meters	$2,184.82
Total 0202484			**$2,184.82**
Total 50717			**$2,284.91**
Total Pollardwater.com-West			**$2,284.91**
Regional Animal Services of King County			
50718	**10/29/2021**	**2021 - October - 4th October Batch**	
352457 RAS 10292021			
Pet Lic Renewal			
633-000-600-589-30-00-00		Pet License Fees for King County	$15.00
Total 352457 RAS 10292021			**$15.00**
Total 50718			**$15.00**
Total Regional Animal Services of King County			**$15.00**
Republic Services #176			
50719	**10/31/2021**	**2021 - October - 4th October Batch**	
0176-006549802			
October 2021 Service			
001-000-248-518-20-47-03		MDRT-Waste Disposal Costs	$145.82
MDRT			

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
			001-000-254-518-20-47-01			City Hall	Facilities-Waste Disposal		$218.74
		Total 0176-006549802							**$364.56**
	50719			**10/31/2021**	**2021 - October - 4th October Batch**				
		0176-006555287							
			October 2021 Service						
			001-000-270-576-80-47-04			PW-Parks	Garbage & Waste Disposal		$202.54
			001-000-280-536-20-47-04			PW-Cemetery	Waste Disposal		$16.20
			101-000-000-543-50-47-04			PW-Street	Waste Disposal		$129.62
			401-000-000-534-80-47-04			PW-Water	Waste Disposal		$153.93
			407-000-000-535-80-47-04			PW-Sewer	Waste Disposal		$153.93
			410-000-000-531-10-47-04			PW-Drainage	Waste Disposal		$153.93
		Total 0176-006555287							**$810.15**
	50719			**11/9/2021**	**2021 - October - 4th October Batch**				
		Invoice - 11/9/2021 9:44:14 AM							
			October 2021 Service						
			001-000-212-521-50-47-04			Police & Court	Waste Disposal		$364.56
		Total Invoice - 11/9/2021 9:44:14 AM							**$364.56**
	Total 50719								**$1,539.27**
Total Republic Services #176									**$1,539.27**

Ron & Leo's Welding Service

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	50720			**10/12/2021**	**2021 - October - 4th October Batch**				
		222291							
			PW - Repair & Maint						
			101-000-000-544-90-48-02			Misc Pipe, Swivels & Wire	PW Clearing- Shared Veh/Equip Maint		$394.73
		Total 222291							**$394.73**

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
50720	10/28/2021	2021 - October - 4th October Batch	
222480			
PW - Repair & Maint			
101-000-000-544-90-48-02		PW Clearing- Shared Veh/Equip Maint Fittings	$32.64
Total 222480			**$32.64**
Total 50720			**$427.37**
Total Ron & Leo's Welding Service			**$427.37**

Severson's Building Maintenance

50721	10/31/2021	2021 - October - 4th October Batch	
576163			
October 2021 Service			
001-000-270-575-51-48-00		Gym Facility Repair & Maintenance Gym Janitorial Services	$250.00
Total 576163			**$250.00**
50721	10/31/2021	2021 - October - 4th October Batch	
576164			
October 2021 Service			
101-000-000-544-90-48-01		PW Clearing-shared Shop Cost PW Shop Janitorial Services	$200.00
Total 576164			**$200.00**
50721	10/31/2021	2021 - October - 4th October Batch	
576165			
October 2021 Service			
001-000-248-518-20-49-01		MDRT Bldg Custodial Costs MDRT Janitorial Services	$180.00
001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint. City Hall/MDRT Janitorial Services	$720.00
Total 576165			**$900.00**
50721	10/31/2021	2021 - October - 4th October Batch	
576167			
October 2021 Service			
001-000-212-521-50-41-03		Police Custodial Cost Police/Court Janitorial Services	$500.00
Total 576167			**$500.00**
Total 50721			**$1,850.00**
Total Severson's Building Maintenance			**$1,850.00**

Vendor Transaction Number	Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void Amount
UW Valley Medical Center				
50722		**10/14/2021**	**2021 - October - 4th October Batch**	
	70000530 10.14.2021			
		October 2021 Service		
		001-000-213-521-10-41-04	Civil Service-Hiring Evaluations	$20.00
	Total 70000530 10.14.2021			**$20.00**
Total 50722				**$20.00**
Total UW Valley Medical Center				**$20.00**
Washington State Department of Ecology				
50723		**11/1/2021**	**2021 - October - 4th October Batch**	
	22-WAG994517-1			
		7/1/2021 - 6/30/2022 Aquatic Pest Contol		
		310-000-021-554-90-41-00	KC Aquatic Weed Mang Fund (DOE Grant)	$622.21
	Total 22-WAG994517-1			**$622.21**
50723		**10/21/2021**	**2021 - October - 4th October Batch**	
	22-WAR045505-1			
		7/1/2021 - 6/30/2022 Water Quality Program		
		410-000-000-531-10-41-04	Dept of Ecology - Stormwater Permit Municipal Stormwater Phase 2	$3,645.68
	Total 22-WAR045505-1			**$3,645.68**
Total 50723				**$4,267.89**
Total Washington State Department of Ecology				**$4,267.89**
Washington State Patrol				
50724		**11/2/2021**	**2021 - October - 4th October Batch**	
	I22002437			
		October 2021 Service		
		633-000-500-589-30-00-00	CPL Fees for WSP/FBI - Fingerprint Fingerprints - CPL	$106.00
	Total I22002437			**$106.00**
50724		**11/2/2021**	**2021 - October - 4th October Batch**	
	I22002516			
		October 2021 Service		
		001-000-180-518-50-41-03	Misc hiring/Employment costs	$11.00

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Background Check - GG Hiring	
Total I22002516			**$11.00**
Total 50724			**$117.00**
Total Washington State Patrol			**$117.00**
Washington State Treasurer			
50725	**10/31/2021**	**2021 - October - 4th October Batch**	
10312021 WST			
October 2021 Court Receipts			
633-000-200-589-30-00-00		Court Fees for WA State Treasurer	$9,299.62
		Court Remittance	
Total 10312021 WST			**$9,299.62**
Total 50725			**$9,299.62**
Total Washington State Treasurer			**$9,299.62**
Washington Workwear Stores, Inc.			
50726	**9/9/2021**	**2021 - October - 4th October Batch**	
5394			
PW - Uniforms			
101-000-000-544-90-49-02		PW Clearing-Shared Other costs	$141.80
		PW - Clearing - Uniforms	
Total 5394			**$141.80**
Total 50726			**$141.80**
Total Washington Workwear Stores, Inc.			**$141.80**
Water Management Laboratories, Inc.			
50727	**10/28/2021**	**2021 - October - 4th October Batch**	
198190			
October 2021 Service			
401-000-000-534-80-41-02		Water Testing and Sampling	$21.00
Total 198190			**$21.00**
Total 50727			**$21.00**
Total Water Management Laboratories, Inc.			**$21.00**

Vendor Count 48 **Grand Total $1,194,109.90**

Voucher Directory with Transaction Date

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
Amazon Capital Services, Inc.							
	50728			**11/10/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
		1DF6-XH1H-9NQQ					
			IT - Council Chambers				
			001-000-195-525-60-49-03		COVID Technology Costs		$945.73
					Teranex Mini Rack Sshelf, Fan Panel, Ethernet Switch		
		Total 1DF6-XH1H-9NQQ					**$945.73**
	Total 50728						**$945.73**
Total Amazon Capital Services, Inc.							**$945.73**
Brendan and Jessica West							
	50729			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
		5095.0					
			Utility Refund				
			401-000-000-343-40-00-01		Water Charges		$41.13
					Refund Closed Account		
		Total 5095.0					**$41.13**
	Total 50729						**$41.13**
Total Brendan and Jessica West							**$41.13**
Ferguson Waterworks #3011							
	50730			**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
		1016750					
			PW - Rep & Maint Supplies				
			401-000-000-534-80-31-04		Water Meters		$291.72
					Meter Setter		
		Total 1016750					**$291.72**

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
50730	11/1/2021	2021 - November - 2nd November Batch 11.18.2021 Council	
1034142			
November 2021 Srvice			
401-000-000-534-80-41-09		Sensus Software Support & Maintenance	$388.52
Total 1034142			**$388.52**
Total 50730			**$680.24**
Total Ferguson Waterworks #3011			**$680.24**
Home Depot Credit Service			
50731	11/6/2021	2021 - November - 2nd November Batch 11.18.2021 Council	
2622218			
Fac - Council Chamber Proj			
001-000-195-525-60-49-03		COVID Technology Costs	$43.41
	Carbide H		
Total 2622218			**$43.41**
50731	11/3/2021	2021 - November - 2nd November Batch 11.18.2021 Council	
5020064			
Covid - Supplies			
001-000-195-525-60-31-02		COVID PPE & Safety Supplies	$118.44
	Lumber for Social Distancing Device		
Total 5020064			**$118.44**
50731	11/1/2021	2021 - November - 2nd November Batch 11.18.2021 Council	
7615008			
Fac - Supplies			
001-000-181-518-30-31-00		Office & Operating Supplies	$70.49
	Circuit Breaker Finder		
Total 7615008			**$70.49**
Total 50731			**$232.34**
Total Home Depot Credit Service			**$232.34**
Honey Bucket/Northwest Cascade Inc.			
50732	10/26/2021	2021 - November - 2nd November Batch 11.18.2021 Council	
0552406474			
November 2021 Service			
001-000-270-576-80-31-00		Portable Restroom Facilty	$123.00

Vendor Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name Title	Void	Amount
				Regional Park w/ Hand Sanitizer: 0071400003		
	Total 0552406474					**$123.00**
Total 50732						**$123.00**
Total Honey Bucket/Northwest Cascade Inc.						**$123.00**
Johnsons Home & Garden						
50733			**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
	459912					
		PW - Supplies				
		101-000-000-544-90-31-00		PW Clearing Acct-Supplies		$335.22
				Chainsaw Bar, Manure Fork, Misc Safety Supplies		
	Total 459912					**$335.22**
50733			**11/2/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
	459932					
		Cemetery Supplies				
		001-000-280-536-20-31-02		Cemetery Operating Supplies		$5.48
				Misc Nuts, Bolts, Screws		
	Total 459932					**$5.48**
50733			**11/2/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
	459933					
		Chambers Project				
		001-000-195-525-60-49-03		COVID Technology Costs		$19.98
				3' Test Leads, 15Amp Connector		
	Total 459933					**$19.98**
Total 50733						**$360.68**
Total Johnsons Home & Garden						**$360.68**
King County Finance - Wastewater Treat Div.						
50734			**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**		
	30032720					
		November 2021 Service				
		407-000-000-535-80-41-04		Metro Sewer Charges		$80,386.89
	Total 30032720					**$80,386.89**
Total 50734						**$80,386.89**
Total King County Finance - Wastewater Treat Div.						**$80,386.89**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
Morgan St. SFH, LLC									
	50735			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5264.4	**Utility Refund**						
			401-000-000-343-40-00-01			Water Charges	Refund Closed Account		$171.28
		Total 5264.4							**$171.28**
	Total 50735								**$171.28**
Total Morgan St. SFH, LLC									**$171.28**
OakRidge Homes									
	50736			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5226.18	**Utility Refund**						
			401-000-000-343-40-00-01			Water Charges	Refund Closed Account		$316.63
		Total 5226.18							**$316.63**
	50736			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5226.26	**Utility Refund**						
			401-000-000-343-40-00-01			Water Charges	Refund Closed Account		$159.93
		Total 5226.26							**$159.93**
	50736			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5226.27	**Utility Refund**						
			401-000-000-343-40-00-01			Water Charges	Refund Closed Account		$348.34
		Total 5226.27							**$348.34**
	50736			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5226.32	**Utility Refund**						
			401-000-000-343-40-00-01			Water Charges	Refund Closed Account		$163.99
		Total 5226.32							**$163.99**

Vendor	Transaction Number	Transaction Reference	Invoice Date	Account Number	Fiscal Description	Name	Title	Void	Amount
	50736		**11/4/2021**		**2021 - November - 2nd November Batch 11.18.2021 Council**				
		5226.5							
			Utility Refund						
				401-000-000-343-40-00-01		Water Charges			$462.31
							Refund Closed Account		
		Total 5226.5							**$462.31**
	Total 50736								**$1,451.20**
Total OakRidge Homes									**$1,451.20**
Orkin Commercial Services									
	50737		**11/3/2021**		**2021 - November - 2nd November Batch 11.18.2021 Council**				
		218480659							
			11/01/2021 - 11/30/2021 Service						
				001-000-248-518-20-49-01		MDRT Bldg Custodial Costs			$32.34
							MDRT Service		
				001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.			$97.01
							Facilities Service		
		Total 218480659							**$129.35**
	Total 50737								**$129.35**
Total Orkin Commercial Services									**$129.35**
Patricia Parker									
	50738		**11/4/2021**		**2021 - November - 2nd November Batch 11.18.2021 Council**				
		4234.0							
			Utility Refund						
				401-000-000-343-40-00-01		Water Charges			$13.10
							Refund Closed Account		
		Total 4234.0							**$13.10**
	Total 50738								**$13.10**
Total Patricia Parker									**$13.10**
Paul and Pamela Huber									
	50739		**11/4/2021**		**2021 - November - 2nd November Batch 11.18.2021 Council**				
		4521.0							
			Utility Refund						
				401-000-000-343-40-00-01		Water Charges			$162.45

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Refund Closed Account	
Total 4521.0			**$162.45**
Total 50739			**$162.45**
Total Paul and Pamela Huber			**$162.45**

Secure Pacific Corporation

50740	**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**	
314840			
November 2021 Service			
001-000-120-512-50-49-05		Security	$193.21
		25510 Lawson - Court	
001-000-212-521-50-49-05		Security	$392.26
		25510 Lawson - Police	
Total 314840			**$585.47**
50740	**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**	
314841			
November 2021 Service			
001-000-212-521-50-49-05		Security	$92.82
		32820 3rd Ave - Warehouse - Evidence	
101-000-000-544-90-48-01		PW Clearing-shared Shop Cost	$180.18
		32820 3rd Ave - Warehouse - PW	
Total 314841			**$273.00**
50740	**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**	
314842			
November 2021 Service			
101-000-000-544-90-48-01		PW Clearing-shared Shop Cost	$67.00
		32820 3rd Ave - PW Shop	
Total 314842			**$67.00**
Total 50740			**$925.47**
Total Secure Pacific Corporation			**$925.47**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
Toni Dieni									
	50741			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		3943.0							
			Utility Refund						
			401-000-000-343-40-00-01			Water Charges			$81.92
							Refund Closed Account		
		Total 3943.0							**$81.92**
	Total 50741								**$81.92**
Total Toni Dieni									**$81.92**
UBM									
	50742			**11/4/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		INV461169							
			October 2021 Service						
			001-000-120-512-50-49-02			Printing and Binding			$95.97
							Copy Charges		
		Total INV461169							**$95.97**
	Total 50742								**$95.97**
Total UBM									**$95.97**
VenTek International									
	50743			**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		129488							
			November 2021 Service						
			001-000-270-576-80-41-02			Venvue Pay Station			$90.00
		Total 129488							**$90.00**
	Total 50743								**$90.00**
Total VenTek International									**$90.00**
Williams Scotsman, Inc.									
	50744			**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**				
		9012058274							
			November 2021 Rent						
			001-000-254-518-20-45-01			Facilities-Bldg Rental/Modspace			$3,457.75
							CD Modular Rental		
		Total 9012058274							**$3,457.75**

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
50744	**11/1/2021**	**2021 - November - 2nd November Batch 11.18.2021 Council**	
9012058275			
November 2021 Rent			
001-000-248-518-20-45-01		MDRT-Bldg Rental-Modspace MDRT Modular Rental	$1,959.86
Total 9012058275			**$1,959.86**
Total 50744			**$5,417.61**
Total Williams Scotsman, Inc.			**$5,417.61**

Vendor Count 17 **Grand Total $91,308.36**

Register

Fiscal: 2021
Deposit Period: 2021 - November, 2021 - October
Check Period: 2021 - November - Early 2nd November Batch 11.18.2021 Council, 2021 - November - 2nd November Batch 11.18.2021 Council, 2021 - October - October 2021 EFT Batch for 11.18.2021 Council, 2021 - October - 4th October Batch, 2021 - October - Early 4th October Batch

Number	Name	Print Date	Clearing Date	Amount
Columbia Bank				
Check				
50675	City of Black Diamond	10/28/2021		$1,571.74
50676	Tough Mudder, Inc.	10/28/2021		$8,428.26
50677	Association of Washington Cities	11/1/2021		$13,400.00
50678	Black Diamond Municipal Court	11/10/2021		$170.95
50679	Kevin Esping	11/10/2021		$2,817.01
50680	Alliance 2020. Inc	11/19/2021		$40.00
50681	Alpine Products Inc.	11/19/2021		$473.62
50682	Amazon Capital Services, Inc.	11/19/2021		$581.02
50683	Anatum Geo Mobile Solutions	11/19/2021		$10,991.00
50684	Anthony Clifton	11/19/2021		$193.76
50685	Architects Rasmussen Triebelhorn AIA/PS	11/19/2021		$5,265.16
50686	Black Diamond Auto Parts	11/19/2021		$774.70
50687	Blueline	11/19/2021		$20,619.81
50688	Cadman, Inc.	11/19/2021		$341.33
50689	CallTower, Inc.	11/19/2021		$1,823.31
50690	CHS/Cenex	11/19/2021		$6,293.34
50691	City of Black Diamond	11/19/2021		$1,457.59
50692	City of Black Diamond/Retained Funds	11/19/2021		$44,542.18
50693	Core & Main LP	11/19/2021		$2,844.92
50694	Enumclaw School District	11/19/2021		$35,888.00
50695	Ferguson Waterworks #3011	11/19/2021		$3,810.87
50696	First Net	11/19/2021		$2,599.72
50697	Grainger	11/19/2021		$82.42
50698	Gunderson Law Firm	11/19/2021		$3,800.00
50699	Home Depot Credit Service	11/19/2021		$444.31
50700	HWA GeoSciences Inc.	11/19/2021		$4,050.00
50701	Jason Pittam	11/19/2021		$152.32
50702	Johnsons Home & Garden	11/19/2021		$277.29
50703	King Co. Finance-Dept of Natural Resources	11/19/2021		$1,654.38
50704	King County Prosecuting Attorney	11/19/2021		$121.50
50705	L.N. Curtis & Sons	11/19/2021		$827.27
50706	Law Office of Krista White Swain	11/19/2021		$4,000.00
50707	Madrona Law Group LLC	11/19/2021		$20,191.00
50708	McCarthy & Causseaux, P.S.	11/19/2021		$1,777.50
50709	McClure and Sons, Inc.	11/19/2021		$58,899.54

Number	Name	Print Date	Clearing Date	Amount
50710	Mountain View Fire & Rescue	11/19/2021		$536.73
50711	NW Safe Company, Inc	11/19/2021		$1,924.00
50712	O'Brien, Barton, & Hopkins, PLLP	11/19/2021		$4,075.00
50713	Office Products Nationwide	11/19/2021		$444.67
50714	Olympic Environmental Resources	11/19/2021		$6,848.03
50715	Pacific Civil and Infrastructure	11/19/2021		$923,804.75
50716	Parametrix, Inc.	11/19/2021		$1,675.00
50717	Pollardwater.com-West	11/19/2021		$2,284.91
50718	Regional Animal Services of King County	11/19/2021		$15.00
50719	Republic Services #176	11/19/2021		$1,539.27
50720	Ron & Leo's Welding Service	11/19/2021		$427.37
50721	Severson's Building Maintenance	11/19/2021		$1,850.00
50722	UW Valley Medical Center	11/19/2021		$20.00
50723	Washington State Department of Ecology	11/19/2021		$4,267.89
50724	Washington State Patrol	11/19/2021		$117.00
50725	Washington State Treasurer	11/19/2021		$9,299.62
50726	Washington Workwear Stores, Inc.	11/19/2021		$141.80
50727	Water Management Laboratories, Inc.	11/19/2021		$21.00
50728	Amazon Capital Services, Inc.	11/19/2021		$945.73
50729	Brendan and Jessica West	11/19/2021		$41.13
50730	Ferguson Waterworks #3011	11/19/2021		$680.24
50731	Home Depot Credit Service	11/19/2021		$232.34
50732	Honey Bucket/Northwest Cascade Inc.	11/19/2021		$123.00
50733	Johnsons Home & Garden	11/19/2021		$360.68
50734	King County Finance - Wastewater Treat Div.	11/19/2021		$80,386.89
50735	Morgan St. SFH, LLC	11/19/2021		$171.28
50736	OakRidge Homes	11/19/2021		$1,451.20
50737	Orkin Commercial Services	11/19/2021		$129.35
50738	Patricia Parker	11/19/2021		$13.10
50739	Paul and Pamela Huber	11/19/2021		$162.45
50740	Secure Pacific Corporation	11/19/2021		$925.47
50741	Toni Dieni	11/19/2021		$81.92
50742	UBM	11/19/2021		$95.97
50743	VenTek International	11/19/2021		$90.00
50744	Williams Scotsman, Inc.	11/19/2021		$5,417.61
EFT Payment 10/01/2021 1:06:54 PM - 1	U.S. Postal Service (Black Diamond) Utility Postage Only	10/1/2021		$773.55
EFT Payment 10/13/2021 1:04:40 PM - 1	Dept of Licensing-Firearms Online	10/13/2021		$180.00
EFT Payment 10/13/2021 1:05:53 PM - 1	Invoice Cloud	10/13/2021		$262.50
EFT Payment 10/13/2021 1:06:24 PM - 1	Merchant Card Services / Vantive Holding, LLC	10/13/2021		$166.49
EFT Payment 10/15/2021 1:03:25 PM - 1	Columbia Bank	10/15/2021		$1,157.94
EFT Payment 10/20/2021 1:07:22 PM - 1	US Bank Equipment Finance	10/20/2021		$1,472.76
EFT Payment 10/21/2021 1:05:20 PM - 1	First Bankcard	10/21/2021		$11,181.72

Number	Name	Print Date	Clearing Date	Amount
EFT Payment 10/26/2021 1:07:45 PM - 1	Washington State Department of Revenue	10/26/2021		$9,842.99
		Total	**Check**	**$1,336,844.17**
		Total		**$1,336,844.17**
		Grand Total		**$1,336,844.17**

City of Black Diamond

Payroll Register October 2021

Number	Name	Print Date	Amount
20127	Paper Paycheck	10/29/2021	$1,292.60
20128	BD Police Officers Association	10/29/2021	$840.00
20129	City of Black Diamond Flex	10/29/2021	$336.67
20130	Joseph Kaufman	10/29/2021	$147.40
20131	Minnesota Child Support Payment Ctr	10/29/2021	$455.00
20132	Teamsters Local 117	10/29/2021	$2,001.77
20133	Trusteed Plans Service CP LTD	10/29/2021	$158.26
20134	Western States Police Medical	10/29/2021	$525.00
October 2021 Aflac	Aflac	10/29/2021	$166.53
October 2021 Draw	Payroll Vendor	10/15/2021	$61,573.67
October 2021 DRS: Ret	Dept of Retirement Systems	10/29/2021	$44,304.19
October 2021 DRS:DCP	DOR - Deferred Comp	10/29/2021	$9,410.40
October 2021 ESD	Employment Security Dept	10/29/2021	$600.86
October 2021 Fed Taxes	City of Black Diamond Taxes	10/29/2021	$75,071.77
October 2021 L&I	Dept of Labor and Industries	10/29/2021	$4,746.52
October 2021 Medical Ins	AWC Employee Benefit Trust	10/29/2021	$59,273.72
October 2021 Month End	Payroll Vendor	10/29/2021	$147,784.17
October 2021 PFML	PFML Emp. Security Dept	10/29/2021	$760.78
		Total	**$409,449.31**

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance Director May Miller

Date Nov. 8, 2021

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of October 28, 2021
Virtual Meeting Via Zoom

CALL TO ORDER, FLAG SALUTE:
Mayor Benson called the special meeting to order at 5:30 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Wisnoski, Mulvihill, and de Leon.

ABSENT: Councilmembers Oglesbee, O'Donnell, Page (excused)

Staff present were: Mayene Miller, Finance Director; Mona Davis, Community Development Director; Boettcher, Public Works Director; Shane O'Neill, Deputy Finance Director; Scott Hanis, Capital Project/Program Manager, and Brenda L. Martinez, City Clerk/HR

WORK SESSION:

1) Review of 2022 Preliminary Budget of Revenues and Expenditures for Public Works for Streets, Water, Sewer, and Stormwater Funds, and review of 2022 Budgets for Capital Projects, other Special Revenue and Internal Service Funds

Ms. Miller reviewed with Council the following funds:

Special Revenue Funds
Ms. Miller shared that these funds are established by governments to collect money that must be used for a specific project.

- Street Fund – Noted this fund does not get enough dedicated revenue to pay expenditures. Revenues are from gas tax, street right of way permits, other miscellaneous permits. and TBD car tab fee transfer along with general fund transfers are the primary sources of revenue for the street department. She highlighted expenditures for this fund.
- Fire Impact Fee Fund – These funds are to be used to replace growth related fire equipment and facilities.
- Transportation Benefit District Fund – Ms. Miller shared revue supports the maintenance activities on existing city streets.
- Traffic Mitigation Fees Fund – Funds collected from developers for specific traffic improvements.
- ARPA Fiscal Recovery Funds – This money will be used in recovering budgetary, economic, and financial impacts of the COVID-19 pandemic.

- School Impact Fees Fund – Finance Director Miller noted revenue in this fund has slowed down. This covers all four school districts within the city limits.

- Traffic Impact Fees – this is a new legislation Council adopted this year.

Internal Service Funds

- Equipment Replacement Funds which comprise:
  - Fire Equipment Replacement
  - Public Works Equipment Replacement
  - Police Equipment Replacement
  - Public Works Building Improvements

Utility Funds

- Water Operating Fund 401 – It was noted building activity continues to increase water sales as well as the installation of new irrigation meters. Highlighted expenditures for this fund.
- Water Debt Service – Ms. Miller discussed the payments that are due for 2022 and when those debt payments will end.
- Sewer Operating Fund 407 – Ms. Miller discussed the pass-through rate increase for King County Metro. We will need to look at this fund next year for any needed rate increase.
- Stormwater Operating Fund 410 – It was noted that this is the second year the City has been able to transfer money out to capital projects.

Capital Project Funds

Finance Director Miller shared that each project comes from the Capital Plan and those budgets carry over until completion of the project.

- Real Estate Excise Tax Funds– She noted these funds can only be used for capital items.
  - General Government REET I – Fund 311
  - General Government REET II – Fund 321

- Public Works Retainage - Fund 322 – She noted the State Auditor's now require that these fees be tracked as a special revenue fund.

Capital Improvement Projects

- Fund 310 – General Government Capital Projects – Ms. Miller reviewed the projects in this fund along with the revenue sources and expenditures. Need to change the gym floor replacement project to $80,000.

Mayor Benson shared that she will be bringing forward a contract with a commercial real estate broker regarding professional services for future campus needs.

- Fund 320 - Public Works Capital Projects – Finance Director Miller along with Public Works Director Boettcher reviewed the projects listed in this fund and touched on revenue sources and expenditure. Suggested to increase the budget by $10,000 on CIP # T14 and fund CIP # T15 within the next two years.
- WSFFA Partners – Fund 402 Capital Projects – Finance Director Miller commented on the $70,000 deposit and Public Works Director Boettcher updated Council on the phases of the Spring Source Rehab.
- Water Capital Projects – 404 – Finance Director Miller reviewed the projects listed in the fund along with their revenue sources and expenditures.
- Fund 408 - Sewer Capital Projects
- Fund 410 – Stormwater Capital Projects – Reviewed the projects listed in the fund and the corresponding revenue sources and expenditures.

Finance Director shared 2022 employee allocations by funding source, proposed funded positions along with each position's salary range.

In closing, Ms. Miller then reviewed with Council the upcoming budget meetings in accordance with the adopted budget calendar.

Councilmember de Leon discussed the increase of police officers and wanting to hear more about what these positions would be doing.

Chief Kiblinger briefly addressed Councilmember de Leon's concerns.

Councilmember Deady asked about the two million dollars that is being set aside for campus improvements and how it will be spent, and the process that will happen moving forward.

Councilmember Wisnoski asked if we need to allocate money to do repairs to the modulars staff is currently in.

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (5-0).

The meeting ended at 7:26 p.m.

ATTEST:

Carol Benson, Mayor	Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of November 4, 2021
Hybrid Meeting Via Zoom and
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:
Mayor Benson called the special meeting to order at 5:30 p.m. and led us all in the Flag Salute.

ROLL CALL:
PRESENT: Councilmembers Deady, Oglesbee, Wisnoski, Mulvihill, de Leon and O'Donnell.

ABSENT: None

Staff present were: Mayene Miller, Finance Director; Andrew Williamson, Shane O'Neill, Deputy Finance Director; Jamey Kiblinger, Police Chief; Rob Reed, IS Manager, Tristen Bennett; Mona Davis, Community Development Director; and Brenda L. Martinez, City Clerk/HR

WORK SESSION:
1) **Review of 2022 Preliminary Budget of Revenue Sources Including Possible Increase in Property Tax**

Finance Director Miller explained how the RCWs speak to the budget areas that must be discussed and met during the City's budget process. She highlighted the revenue sources for 2022 and how those revenues are used. She explained that the City is very dependent on property tax money and those funds are 100% dedicated to Public Safety. She reviewed the property tax history for Black Diamond and the amount that is anticipated to be collected in 2022. She discussed the 1% cap and how it doesn't keep up with inflation and the amount the city would receive if the 1% was adopted would be $21,053. She reviewed with Council how property taxes are distributed and also reviewed the 2022 tax roll levy limit worksheet and touched on the two proposed ordinances that would need to be adopted by the City Council should they decide to approve the 1% increase.

ADJOURNMENT:
Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (6-0).

The meeting ended at 6:32 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT: **Resolution Approving a Contract Extension with Madrona Law Group, PLLC, for City Attorney Legal Services**	**Agenda Date: November 18, 2021**	**AB21-070**
	Mayor Carol Benson	**X**
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: General Fund	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution and Addendum to City Attorney Contract with Madrona Law Group, PLLC

SUMMARY STATEMENT:
On November 25, 2019, David Linehan of Madrona Law Group, PLLC, was re-appointed by Mayor Benson to be the City Attorney, pursuant to BDMC 2.14.020. On December 5, 2019, the City Council confirmed the re-appointment of Mr. Linehan as the City Attorney. The Council also approved a two-year contract with Madrona Law Group, pursuant to BDMC 2.14.030.

The current Madrona Law Group contract will expire on December 9, 2021, unless extended for an additional two years by agreement of the parties. An addendum to extend the term of the contract is necessary to maintain City Attorney legal services. A copy of a proposed Addendum No. 1 to extend the contract for an additional two years is attached for Council approval.

FISCAL NOTE (Finance Department): Funds for legal services for the City are included in the 2021 adopted budget and the 2022 proposed budget.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 21-1449, approving a contract extension with Madrona Law Group, PLLC, for City Attorney Legal Services.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
November 18, 2021		

RESOLUTION NO. 21-1449

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, APPROVING A CONTRACT EXTENSION WITH MADRONA LAW GROUP, PLLC, FOR CITY ATTORNEY LEGAL SERVICES

WHEREAS, BDMC 2.14.020 authorizes the mayor to appoint the city attorney, subject to council confirmation; and

WHEREAS, on November 25, 2019, the mayor re-appointed David Linehan of Madrona Law Group, PLLC, to be the city attorney, and the city council confirmed that appointment in December 2019;

WHEREAS, BDMC 2.14.030 provides that the city attorney shall be retained under a professional service contract on terms deemed appropriate by the mayor with any necessary approval for budget purposes by the city council; and

WHEREAS, pursuant to BDMC 2.14.030, the city council approved a two-year contract with Madrona Law Group, PLLC, via Resolution No. 19-1327, and that contract is now set to expire on December 9, 2021;

WHEREAS, BDMC 2.14.030 and Resolution No. 19-1327 require council approval to extend the city attorney contract beyond the initial two-year term; and

WHEREAS, a contract extension is necessary for Mr. Linehan and Madrona Law Group, PLLC, to continue providing City Attorney services to the City of Black Diamond; and

WHEREAS, the attached contract Addendum is for an additional two-year term and otherwise complies with the requirements of BDMC 2.14.030;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Pursuant to BDMC 2.14.030, the Mayor is hereby authorized to execute a two-year contract extension for city attorney legal services with Madrona Law Group, PLLC, as referenced in Addendum No. 1 to the Agreement for Legal Services, attached hereto.

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PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF NOVEMBER, 2021.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

ADDENDUM NO. 1

AGREEMENT FOR CITY ATTORNEY LEGAL SERVICES

This Addendum No. 1 to the Agreement for Legal Services dated December 9, 2019, is made on the date last signed below between Madrona Law Group, PLLC ("Attorneys") and the City of Black Diamond ("Client").

IT IS HEREBY AGREED AS FOLLOWS:

A. The Client and Attorneys agree to extend the Term for an additional two years, through December 9, 2023, pursuant to Section 9, *Term*, of the Agreement for Legal Services.

B. All other terms of the original Agreement for Legal Services, dated December 9, 2019, shall remain in effect except as specifically amended by this Addendum No. 1.

AGREED TO AND ACKNOWLEDGED BY:

CITY OF BLACK DIAMOND	MADRONA LAW GROUP, PLLC
By:______________________________	By:______________________________
Carol Benson, Mayor	David A. Linehan, Member
Dated:__________________________	Dated: ____________________________

Attest:

By: ____________________________

Brenda S. Martinez, Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: **Resolution authorizing the Mayor to execute a contract with Long Bay Enterprises for Real Estate Consulting Services**	**Agenda Date: November 18, 2021**	**AB21-071**
	Mayor Carol Benson	X
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):$80,100	Police – Chief Kiblinger	
Fund Source:	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution and Contract		

SUMMARY STATEMENT:
The City requires the expertise of a professional real estate consultant/broker who can guide the City through the steps of identifying future facility needs, exploring the feasibility of various options for meeting those needs, formulating a strategic facilities plan, identifying potential properties for acquisition and development, reviewing potential real estate development alternatives, conducting necessary due diligence on identified properties, and assisting with negotiations and closing of potential real estate transactions. City staff has consulted with other local jurisdictions and has identified Long Bay Enterprises Inc. as the most qualified firm to provide the array of real estate consulting services that the City requires.

Long Bay Enterprises is a commercial real estate brokerage and consulting firm, whose principal broker, Cynthia Berne, has more than 30 years of industry experience assisting Washington municipalities and school districts with facilities planning and site acquisitions, including the cities of Edmonds, Sumner, Kirkland, and Sammamish, as well as King County, Benton County, and Duvall Fire District No. 45, among many others. Ms. Berne has prepared a detailed scope of work and budget for the services to be rendered, as shown in Exhibit A to the attached contract.

The Council has previously stressed the importance of facilities planning for the future growth of the City. The City is rapidly outgrowing its available office space and other facilities, including the police department and municipal court. Entering into this contract with Long Bay Enterprises would allow the City to begin exploring options and investigating feasibility for development of future facilities to better accommodate the City's growing workforce and to support the provision of expanding municipal government services to the residents of Black Diamond.

FISCAL NOTE (Finance Department): The contract includes a scope of work, including a needs assessment report, for a total cost not to exceed $80,100. Four additional deliverables may be requested by the Mayor, the costs of which are estimated in the scope of work (Exhibit A) but which are subject to further negotiation and City approval. The budget for Campus Improvements has sufficient funds for this contract.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 21-1450 authorizing the Mayor to execute a contract with Long Bay Enterprises for professional real estate consulting services in an amount not to exceed $80,100.**

RECORD OF COUNCIL ACTION

Meeting Date	***Action***	***Vote***
November 18, 2021		

RESOLUTION NO. 21-1450

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH LONG BAY ENTERPRISES FOR REAL ESTATE CONSULTING SERVICES.

WHEREAS, the City is rapidly outgrowing its current office space and other administrative facilities; and

WHEREAS, the Mayor and City Council desire to explore options for development of future facilities to better accommodate the City's growing workforce and to support the provision of expanding municipal government services for the residents of Black Diamond; and

WHEREAS, the City requires the expertise of a professional commercial real estate consultant/broker who can guide the City through the steps of identifying future facility needs, exploring the feasibility of various options for meeting those needs, formulating a strategic facilities plan, identifying potential properties for acquisition and development, reviewing potential real estate development alternatives, conducting necessary due diligence on identified properties, and assisting with negotiations and closing of potential real estate transactions; and

WHEREAS, Long Bay Enterprises Inc., is a commercial real estate brokerage and consulting firm, whose principal broker, Cynthia Berne, has more than 30 years of industry experience assisting Washington municipalities and school districts with facilities planning and site acquisitions, including the cities of Edmonds, Sumner, Kirkland, and Sammamish, as well as King County, Benton County, and Duvall Fire District No. 45; and

WHEREAS, the City staff have identified Long Bay Enterprises as the most qualified firm to provide the array of professional services that the City requires, and Long Bay Enterprises has agreed to provide such services on the terms and conditions provided in the attached agreement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a professional real estate consulting services contract with Long Bay Enterprises Inc., with such contract to be in an amount not to exceed $80,100, and being in a form substantially similar to Attachment A, attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF NOVEMBER, 2021.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF BLACK DIAMOND AND
LONG BAY ENTERPRISES INC. FOR
PROFESSIONAL REAL ESTATE CONSULTING SERVICES

THIS AGREEMENT is made by and between the City of Black Diamond, a Washington municipal corporation (hereinafter the "City"), and Long Bay Enterprises Inc. (hereinafter the “Consultant”), a corporation organized under the laws of the State of Washington, located and doing business at 320 Dayton Street, Suite 200, Edmonds, WA 98020.

