



## CITY OF BLACK DIAMOND

June 16, 2022 - Regular Business Meeting Agenda  
Council Chambers, 25510 Lawson Street, Black Diamond, WA 98010

**THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:**

### **Zoom link to join meeting:**

<https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09>

*(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)*

Meeting ID: 445 447 7047

Password: Council

### **Telephone dial in options:**

+1 253 215 8782 US (Tacoma)

+1 206 337 9723 US (Seattle)

Meeting ID: 445 447 7047

Password: 426953 (phone in only)

**7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL**

### **AGENDA REVIEW AND APPROVAL:**

**PUBLIC COMMENTS:** Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. If in person, when recognized by the Mayor, please come to the podium and clearly state your name and city. If joining virtually/telephonically, please use the "raise your hand" feature and once recognized by the Mayor you may unmute and state your name and city for the record. For those dialing in please press \*9 to raise your hand and \*6 to unmute yourself. Please limit your comments to 3 minutes.

### **APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:**

**Presentation** – School Impacts Fees – Denise Stiffarm

**Presentation** – King County Housing Authority – Tim Walter

### **CONSENT AGENDA:**

1) **Claim Checks** – June 16, 2022, Check No. 51551 through 51620 (void 48862) in the amount of \$508,432.79

2) **Payroll** - May 2022, Check No. 20183 through 20191 and ACHs in the amount of \$458,116.91

3) **Minutes** – Council Meeting of May 19, 2022 and Council Meeting of June 2, 2022

4) **AB22-042** – Resolution Accepting the North Bank Pump Station Project Mr. Hanis

5) **AB22-043** – Resolution Accepting the Springs Transmission Main Project Mr. Hanis

6) **AB22-044** – Resolution Adopting the 2023 Budget Planning Calendar Ms. Miller

7) **AB22-045**– Resolution Authorizing Copier Lease Agreement with US Bank Ms. Miller

**PUBLIC HEARINGS:**

8) **AB22-046** – Resolution Regarding Proposed Parks, Recreation, and Open Space (PROS) Plan Ms. Davis

**(COUNCIL ACTION MAY FOLLOW THE PUBLIC HEARING)**

**UNFINISHED BUSINESS:**

9) **AB22-031A** – Emergency Ordinance Amending the City’s 2015-2035 Comprehensive Plan to Incorporate Updated School District Capital Facilities Plans Ms. Davis

**NEW BUSINESS:**

10) **AB22-047** – Resolution Adopting the 2023-2028 Transportation Improvement Plan Mr. Hanis

11) **AB22-048** –Resolution Authorizing a Work Proposal from Secure Pacific Corporation for Installation of Security Systems at the City Hall Campus Ms. Hanis

12) **AB22-049** – Motion Approving Proclamation of Black Diamond Pride Month 2022 Councilor de Leon

13) **AB22-050** – Motion Approving Proclamation of Juneteenth Councilor de Leon

**DEPARTMENT REPORTS:**

**MAYOR’S REPORT:**

**COUNCIL REPORTS:**

- Councilmember de Leon
- Councilmember O’Donnell
- Councilmember Page
- Councilmember Deady
- Councilmember Stallard
- Councilmember Smith
- Councilmember Mulvihill

**ATTORNEY REPORT:**

**PUBLIC COMMENTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**





## **CERTIFICATION**

Finance Committee Meeting      June 9, 2022  
Council Date:                      June 16, 2022

| Check No.'s / EFT | Batch Name                                                                | Check / EFT Date        |           | Amount            |
|-------------------|---------------------------------------------------------------------------|-------------------------|-----------|-------------------|
|                   | May 2022 EFT Batch                                                        | 5/1/2022 -<br>5/31/2022 | \$        | 22,215.92         |
| 51551 - 51552     | Early 2nd June 2022 Batch                                                 | 06/02/22                | \$        | 23,541.00         |
| V48862            | Void undelivered prior year<br>payments and duplicated payment<br>request | 06/17/22                | \$        | -368.00           |
| 51553             | Reissue undelivered prior year<br>payments                                | 06/17/22                | \$        | 368.00            |
| 51554 - 51601     | 4th May 2022 Batch                                                        | 06/17/22                | \$        | 353,353.03        |
| 51602 - 51620     | 2nd June 2022 Batch                                                       | 06/17/22                | \$        | 109,322.84        |
|                   |                                                                           |                         | \$        |                   |
|                   |                                                                           | <b>TOTAL</b>            | <b>\$</b> | <b>508,432.79</b> |

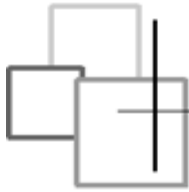
I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller, Finance Director  
\_\_\_\_\_  
May Miller, Finance Director

\_\_\_\_\_  
CAROL BENSON, MAYOR

DATE June 8, 2022  
\_\_\_\_\_

DATE  
\_\_\_\_\_



# Voucher Directory with Transaction Date

| Vendor                                   | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title      | Void<br>Amount |
|------------------------------------------|---------------------------------------------------------------|--------------|------------------------------------------|----------------|
| <b>Dept of Licensing-Firearms Online</b> |                                                               |              |                                          |                |
|                                          | EFT Payment 6/8/2022 11:45:20<br>AM - 1                       | 5/27/2022    | 2022 - May - May 2022 EFT Batch          |                |
|                                          | 05272022 DOL                                                  |              |                                          |                |
|                                          | May 2022 Fees                                                 |              |                                          |                |
|                                          | 633-000-400-589-30-00-00                                      |              | CPL Fees for DOL - Firearms EFT          | \$273.00       |
|                                          |                                                               |              | Concealed Pistol License                 |                |
|                                          | Total 05272022 DOL                                            |              |                                          | \$273.00       |
|                                          | Total EFT Payment 6/8/2022 11:45:20 AM - 1                    |              |                                          | \$273.00       |
|                                          | Total Dept of Licensing-Firearms Online                       |              |                                          | \$273.00       |
| <b>First Bankcard</b>                    |                                                               |              |                                          |                |
|                                          | EFT Payment 6/8/2022 11:46:11<br>AM - 1                       | 5/20/2022    | 2022 - May - May 2022 EFT Batch          |                |
|                                          | Allen 6926 05182022                                           |              |                                          |                |
|                                          | Credit Card Statement Ending 5/19/2022                        |              |                                          |                |
|                                          | 001-000-240-558-51-31-00                                      |              | CD-Office Supplies only                  | \$29.28        |
|                                          |                                                               |              | Tape Measures for Inspections            |                |
|                                          | Total Allen 6926 05182022                                     |              |                                          | \$29.28        |
|                                          | EFT Payment 6/8/2022 11:46:11<br>AM - 1                       | 5/20/2022    | 2022 - May - May 2022 EFT Batch          |                |
|                                          | Bain 0909 05182022                                            |              |                                          |                |
|                                          | Credit Card Statement Ending 5/19/2022                        |              |                                          |                |
|                                          | 101-000-000-542-30-31-12                                      |              | PW Clearing Acct-Supplies                | \$24.65        |
|                                          |                                                               |              | Black Bear Outpost - Propane for Heaters |                |
|                                          | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements             | \$136.68       |
|                                          |                                                               |              | Black River Transfer - Refuse Disposal   |                |
|                                          | 510-000-500-594-48-62-00                                      |              | PW Bldg Related Impr.                    | \$126.67       |
|                                          |                                                               |              | Black River Transfer - Refuse Disposal   |                |
|                                          | Total Bain 0909 05182022                                      |              |                                          | \$288.00       |
|                                          | EFT Payment 6/8/2022 11:46:11<br>AM - 1                       | 5/20/2022    | 2022 - May - May 2022 EFT Batch          |                |
|                                          | Brealey 6773 05182022                                         |              |                                          |                |
|                                          | Credit Card Statement Ending 5/19/2022                        |              |                                          |                |
|                                          | 001-000-180-518-50-48-03                                      |              | Vehicle Rep & Mtc                        | \$11.00        |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date     | Fiscal Description<br>Name<br>Title          | Void<br>Amount  |
|--------|---------------------------------------------------------------|------------------|----------------------------------------------|-----------------|
|        |                                                               |                  | Elephant Car Wash - Car Wash                 |                 |
|        | <b>Total Brealey 6773 05182022</b>                            |                  |                                              | <b>\$11.00</b>  |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                              |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b>       |                 |
|        | <b>Chatterson 4096 05182022</b>                               |                  |                                              |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                              |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$526.30        |
|        |                                                               |                  | Positive Promotions - Water Bottles, Pencils |                 |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                                  | \$326.99        |
|        |                                                               |                  | Curtis Webb - Outer Carry Pouch              |                 |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                                  | \$66.16         |
|        |                                                               |                  | Galls - Radio Pouch                          |                 |
|        | <b>Total Chatterson 4096 05182022</b>                         |                  |                                              | <b>\$919.45</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                              |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b>       |                 |
|        | <b>Cote' 3963 05182022</b>                                    |                  |                                              |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                              |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$28.47         |
|        |                                                               |                  | Vista Print - Business Cards                 |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$28.24         |
|        |                                                               |                  | Amazon - Office Supplies                     |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$57.22         |
|        |                                                               |                  | Sirchie - Gloves                             |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$34.22         |
|        |                                                               |                  | Amazon - Office Supplies                     |                 |
|        | 001-000-210-521-10-31-00                                      |                  | PD-Operating Supplies                        | \$22.76         |
|        |                                                               |                  | Vista Print - Business Cards                 |                 |
|        | 001-000-214-521-20-42-03                                      |                  | Police Postage                               | \$4.50          |
|        |                                                               |                  | USPS - Postage                               |                 |
|        | 001-000-214-521-20-42-03                                      |                  | Police Postage                               | \$18.16         |
|        |                                                               |                  | Mail Express - Postage                       |                 |
|        | <b>Total Cote' 3963 05182022</b>                              |                  |                                              | <b>\$193.57</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                              |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b>       |                 |
|        | <b>Davis 2619 05182022</b>                                    |                  |                                              |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                              |                 |
|        | 001-000-240-558-51-31-02                                      |                  | Clothing                                     | \$85.87         |
|        |                                                               |                  | LL Bean - Jacket                             |                 |
|        | 001-000-240-558-60-49-02                                      |                  | Membership                                   | \$100.00        |
|        |                                                               |                  | ASsoc of WA Cities - Membership 2022         |                 |
|        | <b>Total Davis 2619 05182022</b>                              |                  |                                              | <b>\$185.87</b> |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date     | Fiscal Description<br>Name<br>Title    | Void<br>Amount    |
|--------|---------------------------------------------------------------|------------------|----------------------------------------|-------------------|
|        | <b>EFT Payment 6/8/2022 11:46:11<br/>AM - 1</b>               | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                   |
|        | <b>Del Valle 0484 05182022</b>                                |                  |                                        |                   |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                   |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                            | \$201.10          |
|        | C&B Awards - Shirts                                           |                  |                                        |                   |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                            | \$142.74          |
|        | Amazon - Pants                                                |                  |                                        |                   |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                            | \$179.17          |
|        | Amazon - Pants                                                |                  |                                        |                   |
|        | 001-000-210-521-10-49-01                                      |                  | PD-Training                            | \$149.00          |
|        | Nelson Law - Incident Training Reg. - Tacoma, WA              |                  |                                        |                   |
|        | <b>Total Del Valle 0484 05182022</b>                          |                  |                                        | <b>\$672.01</b>   |
|        | <b>EFT Payment 6/8/2022 11:46:11<br/>AM - 1</b>               | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                   |
|        | <b>Esping 9037 05182022</b>                                   |                  |                                        |                   |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                   |
|        | 001-000-180-518-50-31-04                                      |                  | Gen Bldg chairs & Misc Furniture       | \$143.13          |
|        | Target - Desk                                                 |                  |                                        |                   |
|        | 001-000-181-518-30-31-00                                      |                  | Office & Operating Supplies            | \$26.45           |
|        | Harbor Frt - Utiliy Knife & Blades                            |                  |                                        |                   |
|        | 001-000-191-525-60-31-00                                      |                  | Emergency Management Supplies          | \$12.60           |
|        | Glacier Water - Water                                         |                  |                                        |                   |
|        | 001-000-215-521-10-35-00                                      |                  | Marine Small Equip VRF                 | \$50.64           |
|        | Ebay - Boat Capacity Plate                                    |                  |                                        |                   |
|        | 001-000-215-521-10-48-00                                      |                  | Repairs and Maintenance VRF            | \$104.47          |
|        | West Marine - Dock Lines                                      |                  |                                        |                   |
|        | 001-000-248-518-20-49-02                                      |                  | MDRT Bldg Security Costs               | \$30.43           |
|        | Simpli Safe - Alarm Monitoring                                |                  |                                        |                   |
|        | 001-000-254-518-20-49-00                                      |                  | Facilities Security                    | \$30.43           |
|        | Simpli Safe - Alarm Monitoring                                |                  |                                        |                   |
|        | 310-000-002-594-18-62-03                                      |                  | Gen Govt Campus Improvements           | \$43.99           |
|        | Harbor Frt - Scrapers, Pry Bar, Stretch Wrap                  |                  |                                        |                   |
|        | 310-000-002-594-18-62-03                                      |                  | Gen Govt Campus Improvements           | \$639.94          |
|        | Ebay - Chairs                                                 |                  |                                        |                   |
|        | 310-000-002-594-18-62-03                                      |                  | Gen Govt Campus Improvements           | \$652.16          |
|        | Costco - TV Wall Mounts                                       |                  |                                        |                   |
|        | 510-000-200-594-48-64-02                                      |                  | PW- Truck & Equip                      | \$33.74           |
|        | Good Chevrolet - Licensing Fee                                |                  |                                        |                   |
|        | 510-000-300-594-21-64-01                                      |                  | Police Other Equipment & Radios        | \$33.03           |
|        | Target - Table                                                |                  |                                        |                   |
|        | <b>Total Esping 9037 05182022</b>                             |                  |                                        | <b>\$1,801.01</b> |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date     | Fiscal Description<br>Name<br>Title    | Void<br>Amount  |
|--------|---------------------------------------------------------------|------------------|----------------------------------------|-----------------|
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Henrich 9656 05182022</b>                                  |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-210-521-10-32-00                                      |                  | PD-Fuel                                | \$63.30         |
|        | Cenex - Fuel                                                  |                  |                                        |                 |
|        | 001-000-210-521-10-32-00                                      |                  | PD-Fuel                                | \$66.89         |
|        | Cenex - Fuel                                                  |                  |                                        |                 |
|        | 001-000-210-521-10-32-00                                      |                  | PD-Fuel                                | \$60.48         |
|        | Cenex - Fuel                                                  |                  |                                        |                 |
|        | <b>Total Henrich 9656 05182022</b>                            |                  |                                        | <b>\$190.67</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Hershaw 1210 05182022</b>                                  |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-216-521-30-31-00                                      |                  | DARE Supplies                          | \$461.79        |
|        | DARE - DARE Supplies                                          |                  |                                        |                 |
|        | <b>Total Hershaw 1210 05182022</b>                            |                  |                                        | <b>\$461.79</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Hopkins 4215 05182022</b>                                  |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-180-518-50-42-00                                      |                  | Postage                                | \$265.00        |
|        | USPS - Bulk Mail Permit                                       |                  |                                        |                 |
|        | <b>Total Hopkins 4215 05182022</b>                            |                  |                                        | <b>\$265.00</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Kiblinger 7383 05182022</b>                                |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 510-000-300-594-21-64-01                                      |                  | Police Other Equipment & Radios        | \$79.62         |
|        | Amazon - Gym Supplies                                         |                  |                                        |                 |
|        | 510-000-300-594-21-64-01                                      |                  | Police Other Equipment & Radios        | \$112.15        |
|        | Johnson's Home & Garden - Gym Supplies                        |                  |                                        |                 |
|        | <b>Total Kiblinger 7383 05182022</b>                          |                  |                                        | <b>\$191.77</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Kuzaro 7057 05182022</b>                                   |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-180-518-50-31-03                                      |                  | Wellness Supplies                      | \$37.58         |
|        | Fred Meyer - Ice Cream Event Supplies                         |                  |                                        |                 |
|        | 001-000-180-518-50-31-03                                      |                  | Wellness Supplies                      | \$14.69         |
|        | Costco - Ice Cream Event Supplies                             |                  |                                        |                 |

| Vendor                               | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                           | Fiscal Description<br>Name<br>Title                          | Void<br>Amount    |
|--------------------------------------|---------------------------------------------------------------|----------------------------------------|--------------------------------------------------------------|-------------------|
|                                      | 001-000-240-558-51-49-00                                      |                                        | Training                                                     | \$100.00          |
|                                      |                                                               |                                        | Permittechnation - Training - The Complete Permit Technition |                   |
|                                      | <b>Total Kuzaro 7057 05182022</b>                             |                                        |                                                              | <b>\$152.27</b>   |
| <b>EFT Payment 6/8/2022 11:46:11</b> |                                                               |                                        |                                                              |                   |
| <b>AM - 1</b>                        | <b>5/20/2022</b>                                              | <b>2022 - May - May 2022 EFT Batch</b> |                                                              |                   |
|                                      | <b>Martinez, Bren 4360 05182022</b>                           |                                        |                                                              |                   |
|                                      | <b>Credit Card Statement Ending 5/19/2022</b>                 |                                        |                                                              |                   |
|                                      | 001-000-110-511-60-49-00                                      |                                        | Training and Workshops                                       | \$375.00          |
|                                      |                                                               |                                        | Assoc WA Cities - Conf Registration - T Deady                |                   |
|                                      | 001-000-137-514-21-49-02                                      |                                        | Memberships                                                  | \$225.00          |
|                                      |                                                               |                                        | WPY - 2022 National PELRA Dues                               |                   |
|                                      | 001-000-180-518-50-32-01                                      |                                        | Fuel-Central Services                                        | \$44.00           |
|                                      |                                                               |                                        | Safeway Fuel - Fuel                                          |                   |
|                                      | 001-000-180-518-50-41-03                                      |                                        | Misc hiring/Employment costs                                 | \$200.00          |
|                                      |                                                               |                                        | AWC - Job Postings                                           |                   |
|                                      | 001-000-180-518-50-48-03                                      |                                        | Vehicle Rep & Mtc                                            | \$18.00           |
|                                      |                                                               |                                        | Elephant Car Wash - Car Wash                                 |                   |
|                                      | 001-000-180-518-50-49-16                                      |                                        | Retreat-Travel & Training                                    | \$186.41          |
|                                      |                                                               |                                        | Sahara Pizza - Council Retreat Refreshments                  |                   |
|                                      | 001-000-180-518-50-49-16                                      |                                        | Retreat-Travel & Training                                    | \$104.16          |
|                                      |                                                               |                                        | Safeway - Council Retreat Refreshments                       |                   |
|                                      | 001-000-180-518-50-49-16                                      |                                        | Retreat-Travel & Training                                    | \$28.08           |
|                                      |                                                               |                                        | Safeway - Refreshments - Tri Cities Meeting                  |                   |
|                                      | 001-000-180-518-50-49-16                                      |                                        | Retreat-Travel & Training                                    | \$27.66           |
|                                      |                                                               |                                        | Starbucks - Council Retreat Refreshments                     |                   |
|                                      | <b>Total Martinez, Bren 4360 05182022</b>                     |                                        |                                                              | <b>\$1,208.31</b> |
| <b>EFT Payment 6/8/2022 11:46:11</b> |                                                               |                                        |                                                              |                   |
| <b>AM - 1</b>                        | <b>5/20/2022</b>                                              | <b>2022 - May - May 2022 EFT Batch</b> |                                                              |                   |
|                                      | <b>Pittam 4402 05182022</b>                                   |                                        |                                                              |                   |
|                                      | <b>Credit Card Statement Ending 5/19/2022</b>                 |                                        |                                                              |                   |
|                                      | 001-000-181-518-30-45-00                                      |                                        | Rentals                                                      | \$784.79          |
|                                      |                                                               |                                        | RanDR Rentals - Stump Grinder Rental                         |                   |
|                                      | 001-000-181-518-30-45-00                                      |                                        | Rentals                                                      | (\$392.39)        |
|                                      |                                                               |                                        | RanDR Rentals - Stump Grinder Rental                         |                   |
|                                      | 101-000-000-542-30-49-07                                      |                                        | PW Clearing-Shared Other costs                               | \$65.22           |
|                                      |                                                               |                                        | 4 Corners Dry Cleaning - Apply patches to Safety Vests       |                   |
|                                      | 510-000-500-594-48-62-00                                      |                                        | PW Bldg Related Impr.                                        | \$30.00           |
|                                      |                                                               |                                        | Enumclaw Recyclers - Disposal of Old Refrigerator            |                   |
|                                      | 510-000-500-594-48-62-00                                      |                                        | PW Bldg Related Impr.                                        | \$67.44           |
|                                      |                                                               |                                        | Home Depot - Sink Repair Parts                               |                   |
|                                      | 510-000-500-594-48-62-00                                      |                                        | PW Bldg Related Impr.                                        | \$44.10           |

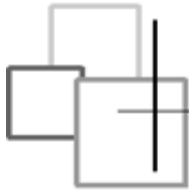
| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date     | Fiscal Description<br>Name<br>Title    | Void<br>Amount  |
|--------|---------------------------------------------------------------|------------------|----------------------------------------|-----------------|
|        |                                                               |                  | Home Depot - Concrete Repair Supplies  |                 |
|        | <b>Total Pittam 4402 05182022</b>                             |                  |                                        | <b>\$599.16</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Redd 5179 05182022</b>                                     |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-246-558-70-49-00                                      |                  | Miscellaneous                          | \$35.99         |
|        |                                                               |                  | Costco - Coffee                        |                 |
|        | 001-000-246-558-70-49-00                                      |                  | Miscellaneous                          | \$44.35         |
|        |                                                               |                  | Oshio's - Working Lunch                |                 |
|        | <b>Total Redd 5179 05182022</b>                               |                  |                                        | <b>\$80.34</b>  |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Reed 3197 05182022</b>                                     |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-145-518-80-41-03                                      |                  | Net Motion Support                     | \$120.00        |
|        |                                                               |                  | IT Security                            |                 |
|        | 001-000-145-518-80-41-03                                      |                  | Net Motion Support                     | \$20.90         |
|        |                                                               |                  | IT Security                            |                 |
|        | 001-000-145-518-80-41-18                                      |                  | Drop Box/Misc software                 | (\$162.94)      |
|        |                                                               |                  | Adj to correct billing error           |                 |
|        | 001-000-145-518-80-41-18                                      |                  | Drop Box/Misc software                 | \$13.76         |
|        |                                                               |                  | Zoom Teleconferencing                  |                 |
|        | 001-000-145-518-80-41-18                                      |                  | Drop Box/Misc software                 | \$444.42        |
|        |                                                               |                  | Zoom Teleconferencing                  |                 |
|        | 001-000-145-518-80-42-01                                      |                  | Tech-Comm-INET Costs-First Net         | \$20.73         |
|        |                                                               |                  | Zendesk Monthly Subscription           |                 |
|        | 001-000-145-518-80-42-01                                      |                  | Tech-Comm-INET Costs-First Net         | \$273.77        |
|        |                                                               |                  | Zendesk Monthly Subscription           |                 |
|        | 001-000-145-518-80-42-01                                      |                  | Tech-Comm-INET Costs-First Net         | \$24.00         |
|        |                                                               |                  | Sweethawk Monthly Subscription         |                 |
|        | <b>Total Reed 3197 05182022</b>                               |                  |                                        | <b>\$754.64</b> |
|        | <b>EFT Payment 6/8/2022 11:46:11</b>                          |                  |                                        |                 |
|        | <b>AM - 1</b>                                                 | <b>5/20/2022</b> | <b>2022 - May - May 2022 EFT Batch</b> |                 |
|        | <b>Riepl 7041 05182022</b>                                    |                  |                                        |                 |
|        | <b>Credit Card Statement Ending 5/19/2022</b>                 |                  |                                        |                 |
|        | 001-000-210-521-10-31-04                                      |                  | PD-Uniforms                            | \$39.11         |
|        |                                                               |                  | Amazon - Gloves                        |                 |
|        | 001-000-210-521-10-35-00                                      |                  | PD-Firearms Program                    | \$1,254.39      |
|        |                                                               |                  | Brownellsinc - Sights, Rifle Light     |                 |

| Vendor                      | Transaction Number<br>Transaction Reference       | Invoice Date<br>Account Number                  | Fiscal Description<br>Name<br>Title    | Void<br>Amount     |
|-----------------------------|---------------------------------------------------|-------------------------------------------------|----------------------------------------|--------------------|
|                             |                                                   | 001-000-210-521-10-35-00                        | PD-Firearms Program                    | \$591.06           |
|                             |                                                   | Midway - Grips, Sights, Handle, Rail            |                                        |                    |
|                             | <b>Total Riepl 7041 05182022</b>                  |                                                 |                                        | <b>\$1,884.56</b>  |
|                             | <b>EFT Payment 6/8/2022 11:46:11</b>              |                                                 |                                        |                    |
|                             | <b>AM - 1</b>                                     | <b>5/20/2022</b>                                | <b>2022 - May - May 2022 EFT Batch</b> |                    |
|                             | <b>Ross 05182022</b>                              |                                                 |                                        |                    |
|                             | <b>Credit Card Statement Ending 5/19/2022</b>     |                                                 |                                        |                    |
|                             |                                                   | 001-000-246-558-70-32-00                        | Fuel                                   | \$128.01           |
|                             |                                                   | Chevron - Fuel                                  |                                        |                    |
|                             |                                                   | 001-000-246-558-70-49-00                        | Miscellaneous                          | \$24.90            |
|                             |                                                   | Safeway - Water                                 |                                        |                    |
|                             | <b>Total Ross 05182022</b>                        |                                                 |                                        | <b>\$152.91</b>    |
|                             | <b>EFT Payment 6/8/2022 11:46:11</b>              |                                                 |                                        |                    |
|                             | <b>AM - 1</b>                                     | <b>5/20/2022</b>                                | <b>2022 - May - May 2022 EFT Batch</b> |                    |
|                             | <b>Rydborg 05182022</b>                           |                                                 |                                        |                    |
|                             | <b>Credit Card Statement Ending 5/19/2022</b>     |                                                 |                                        |                    |
|                             |                                                   | 001-000-120-512-50-43-01                        | Lodging, Meals & Mileage               | \$24.68            |
|                             |                                                   | Fiesta B - Probation Conf - Vancouver, WA       |                                        |                    |
|                             |                                                   | 001-000-120-512-50-43-01                        | Lodging, Meals & Mileage               | \$23.62            |
|                             |                                                   | Hudson's - Probation Conf - Vancouver, WA       |                                        |                    |
|                             |                                                   | 001-000-120-512-50-43-01                        | Lodging, Meals & Mileage               | \$499.95           |
|                             |                                                   | Heathman Lodge - Probation Conf - Vancouver, WA |                                        |                    |
|                             | <b>Total Rydborg 05182022</b>                     |                                                 |                                        | <b>\$548.25</b>    |
|                             | <b>EFT Payment 6/8/2022 11:46:11</b>              |                                                 |                                        |                    |
|                             | <b>AM - 1</b>                                     | <b>5/20/2022</b>                                | <b>2022 - May - May 2022 EFT Batch</b> |                    |
|                             | <b>Sweet 9643 05182022</b>                        |                                                 |                                        |                    |
|                             | <b>Credit Card Statement Ending 5/19/2022</b>     |                                                 |                                        |                    |
|                             |                                                   | 310-000-002-594-18-62-03                        | Gen Govt Campus Improvements           | \$110.01           |
|                             |                                                   | Black River Transfer - Disposal                 |                                        |                    |
|                             | <b>Total Sweet 9643 05182022</b>                  |                                                 |                                        | <b>\$110.01</b>    |
|                             | <b>EFT Payment 6/8/2022 11:46:11</b>              |                                                 |                                        |                    |
|                             | <b>AM - 1</b>                                     | <b>5/20/2022</b>                                | <b>2022 - May - May 2022 EFT Batch</b> |                    |
|                             | <b>Thornquist 05182022</b>                        |                                                 |                                        |                    |
|                             | <b>Credit Card Statement Ending 5/19/2022</b>     |                                                 |                                        |                    |
|                             |                                                   | 001-000-180-518-50-31-03                        | Wellness Supplies                      | \$3.58             |
|                             |                                                   | Cenex - Ice                                     |                                        |                    |
|                             | <b>Total Thornquist 05182022</b>                  |                                                 |                                        | <b>\$3.58</b>      |
|                             | <b>Total EFT Payment 6/8/2022 11:46:11 AM - 1</b> |                                                 |                                        | <b>\$10,703.45</b> |
| <b>Total First Bankcard</b> |                                                   |                                                 |                                        | <b>\$10,703.45</b> |



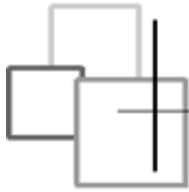
| Vendor                                               | Transaction Number<br>Transaction Reference<br>Account Number  | Invoice Date | Fiscal Description<br>Name<br>Title    | Void<br>Amount |
|------------------------------------------------------|----------------------------------------------------------------|--------------|----------------------------------------|----------------|
| <b>Invoice Cloud</b>                                 |                                                                |              |                                        |                |
|                                                      | EFT Payment 6/8/2022 11:46:39<br>AM - 1                        | 5/9/2022     | 2022 - May - May 2022 EFT Batch        |                |
|                                                      | 05092022 IC                                                    |              |                                        |                |
|                                                      | May 2022 Service                                               |              |                                        |                |
|                                                      | 001-000-210-521-10-49-04                                       |              | PD-Bank Analysis Fees/Merch CC Fees    | \$25.00        |
|                                                      | PD Online Portal                                               |              |                                        |                |
|                                                      | 001-000-240-558-51-49-05                                       |              | Bank Analysis Fees/Merch CC Fees       | \$25.00        |
|                                                      | CD Online Portal                                               |              |                                        |                |
|                                                      | 401-000-000-534-80-49-50                                       |              | Bank Analysis Fees/Merch CC/ Lien Fees | \$100.10       |
|                                                      | Water Online Portal & Misc                                     |              |                                        |                |
|                                                      | 407-000-000-535-80-49-50                                       |              | Bank Analysis Fees/Merch CC/ Lien Fees | \$100.10       |
|                                                      | Sewer Online Portal & Misc                                     |              |                                        |                |
|                                                      | 410-000-000-531-10-49-50                                       |              | Bank Analysis Fees/Merch CC/ Lien Fees | \$17.40        |
|                                                      | Storm Online Portal & Misc                                     |              |                                        |                |
|                                                      | Total 05092022 IC                                              |              |                                        | \$267.60       |
|                                                      | Total EFT Payment 6/8/2022 11:46:39 AM - 1                     |              |                                        | \$267.60       |
|                                                      | Total Invoice Cloud                                            |              |                                        | \$267.60       |
| <b>Merchant Card Services / Vantive Holding, LLC</b> |                                                                |              |                                        |                |
|                                                      | EFT Payment 6/8/2022 11:47:12<br>AM - 1                        | 5/10/2022    | 2022 - May - May 2022 EFT Batch        |                |
|                                                      | 05102022 MCS                                                   |              |                                        |                |
|                                                      | April 2022 Service                                             |              |                                        |                |
|                                                      | 001-000-270-576-80-49-01                                       |              | Bank Analysis Fees/Merch CC Fees       | \$268.04       |
|                                                      | Lake Sawyer Pay Station                                        |              |                                        |                |
|                                                      | Total 05102022 MCS                                             |              |                                        | \$268.04       |
|                                                      | Total EFT Payment 6/8/2022 11:47:12 AM - 1                     |              |                                        | \$268.04       |
|                                                      | Total Merchant Card Services / Vantive Holding, LLC            |              |                                        | \$268.04       |
| <b>U.S. Postal Service (Black Diamond) Utility</b>   |                                                                |              |                                        |                |
| <b>Postage Only</b>                                  |                                                                |              |                                        |                |
|                                                      | EFT Payment 6/8/2022 11:47:38<br>AM - 1                        | 5/2/2022     | 2022 - May - May 2022 EFT Batch        |                |
|                                                      | 05022022 USPS                                                  |              |                                        |                |
|                                                      | April 2022 Utility Billing Postage                             |              |                                        |                |
|                                                      | 401-000-000-534-80-42-01                                       |              | Postage                                | \$251.08       |
|                                                      | 407-000-000-535-80-42-01                                       |              | Postage                                | \$251.08       |
|                                                      | 410-000-000-531-10-42-01                                       |              | Postage                                | \$43.66        |
|                                                      | Total 05022022 USPS                                            |              |                                        | \$545.82       |
|                                                      | Total EFT Payment 6/8/2022 11:47:38 AM - 1                     |              |                                        | \$545.82       |
|                                                      | Total U.S. Postal Service (Black Diamond) Utility Postage Only |              |                                        | \$545.82       |

| Vendor                                        | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                  | Fiscal Description<br>Name<br>Title | Void<br>Amount     |
|-----------------------------------------------|---------------------------------------------------------------|-------------------------------|-------------------------------------|--------------------|
| <b>U.S. Postal Service (CMRS-FP)</b>          |                                                               |                               |                                     |                    |
|                                               | EFT Payment 6/8/2022 11:48:20<br>AM - 1                       | 5/13/2022                     | 2022 - May - May 2022 EFT Batch     |                    |
|                                               | 05132022 FP                                                   |                               |                                     |                    |
|                                               |                                                               | 001-000-180-518-50-42-00      | Postage                             | \$600.00           |
|                                               | Total 05132022 FP                                             |                               |                                     | \$600.00           |
|                                               | Total EFT Payment 6/8/2022 11:48:20 AM - 1                    |                               |                                     | \$600.00           |
|                                               | <b>Total U.S. Postal Service (CMRS-FP)</b>                    |                               |                                     | <b>\$600.00</b>    |
| <b>US Bank Equipment Finance</b>              |                                                               |                               |                                     |                    |
|                                               | EFT Payment 6/8/2022 11:48:52<br>AM - 1                       | 5/20/2022                     | 2022 - May - May 2022 EFT Batch     |                    |
|                                               | 471778134                                                     |                               |                                     |                    |
|                                               | Copier Rental 04/20/2022 - 05/20/2022                         |                               |                                     |                    |
|                                               |                                                               | 001-000-210-521-10-45-00      | PD-Payments - US Bank/Copier        | \$211.05           |
|                                               |                                                               | 001-000-248-518-20-45-03      | MDRT-Copier Costs                   | \$211.05           |
|                                               |                                                               | 001-000-254-518-20-45-04      | City Hall/Comm Deve Copier Lease    | \$1,222.29         |
|                                               | Total 471778134                                               |                               |                                     | \$1,644.39         |
|                                               | Total EFT Payment 6/8/2022 11:48:52 AM - 1                    |                               |                                     | \$1,644.39         |
|                                               | <b>Total US Bank Equipment Finance</b>                        |                               |                                     | <b>\$1,644.39</b>  |
| <b>Washington State Department of Revenue</b> |                                                               |                               |                                     |                    |
|                                               | EFT Payment 6/8/2022 11:49:15<br>AM - 1                       | 5/26/2022                     | 2022 - May - May 2022 EFT Batch     |                    |
|                                               | 05262022 DOR                                                  |                               |                                     |                    |
|                                               | April 2022 Excise Tax                                         |                               |                                     |                    |
|                                               |                                                               | 401-000-000-534-80-44-01      | State of WA Utility Excise Tax      | \$73.51            |
|                                               |                                                               | B&O Tax: Water                |                                     |                    |
|                                               |                                                               | 401-000-000-534-80-44-01      | State of WA Utility Excise Tax      | \$4,761.56         |
|                                               |                                                               | Utility Tax: Water            |                                     |                    |
|                                               |                                                               | 407-000-000-535-80-44-01      | State of WA Excise Tax              | \$4,628.33         |
|                                               |                                                               | Utility Tax: Sewer            |                                     |                    |
|                                               |                                                               | 407-000-000-535-80-44-01      | State of WA Excise Tax              | \$341.05           |
|                                               |                                                               | B&O Tax: Sewer                |                                     |                    |
|                                               |                                                               | 407-000-000-535-80-44-01      | State of WA Excise Tax              | (\$3,613.56)       |
|                                               |                                                               | Utility Tax: Sewer(KC Credit) |                                     |                    |
|                                               |                                                               | 410-000-000-531-10-44-01      | State of Wa Excise Tax              | \$1,722.73         |
|                                               |                                                               | B&O Tax: Storm                |                                     |                    |
|                                               | Total 05262022 DOR                                            |                               |                                     | \$7,913.62         |
|                                               | Total EFT Payment 6/8/2022 11:49:15 AM - 1                    |                               |                                     | \$7,913.62         |
|                                               | <b>Total Washington State Department of Revenue</b>           |                               |                                     | <b>\$7,913.62</b>  |
|                                               | <b>Vendor Count 8</b>                                         |                               | <b>Grand Total</b>                  | <b>\$22,215.92</b> |



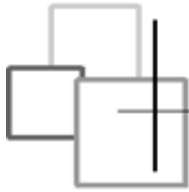
# Voucher Directory with Transaction Date

| Vendor                                    | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title | Void<br>Amount     |
|-------------------------------------------|---------------------------------------------------------------|--------------------------|-------------------------------------|--------------------|
| <b>Enumclaw Painting Co.</b>              |                                                               |                          |                                     |                    |
|                                           | 51551                                                         | 6/2/2022                 | 2022 - June - Early 2nd Batch       |                    |
|                                           | 460                                                           |                          |                                     |                    |
|                                           |                                                               | City Hall Project        |                                     |                    |
|                                           |                                                               | 310-000-002-594-18-62-03 | Gen Govt Campus Improvements        | \$15,218.00        |
|                                           |                                                               | Interior Paint           |                                     |                    |
|                                           | Total 460                                                     |                          |                                     | \$15,218.00        |
|                                           | Total 51551                                                   |                          |                                     | \$15,218.00        |
| <b>Total Enumclaw Painting Co.</b>        |                                                               |                          |                                     | <b>\$15,218.00</b> |
| <b>Treats Heating &amp; Cooling</b>       |                                                               |                          |                                     |                    |
|                                           | 51552                                                         | 6/2/2022                 | 2022 - June - Early 2nd Batch       |                    |
|                                           | 7548CI                                                        |                          |                                     |                    |
|                                           |                                                               | City Hall Project        |                                     |                    |
|                                           |                                                               | 310-000-002-594-18-62-03 | Gen Govt Campus Improvements        | \$8,323.00         |
|                                           |                                                               | Air Conditioner          |                                     |                    |
|                                           | Total 7548CI                                                  |                          |                                     | \$8,323.00         |
|                                           | Total 51552                                                   |                          |                                     | \$8,323.00         |
| <b>Total Treats Heating &amp; Cooling</b> |                                                               |                          |                                     | <b>\$8,323.00</b>  |
|                                           | <b>Vendor Count</b>                                           | <b>2</b>                 | <b>Grand Total</b>                  | <b>\$23,541.00</b> |



# Voucher Directory with Transaction Date

| Vendor                    | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title     | Void<br>Amount    |
|---------------------------|---------------------------------------------------------------|--------------|-----------------------------------------|-------------------|
| <b>Puget Sound Energy</b> |                                                               |              |                                         |                   |
|                           | 51553                                                         | 5/20/2020    | 2022 - June - June Void Batch           |                   |
|                           | R 05202020 PSE                                                |              |                                         |                   |
|                           | Reissue Lost Check                                            |              |                                         |                   |
|                           | 001-000-240-341-81-00-00                                      |              | Technology Cost Recovery Fee            | \$45.00           |
|                           | 001-000-240-345-89-20-04                                      |              | Public Works Clg Base Fee               | \$60.00           |
|                           | 101-000-000-322-40-00-00                                      |              | Right of Way Permit                     | \$263.00          |
|                           |                                                               |              | Street Use Permit Refund SAP #101127908 |                   |
|                           | Total R 05202020 PSE                                          |              |                                         | <b>\$368.00</b>   |
|                           | Total 51553                                                   |              |                                         | <b>\$368.00</b>   |
|                           | V 48862                                                       | 5/20/2020    | 2022 - June - June Void Batch           |                   |
|                           | V 05202020 PSE                                                |              |                                         |                   |
|                           | Void Lost Check                                               |              |                                         |                   |
|                           | 001-000-240-341-81-00-00                                      |              | Technology Cost Recovery Fee            | (\$45.00)         |
|                           | 001-000-240-345-89-20-04                                      |              | Public Works Clg Base Fee               | (\$60.00)         |
|                           | 101-000-000-322-40-00-00                                      |              | Right of Way Permit                     | (\$263.00)        |
|                           |                                                               |              | Street Use Permit Reund SAP #101127908  |                   |
|                           | Total V 05202020 PSE                                          |              |                                         | <b>(\$368.00)</b> |
|                           | Total V 48862                                                 |              |                                         | <b>(\$368.00)</b> |
| Total Puget Sound Energy  |                                                               |              |                                         | <b>\$0.00</b>     |
|                           | Vendor Count                                                  | 1            | Grand Total                             | <b>\$0.00</b>     |



# Voucher Directory with Transaction Date

| Vendor                               | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                   | Fiscal Description<br>Name<br>Title          | Void<br>Amount  |
|--------------------------------------|---------------------------------------------------------------|--------------------------------|----------------------------------------------|-----------------|
| <b>Alliance 2020. Inc</b>            |                                                               |                                |                                              |                 |
|                                      | 51554                                                         | 5/31/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 5837773                                                       |                                |                                              |                 |
|                                      |                                                               | May 2022 Service               |                                              |                 |
|                                      |                                                               | 001-000-180-518-50-41-03       | Misc hiring/Employment costs                 | \$41.40         |
|                                      |                                                               | GG - New Hire Background Check |                                              |                 |
|                                      | Total 5837773                                                 |                                |                                              | <b>\$41.40</b>  |
|                                      | Total 51554                                                   |                                |                                              | <b>\$41.40</b>  |
|                                      | Total Alliance 2020. Inc                                      |                                |                                              | <b>\$41.40</b>  |
| <b>Amazon Capital Services, Inc.</b> |                                                               |                                |                                              |                 |
|                                      | 51555                                                         | 5/19/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 149D-LKHH-R36K                                                |                                |                                              |                 |
|                                      |                                                               | CH - Supplies                  |                                              |                 |
|                                      |                                                               | 001-000-180-518-50-31-00       | Office Supplies City Hall                    | \$56.77         |
|                                      |                                                               | Office Supplies - City Hall    |                                              |                 |
|                                      |                                                               | 001-000-254-518-20-31-00       | Facilities Operating Supplies                | \$189.79        |
|                                      |                                                               | Building Supplies - City Hall  |                                              |                 |
|                                      | Total 149D-LKHH-R36K                                          |                                |                                              | <b>\$246.56</b> |
|                                      | 51555                                                         | 5/30/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 1D9J-V4PL-16PN                                                |                                |                                              |                 |
|                                      |                                                               | City Hall Project              |                                              |                 |
|                                      |                                                               | 310-000-002-594-18-62-03       | Gen Govt Campus Improvements                 | \$34.48         |
|                                      |                                                               | Brass Plates                   |                                              |                 |
|                                      | Total 1D9J-V4PL-16PN                                          |                                |                                              | <b>\$34.48</b>  |
|                                      | 51555                                                         | 5/24/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 1KHW-HK6N-HR9M                                                |                                |                                              |                 |
|                                      |                                                               | CH - Supplies                  |                                              |                 |
|                                      |                                                               | 001-000-180-518-50-31-00       | Office Supplies City Hall                    | \$19.80         |
|                                      |                                                               | Office Supplies - City Hall    |                                              |                 |
|                                      | Total 1KHW-HK6N-HR9M                                          |                                |                                              | <b>\$19.80</b>  |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|--------|---------------------------------------------------------------|--------------|----------------------------------------------|----------------|
|        | 51555                                                         | 5/30/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | 1QVH-DL6P-F763                                                |              |                                              |                |
|        | CH - Supplies                                                 |              |                                              |                |
|        | 001-000-180-518-50-31-00                                      |              | Office Supplies City Hall                    | \$70.17        |
|        |                                                               |              | File Folders, Envelopes, File Pockets        |                |
|        | 001-000-254-518-20-31-00                                      |              | Facilities Operating Supplies                | \$0.00         |
|        |                                                               |              | Building Supplies - City Hall                |                |
|        | 001-000-254-518-20-31-00                                      |              | Facilities Operating Supplies                | \$0.00         |
|        |                                                               |              | Janitorial and Bld Maint Supplies            |                |
|        | 310-000-011-594-18-64-00                                      |              | Gen Gvt-Pc related Hardware                  | \$0.00         |
|        | Total 1QVH-DL6P-F763                                          |              |                                              | \$70.17        |
|        | Total 51555                                                   |              |                                              | \$371.01       |
|        | Total Amazon Capital Services, Inc.                           |              |                                              | \$371.01       |
|        | Architects Rasmussen Triebelhorn AIA/PS                       |              |                                              |                |
|        | 51556                                                         | 5/10/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | 1848 ART                                                      |              |                                              |                |
|        | May 2022 Service                                              |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$2,418.00     |
|        |                                                               |              | City Hall Project                            |                |
|        | Total 1848 ART                                                |              |                                              | \$2,418.00     |
|        | Total 51556                                                   |              |                                              | \$2,418.00     |
|        | Total Architects Rasmussen Triebelhorn AIA/PS                 |              |                                              | \$2,418.00     |
|        | Big Mountain Electric, Inc                                    |              |                                              |                |
|        | 51557                                                         | 5/26/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | 4920                                                          |              |                                              |                |
|        | May 2022 Service                                              |              |                                              |                |
|        | 510-000-300-594-21-64-01                                      |              | Police Other Equipment & Radios              | \$353.28       |
|        |                                                               |              | Electrical - Police Gym Project              |                |
|        | Total 4920                                                    |              |                                              | \$353.28       |
|        | 51557                                                         | 5/26/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | 4923 BME                                                      |              |                                              |                |
|        | May 2022 Service                                              |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$1,391.36     |
|        |                                                               |              | Electrical - City Hall Project               |                |
|        | Total 4923 BME                                                |              |                                              | \$1,391.36     |
|        | Total 51557                                                   |              |                                              | \$1,744.64     |
|        | Total Big Mountain Electric, Inc                              |              |                                              | \$1,744.64     |

| Vendor                                | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                         | Fiscal Description<br>Name<br>Title          | Void<br>Amount  |
|---------------------------------------|---------------------------------------------------------------|--------------------------------------|----------------------------------------------|-----------------|
| <b>Black Diamond Auto Parts</b>       |                                                               |                                      |                                              |                 |
|                                       | 51558                                                         | 5/2/2022                             | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                       | 461474                                                        |                                      |                                              |                 |
|                                       |                                                               | PW - Veh Maint                       |                                              |                 |
|                                       |                                                               | 101-000-000-542-30-48-04             | PW Clearing- Shared Veh/Equip Maint          | \$82.58         |
|                                       |                                                               | Wiper Blades, Oil                    |                                              |                 |
|                                       | Total 461474                                                  |                                      |                                              | <b>\$82.58</b>  |
|                                       | 51558                                                         | 5/2/2022                             | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                       | 461483                                                        |                                      |                                              |                 |
|                                       |                                                               | PW - Veh Maint                       |                                              |                 |
|                                       |                                                               | 101-000-000-542-30-48-04             | PW Clearing- Shared Veh/Equip Maint          | \$308.36        |
|                                       |                                                               | Anti Freeze, Bolts, Funnel, Cleaners |                                              |                 |
|                                       | Total 461483                                                  |                                      |                                              | <b>\$308.36</b> |
|                                       | Total 51558                                                   |                                      |                                              | <b>\$390.94</b> |
| <b>Total Black Diamond Auto Parts</b> |                                                               |                                      |                                              | <b>\$390.94</b> |
| <b>Cadman, Inc.</b>                   |                                                               |                                      |                                              |                 |
|                                       | 51559                                                         | 5/20/2022                            | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                       | 5835728                                                       |                                      |                                              |                 |
|                                       |                                                               | PD- Supplies                         |                                              |                 |
|                                       |                                                               | 001-000-180-518-50-49-00             | Miscellaneous                                | \$303.25        |
|                                       |                                                               | Gravel for PD Surplus Veh Parking    |                                              |                 |
|                                       | Total 5835728                                                 |                                      |                                              | <b>\$303.25</b> |
|                                       | Total 51559                                                   |                                      |                                              | <b>\$303.25</b> |
| <b>Total Cadman, Inc.</b>             |                                                               |                                      |                                              | <b>\$303.25</b> |
| <b>CallTower, Inc.</b>                |                                                               |                                      |                                              |                 |
|                                       | 51560                                                         | 5/26/2022                            | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                       | 2201059256                                                    |                                      |                                              |                 |
|                                       |                                                               | May 2022 Service                     |                                              |                 |
|                                       |                                                               | 001-000-120-512-50-42-00             | Telephone/DSL                                | \$147.13        |
|                                       |                                                               | Court Telephone                      |                                              |                 |
|                                       |                                                               | 001-000-214-521-20-42-00             | Police Tele/web/DSL/Air Cards                | \$441.38        |
|                                       |                                                               | Police Telephone                     |                                              |                 |
|                                       |                                                               | 001-000-240-558-51-42-00             | Telephone                                    | \$247.24        |
|                                       |                                                               | Comm Dev Telephone                   |                                              |                 |
|                                       |                                                               | 001-000-246-558-70-42-01             | Telephones                                   | \$137.04        |
|                                       |                                                               | MDRT Telephone                       |                                              |                 |
|                                       |                                                               | 001-000-254-518-20-42-00             | Facilities-Telephones                        | \$405.53        |
|                                       |                                                               | City Hall Telephone                  |                                              |                 |

| Vendor                       | Transaction Number<br>Transaction Reference | Invoice Date                                       | Fiscal Description<br>Name<br>Title                 | Void<br>Amount    |
|------------------------------|---------------------------------------------|----------------------------------------------------|-----------------------------------------------------|-------------------|
|                              |                                             | 001-000-270-576-80-42-00<br>4% Parks Telephone     | Telephone/DSL/Radios                                | \$10.70           |
|                              |                                             | 001-000-280-536-20-42-00<br>2% Cemetary Telephone  | Telephone, DSL & Radios                             | \$5.35            |
|                              |                                             | 101-000-000-542-30-42-01<br>22% Streets Telephone  | Telephone/DSL/Radios                                | \$58.86           |
|                              |                                             | 401-000-000-534-80-42-00<br>24% Water Telephone    | Telephone/DSL/Radios                                | \$64.21           |
|                              |                                             | 407-000-000-535-80-42-00<br>24% Sewer Telephone    | Telephone/DSL/Radios                                | \$64.21           |
|                              |                                             | 410-000-000-531-10-42-00<br>24% Drainage Telephone | Telephone/DSL/Radios                                | \$64.22           |
|                              | <b>Total 2201059256</b>                     |                                                    |                                                     | <b>\$1,645.87</b> |
|                              | <b>Total 51560</b>                          |                                                    |                                                     | <b>\$1,645.87</b> |
| <b>Total CallTower, Inc.</b> |                                             |                                                    |                                                     | <b>\$1,645.87</b> |
| <b>CHS/Cenex Inc</b>         |                                             |                                                    |                                                     |                   |
|                              | <b>51561</b>                                | <b>5/31/2022</b>                                   | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                              | <b>12424400531022 CH</b>                    |                                                    |                                                     |                   |
|                              | <b>May 2022 Fuel - CH</b>                   |                                                    |                                                     |                   |
|                              |                                             | 001-000-180-518-50-32-01<br>Central Services - CH  | Fuel-Central Services                               | \$52.00           |
|                              |                                             | 001-000-181-518-30-32-00<br>Facilities Clearing    | Fuel                                                | \$616.00          |
|                              |                                             | 001-000-215-521-10-32-00<br>Police - VRF Grant     | Marine Fuel VRF                                     | \$188.02          |
|                              |                                             | 001-000-240-558-51-32-00<br>Com Dev / Inspections  | Fuel                                                | \$190.15          |
|                              |                                             | 001-000-246-558-70-32-00<br>MDRT                   | Fuel                                                | \$187.40          |
|                              |                                             | 001-000-270-576-80-32-00<br>PARKS 4%               | Fuel                                                | \$69.82           |
|                              |                                             | 001-000-280-536-20-32-00<br>CEMETERY 2%            | Fuel                                                | \$34.91           |
|                              |                                             | 101-000-000-543-50-32-00<br>STREETS 22%            | Fuel                                                | \$384.03          |
|                              |                                             | 401-000-000-534-80-32-00<br>WATER 24%              | Fuel                                                | \$418.95          |
|                              |                                             | 407-000-000-535-80-32-00<br>SEWER 24%              | Fuel                                                | \$418.95          |



| Vendor                       | Transaction Number<br>Transaction Reference | Invoice Date<br>Account Number             | Fiscal Description<br>Name<br>Title                 | Void<br>Amount    |
|------------------------------|---------------------------------------------|--------------------------------------------|-----------------------------------------------------|-------------------|
|                              |                                             | 410-000-000-531-10-32-00                   | Fuel                                                | \$418.95          |
|                              |                                             | STORM WATER 24%                            |                                                     |                   |
|                              | <b>Total 12424400531022 CH</b>              |                                            |                                                     | <b>\$2,979.18</b> |
| <b>51561</b>                 |                                             | <b>5/31/2022</b>                           | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                              | <b>128275 05312022 PD</b>                   |                                            |                                                     |                   |
|                              | <b>May 2022 Fuel - PD</b>                   |                                            |                                                     |                   |
|                              |                                             | 001-000-210-521-10-32-00                   | PD-Fuel                                             | \$3,003.47        |
|                              |                                             | Police                                     |                                                     |                   |
|                              | <b>Total 128275 05312022 PD</b>             |                                            |                                                     | <b>\$3,003.47</b> |
| <b>Total 51561</b>           |                                             |                                            |                                                     | <b>\$5,982.65</b> |
| <b>Total CHS/Cenex Inc</b>   |                                             |                                            |                                                     | <b>\$5,982.65</b> |
| <b>City of Black Diamond</b> |                                             |                                            |                                                     |                   |
| <b>51562</b>                 |                                             | <b>5/31/2022</b>                           | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                              | <b>05312022 COBD</b>                        |                                            |                                                     |                   |
|                              | <b>May 2020 Service</b>                     |                                            |                                                     |                   |
|                              |                                             | 001-000-212-521-50-47-01                   | Water                                               | \$49.80           |
|                              |                                             | 30. 1399.14 Police - Water                 |                                                     |                   |
|                              |                                             | 001-000-212-521-50-47-02                   | Sewer                                               | \$72.37           |
|                              |                                             | 31. 1399.14 Police - Sewer                 |                                                     |                   |
|                              |                                             | 001-000-212-521-50-47-03                   | Stormwater                                          | \$97.50           |
|                              |                                             | 32. 1399.14 Police - Storm                 |                                                     |                   |
|                              |                                             | 001-000-248-518-20-47-01                   | MDRT BD Wtr, Swr, Storm                             | \$58.96           |
|                              |                                             | 33. 1399.15 MDRT 40%                       |                                                     |                   |
|                              |                                             | 001-000-254-518-20-47-00                   | Facilities-Utilities                                | \$88.43           |
|                              |                                             | 34. 1399.15 City Hall 60%                  |                                                     |                   |
|                              |                                             | 001-000-270-575-30-47-01                   | Museum Water/Sewer/Storm                            | \$84.80           |
|                              |                                             | 36. 1399.18 Museum - Water / Sewer / Storm |                                                     |                   |
|                              |                                             | 001-000-270-575-30-47-01                   | Museum Water/Sewer/Storm                            | \$39.00           |
|                              |                                             | 24. 1399.5 Museum - Water / Sewer / Storm  |                                                     |                   |
|                              |                                             | 001-000-270-575-51-47-01                   | Gym-Stormwater                                      | \$39.00           |
|                              |                                             | 21. 1399.1 Gym - Storm                     |                                                     |                   |
|                              |                                             | 001-000-270-575-51-47-02                   | Gym-Sewer                                           | \$72.37           |
|                              |                                             | 19. 1399.0 Gym - Sewer                     |                                                     |                   |
|                              |                                             | 001-000-270-575-51-47-03                   | Gym-Water                                           | \$49.97           |
|                              |                                             | 20. 1399.0 Gym - Water                     |                                                     |                   |
|                              |                                             | 001-000-270-576-80-47-01                   | Water                                               | \$35.63           |
|                              |                                             | 26. 1399.11 Eagle Creek - Water            |                                                     |                   |
|                              |                                             | 001-000-270-576-80-47-01                   | Water                                               | \$3.44            |
|                              |                                             | 01. 1399.9 PW Shops - Water                |                                                     |                   |

| Vendor | Transaction Number<br>Transaction Reference               | Invoice Date | Fiscal Description<br>Name | Void<br>Amount |
|--------|-----------------------------------------------------------|--------------|----------------------------|----------------|
|        | Account Number                                            |              | Title                      |                |
|        | 001-000-270-576-80-47-02                                  |              | Sewer                      | \$5.79         |
|        | 02. 1399.9 PW Shops - Sewer                               |              |                            |                |
|        | 001-000-270-576-80-47-03                                  |              | Stormwater                 | \$117.00       |
|        | 22. 1399.2 Boat Launch - Storm                            |              |                            |                |
|        | 001-000-270-576-80-47-03                                  |              | Stormwater                 | \$14.04        |
|        | 03. 1399.9 PW Shops - Storm                               |              |                            |                |
|        | 001-000-280-536-20-47-01                                  |              | Water                      | \$35.63        |
|        | 29. 1399.13 Coal Car - Water                              |              |                            |                |
|        | 001-000-280-536-20-47-01                                  |              | Water                      | \$35.91        |
|        | 25. 1399.8 Cemetery - Water                               |              |                            |                |
|        | 001-000-280-536-20-47-01                                  |              | Water                      | \$0.86         |
|        | 04. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 001-000-280-536-20-47-02                                  |              | Sewer                      | \$1.45         |
|        | 05. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 001-000-280-536-20-47-03                                  |              | Stormwater                 | \$3.51         |
|        | 06. 1399.9 PW Shops - Storm                               |              |                            |                |
|        | 001-000-530-522-10-47-01                                  |              | Water                      | \$36.54        |
|        | 27. 1399.12 Fire Dept - Water                             |              |                            |                |
|        | 001-000-530-522-10-47-02                                  |              | Sewer                      | \$72.37        |
|        | 28. 1399.12 Fire Dept - Sewer                             |              |                            |                |
|        | 001-000-530-522-10-47-03                                  |              | Stormwater                 | \$48.75        |
|        | 23. 1399.4 Fire Dept - Storm                              |              |                            |                |
|        | 101-000-000-543-50-47-01                                  |              | Water                      | \$6.45         |
|        | 07. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 101-000-000-543-50-47-01                                  |              | Water                      | \$35.63        |
|        | 35. 1399.16 Railroad Ave Irrigation - Water               |              |                            |                |
|        | 101-000-000-543-50-47-02                                  |              | Sewer                      | \$10.86        |
|        | 08. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 101-000-000-543-50-47-03                                  |              | Stormwater                 | \$26.33        |
|        | 09. 1399.9 PW Shops - Storm                               |              |                            |                |
|        | 401-000-000-534-80-47-01                                  |              | Water                      | \$10.75        |
|        | 10. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 401-000-000-534-80-47-02                                  |              | Sewer                      | \$18.09        |
|        | 11. 1399.9 PW Shops - Sewer                               |              |                            |                |
|        | 401-000-000-534-80-47-03                                  |              | Stormwater                 | \$43.88        |
|        | 12. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 407-000-000-535-80-47-01                                  |              | Water                      | \$10.75        |
|        | 13. 1399.9 PW Shops - Water                               |              |                            |                |
|        | 407-000-000-535-80-47-01                                  |              | Water                      | \$113.83       |
|        | 37. 1399.17 Morganville / Alpine Sew Pump Station - Water |              |                            |                |
|        | 407-000-000-535-80-47-02                                  |              | Sewer                      | \$18.09        |
|        | 14. 1399.9 PW Shops - Sewer                               |              |                            |                |

