

CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
December 7, 2021, 6:00 PM
Zoom Virtual Meeting

1) FLAG SALUTE, CALL TO ORDER, and ROLL CALL:

Chair Olson called the meeting to order at 6:00 p.m.

Present: Commissioner Richard La Conte (joined meeting late)
Commissioner Steve Jensen
Commissioner Knut Syversen
Commissioner Pam McCain
Commissioner Felicia Wheatfall
Chair/Commissioner John Olson

Unexcused: Commissioner Dave Ambur

Staff: Community Development Director, Mona Davis
Deputy City Clerk, Carina Thornquist

2) APPROVAL OF MINUTES

Regular Meeting of October 12, 2021 and Regular Meeting of November 9 2021

- i. The regular meeting minutes of October 12, 2021 were adopted under unanimous consent.
- ii. The regular meeting minutes of November 9, 2021 were adopted under unanimous consent.

3) PUBLIC COMMENTS -

Kristen Bryant from Bellevue

(Chair Olson stated that Commissioner La Conte has joined the meeting appx. 6:07 pm).

4) PUBLIC HEARINGS - None

5) STUDY/WORK SESSION - None

6) UNFINISHED BUSINESS -

a. *Introduction of Planning Commissioners (Term: 1/1/2022-12/31/2025)*

Director Davis expressed her gratitude to the three (3) current Planning Commissioners, Chair John Olson, Commissioner Pam McCain, and Commissioner Dave Ambur. Their term was expiring on December 31,

2021 and the City received nine applications for the three positions. The Mayor and the Director interviewed each of the applicants to narrow it down to the final three, which was a difficult task. The three Planning Commissioners for the Term: 1/1/2022-12/31/2025 are as follows:

Position 4	-	Pam McCain
Position 6	-	Carol Morgan
Position 7	-	John Olson

Director Davis was disappointed not to see Commissioner Ambur in attendance as she wanted to acknowledge him and thank him for his service on the Commission. Ms. Davis and Chair Olson stated that they hope to see Mr. Ambur at future meetings participating through the public sector as he always asks thought-provoking questions and gives a different perspective on things, which is always appreciated.

Ms. Davis introduced Carol Morgan who will be the City's new Planning Commissioner beginning on January 1, 2022.

b. PROS Plan Overview

Director Davis introduced Caitlin Hepworth, Planner with Blueline. Ms. Hepworth shared her PowerPoint presentation while giving an overview of the Parks, Recreation, and Open Space (PROS) Plan which they have been contracted to work on with the Community Development Department. The PowerPoint consisted of the following key items:

- i. What the PROS Plan is
- ii. Planning for Future Needs
- iii. Six (6) Elemental Chapters
- iv. What's Been Completed
- v. Community Surveys
- vi. Public Engagement
- vii. Facilities Assessment
- viii. Timelines

7) NEW BUSINESS –

a) Rules & Procedures for Planning Commission

Chair Olson gave a brief overview of the Planning Commission Rules & Procedures and his reasoning as to why he feels the verbiage of communication amongst Commissioners should be expanded. He stated no decisions are expected to be made tonight, it was just to start the process for discussion at the beginning of the year with new Commissioners. Chair Olson asked the Commissioners to read the entire document over before the January meeting and to bring anything they

thought was missing from the document, as well as if they believe any changes need to be made to any of the existing rules and procedures.

8) COMMUNITY DEVELOPMENT DEPARTMENT REPORT –

Director Davis reported that the 2020 Comprehensive Plan was adopted by the City Council at the last regular meeting on December 2nd.. The 2021 Comprehensive Plan was appealed and is scheduled before the hearing examiner on March 31st. There will be a meeting with Grindline regarding the skatepark on 1/18/22 at 6:30 pm at the Council Chambers. She is hoping to have the PROS Plan Draft completed early in the year so it can be presented at either the January or February Planning Commission meeting. Ms. Davis concluded by reporting that she's in the process of closing out a few grant applications and stated that she hopes everyone has been downtown to enjoy the amenities for the small park next to the museum and hopes people will get lots of use from it and enjoy it. She stated it's a work in progress and hope to continue adding to it next year.

9) PUBLIC COMMENTS –

Kristen Bryant from Bellevue
Renee Mix from Black Diamond

10) ADJOURNMENT –

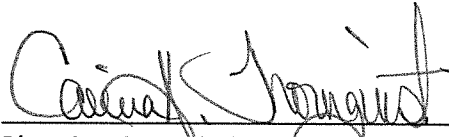
The meeting ended at 7:02 p.m.

These minutes were respectively recorded by Carina A. Thornquist, Deputy City Clerk

ATTEST:



John Olson, Chairperson



Planning Commission Secretary