RECITALS

WHEREAS, the City is rapidly outgrowing its current office space and other administrative facilities; and

WHEREAS, the Mayor and City Council desire to explore options for development of future facilities to better accommodate the City’s growing workforce and to support the provision of expanding municipal government services for the residents of Black Diamond; and

WHEREAS, the City requires the expertise of a professional commercial real estate broker/consultant who can guide the City through the steps of identifying future facility needs, exploring the feasibility of various options for meeting those needs, formulating a strategic facilities plan, identifying potential properties for acquisition and development, reviewing potential real estate development alternatives, conducting necessary due diligence on identified properties, and assisting with negotiations and closing of potential real estate transactions; and

WHEREAS, Consultant is a commercial real estate brokerage and consulting firm, whose principal broker, Cynthia Berne, has more than 30 years of industry experience assisting Washington municipalities and school districts with facilities planning and site acquisitions, including the cities of Edmonds, Sumner, Kirkland, and Sammamish, as well as King County, Benton County, and Duvall Fire District No. 45.

WHEREAS, the City has reviewed the credentials of other potential consultants and has identified Consultant, Long Bay Enterprises Inc., as the most qualified to provide the array of professional services that the City requires; and

WHEREAS, Consultant has agreed to provide such services on the terms and conditions provided in this Agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

I. Description of Work.

A. Objectives: The scope of Consultant's work under this Agreement shall consist of the following high-level objectives:

1. Meet with the Client to determine short- and long-range goals for City facilities (review needs assessment report if available);

2. Set goals and criteria such as location, size, structure type, etc. for siting City administration facilities;

3. Working with the criteria established in item #2, identify 2-5 alternative approaches for acquisitions to meet City facility goals;

4. Present to and evaluate with the City the alternatives – resulting in 2 options to pursue;

5. For the 2 alternatives identified in item #4, research properties, including review of preliminary title reports for any fatal flaws for use of a prospective property;

6. Contact property owners and/or brokers to determine interest in selling and or status of current use;

7. Present both alternatives' preliminary costs and issues that relate to the criteria established by the City; and

8. Pursue the chosen acquisition alternative, with a Letter of Intent offer, followed by negotiations of a Purchase and Sale Agreement, working with the City Attorney as instructed.

B. Tasks and Other Deliverables: The high-level objectives listed above are further broken down into five specific Tasks and multiple Sub-tasks, each with an estimated cost, as set forth more fully in **Exhibit A**, attached hereto.

In addition to the Tasks and Sub-tasks detailed in **Exhibit A**, Consultant shall also complete (either personally or through approved subcontractors) a Needs Assessment Plan. The Needs Assessment Plan shall have the following scope of work:

> <u>Needs Assessment/Facility Programming</u>: Consultant will interview key City staff/managers and document existing programmatic space being utilized by applicable City departments as a baseline for understanding facility needs. The programmatic data will be categorized by department and function to understand current building and site space utilization. In addition, through interviews, the Consultant will determine where deficiencies in space may exist and develop additional space needs to address current staffing and

functional requirements of identified City departments. Lastly, the consultant will also facilitate discussion on potential future growth requirements to assist the City in right-sizing an approach to facilities that addresses not just current space needs, but potential future needs. The facility programming will be summarized and documented through a Needs Assessment Report and a programming table to quantify the size and space requirements to inform future facility requirements and property decisions. This scope assumes there will be a site visit/interviews, draft report, City review, and a final report. Documentation on facilities (such as floor plans) will be provided where available.

Finally, Exhibit A includes four additional deliverables to be provided by Consultant at the City's option upon written request by the Mayor. These four additional deliverables (the "Optional Deliverables") are: (1) Phase 1 Environmental Review; (2) Property appraisal; (3) ALTA property survey; and (4) Relocation plan for personal property of individuals or businesses displaced by any City acquisition. Costs of these Optional Deliverables shall be subject to negotiation at the time of request, with the amounts shown on **Exhibit A** provided as current estimates only.

C. Representations. Consultant represents and warrants that it and any staff member assigned to the work under this Agreement will have the requisite training, skill, and experience necessary to provide the services required by this Agreement and, if required, are appropriately accredited and licensed by all applicable agencies and governmental entities. Services provided by Consultant and its subconsultant(s) under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances. Consultant shall not subcontract with any subconsultant for the performance of any work under this Agreement without prior written permission of the City.

II. Payment

A. The City shall pay Consultant for actual time and materials, based upon the hourly rates shown for each of the individuals identified in **Exhibit A**. Total payments made by the City to the Consultant **shall not exceed $80,100** (Eighty Thousand One Hundred Dollars) for the services and deliverables described in Section I (above) and Exhibit A, excluding the four Optional Deliverables. This is the maximum amount payable under this Agreement, and no work beyond this amount shall be performed without prior written authorization from the City. No amounts shall be paid to Consultant for the four Optional Deliverables unless agreed to in advance by formal addendum to this Agreement. PROVIDED, HOWEVER, the City reserves the right to suspend or terminate Consultant's compensated services under the time frame set forth in Section IV herein before reaching the maximum amount.

B. The Consultant shall submit monthly invoices to the City for each Task or Sub-task shown on Exhibit A after such services have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within sixty (60) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

C. Consultant shall not undertake any work or otherwise financially obligate the City in excess of the not-to-exceed amount in Section II(A) above, without a duly authorized amendment or addendum to this Agreement. The amount paid by the City for each invoice shall not exceed the amount in Section II(A) above and the Hourly Billing Rates set forth in **Exhibit A**, attached hereto.

III. Relationship of Parties

The parties intend that an independent contractor-client relationship will be created by this Agreement. As the Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or sub-consultant of the Consultant shall be or shall be deemed to be the employee, agent, representative or sub-consultant of the City. In the performance of the work, the Consultant is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employees, agents, representatives, or sub-consultants of the Consultant. The Consultant will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives and sub-consultants during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

IV. Duration of Work

This Agreement is effective upon execution by the Parties and shall remain effective until the work described in Section I above is complete, unless terminated by written notice in accordance with Section V, below. Consultant shall not begin any work under this Agreement until the City has authorized work to proceed.

V. Termination

A. Termination of Agreement. The City may terminate this Agreement for public convenience, the Consultant's default, the Consultant’s insolvency or bankruptcy, or the Consultant's assignment for the benefit of creditors, at any time prior to completion of the work described in Section I. Termination shall be effective immediately upon posting or transmission of written notice by the City, or on such date as stated in the City's notice, whichever is later.

B. Rights Upon Termination. In the event of termination, the City shall pay for all services satisfactorily performed by the Consultant to the effective date of termination, as described on a final invoice submitted to the City. Said amount shall not exceed the amount in Section II above. After termination, the City may take possession of all records and data within the Consultant’s possession pertaining to this Agreement, which records and data may be used by the City without restriction. Upon termination, the City may take over the work and prosecute the same to completion, by contract or otherwise.

VI. Discrimination

In the hiring of employees for the performance of work under this Agreement or any sub-contract hereunder, the Consultant, its Subcontractors, or any person acting on behalf of such Consultant or sub-consultant shall not by reason of race, religion, color, sex, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

VII. Indemnification

Consultant shall defend, indemnify, and hold the City (including its officers, officials, employees, agents, and volunteers) harmless from any and all claims, liabilities, injuries, damages, losses, or suits (including all legal costs and attorneys' fees, arising out of or in connection with the performance of this Agreement), except for injuries and damages caused by the sole negligence or willful misconduct of the City. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City (including its officers, officials, employees, agents, and volunteers), the Consultant's liability hereunder shall be only to the extent of the Consultant's own negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER. THE CONSULTANT'S WAIVER OF IMMUNITY UNDER THE PROVISIONS OF THIS SECTION DOES NOT INCLUDE OR EXTEND TO ANY CLAIMS BY THE CONSULTANT'S EMPLOYEES DIRECTLY AGAINST THE CONSULTANT.

The provisions of this section shall survive the expiration or termination of this Agreement.

VIII. Insurance

A. The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named by endorsement as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

C. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

D. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

3. The City will not waive its right to subrogation against the Consultant. The Consultant's insurance shall be endorsed acknowledging that the City will not waive its right to subrogation. The Consultant's insurance shall be endorsed to waive the right of subrogation against the City, or any self-insurance, or insurance pool coverage maintained by the City.

4. If any coverage is written on a "claims made" basis, then a minimum of three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

IX. Exchange of Information

The City warrants the accuracy of any information supplied by it to the Consultant for the purpose of completion of Consultant's work under this Agreement. The parties agree that the Consultant will notify the City of any inaccuracies in the information provided by the City as may be discovered in the process of performing the work, and that the City is entitled to rely upon any information supplied by the Consultant which results as a product of this Agreement.

X. Ownership and Use of Records and Documents

Original documents, drawings, designs, reports, and other work products developed under this Agreement shall belong to and become the joint property of the City and the Consultant. Except where restricted by obligations of confidentiality, the City and Consultant each shall have the nonexclusive right to do or authorize any of the acts enumerated in 17 U.S.C. § 106, including without limitation reproduction, distribution, performance, or display of the work. The parties agree that there shall be no liability or accounting for profits or revenues made on account of the exercise of any of the aforementioned rights. Each party will retain exclusive interest in and ownership of its intellectual property that was developed before this Agreement takes effect or that was developed outside the scope of this Agreement. All written information submitted by the City to the Consultant in connection with the services performed by the Consultant under this Agreement will be safeguarded by the Consultant to at least the same extent as the Consultant safeguards like information relating to its own business. If such information is publicly available or is already in Consultant's possession or known to it, or is rightfully obtained by the Consultant from third parties, the Consultant shall bear no responsibility for its disclosure, inadvertent or otherwise.

XI. City's Right of Inspection

Even though the Consultant is an independent contractor with the authority to control and direct the performance, and details of the work authorized under this Agreement, the work must meet the applicable deadlines established by the City for completion, the work must meet the approval of the City, and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered hereby or accruing out of the performance of such operations.

XII. Consultant to Maintain Records to Support Independent Contractor Status

On the effective date of this Agreement (or shortly thereafter), the Consultant shall comply with all federal and state laws applicable to independent contractors including, but not limited to the maintenance of a separate set of books and records that reflect all Items of income and expenses of the Consultant's business, pursuant to the Revised Code of Washington (RCW) Section 51.08.195, as required to show that the services performed by the Consultant under this Agreement shall not give rise to an employer-employee relationship between the parties which is subject to RCW Title 51, Industrial Insurance.

XIII. Work Performed at the Consultant’s Risk

The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

XIV. Non-Waiver of Breach

The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances, shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options and the same shall be and remain in full force and effect.

XV. Resolution of Disputes and Governing Law

If any dispute, misunderstanding, or conflict arises as to the terms and conditions contained in this Agreement, the matter shall first be referred to the Mayor of the City of Black Diamond, who shall determine the term or provision's true intent or meaning. The Mayor of the City of Black Diamond shall also decide all questions that may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

If any dispute arises between the City and the Consultant under any of the provisions of this Agreement that cannot be resolved by the Mayor's determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, then any resulting litigation must be filed in King County Superior Court, King County, Washington, which shall be the exclusive venue for disputes relating to the interpretation, performance, or enforcement of this Agreement. This Agreement is governed by and shall be construed in accordance with the laws of the State of Washington, exclusive of its choice-of-law rules. The non-prevailing party in any action brought to enforce this Agreement shall pay the other party's expenses and reasonable attorney's fees.

XVI. Written Notice

Unless otherwise specified, any written notice required by this Agreement shall become effective upon the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated below:

CONSULTANT:	**CITY:**
Attn: Cynthia Berne Long Bay Enterprises Inc. 320 Dayton Street Suite 200 Edmonds, WA 98020	Attn: Carol Benson, Mayor City of Black Diamond P.O. Box 599 24301 Roberts Drive Black Diamond, WA 98010 With a copy to the "City Clerk" at the same address.

XVII. Assignment

Any assignment of this Agreement by Consultant without the written consent of the City is void. If the City gives its consent to any assignment, this paragraph shall continue in full force and effect and no further assignment may be made without the City's consent.

XVIII. Modification and Severability

No waiver, alteration, or modification of any of the provisions of this Agreement is binding unless in writing and signed by the duly authorized representatives of the City and the Consultant.

The provisions of this Agreement are declared to be severable. If any provision of this Agreement is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

XIX. Entire Agreement

The written provisions and terms of this Agreement, together with any Exhibits attached hereto, supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever this Agreement. The entire agreement between the parties with respect to the subject matter hereunder is contained in this Agreement and any Exhibits attached hereto, which may or may not have been executed prior to the execution of this Agreement. All of the above documents are hereby made a part of this Agreement and form the Agreement as fully as if the same were set forth herein. If any language in any of the Exhibits to this Agreement conflicts with any language contained herein, then this Agreement controls.

XX. Confidentiality

Recognizing that the City's ability to acquire real estate at reasonable market values could be compromised by premature public disclosure of the City's intentions regarding specific properties or types of properties, Consultant agrees to maintain professionally appropriate confidentiality of communications and correspondence regarding the work performed under this Agreement to the same extent as would be appropriate for Consultant's private client entities seeking advice and professional real estate consulting services from Consultant.

AGREED TO AND EXECUTED BY:

CONSULTANT	**CITY OF BLACK DIAMOND**
By:__________________________ Cynthia M. Berne, Principal/Broker	By:__________________________ Carol Benson, Mayor
Consultant: **Long Bay Enterprises Inc.** 320 Dayton Street, Suite 200 Edmonds, WA 98020	
	APPROVED AS TO FORM: ________________________________ City Attorney
	ATTEST: ________________________________ City Clerk

EXHIBIT A

Scope of Work and Budget

[attach Excel spreadsheet]

City of Black Diamond - Siting Analysis and Acquistions	Cynthia Berne Principal $194	Wayne Reisenauer Sr. RE Analyst $185	Renee Roberts Admin $66	Total Hours	Subtotal by Task	Task Budget
Task 1: Property Siting Needs Analysis and Acqusition Plan						
1.1 Meet with Client to determine short and long range goals for city facilities	4	0	1	5		**$842**
1.2 Review needs assessment report if available	2	0	1	3		**$454**
1.3 Set goals and criteria with Client for siting consistent with needs assessment	4	0	1	5		**$842**
1.4 Identify 2-5 alterntaives working within the criteria estatblished by Client	10	10	1	21		**$3,856**
1.5 Present to and evaluate with the Client the alternatives - resulting in 2 to pursue	2	0	1	5		**$454**
Task 1 Subtotal of Costs	**$4,268**	**$1,850**	**$330**		**$6,448**	
Task 2: Alternatives property research						
2.1 Contact with property owners and/or Brokers to determine interest & currrent use	6	6	1	13		**$2,340**
2.2 Research property title information for any fatal flaw encumbrances	6	6	1	18		**$2,340**
2.3 perform a preliminary cost analysis for each alternative and present to Client	10	10	0	20		**$3,790**
Task 2 Subtotal of Costs	**$4,268**	**$4,070**	**$132**		**$8,470**	
Task 3: Chosen Alternative Pursuits						
3.1 Present findings of both alteratives to City to choose	4	0	1	5		**$842**
3.2 Pursue chosen alternative initial LOI	2	0	0	2		**$388**
3.3 Negotiate PSA working with City Attorney as directed	40	0	2	42		**$7,892**
3.4 Facilitate with Escrow and Title For Closing	10	0	2	12		**$2,072**
Task 3 Subtotal of Costs	**$10,864**	**$0**	**$330**		**$11,194**	
Task 4: Meetings, Presentations,etc.						
4.1 Attend and participate in public meetings, presentations to Council and other officials as requested by the City	8	0	2	10		**$1,684**
Task 4 Subtotal of Costs	**$1,552**	**$0**	**$132**		**$1,684**	
Task 5: Administrative						
5.1 Meetings, Calls, Etc.	20	0	1	21		**$3,946**
5.2 Account Management- including management of subs	40	0	16	56		**$8,640**
Task 5 Subtotal of Costs	**$11,640**	**$0**	**$1,122**		**$12,762**	
Tasks 1-5 Total of Costs	**$32,592**	**$5,920**	**$2,046**	**238**	**$40,558**	

Budget Sub Total:	**$41,000**
Total subconsultants if needed- per site	**$19,100**
Needs Assessment Plan	**$15,000-20,000**
NTE Budget	**$75,100-$80,100**

Phase 1	***$2,600***
Appraisal	***$4,500***
ALTA Survey	***$10,000***
Relocation Plan	***$2,000***
Needs Ass Plan	**$15,000 - $20,000**

EXHIBIT A

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	Agenda Date: November 18, 2021	AB21-072
Resolution confirming the Mayor's re-appointment of Krista White Swain as the Black Diamond Municipal Court Judge and authorizing her to execute a Judicial Services Agreement	Mayor Carol Benson	X
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source:	Public Works – Scott Hanis	
Timeline: Acceptance	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution; Contract, RCW3.50.040; BDMC 2.36.030

SUMMARY STATEMENT:

In accordance with RCW 3.50.040 and BDMC 2.36.030 municipal court judges are appointed by the Mayor, subject to City Council confirmation, for four-year terms commencing on January 1 of the year.

The appointment for the Black Diamond Municipal Court Judge Krista White Swain expires on December 31, 2021. Judge Swain has served the city well over the last four years and I am seeking confirmation from Council of the re-appointment of Krista White Swain as the City's Municipal Court Judge for a four-year term commencing January 1, 2022 and ending December 31, 2025.

I am also seeking authorization to execute a four-year judicial services contract with Ms. Swain. The monthly flat rate of compensation is $4,200 an increase of $600 from the previous contract. The amount in based on court being in session for two regularly scheduled full day court appearance calendars per month and also provides additional compensation of $400 per ½ day up to a total of $3,200 (8 half days) as full compensation for all additional court calendars. The City finds this agreement to be fair and reasonable and recommends approval.

FISCAL NOTE (Finance Department): The 2022 proposed budget has funds allocated to support this expenditure.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION adopting Resolution No. 21-1451, confirming the Mayor's re-appointment of Krista White Swain as the Black Diamond Municipal Court Judge and authorizing the Mayor to execute a Judicial Services Contract.**

RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
November 18, 2021		

RESOLUTION NO. 21-1451

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, CONFIRMING THE MAYOR'S RE-APPOINTMENT OF KRISTA WHITE SWAIN AS MUNICIPAL COURT JUDGE AND AUTHORIZING THE MAYOR TO EXECUTE A JUDICIAL SERVICES AGREEMENT

WHEREAS, municipal court judges are appointed by the Mayor, subject to City Council confirmation, for four-year terms commencing on January 1 of the year; and

WHEREAS, the municipal court judge appointment expires on December 31, 2021; and

WHEREAS, Krista White Swain has served as the City's Municipal Court Judge since 2018; and

WHEREAS, the Mayor is seeking Council confirmation of her re-appointment of Krista White Swain as the City's Municipal Court Judge; and

WHEREAS, the Council supports the Mayor's appointment of Ms. Swain and finds the proposed agreement to be fair and reasonable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of Black Diamond, Washington, does hereby confirm the Mayor's re-appointment of Krista White Swain as Municipal Court Judge through December 31, 2025, and authorizes the Mayor, on behalf of the City, to execute a Judicial Services Agreement substantially in the form attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18th DAY OF NOVEMBER 2021.

CITY OF BLACK DIAMOND:

____

Carol Benson, Mayor

Attest:

____

Brenda L. Martinez, City Clerk

MUNICIPAL COURT JUDICIAL SERVICES AGREEMENT

This agreement (the "Agreement") is by and between the City of Black Diamond, a municipal corporation operating as a non-charter code city under the laws of the state of Washington (the "City"), and Krista White Swain ("Contractor"), and is dated the ______ day of __________________ 2021.

RECITALS

A. The City operates a Municipal Court pursuant to BDMC Chapter 2.36 and RCW Ch. 3.50.

B. The Contractor meets the judicial qualifications set forth at BDMC 2.36.030(C).

C. The Contractor is willing and able to serve as the City's Municipal Court Judge for the four year term ending December 31, 2025.

D. The City and Contractor desire to enter into an agreement setting forth the relative rights, duties and obligation of the parties;

Now, therefore, in consideration of the mutual promises and covenants set forth below, the sufficiency of which is acknowledged by the parties, it is agreed as follows:

1. **Appointment** - Effective January 1, 2022, and subject to confirmation by the Black Diamond City Council, Contractor is appointed to be the judge of the Black Diamond Municipal Court. Said term shall commence on January 1, 2022 and terminate on December 31, 2025, unless sooner terminated as may be provided by law.

2. **Term** – The term of this agreement shall be from January 1, 2022 through December 31, 2025.

3. **Duties** – Contractor agrees to serve as the Municipal Court Judge for the City of Black Diamond with all the powers, duties, privileges and obligations which said office confers and in accordance with this Agreement and as required by the City's ordinances, the constitutions and laws of the state of Washington and the United States, and all other applicable laws and treaties. Contractor shall abide by the Rules of Judicial Conduct as promulgated by the Washington Supreme Court. Contractor shall at all times maintain her status as a licensed attorney in the state of Washington in the status of either active or judicial. The services to be provided will include

regularly scheduled court sessions and any administrative work and out-of-court work done by the Municipal Court Judge, and all time expended for judicial education. In addition to regularly scheduled sessions of the Black Diamond Municipal Court, the Judge shall conduct arraignments, probable cause hearings, drug forfeiture hearings, bail hearings, jury trials, or other court hearings as may be necessary, and shall otherwise be available, as needed, to provide the Municipal Court services in accordance with BDMC Chapter 2.36 and state statute. Contractor shall also use her best efforts to improve the City's Court by advancing the causes of justice, impartiality, fairness and efficiency in all of the Court's business.

4. **Compensation** – The parties acknowledge that compensation is based upon the assumption that the Contractor will attend two regularly scheduled full-day court appearance calendars per month, provide office hours for two one-half days to perform administrative duties of the Court, in addition to occasional phone calls with court staff and the police department. Based upon the foregoing, the City shall compensate Contractor at the flat base rate of $4,200 per month for all her time, both judicial and administrative. In the event that it is necessary for the Contractor to schedule additional court calendars or to accommodate a motion or trial that cannot be scheduled for a regularly scheduled court calendar, or to otherwise complete a trial, the City agrees to additionally compensate the Contractor in the amount of $400 for each additional court calendar that is scheduled ($400.00 per ½ day) up to a total of $3,200 (8 half days) as full compensation for all additional court calendars. The rate of compensation may be adjusted by the mutual agreement of the parties, in writing.

5. **Judges Pro Tem** – In the event the Contractor is unable to serve due to disability, illness and/or absence, an actual conflict, or an affidavit of prejudice, it shall be her responsibility to so notify the Court Administrator who shall make arrangements for the presence of a Judge pro tem. All Judges pro tem shall be qualified to hold the position of Judge of the Municipal Court, as provided herein. Judges pro tem shall be paid by the City. The City will be responsible for compensating the pro tempore judge; provided that, when a judge pro tempore serves when Contractor is unable to serve due to disability, illness and/or absence, the City shall deduct pro-tem costs dollar-per-dollar from the flat base rate of compensation per month paid to the judge.

6. **Status** – Contractor will be an independent contractor, and shall pay all of her own withholding taxes, social security taxes, and any other payroll taxes.

7. **Termination** – This agreement shall be in effect during the term specified in paragraph two unless terminated by mutual agreement or according to law. The City shall release Contractor from her obligations under this contract if Contractor accepts a full-time judicial appointment, in which case Contractor will release the City from its obligations.

8. **General Rule 29** – The parties agree that the provisions of Washington State Rules of Court General Rule 29, which governs the election, term, vacancies, removal, selection, responsibilities and authorities of presiding judges in courts of limited jurisdiction, shall be applicable to all court operations and personnel.

9. **Qualification** – Contractor declares that she is, and shall at all times during the term of this Agreement be, qualified to serve as a Municipal Court Judge in that she is a citizen of the Unites States and of the State of Washington, resides in King County, and an attorney admitted to practice law before the courts of record of the State of Washington.

10. **Indemnity Agreement** – The City shall defend, indemnify and hold Contractor and/or pro tem judges that may serve in her absence, harmless from any and all claims arising out of the good faith performance of her duties and functions as the Black Diamond Municipal Court Judge.

11. **Mediation and Arbitration** – Should any dispute arise between the parties, the disputed matter shall be submitted to mediation using a mediator from JAMS (Seattle office), and following the mediator selection process and mediation rules followed by JAMS. The parties shall each pay their own costs associated with mediation and shall each pay one half of the JAMS and mediator's fees. If the mediation is unsuccessful, then the matter, at either party's request, shall be submitted to binding arbitration in accordance with the Uniform Arbitration Act, Chapter 7.04A RCW. The substantially prevailing party shall be entitled to recover their costs and attorney fees incurred in the arbitration, and the substantially non-prevailing party shall pay the cost of the arbitration, including the arbitrator's fee.

CONTRACTOR:

____

Krista White Swain Date

CITY:

____

Carol Benson, Mayor Date

RCW 3.50.040

Municipal judges—Appointed—Terms, qualifications—District judge as part-time municipal judge.

Within thirty days after the effective date of the ordinance creating the municipal court, the mayor of each city or town shall appoint a municipal judge or judges of the municipal court for a term of four years. The terms of judges serving on July 1, 1984, and municipal judges who are appointed to terms commencing before January 1, 1986, shall expire January 1, 1986. The terms of their successors shall commence on January 1, 1986, and on January 1 of each fourth year thereafter, pursuant to appointment or election as provided in this chapter. Appointments shall be made on or before December 1 of the year next preceding the year in which the terms commence.

The legislative authority of a city or town that has the general power of confirmation over mayoral appointments shall have the power to confirm the appointment of a municipal judge.

A person appointed as a full-time or part-time municipal judge shall be a citizen of the United States of America and of the state of Washington; and an attorney admitted to practice law before the courts of record of the state of Washington: PROVIDED, That in a municipality having a population less than five thousand persons, a person who has taken and passed by January 1, 2003, the qualifying examination for a lay candidate for judicial officer as provided by rule of the supreme court may be the judge. Any city or town shall have authority to appoint a district judge as its municipal judge when the municipal judge is not required to serve full time. In the event of the appointment of a district judge, the city or town shall pay a pro rata share of the salary.

[**2002 c 136 § 2; 1984 c 258 § 106;** 1975-'76 2nd ex.s. c 35 § 1; **1961 c 299 § 53.**]

NOTES:

Court Improvement Act of 1984—Effective dates—Severability—Short title—1984 c 258: See notes following RCW **3.30.010**.

Application—1984 c 258 §§ 101-139: See note following RCW **3.50.005**.

2.36.030 - Judges—Appointment and qualifications.

A. The municipal judge holding office on July 1, 1984, the effective date of the ordinance codified in this chapter, shall continue to hold office until expiration of his or her term or January 1, 1986, whichever occurs first. The term of a successor shall commence on January 1, 1986 and on January 1st of each fourth year thereafter, pursuant to appointment as provided below.

B. The municipal judge shall be appointed by the mayor, subject to confirmation by the city council, for a term of four years. Appointments shall be made on or before December 1st of the year next preceding the year in which the term commences.

C. A person appointed as municipal judge shall be a citizen of the United States of America and of the state of Washington and a resident of King County, Washington.

(Ord. 575 § 1, 1995: Ord. 296 § 4, 1984)

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: **Public Hearing on 2021 Preliminary Budget**	**Agenda Date: November 18, 20201**	**AB21-073**
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Andy Williamson	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: --	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: 2021 Preliminary Budget including Salary Schedule

SUMMARY STATEMENT:
This is the first public hearing on the preliminary 2021 Budget Document for both the revenues and expenditures for all funds.

The 2021 preliminary Budget is in balance for all operating and capital funds. The budget for the General Fund totals $17,811,459, which includes the budgeted ending fund balance of $4,118,162. This balance is 30.0% of budgeted expenditures, which is an increase of 2.6% over last year's budgeted Ending cash and investment balance. The Ending Cash & Investment balance is important for Black Diamond as our primary revenue sources is Property Tax, which is only received in April and October each year. Cash carry-over is needed to pay Salaries and Benefits and costs during the non-property tax months. The State Auditor's Office also measure a city's on-going "fitness" by making sure we maintain a continuing secure Cash & Investment balance.

The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 50.7% of the budget used for Police, Fire, Court and Emergency Management. 100% of the property tax as well as other revenue are used to fund Public Safety. The 2022 Budget includes filling one of the previously frozen police officer positions in January and adding one additional Police Officer in July 2022. The Police Department continues their emphasis on community relations, investigations, as well as both commercial vehicle and traffic safety. The Police budget continues to receive local and federal grants which support Police costs including marine services on Lake Sawyer, traffic safety emphasis patrols and local, donations through the PTA to assist with the Dare program at the Black Diamond Elementary School. The Fire Department's Budget increased by $410,247 in the 2022 Budget for a ll.8% increase over 2021. The increase is due to the signing of a new five-year contract with Mountain View Fire & Rescue on September 16, 2021, per Resolution No. 21-1442. This new contract provides an enhanced level of service out of Station 98 and provides a process for increasing staffing as the new Satellite Lawson Hills Fire Station becomes operational.

A priority for 2022 is to continue to provide review and inspection staff due to the building activity in

Black Diamond. The Ten Trails development is booming and commercial projects are being planned. The Community Development budget also includes funds for completing the Parks Comprehensive Plan and to assist with updating the next parks portion of the planned Capital Improvement Plan update in 2022, as well as providing some funds for minor park improvements. The new Skate Park design and is accepting donations to help provide funding for completion in 2022.

The Street, Water, Sewer and Stormwater Operating, Capital & Reserve funds are in balance and maintain their budgeted ending cash & Investment balance without the need for rate increases in 2022

On the capital side of the 2022 Preliminary Budget, a transfer of $2,000,000 from the General Fund to a Campus Capital Project will provide for future campus expansion and the needed renovation cost of consolidating staff into the current City Hall Building. The General Fund had accumulated one time only funds due to the exceptional number of building and plan check permits in 2019, 2020, and early 2021. This provided an excellent opportunity to set aside the needed capital funds for a top priority of Mayor Benson and Council in their 2021 retreat. The 2022 Capital budget also included funds from King County Flood Control of $2,293,500 for the Covington Creek Bridge Capital Project. Water funds are budgeted for an important Fire Flow Loop Project at N. Commercial and ARPA funds for the 3rd Avenue Water Main Project to replace 1800 feel of undersized water main from Roberts Drive to the old Columbia Bank Building. Capital projects budgets include design of the Sawyerwood Sidewalk project and Stormwater funds for a Stormwater Basin Study as well a budget to complete some Ginder Creek Trail expansion.

The 2022 preliminary Budget is still a conservative budget, as ongoing sustainable revenues still have only increased enough to fund the Police positions and one Public Works Utility Worker position in 2022. The permit type revenue and Sales Tax Revenue may slow slightly in 2022 due to a pause between approved plats and completion of the Water Loop project, or a builder slow down due to a slow-down in home sales or impacts of slowing building product availability. As future retail businesses are built and open, then we can expect to see our sustainable Sales Tax Revenue increase and stabilize which will allow the stainable future addition of more staff or adding more ongoing costs. That said we must continue to guard against increasing budgets for operating costs at a pace faster than more actual long-term revenue streams are available and in place to support those sustainable long-term costs.

This is the first public hearing on the Preliminary 2022 Budget Document, but this is the second Budget related hearing, as we have already had the first public hearing on the 2022 Property Taxes. A final 2022 Budget Public Hearings is scheduled at a Special Council meeting on Nov. 30, 2022 with the possible adoption scheduled for that night.

Public participation and input are encouraged throughout the process. The 2022 preliminary Budget can be viewed at the city's website. No action is expected at this Public Hearing.

FISCAL NOTE (Finance Department): The Mayor's Preliminary 2022 Budget includes balanced sources and uses for each operating and Capital Fund.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **Public Hearing only.**

RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
November 18, 2021		

Black Diamond Preliminary Budget

2022

'Black Diamond's New Gateway Entrance Sign'

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Table of Contents

November 1, 2021

Council and Black Diamond Residents,

It is with great honor as the Mayor of the City of Black Diamond that I present the 2022 Preliminary Budget to both the City Council and citizens. Putting together this Budget proved to be challenging. Staff and I worked very hard to bring forward a balanced budget that retains the municipal services our citizens have been provided for many years. I believe this document does an excellent job of blending values and goals with the financial realities that must always be considered.

The total 2022 Preliminary Budget for both Operating and Capital totals $43,470,860, with the General Fund portion at $17,811,459. The General Fund ending cash and investment balance is budgeted at $4,118,162. This amount equals 30% of operating expenditures which is needed to pay operating expenditures until our property tax is received in April and October of each year. A healthy fund balance is also important for all cities, is recommended by the Auditors and MRSC and ensures stability and a needed cushion if the building activity slows or the economy regresses.

The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 49.2% of the operating budget planned for Police, Fire, Court and Emergency Management. 100% of property tax as well as other revenues are used to fund Public Safety.

Public Safety continues to be a top priority, and due to increased calls for service and in preparation of continued growth, the 2022 budget includes filling one of the previously frozen police officer positions in January and adding an additional officer in July 2022. The Police Department continues their emphasis on community relations, investigations, as well as both commercial vehicle and traffic safety. The 2022 budget also includes the final debt payment for the 2017 purchase of police vehicles. Local and federal grants continue to support Police costs including marine services on Lake Sawyer, traffic safety emphasis patrols, and local donations through the PTA to assist with the DARE program at the Black Diamond Elementary School.

The Fire Department's budget increased by $410,247 in the 2022 Budget, for a 66.8% increase over 2021. This increase is due to the signing of a new five-year contract with Mountain View Fire & Rescue on September 16, 2021, per Resolution No. 21-1442. This new contract provides an enhanced level of service out of Station 98 and provides a process for increasing staffing as the new Satellite Lawson Hills Fire Station becomes operational. This provides a fair compensation to Mountain View for services rendered and will allow the City to continue to build on our long-established relationship. The long-awaited new fire engine was received in 2021 and was welcomed by all Black Diamond residents at the Labor Day Parade and “push in” ceremony on October 29th.

A priority in the 2022 Budget is to continue to provide review and inspection staff due to the building activity in Black Diamond. The Ten Trails development is booming, and commercial projects are being planned. Along with several new in-fill residential developments, the Community Development Department is keeping very busy. The 2022 Community Development is excited to add a new GIS system and electronic plan review software that will help with intake, customer service, and building reviews and inspections. The Community Development budget also includes funds for completing the Parks Comprehensive Plan and assist with updating the next parks portion of the Capital Improvement Plan in 2022 as well as provides some funds for some minor park improvements. The new Skate Park is in design and is accepting donations to help provide funding for completion in 2022

We were fortunate to receive the new ARPA Fiscal Recovery Funds of $667,300 in 2021. Council authorized the use of $100,000 to provide relief to our low or moderate income residents who had experienced an economic hardship due to COVID-19 and had past due rent or utility payments. The City was able to partner again with the Black Diamond Community Center to administer the 2021 ARPA $100,000 to the landlords or utility companies on behalf of our Black Diamond residents. In 2020 The Community Center helped approximately 80 citizens with either rental or utility bill assistance. Special appreciation is again needed for the Black Diamond Community Center's hard work in helping our citizens during this unusual year. Council also reserved the ability to add an additional $65,000 of assistance in 2022 if there is need for additional ARPA rent and utility assistance.

The 2022 Budget includes an additional receipt of ARPA funds of $667,303 in 2022. The Preliminary 2022 Budget includes using $850,000 of ARPA funds for the 3rd Avenue Water Main Project which will replace 1800 feet of undersized water main from Roberts Drive to the old Columbia Bank building to improve reliability and redundant water supply to the North end of Black Diamond. The balance of ARPA funds of $321,256 in 2022 is uncommitted at this time, awaiting the community and Council suggestions.

I am pleased to add a transfer of $2,000,000 from the General Fund to a Capital Project for future campus expansion and the needed renovation costs of consolidating staff into the current City Hall building. The General Fund had accumulated one time only extra funds due to exceptional number of building permits and plan checks in 2019, 2020 and early 2021. This provided an opportunity to set aside the needed capital funds for this top priority of mine and also identified by Council in their 2021 retreat. We must plan for the future building sites needed for our increasing staff who provide critical services to our citizens.

The 2022 Budget includes funds from King County Flood Control of $2,293,500 for the Covington Creek Bridge Capital Project. An Important water improvement for Fire Flow Loop at N. Commercial is funded for $900,000 coming from REET II and water reserves. The Downtown Pedestrian and Bike Study is funded with REET II as well as the design of the Sawyer Wood Sidewalk project for $103,000 which should help the city to more quickly secure grants to complete. The Stormwater Capital fund will use $150,000 to undertake a required Stormwater Basin Study with $50,000 coming from a Department of Ecology Grant and the balance from Stormwater Reserve funds. Funds are also budgeted to utilize the King County Parks tax levy to complete some the Ginder Creek Trail expenses.