| Vendor                                      | Transaction Number<br>Transaction Reference       | Invoice Date                | Fiscal Description<br>Name<br>Title                 | Void<br>Amount    |
|---------------------------------------------|---------------------------------------------------|-----------------------------|-----------------------------------------------------|-------------------|
|                                             |                                                   | 407-000-000-535-80-47-03    | Stormwater                                          | \$43.88           |
|                                             |                                                   | 15. 1399.9 PW Shops - Storm |                                                     |                   |
|                                             |                                                   | 410-000-000-531-10-47-01    | Water                                               | \$10.75           |
|                                             |                                                   | 16. 1399.9 PW Shops - Water |                                                     |                   |
|                                             |                                                   | 410-000-000-531-10-47-02    | Sewer                                               | \$18.09           |
|                                             |                                                   | 17. 1399.9 PW Shops - Sewer |                                                     |                   |
|                                             |                                                   | 410-000-000-531-10-47-03    | Stormwater                                          | \$43.88           |
|                                             |                                                   | 18. 1399.9 PW Shops - Water |                                                     |                   |
|                                             | <b>Total 05312022 COBD</b>                        |                             |                                                     | <b>\$1,474.38</b> |
|                                             | <b>Total 51562</b>                                |                             |                                                     | <b>\$1,474.38</b> |
|                                             | <b>Total City of Black Diamond</b>                |                             |                                                     | <b>\$1,474.38</b> |
| <b>City of Black Diamond/Retained Funds</b> |                                                   |                             |                                                     |                   |
|                                             | <b>51563</b>                                      | <b>5/31/2022</b>            | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                             | <b>05312022 COBD RF</b>                           |                             |                                                     |                   |
|                                             | <b>PCI Pmt 8 Retainage</b>                        |                             |                                                     |                   |
|                                             |                                                   | 402-000-003-594-34-63-06    | Springs Water Project                               | \$1,250.00        |
|                                             |                                                   | Retainage Pmt 8             |                                                     |                   |
|                                             | <b>Total 05312022 COBD RF</b>                     |                             |                                                     | <b>\$1,250.00</b> |
|                                             | <b>Total 51563</b>                                |                             |                                                     | <b>\$1,250.00</b> |
|                                             | <b>Total City of Black Diamond/Retained Funds</b> |                             |                                                     | <b>\$1,250.00</b> |
| <b>Dan Mathewson</b>                        |                                                   |                             |                                                     |                   |
|                                             | <b>51564</b>                                      | <b>6/2/2022</b>             | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                             | <b>1357.0</b>                                     |                             |                                                     |                   |
|                                             | <b>Utility Refund</b>                             |                             |                                                     |                   |
|                                             |                                                   | 401-000-000-343-40-00-01    | Water Charges                                       | \$221.56          |
|                                             |                                                   | Refund Closed Account       |                                                     |                   |
|                                             | <b>Total 1357.0</b>                               |                             |                                                     | <b>\$221.56</b>   |
|                                             | <b>Total 51564</b>                                |                             |                                                     | <b>\$221.56</b>   |
|                                             | <b>Total Dan Mathewson</b>                        |                             |                                                     | <b>\$221.56</b>   |
| <b>Debbie Page</b>                          |                                                   |                             |                                                     |                   |
|                                             | <b>51565</b>                                      | <b>6/3/2022</b>             | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                             | <b>06032022 DP</b>                                |                             |                                                     |                   |
|                                             | <b>Reimbursement</b>                              |                             |                                                     |                   |
|                                             |                                                   | 001-000-210-521-10-31-00    | PD-Operating Supplies                               | \$287.94          |

| Vendor                                | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                | Fiscal Description<br>Name<br>Title            | Void<br>Amount      |
|---------------------------------------|---------------------------------------------------------------|-----------------------------|------------------------------------------------|---------------------|
|                                       |                                                               |                             | BBQ Supplies for Helmet Give Away Event        |                     |
|                                       | <b>Total 06032022 DP</b>                                      |                             |                                                | <b>\$287.94</b>     |
|                                       | <b>Total 51565</b>                                            |                             |                                                | <b>\$287.94</b>     |
| <b>Total Debbie Page</b>              |                                                               |                             |                                                | <b>\$287.94</b>     |
| <b>Enumclaw School District</b>       |                                                               |                             |                                                |                     |
|                                       | 51566                                                         | 6/2/2022                    | 2022 - May - 4th May Batch for 06.16.2022 CM   |                     |
|                                       | 06022022 ESD                                                  |                             |                                                |                     |
|                                       | <b>School Fees - May 2022</b>                                 |                             |                                                |                     |
|                                       | 111-000-100-518-65-49-01                                      |                             | Enumclaw School Mitigation Fees MPD Single-Fam | \$188,412.00        |
|                                       |                                                               | 20 MPD Single Fam           |                                                |                     |
|                                       | <b>Total 06022022 ESD</b>                                     |                             |                                                | <b>\$188,412.00</b> |
|                                       | <b>Total 51566</b>                                            |                             |                                                | <b>\$188,412.00</b> |
| <b>Total Enumclaw School District</b> |                                                               |                             |                                                | <b>\$188,412.00</b> |
| <b>Grindline Skateparks</b>           |                                                               |                             |                                                |                     |
|                                       | 51567                                                         | 6/6/2022                    | 2022 - May - 4th May Batch for 06.16.2022 CM   |                     |
|                                       | 5908                                                          |                             |                                                |                     |
|                                       | <b>May 2022 Service</b>                                       |                             |                                                |                     |
|                                       | 310-000-004-594-76-63-07                                      |                             | Skate Park Design-Grindline                    | \$14,870.00         |
|                                       | <b>Total 5908</b>                                             |                             |                                                | <b>\$14,870.00</b>  |
|                                       | <b>Total 51567</b>                                            |                             |                                                | <b>\$14,870.00</b>  |
| <b>Total Grindline Skateparks</b>     |                                                               |                             |                                                | <b>\$14,870.00</b>  |
| <b>Home Depot Credit Service</b>      |                                                               |                             |                                                |                     |
|                                       | 51568                                                         | 5/27/2022                   | 2022 - May - 4th May Batch for 06.16.2022 CM   |                     |
|                                       | 0010137                                                       |                             |                                                |                     |
|                                       | <b>City Hall Project</b>                                      |                             |                                                |                     |
|                                       | 310-000-002-594-18-62-03                                      |                             | Gen Govt Campus Improvements                   | \$171.22            |
|                                       |                                                               | Lumber, Underlayment, Nails |                                                |                     |
|                                       | <b>Total 0010137</b>                                          |                             |                                                | <b>\$171.22</b>     |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|--------|---------------------------------------------------------------|--------------|----------------------------------------------|----------------|
| 51568  | 0010138                                                       | 5/27/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$101.05       |
|        | Lumber                                                        |              |                                              |                |
|        | Total 0010138                                                 |              |                                              | \$101.05       |
| 51568  | 0902405                                                       | 5/27/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$625.79       |
|        | Grab Bars                                                     |              |                                              |                |
|        | Total 0902405                                                 |              |                                              | \$625.79       |
| 51568  | 1010012                                                       | 5/26/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$385.91       |
|        | Particle Board, Drywall Supplies                              |              |                                              |                |
|        | Total 1010012                                                 |              |                                              | \$385.91       |
| 51568  | 7235144                                                       | 5/20/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$97.97        |
|        | Laminate Sheet                                                |              |                                              |                |
|        | Total 7235144                                                 |              |                                              | \$97.97        |
| 51568  | 811969                                                        | 5/17/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$303.01       |
|        | Stainless Grab Bars                                           |              |                                              |                |
|        | Total 811969                                                  |              |                                              | \$303.01       |
| 51568  | 8170263                                                       | 4/29/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        | City Hall Project                                             |              |                                              |                |
|        | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                 | \$54.19        |
|        | Grit Fine Screen                                              |              |                                              |                |
|        | Total 8170263                                                 |              |                                              | \$54.19        |

| Vendor                          | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                       | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|---------------------------------|---------------------------------------------------------------|------------------------------------|----------------------------------------------|----------------|
| 51568                           | 8170264                                                       | 4/29/2022                          | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                 |                                                               | City Hall Project                  |                                              |                |
|                                 |                                                               | 310-000-002-594-18-62-03           | Gen Govt Campus Improvements                 | (\$80.17)      |
|                                 |                                                               | Return Fine Grit Screen, Sand Disc |                                              |                |
|                                 | Total 8170264                                                 |                                    |                                              | (\$80.17)      |
| 51568                           | 8751874                                                       | 5/9/2022                           | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                 |                                                               | PD - Gym Project                   |                                              |                |
|                                 |                                                               | 510-000-300-594-21-64-01           | Police Other Equipment & Radios              | \$3,368.61     |
|                                 |                                                               | Storage Shed                       |                                              |                |
|                                 | Total 8751874                                                 |                                    |                                              | \$3,368.61     |
| 51568                           | 8903662                                                       | 4/29/2022                          | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                 |                                                               | City Hall Project                  |                                              |                |
|                                 |                                                               | 310-000-002-594-18-62-03           | Gen Govt Campus Improvements                 | (\$150.00)     |
|                                 |                                                               | Return - E-Dep                     |                                              |                |
|                                 | Total 8903662                                                 |                                    |                                              | (\$150.00)     |
| 51568                           | 9015961                                                       | 5/18/2022                          | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                 |                                                               | City Hall Project                  |                                              |                |
|                                 |                                                               | 101-000-000-542-30-31-12           | PW Clearing Acct-Supplies                    | \$129.55       |
|                                 |                                                               | Tool Box, Post Hole Digger         |                                              |                |
|                                 |                                                               | 310-000-002-594-18-62-03           | Gen Govt Campus Improvements                 | \$64.18        |
|                                 |                                                               | Shelving, Corner Molding           |                                              |                |
|                                 | Total 9015961                                                 |                                    |                                              | \$193.73       |
| 51568                           | 9511921                                                       | 5/18/2022                          | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                 |                                                               | City Hall Project                  |                                              |                |
|                                 |                                                               | 001-000-181-518-30-35-00           | Small Tools & Equipment                      | \$549.40       |
|                                 |                                                               | Table Saw                          |                                              |                |
|                                 | Total 9511921                                                 |                                    |                                              | \$549.40       |
|                                 | Total 51568                                                   |                                    |                                              | \$5,620.71     |
| Total Home Depot Credit Service |                                                               |                                    |                                              | \$5,620.71     |

| Vendor                              | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                           | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|-------------------------------------|---------------------------------------------------------------|----------------------------------------|----------------------------------------------|----------------|
| <b>Instrument Technologies, Inc</b> |                                                               |                                        |                                              |                |
|                                     | 51569                                                         | 5/25/2022                              | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                     | W220507                                                       |                                        |                                              |                |
|                                     |                                                               | PD - Equipment Maint                   |                                              |                |
|                                     |                                                               | 001-000-210-521-10-48-01               | PD-Vehicle/Eq. Mtc. & Repair                 | \$260.00       |
|                                     |                                                               | Equipment Calibration                  |                                              |                |
|                                     | Total W220507                                                 |                                        |                                              | \$260.00       |
|                                     | Total 51569                                                   |                                        |                                              | \$260.00       |
|                                     | Total Instrument Technologies, Inc                            |                                        |                                              | \$260.00       |
| <b>Johnsons Home &amp; Garden</b>   |                                                               |                                        |                                              |                |
|                                     | 51570                                                         | 5/27/2022                              | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                     | 464617                                                        |                                        |                                              |                |
|                                     |                                                               | Parks - Supplies                       |                                              |                |
|                                     |                                                               | 001-000-270-576-80-31-03               | Parks Operating Supplies                     | \$48.81        |
|                                     |                                                               | Chain for Park Gate                    |                                              |                |
|                                     | Total 464617                                                  |                                        |                                              | \$48.81        |
|                                     | 51570                                                         | 5/27/2022                              | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                     | 464628                                                        |                                        |                                              |                |
|                                     |                                                               | PW - Supplies                          |                                              |                |
|                                     |                                                               | 101-000-000-542-30-31-12               | PW Clearing Acct-Supplies                    | \$173.90       |
|                                     |                                                               | Multi Tool, Screws                     |                                              |                |
|                                     | Total 464628                                                  |                                        |                                              | \$173.90       |
|                                     | 51570                                                         | 5/27/2022                              | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                     | 464629                                                        |                                        |                                              |                |
|                                     |                                                               | PW - Supplies                          |                                              |                |
|                                     |                                                               | 101-000-000-542-30-31-12               | PW Clearing Acct-Supplies                    | \$124.99       |
|                                     |                                                               | Multi Tool                             |                                              |                |
|                                     | Total 464629                                                  |                                        |                                              | \$124.99       |
|                                     | 51570                                                         | 5/31/2022                              | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                     | 464688                                                        |                                        |                                              |                |
|                                     |                                                               | PW - Supplies                          |                                              |                |
|                                     |                                                               | 101-000-000-542-30-31-12               | PW Clearing Acct-Supplies                    | \$43.59        |
|                                     |                                                               | Spray Paint, Bushings, Nipples, Line X |                                              |                |
|                                     | Total 464688                                                  |                                        |                                              | \$43.59        |
|                                     | Total 51570                                                   |                                        |                                              | \$391.29       |
|                                     | Total Johnsons Home & Garden                                  |                                        |                                              | \$391.29       |

| Vendor                                                       | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|--------------------------------------------------------------|---------------------------------------------------------------|--------------------------|----------------------------------------------|----------------|
| <b>King County Finance - I-Net</b>                           |                                                               |                          |                                              |                |
|                                                              | 51571                                                         | 5/31/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                                              | 11012175                                                      |                          |                                              |                |
|                                                              |                                                               | May 2022 Service         |                                              |                |
|                                                              |                                                               | 001-000-214-521-20-42-01 | Police Comm KC I-Net                         | \$745.00       |
|                                                              |                                                               | PD INet                  |                                              |                |
|                                                              |                                                               | 001-000-248-518-20-42-00 | MDRT Telephone costs                         | \$298.00       |
|                                                              |                                                               | MDRT INet                |                                              |                |
|                                                              |                                                               | 001-000-254-518-20-42-00 | Facilities-Telephones                        | \$447.00       |
|                                                              |                                                               | CH/CD INet               |                                              |                |
|                                                              | Total 11012175                                                |                          |                                              | \$1,490.00     |
|                                                              | Total 51571                                                   |                          |                                              | \$1,490.00     |
|                                                              | Total King County Finance - I-Net                             |                          |                                              | \$1,490.00     |
| <b>King County Finance - Mental Health</b>                   |                                                               |                          |                                              |                |
|                                                              | 51572                                                         | 6/1/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                                              | 2142047                                                       |                          |                                              |                |
|                                                              |                                                               | 1st Qtr 2022 Billing     |                                              |                |
|                                                              |                                                               | 001-000-182-564-00-49-01 | KC Mental Health                             | \$405.55       |
|                                                              | Total 2142047                                                 |                          |                                              | \$405.55       |
|                                                              | Total 51572                                                   |                          |                                              | \$405.55       |
|                                                              | Total King County Finance - Mental Health                     |                          |                                              | \$405.55       |
| <b>King County Finance - Water &amp; Land Resources Div.</b> |                                                               |                          |                                              |                |
|                                                              | 51573                                                         | 6/1/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                                              | 119440                                                        |                          |                                              |                |
|                                                              |                                                               | 1st Half 2022 Service    |                                              |                |
|                                                              |                                                               | 410-000-000-531-10-49-10 | K/C Storm-billing & Rec. Svs                 | \$2,067.00     |
|                                                              | Total 119440                                                  |                          |                                              | \$2,067.00     |
|                                                              | Total 51573                                                   |                          |                                              | \$2,067.00     |
|                                                              | Total King County Finance - Water & Land Resources Div.       |                          |                                              | \$2,067.00     |
| <b>King County Prosecuting Attorney</b>                      |                                                               |                          |                                              |                |
|                                                              | 51574                                                         | 6/1/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                                              | 06012022 KCPS                                                 |                          |                                              |                |
|                                                              |                                                               | May 2022 Court Receipts  |                                              |                |
|                                                              |                                                               | 633-000-100-589-30-00-00 | Court Fees for King County                   | \$96.98        |



| Vendor                                 | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date     | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|----------------------------------------|---------------------------------------------------------------|------------------|----------------------------------------------|----------------|
|                                        |                                                               | Court Remittance |                                              |                |
|                                        | Total 06012022 KCPS                                           |                  |                                              | \$96.98        |
|                                        | Total 51574                                                   |                  |                                              | \$96.98        |
| Total King County Prosecuting Attorney |                                                               |                  |                                              | \$96.98        |
| King County Radio Comm Services        |                                                               |                  |                                              |                |
|                                        | 51575                                                         | 5/31/2022        | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 18428                                                         |                  |                                              |                |
|                                        | May 2022 Service                                              |                  |                                              |                |
|                                        | 001-000-214-521-20-41-03                                      |                  | K/C 800 Mhz Radio Costs                      | \$1,483.76     |
|                                        | Total 18428                                                   |                  |                                              | \$1,483.76     |
|                                        | Total 51575                                                   |                  |                                              | \$1,483.76     |
| Total King County Radio Comm Services  |                                                               |                  |                                              | \$1,483.76     |
| Kustom Signals, Inc.                   |                                                               |                  |                                              |                |
|                                        | 51576                                                         | 5/26/2022        | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 594246                                                        |                  |                                              |                |
|                                        | PD - Equipment                                                |                  |                                              |                |
|                                        | 510-000-300-594-21-64-00                                      |                  | Police Vehicles-replace                      | \$3,497.77     |
|                                        | 2 ea Raptor Radios                                            |                  |                                              |                |
|                                        | Total 594246                                                  |                  |                                              | \$3,497.77     |
|                                        | Total 51576                                                   |                  |                                              | \$3,497.77     |
| Total Kustom Signals, Inc.             |                                                               |                  |                                              | \$3,497.77     |
| Language Line Services, Inc.           |                                                               |                  |                                              |                |
|                                        | 51577                                                         | 5/31/2022        | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 10554701                                                      |                  |                                              |                |
|                                        | May 2022 Service                                              |                  |                                              |                |
|                                        | 001-000-211-523-60-49-02                                      |                  | Prisoner Lang/ Medical Costs                 | \$39.98        |
|                                        | Telephone Interpretation                                      |                  |                                              |                |
|                                        | Total 10554701                                                |                  |                                              | \$39.98        |
|                                        | Total 51577                                                   |                  |                                              | \$39.98        |
| Total Language Line Services, Inc.     |                                                               |                  |                                              | \$39.98        |

| Vendor                                  | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|-----------------------------------------|---------------------------------------------------------------|--------------|----------------------------------------------|----------------|
| <b>Law Office of Krista White Swain</b> |                                                               |              |                                              |                |
|                                         | 51578                                                         | 5/31/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                         | 05312022 LOKWS                                                |              |                                              |                |
|                                         | May 2022 Service                                              |              |                                              |                |
|                                         | 001-000-120-512-50-41-00                                      |              | Court Judge                                  | \$400.00       |
|                                         |                                                               |              | Additional Calendar - 1/2 day 05/18/2022     |                |
|                                         | 001-000-120-512-50-41-00                                      |              | Court Judge                                  | \$4,200.00     |
|                                         |                                                               |              | Regular Calendar                             |                |
|                                         | Total 05312022 LOKWS                                          |              |                                              | \$4,600.00     |
|                                         | Total 51578                                                   |              |                                              | \$4,600.00     |
|                                         | Total Law Office of Krista White Swain                        |              |                                              | \$4,600.00     |
| <b>Les Schwab Tire Ctr - MV</b>         |                                                               |              |                                              |                |
|                                         | 51579                                                         | 5/23/2022    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                         | 39800527224                                                   |              |                                              |                |
|                                         | PD - Veh Maint                                                |              |                                              |                |
|                                         | 001-000-210-521-10-48-01                                      |              | PD-Vehicle/Eq. Mtc. & Repair                 | \$196.74       |
|                                         |                                                               |              | Battery                                      |                |
|                                         | Total 39800527224                                             |              |                                              | \$196.74       |
|                                         | Total 51579                                                   |              |                                              | \$196.74       |
|                                         | Total Les Schwab Tire Ctr - MV                                |              |                                              | \$196.74       |
| <b>Long Bay Enterprises, Inc</b>        |                                                               |              |                                              |                |
|                                         | 51580                                                         | 6/1/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                         | 2022-1053                                                     |              |                                              |                |
|                                         | May 2022 Service                                              |              |                                              |                |
|                                         | 310-000-002-594-18-62-00                                      |              | Council Chamber & Police & Court Bldg        | \$275.50       |
|                                         | Total 2022-1053                                               |              |                                              | \$275.50       |
|                                         | Total 51580                                                   |              |                                              | \$275.50       |
|                                         | Total Long Bay Enterprises, Inc                               |              |                                              | \$275.50       |
| <b>Madrona Law Group LLC</b>            |                                                               |              |                                              |                |
|                                         | 51581                                                         | 6/2/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                         | 11374                                                         |              |                                              |                |
|                                         | May 2022 Service                                              |              |                                              |                |
|                                         | 001-000-150-515-41-41-40                                      |              | Legal Svs Development Permits                | \$50.00        |
|                                         |                                                               |              | Atchison - Deelopment Permit                 |                |
|                                         | 310-000-002-594-18-62-10                                      |              | Future Campus Planning                       | \$279.00       |
|                                         |                                                               |              | Otak                                         |                |

| Vendor | Transaction Number<br>Transaction Reference | Invoice Date<br>Account Number | Fiscal Description<br>Name<br>Title          | Void<br>Amount     |
|--------|---------------------------------------------|--------------------------------|----------------------------------------------|--------------------|
|        |                                             | 401-000-000-534-80-41-04       | Legal Svcs                                   | \$1,958.00         |
|        |                                             | PW - Capital Proj - SR 169     |                                              |                    |
|        | <b>Total 11374</b>                          |                                |                                              | <b>\$2,287.00</b>  |
| 51581  | 11376                                       | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|        |                                             | May 2022 Service               |                                              |                    |
|        |                                             | 001-000-150-515-41-41-40       | Legal Svs Development Permits                | \$1,095.00         |
|        |                                             | CD - Permit Review             |                                              |                    |
|        | <b>Total 11376</b>                          |                                |                                              | <b>\$1,095.00</b>  |
| 51581  | 11377                                       | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|        |                                             | May 2022 Service               |                                              |                    |
|        |                                             | 001-000-150-515-41-41-38       | Legal Svs Comp Plan appeal                   | \$217.00           |
|        |                                             | CD - Comp Plan Appeal          |                                              |                    |
|        | <b>Total 11377</b>                          |                                |                                              | <b>\$217.00</b>    |
| 51581  | 11378                                       | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|        |                                             | May 2022 Service               |                                              |                    |
|        |                                             | 001-000-195-525-60-41-39       | COVID Legal Service                          | \$310.00           |
|        |                                             | Covid                          |                                              |                    |
|        | <b>Total 11378</b>                          |                                |                                              | <b>\$310.00</b>    |
| 51581  | 11379                                       | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|        |                                             | May 2022 Service               |                                              |                    |
|        |                                             | 001-000-150-515-41-41-01       | Legal Services-General Govt                  | \$4,918.50         |
|        |                                             | General City Billing           |                                              |                    |
|        |                                             | 101-000-000-542-30-41-15       | Legal Costs                                  | \$1,093.00         |
|        |                                             | General City Billing           |                                              |                    |
|        |                                             | 401-000-000-534-80-41-04       | Legal Svcs                                   | \$1,639.50         |
|        |                                             | General City Billing           |                                              |                    |
|        |                                             | 407-000-000-535-80-41-09       | Legal Costs                                  | \$1,639.50         |
|        |                                             | General City Billing           |                                              |                    |
|        |                                             | 410-000-000-531-10-41-01       | Legal Costs                                  | \$1,639.50         |
|        |                                             | General City Billing           |                                              |                    |
|        | <b>Total 11379</b>                          |                                |                                              | <b>\$10,930.00</b> |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                  | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|--------|---------------------------------------------------------------|-------------------------------|----------------------------------------------|----------------|
| 51581  | 11380                                                         | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-150-515-45-41-10      | Legal Lawsuits/Other Charges                 | \$465.00       |
|        |                                                               | Lawsuit - Koler               |                                              |                |
|        | Total 11380                                                   |                               |                                              | \$465.00       |
| 51581  | 11381                                                         | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-150-515-41-41-02      | Legal Services -Employment                   | \$2,748.00     |
|        |                                                               | Employment                    |                                              |                |
|        | Total 11381                                                   |                               |                                              | \$2,748.00     |
| 51581  | 11382                                                         | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-257-558-70-41-00      | MDRT Legal Services                          | \$2,666.00     |
|        |                                                               | MDRT / OakPoint               |                                              |                |
|        | Total 11382                                                   |                               |                                              | \$2,666.00     |
| 51581  | 11383                                                         | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-150-515-41-41-17      | Legal Costs-Public Disc/Oth                  | \$50.00        |
|        |                                                               | Public Records Requets Advice |                                              |                |
|        | Total 11383                                                   |                               |                                              | \$50.00        |
| 51581  | 11384 ML                                                      | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-150-515-41-41-40      | Legal Svs Development Permits                | \$1,969.00     |
|        |                                                               | PW - Permit Review            |                                              |                |
|        | Total 11384 ML                                                |                               |                                              | \$1,969.00     |
| 51581  | 11385                                                         | 6/2/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|        |                                                               | May 2022 Service              |                                              |                |
|        |                                                               | 001-000-150-515-45-41-10      | Legal Lawsuits/Other Charges                 | \$1,085.00     |
|        |                                                               | Lawsuit -Talmadge             |                                              |                |
|        | Total 11385                                                   |                               |                                              | \$1,085.00     |

| Vendor                                 | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                   | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|----------------------------------------|---------------------------------------------------------------|--------------------------------|----------------------------------------------|----------------|
|                                        | 51581                                                         | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 11386                                                         |                                |                                              |                |
|                                        |                                                               | May 2022 Service               |                                              |                |
|                                        |                                                               | 001-000-150-515-41-41-41       | Legal Costs-TDR'S                            | \$98.50        |
|                                        |                                                               | TDR                            |                                              |                |
|                                        | Total 11386                                                   |                                |                                              | \$98.50        |
|                                        | 51581                                                         | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 11387                                                         |                                |                                              |                |
|                                        |                                                               | May 2022 Service               |                                              |                |
|                                        |                                                               | 001-000-150-515-41-41-17       | Legal Costs-Public Disc/Oth                  | \$50.00        |
|                                        |                                                               | WFSE V State Of WA             |                                              |                |
|                                        | Total 11387                                                   |                                |                                              | \$50.00        |
|                                        | Total 51581                                                   |                                |                                              | \$23,970.50    |
| Total Madrona Law Group LLC            |                                                               |                                |                                              | \$23,970.50    |
| O'Brien, Barton, & Hopkins, PLLP       |                                                               |                                |                                              |                |
|                                        | 51582                                                         | 6/3/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 69543                                                         |                                |                                              |                |
|                                        |                                                               | May 2022 Service               |                                              |                |
|                                        |                                                               | 001-000-151-515-91-41-00       | Court Legal-Public Defender                  | \$3,500.00     |
|                                        |                                                               | 001-000-151-515-91-41-00       | Court Legal-Public Defender                  | \$500.00       |
|                                        |                                                               | 2 ea Additional Wed. Calendars |                                              |                |
|                                        | Total 69543                                                   |                                |                                              | \$4,000.00     |
|                                        | Total 51582                                                   |                                |                                              | \$4,000.00     |
| Total O'Brien, Barton, & Hopkins, PLLP |                                                               |                                |                                              | \$4,000.00     |
| Office Products Nationwide             |                                                               |                                |                                              |                |
|                                        | 51583                                                         | 5/26/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                        | 1183375-0                                                     |                                |                                              |                |
|                                        |                                                               | PD - Supplies                  |                                              |                |
|                                        |                                                               | 001-000-210-521-10-31-00       | PD-Operating Supplies                        | \$34.01        |
|                                        |                                                               | Filter, Envelope Moisteners    |                                              |                |
|                                        | Total 1183375-0                                               |                                |                                              | \$34.01        |
|                                        | Total 51583                                                   |                                |                                              | \$34.01        |
| Total Office Products Nationwide       |                                                               |                                |                                              | \$34.01        |

| Vendor                                  | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title          | Void<br>Amount     |
|-----------------------------------------|---------------------------------------------------------------|--------------------------|----------------------------------------------|--------------------|
| <b>Pacific Civil and Infrastructure</b> |                                                               |                          |                                              |                    |
|                                         | 51584                                                         | 5/31/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                         | 8 05312022                                                    |                          |                                              |                    |
|                                         | Pmt 8                                                         |                          |                                              |                    |
|                                         |                                                               | 402-000-003-594-34-63-06 | Springs Water Project                        | \$25,925.00        |
|                                         | Total 8 05312022                                              |                          |                                              | <b>\$25,925.00</b> |
|                                         | Total 51584                                                   |                          |                                              | <b>\$25,925.00</b> |
|                                         | Total Pacific Civil and Infrastructure                        |                          |                                              | <b>\$25,925.00</b> |
| <b>Pacifica Law Group, LLP</b>          |                                                               |                          |                                              |                    |
|                                         | 51585                                                         | 6/6/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                         | 76649                                                         |                          |                                              |                    |
|                                         | May 2022 Service                                              |                          |                                              |                    |
|                                         |                                                               | 001-000-150-515-45-41-10 | Legal Lawsuits/Other Charges                 | \$1,753.50         |
|                                         |                                                               | Koler                    |                                              |                    |
|                                         | Total 76649                                                   |                          |                                              | <b>\$1,753.50</b>  |
|                                         | Total 51585                                                   |                          |                                              | <b>\$1,753.50</b>  |
|                                         | Total Pacifica Law Group, LLP                                 |                          |                                              | <b>\$1,753.50</b>  |
| <b>RH2 Engineering Inc.</b>             |                                                               |                          |                                              |                    |
|                                         | 51586                                                         | 6/6/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                         | 86176                                                         |                          |                                              |                    |
|                                         | May 2022 Service                                              |                          |                                              |                    |
|                                         |                                                               | 402-000-003-594-34-63-06 | Springs Water Project                        | \$384.38           |
|                                         |                                                               | 404-000-010-534-80-41-00 | SCADA/Telemetry Prof Svs                     | \$2,546.10         |
|                                         | Total 86176                                                   |                          |                                              | <b>\$2,930.48</b>  |
|                                         | Total 51586                                                   |                          |                                              | <b>\$2,930.48</b>  |
|                                         | Total RH2 Engineering Inc.                                    |                          |                                              | <b>\$2,930.48</b>  |
| <b>Severson's Building Maintenance</b>  |                                                               |                          |                                              |                    |
|                                         | 51587                                                         | 5/31/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                         | 988130                                                        |                          |                                              |                    |
|                                         | May 2022 Service                                              |                          |                                              |                    |
|                                         |                                                               | 001-000-270-575-51-48-00 | Gym Facility Repair & Maintenance            | \$250.00           |
|                                         |                                                               | Gym Janitorial Services  |                                              |                    |
|                                         | Total 988130                                                  |                          |                                              | <b>\$250.00</b>    |

| Vendor                         | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title                 | Void<br>Amount    |
|--------------------------------|---------------------------------------------------------------|--------------------------|-----------------------------------------------------|-------------------|
|                                | <b>51587</b>                                                  | <b>5/31/2022</b>         | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                | <b>988132</b>                                                 |                          |                                                     |                   |
|                                |                                                               | <b>May 2022 Service</b>  |                                                     |                   |
|                                |                                                               | 101-000-000-542-30-48-03 | PW Clearing-shared Shop Cost                        | \$200.00          |
|                                |                                                               |                          | PW Shop Janitorial Services                         |                   |
|                                | <b>Total 988132</b>                                           |                          |                                                     | <b>\$200.00</b>   |
|                                | <b>51587</b>                                                  | <b>5/31/2022</b>         | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                | <b>988137</b>                                                 |                          |                                                     |                   |
|                                |                                                               | <b>May 2022 Service</b>  |                                                     |                   |
|                                |                                                               | 001-000-212-521-50-41-03 | Police Custodial Cost                               | \$500.00          |
|                                |                                                               |                          | Police/Court Janitorial Services                    |                   |
|                                | <b>Total 988137</b>                                           |                          |                                                     | <b>\$500.00</b>   |
|                                | <b>51587</b>                                                  | <b>5/31/2022</b>         | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                | <b>988139</b>                                                 |                          |                                                     |                   |
|                                |                                                               | <b>May 2022 Service</b>  |                                                     |                   |
|                                |                                                               | 001-000-248-518-20-49-01 | MDRT Bldg Custodial Costs                           | \$180.00          |
|                                |                                                               |                          | MDRT Janitorial Services                            |                   |
|                                |                                                               | 001-000-254-518-20-49-01 | Facilities Bldg.Custodial & Maint.                  | \$720.00          |
|                                |                                                               |                          | City Hall/Com Dev Janitorial Services               |                   |
|                                | <b>Total 988139</b>                                           |                          |                                                     | <b>\$900.00</b>   |
|                                | <b>Total 51587</b>                                            |                          |                                                     | <b>\$1,850.00</b> |
|                                | <b>Total Severson's Building Maintenance</b>                  |                          |                                                     | <b>\$1,850.00</b> |
| <b>SHI International Corp.</b> |                                                               |                          |                                                     |                   |
|                                | <b>51588</b>                                                  | <b>5/25/2022</b>         | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                | <b>B15281698</b>                                              |                          |                                                     |                   |
|                                |                                                               | <b>IT- Licenses</b>      |                                                     |                   |
|                                |                                                               | 001-000-145-518-80-41-11 | Office 365 S/W licence & Mtc.                       | \$1,366.14        |
|                                |                                                               |                          | Office 365 Subscriptions                            |                   |
|                                | <b>Total B15281698</b>                                        |                          |                                                     | <b>\$1,366.14</b> |
|                                | <b>51588</b>                                                  | <b>6/1/2022</b>          | <b>2022 - May - 4th May Batch for 06.16.2022 CM</b> |                   |
|                                | <b>B15316731</b>                                              |                          |                                                     |                   |
|                                |                                                               | <b>IT - Hardware</b>     |                                                     |                   |
|                                |                                                               | 310-000-002-594-18-62-03 | Gen Govt Campus Improvements                        | \$3,642.15        |
|                                |                                                               |                          | New Bldg Conference Room                            |                   |
|                                | <b>Total B15316731</b>                                        |                          |                                                     | <b>\$3,642.15</b> |
|                                | <b>Total 51588</b>                                            |                          |                                                     | <b>\$5,008.29</b> |
|                                | <b>Total SHI International Corp.</b>                          |                          |                                                     | <b>\$5,008.29</b> |

| Vendor | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title | Void<br>Amount |
|--------|---------------------------------------------------------------|--------------|-------------------------------------|----------------|
|--------|---------------------------------------------------------------|--------------|-------------------------------------|----------------|

**Sound Publishing Inc.**

|       |                             |                          |                                              |          |
|-------|-----------------------------|--------------------------|----------------------------------------------|----------|
| 51589 | ECH953192                   | 4/27/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |          |
|       |                             | May 2022 Service         |                                              |          |
|       |                             | 001-000-240-558-60-41-75 | Advertising-Long range planning              | \$200.40 |
|       |                             | Comp Plan Ammendments    |                                              |          |
|       | Total ECH953192             |                          |                                              | \$200.40 |
| 51589 | ECH954487                   | 5/18/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |          |
|       |                             | May 2022 Service         |                                              |          |
|       |                             | 001-000-246-558-70-44-00 | Advertising                                  | \$210.75 |
|       |                             | Lawson Hills MPD         |                                              |          |
|       | Total ECH954487             |                          |                                              | \$210.75 |
| 51589 | ECH954631                   | 5/18/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |          |
|       |                             | May 2022 Service         |                                              |          |
|       |                             | 320-000-038-595-30-41-00 | Tr Impact Fee Prof Svs                       | \$207.30 |
|       |                             | Traffic Improvement Plan |                                              |          |
|       | Total ECH954631             |                          |                                              | \$207.30 |
| 51589 | ECH955194                   | 5/25/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |          |
|       |                             | May 2022 Service         |                                              |          |
|       |                             | 001-000-180-518-50-41-75 | Advertising                                  | \$73.80  |
|       |                             | Ordinance Changes        |                                              |          |
|       |                             | 001-000-240-558-60-41-75 | Advertising-Long range planning              | \$36.90  |
|       |                             | SEPA                     |                                              |          |
|       | Total ECH955194             |                          |                                              | \$110.70 |
|       | Total 51589                 |                          |                                              | \$729.15 |
|       | Total Sound Publishing Inc. |                          |                                              | \$729.15 |

**Stericycle, Inc**

|       |            |                          |                                              |         |
|-------|------------|--------------------------|----------------------------------------------|---------|
| 51590 | 8001646464 | 5/25/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |         |
|       |            | May 2022 Service         |                                              |         |
|       |            | 001-000-120-512-50-49-04 | Shredding Services                           | \$28.99 |
|       |            | 001-000-180-518-50-49-04 | Shredding Services                           | \$29.00 |



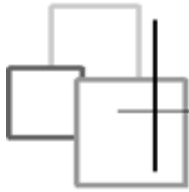
| Vendor                               | Transaction Number<br>Transaction Reference | Invoice Date<br>Account Number | Fiscal Description<br>Name<br>Title          | Void<br>Amount  |
|--------------------------------------|---------------------------------------------|--------------------------------|----------------------------------------------|-----------------|
|                                      |                                             | 001-000-210-521-10-49-05       | PD-Shredding Services                        | \$29.00         |
|                                      | <b>Total 8001646464</b>                     |                                |                                              | <b>\$86.99</b>  |
|                                      | <b>Total 51590</b>                          |                                |                                              | <b>\$86.99</b>  |
| <b>Total Stericycle, Inc</b>         |                                             |                                |                                              | <b>\$86.99</b>  |
| <b>Tara Durnford, CPA</b>            |                                             |                                |                                              |                 |
|                                      | 51591                                       | 6/2/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 2209                                        |                                |                                              |                 |
|                                      |                                             | <b>May 2022 Service</b>        |                                              |                 |
|                                      |                                             | 001-000-140-514-23-41-00       | Professional Services                        | \$206.25        |
|                                      | <b>Total 2209</b>                           |                                |                                              | <b>\$206.25</b> |
|                                      | <b>Total 51591</b>                          |                                |                                              | <b>\$206.25</b> |
| <b>Total Tara Durnford, CPA</b>      |                                             |                                |                                              | <b>\$206.25</b> |
| <b>Thomson Reuters - West</b>        |                                             |                                |                                              |                 |
|                                      | 51592                                       | 6/1/2022                       | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 846467550                                   |                                |                                              |                 |
|                                      |                                             | <b>May 2022 Service</b>        |                                              |                 |
|                                      |                                             | 001-000-210-521-10-41-07       | PD-Prof Serv/Leads Online-Pawn shop          | \$195.66        |
|                                      | <b>Total 846467550</b>                      |                                |                                              | <b>\$195.66</b> |
|                                      | <b>Total 51592</b>                          |                                |                                              | <b>\$195.66</b> |
| <b>Total Thomson Reuters - West</b>  |                                             |                                |                                              | <b>\$195.66</b> |
| <b>Tom DeSanto Greenhouses</b>       |                                             |                                |                                              |                 |
|                                      | 51593                                       | 5/26/2022                      | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                      | 14028                                       |                                |                                              |                 |
|                                      |                                             | <b>Parks - Supplies</b>        |                                              |                 |
|                                      |                                             | 001-000-270-575-50-31-00       | Community Event Supplies                     | \$430.45        |
|                                      |                                             | Hanging Flower Baskets         |                                              |                 |
|                                      | <b>Total 14028</b>                          |                                |                                              | <b>\$430.45</b> |
|                                      | <b>Total 51593</b>                          |                                |                                              | <b>\$430.45</b> |
| <b>Total Tom DeSanto Greenhouses</b> |                                             |                                |                                              | <b>\$430.45</b> |

| Vendor                                             | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title          | Void<br>Amount  |
|----------------------------------------------------|---------------------------------------------------------------|--------------------------|----------------------------------------------|-----------------|
| <b>TRM Wood Products Co. Inc.</b>                  |                                                               |                          |                                              |                 |
|                                                    | 51594                                                         | 3/21/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                                    | 410410                                                        |                          |                                              |                 |
|                                                    |                                                               | City Hall Project        |                                              |                 |
|                                                    |                                                               | 310-000-002-594-18-62-03 | Gen Govt Campus Improvements                 | \$150.27        |
|                                                    |                                                               | Lumber                   |                                              |                 |
|                                                    | Total 410410                                                  |                          |                                              | \$150.27        |
|                                                    | 51594                                                         | 5/27/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                                    | 412629                                                        |                          |                                              |                 |
|                                                    |                                                               | City Hall Project        |                                              |                 |
|                                                    |                                                               | 310-000-002-594-18-62-03 | Gen Govt Campus Improvements                 | \$58.96         |
|                                                    |                                                               | Lumber                   |                                              |                 |
|                                                    | Total 412629                                                  |                          |                                              | \$58.96         |
|                                                    | Total 51594                                                   |                          |                                              | \$209.23        |
| <b>Total TRM Wood Products Co. Inc.</b>            |                                                               |                          |                                              | <b>\$209.23</b> |
| <b>UBM</b>                                         |                                                               |                          |                                              |                 |
|                                                    | 51595                                                         | 6/6/2022                 | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                                    | INV474419                                                     |                          |                                              |                 |
|                                                    |                                                               | May 2022 Service         |                                              |                 |
|                                                    |                                                               | 001-000-120-512-50-49-02 | Printing and Binding                         | \$73.29         |
|                                                    |                                                               | Per Copy Charge          |                                              |                 |
|                                                    | Total INV474419                                               |                          |                                              | \$73.29         |
|                                                    | Total 51595                                                   |                          |                                              | \$73.29         |
| <b>Total UBM</b>                                   |                                                               |                          |                                              | <b>\$73.29</b>  |
| <b>Utilities Underground Location Center</b>       |                                                               |                          |                                              |                 |
|                                                    | 51596                                                         | 5/31/2022                | 2022 - May - 4th May Batch for 06.16.2022 CM |                 |
|                                                    | 2050126                                                       |                          |                                              |                 |
|                                                    |                                                               | May 2022 Service         |                                              |                 |
|                                                    |                                                               | 401-000-000-534-80-41-08 | Locating Service                             | \$72.24         |
|                                                    |                                                               | 56 locates               |                                              |                 |
|                                                    | Total 2050126                                                 |                          |                                              | \$72.24         |
|                                                    | Total 51596                                                   |                          |                                              | \$72.24         |
| <b>Total Utilities Underground Location Center</b> |                                                               |                          |                                              | <b>\$72.24</b>  |

| Vendor                            | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title          | Void<br>Amount     |
|-----------------------------------|---------------------------------------------------------------|--------------|----------------------------------------------|--------------------|
| <b>Varius Inc.</b>                |                                                               |              |                                              |                    |
| 51597                             | 1508 VAR                                                      | 6/3/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | May 2022 Service                                              |              |                                              |                    |
|                                   | 001-000-257-558-70-41-02                                      |              | MDRT Civil Engineering                       | \$4,732.20         |
|                                   | <b>Total 1508 VAR</b>                                         |              |                                              | <b>\$4,732.20</b>  |
| 51597                             | 1509 VAR                                                      | 6/3/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | May 2022 Service                                              |              |                                              |                    |
|                                   | 001-000-257-558-70-41-02                                      |              | MDRT Civil Engineering                       | \$9,065.00         |
|                                   | <b>Total 1509 VAR</b>                                         |              |                                              | <b>\$9,065.00</b>  |
| 51597                             | 1510 VAR                                                      | 6/3/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | May 2022 Service                                              |              |                                              |                    |
|                                   | 001-000-257-558-70-41-02                                      |              | MDRT Civil Engineering                       | \$3,108.00         |
|                                   | <b>Total 1510 VAR</b>                                         |              |                                              | <b>\$3,108.00</b>  |
| 51597                             | 1511 VAR                                                      | 6/3/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | May 2022 Service                                              |              |                                              |                    |
|                                   | 001-000-257-558-70-41-02                                      |              | MDRT Civil Engineering                       | \$1,554.00         |
|                                   | <b>Total 1511 VAR</b>                                         |              |                                              | <b>\$1,554.00</b>  |
| 51597                             | 1512 VAR                                                      | 6/3/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | May 2022 Service                                              |              |                                              |                    |
|                                   | 001-000-257-558-70-41-02                                      |              | MDRT Civil Engineering                       | \$19,425.00        |
|                                   | <b>Total 1512 VAR</b>                                         |              |                                              | <b>\$19,425.00</b> |
|                                   | <b>Total 51597</b>                                            |              |                                              | <b>\$37,884.20</b> |
| <b>Total Varius Inc.</b>          |                                                               |              |                                              | <b>\$37,884.20</b> |
| <b>VenTek International</b>       |                                                               |              |                                              |                    |
| 51598                             | 132503                                                        | 6/1/2022     | 2022 - May - 4th May Batch for 06.16.2022 CM |                    |
|                                   | June 2022 Service                                             |              |                                              |                    |
|                                   | 001-000-270-576-80-41-02                                      |              | Venue Pay Station                            | \$90.00            |
|                                   | <b>Total 132503</b>                                           |              |                                              | <b>\$90.00</b>     |
|                                   | <b>Total 51598</b>                                            |              |                                              | <b>\$90.00</b>     |
| <b>Total VenTek International</b> |                                                               |              |                                              | <b>\$90.00</b>     |

| Vendor                                     | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                 | Fiscal Description<br>Name<br>Title          | Void<br>Amount |
|--------------------------------------------|---------------------------------------------------------------|------------------------------|----------------------------------------------|----------------|
| <b>Washington State Patrol</b>             |                                                               |                              |                                              |                |
|                                            | 51599                                                         | 5/31/2022                    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                            | I22005641                                                     |                              |                                              |                |
|                                            |                                                               | May 2022 Service             |                                              |                |
|                                            |                                                               | 633-000-500-589-30-00-00     | CPL Fees for WSP/FBI - Fingerprint           | \$26.50        |
|                                            |                                                               | Fingerprints - CPL           |                                              |                |
|                                            | Total I22005641                                               |                              |                                              | \$26.50        |
|                                            | 51599                                                         | 6/2/2022                     | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                            | I22006656                                                     |                              |                                              |                |
|                                            |                                                               | May 2022 Service             |                                              |                |
|                                            |                                                               | 001-000-180-518-50-41-03     | Misc hiring/Employment costs                 | \$22.00        |
|                                            |                                                               | Background Check - GG Hiring |                                              |                |
|                                            | Total I22006656                                               |                              |                                              | \$22.00        |
|                                            | Total 51599                                                   |                              |                                              | \$48.50        |
|                                            | Total Washington State Patrol                                 |                              |                                              | \$48.50        |
| <b>Washington State Treasurer</b>          |                                                               |                              |                                              |                |
|                                            | 51600                                                         | 6/1/2022                     | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                            | 06012022 WST                                                  |                              |                                              |                |
|                                            |                                                               | May 2022 Court Receipts      |                                              |                |
|                                            |                                                               | 633-000-200-589-30-00-00     | Court Fees for WA State Treasurer            | \$7,632.37     |
|                                            |                                                               | Court Remittance             |                                              |                |
|                                            | Total 06012022 WST                                            |                              |                                              | \$7,632.37     |
|                                            | Total 51600                                                   |                              |                                              | \$7,632.37     |
|                                            | Total Washington State Treasurer                              |                              |                                              | \$7,632.37     |
| <b>Water Management Laboratories, Inc.</b> |                                                               |                              |                                              |                |
|                                            | 51601                                                         | 5/18/2022                    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                            | 202776                                                        |                              |                                              |                |
|                                            |                                                               | May 2022 Service             |                                              |                |
|                                            |                                                               | 401-000-000-534-80-41-02     | Water Testing and Sampling                   | \$23.00        |
|                                            | Total 202776                                                  |                              |                                              | \$23.00        |
|                                            | 51601                                                         | 5/25/2022                    | 2022 - May - 4th May Batch for 06.16.2022 CM |                |
|                                            | 202989                                                        |                              |                                              |                |
|                                            |                                                               | May 2022 Service             |                                              |                |
|                                            |                                                               | 401-000-000-534-80-41-02     | Water Testing and Sampling                   | \$23.00        |
|                                            | Total 202989                                                  |                              |                                              | \$23.00        |

| Vendor                                    | Transaction Number    | Invoice Date             | Fiscal Description         | Void                                         |
|-------------------------------------------|-----------------------|--------------------------|----------------------------|----------------------------------------------|
|                                           | Transaction Reference | Account Number           | Name                       | Amount                                       |
|                                           |                       |                          | Title                      |                                              |
|                                           | 51601                 | 203171                   | 5/28/2022                  | 2022 - May - 4th May Batch for 06.16.2022 CM |
|                                           |                       | May 2022 Service         |                            |                                              |
|                                           |                       | 401-000-000-534-80-41-02 | Water Testing and Sampling | \$338.00                                     |
|                                           | Total 203171          |                          |                            | \$338.00                                     |
|                                           | Total 51601           |                          |                            | \$384.00                                     |
| Total Water Management Laboratories, Inc. |                       |                          |                            | \$384.00                                     |
|                                           | Vendor Count          | 48                       | Grand Total                | \$353,353.03                                 |



# Voucher Directory with Transaction Date

| Vendor                                     | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title            | Void<br>Amount  |
|--------------------------------------------|---------------------------------------------------------------|--------------|------------------------------------------------|-----------------|
| <b>Amazon Capital Services, Inc.</b>       |                                                               |              |                                                |                 |
|                                            | 51602                                                         | 6/5/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                            | 16K&-MFLR-FYKM                                                |              |                                                |                 |
|                                            | City Hall Project                                             |              |                                                |                 |
|                                            | 310-000-002-594-18-62-03                                      |              | Gen Govt Campus Improvements                   | \$65.54         |
|                                            |                                                               |              | Fiber Optic Cable                              |                 |
|                                            | Total 16K&-MFLR-FYKM                                          |              |                                                | \$65.54         |
|                                            | 51602                                                         | 6/7/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                            | 179J-6C69-1KFV                                                |              |                                                |                 |
|                                            | PD - Veh Maint                                                |              |                                                |                 |
|                                            | 001-000-210-521-10-48-01                                      |              | PD-Vehicle/Eq. Mtc. & Repair                   | \$64.12         |
|                                            |                                                               |              | Remote Battery Disconnect                      |                 |
|                                            | Total 179J-6C69-1KFV                                          |              |                                                | \$64.12         |
|                                            | Total 51602                                                   |              |                                                | \$129.66        |
| <b>Total Amazon Capital Services, Inc.</b> |                                                               |              |                                                | <b>\$129.66</b> |
| <b>Anika Tuba</b>                          |                                                               |              |                                                |                 |
|                                            | 51603                                                         | 6/1/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                            | 06012022 AT                                                   |              |                                                |                 |
|                                            | PD - Refund                                                   |              |                                                |                 |
|                                            | 001-000-210-342-10-01-00                                      |              | Police Traffic School Fee                      | \$139.00        |
|                                            |                                                               |              | Traffic School Cancelled                       |                 |
|                                            | Total 06012022 AT                                             |              |                                                | \$139.00        |
|                                            | Total 51603                                                   |              |                                                | \$139.00        |
| <b>Total Anika Tuba</b>                    |                                                               |              |                                                | <b>\$139.00</b> |
| <b>Big Mountain Electric, Inc</b>          |                                                               |              |                                                |                 |
|                                            | 51604                                                         | 6/6/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                            | 4935                                                          |              |                                                |                 |
|                                            | City Shop Project                                             |              |                                                |                 |
|                                            | 510-000-500-594-48-62-00                                      |              | PW Bldg Related Impr.                          | \$3,478.40      |
|                                            |                                                               |              | Dedicated Circuit & Flood Lights               |                 |
|                                            | Total 4935                                                    |              |                                                | \$3,478.40      |

| Vendor                           | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                          | Fiscal Description<br>Name<br>Title            | Void<br>Amount |
|----------------------------------|---------------------------------------------------------------|---------------------------------------|------------------------------------------------|----------------|
|                                  | 51604                                                         | 6/6/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 4936                                                          |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | \$211.97       |
|                                  |                                                               | Install Electrical Outlets            |                                                |                |
|                                  | Total 4936                                                    |                                       |                                                | \$211.97       |
|                                  | Total 51604                                                   |                                       |                                                | \$3,690.37     |
| Total Big Mountain Electric, Inc |                                                               |                                       |                                                | \$3,690.37     |
| Home Depot Credit Service        |                                                               |                                       |                                                |                |
|                                  | 51605                                                         | 6/6/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 0615394                                                       |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | \$34.39        |
|                                  | Total 0615394                                                 |                                       |                                                | \$34.39        |
|                                  | 51605                                                         | 6/5/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 1525497                                                       |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | \$233.63       |
|                                  |                                                               | Drywall Supp, Swith Plates, Baseboard |                                                |                |
|                                  | Total 1525497                                                 |                                       |                                                | \$233.63       |
|                                  | 51605                                                         | 6/3/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 3011177                                                       |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | \$85.81        |
|                                  | Total 3011177                                                 |                                       |                                                | \$85.81        |
|                                  | 51605                                                         | 6/2/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 4011040                                                       |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | \$172.51       |
|                                  |                                                               | Drywall, Texture, Mud                 |                                                |                |
|                                  | Total 4011040                                                 |                                       |                                                | \$172.51       |
|                                  | 51605                                                         | 6/2/2022                              | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                  | 4104974                                                       |                                       |                                                |                |
|                                  |                                                               | City Hall Project                     |                                                |                |
|                                  |                                                               | 310-000-002-594-18-62-03              | Gen Govt Campus Improvements                   | (\$103.22)     |
|                                  |                                                               | Returned Shop Vac                     |                                                |                |
|                                  | Total 4104974                                                 |                                       |                                                | (\$103.22)     |

| Vendor                              | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                                                  | Fiscal Description<br>Name<br>Title            | Void<br>Amount |
|-------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------|----------------|
| 51605                               | 4624063                                                       | 6/2/2022                                                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | PW - Veh Maint<br>101-000-000-542-30-48-04<br>Coolant         | PW Clearing- Shared Veh/Equip Maint            | \$53.09        |
|                                     | Total 4624063                                                 |                                                               |                                                | \$53.09        |
| 51605                               | 4624064                                                       | 6/2/2022                                                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | City Hall Project<br>310-000-002-594-18-62-03<br>Keyless Lock | Gen Govt Campus Improvements                   | \$302.19       |
|                                     | Total 4624064                                                 |                                                               |                                                | \$302.19       |
| 51605                               | 8615675                                                       | 6/8/2022                                                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | City Hall Project<br>310-000-002-594-18-62-03                 | Gen Govt Campus Improvements                   | \$61.71        |
|                                     | Total 8615675                                                 |                                                               |                                                | \$61.71        |
| 51605                               | 9615525                                                       | 6/7/2022                                                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | City Hall Project<br>310-000-002-594-18-62-03<br>Lumber       | Gen Govt Campus Improvements                   | \$65.18        |
|                                     | Total 9615525                                                 |                                                               |                                                | \$65.18        |
| 51605                               | 9615526                                                       | 6/7/2022                                                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | City Hall Project<br>310-000-002-594-18-62-03<br>Flooring     | Gen Govt Campus Improvements                   | \$245.16       |
|                                     | Total 9615526                                                 |                                                               |                                                | \$245.16       |
|                                     | Total 51605                                                   |                                                               |                                                | \$1,150.45     |
| Total Home Depot Credit Service     |                                                               |                                                               |                                                | \$1,150.45     |
| Honey Bucket/Northwest Cascade Inc. |                                                               |                                                               |                                                |                |
| 51606                               | 0552785449                                                    | 5/24/2022                                                     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                     |                                                               | 05/24/2022 - 6/20/2022 Service<br>001-000-270-576-80-31-00    | Portable Restroom Facility                     | \$98.00        |



| Vendor                              | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date                   | Fiscal Description<br>Name<br>Title            | Void<br>Amount  |
|-------------------------------------|---------------------------------------------------------------|--------------------------------|------------------------------------------------|-----------------|
|                                     |                                                               |                                | Parks-Boat Launch Rental: 145291               |                 |
|                                     | <b>Total 0552785449</b>                                       |                                |                                                | <b>\$98.00</b>  |
|                                     | 51606                                                         | 5/24/2022                      | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                     | 0552785450                                                    |                                |                                                |                 |
|                                     |                                                               | 05/24/2022 - 6/20/2022 Service |                                                |                 |
|                                     |                                                               | 001-000-270-576-80-31-00       | Portable Restroom Facility                     | \$98.00         |
|                                     |                                                               |                                | Lake Sawyer Regional Park: 71400002            |                 |
|                                     | <b>Total 0552785450</b>                                       |                                |                                                | <b>\$98.00</b>  |
|                                     | <b>Total 51606</b>                                            |                                |                                                | <b>\$196.00</b> |
|                                     | <b>Total Honey Bucket/Northwest Cascade Inc.</b>              |                                |                                                | <b>\$196.00</b> |
| <b>James &amp; Barbara Medeiros</b> |                                                               |                                |                                                |                 |
|                                     | 51607                                                         | 6/2/2022                       | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                     | 4915.0                                                        |                                |                                                |                 |
|                                     |                                                               | Utility Refund                 |                                                |                 |
|                                     |                                                               | 401-000-000-343-40-00-01       | Water Charges                                  | \$184.06        |
|                                     |                                                               |                                | Refund Closed Account                          |                 |
|                                     | <b>Total 4915.0</b>                                           |                                |                                                | <b>\$184.06</b> |
|                                     | <b>Total 51607</b>                                            |                                |                                                | <b>\$184.06</b> |
|                                     | <b>Total James &amp; Barbara Medeiros</b>                     |                                |                                                | <b>\$184.06</b> |
| <b>Johnsons Home &amp; Garden</b>   |                                                               |                                |                                                |                 |
|                                     | 51608                                                         | 6/1/2022                       | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                     | 464712                                                        |                                |                                                |                 |
|                                     |                                                               | PW - Siupplies                 |                                                |                 |
|                                     |                                                               | 101-000-000-542-30-48-04       | PW Clearing- Shared Veh/Equip Maint            | \$120.81        |
|                                     |                                                               |                                | Hitch, Receiver, Hitch Pin, Chain              |                 |
|                                     |                                                               | 401-000-000-534-80-31-01       | Water Operating Supplies                       | \$152.65        |
|                                     |                                                               |                                | Clamps, Pipe, Bolts                            |                 |
|                                     | <b>Total 464712</b>                                           |                                |                                                | <b>\$273.46</b> |
|                                     | 51608                                                         | 6/7/2022                       | 2022 - June - 2nd June Batch for 06.16.2022 CM |                 |
|                                     | 464869                                                        |                                |                                                |                 |
|                                     |                                                               | PD - Veh Maint                 |                                                |                 |
|                                     |                                                               | 001-000-210-521-10-48-01       | PD-Vehicle/Eq. Mtc. & Repair                   | \$49.09         |
|                                     |                                                               |                                | Battery Terminals & Maint Supplies             |                 |
|                                     | <b>Total 464869</b>                                           |                                |                                                | <b>\$49.09</b>  |
|                                     | <b>Total 51608</b>                                            |                                |                                                | <b>\$322.55</b> |
|                                     | <b>Total Johnsons Home &amp; Garden</b>                       |                                |                                                | <b>\$322.55</b> |

| Vendor                                                   | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title            | Void<br>Amount     |
|----------------------------------------------------------|---------------------------------------------------------------|--------------------------|------------------------------------------------|--------------------|
| <b>King County Finance - Wastewater Treat Div.</b>       |                                                               |                          |                                                |                    |
|                                                          | 51609                                                         | 6/1/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                    |
|                                                          | 30034248                                                      |                          |                                                |                    |
|                                                          |                                                               | June 2022 Service        |                                                |                    |
|                                                          |                                                               | 407-000-000-535-80-41-04 | Metro Sewer Charges                            | \$93,810.08        |
|                                                          | Total 30034248                                                |                          |                                                | <b>\$93,810.08</b> |
|                                                          | Total 51609                                                   |                          |                                                | <b>\$93,810.08</b> |
| <b>Total King County Finance - Wastewater Treat Div.</b> |                                                               |                          |                                                | <b>\$93,810.08</b> |
| <b>OakRidge Homes</b>                                    |                                                               |                          |                                                |                    |
|                                                          | 51610                                                         | 6/2/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                    |
|                                                          | 5226.48                                                       |                          |                                                |                    |
|                                                          |                                                               | Utility Refund           |                                                |                    |
|                                                          |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$196.77           |
|                                                          |                                                               | Refund Closed Account    |                                                |                    |
|                                                          | Total 5226.48                                                 |                          |                                                | <b>\$196.77</b>    |
|                                                          | 51610                                                         | 6/2/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                    |
|                                                          | 5226.49                                                       |                          |                                                |                    |
|                                                          |                                                               | Utility Refund           |                                                |                    |
|                                                          |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$423.22           |
|                                                          |                                                               | Refund Closed Account    |                                                |                    |
|                                                          | Total 5226.49                                                 |                          |                                                | <b>\$423.22</b>    |
|                                                          | 51610                                                         | 6/6/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                    |
|                                                          | 5226.51.2                                                     |                          |                                                |                    |
|                                                          |                                                               | Utility Refund           |                                                |                    |
|                                                          |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$55.55            |
|                                                          |                                                               | Refund Closed Account    |                                                |                    |
|                                                          | Total 5226.51.2                                               |                          |                                                | <b>\$55.55</b>     |
|                                                          | Total 51610                                                   |                          |                                                | <b>\$675.54</b>    |
| <b>Total OakRidge Homes</b>                              |                                                               |                          |                                                | <b>\$675.54</b>    |
| <b>Office Products Nationwide</b>                        |                                                               |                          |                                                |                    |
|                                                          | 51611                                                         | 6/2/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                    |
|                                                          | 1183861-0                                                     |                          |                                                |                    |
|                                                          |                                                               | CD / PW - Supplies       |                                                |                    |
|                                                          |                                                               | 001-000-240-558-51-31-04 | Clg-Office Supplies-CD/PW                      | \$24.34            |
|                                                          |                                                               | Folders                  |                                                |                    |
|                                                          | Total 1183861-0                                               |                          |                                                | <b>\$24.34</b>     |

| Vendor                   | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date | Fiscal Description<br>Name<br>Title            | Void<br>Amount |
|--------------------------|---------------------------------------------------------------|--------------|------------------------------------------------|----------------|
|                          | 51611                                                         | 6/6/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                          | 1183995-0                                                     |              |                                                |                |
|                          | PD - Supplies                                                 |              |                                                |                |
|                          | 001-000-210-521-10-31-00                                      |              | PD-Operating Supplies                          | \$74.99        |
|                          | Restroom Supplies                                             |              |                                                |                |
|                          | Total 1183995-0                                               |              |                                                | \$74.99        |
|                          | Total 51611                                                   |              |                                                | \$99.33        |
|                          | Total Office Products Nationwide                              |              |                                                | \$99.33        |
| Polish Cuisine on Wheels |                                                               |              |                                                |                |
|                          | 51612                                                         | 6/1/2022     | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                          | 06/01/2022 PCOW                                               |              |                                                |                |
|                          | Permit Refund                                                 |              |                                                |                |
|                          | 001-000-240-345-89-20-02                                      |              | PW-Review/Inspection Clearing Acct             | \$138.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 101-000-000-341-82-04-00                                      |              | Streets-Driveway Insp.                         | \$250.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 401-000-000-369-91-00-02                                      |              | Wtr-New Wtr. Meters & Setting Fee              | \$500.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 401-000-000-369-91-00-04                                      |              | Wtr-Irrigation Meter setting Fee               | \$500.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 401-000-000-369-91-00-05                                      |              | Wtr-Irrigation Back Flow Insp                  | \$138.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 401-000-000-369-91-07-00                                      |              | Wtr-Svs Line Inspection Fee                    | \$138.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 407-000-000-369-91-02-00                                      |              | Swr-Side Swr Rev & Insp. Fee                   | \$138.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 407-000-000-369-91-09-00                                      |              | Swr-Camera Inspection                          | \$30.00        |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | 410-000-000-369-91-06-00                                      |              | Storm Down Spout/Drain Insp Fee                | \$138.00       |
|                          | BLD21-0276                                                    |              |                                                |                |
|                          | Total 06/01/2022 PCOW                                         |              |                                                | \$1,970.00     |
|                          | Total 51612                                                   |              |                                                | \$1,970.00     |
|                          | Total Polish Cuisine on Wheels                                |              |                                                | \$1,970.00     |

| Vendor                               | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title            | Void<br>Amount |
|--------------------------------------|---------------------------------------------------------------|--------------------------|------------------------------------------------|----------------|
| <b>Secure Pacific Corporation</b>    |                                                               |                          |                                                |                |
|                                      | 51613                                                         | 6/1/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                      | 335665                                                        |                          |                                                |                |
|                                      |                                                               | June 2022 Service        |                                                |                |
|                                      |                                                               | 101-000-000-542-30-48-03 | PW Clearing-shared Shop Cost                   | \$67.00        |
|                                      |                                                               | 32820 3rd Ave - PW Shop  |                                                |                |
|                                      | Total 335665                                                  |                          |                                                | \$67.00        |
|                                      | Total 51613                                                   |                          |                                                | \$67.00        |
|                                      | Total Secure Pacific Corporation                              |                          |                                                | \$67.00        |
| <b>SIRVA Relocation</b>              |                                                               |                          |                                                |                |
|                                      | 51614                                                         | 6/6/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                      | 3003.0                                                        |                          |                                                |                |
|                                      |                                                               | Utility Refund           |                                                |                |
|                                      |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$500.00       |
|                                      |                                                               | Refund Closed Account    |                                                |                |
|                                      | Total 3003.0                                                  |                          |                                                | \$500.00       |
|                                      | Total 51614                                                   |                          |                                                | \$500.00       |
|                                      | Total SIRVA Relocation                                        |                          |                                                | \$500.00       |
| <b>Third Avenue Development, LLC</b> |                                                               |                          |                                                |                |
|                                      | 51615                                                         | 6/7/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                      | 4776.0                                                        |                          |                                                |                |
|                                      |                                                               | Utility Refund           |                                                |                |
|                                      |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$3,688.93     |
|                                      |                                                               | Refund Over Billing      |                                                |                |
|                                      |                                                               | 407-000-000-343-50-00-01 | King County Sewer Revenue                      | \$246.35       |
|                                      |                                                               | Refund Over Billing      |                                                |                |
|                                      |                                                               | 407-000-000-343-50-00-02 | Black Diamond Sewer Revenue                    | \$125.00       |
|                                      |                                                               | Refund Over Billing      |                                                |                |
|                                      | Total 4776.0                                                  |                          |                                                | \$4,060.28     |
|                                      | 51615                                                         | 6/7/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                      | 4776.1                                                        |                          |                                                |                |
|                                      |                                                               | Utility Refund           |                                                |                |
|                                      |                                                               | 407-000-000-343-50-00-01 | King County Sewer Revenue                      | \$760.58       |
|                                      |                                                               | Refund Over Billing      |                                                |                |
|                                      |                                                               | 407-000-000-343-50-00-02 | Black Diamond Sewer Revenue                    | \$350.00       |

| Vendor                                                               | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date        | Fiscal Description<br>Name<br>Title            | Void<br>Amount |
|----------------------------------------------------------------------|---------------------------------------------------------------|---------------------|------------------------------------------------|----------------|
|                                                                      |                                                               | Refund Over Billing |                                                |                |
|                                                                      | Total 4776.1                                                  |                     |                                                | \$1,110.58     |
|                                                                      | Total 51615                                                   |                     |                                                | \$5,170.86     |
| Total Third Avenue Development, LLC                                  |                                                               |                     |                                                | \$5,170.86     |
| TRM Wood Products Co. Inc.                                           |                                                               |                     |                                                |                |
|                                                                      | 51616                                                         | 6/3/2022            | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                                                      | 412782                                                        |                     |                                                |                |
|                                                                      | City Hall Project                                             |                     |                                                |                |
|                                                                      | 310-000-002-594-18-62-03                                      |                     | Gen Govt Campus Improvements                   | \$167.03       |
|                                                                      | Particle Board                                                |                     |                                                |                |
|                                                                      | Total 412782                                                  |                     |                                                | \$167.03       |
|                                                                      | Total 51616                                                   |                     |                                                | \$167.03       |
| Total TRM Wood Products Co. Inc.                                     |                                                               |                     |                                                | \$167.03       |
| Victor Carrasco & Romania Arriaga                                    |                                                               |                     |                                                |                |
|                                                                      | 51617                                                         | 6/6/2022            | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                                                      | 5508.0                                                        |                     |                                                |                |
|                                                                      | Utility Refund                                                |                     |                                                |                |
|                                                                      | 401-000-000-343-40-00-01                                      |                     | Water Charges                                  | \$176.84       |
|                                                                      | Refund Closed Account                                         |                     |                                                |                |
|                                                                      | Total 5508.0                                                  |                     |                                                | \$176.84       |
|                                                                      | Total 51617                                                   |                     |                                                | \$176.84       |
| Total Victor Carrasco & Romania Arriaga                              |                                                               |                     |                                                | \$176.84       |
| Washington Law Enforcement Information and<br>Records Association    |                                                               |                     |                                                |                |
|                                                                      | 51618                                                         | 6/3/2022            | 2022 - June - 2nd June Batch for 06.16.2022 CM |                |
|                                                                      | 1929                                                          |                     |                                                |                |
|                                                                      | PD - Training Registration                                    |                     |                                                |                |
|                                                                      | 001-000-210-521-10-49-01                                      |                     | PD-Training                                    | \$210.00       |
|                                                                      | Intro to Law Enf Records L Jewett                             |                     |                                                |                |
|                                                                      | Total 1929                                                    |                     |                                                | \$210.00       |
|                                                                      | Total 51618                                                   |                     |                                                | \$210.00       |
| Total Washington Law Enforcement Information and Records Association |                                                               |                     |                                                | \$210.00       |

| Vendor                                           | Transaction Number<br>Transaction Reference<br>Account Number | Invoice Date             | Fiscal Description<br>Name<br>Title            | Void<br>Amount      |
|--------------------------------------------------|---------------------------------------------------------------|--------------------------|------------------------------------------------|---------------------|
| <b>Water Management Laboratories, Inc.</b>       |                                                               |                          |                                                |                     |
|                                                  | 51619                                                         | 6/3/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                     |
|                                                  | 203247                                                        |                          |                                                |                     |
|                                                  |                                                               | June 2022 Service        |                                                |                     |
|                                                  |                                                               | 401-000-000-534-80-41-02 | Water Testing and Sampling                     | \$486.00            |
|                                                  | Total 203247                                                  |                          |                                                | <b>\$486.00</b>     |
|                                                  | Total 51619                                                   |                          |                                                | <b>\$486.00</b>     |
| <b>Total Water Management Laboratories, Inc.</b> |                                                               |                          |                                                | <b>\$486.00</b>     |
| <b>Zachary &amp; Aundrea Sylvester</b>           |                                                               |                          |                                                |                     |
|                                                  | 51620                                                         | 6/2/2022                 | 2022 - June - 2nd June Batch for 06.16.2022 CM |                     |
|                                                  | 4966.0                                                        |                          |                                                |                     |
|                                                  |                                                               | Utility Refund           |                                                |                     |
|                                                  |                                                               | 401-000-000-343-40-00-01 | Water Charges                                  | \$178.07            |
|                                                  |                                                               | Refund Closed Account    |                                                |                     |
|                                                  | Total 4966.0                                                  |                          |                                                | <b>\$178.07</b>     |
|                                                  | Total 51620                                                   |                          |                                                | <b>\$178.07</b>     |
| <b>Total Zachary &amp; Aundrea Sylvester</b>     |                                                               |                          |                                                | <b>\$178.07</b>     |
|                                                  | <b>Vendor Count</b>                                           | <b>19</b>                | <b>Grand Total</b>                             | <b>\$109,322.84</b> |



# Register

Fiscal: 2022

Deposit Period: 2022 - June, 2022 - May

Check Period: 2022 - June - June Void Batch, 2022 - June - Early 2nd Batch, 2022 - June - 2nd June Batch for 06.16.2022 CM, 2022 - May - 4th

May Batch for 06.16.2022 CM, 2022 - May - May 2022 EFT Batch

| Number               | Name                                              | Print Date | Clearing Date | Amount       |
|----------------------|---------------------------------------------------|------------|---------------|--------------|
| <b>Columbia Bank</b> |                                                   |            |               |              |
| <b>Check</b>         |                                                   |            |               |              |
| <u>51551</u>         | Enumclaw Painting Co.                             | 6/2/2022   |               | \$15,218.00  |
| <u>51552</u>         | Treats Heating & Cooling                          | 6/2/2022   |               | \$8,323.00   |
| <u>51553</u>         | Puget Sound Energy                                | 6/17/2022  |               | \$368.00     |
| <u>51554</u>         | Alliance 2020. Inc                                | 6/17/2022  |               | \$41.40      |
| <u>51555</u>         | Amazon Capital Services, Inc.                     | 6/17/2022  |               | \$371.01     |
| <u>51556</u>         | Architects Rasmussen Triebelhorn AIA/PS           | 6/17/2022  |               | \$2,418.00   |
| <u>51557</u>         | Big Mountain Electric, Inc                        | 6/17/2022  |               | \$1,744.64   |
| <u>51558</u>         | Black Diamond Auto Parts                          | 6/17/2022  |               | \$390.94     |
| <u>51559</u>         | Cadman, Inc.                                      | 6/17/2022  |               | \$303.25     |
| <u>51560</u>         | CallTower, Inc.                                   | 6/17/2022  |               | \$1,645.87   |
| <u>51561</u>         | CHS/Cenex Inc                                     | 6/17/2022  |               | \$5,982.65   |
| <u>51562</u>         | City of Black Diamond                             | 6/17/2022  |               | \$1,474.38   |
| <u>51563</u>         | City of Black Diamond/Retained Funds              | 6/17/2022  |               | \$1,250.00   |
| <u>51564</u>         | Dan Mathewson                                     | 6/17/2022  |               | \$221.56     |
| <u>51565</u>         | Debbie Page                                       | 6/17/2022  |               | \$287.94     |
| <u>51566</u>         | Enumclaw School District                          | 6/17/2022  |               | \$188,412.00 |
| <u>51567</u>         | Grindline Skateparks                              | 6/17/2022  |               | \$14,870.00  |
| <u>51568</u>         | Home Depot Credit Service                         | 6/17/2022  |               | \$5,620.71   |
| <u>51569</u>         | Instrument Technologies, Inc                      | 6/17/2022  |               | \$260.00     |
| <u>51570</u>         | Johnsons Home & Garden                            | 6/17/2022  |               | \$391.29     |
| <u>51571</u>         | King County Finance - I-Net                       | 6/17/2022  |               | \$1,490.00   |
| <u>51572</u>         | King County Finance - Mental Health               | 6/17/2022  |               | \$405.55     |
| <u>51573</u>         | King County Finance - Water & Land Resources Div. | 6/17/2022  |               | \$2,067.00   |
| <u>51574</u>         | King County Prosecuting Attorney                  | 6/17/2022  |               | \$96.98      |
| <u>51575</u>         | King County Radio Comm Services                   | 6/17/2022  |               | \$1,483.76   |
| <u>51576</u>         | Kustom Signals, Inc.                              | 6/17/2022  |               | \$3,497.77   |
| <u>51577</u>         | Language Line Services, Inc.                      | 6/17/2022  |               | \$39.98      |
| <u>51578</u>         | Law Office of Krista White Swain                  | 6/17/2022  |               | \$4,600.00   |
| <u>51579</u>         | Les Schwab Tire Ctr - MV                          | 6/17/2022  |               | \$196.74     |
| <u>51580</u>         | Long Bay Enterprises, Inc                         | 6/17/2022  |               | \$275.50     |
| <u>51581</u>         | Madrona Law Group LLC                             | 6/17/2022  |               | \$23,970.50  |
| <u>51582</u>         | O'Brien, Barton, & Hopkins, PLLP                  | 6/17/2022  |               | \$4,000.00   |
| <u>51583</u>         | Office Products Nationwide                        | 6/17/2022  |               | \$34.01      |
| <u>51584</u>         | Pacific Civil and Infrastructure                  | 6/17/2022  |               | \$25,925.00  |

| Number                                      | Name                                                              | Print Date | Clearing Date | Amount      |
|---------------------------------------------|-------------------------------------------------------------------|------------|---------------|-------------|
| <u>51585</u>                                | Pacifica Law Group, LLP                                           | 6/17/2022  |               | \$1,753.50  |
| <u>51586</u>                                | RH2 Engineering Inc.                                              | 6/17/2022  |               | \$2,930.48  |
| <u>51587</u>                                | Severson's Building Maintenance                                   | 6/17/2022  |               | \$1,850.00  |
| <u>51588</u>                                | SHI International Corp.                                           | 6/17/2022  |               | \$5,008.29  |
| <u>51589</u>                                | Sound Publishing Inc.                                             | 6/17/2022  |               | \$729.15    |
| <u>51590</u>                                | Stericycle, Inc                                                   | 6/17/2022  |               | \$86.99     |
| <u>51591</u>                                | Tara Durnford, CPA                                                | 6/17/2022  |               | \$206.25    |
| <u>51592</u>                                | Thomson Reuters - West                                            | 6/17/2022  |               | \$195.66    |
| <u>51593</u>                                | Tom DeSanto Greenhouses                                           | 6/17/2022  |               | \$430.45    |
| <u>51594</u>                                | TRM Wood Products Co. Inc.                                        | 6/17/2022  |               | \$209.23    |
| <u>51595</u>                                | UBM                                                               | 6/17/2022  |               | \$73.29     |
| <u>51596</u>                                | Utilities Underground Location Center                             | 6/17/2022  |               | \$72.24     |
| <u>51597</u>                                | Varius Inc.                                                       | 6/17/2022  |               | \$37,884.20 |
| <u>51598</u>                                | VenTek International                                              | 6/17/2022  |               | \$90.00     |
| <u>51599</u>                                | Washington State Patrol                                           | 6/17/2022  |               | \$48.50     |
| <u>51600</u>                                | Washington State Treasurer                                        | 6/17/2022  |               | \$7,632.37  |
| <u>51601</u>                                | Water Management Laboratories, Inc.                               | 6/17/2022  |               | \$384.00    |
| <u>51602</u>                                | Amazon Capital Services, Inc.                                     | 6/17/2022  |               | \$129.66    |
| <u>51603</u>                                | Anika Tuba                                                        | 6/17/2022  |               | \$139.00    |
| <u>51604</u>                                | Big Mountain Electric, Inc                                        | 6/17/2022  |               | \$3,690.37  |
| <u>51605</u>                                | Home Depot Credit Service                                         | 6/17/2022  |               | \$1,150.45  |
| <u>51606</u>                                | Honey Bucket/Northwest Cascade Inc.                               | 6/17/2022  |               | \$196.00    |
| <u>51607</u>                                | James & Barbara Medeiros                                          | 6/17/2022  |               | \$184.06    |
| <u>51608</u>                                | Johnsons Home & Garden                                            | 6/17/2022  |               | \$322.55    |
| <u>51609</u>                                | King County Finance - Wastewater Treat Div.                       | 6/17/2022  |               | \$93,810.08 |
| <u>51610</u>                                | OakRidge Homes                                                    | 6/17/2022  |               | \$675.54    |
| <u>51611</u>                                | Office Products Nationwide                                        | 6/17/2022  |               | \$99.33     |
| <u>51612</u>                                | Polish Cuisine on Wheels                                          | 6/17/2022  |               | \$1,970.00  |
| <u>51613</u>                                | Secure Pacific Corporation                                        | 6/17/2022  |               | \$67.00     |
| <u>51614</u>                                | SIRVA Relocation                                                  | 6/17/2022  |               | \$500.00    |
| <u>51615</u>                                | Third Avenue Development, LLC                                     | 6/17/2022  |               | \$5,170.86  |
| <u>51616</u>                                | TRM Wood Products Co. Inc.                                        | 6/17/2022  |               | \$167.03    |
| <u>51617</u>                                | Victor Carrasco & Romania Arriaga                                 | 6/17/2022  |               | \$176.84    |
| <u>51618</u>                                | Washington Law Enforcement Information<br>and Records Association | 6/17/2022  |               | \$210.00    |
| <u>51619</u>                                | Water Management Laboratories, Inc.                               | 6/17/2022  |               | \$486.00    |
| <u>51620</u>                                | Zachary & Aundrea Sylvester                                       | 6/17/2022  |               | \$178.07    |
| <u>EFT Payment 6/8/2022 11:45:20 AM - 1</u> | Dept of Licensing-Firearms Online                                 | 5/27/2022  |               | \$273.00    |
| <u>EFT Payment 6/8/2022 11:46:11 AM - 1</u> | First Bankcard                                                    | 5/20/2022  |               | \$10,703.45 |
| <u>EFT Payment 6/8/2022 11:46:39 AM - 1</u> | Invoice Cloud                                                     | 5/9/2022   |               | \$267.60    |
| <u>EFT Payment 6/8/2022 11:47:12 AM - 1</u> | Merchant Card Services / Vantive Holding,<br>LLC                  | 5/9/2022   |               | \$268.04    |
| <u>EFT Payment 6/8/2022 11:47:38 AM - 1</u> | U.S. Postal Service (Black Diamond) Utility<br>Postage Only       | 5/2/2022   |               | \$545.82    |
| <u>EFT Payment 6/8/2022 11:48:20 AM - 1</u> | U.S. Postal Service (CMRS-FP)                                     | 5/2/2022   |               | \$600.00    |
| <u>EFT Payment 6/8/2022 11:48:52 AM - 1</u> | US Bank Equipment Finance                                         | 5/13/2022  |               | \$1,644.39  |



| Number                                      | Name                                   | Print Date         | Clearing Date | Amount              |
|---------------------------------------------|----------------------------------------|--------------------|---------------|---------------------|
| <u>EFT Payment 6/8/2022 11:49:15 AM - 1</u> | Washington State Department of Revenue | 5/20/2022          |               | \$7,913.62          |
| <u>V 48862</u>                              | Puget Sound Energy                     | 6/17/2022          |               | (\$368.00)          |
|                                             |                                        | <b>Total</b>       | <b>Check</b>  | <b>\$508,432.79</b> |
|                                             |                                        |                    |               | <b>\$508,432.79</b> |
|                                             |                                        | <b>Grand Total</b> |               | <b>\$508,432.79</b> |

# City of Black Diamond

## Payroll Register May 2022

| Number               | Name                                | Fiscal Description     | Amount              |
|----------------------|-------------------------------------|------------------------|---------------------|
| 20183                | Payroll Vendor                      | 2022 - May - Month End | \$744.56            |
| 20184                | Payroll Vendor                      | 2022 - May - Month End | \$200.02            |
| 20185                | BD Police Officers Association      | 2022 - May - Month End | \$840.00            |
| 20186                | City of Black Diamond Flex          | 2022 - May - Month End | \$561.67            |
| 20187                | Joseph Kaufman                      | 2022 - May - Month End | \$147.40            |
| 20188                | Minnesota Child Support Payment Ctr | 2022 - May - Month End | \$483.00            |
| 20189                | Teamsters Local 117                 | 2022 - May - Month End | \$1,866.90          |
| 20190                | Trusted Plans Service CP LTD        | 2022 - May - Month End | \$130.00            |
| 20191                | Western States Police Medical       | 2022 - May - Month End | \$525.00            |
| May 2022 Aflac       | Aflac                               | 2022 - May - Month End | \$209.56            |
| May 2022 Draw        | Payroll Vendor                      | 2022 - May - Month End | \$53,208.27         |
| May 2022 DRS: DCP    | DOR - Deferred Comp                 | 2022 - May - Month End | \$14,648.30         |
| May 2022 DRS: Ret    | Dept of Retirement Systems          | 2022 - May - Month End | \$47,455.81         |
| May 2022 ESD         | Employment Security Dept            | 2022 - May - Month End | \$1,672.96          |
| May 2022 Fed Taxes   | City of Black Diamond Taxes         | 2022 - May - Month End | \$83,056.25         |
| May 2022 L&I         | Dept of Labor and Industries        | 2022 - May - Month End | \$4,969.22          |
| May 2022 Medical Ins | AWC Employee Benefit Trust          | 2022 - May - Month End | \$68,681.98         |
| May 2022 Month End   | Payroll Vendor                      | 2022 - May - Month End | \$177,241.83        |
| May 2022 PFML        | PFML ESD                            | 2022 - May - Month End | \$1,474.18          |
|                      |                                     |                        | <b>\$458,116.91</b> |

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance  
Director

*Maylene Miller*

Date 6-6-2022

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**Council Meeting of May 19, 2022**  
**Hybrid Meeting Via Zoom and In-Person**  
**Council Chamber, 25510 Lawson Street, Black Diamond, Washington**

**CALL TO ORDER, FLAG SALUTE:**

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Deady, Stallard, Smith (Zoom), Mulvihill (Zoom), de Leon, O'Donnell (Zoom), and Page

**ABSENT:** None

Staff present: Mona Davis, Community Development Director; Scott Hanis, Public Works Director; David Linehan, City Attorney (Zoom); Rob Reed and Tristen Bennett, IS Department, Jamey Kiblinger, Police Chief; and Brenda L. Martinez, City Clerk/HR Manager.

**AGENDA REVIEW AND APPROVAL:**

Councilmember de Leon **moved** to approve the agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

**APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:**

**1) Proclamation – National Police Week and Peace Officer Memorial Day**

Mayor Benson recognized Medical Service Week and thanked all first responders

**CONSENT AGENDA:**

Councilmember Deady **moved** to adopt the Consent Agenda; **second** Councilmember de Leon. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

- 2) Claim Checks** – May 19, 2022, Check No. 51430 through 51501 (void 51428, 51429, 51433) and EFTs in the amount of \$1,402,290.98
- 3) Payroll** – April 2022, Check No. 20176 through 20182 and ACHs in the amount of \$455,478.03
- 4) Minutes** – Special Meeting (Retreat) of April 23, 2022
- 5) AB22-034** – Resolution Amending Council Rules of Procedure

**PUBLIC COMMENTS:**

Patrick Nelson, Texas spoke to Council.  
Geoff Bowie, Black Diamond spoke to Council  
Henry Knies, Black Diamond spoke to Council.  
Cindy Proctor, Enumclaw spoke to Council.  
Kristen Bryant, Black Diamond spoke to Council.

**PUBLIC HEARINGS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**6) AB22-035 – Ordinance Amending Section 1.24.010 Regarding Posting Places**

City Clerk Martinez reported on this item.

Councilmember Page **moved** to approve Ordinance No. 22-1174, amending the Black Diamond Municipal Code section 1.24.010, changing the city's official posting place; providing for severability; and establishing an effective date; **second** Councilmember de Leon. Motion **passed** with all voting in favor (7-0).

**7) AB22-036 – Ordinance Amending Section 2.12.040 Regarding Filing of Claims Against the City**

City Clerk Martinez briefed Council on this agenda item.

Councilmember de Leon **moved** to approve Ordinance No. 22-1175, amending the Black Diamond Municipal Code section 2.12.040, designating the place where the City Clerk receives claims and lawsuits; providing for severability; and establishing an effective date; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

**8) AB22-037 – Ordinance Amending Section 19.04.260 of the Black Diamond Municipal Code Related to SEPA Appeals**

Community Development Director Davis reviewed this item with Council.

Councilmember Deady **moved** to approve Ordinance No. 22-1176, amending section 19.04.260 of the Black Diamond Municipal Code related to SEPA appeals; providing for severability; and establishing an effective date; **second** Councilmember de Leon. Motion **passed** (6-1 (O'Donnell)).

**DEPARTMENT REPORTS:**

**Fire** – Commissioner Ferrell discussed the Chief's report that was sent earlier to Council. He touched on the call volume they are experiencing and referred to the section of the contract to hold a meeting and proposed a meeting on July 14 in a neutral area.

**Community Development** – Director Davis addressed citizen concerns and comments heard regarding tree permits and outlined the process for city staff.

### **MAYOR'S REPORT:**

Mayor Benson reported attending the Chamber Luncheon where she gave the State of City report. She noted it will be posted to the city's website.

### **COUNCIL REPORTS:**

Councilmember Smith reported working with folks at King County around public safety and their signing bonuses. He is looking at ways the County can step in to help retain officers. He attended an Enumclaw School District Board meeting and expressed his gratitude to the board for their support of these meetings. He also has a meeting with folks at Oakpointe to see where they are at with their commercial development and to hear what their roadblocks are with the state.

Councilmember Mulvihill reported attending all her committee meetings. She noted working on the Miners Day and Labor Day programs. She also noted she is working on the newsletter for the Black Diamond Historical Society too. She announced that the Museum recently had Italian Heritage week and shared it was a lot of fun. She expressed that each Councilmember is here because they care about the community we live in and a lot of research is done before decisions are made.

Councilmember de Leon also reported that she was also able to attend the Enumclaw School District Board meeting and echoed what Councilmember Smith said. She discussed how a recognition of pride could look like in our community. She reported attending the work session and her committee meetings. She is curious to hear more about conversations with Councilmember Dunn. She touched on learning more about projects and what's happening in the city for developments and how we can revisit city code to allow for the bigger the project the more it is incumbent to whoever is doing that (to the legal extent) let us know what is going on. She also mentioned she was able to attend the Lake Sawyer's Park Foundation Earth Day Park clean-up.

Councilmember O'Donnell noted that he is frustrated as a Councilmember and can show his frustration when he shouldn't. He expressed that the perception in the community is that they feel they're not being heard. He added that we don't need to rush decisions on things and we need to have it go through multiple sessions. He discussed items that he's expressed interest on since being on Council and stated nothing has been done on them.

Councilmember Page discussed the reason for the school impact fee not being on the agenda; it was due to the school attorney not being able to attend tonight and will see it on an upcoming agenda. She reported attending the Friends of Black Diamond Library plant and book sale and meeting. She also attended her committee meeting and the 4<sup>th</sup> Black Diamond Business Coalition meeting and noted it being exciting to see the business owners come together to see how they can support each other. She announced on May

26<sup>th</sup> the city is having an open house on the Stormwater Plan; June 2 from 4-7 p.m. the Black Diamond Police Department is hosting a helmet give away and there will be grilled meat and chips; June 6 the Public Safety Committee will be meeting with Fire Chief Smith around level of service as this new fire station is built. She asked Councilmembers to find time in their calendars to coordinate with the Mayor to dedicate a work session to develop action steps from the retreat. She noted working diligently and committed to the eight guiding principles that were agreed to at the retreat. She then shared those guiding principles.

Councilmember Deady reported on her discussion in the community development meeting is Oakpointe is having a 4<sup>th</sup> of July celebration on July 2. She referred to last years discussion on whether or not to allow fireworks and asked that Council put this on the next agenda for discussion. She noted if a decision is made to not allow fireworks in 2023 that decision needs to be made by June 29<sup>th</sup>. She also expressed having survey go out to citizens to see what they want. She reported attending all her regional meetings and her Public Works and Community Development meetings. She thanked Kevin and the Public Works crew for getting flags out on the crosswalk at Lawson and 169. She noted there was an event at the school tonight and parking was every where and there was no where for citizens to park at the Post Office to get their mail. She expressed that citizens could do better and as a community we need to not park in front of the post office and take those spots. She discussed receiving an email from Oakpointe and asked them that before a regular meeting if they would come and have a Q&A session, she noted she hasn't heard back from them yet on that. She shared that at the Public Works Committee meeting they did discuss the City Hall process and how the costs have risen. She reported that the movement now is to upgrade what they can, keep the two portables and upgrade those as well. She also mentioned that Public Works has been making new coal carts and these coal carts will be placed at city limit entrances in Black Diamond soon. She commented that the Skateboard Park is moving forward, and grants are being applied for. She expressed wanting to still have the school zone sign moved down to Park Street. She also mentioned doing a walk through with Chief Smith at the gymnasium for safety and he will get a report back soon. She added that Chief Smith explained that yearly the Fire Marshall could do a walk through of all businesses and believes this would be good idea.

Councilmember Stallard noted being a big picture thinker and discussed our youth and the skatepark being a big deal, it gives them something to do and we need to support our youth better. She discussed the tragedy that happened in Buffalo and noted this being a lost youth, who was lost in hatred taught to him by someone and it wasn't untaught to him by anyone. She noted we to really take a stand and mean our inclusivity proclamation and support our youth and constantly send the message that all are welcome and invited and that we don't tolerate people who do not welcome all. She shared theatre events that students are participating in around this area.

Brock Deady gave a report on the gym.

## **ATTORNEY REPORT:**

City Attorney Linehan discussed the school impact fees ordinance and noted he reached out to Denise Stiffarm, and she was unable to get permission to attend the Council meeting. She will continue to try to get approval and hopes that will happen soon.

**PUBLIC COMMENTS:**

Kristen Bryant, Bellevue spoke to Council.

Henry Knies, Black Diamond spoke to Council.

Geoff Bowie, Black Diamond spoke to Council.

Angela Fetting, Black Diamond spoke to Council.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Page. Motion **passed** with all voting in favor (7-0). The meeting ended at 9:39 p.m.

ATTEST:

---

Carol Benson, Mayor

---

Brenda L. Martinez, City Clerk

**FOLLOWING ADJOURNMENT OF THE MEETING WILL BE A CLOSED SESSION  
TO DISCUSS COLLECTIVE BARGAINING PURSUANT TO RCW 42.30.140(4)**

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**Council Meeting of June 2, 2022**  
**Hybrid Meeting Via Zoom and In-Person**  
**Council Chamber, 25510 Lawson Street, Black Diamond, Washington**

**CALL TO ORDER, FLAG SALUTE:**

Mayor Pro-Tem Deady called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Councilmembers Deady, Stallard (Zoom), Mulvihill, de Leon, O'Donnell, and Page

**ABSENT:** Councilmember Smith (excused)

Staff present: Mona Davis, Community Development Director; Scott Hanis, Public Works Director; Andrew Williamson, Ec Dev/MDRT Director; David Linehan, City Attorney; Rob Reed and Tristen Bennett, IS Department, Jamey Kiblinger, Police Chief; and Brenda L. Martinez, City Clerk/HR Manager.

**AGENDA REVIEW AND APPROVAL:**

Councilmember de Leon **moved** to approve the agenda; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (6-0).

**PUBLIC COMMENTS:**

Jamie Huffman, Black Diamond spoke to Council.

Kristen Bryant, Bellevue spoke to Council.

Geoff Bowie, Black Diamond spoke to Council.

**APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:**

**Presentation** - Findings and Next Steps Regarding City Campus Options – Cynthia Berne, Long Bay Enterprises, Inc.

Ms. Berne reported to Council on the findings and next steps she was charged with regarding location options for a city hall campus.

- 1) AB22-038** – Confirming the Mayor's Appointment of Janie Edelman to the Civil Service Commission



Councilmember Mulvihill **moved** to confirm the Mayor's appointment of Janie Edelman to the City's Civil Service Commission to fill an unexpired term for Position #1; said term to expire on December 31, 2022; **second** Councilmember Page.

There was Council discussion regarding having a work session before a Council meeting to discuss the code and the date and time and to also change the application process for what the qualifications are.

**Vote** – Tie vote (3-3 – Stallard, de Leon, O'Donnell); motion **failed**.

### **CONSENT AGENDA:**

Councilmember de Leon **moved** to adopt the Consent Agenda; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (6-0). The Consent Agenda was approved as follows:

- 2) **Claim Checks** – June 2, 2022, Check No. 51502 through 51550 (voids 51431,46542,51486,48120,47753) in the amount of \$546,019.60
- 3) **Minutes** – Tri-City Meeting of May 4, 2022, Council Meeting of May 5, 2022, and Work Session of May 12, 2022

### **PUBLIC HEARINGS:**

- 4) **AB22-039** – Proposed 2023-2028 Six Year Transportation Improvement Program (TIP)

Public Works Director Hanis reviewed with Council the projects that have been placed on the draft TIP.

There was back and forth discussion between Council and staff.

Mayor Pro-Tem Deady opened the public hearing at 8:41 p.m.

Kristen Bryant, Bellevue gave comments on behalf of Friends of Black Diamond. She stated that last year the Council took action in response to public concerns for safety and walkability and prioritized a sidewalk near Sawyer Woods Elementary and thanked Council. She commented, as a member of Friends of Black Diamond and someone who grew up here and walks and drives the area frequently and asked for Council to please prioritize pedestrian safety and walkability especially as traffic and development increases and gave the example of SR 169. She presented Council with a copy of the petition on road and walking safety with signories and noted this is a good reminder to prioritize road safety in Black Diamond and protect bikes and pedestrians. She gave background information on Friends of Black Diamond starting this petition and commented that regulations on the books are not enough. Funding and changes to roadways are needed to prevent collisions, save lives and increase the health of our community. She stated that making roads safe and attractive for walking and biking contributes to our small-town character. She shared with Council statistics from the Dangerous by Design national report. She spoke on SR 169 roundabouts at Ravensdale Road and Roberts Drive and asked Council to please amend the

TIP to clarify that City standards are to be followed and require crosswalks at all legs of roundabouts and to explore actions to enforce the development agreement requirement that these roundabouts be constructed before further development, in the interest of public safety. She touched on the schedule on page 11 and 12 of her comments and the developer and not meeting it. She commented on running out of time and then asked for additional time after everyone has spoke to complete their comments.

Kelley Sauskojus, Black Diamond noted being a member of Friends of Black Diamond and discussed a streetlight being out right in front of her house for the last nine months. She discussed of the 31 scheduled projects there is one for \$35,000 for general fixes, a pothole here and there and if there's \$35,000 in a general let's fix stuff that's wrong with our streets, why would we not replace half of the intersection lights, where there are already current crosswalks. She talked about the crosswalk at Railroad Avenue and Roberts Drive and the lighting being inadequate, and it needs to be fixed as this crosswalk is not safe and the streetlight needs to be replaced. She asked about the projects due to flooding on Roberts Drive being pushed out for years and asked why? She doesn't understand the priority that are assigned to these and stressed that pedestrian safety needs to be a top priority. She added that we really need to look at our building standards and make sure that developers follow them and that they stay on time and that we do the maintenance on things like our streetlights that burnout.

Geoff Bowie, Black Diamond spoke on item 5 on the TIP and noted there was a discussion years ago about an incubator building that was owned by possibly the city for small businesses to get in to, to start up and grow so they could grow out to something somewhere. He showed property the city owns and the two odd shape parcels and the possibility of the city partnering with the other property owners.

Kristen Bryant, Bellevue continued with her comments. She spoke on Project 5 – Downtown Public Parking and how it will be an environmentally difficult to accommodate stormwater and more pavement. She noted that amenities like trails and crosswalks elsewhere in the city would provide more benefit. She stated this parking project should be removed; it unfairly subsidizes a few businesses but leaves out others in other parts of the cit. She added there is street parking nearby, and signage could help drivers find that parking so they are not totally stuck. She suggested the long-delayed Downtown Pedestrian and Bicycle Link Study from James St to Jones Lake Road would bet a better priority and would support downtown businesses and residents. Another use for this money with more of a priority for many people would be to put it into the parks budget for the skate park. She then commented on the Pipeline Road project and wondered where it is on the list? In closing she commented on Project – 169 and Park Street Crossing, and stated this new project makes a lot of sense given the location, and asked Council to please not remove the James Street crosswalk that was on the TIP for many years prior.

Mayor Pro-Tem Deady closed the public hearing at 8:56 p.m.

**UNFINISHED BUSINESS:** None

## **NEW BUSINESS:**

### **5) AB22-040 – Discussion Regarding Fireworks within the City of Black Diamond**

Mayor Pro-Tem Deady led this discussion with each Councilmember sharing their view on this topic. In closing, the Public Safety Committee will be looking at this and suggested a future work session on it.

At 9:27 p.m. Councilmember Stallard left the meeting.

### **6) AB22-041 –Discussion Regarding Draft Parks, Recreation, and Open Space Plan**

Community Development Director Davis reviewed this item with Council. She noted there will be a public hearing at the next Council meeting. She introduced Planning Commission Chair John Olson who reported on the process that has taken place by the Planning Commission on this agenda item.

Director Davis noted that it is the intent to pass this plan at the next meeting as there is a June 30<sup>th</sup> deadline.

Eric Jensen, from Blueline reviewed with Council a PowerPoint presentation on the PROS Plan process, background and what's next.

Director Davis noted that a DNS has been issued on this and there is a comment period associated with it.

There were Council comments and questions.

## **DEPARTMENT REPORTS:**

**MDRT** – Director Williamson updated Council on information he's heard from the public with facts on the new fire station. He also updated Council on Lake Sawyer Road, he talked about the Baker - Lawson intersection, he discussed the roundabouts and the Hearing Examiners decision.

**Police** -Chief Kiblinger shared with Council her monthly report.

**Fire** – Chief Smith recapped his report he sent to Council. He noted the district is going out for a lid lift in August and is the first time in 15 years. He enjoyed the helmet event that happened today and expressed it being a success.

**IT** – Rob Reed, IS Manager updated the Council on the website.

**MAYOR'S REPORT:** None

## **COUNCIL REPORTS:**

Councilmember Mulvihill - no report.

Councilmember de Leon spoke to the sadness in Buffalo. She reported being able to attend a Regional Law, Safety and Justice meeting where the topic was about gun safety and what we're doing as a county, and she noted she doesn't have the answers and it's tough to make a decision when you feel you are up against an unsurmountable challenge. She noted being saddened that people are losing their lives and is this who we are. She is acknowledging that tragedy and is saddened. She also discussed the school shooting and hopes we can find some answers and solutions. She shared that she was able to attend the Memorial Day Ceremony at the Tahoma National Cemetery and attended her committee meetings. She commented on work sessions and the need to build out more sessions to hone in on our work and supports having more meetings so Council has the time and due diligence to work on our values as a city and city leadership and what that means for policy. Lastly, she noted having the opportunity to work with community members and her colleagues on some upcoming proclamations and to recognize Pride month and Juneteenth with more to come at the next Council meeting. She also discussed the opportunity to have a donation of a Pride Flag to waive at City Hall.

Councilmember de Leon **moved** for the City of Black Diamond to accept the donation of a Pride Flag; **second** Councilmember O'Donnell. Motion **passed** with all Council voting in favor (5-0).

Councilmember O'Donnell asked Mr. Hanis to figure out how to change the streetlight that it not working.

Councilmember Page welcomed everyone to Pride Month and thanked Chief Kiblinger and Chief Smith for their updates. She thanked everyone who came out and participated in the helmet event and reported that 100 helmets were given out and over 200 hotdogs were served. She recently spoke with Black Diamond Community Center Director Cheryl Hanson who expressed how much they appreciated the ARPA funds that Council designated to help folks with rent and utility assistance. She shared about changing the speed limit on Roberts Drive from 35 to 25 and the Public Safety Committee is looking at this.

Councilmember Deady reported that King County Councilmember Dunn donated a van to the Community Center. She spoke to him about additional funding for the Skateboard Park. She attended the Memorial Day service at the Black Diamond Cemetery and all her committee meetings. She shared that the City did make a statement on the shootings in Texas. She discussed being for proclamations and believes it's the body of the council and it would be nice to have work sessions so all Councilmembers can contribute, and, in the future, we look forward yearly to see when these are needed. She announced that on Saturday June 18 Mayor Benson is unable to attend the Tomb of the Unknown Soldier, and she will be attending on behalf of the city and encouraged residents to attend.

## **ATTORNEY REPORT:**

City Attorney Linehan asked Council for an executive session pursuant to RCW 42.30.110(1)(i) to discuss a potential enforcement action and litigation risks associated

with some decisions that city needs to make. It will be for 15 minutes with no action to follow.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:**

At 10:57 p.m. Council recessed into an executive session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel a potential enforcement action and ligation risks associated with some decisions the city needs to make. The executive session was anticipated to last 15 minutes with no action to follow.

The meeting was called back to order at 11:12 p.m.

**ADJOURNMENT:**

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Mulvhill. Motion **passed** with all voting in favor (5-0). The meeting ended at 11:12 p.m.

ATTEST:

---

Carol Benson, Mayor

---

Brenda L. Martinez, City Clerk

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                            |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Agenda Date: June 16, 2022 AB22-042</b> |          |
| <b>Acceptance of the North Bank Pump Station Project.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Mayor Carol Benson                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | City Administrator                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | City Attorney David Linehan                |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | City Clerk – Brenda L. Martinez            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Com Dev – Mona Davis                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Finance – May Miller                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | MDRT/Ec Dev – Andy Williamson              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Police – Chief Kiblinger                   |          |
| Cost Impact (see also Fiscal Note): \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Public Works – Scott Hanis                 | <b>X</b> |
| Fund Source:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Court – Stephanie Metcalf                  |          |
| Timeline: Acceptance June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                            |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                            |          |
| <b>Attachments: Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                            |          |
| <p><b>SUMMARY STATEMENT:</b><br/>The required work for the North Bank Pump Station Project has been completed by McClure and Sons, per the contract, and City staff recommends acceptance.</p> <p>The retainage bond will be held until release is received by the Department of Revenue, Department of Labor and Industries, and the Employment Security Department. Once release from these departments has been received, the City may then release retainage the retainage bond.</p> <p><b>FISCAL NOTE (Finance Department):</b><br/>Original bid amount was \$840,061. Final project cost was \$845,461.25. A budget change will be processed in December 2022 to cover the small overage.</p> |                                            |          |
| <p><b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b><br/>Public Works Committee recommends bringing to full Council for consideration on the Consent Agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                            |          |
| <p><b>RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1484 authorizing the Mayor to accept the North Bank Pump Station project as complete according to the contract documents.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                            |          |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Action                                     | Vote     |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |          |

**RESOLUTION NO. 22-1484**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON  
AUTHORIZING THE MAYOR TO ACCEPT THE NORTH  
BANK PUMP STATION PROJECT WORK AS COMPLETE**

**WHEREAS**, the work for the North Bank Pump Station project has been completed by McClure and Sons according to the contract; and

**WHEREAS**, the City staff now recommends acceptance of the North Bank Pump Station Project; and

**WHEREAS**, RCW 60.28.011(2) allows a period of forty-five days to file any liens or claims with the City; and

**WHEREAS**, RCW 39.080.030 requires acceptance of a Public Works project as complete as a formal, public action in order to begin the forty-five day period;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The City hereby accepts the North Bank Pump Station project as complete and as set forth in the contract with McClure and Sons.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16TH DAY OF JUNE 2022.**

CITY OF BLACK DIAMOND:

---

Carol Benson, Mayor

Attest:

---

Brenda L. Martinez, City Clerk

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Agenda Date: June 16, 2022 AB22-043</b> |          |
| <b>Acceptance of the Springs Transmission Main project as complete</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mayor Carol Benson                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | City Administrator                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | City Attorney David Linehan                |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | City Clerk – Brenda L. Martinez            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Com Dev – Mona Davis                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Finance – May Miller                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | MDRT/Ec Dev – Andy Williamson              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Police – Chief Kiblinger                   |          |
| Cost Impact (see also Fiscal Note): N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Public Works – Scott Hanis                 | <b>X</b> |
| Fund Source: N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Court –                                    |          |
| Timeline: Acceptance June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                            |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |          |
| <b>Attachments: Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |          |
| <p><b>SUMMARY STATEMENT:</b><br/>The required work for the Springs Transmission Main Project has been completed by Pacific Civil and Infrastructure according to the contract. City staff recommends acceptance.</p> <p>A retainage of 5% will be held until release is received by the Department of Revenue, Department of Labor and Industries, and the Employment Security Department. Once release from these departments has been received, the City may then release retainage to Pacific Civil and Infrastructure.</p> <p><b>FISCAL NOTE (Finance Department):</b><br/>Original contract amount (Springs portion): \$1,950,730, Actual contract cost: \$1,838,549.84<br/>Change order amount (SR 169 portion): \$450,970, Actual change order cost: \$410,391.20</p> |                                            |          |
| <p><b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b><br/>Public Works Committee recommends bringing to full Council for consideration on the Consent Agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                            |          |
| <p><b>RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1485 authorizing the Mayor to accept the Springs Transmission Main Project by Pacific Civil and Infrastructure as complete, according to the contract documents.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |          |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Action                                     | Vote     |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                            |          |



**RESOLUTION NO. 22-1485**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON  
AUTHORIZING THE MAYOR TO ACCEPT THE SPRINGS  
TRANSMISSION MAIN PROJECT AS COMPLETE**

**WHEREAS**, Pacific Civil and Infrastructure has completed the Springs Transmission Main project according to the contract; and

**WHEREAS**, the City staff recommends acceptance of the Springs Transmission Main Project; and

**WHEREAS**, RCW 60.28.011(2) allows a period of forty-five days to file any liens or claims with the City; and

**WHEREAS**, RCW 39.080.030 requires acceptance of a Public Works project as complete as a formal, public action in order to begin the forty-five day period;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The City hereby accepts the Springs Transmission Main project as complete and as set forth in the contract with Pacific Civil and Infrastructure.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16<sup>TH</sup> DAY OF JUNE, 2022.**

CITY OF BLACK DIAMOND:

---

Carol Benson, Mayor

Attest:

---

Brenda L. Martinez, City Clerk

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                   |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Agenda Date: June 16, 2022</b> | <b>AB22-044</b> |
| <b>Resolution adopting the 2023 Budget planning process calendar</b>                                                                                                                                                                                                                                                                                                                                                                                                             | Mayor Carol Benson                |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | City Administrator                |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | City Attorney David Linehan       |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | City Clerk – Brenda L. Martinez   |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Com Dev/Nat Res – Mona Davis      |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Finance – May Miller              | <b>X</b>        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | MDRT/Ec Dev – Andy Williamson     |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Police – Chief Kiblinger          |                 |
| Cost Impact (see also Fiscal Note): N/A                                                                                                                                                                                                                                                                                                                                                                                                                                          | Public Works – Scott Hanis        |                 |
| Fund Source: --                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Court –                           |                 |
| Timeline:                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                   |                 |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                              |                                   |                 |
| <b>Attachments: Resolution; Exhibit A – 2022 Budget Planning Calendar; MRSC Budget Calendar</b>                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                 |
| <p><b>SUMMARY STATEMENT:</b></p> <p>A 2023 Budget planning calendar is helpful in planning the various meetings around the required deadlines during the current year Budget process. Attached are the MRSC guidelines.</p> <p>The Budget process planning calendar will be available and updated on the city’s website. The budget public hearings will be advertised per Washington’s Open Public Meetings Act (OPMA).</p> <p><b>FISCAL NOTE (Finance Department):</b> N/A</p> |                                   |                 |
| <p><b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b> The Finance Committee reviewed the 2023 Budget Planning calendar and recommended forwarding to the full council at their June 9, 2022 Committee meeting.</p>                                                                                                                                                                                                                                                              |                                   |                 |
| <p><b>RECOMMENDED ACTION:</b> <b>MOTION to adopt Resolution No. 22-1486 approving the budget planning calendar for the 2023 budget process.</b></p>                                                                                                                                                                                                                                                                                                                              |                                   |                 |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |                 |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Action                            | Vote            |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                 |

**RESOLUTION NO. 22-1486**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON,  
ADOPTING THE PLANNING CALENDAR FOR THE 2023  
BUDGET PROCESS**

**WHEREAS**, in accordance with Chapter 35A.33 RCW, Black Diamond has adopted an annual budget process; and

**WHEREAS**, Washington States RCW's provides statutory deadlines for several steps of the budget process; and

**WHEREAS**, The Mayor and Council of Black Diamond found in the best interest of the City to establish a 2023 Budget Planning Calendar,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** Adopting the Planning Calendar for the 2023 Budget process. The events and dates specified in Exhibit A to this Resolution shall comprise the budget planning calendar. Meetings will be posted in accordance with Washington State Open Public Meetings Act (OPMA).

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,  
AT A REGULAR MEETING THEREOF, THIS 16TH DAY OF JUNE 2022.**

CITY OF BLACK DIAMOND:

\_\_\_\_\_  
Carol Benson, Mayor

Attest:

\_\_\_\_\_  
Brenda L. Martinez, City Clerk



# CITY OF BLACK DIAMOND

## 2022 Calendar for 2023 Budget Meetings

*As Passed by Resolution 22-1486*

|    | Process                                                                                                                                                                                                                                                                                                   | Work Study | City Council | State Law Limitations |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|-----------------------|
| 1  | Budget CALL: 2023 Budget requests and instructions go out to all departments                                                                                                                                                                                                                              |            |              | By Sept 12            |
| 2  | 2023 Estimates to be filed with Finance/ City Clerk                                                                                                                                                                                                                                                       |            |              | By Sept 26            |
| 3  | <u>Special Meeting</u> Workstudy 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2022 Budget, provides the Clerk's proposed Prelim 2023 Budget for General Fund and 2023 Budget totals for all funds including debt service & possible Revenue for Property Taxes. | Sept 29    |              | October 3             |
| 4  | City Clerk Submits to CAO the proposed prelim 2023 budget setting forth the complete financial program                                                                                                                                                                                                    |            |              | October 6             |
| 5  | Workstudy- Special Meeting – 5:30 – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible Property Taxes increases.                                                                                                                                             | Oct 20     |              | Oct 14 – Nov 18       |
| 6  | <u>Workstudy- Special Meeting</u> – 6:00 – Public Works 2023 Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects and Debt Service.                                                                                                          | Oct 27     |              | Oct 14 – Nov 18       |
| 7  | Mayor prepares 2023 Preliminary Budget and message and files with Council and Clerk                                                                                                                                                                                                                       |            | Nov 3        | Nov 3                 |
| 8  | City Clerk publishes notice of Public Hearing on 2023 Budget and filing of Preliminary Budget – once a week for two consecutive weeks                                                                                                                                                                     |            |              | Nov 1 - Nov 18        |
| 9  | Preliminary 2023 Budget Document made available to Public 6 weeks before Jan. 1, 2023                                                                                                                                                                                                                     |            |              | Nov 21                |
| 10 | Workstudy 6:00- G/F 2023 Revenue Review and Possible Property Tax Increase & Ordinances                                                                                                                                                                                                                   | Nov 3      |              | Nov 1 – Nov 30        |
| 11 | 1st Public Hearing on 2023 Revenue Sources including possible increases in Property Taxes, & two Property Tax Ordinances.                                                                                                                                                                                 |            | Nov 3        | Nov 1 – Nov 30        |
| 12 | Council adopts two 2023 Property Tax Ordinances & send to King County by Nov 30, 2021                                                                                                                                                                                                                     |            | Nov 17       | Nov 30                |
| 13 | City Council Holds 2 <sup>nd</sup> Public Hearing on 2023 Prelim Budget                                                                                                                                                                                                                                   |            | Nov 17       | Nov 1 – Nov 30        |
| 14 | Council holds Final Budget Hearing on 2023 Budget                                                                                                                                                                                                                                                         |            | Dec 1        | Dec 5\6               |
| 15 | Council adopts Final 2023 Budget                                                                                                                                                                                                                                                                          |            | Dec 1        | Dec 31                |
| 16 | Council amends 2022 Budget                                                                                                                                                                                                                                                                                |            | Dec 1        | Dec 31                |

## Budget Calendar

Below is an overview of the budgeting process and statutory deadlines. For a detailed explanation of the budget requirements, as well as some helpful practice tips, see our page on [Budget Preparation Procedures for Cities and Towns](#).

The pre-budget items listed here are included as recommendations only and are not required by statute. The rest of the items are statutory deadlines only – cities and towns can take these steps earlier than the dates listed, and the statutes allow cities and towns to adopt different deadlines for some of these steps by ordinance or charter. We recommend that each city and town develop a timeline that best meets its needs, assures compliance with the statutes, and provides sufficient time to prepare this vital financial plan.

For examples of budget calendars adopted by cities and towns that go beyond the minimum statutory requirements, see the examples section below.

| <b>2023 Budget Calendar for Cities and Towns</b> |                                                                                                                                                                                                                                        |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Pre-Budget Items<br/>(Spring/Summer)</b>      | Council retreat;<br>Adopt/update financial policies;<br>Public hearings for capital facility plan updates;<br>Public forums or community outreach (ex: community priorities);<br>Mayor/manager communicates budget objectives to staff |
| <b>Sept. 12</b>                                  | Budget request to all department heads                                                                                                                                                                                                 |
| <b>Sept. 12-25</b>                               | Department heads prepare estimates of revenues and expenditures;<br>Clerk prepares estimates for debt service and all other estimates                                                                                                  |
| <b>Sept. 25</b>                                  | Implicit price deflator calculated (only applies to cities of 10,000+ population)                                                                                                                                                      |
| <b>Sept. 26</b>                                  | Budget estimates from department heads filed with clerk                                                                                                                                                                                |
| <b>Oct. 3</b>                                    | Clerk provides estimates filed by department heads to mayor/manager showing complete financial program                                                                                                                                 |
| <b>Oct. 3</b>                                    | Mayor/manager provides council with estimates of revenues from all sources, including estimates prepared by clerk, for consideration of setting property tax levy                                                                      |
| <b>Mid-October to mid-November (suggested)</b>   | Public hearing on revenue sources including possible increases in property tax                                                                                                                                                         |
| <b>Nov. 2</b>                                    | Mayor/manager prepares preliminary budget and budget message; files with clerk and council                                                                                                                                             |
| <b>Nov. 1-18</b>                                 | Publication notice of preliminary budget and final hearing                                                                                                                                                                             |
| <b>Nov. 1-25</b>                                 | Public hearing(s) on preliminary budget                                                                                                                                                                                                |
| <b>Nov. 20</b>                                   | Copies of budget available to public                                                                                                                                                                                                   |
| <b>Nov. 30</b>                                   | Property tax levies set by ordinance and filed with county                                                                                                                                                                             |
| <b>Dec. 5</b>                                    | Final budget hearing                                                                                                                                                                                                                   |
| <b>Dec. 31</b>                                   | Budget adoption deadline                                                                                                                                                                                                               |

# CITY COUNCIL

## AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Agenda Date: June 16, 2022</b> | <b>AB22-045</b> |
| <b>Resolution to authorize a five-year lease agreement with U.S. Bank for five new Kyocera photocopiers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Mayor Carol Benson                |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Administrator                |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Attorney David Linehan       |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Clerk – Brenda L. Martinez   |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Com Dev. Mona Davis               |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Finance – May Miller              | <b>X</b>        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | MDRT/Eco Dev – Andy Williamson    |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Police – Chief Kiblinger          |                 |
| Cost Impact (see also Fiscal Note): .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Public Works – Scott Hanis        |                 |
| Fund Source:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Court –                           |                 |
| Timeline:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                   |                 |
| <b>Agenda Placement: Mayor Benson</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                   |                 |
| <b>Attachments: Resolution, U. S. Bank Value Lease and related lease documents</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |                 |
| <p><b>SUMMARY STATEMENT:</b></p> <p>The city copiers are now seven years old and in need of replacement. By “piggybacking” on the competitively bid state contract (KCDA AEPA 21-C), new photocopiers can be replaced with new state of the art equipment for approximately the same cost we are currently paying through the State bid contract AEPA-KCDA 21c. New scanning features can also be added so that we are ready for document imaging in the future.</p> <p>Staff is recommending that we lease the same brand of Kyocera copiers that we are currently using. This equipment has been very dependable and the inclusion of maintenance costs as well as supplies such as toner and staples are included in the lease as well as a fixed number of black and white and color copies. The maintenance of our current copiers has been excellent, and the Kyocera copiers are very reliable. The five-year lease will be with U. S. Bank who currently carries the lease for our older copiers. Department copiers will be for Administration, Community Development, Public Works, MDRT, and Police.</p> <p>Not only will the city receive new replaced copiers at approximately the same cost as our seven-year-old copiers, but these will also be faster and have updated technology features.</p> <p><b>FISCAL NOTE (Finance Department):</b> The monthly lease cost of the copiers will be covered within the departments existing budgets. The cost of the MDRT Copier will be reimbursed by Oakpointe through the MPD funding agreement.</p> |                                   |                 |
| <p><b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b> The Finance Committee reviewed the proposed Copier Lease at their June 9, 2022, meeting and recommended adding this lease to the June 16, 2022, consent agenda.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                   |                 |

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 22-1487, approving a new five-year lease with U.S. Bank for five Kyocera photocopiers and authorizing the mayor to sign necessary paperwork to complete the purchase order.**

**RECORD OF COUNCIL ACTION**

| <i>Meeting Date</i> | <i>Action</i> | <i>Vote</i> |
|---------------------|---------------|-------------|
| June 16, 2022       |               |             |
|                     |               |             |

**RESOLUTION NO. 22-1487**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON  
AUTHORIZING MAYOR BENSON TO SIGN A NEW FIVE-  
YEAR LEASE AGREEMENT FOR FIVE KYOCERA  
PHOTOCOPIERS.**

**WHEREAS**, the current photocopiers used by the city are at the end of their lease, are less reliable with longer downtime periods, and need to be replaced; and

**WHEREAS**, City staff has reviewed other copiers and selected Kyocera Document Solutions America, Inc. ("Kyocera") proposal for the city copier lease, which is eligible for procurement on favorable pricing and other terms through the KCDA purchasing cooperative, under Contract AEPA #021-C; and

**WHEREAS**, the new Kyocera copiers available under this piggyback contract have updated technology features and will allow City staff to scan in color and print at a higher rate of speed; and

**WHEREAS**, the City will need to enter into a new five-year master lease agreement with U.S. Bank to replace the old copiers with five new Kyocera copiers; and

**WHEREAS**, the new copiers will meet the needs of the city over the next five years, while providing the service and value the city requires; and

**WHEREAS**, City Administration, Community Development, Public Works, MDRT, and Police Department have budgets to absorb the costs of the new copier lease within current funding levels;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Mayor is hereby authorized to sign a five-year U.S. Bank lease for five Kyocera photocopiers, as detailed in the attached summary, and to execute necessary paperwork to complete the Kyocera purchase order through KCDA Contract AEPA 021-C.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16TH DAY OF JUNE 2022.**

CITY OF BLACK DIAMOND:

\_\_\_\_\_  
Carol Benson, Mayor

Attest:

\_\_\_\_\_  
Brenda L. Martinez, City Clerk





EQUIPMENT FINANCE

APPLICATION NO.