Sustaining the budget for maintenance and operation of the Street and Utility Funds is of continuing importance. This fund will continue to receive the $20 car tab fee of more than $100,000 a year, since the Courts found the wording on the initiative unconstitutional. The Car Tab fees support such activities as roadway striping, traffic signage, pothole repair, streetlights, pavement, signals, sidewalks, and road safety improvements as well as tree removal, snow and ice maintenance, to the detriment of our citizens. The TBD revenue however only provides a portion of the revenue needed in the street fund. Gas tax revenue has continued to decrease, so additional funds are needed from the General Fund and REET II to support the ongoing costs of street maintenance.

The Water, Sewer and Stormwater 2022 operating budgets are in balance. The Ten Trails building activity and sale of homes has provided increased revenues due to the increased number of residents for the three city utility funds. This revenue budgeted in 2022 is sufficient to allow the Council to continue to suspend the planned 10% sewer rate increase for one additional year without harming the utility's ability to pay operating, debt, and capital costs. The one-year suspension of the sewer rate increase will assist many of our citizens that have had to face economic hardships due to the COVID-19 virus. King County Metro has approved a King Country Metro pass through rate increase of $1.90 per month beginning in January 2022.

A conservative yet forward looking 2022 Preliminary Budget is presented again this year. Although we are seeing growth and new homes being built, the sustained long-term revenue may slow slightly in 2022 due to a pause between approved plats and completion of the Water Loop project. Once Black Diamond sees new retail businesses, we will then be able to depend on an increased, sustainable sales tax base. However, the resulting increase in new citizens is starting to affect all the expenditures of the departments of the city. A limited number of 2.5 new staff have been added to the 2022 Budget to help off-set the demands for service. That said, we must continue to guard against too fast a rise in operating costs until more actual long-term sustainable revenue streams are in place to support additional costs.

I thank you in advance for your review and consideration of this preliminary budget and I look forward to your input. I also want to thank City Staff for their hard work and dedication to develop a balanced 2022 Preliminary Budget within the resources we have. I am proud that during these difficult times the city has maintained a level of service which makes Black Diamond a better place to live, work, play and do business.

Sincerely,

Carol Benson

Mayor

Black Diamond Elected Officials
Adopting 2022 Budget

Mayor Carol Benson Expires 12/31/2021	Position 1 Tamie Deady Expires 12/31/2023
Position 2 Melissa Oglesbee Expires 12/31/2021	Position 3 Chris Wisnoski Appointment ends after 2021 Nov. Election
Position 4 Leih Mulvihill Appointment ends after 2021 Nov. Election	Position 5 Kristiana de Leon Expires 12/31/2023
Position 6 Bernie O'Donnell Appointment ends after 2021 Nov. Election	Position 7 Debbie Page Appointment ends after 2021 Nov. Election

History of Black Diamond, Washington – Coal Town

Black Diamond incorporated in 1959 but has had a much longer history as a historic town in Washington. Black Diamond was first established as a community in the late 1880s for the mining of coal. At the turn of the century the town was a major exporter of coal in the region. The Pacific Coast Coal Company in Black Diamond became the largest coal mining operations on the West Coast. Some historic buildings retain their original locations. In 2010, Black Diamond's historic Railroad Avenue was updated and refurbished making a great improvement to the Historic Museum and Black Diamond Bakery area.

Black Diamond offers a warm and friendly small-town atmosphere with spectacular mountain views. The city is nestled in the foothills within a few miles of the beautiful Green River Gorge and Flaming Geyser Park.

Beginning with the Master Planned Development Agreement growth, the city is growing. At 5,990 citizens, population projections may reach above 20,000 in the next 20 years. The annexation of the Lake Sawyer area in 1998 doubled the number of citizens and acreage. Since then, population growth is increasing due to the Master Plan Development.

Form of Government

Black Diamond is a "Code City" as described under Title 35A in the Revised Code of Washington. The city operates under a strong mayor form of government with seven elected council members serving staggered four-year terms. The Mayor serves as the chief administrative officer of the city. The City Council acts as the legislative body. The city expanded to a seven-member council in fall of 2019. The city is served by Legislative Congressional District 8 and Legislative District 5.

Budget Process

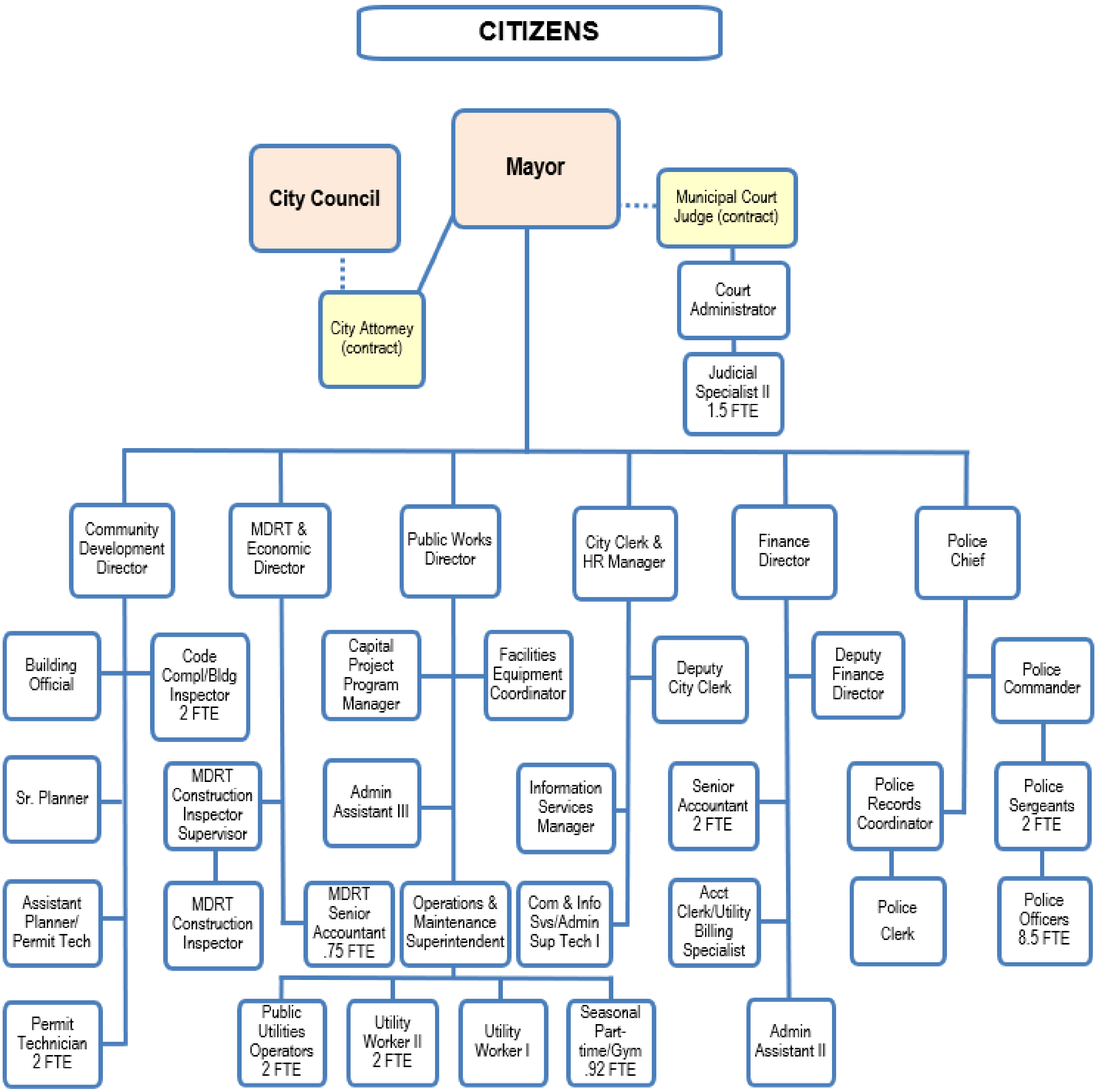
Budgeting is an essential element of the financial planning, control, and evaluation process of government. The planning process involves determining the types and levels of services to be provided by the various departments, programs, and functions.

The City of Black Diamond budgets annually on the calendar year beginning January 1 and ending December 31. Budget adjustments are limited by state law (35A.33.120). Allocations are made based on a fund level, limiting uses outside of each fund. Funds are segregated to carry on specific objectives. Funds are budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33. Appropriations in the operating fund budgets constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.

How Black Diamond Serves the Community

The City of Black Diamond strives to provide a safe and enjoyable environment for residents, businesses, and visitors alike. Foremost, safety is a priority in Black Diamond. Our city's Police Department and Mountain View Fire and Rescue employees are both dedicated and top notch. City employees provide other important services such as road maintenance, planning, permitting, code enforcement, a municipal court, parks maintenance, water utility services, stormwater utility and a sewer utility.

City of Black Diamond 2022 Organization Chart



This Chart represents budgeted positions for 2022 = 49.67 FTE

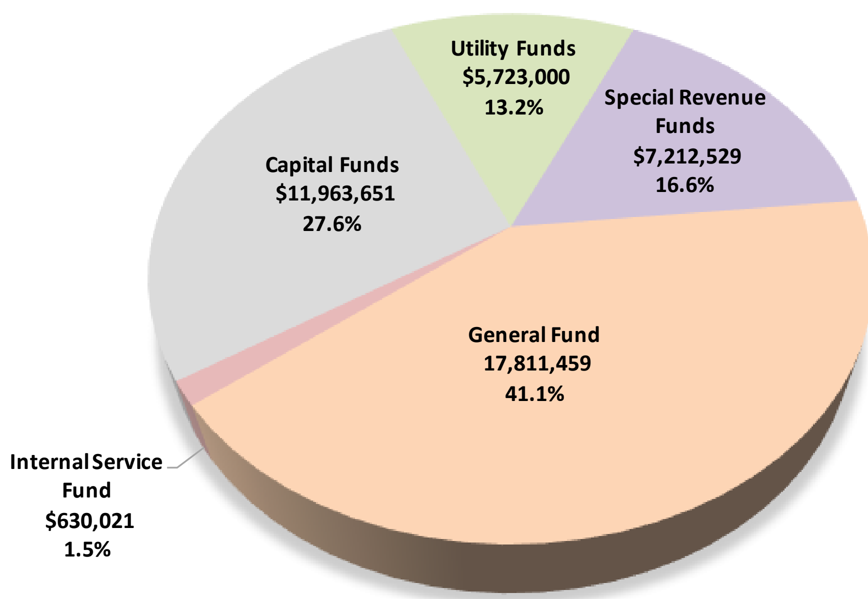
Each position is filled by 1 FTE, unless otherwise noted.

Black Diamond is served by Mountain View Fire and Rescue

Combined 2022 Preliminary Budget - All Funds

		Beginning Fund Balance	2022 Revenue	Total Sources	2022 Expenditures	Ending Fund Balance	Total Uses
1	**General Fund 001**	7,358,410	10,453,049	17,811,459	13,693,297	4,118,162	17,811,459
2	**Special Revenue Funds**						
3	101 Street Fund	594,400	488,600	1,083,000	531,677	551,323	1,083,000
4	107 Fire Impact Fees	1,610,891	427,000	2,037,891	2,037,891	-	2,037,891
5	108 Trans. Benefit District Fund	54,307	130,375	184,682	100,000	84,682	184,682
6	109 Traffic Mitigation Fees	170,612	88	170,700	170,700	-	170,700
7	110 ARPA Fiscal Recovery Funds	567,603	668,653	1,236,256	1,236,256	-	1,236,256
8	111 School Impact Fees	-	2,500,000	2,500,000	2,500,000	-	2,500,000
9	112 Traffic Impact Fees	-	130,200	130,200	130,200	-	130,200
10	**Utility Operating Funds**						
11	401 Water Fund	599,500	1,749,400	2,348,900	1,882,487	466,413	2,348,900
12	407 Sewer Fund	514,100	1,839,500	2,353,600	1,992,568	361,032	2,353,600
13	410 Stormwater Fund	337,300	683,200	1,020,500	843,506	176,994	1,020,500
14	**Capital Funds**						
15	310 Gen. Government CIP Fund	108,694	3,120,000	3,228,694	3,228,694	-	3,228,694
16	311 REET 1	695,400	450,600	1,146,000	885,000	261,000	1,146,000
17	320 Public Works CIP Fund	25,000	2,586,500	2,611,500	2,611,500	-	2,611,500
18	321 REET 2	683,237	450,600	1,133,837	963,000	170,837	1,133,837
19	322 Public Works Retainage	-	102,000	102,000	102,000	-	102,000
20	402 WSFFA Partners CIP Fund	-	370,000	370,000	370,000	-	370,000
21	404 Water CIP Fund	750,190	1,990,500	2,740,690	2,257,000	483,690	2,740,690
22	408 Sewer CIP Fund	325,630	45,300	370,930	65,000	305,930	370,930
23	412 Stormwater CIP Fund	50,000	210,000	260,000	250,000	10,000	260,000
24	**Internal Service Fund 510**	335,601	294,420	630,021	599,188	30,833	630,021
25	**Grand Total All Funds**	**14,780,875**	**28,689,985**	**43,470,860**	**36,449,964**	**7,020,896**	**43,470,860**

Total Black Diamond 2022 Preliminary Budget



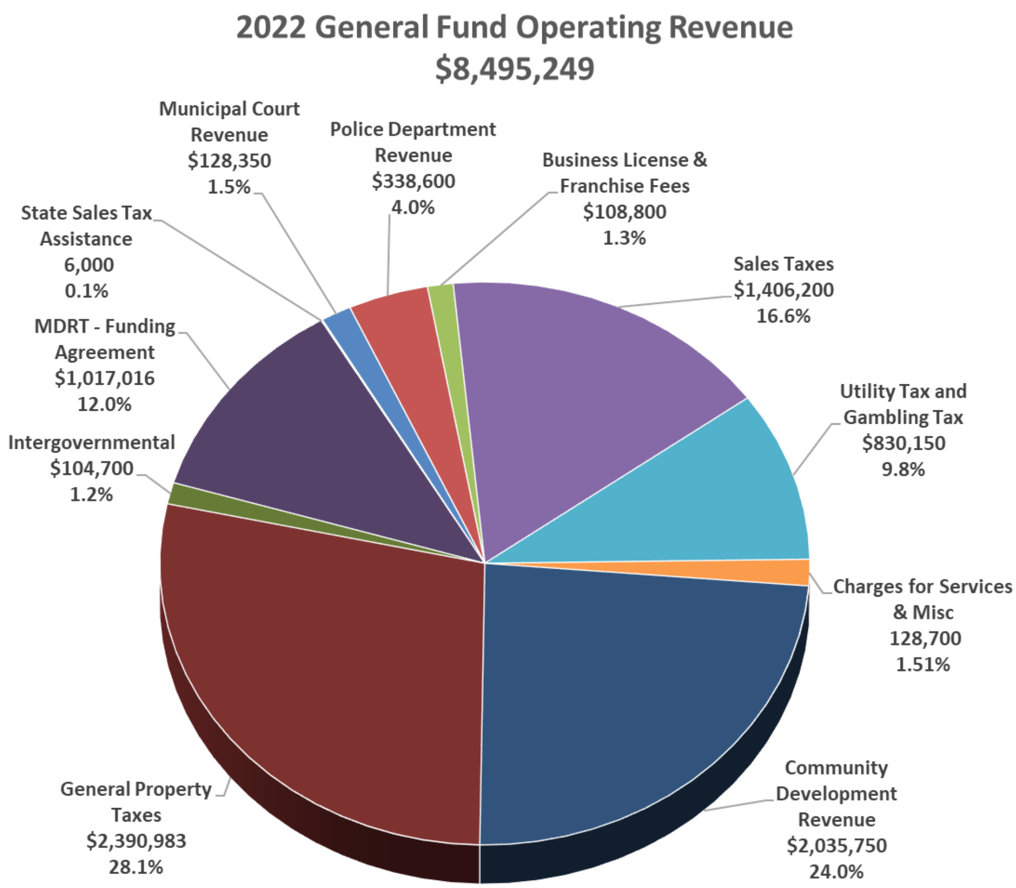
General Fund

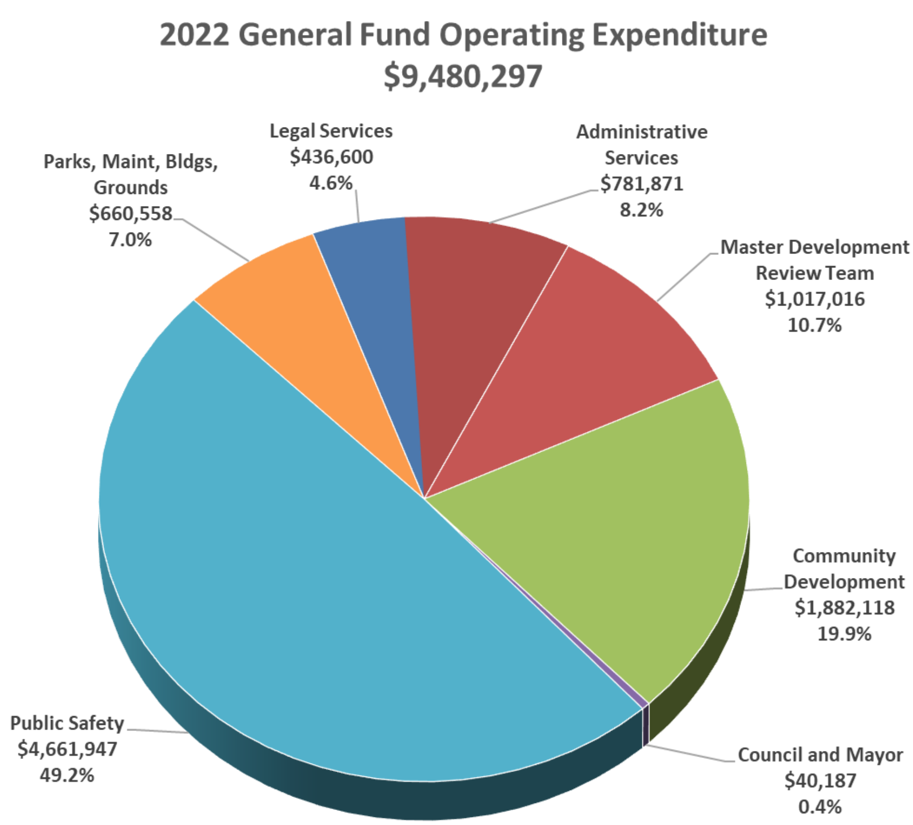
The General Fund is the primary fund of the city.
It is similar to a firm's general ledger account and records all assets and liabilities of the entity that are not assigned to a special purpose fund.
It provides the resources necessary to sustain day-to-day city activities.

'Black Diamond Coal Cart'

General Fund Revenue Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
REVENUES						
1 Beginning Cash and Investments	**4,334,539**	**6,022,284**	**6,022,285**	**7,358,410**	3,023,871	69.8%
2 General Property Taxes	2,014,434	1,129,080	1,974,145	2,390,983	376,549	18.7%
3 Sales Taxes	898,960	731,271	1,539,115	1,406,200	507,240	56.4%
4 State Sales Tax Assistance	-	5,975	19,200	6,000	6,000	0.0%
5 Utility Tax and Gambling Tax	694,400	434,539	770,150	830,150	135,750	19.5%
6 Cable Franchise Fees	69,350	37,499	74,000	76,500	7,150	10.3%
7 Business License	29,450	17,900	29,450	32,300	2,850	9.7%
8 Liquor Profits & Excise Tax	63,600	38,484	69,800	88,700	25,100	39.5%
9 KC Recycle, EMS & State Court Grants	81,100	6,341	75,100	16,000	(65,100)	-80.3%
10 Community Development Rev	2,000,000	1,562,125	2,734,056	2,035,750	35,750	1.8%
11 Police Department Revenue	336,200	207,489	397,400	338,600	2,400	0.7%
12 Municipal Court Revenue	130,000	67,928	146,400	128,350	(1,650)	-1.3%
13 Parks Revenue	32,200	25,069	49,800	54,000	21,800	67.7%
14 Cemetery Revenue	5,700	500	600	2,500	(3,200)	-56.1%
15 Charges for Services & Misc Rev.	33,000	39,240	76,300	72,200	39,200	118.8%
16 Funding Agreement - MDRT	958,814	357,616	945,800	1,017,016	58,202	6.1%
17 Total Operating Revenues	**7,347,208**	**4,661,055**	**8,901,316**	**8,495,249**	**1,148,041**	**15.6%**
18 COVID-19 Grants	-	34,311	34,311	-		
19 AWC Insurance Deposit & Flex	249,500	122,657	280,000	312,800	63,300	25.4%
20 Devel Reimb-MDRT Conslt	1,845,000	490,391	1,400,000	1,645,000	(200,000)	-10.8%
21 TOTAL GENERAL FUND SOURCES	**13,776,247**	**11,330,699**	**16,637,912**	**17,811,459**	**4,035,212**	**29.3%**

General Fund Expenditure Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
EXPENDITURES						
1 Legislative - Council	23,972	8,175	24,500	24,419	447	1.9%
2 Executive - Mayor	15,761	6,812	13,960	15,768	7	0.0%
3 Administrative Services	624,847	294,708	655,292	781,871	157,024	25.1%
4 Legal Services	204,000	79,752	290,600	306,300	102,300	50.1%
5 Prosecuting Atty and Public Defender	100,850	39,400	109,700	130,300	29,450	29.2%
6 Municipal Court	348,334	140,349	325,400	391,261	42,927	12.3%
7 Police Department	2,824,483	1,219,817	2,589,900	3,186,886	362,403	12.8%
8 Fire Department	30,125	303,783	616,450	1,024,100	993,975	3299.5%
9 EMS/Recyl/Anim Cont/Mental Health	44,400	37,672	54,400	59,700	15,300	34.5%
10 Master Development Review Team	958,814	410,837	945,800	1,017,016	58,202	6.1%
11 Community Development	1,587,184	362,616	1,346,900	1,882,118	294,934	18.6%
12 Facilities	230,305	62,958	172,800	289,212	58,907	25.6%
13 Parks Department	143,338	65,699	192,300	332,305	188,967	131.8%
14 Cemetery	29,507	8,542	26,500	39,041	9,534	32.3%
15 Total Operating Expenditures	**7,165,920**	**3,041,121**	**7,364,502**	**9,480,297**	**2,314,377**	**32.3%**
16 COVID-19 Costs	50,000	19,899	65,000	90,000	40,000	80.0%
17 AWC Insurance 2020 Acct Pmt	249,500	1,150	280,000	308,000	58,500	23.4%
18 Transfer to Street Fund	170,000	100,000	170,000	170,000	0	0.0%
19 Transfer to Future Campus Costs	-	-	-	2,000,000	2,000,000	0.0%
19 Developer MDRT Consultants	1,845,000	320,297	1,400,000	1,645,000	(200,000)	-10.8%
20 Total Expenditures	**9,480,420**	**3,482,466**	**9,279,502**	**13,693,297**	**4,212,877**	**44.4%**
21 30% Reserved Cash and Investments	2,844,126	2,354,470	2,783,851	4,107,989	1,263,863	44.4%
22 Unreserved Cash and Investments	1,451,701	5,493,763	4,574,559	10,173	(1,441,528)	-99.3%
23 Total Ending Cash and Investments	**4,295,827**	**7,848,233**	**7,358,410**	**4,118,162**	**(177,665)**	**-4.1%**
24 TOTAL GENERAL FUND USES	**13,776,247**	**11,330,699**	**16,637,912**	**17,811,459**	**4,035,212**	**29.3%**


2022 General Fund Operating Revenue
$8,495,249
Municipal Court Revenue $128,350 1.5%
Police Department Revenue $338,600 4.0%
Business License & Franchise Fees $108,800 1.3%
State Sales Tax Assistance 6,000 0.1%
Sales Taxes $1,406,200 16.6%
MDRT - Funding Agreement $1,017,016 12.0%
Utility Tax and Gambling Tax $830,150 9.8%
Intergovernmental $104,700 1.2%
Charges for Services & Misc 128,700 1.51%
Community Development Revenue $2,035,750 24.0%
General Property Taxes $2,390,983 28.1%


2022 General Fund Operating Expenditure
$9,480,297
Legal Services $436,600 4.6%
Administrative Services $781,871 8.2%
Parks, Maint, Bldgs, Grounds $660,558 7.0%
Master Development Review Team $1,017,016 10.7%
Community Development $1,882,118 19.9%
Public Safety $4,661,947 49.2%
Council and Mayor $40,187 0.4%

	General Fund Functions Supported by Types of Revenue	2021 Budget	2022 Prelim Budget	$ Change	% Change	Public Safety	General Gov't	MDRT
	REVENUES							
1	Beginning Cash and Investments	4,334,539	7,358,410	3,023,871	69.8%	21,908	7,273,502	63,000
2	**Public Safety Revenue Funded With:**							
3	General Property Taxes	2,014,434	2,390,983	376,549	18.7%	2,390,983		
4	Utility Tax and Gambling Tax	694,400	830,150	135,750	19.5%	830,150		
5	Criminal Justice Sales Tax	137,500	135,500	(2,000)	-1.5%	135,500		
6	Liquor Excise Tax and Profits	63,600	88,700	25,100	39.5%	88,700		
7	Municipal Court Revenue	130,000	128,350	(1,650)	-1.3%	128,350		
8	EMS Levy Taxes	65,100	-	(65,100)	-100.0%	-		
9	Business License	29,450	32,300	2,850	9.7%	32,300		
10	Police Charges for Service, Grants, Misc	198,700	203,100	4,400	2.2%	203,100		
11	**Total Public Safety Revenue**	**3,333,184**	**3,809,083**	**475,899**	**14.3%**	**3,809,083**		
12	**General Government Funded With:**							
13	Sales Taxes	898,960	1,406,200	507,240	56.4%		1,406,200	
14	Land Use and Permitting Fees	2,000,000	2,035,750	35,750	1.8%		2,035,750	
15	Cable Franchise Fees	69,350	76,500	7,150	10.3%		76,500	
16	Sales Tax Assist	-	6,000	6,000	0.0%		6,000	
17	Grants, Passports, Charges for Svs	49,000	88,200	39,200	80.0%		88,200	
18	Parks Revenue	32,200	54,000	21,800	67.7%		54,000	
19	Cemetery Revenue	5,700	2,500	(3,200)	-56.1%		2,500	
20	**Total Gen Fund Operating Revenue**	**3,055,210**	**3,669,150**	**613,940**	**20.1%**		**3,669,150**	
21	Funding Agreement - MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
22	**Total General Fund Revenue**	**7,347,208**	**8,495,249**	**1,148,041**	**40.4%**	**3,809,083**	**$3,669,150**	**$1,017,016**
23	Public Safety: Fire, Police, Court, EMS/Recyl/Animal Cont/Mental Health	3,348,192	4,792,247	1,444,055	43.1%	4,792,247		
24	Community Development	1,587,184	1,882,118	294,934	18.6%		1,882,118	
25	Bldg, Grounds, Parks, Cemetery	403,150	660,558	257,408	63.8%		660,558	
26	Legislative and Admin. Services	664,580	822,058	157,478	23.7%		822,058	
27	Legal Services	304,850	436,600	131,750	43.2%		436,600	
28	Master Development Review Team MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
29	**Total Operating Expenditures**	**7,266,770**	**9,610,597**	**2,343,827**	32.3%	**4792247**	**3,801,334**	**1,017,016**
30	COVID-19 Costs & AWC Expenses	299,500	398,000	98,500	32.9%		398,000	
31	Trf to Street/Future Campus Costs	170,000	2,170,000	2,000,000	1176.5%		2,170,000	
32	**Changes to Cash and Investments**	**3,945,477**	**3,675,062**	**(270,415)**	**-6.9%**	**(961,256)**	**4,573,318**	**63,000**

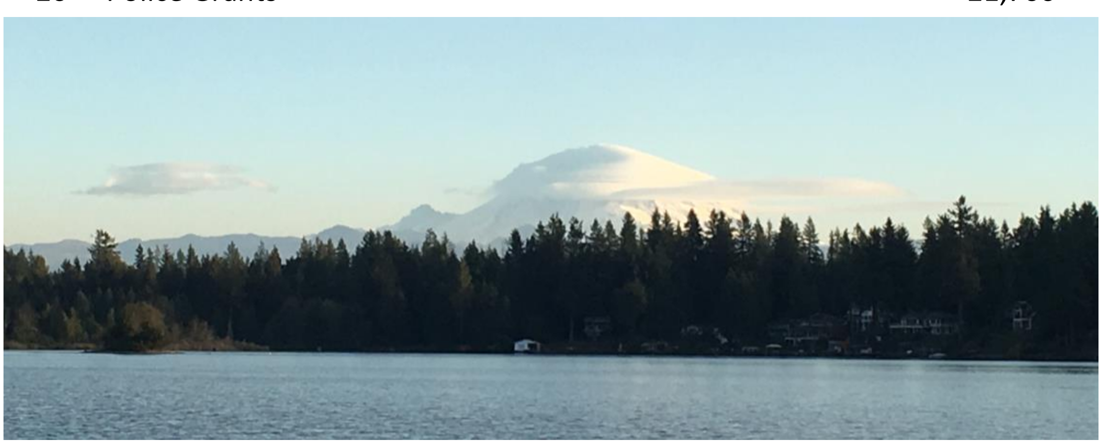
* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2021 or 2022

General Fund Revenue

The General Fund budget refers to the expenditures and revenues associated with the delivery of city services in Black Diamond that are funded with property, sales, and utility taxes, charges & fees, and state shared revenues. Services provided under the General Fund include police and fire, municipal court, parks maintenance, building permits, development review and administrative functions in the city. The General Fund includes close to one half of Black Diamond's total budget.

Top Twenty General Fund Revenue Sources

1	General Property Taxes	2,390,983
2	Community Development Permits & Fees	2,000,000
3	Sales Taxes	1,406,200
4	Electric & Gas Utility Tax	298,500
5	Local Criminal Justice Funds	135,500
6	Municipal Court Fees	130,000
7	Police Traffic School Fees	128,000
8	Stormwater Utility Tax	124,900
9	Sewer Utility Tax	104,800
10	Water Utility Tax	95,800
11	Cable Utility Tax	90,200
12	Cable Franchise Fees	76,500
13	Solid Waste Utility Tax	68,600
14	KC EMS VLS Contract	65,100
15	Liquor Board Profits & Excise Tax	63,600
16	Telephone Utility Tax	41,300
17	Interest Income	33,000
18	Business License	29,450
19	Lake Sawyer Parking	22,000
20	Police Grants	21,700



'View of Lake Sawyer with Mt. Rainier'

General Fund Taxes

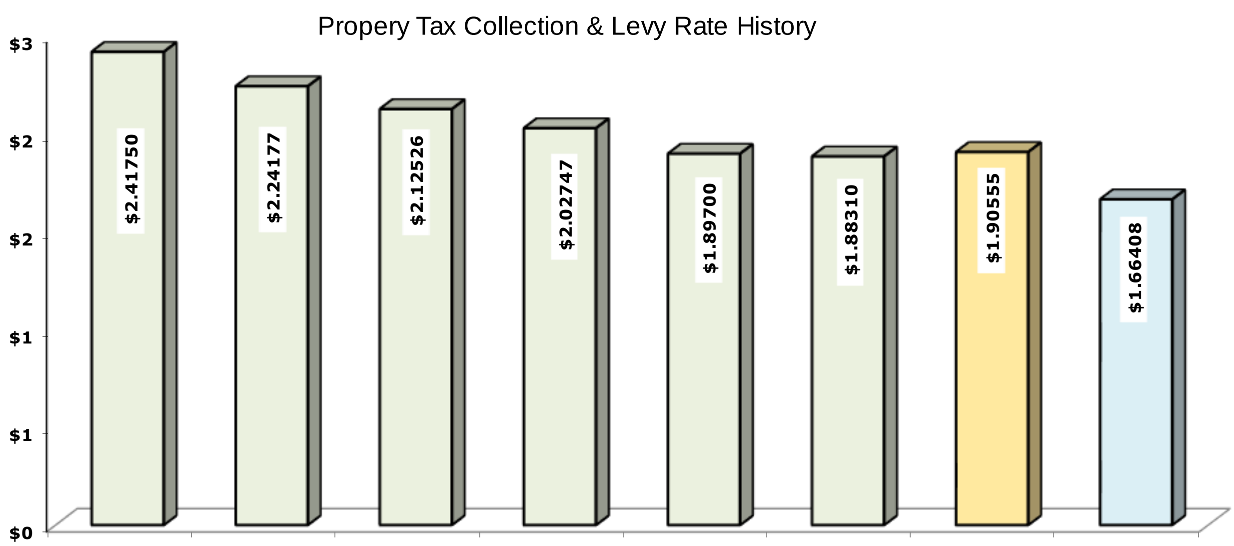
Locally levied taxes represent Black Diamond's largest portion of revenues of $4,627,333 of the city's General Fund operating revenue. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, stormwater, electric, gas, cable, and telephone) and gambling taxes. A 27.3% increase of $1,019,539 is estimated.

	General Fund Tax Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	General Property Taxes	1,562,767	1,866,195	2,014,434	1,129,080	2,390,983	376,549	18.7%
2	Sales Taxes	939,262	1,134,937	898,960	731,271	1,406,200	507,240	56.4%
3	PSE Electric & Gas Utility Tax	226,804	261,451	256,000	184,801	298,500	42,500	16.6%
4	Water Utility Tax	77,585	91,286	81,800	43,857	95,800	14,000	17.1%
5	Stormwater Utility Tax	91,730	105,054	100,000	61,359	124,900	24,900	24.9%
6	Sewer Utility Tax	58,707	76,548	81,300	44,650	104,800	23,500	28.9%
7	Solid Waste Utility Tax	42,394	58,435	43,000	31,582	68,600	25,600	59.5%
8	Cable TV Utility Tax	86,166	88,782	75,000	44,877	90,200	15,200	20.3%
9	Telephone Utility Tax	63,421	52,457	53,200	20,827	41,300	(11,900)	-22.4%
10	Gas Utility Tax	101	54	100	74	150	50	50.0%
11	Pull Tabs and Punch Board Tax	6,992	5,494	4,000	2,512	5,900	1,900	47.5%
12	**Total General Fund Taxes**	**$ 3,155,929**	**$ 3,740,694**	**$ 3,607,794**	**$ 2,294,890**	**4,627,333**	**$ 1,019,539**	**27.3%**

'Roberts Dr. Walkway and Bridge Completion'

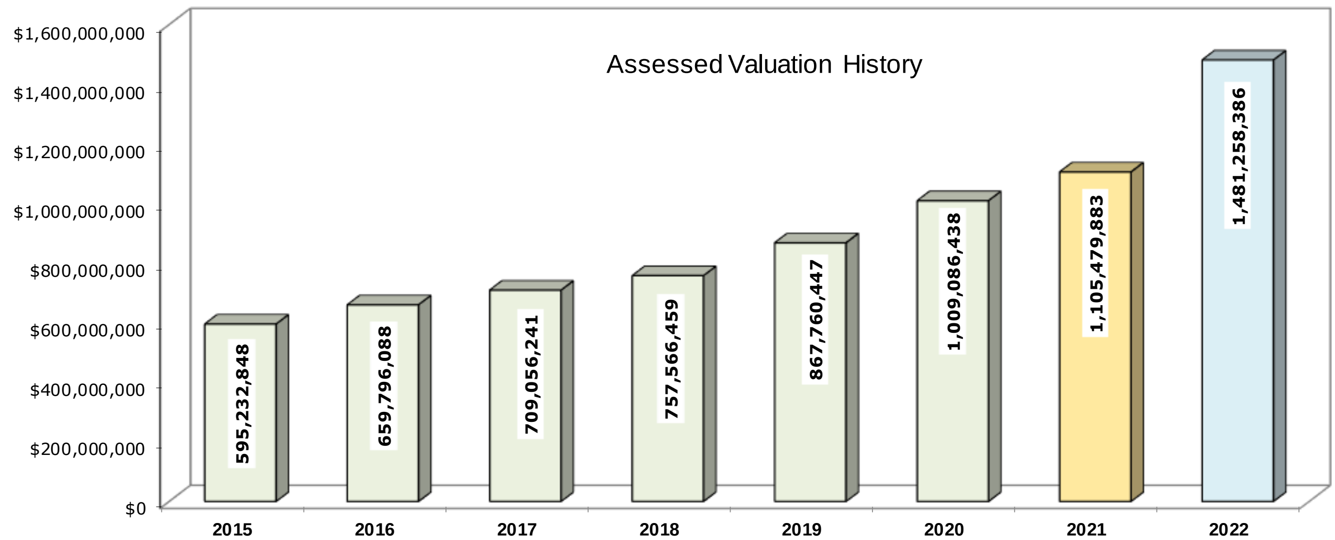
Property taxes make up 51.7% of the General Fund's tax revenue and estimated to generate $2,390,983 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.