AGREEMENT NO.



Document Solutions

**Value Lease Agreement**

**Send Account Inquiries to: 1310 Madrid Street, Suite 101 • Marshall, MN 56258 • Phone: (800) 328-5371 • Fax: (800) 328-9092**  
**Send Payments to: P.O. Box 790448 • St. Louis, MO 63179-0448**

The words "Lessee," "you" and "your" refer to **Customer**. The words "Lessor," "we," "us" and "our" refer to **U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance")**.

**CUSTOMER INFORMATION**

|                                          |             |              |                              |     |
|------------------------------------------|-------------|--------------|------------------------------|-----|
| FULL LEGAL NAME<br>CITY OF BLACK DIAMOND |             |              | STREET ADDRESS<br>PO BOX 599 |     |
| CITY<br>BLACK DIAMOND                    | STATE<br>WA | ZIP<br>98010 | PHONE<br>360-851-4500        | FAX |
| BILLING NAME (IF DIFFERENT FROM ABOVE)   |             |              | BILLING STREET ADDRESS       |     |
| CITY                                     | STATE       | ZIP          | E-MAIL                       |     |

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)  
 23601 ROBERTS DRIVE, BLACK DIAMOND WA 98010

**SUPPLIER INFORMATION**

|                                                  |             |              |                                      |     |
|--------------------------------------------------|-------------|--------------|--------------------------------------|-----|
| FULL LEGAL NAME<br>KYOCERA DOCUMENT SOLUTIONS NW |             |              | STREET ADDRESS<br>18014 72nd Ave. S. |     |
| CITY<br>KENT                                     | STATE<br>WA | ZIP<br>98032 | PHONE<br>800.777.0852                | FAX |

**EQUIPMENT DESCRIPTION**

| MAKE/MODEL/ACCESSORIES                | SERIAL NO. | STARTING METER | NOT FINANCED UNDER THIS AGREEMENT |
|---------------------------------------|------------|----------------|-----------------------------------|
| KYOCERA TA8353CI ADMINISTRATION       |            |                | <input type="checkbox"/>          |
| KYOCERA TA 6053CI POLICE              |            |                | <input type="checkbox"/>          |
| KYOCERA TA 5054c PUBLIC WORKS         |            |                | <input type="checkbox"/>          |
| KYOCERA TA6054c COMMUNITY DEVELOPMENT |            |                | <input type="checkbox"/>          |
| KYOCERA TA 6054ci MDRT                |            |                | <input type="checkbox"/>          |

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

☐ See attached Schedule A

☐ See attached Billing Schedule
**TERM AND PAYMENT INFORMATION**

|                                                                       |                 |                       |                                                            |       |                        |
|-----------------------------------------------------------------------|-----------------|-----------------------|------------------------------------------------------------|-------|------------------------|
| 60                                                                    | Payments* of \$ | 1775.00               | If you are exempt from sales tax, attach your certificate. |       | *plus applicable taxes |
| The payment ("Payment") period is monthly unless otherwise indicated. |                 |                       |                                                            |       |                        |
| Payment includes                                                      | .20,000         | B&W pages per month   | Overages billed monthly at \$                              | .0088 | per B&W page*          |
| Payment includes                                                      | 6800            | Color pages per month | Overages billed monthly at \$                              | .055  | per Color page*        |

**END OF TERM OPTIONS**

You may choose one of the following options, which you may exercise at the end of the term, provided that no event of default under this Agreement has occurred and is continuing. If no box is checked and initialed, Fair Market Value will be your end of term option. Fair Market Value means the value of the Equipment in continued use.

☒ Purchase all of the Equipment for its Fair Market Value, renew this Agreement, or return the Equipment.

☐ Purchase all of the Equipment for \$1.00. At the end of the term, title to the Equipment will automatically transfer to you, AS IS, WHERE IS, with no warranties of any kind.

\_\_\_\_ Customer's Initials

\_\_\_\_ Customer's Initials

**Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.**

**LESSOR ACCEPTANCE**

|                             |           |       |       |
|-----------------------------|-----------|-------|-------|
| U.S. Bank Equipment Finance |           |       |       |
| LESSOR                      | SIGNATURE | TITLE | DATED |

**CUSTOMER ACCEPTANCE**

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

|                                |           |       |       |
|--------------------------------|-----------|-------|-------|
|                                | X         |       |       |
| CUSTOMER (as referenced above) | SIGNATURE | TITLE | DATED |

FEDERAL TAX I.D. #

PRINT NAME

**DELIVERY & ACCEPTANCE CERTIFICATE**

You certify and acknowledge that all of the Equipment listed above: 1) has been received, installed and inspected; and 2) is fully operational and unconditionally accepted. Upon you signing below, your promises in this Agreement will be irrevocable and unconditional in all respects. You understand and agree that we have paid for the purchase of the Equipment from Supplier and you may contact Supplier for any warranty rights, which we transfer to you for the term of this Agreement (or until you default).

|                                |           |       |                 |
|--------------------------------|-----------|-------|-----------------|
|                                | X         |       |                 |
| CUSTOMER (as referenced above) | SIGNATURE | TITLE | ACCEPTANCE DATE |

**1. AGREEMENT:** You agree to lease from us the goods ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

**2. OWNERSHIP; PAYMENTS; TAXES AND FEES:** We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on us (except on our income) or you, or on the Equipment, its lease, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to \$50 for personal property taxes we pay related to the Equipment. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of up to \$125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

**3. EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

**4. INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, leasing, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

**5. ASSIGNMENT; YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

**6. DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

**7. INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

**8. END OF TERM:** Unless the purchase option is \$1.00, at the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of the initial term or at least 30 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.**

**9. USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

**10. MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

**11. WARRANTY DISCLAIMERS:** WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

**12. LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with Minnesota law. You consent to jurisdiction and venue of any state or federal court in Minnesota and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

**13. MAINTENANCE AND SUPPLIES:** You have elected to enter into a separate arrangement with Supplier for maintenance, inspection, adjustment, parts replacement, drums, cleaning material required for proper operation and toner and developer ("Arrangement"). You agree to pay all amounts owing under this Agreement regardless of any claim you have against Supplier relating to the Arrangement. Supplier will be solely responsible for performing all services and providing all supplies under the Arrangement. You agree not to hold Lessor (if different from Supplier) or any assignee of this Agreement responsible for Supplier's obligations under the Arrangement. As a convenience to you, we will provide you with one invoice covering amounts owing under this Agreement and the Arrangement. If necessary, Supplier's obligations to you under the Arrangement may be assigned by us. You agree to pay a monthly supply freight fee to cover the costs of shipping supplies to you. Each month, you are entitled to produce the minimum number of pages shown on page 1 for each applicable page type. Regardless of the number of pages made, you will never pay less than the minimum Payment. You agree to provide periodic meter readings on the Equipment. You agree to pay the applicable overage charge for each metered page that exceeds the applicable minimum number of pages. Pages made on equipment marked as not financed under this Agreement will be included in determining your page and overage charges. At the end of the first year of this Agreement, and once each successive 12-month period thereafter, the maintenance and supplies portion of the Payment and the overage charges may be increased by a maximum of 15% of the existing payment or charge. In order to facilitate an orderly transition, the start date of this Agreement will be the date the Equipment is delivered to you or a date designated by us, as shown on the first invoice. If a later start date is designated, in addition to all Payments and other amounts due hereunder, you agree to pay us a transitional payment equal to 1/30th of the Payment, multiplied by the number of days between the date the Equipment is delivered to you and the designated start date. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month.



Addendum to Agreement # 2817168 and any future supplements/schedules thereto, between BLACK DIAMOND CITY OF, as Customer ("Customer") and U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance"), as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control, and in the event of any conflict between the general provisions of this Addendum and any provision of this Addendum that expressly applies to you only if you are a political subdivision, county, city, or school district of specific state ("State-Specific Provision"), then the State Specific Provision shall control.

**1. The parties wish to amend the above-referenced Agreement by adding the following language:**

**REPRESENTATIONS AND WARRANTIES OF CUSTOMER:** You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

**INITIAL TERM AND RENEWAL TERM(S):** The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

**NON-APPROPRIATION OR RENEWAL:** If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

**SUPPLEMENTS; SEPARATE FINANCINGS:** To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement, as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with

respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

**2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:**

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

**3. If your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** Unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement; provided, however, that if you are a political subdivision of any of the States of Colorado, Georgia, Louisiana, Minnesota, Ohio or Oklahoma, and if your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, title to the Equipment shall be in our name, subject to your interest under the Agreement.

**4. With respect to any "Financed Items," the following provisions shall be applicable to such Financed Items:**

This Addendum concerns the granting to you of certain software and/or software license(s) ("Licensed Software"), the purchase by you of certain software components, including but not limited to, software maintenance and/or support ("Products") and/or the purchase by you of certain implementation, integration, training, technical consulting and/or professional services in connection with software ("Services") (collectively, the "Financed Items") from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as further described in the agreement(s) between you and Supplier (collectively, the "Product Agreement"). For essential governmental purposes only, you have requested and we have agreed that instead of you paying the fees pursuant to the Product Agreement to Supplier for the Financed Items, we will satisfy your obligation to pay such fees to Supplier, and in consideration thereof, you shall repay the sums advanced by us to Supplier by promptly making certain installment payments to us, which are included in the Payments set forth in the Agreement.

To the extent permitted by law, you grant us a security interest in the license(s), including without limitation, all of your rights in the Licensed Software granted thereunder, the Products, all rights to payment under the Product Agreement, the Financed Items, and all proceeds of the foregoing to secure all amounts you owe us under this Agreement. You authorize and ratify our filing of any financing statement(s) to show our interest.

Ownership of any Licensed Software shall remain with Supplier thereof. All Financed Items shall be provided by a Supplier unrelated to us, and your rights with respect to such Financed Items shall be governed by the Product Agreement between you and Supplier, which shall not be affected by this Agreement. IN NO EVENT SHALL WE HAVE ANY OBLIGATION TO PROVIDE ANY FINANCED ITEMS, AND ANY FAILURE OF SUPPLIER TO PROVIDE ANY FINANCED ITEMS SHALL NOT EXCUSE YOUR OBLIGATIONS TO US IN ANY WAY. YOU HAVE SELECTED SUPPLIER AND THE FINANCED ITEMS BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE FINANCED ITEMS. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO ANY PATENT, TRADEMARK OR COPYRIGHT INFRINGEMENT, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS OR ANY OTHER ISSUE IN REGARD TO THE FINANCED ITEMS. YOU HEREBY WAIVE ANY CLAIM (INCLUDING ANY CLAIM BASED ON STRICT LIABILITY OR ABSOLUTE LIABILITY IN TORT) THAT YOU MAY HAVE AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA OR ANY OTHER DAMAGES) OR EXPENSE CAUSED BY THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT OR A TERMINATION OF THE FINANCED ITEMS PURSUANT TO AN EVENT OF DEFAULT, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE, LOSS, EXPENSE OR COST.**

The following shall be additional events of default under the Agreement: (i) you fail to perform in accordance with the covenants, terms and conditions of the Product Agreement, or (ii) the Product Agreement is terminated, suspended, materially restricted or limited.

The following shall be additional remedies we have for your default under the Agreement: We shall have the right to: (a) cause the termination of the Financed Items and you

irrevocably consent to such termination of the Financed Items by Supplier; and (b) require you to immediately stop using the Financed Items (regardless of whether you are in default under the Product Agreement) and you shall, at our option, either deliver to us a certification executed by a duly authorized officer certifying that you have ceased use of the Financed Items or deliver the Financed Items to a location designated by us. In the event you are entitled to transfer the right to use the Financed Items to any third party, you hereby agree to transfer any such right to use the Financed Items to any third party selected by us and acknowledge that you shall have no right to fees payable by any third party in connection with such transfer. However, we shall not be required to mitigate our damages caused by a default by transferring any Financed Items to a third party.

**5. If you are a political subdivision of the State of Arizona, the following applies:** We understand that you may cancel the Agreement within three years after the start date of the Agreement if any person significantly involved in negotiating, drafting, securing or obtaining the Agreement for or on your behalf becomes, during the term of the Agreement, our employee or agent or becomes, during the term of the Agreement, a consultant to us with respect to the subject matter of the Agreement.

**6. If you are a school district in the State of California and your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** You will be deemed to have acquired title to the Equipment from the Supplier on the date we pay for it, and you hereby sell, transfer and convey the Equipment to us on that date. You represent to us that the resolution of your governing body authorizing the execution and delivery of the Agreement contained a finding that the Equipment is a major item of equipment or data processing equipment and that the sale and leaseback of the Equipment was the most economical means of providing the Equipment to you.

**7. If you are a political subdivision of the State of Florida, the following applies:** We agree that there is no intention to create under the Agreement a right in us to dispossess you involuntarily of your interests in or the right of use of the Equipment. We hereby irrevocably waive any right to specific performance of your covenant to return possession of the Equipment to us if you default or exercise your right not to appropriate funds to make Payments. We acknowledge that Payments may not be payable from ad valorem taxes, and in no event may we compel the use of ad valorem taxing power for you to make Payments.

If the end-of-term option for the Agreement is the purchase of all Equipment for \$1.00 or \$101.00, you agree that you will give all notices and file all reports with the State Division of Finance as may be required in connection with the Agreement by Florida Statutes Annotated Section 218.38 and the rules adopted thereunder.

**8. If you are a county of the State of Florida and your end-of term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** If the term of the Agreement exceeds five (5) years, you represent and covenant to us that Payments will be paid from sources other than ad valorem taxes, and that the Agreement has been approved by our Board of County Commissioners.

**9. If you are a political subdivision in the State of Georgia, the following applies:** You represent to us that your acquisition or lease (or other financing) of the Equipment has not been the subject of a referendum or a proposed issuance of bonded debt which failed to receive the approval of your voters within the four calendar years immediately preceding the start date of the Agreement.

**10. If you are a school district in the State of Georgia, the following applies:** The term of the Agreement will consist of an original term, which will commence on the date we pay the Supplier and will continue through the end of the then-current calendar year, and a series of renewal terms, each having a duration of one calendar year. You will have the right to terminate the Agreement pursuant to the Non-Appropriation or Renewal paragraph at the end of each calendar year, and at the end of each fiscal year, if sufficient funds are not appropriated for such fiscal year or calendar year to make Payments. If you do not exercise your right to terminate this Agreement pursuant to the Non-Appropriation or Renewal paragraph at the end of any calendar year or fiscal year, the Agreement will be deemed to have been automatically renewed for the next calendar year or fiscal year, as applicable.

**11. If you are a political subdivision of the State of Idaho, the following applies:** If you are required under the Agreement to make any payments to us (other than a Payment) during any fiscal year during the term of the Agreement in the event of (a) a late payment charge for Payments, (b) an advance by us which you are required to repay, (c) an indemnity payment you owe to us, or (d) any other additional payment obligation you owe to us under the Agreement (collectively, the "Additional Payments"), the Additional Payments shall be payable solely from legally appropriated funds available for such fiscal year ("Available Funds"). To the extent Available Funds are not available for such fiscal year for payment of the Additional Payments, then the Additional Payments shall be subject to appropriation for the following fiscal year, or the fiscal year following the final fiscal year of the term of the Agreement, if the Additional Payment was incurred in the final fiscal year of the term of this Agreement. Failure to so appropriate the Additional Payments for the following fiscal year in each such case shall be a non-appropriation described in the Non-Appropriation or Renewal paragraph of the Agreement, providing the remedies to us for such an event in said paragraph. You will

not be entitled to prepay the Agreement or to exercise your option to purchase the Equipment at the end of the term of the Agreement so long as any Additional Payments are outstanding and unpaid.

**12. If you are a political subdivision of the State of Kansas, the following applies:** We agree that you are obligated only to pay Payments under the Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the then-current fiscal year, or funds made available from any lawfully operated revenue producing source. If you are a school district, you represent and warrant to us that your Board of Education, by resolution approved by a majority of members of the Board of Education, has elected to omit the mandatory contract provisions prescribed by the Kansas Department of Administration in form DA-146a, as amended, from the Agreement, and such provisions are hereby so omitted; provided, however, that this election does not authorize the omission from the Agreement of the provisions of Kansas Statutes Annotated ("K.S.A.") § 72-1146 (related to indemnification and hold harmless provisions) or § 72-1147 (applicable law shall be Kansas law and applicable courts shall be Kansas courts), as amended. To the extent that the terms of the Agreement is in conflict with the terms of K.S.A. § 72-1146 or K.S.A. § 72-1147, the terms of K.S.A. § 72-1146 and K.S.A. § 72-1147 shall prevail.

**13. If you are a political subdivision of the State of Kentucky and your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** You represent to us that you have in connection with the Agreement given all notices to and obtained all consents from the state local debt officer (or in the case of a school district, the chief state school officer) required by applicable law.

**14. If you are a school district of the State of Missouri and your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** You represent to us that Payments under the Agreement will be paid from the capital outlay fund, and that sufficient funds necessary to make Payments required under the Agreement have been appropriated to the capital outlay fund for the fiscal year that includes the commencement date of the Agreement.

**15. If you are a political subdivision of the State of Nevada, the following applies:** You represent to us that, to the extent required by applicable law (a) the Agreement has been approved by the Executive Director of the Nevada Tax Commission, (b) the Agreement was approved by resolution of your governing body, and such resolution was approved by two-thirds of the members of such governing body, and (c) the resolution approving the Agreement was in form that complies with Nevada Revised Statutes Section 350.087, including the required findings of fact, and was published in accordance with the requirements of Section 350.087. To the extent required by applicable law, you agree to update your plan for capital improvements in accordance with the requirements of Nevada Revised Statutes Section 350.091.

**16. If you are a school district of the State of New Jersey, the following applies:** You represent to us that (a) you have complied with all rules and regulations of the New Jersey State Board of Education applicable to the leasing of the Financed Items under the Agreement, (b) you have complied with and will continue to comply with all rules and regulations related to New Jersey Statute 18A:18A-4.6, (c) you are not entering into the Agreement to finance maintenance, guarantees, or verification of guarantees of energy conservation measures, and (d) you will not except out the Agreement from any budget or tax levy limitation otherwise provided by law.

**17. If you are a political subdivision of the State of New York, the following applies:** The Agreement shall be deemed executory only to the extent of monies appropriated and available for the purpose of the Agreement, and no liability on account hereof shall be incurred by you beyond the amount of such monies. The Agreement is not your general obligation. Neither your full faith and credit nor your taxing power are pledged to the payment of any amount due or to become due under the Agreement. It is understood that neither the Agreement nor any representation by any public employee or officer created any legal or moral obligation to appropriate or make monies available for the purposes of the Agreement.

**18. If you are a political subdivision of the State of Oklahoma, the following applies:** The Agreement will terminate at the end of each fiscal year unless you and we ratify the renewal thereof, and any such termination will be treated as a non-appropriation under the Non-Appropriation or Renewal paragraph of the Agreement.

**19. If you are a political subdivision of the Commonwealth of Pennsylvania, the following applies:** You represent to us that you have complied with the Pennsylvania Local Government Unit Debt Act, Pa. Cons. Stat. tit. 53, Sections 8001 to 8049 (including filing of debt statement and advertisement of proposed financing) in connection with the Agreement.

**20. If you are a political subdivision of the State of South Dakota, the following applies:** You represent to us that the Agreement has been approved by the requisite number of members of your governing body. If you are a school district, you represent and covenant to us that all Payments under the Agreement will be paid from your capital outlay fund and that you have not received any petitions from your voters requesting voter approval of the Agreement, and the time for filing such petitions has expired.

**21. If you are a political subdivision of the State of Texas, the following applies:** In accordance with Subtitle F, Title 10, Chapter 2274 of the Texas Government Code (the "Firearms Non-Discrimination Act"), we hereby verify that (a) neither we nor any of our affiliates that are included in the definition of "Company" contained in the Firearms Non-Discrimination Act (each, an "Affiliate") have a practice, policy, guidance or other directive that discriminates against a firearm entity or firearm trade association, and (b) neither we nor any of our Affiliates will discriminate during the term of the Agreement against a firearm entity or firearm trade association. Terms used without definition in this paragraph have the meanings given in the Firearms Non-Discrimination Act.

We represent that, to the extent the Agreement constitutes a contract for goods or services having a value of \$100,000 or more that is to be paid wholly or partly from your public funds and for which a written verification is required under Section 2274.002 (as added by Senate Bill 13 in the 87th Texas Legislature, Regular Session), Texas Government Code, as amended, we hereby verify that we and our parent company, wholly or majority-owned subsidiaries, and other affiliates, if any, do not boycott energy companies and will not boycott energy companies during the term of the Agreement. The foregoing verification is made solely to enable you to comply with such Section. As used in the foregoing verification, "boycott energy companies" shall have the meaning set forth in Section 809.001, Texas Government Code.

**22. If you are a school district in the State of West Virginia, the following applies:** Any action, suit or proceeding arising out of or relating to the Agreement shall be tried in the West Virginia Court of Claims, and we hereby consent to the jurisdiction and venue in such court. You will have no obligation to pay any taxes associated with the use, ownership or acquisition of the Equipment unless the use, ownership or acquisition of the Equipment is determined by final non-appealable judicial order to be subject to taxation, in which event you shall, to the extent permitted by applicable law, pay such taxes. If you receive notice from any taxing authority alleging that the Equipment is subject to property taxes, you will (a) give prompt written notice to us, (b) contest such allegations by proper proceedings, and (c) to the extent permitted by applicable law, and without prejudice to the position that the Equipment should be exempt from all property taxes, establish reserves for the payment of such taxes as required by general accepted accounting principles. We understand that you do not waive the benefit of any statute of limitations governing the time in which we may bring suit against you under the Agreement. You will not be obligated to pay any attorneys' fees incurred by us in connection with any suit, action, proceeding or other exercise of remedies under the Agreement absent a final, non-appealable order of a court of competent jurisdiction awarding attorneys' fees to us. We agree not to repossess the Equipment following a default or non-appropriation under the Agreement without giving seven (7) days prior written notice to you. Following the repossession or return of the Equipment as a result of a default or non-appropriation, you will have the right to acquire or lease similar property without restriction. We understand that the Agreement is a public record under the West Virginia Freedom of Information Act.

By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. Customer has caused this Addendum to be executed by its duly-authorized officer as of the date below.

**U.S. Bank Equipment Finance**  
\_\_\_\_\_  
Lessor  
  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Title  
  
\_\_\_\_\_  
Date

**BLACK DIAMOND CITY OF**  
\_\_\_\_\_  
Customer  
  
**X**  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Title  
  
\_\_\_\_\_  
Date

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                            |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Agenda Date: June 16, 2022 AB22-046</b> |          |
| <b>Resolution adopting 2021 Black Diamond Parks, Recreation, and Open Space (PROS) Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Mayor Carol Benson                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | City Administrator                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | City Attorney David Linehan                |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | City Clerk – Brenda L. Martinez            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Com Dev – Mona Davis                       | <b>X</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Finance – May Miller                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | MDRT/Ec Dev – Andy Williamson              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Police – Chief Kiblinger                   |          |
| Cost Impact (see also Fiscal Note): \$65,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Public Works – Scott Hanis                 |          |
| Fund Source: ARPA COVID 19 Fed Grant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Court –                                    |          |
| Timeline: 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |          |
| <b>Attachments: Resolution and 2021 PROS Plan (Attachment A); PC Memo; RCO Extension Letter</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |          |
| <b>SUMMARY STATEMENT:</b><br>At the June 2, 2022 City Council meeting, the Council heard a presentation from Community Development Director Mona Davis and Eric Jensen of Blueline on the draft 2021 Parks, Recreation, and Open Space (PROS) Plan for the City of Black Diamond. The draft plan was the subject of multiple formal and informal avenues for public engagements, including surveys, an open house, a community stakeholders meeting, booths at Miner’s Day and Labor Day festivities, multiple Planning Commission meetings, and a formal public hearing. The Planning Commission has recommended that the Council adopt the attached 2021 PROS Plan.<br><br>If adopted by Council, the PROS Plan will serve as the basis for future long-range planning efforts pertaining to parks and recreation facilities and services, and particularly for the upcoming 2024 major periodic update to the City’s Comprehensive Plan.<br><br><b>FISCAL NOTE (Finance Department):</b> The City is eligible to receive grant funds from the Washington State Recreation and Conservation Office (RCO) if the PROS Plan is adopted by July 1, 2022. |                                            |          |
| <b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |          |
| <b>RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1488 adopting the 2021 Parks, Recreation, and Open Space Plan for the City of Black Diamond.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                            |          |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Action                                     | Vote     |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |          |



## **RESOLUTION NO. 22-1488**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, ADOPTING A PARKS, RECREATION, AND OPEN SPACE (PROS) PLAN.**

**WHEREAS**, the Growth Management Act, RCW 36.70A.070(8), requires incorporated cities in King County to prepare and periodically update a comprehensive plan that includes a parks and recreation element that is consistent with the City's capital facilities plan; and

**WHEREAS**, the parks and recreation element of the comprehensive plan must include, among other things, an estimate of park and recreation demand for at least a 10-year period, an evaluation of facilities and service needs, and an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand in the City; and

**WHEREAS**, the City has been working to develop a new Parks, Recreation, and Open Space Plan (PROS Plan) to help guide the City's anticipated work on the next major periodic update to the City's Comprehensive Plan, due in 2024; and

**WHEREAS**, the City conducted two different community surveys to learn what youth and adult residents believe are the most important needs and priorities for parks and recreation facilities as well as public open spaces, and to identify existing deficiencies in facilities and services; and

**WHEREAS**, the City held a Stakeholders Meeting in Council Chambers on September 22, 2021, in which the City's consultant for the PROS Plan led an open discussion with key public stakeholders (current and anticipated users of parks facilities) to determine direction and priorities for City parks and recreation facilities; and

**WHEREAS**, the City also set up booths at the 2021 Miner's Day and Labor Day celebrations to gather additional public input on parks, recreation, and open space demand and priorities for the local community; and

**WHEREAS**, on October 5, 2021, the City held a public Open House to solicit public input and feedback on the PROS Plan and what citizens would like the City's parks and open space to look and feel like in the future; and

**WHEREAS**, the Planning Commission held three public meetings between December 2021 and February 2022 on the topic of the PROS Plan, and conducted a duly noticed public hearing on the final draft 2021 PROS Plan on February 8, 2022; and

**WHEREAS**, the Planning Commission voted to recommend adoption of the draft 2021 PROS Plan on February 8, 2022, as reflected in a letter prepared by the Chair of the Planning Commission dated February 10, 2022; and

**WHEREAS**, the Washington State Recreation and Conservation Office (RCO) has established a deadline of July 1, 2022, for the City to finalize and adopt its PROS Plan; and

**WHEREAS**, the Community Development Director has prepared a SEPA checklist and issued a Determination of Nonsignificance (DNS) for the 2021 PROS Plan, and the public comment period for the SEPA DNS closed on June 15, 2022; and

**WHEREAS**, the City Council finds that the draft 2021 PROS Plan, attached hereto as Attachment A, provides a thorough and detailed analysis of current City of Black Diamond parks and recreation facilities, existing deficiencies in such facilities, and anticipated future needs to accommodate current citizens and future growth, and further identifies and prioritizes investments needed for the City to meet demand for parks, recreation, and open space facilities;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The City of Black Diamond 2021 Parks, Recreation, and Open Space (PROS) Plan, attached hereto as Attachment A, is hereby approved and adopted.

**Section 2.** The City Council recommends that City Staff be guided by the 2021 PROS Plan when reviewing and preparing potential amendments to the parks and recreation element of the Black Diamond Comprehensive Plan during the upcoming 2024 major periodic update.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16<sup>TH</sup> DAY OF JUNE, 2022.**

CITY OF BLACK DIAMOND:

\_\_\_\_\_  
Carol Benson, Mayor

Attest:

\_\_\_\_\_  
Brenda L. Martinez, City Clerk



# PARKS, RECREATION & OPEN SPACE PLAN CITY OF BLACK DIAMOND

2021 UPDATE  
ADOPTION: XX/XX/2022



*Photo By: Craig Goodwin*

*"It seems to me that the natural world is the greatest source of excitement; the greatest source of visual beauty, the greatest source of intellectual interest. It is the greatest source of so much in life that makes life worth living."*

*- David Attenborough*



*Lake Sawyer Regional Park  
Artwork By: Barbara Newton*



# EXECUTIVE SUMMARY

The 2022 Parks and Open Space (PROS) Plan is an update incorporating 15 years of changes in approach, goals, and strategies to improve the parks and recreation system. Since the last PROS update in 2008, there have been a number of changes to community operations, development, and demographics that have changed the landscape of possibilities for the parks program. A steadily increasing population has raised the demand for recreational opportunities higher than ever before. Black Diamond is projected to have a population of 17,626 by 2041, and as the City grows in population, there is also a growing need for new opportunities for outdoor activity and engagement.

Black Diamond's park system is operating as a program under the Community Development Department, and historically receives less than one percent of the annual budget. With no designated park staff, the responsibilities of planning, grant writing, project coordination and budgeting falls primarily under one department. The Public Works Department assists the program by maintaining parks.

Public outreach results confirm that there are not enough activities available for residents to utilize, with ten percent believing there is not preferred equipment or activities, 20% feeling parks are too far away, and 21.5% using park programs from another jurisdiction. The constant trend seen in outreach was a need for greater accessibility and improved variety of recreation opportunities.

Black Diamond has adopted new level of service standards that assess the functionality and usability of the park system and were designed to specifically address key issues brought up in public engagement. New service standards were necessary to have enhanced insight into how the parks system is performing and to measure progress toward improving performance.

The 2022 PROS Plan is an in-depth analysis of the performance and quality of Black Diamond's existing park program and paints a colorful future. With consistent planning, community engagement, and funding, there is a vibrant future possible for the parks program. This plan is a roadmap with attainable goals and identified projects that support community needs and operate as a tool to measure progress toward improvement. This plan serves as an advocate and catalyst for change to the parks program achieving the community's vision for the future.



*Photo by: Caitlin Hepworth*



# TABLE OF CONTENTS



|                             |          |
|-----------------------------|----------|
| Acknowledgements            | .....III |
| 01 Introduction             | .....1   |
| 02 Benefits of PROS         | .....15  |
| 03 Goals and Policies       | .....17  |
| 04 Community Snapshot       | .....24  |
| 05 Engaging Our Neighbors   | .....29  |
| 06 A System Assessment      | .....38  |
| 07 Envision the Future      | .....70  |
| 08 Taking the Leap: Funding | .....74  |
| 09 Investing in our Parks   | .....80  |
| Appendix                    | .....88  |

- Appendix A: Glossary of Terms
- Appendix B: Community Survey
- Appendix C: Youth Survey
- Appendix D: Survey Results Summary
- Appendix E: Stakeholder Meeting Summary
- Appendix F: Public Meeting Summary
- Appendix G: Outreach Timeline
- Appendix H: Parks System Map
- Appendix I: Walkability Map
- Appendix J: Capital Improvement Map
- Appendix K: CIP Estimates
- Appendix L: Facility Assessment Survey
- Appendix M: Bibliography



# ACKNOWLEDGEMENTS

**Mayor** Carol Benson

## City Council

|                   |            |
|-------------------|------------|
| Tamie Deady       | Position 1 |
| Trish Stallard    | Position 2 |
| Therron Smith     | Position 3 |
| Leih Mulvihill    | Position 4 |
| Kristiana de Leon | Position 5 |
| Bernie O'Donnel   | Position 6 |
| Debbie Page       | Position 7 |

## Planning Commission

|                   |            |
|-------------------|------------|
| Richard LaConte   | Position 1 |
| Steve Jensen      | Position 2 |
| Knut Syversen     | Position 3 |
| Pam McCain        | Position 4 |
| Felecia Wheatfall | Position 5 |
| Carol Morgan      | Position 6 |
| John Olson        | Position 7 |

## Stakeholders

|               |                             |
|---------------|-----------------------------|
| Andy Puryear  | Valor Soccer                |
| Dean Aldrich  | Valor Soccer                |
| Leah Grant    | Lake Sawyer Park Foundation |
| Lauren Landis | Lake Sawyer Community Club  |
| Brock Deady   | Community Gym               |
| Bo Burridge   | Resident                    |

## City Staff

|                   |                                          |
|-------------------|------------------------------------------|
| Mona Davis        | Community Development Director           |
| Scott Hanis       | Public Works Director                    |
| Jamey Kiblinger   | Police Chief                             |
| Brenda Martinez   | City Clerk                               |
| May Miller        | Finance Director                         |
| Greg Smith        | Fire Chief - Mountain View Fire & Rescue |
| Carina Thornquist | Deputy City Clerk                        |
| Andy Williamson   | MDRT/Economic Development Director       |

## Consultant - Blueline

|                  |                           |
|------------------|---------------------------|
| Eric Jensen      | Director of Planning      |
| Chris Petersen   | Landscape Project Manager |
| Lee Ann Ryan     | Planner, AICP             |
| Chase Killebrew  | Planner, AICP             |
| Caitlin Hepworth | Planner                   |
| Daniel Robben    | Landscape Architect       |
| Raylee McKinley  | Landscape Designer        |
| Jake Drake       | Project Coordinator       |

## Photography

|                  |
|------------------|
| City Staff       |
| Craig Goodwin    |
| Caitlin Hepworth |
| Jake Drake       |



THANK YOU FOR MAKING THIS POSSIBLE

*The City of Black Diamond would like to thank the members of the community and representatives from stakeholder organizations for their participation and guidance in developing the Parks, Recreation, and Open Space Plan. Your input throughout this process is invaluable and the impacts will be felt by our community for years to come.*



## THE PURPOSE

The Black Diamond Parks, Recreation, and Open Space (PROS) Plan is an update to the previous PROS Plan adopted in 2008. Plan updates are required by the Washington State Recreation and Conservation Office (RCO) and is typically updated every six (6) years to meet grant eligibility and Growth Management Act (GMA) planning requirements. The plan addresses the anticipated population growth over the next 20 years by proposing changes to the existing park system.

A PROS Plan is a guide for City of Black Diamond staff or representatives to make decisions or take action on the parks and recreation program. The plan outlines the minimum service provision requirements to develop and maintain an enjoyable, quality park. The plan describes the existing condition of the parks system and includes a Capital Improvement Plan (CIP) to address system deficiencies. The CIP will guide future park program investments for the planning period 2022-2028 and includes an estimate for improvement construction costs, an implementation timeline, and scope. Proposed projects are included in the City's CIP and Final Budget.

PROS planning is an opportunity for City staff to critically evaluate the performance and quality of existing services and facilities and to consider the impacts population growth will have on parks programming.

The PROS Plan has been updated to incorporate 14 years of changes to the City's demographics, design, facilities, and development and establishes a re-energized vision of the future of Black Diamond's parks, recreation, and open spaces.



*The Black Diamond Elementary School baseball field is open for public use after school hours.*

*Photo by: City Staff*

## THE PLANNING PROCESS

The PROS Plan update began in early Spring 2021 with the intent to have a completed plan ready for adoption in Winter 2022. The plan is part of a year-long effort to determine Black Diamond's needs for parks, recreation, and open spaces over the next 20 years.

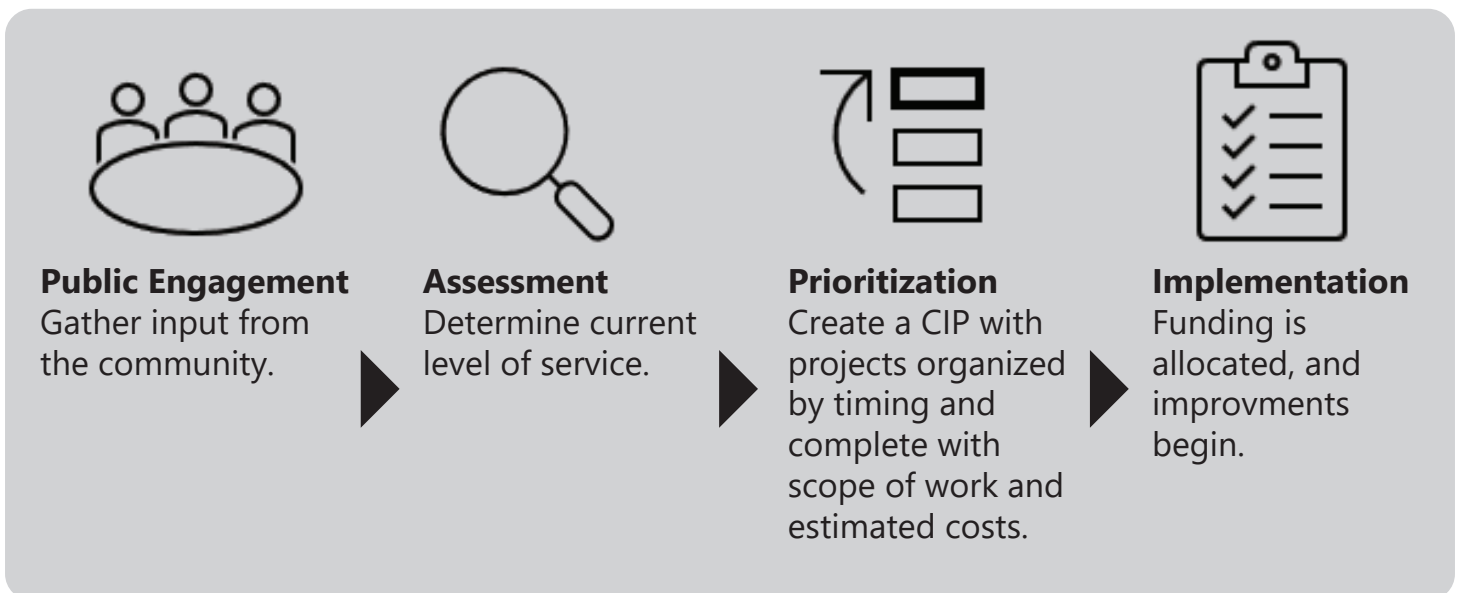
Public engagement was at the forefront of planning efforts to encourage feedback on park quality, priority investment areas, and what the parks system should look like in the future.

An examination of the existing parks and facilities was completed to quantify the existing level of service of the parks. The survey recorded the quality and availability of park amenities, structures, and facilities as well as identified maintenance improvement projects for the City to consider investment in. A separate walkability evaluation was completed to verify deficiencies in pedestrian accessibility to facilities from nearby neighborhoods.

The engagement and examination phases of the process led to the evaluation phase. A Capital Improvement Plan (CIP) was developed to improve the parks system. The CIP describes the timing, implementation, estimated construction costs, and scope of work proposed for each project.

The proposed projects represent a culmination of efforts from the City, the public, and consultants to ensure a consistent, equitable, and representative plan that will direct parks and recreation improvements, maintenance, and funding over the next 20 years.

**FIGURE I.A: THE PLANNING PROCESS**





*Members of the community were invited to attend a parks and recreation stakeholder meeting at Council Chambers on September 22, 2021.*

*Photo by: Caitlin Hepworth*

## COMMUNITY PARTICIPATION

Public input and engagement is vital to the achieving an inclusive planning process. The City launched a focused outreach campaign to understand current priorities and needs for the community. Several outreach methods were utilized to maximize engagement in the PROS process, including:

- **A mailed community survey**
- **A supplementary youth survey, distributed at Miner’s Day celebration**
- **Informational displays at local events and celebrations**
- **One (1) stakeholder meeting**
- **One (1) public open house**
- **Website updates on the planning process**
- **Two (2) Planning Commission meetings**
- **Two (2) City Council Meetings**
- **One (1) Public Hearing**

Public feedback influenced Black Diamond’s selection and prioritization of projects. Community feedback generated within the survey, stakeholder meeting, and public open house is located within the Appendices of this plan.

**“A City’s reputation is based on it’s quantity and quality of parks and open spaces.”**

**-2021 Community Survey Input**



## THE EXISTING PARKS PROGRAM

The City is located in the southeast corner of King County at the foothills of the Cascade Range, approximately 30 miles southeast of Seattle. Residents enjoy scenic views of Mt. Rainier, the serenity of Lake Sawyer, and untouched nature in wooded parks.

The City of Black Diamond operates nine (9) parks and one (1) community facility over approximately 170 acres of land. The City offers a range of active and passive recreation opportunities, including specialized activities such as the BMX course. The City provides public access to, and operates, a boat launch on Lake Sawyer.

Additional parklands are available to the public within city limits and are maintained by various homeowners associations, such as Ten Trails or Lawson Hills. Additional park and recreation opportunities that are not maintained by the City are described in *Chapter 6: A System Assessment*.

Black Diamond does not offer a recreation program for its residents currently, as described in *A System Assessment. Chapter 7: Envision the Future* describes constraining factors the City faces in adopting a recreation program.

A steady population growth rate of nine percent is anticipated for the City of Black Diamond and the rural community is transforming into a city. Community feedback and facility maintenance survey results indicate that park amenities are not readily availability or accessible, and that there is a greater variety of activities needed within City limits. Existing facilities will continue to degrade with a growing demand for parks and recreational amenities, and the time is now to address the improvements necessary to prepare for future growth.

*A lone elk wanders down Roberts Drive on an early weekday morning.  
Photo by: City Staff*



## PREVIOUSLY ADOPTED PLANS

Previously adopted plans were reviewed for past goals and policies applicable to planning and developing parks, recreation, and open spaces. The Black Diamond community has changed since the last PROS Plan was completed in 2008, and is overdue for a critical examination of how adopted goals and policies have impacted Black Diamond over the last 13 years.

Goals and policies have been revised to better incorporate existing community needs and parks visioning during the 2021 planning process. This plan has been reviewed by the community in public meetings and adopted by the City Council. The following is a summary of applicable, previously adopted plans that were considered during the PROS planning process and incorporated into the new goals, objectives, and strategies described in *Chapter 3: Goals and Policies*.



*The Lake Sawyer Parks Foundation graciously donates a bench to the Lake Sawyer Regional Park for everyone to enjoy.  
Photo by: City Staff*

## 2019 COMPREHENSIVE PLAN

Cities planning under Washington State's Growth Management Act (GMA) are required to include a parks and recreation element in their comprehensive plan, and must include the following three components:

- 1. Estimates of park and recreation demand for at least a 10-year period;**
- 2. An evaluation of facilities and service needs;**
- 3. An evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand**

Black Diamond's Parks and Recreation Element meets these requirements and also outlines two overarching goals: support the stewardship of natural resources and amenities throughout the community in the form of parks, trails, and open space; and develop an interconnected system of local and regional parks, trails and open space.



At the time the plan was adopted in 2019, the City-owned parks, recreation, trails and open space system contained about 176 acres of land for active and passive activities. The analysis conducted for the 2019 Comprehensive Plan update indicates the City is lacking in parks, trails, and dedicated open-space lands. It also recognizes the significant amount of development that will occur due to the ongoing implementation of two master-planned communities, known as Ten Trails and Lawson Hills.

These two communities, as part of executed Development Agreements (DA), are required to provide parks, trails, recreation and open space areas due to their expected impact on existing facilities. The Lawson Hills Master Planned Development (MPD) is required to designate 134 acres of open space and the Ten Trails open space requirement is 481.4 acres. Additionally, both permit approvals include a requirement for the construction of trails. The master developer is obligated under the DA to provide recreational facilities based on the City's adopted LOS standards.

Figure I.B. shows the required ratio of recreational facilities required based on expected population growth for master planned developments.

**FIGURE I.B: MPD RECREATION REQUIREMENTS**

| Facility Type                       | Minimum Units Per Population | Additional Facilities Needed |
|-------------------------------------|------------------------------|------------------------------|
| Basketball Court                    | 1:2,000                      | 7                            |
| Soccer Field                        | 1:2,000                      | 9                            |
| Tennis Court                        | 1:2,000                      | 8                            |
| Play Area                           | 1:2,000                      | 8                            |
| Youth Baseball/Adult Softball Field | 1:2,000                      | 8                            |

| Facility Type          | Minimum Units Per Population | Additional Facilities Needed |
|------------------------|------------------------------|------------------------------|
| Adult Baseball Diamond | 1:5,000                      | 3                            |
| Community Center       | 1:10,000                     | 0                            |
| Skate Park             | 1:10,000                     | 0                            |
| Youth Football Field   | 1:10,000                     | 1                            |
| BMX Track              | 1:20,000                     | 0                            |
| Swimming Pool/Beach    | 1:20,000                     | 0                            |

*Source: Black Diamond 2019 Comprehensive Plan*

## 2016 KING COUNTY OPEN SPACE PLAN

The King County Open Space Plan: Parks, Trails, and Natural Areas 2016 Update (Open Space Plan), an update to the 2010 plan, provides a framework guiding King County in the acquisition, planning, development, stewardship, maintenance and management of its complex system of 200 parks, 175 miles of regional trails, and 28,000 acres of open space, including Black Diamond Natural Area, Henry's Ridge, and Danville-Georgetown Open Space.

The Open Space Plan is a strategic plan guiding the activities and goals of the Parks and Recreation and the Water and Land Resources Divisions of the King County Department of Natural Resources and Parks for the next six years. The plan identified the following four goals:

- 1. Take care of King County's existing system of parks and trails, ensuring the system remains clean, safe and open.**
- 2. Grow and connect regional open space and natural lands to protect important habitats for fish and wildlife and to provide recreation opportunities.**
- 3. Improve regional trails and nonmotorized mobility, to ensure that essential connections are completed and existing trails are maintained.**
- 4. Make parks and recreation opportunities more accessible for all King County residents to enjoy.**



*Kayakers enjoying a trip on Lake Sawyer and taking in everything nature has to offer.  
Photo by: Craig Goodwin*

## 2016 KING COUNTY OPEN SPACE PLAN (CONT.)

King County is responsible for maintaining major regional parks, natural and recreational areas that lay just beyond the City's jurisdiction that many residents of Black Diamond frequent for all types of outdoor activities.

Active opportunities are available, such as mountain biking in the Black Diamond Open Space, as well as passive opportunities such as bird watching in the Black Diamond Natural Area. Natural areas are typically characterized by a site's uniqueness or diversity of native vegetation and fish and wildlife habitat, and embody the beauty and character of the region's landscape.

While these facilities are under King County's jurisdiction, it is important to recognize their value as recreational resources for the Black Diamond community. The City shall work closely with the County to ensure collaboration in continuing to meet the needs of the community. King County's Open Space Plan should be used as a guiding document in helping the City draft a PROS Plan to promote equitable, safe, accessible, and sustainable recreational development.

*A father and son enjoy a bicycle ride through the tree tunnel in Black Diamond Open Space Park.  
Photo by: Craig Goodwin*



## 2011 BLACK DIAMOND TRAILS PLAN

In 2011, Black Diamond adopted a city-wide Trails Plan with the intent of achieving LOS standards outlined in the 2008 PROS Plan, with a goal of having 75% of Black Diamond's population live within a half-mile of trail access. The plan identified several goals and objectives for obtaining this desired standard, including:

1. Define the City's role in trail development and facility maintenance.
2. Identify agencies to work closely with to ensure the conservation of wildlife habitats, natural areas, forestlands, and open space areas.
3. Work to preserve and incorporate historical and cultural resources into the park and trails systems in order to create a unique experience for users.
4. Create a variety of trail systems that include hiking, biking, and even horse-back riding trails
5. Develop a trail system that is accessible to all with lifecycle features that account for long-term costs and benefits.

The Trails Plan identified projects found in the figure below in order to achieve the trail development and expansion goals.

**FIGURE I.C: 2011 TRAILS PLAN  
PROPOSED PROJECTS AND LEVEL OF FUNDING**

| Length                               | units | facility addtn | Facility cost /unit | BIDD funding required | BIDD funding share | BIDD funding required | Comments                       |
|--------------------------------------|-------|----------------|---------------------|-----------------------|--------------------|-----------------------|--------------------------------|
| <b>Land</b>                          |       |                |                     |                       |                    |                       |                                |
| linear trails - 40 ft w              | acres | 33.9           | \$20,000            | \$678,788             | 100%               | \$678,788             | Cedar to Green Trail Extension |
| 30 feet                              | acres | 6.5            | \$20,000            | \$130,909             | 0%                 | \$0                   | Lake Sawyer Trail              |
| 20 feet                              | acres | 6.1            | \$20,000            | \$121,212             | 100%               | \$121,212             | Roberts Drive Trail            |
| 100 feet                             | acres | 36.4           | \$20,000            | \$727,273             | 0%                 | \$0                   | King County Equestrian Trail   |
| 20 feet                              | acres | 3.6            | \$20,000            | \$72,727              | 0%                 | \$0                   | Black Diamond Lake Trail*      |
| 20 feet                              | acres | 4.8            | \$20,000            | \$96,970              | 0%                 | \$0                   | Lawson Hills Trail*            |
| 20 feet                              | acres | 5.6            | \$20,000            | \$111,515             | 0%                 | \$0                   | Villages Trail*                |
| 20 feet                              | acres | 2.9            | \$20,000            | \$58,182              | 100%               | \$58,182              | Old Black Diamond Trail        |
| 20 feet                              | acres | 4.4            | \$20,000            | \$87,273              | 100%               | \$87,273              | Black Diamond Wetlands Trail   |
| 20 feet                              | acres | 0.5            | \$20,000            | \$9,697               | 100%               | \$9,697               | Ginder Creek Trail             |
|                                      |       | 104.2          |                     | \$2,094,545           |                    | \$945,455             |                                |
| <b>Facilities</b>                    |       |                |                     |                       |                    |                       |                                |
| <b>Trail Sections</b>                |       |                |                     |                       |                    |                       |                                |
| asphalt 8 foot                       | mile  | 7.0            | \$253,456           | \$1,774,192           | 100%               | \$1,774,192           | Cedar to Green Trail Extension |
| asphalt 8 foot                       | mile  | 1.8            | \$253,456           | \$456,221             | 25%                | \$114,055             | Lake Sawyer Trail              |
| Sidewalk 4 foot                      | mile  | 2.5            | \$136,996           | \$342,490             | 100%               | \$342,490             | Roberts Drive Trail            |
| dirt 6 + 2 foot horse                | mile  | 3.0            | \$163,056           | \$489,168             | 25%                | \$122,292             | King County Equestrian Trail   |
| dirt 6 foot                          | mile  | 1.5            | \$151,465           | \$227,198             | 0%                 | \$0                   | Black Diamond Lake Trail*      |
| asphalt 8 foot                       | mile  | 2.0            | \$253,456           | \$506,912             | 0%                 | \$0                   | Lawson Hills Trail*            |
| asphalt 8 foot                       | mile  | 2.3            | \$253,456           | \$582,949             | 0%                 | \$0                   | Villages Trail*                |
| Sidewalk 4 foot                      | mile  | 1.2            | \$136,996           | \$164,395             | 100%               | \$164,395             | Old Black Diamond Trail        |
| dirt 6 foot                          | mile  | 1.8            | \$151,465           | \$272,637             | 100%               | \$272,637             | Black Diamond Wetlands Trail   |
| dirt 6 foot                          | mile  | 0.5            | \$151,465           | \$75,733              | 100%               | \$75,733              | Ginder Creek Trail             |
| Subtotal for facility impact         |       | 23.6           |                     | \$4,891,894           |                    | \$2,865,794           |                                |
| Total impact for land and facilities |       |                |                     |                       |                    | \$3,811,248           |                                |

\* Subject to review and approval of Master Planned Developments (MPD) by City Council.

Source: Black Diamond 2011 Trails Plan





*A bevy of otters taking a family portrait.  
Photo by: Craig Goodwin*

## 2008 PROS PLAN

The City of Black Diamond created the 2008 PROS Plan after the City began anticipating growth and development. The City developed a Comprehensive Park Plan in 1989 that was shelved due to a lack of budget and personnel for park development.

The 1989 Comprehensive Plan was not adequately prepared to guide the anticipated growth on the City's horizon. City staff began work on the PROS Plan that would guide capital investments in property, facility, and programs for the planning period of 2008-2013. The five main objectives of that plan are the following:

- 1. Maintain an updated and financially viable plan for meeting park and recreation needs.**
- 2. Enhance and maintain existing parks to provide a greater level of public enjoyment.**
- 3. Open undeveloped parks in a safe, timely, and fiscally responsible manner.**
- 4. Design parks that protect and improve the functions of the natural environment and strike a balance between public use and preservation.**
- 5. Design parks that include a wide variety of recreation opportunities to serve multiple interests and a broad cross-section of the area population.**

**FIGURE I.D: PROS 2008 LEVEL OF SERVICE (LOS) STANDARDS**

| PARK TYPE             | LOS STANDARD                       | EXISTING LOS                       |
|-----------------------|------------------------------------|------------------------------------|
| Regional              | None                               | N/A                                |
| Community             | 90% of population within 1.5 miles | 52% of population within 1.5 miles |
| Neighborhood          | 75% of population within 0.5 miles | 0% of population within 0.5 miles  |
| Pocket                | None                               | N/A                                |
| Trail (Non-motorized) | 75% within 0.5 miles               | 0% of population within 0.5 miles  |
| Open Space            | 10% of City Land Area              | 6% of City Land Area               |

| FACILITY TYPE                       | MINIMUM UNITS PER POPULATION |
|-------------------------------------|------------------------------|
| Youth Baseball/Adult Softball Field | 1 : 2,000                    |
| Soccer Field                        | 1 : 2,000                    |
| Tennis Court                        | 1 : 2,000                    |
| Basketball Court                    | 1 : 2,000                    |
| Adult Baseball Diamond              | 1 : 5,000                    |
| Gymnasium                           | 1 : 5,000                    |
| Youth Football Field                | 1 : 10,000                   |
| Track                               | 1 : 10,000                   |
| Community Center                    | 1 : 10,000                   |
| Swimming Pool                       | 1 : 20,000                   |

*Source: Black Diamond 2008 Parks, Recreation, and Open Space Plan*

At the time the 2008 PROS Plan was adopted, Black Diamond had 0 acres of open space and approximately 146 acres total of park space available to the public, made up of six specific sites throughout the City.

Black Diamond found they had park and recreational facility deficits with only 52% of households living within 1.5 miles of a community park, well below the then 90% standard. While the City had a fair amount of designated open space (six percent), it fell below the City's standard of 10 percent of the City's gross area.



Black Diamond had no existing neighborhood parks or trails, and their recreational facilities needed to include a second youth baseball or softball field, two soccer fields, a second tennis court, and an adult baseball diamond.

The LOS results from the 2008 PROS Plan were used to identify eight capital improvement projects as described in Figure 1.E, below.

A portion of these projects were completed, including improvements at the Skate Park, Union Stump historical marker, and Lake Sawyer Regional Park trail development. Other projects did not receive the funding necessary to proceed and have been included in the 2021 PROS Capital Improvement Plan, in *Chapter 9: Investing In Our Parks*.

**FIGURE 1.E: 2008 PROS CAPITAL IMPROVEMENT PROJECTS**

| FACILITY                                   | ACREAGE | CURRENT FEATURES                                                | PROPOSED IMPROVEMENTS                                                                            | COST ESTIMATE | 2021 PROJECT STATUS                                |
|--------------------------------------------|---------|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------|---------------|----------------------------------------------------|
| <b>School (Skate) Park</b>                 | 3.5     | Skate Park, tennis/ basketball court and baseball field.        | Facility needs to be made more family friendly with a swing set, benches, and picnic tables.     | \$25,000      | Completed                                          |
| <b>Union Stump Historical Site</b>         | 0.1     | Historical marker, benches.                                     | Improved parking facilities, fencing, and signage.                                               | \$112,000     | Fencing and signage installed. Gravel lot remains. |
| <b>Coal Car Triange</b>                    | 0.1     | Bare land.                                                      | N/A                                                                                              | N/A           | N/A                                                |
| <b>Eagle Creek Community Park</b>          | 0.43    | Basketball court, benches, and grassy open space.               | Playground equipment.                                                                            | \$25,000      | Completed                                          |
| <b>BMX Park</b>                            | 3.1     | Off road bicycle course.                                        | General expansion and provide use area for street bicycles.                                      | \$260,000     | Not completed                                      |
| <b>Lake Sawyer Boat Launch</b>             | 1.8     | Boat launch facility, parking, barbeque facilities and benches. | Rehabilitate boat launch facility, increase parking area, add restrooms and provide access dock. | \$948,000     | Partially complete. No access dock.                |
| <b>City Wide Trail System Development</b>  | N/A     | N/A                                                             | Begin land acquisition and preliminary design work.                                              | \$340,000     | Not completed                                      |
| <b>Lake Sawyer Regional Park (Phase 1)</b> | 40      | Bare land.                                                      | Trail system, improved access, parking, restrooms, and athletic fields.                          | \$4,200,000   | Partially complete. No athletic fields.            |

Source: Black Diamond 2008 Parks, Recreation, and Open Space Plan

## GROWTH MANAGEMENT ACT (GMA)

The Washington State Legislature, through the Growth Management Act (GMA), provides 13 planning goals to “guide the development and adoption of a comprehensive plan and development regulations” (RCW 36.70A.020). The park and recreation element is one of the mandatory elements required in a comprehensive plan, which contains broad goals for the development of parks and recreational facilities.

While a separate Parks, Recreation, and Open Space Plan is not required under the GMA, the City has chosen to create this document to elaborate on the goals and policies expressed in the 2019 Comprehensive Plan. The City wishes to better assess the current needs and deficiencies of its parks, recreation, and open space opportunities with the changing population. This will allow the City to better define its future long-term acquisition priorities and capital investments to include in the upcoming 8-year comprehensive plan periodic update.

Each Washington city and county planning under GMA is required to update its comprehensive plan every eight years, as per the schedule in RCW 36.70A.130. The next mandatory periodic update for Black Diamond must occur by June 30, 2024. Therefore, the timing of this PROS plan will allow it to be aptly incorporated into the comprehensive plan update.

### Goals of the GMA

Comprehensive plans and localized planning efforts fulfill the intent of the GMA and gives jurisdictions an opportunity to understand the state of their services. The GMA is guided by the following 13 state planning goals:

- |                                                                                                      |                                                                                                                       |
|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| 1. Encourage infill development and urban growth where adequate public facilities and services exist | 8. Maintain natural resources                                                                                         |
| 2. Reduce the inappropriate conversion of undeveloped land into sprawl                               | 9. Retain and increase access to open and recreational areas                                                          |
| 3. Coordinate efficient, multi-modal transportation                                                  | 10. Protect and enhance the environment                                                                               |
| 4. Develop affordable housing                                                                        | 11. Encourage public participation                                                                                    |
| 5. Spur economic development                                                                         | 12. Ensure sufficient public facilities and services to support development without decreasing current service levels |
| 6. Protect private property rights                                                                   | 13. Preserve historic lands, sites, and features                                                                      |
| 7. Predictable and timely permit processing                                                          |                                                                                                                       |

## RECREATION AND CONSERVATION OFFICE

The Parks, Recreation, and Open Space Plan is required by the Washington State Recreation and Conservation Office (RCO) to maintain the City's eligibility for state grants and funding programs that can help realize outdoor recreation development and open space acquisition projects. There is a minimum of six elements RCO requires for an eligible plan, as shown below.

Once the plan is submitted to RCO and the planning requirements are met, the City may apply for grants for up to six calendar years from the date when the City Council adopts the plan.

### GOALS AND OBJECTIVES

1

Goals are broad statements of purpose, and objectives are measures that describe when these purposes will be achieved.

### INVENTORY

2

The plan includes a service area and description of the service area's facilities, lands, programs, and their condition in either a quantitative or qualitative format.

### PUBLIC INVOLVEMENT

3

The plan is developed and adopted with ample opportunity for input from the public.

### DEMAND AND ANALYSIS

4

The analysis in the plan defines priorities for acquisition, development, management, etc., and explains why these actions are necessary. The analysis is developed by assessing community desires for PROS in a manner appropriate for the service area.

### CAPITAL IMPROVEMENT PLAN

5

The plan includes a capital improvement program that lists projects with the year of anticipated implementation and funding source.

### ADOPTION

6

The plan has received formal approval.

# THE BENEFITS OF PARKS, RECREATION, AND OPEN SPACES

Park and recreational facilities are foundational components of a healthy and engaged community. Parks can improve the physical and psychological health of residents, bring a resurgence in economic vitality, and can be tools for enhancing environmental quality. PROS strengthen our communities and have a variety of benefits worthy of consistent investment as described by the Trust for Public Land's report titled *The Benefits of Parks: Why America Needs More City Parks and Open Spaces*.

## PHYSICAL

Nearly half of Americans do not get the recommended minimum amount of physical activity in a day. Parks provide opportunities for fitness and active recreation, which improves physical and mental health. Physical activity is more likely to occur when residents are within a quarter mile of a park. Daily interaction with plants and nature facilitates the release of dopamine which improves moods.



Photos by: Caitlin Hepworth

## ECONOMIC

Development and maintenance of parks can financially benefit retailers and residents. Tourism spurs economic activity, and parks are destinations that attract pass-by visitors. Tourism that can bring new dollars into the community. When there are recreational opportunities available at a free or low cost to residents, residents can benefit from those facilities and reduce potential medical costs associated with inactivity. Property values are enhanced when parks are within walking distance increasing property tax values.





*A group of local artists create murals for judging at the 2019 Miner's Day celebration.  
Photo by: Black Diamond Miner's Day Facebook page*

## **SOCIAL/COMMUNITY**

Parks provide opportunities for comrardery and interaction fostering relationships with neighbors creating a sense of community. The development of relationships with community members improves local connections and sense of place for residents. People who feel engaged with their community are more likely to participate in recreational activities and use communcal spaces. A greater park presence from users reduces opportunities for crime.



*A close up of flowers in the Miner's Honor Garden at the Historical Museum.  
Photo by: Caitlin Hepworth*

## **ENVIRONMENTAL**

Parks and open spaces bring a wide variety of environmental benefits. Trees store water and reduce the rate stormwater flows into community facilities. Trees and plants purify the air by releasing oxygen and absorbing carbon dioxide. Tree canopies reduce the impacts of urban heat that is absorbed in hardscaped surfaces. Open spaces protect undisturbed habitats supporting the native wildlife. There is educational value in parks; signage at parks can provide information that fosters community stewardship for the environment.

# GOALS AND POLICIES

Below are the goals that were developed based on public feedback generated in community outreach efforts, applicable goals from previously adopted plans, and level of service results. The goals and objectives create a framework to address areas of improvement in the program. Policies provide specific ways to measure progress

## GOAL 1:

**Maintain an updated financially viable plan for meeting park and recreation needs.**



**PLANNING**

***Objective 1: Update the parks Capital Improvement Plan (CIP) bi-annually as part of the final budget process.***

**Policy 1.1.a:** Review and update the park's CIP semi-annually based on unanticipated impacts to parks, the budget, or City operations.

**Policy 1.1.b:** Increasing costs of operation and maintenance service shall be considered in the annual budget process.

**Policy 1.1.c:** Review annual budget against recreation level of service standards to determine if investment corresponds with population growth.

**Policy 1.1.d:** Update facility rental or use fees on periodic basis to reflect market rates.

**Policy 1.1.e:** Establish a park impact fee and fee-in-lieu program to increase the annual program budget.

**Policy 1.1.f:** Maintain records of all investments into park projects.

***Objective 2: Facilitate partnerships with other agencies and organizations.***

**Policy 1.2.a:** Coordinate joint capital project planning and investment with other public and private agencies where feasible and appropriate.

**Policy 1.2.b:** Maintain a list of park, recreation, and open space grant programs for improvement projects. This list should be updated as new opportunities and programs arise.



*A kayaker enjoys the clean and serene lake, catching the tail end of the sunset.  
Photo by: Craig Goodwin*

## GOAL 2:

Support the stewardship and preservation of the natural environment.



***Objective 1: Highlight the City's natural beauty and ecology in parks, recreation, trails, and open spaces.***

**Policy 2.1.a:** Improve the accessibility to, and availability of, existing look out points, vistas, and environmentally sensitive areas.

**Policy 2.1.b:** Prioritize acquisitions of vacant parcels with lookout points, vistas, or environmentally sensitive areas.

**Policy 2.1.c:** Incorporate park design and playground features that express the geography and ecology of the region.

**Policy 2.1.d:** Revise the Black Diamond Municipal Code to preserve scenic views and vistas.

***Objective 2: Encourage community stewardship through educational opportunities.***

**Policy 2.2.a:** Incorporate more interpretive signage on local native habitats, vegetation, and wildlife to educate the public on the natural history of the Pacific Northwest.

**Policy 2.2.b:** Organize opportunities for community cleanups of parks and open spaces.

**Policy 2.2.c:** Provide educational opportunities for kids at City-sponsored events to learn about habitats, local ecology, and human impacts on the environment.

**Policy 2.2.d:** Provide handouts to residents on how to seasonally reduce their environmental impacts and provide information on local quality issues.

***Objective 3: Incorporate sustainability measures into park operations and planning.***

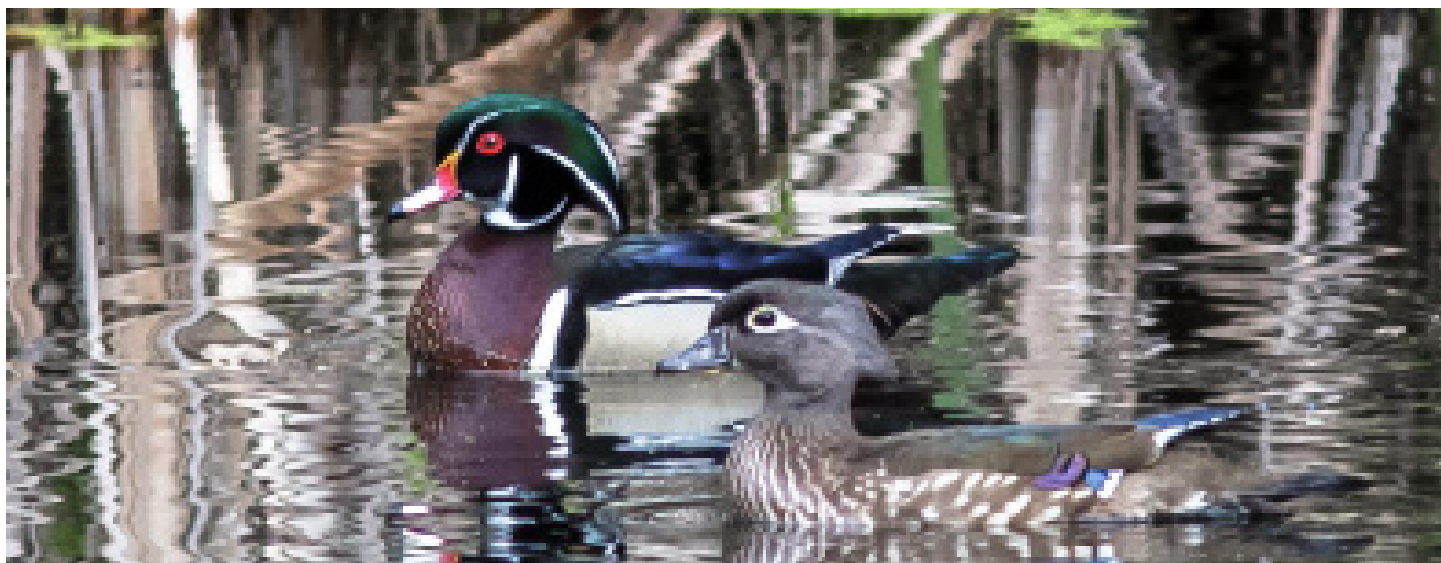
**Policy 2.3.a:** Develop a sustainability plan for the City that identifies opportunities and constraints in reducing climate change and environmental impacts.

**Policy 2.3.b:** Encourage park and facility design to incorporate sustainably sourced materials.

**Policy 2.3.c:** Develop a list of local sources for materials and labor for construction projects. The list shall include businesses that sustainably source materials, operate within the City, or have sustainability certifications. The list shall be posted on the City's website.

**Policy 2.3.d:** Develop an incentive program to encourage developers to incorporate sustainability measures into private park maintenance, operations, construction, and equipment.

**Policy 2.3.e:** Develop new parks in sensitive areas to preserve natural areas and habitats from higher impact developments.



*A family of ducks takes a swim in a creek. Photo by: Craig Goodwin*



**Objective 4: Demonstrate commitment to enhancing and preserving the environment.**

**Policy 2.4.a:** Become a recognized Tree City through the Arbor Day Association.

**Policy 2.4.b:** Develop an urban forestry plan to preserve forested areas that characterize Black Diamond and contribute to the community's aesthetic.

**Policy 2.4.c:** Adopt a community forestry program with a minimum annual budget of at least \$2 per capita to fund educational opportunities about the environment, trees, and preservation.

**Policy 2.4.d:** Monitor water quality of the lakes, wetlands, and streams on City-owned land.

**Policy 2.4.e:** Develop an environmental reporting program with that provides the public opportunities to report park quality or maintenance issues.

**GOAL 3:**

Improve community access to parks, recreation, and open spaces.

**Objective 1: Improve pedestrian infrastructure in the immediate vicinity of existing parks.**

**Policy 3.1.a:** Collaborate with Public Works to incorporate all missing pedestrian park linkages in the public rights-of-way into the Black Diamond *Transportation Improvement Plan*.

**Policy 3.1.b:** Work with WSDOT to coordinate pedestrian infrastructure improvements on state routes through the City within one-quarter ( $\frac{1}{4}$ ) mile of parks.

**Policy 3.1.c:** Elevate project priorities on the CIP if the scope includes ADA accessibility improvements.

**Policy 3.1.d:** Develop an ADA Transition Plan to evaluate retrofit and improvement construction projects at existing parks so that access is brought to current code requirements.

**Objective 2: Increase distribution of neighborhood and pocket parks.**

**Policy 3.2.a:** Acquire unmaintained homeowner's association parks that do not meet the maintenance requirements in developer agreements.

**Policy 3.2.b:** Consider creating new parks in areas of the City that are outside existing neighborhood or pocket park service areas.



*A cyclist gets ready to mountain bike the rugged, forested trails.*

*Photo by: Craig Goodwin*

***Objective 3: Improve recreational opportunities within existing developed parks.***

**Policy 3.3.a:** Increase the variety and number of recreational opportunities in parks to maximize existing park acreage and achieve LOS A for recreation valuation.

**Policy 3.3.b:** Develop safe and convenient access to Lake Sawyer for swimmers.

***Objective 4: Create a comprehensive trail network connecting facilities with points of interest, recreational opportunities, and parks.***

**Policy 3.4.a:** Collaborate with King County for the expansion of the Cedar to Green River Trail through Lake Sawyer Regional Park.

**Policy 3.4.b:** Determine a potential trail network connection from Lake Sawyer Regional Park to the downtown core and include the trail network in the Black Diamond *Transportation Improvement Plan*.

**Policy 3.4.c:** Codify trail standards to ensure consistency in development of pathways in design, aesthetics, and construction.

## GOAL 4:

Create a sense of place within the parks system by integrating unique landscaping, art, corridors, trails, and recreation opportunities that reflects the City's history, design, and culture.



**Objective 1: Delineate the public parks systems from privately maintained parks through consistent and thoughtful design and landscaping.**

**Policy 4.1.a:** Implement a wayfinding signage program throughout parks and trail facilities educating the public on the City's history and environment.

**Policy 4.1.b:** Develop consistent signage standards for park facilities to clarify park ownership.

**Policy 4.1.c:** Establish park design standards to create continuity in site design, furnishings, and construction.

**Policy 4.1.d:** Adopt standard specifications for park landscaping design and preferred tree species.

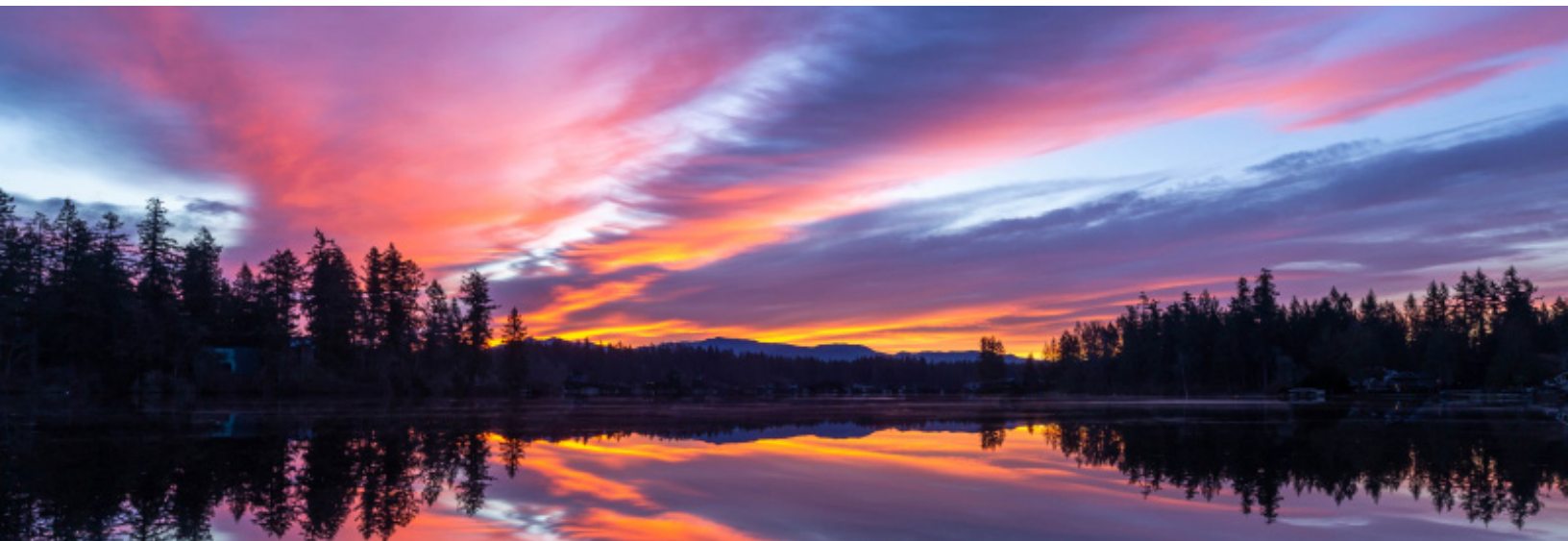
**Objective 2: Emulate the City's identity by incorporating monuments and art in public parks and open spaces.**

**Policy 4.2.a:** Incorporate and enhance historic and cultural resources into the park and recreation system.

**Policy 4.2.b:** Collaborate with the Black Diamond Historical Museum and other cultural resource experts to incorporate elements of historical significance throughout the City.

**Policy 4.2.c:** Acquire and install public artwork and/or cultural displays in community spaces to increase awareness of local history and culture and provide a placemaking component.

*Sunset at Lake Sawyer. Photo by: Craig Goodwin*



## GOAL 5:

Encourage public involvement in the parks and open space planning process.



**Objective 1: Utilize a variety of communication platforms and methods to keep the public up to date on events, opportunities, and upcoming projects.**

**Policy 5.1.a:** Maintain a Parks and Recreation webpage that is updated with upcoming meetings, policy changes, and volunteer opportunities.

**Policy 5.1.b:** Reduce barriers to participation in the planning process by maintaining a strong online presence on the City's website and on social media pages that describes upcoming events and methods to participate.

**Policy 5.1.c:** The public shall be made aware of all changes relating to the parks capital improvement plan.

**Objective 2: Foster a stronger relationship with the public by organizing volunteer opportunities.**

**Policy 5.2.a:** Create a community volunteer association to utilize as a resource for parks maintenance, projects, and grant matching.

**Policy 5.2.b:** Distribute information to stakeholder groups to encourage partnerships and volunteering to encourage participation from a variety of community groups.

**Policy 5.2.c:** Continue to host community events creating opportunities for social engagement.

**Objective 3: Continue to prioritize a park planning process that focuses on community input.**

**Policy 5.3.a:** Involve the community in park planning and design stages of proposed projects to solicit input, generate public support, and communicate project information.

**Policy 5.3.b:** Create an e-newsletter sending quarterly updates to interested community members on upcoming events, opportunities, and projects.

**Policy 5.3.c:** Survey the community once every five years to understand current preferences, and trends, and to evaluate the performance of the parks program.



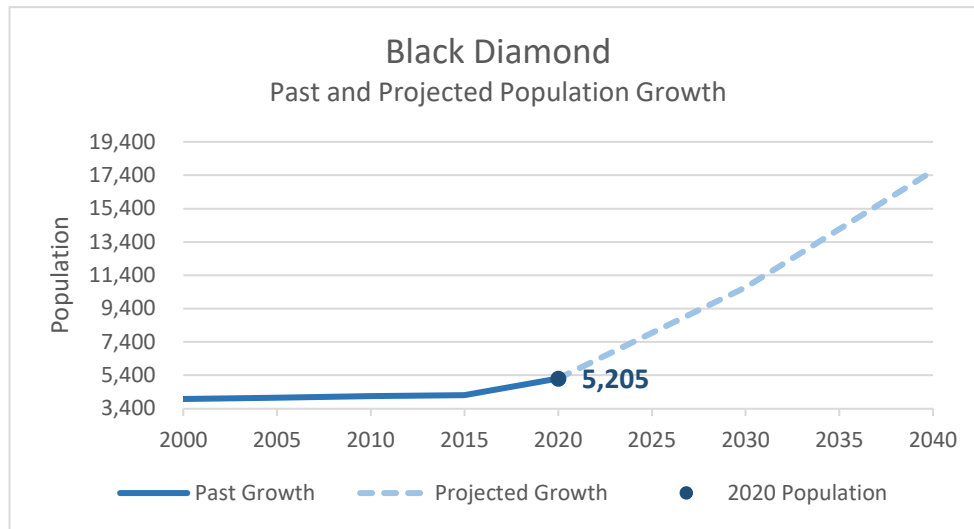
## BACKGROUND

Historically, Black Diamond was a rural coal town from the 1880s until the late 1930s. Incorporated in 1959, the City has since then seen unprecedented growth in recent years accompanying considerable growth in residential development. The City is primarily home to older adults and families with children. The community is predominately white and primarily speaks English. The community has a high median income in comparison to King County, however there is a significant portion of people living below the poverty line.

The following section analyzes who makes up the Black Diamond community and what kind of special considerations should be taken into account for parks planning.

*Black Diamond cherishes its historical roots as a coal mining town.  
Photo by: City Staff*



**FIGURE 4.A: POPULATION GROWTH ESTIMATE**

SOURCE: PSRC LAND USE VISION 2, 2017; OFM POPULATION ESTIMATES, 2020; BLACK DIAMOND COMPREHENSIVE PLAN, 2020.

## PROJECTED GROWTH

Black Diamond's population had consistently very little growth prior to 2015. Today, we are experiencing consistently high residential growth. As of 2021, the population is 5,990, representing a 15% increase in population in just a single year. Prior to the approval of two Master Planned Developments (MPDs), Puget Sound Regional Council (PSRC) had projected that the 2041 population of Black Diamond would be 7,094, which would have been a modest 36% increase in population over 20 years.

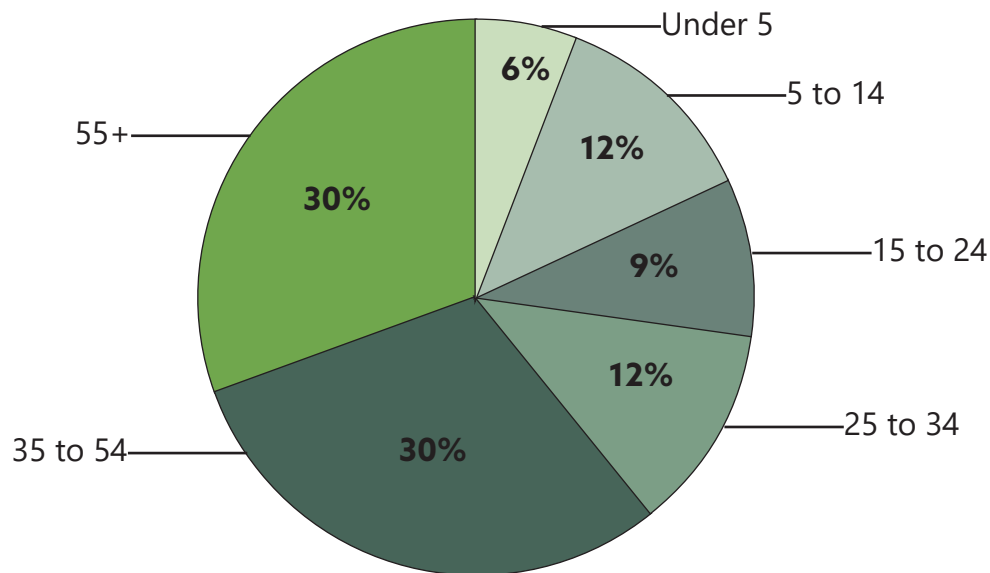
Since these communities are in the construction phase, this plan will utilize the projection that factors in development capacity, as it is more accurate to account for the MPD buildout. As of 2021, Black Diamond's total population was 5,990. By 2030, it is expected to reach 10,677, and by 2041, 17,661 residents. This represents a dramatic 198% increase in residents in just under 20 years.

## DEMOGRAPHICS

### AGE DISTRIBUTION

Understanding the age distribution within the community is vital in assessing recreational needs. Different age groups will have different interests and needs.

Approximately one-third of the City's households have children under the age of 18, and the City's median age is 42. Adults between 24 and 54 make up the largest age group, accounting for just over 42% of the total population.

**FIGURE 4.B: AGE**

SOURCE: 2015-2019 AMERICAN COMMUNITY SURVEY

**FIGURE 4.C: POPULATION GROWTH COMPARISON**

|                                         | Black Diamond | King County |
|-----------------------------------------|---------------|-------------|
| <b>Population</b>                       |               |             |
| 2021                                    | 5,990         | 2,293,300   |
| 2020                                    | 5,205         | 2,260,800   |
| 2019                                    | 4,525         | 2,226,300   |
| 2010                                    | 4,153         | 1,931,249   |
| 2000                                    | 3,970         | 1,737,046   |
| <b>Household Characteristics (2019)</b> |               |             |
| Households                              | 1,759         | 882,028     |
| Households with Children under 18       | 531           | 253,853     |
| Median Household Income                 | \$108,490     | \$94,974    |
| Average Household Size                  | 2.54          | 2.45        |
| Average Family Size                     | 2.94          | 3.06        |
| <b>Age Groups (2019)</b>                |               |             |
| Median Age                              | 42            | 37          |
| < 5 years of age                        | 247           | 128,327     |
| < 18 years of age                       | 896           | 448,094     |
| 18-64 years of age                      | 2,889         | 1,463,076   |
| > 65 years of age                       | 691           | 284,332     |

SOURCE: WASHINGTON OFFICE OF MANAGEMENT POPULATION ESTIMATES, 2021;  
U.S. CENSUS 2000, 2010 CENSUS, 2015-2019 AMERICAN COMMUNITY SURVEY



## HOUSEHOLDS

As of 2019, there are 1,759 households in Black Diamond. About 75% of households are families and one-third of them have children under the age of 18. The average household size is 2.54 with an average family size of 2.94, compared to King County where the average household size is slightly lower at 2.45, but the average family size is larger at 3.06. As mentioned earlier, factoring in maximum build out of these two MPDs, Black Diamond is projected to reach 17,661 residents and 7,674 households by 2041.



*An aerial view of the Ten Trails development.  
Photo by: City Staff*

## INCOME AND POVERTY

As of 2019, Black Diamond's median household income was higher than King County's at \$108,490, a 14% increase since 2018. King County's median income as of 2019 was \$94,974, a six percent increase over 2018. Nearly 15% of the City's households make less than \$25,000 annually, slightly higher than King County where 12% of the population makes less than \$25,000 annually. Nearly four percent of the City's families were living at or below the poverty line, lower than King County where nearly six percent of families were living below the poverty line in 2019.

For reference, the U.S. Department of Health and Human Services reported in 2019 that the national poverty threshold for a family or household of four was \$25,750.

Understanding the community's spectrum of household incomes can impact the types of recreational services households choose to participate in due to their willingness and ability to pay for recreational services. It is important for the City to provide accessible and affordable recreational opportunities for the entire community's socioeconomic spectrum.



## RACE AND LANGUAGE SPOKEN AT HOME

As of 2019, the City's population was 93% White, three percent Asian, and one percent is Black. King County is slightly more diverse, where 64% of the population is White, just over 18% is Asian, six percent is Black, one percent is American Indian or Alaskan Native, and just over one percent is Native Hawaiian and Other Pacific Islander.

Less than nine percent of Black Diamond's population speaks another language other than English at home, and just over five percent of the population speaks Spanish. Just over three percent of the population reports that they speak English less than "very well". In King County, nearly 28% of the population speaks another language besides English; 12% speak an Asian and Pacific Islander language, and just over seven percent speak Spanish. Ten percent of the County's population reports speaking English less than "very well".

While the City lacks diversity, it will consider how it could best provide accessible recreational opportunities, programs, and information to all of its community members.

**FIGURE I.D: RACE AND LANGUAGE SPOKEN AT HOME**

|                                                  | Black Diamond | King County |
|--------------------------------------------------|---------------|-------------|
| <b>Race</b>                                      |               |             |
| White                                            | 93%           | 64%         |
| Black or African American                        | 1%            | 6%          |
| American Indian and Alaska Native alone          | 0%            | 1%          |
| Asian alone                                      | 3%            | 18%         |
| Native Hawaiian and Other Pacific Islander alone | 0%            | 1%          |
| Some other race alone                            | 1%            | 4%          |
| Two or more races                                | 2%            | 6%          |
| <b>Language Spoken at Home</b>                   |               |             |
| Speak only English                               | 91%           | 72%         |
| Speak a language other than English              | 9%            | 28%         |
| Spanish                                          | 5%            | 7%          |
| Other Indo-European languages                    | 2%            | 7%          |
| Asian and Pacific Island languages               | 2%            | 12%         |
| Other languages                                  | 0%            | 3%          |

SOURCE: 2015-2019 AMERICAN COMMUNITY SURVEY

## PERSONS WITH DISABILITIES

Approximately 11% of Black Diamond's population lives with a disability, compared to King County where nine percent of the population has a disability. About eight percent of those aged 18 to 64 years have a disability, but nearly 37% of those in Black Diamond 65 or older live with a disability. Just as planning for a variety of ages and income levels is important to creating an equitable recreation system for the City, so is planning for those with disabilities.

# ENGAGING OUR NEIGHBORS



*Members of the community gather for a public open house to discuss park improvements and priorities on October 5, 2021 at the Community Gym.  
Photo By: Caitlin Hepworth*

A major component of PROS planning is identifying the community's vision for how Black Diamond's parks and facilities should operate, look, and feel. The City has undertaken a public participation strategy to encourage feedback from users of all backgrounds. The outreach strategy was broken up into three phases: surveying, public meetings, and online engagement. A variety of public outreach methods were employed to provide the community several opportunities to participate in the planning process.

Feedback generated from outreach efforts was regularly updated to City staff, the Mayor, and the Planning Commission. This section describes the extent of the outreach effort and key takeaways from each phase.

**"I HOPE TO SEE MORE PARKS  
LIKE LAKE SAWYER SO OUR  
TOWN KEEPS ITS SMALL TOWN FEEL"**

**- 2021 COMMUNITY SURVEY**

## COMMUNITY SURVEY

A survey form was distributed by mail to 2,055 residents beginning in April 2021 and was requested to be returned no later than the end of June 2021. Of the 2,055 that were sent out, 149 were completed and returned for a response rate of seven percent.

The survey collected information on demographics, perceptions, and activity preferences. Respondents were asked to rate the cleanliness, quality, and accessibility of parks and to describe their preferred activities. A copy of the community survey is included in *Appendix B* and a copy of the results summary is included in *Appendix D*.

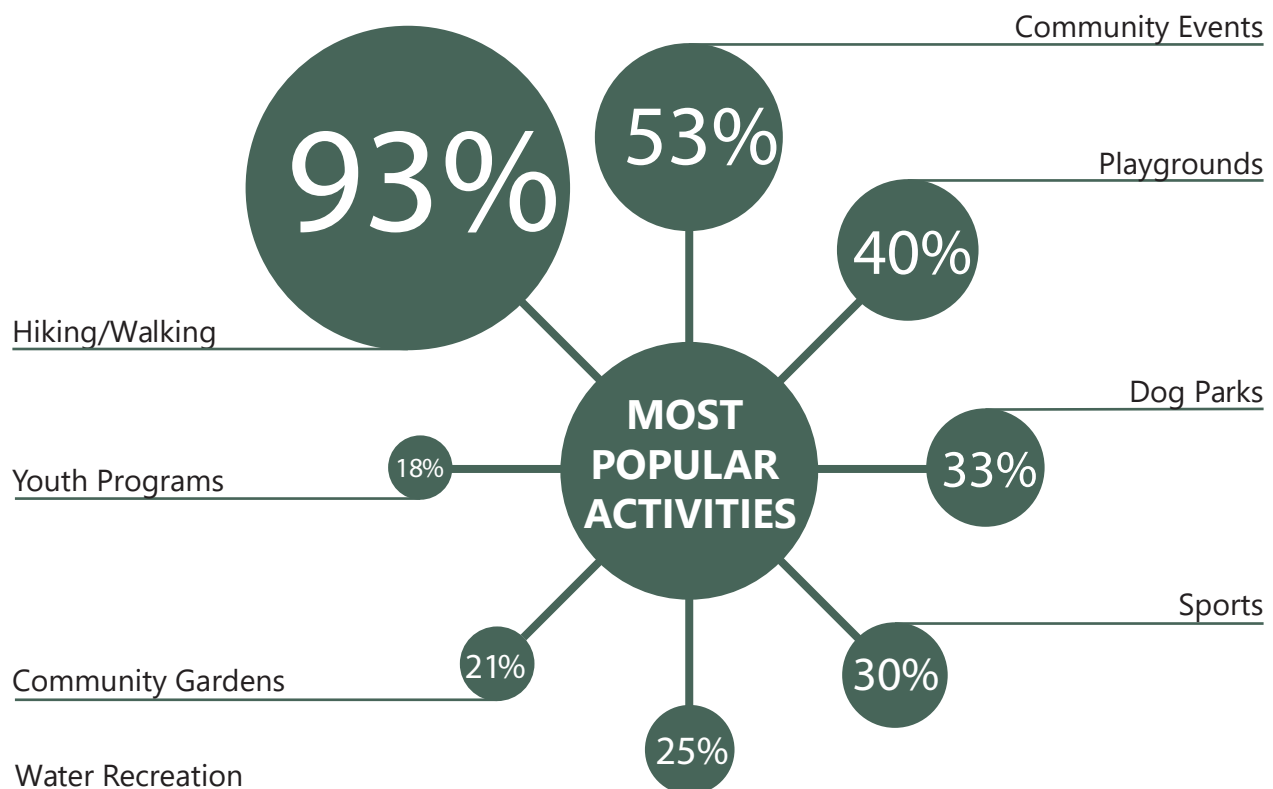
### FINDINGS FROM THE SURVEY

Community perceptions on existing facilities were mixed: approximately half of residents are satisfied or very satisfied with the quality of parks and a resounding 96% report feeling safe within parks. However, over two thirds of residents feel they experience more than one barrier to utilize park facilities, see *Appendix D* for the full community survey results. The following is an analysis of how the community currently perceives existing park facilities.

#### Preferences

There is a range of activities in which adult users of Black Diamond's parks find most important for the parks to offer. The most popular activity is hiking/walking as it was selected by 93% of respondents. The other popular park activities are shown below in Figure 5.A.

**FIGURE 5.A: ADULT SURVEY MOST POPULAR ACTIVITIES**



## Opportunities

Respondents are moderately satisfied with existing park activities but reported a need for a greater variety of active opportunities. One in three survey respondents feel the parks system has a great or excellent number of recreational opportunities. Participants were most frequently interested in a swimming pool, trail system, sports fields and courts, and a new skate park. Participants were also vocal about increasing the number of playgrounds and adding a dog park.

The survey found that the City's existing parks do not offer enough activities to interest a wide spectrum of age groups. Approximately 20% of users report that parks do not offer enough activities or do not have the right equipment. Figure 5.B. is a word cloud showing the types of programs and features respondents listed as being offered in other communities but not in Black Diamond. The larger the words, the more often the feature was listed, indicating a desire to see more of that program or feature in the city.

**FIGURE 5.B: ADULT SURVEY MOST DESIRED PROGRAMS AND FEATURES**



## Accessibility

Accessibility is a major concern for the community identified in public comments and survey responses. Approximately 46% report that they do not have access to a park within a walkable distance of their home. Participants cite a lack of a trail system and sidewalks connecting to existing facilities as a major barrier to use. Public comments report parks do not provide adequate parking or pathways for wheelchair users. Over 15% of survey respondents cite that parks are not in convenient locations.



## Recreation

Public comments submitted with the survey indicated an interest in the city developing a recreation program.

Due to the lack of a local recreation program, respondents reported traveling as far as Bellevue to participate in recreation program activities, such as group sports, youth programs, and community events.

One quarter of participants reported a need for youth services and programs, adult programs, and concerts/community events. One in five stated they use parks and recreation facilities provided by another city or organization.



*Youth Bubble Dot Survey completed at Black Diamond Miner's Day 2021.*

*Photo by: Mona Davis*



*A steep erosion bank at Lake Sawyer Park makes swimming in the lake difficult for users.*

*Photo by: Jake Drake*

## Quality

Respondents supported a higher frequency of park maintenance. Comments identified unkept restrooms, full garbage receptacles, and unkept vegetation as commonly found. Approximately 47% report park maintenance hindering their use of parks and 53.1% report park cleanliness ranging from poor to fair.

Some public comments were received regarding the quality of the boat ramp at Lake Sawyer Park. The location of the ramp is not perpendicular to the access road causing difficulties for drivers to maneuver boats into the lake. Additionally, bank erosion has occurred along the north end of the park and does not provide a safe route for swimmers. Maintenance on the ramp and banks is recommended to facilitate safer access.

Overall maintenance improvements are warranted to enhance to cleanliness and appearance of the parks system and shall be address in *Chapter 7: Envision the Future*.

## YOUTH SURVEY

The initial community survey yielded no responses from parks users under the age of 20. Youth parks users are a key demographic and the City coordinated an additional survey to be prepared to gauge responses. The youth survey was distributed on July 7, 2021, at the City's Miner's Day event. The youth survey was a reduced version of the adult survey and asked a limited number of questions on interests.

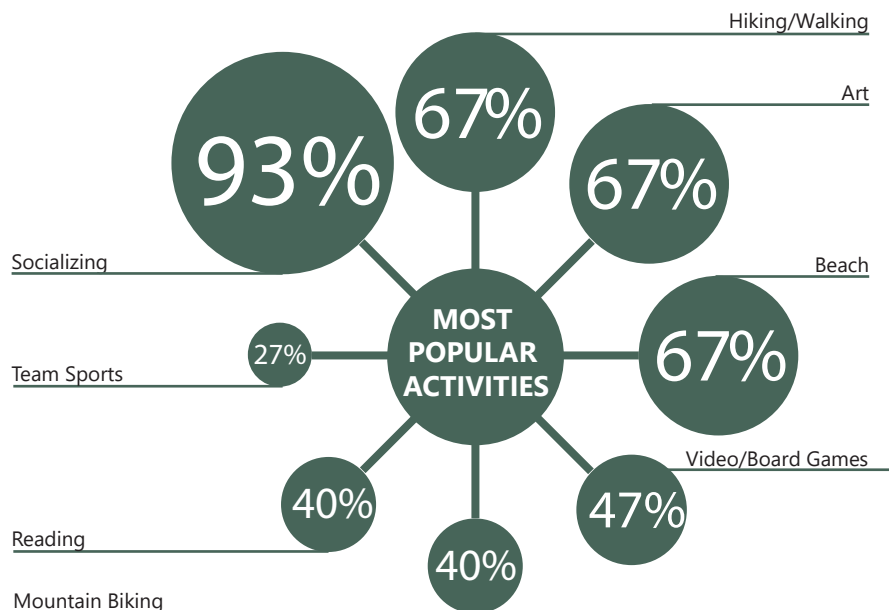
Fifteen youth surveys were completed at the event. In addition to the survey, a bubble dot preference survey was available at the event to encourage additional responses from youth on their priorities for park services and programs. The preference survey had 134 responses. A copy of the youth survey is included in *Appendix C*.

### FINDINGS FROM THE YOUTH SURVEY

Respondents report wanting to see parks be more walkable and have a greater variety of activities available. The most popular active recreation interests were hiking/walking (66.7%), biking (40%), and team sports (26.7%). The most frequently requested new or expanded activities were a pool/splash park (86.7%), open space and trails (53.3%) and BMX/remote control track (53.3%). The city has some trails and a BMX track, but users may not find these amenities to be satisfactory in length, variety, or quantity. Figure 5.C. describes the activities most important to youth users.

Participants voiced the need for a recreation program. Despite team sports being considered popular by youth users, there are no available programs operating within the City. Youth users must rely on motorized transportation to participate in team sports offered outside of Black Diamond. Walkability is an important factor for youth users who may not have access to motorized transportation. The development of new recreational activities in existing parks is a priority. The City should take into careful consideration how youth users can access amenities and parks.

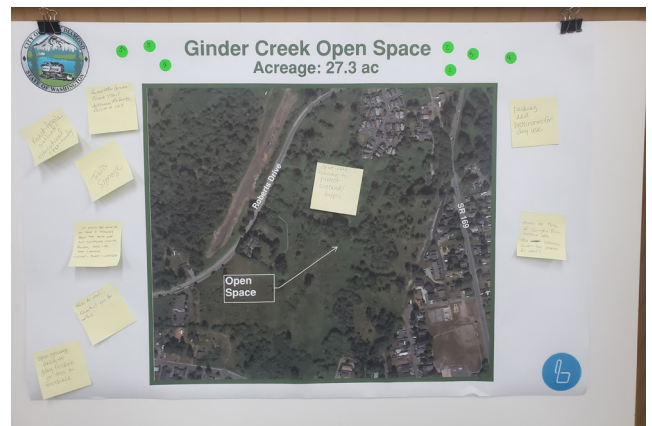
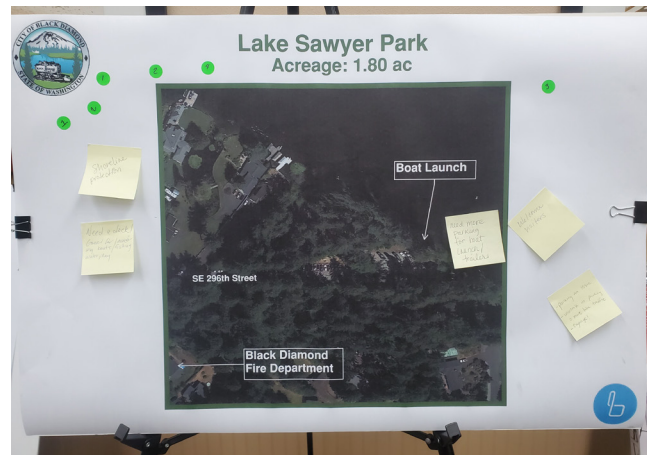
**FIGURE 5.C: POPULAR YOUTH ACTIVITIES**







Top: Mayor Benson meeting with stakeholders to evaluate parks and discuss priority sites.



Right: Stakeholders provide feedback on how to improve our existing parks and open spaces.

Photos by: Caitlin Hepworth

## STAKEHOLDER MEETING

Black Diamond selected a handful of community members to participate in a stakeholder meeting on September 22, 2021. Stakeholders were selected based on historical interactions between special interest groups and their frequent use of local parks.

Stakeholders participated in a guided discussion on current PROS facilities and amenities. Black Diamond facilitated two (2) break out activities to get firsthand feedback on parks operations. The first activity requested stakeholders to leave suggestions, comments, or ideas for each park using sticky notes. Here are some frequented comments from the meeting:

- **Improve the wayfinding and park identification signage.**
- **ADA access should be improved throughout parks.**
- **A dock is needed for a safe and functional boat launch at Lake Sawyer.**
- **The City should have a designated dog park.**
- **Restrooms and drinking water facilities are needed throughout all parks.**
- **Passive recreation areas should be preserved as passive.**
- **There should be more ball fields within City limits**

The second activity was a bubble dot survey that evaluated which parks deserve the most funding based on a 1 (high) to 5 (low) scale. Stakeholders found Lake Sawyer Regional Park and the Skate Park to be the highest priority parks. Coal Car Triangle and Union Stump were considered the lowest priorities. A copy of the Stakeholder Meeting Summary is located in *Appendix E*.





Members of the community attending the PROS open house meeting to voice their ideas and concerns.  
Photo by : Caitlin Hepworth

## PUBLIC OPEN HOUSE

Separately from the stakeholder meeting, the City organized a public open house on the PROS Plan update process. Interest in the public open house was generated at pop up booths at Miner's Day and Labor Day events advertising the event and online advertaising. The purpose of the meeting was to gather ideas on park strengths, weaknesses, and opportunities within the community.

The meeting occurred on October 5, 2021 at the community gym. Consultants gave a brief overview presentation on the existing park's system and recreational opportunities. The open house included opportunities to speak with City staff and participate in break out activities.

City staff, elected representatives, and consultants attended the meeting to answer questions and have conversations with attendees on the state of our parks. Similarly to stakeholders, participants determined that Lake Sawyer Regional Park and the Skate Park were the City's top priorities, as shown in Figure 5.D.

**FIGURE 5.D: OPEN HOUSE DOT SURVEY**

| PARKS                     | PRIORITY RATING |    |    |    |         |
|---------------------------|-----------------|----|----|----|---------|
|                           | 1 - HIGH        | 2  | 3  | 4  | 5 - LOW |
| Lake Sawyer Regional Park | ●●              | ●● | ●● | ●  |         |
| Lake Sawyer Boat Launch   | ●●              | ●● | ●  | ●  |         |
| Skate Park                | ●●              | ●  | ●  | ●● | ●●      |
| Ginder Creek Open Space   |                 | ●● | ●● | ●● | ●       |
| Railroad Pocket Park      |                 |    |    | ●  | ●●      |
| Eagle Creek Park          |                 |    | ●  |    | ●       |
| BMX Park                  |                 |    |    |    | ●       |
| Union Stump Park          |                 |    |    |    |         |
| Coal Car Triangle         |                 |    |    |    |         |

In general, residents felt there were not enough activity options and would like to see an increase in the types of facilities available. Frequent requests were to add a new ball court (such as pickleball), a dog park, and an expansion of trails. People requested improved identification signage and new wayfinding maps at parks. People were unaware that some parks existed or were operated by the City.

Most parks had comments regarding a need for improvement in accessibility. There are parks missing or lacking pedestrian connections to the site. Users report a need for an expanded parking lot at Lake Sawyer Regional Park and the boat launch. Cyclists report a great need for non-motorized vehicle pathways between the BMX park, skate park, pump track, and the Lake Sawyer Regional Park.



*City staff and consultants hand out presentation materials to the public, including statistics from the community survey, a factsheet on the parks inventory, and activity sheets to participate in engagement activities.*

*Photo by: Caitlin Hepworth*

## ONLINE

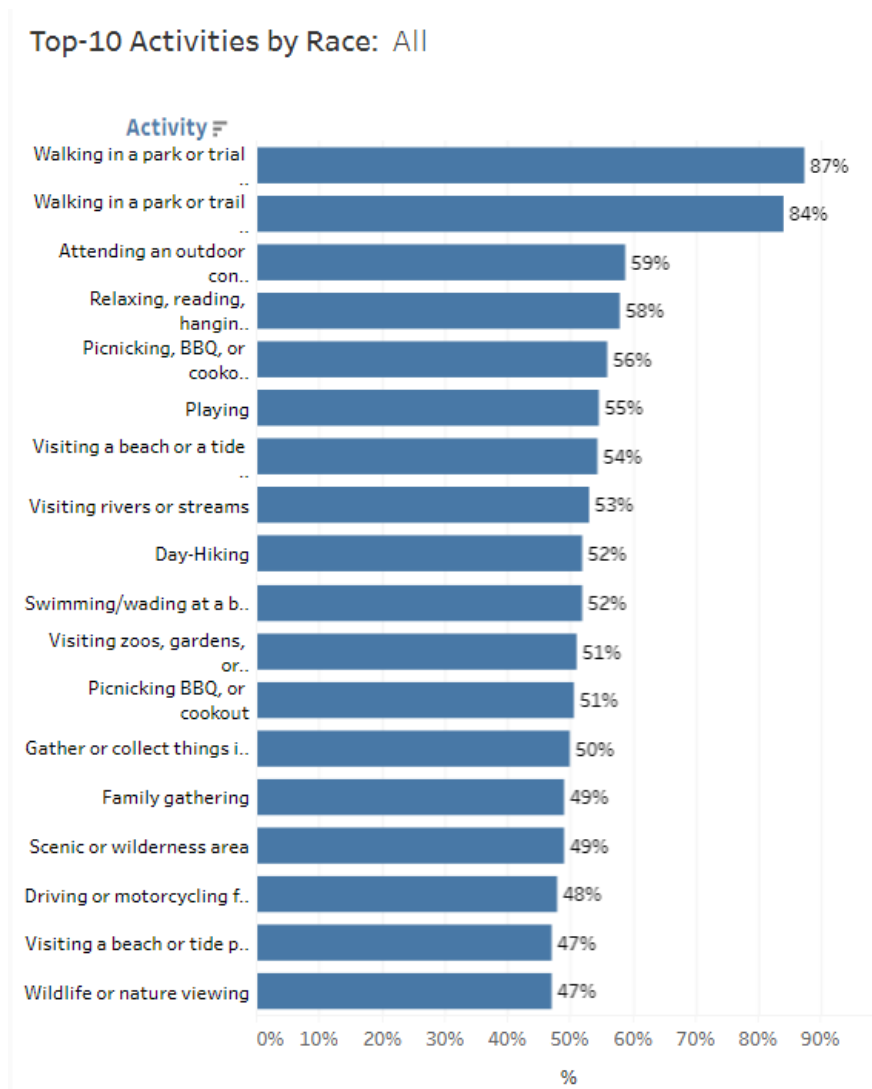
Black Diamond's website provided updates to the public throughout the PROS process and included public meeting notices, the survey summary results, and updates on plan adoption timing. Public comments were collected from the website in addition to survey and public meeting comments.

## SCORP RECREATION TRENDS

The Washington State Comprehensive Recreation and Outdoor Plan 2018 update (SCORP) is a Washington Recreation and Conservation Office (RCO) document that guides park investments over a 5-year period. The 2018 SCORP identifies the priorities for recreational development to meet future needs of the growing population. Priorities were established through an analysis of current offerings and state trends in activity use. Figure 5.E. is the ranking of popular activities statewide that should be considered when developing or renovating parks.

Black Diamond anticipates a significant increase in population between now and 2041, and the City should keep statewide popular activities in mind. Similarly to Black Diamond, Washington State users report over 90% participation in walking/hiking. The demand for trails is expected to continue with the City's population growth. State users also report a high level of participation in passive recreation activities, such as nature viewing, picnicking, or relaxing.

**FIGURE 5.E: SCORP 2018 RECREATION TREND**



SOURCE: WA RCO, 2018 SCORP



# A SYSTEM ASSESSMENT

Black Diamond's access to untouched natural spaces defines the community's character as a growing rural City intertwined with nature. Public input affirms that residents desire to preserve the history of Black Diamond by preserving natural spaces for appreciation and recreational use. But how does a City measure the intrinsic value of a park and a community's demand?

The assessment evaluates existing parks, current demands, and gaps in service. The assessment provides standards to quantify park function and use. The standards are designed to enhance Black Diamond's understanding of the performance of its parks, recreation, open spaces, and maintenance operations. Standards are used as benchmarks for progress and will pave a pathway for improving the system. The assessment, along with public input and facility maintenance results, determine how Black Diamond funds should be appropriated between 2022 to 2028.

**“City parks & open space improve  
our physical health and  
strengthen our communities.”**

-2021 Community Survey

## WHAT IS LEVEL OF SERVICE?

Level of Service (LOS) is a measurable standard utilized in understanding the quality and quantity of parks and recreational spaces necessary to meet a community's needs. Parks and recreation do not typically have measurable features; we feel and experience parks so it can be difficult to quantify quality, value, and enjoyment. Measurable standards provide specific feedback on service shortcomings and can evaluate progress made on improvement projects or PROS Plan objectives. LOS standards also provide a platform for cross comparison against Black Diamond's previous parks system and nearby jurisdictions' existing systems or programs.

LOS standards are flexible and unique to each municipality. The City selects the type of service standard that appropriately evaluates how the parks program is operating. The purpose of this is to allow each community to have the most input of the service standards that represent local values and needs. LOS standards are required by the Growth Management Act within the Comprehensive Plan, and the standards adopted in the PROS Plan will be incorporated and used within the Parks and Recreation chapter. Each City is responsible for estimating the future demand and capacity needs on services for anticipated population growth. Standards provide clear guidance on how parks projects within the Capital Improvement Plan (CIP) should be prioritized.

## A CHANGE IN STANDARDS

Since the previous PROS Plan was adopted, Black Diamond and the region have seen a change in population growth, development patterns, and planning policies. Thus, the previously adopted LOS standards should be revised to follow planning guidelines and reflect the current Black Diamond community. The 2008 PROS Plan described two level of service standards:

**Park Distance:** Service standards were based on resident distance to parks, with a unique service radius for each park type. The standard measured accessibility in radius distance and evaluated the percent of residents within the vicinity of each park. For example, 90% of the City’s population should be within 1.5 miles of a community park.

**Facility Frequency:** A separate standard for recreation was adopted that measured the frequency of facilities against population. Recreational facilities can be large municipal investments and there must be a minimum population level to support installing facilities. The frequency describes the minimum number of people necessary to support construction of facilities. Below is a table from the previous plan describing Black Diamond’s minimum frequency standards.

The previous standards are outdated compared to current standards from the National Recreation and Parks Association (NRPA) and are worth amending. A specific park distance standard was not provided for every park type, and a different LOS measurement standard was also selected for open space requiring ten percent of Black Diamond’s land area to be designated as open space. Distance standards have been amended since the 2008 Plan and have been updated in this plan.



Photo by: Craig Goodwin

The previously adopted 2008 PROS standards also did not describe park accessibility, as shown in Figures 6.A and 6.B. The standard evaluated population density within the vicinity of a park but did not assess the routes users would take to access parks. While there may be a high density of users living near a park, there may also be a lack of available and safe pedestrian or bicycle routes to get there.

The NRPA no longer recommends a recreational facility standard based on minimum populations. This metric was previously used to benchmark when it would be appropriate to add or expand upon amenities. Each jurisdiction has unique population needs that may not be reflective of the metric. Additionally, the metric did not describe the quality or demand of the facility. Over 73% of survey respondents reported a need for greater access and frequency of recreational opportunities showing a greater demand for activities beyond the standards previously selected.

**FIGURE 6.A: 2008 BLACK DIAMOND PROS PARK STANDARDS**

| PARK TYPE                    | LOS STANDARD                       | EXISTING LOS                       |
|------------------------------|------------------------------------|------------------------------------|
| <b>Regional</b>              | None                               | N/A                                |
| <b>Community</b>             | 90% of population within 1.5 miles | 52% of population within 1.5 miles |
| <b>Neighborhood</b>          | 75% of population within 0.5 miles | 0% of population within 0.5 miles  |
| <b>Pocket</b>                | None                               | N/A                                |
| <b>Trail (Non-motorized)</b> | 75% within 0.5 miles               | 0% of population within 0.5 miles  |
| <b>Open Space</b>            | 10% of City Land Area              | 6% of City Land Area               |

**FIGURE 6.B: 2008 BLACK DIAMOND PROS RECREATION STANDARDS**

| FACILITY TYPE                              | MINIMUM UNITS PER POPULATION |
|--------------------------------------------|------------------------------|
| <b>Youth Baseball/Adult Softball Field</b> | 1 : 2,000                    |
| <b>Soccer Field</b>                        | 1 : 2,000                    |
| <b>Tennis Court</b>                        | 1 : 2,000                    |
| <b>Basketball Court</b>                    | 1 : 2,000                    |
| <b>Adult Baseball Diamond</b>              | 1 : 5,000                    |
| <b>Gymnasium</b>                           | 1 : 5,000                    |
| <b>Youth Football Field</b>                | 1 : 10,000                   |
| <b>Track</b>                               | 1 : 10,000                   |
| <b>Community Center</b>                    | 1 : 10,000                   |
| <b>Swimming Pool</b>                       | 1 : 20,000                   |

*Source: Black Diamond 2008 Parks, Recreation, and Open Space Plan*



# THE NEW STANDARDS

Standards were selected based on the feedback generated in public outreach and amended to meet the characteristics of Black Diamond. This plan proposes a three-tiered approach to assessing the level of service that Black Diamond provides its users.

## I. PARK ACCESSIBILITY

Similar to the 2008 standard, the standard is described by service areas and walkability. Walkability was ranked as a major priority to the community with 36% reporting it being a barrier to use within the community survey and 47% reporting that parks are not within a walkable distance. A new metric for measuring walkability is warranted and should measure the pathways users would use within the vicinity of a park.

Accessibility shall be measured in two ways: **by population within the service area of a park** and **by availability of sidewalks within .25 miles of parks**. Figure 6.C. shows the RCO recommended accessibility metrics. The service areas for each park classification are adjusted to meet our service standards as described in *Current Level of Service*. The walkability metric is adjusted as well and will be measured as percentage of complete sidewalks within a  $\frac{1}{4}$  radius of each facility.

The service areas for each park classification are adjusted to meet Black Diamond's service standards as described in *Current Level of Service*. The walkability metric is adjusted as well and will be measured as percentage of complete sidewalks within a  $\frac{1}{4}$  mile radius of each facility.

Please note that the purpose of the walkability LOS is to assess whether there is a complete, designated pedestrian pathway to parks. The metric does not assess sidewalk quality or bicycle pathways. The Community Development Department is working collaboratively with the Public Works Department to address gaps in pedestrian and bicycle infrastructure in the Transportation Improvement Plan.

**FIGURE 6.C: RCO ACCESSIBILITY METRICS**

| RCO RECOMMENDED LEVEL OF SERVICE STANDARDS                                                                                                                                                                                                              | A    | B      | C      | D      | E    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------|--------|------|
| ACCESSIBILITY CRITERIA                                                                                                                                                                                                                                  |      |        |        |        |      |
| <b>Population within Service Area:</b> Percentage of population within the following service areas (considering barriers to access)<br>-0.5 mile of neighborhood park/trail<br>-5 miles of a community park/trail<br>-25 miles of a regional park/trail | >75% | 61-75% | 46-60% | 30-45% | <30% |
| <b>Access:</b> Percentage of parks and recreation facilities that may be accessed safely via foot, bicycle, or public transportation                                                                                                                    | >80% | 61-80% | 41-60% | 20-40% | <20% |

Source: Recreation and Conservation Office,  
Manual 2: Planning and Policy Guidelines (2021)



## 2. RECREATION AVAILABILITY

Park acreage is no longer a recommended metric by the RCO because it does not indicate the number of usable acres a City has. However, it is still widely used by many jurisdictions and is a helpful standard for cross comparison. Park acreage may make up one component of availability, but the standard should be expanded upon to gain a deeper understanding of availability of amenities and opportunities. Figure 6.D. shows the RCO recommended recreation metric. Quantifying recreational availability should be completed in two ways: **15 acres of parkland per 1,000 people** and **\$530 of recreational capital value per person**.

**FIGURE 6.D: RCO PARK ACREAGE METRIC**

| RCO RECOMMENDED LEVEL OF SERVICE STANDARD                                                                                                                                                                     | A    | B      | C      | D      | E    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------|--------|------|
| QUANTITY CRITERIA                                                                                                                                                                                             |      |        |        |        |      |
| <b>Number of Parks and Recreation Facilities:</b><br>Percentage difference between existing quantity or per capita average of parks and recreation facilities and the desired quantity or per capita average. | <10% | 11-20% | 21-30% | 31-40% | >41% |

Source: Recreation and Conservation Office,  
Manual 2: Planning and Policy Guidelines (2021)

The Skate Park's swingset is untouched on a sunny September afternoon.  
Photo by: Caitlin Hepworth





### 3. PARK QUALITY

Park functionality and maintenance was another major concern cited within the community survey, with 53% reporting poor to fair park cleanliness and 47% reporting maintenance issues as a barrier to park use. Park quality can impact how users perceive availability and accessibility. Design functionality is measured through results of the facilities assessment completed by Blueline measuring how closely aligned each park is to Black Diamond's Municipal Code and the Public Works Guidelines. For the purposes of this analysis, the City defines park "quality" as whether the park is functioning as it is designed to. Figure 6.E shows the RCO recommended LOS standard for evaluating quality.

**FIGURE 6.E: RCO LOS QUALITY METRIC**

| RCO RECOMMENDED LEVEL OF SERVICE STANDARDS                                                                                          | A    | B      | C      | D      | E    |
|-------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------|--------|------|
| QUALITY CRITERIA                                                                                                                    |      |        |        |        |      |
| <b>Agency-Based Assessment:</b> Percentage of facilities that are fully functional for their specific design and safety guidelines. | >80% | 61-80% | 41-60% | 20-40% | <20% |

*Source: Recreation and Conservation Office, Manual 2: Planning and Policy Guidelines (2021)*

The newly adopted standards paint a new and more detailed picture of the state of Black Diamond's current level of service. Figure 6.F. describes the City's new standards and how they will measure the parks and recreation program performance.

**FIGURE 6.F: 2021 PROS LOS STANDARDS**

| LEVEL OF SERVICE STANDARD                                                                                                            | A    | B      | C      | D      | E    |
|--------------------------------------------------------------------------------------------------------------------------------------|------|--------|--------|--------|------|
| ACCESSIBILITY CRITERIA                                                                                                               |      |        |        |        |      |
| <b>Service Area:</b> Percentage of population within the park service areas.                                                         | >75% | 61-75% | 46-60% | 30-45% | <30% |
| <b>Sidewalk Availability:</b> Percentage of parks and recreation facilities that may be accessed by foot within ¼ mile of site.      | >80% | 61-80% | 40-60% | 20-40% | <20% |
| AVAILABILITY CRITERIA                                                                                                                |      |        |        |        |      |
| <b>Park Acreage:</b> Percentage difference of the minimum standard of 15 acres per 1,000 and the existing quantity.                  | <10% | 11-20% | 21-30% | 31-41% | >41% |
| <b>Recreation:</b> Percentage difference between existing recreational value per person (\$438.00) and the desired value (\$718.00). | <20% | 21-40% | 41-60% | 61-80% | >80% |
| QUALITY CRITERIA                                                                                                                     |      |        |        |        |      |
| <b>Agency Based Assessment:</b> The existing parks and facilities are fully functional and meet safety/design guidelines.            | >80% | 61-80% | 41-60% | 21-40% | <20% |

# CURRENT LEVEL OF SERVICE

## I. PARK ACCESSIBILITY

### Service Area

Approximately 60% of residents live within the service area of a City park. The City's regional and community parks have a larger service area because they are larger parks intended to attract users from farther distances to visit. The City has a LOS A for regional and community parks, meeting the frequency and distribution needs for users. The City averages a LOS C in service area as described in Figure 6.G.

Neighborhood and pocket parks have a more localized service area than regional or community parks because the intent of these parks is to serve the users in the immediately surrounding area. Neighborhood and pocket parks are not as well distributed or widely available within the City and rank as an LOS E, bringing the City's average LOS down to a C. Neighborhood and pocket parks are centralized around the business core, servicing many of the same users within the vicinity downtown Black Diamond. Residents living within the downtown core have greater access to neighborhood or pocket parks.

LOS standards are only used to measure the City's primary service area and parks that are owned and operated by the City. There are a variety of additional parks, open spaces, and recreational opportunities that are operated by Home Owner Associations (HOA's), nearby cities, King County, and Washington State, as described below in *Other Opportunities*. Facilities maintained by other agencies are not included in the LOS analysis because the LOS analysis shall be focused only on the facilities and services Black Diamond provides to the community. Residents of MPD's, such as TenTrails or Lawson Hills, may have greater access to neighborhood or pocket parks through parks established and maintained by HOA's.

### WHAT IS THE PEDESTRIAN WALKSHED?

The pedestrian walkshed is a term used to describe the average distance an individual is willing to walk to a destination. Individuals are typically willing to walk up to a ¼ mile or approximately 5-10 minutes.