	2015	2016	2017	2018	2019	2020	2021	2022
Regular Levy Base	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,647,702	1,884,197	2,105,311
1% Increase	14,381	14,629	14,810	14,753	15,352	16,477	18,842	21,053
New Construction Levy	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Annexations								
Adjustments	5,137	-14,074	-534	698			1,136	
Total Property Taxes	$1,460,777	$1,475,350	$1,508,687	$1,502,271	$1,646,137	$1,884,165	$2,106,447	$2,464,931
Levy Rate per $1000 AV	**$ 2.41750**	**$ 2.24177**	**$ 2.12526**	**$ 2.02747**	**$ 1.89700**	**$ 1.88310**	**$ 1.90555**	**$ 1.66408**
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	**$595,232,848**	**$659,796,088**	**$709,056,241**	**$757,566,459**	**$867,760,447**	**$1,009,086,438**	**$1,105,479,883**	**$1,481,258,386**

Please note: 2022 numbers are preliminary

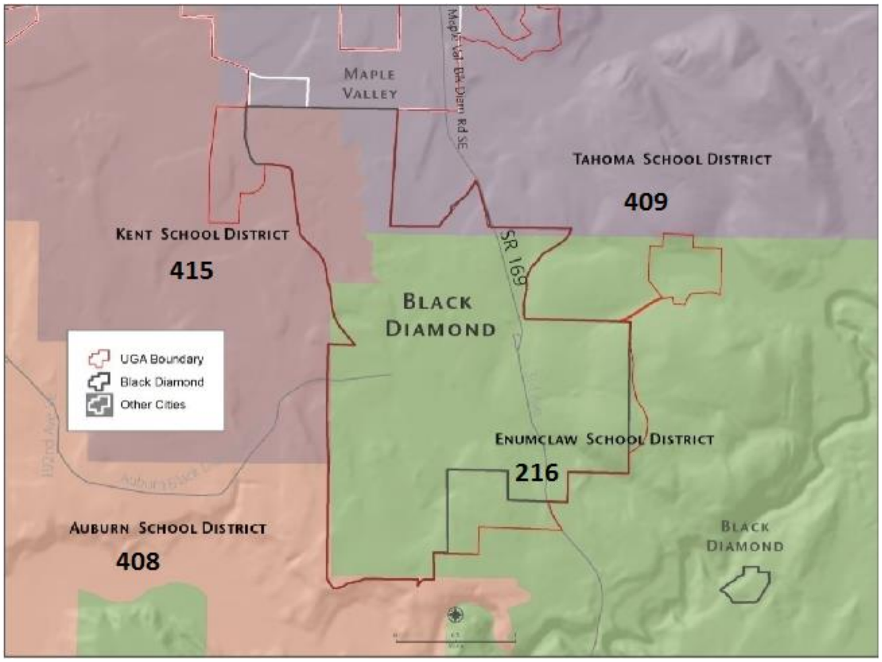


	2015	2016	2017	2018	2019	2020	2021	2022
Base Assessed Valuation	595,229,703	659,784,183	709,042,863	757,554,989	867,664,906	1,008,866,452	1,104,833,418	1,480,919,819
New Construction	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Final Assessed Valulation	**595,232,848**	**659,796,088**	**709,056,241**	**757,566,459**	**867,760,447**	**1,009,086,438**	**1,105,479,883**	**1,481,258,386**
% change from prior year	8%	11%	7%	7%	15%	16%	10%	34%
Population	**4,420**	**4,450**	**4,470**	**4,480**	**4,500**	**4,520**	**5,207**	**5,990**
Property Tax Levy Rate	**2.418**	**2.242**	**2.125**	**2.027**	**1.897**	**1.883**	**1.906**	**1.664**
Increase in Base value	**42,653,245**	**64,563,240**	**49,260,153**	**48,510,218**	**110,193,988**	**141,325,991**	**96,393,445**	**375,778,503**
Percentage increase in base	**8%**	**11%**	**7%**	**7%**	**15%**	**16%**	**10%**	**34%**

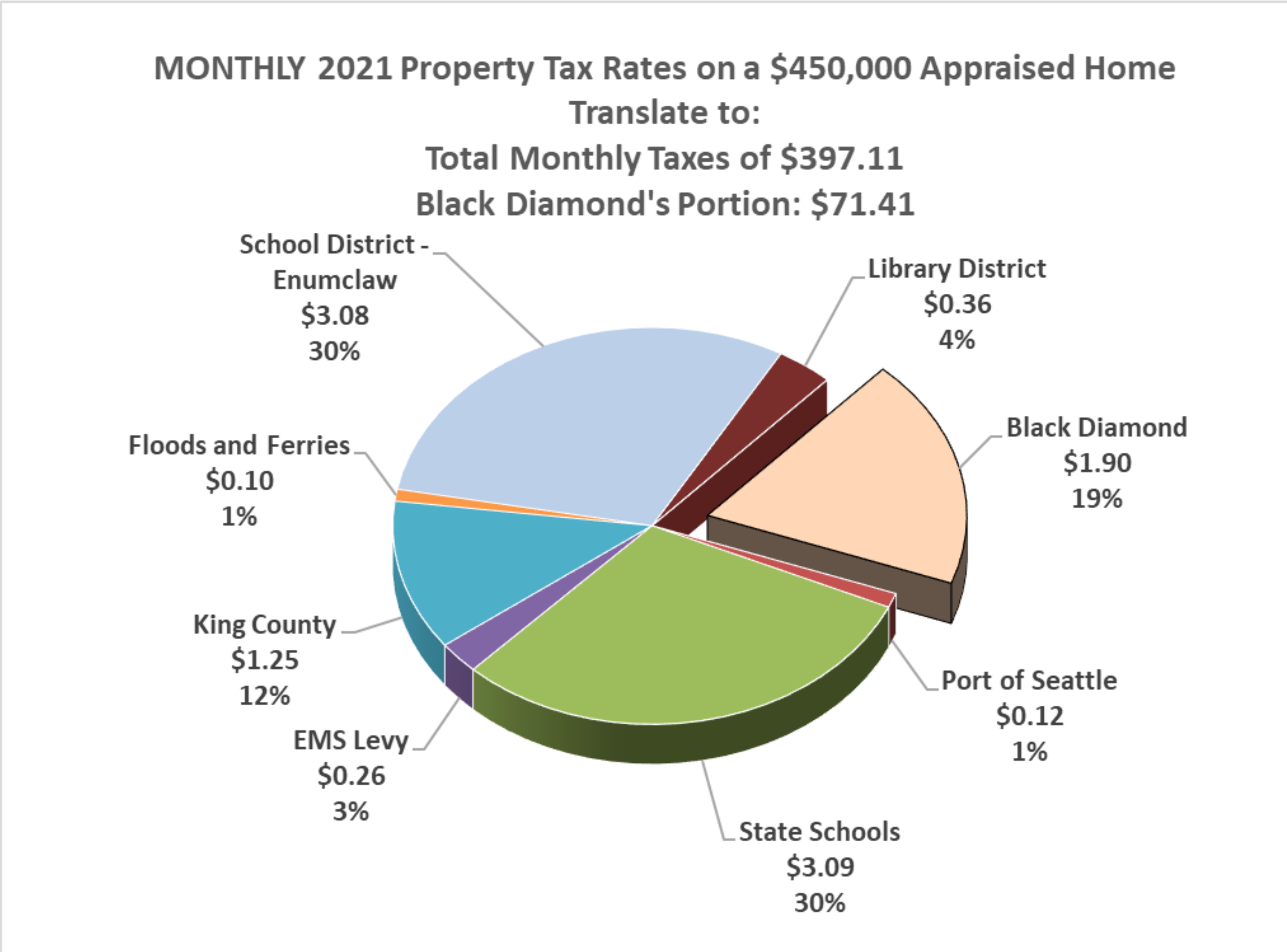
Please Note: 2022 numbers are preliminary

'Swinging Bridge Leading to the Springs Water Source'

School Districts in Black Diamond



The total property tax rates in Black Diamond vary because of the four different school districts within our city limits. **2021 Rates**	**Enumclaw**	**Tahoma**	**Kent**	**Auburn**
Local School District	3.08	4.35	3.83	5.20
Washington State for Schools Part 1	2.01	2.01	2.01	2.01
McCleary Decision for Schools Part 2	1.08	1.08	1.08	1.08
King County	1.25	1.25	1.25	1.25
City of Black Diamond	1.90	1.90	1.90	1.90
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.36	0.36	0.36	0.36
Emergency Medical Services	0.26	0.26	0.26	0.26
King County Flood & Ferry Levy	0.10	0.10	0.10	0.10
Total Levy Rate 2021	**10.17**	**11.43**	**10.91**	**12.29**
Total 2021 Levy Rates	***11.45***	***12.60***	***11.37***	***13.48***



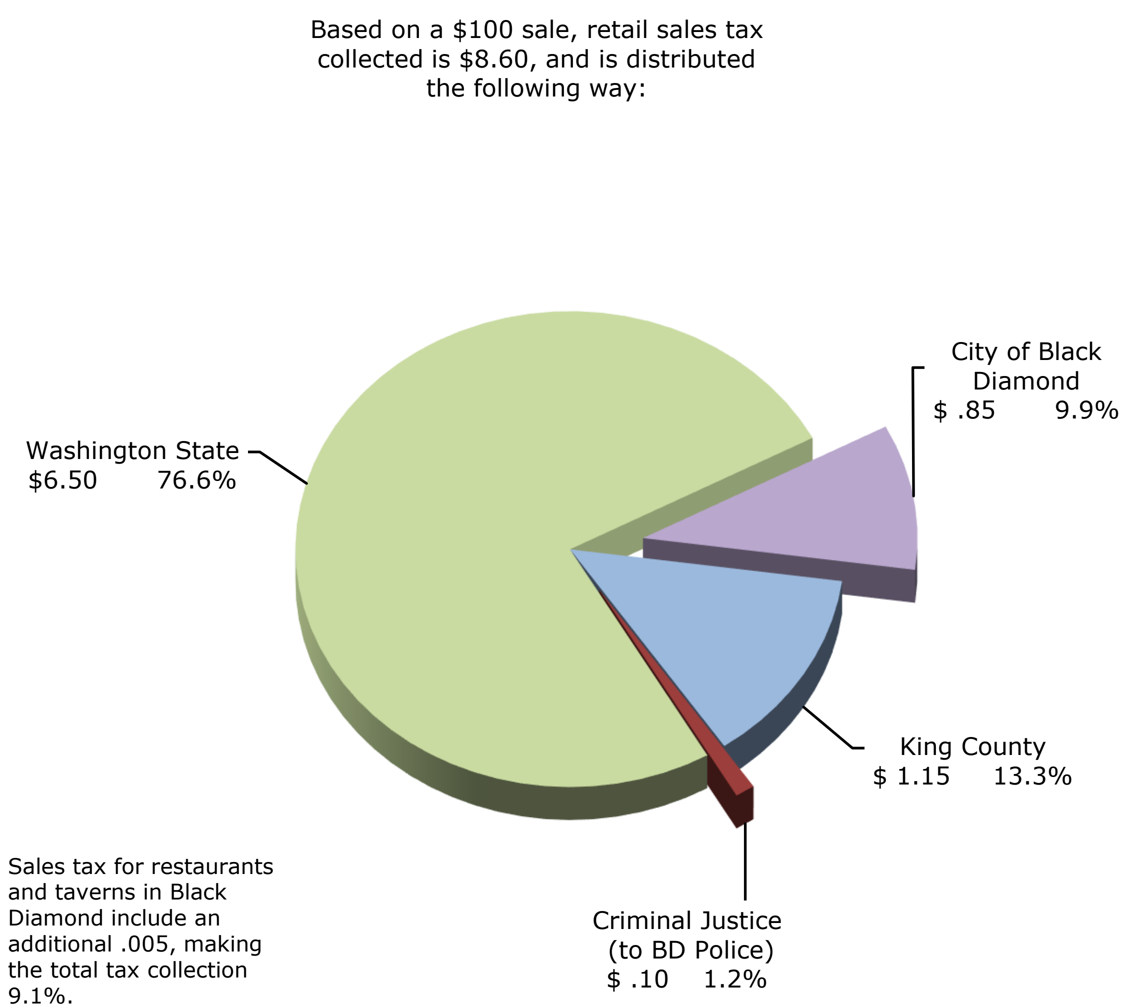
King County Taxing District	Levy Rate per $1000 in Value	Percent of Property Taxes Collected	2021 Annual Tax on a $450,000 Home	Monthly Tax on a $450,000 Home
Port of Seattle	0.11984	1%	$53.93	$4.49
State Schools	3.09	30%	$1,389.70	$115.81
EMS Levy	0.26	3%	$119.25	$9.94
King County	1.25	12%	$561.10	$46.76
Floods and Ferries	0.10	1%	$44.52	$3.71
School District - Enumclaw	3.08	30%	$1,387.31	$115.61
Library District	0.36	4%	$162.18	$13.52
Subtotal	**8.26219**	**81%**	**$3,717.99**	**$309.83**
Black Diamond	**1.90**	**19%**	**$856.90**	**$71.41**
Total	**10.16641**	**100%**	**$4,574.88**	**$381.24**

Sales Tax revenue for the 2022 budget is forecast to be $1,406,200 of General Fund tax revenue. For every $100 spent in Black Diamond, $8.60 is collected by the State and is shared by various jurisdictions. These jurisdictions include our city, Washington State, King County and Criminal Justice programs. Black Diamond receives a little less than 10% of the total.

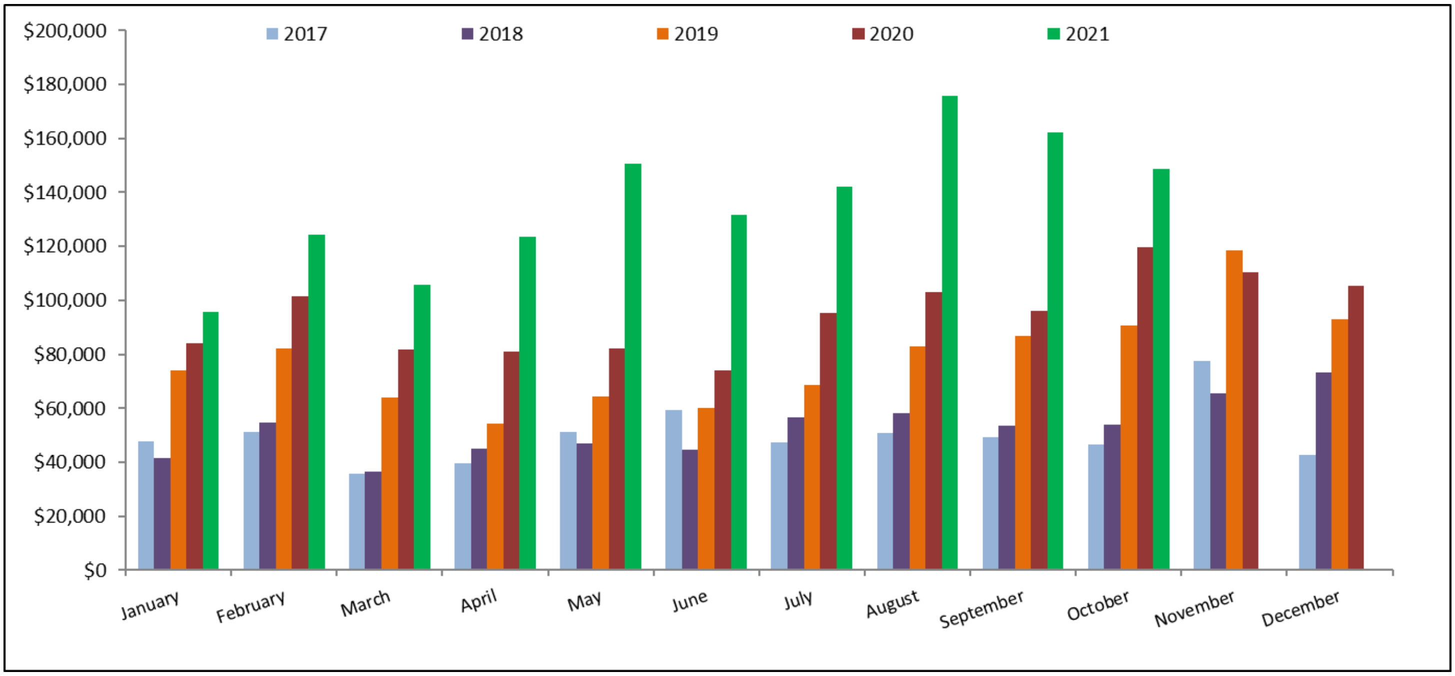
Black Diamond's sales tax revenues are dependent on retail sales of products and services sold or delivered to Black Diamond, as well as tax on new construction material. In fact, a considerable portion of our sales tax are collected from new construction at the Ten Trails Development for items such as lumber, appliances, roofing etcetera. Our comparison is through 2015.

2015	2016	2017	2018	2019	2020	2021 Est	2022 Budget
$311,927	$447,147	$599,718	$630,007	$939,261	$1,134,937	$1,539,115	$1,406,200

City of Black Diamond
2022 Sales Taxes
Taxed amount is 8.6% of retail sales



Black Diamond Monthly Sales Tax History



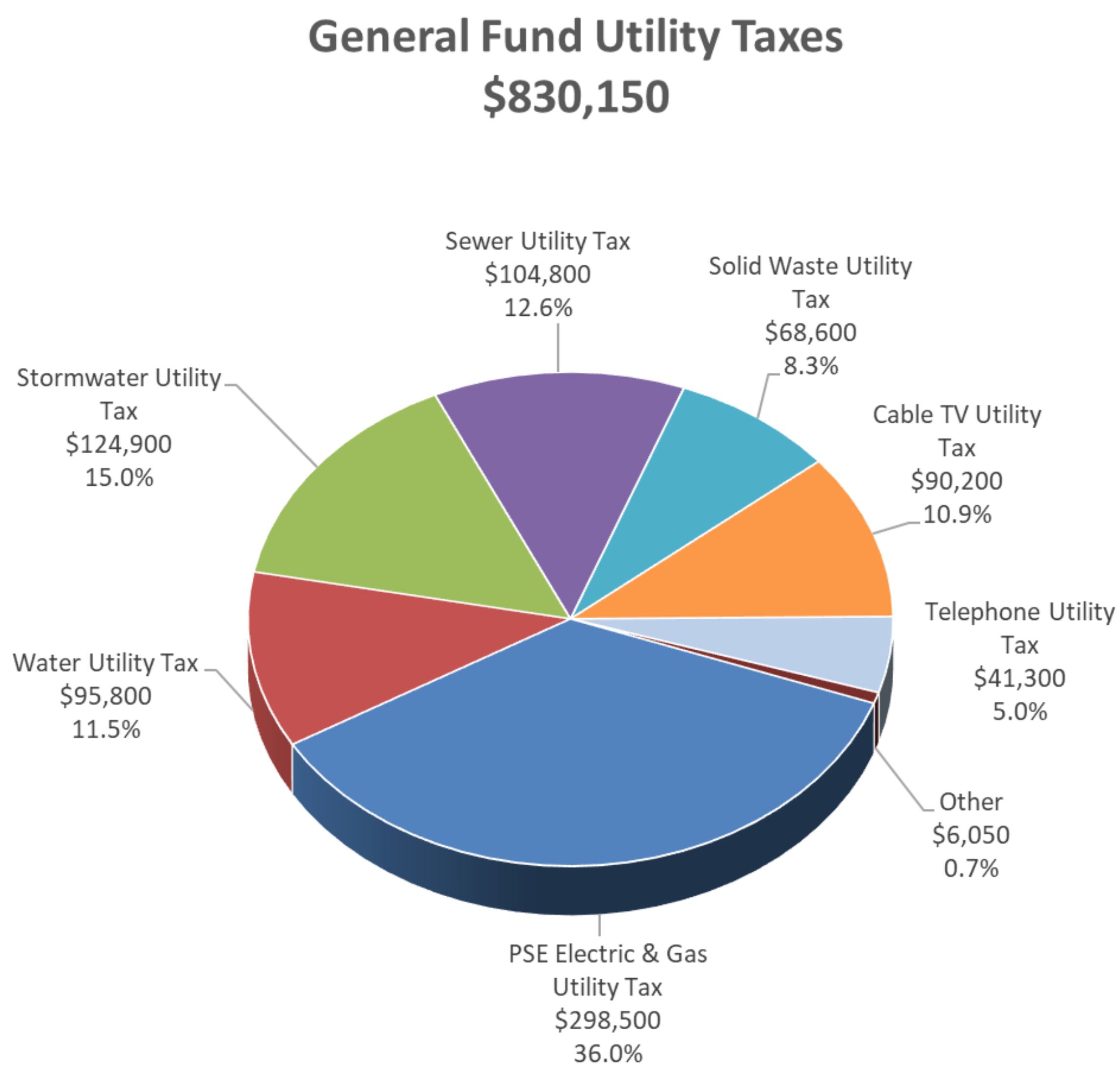
Sales Taxes	2017		2018		2019		2020		2021		Change
Month	**Monthly**	**YTD**	**Monthly**	**YTD**	**Monthly**	**YTD**	**Monthly**	**YTD**	**Monthly**	**YTD**	
January	47,902	47,902	41,433	41,433	74,030	74,030	83,937	83,937	95,529	95,529	15.7%
February	51,403	99,304	54,622	96,055	82,302	156,332	101,429	185,367	124,190	219,719	22.0%
March	35,950	135,254	36,471	132,526	63,858	220,189	81,801	267,168	105,724	325,443	26.5%
April	39,585	174,839	44,873	177,399	54,403	274,592	80,920	348,088	123,518	448,961	36.7%
May	51,299	226,139	47,054	224,454	64,235	338,827	82,360	430,448	150,753	599,714	50.0%
June	59,293	285,432	44,560	269,013	60,042	398,869	74,246	504,693	131,558	731,272	56.8%
July	47,268	332,700	56,569	325,583	68,463	467,332	95,439	600,133	142,210	873,482	58.5%
August	50,659	383,359	58,218	383,801	82,833	550,166	103,139	703,272	175,632	1,049,114	62.9%
September	49,452	432,810	53,745	437,546	86,783	636,949	96,290	799,562	162,133	1,211,247	64.6%
October	46,642	479,452	53,891	491,437	90,635	727,584	119,507	919,069	148,582	1,359,829	60.6%
November	77,612	557,064	65,400	556,837	118,487	846,071	110,492	1,029,561			
December	42,654	599,718	73,172	630,009	93,191	939,262	105,377	1,134,938			
TOTAL	**599,718**		**630,009**		**939,262**		**1,134,938**		**1,359,829**		

2020 Budget $760,000 or $63,333 a month 2021 Budget 895,960

Criminal Justice taxes are an additional local sales/use tax of 0.1 percent to be used for criminal justice programs. This tax is levied by the county and is imposed countywide, but the receipts are shared with King County cities, based on population. Of the revenues collected for criminal justice, 1 percent is retained for administration, 10 percent is distributed to the county and 90 percent goes to cities on a per-capita basis based on their official April 1 populations. Black Diamond's population is currently 5990.

Utility Taxes are collected for the city at the rate of 6% for electrical, telephone, cable TV, sewer, water, and gas utilities. The stormwater utility tax is 18%. The Ten Trails development is driving the increase in this revenue source, primarily due to increased customer base. Other agencies, such as telephone, are seeing a trend decrease.

	General Fund Utility Tax & Misc Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	PSE Electric & Gas Utility Tax	226804.2	261,451	256,000	184,801	298,500	42,500	16.6%
2	Water Utility Tax	77584.95	91,286	81,800	43,857	95,800	14,000	17.1%
3	Stormwater Utility Tax	91730.21	105,054	100,000	61,359	124,900	24,900	24.9%
4	Sewer Utility Tax	58707.47	76,548	81,300	44,650	104,800	23,500	28.9%
5	Solid Waste Utility Tax	42393.87	58,435	43,000	31,582	68,600	25,600	59.5%
6	Cable TV Utility Tax	86166.25	88,782	75,000	44,877	90,200	15,200	20.3%
7	Telephone Utility Tax	63420.9	52,457	53,200	20,827	41,300	(11,900)	-22.4%
8	Gas Utility Tax	100.87	54	100	74	150	50	50.0%
9	Pull Tabs and Punch Board Tax	6991.64	5,494	4,000	2,512	5,900	1,900	47.5%
10	**Total Utility Taxes & Misc Revenue**	**$ 653,900**	**$ 739,561**	**$ 694,400**	**$ 434,539**	**830,150**	**$ 135,750**	**19.5%**



Intergovernmental Revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the city from the State or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. The new contract between the City and Mt. View Fire has transferred the King County EMS Grant directly to them, so you will notice a decrease in expected revenue.

	General Fund Intergovernmental	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	State Public Def Grant	4,000	-	-	-	-	-	0.0%
2	State Grant-Court Judicial alloc	1,292	60	-	-	-	-	0.0%
3	Sales Tax Assistance from State	10,290	8,813	-	5,975	6,000	6,000	0.0%
4	Liquor Excise Tax	23,838	28,521	27,600	17,916	45,500	17,900	64.9%
5	Liquor Board Profits	35,542	36,322	36,000	20,568	43,200	7,200	20.0%
6	KC Recycle Grants	16,230	16,230	16,000	6,000	16,000	-	0.0%
7	KC EMS VLS Contract	61,927	68,123	65,100	341	-	(65,100)	-100.0%
8	**Total Intergovernmental Revenue**	**$ 153,119**	**$ 158,070**	**$ 144,700**	**$ 50,800**	**110,700**	**$ (34,000)**	**-23.5%**

Community Development Revenue includes fees related to land use and construction activities such as plan checks and land use fees, building, mechanical and plumbing permits. Estimates for next year continue to be promising, as the city continues significant increases in building activity.

	Community Development	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Building Permits	960,183	1,745,941	1,056,000	905,176	1,100,000	44,000	4.2%
2	Mechanic Permits	51,240	114,349	60,000	58,841	90,000	30,000	50.0%
3	Plumbing Permits	50,884	119,869	70,000	44,517	75,000	5,000	7.1%
4	Other Permits	19,247	12,281	14,000	6,683	11,500	(2,500)	-17.9%
5	**Total Permits**	**1,081,554**	**1,992,440**	**1,200,000**	**1,015,217**	**1,276,500**	**76,500**	**6.4%**
6	Plan Check Review Fees	578,739	741,453	662,500	445,814	650,000	(12,500)	-1.9%
7	Fire Inspection Fee	1,671	9,064	6,000	4,497	8,000	2,000	33.3%
8	Temp Use/Watchman Fees	1,596	532	2,000	532	750	(1,250)	-62.5%
9	CD Staff Review Fees	9,297	46,528	9,500	7,944	8,700	(800)	-8.4%
10	CD-Perm-Pass Thru Cost Reimb Rev.	-	-	20,000	1,068	2,000	(18,000)	-90.0%
11	Code Violations and Fines	-	-	-	500	-	-	0.0%
12	Other Land Use Fees	38,749	29,718	39,500	25,752	38,800	(700)	-1.8%
13	**Total Land Use and Misc Fees**	**630,053**	**827,295**	**739,500**	**486,107**	**708,250**	**(31,250)**	**-4.2%**
14	Grants/Department of Commerce	8,985	-	-	21,756	-	-	0.0%
15	Technology Cost Recovery Fee	49,117	72,926	60,000	37,545	51,000	(9,000)	-15.0%
16	Copies of Maps, Books,Documents etc.	250	147	500	-	-	(500)	-100.0%
17	Deposits	1,000	1,000	-	1,500	-	-	0.0%
18	**Total Community Devopment Rev.**	**$ 1,770,958**	**$ 2,893,808**	**$ 2,000,000**	**$ 1,562,125**	**2,035,750**	**$ 35,750**	**1.8%**

Police Department Revenue includes intergovernmental funding from criminal justice funds and payments for police services provided by the city to other governmental entities. Other revenue includes traffic school, gun permits and fingerprinting revenue as well as donations and other minor sources. An increase in the criminal justice distribution is also expected next year. Revenue includes reimbursements for overtime worked for other agencies and entities. Grants we are applying for in 2022 include:

- **Marine, Washington State** Parks – the City receives annual monies from the State, divided amongst King County agencies, from VRF (vessel registration fees). In 2021, we continued to receive federal grant funds to support our efforts on Lake Sawyer. Because our officers do an excellent job with our marine program (education, outreach, and inspections), we have been able to secure federal grant monies, which has allowed us to carry over our VRF funds for several years. We have applied again for 2022.
- **Traffic Safety Equipment funds** – The WA. State Traffic Safety Commission usually offers grant money to purchase traffic safety equipment such as radars, lidars, and portable breath tests. This year, with funding offered, we will request two radar units and portable breath test instruments.
- **WA. State Traffic Safety Emphases** – This funding is received through the WA. State Traffic Safety Commission for overtime to conduct specific identified emphasis patrols. These patrols typically cover a target area of DUI enforcement, seatbelt, distracted driving, motorcycle, and speed. The amount varies each year.
- **BJA Bulletproof Grant** - This federal grant, when applied for and approved covers half the cost of a bulletproof vest. We continue to apply for and obtain BJA vest funds every year.

	Police Department Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Criminal Justice Distribution	143,473	137,490	137,500	83,649	135,500	(2,000)	-1.5%
2	Police Traffic School Fee	137,463	123,178	120,000	88,697	120,000	-	0.0%
3	Traffic School Fee - Enumclaw	16,600	4,500	6,000	4,300	8,000	2,000	33.3%
4	Marine Lk. Sawyer Boat Safety	13,250	12,060	19,300	-	13,500	(5,800)	-30.1%
5	Police Grants	26,872	23,446	21,700	3,832	17,500	(4,200)	-19.4%
6	Electronic Home Monitoring	-	610	300	-	-	(300)	-100.0%
7	Police Records and Misc.	485	521	900	222	-	(900)	-100.0%
8	Gun Permits and Fingerprinting	1,676	1,592	2,100	1,328	2,800	700	33.3%
9	DARE Donations from Private Sources	500	-	500	-	500	-	0.0%
10	Staff Time Reimbursements	29,453	33,268	27,900	25,461	40,800	12,900	46.2%
11	**Total Police Department Revenue**	**$ 369,772**	**$ 336,665**	**$ 336,200**	**$ 207,489**	**338,600**	**$ 2,400**	**0.7%**

'Black Diamond Police Department Insignia'

Municipal Court Revenue includes all revenue associated with the Black Diamond Municipal Court. An emphasis on Traffic School has shifted Court revenue to the Police. The economic downturn has also reduced Court revenue

	Municipal Court Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Court Traffic Infractions	98,469	82,894	92,000	49,444	94,000	2,000	2.2%
2	Administration/Correction Fees	21,318	15,060	21,400	10,269	17,300	(4,100)	-19.2%
3	Court Mand. Insurance Costs	1,067	829	1,000	256	1,000	-	0.0%
4	Court Parking Fines	850	2,740	1,000	197	500	(500)	-50.0%
5	Court Criminal Traffic Misd.	9,473	7,398	8,100	3,214	6,800	(1,300)	-16.0%
6	Court Cost Recoopment	5,970	3,950	3,000	1,716	3,500	500	16.7%
7	Court DUI Fines	2,716	2,578	2,700	2,310	4,500	1,800	66.7%
8	Court Other Revenue	669	588	800	523	750	(50)	-6.3%
9	**Total Municipal Court Revenue**	**$ 140,532**	**$ 116,036**	**$ 130,000**	**$ 67,928**	**128,350**	**$ (1,650)**	**-1.3%**

Cable Franchise Fees and Business Licenses are collected from a 5% cable franchise fee. Business license revenue helps cover the cost of public safety.

	Cable Franchise Fees and Business Licenses Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Cable Franchise Fees	73,286	73,976	69,350	37,499	76,500	7,150	10.3%
2	Business License	29,445	31,889	29,450	17,900	32,300	2,850	9.7%
3	**Total Franchise/Business License Re**	**$ 102,731**	**$ 105,865**	**$ 98,800**	**$ 55,399**	**108,800**	**$ 10,000**	**10.1%**

Other General Fund Revenue sources include parking fees at Lake Sawyer, gym revenue, the cemetery, and investment interest. Passport service has been temporarily suspended due to COVID-19. Mid 2020 the General Fund began receiving Impact Admin Fees. This is a fee that the General Fund keeps for each impact fee paid to the City.

	Other General Fund Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Lake Sawyer Parking Fee	20,448	27,667	22,000	12,496	30,000	8,000	36.4%
2	Gym Revenue	14,574	9,516	10,200	12,573	24,000	13,800	135.3%
3	Cemetery Revenue	16,200	6,170	5,700	500	2,500	(3,200)	-56.1%
4	Passports	-	-	-	-	-	-	0.0%
5	Investment Interest	63,057	28,231	33,000	4,485	10,000	(23,000)	-69.7%
6	Impact Admin Fees	-	18,200	-	34,000	62,000	62,000	0.0%
7	Other and Miscellanous	3,543	2,917	-	755	200	200	0.0%
8	**Total General Other Fund Revenue**	**$ 117,821**	**$ 92,701**	**$ 70,900**	**$ 64,809**	**128,700**	**$ 57,800**	**81.5%**

Funding Agreement Revenue is Master Planned Development Team revenue that covers ongoing costs.

	Funding Agreement Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Funding Agreement Revenue	634,500	585,244	958,814	357,616	1,017,016	58,202	6.1%
2	**Total Funding Agreement Op. Rev.**	**$ 634,500**	**$ 585,244**	**$ 958,814**	**$ 357,616**	**1,017,016**	**$ 58,202**	**6.1%**

	Funding Agreement Consultant Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Building & Plan Check Services	231,685	265,874	550,000	145,795	350,000	(200,000)	-36.4%
2	Building Inspector	-	55,611	-	-	-	-	0.0%
3	Fiscal Reimbursements	-	19,887	50,000	14,250	50,000	-	0.0%
4	Civil Engineering Reimbursements	502,008	316,543	575,000	105,532	575,000	-	0.0%
5	Traffic Reimbursements	75,305	35,417	400,000	19,428	400,000	-	0.0%
6	Legal Reimbursements	85,851	68,865	100,000	22,260	100,000	-	0.0%
7	Environmental Reimbursements	36,486	20,888	30,000	11,243	30,000	-	0.0%
8	Geotech Reimbursements	36,872	66,165	50,000	11,432	50,000	-	0.0%
9	Surveyor Reimbursements	17,109	27,691	40,000	16,005	40,000	-	0.0%
10	Hearing Examineer Reimbursements	17,104	20,273	50,000	-	50,000	-	0.0%
11	**Total Funded Consultants**	**$ 1,002,421**	**$ 897,213**	**$ 1,845,000**	**$ 345,944**	**1,645,000**	**$ (200,000)**	**-10.8%**

Beginning General Fund Revenue is the money in the city's cash and investment accounts that carry over from the prior year's ending balance after all expenditures.

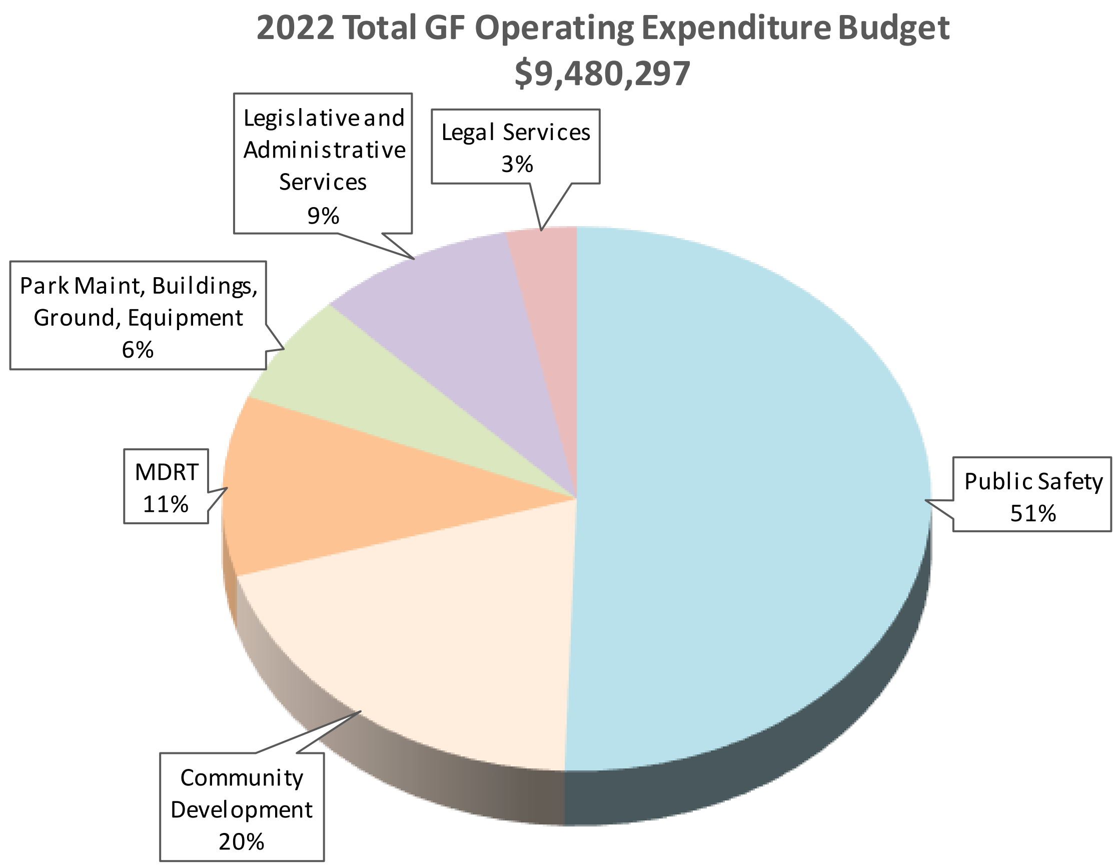
	Beginning Cash and Investments	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	Beg C&I: Unreserved - Gen Gov	1,794,461	3,412,129	4,271,539	5,937,377	5,987,596	1,716,057	40.2%
2	Beg C&I: Unreserved Developer	63,000	63,000	63,000	63,000	63,000	-	0.0%
3	**Total Beginning Fund Balance**	**$ 1,857,461**	**$ 3,475,129**	**$ 4,334,539**	**$ 6,000,377**	**6,050,596**	**$ 1,716,057**	**39.6%**

	Total General Fund Sources of Revenue	Actual 2019	Actual 2020	Budget 2021	Actual 2021 Thru June	2022 Budget	Budget $ Change	Budget % Change
1	**Total General Fund Sources**	**$ 9,305,243**	**$ 13,164,223**	**$ 13,776,247**	**$ 11,330,699**	**17,811,459**	**$ 4,035,212**	**29.3%**

General Fund Expenditures

Expenditure Comparisons 2019 - 2022 by Function

	Actual 2019	Actual 2020	Budget 2021	Budget 2022	% of Total
Public Safety	2,881,495	3,156,844	3,925,192	4,792,247	50.5%
Community Development	568,136	656,781	1,587,184	1,882,118	19.9%
MDRT	780,996	817,005	958,814	1,017,016	10.7%
Park Maint, Buildings, Ground, Equipment	217,374	248,159	363,150	620,558	6.5%
Legislative and Administrative Services	472,792	543,208	704,580	862,058	9.1%
Legal Services	170,085	161,719	204,000	306,300	3.2%
Total General Fund Operations	**5,293,713**	**5,583,717**	**7,742,920**	**9,480,297**	**100.0%**



Public Safety	Actual 2019	Actual 2020	Budget 2021	Budget 2022	% of Total
Fire Department	567,972	567,585	613,853	1,024,100	21.4%
Police Department	1,994,939	2,224,581	2,824,483	3,186,886	66.5%
Court	329,530	320,278	449,184	521,561	10.9%
EMS/Recyl/Animal Cont/Mental Health	34,440	44,400	37,672	59,700	1.2%
Total Public Safety Operations	**2,881,495**	**3,156,844**	**3,925,192**	**4,792,247**	**100.0%**

General Fund – Department Level Expenditure Summaries

Legislative – City Council - Expenditures

This department budget supports the Councilmembers who are elected to serve four-year terms at large and represent all Black Diamond residents.