*Source: Congress for the New Urbanism, "Great Idea: Pedestrian shed and the 5-minute walk".*

**FIGURE 6.G: POPULATION WITHIN SERVICE AREA**

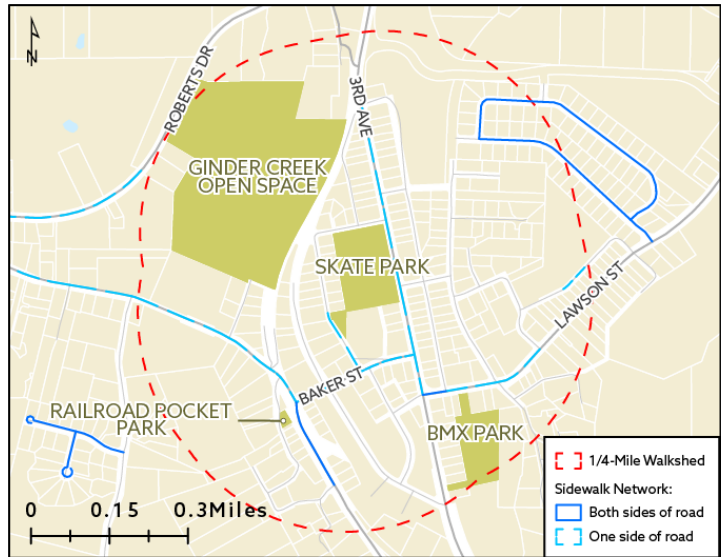
| PARK TYPE                                        | SERVICE AREA STANDARD (RADIUS) | POPULATION WITH SERVICE AREA | LOS |
|--------------------------------------------------|--------------------------------|------------------------------|-----|
| Regional Park/Trail                              | 5 miles                        | 5,990                        | A   |
| Community Park/Trail                             | 3 miles                        | 5,990                        | A   |
| Neighborhood Park/Trail                          | 0.5 miles                      | 1163                         | E   |
| Pocket Park                                      | 0.25 miles                     | 1030                         | E   |
| <b>Average Number of People in Service Area:</b> |                                | <b>3,543</b>                 |     |
| <b>Average LOS:</b>                              |                                | <b>C</b>                     |     |

## Sidewalk Availability

Pedestrian infrastructure to existing parks is limited within the pedestrian walkshed. The City's average sidewalk coverage is 63.4%, or LOS B as described in Figure 6.H. When parks do not have enough pedestrian infrastructure, it discourages nearby residents from utilizing Black Diamond's park and recreation opportunities.

Existing pedestrian infrastructure is primarily located within the downtown core, improving the overall walkability score. The average score for the downtown core parks (Skate Park, BMX, and Railroad) is 86.8%, exceeding Black Diamond's average walkability LOS by over 15%. Pedestrian infrastructure is limited outside of the downtown core, specifically by Lake Sawyer.

There are no sidewalks within the vicinity of Lake Sawyer Regional Park and Lake Sawyer Boat Launch, which brings the City's walkability score down to LOS C.



*The Skate Park has approximately 17,103 lineal feet of sidewalks available within a quarter mile of the site's boundaries.*

**FIGURE 6.H: WALKABILITY OF PARKS**

| PARKS                     | TOTAL POSSIBLE SIDEWALK LENGTH (1 STREET SIDE WITHIN 1/4 MILE, LINEAL FEET) | SIDEWALK LENGTH PROVIDED (LINEAL FEET) | SIDEWALK COVERAGE | LEVEL OF SERVICE |
|---------------------------|-----------------------------------------------------------------------------|----------------------------------------|-------------------|------------------|
| Lake Sawyer Regional Park | 4,046 feet                                                                  | 0 feet                                 | 0%                | E                |
| Lake Sawyer Boat Launch   | 2,270 feet                                                                  | 0 feet                                 | 0%                | E                |
| Skate Park                | 17,103 feet                                                                 | 11,180 feet                            | 64.4%             | B                |
| Ginder Creek Open Space   | N/A                                                                         | N/A                                    | N/A               | N/A              |
| Railroad Pocket Park      | 8,784 feet                                                                  | 7,804 feet                             | 88.8%             | A                |
| Eagle Creek Park          | 11,528 feet                                                                 | 10,858 feet                            | 94.1%             | A                |
| BMX Park / Community Gym  | 3,644 feet                                                                  | 3,582 feet                             | 98%               | A                |
| Union Stump Park          | 10,206 feet                                                                 | 6,301 feet                             | 61.7%             | B                |
| Coal Car Triangle         | 7,472 feet                                                                  | 1,515 feet                             | 20.2%             | D                |
| <b>Total/Average</b>      | <b>65,053 feet</b>                                                          | <b>41,240 feet</b>                     | <b>63.4%</b>      | <b>B</b>         |

While pedestrian infrastructure is not what is typically used to assess a parks program, it influences an individual's interest and participation in nearby activities. During public outreach, the public consistently reported poor walkability and lack of sidewalks as a barrier to park use. Pedestrian infrastructure improvements at parks will be coordinated closely with the Public Works Department in the future iterations of Black Diamond's *Transportation Improvement Plan (TIP)*.

The TIP is a planning document that addresses planned improvements to the City's rights-of-way, and would include sidewalks. Future Black Diamond parks will not be permitted for construction unless frontage improvements are included. The CIP proposes projects that address gaps in access around the Skate Park frontage and a trail connection from Ginder Creek to Lake Sawyer Regional Park.

Only City-owned and operated streets were used to determine the sidewalk scores. Private streets and alleyways were not included in the calculation. Data compiled in the sidewalk availability assessment was used to generate the Walkability Map in *Appendix I*.

## 2. RECREATION AVAILABILITY

### Park Acreage

At 29.3 acres per 1,000 people, Black Diamond greatly exceeds park acreage availability compared to nearby cities and King County, providing on average 17 acres more per 1,000 people, as shown in Figure 6.I. Three out of four residents preferred forested trail areas over passive parks. The community is attracted to the available open space and trails over developed parks.

With an estimated population of 17,661 anticipated by 2041, Black Diamond would need to provide 342.9 acres of new parkland to continue to meet its existing level of service. Since the City greatly exceeds its proposed park acreage availability standards, funding should be prioritized on increasing recreation availability or improving park accessibility and quality.

**FIGURE 6.I: PARK ACREAGE COMPARISON**

| JURISDICTION  | POPULATION | NUMBER OF PARKS | PARKS ACREAGE | PARKS ACREAGE PER 1,000 PEOPLE |
|---------------|------------|-----------------|---------------|--------------------------------|
| Black Diamond | 5,990      | 9               | 176 acres     | 29.3 acres                     |
| Maple Valley  | 28,013     | 9               | 362 acres     | 12.9 acres                     |
| Enumclaw      | 12,543     | 23              | 117 acres     | 9.3 acres                      |
| Auburn        | 87,256     | 59              | 989 acres     | 11.3 acres                     |
| King County   | 2,269,675  | 205             | 32,000 acres  | 14.1 acres                     |

It is appropriate for Black Diamond to revise its level of service down to 15 acres per 1,000 people. Maintaining the existing level of service would not be appropriate for the growth anticipated. The 15-acre standard is still greater than what the surrounding jurisdictions are providing and demonstrates Black Diamond's goal of maintaining the community's character. To meet this goal, the City anticipates needing to acquire 89 acres of new land by 2041, which is more feasible for the City's size and available resources.



*Top: A friendly volleyball game at the Community Gym.*

*Right: The boat launch is the gateway into the City's aquatic recreation opportunities.*

*Photo by: City Staff*

## Recreational Value

New recreational standards were developed for the 2021 PROS Plan that provide an dollar valuation of existing recreation activities. Recreational value does not indicate Black Diamond's historic investment into park projects. Previous park project financial records were not available at the time of this report. Instead, an estimate of the cost to install recreation opportunities was prepared to provide a financial value to the program's offerings. The metric reveals an estimated historical investment into amenities and the required level of funding required to sustain the current level of service. The standard quantifies the overall investment into recreation per person the City has made.

Recreational facilities were evaluated by estimating the cost of construction and installation of park features, such as a basketball court or trails, and amenities or furniture, such as tables, benches, and restrooms. Recreational value does not include land acquisition or maintenance costs and does not indicate total project costs. The purpose of evaluating the level of investment into activities is to demonstrate and anticipate the future demand for specific recreational activities.

## HOW WAS THIS VALUE DETERMINED?

**Total Estimated Investment / Population = Recreation Investment per Person**

$$\$2,627,074 / 5,990 = \$438.57 \text{ per person}$$

**Existing Investment per Person X Projected Population = Cumulative Investment by 2041**

$$\$438.57 \times 17,661 = \$7,745,701.82 \text{ of Cumulative Investment by 2041}$$

**Cumulative Investment – Existing Investment = New Investment by 2041**

$$7,745,701.82 - 2,627,074 = \$5,118,627.82 \text{ of New Investment by 2041}$$



**FIGURE 6.J: ESTIMATED EXISTING RECREATIONAL INVESTMENT**

| PARKS                        | ESTIMATED INVESTMENT |
|------------------------------|----------------------|
| Lake Sawyer Regional Park    | \$427,028            |
| Lake Sawyer Boat Launch      | \$568,927            |
| Skate Park                   | \$439,861            |
| Ginder Creek Open Space      | \$0                  |
| Railroad Pocket Park         | \$5,000              |
| Eagle Creek Park             | \$213,375            |
| BMX Park                     | \$28,100             |
| Union Stump Park             | \$47,928             |
| Coal Car Triangle            | \$21,565             |
| Community Gym                | \$854,039            |
| <b>Estimated Investment:</b> | <b>\$2,627,074</b>   |

The estimated value of recreation opportunities surpasses approximately \$2.6 million, averaging \$438.57 of investment per person, as described in Figure 6.J. To maintain the existing level of service for a population of 17,661 by 2041, approximately \$5.1 million in new recreation investments are required. The required annual investment to recreation would be based upon the annual increase in population. The City does not have a recreation program generating revenue to the capital fund; new capital investments must come from the annual budget, grants, and partnerships, as described in *Chapter 8: Taking the Leap: Funding*.

Feedback from public outreach indicates that the City does not offer enough options for activities, suggesting that the existing investments to recreation are below a LOS A; it can be assumed that \$438 per person is falling below an appropriate funding level for the community. Black Diamond believes the greatest operational level it is performing at is 61%. A value of \$718 per person is required to be considered operating at 100% (LOS A) and a cumulative \$10 million of new capital recreation investment by 2041.

## HOW DO YOU ESTIMATE FUTURE DEMAND?

### What Would a LOS A Investment Look Like

$$\frac{61}{100} \times \frac{\$438}{\$X} = 61 \times \$43,800 = \$718 \text{ per Person for LOS A}$$

**LOS A Investment per Person X Projected Population = Cumulative Investment by 2041**

$$\$718 \times 17,661 = \$12,680,598 \text{ of Cumulative Investment by 2041}$$

**LOS A Investment – Existing Investment = New Investment by 2041**

$$12,680,598 - 2,627,074 = \$10,053,524 \text{ of New Investment by 2041}$$

### 3. PARK FUNCTIONALITY

Overall, the City's existing parks and recreational opportunities are operating as intended, as described in Figure 6.K. The Functionality LOS metric describes how well park features are operating in comparison to potential optimal use, or if the park was brand new. The metric was measured using the scores generated in the Facility Assessment Survey, located in *Appendix L*.

Most parks have essential public infrastructure operating correctly, such as restrooms/portable toilets, drinking fountains, and trash receptacles. Recreation amenities such as sport courts and playgrounds were found to be typically safe and functional. There are components that could be improved in virtually every park, as the highest scored received was an 87.5% for Union Stump and following shortly behind, the Skate Park at 83.3%.

The vast majority of issues cited at parks can be addressed through an improved City maintenance and operations schedule, which is described in greater detail in *Park Conditions and Maintenance*. Some improvements needed to address park quality include flushable toilets, functional waste bins, and improved signage.

Some parks have more significant quality and operational issues that will be addressed in the CIP. For example, the Community Gym's roof is in disrepair and in need of immediate attention, as it is not completely attached to the building. While this is not a structural concern, the facility's score drops because the building itself is not optimal for use. Another example is the Lake Sawyer boat launch parking area. The parking lot has several deep potholes. Boat launch users find it difficult to back up to the boat ramp safely due to the ramp configuration. The parking lot and boat ramp are not operating seamlessly and are an example of difficulties users have in accessing parks and recreational opportunities.

**FIGURE 6.K: PARK FUNCTIONALITY LOS**

| PARKS                     | OPERATIONAL SCORE | LEVEL OF SERVICE |
|---------------------------|-------------------|------------------|
| Lake Sawyer Regional Park | 81.3%             | A                |
| Lake Sawyer Park          | 67.2%             | B                |
| Skate Park                | 83.3%             | A                |
| Ginder Creek Open Space   | N/A               | N/A              |
| Railroad Pocket Park      | 81.3%             | A                |
| Eagle Creek Park          | 81.8%             | A                |
| BMX Park                  | 57.1%             | C                |
| Union Stump Park          | 87.5%             | A                |
| Coal Car Triangle         | 69.2%             | B                |
| Community Gym             | 71.4%             | B                |

*Please note: Parks were assessed based on existing amenities and furniture, and whether existing amenities are operating safely and as designed. For example, the Skate Park is operating well with the existing amenities. The ramp in disrepair was removed prior to the assessment survey and therefore was not included.*

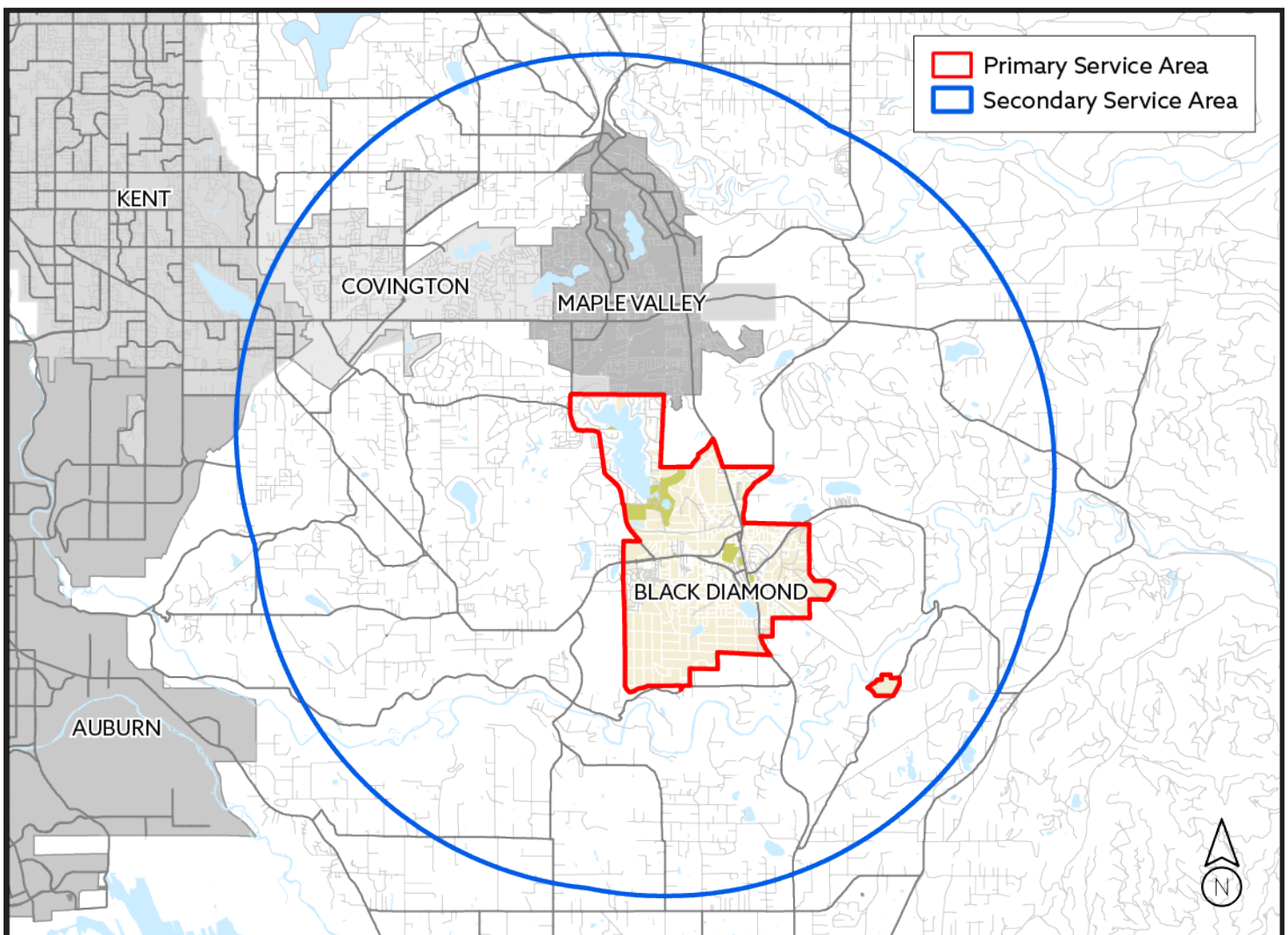
## SERVICE AREA

The survey identified that residents of the City are the primary users of parks and amenities, but also that there are secondary users. Secondary users are residents of unincorporated King County, adjacent cities or towns that are pass-by users to Black Diamond's parks. The city's park service area can be divided into two sections: the **primary service area** and the **secondary service area**.

The primary service area is made up of individuals living within City limits. The primary service area is made up of those who are anticipated outright to utilize park facilities.

The secondary service area is comprised of those who may pass by the City to use nearby facilities or parks, and correlates with other City limits and areas of unincorporated King County within the service area of all parks within City limits. The RCO requires local agencies to evaluate needs within the primary and secondary service areas to remain eligible for grants. For Black Diamond, the regional parks determine the service area of the secondary service area.

**FIGURE 6.L: BLACK DIAMOND SERVICE AREA**



## PARK CLASSIFICATIONS

Below is a description of the different classifications of parks available within the City and are based on National Parks Recreation Association guidelines. Each classification has unique level of service measures that reflect the services and activities appropriate for the use. The below is not a comprehensive list of all park types and includes facilities the City currently operates.

### REGIONAL PARK

Parks of at least two acres in size with the capacity to host many people. Park offers activities over a wide service area and connects to adjacent parks or activities. Park typically includes a parking lot, waterfront access, natural areas, and/or amphitheaters.



*Photo By: City Staff*



*Photo By: City Staff*

### COMMUNITY PARK

Large parks ranging from one to five acres in size. Park provides active recreation facilities and include features such as parking lots, sports fields/courts, and natural areas.

### RESOURCE PARK

A natural open space park with limited development. Park is typically more passive use and includes trails and interpretive signage. The intent of the park is to preserve natural habitat areas and create educational opportunities on conservation efforts.



*Photo By: Mona Davis*





Photo by: Caitlin Hepworth

## OPEN SPACE

Limited development areas intended to preserve natural areas within the City and include features such as picnic areas, trails, and interpretive facilities.

## NEIGHBORHOOD PARK

Pedestrian oriented parks ranging from one acre or less and serves adjacent residential units. Park includes play areas, basketball courts, community gardens, and open space.



Photo by: Caitlin Hepworth



Photo by: Caitlin Hepworth

## POCKET PARK

A small, pedestrian oriented park of one half acre or less that provides a green space in higher density, developed areas. Pocket parks typically include historical informational markers, landscaping, seating, and public art.

## TRAILS

A network of pedestrian or bicycle-oriented paths for recreational or transportation uses. Ideally, trails should create a well connected city and include features such as parking areas, paved or graveled paths, picnic areas, and/or informational markers.



Photo by: City Staff



Photo by: City Staff

## COMMUNITY FACILITY

A building that is used for public gatherings or specialized physical activities.

**FIGURE 6.M: PARK FACILITY CLASSIFICATION**

| PARK FACILITY             | PARK TYPE          | ACREAGE     | STATUS      |
|---------------------------|--------------------|-------------|-------------|
| Lake Sawyer Regional Park | Regional Park      | 143 acres   | Developed   |
| Lake Sawyer Boat Launch   | Community Park     | 1.81 acres  | Developed   |
| Skate Park                | Community Park     | 1.64 acres  | Developed   |
| Ginder Creek Open Space   | Resource Park      | 27.32 acres | Undeveloped |
| Railroad Pocket Park      | Pocket Park        | 0.13 acres  | Developed   |
| Eagle Creek Park          | Neighborhood Park  | 0.96 acres  | Developed   |
| BMX Park                  | Community Facility | 1.06 acres  | Developed   |
| Union Stump Park          | Pocket Park        | 0.23 acres  | Developed   |
| Coal Car Triangle         | Pocket Park        | 0.1 acres   | Developed   |

**FIGURE 6.N: FACILITY CLASSIFICATION**

| PARK CLASSIFICATION | NUMBER OF PARK TYPE | ACREAGE                    |
|---------------------|---------------------|----------------------------|
| Regional Park       | 2                   | 144.18 acres               |
| Community Park      | 1                   | 1.64 acres                 |
| Neighborhood Park   | 1                   | 0.96 acres                 |
| Resource Park       | 1                   | 27.32 acres                |
| Pocket Park         | 3                   | 0.46 acres                 |
| Community Facility  | 2                   | 1.06 acres                 |
|                     |                     | <b>Total: 175.62 acres</b> |



# PARK INVENTORY PROFILES

*Artwork By: Barbara Newton*





# LAKE SAWYER REGIONAL PARK

**PARK CLASSIFICATION:** Regional Park

**RECREATION TYPE:** Passive

**ACQUISITION:** 2006

**AMENITIES:**

- Trails
- Open Space
- Picnic Areas
- Portable Toilet
- Educational Signage
- Waste Receptacles

**PUBLIC COMMENTS:**

- > *Maintain the passive use.*
- > *Increase safe pathways to park.*
- > *Improve lake accessibility.*
- > *Add variety of uses to the park.*
- > *Add a restroom and drinking fountain.*
- > *Name the trails.*
- > *Expand picnic table area.*



*A crisp fall day along the trail connecting to Black Diamond Open Space*  
Photo by: City Staff



# LAKE SAWYER BOAT LAUNCH

**PARK CLASSIFICATION:** Community Park

**RECREATION TYPE:** Passive

**ACQUISITION:** 1999

**AMENITIES:**

- Boat Launch
- Walking Path
- Open Space
- Picnic Areas
- Barbeques
- Portable Toilet
- Waste Receptacles

**PUBLIC COMMENTS:**

- > *Maintain the passive use.*
- > *Expand parking lot for boat trailers.*
- > *Reduce bank erosion at launch.*
- > *Replace boat ramp for improved auto maneuverability.*
- > *Create a dock for safer boat access.*
- > *Improve police lake presence.*





# GINDER CREEK OPEN SPACE

**PARK CLASSIFICATION:** Resource Park

**RECREATION TYPE:** Passive

**ACQUISITION:** 2006

**AMENITIES:**

- Informal trails

**PUBLIC COMMENTS:**

- > *Develop trails.*
- > *Maintain vegetation for trail accessibility.*
- > *Construct a designated parking area.*
- > *Preserve park as an open, natural space.*



*Trail blocked at Ginder Creek Open Space due to fallen tree.  
Photo by: Jake Drake*



# UNION STUMP PARK

**PARK CLASSIFICATION:** Pocket Park

**RECREATION TYPE:** Passive

**ACQUISITION:** UNKNOWN

**AMENITIES:**

- Historical Marker
- Picnic Area
- Waste Receptacles
- Native Plant Landscaping

**PUBLIC COMMENTS:**

- > *Preserve the historical marker.*
- > *Improve park aesthetics with new plantings and rock work.*
- > *Great educational opportunity.*
- > *Add a picnic table and benches.*





# EAGLE CREEK PARK

**PARK CLASSIFICATION:** Neighborhood Park

**RECREATION TYPE:** Active

**ACQUISITION:** UNKNOWN

**AMENITIES:**

- Playground
- Basketball Hoop
- Walking Path
- Open Space
- Picnic Areas
- Waste Receptacles

**PUBLIC COMMENTS:**

- > *Not clearly designated as a public park.*
- > *Add nature learning component.*
- > *Keep the basketball half court.*
- > *Add a picnic table and benches.*
- > *Add a dog park.*
- > *Install new playground structure appropriate for 5+ ages.*



Existing playground structure at Eagle Creek Park.  
Photo by: Caitlin Hepworth



# SKATE PARK

**PARK CLASSIFICATION:** Community Park

**RECREATION TYPE:** Active

**ACQUISITION:** UNKNOWN

**AMENITIES:**

- Playground
- Swing Set
- Tennis Court
- Basketball Court
- Picnic Area
- Portable Toilet

**PUBLIC COMMENTS:**

- > *Install a new, larger skate park.*
- > *Add pump track.*
- > *Pave the parking lot.*
- > *Construct sidewalks to park.*
- > *Replace play structure.*
- > *Develop a restroom with flushing toilets.*
- > *Install a drinking fountain.*



*Existing playground structure, swing set, and sports courts at the Skate Park.  
Photo by: Caitlin Hepworth*



# BMX PARK

**PARK CLASSIFICATION:** Community Facility

**RECREATION TYPE:** Active

**ACQUISITION:** 2015

**AMENITIES:**

- BMX Course

**PUBLIC COMMENTS:**

- > Turns/jumps are too close and should be wider in width.
- > Replace with sport courts.
- > Replace with toddler playground.
- > Park is too small for existing use.
- > Replace with a pump track.



*Southerly facing photo of the BMX course.  
Photo by: Caitlin Hepworth*



# COAL CAR TRIANGLE

**PARK CLASSIFICATION:** Pocket Park

**RECREATION TYPE:** Passive

**ACQUISITION:** UNKNOWN

**AMENITIES:**

- Historical Marker
- Native Plant Landscaping

**PUBLIC COMMENTS:**

- > *Install new landscaping.*
- > *Construct sidewalks to park.*
- > *Add a public art feature.*





# RAILROAD POCKET PARK

**PARK CLASSIFICATION:** Pocket Park

**RECREATION TYPE:** Passive

**ACQUISITION:** 2020

**AMENITIES:**

- Historical Marker
- Native Plant Landscaping
- Picnic Tables

**PUBLIC COMMENTS:**

- > *Install new landscaping.*
- > *Add tables or benches.*
- > *Add public art or mural.*
- > *Construct accessible sidewalks.*
- > *Install a covered seating area.*
- > *Add wayfinding signage.*



Picnic area at Railroad Pocket Park.  
Photo by: Caitlin Hepworth



# COMMUNITY GYM

**PARK CLASSIFICATION:** Community Facility

**RECREATION TYPE:** Active

**ACQUISITION:** 2015

**AMENITIES:**

- Basketball Court
- Weight Equipment
- Stage
- Restroom
- Waste Receptacles
- Open Space

**PUBLIC COMMENTS:**

- > *Widen the basketball courts.*
- > *Remodel facility to install a kitchen.*
- > *Enhance exterior appearance.*





## OTHER OPPORTUNITIES

There are nearby opportunities that Black Diamond residents can capitalize on for recreation that are not maintained by the City. Nearby municipalities work together to ensure a variety of recreation opportunities are provided to users. Below is a description of nearby parks with amenities that Black Diamond residents can use in addition to the City's program.

### MASTER PLANNED DEVELOPMENTS

Master-Planned Developments (MPDs) are large scale neighborhoods that are proposed in conjunction with one another and may involve separate builders for smaller subdivisions. MPDs include the development of residential and commercial buildings, and recreational amenities.

MPDs require open space to be maintained and developed as a public amenity. A Development Agreement (DA) is prepared and may permit the City to incorporate open space features into the public park system. The DA requires MPDs to provide public trails, continuous greenbelt areas, and recreational activities as appropriate to the proposed development.

The PROS Plan does not include MPDs in the evaluation of the City's parks program because recreational opportunities within MPD neighborhoods are maintained by the developer or homeowners' association. For example, Ten Trails is an MPD that provides sports fields, playgrounds, parks, community gardens, and trails for use. Trails are currently provided throughout the central and eastern portion of the site and additional trails are planned as well. Future planned trails will connect to regional trail systems.

### MAPLE VALLEY

Maple Valley is located north of Black Diamond and offers a comprehensive recreational program for adult and youth users, including sports, fitness, education, music, and art. Recreation programs are available on the City's Parks and Recreation webpage. Youth scholarships are available to those who live within the Tahoma School District boundary or attend a Tahoma School.

### COVINGTON

Covington is located west of Black Diamond and has an aquatic center for public use. The aquatic center has recreational offerings such as lessons, fitness classes, and special events. The pool has lap swimming and a children's play area with a slide. In addition, Covington offers a vast recreational program for adult, teen, and youth users. Youth scholarships and fee waivers are available to users who have financial limitations.

## KING COUNTY

### **Black Diamond Open Space**

This massive 1,240-acre forested park has approximately 17 miles of hiking, mountain biking, and equestrian trails. Black Diamond Open Space is a restored forest with streams, wetlands, and peat bogs that is actively maintained by the Forest Stewardship Council. The Park is free to use for the public and includes restroom facilities and a parking lot.

### **Henry's Ridge Natural Area**

Henry's Ridge is a 250-acre untouched forest with nearly 20 miles of multi-use trails. The Park does not have a formal parking lot or access point but is available to the public for day use. There are trails for all skill levels, and occasionally you'll find a friendly gnome sitting on a tree trunk.

### **Ravensdale Park**

Ravensdale Park is a Master Parks Plan within unincorporated King County. There are four (4) all-purpose sports fields, one baseball field, and a community gathering area. Fields are available for reservation by recreational teams. The park also offers restrooms, a concessions stand, and picnic areas.

## WASHINGTON STATE

### **Flaming Geyser State Park**

Flaming Geyser is a 503-acre day use park within the Green River Valley. Stunning views of the Green River and natural landscapes provide a scenic backdrop for daytime users. There are a wide variety of options for activities including hiking, kayaking, swimming, volleyball, and fishing. Picnic tables and shelters are available throughout the open space area. Informational signage is available throughout the park about native flora and fauna. The Park requires a day pass or a Discover Pass for use, and the parking lot is equipped with a pay station. There is only one trail that connects this park to Black Diamond; the Green to Cedar River Trail.

### **Kanaskat-Palmer State Park**

Kanaskat-Palmer State Park is a low, forested plateau bordering 2 miles of shoreline along the Green River. The 541-acre park is open for day use with activities like hiking, biking trails, white-water kayaking, and swimming. Camping and picnicking areas are also available. Users may rent yurts for overnight stays that are equipped with a fire grill and utility hookup. The Park requires a day pass or a Discover Pass for use, and the parking lot is equipped with a pay station.

### **Nolte State Park**

This 111-acre day-use park has over 7,000 feet of shoreline along idyllic Deep Lake providing ample aquatic opportunities like kayaking, swimming, and fishing. Nolte State Park is equipped with picnic areas, grassy open spaces, and a short hiking trail with interpretive signage. Trees surround the perimeter of the lake with ample opportunities for birdwatching. The Park requires a day pass or a Discover Pass for use, and the parking lot is equipped with a pay station.

## OPERATIONS AND MAINTENANCE

The quality of a park is measured in more than level of service standards, which focus on availability and accessibility. Park quality is also measured by public satisfaction. The facility maintenance survey results depict the parks are operational with minor improvements needed to improve the score. Park conditions were described in the community survey and public meetings as being average. Survey and outreach results indicate maintenance operations for parks should be improved. The below section evaluates specific issues raised in the community survey and the park facilities survey.

### TRAILS AND CONNECTIONS

The greater Black Diamond area is home to a collection of soft-trails maintained primarily by other agencies. King County's Black Diamond Natural Preserve is adjacent to the City's limits and provides over 17 miles of trails. The City maintains approximately 1.5 miles of unpaved trails solely within Lake Sawyer Regional Park. The community has expressed great interest in developing additional trails connecting to scenic or notable areas of Black Diamond, and hiking/trail walking is the top activity for residents.

Trails are a community attraction that brings visitors and spurs tourism activity, making trail development an important component to address in *Chapter 9: Investing in our Parks*.

As described in *Chapter 6: A System Assessment*, pedestrian connections around parks can be improved.

The Community Development and Public Works Departments should work in tandem to prioritize investment into creating safe, functional, and complete sidewalks to parks.

For example, the connection between Lake Sawyer Regional Park and Sawyer Woods Elementary School is dangerous. There are no complete sidewalks leading to the park from the school despite a crosswalk on Lake Sawyer Road that would connect the school to the park.

The crosswalk does not lead to a complete sidewalk on either side of the roadway. Additionally there is no direct road crossing provided between the trail head to the west side of Lake Sawyer Road.

There are existing pedestrian connections west of Lake Sawyer Road and the elementary school, and the trail crossing should be signalized to reduce traffic speeds. Improvements to sidewalks, bicycle lanes, and traffic falls under projects proposed as part of Black Diamond's *Transportation Improvement Plan*.



*A visitor reads an interpretive sign near Ravensdale Creek.  
Photo by: City Staff*



## CLEANLINESS AND MAINTENANCE

Park cleanliness was brought up in the community survey, with 8% reporting restroom facilities are not well maintained and 12% reporting a general concern with quality. Written comments suggest that restrooms are not kept up, tipped over, or do not have regular waste removal services. Additionally, litter and animal feces are noted as frequent issues along park trails. The Public Works Department conducts maintenance at parks on a weekly basis for a visual inspection and a bi-weekly visit for garbage. A route assessment is completed weekly to monitor the quality of parks.

The City should make general improvements to maintenance operations. A new facility assessment survey was created as part of the PROS Plan for the City to utilize assessing the safety and quality of each park. An increase in Public Works annual budget should be made to specifically allocate funding to maintain parks on a more frequent basis.



*A group of volunteers getting ready to complete creek restoration work at Rock Creek.  
Photo by: City Staff*

## SAFETY

Over 95% of users feel safe using Black Diamond's parks; however, several safety concerns were submitted in the public engagement process. Concerns were specific to two areas: parking lots and Lake Sawyer. Car break-ins have been reported in parks and are more likely to occur in low-visibility parking lots, such as Lake Sawyer Regional Park. There are no lights within the parking lot, which is appropriate for the park type but may enable illicit behavior.

## PARK AMENITIES AND FURNITURE

Park amenities and furniture are fundamental to creating safe, usable, and enjoyable parks, and can often be taken for granted. However, these amenities are critical for a functional and equitable park program. Park amenities include, but are not limited to, picnic tables, benches, restrooms, and recreational equipment.



Photo by: Caitlin Hepworth



Photo by: Jake Drake

### Seating Areas

Benches and picnic tables provide a space for rest and social interaction. Seating areas are available in most parks. Additional picnic tables should be considered at Lake Sawyer Regional Park because it is a passive recreation area with lake access, and would be a desired area for picnicking.

### Restrooms

Restrooms are one of the most difficult amenities to install and maintain throughout the system, and are costly investments. Flushable restrooms are most desired by park patrons. Over 25% believe there is an overall lack of restroom facilities available at parks. Public comments affirmed that the community would like to see more restrooms available and maintained more frequently.

### Trash Receptacles

Park cleanliness and maintenance are a major concern; approximately 47% report maintenance issues being a barrier to park use and 35% report park cleanliness ranging from poor to fair. Most developed parks have at least one trash receptacle, with the exceptions of Union Stump and Coal Car Triangle.

**FIGURE 6.O: PARK AMENITIES TABULATION**

| PARK FACILITY             | PICNIC TABLES | BENCHES | RESTROOMS | TRASH BINS |
|---------------------------|---------------|---------|-----------|------------|
| Lake Sawyer Regional Park | 1             | 2       | 2         | 4          |
| Lake Sawyer Boat Launch   | 2             | 0       | 1         | 7          |
| Skate Park                | 1             | 0       | 0         | 2          |
| Ginder Creek Open Space   | 0             | 0       | 0         | 0          |
| Railroad Pocket Park      | 4             | 0       | 0         | 1          |
| Eagle Creek Park          | 2             | 3       | 0         | 1          |
| BMX Park                  | 2             | 0       | 0         | 1          |
| Union Stump Park          | 0             | 0       | 0         | 0          |
| Coal Car Triangle         | 0             | 0       | 0         | 0          |



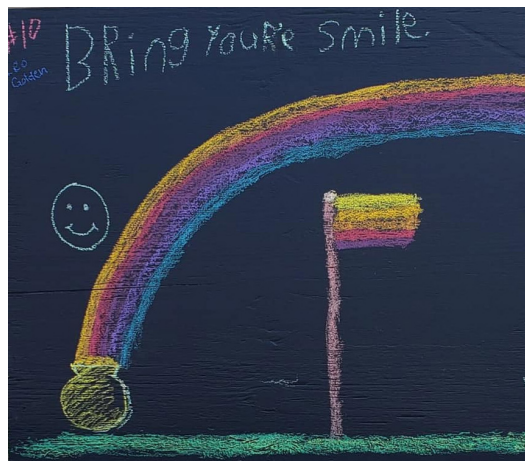
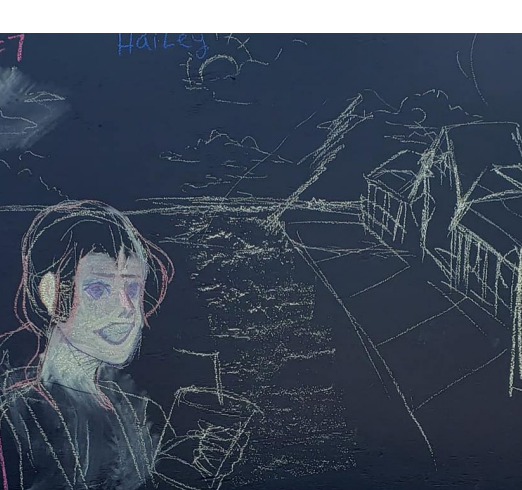
# ENVISION THE FUTURE

Black Diamond is a pristine, rural community with unfettered access to natural lands and outdoor recreation opportunities. However, Black Diamond is also on the horizon of change in population and development. Residents and the City share a unified vision to find Black Diamond's balance between environmental preservation and new development. This shared vision is emulated in the PROS Plan which will guide the City towards appropriate project investment, maintenance considerations, and community needs.

The core goals of the PROS Plan were created to reflect the shared values and vision for Black Diamond as identified in public outreach. Goals are stated in *Chapter 3: Goals and Policies*. The goals are:



The existing parks program maintains a number of parks with some recreational opportunities available at each facility. Black Diamond outshines other nearby agencies in amount of acres available for use and quality of facilities and has close access to a number of opportunities offered by neighboring jurisdictions. With a limited budget and staff, there are some ways in which Black Diamond can improve the parks program. Capital Projects are listed in *Chapter 9: Investing in our Parks* and address some of the shortfalls identified in the planning process. Below is a summary of additional amenities, projects, and ideas that came out of public outreach that the City will continue to work on with the community.



First, second, and third place winners of 2021 Miner's Day Kids Chalk In Drawing Contest. Congratulations Hailey, Leo, and Carson!  
Photos by: Black Diamond Miner's Day Facebook Page



*The kiosk sign at Lake Sawyer Regional Park.  
Photo by: City Staff*

## PLACEMAKING AND WAYFINDING

Residents reported not knowing which parks are operated by the City and open to the public. Black Diamond wants to connect the community to parks through a distinct wayfinding signage that brands the Black Diamond parks program. Wayfinding signage provides information on parks, trails, recreational opportunities, and nearby places of interest. A wayfinding signage program requires consistent park signage with uniform colors, graphics, formats, and sign types.

Additional considerations in developing a sense of place in public parks should be made toward landscaping, design, and materials used for projects. Design standards will be developed to create a unified and harmonious atmosphere in public parks.

## ADA AND PAVED SURFACES

Black Diamond's parks require immediate attention to improve connections and access for universal accessibility to opportunities and park enjoyment. The CIP proposes a number of improvement projects to bring each park up to Americans with Disabilities Act (ADA) standards, such as installation of signage, parking, and linkages throughout the park system. The Skate Park has ADA improvement work included in the scope, such as the development of an accessible parking stall and a sidewalk to the park. ADA improvements should take precedence in evaluating capital project priorities. Future projects should not be considered for construction unless the project has amenities and linkages available.



## RECREATION PROGRAM

Approximately one quarter of survey participants report a strong interest in the City developing a recreation program with youth and adult programs. Development of a recreation program requires consistent funding, full-time staff, and a designated space to conduct programs. Black Diamond has no park and recreation program staff, works with limited financial resources, and does not have a designated recreation space available to develop a program at the time of this report.

Recreation programs can be sources of City revenue and are not typically developed unless there is a larger population to support services. Other similar sized, rural cities, such as Algona and Milton, do not possess a recreation program and it can be assumed that a recreation program in Black Diamond is not financially viable at this time. A recreation program is more likely possible closer to 2041, as additional tax revenue and participants are needed to create a self-sustaining program. Steps toward creating a recreation program can begin before 2041 and would involve a financial analysis to determine when a program could be developed.

Public engagement is the first step towards developing a recreation program to evaluate the types of services and interests residents would support. Black Diamond would then need to conduct a financial analysis evaluating the minimum costs to run a recreational program, minimum revenue necessary to sustain a program, and make considerations to the level of funding available with population growth. The City would need to wait for a higher population to gain enough tax revenue to move forward with developing a program and hiring designated staff. The City should consider investing in community building to accommodate a recreation program office and operating space.

*Photo by: Craig Goodwin*



## SUSTAINABILITY

The City desires to implement environmentally sustainable practices in its PROS operations. We will do this by incorporating sustainable principles into the design of new parks. The Public Works Department will also develop sustainable maintenance practices for new and existing facilities. Black Diamond aims to protect and improve water quality and native habitat, restore wetlands, and attract wildlife. The City hopes to offer education and training to staff and the public to emphasize sustainable practices such as recycling, using renewable energy, conserving water, designing for low impact development, and employing responsible pest management at park sites.

## OPERATIONS STRATEGIES

Quarterly facility evaluations will be conducted to monitor the quality of existing facilities and amenities. Repairing and replacing damaged or aging facilities is an ongoing practice that can be improved with more routine inspections.

Park operations and planning should be consolidated into one program in the near future. Coordination between the Black Diamond's Community Development and Public Works Departments is required to plan and process changes to existing facilities. This collaboration is appropriate for the current size of Black Diamond, but will become more difficult to prioritize as the City grows larger in population and development projects.

A designated parks and recreation staff member will be a necessary expenditure in the future and will run a parks program more efficiently than coordination between two departments. A park program staff member would oversee grant programs, parks planning, maintenance and operations, and early phases of developing a recreation program.

## FUTURE CONSIDERATIONS

There are a couple of project-types the public has expressed interest in developing. Similarly to developing a recreation program, these project types would be better financially supported with a larger population. The following is a list of opportunities for future reconsideration:

### Public Pool

The most frequently requested new amenity is a swimming pool. A public pool is a large investment for a community to make and requires considerable expert design and planning advice. A pool does not operate like other municipal facilities and has a higher maintenance demand than any other existing park or facility. Economic considerations need to be made before investment in a pool is made. Public pools require a minimum number of users to create revenue to self-sustain a pool.

### Golf Course

Golf courses were a frequently requested amenity in the survey and could spur additional tourism and City revenue if developed. Typically, 50 acres are required for every 9-hole course. Park planning standards recommend one (1) golf course hole be developed for every 3,000 people, meaning that a minimum of 27,000 people are required to develop and sustain a 9-hole golf course. Property acquisition is required to develop a golf course and should be considered again in a future iteration of the PROS Plan.



Local jurisdictions face a growing demand for new recreational opportunities as they serve an increasingly diverse population and a large cohort of aging citizens. This section summarizes traditional local funding options, state, and federal funding programs available to Washington cities and counties to fund parks and recreation planning, programs and projects. Many communities recognize how parks and recreation improve quality of life.

Residents of some communities have supported taxes increases, conservation futures levies, or bond referendums targeted for these purposes. Even in communities supportive of parks and recreation programs, it is clear that local jurisdictions must be alert to cost savings opportunities. They will likely need to supplement limited funds with some creative approaches to park financing.

This section also describes public, private, and user group partnerships and cost sharing approaches, cost reduction measures, and other creative funding approaches used by some local jurisdictions to fill the funding disparities.



Top: The King County Council makes a \$25,000 donation to help rebuild the Skate Park during Miner's Day.

Right: A fundraiser poster to bring back the Skate Park.

Photos by: City Staff



## CITY BUDGET

Historically, the City has consistently spent on average one half percent (0.5%) of its general fund on parks operations and maintenance over the past 10 years. Annual changes in the parks program budget reflect increases or decreases to the City's annual budget. As of 2022, the City has an annual operating budget of \$43 million and has increased the Parks Program budget to its highest budget ever of 0.7%, or \$332,305 dollars.

Prior to 2020, the budget was comprised of wages, maintenance and operations, and administration costs. Over the last 2 years, the Parks Program has expanded its budget to include the museum and community arts program, and the increased budget is necessary to expand maintenance operations to these programs.

Buckley and Enumclaw are similar municipalities to Black Diamond, in that they are primarily rural character localities with increasing development and growth. Comparing how other similar sized cities budget their parks programs can provide helpful guidance on how Black Diamond should budget for parks programming.

**FIGURE 8.A: 10-YEAR PARK FUNDING RECORDS**

| YEAR | TOTAL BUDGET | CHANGE FROM PREVIOUS YEAR | PARKS BUDGET | CHANGE FROM PREVIOUS YEAR | PERCENT OF TOTAL BUDGET |
|------|--------------|---------------------------|--------------|---------------------------|-------------------------|
| 2022 | \$43,470,860 | 29.2%                     | \$332,305    | 131.8%                    | 0.7%                    |
| 2021 | \$33,643,528 | 53.8%                     | \$143,338    | 11.9%                     | 0.4%                    |
| 2020 | \$21,872,132 | 0.2%                      | \$128,146    | 25.7%                     | 0.5%                    |
| 2019 | \$21,833,593 | 19.8%                     | \$101,914    | 4.5%                      | 0.4%                    |
| 2018 | \$18,226,427 | 28.8%                     | \$97,494     | 19.8%                     | 0.5%                    |
| 2017 | \$14,155,272 | 3.0%                      | \$81,363     | 16.1%                     | 0.5%                    |
| 2016 | \$13,745,130 | 24.5%                     | \$70,073     | -8.0%                     | 0.5%                    |
| 2015 | \$11,037,046 | -11.2%                    | \$57,365     | 2.0%                      | 0.5%                    |
| 2014 | \$12,285,416 | -4.4%                     | \$56,225     | 19.8%                     | 0.4%                    |
| 2013 | \$12,845,763 | 1.0%                      | \$46,939     | -32.3%                    | 0.3%                    |
| 2012 | \$12,721,527 | -                         | \$69,323     | -                         | 0.5%                    |





*Public Works staff installing educational signage about local habitats.  
Photo by: City Staff*

## CITY BUDGET CONTINUED

Buckley did not have a 2022 final budget adopted at the time of this report. In 2021, Buckley invested approximately 3.6%, or \$255,412.00, toward the parks program. Buckley's has its own Park Department and staffing, and also operates a recreational program, youth community center, senior center, and museum. Buckley's population is closer to Black Diamond's population, at approximately 5,114 people. This comparison affirms that Black Diamond is spending an lesser percentage but higher dollar amount of their annual budget to a comparably municipality.

Enumclaw, with a population of approximately 11,000, invests about two percent, or \$508,112.00, of their 2022 annual budget to their parks program. While this percent is higher than Black Diamond's, this information can guide Black Diamond's anticipated future investment as population increases. Keep in mind that Enumclaw's parks program has its own separate Park Department with designated staff, and also operates a pool, golf course, and a recreational program.

The Recreational Value LOS should be referenced to guide how much funding should be designated to the Parks Department to fund projects and inform the City how annual funding should be increased proportionally with population growth. While the LOS metric only assesses the level of investment needed for recreational opportunities, the increase in recreation investment corresponds with an increase to the overall park program budget. For example, if recreational amenity investment should increase by five percent based on population growth, the overall program should also be considered for an increased operational budget.

Capital spending fluctuates and is largely composed of grants and grant matches. Going into 2022 and beyond, the City does not plan to substantially increase the percentage of the general fund spent on parks. However, the City hopes the PROS Plan can serve as a catalyst to seek out more grant opportunities and other avenues of support for Black Diamond's parks needs.

## GRANT OPPORTUNITIES

Public grants may supplement the City's budget for parks acquisition, planning, design, and construction. The City of Black Diamond has successfully obtained parks grants in the past to assist with capital improvements and development.

The grant process is competitive and should not be relied upon for nominal parks funding. Grants also require a match up to 100 percent of requested grant funds which may further hinder the City's budget. However, public grants reduce the burden of a project's overall cost on the City's taxpayers and can be instrumental in providing necessary financial resources to smaller jurisdictions. The following are a list of grants the City is eligible to pursue in future parks-related capital projects:

### KING COUNTY

- **Parks Capital and Open Space Grant:** This grant can fund a broad range of parks projects, including land acquisition, park planning, and development of passive and active parks and trails.
- **Aquatic Facilities:** This grant funds capital projects for new or existing aquatic facilities, including acquisition, planning, construction of new facilities, or renovation or expansion of existing facilities.
- **Healthy Communities and Park Fund:** This grant funds projects and programs that provide new, increased, or enhanced access to recreation, parks, and open space in underserved communities, including investing in capacity-building for community groups.
- **Open Space-River Corridors:** This grant funds projects that restore river habitat, reduce risks from flooding, and enhance recreation opportunities.
- **Youth and Amateur Sports:** This grant funds programs and capital projects that increase youth access to physical activity.
- **Conservation Futures:** This grant funds the purchasing or preservation of open space lands to be used for passive, low-impact recreation.
- **WaterWorks:** The WaterWorks program funds park projects that improve water quality in the service area of the County's regional wastewater system, including creek and wetland restoration projects.

### STATE

- **Washington Recreation and Conservation Office (RCO) Grants:** With an adopted park plan, the city is eligible to submit grant applications and obtain grants from the RCO and the Salmon Recovery Funding Board (SRFB). These grants are to fund land protection and outdoor recreation, including park acquisition and development, habitat conservation, farmland and forestland preservation, and construction of outdoor recreation facilities. These grants are split into four categories:
  - **Boating Facilities Program (BFP)**
  - **Land and Water Conservation Fund (LWCF)**
  - **Non-Highway and Off-Road Vehicle Activities (NOVA)**
  - **Washington Wildlife and Recreation Program (WWRP)**



## GRANT OPPORTUNITIES (CONT.)

### NATIONAL

- **National Park Service - Rivers, Trails, and Conservation Assistance Program:** While this program does not provide financial assistance, it does provide technical assistance in the planning and design process for locally-led conservation and outdoor recreation projects.

## PARTNERSHIPS

Partnerships include land donations, funding from other organizations, and potentially volunteer-driven park stewardship groups. The PROS Plan has been developed with information from community stakeholders, such as Valor Soccer and the Lake Sawyer Community Club, and the community at large. Black Diamond would like to continue to partner with community groups, non-profits, and government agencies to increase public access and garner stewardship.

Stakeholders and community partners can advance implementation of the PROS plan through joint design, funding, and coordination, and the City intends to continue building partnerships to enact the plan. There will be an effort to ensure investments and resources from partners advance the goals, policies, and recommendations of the PROS Plan and align with expected outcomes and benefits.

## PARK IMPACT FEES

Impact fees are charges assessed by local governments against new development projects that attempt to recover the cost incurred by government in providing the public facilities required to serve the new development. Impact fees are only used to fund facilities, such as roads, schools, and parks, that are directly associated with the new development. They may be used to pay the proportionate share of the cost of public facilities that benefit the new development; however, impact fees cannot be used to correct existing deficiencies in public facilities.

In Washington, impact fees are authorized for those jurisdictions planning under the Growth Management Act (RCW 82.02.050 - .100), as part of “voluntary agreements” under RCW 82.02.020, and as mitigation for impacts under the State Environmental Policy Act (SEPA – Ch. 43.21C RCW). GMA impact fees are only authorized for: public streets and roads; publicly owned parks, open space, and recreation facilities; school facilities; and fire protection facilities in jurisdictions that are not part of a fire district.

Setting fee schedules for impact fees is a complex process typically involving rate studies. Generally, impact fees do not recover the full cost of a new facility since these fees must be directly and proportionately related to impacts associated with new development.



*Civic Park at Ten Trails  
Photo by: City Staff*

## DEVELOPMENT AGREEMENTS

Park impact fees are not required for Master-Planned Developments. Instead, the City works with an applicant to prepare a development agreement regulating the park and open space requirements for subdivision projects. The City requires residential developers to meet a minimum ratio of homes to parks, activities, and open spaces. Development agreements increase access to private parks for homeowners' association members but are not designated as public parks. Subdivisions have parks that are privately operated with funding by the homeowner's association. City staff support maintaining development agreements.

Development agreements are achieving more than an impact fee would benefit for the City. Development agreements require property owners to invest in park construction and ongoing maintenance costs. Parks impact fees will be re-evaluated in the future when other departments support implementation of an impact fee program.

## PARK DEVELOPMENT FEES IN-LIEU

For developments that require a specific standard of common open space for the use of residents in that development, one option some cities have introduced is the payment of a park development fee in-lieu. This allows the developer to pay into a park development fund in lieu of providing the open space within the development itself. The fees must be related to the value of land that might have otherwise been dedicated. The funds must be held in a reserve account and expended on a parks capital improvement project within the original development's park service area. If the fees are not expended within five years, they must be refunded with interest.

This gives developers some flexibility if the provision of open space would cause their development to be infeasible or if it's difficult to provide due to environmentally sensitive areas. Furthermore, this type of program may allow the City to pool in-lieu funds from multiple developments and create a higher quality open space in an area that can serve more residents.

# INVESTING IN OUR PARKS

A Capital Improvement Plan lists projects under consideration for the next six years. The majority of projects focus on the walkability and quality of parks, as well as increasing the number of recreational opportunities available. The following project budget list and project summaries provides a brief project description, justification, cost, and how the projects aim to meet the 2021 PROS Plan goals.

*Mt. Rainer peeks above the coniferous trees surrounding scenic Jones Lake.  
Photo by: Craig Goodwin*



# CAPITAL IMPROVEMENT PLAN ESTIMATED BUDGET

| PRIORITY | PROJECT SITE                              | PROJECT TYPE              | ACQUISITION | FEASIBILITY AND DESIGN | DEVELOPMENT | RENOVATION  | TOTAL PROJECT COSTS |
|----------|-------------------------------------------|---------------------------|-------------|------------------------|-------------|-------------|---------------------|
| 1        | Skate Park Redevelopment                  | Development               |             | \$108,344              |             | \$1,161,992 | \$1,270,336         |
| 2        | Ginder Creek Park - Phase 1               | Development               |             | \$85,511               | \$293,838   |             | \$379,349           |
| 3        | Ginder Creek Park - Phase 2               | Acquisition / Development | \$200,000   | \$120,203              | \$302,975   |             | \$623,178           |
| 4        | Railroad Pocket Park                      | Renovation                |             | \$28,736               |             | \$308,194   | \$336,930           |
| 5        | Eagle Creek - Playground Upgrades         | Renovation                |             | \$64,173               |             | \$336,502   | \$400,675           |
| 6        | Community Gym Remodel                     | Renovation                |             | \$49,500               |             |             | \$49,500            |
| 7        | Lake Sawyer Regional Park - Soccer Fields | Development               |             | \$275,646              | \$2,956,300 |             | \$3,231,946         |
| 8        | Lake Sawyer Boat Dock                     | Development               |             | \$112,704              |             | \$767,529   | \$880,233           |
| 9        | Dog Park                                  | Acquisition / Development | \$150,000   | \$235,000              |             |             | \$385,000           |
| 10       | Lake Sawyer to Downtown Trail             | Acquisition/ Development  | TBD         | \$258,967              | \$1,514,956 |             | 1,773,923           |
| Total    |                                           |                           | \$350,000   | \$1,338,784            | \$5,068,069 | \$2,574,217 | \$9,331,071         |

Please see Appendix K for a breakdown of cost estimates prepared by Blueline.



# CIP PROJECT PROFILES

*Artwork By: Barbara Newton*





## SKATE PARK REDEVELOPMENT

### PRIORITY

**1** out of 10

### ESTIMATED COST

**\$1,270,000**

\$\$\$\$



PLANNING



ACCESSIBILITY



ENGAGEMENT



PLACEMAKING

### PROJECT SUMMARY

A new skate park, playground, and pump track are proposed. The project would demolish the tennis court to accommodate an expansion of the skate park. The redevelopment includes new signage, a restroom, picnic tables, drinking fountain, lighting, and landscaping. The parking lot will be paved and include a designated ADA parking stall and sidewalk to the park.

### PROJECT JUSTIFICATION

The Skate Park was treasured by the City's youth prior to demolition. There is a high level of community support and the City has taken initial steps in the planning process. The use should be expanded to accommodate more users and interests than before. The overall site requires attention to enhance the user's experience and safety, including new lights and a pedestrian pathway.

## GINDER CREEK PARK - PHASE 1

### PROJECT SUMMARY

Development of a wood chip trail connecting Roberts Drive to the Skate Park. Trail includes a bridge over the creek, a deck viewing platform, and informational signage on native plants and local habitats.

### PROJECT JUSTIFICATION

The City acquired Ginder Creek in 2006 and has not broken ground on the project. The park would enhance the walkability and connectivity of the downtown core, and provide educational opportunities for users. There is strong community support to move forward with trail development.



PLANNING



STEWARDSHIP



ACCESSIBILITY



ENGAGEMENT

### PRIORITY

**2** out of 10

### ESTIMATED COST

**\$379,000**

\$\$

## GINGER CREEK PARK - PHASE 2

### PRIORITY

**3** out of 10

### ESTIMATED COST

**\$623,000**

\$\$\$



PLANNING



STEWARDSHIP



ACCESSIBILITY



ENGAGEMENT

### PROJECT SUMMARY

The City is considering an expansion to Ginger Creek Park that would create additional trails and interpretive signage.

### PROJECT JUSTIFICATION

Expanding the project site to protect more creek lands will maintain water quality and habitats, and meet the City's goals of environmental stewardship.

## RAILROAD POCKET PARK

### PROJECT SUMMARY

The scope of work includes a wood deck, pergola, and decorate site features that would consolidate the downtown core as a historic corridor. Site features include a community board, decorative paving, planted pots, and furniture.

### PROJECT JUSTIFICATION

A developed park in the downtown core would enhance the community aesthetic and provide opportunities for outdoor social interaction.



PLANNING



ENGAGEMENT



PLACEMAKING

### PRIORITY

**4** out of 10

### ESTIMATED COST

**\$336,930**

\$\$

## EAGLE CREEK PARK PLAYGROUND UPGRADES

### PRIORITY

**5** out of 10

### ESTIMATED COST

**\$401,000**

\$\$



PLANNING



ENGAGEMENT



PLACEMAKING

### PROJECT SUMMARY

Replace existing playground equipment with new equipment suitable for children ages 5 to 12-years. Install park amenities, including a toilet facility, drinking fountain, lighting, and signage.

### PROJECT JUSTIFICATION

Residents report that the playground is not interesting or appropriate for ages 5 and up who want access to a playground.

## COMMUNITY GYM REMODEL

### PROJECT SUMMARY

Feasibility study and consultant coordination to evaluate the quality and structural safety of the Community Gym.

### PROJECT JUSTIFICATION

Structural damage has been reported on the roof and deck of the facilities. Additional damage to the basketball court has been recorded at a site inspection. Coordination with an architect and structural engineer is needed to assess the damage and determine a plan to repair the facility.



PLANNING



ENGAGEMENT

### PRIORITY

**6** out of 10

### ESTIMATED COST

**\$49,500**

\$



## LAKE SAWYER REGIONAL PARK - SPORT FIELDS

### PRIORITY

**7** out of 10

### ESTIMATED COST

**\$3,232,000**

\$\$\$\$\$



PLANNING



ENGAGEMENT



PLACEMAKING

### PROJECT SUMMARY

Installation of three (3) soccer fields, two (2) baseball fields, and a paved parking lot with site amenities. Site amenities include park furniture, lighting, irrigation, and lawn seeding. Project will additionally include an ADA paved pathway to Lake Sawyer from the ADA parking stall located on SE 312th Street.

### PROJECT JUSTIFICATION

The 2008 Black Diamond PROS Plan included the scope for the development of soccer fields at Lake Sawyer. There is strong interest in this project from community stakeholders who coordinate recreational sports programs and residents who are interested in greater access to sports programs.

## LAKE SAWYER PARK BOAT DOCK

### PROJECT SUMMARY

Improvements to the boat launch are proposed and include ramp widening, a wooden public dock, and site improvements, such as signage, permeable paver boat parking, lawn repair, and fencing.

### PROJECT JUSTIFICATION

The public has reported that the the boat ramp is difficult to back-up into to drop boats because the ramp is too narrow. The boat ramp needs to be expanded. Additionally, the parking lot can be improved to enhance auto circulation and needs a wider drive aisle. Comments from pedestrian users cite a need for police presence on Lake Sawyer. A dock would also help boat owners enter and exit the lake.



PLANNING



ENGAGEMENT

### PRIORITY

**8** out of 10

### ESTIMATED COST

**\$880,200**

\$\$\$

## DOG PARK FEASIBILITY

### PRIORITY

**9** out of 10

### ESTIMATED COST

**\$385,000**

\$\$



PLANNING



ENGAGEMENT

### PROJECT SUMMARY

Initial research into determining a suitable location and conceptual designs for a dog park within City limits. Funding is also set aside for land acquisition, preliminary design, and a feasibility analysis.