The City Council accomplishes city business during regular meetings and work studies each month. Council duties include approving the annual budget, authorizing inter-local agreements and contracts, and deliberating on and passing ordinances and resolutions to set city policies. Seven Councilmembers receive a stipend of $160 per month, and the Mayor Pro Tem receives $200 per month. Council positions increased to seven in fall of 2019.

	Legislative - City Council Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	12,000	13,840	13,920	6,960	13,920	0	0.0%
2	Benefits	983	1,134	1,122	573	1,149	27	2.4%
3	**Salaries and Benefits**	**12,983**	**14,974**	**15,042**	**7,533**	**15,069**	27	0.2%
4	Charges for Services	3,249	1,290	8,930	641	9,350	420	4.7%
5	**Total Legislative Expenditures**	**$16,232**	**$16,265**	**$23,972**	**$8,175**	**$24,419**	**$447**	**1.9%**

Executive – Mayor's Office - Expenditures

The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing city administration, presiding over all meetings of the Council, signing, and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the city, and representing the city in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of $1,000 per month. Other costs include travel and fees for the Association of Washington Cities Annual Conference and Mayor's Exchange.

	Executive - Mayor's Office Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	12,000	12,000	12,000	6,000	12,000	-	0.0%
2	Benefits	1,053	1,056	1,061	532	1,068	7	0.7%
3	**Salaries and Benefits**	**13,053**	**13,056**	**13,061**	**6,532**	**13,068**	**7**	**0.05%**
4	Office and Operating Supplies	30	-	100	-	100	0	0.0%
5	Charges for Services	1,841	398	2,600	280	2,600	0	0.0%
6	**Total Mayors Office Expenditures**	**$14,924**	**$13,454**	**$15,761**	**$6,812**	**$15,768**	**$7**	**0.0%**

Administrative Services - Expenditures

This department includes the City Clerk, Finance, Human Resources, Utility Billing, Information Technology and Central Services, which captures shared costs for General Fund departments such as supplies, software maintenance costs, copier costs, postage, advertising, utilities, custodial services, building insurance, credit card and banking fees. Costs that benefit a variety of departments are paid from Central Services and then allocated to various departments. The budget increase is due to salary step progressions, State Auditor costs, and an increase in technology subscriptions and licensing costs.

	Administrative Services Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	285,278	327,529	394,254	177,427	436,169	41,915	10.6%
2	Benefits	107,748	127,999	150,730	66,000	182,677	31,947	21.2%
3	**Total Salaries and Benefits**	**393,025**	**455,528**	**544,984**	**243,427**	**618,846**	**73,862**	**13.6%**
4	Office and Operating Supplies	2,777	2,625	10,500	604	13,820	3,320	31.6%
5	Charges for Services	34,020	37,116	39,363	33,935	109,205	69,842	177.4%
6	Voter Costs and Registration	11,813	8,384	30,000	16,742	40,000	10,000	33.3%
7	Capital Outlay (facility upgrades)	-	9,836	40,000	-	40,000	0	0.0%
8	**Total Administrative Expenditures**	**$441,636**	**$513,489**	**$664,847**	**$294,708**	**$821,871**	**$157,024**	**23.6%**
9	**By Department**							
10	City Clerk	129,420	154,679	199,638	95,421	218,377	18,739	9.4%
11	Finance Department	231,447	242,857	278,592	130,626	359,176	80,584	28.9%
12	Information Technology	67,701	97,934	120,244	64,224	174,425	54,181	45.1%
13	Central Services	13,067	18,020	66,373	4,437	69,893	3,520	5.3%
14	**Total Administrative Expenditures**	**$441,636**	**$513,489**	**$664,847**	**$294,708**	**$821,871**	**$157,024**	**23.6%**

'Black Diamond City Hall'

Police Department – Expenditures

OUR VISION

With our values at the forefront, the Black Diamond Police Department will be an open, friendly, and community-minded organization devoted to quality public service. We aspire to be a model of character and service. We will emphasize the development of professional knowledge and leadership skills at every level of our organization. We will promote an atmosphere of public trust and confidence through professional conduct, being responsive to community needs, and accountable to those we serve.

MISSION

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

Integrity - Committed to providing quality service by consistently holding ourselves to the highest moral and ethical principles.
Professionalism - Committed to providing the community with exceptional law enforcement by developing our personnel through effective training and leadership.
Excellence - Committed to providing innovative solutions to issues by working in partnership with our community.
Teamwork - Committed to providing a quality work environment by promoting coordination, cooperation, and communication with our members.

Police Budget

The Police budget increases are for union contract settlement, the Valley Com rate increase, a new officer in January, with a second in July, along with the training and equipment associated with a new hire.

	Police Department Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	1,041,871	1,236,530	1,353,505	639,041	1,578,118	224,613	16.6%
2	Benefits	353,350	450,353	525,806	230,308	628,644	102,838	19.6%
3	**Salaries and Benefits**	**1,395,221**	**1,686,883**	**1,879,311**	**869,349**	**2,206,762**	**327,451**	**17.4%**
4	Office and Operating Supplies	67,154	57,943	84,800	47,824	99,700	14,900	17.6%
5	Charges For Services	102,351	105,292	141,398	58,168	180,176	38,778	27.4%
6	Capital Outlay	1,097	8,978	3,000	-	-	(3,000)	-100.0%
7	Debt Service to Sewer Reserves	34,880	41,938	37,000	32,402	34,000	(3,000)	-8.1%
8	Transfer to Equip Replace Fund	60,000	60,000	130,000	65,000	140,000	10,000	0.0%
9	**Subtotal Police Expenditures**	**$1,660,703**	**$1,961,034**	**$2,275,509**	**$1,072,743**	**$2,660,638**	**385,129**	**16.9%**
10	Jail Costs	75,599	37,514	79,650	26,492	73,000	(6,650)	-8.3%
11	Building Maintenance	26,890	26,761	133,225	14,596	109,646	(23,579)	-17.7%
12	Civil Service	5,632	10,234	6,900	545	7,500	600	8.7%
13	Communications	171,196	169,565	252,049	75,941	229,952	(22,097)	-8.8%
14	Marine Program	30,602	15,996	28,300	6,746	28,300	0	0.0%
15	Criminal Justice	20,260	8,400	34,850	22,754	46,350	11,500	33.0%
16	Evidence Room & Special funds	4,057	4,055	17,000	-	31,500	2,000	11.8%
17	**Total Police Department Expenditures**	**$1,994,939**	**$2,233,559**	**$2,827,483**	**$1,219,817**	**$3,186,886**	**$359,403**	**29.5%**

Police Debt Service

Issue Date	Issue Amount	Type	Purpose	Maturity Date	Loan Balance	Payments Principal	Interest	Total Debt Service
					12/31/2018		2018	
2017	160,000	Internal	Police Vehilces	2022	160,000	32,000	800	32,800.00
					12/31/2019		2019	
					128,000	32,000	800	32,800.00
					12/31/2020		2020	
					96,000	32,000	800	32,800.00
					12/31/2021		2021	
					64,000	32,000	800	32,800.00
					12/31/2022		2022	
					32,000	32,000	800	32,800.00
Total Equipment Replacement Fund Service (2017 - 2022)								**164,000.00**

Fire Department - Expenditures

The City of Black Diamond contracts with Mountain View Fire and Rescue, formerly King County Fire District No. 44, for fire services. The department's responsibilities include providing a minimum of two personnel on duty 24 hours a day, seven days a week in Black Diamond and providing rescue, fire suppression, fire prevention, fire marshal services, emergency medical services, disaster services, hazardous materials response, dispatch services, administrative services, and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff's Department. The increase is due to the new contract between the City and Mt. View Fire for 2022.

	Fire Department Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	MT. View Fire District Contract	539,820	552,236	583,728	291,864	982,000	398,272	68.2%
2	Charges for Services	28,152	15,349	30,125	11,919	42,100	11,975	39.8%
3	**Total Fire Department Expenditures**	**$567,972**	**$567,585**	**$613,853**	**$303,783**	**$1,024,100**	**$410,247**	**66.8%**

'1948 Black Diamond Vintage Fire Engine'

Legal Department – Expenditures

The City Attorney provides civil legal service, preparing and review of ordinances and other legal documents to which the city is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the MDRT, Street and Utility Fund budgets. Increases are due to ongoing legal appeals.

	Legal Service Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	General Government	34,613	47,080	63,000	45,165	126,000	63,000	100.0%
2	Lawsuits and Public Disclosures	108,845	72,247	82,000	20,548	139,000	57,000	69.5%
3	Union/General Employment	25,594	36,896	39,000	11,055	21,300	(17,700)	-45.4%
4	Code Enforcement	1,034	5,497	20,000	2,984	20,000	0	0.0%
5	**Total Legal Service Expenditures**	**$170,085**	**$161,719**	**$204,000**	**$79,752**	**$306,300**	**$102,300**	**50.1%**

Municipal Court – Expenditures

The Black Diamond Municipal Court is one of limited jurisdiction. The Court operates adjacent to the Police Department on Lawson Street. Court cases involve infractions, misdemeanors, and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session and is open to the public the 2nd and 4th Wednesday of each month. Budget for Court includes contracted services provided by a Judge, a Court Administrator and a full time and part time Judicial Specialist. Budget is also provided for security and other miscellaneous expenses such as interpreters, office supplies and training. The budget increase is due to progression of salary steps, increased costs for the Judge, Prosecuting and Defense Attorneys, and any increase in court days.

	Municipal Court Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	131,724	127,937	177,246	77,615	191,163	13,917	7.9%
2	Benefits	43,479	38,331	61,647	26,709	73,076	11,429	18.5%
3	**Salaries and Benefits**	**175,202**	**166,267**	**238,893**	**104,324**	**264,239**	**25,346**	**10.6%**
4	Office and Operating Supplies	1,943	1,084	4,600	582	4,600	0	0.0%
5	Charges for Services	64,744	61,381	87,841	35,443	109,922	22,081	25.1%
6	Police Security	11,441	4,155	17,000	-	12,500	(4,500)	-26.5%
7	**Total Municipal Court Exp**	**$253,330**	**$232,887**	**$348,334**	**$140,349**	**$391,261**	**$42,927**	**12.3%**
	Court Legal Services	**Actual 2019**	**Actual 2020**	**Budget 2021**	**Actual 2021 thru June**	**Budget 2022**	**Budget $ Change**	**Budget % Change**
8	Prosecuting Attorney	38,200	44,830	45,700	20,400	59,400	13,700	30.0%
9	Defense Attorney	38,000	42,561	55,150	19,000	70,900	15,750	28.6%
10	**Total Court Legal**	**$76,200**	**$87,391**	**$100,850**	**$39,400**	**$130,300**	**$29,450**	**29.2%**

Community Development - Expenditures

This department provides for the city's long-range planning, and land use and building permitting functions. The department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues.

The significant increase in Community Development in 2022 is due to continued permitting demands from the new construction in the Ten Trails Development. It also includes costs to cover professional consultant services to fill in for unexpected excess permit work.

	Community Development Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	280,584	344,519	609,614	191,227	624,514	14,900	2.4%
2	Benefits	127,057	163,327	323,754	84,628	330,342	6,588	2.0%
3	**Salaries and Benefits**	**407,641**	**507,846**	**933,368**	**$275,855**	**$954,856**	**21,488**	**2.3%**
4	Office and Operating Supplies	4,827	3,402	21,500	1,696	24,750	3,250	15.1%
5	Charges for Services	154,349	143,408	567,316	85,066	822,512	255,196	45.0%
6	Capital Outlay (veh/software)	1,319	2,126	65,000	-	80,000	15,000	23.1%
7	**Total Community Dev. Expenditures**	**$568,136**	**$656,781**	**$1,587,184**	**$362,616**	**$1,882,118**	**$294,934**	**18.6%**
8	By Department							
9	Code Enforcement	11,253	20,710	105,083	17,120	114,001	8,918	8.5%
10	Permitting	482,299	515,919	1,195,193	268,242	1,290,522	95,329	8.0%
11	Long Range Planning	74,583	120,153	286,908	77,255	477,595	190,687	66.5%
12	**Total Charges for Services**	**$568,136**	**$656,781**	**$1,587,184**	**$362,616**	**$1,882,118**	**$294,934**	**18.6%**

'Black Diamond Historical Society Museum'

Master Development Review Team – Expenditures

This department was established to provide specific focus on the Master Planned Developments. There are two developments, Ten Trails and Lawson Hills. The review team and MDRT consultants are 100% funded by the developer. The team works closely with consultants hired to assist with financial analysis, civil and traffic engineering, environmental, surveying, and geotechnical services. Their services are used to provide consulting and review of the Master Planned Developments according to the development agreements.

Infrastructure and landscaping are in, and homes are being constructed and sold.

	MDRT Funding Agreement Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	516,321	542,261	610,081	267,858	625,222	15,141	2.5%
2	Benefits	170,873	173,328	202,833	90,944	232,663	29,830	14.7%
3	**Salaries and Benefits**	**687,194**	**715,589**	**812,914**	**$358,803**	**$857,885**	**44,971**	**5.5%**
4	Office and Operating Supplies	7,772	4,223	14,800	3,211	14,800	0	0.0%
5	Charges for Service	86,030	91,852	121,100	46,444	134,331	13,231	10.9%
6	Capital Outlay	-	5,341	10,000	2,380	10,000	-	0.0%
7	**Total MDRT Expenditures**	**$780,996**	**$817,005**	**$958,814**	**$410,837**	**$1,017,016**	**$58,202**	**6.1%**

	MDRT Funding Agreement Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	MDRT Legal Services	70,636	71,017	100,000	18,180	100,000	0	0.0%
2	MDRT Fiscal Analysis	-	25,522	50,000	9,785	50,000	0	0.0%
3	MDRT Civil Engineering	503,361	279,603	575,000	121,542	575,000	0	0.0%
4	MDRT Traffic Engineering	68,414	29,325	400,000	21,564	400,000	0	0.0%
5	MDRT Environmental Consultant	43,549	10,610	30,000	9,933	30,000	0	0.0%
6	MDRT Geotech	58,051	53,808	50,000	7,100	50,000	0	0.0%
7	MDRT Surveyor	22,416	19,823	40,000	21,209	40,000	0	0.0%
8	Hearing Examiner	17,104	20,273	50,000	810	50,000	0	0.0%
9	MDRT- Prof Svcs - Planning	277,958	301,887	550,000	110,175	300,000	(250,000)	-45.5%
10	MDRT Building Inspector	-	-	-	-	50,000	50,000	0.0%
11	**Total MDRT Consultant Expenditures**	**$1,061,489**	**$811,866**	**$1,845,000**	**$320,297**	**$1,645,000**	**-$200,000**	**-10.8%**

‘Arial Photo of Ten Trails taken in June of 2021’ courtesy of ???

Parks Department - Expenditures

The Parks Department operates and maintains the following amenities: a basketball court, tennis court, skate park, three picnic areas, a boat launch, five coal car city entry monuments, BMX bike track, swimming area, 143 acres of passive lake front park with trails, city center viewing park, the historical monument park, two playground facilities and landscaping around the police building. The Parks Department provides the insurance, utilities and maintenance for the Gym, and utilities plus insurance coverage for the local historical museum. The museum was designated a historical landmark in 2020. Costs associated with the ownership of resource lands also falls to the Parks Department. Increases are due to the addition of Park Planning and Mini Development, as well as the progression of salary steps.

	Parks Department Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	16,703	23,799	53,169	13,413	55,523	2,354	4.4%
2	Benefits	5,643	7,642	13,577	3,869	20,234	6,657	49.0%
3	**Salaries and Benefits**	**$22,346**	**$31,441**	**$66,746**	**$17,282**	**$75,757**	**$9,011**	**13.5%**
4	Office and Operating Supplies	9,036	10,331	10,070	2,642	15,050	4,980	49.5%
5	Charges for Services	49,979	49,120	59,522	38,775	94,498	34,976	58.8%
6	Planning & Mini Development	-	-	-	-	140,000	140,000	0.0%
7	Transfer to Equipment Rental	7,000	7,000	7,000	7,000	7,000	0	0.0%
8	**Total Parks Expenditures**	**$88,361**	**$97,892**	**$143,338**	**$65,699**	**$332,305**	**$188,967**	**131.8%**
9	By Department							
10	Museum	9,497	10,866	11,553	5,504	14,961	3,408	29.5%
11	Community Center	15,000	15,000	15,000	15,000	20,500	5,500	36.7%
12	Labor Day/Miner Day	2,500	-	3,800	-	4,000	200	5.3%
13	Community Arts Support	-	-	-	-	5,000	5,000	0.0%
14	Gym	11,559	15,327	22,701	7,553	24,291	1,590	7.0%
15	Parks Maintenance	49,805	56,699	90,284	37,642	123,553	33,269	36.8%
16	Parks Planning & Mini Development	-	-	-	-	140,000	140,000	0.0%
17	**Total Charges for Services**	**$88,361**	**$97,892**	**$143,338**	**$65,699**	**$332,305**	**$188,967**	**131.8%**

'Eagle Creek Park'

Black Diamond Cemetery - Expenditures

Black Diamond Historical Cemetery is in Black Diamond. The cemetery was founded in 1884. It sits on Cemetery Hill Road, off Roberts Drive.

The earliest gravestone dates back to 1880 and now contains over 1,100 graves. The tombstones show cultural diversity and tragedy that existed in town when coal mining was at its peak. At least half a dozen graves belong to those of mine workers who died in explosions in 1902, 1910 and 1915. Graves mark residents who came from countries such as Italy, Australia, Russia, and Germany. A Civil War veteran was laid to rest there, as well as children who died in the early 1900s due to epidemics of smallpox and influenza.

The city operates and maintains the historic Black Diamond Cemetery. This involves coordinating burials, sale of plots, providing physical burial, and maintaining the grounds. The niche and burial fees are set to cover the costs associated with the services. The Public Works crew mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks or so for the drier months during the growing season.

	Cemetery Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	7,846	8,258	19,391	5,087	25,508	6,117	31.5%
2	Benefits	2,972	3,438	5,517	1,831	6,212	695	12.6%
3	**Salaries and Benefits**	**10,817**	**11,696**	**24,908**	**$6,918**	**$31,720**	**6,812**	**27.3%**
4	Office and Operating Supplies	427	826	1,989	183	3,189	1,200	60.3%
5	Charges for Services	1,812	2,127	2,510	1,433	4,032	1,522	60.6%
6	Excise Taxes	35	39	100	8	100	0	0.0%
7	**Total Cemetery Expenditures**	**$13,090**	**$14,687**	**$29,507**	**$8,542**	**$39,041**	**$9,534**	**32.3%**

'Black Diamond Cemetery Niches'

Facilities, Grounds Department and Special Programs - Expenditures

The City of Black Diamond's Facilities Department is responsible for the long-term planning of the city's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture, and equipment. The budget increase is due to increased rental costs.

	Facilities, Grounds and Building Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Wages	18,234	21,763	19,603	20,276	60,893	41,290	210.6%
2	Benefits	17,807	18,481	18,948	9,252	19,997	1,049	5.5%
3	**Total Salaries and Benefits**	**36,042**	**40,244**	**38,551**	**$29,528**	**$80,890**	**42,339**	**109.8%**
4	Office and Operating Supplies	5,737	8,615	29,200	2,591	18,700	(10,500)	-36.0%
5	Charges for Services	12,502	19,106	18,501	6,227	30,504	12,003	64.9%
6	Build Rental, Maint., Equip Leases	61,642	67,614	104,053	24,611	119,118	15,065	0
7	**Total Facilities Expenditures**	**$115,923**	**$135,579**	**$190,305**	**$62,958**	**$249,212**	**$58,907**	**31.0%**

	Special Program Expenditures	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Emergency Management	943	266	6,800	364	6,700	(100)	-1.5%
2	Recycling Costs	16,331	16,246	17,500	9,239	17,500	0	0.0%
3	Clean Air Assessment	3,429	3,481	3,700	3,723	4,000	300	8.1%
4	Animal Control	11,536	13,154	15,000	13,625	15,000	0	0.0%
5	Mental Health	1,189	1,293	1,400	10,721	16,500	15,100	1078.6%
6	COVID-19 Related Costs	-	251,657	50,000	19,899	90,000	40,000	80.0%
7	**Total Special Program Expenditures**	**$33,429**	**$286,097**	**$94,400**	**$57,571**	**$149,700**	**$55,300**	**1165.2%**

	Ending Fund Balance and General Fund Totals	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	Ending Cash and Invest Police Buy Fund	26,531	21,908	-	21,908	21,908	21,908	0.0%
2	Ending Cash and Invest Unreserved	3,412,129	5,937,377	3,649,099	7,763,325	4,033,254	384,155	10.5%
3	Ending Cash and Invest Developer	63,000	63,000	63,000	63,000	63,000	0	0.0%
4	**Total Ending Fund Balance**	**3,501,660**	**6,022,284**	**3,712,099**	**7,848,233**	**4,118,162**	**406,063**	**10.9%**

	Total General Fund Uses of Expenditure	Actual 2019	Actual 2020	Budget 2021	Actual 2021 thru June	Budget 2022	Budget $ Change	Budget % Change
1	**Total General Fund Uses of Expenditure**	**$9,884,607**	**$13,164,223**	**$13,776,247**	**11,330,699**	**17,811,459**	**$4,035,212**	**29.3%**

'Kevin Esping at the New Lake Sawyer Parking Pay Station'

Special Revenue Funds

These are funds established by governments to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

'Labor Day 2019'

Street Fund

Street Department responsibilities include maintaining, planning, and upgrading public streets and sidewalks. Major maintenance activities include maintaining the street signs, pavement stripes and markings, roadside brush, trees and vegetation control, streetlights, pavement, signals, sidewalks, and shoulder grading. Other activities include managing the right of way, street capital planning, seeking, and managing grant funds, and addressing traffic safety issues.

Revenues from gas tax and Transportation Benefit District (TBD) car tab fees are the primary sources of funds for the Street Department. Most Washington cities struggle to pay for street maintenance costs, as shared gas tax revenue doesn't keep pace with the costs. Beginning in mid-2015, the city created a Transportation Benefit District (TBD), which receives $20 per car registered to Black Diamond residents or businesses. This money is required to be used exclusively for road maintenance and operations.

	Street Fund 101	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	**114,449**	**76,743**	**106,343**	**188,158**	**594,400**	**488,057**	**458.9%**
3	Street Gas Tax	97,956	89,521	75,500	48,784	112,300	36,800	48.7%
4	Right of Way Permit	8,679	20,301	16,000	7,259	14,000	(2,000)	-12.5%
5	Other Permits and Misc Rev	31,619	33,609	21,500	18,242	22,300	800	3.7%
6	**Subtotal Operating Revenue**	**138,254**	**143,432**	**113,000**	**74,285**	**148,600**	**35,600**	**31.5%**
7	Transfer in From TBD Fund	85,000	100,000	100,000	-	100,000	-	0.0%
8	Transfer in from General Fund	-	102,034	170,000	100,000	170,000	-	0.0%
9	Transfer in REET II	35,000	70,000	70,000	-	70,000	-	0.0%
10	**Total Revenue**	**120,000**	**272,034**	**340,000**	**100,000**	**340,000**	**0**	**0.0%**
11	**Total Street Fund Sources**	**$372,704**	**$492,209**	**$559,343**	**$362,444**	**$1,083,000**	**$523,657**	**93.6%**

	Street Fund 101	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	119,149	126,637	149,119	76,505	190,174	41,055	27.5%
3	Benefites	55,619	60,947	76,641	30,470	96,920	20,279	26.46%
4	**Salary and Benefits**	**174,768**	**187,584**	**225,760**	**106,975**	**287,094**	**61,334**	**27.2%**
5	Supplies	13,151	11,369	14,668	7,453	28,634	13,966	95.2%
6	Services & Charges	98,042	95,097	140,061	71,409	204,949	64,888	46.33%
7	**Subtotal Operating Expenditures**	**111,193**	**106,466**	**154,729**	**78,862**	**233,583**	**78,854**	**51.0%**
8	**Transfer out Capital Equip Replacement**	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
9	**Subtotal Street Fund Expenditures**	**295,960**	**304,051**	**390,489**	**195,837**	**531,677**	**141,188**	**36.2%**
10	Ending Cash and Investments	76,743	188,158	168,854	166,607	551,323	382,469	226.5%
11	**Total Street Fund Uses**	**$372,704**	**$492,209**	**$559,343**	**$362,444**	**$1,083,000**	**$523,657**	**93.6%**

Fire Impact Fee Fund

Per City Ordinance 12-980, Fire Impact Fees are charged to new development and building expansions within the City limits. For a new residential home in Black Diamond, the fee is $1,783.13 for homes without sprinkler systems.

The implementation of the fee came after a 2011 Fire Impact Fee Study, which developed the methodology and to ensure compliance with Washington laws and City Code. Future Fire capital costs will be funded with a combination of impact fees and city funds. The city is accumulating funds to replace growth related fire equipment and facilities.

	Fire Impact Fee Fund 107	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	**497,099**	**936,627**	**880,226**	**1,135,891**	**1,610,891**	**730,665**	**83.0%**
3	Fire Impact Fees	424,051	791,918	500,000	327,661	425,000	(75,000)	-15.0%
4	Interest Income	15,477	7,345	7,500	657	2,000	(5,500)	-73.3%
5	**Subtotal Fire Impact Fee Revenue**	**439,528**	**799,264**	**507,500**	**328,318**	**427,000**	**(80,500)**	**-15.9%**
6	**Total Fire Impact Fee Sources**	**$936,627**	**$1,735,891**	**$1,387,726**	**$1,464,209**	**$2,037,891**	**$650,165**	**46.9%**

	Fire Impact Fee Fund 107	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Transfer out to Capital Projects/Equipment Purcha	-	600,000	1,000,000	-	2,037,891	1,037,891	103.8%
3	**Subtotal Fire Impact Fee Expenditures**	**-**	**600,000**	**1,000,000**	**-**	**2,037,891**	**1,037,891**	**0.0%**
4	Ending Cash and Investments	936,627	1,135,891	387,726	1,464,209	-	(387,726)	-100.0%
5	**Total Fire Impact Fee Uses**	**$936,627**	**$1,735,891**	**$1,387,726**	**$1,464,209**	**$2,037,891**	**$650,165**	**46.9%**

'Historic Black Diamond Fire Station 99'

Transportation Benefit District Fund

In 2015 the Black Diamond City Council enacted Ordinance 15-1057 establishing the Black Diamond Transportation Benefit District (TBD), and Resolution 15-01 establishing the $20 car tab fee. This revenue was needed to maintain street maintenance, as State gas tax revenues had continued to decline. On October 1, 2015, City Council assumed the rights, powers, functions, and obligations of the TBD as allowed by SSB 5987. This fund receives the $20.00 Car tab fee that Black Diamond residents pay when they renew their car tabs each year. Black Diamond joined over 90 cities in the State that have utilized the Transportation Benefit District authority to collect car tab fees, to help fund street maintenance activities and street improvement projects. In Black Diamond, this source of revenue supports the maintenance activities on existing Black Diamond city streets. These activities include but are not limited to; roadway striping, traffic signs, pothole repair, vegetation removal, streetlights, pavement maintenance, signals and sidewalks and shoulders and addressing street safety issues. The following Financial Report shows the financial car tab fees actual revenues and expenditures for 2018 through 2020 and Budget for 2021. Additional financial information can be found in the city's Annual Financial Report posted on the city web site.

	Transportation Benefit District Fund (TBD Fund) 108	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	2,155	**22,429**	**24,709**	**33,607**	**54,307**	**29,598**	**119.8%**
3	TBD Car Tab Fees	104,801	110,900	102,000	60,133	130,275	28,275	27.7%
4	TBD Investment Interest	472	278	200	29	100	(100)	-50.0%
5	**Subtotal TBD Revenue**	**105,274**	**111,178**	**102,200**	**60,161**	**130,375**	**28,175**	**27.6%**
6	**Total TBD Sources**	**$107,429**	**$133,607**	**$126,909**	**$93,768**	**$184,682**	**$57,773**	**45.5%**

	Transportation Benefit District Fund (TBD Fund) 108	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	TBD Transfer to Street Fund	85,000	100,000	100,000	-	100,000	-	0.0%
3	**Subtotal TBD Expenditures**	**85,000**	**100,000**	**100,000**	**-**	**100,000**	**0**	**0.0%**
4	Ending Cash and Investments	22,429	33,607	26,909	93,768	84,682	**57,773**	**214.7%**
5	**Total TBD Uses**	**$107,429**	**$133,607**	**$126,909**	**$93,768**	**$184,682**	**$57,773**	**45.5%**

'224th Ave Chip Seal'

Traffic Mitigation Fund

The Traffic Mitigation Fund was created in August 2016 for the purpose of holding funds collected from developers within the city for traffic mitigation, frontage improvements, and other street mitigation projects. Funds are distributed to projects specific to the purpose they were collected for.

	Traffic Mitigation Fees Fund 109	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	133,404	136,539	170,639	**170,342**	**170,612**	**(27)**	**0.0%**
3	Traffic Mitigation Fees	-	32,865	30,000	-	-	(30,000)	-100.0%
4	Income Interst	3,135	937	900	90	88	(812)	-90.2%
5	**Subtotal Traffic Mitigation Revenue**	**3,135**	**33,802**	**30,900**	**90**	**88**	**(30,812)**	**-99.7%**
6	**Total Traffic Mitigation Sources**	**$136,539**	**$170,342**	**$201,539**	**$170,432**	**$170,700**	**($30,839)**	**-15.3%**

	Traffic Mitigation Fees Fund 109	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Transfer Out to Street Projects	-	-	-	-	-	-	
3	Transfer Out to Intersection Improvements	-	-	200,000	-	170,700	(29,300)	-14.65%
4	**Subtotal Traffic Mitigation Expenditures**	**-**	**-**	**200,000**	**-**	**170,700**	**(29,300)**	**-14.7%**
5	Ending Cash and Investments	136,539	170,342	1,539	170,432	-	**(1,539)**	**-100.0%**
6	**Total Traffic Mitigation Uses**	**$136,539**	**$170,342**	**$201,539**	**$170,432**	**$170,700**	**($30,839)**	**-15.3%**

'Park Street Intersection Improvements Project'

ARPA Fiscal Recovery Funds

In 2021 the City received Federal ARPA funds from the Coronavirus State and Local Fiscal Recovery Funds program to be used to assist the City in recovering from budgetary, economic, and financial impacts of the COVID-19 pandemic. The City will be receiving additional funds in 2022.

	ARPA Fiscal Recovery Funds 110	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	-	-	-	-	**567,603**	-	
3	ARPA Fiscal Recovery Federal Funds	-	-	-	667,303	667,303	667,303	0.0%
4	ARPA Interest Income	-	-	-	-	1,350	1,350	0.0%
5	**Subtotal ARPA Fiscal Recovery Funds Revenue**	**-**	**-**	**-**	**667,303**	**668,653**	**668,653**	**0.0%**
6	**Total ARPA Fiscal Recovery Funds**	**$0**	**$0**	**$0**	**$667,303**	**$1,236,256**	**$1,236,256**	**0.0%**

	ARPA Fiscal Recovery Funds 110	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	ARPA Undetermined Expenditures	-	-	-	-	321,256	321,256	0.0%
3	ARPA Transfer Water Capital Project	-	-	-	-	850,000	850,000	0.0%
4	ARPA Funds to Community Center	-	-	-	-	65,000	65,000	0.0%
5	**Subtotal ARPA Fund Expenditures**	**-**	**-**	**-**	**-**	**1,236,256**	**1,236,256**	**0.0%**
6	Ending Cash and Investments	-	-	-	667,303	-	**0**	**0.0%**
7	**Total ARPA Firscal Recovery Fund Uses**	**$0**	**$0**	**$0**	**$667,303**	**$1,236,256**	**$1,236,256**	**0.0%**

School Impact Fees

In 2020 the City Council adopted legislation for the collection of school impact fees for the four school districts within the City limits. The State Auditor's office now requires that these fees be tracked in a special revenue fund.

	School Impact Fees 111	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	-	-	-	**-**	**-**	-	**0.0%**
3	School Imoact Fees	-	2,797,838	3,000,000	**1,580,910**	**2,500,000**	**(500,000)**	**-16.7%**
4	**Total School Impact Fees**	**$0**	**$2,797,838**	**$3,000,000**	**$1,580,910**	**$2,500,000**	**($500,000)**	**-16.7%**

	School Impact Fees 111	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	School Impact Fee Remittance	-	2,797,838	3,000,000	1,580,910	2,500,000	(500,000)	-16.7%
3	**Subtotal ARPA Fund Expenditures**	**-**	**2,797,838**	**3,000,000**	**1,580,910**	**2,500,000**	**(500,000)**	**-16.7%**
4	Ending Cash and Investments	-	-	-	-	-	**0**	**0.0%**
5	**Total School Impact Fee Uses**	**$0**	**$2,797,838**	**$3,000,000**	**$1,580,910**	**$2,500,000**	**($500,000)**	**-16.7%**

Traffic Impact Fees

New development within the City has created additional demands on the transportation system. In 2021 the City Council passed Ordinance 21-1165, requiring new development to pay a share of the cost of new street capacity adding projects. Funds collected by this fee must be spent for capacity adding public road facilities to address traffic congestion and cannot be used for road maintenance or repair. The City is authorized under the State's Growth Management Act (Chapter 36.70A RCW) and RCW 82.02.050.

	Traffic Impact Fees 112	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	-	-	-	-	-	-	**0.0%**
3	Traffic Impact Fees	-	-	-	-	130,000	130,000	0.0%
4	Traffic Impact Fee Interest Income	-	-	-	-	200	200	0.0%
5	**Subtotal Traffic Impact Fee Revenue**	-	-	-	-	**130,200**	**130,200**	**0.0%**
6	**Total Traffic Impact Fee Funds**	**$0**	**$0**	**$0**	**$0**	**$130,200**	**$130,200**	**0.0%**

	Traffic Impact Fees 112	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Traffic Impact Improvements	-	-	-	-	130,200	130,200	0.0%
3	**Subtotal Traffic Impact Fee Expenditures**	-	-	-	-	**130,200**	**130,200**	**0.0%**
4	Ending Cash and Investments	-	-	-	-	-	**0**	**0.0%**
5	**Total Traffic Impact Fee Uses**	**$0**	**$0**	**$0**	**$0**	**$130,200**	**$130,200**	**0.0%**

Internal Service Funds

This fund is used for operations serving other funds or departments within the city. Black Diamond has one such fund, Equipment Replacement that collects money from other departments to build up resources to replace capital equipment, such as Police and Fire vehicles as well as General Government and Public Works equipment.

'Mini Excavator'

Equipment Replacement Funds

Equipment Replacement Funds include Fire, Public Works, Police and General Government equipment replacements. Some examples of equipment are police and fire vehicles, utility trucks and machinery.