### PROJECT JUSTIFICATION

There is strong public enthusiasm to develop a designated area to off-leash dogs. Many residents have dogs and would utilize the space if provided. Survey respondents report unleashed dogs at Lake Sawyer Regional Park, which is not permitted. An established dog park creates an opportunity for dogs to enjoy parks off-leash with their owners.

## LAKE SAWYER TO DOWNTOWN TRAIL

### PROJECT SUMMARY

Urban trail connecting from Lake Sawyer Regional Park to downtown Black Diamond.

### PROJECT JUSTIFICATION

Project was described in the 2011 Black Diamond Trails Plan. King County is developing portions of the Cedar to Green River Trail through the City, and establishing a connection from this trail to the downtown corridor. Connecting to a regional trail network would increase the number of outside visitors to the City.



PLANNING



ACCESSIBILITY



ENGAGEMENT



PLACEMAKING

### PRIORITY

**10** out of 10

### ESTIMATED COST

**\$1,773,923**

\$\$\$\$

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX A**

## **GLOSSARY**

# PARKS, RECREATION, AND OPEN SPACE PLAN CITY OF BLACK DIAMOND 2021

## GLOSSARY

**Amenity:** Any built component of the park system that the City has funded and installed.

**Capital Improvement Plan (CIP):** A CIP is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a 6-year period. A CIP can be amended annually to reflect changes to revenue and budgets.

**Community Facility:** A building that is used for public gatherings or specialized physical activities. Amenities are developed to serve a minimum level of population and are not based on distance standards.

**Community Park:** Large parks ranging from three to ten acres in size. Park provides active recreation facilities and include features such as parking lots, sports fields/courts, and natural areas. Community parks serve users within a 3-mile radius.

**Level of Service:** A measure of a service provided by a public agency that is used to assess the quality and performance of a service. See *Chapter 6* for an in-depth description of Black Diamond's level of service standards. Standards are measured on an A-E scale.

**Master Planned Development (MPD):** A large scale, planned neighborhood that are proposed and may involve separate builders for smaller subdivisions. MPDs include the development of residential and commercial buildings, and recreational amenities.

**Metric:** A system or standard of measurement.

**Natural Area:** An untouched area of landscape that has had minimal human-made improvements for use.

**Nature Trail:** A less developed pathway for pedestrians through more natural areas. Trail surfaces are commonly gravel or dirt. The park associated with the trail dictates the distance service standard.

**Neighborhood Park:** Pedestrian oriented parks ranging from one-half to three acres and serving adjacent residential units. Park includes play areas, basketball courts, community gardens, and open space. Neighborhood parks are intended to serve residents within the immediate vicinity and up to a ½-mile radius.

**Park:** A publicly owned or controlled piece of land maintained for the purpose of providing recreational space.

**Park Acreage:** A measurement of level of service that calculates the total number of acres owned and/or operated by the City. The standard does not indicate usable acreage.

**Pedestrian Walkshed:** The average distance an individual is willing to walk to a destination. Individuals are typically willing to walk up to a ¼-mile or approximately 5-10 minutes.



**Pocket Park:** A small, pedestrian oriented park of one-half acre or less that provides a green space in higher density, developed areas. Pocket parks typically include historical/informational markers, landscaping, seating, and public art. Pocket parks are intended to serve users within a quarter mile radius.

**Potential Recreation Value:** The anticipated estimated value of investment needed to reflect potential population growth.

**Recreation:** An activity done for enjoyment.

**Active Recreation:** Active recreation is leisurely, physical activities that require the use of special facilities, including organized sports, rock climbing, or swimming.

**Passive Recreation:** Passive recreation refers to activities that do not use formal facilities such as wildlife observation, walking, and picnicking. Passive recreation has minimal impact on the parks system.

**Recreational Amenity:** Any built feature in a park that provides opportunities to recreate, or that makes recreation more comfortable, attractive or, accessible.

**Recreational Investment:** The estimated value and/or costs of City investments into recreational amenities. The value does not include property acquisitional costs. Recreational value is a LOS metric that indicates the estimated cumulative recreation investment per person.

**Regional Park:** Parks of at least ten acres in size with the capacity to host many people. Park offers activities over a wide service area and connects to adjacent parks or activities. Park typically includes a parking lot, waterfront access, natural areas, and/or amphitheaters. A regional park serves users within a 5-mile radius.

*The Community Development Department and Police Department have informational booths about the PROS Plan at Miner's Day festivities.  
Photo By: Mona Davis*

**Resource Park:** A natural open space park with limited development. Park is typically more passive use and includes trails and interpretive signage. The intent of the park is to preserve natural habitat areas and create educational opportunities on conservation efforts. There are no adopted service standards for resource parks because they are designated to serve and protect the natural environment.

**Open Space:** A publicly owned or controlled piece of land that is environmentally protected or conserved in which development is minimal or prohibited.

**Service Area:** The zone of influence for individual parks that is typically determined by the average distance users are willing to travel to visit a facility. Expressed as a radius distance from the edge of park property lines.

**Stakeholder:** An organized group or person with specialized interest, use, or investment in the parks program.

**Urban Trail:** A paved pathway for walking. Typically meets accessibility design requirements and permits a variety of movement. The park associated with the trail dictates the distance service standard.

**Walkability:** A measure of the availability of sidewalks and/or pathways to a City park within the pedestrian walkshed.



**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX B**

## **2021 COMMUNITY SURVEY**



# CITY OF BLACK DIAMOND PARKS, RECREATION, & OPEN SPACE (PROS) SURVEY

APRIL 2021

The City of Black Diamond is updating its PROS Plan and needs your help. Your responses to the following questions will be greatly appreciated! See bottom of back page for where to send your completed survey.

1. Please select your age range:

- ☐ 20 and under
- ☐ 21 - 40
- ☐ 41 - 60
- ☐ 61 and over

2. Are you a resident of Black Diamond?

- ☐ Yes
- ☐ No

If no, please indicate your residence.

- ☐ Unincorporated Black Diamond area
- ☐ Neighboring city
- ☐ Other: \_\_\_\_\_

3. How many children under the age of 18 live in your household?

- ☐ 0
- ☐ 1
- ☐ 2
- ☐ 3 or more

4. How far do you travel to your preferred park/activity?

- ☐ Less than 1/4 mile
- ☐ 1/4 mile to 1/2 mile
- ☐ 1/2 mile to 1 mile
- ☐ 1 mile to 5 miles
- ☐ Greater than 5 miles

5. Is there a park that you enjoy within walking distance of your home?

- ☐ Yes
- ☐ No

6. Do you rely on parks and recreation activities as part of your health and fitness routine?

- ☐ Yes
- ☐ No
- ☐ Partly
- ☐ Other: \_\_\_\_\_

7. Which activities are the most important to you and your family? (select all that apply)

- ☐ Open space, trails, and recreational paths
- ☐ Sports fields (soccer, softball, etc.)
- ☐ Sport courts (basketball, tennis, pickleball, etc.)
- ☐ Skate park
- ☐ Community events in parks/open space (concerts, farmers markets, parades, etc.)
- ☐ Neighborhood parks and playgrounds
- ☐ Youth programs (sports, daycare activities, etc.)
- ☐ Swimming and municipal water parks
- ☐ BMX/ remote control vehicle track
- ☐ Community gardens
- ☐ Dog park
- ☐ Other: \_\_\_\_\_

8. What challenges prevent you or your family from accessing or using the City parks, recreation, and open spaces? (select all that apply)

- ☐ Parks and facilities are not well maintained
- ☐ Parks do not have the right equipment
- ☐ Inaccessible for my abilities
- ☐ Parks and sport courts are too crowded
- ☐ Parks are too far away from my home
- ☐ Too busy to go to parks or facilities
- ☐ Use parks or facilities provided by another city or organization
- ☐ I do not know what is offered
- ☐ Lack of programs
- ☐ Lack of restroom facilities
- ☐ Lack of transportation
- ☐ Inconvenient locations
- ☐ Quality of parks and programs
- ☐ Poor experience
- ☐ Inadequate parking  
underline type: motor vehicles, boat trailers, bicycles
- ☐ Other: \_\_\_\_\_
- ☐ None - I regularly use local parks or recreation facilities

9. When thinking about a more natural setting for a park or open space, which one appeals most to you?

- ☐ Groomed wide open green space for passive recreation such as picnics and games (frisbee, volleyball, etc.).
- ☐ Forested areas with maintained walking trails and benches for relaxing and enjoying nature.

10. Do you feel safe using the parks and recreation opportunities?

- ☐ Yes
- ☐ No. Reason: \_\_\_\_\_

11. What programs or features have you seen elsewhere that are unavailable in the City?

---

---

12. Which park or program (can be within Black Diamond or in a nearby city) would you consider a model that you would like to see more of throughout the City?

---

---

13. How would you rate the overall cleanliness of the parks and recreation facilities?

|      |                          |                          |                          |                          |                          |           |
|------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------|
|      | 1                        | 2                        | 3                        | 4                        | 5                        |           |
| Poor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Excellent |

14. How would you rate the overall quality of the parks and recreation facilities?

|      |                          |                          |                          |                          |                          |           |
|------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------|
|      | 1                        | 2                        | 3                        | 4                        | 5                        |           |
| Poor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Excellent |

15. What is your overall opinion of the Black Diamond Parks current offerings?

|      |                          |                          |                          |                          |                          |           |
|------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------|
|      | 1                        | 2                        | 3                        | 4                        | 5                        |           |
| Poor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Excellent |

16. Please share any additional comments or suggestions.

---

---

17. If you would like to provide your name and contact information, to enable us to follow up with you should we have any questions or need clarification on any of your responses, you are welcome to do so below.

---

---

**Please send your responses to the City of Black Diamond Community Development Department by May 28, 2021.**

Scanned copies may be emailed to:

Hard copies may be mailed to:

Mona Davis, Community Development Director  
[mdavis@blackdiamondwa.gov](mailto:mdavis@blackdiamondwa.gov)  
City of Black Diamond Community Development Dept.  
PO Box 599  
Black Diamond, WA 98010

Hard copies may also be dropped off at the utility payment box located in the parking lot of the Community Development Building located at 24301 Roberts Drive, Black Diamond, WA 98010



**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

**APPENDIX C**  
**2021 YOUTH SURVEY**



CITY OF BLACK DIAMOND  
**PARKS, RECREATION, & OPEN SPACE (PROS)**  
**YOUTH SURVEY**

MINER'S DAY - JULY 2021

The City of Black Diamond is updating its PROS Plan and needs your help.  
Your responses to the following questions will be greatly appreciated!

1. What is your age? \_\_\_\_\_

2. Is there a park that you enjoy within walking distance of your home?

- ☐ Yes  
☐ No

3. Which activities do you like to do for fun? (select all that apply)

- ☐ Hiking or Walking  
☐ Team Sports  
☐ Mountain Biking  
☐ Skate Boarding  
☐ Post on Instagram/TikTok/Facebook, etc.  
☐ Read  
☐ Geocaching  
☐ Art (music, crafts, etc.)  
☐ Church or Religious Activity  
☐ Video or Board Games  
☐ Visit the Beach or Park  
☐ Hang out with Friends  
☐ Other: \_\_\_\_\_

4. What amenities and activities would you like to see in Black Diamond?

- ☐ Open space, trails, and recreational paths  
☐ Sports fields (soccer, softball, etc.)  
☐ Sport courts (basketball, tennis, pickleball, etc.)  
☐ Skate park  
☐ Community events in parks/open space (concerts, farmers markets, parades, etc.)  
☐ Neighborhood parks and playgrounds  
☐ Youth programs (sports, daycare activities, etc.)  
☐ Swimming and municipal water parks  
☐ BMX/ remote control vehicle track  
☐ Community gardens  
☐ Dog park  
☐ Other: \_\_\_\_\_

5. What else would you like to see or do in Black Diamond?

---

---

---

---

There will be community meetings happening in Late Summer or Early Fall to participate in the Parks , Recreation, and Open Space Plan Update. Please provide your contact information if you are intersted in attending a meeting or receiving updates:

- ☐ Email: \_\_\_\_\_  
☐ Phone: \_\_\_\_\_  
☐ Facebook: \_\_\_\_\_  
☐ Instagram: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

**THANK YOU FOR YOUR PARTICIPATION**

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX D**

## **2021 SURVEY RESULT SUMMARY**

# Parks, Recreation, and Open Space Survey Summary

Black Diamond, WA



Prepared for  
City of Black Diamond  
Community Development Department  
24301 Roberts Drive  
Black Diamond, WA 98010  
Attn: Mona Davis, Community Development Director

BlueLine Job No. 20-383  
Prepared by: Caitlin Hepworth, Planner  
Reviewed by: Eric Jensen, Planning Director



## Table of Contents

|                                                              |           |
|--------------------------------------------------------------|-----------|
| <b>Introduction and Methods .....</b>                        | <b>1</b>  |
| <b>Survey Purpose.....</b>                                   | <b>1</b>  |
| <b>Importance of Parks .....</b>                             | <b>1</b>  |
| <b>Survey Methods .....</b>                                  | <b>1</b>  |
| <b>Limitations .....</b>                                     | <b>2</b>  |
| <b>Survey Results .....</b>                                  | <b>2</b>  |
| <b>Demographics.....</b>                                     | <b>2</b>  |
| <b>Participation and Activities .....</b>                    | <b>3</b>  |
| <b>Barriers to Use .....</b>                                 | <b>3</b>  |
| <b>Perceptions and Satisfaction.....</b>                     | <b>3</b>  |
| <b>Concerns and Feedback.....</b>                            | <b>4</b>  |
| <b>Priorities for Parks .....</b>                            | <b>4</b>  |
| <b>Maintenance.....</b>                                      | <b>4</b>  |
| <b>Accessibility .....</b>                                   | <b>4</b>  |
| <b>Services and Amenities .....</b>                          | <b>5</b>  |
| <b>Recreation Opportunities .....</b>                        | <b>5</b>  |
| <b>Youth Needs Analysis.....</b>                             | <b>6</b>  |
| <b>Conclusion .....</b>                                      | <b>6</b>  |
| <b>Expansion of Amenities.....</b>                           | <b>6</b>  |
| <b>Maintenance.....</b>                                      | <b>7</b>  |
| <b>Accessibility .....</b>                                   | <b>7</b>  |
| <b>Recreational Programs.....</b>                            | <b>7</b>  |
| <b>Population Growth.....</b>                                | <b>7</b>  |
| <b>Appendix A: Adult Respondent Demographics.....</b>        | <b>8</b>  |
| <b>Appendix B: Responses to Adult Survey Questions.....</b>  | <b>9</b>  |
| <b>Appendix C: Adult Write-In responses .....</b>            | <b>13</b> |
| <b>Appendix D: Survey Questionnaire .....</b>                | <b>21</b> |
| <b>Appendix E: Responses to Youth Survey Questions .....</b> | <b>22</b> |
| <b>Appendix F: Youth Write-In responses .....</b>            | <b>23</b> |
| <b>Appendix G: Youth Survey Questionnaire .....</b>          | <b>24</b> |

### THE BLUELINE GROUP

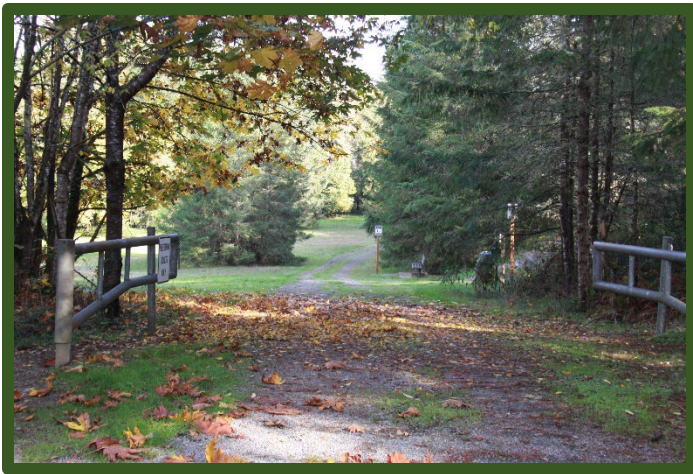
The Blueline Group is a Kirkland, Washington based firm that specializes in civil engineering, land use planning and research, and landscape architecture. The Blueline Group is contracted by the City of Black Diamond to coordinate and prepare the Black Diamond Parks Survey and prepare the PROS Plan. Blueline has been in operation since 2003 and has worked with municipalities across the state to develop and implement long range plans as required by the Growth Management Act.

## Introduction and Methods

### Survey Purpose

The Washington State 1990 Growth Management Act (GMA) requires all incorporated municipalities within King County to develop a comprehensive plan addressing population growth impacts to government facilities and services. The GMA implements land use planning strategies to evaluate the predicted level of service needs associated with population growth and assess existing facilities or services. The City's Comprehensive Plan update shall include an element chapter dedicated to parks, recreation, and open space. The Comprehensive Plan chapter shall be a complimentary plan, separate from the City's Parks, Recreation, and Open Space (PROS) Plan. The PROS Plan will go into a higher level of detail with regards to existing facilities, prioritization of projects, and maintaining an appropriate level of service (LOS).

Level of Service (LOS) is a term used to describe how well a public agency is providing a service to residents. The primary way to measure LOS within the United States is acres of park facilities per 1,000 residents. This measurement does not capture the quality of park acres, amenities, or performance.



*The entrance into Lake Sawyer Regional Park.  
Photo by: Mona Davis*

The purpose of the Black Diamond Parks and Recreation Survey is to determine the needs of the existing community. The survey provided residents the ability to participate in the long-range planning process for future parks and recreation opportunities. The survey results may help determine what projects and service expansions should be prioritized by the 2021 PROS Plan. Survey results identify existing deficiencies in facilities and services that are should be prioritized for investment. The needs described by the community determined in the survey will be addressed in the PROS Plan, which will be adopted in late 2021. The survey and analysis shall aid the City to better understand citizen level of service needs.

### Importance of Parks

Community parks and recreation are a cornerstone to creating a thriving, engaging community. As cities continue to grow and develop throughout the county, parks and recreational opportunities are consistently appreciated and utilized by residents. Accessibility to recreational opportunities contributes to a higher quality of life. Approximately 79% of Black Diamond residents rely on utilizing parks and participating in recreational activities for their health routine. As Black Diamond's population steadily increases each year at approximately 9%, City services must be adaptable to the growing needs and demands of the community.

### Survey Methods

Two different surveys were distributed throughout the City and each survey was dedicated to either youth or adult responses. All 2,099 residents in City limits were selected to participate in the survey. Adult residents were mailed the survey either alone or in conjunction with their City utility bill. Each selected adult resident received one (1) survey beginning in April 2021. Surveys were requested to be returned no later than the end of June 2021. Approximately 44, or 2.1%, of the surveys were returned to sender because the residential unit was no longer in use or the postal service was unable to deliver the survey as addressed. Of the approximately 2,055 residents that received a copy of the survey, 149 completed and returned the survey; the response rate is 7.3%.

An additional survey was distributed on July 7, 2021 at the Miner's Day event and was prepared to encourage additional youth responses. The youth survey was a reduced version of the survey completed by adult residents and asked a limited number of questions on youth interests and desired activities. Fifteen youth surveys were completed at the event. In addition to the survey, a bubble dot preference survey was available at the event to encourage additional responses from youth on their priorities for park services and programs. The preference survey had 134 responses.



*Youth Bubble Dot Survey  
Miners Day 2021*

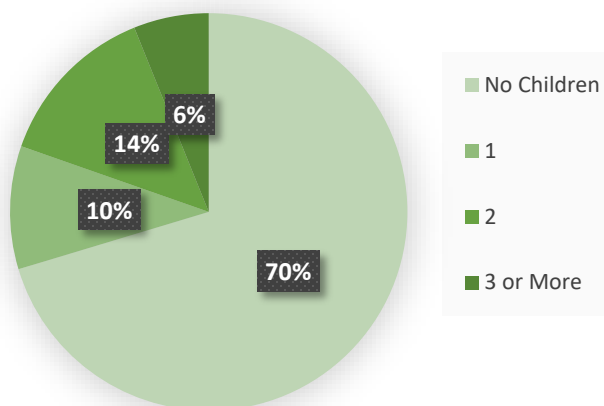
### Limitations

Of 2,099 adult participants selected, 7.1% responded. This response rate is typical for passive fill-in surveys but may not be a representative sample of the community. The adult survey did not include any responses for youth. A limited number of responses were attained from the youth survey and may not be representative of the youth population of Black Diamond.

Survey sampling on community opinions or attitudes is subject to a margin of error. Survey responses were collected and analyzed as percentages. Some percentages in responses do not add up to 100% due to rounding up responses. There are some responses that indicate that there are 0% of participants that agree with a statement. Percentages are also rounded down and may represent less than .5% of participant answers.

Some questions requested participants to select multiple responses. The percentages for each category were determined by adding the total number of respondents per question (100%) and dividing each category by the total responses. For the reasons describe above, not all percentage totals will equal 100% or 149 responses.

### Percentage of Children Under 18 In Respondent Household



### Survey Results

The analysis below describes the users of the Parks program, and how they perceive and interact with existing services.

### Demographics

A limited number of demographic data was requested in the survey form and focused on age, children, and residency.

Of 149 returned surveys, the majority of respondents are older than 41, approximately 84.6%. Only 14.4% are between ages 21 and 40. Approximately 70% report having no children under 18 living in the household. According to the survey, the majority of park services are used by ages 41 and older and this analysis addresses the concerns and needs raised by respondents.

Children's needs were not accurately depicted in the adult survey analysis, as there are no generated responses from respondents under the age of 20 and the majority of participants do not have children living with them. A youth survey was prepared and distributed, and the only demographic data generated was age. Ages of responses for the youth survey range from 4 to 21. Survey results for youth responses are located below in the *Youth Needs Analysis* section.

Respondents are primarily residents of incorporated Black Diamond and comprise 94.6% of results. Other respondents reported residency in unincorporated Black Diamond (2%) or a neighboring city (2.7%), such as Maple Valley or Covington. Incorporated Black Diamond residents are the primary participants of the survey and will be impacted most by park improvements and service expansions.

## Participation and Activities

A majority (79%) of adults rely on parks and open spaces as part of their nominal health and fitness routine on a regular or partial basis. The top three active recreation activities are sports field activities, sport court activities, and swimming.

**Approximately 57% of respondents completely rely on and 22% partly rely on parks and recreation opportunities for their health routine**

Residents rely on the availability of Black Diamond parks to maintain physical health.

The City's parks program and facilities additionally provides opportunities for passive recreation. The top three passive opportunities are walking trails, dog parks, and community events. Passive recreation allows for more community engagement opportunities and are key activities that respondents find important.

## Barriers to Use

The survey identified what respondent's greatest barriers are from participating in park program services.

Approximately 67.8% of adult respondents report they experience one or more barriers to participate in available services. The largest barriers identified are lack of public restrooms, use of parks outside city limits, and distance to parks. Of the 67.8% that reported experiencing barriers to recreation, the three categories comprise 39% of all identified barriers.

Another barrier is perceived safety concerns. Only 4.2% report feeling unsafe in parks, but additional write-in comments were submitted and should be addressed. Those who felt unsafe reported vehicular damage/break ins, inappropriate behavior, and lack of sidewalks to parks or open spaces.

Approximately 32.2% reported they had no perceived barriers to participate in park services.

## Perceptions and Satisfaction

Perceptions are mixed with Black Diamond parks services: approximately 47% reported being very or extremely satisfied with the quality of park facilities and two thirds reported facilities to be very or extremely clean. Parks are perceived as safe according to 95.8% of adult survey participants.

45.9% report not having a park within walking distance of their homes and 20.1% cited lack of accessibility as a barrier to use.

There is room for improvement in program services. The community would like to see improvements with regards to accessibility to parks, quality of facilities, and expansions of amenities. Additionally, the community has voiced an interest in developing a recreation program

**47%**

Of respondent's report being very or extremely satisfied with existing offerings

**65%**

Report parks are very or extremely clean

**96%**

Report feeling safe





within the City. Recreation program needs are quantified by 18.8 % expressing a desire for a local recreation program and 17.4% stating they find youth programs to be important to them.

## Concerns and Feedback

Respondents were permitted to submit additional comments in the survey write-in sections. *Appendix C* contains all verbatim comments submitted with the survey. Comments and suggestions submitted provide insightful information about appreciation, requests, and concerns regarding existing facilities and amenities. Of the 149 returned surveys, 83 provided additional comments or suggestions (approximately 55.7%). The Black Diamond community is a vocal advocate for improved parks services given the frequency of write-in comments and is vested in seeing requested improvements addressed by the City.

The primary concerns are comprised of poorly maintained parks facilities (restrooms, animal feces, garbage, etc.) and lack of park amenities (skate park, playground, trails), and accessibility. Concern regarding park quality and amenities are discussed in the *Priorities for Parks* section.

All public comments described within the *Concerns and Feedback* section are compiled and listed verbatim in *Appendix C*.

## Priorities for Parks

The analysis below describes what City service and programs should be prioritized, expanded, or improved according to *adult* survey respondents.

### Maintenance

Park cleanliness and maintenance are a major concern described by respondents; with an approximate total of 47% report maintenance issues being a barrier to park use and 53.1% report park cleanliness ranging from poor to fair. Out of the 47%, 57.1% report a lack of restroom facilities, 25.7% report park quality, and 17.1% report an overall lack of maintenance as a barrier to use. These deficiencies are described by 12.7% of write-in responses for Question 16, *Appendix C*. Comments describe the need for a higher frequency of restrooms and restroom cleanings, litter and animal waste, and poorly maintained vegetation.



*A visitor uses the Lake Sawyer Boat Launch.  
Photo by: City Staff*

### Accessibility

Accessibility is another concern for respondents and is frequently mentioned in submitted written comments (*Appendix C*). Approximately 56% report that their preferred park is located over a mile away and 45.9% report that a park is not within a walkable distance. Additionally, 36.4% report park locations were inconvenient or too far away, 10.7% report inadequate parking, and 3.5% report parks are inaccessible for their ability or due to lack of transportation. There are

168 public comments <sup>1</sup> that describe the specific accessibility deficiencies. Of the 168 public comments, 13.7% describe the lack of sidewalks or trails to parks, 4.7% describe parking lot deficiencies, and 1.8% describe the need for ADA pathways. Park locations are not perceived as convenient or accessible to primary users.

There is a community desire to preserve natural open spaces in the community that fall in line with the historical development pattern and rural character of the City. 93.3% of respondents cite the preservation of open space and trails as important to them and 79.4% report a preference for forested areas with trails over groomed parks. Many write-in comments express a concern for lack of nature trails and would like to see large swathes of undeveloped natural areas preserved for the community.

## Services and Amenities

Respondents describe a need for a greater variety of services and amenities in parks. Approximately 40.9% report a lack of proper equipment, overcrowding, or use of facilities by another organization. Of the 83 write-in comments for *Question 11*, more than half the comments described new services and amenities they would like to see included in future parks development. *Table 12*, in the appendix, describes the frequency of requests for new services and amenities submitted for public comment, with 22.9% for a pool/splash park, 15.6% for more sports fields/courts, and 10.7% for more playgrounds. Survey respondents affirm write in responses in describing what activities are most important to them, with 57.7% for sports fields and courts, 40% for neighborhood parks and playgrounds, 24.8% for swimming and water parks.



*Black Diamond Miners Day*

Source: <https://www.facebook.com/blackdiamondminersday/>

Approximately 73.3% of write-in respondents report a need for access and frequency of active recreation opportunities. Of those, nearly 90% requested a pool/splash park, youth/adult programs, and sports fields/courts/facilities. Other responses included community events, golfing, and a children's museum. Respondents would like to see improved variety of active uses throughout the City.

Approximately 26.7% of write-in respondents report a need for passive recreation opportunities. Of those, over one third requested greater opportunities for walking trails, dog parks, skating, and playgrounds. Respondents were interested in improving existing trails and adding new trails and sidewalks to parks to enhance the walkability and access to existing facilities. Dog owners are interested in having a designated dog park area within City boundaries. Many comments were submitted requesting a new skate park be built to replace the previously existing skate park, which was dismantled in Spring 2021 due to maintenance issues after many years of use.

## Recreation Opportunities

Many public comments were submitted describing a great need for recreational opportunities within the City. Respondents report traveling to Maple Valley, Kent, and Bellevue to participate in recreational services. Approximately 25.8% reported a need for youth services and programs, adult programs, and concerts/community events. 18.8% stated

<sup>1</sup> There were 149 participants in the survey. The 168 total public comments are comprised the total of write in comments submitted for *Questions 8, 11, and 16*.

that lack of programs is a barrier to park use and 21.5% state they use parks and recreation facilities provided by another city or organization.

The City does not currently offer a recreational program, but does organize some community events such as festivals and parades. There is a strong community desire for the City to create its own recreation program.

## Youth Needs Analysis

The analysis below describes the youth users of the Parks program, and what activities and services they are interested in seeing within the City. The youth survey gauged accessibility to parks and interests.

The majority of youth respondents (80%) indicate a park is within walking distance of their home. The discrepancy between adult and youth respondents on park accessibility can be accounted for due to a higher accessibility to school playgrounds. School playgrounds and sports facilities are accessible for youth users rather than adult users.



*Photo by: Caitlin Hepworth*

The top three active recreation activities for youth users were hiking or walking (66.7%), mountain biking (40%), and team sports (26.7%). The top three passive recreation activities were hanging out with friends (93.3%), visiting the beach (66.7%), and art (66.7%). Youth users are interested in open spaces that accommodate a variety of potential uses, such as walking and biking trails, sports fields, vistas, and amenities that support passive recreation. Examples of supportive amenities would be picnic tables, covered outdoor areas, and restroom and hydration facilities.

Youth respondents expressed a need for a greater variety of amenities and activities within the City. The most frequent requests were for a swimming pool/water park/splash park (86.7%), open space and trails (53.3%) and BMX/remote control track (53.3%).

## Conclusion

The Black Diamond community values existing parks and facilities within City and is invested in the expansion of parks and future services. The information generated from this survey analysis will be utilized and addressed in the 2021 Parks, Recreation, and Open Space plan and will accurately reflect current and projected needs.

### Expansion of Amenities

Respondents are moderately satisfied with existing parks and facilities and would like to see a wider variety of recreational opportunities including but not limited to a swim pool, trail system, and sports/fields and courts. Participants were also highly interested greater availability of playgrounds, development of a dog park, and a skate park. The recommended park amenities should be accompanied with passive recreational opportunities for users to engage with one another.



## Maintenance

Respondents would like to see existing and future parks be maintained more frequently and state that restrooms, garbage, and vegetation maintenance should be prioritized. Write-in comments suggest there may be some loitering and criminal activity happening in parks as well. Public comments were supportive of police presence at parks facilities.

## Accessibility

Accessibility is a major concern for the community as there is a lack of a trail system and sidewalks connecting to facilities and was cited as a major barrier. Additionally, some parks were cited as not being ADA friendly. Many respondents do not have access to a park within a walkable distance, and some respondents may feel this way due to a lack of sidewalks.

## Recreational Programs

Respondents express a great need for a recreational program that is inclusive of both adults and youth. Specifically, there is a desire for recreational sports teams, daycare, community events, and a community garden. Respondents are ready for a recreation program to become more locally available to them.

## Population Growth

There is some concern that the rate of housing development will impact available park facilities. Population growth is perceived to inundate the existing parks facilities and cause overflow into other organizations' recreation programs. Development concerns spillover into community desire for a nature reserve or arboretum to protect natural lands for walking trails. The community wants to see the City maintain and improve park program level of service.



*A brilliant fireworks display over Lake Sawyer.  
Photo by: City Staff*



## Appendix A: Adult Respondent Demographics

The below graphs and charts describe the reported demographics of adult survey participants.

**Table 2: Respondent Age  
Question 1**

| Respondent Age | Percent |
|----------------|---------|
| 20 & Under     | 0%      |
| 21-40          | 15.3%   |
| 41-60          | 42%     |
| 60+            | 42.6%   |

**Table 3: Residency in Black Diamond  
Question 2**

| Are You a Resident of Black Diamond | Percent |
|-------------------------------------|---------|
| Yes                                 | 94.6%   |
| No: Unincorporated Black Diamond    | 2%      |
| No: Neighboring City                | 2.7%    |
| No: Other                           | 1.3%    |

**Table 4: Children in Household  
Question 3**

| Number of Children per Response Household | Percent |
|-------------------------------------------|---------|
| None                                      | 70%     |
| 1                                         | 10%     |
| 2                                         | 14%     |
| 3 or More                                 | 6%      |

## Appendix B: Responses to Adult Survey Questions

The following tables describe the complete set of responses to each multiple-choice question on the survey.

**Table 5: Question 4**

| How far do you travel to your preferred park/activity? | Percent |
|--------------------------------------------------------|---------|
| Less than ¼ mile                                       | 25%     |
| 1/4 mile to ½ mile                                     | 8%      |
| 1/2 mile to 1 mile                                     | 11%     |
| 1 mile to 5 miles                                      | 33%     |
| Greater than 5 miles                                   | 23%     |

**Table 6: Question 5**

| Do you feel there is a park within walking distance to your home? | Percent |
|-------------------------------------------------------------------|---------|
| Yes                                                               | 54.1%   |
| No                                                                | 45.9%   |

**Table 7: Question 6**

| Do you rely on P&R for your health routine? | Percentage |
|---------------------------------------------|------------|
| Yes                                         | 57%        |
| No                                          | 20%        |
| Partly                                      | 22%        |
| Other                                       | 1%         |

**Table 8: Question 7**

| Which activities are the most important to you and your family?<br>(Select all that apply) | Percentage |
|--------------------------------------------------------------------------------------------|------------|
| Open space, trails, and recreational paths                                                 | 93.3%      |
| Sports fields<br>(soccer, softball, etc.)                                                  | 30.2%      |
| Sports courts<br>(basketball, tennis, pickleball, etc.)                                    | 27.5%      |
| Skate park                                                                                 | 14.8%      |
| Community events in parks/open space<br>(concerts, farmers markets, parades, etc.)         | 53%        |
| Neighborhood parks and playgrounds                                                         | 40.3%      |
| Youth programs<br>(sports, daycare activities, etc.)                                       | 17.4%      |
| Swimming and municipal water parks                                                         | 24.8%      |
| BMX/ remote control vehicle track                                                          | 8.7%       |
| Community gardens                                                                          | 20.8%      |
| Dog Park                                                                                   | 33.6%      |
| Other                                                                                      | 9.4%       |

**Table 9: Question 8**

| What challenges prevent you or your family from accessing or using the City parks, recreation, and open spaces?<br>(Select all that apply) | Percentage |
|--------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Parks and facilities are not well maintained                                                                                               | 8.1%       |
| Parks do not have the right equipment                                                                                                      | 10.7%      |
| Inaccessible for my abilities                                                                                                              | 2%         |
| Parks and sports courts are too crowded                                                                                                    | 8.7%       |
| Parks are too far away from my home                                                                                                        | 20.1%      |
| Too busy to go to parks or facilities                                                                                                      | 4.7%       |
| Use parks or facilities provided by another city or organization                                                                           | 21.5%      |
| I do not know what is offered                                                                                                              | 16.1%      |
| Lack of programs                                                                                                                           | 18.8%      |
| Lack of restroom facilities                                                                                                                | 26.8%      |
| Lack of transportation                                                                                                                     | 1.5%       |
| Inconvenient locations                                                                                                                     | 14.9%      |
| Quality of parks and programs                                                                                                              | 12.1%      |
| Poor experience                                                                                                                            | 0%         |
| Inadequate parking                                                                                                                         | 10.7%      |
| Other                                                                                                                                      | 8.1%       |
| None- I regularly use local parks or recreation facilities                                                                                 | 32.2%      |

**Table 10: Question 9**

| When thinking about a more natural Setting for a park or open space, which appeals most to you?            | Percentage |
|------------------------------------------------------------------------------------------------------------|------------|
| Groomed wide open green space for Passive recreation such as picnics and games (frisbee, volleyball, etc.) | 20.6%      |
| Forested areas with maintained walking trails and benches for relaxing and enjoying nature                 | 79.4%      |

**Table 11: Question 10**

| Do you feel safe using the parks and recreation opportunities? | Percentage |
|----------------------------------------------------------------|------------|
| Yes                                                            | 95.8%      |
| No                                                             | 4.2%       |

**Table 12: Question 11**

| What programs or features have you seen elsewhere that are unavailable in the City? | Percentage |
|-------------------------------------------------------------------------------------|------------|
| Pool / Splash Park                                                                  | 22.9%      |
| Youth Programs                                                                      | 12%        |
| Playgrounds                                                                         | 10.8%      |
| Skate Parks                                                                         | 10.8%      |
| Sports Field<br>(baseball, soccer, volleyball, etc)                                 | 8.4%       |
| Dog Park                                                                            | 8.4%       |
| Walking Trails                                                                      | 8.4%       |
| Sports Courts<br>(basketball, pickleball, bocce, etc.)                              | 7.2%       |
| Sports Complex / Community Center                                                   | 7.2%       |
| Adult Programs                                                                      | 7.2%       |
| Water Access (Lake Sawyer)                                                          | 7.2%       |
| Bike Trails                                                                         | 6%         |
| Picnic Areas                                                                        | 6%         |
| Disc Golf                                                                           | 4.8%       |
| Concerts and Events                                                                 | 4.8%       |
| Fitness Trails                                                                      | 2.4%       |
| Golf Course                                                                         | 2.4%       |
| Educational Programs and Signage                                                    | 2.4%       |
| Fishing Pier                                                                        | 1.2%       |
| Nature Reserve / Arboretum                                                          | 1.2%       |
| Gardens                                                                             | 1.2%       |
| Larger Parks                                                                        | 1.2%       |
| Children's Museum                                                                   | 1.2%       |

**Table 12: Question 13**

| How would you rate the overall cleanliness of parks and recreation facilities? | Percentage |
|--------------------------------------------------------------------------------|------------|
| 1 (Poor)                                                                       | 3.4%       |
| 2                                                                              | 5.3%       |
| 3                                                                              | 26%        |
| 4                                                                              | 47%        |
| 5 (Excellent)                                                                  | 18.3%      |

**Table 13: Question 14**

| How would you rate the overall quality of parks and recreation facilities? | Percentage |
|----------------------------------------------------------------------------|------------|
| 1 (Poor)                                                                   | 7.7%       |
| 2                                                                          | 16.2%      |
| 3                                                                          | 29.2%      |
| 4                                                                          | 32%        |
| 5 (Excellent)                                                              | 15.1%      |





**Table 14: Question 15**

| What is your overall opinion<br>of the Black Diamond Parks<br>current offerings? |  | Percentage |
|----------------------------------------------------------------------------------|--|------------|
| 1 (Poor)                                                                         |  | 17%        |
| 2                                                                                |  | 17.7%      |
| 3                                                                                |  | 33.1%      |
| 4                                                                                |  | 25%        |
| 5 (Excellent)                                                                    |  | 7.7%       |

## Appendix C: Adult Write-In responses

The following are verbatim write-in responses submitted to specific survey questions. Responses include any typographical, grammar, or other mistakes.

### Question 2: Are you a resident of Black Diamond?

- Covington

### Question 3: How many children under the age of 18 live in your household?

- No, but care for 3 grandchildren!

### Question 4: How far do you travel to your preferred park/activity?

- [Respondent noted 1/4 mile to 1/2 mile distance is to boat launch.]

### Question 5: Is there a park that you enjoy within walking distance of your home?

- In Maple Valley
- Lake Sawyer Park no play set for grandkids
- The Sawyer Regional is walking distance but not a great road to walk

### Question 6: Do you rely on parks and recreation activities as part of your health and fitness routine?

- I walk to 10 Trails at least 3 times a week.
- No parks near me
- Trails

### Question 7: Which activities are the most important to you and your family? (select all that apply)

- [Respondent circled "pickleball" in the "sport courts" check box]
- [Respondent noted dog park as "#1"]
- Adult fitness programs/classes/facilities besides current gym
- Adult programs (like Maple Valley)
- Bike paths
- Biking
- Camping via RV
- Fishing
- Fishing, boating
- Forest and natural space
- Golf
- Golf course
- Indoor trampoline gym
- Informational/educational/wildlife/trail/distance signage
- Kids really miss the skate park
- Lake: swim, boat, etc.
- Mountain biking
- Please rebuild it [skate park] soon!
- Pump track / mountain bike
- Star gazing – Dark Sky
- Swings for kids
- Walking paths, jogging, no bikes



**Question 8: What challenges prevent you or your family from accessing or using the City parks, recreation, and open spaces? (select all that apply)**

- [Respondent circled "boat trailers" in the "Inadequate parking " check box.]
- [Respondent circled "motor vehicles" after the "Inadequate parking" check box.]
- [Respondent underlined "motor vehicles" after the "inadequate parking" check box.]
- [Respondent underlined "motor vehicles" and "boat trailers" after the "inadequate parking" check box.]
- [Respondent underlined "motor vehicles" in the "inadequate parking" check box.]
- [Respondent wrote in "trails / rec. paths open space" in the "inadequate parking" check box.]
- After the "Inadequate parking" check box the respondent commented: "Paying for parking"
- Beach area at L.S. [Lake Sawyer] boat launch. The erosion on the bank needs to be addressed. The pot holes need to be filled where boats + trailers park!!!
- Building; removal of gnomes on Maple Valley Trail
- But I don't know what else is available
- Inaccessible for handicap abilities
- It would be nice if there were smoother paths in BDOS
- Lack of sidewalks
- Limited sidewalks in town to walk with family to parks & rec
- No challenges
- No sidewalks
- No sidewalks
- Not enough walking paths
- Nothing to do when you get there
- Parks closed due to COVID-19
- Some parks need paved paths for ADA limited persons.
- Traffic a hazard to walking

**Question 9: When thinking about a more natural setting for a park or open space, which one appeals most to you?**

- Sports fields too

**Question 10: Do you feel safe using the parks and recreation opportunities?**

- But car breakins are a concern
- I do not use trails when alone
- I feel safe unless I am alone
- I see police officers often while I'm walking to 10 Trails. It makes me feel safe.
- Most of the time, I feel safe. Sometimes other users are drunk or rowdy and I wonder if I should be wary.
- Not in Black Diamond, there really isn't one besides Ten Trails.
- Sometimes there is homeless people that sneak around in the trail system.
- Unmaintained grounds, high car prowls in parking areas. Had my tires slashed.

**Question 11: What programs or features have you seen elsewhere that are unavailable in the City?**

- 9 Hole golf courses. Water park Auburn Hazel great parks to go to - & Bellevue.
- A dog park with river access
- A splash park
- Access to waterfront like Lake Wilderness has (even if no swimming allowed) - bathrooms # parking
- Adult/youth sports and activities



- An actual park area at lake sawyer - quiet area for picnics - not a boat ramp!
- Arboretum
- baseball fields/soccer etc., playground equipment
- Beach access to Lake Sawyer
- Bike track; splash park; childrens' museum; YMCA
- Bocce Ball
- Community Center
- Concerts (small) [?] Ball bring [?]
- Concerts in a park or open area (summer). Pickle-ball leagues.
- Continuous sidewalks, sidewalks along all Hwy 169
- Disc Golf Course
- Do you have any covered picnic areas?
- Dog park
- Dog park (fence)
- Dog park, playgrounds
- Dog parks, long walking trails
- Field space for soccer, baseball, lacrosse, etc.
- Fitness classes, youth art programs
- Fitness trail
- Full [?] Park with restroom & Multiple things to do
- Golf Courses, splash park for kids Disc Golf
- I am pleased with current [?].
- I would like to see picnicing areas - tables-open areas for games
- Just better restroom facilities.
- Large public playgrounds with swings, teeter totters, climbing apparatus
- Lighted grounds
- Maple Valley programs at Lake Wilderness
- More trails without bikes or horses.
- Music at the Park Concert at Lake Wilderness
- MV has well developed adult & kid sports/teams/classes/etc.
- No comment
- No playground for kids here in Black Diamond
- Nolte State Park - trails
- None
- Outdoor concerts & festivals
- Pickleball
- Pickleball
- Picnic area, swimming, trails, gardens
- Plaques and signage about flora and fauna that live in BDOS
- Play equipment like Big toy like Enumclaw has. Only plan equipment is at BD Elementary can only be used when school is over after 3;30
- Please keep open space trails - They are becoming
- Pool
- Public docks at Lake Sawyer
- Public pool
- Quiet time





- Recreation center available to moms w/children 2-5 years old
- Restrooms / Ballfields / Basketball Courts / Playgrounds / Splash Parks
- Restrooms with running water would be good for Lake Sawyer Regional Park, as well as a drop-off point for people to drop off equipment and people who can't walk from the present trailhead parking lot to the cleaning lake front. Fishing pier, swimming area.
- Skate board Park
- Skate Park
- Skate Park
- Soccer, kids day camps, kids arts & crafts classes, frisbee golf
- Softball & basketball youth programs
- Specified dog parks
- Splash parks, play structures with rubber ground
- Sport fields, Courts, play sets eg. Swings, slides, climbing sets fitness challenge courses (variety), soccer field, baseball diamond
- Sports field, Skate park
- Sports programs
- Spray park, Paved bike trails (not on road).
- Summit Park by Tahoma HS is where we go, it has a dog park, playground, bathrooms & fields/turf for sports + Bike + Skate Park
- Swimming
- Swimming out door exercise circuit
- Swimming pool, pump track, smooth mountain bike trails similar to Duthie Hill, more access to Lake Sawyer
- Swimming Pool, Raquetball
- Swimming, all sports programs for kids, skate park, dog park
- Swing sets, skate parks, designated swimming areas, soccer fields
- There are many but exist nearby.
- Too many to list
- Various children programs (youth), swimming
- Volleyball, Pickleball, Disc Golf
- Volunteer naturalist - Educational program
- We area going to be a city of 20,000-30,000 before we know it. A sports complex is needed badly to meet the already overflowing demand.
- We would love to see a large comm. Park like Lake Wilderness, with all the new housing being developed as we speak I would hope at least 1 large park would already be funded and located for furture use very soon. So far all I see is increased traffic on the same 2 lane roads, HELP!
- While, prefer a walk in the woods - I am impressed w/the park area in Kent on SE 248th ST. The covered BBQ area/shelters and picnic tables
- With Maple Valley so close, it doesn't make sence to duplicate programs. Having different options in MV & BD is most desirable open parks, skate park, etc. in MV & nature walk/bike trails in BD.
- YMCA - swimming pool, walking
- YMCA sort of facility - w/swimming pools and summer camps, etc
- Youth sports programs, community pool

**Question 12: Which park or program (can be within Black Diamond or in a nearby city) would you consider a model that you would like to see more of throughout the City?**

- The STAR Center (outdoor area) in Tacoma. 2- Summit Park in Maple Valley.



- Auburn Park w/splash park
- Bellevue, Mercer Island. It was terrible to see Jade Greens close.
- Black Diamond is already over developed.
- Black Diamond open space setting - more trails
- Black Diamond open space/natural area \$ Henry's Ridge
- Black Diamond Trails
- Bothell Landing, Forsgren Park, Miners Corner, Logan Park, Covington Community Park
- City of Auburn offers a lot of programs for kids
- City of Bellevue Parks Downtown / water front
- City of Kent - Music in the Park
- City Parks
- Coeur d'Alene, ID has a large, multi-use park area by their lake front. Develop Lake Sawyer?
- Complete the trail around South end of lake. Sidewalk Lake Sawyer Rd from Elementary school to boat launch Rd.
- Coulon Beach Park in Renton, WA
- Covington / Enumclaw community kids sports
- Covington Community Park, Summit Park at Four Corners
- Covington Park
- Covington Playground - across from old THS Kent Slash Park / Maple Valley Music in Park/ Renton Water Park
- Deep lake's picnic tables + BBQ grills
- Enumclaw play equipment, Enumclaw walking trails
- Enumclaw walking trails, pickle ball Maple Valley walking trails
- Everything should be handicapped accessible.
- Flaming Geyser State Park
- I love Black Diamond Opens Space trails. I also enjoy the Lake Wilderness facility (including hosted events).
- Kent parks programs/facility eventually, Maple Valley's Lake Wilderness (also no motor boats on lake)
- Lake Meridian Park
- Lake Samamish
- Lake Sawyer Trails
- Lake Sawyer Trails, Maple Hills (Covington)
- Lake Wilderness
- Lake Wilderness
- Lake Wilderness
- Lake Wilderness Arboretum
- Lake Wilderness Park
- Lake Wilderness Park
- Lake Wilderness Park
- Lake Wilderness Park
- Lake Wilderness Park outdoor concerts, indoor fitness classes & Art/self interest classes
- Lake wilderness park, Clark Lake Park , Kent
- Lake Wilderness Park, Marymoor Park in Redmond
- Lake Wilderness variety of activities for all ages
- Like Bend Oregon Model
- Lincoln Park in Seattle
- Maple Valley
- Maple Valley - Barre, Zumba, Yoga, Cultural Programs



- Maple Valley - Open Spaces, trails, facilities, parking
- Maple Valley / Covington
- Maple Valley Disc Golf, Kent & Renton Valleyball
- Maple Valley Park, Rec Activities
- Maple Valley, WA
- Marymoor Park, Starfire
- More natural walking trails with less focus on developing the area. BD's focus should be to offer space in its natural habitat
- MV parks & rec youth offerings
- MV recreation center. I would like tennis lessons, volleyball leagues, softball, maybe golf lessons
- No comment
- Nolte State Park
- None
- Not sure
- Not sure. Skate park next to senior home in Kent is a good parking as well - Have a park near something like grade school/church/business - so it has visibility
- Park on Lake Sawyer
- Pickleball
- Playground for kids with trees and garden so adults can read and hang out on the benches
- Same as above
- Sawyer Park
- Skate Park
- Snoqualmie
- South Lake Sawyer Park
- Summit Park by Thahoma HS, Revansdale Park
- Summit park in Maple Valley, Petrovisky Park in Kent
- Summit Park or Covington Park by Maplevue MS
- Ten Trails Civic Park
- Ten Trails neighborhood park
- The big 10 Trails Park is great - but its too far for my kids to walk alone. They think Eagle Creek is not a very fun park
- The trails around [?], Lake Sawyer and even the Cedar River Trail/Pipeline
- Trails connecting portions of the city and neighborhoods
- Would like to see a park with a splash pad area. Like Les Grove in Auburn.

**Question 16: Please share any additional comments or suggestions.**

- #15 + #16 were tough because there aren't and parks to rate. We don't ride bikes to use bike parking.
- A city reputation is based on its quantity & quality of its parks and open space within it
- A sidewalk would be nice on Black Diamond / Lake Sawyer Road to prevent kids being strike by a car, and easier walk to 10 trails or sawyer grocery store.
- Anytime I want to use parks/trails we go to 10 Trails.
- Are the nature trails in Black Diamond? If so, please do not develop it any further. They are great the way they are.
- As the community grows. I hope to see a parks & rec program grow w/adult and youth activities.
- Black Diamond City Park is within walking distance; However, it's appeal is very limited = not much variety in playground facilities, no skateboard, toilet not kept up (tipped over).



- Can't go for a walk at Lake Sawyer without encountering unleashed dog.
- City parks & open space improves our physical health [?] and strengthens our communities.
- Continue mowing (more frequently) the Lake Sawyer Park
- Covington, MV & Enumclaw have dog parks, soccer fields, Lake Wilderness Park, Skate parks & mulch developed space. Black Diamond should focus on providing what is missing by maintaining natural trails & natural space [?] across communities.
- Eagle Ridge Parks grass always looks shabby and poorly maintained, skate park is being demolished, Lake Sawyer Park too limiting for most peoples walking distance, waterfront to vehicle
- Eliminate surf boats on Lake Sawyer. They erode honks & high waves are a hazard & conflict with boating, skiing, swimming
- Encountered horse droppings occasionally. Can horses be banned? Requested one equestrian to consider carrying a rake met with blank stare
- I hope to see more parks like Lake Sawyer so our town keep its small town feel.
- I live on Lake Sawyer & there were "concerts on the lake" this past summer paid for by donations and/or private parties. May be the city would like to schedule a couple at the South Lake Sawyer park.
- I lived here for 26 years but have no idea what "programs" are offered or where I can find information.
- I love BD! Lets get more community options :)
- I love living here
- I love the city & the sense of community. Love the police presence - safe community
- I mainly use the Lake Sawyer & open [?] adjacent open space. More reminders to dog owners to properly handle dog waste, please. Bag it and take it with you. I take out as many left behind bags from other dogs as from my own.
- I think this survey is great step to improving Parks & Rec offerings.
- If there was a trail system accessible from east of Hwy 169, by walking, I'd use it.
- It would be nice to have a large park with quality playground equipment lake at Lake Wilderness.
- Keep it up! Good job
- Kids need outdoor spaces to run & play. Adults need outdoor spaces to run & play. We all need to be outside in fresh air
- Maybe more police present at parking area. Better (ealier?) signage for boat launch off of 296th Street SE. Tired of having boat launch [?] turn around in our our driveway
- More walking/hiking trails that don't have so many bikes.
- My son & friends would support development of Disc Golf @ Lake Sawyer Park.
- Need a beach w/designated swimming area bike paths for disabled, bathrooms
- Need more parks & public spaces in natural setting forest & open space set aside for recreation - not just bikes
- No Parks in NE Black Diamond
- Old Black Diamond lacks parks, trails, and parking to access such facilities.
- One of the main reasons we loved Black Diamond was the preservation of natural spaces - we hate seeing some of that go away to build house after house after house. KEEP mountain biking trails please! :)
- Outdoor walking in wooded areas
- Parking + Restrooms at Lake Sawyer Regional Park should be first priority.
- Parks and recreation starts with accessibility. This town needs athletic fields, but if the kids can't safely get there on sidewalks then its not going to work.
- Parks are poorly maintained, over run with litter and dog poop.
- Parks within dense housing developments are not considered city parks in my opinion
- Pick up the trash cans more
- Please buy more land for natural parks/trails for increase population.





- Please no dog park - lots of irresponsible dog owners with unsocialized / under socialize dogs who are just placed there. Please keep Lake Sawyer natural - no fields, bright lights, etc. bathroom would be ok.
- Please NO MORE HOUSES !!! Golf provides walking paths, green space, woods, ect.
- Provide a parking sticker for BD residents to park free at Lake Sawyer boat launch. Also, we need safe walking access along Lake Sawyer Road all the way from S. Grocery to 10 Trails.
- Questions 12-17 Don't really apply to us because we don't use [?] the parks.
- Safe walking trails
- See above #11
- Sidewalks, Parking and a better boat ramp at Lake Sawyer.
- Thank you for asking
- Thank you for provinding this
- The main park we use is at the boat launch - it needs some sprusing up. And intentional [?] signage"
- The parks are w/in walking distance - but the road is not very safe to walk on. No sidewalk/shoulder/MUD/Traffic 216th-224th.
- The porta potty at parking lot on west side of 169 between Mapple Valley Black Diamond has not been cleaned for months according to [?] on wall.
- There's hardly anywhere to take my kids or family
- These modesty offerings will be overrun & overwhelm before long!
- We are new to the area - still checking parks out!
- We enjoy volleyball at BD gym when our schedule permits.
- We just moved here so we aren't familiar with all the parks, thus no ratings in the previous section
- We need to preserve all open & natural areas in Black Diamond. Take care not to crowd or destroy the beauty and quiet of the natural open space we have and enjoy around us. BIGGER and MORE is not always better.
- What Parks? We tend to go to Maple Valley's Lake Wilderness Park. We've lived Black Diamond since 1976
- When you design community park, please keep some trees in garden. Do not cut all!! Also, consider animal tunnel for wild animals.
- Would like to see skate park come back and roller skate rink/area, and areas for families to relax. (pavilion, benches, picnic tables,...)
- You really don't have any parks in the traditional sense! Lake Sawyer Park should be more accessible. Trail connections to the north are needed.



## Appendix D: Survey Questionnaire

(attach PDF copy to final)



## Appendix E: Responses to Youth Survey Questions

The following tables describe the complete set of youth responses to each multiple-choice question on the survey.

**Table 15: Question 2**

| Do you feel there is a park within walking distance to your home? | Percent |
|-------------------------------------------------------------------|---------|
| Yes                                                               | 80%     |
| No                                                                | 24%     |
| No Response                                                       | 6%      |

**Table 16: Question 3**

| Which activities do you like to do for fun?<br>(Select all that apply) | Percent |
|------------------------------------------------------------------------|---------|
| Hiking or Walking                                                      | 66.7%   |
| Team Sports                                                            | 26.7%   |
| Mountain Biking                                                        | 40%     |
| Skate Boarding                                                         | 13.3%   |
| Post on Instagram/TikTok/<br>Facebook, etc.                            | 26.7%   |
| Read                                                                   | 40%     |
| Geocaching                                                             | 13.3%   |
| Art (music, crafts, etc.)                                              | 66.7%   |
| Church or Religious Activity                                           | 13.3%   |
| Video or Board Games                                                   | 46.7%   |
| Visit the Beach or Park                                                | 66.7%   |
| Hang Out with Friends                                                  | 93.3%   |
| Other                                                                  | 40%     |

**Table 16: Question 4**

| Which amenities and activities would you like to see in Black Diamond?             | Percent |
|------------------------------------------------------------------------------------|---------|
| Open Space, Trails, and Recreational Paths                                         | 53.3%   |
| Sports Fields (soccer, softball, etc.)                                             | 26.7%   |
| Sports Courts<br>(basketball, tennis, pickleball, etc.)                            | 26.7%   |
| Skate Park                                                                         | 46.7%   |
| Community Events in Parks/Open Space<br>(concerts, farmers markets, parades, etc.) | 53.3%   |
| Neighborhood Parks and Playgrounds                                                 | 40%     |
| Youth Programs<br>(sports, daycare, etc.)                                          | 33.3%   |
| BMX/ Remote Control Vehicle Track                                                  | 53.3%   |
| Swimming and Municipal Water Parks                                                 | 86.7%   |
| Community Gardens                                                                  | 33.3%   |
| Dog Park                                                                           | 40%     |
| Other                                                                              | 13.3%   |



## Appendix F: Youth Write-In responses

The following are verbatim write-in responses submitted to specific survey questions. Responses include any typographical, grammar, or other mistakes.

### Question 3: Which activities do you like to do for fun?

- Amateur Radio
- Biking
- Cycling (road)
- Jump ropeing
- Softball
- Wading

### Question 4: What amenities and activities would you like to see in Black Diamond?

- Pump track
- Slash Pool
- Volleyball

### Question 5: What else would you like to see or do in Black Diamond?

- I would enjoy a dog park.
- Middle school in Ten Trails
- Mini college/trade school
- Water safety in the schools





## Appendix G: Youth Survey Questionnaire

(attach PDF copy to final)



**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX E**

## **STAKEHOLDER MEETING SUMMARY**



# PROS Meeting

## Stakeholder Meeting

Council Chambers – 7pm

9/22/2021

---

### City Representative Attendees:

Carol Benson, Mayor  
Mona Davis, Community Development Director  
Scott Hanis, Capital Project/Program Manager  
Eric Jensen, Blueline - Director of Planning  
Chris Petersen, Blueline – Landscape Architect Project Manager  
Caitlin Hepworth, Blueline - Planner

### Stakeholder Attendees:

Pam McCain and Bo Burrige, PC commissioner and SO  
Andy Puryear, Valor Soccer  
Dean Aldrich, Valor Soccer  
Leah Grant, Lake Sawyer Park Foundation  
Lauren Landis, Lake Sawyer Community Club

### Stakeholders Participating by Phone/Email:

Tamie Deady, Councilmember  
Brock Deady, Community Gym Operator

## Meeting Notes

---

### Slide 1

**Eric Jensen:** The purpose of this meeting is to find the determination and direction for parks priorities. Feel free to take our business cards for follow up comments after the meeting the ends. We will present a copy of the stakeholder meeting summary notes and results within a couple of days to all attendees of this meeting.

### Slide 2

**Eric Jensen:** This is a guiding document made every 6 years to accomplish a 20-year goal. We are looking at vision, goals, policies, and projects for the next 6-year planning period. The parks element is part of the overall comprehensive plan that the City will develop by 2024.

The PROS plan helps the City get started on the comprehensive plan amendment process, which is due in 2024 and includes a parks element. Another benefit is the capital improvements plan which gets put into the City's capital improvement plan. Most cities need the comprehensive plan to qualify for grant funding for projects. Population patterns and trends





impact functionality and availability of parks. Existing demand for parks and open spaces will grow and transition as more users attend parks and more people move to the City.

This document evaluates priority order of projects for the City to implement based on community plans. Your feedback guides the development of the PROS plan directly.

**Chris Peterson:** Parks are a universal community asset, and we want to make sure to preserve space and anticipate demands. The PROS plan helps us anticipate those demands, and what the community needs now and in the near future.