	Fire Equipment Replacement Fund 510-100	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	36,433	37,284	38,114	**37,548**	**37,568**	**(546)**	**-1.4%**
3	Investment Interest	851	263	-	10	20	20	0.0%
4	Transfer in REET I	-	-	-	-	-	-	0.0%
5	**Subtotal Fire Equipment Revenue Revenue**	**851**	**263**	**-**	**10**	**20**	**20**	**0.0%**
6	**Total Fire Equipment Sources**	**$37,284**	**$37,548**	**$38,114**	**$37,558**	**$37,588**	**($526)**	**-1.4%**

	Fire Equipment Replacement Fund 510-100	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Fire Truck Repairs	-	-	38,114	-	37,588	(526)	-1.4%
3	**Subtotal Fire Equipment Expenditures**	**-**	**-**	**38,114**	**-**	**37,588**	**(526)**	**-1.4%**
4	Ending Cash and Investments	37,284	37,548	-	-	-	**0**	**0.0%**
5	**Total Fire Equipment Uses**	**$37,284**	**$37,548**	**$38,114**	**$0**	**$37,588**	**($526)**	**-1.4%**

'Dan Dal Santo and the Historic Black Diamond Firetruck'

	Public Works Equipment Replacement Fund 510-200	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	269,476	166,231	179,556	**162,792**	**149,633**	**(29,923)**	**-16.7%**
3	Investment Interest	3,990	1,234	1,500	66	200	(1,300)	-86.7%
4	Surplus Sales	3,955	6,233	-	4,182	-	-	
5	Transfer in From Water Operating	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
6	Transfer in From Sewer Operating	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
7	Transfer in From Stormwater Operating	-	-	10,000	10,000	11,000	1,000	
8	Transfer in From Street Fund	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
9	Transfer in FromGeneral Fund	7,000	7,000	7,000	7,000	7,000	-	0.0%
10	Transfer in REET I	-	-	-	-	-	-	
11	**Subtotal PW Equipment Revenue**	**44,945**	**44,466**	**48,500**	**51,248**	**51,200**	**2,700**	**5.6%**
12	**Total PW Equipment Sources**	**$314,421**	**$210,697**	**$228,056**	**$214,040**	**$200,833**	**($27,223)**	**-11.9%**

	Public Works Equipment Replacement Fund 510-200	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Surplus Vehicle Costs	-	60	500	16	-	(500)	-100.0%
3	Various Mowers and Equipment	-	12,419	-	-	-	-	0.0%
4	Truck and Equipment	33,594	-	35,000	-	-	(35,000)	-100.0%
5	Computers and Radios	-	9,771	10,000	-	-	(10,000)	-100.0%
6	Back Hoe/Excavator	88,876	-	-	-	150,000	150,000	0.0%
6	Technology	721	-	-	-	20,000	20,000	0.0%
7	Wood Chipper	-	-	20,000	-	-	(20,000)	0.0%
8	Sander/De-Icer		-	20,000	-	-	(20,000)	-100.0%
9	**Subtotal PW Equipment Expenditures**	**123,191**	**22,249**	**85,500**	**16**	**170,000**	**84,500**	**98.8%**
10	Ending Cash and Investments	191,231	188,447	142,556	214,024	30,833	**(111,723)**	**-78.4%**
11	**Total PW Equipment Uses**	**$314,421**	**$210,697**	**$228,056**	**$214,040**	**$200,833**	**($27,223)**	**-11.9%**

'Utility Operators Using the New Woodchipper'

	Police Equipment Replacement Fund 510-300	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	58,638	63,832	42,793	**79,081**	**98,400**	**55,607**	**129.9%**
3	Investment Interest	479	148	500	67	1,200	700	140.0%
4	Surplus Sales	3,750	4,022	3,000	-	2,000	(1,000)	-33.3%
5	Transfer in From General Fund	60,000	60,000	130,000	65,000	140,000	10,000	0.0%
6	Transfer in From REET I	55,000	60,000	65,000	65,000	-	(65,000)	-100.0%
7	Insurance Recovery	-	-	-	35,648	-	-	0.0%
8	**Subtotal Police Equipment Revenue**	**119,229**	**124,170**	**198,500**	**165,716**	**143,200**	**(55,300)**	**-27.9%**
9	**Total Police Equipment Sources**	**$177,867**	**$188,002**	**$241,293**	**$244,797**	**$241,600**	**$307**	**0.1%**

	Police Equipment Replacement Fund 510-300	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Surplus Costs	286	671	500	62	600	100	20.0%
3	Replace Vehicles	98,549	110,099	195,000	150,678	200,000	5,000	2.6%
4	Radios	-	-	45,793	-	41,000	(4,793)	-10.5%
5	**Subtotal Police Equipment Expenditures**	**98,835**	**110,769**	**241,293**	**150,740**	**241,600**	**307**	**0.1%**
6	Ending Cash and Investments	79,032	77,232	-	94,057	-	**0**	**0.0%**
7	**Total Police Equipment Uses**	**$177,867**	**$188,002**	**$241,293**	**$244,797**	**$241,600**	**$307**	**0.1%**

'Black Diamond Police Car'

	PW Building Improvements 510-500	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**		25,000	-	**26,024**	**50,000**	**50,000**	**0.0%**
3	Transfer in REET I		25,000	25,000	25,000	100,000	75,000	300.0%
4	**Subtotal Fire Equipment Revenue Revenue**	**-**	**25,000**	**25,000**	**25,000**	**100,000**	**75,000**	**300.0%**
5	**Total Fire Equipment Sources**	**$0**	**$50,000**	**$25,000**	**$51,024**	**$150,000**	**$125,000**	**500.0%**

	PW Building Improvements 510-500	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	PW Shop/Roof/Grounds Imp Prj mgmt	-	3,305	25,000	-	-	(25,000)	-100.0%
3	PW Bldg Related Imp	-	20,671	-	-	150,000	150,000	0.0%
3	**Subtotal Police Equipment Expenditures**	**-**	**23,976**	**25,000**	**-**	**150,000**	**125,000**	**500.0%**
4	Ending Cash and Investments	-	26,024	-	51,024		**0**	**0.0%**
5	**Total Police Equipment Uses**	**$0**	**$50,000**	**$25,000**	**$51,024**	**$150,000**	**$125,000**	**500.0%**

'New Public Works Yard Access Road'

Utility Funds

Utility funds are used for services provided to the public on a
user charge basis, similar to the operation of a commercial enterprise.
Black Diamond has water, sewer, and stormwater utilities.

‘4.3 Mil Gal Water Tank’

Water Operating Fund 401

The Water Department provides safe high-quality reliable drinking water to the residents of Black Diamond, with the exception of residents on Covington Water in the Lake Sawyer area. The water utility is responsible for the operation and maintenance of the city's springs, fences, access roads, power lines, backup power, control systems, water storage tanks, water treatment systems, pump stations, water main, water quality testing, meter reading, installation, and billing. Black Diamond households receive very high-quality drinking water delivered under pressure to their house to drink, wash dishes, wash clothes, and help run their households. Water also provides for fire protection.

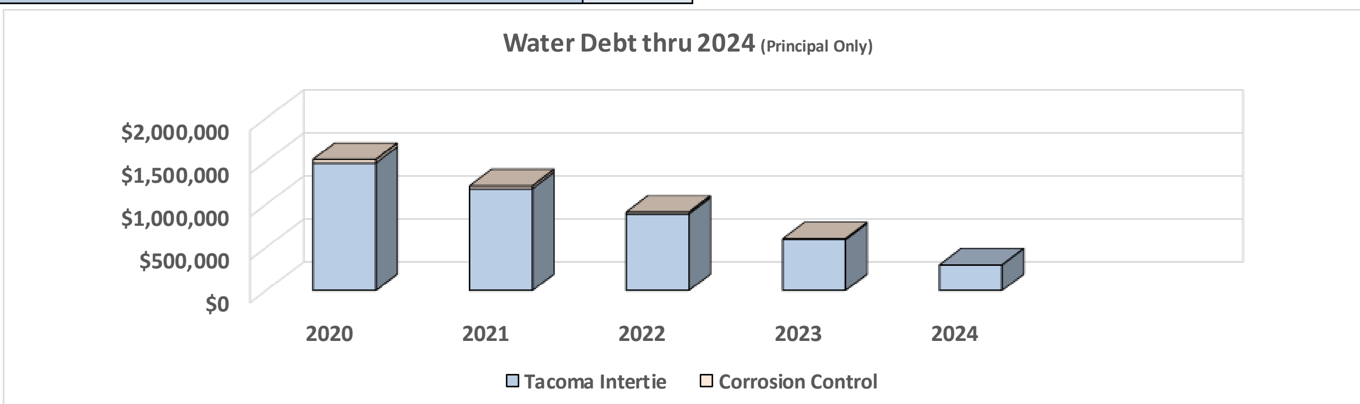
In the coming year, building activity will continue to increase water sales as well as the installation of new irrigation water meters.

	Water Fund 401	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	497,143	630,271	571,357	**660,141**	**599,500**	**28,143**	**4.9%**
3	Water Charges	813,839	990,528	985,400	531,735	1,350,500	365,100	37.1%
4	Water Late Fees/Name Change Charge	17,110	5,070	5,000	1,870	4,000	(1,000)	-20.0%
5	Hydrant Water & Irrigation Meter Sales	106,998	108,964	81,000	35,517	120,000	39,000	48.1%
6	Meter Purchases, Setting Fees, Inspections, misc	206,770	286,586	186,000	152,408	214,100	28,100	15.1%
7	Interestment Interest	9,779	4,224	7,000	356	800	(6,200)	-88.6%
8	**Subtotal Water Operating Revenue**	**1,154,496**	**1,395,372**	**1,264,400**	**721,886**	**1,689,400**	**425,000**	**33.6%**
9	Palmer Coking Coal Contribution	96,486	96,066	97,500	378,140	-	(97,500)	-100.0%
10	Permitting Deposit for consultants	37,100	29,652	60,000	9,057	60,000	-	0.0%
11	**Subtotal Water Other Revenue**	**133,586**	**125,717**	**97,500**	**387,197**	**60,000**	**(37,500)**	**-38.5%**
12	**Total Water Fund Sources**	**$1,785,226**	**$2,151,360**	**$1,933,257**	**$1,769,224**	**$2,348,900**	**$415,643**	**21.5%**

	Water Fund 401	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	211,672	242,177	278,647	139,260	345,714	67,067	24.1%
3	Benefites	88,360	103,039	130,564	52,068	165,316	34,752	26.62%
4	**Salary and Benefits**	**300,032**	**345,216**	**409,211**	**191,328**	**511,030**	**101,819**	**24.9%**
5	Supplies	88,360	126,531	124,420	111,898	218,880	94,460	75.9%
6	Services and Charges	280,846.32	386,658	542,295	261,374	670,349	128,054	23.61%
7	Capital Outlay	-	-	-	-	-		
8	**Subtotal Operating Expenditures**	**669,238**	**858,405**	**1,075,926**	**564,600**	**1,400,259**	**324,333**	**30.1%**
9	Debt Services	315,828	314,294	314,244	312,761	311,228	(3,016)	-1.0%
10	Transfer out to Water Capital and Reserve Fund	125,000	291,000	175,000	175,000	100,000	(75,000)	-42.9%
11	Transfer out Capital Equipuipment Reserve	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
12	PW Permit Deposits	34,889	17,520	60,000	20,728	60,000	-	0.0%
13	**Subtotal Water Fund Expenditures**	**1,154,955**	**1,491,219**	**1,635,170**	**1,083,088**	**1,882,487**	**247,317**	**15.1%**
14	Ending Cash and Investments	630,271	660,141	358,087	686,136	466,413	108,326	30.3%
15	**Total Water Fund Uses**	**$1,785,226**	**$2,151,360**	**$1,993,257**	**$1,769,224**	**$2,348,900**	**$355,643**	**17.8%**

Water Debt Service 2022

Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2022 Debt Owed	2022 Principal	2022 Interest	2022 Total	2022 Debt Payment: Water Operating	Developer	Total 2022
2006	180,000	PWTF	Cor Contrl	2022	**11,250**	11,250	23	11,273	11,273		11,273
2005	3,407,063	PWTF	Tac 500mg	2024	**630,298**	197,070	2,956	200,026	200,026		200,026
	256,064	PWTF	Tac city 1st	2024							
	1,784,693	PWTF	Pump Fac, Res & lines	2024	**256,167**	98,419	1,476	99,895	100,020		100,020
	5,447,820	**PWTF**			**886,465**	**295,489**	**4,432**	**299,921**	**300,046**	**0**	**300,046**
Totals	**5,627,820**				**897,715.00**	**306,739**	**4,455**	**311,194**	**311,319**	**0**	**311,319**
											311,319
			Less Developer Responsibility Palmer		**0**						
			Net City Liability		**897,715**						



'Pump Station Building'

Sewer Operating Fund 407

The Sewer Department collects sewage from the homes and businesses in the old section of town for treatment and discharge. The area around Lake Sawyer is primarily served by an individual on-site wastewater disposal septic system, and a small area at the Northwest end of the Lake served by the Soos Creek Sewer system. The sewer utility provides for the planning, operation, and maintenance of 17.5 miles of sewer lines and manholes, as well as five pump stations and provides local customer service and billing. This sewer utility also contracts with King County for transmission to the sewage treatment plant in Renton for treatment, discharge, and bio-solids handling.

	Sewer Fund 407	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	195,664	275,999	293,500	**419,155**	**514,100**	**220,600**	**75.2%**
3	King County Sewer Revenue	646,743	752,226	775,000	438,323	1,230,000	455,000	58.7%
4	Black Diamond Sewer Revenue	282,925	393,141	411,000	234,826	520,000	109,000	26.5%
5	Inspections & Misc misc	44,138	102,431	57,000	70,663	88,700	31,700	55.6%
6	Interestment Interest	4,652	1,720	3,000	362	800	(2,200)	-73.3%
5	**Subtotal Sewer Operating Revenue**	**978,458**	**1,249,518**	**1,246,000**	**744,175**	**1,839,500**	**593,500**	**47.6%**
6	Extraordinary Refund from KC Metro Sewer	-	262,017	-	-	-	-	0.0%
7	Transfer in From Sewer Reserve	130,000	-	-	-	-	-	0.0%
8	**Subtotal Sewer Other Revenue**	**1,108,458**	**1,511,534**	**1,246,000**	**744,175**	**1,839,500**	**593,500**	**47.6%**
9	**Total Sewer Fund Sources**	**$1,304,122**	**$1,787,533**	**$1,539,500**	**$1,163,330**	**$2,353,600**	**$814,100**	**52.9%**

	Sewer Fund 407	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	165,925	182,594	203,757	105,308	257,889	54,132	26.6%
3	Benefites	70,570	79,159	100,137	39,770	126,732	26,595	26.56%
4	**Salary and Benefits**	**236,495**	**261,753**	**303,894**	**145,078**	**384,621**	**80,727**	**26.6%**
5	Office and Operating Supplies	5,854	4,524	6,860	4,874	17,197	10,337	150.7%
6	Services and Charges	775,774	183,182	233,956	115,789	349,750	115,794	49.49%
7	Capital Outlay	-	-	-	-	-	0	0.00%
8	**Subtotal Operating Expenditures**	**1,018,123**	**449,458**	**544,710**	**265,741**	**751,568**	**206,858**	**38.0%**
9	Metro Sewer Charges	-	908,920	775,000	375,313	1,230,000	455,000	58.7%
10	Transfer out to Equipment Replacement Fund	10,000	10,000	10,000	10,000	11,000	1,000	10.0%
11	**Subtotal Sewer Fund Expenditures**	**1,028,123**	**1,368,378**	**1,329,710**	**651,053**	**1,992,568**	**662,858**	**49.8%**
12	Cash and Investment Balance	275,999	419,155	209,790	512,276	361,032	**151,242**	**72.1%**
13	**Total Sewer Fund Uses**	**$1,304,122**	**$1,787,533**	**$1,539,500**	**$1,163,330**	**$2,353,600**	**$814,100**	**52.9%**

Stormwater Operating Fund 410

The Stormwater Utility maintains nine storm ponds, nine miles of storm pipe, 572 catch basins, two bio-infiltration systems, one stormwater filter system and approximately 20 miles of ditches and flow paths. These activities help preserve the public road system and protect the environment. The city also oversees activities dealing with controlling stormwater quality including education, enforcing stormwater codes on construction and new development, monitoring private stormwater systems maintenance, monitoring the effectiveness of city programs, monitoring water quality in the city, participation in the WIRA 9 Water Quality Initiative, providing coverage for the Endangered Species Act claims, and reporting to the Department of Ecology.

The Stormwater Utility mitigates the stormwater impact of urban living on the environment for $19.50 per month per household.

	Stormwater Fund 410	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	**101,196**	**222,422**	**213,000**	**344,919**	**337,300**	**124,300**	**58.4%**
3	Stormwater Charges	487,638	547,639	545,000	321,713	657,700	112,700	20.7%
4	Ecology and Other Grants	24,902	-	50,000	50,000	-	(50,000)	-100.0%
5	Stormwater Inspection/Civic Fees	18,386	34,323	31,500	18,991	25,000	(6,500)	-20.6%
6	Interest and Misc.	3,588	1,564	2,500	178	500	(2,000)	-80.0%
7	**Subtotal Stormwater Fund Revenue**	**534,514**	**583,525**	**629,000**	**390,882**	**683,200**	**54,200**	**8.6%**
8	**Total Stormwater Fund Sources**	**$635,710**	**$805,947**	**$842,000**	**$735,800**	**$1,020,500**	**$178,500**	**21.2%**

	Stormwater Fund 410	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	171,669	184,396	202,745	106,459	269,501	66,756	32.9%
3	Benefites	72,905	79,768	99,238	39,906	131,230	31,992	32.24%
4	**Salary and Benefits**	**244,574**	**264,164**	**301,983**	146,365	**400,731**	**98,748**	**32.7%**
5	Office and Operating Supplies	6,200	5,168	10,360	3,759	15,448	5,088	49.1%
6	Services and Charges	162,515	191,696	290,336	133,706	356,327	65,991	22.73%
6	Capital Outlay	-	-	-	-	-	0	0.00%
7	**Subtotal Operating Expenditures**	**413,289**	**461,028**	**602,679**	**283,829**	**772,506**	**169,827**	**28.2%**
8	Transfer out to Storm Capiatl Project	-	-	50,000	-	60,000	10,000	20.0%
9	Transfer out to Equipment Replacement Fund	-	-	10,000	10,000	11,000	1,000	10.0%
10	**Subtotal Stormwater Fund Expenditures**	**413,289**	**461,028**	**662,679**	**293,829**	**843,506**	**180,827**	**27.3%**
11	Ending Cash and Investments	222,422	344,919	179,321	441,971	176,994	**(2,327)**	**-1.3%**
12	**Total Stormwatert Fund Uses**	**$635,710**	**$805,947**	**$842,000**	**$735,800**	**$1,020,500**	**$178,500**	**21.2%**

Capital Project Funds

Capital project funds are used to account for the improvement, construction or acquisition of buildings, equipment, and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. Each capital project fund budget carries over every year until completion of that project.

'Ribbon Cutting for the Completion of the Rock Creek Sidewalk'

Real Estate Excise Tax I – 311 (REET I)

Washington State levies a real estate excise tax (REET) on all property sales of 1.28% of a property's full selling price. A locally imposed tax is also authorized, although the rate and uses of the funds differ by population size and whether the city or county is planning under the Growth Management Act (GMA). All cities are allowed to levy a 0.0025% tax on property sales (REET I). Cities and counties that are planning under the GMA may also levy a second quarter percent tax (REET II).

This Fund is primarily to be used for General Government Capital Projects, Fund 310, and General Government Capital Expenditures in the 510 Fund. The budget anticipates the continued construction and sale of homes and land.

	General Government REET I Fund - 311	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	192,220	349,427	450,000	**498,749**	**695,400**	**245,400**	**54.5%**
3	1/4% Real Estate Excise Tax	412,512	613,047	450,000	346,775	450,000	-	0.0%
4	LGIP Investment Interest	4,086	2,665	3,000	280	600	(2,400)	-80.0%
5	**Subtotal REET I Revenue**	**416,598**	**615,712**	**453,000**	**347,055**	**450,600**	**(2,400)**	**-0.5%**
6	**Total REET I Sources**	**$608,818**	**$965,139**	**$903,000**	**$845,804**	**$1,146,000**	**$243,000**	**26.9%**

	General Government REET I Fund-311	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Transfer to 310 Fund	204,390	406,390	405,000	385,000	885,000	480,000	118.5%
3	Transfer to 510 Fund - Police & Fire Equip	55,000	60,000	65,000	-	-	(65,000)	-100.00%
4	**Subtotal REET I Expenditures**	**259,390**	**466,390**	**470,000**	**385,000**	**885,000**	**415,000**	**88.3%**
5	Ending Cash and Investments	349,427	498,749	433,000	460,804	261,000	**(172,000)**	**-39.7%**
6	**Total REET I Uses**	**$608,817**	**$965,139**	**$903,000**	**$845,804**	**$1,146,000**	**$243,000**	**26.9%**

Real Estate Excise Tax II – 321 (REET II)

The collection of REET II is authorized by RCW 8245.010 can be used for capital projects. This part of the real estate excise tax may only be levied by cities that plan under the Growth Management Act.

Specifically, one quarter percent of the real estate excise tax is to be used primarily for public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Midyear in 2011 the Washington State Legislature authorized for five years the usage of up to $100,000 of REET monies for the maintenance of capital assets, which has been extended since then. REET II monies in Black Diamond are transferred to Fund 320 for Street and Public Works capital projects or maintenance in utility funds. The budget anticipates the continued construction and sale of homes and land.

	General Government REET II Fund - 321	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	249,003	432,055	465,000	**584,637**	**683,237**	**218,237**	**46.9%**
3	1/4% Real Estate Excise Tax	411,997	613,047	450,000	346,740	450,000	-	0.0%
4	LGIP Investment Interest-Misc.	30,196	2,435	3,000	307	600	(2,400)	-80.0%
5	**Subtotal REET II Revenue**	**442,193**	**615,482**	**453,000**	**347,047**	**450,600**	**(2,400)**	**-0.5%**
6	**Total REET II Sources**	**$691,196**	**$1,047,537**	**$918,000**	**$931,683**	**$1,133,837**	**$215,837**	**23.5%**

	Total General Government REET II Fund - 321	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
1	LGIP Investment Interest	141	-	-	-	-	-	0.0%
2	Transfer to Street Fund	35,000	70,000	70,000	-	70,000	-	0.0%
3	Transfer to Capital Projects	149,000	367,900	109,750	109,750	293,000	183,250	167.0%
4	Transfer to Fire Flow Loop- North End Commercial	-	-	-	-	500,000	500,000	0.0%
5	Transfer to Cedarbrook	35,000	-	-	-	-	-	0.0%
6	Transfer out to PW Facilities for Projects	40,000	25,000	25,000	25,000	100,000	75,000	0.0%
7	**Subtotal REET II Expenditures**	**259,141**	**462,900**	**204,750**	**134,750**	**963,000**	**758,250**	**370.3%**
8	Ending Cash and Investments	432,055	584,637	713,250	796,933	170,837	**(542,413)**	**-76.0%**
9	**Total REET II Uses**	**$691,196**	**$1,047,537**	**$918,000**	**$931,683**	**$1,133,837**	**$215,837**	**23.5%**

Public Works Retainage Fund 322

The State Auditor's office now requires that these fees be tracked in a special revenue fund.

General Government REET II Retainage- 322	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
REVENUE							
Beginning Cash and Investments	-	42,928	-	**7,675**	**-**	**0**	**0.0%**
Retainage Deposits	57,612	53,552	100,000	-	100,000	-	0.0%
LGIP Investment Interest	-	485	2,000	125	2,000	-	0.0%
Subtotal REET II Revenue	**57,612**	**54,037**	**102,000**	**125**	**102,000**	**0**	**0.0%**
Total REET II Sources	**$57,612**	**$96,965**	**$102,000**	**$7,800**	**$102,000**	**$0**	**0.0%**

	General Government Retainage Fund- 322	2019 Actual	2020 Actual	2021 Budget	2021 Thru June	2022 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Return Retainage Deposits	14,685	88,805	100,000	7,675	100,000	-	0.0%
3	Return Retainage Interest	-	485	2,000	125	2,000	-	0.00%
4	**Subtotal Retainate Expenditures**	**14,685**	**89,290**	**102,000**	**7,800**	**102,000**	**0**	**0.0%**
5	Ending Cash and Investments	42,927	7,675	-	-	-	**0**	**0.0%**
6	**Total Retainage Uses**	**$57,612**	**$96,965**	**$102,000**	**$7,800**	**$102,000**	**$0**	**0.0%**

Capital Improvement Projects

Fund 310 - General Government Capital Projects

		Project		Source of Revenue					Source of Expenditures				
	Project Name	CIP #	Note	Beg C&I	REET I Trf In	Grant/Don.	Trails Rev/Trf In	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Ginder Creek Trails	P6		93,694				93,694	93,694		93,694		93,694
2	Parks Tax Levy/Grant Mtc.						110,000	110,000	110,000		110,000		110,000
3	Grant Matching/Parks, Gen Gvt	P2		15,000	50,000			65,000	65,000		65,000		65,000
4	Skate Park Reconstruction	p9	Updated		400,000	125,000		525,000	525,000		525,000		525,000
5	Gym Floor Replacement	P7	Updated		80,000			80,000	80,000		80,000		80,000
6	General Govt/Police Tech	G1	Updated		75,000			75,000	75,000		75,000		75,000
7	Tech-Two Police Servers	G1	Updated		80,000			80,000	80,000		80,000		80,000
8	Future Campus Costs & Impr	G2	Updated		200,000		2,000,000	2,200,000	2,200,000		2,200,000		2,200,000
9	**Total Gen Govt Projects**			**108,694**	**885,000**	**125,000**	**2,110,000**	**3,228,694**	**3,228,694**	**0**	**3,228,694**	**0**	**3,228,694**

Fund 320 - Public Works Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		CIP #	Note	Beg C&I	REET I I Trf In	Grants-KC Fld Contrl	Developer	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Gen Street Improvements	T1	Updated		50,000			50,000	50,000		50,000		50,000
2	Grant Matching-Streets	T2	Updated		100,000			100,000	100,000		100,000		100,000
3	Downtown Public Parking-Eng.	T8	Carry-over	25,000				25,000	25,000		25,000		25,000
4	Downtown Ped & Bike Study	T14	Updated		40,000			40,000	40,000		40,000		40,000
5	Baker St Sidewalks	T15	Seek Grts										
6	Sawyerwood Sidewalks-Desg	T16	Updated		103,000			103,000	103,000		103,000		103,000
7	Covington Creek Bridge	T17	updated			2,293,500		2,293,500	2,293,500		2,293,500		2,293,500
8	**Total PW Capital Projects**			**25,000**	**293,000**	**2,293,500**	**0**	**2,611,500**	**2,611,500**	**0**	**2,611,500**		**2,611,500**

Fund 402 - WSFFA Partners Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I		Grants	Partners	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	WSFFA Deposit						70,000	70,000	70,000		70,000		70,000
2	Spring Source Rehab	W1	Update				300,000	300,000	300,000		300,000		300,000
3	**Total WSFFA Projects**						**370,000**	**370,000**	**370,000**		**370,000**		**370,000**

Fund 404 - Water Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I	Trf In Wtr Res	Conn Chg/Int Inc/Trf Op	Trf in ARPA/REET II	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Fire Flow Loop/N Com-RII/Wtr	W2	Updated		400,000		500,000	900,000	900,000		900,000		900,000
2	3rd Ave. Wtr Main Impr/ARPA.	W2	Updated				850,000	850,000	850,000		850,000		850,000
3	4.3 Mil Gal tank Mtc	W3	Carryover	35,000				35,000	35,000		35,000		35,000
4	Morganville N Wtr Mains	W6	Seek Grnt										
5	.5 MG Res Recoat	W7	defer										
6	Telemetry System Imp	W10			10,000			10,000	10,000		10,000		10,000
7	Wtr Power Gen Facility		Carryover	52,000				52,000	52,000		52,000		52,000
8	Water Capital Reserve Fund			663,190		230,500		893,690		410,000	410,000	483,690	893,690
9	**Total Water Capital Projects**			**750,190**	**410,000**	**230,500**	**1,350,000**	**2,740,690**	**1,847,000**	**410,000**	**2,257,000**	**483,690**	**2,740,690**

Fund 408 - Sewer Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I	Trf In Sewer Res	Trf fr Swr Op	Int & Conn Chg	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Cedarbrook- Study	S1	Carry over	35,000				35,000	35,000		35,000		35,000
2	Morganville PS Valve/Grease		Added		15,000			15,000	15,000		15,000		15,000
3	Sewer Reserves			290,630			30,300	320,930		15,000	15,000	305,930	320,930
4	**Total Sewer Capital Projects**			**325,630**	**15,000**	**0**	**30,300**	**370,930**	**50,000**	**15,000**	**65,000**	**305,930**	**370,930**

Fund 412 - Stormwater Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I	Storm Capt Trf.	State DOE Grant	Trf from Storm Op	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Covington Creek Culv-Eng/Const	T17	Now Street										
2	Stormwrt Mgmt Act- Plan	D4	New		100,000	50,000		150,000	150,000		150,000		150,000
3	Storm Capital Res Fund		New	50,000			60,000	110,000		100,000	100,000	10,000	110,000
4	**Total Stormwater Capital Prj.**			**50,000**	**100,000**	**50,000**	**60,000**	**260,000**	**150,000**	**100,000**	**250,000**	**10,000**	**260,000**

'View From the Pedestrian Bridge Over Rock Creek'

2022 Employee Allocations by Funding Source

	Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1	Court Administrator	1.00	-	1.00	-	-	-	-
2	Judicial Specialist II	1.50	-	1.50	-	-	-	-
3	Judicial Specialist I	0.00	-	-	-	-	-	-
4	**Total Court**	**2.50**	**0.00**	**2.50**	**0.00**	**0.00**	**0.00**	**0.00**
5	City Clerk/HR Manager	1.00	-	0.70	-	0.10	0.10	0.10
6	Deputy City Clerk	1.00	-	0.50	0.13	0.13	0.12	0.12
7	Finance Director	1.00	-	0.70	-	0.10	0.10	0.10
8	Deputy Finance Director	1.00	-	0.72	-	0.09	0.10	0.09
9	Senior Accountant	2.00	-	1.20	0.08	0.24	0.24	0.24
10	Accounting Clerk/Utility Billing Specialist	1.00	-	-	-	0.55	0.20	0.25
11	Administrative Assistant II	1.00	-	0.32	0.05	0.30	0.25	0.08
12	Information Service Manager	1.00	-	0.68	0.02	0.11	0.11	0.08
13	Communications & Info Svs/Admins Sup Tech I	1.00	-	0.68	0.02	0.11	0.11	0.08
14	**Total Administration**	**10.00**	**0.00**	**5.50**	**0.30**	**1.73**	**1.33**	**1.14**
15	Police Chief	1.00		1.00				
16	Police Commander	1.00		1.00				
17	Sergeant	2.00		2.00				
18	Police Officers	8.50		8.50				
19	Police Records Coordinator	1.00		1.00				
20	Police Clerk	1.00		1.00				
21	**Total Police Department**	**14.50**	**0.00**	**14.50**	**0.00**	**0.00**	**0.00**	**0.00**
22	MDRT & Economic Dev Director	1.00	1.00					
23	Construction Inspector Supervisor	1.00	1.00					
24	Construction Inspector	1.00	1.00					
25	Senior Accountant	0.75	0.75					
26	**Total MDRT Review Team**	**3.75**	**3.75**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
27	Community Dev/Nat Resources Director	1.00		1.00				
28	Building Official	1.00		1.00				
29	Code Compliance Officer/Building Inspector	2.00		2.00				
30	Sr. Planner	1.00		1.00				
31	Permit Technician	2.00		2.00				
32	Assistant Planner/Permit Technician	1.00		1.00				
33	**Total Community Development**	**8.00**	**0.00**	**8.00**	**0.00**	**0.00**	**0.00**	**0.00**
34	Public Works Director	1.00		0.05	0.25	0.28	0.20	0.22
35	Operations & Maintenance Superintendent	1.00		0.04	0.22	0.28	0.22	0.24
36	Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
37	Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
38	Public Works Administrative Asstant III	1.00		0.10	0.25	0.40	0.10	0.15
39	Utilities Operator	2.00		0.08	0.42	0.56	0.44	0.50
40	Utility Worker II	2.00		0.20	0.40	0.50	0.40	0.50
41	Utility Worker I	1.00		0.10	0.20	0.25	0.20	0.25
41	Gym Maintenancel (hourly)	0.17		0.17				
42	Utility Worker Seasonal (hourly)	0.75		0.35	0.15	0.15		0.11
43	**Total Public Works**	**10.92**	**0.00**	**1.89**	**2.19**	**2.72**	**1.86**	**2.27**
44	**Total Budget Positions (FTE's)**	**49.67**	**3.75**	**32.39**	**2.49**	**4.45**	**3.19**	**3.41**

Budgeted 2022 Positions	2022 Salary Schedule BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
	City Administrator	9,625	9,939	10,415	10,792	11,173
	Assistant City Administrator	8,274	8,688	9,102	9,515	9,929
	City Attorney	8,406	8,826	9,267	9,730	10,217
✓	**Court Administrator**	6,297	6,613	6,943	7,290	7,655
✓	**Judicial Specialist II**	4,124	4,469	4,812	5,157	5,500
	Judicial Specialist I (hourly)	21.63	23.45	25.25	27.05	28.84
	Human Resources Director	8,015	8,444	8,872	9,302	9,732
✓	**City Clerk/HR Manager**	8,015	8,444	8,872	9,302	9,732
✓	**Deputy City Clerk**	4,809	5,146	5,482	5,817	6,154
✓	**Finance Director**	8,754	9,192	9,651	10,133	10,641
✓	**Deputy Finance Director**	7,182	7,496	7,905	8,314	8,723
✓	**Senior Accountant**	5,414	5,685	5,969	6,267	6,579
✓	**Accounting Clerk/Utility Billing Specialist**	4,469	4,694	4,929	5,174	5,432
✓	Administrative Assistant II	4,044	4,246	4,458	4,680	4,915
	Administrative Assistant I	2,427	2,620	2,813	3,007	3,199
	Accounts Payable Clerk (hourly)	23.51	24.70	25.94	27.22	28.59
	Accountant 1 Journey (hourly)	17.11	17.95	18.85	19.80	20.79
✓	**Information Services Manager**	7,819	8,271	8,722	9,172	9,624
✓	**Communications & Info Svs/Admin Sup.Tech I**	4,044	4,246	4,458	4,680	4,915
✓	**Police Chief**	11,023	11,399	11,854	12,154	12,590
✓	**Police Commander**	9,901	10,245	10,547	10,848	11,197
✓	**Police Sergeant**	8,929	9,430	-	-	-
✓	**Police Officer**	5,424	6,079	6,735	7,391	8,012
✓	**Police Records Coordinator**	4,809	5,146	5,482	5,817	6,154
✓	**Police Clerk**	4,138	4,345	4,562	4,791	5,029
	Police Clerk (hourly)	23.88	25.06	26.32	27.63	29.02
✓	**MDRT & Economic Director**	8,634	9,066	9,520	9,995	10,496
✓	**Construction Inspector Supervisor**	7,443	7,872	8,302	8,730	9,160
✓	**Construction Inspector**	6,256	6,617	6,978	7,338	7,698
✓	**MDRT Senior Accountant (hourly)**	29.25	30.70	32.24	33.87	35.55
	MDRT Planner (hourly)	26.73	28.60	30.48	32.34	34.22
✓	**Community Dev/Nat Resources Director**	8,634	9,066	9,520	9,995	10,496
✓	**Building Official**	7,443	7,872	8,302	8,730	9,160
✓	**Code Compliance Officer/Building Inspector**	5,299	5,564	5,843	6,135	6,441
✓	**Senior Planner**	5,724	6,009	6,311	6,625	6,957
	Permit Technician Supervisor	6,158	6,439	6,719	6,998	7,278
✓	**Permit Technician**	5,052	5,408	5,760	6,114	6,465
	Permit Technician (hourly)	29.15	31.20	33.23	35.27	37.30
✓	Assistant Planner / Permit Technician	4,809	5,146	5,482	5,817	6,154
	Parks Department Director	7,723	8,136	8,550	8,964	9,377
✓	**Public Works Director**	8,634	9,071	9,525	10,002	10,502
✓	**Operations & Maintenance Superintendent**	7,443	7,872	8,302	8,730	9,160
✓	**Capital Projects Program Manager**	7,163	7,521	7,896	8,292	8,706
✓	**Facilities Equipment Coordinator**	5,074	5,408	5,760	6,114	6,465
✓	**Public Works Administrative Asst. III**	4,772	5,012	5,263	5,525	5,803
✓	**Public Utilities Operator**	5,402	5,671	5,954	6,253	6,565
✓	**Utility Worker II**	4,827	5,069	5,321	5,588	5,867
✓	**Utility Worker I**	4,100	4,305	4,520	4,743	4,983
✓	**Utility Worker Seasonal (hourly)**	18.00	21.00	-	-	-

CITY OF BLACK DIAMOND

2021 Calendar for 2022 Budget Meetings

As Passed by Resolution 21-1433

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: 2022 Budget requests and instructions go out to all departments			Sep 13
2	2022 Estimates to be filed with Finance/ City Clerk			Sep 27
3	Special Meeting Work study 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2021 Budget, provides the Clerk's proposed Prelim 2022 Budget for General Fund and 2022 Budget totals for all funds including debt service & possible Revenue for Property Taxes.	Sep 30		Oct 01
4	City Clerk Submits to CAO the proposed prelim 2022 budget setting forth the complete financial program			Oct 04
5	Work study- Special Meeting – 5:30 – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible Property Taxes increases.	Oct 21		Oct 15 – Nov 15
6	Work study- Special Meeting – 5:30 – Public Works 2022 Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects, and Debt Service.	Oct 28		Oct 15 – Nov 15
7	Mayor prepares 2022 Preliminary Budget and message and files with Council and Clerk			Nov 02
8	City Clerk publishes notice of Public Hearing on 2022 Budget and filing of Preliminary Budget – once a week for two consecutive weeks			Nov 01 - Nov 18
9	Preliminary 2022 Budget Document made available to Public by November 3, 2021.			Nov 20
10	Work study 6:00- G/F 2022 Revenue Review and Possible Property Tax Increase & Ordinances	Nov 04		Nov 01 – Nov 30
11	1st Public Hearing on 2022 Revenue Sources including possible increases in Property Taxes, & two Property Tax Ordinances.		Nov 04	Nov 01 – Nov 30
12	Council adopts two 2022 Property Tax Ordinances & send to King County by Nov 30, 2021		Nov 18	Nov 30
13	City Council Holds 2nd Public Hearing on 2022 Prelim Budget		Nov 18	Nov 01 – Nov 30
14	Special Meeting on Tuesday 7:00 -Council holds Final Budget Hearing on 2022 Budget		Nov 30	Dec 06
15	Special Meeting – City Council adopts Final 2022 Budget		Nov 30	Dec 31
16	Special Meeting- Council amends 2021 Budget		Nov 30	Dec 31

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	**Agenda Date: November 18, 2021**	**AB21-074**
Ordinance setting the allowed Property Tax - Dollar amount increase, and percentage as calculated by King County for 2022 Property Taxes.	Mayor Carol Benson	
	City Attorney David A. Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT & Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various	Police – Chief Kiblinger	
Timeline:	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Ordinance; Property Tax Data

SUMMARY STATEMENT:

Per RCW 84.52.020 the property tax certifications must be adopted by November 30, 2021 and filed with King County no later than December 3, 2021 for Property Taxes to be collected in 2022. Cities under 10,000 in population are allowed to increase the base Property Tax dollar amount by 1% over last year's base amount. A public hearing was held on November 4, 2021 to review the 2022 General Fund source of funds and possible increase in 2022 of the allowed one percent. This Ordinance sets the Property Tax Dollar increase for 2022 at $19,917 or .95%.

King County had sent a preliminary Levy Limit worksheet showing a base increased allowed dollar amount of approximately $21,053 for the allowed 1% increase over last year's base Property Tax dollars. However today's new King County worksheet shows the Property Tax increase over actual amount at only $19,053 or .95%. King County Amounts can change weekly, but the Ordinance needs to be adopted now to reach King County by November 30, 2021. This base dollar amount increase does not include Property Taxes for New Construction which is paid by new citizens and State Assessed Property amounts. All Black Diamonds Property Tax funds are used for Public Safety and provide approximately 50.7% of the revenue needed to cover Public Safety costs.

FISCAL NOTE (Finance Department): The additional $19,917 increase is less than the allowed one percent increase and only equals .95% over last year's actual base property tax.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed during Work Study by full City Council at the November 4, 2021 City Council Meeting.

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 21-1166 approving the Property Tax Dollar Increase and percentage as calculated by King County for 2022.**

RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
November 18, 2021		

ORDINANCE NO. 21-1166

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, WASHINGTON, RELATING TO THE GENERAL PROPERTY TAX LEVY AND SPECIFYING THE INCREASE CALCULATED BY KING COUNTY BASED ON LAST YEARS ACTUAL LEVY COMMENCING ON JANUARY 1, 2022 WITH CERTAIN CHANGES REQUIRED BY KING COUNTY IN THE MANNER IN WHICH THE AMOUNTS ARE CALCULATED. SUCH PROPERTY TAX LEVY SHALL APPLY TO ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND, ALL AS REQUIRED BY LAW, AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the Council of the City of Black Diamond has met and considered its budget for the calendar year 2022 and

WHEREAS, the Council thereafter gave notice of public hearings and held public hearings on November 4, 2021, and

WHEREAS, the City's actual King County levy amount from the previous actual year base levy of $2105,311 is a base increase of **$19,917 or .95%**; and

WHEREAS, the population of the City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. **Levy and Percentage of Increase.** An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase over the actual base levy amount authorized from King County for the previous year shall be $19,917, which is a percentage increase of .95% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed utility property, or any annexations that have occurred.

Section 2. **Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 18th day of November 2021.

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

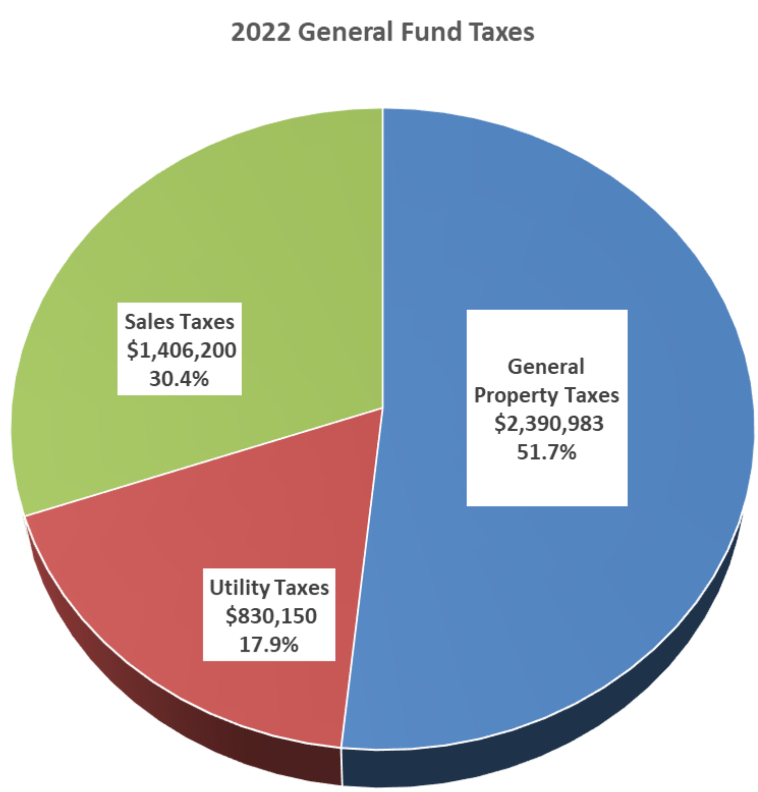
____
David A Linehan, City Attorney

Published:
Posted:
Effective Date:

City of Black Diamond Property Taxes 2022

Property taxes make up 51.7% of the General Fund's tax revenue and estimated to generate $2,390,983 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.

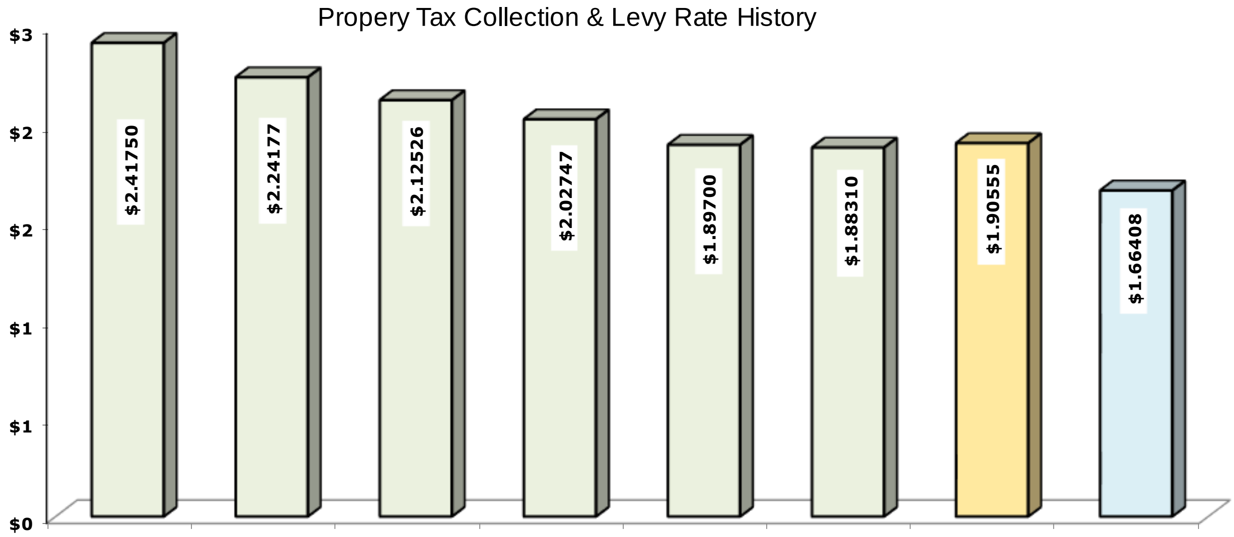


General Fund Revenue Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
REVENUES						
1 Beginning Cash and Investments	**4,334,539**	**6,022,284**	**6,022,285**	**7,358,410**	3,023,871	69.8%
2 General Property Taxes	2,014,434	1,129,080	1,974,145	2,390,983	376,549	18.7%
3 Sales Taxes	898,960	731,271	1,539,115	1,406,200	507,240	56.4%
4 State Sales Tax Assistance	-	5,975	19,200	6,000	6,000	0.0%
5 Utility Tax and Gambling Tax	694,400	434,539	770,150	830,150	135,750	19.5%
6 Cable Franchise Fees	69,350	37,499	74,000	76,500	7,150	10.3%
7 Business License	29,450	17,900	29,450	32,300	2,850	9.7%
8 Liquor Profits & Excise Tax	63,600	38,484	69,800	88,700	25,100	39.5%
9 KC Recycle, EMS & State Court Grants	81,100	6,341	75,100	16,000	(65,100)	-80.3%
10 Community Development Rev	2,000,000	1,562,125	2,734,056	2,035,750	35,750	1.8%
11 Police Department Revenue	336,200	207,489	397,400	338,600	2,400	0.7%
12 Municipal Court Revenue	130,000	67,928	146,400	128,350	(1,650)	-1.3%
13 Parks Revenue	32,200	25,069	49,800	54,000	21,800	67.7%
14 Cemetery Revenue	5,700	500	600	2,500	(3,200)	-56.1%
15 Charges for Services & Misc Rev.	33,000	39,240	76,300	72,200	39,200	118.8%
16 Funding Agreement - MDRT	958,814	357,616	945,800	1,017,016	58,202	6.1%
17 Total Operating Revenues	**7,347,208**	**4,661,055**	**8,901,316**	**8,495,249**	**1,148,041**	**15.6%**
18 COVID Grants	-	34,311	34,311	-		
19 AWC 2019 Acct Change	249,500	122,657	280,000	312,800	63,300	25.4%
20 Devel Reimb-MDRT Conslt	1,845,000	490,391	1,400,000	1,645,000	(200,000)	-10.8%
21 TOTAL GENERAL FUND SOURCES	**13,776,247**	**11,330,699**	**16,637,912**	**17,811,459**	**4,035,212**	**29.3%**

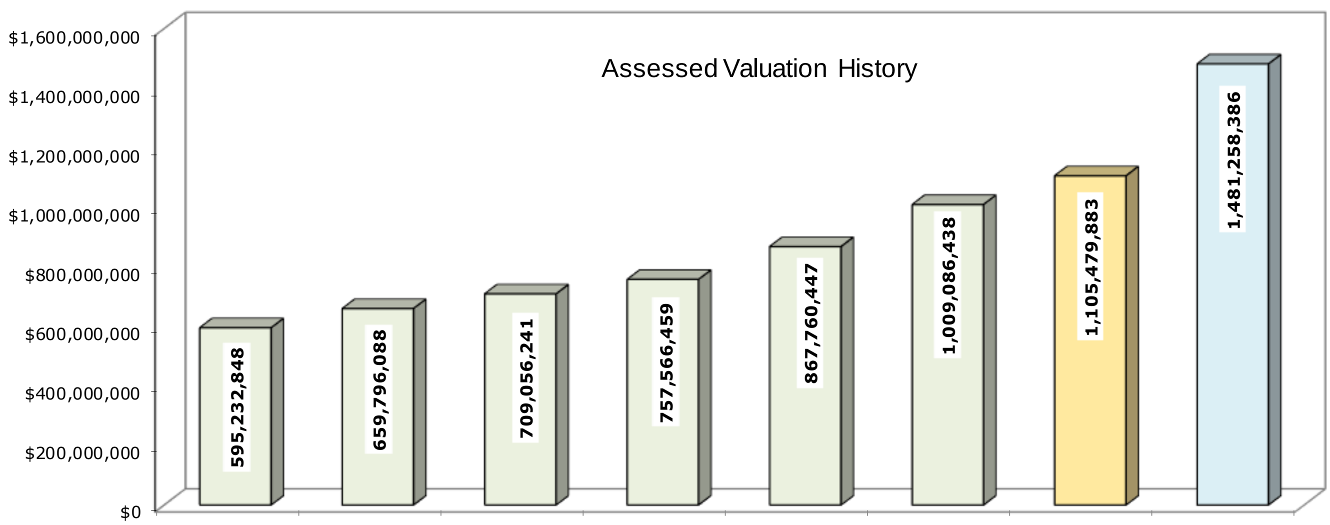
General Fund Expenditure Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
EXPENDITURES						
1 Legislative - Council	23,972	8,175	24,500	24,419	447	1.9%
2 Executive - Mayor	15,761	6,812	13,960	15,768	7	0.0%
3 Administrative Services	624,847	294,708	655,292	781,871	157,024	25.1%
4 Legal Services	204,000	79,752	290,600	306,300	102,300	50.1%
5 Prosecuting Atty and Public Defender	100,850	39,400	109,700	130,300	29,450	29.2%
6 Municipal Court	348,334	140,349	325,400	391,261	42,927	12.3%
7 Police Department	2,824,483	1,219,817	2,589,900	3,186,886	362,403	12.8%
8 Fire Department	613,853	303,783	616,450	1,024,100	410,247	66.8%
9 EMS/Recyl/Anim Cont/Mental Health	44,400	37,672	54,400	59,700	15,300	34.5%
10 Master Development Review Team	958,814	410,837	945,800	1,017,016	58,202	6.1%
11 Community Development	1,587,184	362,616	1,346,900	1,882,118	294,934	18.6%
12 Facilities	230,305	62,958	172,800	289,212	58,907	25.6%
13 Parks Department	143,338	65,699	192,300	332,305	188,967	131.8%
14 Cemetery	29,507	8,542	26,500	39,041	9,534	32.3%
15 Total Operating Expenditures	**7,749,648**	**3,041,121**	**7,364,502**	**9,480,297**	**1,730,649**	**22.3%**
16 Covid Costs	50,000	19,899	65,000	90,000	40,000	80.0%
17 AWC Insurance 2020 Acct Pmt	249,500	1,150	280,000	308,000	58,500	23.4%
18 Transfer to Street Fund	170,000	100,000	170,000	170,000	0	0.0%
19 Transfer to Future Campus Costs	-	-	-	2,000,000	2,000,000	0.0%
19 Developer MDRT Consultants	1,845,000	320,297	1,400,000	1,645,000	(200,000)	-10.8%
20 Total Expenditures	**10,064,148**	**3,482,466**	**9,279,502**	**13,693,297**	**3,629,149**	**36.1%**
21 30% Reserved Cash and Investments	3,019,244		2,783,851	4,107,989	1,088,745	36.1%
22 Unreserved Cash and Investments	692,855	7,848,232	4,574,559	10,173	(682,681)	-98.5%
23 Total Ending Cash and Investments	**3,712,099**	**7,848,232**	**7,358,410**	**4,118,162**	**406,063**	**10.9%**
24 TOTAL GENERAL FUND USES	**13,776,247**	**11,330,699**	**16,637,912**	**17,811,459**	**4,035,212**	**29.3%**

	General Fund Functions Supported by Types of Revenue	2021 Budget	2022 Prelim Budget	$ Change	% Change	Public Safety	General Gov't	MDRT
	REVENUES							
1	Beginning Cash and Investments	4,334,539	7,358,410	3,023,871	69.8%	21,908	7,273,502	63,000
2	**Public Safety Revenue Funded With:**							
3	General Property Taxes	2,014,434	2,390,983	376,549	18.7%	2,390,983		
4	Utility Tax and Gambling Tax	694,400	830,150	135,750	19.5%	830,150		
5	Criminal Justice Sales Tax	137,500	95,500	(42,000)	-30.5%	95,500		
6	Liquor Excise Tax and Profits	63,600	88,700	25,100	39.5%	88,700		
7	Municipal Court Revenue	130,000	128,350	(1,650)	-1.3%	128,350		
8	EMS Levy Taxes	65,100	-	(65,100)	-100.0%	-		
9	Business License	29,450	32,300	2,850	9.7%	32,300		
10	Police Charges for Service, Grants, Misc	198,700	243,100	44,400	22.3%	243,100		
11	**Total Public Safety Revenue**	**3,333,184**	**3,809,083**	**475,899**	**14.3%**	**3,809,083**		
12	**General Government Funded With:**							
13	Sales Taxes	898,960	1,406,200	507,240	56.4%		1,406,200	
14	Land Use and Permitting Fees	2,000,000	2,035,750	35,750	1.8%		2,035,750	
15	Cable Franchise Fees	69,350	76,500	7,150	10.3%		76,500	
16	Sales Tax Assist	-	6,000	6,000	0.0%		6,000	
17	Grants, Passports, Charges for Svs	49,000	88,200	39,200	80.0%		88,200	
18	Parks Revenue	32,200	54,000	21,800	67.7%		54,000	
19	Cemetery Revenue	5,700	2,500	(3,200)	-56.1%		2,500	
20	**Total Gen Fund Operating Revenue**	**3,055,210**	**3,669,150**	**613,940**	**20.1%**		**3,669,150**	
21	AWC Insurance Deposit & Flex	249,500	312,800	63,300	25.4%		312,800	
22	Funding Agreement - MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
23	**Total General Fund Revenue**	**7,596,708**	**8,808,049**	**1,211,341**	**1**	**3,809,083**	**$3,981,950**	**$1,017,016**
	EXPENDITURES							
24	Public Safety: Fire, Police, Court, EMS/Recyl/Animal Cont/Mental Health	3,931,920	4,792,247	860,327	21.9%	4,792,247		
25	Community Development	1,587,184	1,882,118	294,934	18.6%		1,882,118	
26	Bldg, Grounds, Parks, Cemetery	403,150	660,558	257,408	63.8%		660,558	
27	Legislative and adm. Services	664,580	822,058	157,478	23.7%		822,058	
28	Legal Services	204,000	306,300	102,300	50.1%		306,300	
29	Master Development Review Team MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
30	**Total Operating Expenditures**	**7,749,648**	**9,480,297**	**1,730,649**	22.3%	**$4,792,247**	**3,671,034**	**1,017,016**
31	Covid Costs & AWC Expenses	299,500	398,000	98,500	32.9%		398,000	
32	Trf to Street/Future Campus Costs	170,000	2,170,000	2,000,000	1176.5%		2,170,000	
33	**Changes to Cash and Investments**	**3,712,099**	**4,118,162**	**406,063**	**10.9%**	**(961,256)**	**5,016,418**	**63,000**

* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2021 or 2022

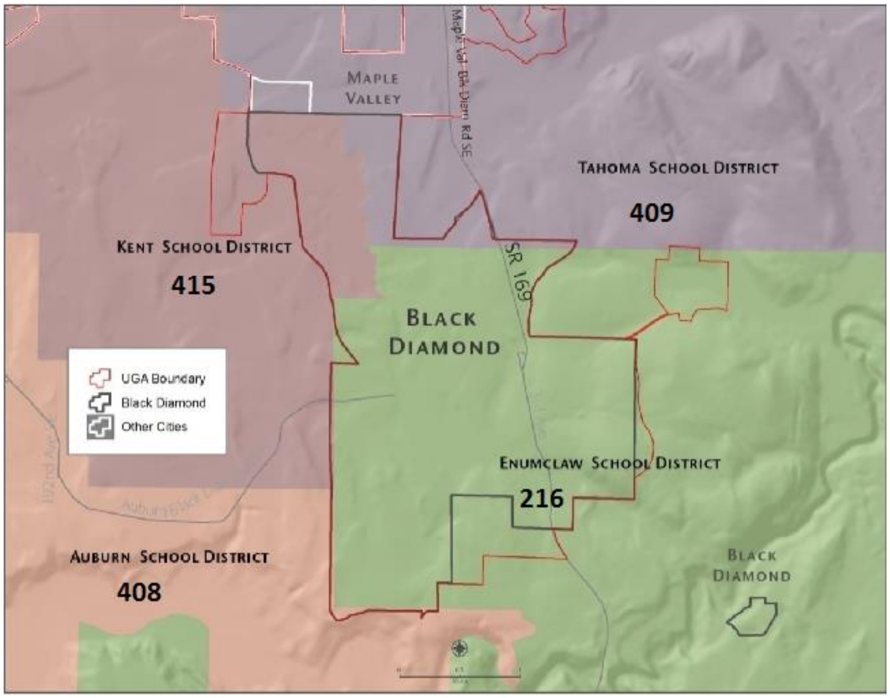


	2015	2016	2017	2018	2019	2020	2021	2022
Regular Levy Base	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,647,702	1,884,197	2,105,311
1% Increase	14,381	14,629	14,810	14,753	15,352	16,477	18,842	21,053
New Construction Levy	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Annexations								
Adjustments	5,137	-14,074	-534	698			1,136	
Total Property Taxes	$1,460,777	$1,475,350	$1,508,687	$1,502,271	$1,646,137	$1,884,165	$2,106,447	$2,464,931
Levy Rate per $1000 AV	**$ 2.41750**	**$ 2.24177**	**$ 2.12526**	**$ 2.02747**	**$ 1.89700**	**$ 1.88310**	**$ 1.90555**	**$ 1.66408**
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	**$595,232,848**	**$659,796,088**	**$709,056,241**	**$757,566,459**	**$867,760,447**	**$1,009,086,438**	**$1,105,479,883**	**$1,481,258,386**

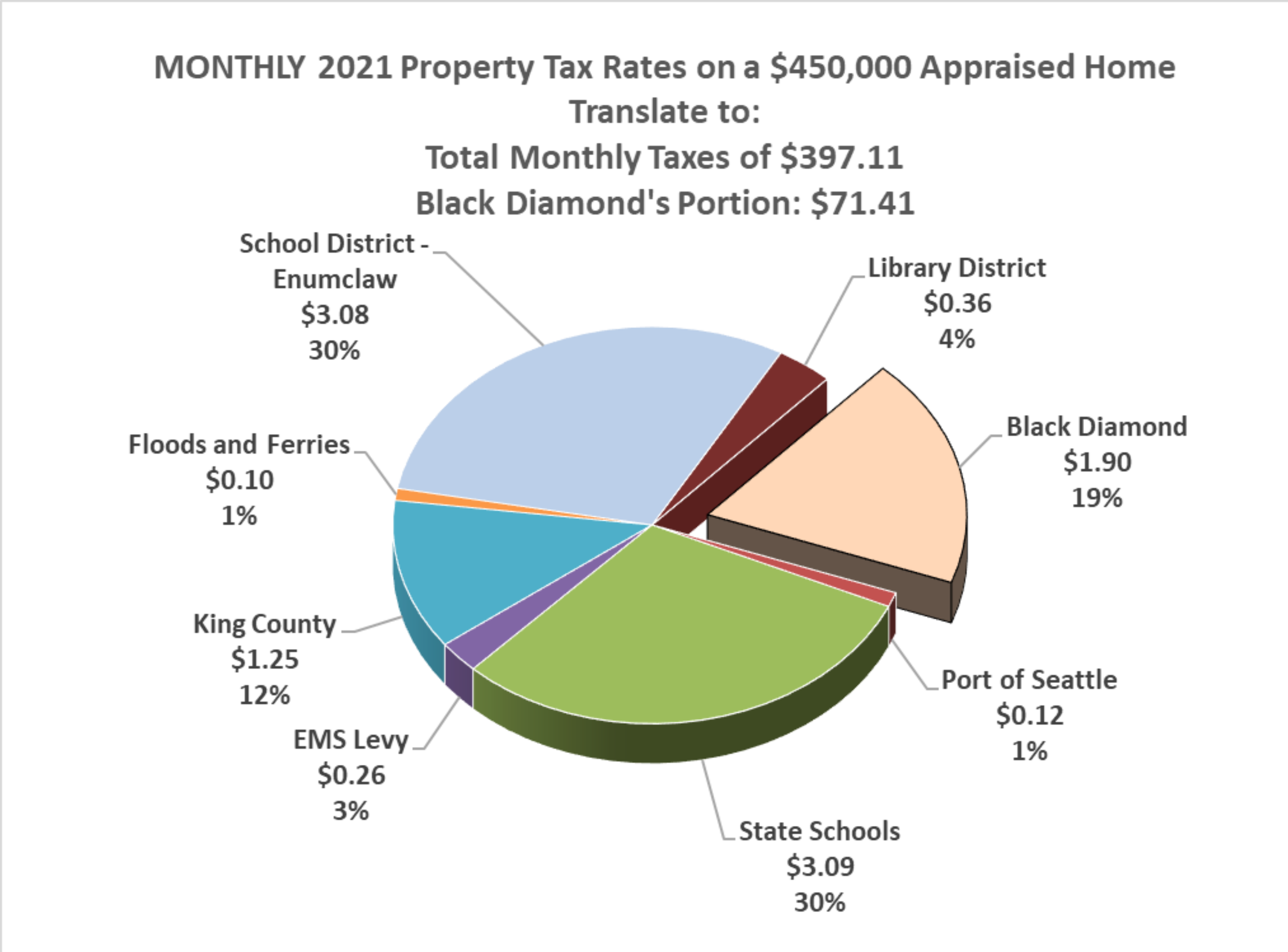


	2015	2016	2017	2018	2019	2020	2021	2022
Base Assessed Valuation	595,229,703	659,784,183	709,042,863	757,554,989	867,664,906	1,008,866,452	1,104,833,418	1,480,919,819
New Construction	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Final Assessed Valulation	**595,232,848**	**659,796,088**	**709,056,241**	**757,566,459**	**867,760,447**	**1,009,086,438**	**1,105,479,883**	**1,481,258,386**
% change from prior year	8%	11%	7%	7%	15%	16%	10%	34%
Population	**4,420**	**4,450**	**4,470**	**4,480**	**4,500**	**4,520**	**5,207**	**5,990**
Property Tax Levy Rate	**2.418**	**2.242**	**2.125**	**2.027**	**1.897**	**1.883**	**1.906**	**1.664**
Increase in Base value	**42,653,245**	**64,563,240**	**49,260,153**	**48,510,218**	**110,193,988**	**141,325,991**	**96,393,445**	**375,778,503**
Percentage increase in base	**8%**	**11%**	**7%**	**7%**	**15%**	**16%**	**10%**	**34%**

School Districts in Black Diamond



The total property tax rates in Black Diamond vary because of the four different school districts within our city limits. **2021 Rates**	**Enumclaw**	**Tahoma**	**Kent**	**Auburn**
Local School District	3.08	4.35	3.83	5.20
Washington State for Schools Part 1	2.01	2.01	2.01	2.01
McCleary Decision for Schools Part 2	1.08	1.08	1.08	1.08
King County	1.25	1.25	1.25	1.25
City of Black Diamond	1.90	1.90	1.90	1.90
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.36	0.36	0.36	0.36
Emergency Medical Services	0.26	0.26	0.26	0.26
King County Flood & Ferry Levy	0.10	0.10	0.10	0.10
Total Levy Rate 2021	**10.17**	**11.43**	**10.91**	**12.29**
Total 2021 Levy Rates	***11.45***	***12.60***	***11.37***	***13.48***



King County Taxing District	Levy Rate per $1000 in Value	Percent of Property Taxes Collected	2021 Annual Tax on a $450,000 Home	Monthly Tax on a $450,000 Home
Port of Seattle	0.11984	1%	$53.93	$4.49
State Schools	3.09	30%	$1,389.70	$115.81
EMS Levy	0.26	3%	$119.25	$9.94
King County	1.25	12%	$561.10	$46.76
Floods and Ferries	0.10	1%	$44.52	$3.71
School District - Enumclaw	3.08	30%	$1,387.31	$115.61
Library District	0.36	4%	$162.18	$13.52
Subtotal	**8.26219**	**81%**	**$3,717.99**	**$309.83**
Black Diamond	**1.90**	**19%**	**$856.90**	**$71.41**
Total	**10.16641**	**100%**	**$4,574.88**	**$381.24**

LEVY LIMIT WORKSHEET – 2022 Tax Roll

TAXING DISTRICT: City of Black Diamond

The following determination of your regular levy limit for 2022 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District (Note 1) Estimated Library rate: 0.29186

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
2,105,311	Levy basis for calculation: (2021 Limit Factor) (Note 2)	2,105,311
1.0100	x Limit Factor	**1.0386**
2,126,364	= Levy	2,186,576
177,798,005	Local new construction	177,798,005
0	+ Increase in utility value (Note 3)	0
177,798,005	= Total new construction	177,798,005
1.90422	x Last year's regular levy rate	1.90422
338,567	= New construction levy	338,567
2,464,931	Total Limit Factor Levy	**2,525,143**
	Annexation Levy	
0	Omitted assessment levy (Note 4)	**0**
2,464,931	Total Limit Factor Levy + new lid lifts	2,525,143
1,481,258,386	÷ Regular levy assessed value less annexations	1,481,258,386
1.66408	= Annexation rate (cannot exceed statutory maximum rate)	1.70473
0	x Annexation assessed value	0
0	= **Annexation Levy**	**0**
	Lid lifts, Refunds and Total	
0	+ First year lid lifts	0
2,464,931	+ Limit Factor Levy	2,525,143
2,464,931	= Total RCW 84.55 levy	**2,525,143**
0	+ Relevy for prior year refunds (Note 5)	0
2,464,931	= Total RCW 84.55 levy + refunds	2,525,143
	Levy Correction: Year of Error ______ (+or-)	
2,464,931	**ALLOWABLE LEVY (Note 6)**	2,525,143
	Increase Information (Note 7)	
1.66408	Levy rate based on allowable levy	1.70473
2,106,447	Last year's ACTUAL regular levy	2,106,447
19,917	Dollar increase over last year other than N/C – Annex	80,129
0.95%	Percent increase over last year other than N/C – Annex	3.80%
	Calculation of statutory levy	
	Regular levy assessed value (Note 8)	1,481,258,386
	x Maximum statutory rate	3.30814
	= **Maximum statutory levy**	**4,900,210**
	+Omitted assessments levy	**0**
	=Maximum statutory levy	**4,900,210**
	Limit factor needed for statutory levy	Not usable

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	Agenda Date: November 18, 2021	AB21-075
Ordinance setting the estimated assessed valuation and maximum total Property Tax dollar amount for 2022	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various	Police – Chief Kiblinger	
Timeline:	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Ordinance; Property Tax Data

SUMMARY STATEMENT:
Per RCW 84.52.020 the Property Tax Certifications must be filed with King County no later than November 30, 2021 for Property Taxes to be collected in 2022 that the city uses for Public Safety including Fire, Police and Emergency Services. A Public Hearing was held on November 4, 2021 to review Revenue Sources and a possible 2022 Property Tax Increase.

This Ordinance sets the maximum total Property Tax dollars at **$2,665,720** that Black Diamond can collect in 2022. This included the base amount plus the allowed .95% increase of $19,917 over last year's actual levy. This also includes any possible increases by King County between today and December 3, 2021.

King County has sent a **preliminary** Levy Limit Worksheet showing a preliminary allowable levy of $2,465,720. An additional $200,000 is proposed to be added for a total possible levy of **$2,665,720 for 2022.** This will cover any changes King County may make due to any additional new construction, annexations, state assessments or adjustment they may make between now and their final totals. The final King County Worksheets are not expected until December 3, 2021 after we have already adopted our required levy. Our levy will be adjusted down by King County to the actual final amounts but cannot be increased.

King County estimates our total City Assessed Valuation at **$1,474,311,733** an increase of $368,831,850 primarily due to Value of new homes and constructions at Ten Trails.

All Black Diamonds Property Tax funds are used for Public Safety and provide approximately 50.7% of the revenue needed to cover Public Safety costs.

FISCAL NOTE (Finance Department): The 2022 Budget Document includes the proposed General Fund Revenue and possible 1% property Tax increase in Property Tax for 2022.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed during Work Study by full City Council at the November 4, 2021 City Council Workstudy meeting.		
RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 21-1167, setting the estimated assessed valuation and maximum Property Tax dollar amount for 2022 to be used for Public Safety, including Police, Fire and Emergency Services.**		
RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
November 18, 2021		

ORDINANCE NO. 21-1167

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2022 ON ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND FOR THE ENSUING YEAR AS REQUIRED BY LAW AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the cities under 10,000 population may increase the regular property tax dollar amount of the levy from the previous year by up to one percent, and

WHEREAS, the City Council has properly given notice of the Public Hearings held on November 4, 2021 to consider the City's 2022 Property Tax Levy and the Preliminary Budget including the Revenue Sources, pursuant to RCW 84.55.120; and

WHEREAS, the City Council of Black Diamond, Washington has met and considered the Public Safety budgets for the year of 2022; and

WHEREAS, a public hearing was held on November 4, 2021 regarding the 2022 Revenue Sources and Public safety budget and the property tax levy, and

WHEREAS, King County requires that the 2022 Property Tax Levies be submitted by November 30, 2021; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Amount. The preliminary assessed valuation of **$1,474,311,733** is adopted. A regular property tax for 2022 is hereby levied in the maximum amount of **$2,664,931** which includes an additional $200,000 for any additional King County increases resulting from additional new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property or any annexations that have occurred after the preliminary worksheets and adjustment made by the county. The final dollar amount of Property Taxes is determined by King County and reduced to the actual amount allowed.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date** This Ordinance shall be published in the official newspaper of the city and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 18th day of November 2021.

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

____
David A. Linehan, City Attorney

Posted:

Published:

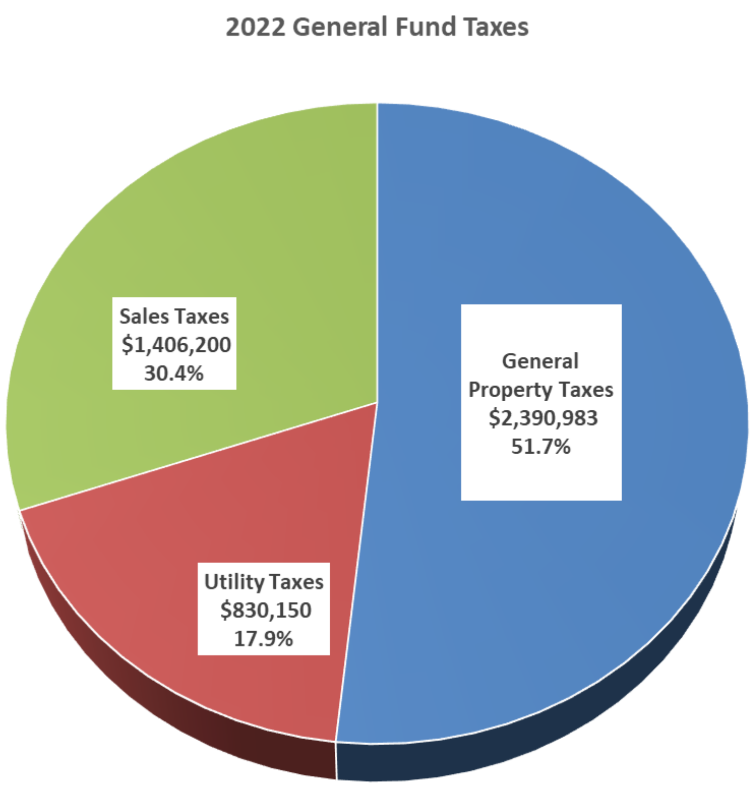
Effective Date:

City of Black Diamond Property Taxes

2022

Property taxes make up 51.7% of the General Fund's tax revenue and estimated to generate $2,390,983 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.



	General Fund Revenue Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
	REVENUES						
1	Beginning Cash and Investments	**4,334,539**	**6,022,284**	**6,022,285**	**7,358,410**	3,023,871	69.8%
2	General Property Taxes	2,014,434	1,129,080	1,974,145	2,390,983	376,549	18.7%
3	Sales Taxes	898,960	731,271	1,539,115	1,406,200	507,240	56.4%
4	State Sales Tax Assistance	-	5,975	19,200	6,000	6,000	0.0%
5	Utility Tax and Gambling Tax	694,400	434,539	770,150	830,150	135,750	19.5%
6	Cable Franchise Fees	69,350	37,499	74,000	76,500	7,150	10.3%
7	Business License	29,450	17,900	29,450	32,300	2,850	9.7%
8	Liquor Profits & Excise Tax	63,600	38,484	69,800	88,700	25,100	39.5%
9	KC Recycle, EMS & State Court Grants	81,100	6,341	75,100	16,000	(65,100)	-80.3%
10	Community Development Rev	2,000,000	1,562,125	2,734,056	2,035,750	35,750	1.8%
11	Police Department Revenue	336,200	207,489	397,400	338,600	2,400	0.7%
12	Municipal Court Revenue	130,000	67,928	146,400	128,350	(1,650)	-1.3%
13	Parks Revenue	32,200	25,069	49,800	54,000	21,800	67.7%
14	Cemetery Revenue	5,700	500	600	2,500	(3,200)	-56.1%
15	Charges for Services & Misc Rev.	33,000	39,240	76,300	72,200	39,200	118.8%
16	Funding Agreement - MDRT	958,814	357,616	945,800	1,017,016	58,202	6.1%
17	**Total Operating Revenues**	**7,347,208**	**4,661,055**	**8,901,316**	**8,495,249**	**1,148,041**	**15.6%**
18	COVID Grants	-	34,311	34,311	-		
19	AWC 2019 Acct Change	249,500	122,657	280,000	312,800	63,300	25.4%
20	Devel Reimb-MDRT Conslt	1,845,000	490,391	1,400,000	1,645,000	(200,000)	-10.8%
21	**TOTAL GENERAL FUND SOURCES**	**13,776,247**	**11,330,699**	**16,637,912**	**17,811,459**	**4,035,212**	**29.3%**

General Fund Expenditure Projection	2021 Budget	2021 Actuals Thru June	2021 Estimated Year End	2022 Budget	2022 $ Budget Change	2022 % Budget Change
EXPENDITURES						
1 Legislative - Council	23,972	8,175	24,500	24,419	447	1.9%
2 Executive - Mayor	15,761	6,812	13,960	15,768	7	0.0%
3 Administrative Services	624,847	294,708	655,292	781,871	157,024	25.1%
4 Legal Services	204,000	79,752	290,600	306,300	102,300	50.1%
5 Prosecuting Atty and Public Defender	100,850	39,400	109,700	130,300	29,450	29.2%
6 Municipal Court	348,334	140,349	325,400	391,261	42,927	12.3%
7 Police Department	2,824,483	1,219,817	2,589,900	3,186,886	362,403	12.8%
8 Fire Department	613,853	303,783	616,450	1,024,100	410,247	66.8%
9 EMS/Recyl/Anim Cont/Mental Health	44,400	37,672	54,400	59,700	15,300	34.5%
10 Master Development Review Team	958,814	410,837	945,800	1,017,016	58,202	6.1%
11 Community Development	1,587,184	362,616	1,346,900	1,882,118	294,934	18.6%
12 Facilities	230,305	62,958	172,800	289,212	58,907	25.6%
13 Parks Department	143,338	65,699	192,300	332,305	188,967	131.8%
14 Cemetery	29,507	8,542	26,500	39,041	9,534	32.3%
15 Total Operating Expenditures	**7,749,648**	**3,041,121**	**7,364,502**	**9,480,297**	**1,730,649**	**22.3%**
16 Covid Costs	50,000	19,899	65,000	90,000	40,000	80.0%
17 AWC Insurance 2020 Acct Pmt	249,500	1,150	280,000	308,000	58,500	23.4%
18 Transfer to Street Fund	170,000	100,000	170,000	170,000	0	0.0%
19 Transfer to Future Campus Costs	-	-	-	2,000,000	2,000,000	0.0%
19 Developer MDRT Consultants	1,845,000	320,297	1,400,000	1,645,000	(200,000)	-10.8%
20 Total Expenditures	**10,064,148**	**3,482,466**	**9,279,502**	**13,693,297**	**3,629,149**	**36.1%**
21 30% Reserved Cash and Investments	3,019,244		2,783,851	4,107,989	1,088,745	36.1%
22 Unreserved Cash and Investments	692,855	7,848,232	4,574,559	10,173	(682,681)	-98.5%
23 Total Ending Cash and Investments	**3,712,099**	**7,848,232**	**7,358,410**	**4,118,162**	**406,063**	**10.9%**
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5	Criminal Justice Sales Tax	137,500	95,500	(42,000)	-30.5%	95,500		
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7	Municipal Court Revenue	130,000	128,350	(1,650)	-1.3%	128,350		
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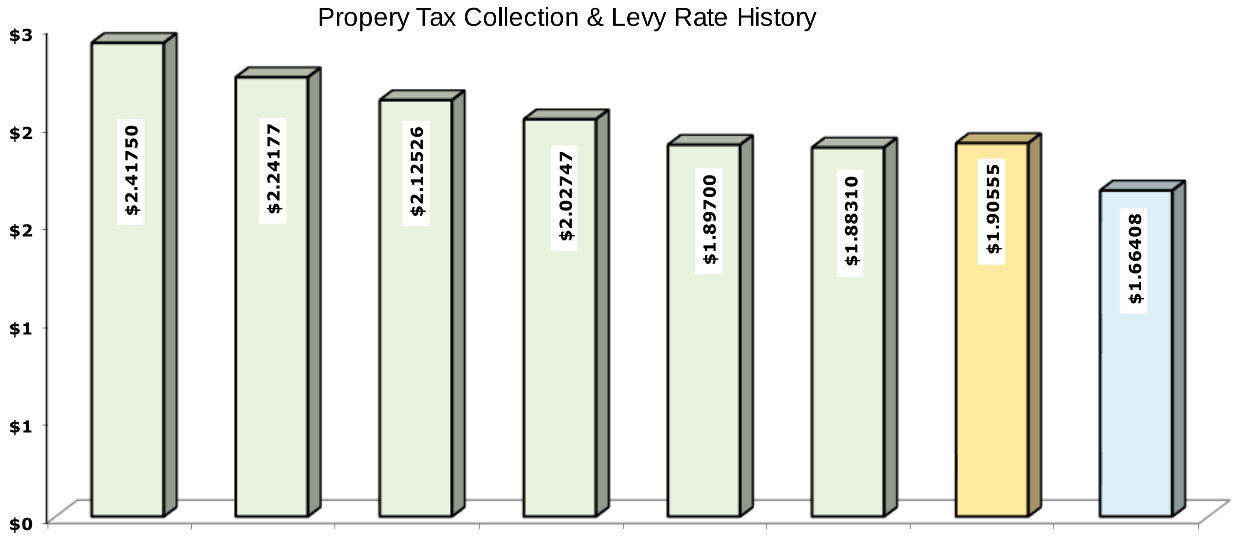
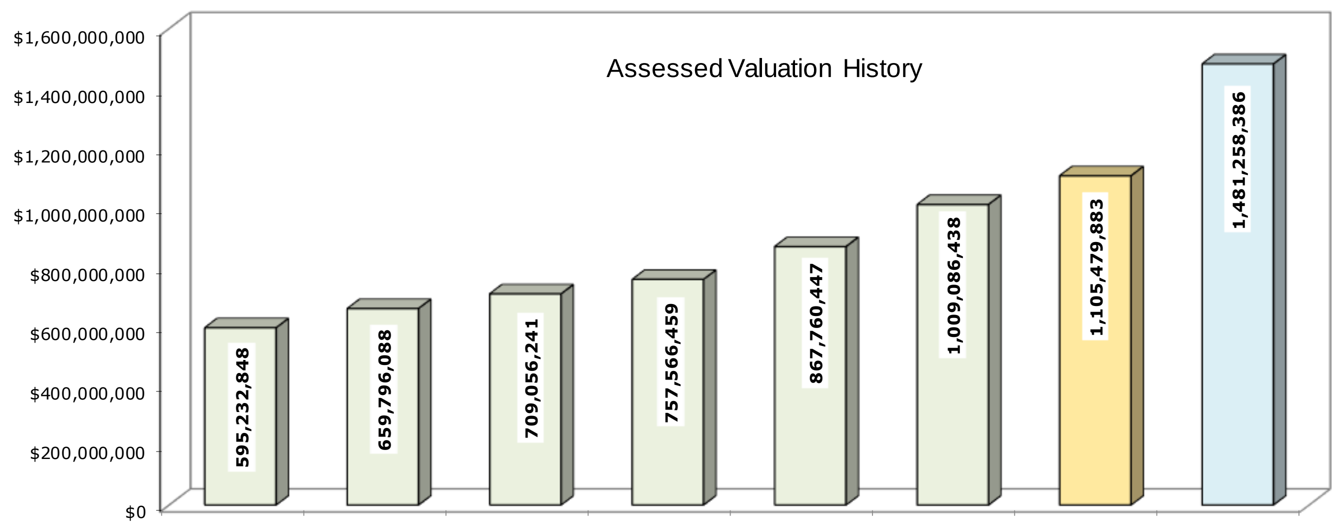
9	Business License	29,450	32,300	2,850	9.7%	32,300		
10	Police Charges for Service, Grants, Misc	198,700	243,100	44,400	22.3%	243,100		
11	**Total Public Safety Revenue**	**3,333,184**	**3,809,083**	**475,899**	**14.3%**	**3,809,083**		
12	**General Government Funded With:**							
13	Sales Taxes	898,960	1,406,200	507,240	56.4%		1,406,200	
14	Land Use and Permitting Fees	2,000,000	2,035,750	35,750	1.8%		2,035,750	
15	Cable Franchise Fees	69,350	76,500	7,150	10.3%		76,500	
16	Sales Tax Assist	-	6,000	6,000	0.0%		6,000	
17	Grants, Passports, Charges for Svs	49,000	88,200	39,200	80.0%		88,200	
18	Parks Revenue	32,200	54,000	21,800	67.7%		54,000	
19	Cemetery Revenue	5,700	2,500	(3,200)	-56.1%		2,500	
20	**Total Gen Fund Operating Revenue**	**3,055,210**	**3,669,150**	**613,940**	**20.1%**		**3,669,150**	
21	AWC Insurance Deposit & Flex	249,500	312,800	63,300	25.4%		312,800	
22	Funding Agreement - MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
23	**Total General Fund Revenue**	**7,596,708**	**8,808,049**	**1,211,341**	**1**	**3,809,083**	**$3,981,950**	**$1,017,016**
	EXPENDITURES							
24	Public Safety: Fire, Police, Court, EMS/Recyl/Animal Cont/Mental Health	3,931,920	4,792,247	860,327	21.9%	4,792,247		
25	Community Development	1,587,184	1,882,118	294,934	18.6%		1,882,118	
26	Bldg, Grounds, Parks, Cemetery	403,150	660,558	257,408	63.8%		660,558	
27	Legislative and adm. Services	664,580	822,058	157,478	23.7%		822,058	
28	Legal Services	204,000	306,300	102,300	50.1%		306,300	
29	Master Development Review Team MDRT	958,814	1,017,016	58,202	6.1%			1,017,016
30	**Total Operating Expenditures**	**7,749,648**	**9,480,297**	**1,730,649**	22.3%	**$4,792,247**	**3,671,034**	**1,017,016**
31	Covid Costs & AWC Expenses	299,500	398,000	98,500	32.9%		398,000	
32	Trf to Street/Future Campus Costs	170,000	2,170,000	2,000,000	1176.5%		2,170,000	
33	**Changes to Cash and Investments**	**3,712,099**	**4,118,162**	**406,063**	**10.9%**	**(961,256)**	**5,016,418**	**63,000**

* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2021 or 2022

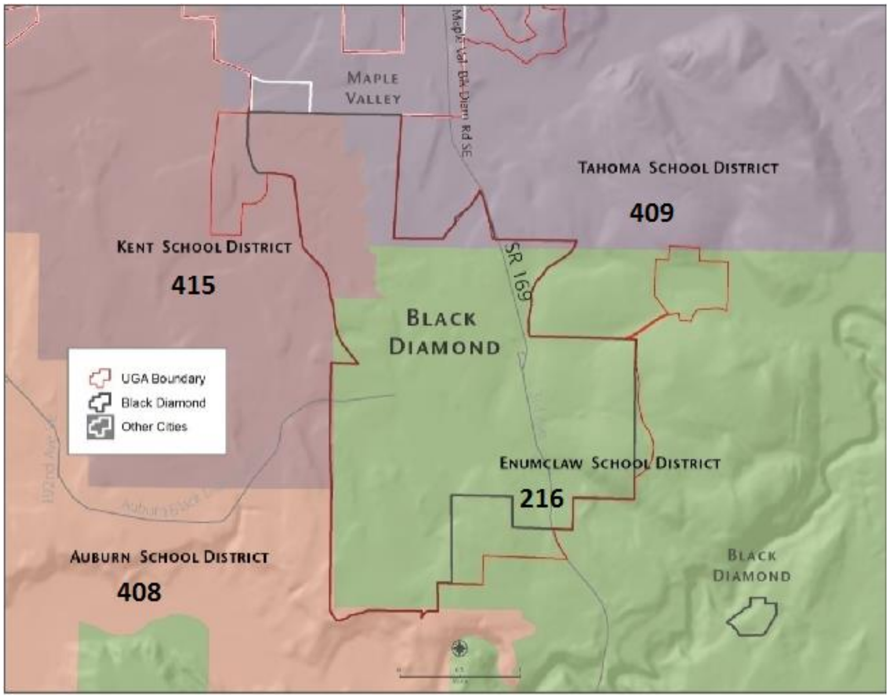


	2015	2016	2017	2018	2019	2020	2021	2022
Regular Levy Base	1,438,114	1,462,890	1,481,033	1,475,350	1,535,244	1,647,702	1,884,197	2,105,311
1% Increase	14,381	14,629	14,810	14,753	15,352	16,477	18,842	21,053
New Construction Levy	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Annexations								
Adjustments	5,137	-14,074	-534	698			1,136	
Total Property Taxes	$1,460,777	$1,475,350	$1,508,687	$1,502,271	$1,646,137	$1,884,165	$2,106,447	$2,464,931
Levy Rate per $1000 AV	**$ 2.41750**	**$ 2.24177**	**$ 2.12526**	**$ 2.02747**	**$ 1.89700**	**$ 1.88310**	**$ 1.90555**	**$ 1.66408**
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	**$595,232,848**	**$659,796,088**	**$709,056,241**	**$757,566,459**	**$867,760,447**	**$1,009,086,438**	**$1,105,479,883**	**$1,481,258,386**

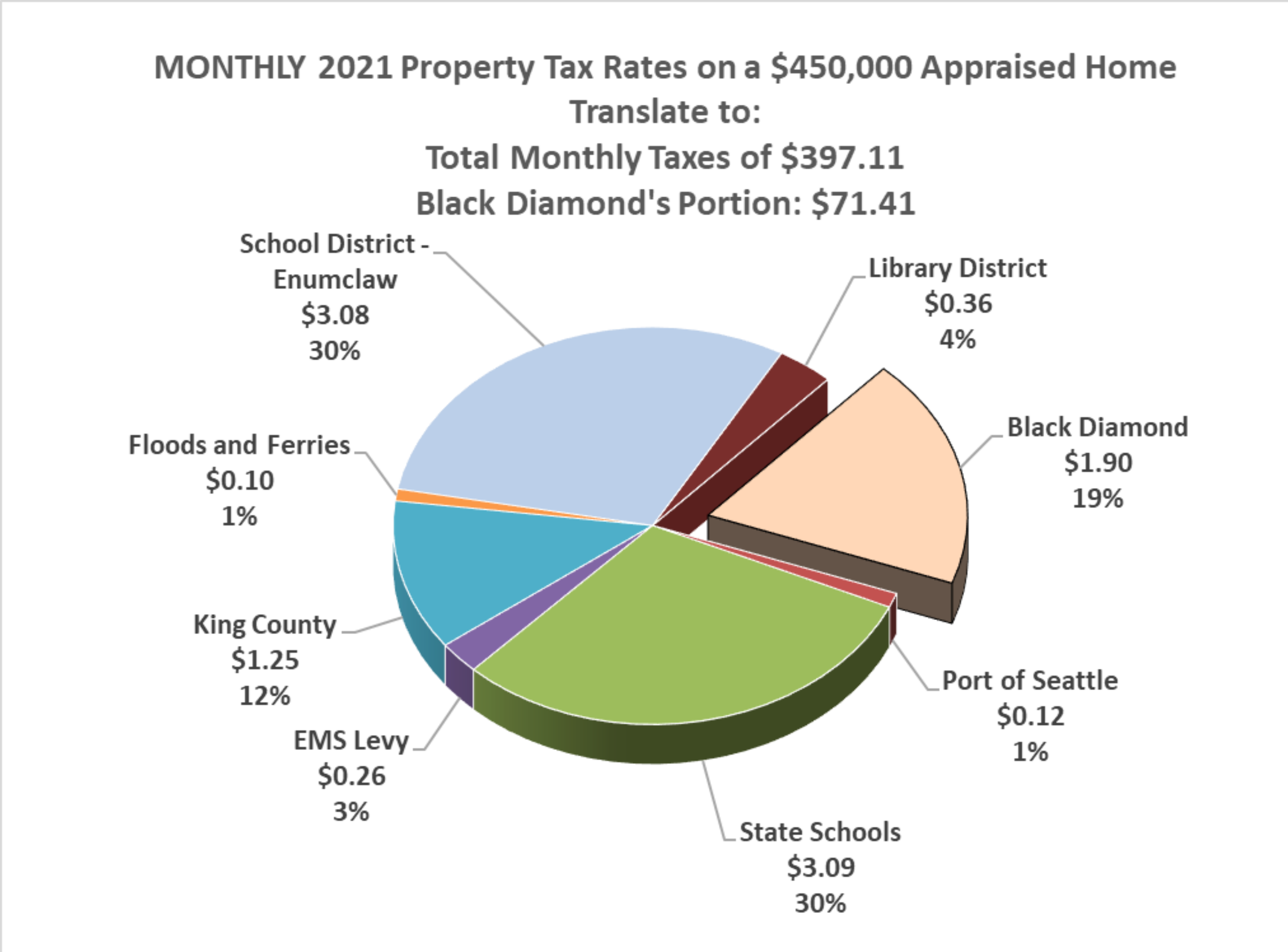


	2015	2016	2017	2018	2019	2020	2021	2022
Base Assessed Valuation	595,229,703	659,784,183	709,042,863	757,554,989	867,664,906	1,008,866,452	1,104,833,418	1,480,919,819
New Construction	3,145	11,905	13,378	11,470	95,541	219,986	202,272	338,567
Final Assessed Valulation	**595,232,848**	**659,796,088**	**709,056,241**	**757,566,459**	**867,760,447**	**1,009,086,438**	**1,105,479,883**	**1,481,258,386**
% change from prior year	8%	11%	7%	7%	15%	16%	10%	34%
Population	**4,420**	**4,450**	**4,470**	**4,480**	**4,500**	**4,520**	**5,207**	**5,990**
Property Tax Levy Rate	**2.418**	**2.242**	**2.125**	**2.027**	**1.897**	**1.883**	**1.906**	**1.664**
Increase in Base value	**42,653,245**	**64,563,240**	**49,260,153**	**48,510,218**	**110,193,988**	**141,325,991**	**96,393,445**	**375,778,503**
Percentage increase in base	**8%**	**11%**	**7%**	**7%**	**15%**	**16%**	**10%**	**34%**

School Districts in Black Diamond



The total property tax rates in Black Diamond vary because of the four different school districts within our city limits. **2021 Rates**	**Enumclaw**	**Tahoma**	**Kent**	**Auburn**
Local School District	3.08	4.35	3.83	5.20
Washington State for Schools Part 1	2.01	2.01	2.01	2.01
McCleary Decision for Schools Part 2	1.08	1.08	1.08	1.08
King County	1.25	1.25	1.25	1.25
City of Black Diamond	1.90	1.90	1.90	1.90
Port of Seattle	0.12	0.12	0.12	0.12
Library District	0.36	0.36	0.36	0.36
Emergency Medical Services	0.26	0.26	0.26	0.26
King County Flood & Ferry Levy	0.10	0.10	0.10	0.10
Total Levy Rate 2021	**10.17**	**11.43**	**10.91**	**12.29**
Total 2021 Levy Rates	***11.45***	***12.60***	***11.37***	***13.48***



King County Taxing District	Levy Rate per $1000 in Value	Percent of Property Taxes Collected	2021 Annual Tax on a $450,000 Home	Monthly Tax on a $450,000 Home
Port of Seattle	0.11984	1%	$53.93	$4.49
State Schools	3.09	30%	$1,389.70	$115.81
EMS Levy	0.26	3%	$119.25	$9.94
King County	1.25	12%	$561.10	$46.76
Floods and Ferries	0.10	1%	$44.52	$3.71
School District - Enumclaw	3.08	30%	$1,387.31	$115.61
Library District	0.36	4%	$162.18	$13.52
Subtotal	**8.26219**	**81%**	**$3,717.99**	**$309.83**
Black Diamond	**1.90**	**19%**	**$856.90**	**$71.41**
Total	**10.16641**	**100%**	**$4,574.88**	**$381.24**

LEVY LIMIT WORKSHEET – 2022 Tax Roll

TAXING DISTRICT: City of Black Diamond

The following determination of your regular levy limit for 2022 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District (Note 1) Estimated Library rate: 0.29186

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
2,105,311	Levy basis for calculation: (2021 Limit Factor) (Note 2)	2,105,311
1.0100	x Limit Factor	**1.0386**
2,126,364	= Levy	2,186,576
177,798,005	Local new construction	177,798,005
0	+ Increase in utility value (Note 3)	0
177,798,005	= Total new construction	177,798,005
1.90422	x Last year's regular levy rate	1.90422
338,567	= New construction levy	338,567
2,464,931	Total Limit Factor Levy	**2,525,143**
	Annexation Levy	
0	Omitted assessment levy (Note 4)	**0**
2,464,931	Total Limit Factor Levy + new lid lifts	2,525,143
1,481,258,386	÷ Regular levy assessed value less annexations	1,481,258,386
1.66408	= Annexation rate (cannot exceed statutory maximum rate)	1.70473
0	x Annexation assessed value	0
0	= **Annexation Levy**	**0**
	Lid lifts, Refunds and Total	
0	+ First year lid lifts	0
2,464,931	+ Limit Factor Levy	2,525,143
2,464,931	= Total RCW 84.55 levy	**2,525,143**
0	+ Relevy for prior year refunds (Note 5)	0
2,464,931	= Total RCW 84.55 levy + refunds	2,525,143
	Levy Correction: Year of Error ________ (+or-)	
2,464,931	**ALLOWABLE LEVY (Note 6)**	2,525,143
	Increase Information (Note 7)	
1.66408	Levy rate based on allowable levy	1.70473
2,106,447	Last year's ACTUAL regular levy	2,106,447
19,917	Dollar increase over last year other than N/C – Annex	80,129
0.95%	Percent increase over last year other than N/C – Annex	3.80%
	Calculation of statutory levy	
	Regular levy assessed value (Note 8)	1,481,258,386
	x Maximum statutory rate	3.30814
	= **Maximum statutory levy**	**4,900,210**
	+Omitted assessments levy	**0**
	=Maximum statutory levy	**4,900,210**
	Limit factor needed for statutory levy	Not usable

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION			
SUBJECT: **Approving the City's 2022 Legislative Agenda**	**Agenda Date: November 18, 2021 AB21-076**		
		Mayor Carol Benson	X
		City Administrator	
		City Attorney David Linehan	
		City Clerk – Brenda L. Martinez	
		Com Dev – Mona Davis	
		Finance – May Miller	
		MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): N/A		Police – Chief Kiblinger	
Fund Source: N/A		Public Works – Scott Hanis	
Timeline: Acceptance November 4th		Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Proposed Legislative Agenda

SUMMARY STATEMENT:

Council reviewed the proposed Legislative Agenda at their regular work session on October 14, 2021.

FISCAL NOTE (Finance Department):

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt the City's 2022 Legislative Agenda**

RECORD OF COUNCIL ACTION

Meeting Date	***Action***	***Vote***
November 18, 2021		

CITY OF **BLACK DIAMOND**

2022 Legislative Agenda

BLACK DIAMOND'S KEY PRIORITIES AT A GLANCE

TRANSPORTATION

- Hwy 18—The City of Black Diamond joins the South East Area Legislative Transportation Coalition (SEAL TC) to request funding in the next transportation package to widen Hwy 18 from the I-90 Interchange to the Issaquah Hobart Road. We urge legislators not to delay the project as this stretch of Highway 18 experiences lane reductions causing increased congestion and safety concerns, including an increased likelihood of head-on collisions.
- SR 169—Segment-base widening of 169 and reduction of slide risk

  Long Term: Comprehensive widening of SR 169 and remediation of slide risk
- SR 516—Support of 516 project in Covington for east-west connectors. SR 516 carries regional traffic from Maple Valley, Black Diamond and Covington to Hwy 18

OTHER SUPPORT

- Support City of Covington Aquatic & Recreation Center
- Keep the Public Works Trust Fund fully funded
- Support Association of Washington Cities and Sound Cities Association Legislative Agendas
- Support Culturally Responsive Mental Health Funding for Schools and Community Centers
- HB 1310—Support follow-up legislation to address unintended consequences, ambiguities, and conflicting provisions of the new laws.

<u>Elected Officials</u>

Mayor Carol Benson

Councilmembers:

Tamie Deady
Melissa Oglesbee
Chris Wisnoski
Leih Mulvihill
Kristiana de Leon
Bernie O'Donnell
Debbie Page

****

Phone: (360) 851-4500

24301 Roberts Drive

PO Box 599
Black Diamond, WA 98010

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: November 18, 2021**	**AB21-077**
Resolution authorizing a change order on the Transmission Main Construction Contract with Pacific Civil & Infrastructure adding a 12 in watermain installation on SR 169	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $490,204.39	Police – Chief Kiblinger	
Fund Source: Water Capital Funds/REET II	Public Works – Scott Hanis	X
Timeline: Approval November 18, 2021	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution, Bid Document, Change Order, Map

SUMMARY STATEMENT:

Pacific Civil and Infrastructure (PCI) has completed the Transmission Main portion of the Springs Project per the construction contract.

With the urgency of having adequate fire flow and water system redundancy along the north corridor of State Route 169, RH2 Engineers prepared plans and specifications for a portion of SR 169 (location #5 on the attached map). City staff requested a quote from PCI for this portion of work. PCI provided a reasonable and fair price for this work.

The change order authorization will cost up to $490,204.39, bringing the total contract cost to $2,631,414.51. The change order will be funded through a combination of Water Capital Funds and REET II.

FISCAL NOTE (Finance Department):
Funding for this portion of the work will be covered by water capital funds and REET II and will require a budget change for 2021.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:
Public Works Committee members were briefed via e-mail on November 10th.

RECOMMENDED ACTION: **MOTION to approve Resolution No. 21-1452 authorizing the Mayor to approve a change order on the Springs Transmission Main**

construction contract with Pacific Civil and Infrastructure adding a 12-inch watermain installation on SR 169.

RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
November 18, 2021		

RESOLUTION NO. 21-1452

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON APPROVING A CHANGE ORDER TO THE TRANSMISSION MAIN CONSTRUCTION CONTRACT WITH PACIFIC CIVIL AND INFRASTRUCTURE ADDING THE INSTALLATION OF A 12-INCH WATERMAIN ON State Route 169

WHEREAS, Pacific Civil and Infrastructure has completed the construction of the Transmission Main per the construction contract; and

WHEREAS, the City has an urgent need to provide adequate fire flow and water system redundancy along the north corridor of State Route 169; and

WHEREAS, installation of the 12-inch watermain along State Route 169 was not included in the original scope of the project; and

WHEREAS, the City sent drawings, specifications and notes to Pacific Civil and Infrastructure requesting a quote for this work; and

WHEREAS, Pacific Civil and Infrastructure provided a reasonable price for this work; and

WHEREAS, the change order will cost up to $490,204.39 and will be funded by Water Capital Funds ;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute the attached change order on the Transmission Main construction contract with Pacific Civil and Infrastructure adding the installation of the 12-inch watermain on State Route 169, significantly in the form attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF NOVEMBER, 2021.

CITY OF BLACK DIAMOND:

____

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

November 5, 2021

RH2 Engineering, Inc.
1201 Pacific Ave., Suite 1750
Tacoma, WA 98402
Attn: Harley Sandoval/Peter Jovanovich

RE: PCO #003 – Offsite Watermain SR 169

Harley,

Please see the pricing below related to the 12-in Watermain installation on SR169 per the drawings, specifications, and notes provided to PCI on 10/27/21.

Bid Item	Description	Qty	UoM	Unit Price ($)	Extension ($)
10	Mobilization/Demobilization	1	LS	$25,000	$25,000
20	Construction Survey and As-Builts	1	LS	$3,100	$3,100
30	Temporary Erosion and Sediment Control	1	LS	$22,000	$22,000
40	Tree Falling – Specialty Contractor	20	EA	$525	$10,500
50	Clearing and Grubbing	1	LS	$37,000	$37,000
60	Pothole Existing Utilities	4	EA	$1,700	$6,800
70	Shoring and Trench Safety	1	LS	$2,000	$2,000
80	Pipe Bedding and Import Trench Backfill	2,300	TON	$22	$50,600
90	12-in DI Pipe Installation	1,110	LF	$76	$84,360
100	Connect to Existing	1	EA	$11,000	$11,000
110	Hydrant Assy	3	EA	$5,750	$17,250
120	Air and Vacuum Release Valves	1	EA	$3,500	$3,500
130	Sampling Station	1	EA	$2,700	$2,700
140	Grade Prep and Restoration	1	LS	$13,000	$13,000
150	Import Topsoil	70	CY	$20	$1,400
160	Hardscape and Driveway Restoration	1	LS	$24,000	$24,000
170	Flagging	80	HR	$62	$4,960
180	PCMS Boards	2	EA	$1,500	$3,000
190	12-in Pipe Procurement (Material only)	2,300	LF	$56	$128,800
	Grand Total				**$450,970**

Clarifications

Bid Item 40 – After reviewing the existing site conditions, PCI felt it was necessary to bring in a specialty faller to remove approximately 20 EA trees from the easement. They will utilize a bucket truck and carefully chunk the trees out in sections to avoid conflict with the existing power lines.

Bid Item 50 – PCI has coordinated with Weston Butts, the owner of the adjacent property, and he has given PCI permission to dump a portion of the clearing and grubbing materials on his site.

Bid Item 80 – Should the City decide that the existing material is suitable for use as trench backfill, this bid item quantity could be significantly reduced.

Bid Item 150 – Should the City decide that the existing stripping material is suitable for use as topsoil, this bid item quantity can be eliminated or significantly reduced.

Bid Item 170 – This is an "if needed" item. We anticipate that some traffic control will be necessary during the HMA and concrete restoration at the northern connection point.

Bid Item 180 – This is an "if needed" item as well. Most of our work will not impact traffic, so this may not be needed. We will procure at the City's request.

Please call with any questions.

Regards,

Justin Sartell
Project Manager
Pacific Civil & Infrastructure

1214 140th Ave Ct E • Sumner, WA 98390 • 253.874.3965 • www.paccivil.com

CONTRACT CHANGE ORDER

OWNER:	City of Black Diamond	Change Order No.: **01**
CONTRACTOR:	Pacific Civil & Infrastructure	
PROJECT:	Springs Transmission – SR 169 Water	Date: November 18, 2021
ENGINEER:	RH2	

You are hereby requested to comply with the following changes from the contract plans and specifications

DESCRIPTION OF CHANGES:

1. Install approximately 1,100 LF of 12-inch DI pipe, including fittings, hydrants, and other related items, along the west shoulder of SR 169.

JUSTIFICATION:

1. PCI is wrapping up the transmission main work and the City has an urgent need to provide adequate fire flow and water system redundancy along SR 169. Having a mobilized contractor ready will expedite this portion of the work along 169 to provide the required redundance and fire flow. The City requested a quote for this work.

ATTACHMENTS:

Quote from PCI, Map of the project area (item #5 in the map).

SUMMARY OF COSTS: Costs included in this change order are as follows:

This change order will be covered by City capital water funds.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Contract Price prior to this Change Order: Base Bid (Inc. Sales Tax): **$2,120,443.51**	Contract Times prior to this Change Order: Substantial Completion: 160 Working Days
Net increase (decrease) of this Change Order: (Including Sales Tax) **$490,204.39**	Net increase (decrease) this Change Order: Substantial Completion: +30 Working Days
Contract Price with all approved Change Orders: (Including Sales Tax) **$2,610,647.90**	Contract Times with all approved Change Orders: Substantial Completion: 190 Working Days

APPROVAL BY:______________________________ DATE:____________

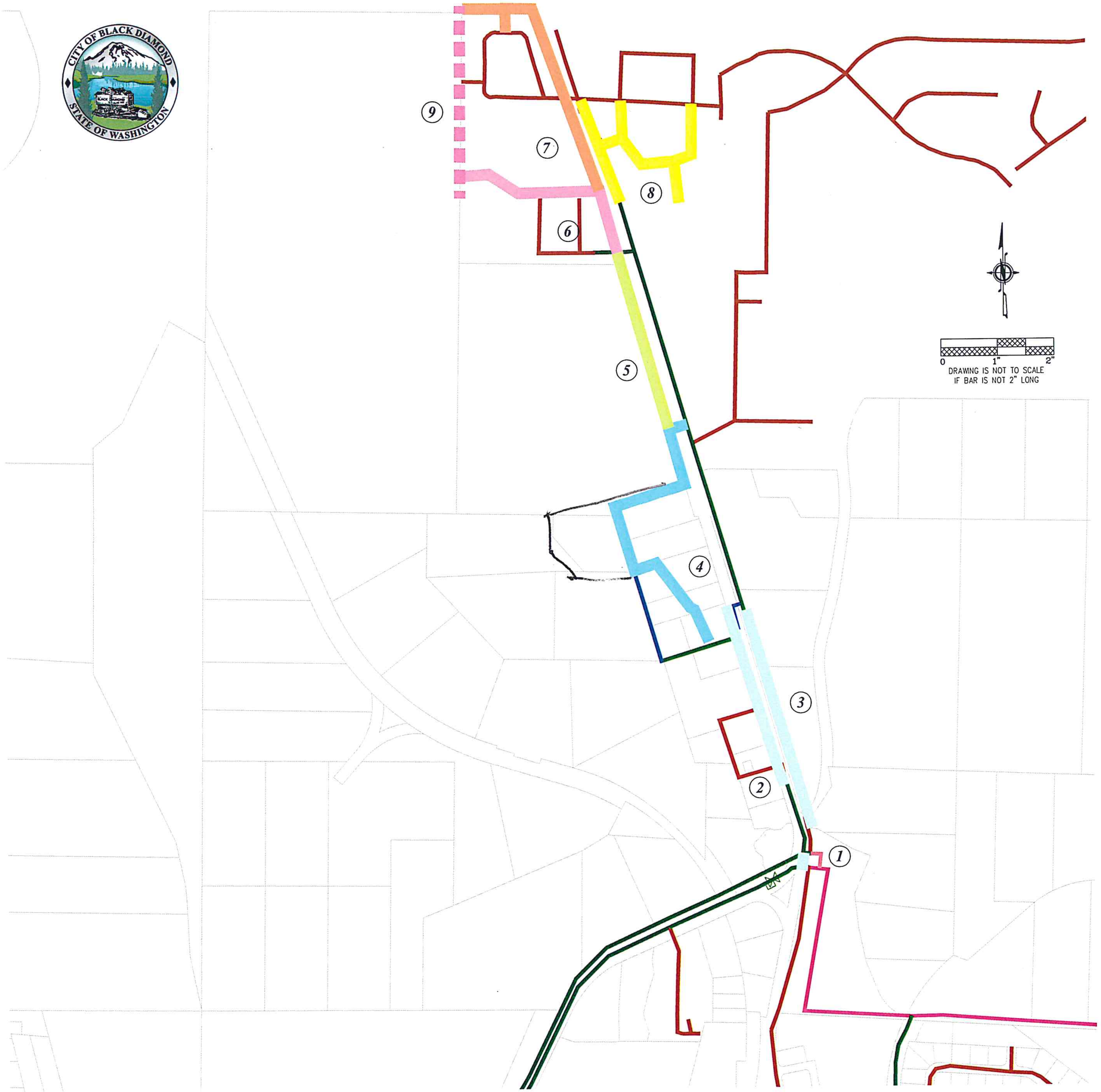
(Owner)

ENGINEER: ______________________________ DATE:____________

(Engineer's Signature)

ENDORSED BY: ______________________________ DATE:____________

(Contractor's Signature)



LEGEND

PIPE SIZE

- 4"
- 6"
- 8"
- 12"
- 16"
- 20"

SR 169 IMPROVEMENTS

ID	DESCRIPTION	LENGTH
1	ROBERTS DRIVE CROSSING	50
2	WEST SIDE SR 169 (ROUNDABOUTS)	800
3	EAST SIDE SR 169 (ROUNDABOUTS)	1,000
4	BLACK DIAMOND RETAIL SOUTH	1,700
5	BLACK DIAMOND COMMERCIAL MIXED USE FRONTAGE	1,100
6	DIAMOND SQUARE	1,100
7	NORTH END CITY LIMITS	1,450
8	FOOTHILLS COMMERCIAL	1,100
9	OAK POINTE	-
	TOTAL	9,200

BLACK DIAMOND WATER - SR 169 IMPROVEMENTS

1" = 300'

LAYER