### Slide 3

**Eric Jensen:** All good plans start with public engagement and a plan needs feedback for the plan to be appropriate and reflective of community needs. In a PROS plan, we still look for stakeholders that use the park the most and have valuable firsthand experience with our parks. You have been selected as someone who would be invested in parks, open spaces, and rec programs. A public meeting is more open ended for all, but stakeholder feedback is specific and informative and highly influential.

We find surveys are highly valuable, especially in the time of COVID. We did get surveys out and received results from the public. You may find that we repeatedly ask for public input. We will continue to request public input throughout the PROS process. We are here today for your guidance.

### Slide 4

**Chris Peterson:** Here is a quick snapshot of the existing City's parks and some projects in the works. The City has 9 parks, some of which they own and about 200 acres of park space. The Skate Park is a particular project the City is working on. There have been public meetings about this project and the City has relocated funds towards the new skate park.

Another project is the Ginder Creek Open Space area. The City would like to develop this site to have a trail connection, protective wetland fencing, and some educational signage.

The City is also interested in redeveloping the Railroad Museum Park into a pocket park with landscaping, seating, and a walkway connection from the museum to the historical business center.

### Slide 5

**Stakeholder visioning:** This meeting is to gather your ideas and comments to develop an idea of what we want our parks to look and feel like in the future.

### Slide 6





**Break out Activity 1 - Use sticky notes to leave comments or suggestions on how to improve our parks.**

**Chris Peterson:** What is the most important comment you left on one of the park boards?

**Andy Puryear:** Previous years during covid, I think the most important thing in our family's life is having activities. My kids go to soccer. The support network in organized athletics helped our kids and families greatly during this time. I've shared this conversation with other kids' parents on the team and we all feel strongly. Adults need athletic fields and facilities too. Our interest is for the Lake Sawyer Regional Park; the 2008 plan included some athletic fields that would be out there. There are some plans in the 2008 plan that are neatly done. In the original PROS plan, there was about a 40-acre space near the north end of the trail for baseball, soccer, lacrosse/football fields.

One thing that is clear from our perspective, we have 70 teams and a massive projection because of the Ten Trails and Lawson developments – 6,500 homes will bring us to the size of maple valley. We are going to end up with 140 teams. We cannot cover this with the current park areas available. We have an opportunity to take advantage of proactive planning and available land. There are currently a shortage of fields and the 2008 plan calls for 1 field per 2,000 residents and we are already short for this. We have never had something in place to meet this demand. We currently need 3 fields with the existing population. The projected population will need 15 fields, and we need to plan for the space we already have and the projected future needs. The existing fields are booked and shared between communities. We get one chance to do this right before the next PROS plan when we may have a higher deficiency of fields. We want to enhance sports clubs, but we can't because of the severe shortage of fields and courts.

**Dean Aldridge:** We are willing to partner with the City to help meet community needs. We can act as partners here and are willing to cost share these programs/be stewards/engage our community. We did help the Maple Valley/Ravensdale soccer fields. Valor Soccer has resources, willing to help finance new facilities and share costs.

We have all these fields and need to ensure that these facilities have appropriate restrooms and garbage's. Valor helped find millions to help develop the park. These fields are used by a wide variety of teams and companies use the space. Our organization is about stewardship, and we want to help.

**Leah Grant:** With covid and no sense of community, allowing spaces to build connections and communities is imperative. We need more passive open spaces for trails and better infrastructure at these parks. Sidewalks, restrooms, and trash receptacles.

**Dean Aldrich:** I agree. The City in general needs more parks and open spaces. We want to have passive/non active recreation in this space. What can we currently consider a park? Our parks







are small. We should have more user-friendly parks - such as restrooms, garbage, and infrastructure.

However, we also need more spaces. There should be places to take a scenic walk.

**Andy Puryear:** I agree there is a lack of sidewalks to parks and there is not good lighting or activities for people. Especially for kids. We need to have an access path for kids to walk or bike - to Ginder Creek especially; I'd like to see the trail connection from Roberts there too.

**Lauren Landis:** Access is a major issue with all parks. Ginder Creek should be modeled after shadow lake nature preserve. It has a boardwalk and very scenic and may be something to incorporate to this park idea.

**Leah Grant:** To jump on that, Ginder Creek is a great educational opportunity. Shadow has a billion-year-old peat bog there. Classes with kids go out to the park to explore and identify flora and fauna. We could do it at almost all our parks and we should use this as an educational opportunity. It would be great to get kids outside in a less organized activity.

**Eric Jensen:** We are working for the City of Algona and submitted a King County Waterworks grant application to do a similar project at the wetland preserve with the boardwalk, signage, vistas. ALPAC elementary is next door and we have worked with them to identify them as project stakeholders. Perhaps next year we should apply for that waterworks grant. The grant will fund the project's educational materials, outreach, but also capital development.

**Pam McCain:** We do not share Lake Sawyer Park very well. We need a dock so those who don't live on the lake still can have access to it. We always hear complaints from friends about no dock to tie boats up to while dropping them off into the water. Without a dock, it is hard to get the boat in without anything to tie it to. Why can't people take advantage of the water year around and have some solitude? We want Lake Sawyer to have a sufficient park.

**Lauren Landis:** These parks don't get used a lot and the boat launch has a crazy amount of traffic in comparison.

**Andy Puryear:** Does the City have launch fees or nominal fees to use the launch? We should have money to build a dock.

**Eric Jensen:** Some cities require a year-round pass or punch card.

**Lauren Landis:** At Lake Sawyer Park, a fee is required but it is based on honor. It's a \$5 drop box fee.

**Bo Burridge:** People are parking way down the road to that park and the regional park because of the lack of facilities.





**Lauren Landis:** It is hard at Lake Sawyer Regional Park to get access to the water because of the lack of parking.

**Leah Grant:** There is a total lack of ADA accessibility to Lake Sawyer Regional Park.

**Pam McCain:** We should be able to park on 312th. There's only 1 handicap space but this is a public street, and it makes no sense to not have parking available there.

**Mayor Carol Benson:** The path is rough after the gate. I don't know who is parking in the handicap spot. I've never seen anyone handicapped in this park.

**Lauren Landis:** No one handicapped would use that trail. The road is still uneven after the gate.

**Mayor Carol Benson:** I am interested in a new skate park and expanding it to include a pump track. When we had the meeting weeks ago, many kids showed up with ideas of what they would like the park to look like. We have setup a funding donation online. Also, the Ginder Creek project because it would improve sidewalks and accessibility to the school via Ginder Creek. We are interested in preserving the wetlands, but it is also a great way for kids to walk to school safely.

**Eric Jensen:** There is a parks levy grant for general park improvement grants that we could apply for.

**Leah Grant:** There is a sports grant from King County would be another grant program that we could apply for.

**Lauren Landis:** Is there anyway the school can improve the ball field? Is that property the school's or the City's? Can we open the ball field to be publicly used? The school doesn't seem to utilize it at all.

**Mayor Carol Benson:** We possibly could. The property is not owned by the City and the owner has allowed park development under the condition that it stays a park and ball field area.

**Andy Puryear:** That would be another project we can help on. It could be a multifunctional sports field with baseball soccer and lacrosse. Ball fields aren't used for 6 months of the year. It can be turfed, and more kids would use it year around. It was so neat to see kids cross over fields and play these different games in the same general field.

**Mayor Carol Benson:** We can upgrade the park as long as it stays athletic fields/parks area.

**Andy Puryear:** The elementary school is totally filled with students. Will the building be expanded in the future and impact this park area?





**Mayor Carol Benson:** We could not build on that land. The school bought more property across the street for additional class spaces.

**Mona Davis:** I put up a booth at Labor Day and Miner's Day - so fun to speak with the kids. Kids want something to do. They miss the Skate Park, and they want ball fields. The parks we have don't have much entertainment for them. Kids would like to see Black Diamond own more parks. Ten Trails are privately owned parks, and the kids are aware that they can't be there. I hear often about "why doesn't the City have more parks when Ten Trails has so many?". It's hard to get the funding with the lack of commercial spaces. There is no funding for parks currently despite a great demand for better amenities.

**Lauren Landis:** In terms of priority, I know the Skate Park is highly accessible and supported. I think if the Skate Park is successful, there will be strong community support and appreciation for additional parks.

**Andy Puryear:** My kids used to see all the kids at the park. But summit is the next closest and it is full. There aren't enough lights at that park and not enough space for younger users. Our new Skate Park must have lights at the park. The lights could be on a timer as well. It would be amazing to get this project done.

**Mona Davis:** That Skate Park used to be packed.

**Andy Puryear:** My kids play many sports, and so do my neighbors kids. Flag football, soccer, etc. However, there aren't enough parks and terrible access to all the parks. I'd never send my kids on their own to try to access those fields. In the summer its dead grass and leaves. And in the winter, its dark and wet. We want our City to have beautiful and usable parks. The coal car is an opportunity to better welcome in people. It isn't a park really, but it is a monument of sorts. There is a feeling of a town with beautiful parks.

**Mayor Carol Benson:** There will be a roundabout at coal car with a park on top of it! There will be a stormwater vault underneath the roundabout.

**Scott Hanis:** Eagle Creek Park is my concern. The stormwater area is totally overkill for the actual use of it. We would like to remove part of it to add more green space to it. We are looking for ways to improve the park without much money. We would like it to be a frisbee/play area.

**Dean Alrich:** Private companies don't have to adhere to the same rules and regulations as cities because of the CBG agreement. City must own land and then can develop. We got the county to change the policy. Cities don't need to own the land now to partner with the county and private organizations to develop projects. Just food for thought.





## Slide 8

**Eric Jensen:** There are a number of opportunities to capitalize on to improve the parks and open space facilities. The City owns a number of properties already that can be used for improved park spaces and amenities. There are also a number of grant opportunities, like the King County Parks Levy Grant, that would help cover design, feasibility, engineering, and construction fees. The City is nearby a number of trails that we can connect to. The City may also work with residential developers to ensure new developments have better access to neighborhood parks and open spaces.

There is strong community enthusiasm for newer parks and a variety of amenities. This is an opportunity to work with.

There are a few constraints that the City is working with. Funding is a major constraint as the City does not currently have a parks department and has a lack of consistent funds to support park projects. There may also be a staffing issue. The City cannot hire enough staff to service new or existing PROS to properly clean or service it. The City also does not have park impact fees, which can be collected and allocated for additional parks funding.

**Mayor Carol Benson:** There will never be park impact fees for the City. We do development agreements because the residential developers always agree to install parks as we'd like them to.

**Eric Jensen:** Understood, then this would not be applicable for the City.

## Slide 9

**Break Out Activity 2: Discussion** - Use the stickers under your seats and place dots next to parks you'd prioritize funding for.

**Chris Peterson:** What is your highest priority and why?

**Scott Hanis:** I put Lake Sawyer Regional Park because it is a great space.

**Mona Davis:** I put the Skate Park because of the input I've received so far from kids.

**Mayor Carol Benson:** Skate Park

**Bo Burrige:** Lake Sawyer Park needs boat access

**Pam McCain:** Lake Sawyer Park; same reason, but artificial turf would be great on future fields.

**Lauren Landis:** Skate Park, but I'd like to see a ball field with it though.



**Leah Grant:** Lake Sawyer Regional Park, because of the size, accessibility, and waterfront. It connects to the Black Diamond Regional Open Space Park.

**Mona Davis:** Is the signage there recent?

**Leah Grant:** We put the educational signage there in 2018

**Mona Davis:** No wayfinding maps?

**Leah Grant:** Nope.

**Andy Puryear:** You can also download an app called TrailForks. This labels the parks. Also, I chose Lake Sawyer Regional Park, it would be a potential sports field site and ties into the open spaces nearby/trails. This is a linkage to the City and a major opportunity for us. This Park is the centerpiece.

**Dean Aldrich:** Agreed. Lake Sawyer Regional Park. Valour is willing to help fund the development of a field here.



Stakeholders discussing improvements they are interested in seeing to community parks and amenities.





## Break Out Activity #1 Submitted Comments

---

### BMX Park

- Is BMX the best use? What is current use?
- The BMX Park seems too small to me and placed elsewhere. Better signage needed.
- The BMX Park is fun for my 8-year-old and enjoys it. Its just not a friendly place to visit. It could be expanded, and an asphalt pump track added.

### Coal Car Historical Triangle

- Can this even be counted as a park?
- Landscaping and Art
- I understand a large roundabout will be here. Clean up the City landmark. Landscaping.

### Eagle Creek Park

- Add a dog park.
- Make storm pond usable space.
- Irrigation and maintain throughout summer.
- Didn't know it was the City's park either!
- Thought this was a private park.
- Signage so the public knows it was a public place.
- The toys in this park are inadequate for kids over 5 years. This Park needs landscaping, big toys/attractions that will interest kids 5-10 years.

### Lake Sawyer Park

- Shoreline protection
- Need a doc/great for launching boats/fishing/water play
- Welcome visitors
- Need more parking for boat launch/trailers
- Parking an issue. Increase in parking – more lane traffic. Signage!





### Lake Sawyer Regional Park

- Better waterfront access. Bathroom. Running Water. ADA Access.
- 40 ac for youth soccer/baseball/football (mixed use). Restroom facility. Lighting. Concession area.
- Wayfinding signage to trails and open space.
- Open 312<sup>th</sup> to more handicap parking and create a hard surface access for ADA.
- Really need to level up this area with ball fields for children and adults. Need to provide some ADA access for people with limited mobility.
- Improved signage
- Improve access. So much potential! Retail trails/open space

### Skate Park

- Improve existing elements
- Expand skate park into tennis courts and add pump track.
- Bathrooms and water fountain, picnic shelter
- Expand skate park to tennis, basketball court. Replace play structure.
- Parking lot improvements. New skate park. Lighting. Benches/picnic tables. Restrooms are necessary.

### Ginder Creek Open Space

- Parking and bathroom for day use
- Makes me think of Covington Park wetland area. Also reference Shadow Lake preserve for ideas!
- Split rail fencing to protect wetland/buffers
- Complete Ginder Creek Trail between Roberts Drive and SR 169
- Protect fragile wetland. Educational Opportunity
- Trails. Signage.
- It could be amazing to have a pathway from the south side and connect through Ginder Park – to the library. Wide. Paved. Lighted.
- Trail to creek. Educational signs for wetlands.
- Open grassy area to play frisbee or toss a football.





### **Railroad Museum Pocket Park**

- This should be a center piece for street fairs on Railroad Ave.
- Expand skate park into tennis courts and add pump track.
- Bathrooms and water fountain, picnic
- Complete vision for museum pocket park
- Farmer's markets!
- Covered area for small concerts and dining
- Would love to see historical artwork or mural
- Great educational opportunity!

### **Union Stump Park**

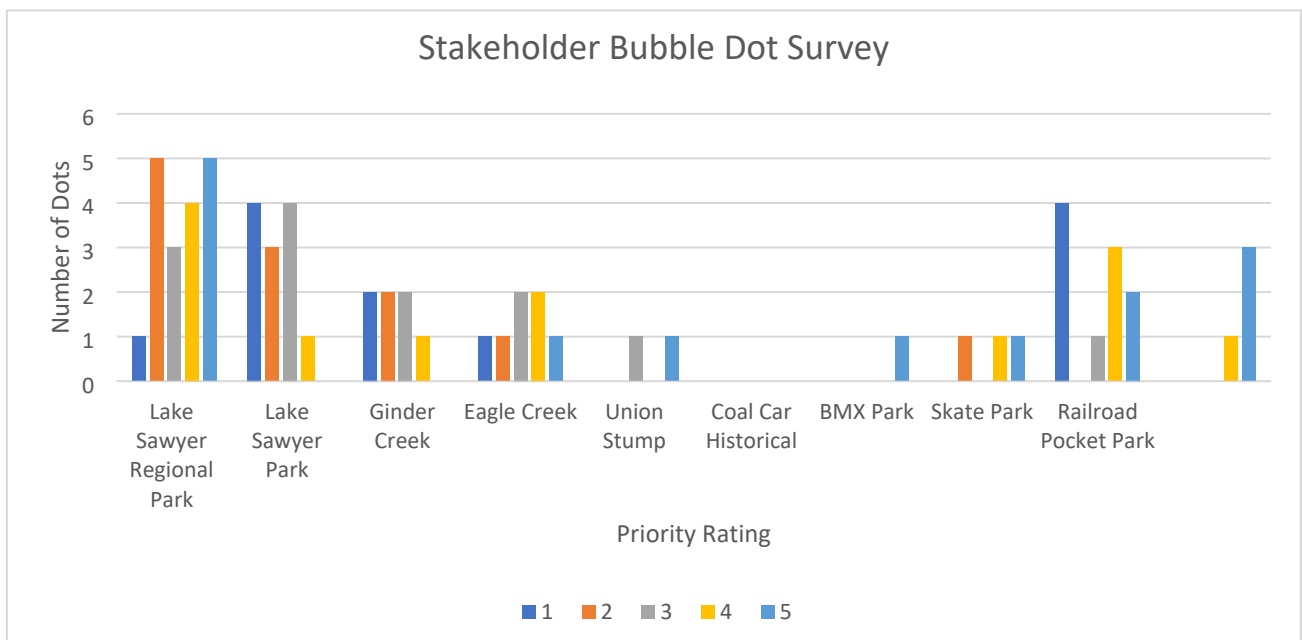
- Great educational opportunity!
- Gathering area/picnic table
- Improve access and open up. This is along a popular cycling route. Rest areas and benches.
- Need community input for creative ideas. Let's brainstorm!
- Road used as a raceway.





## Break Out Activity #2 Results

|                           | Break Out Activity 2 - Bubble Dots |   |   |   |   |
|---------------------------|------------------------------------|---|---|---|---|
|                           | Priority Rating                    |   |   |   |   |
| Parks                     | 1                                  | 2 | 3 | 4 | 5 |
| Lake Sawyer Regional Park | 4                                  | 5 | 4 | 1 | 0 |
| Lake Sawyer Park          | 2                                  | 3 | 2 | 1 | 0 |
| Ginder Creek              | 1                                  | 2 | 2 | 2 | 1 |
| Eagle Creek               | 0                                  | 1 | 1 | 0 | 1 |
| Union Stump               | 0                                  | 0 | 0 | 0 | 0 |
| Coal Car Historical       | 0                                  | 0 | 0 | 0 | 1 |
| BMX Park                  | 0                                  | 0 | 0 | 1 | 1 |
| Skate Park                | 4                                  | 1 | 1 | 3 | 2 |
| Railroad Pocket Park      | 0                                  | 0 | 0 | 1 | 3 |





## Other Comments Stated in Meeting

---

- Summit Park near Tahoma H.S. in Maple Valley was mentioned as a heavily used skate park.
- Skate Park should have lights.
- Pedestrian access to elementary school site is not very safe (street crossings).
- Coal Car Historical Triangle is a good opportunity for a community gateway and provide a sense of arrival. The mayor talked about potential improvements and amenities at the City-owned parcel just across Roberts Drive to the north.
- King County is now allowed to help cities that own land that want to do partner with a non-profit on a project. No longer limited to landowner by King County.

## Comments from Interviewed Stakeholders

---

### General Comments

- Add wayfinding signage throughout the City to identify parks and local historical features.
- Boat launch should have signage directing to downtown, trails, etc.
- Coal Car Historical Triangle is a historical marker.
- Coal Car Historical Triangle is not safely accessible and needs parking or sidewalks.
- Union Stump needs better signage to indicate it is a park.
- The City should continue to be communicative/collaborative with community members.
- The Parks and Cemetery Committee should be more active and engaged with parks projects.
- Black Diamond should prioritize attending and funding on capitalizing on our community's strengths such as trails or bike/skate facilities.
- A reader board in downtown with resources, map of amenities and local points of interest.
- Improve the walkability to parks.
- Increase parking stalls at parks.
- Improve the quality of ADA parking spots/access.
- Add a dog park.
- Add a water park/feature.
- Increase number of soccer and baseball fields.
- Improve access to bicyclists.
- Add interpretive signs throughout all parks.







### Skate Park

- Please keep this park preserved for the kids.
- Park should be expanded or include a pump track.
- New courts, if there is room.

### Lake Sawyer Regional Park

- Keep this park passive.
- Make the park more friendly and accessible to swimming. We could make it a sand beach or buoy it. Lake Sawyer Park is not meant for swimming and the ground there is too tough to walk in.
- Add additional picnic tables and seating areas.
- Add a ball field.
- Install a covered seating area.
- Improve ADA access to the lake.

### Ginder Creek

- Add a trail map with interpretive signage and graphics.
- More picnic tables and benches.
- Formalized trail.
- Install a boardwalk feature on the trail.
- Keep park a passive use.

### BMX Park

- More maintenance on-site.
- Seems unlikely this park can be expanded. Would like to see better turn/jump locations or dirt.
- Upgrade perimeter landscaping.
- Add benches.

### Eagle Creek Park

- Enhance park's signage to better indicate this is a public park.
- New play equipment. Consider creating a tot lot here.
- Remove the water retention ponds to install a dog park.





### **Community Gym**

- Widening for two courts.
- Add kitchen for public or private event use.
- Remodel exterior for enhanced aesthetic appearance.
- Indoor staircase for better interior circulation.

### **Union Stump**

- Formalize the parking lot with paving and signage.
- Enhance park's signage to better indicate this is a public park.
- Upgrade this to a pocket park.
- Add wayfinding signage at the park.
- Add picnic table.
- Improve landscaping at park.

### **Coal Car Historical Triangle**

- This should not be considered as a park if it will be roundabout.

### **Railroad Museum Pocket Park**

- Build a floating deck.
- Add a reader board with communications from the City, maps, etc.
- Add a picnic table.



**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX F**

## **PUBLIC MEETING SUMMARY**



## Open House Attendees

- Carol Benson
- Gary Farmer
- Cindy Smith
- Glen Yadon
- Laurie Klein
- Brock Deady
- Tamie Deady
- Karen Blumer
- Jay Newton
- Carolyn Lee
- Mark Davidson
- Dawn Harry
- Jim Hardy
- Bernie O'Donnell
- Grifan Cayre
- Tallie Menzie
- Bob Rothschilds
- Laura Rothscilds
- Johna Thomson

## Breakout Activity #1 – Park Comment Summary

### General Comments

- Courts are hard to reserve.
- Interest in pickleball; it is age inclusive and gaining popularity.
- Add a dog park
- Post wayfinding maps to different parks and highlighting historical downtown throughout City.
- Add trail names for walking paths.
- Construct racquetball or pickleball courts.
- Build a walking track accessible to the public.

### Lake Sawyer Regional Park

- Maintain natural area.
- Name trails.
- Signs to identify trees.
- Use native plants.
- Protect this area – but keep it available.
- Install a bathroom with running water, flushing toilets, and hand washing.
- Improve the swimming area. Clear debris and rocks to create a family friendly swim area.





- It is not safe to walk or bike along Lake Sawyer Road to access the lake. Develop a safe pedestrian/bicycle connection to the park.
- Add picnic tables and more benches.
- Parking lot is not accessible to families with small children. Develop a parking area closer to lake access.
- Add ball fields to site.
- Increase police presence or add security features to parking lot.
- Keep this park a passive use.
- Install lookout points.
- Add/update wildlife informational signage.
- Pave the ADA path to the lake.
- Do not add lights to park.
- Another entrance point to the park with a separate parking area.
- Add additional picnic tables and BBQ areas.

### Lake Sawyer Park

- Develop more parking stalls.
- Construct a boat ramp to better facilitate boat access.
- Install a bathroom with running water, flushing toilets, and hand washing.
- Increase the launch fee and enforce the ticketing policy.
- Add signage of lake laws.
- Consider options for managing capacity at the lake similar to Lake Meridian and Lake Tapps.
- Increase police presence at the lake. Consider purchasing a boat for police use.
- Lakeside residents are concerned about disruptive boaters that are shouting discriminatory slurs, foul language, and drinking excessively.
- Regulate the number of boats permitted in the lake.
- Enforce greater green regulations at lake. There is a degradation in the water quality.
- Expand the parking lot.

### Union Stump Park

- Not a usable park.
- Add vegetation/rock work to the steep slope on site.
- Preserve the park as a historical marker.







---

### Coal Car Historical Triangle

- Add sidewalks and accessible route.
- Add art and vegetation to the future roundabout site.
- Patrol site for litter.
- Remove the on-site signage.
- If considered a park, add a parking lot.

### Skate Park

- Add pickleball courts.
- Keep park as a gathering space for kids.
- Replace the skate park structure.
- Add a pump track.
- Keep this site as a skate park.

### BMX Park

- Replace with toddler park.
- Upgrade gym.
- Redo the park to be more usable. Turns/jumps are too close together. It needs to be wider with a different dirt type.
- Does this park get enough use to justify the space?
- Replace with pickleball or racquetball.

### Ginder Creek Open Space

- Build trails.
- Add trails with names.
- Keep as a passive space.
- Develop a designated parking lot.
- Preserve the perimeter of the park as undisturbed.

### Eagle Creek Park

- Needs better signage to indicate this is a public park.
- Add a nature learning component i.e. stations/activities that focus on animals that live here.





- Keep the basketball court.
- Consider other uses for the rest of the park.

### Railroad Museum Pocket Park

- Need paved parking for this site.
- Add time limit on parking on railroad.
- Add tables or benches to park.

### Breakout Activity #2 – Bubble Dot Survey

|                                  | Break Out Activity 2 - Bubble Dots |   |   |   |         |
|----------------------------------|------------------------------------|---|---|---|---------|
|                                  | Priority Rating                    |   |   |   |         |
|                                  | 1 - High                           | 2 | 3 | 4 | 5 - Low |
| <i>Lake Sawyer Regional Park</i> | 4                                  | 4 | 4 | 1 | 0       |
| <i>Lake Sawyer Park</i>          | 2                                  | 2 | 1 | 1 | 0       |
| <i>Skate Park</i>                | 3                                  | 1 | 1 | 3 | 2       |
| <i>Ginder Creek</i>              | 0                                  | 2 | 2 | 2 | 1       |
| <i>Railroad Pocket Park</i>      | 0                                  | 0 | 0 | 1 | 3       |
| <i>Eagle Creek</i>               | 0                                  | 0 | 1 | 0 | 1       |
| <i>BMX Park</i>                  | 0                                  | 0 | 0 | 0 | 1       |
| <i>Union Stump</i>               | 0                                  | 0 | 0 | 0 | 0       |
| <i>Coal Car Historical</i>       | 0                                  | 0 | 0 | 0 | 0       |









**Acreage: 1.80 ac**

Need a Boat ~~Rope~~  
Dock to assist  
in putting boots  
in foot

Need bathroom  
with running  
water + flush toilet.  
For hygiene + dry  
use. Toilet paper is  
OK - but running  
water is needed.

[illegible]

The launch needs an initial launch fee. that is capital to sufficient seed money rather than more pressing. The launch fee is for the low

LARGE SIGNAGE & LAUNCH NEEDED

consider additional options for dealing w/ capacity like Lake Meadows & Lake Trails do

**SE 296th Street**

# Black Diamond Fire Department

Disjunctive borders  
(Fall language loudness)  
No big problem in  
one cave on  
Lake Sample.

second this, I  
felt hostage in  
my yard's farfl  
My children were  
Scared.



# Ginder Creek Open Space

## Acreage: 27.3 ac



Would love  
trails!  
Access?  
Build trails!

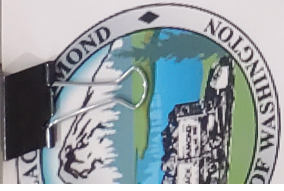
Buy more  
little land  
for trail heads

Love the  
location & size

What is this?  
Preservation  
Property?  
Wildlife corridor?

This has  
great potential  
(don't ever let  
anyone build  
here!)

Needs:  
Parking  
Trails



2

1

1

1

1

3



# Skate Park

Acreage: 0.43 ac



Need to  
add  
the  
park  
- the  
playground  
- the  
basketball  
court  
- the  
baseball  
field  
- the  
school  
gate

Need a  
Mountain Bike  
pump track!

We need  
this type  
of recreation  
space

This is one of the  
few places in the  
city for kids to  
hang out. This is  
an important gathering  
place for kids

Need pickle  
ball courts  
here. faster  
growing sport.

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43
- 44
- 45
- 46
- 47
- 48
- 49
- 50
- 51
- 52
- 53
- 54
- 55
- 56
- 57
- 58
- 59
- 60
- 61
- 62
- 63
- 64
- 65
- 66
- 67
- 68
- 69
- 70
- 71
- 72
- 73
- 74
- 75
- 76
- 77
- 78
- 79
- 80
- 81
- 82
- 83
- 84
- 85
- 86
- 87
- 88
- 89
- 90
- 91
- 92
- 93
- 94
- 95
- 96
- 97
- 98
- 99
- 100







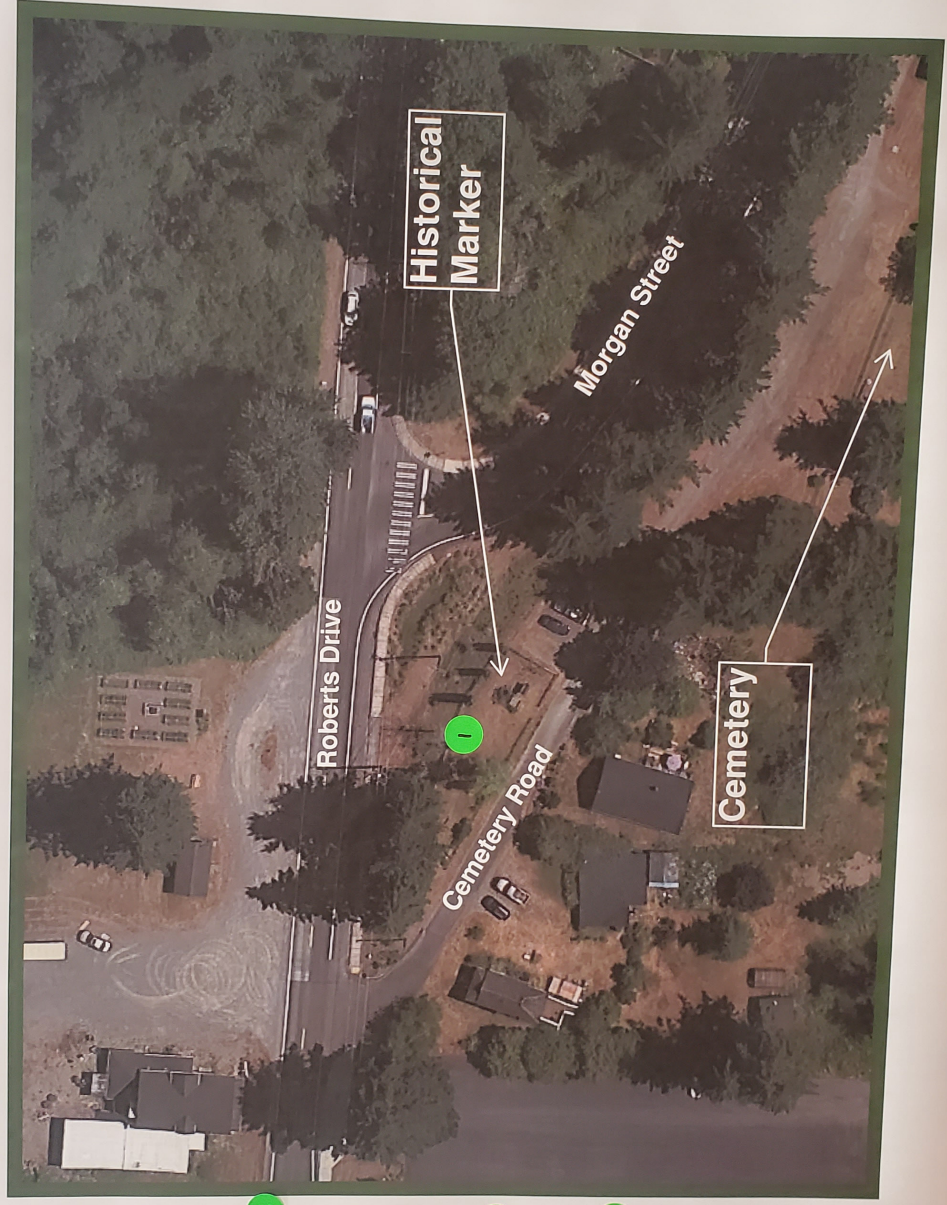
# Union Stump Park

Acreage: 0.10 ac

Love the spot!  
Needs some  
low cost appeal  
& preservation.

Vegetation  
Rock work -  
something that  
sprawls up space  
historic would be nice

- 1
- 2
- 3
- 4



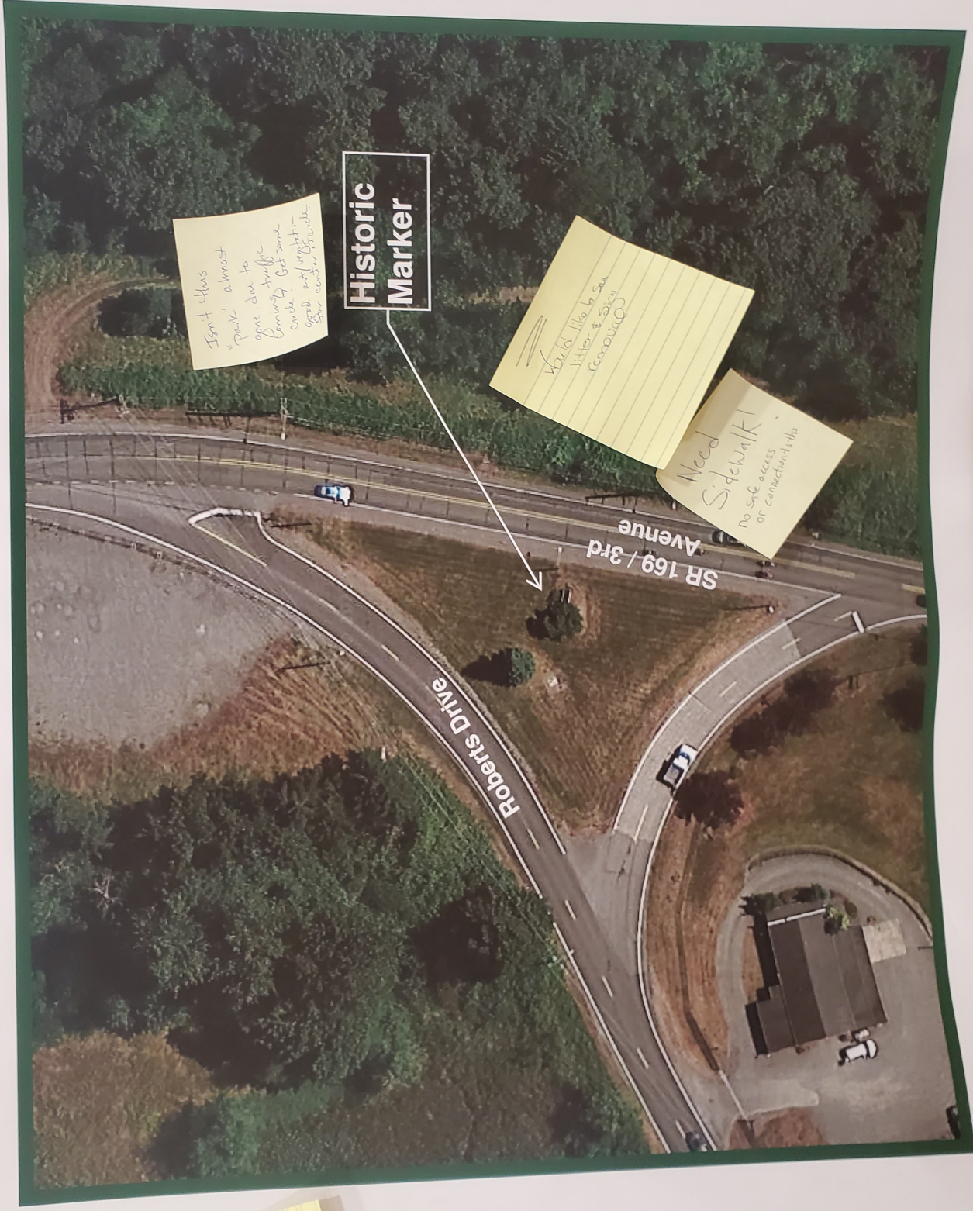
not very high  
not visible  
or usable





# Coal Car Historical Triangle

## Acreage: 0.10 ac



This is a park? Needs sidewalk a minimum

3 5







# BMX Park

Acreage: 0.23 ac



Does this look like enough room for a BMX track?

Make upgrade to have outdoor courts, maybe outdoor basketball courts?

1

5

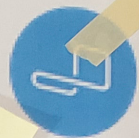
3

2

2

Great to see a BMX track here. Upgrade gym.

Need to redo. As a HHS family we will.





# Eagle Creek Park

## Acreage: 0.43 ac



Needs a nature learning component  
ie stations/activities that focus on animals that live here

This is a sad park ☹ I see people playing basketball here, but not much other social activities. I think there could be more water

What is public space for?  
Public space for community  
Park is a sad

- 3
- 5
- 4
- 5

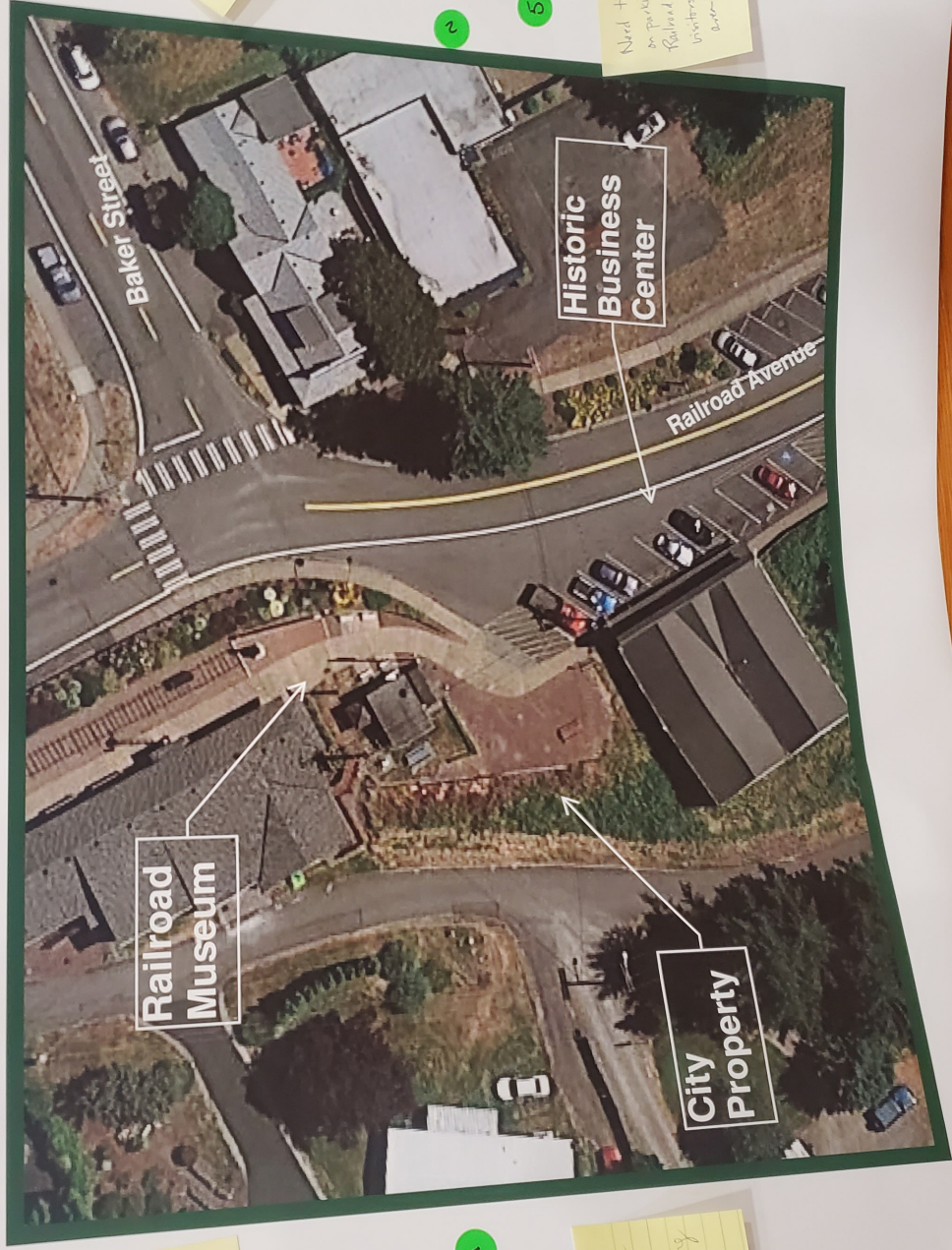
For 5000 ft  
to 10000 ft  
like a mountain





# Railroad Museum Pocket Park

Acreage: 0.10 ac



Great spot  
for small park

5

4

nice idea for  
a park there  
outside during

Love this  
order to  
our community!

Need parking space  
have - suggest to  
Park & Eng -  
Paul Rogers let E  
city parking  
local business sign  
parking

2

5

Need time limit  
on parking on  
Railroad to increase  
visitors to this  
area

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX G**

## **PUBLIC OUTREACH TIMELINE**

## City of Black Diamond PROS Plan Summary of Community Engagement to Date

| Date                | Activity                                                          | Remarks                                                                                                                                                                                                                            |
|---------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| April 2021          | Community Survey distributed                                      | Distributed to community via mail <b>and</b> available electronically on the City's website.                                                                                                                                       |
| June 18, 2021       | Community Survey results received                                 | Determined there were not enough youth participants and a secondary survey should be developed to include the youth demographic.                                                                                                   |
| July 19, 2021       | Miner's Day                                                       | Public information booth and youth surveys handed out.                                                                                                                                                                             |
| August 18, 2021     | Survey analysis results are issued to the City                    | Describes feedback generated through surveying efforts.                                                                                                                                                                            |
| September 4-6, 2021 | Labor Day weekend event                                           | Public information booth setup.                                                                                                                                                                                                    |
| September 22, 2021  | Stakeholder Meeting at the Council Chambers                       | By direct invitation to specified stakeholders.                                                                                                                                                                                    |
| October 5, 2021     | Public Open House at the Community Gym                            | For the public to participate in the PROS process and provide feedback on parks.<br><br>Public was invited via Facebook, flyers, public notice on city's website and signs at parks (Railroad Park and Lake Sawyer Regional Park). |
| December 7, 2021    | 1 <sup>st</sup> early public meeting with Planning Commission     | For introduction to the PROS Plan, overview of process and state requirements.                                                                                                                                                     |
| January 11, 2022    | 2 <sup>nd</sup> public meeting with Planning Commission           | To review preliminary draft PROS Plan (Introduction, Demographics, Outreach, Level of Service).                                                                                                                                    |
| February 8, 2022    | 3 <sup>rd</sup> meeting (Public Hearing) with Planning Commission | To review updates to Level of Service (LOS) and final draft PROS Plan (Revised Level of Service, Goals/Policies, Budgeting, CIP, Conclusion, Appendices).                                                                          |

Online updates about these events, surveys, and how to participate in them were provided to the City's park and recreation website by Mona Davis.

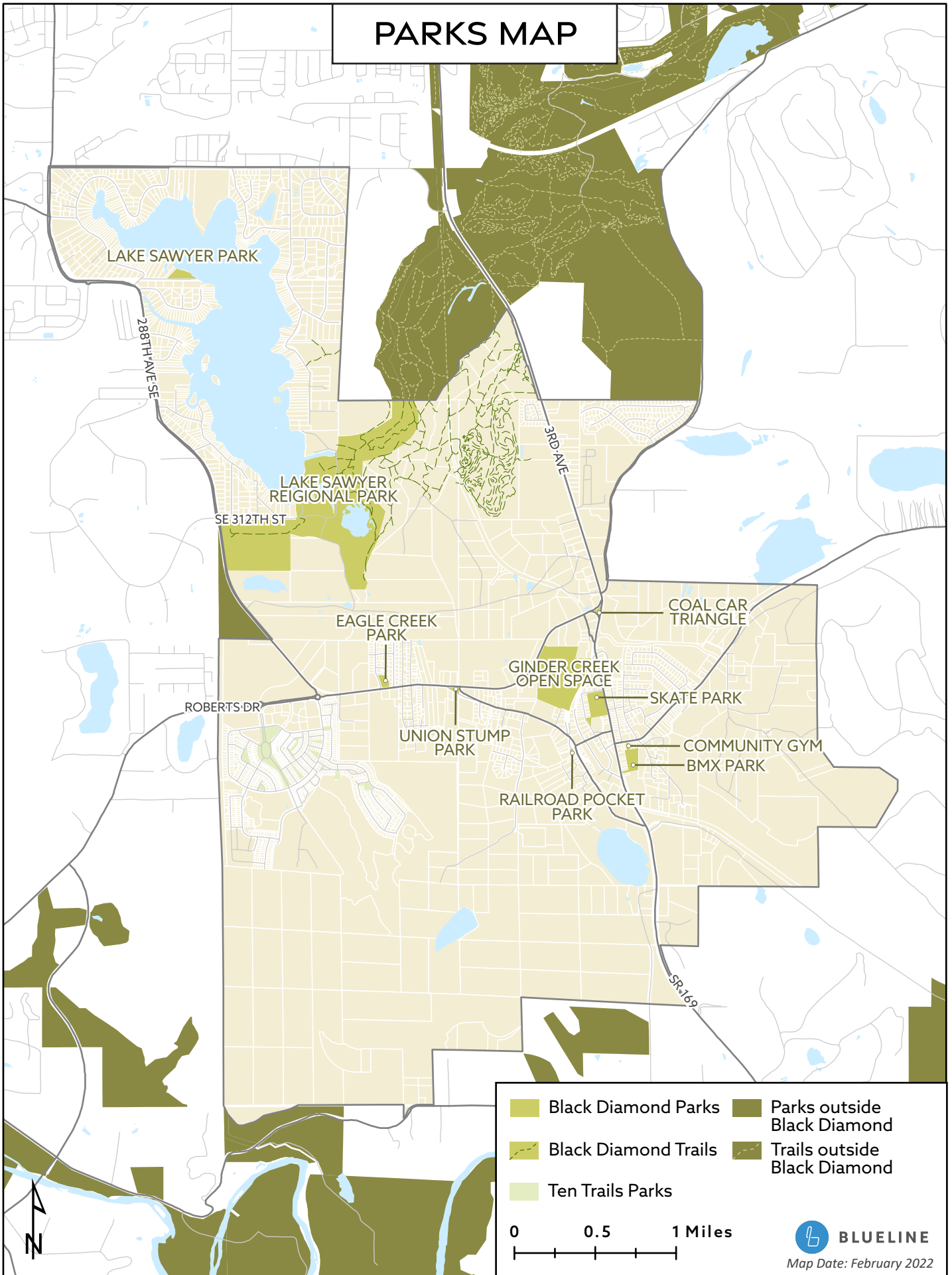
**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX H**

## **PARKS SYSTEM MAP**



# PARKS MAP

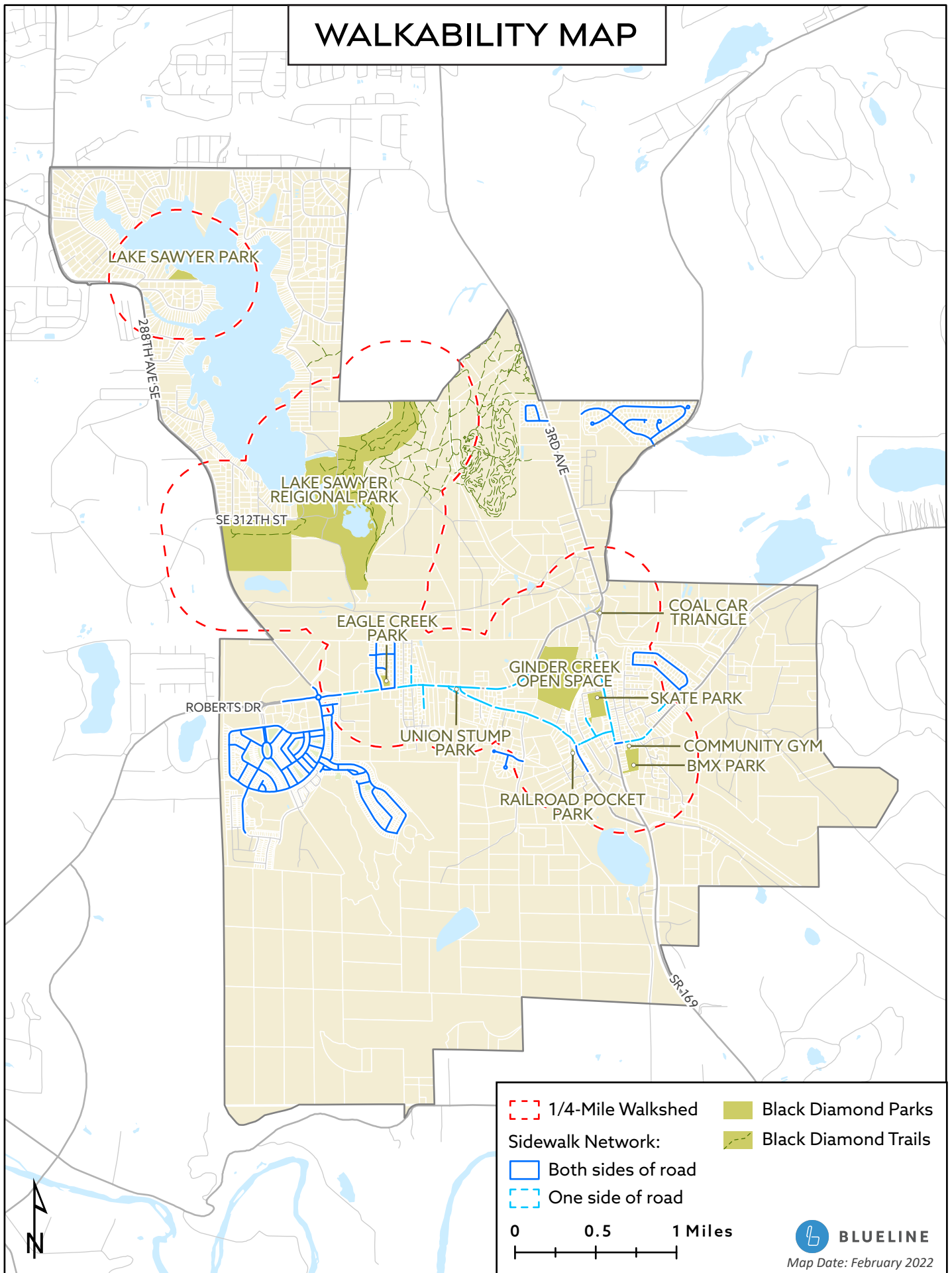


**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX I**

## **TRAIL AND SERVICE AREA MAP**

# WALKABILITY MAP



**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX J**

## **CAPITAL IMPROVEMENT PROJECT MAP**

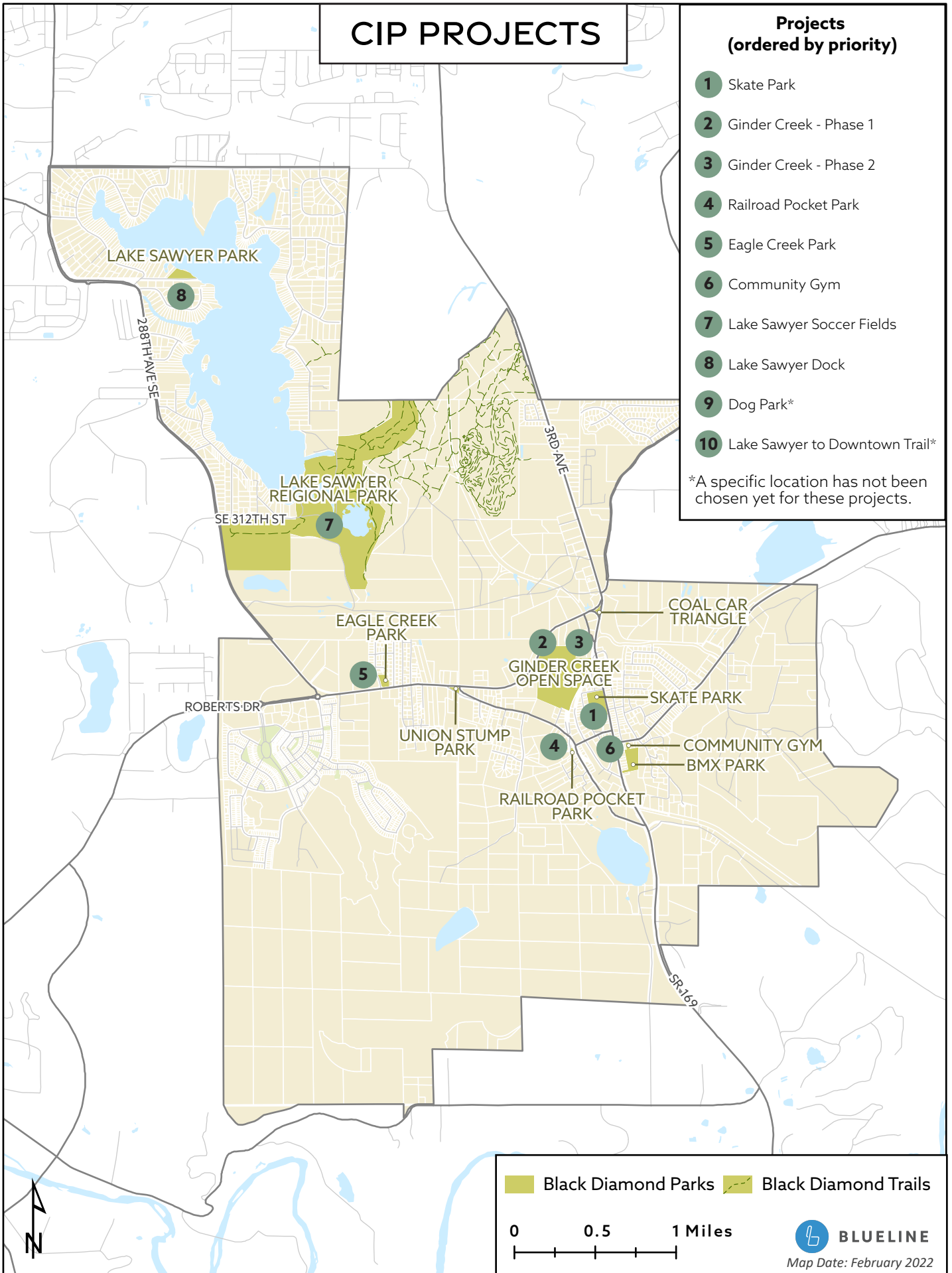


# CIP PROJECTS

## Projects (ordered by priority)

- 1 Skate Park
- 2 Ginder Creek - Phase 1
- 3 Ginder Creek - Phase 2
- 4 Railroad Pocket Park
- 5 Eagle Creek Park
- 6 Community Gym
- 7 Lake Sawyer Soccer Fields
- 8 Lake Sawyer Dock
- 9 Dog Park\*
- 10 Lake Sawyer to Downtown Trail\*

\*A specific location has not been chosen yet for these projects.



Black Diamond Parks Black Diamond Trails

0 0.5 1 Miles

**BLUELINE**  
Map Date: February 2022

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX K**

## **CIP PROJECT ESTIMATES**

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Skate Park**



**2/1/2022**

| Description                                     | Quantity | Measure | Unit Cost    | Cost               |
|-------------------------------------------------|----------|---------|--------------|--------------------|
| <b>Demolition</b>                               |          |         |              |                    |
| Construction Fencing                            | 1        | LS      | \$2,500.00   | \$2,500            |
| Erosion Control                                 | 28,855   | SF      | \$0.25       | \$7,214            |
| Earthwork - incl. Clear and Grub                | 263      | CY      | \$118.00     | \$31,008           |
| Remove and Dispose of Conc. Court Pvmt.         | 1,167    | SY      | \$30.00      | \$35,000           |
| Remove and Dispose of 12' C.L. Fence            | 210      | LF      | \$15.00      | \$3,150            |
| Remove and Dispose of Exist. Play Equipment     | 1        | LS      | \$10,000.00  | \$10,000           |
|                                                 |          |         | Subtotal     | <b>\$88,872</b>    |
| <b>Playground</b>                               |          |         |              |                    |
| Play Equipment - ages 2-5                       | 1        | LS      | \$20,000.00  | \$20,000           |
| Engineered Wood Fiber Surfacing, 4" top off     | 1,621    | SF      | \$2.00       | \$3,242            |
|                                                 |          |         | Subtotal     | <b>\$23,242</b>    |
| <b>Skate Park/Pump Track</b>                    |          |         |              |                    |
| Skate Park - Construction                       | 1        | LS      | \$300,000.00 | \$300,000          |
| Pump Track - Construction                       | 1        | LS      | \$150,000.00 | \$150,000          |
|                                                 |          |         | Subtotal     | <b>\$450,000</b>   |
| <b>Paving</b>                                   |          |         |              |                    |
| Crushed Rock Base, 4" depth                     | 116      | TN      | \$75.00      | \$8,731            |
| Asphalt, 4" depth                               | 116      | TN      | \$250.00     | \$29,104           |
| Striping                                        | 460      | LF      | \$10.00      | \$4,600            |
| ADA Parking Symbol                              | 1        | EA      | \$300.00     | \$300              |
| ADA Parking Signage                             | 1        | EA      | \$750.00     | \$750              |
|                                                 |          |         | Subtotal     | <b>\$43,485</b>    |
| <b>Site Furnishings</b>                         |          |         |              |                    |
| Trash Receptacles                               | 2        | EA      | \$1,500.00   | \$3,000            |
| Benches                                         | 3        | EA      | \$1,500.00   | \$4,500            |
| Picnic Tables                                   | 2        | EA      | \$2,500.00   | \$5,000            |
| Monument Sign                                   | 1        | EA      | \$6,000.00   | \$6,000            |
| Portable Toilet, Platform and Shade Structure   | 1        | EA      | \$15,000.00  | \$15,000           |
| Drinking Fountain incl. meter and water line.   | 1        | EA      | \$30,000.00  | \$30,000           |
|                                                 |          |         | Subtotal     | <b>\$63,500</b>    |
| <b>Electrical</b>                               |          |         |              |                    |
| Lighting - (8) LED fixtures, 32' Ht. Poles      | 1        | LS      | \$100,000.00 | \$100,000          |
| Electrical Meter and Connections                | 1        | LS      | \$20,000.00  | \$20,000           |
|                                                 |          |         | Subtotal     | <b>\$120,000</b>   |
| <b>Landscape</b>                                |          |         |              |                    |
| Soil - 3" Depth Compost Amended                 | 73       | CY      | \$45.00      | \$3,267            |
| Lawn Repair Seeding - Hydroseed                 | 7,840    | SF      | \$0.35       | \$2,744            |
| Irrigation                                      | 7,840    | SF      | \$2.00       | \$15,680           |
| Irrigation Meter                                | 1        | LS      | \$10,000.00  | \$10,000           |
|                                                 |          |         | Subtotal     | <b>\$31,691</b>    |
| <b>Pre-Tax Construction Total:</b>              |          |         |              | <b>\$820,790</b>   |
| <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |              | <b>\$82,079</b>    |
| <b>Construction Subtotal</b>                    |          |         |              | <b>\$902,869</b>   |
| <b>Sales Tax (8.7%):</b>                        |          |         |              | <b>\$78,550</b>    |
| <b>Construction Total</b>                       |          |         |              | <b>\$981,418</b>   |
| <b>Contingency (10% of Const. Subtotal)</b>     |          |         |              | <b>\$90,287</b>    |
| <b>Design Services (12% of Const. Subtotal)</b> |          |         |              | <b>\$108,344</b>   |
| <b>Escalation (10% of Const. Subtotal)</b>      |          |         |              | <b>\$90,287</b>    |
| <b>Project Grand Total</b>                      |          |         |              | <b>\$1,270,336</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Girder Creek Park - Phase 1**



**2/1/2022**

|                         | Description                                     | Quantity | Measure | Unit Cost   | Cost             |
|-------------------------|-------------------------------------------------|----------|---------|-------------|------------------|
| <b>Feasibility</b>      |                                                 |          |         |             |                  |
|                         | Critical Areas Study                            | 1        | LS      | \$13,800.00 | \$13,800         |
|                         |                                                 |          |         | Subtotal    | <b>\$13,800</b>  |
| <b>Demolition</b>       |                                                 |          |         |             |                  |
|                         | Construction Fencing                            | 1        | LS      | \$2,500.00  | \$2,500          |
|                         | Erosion Control                                 | 10,000   | SF      | \$1.00      | \$10,000         |
|                         | Earthwork - incl. Clear and Grub                | 293      | CY      | \$118.00    | \$34,618         |
|                         |                                                 |          |         | Subtotal    | <b>\$47,118</b>  |
| <b>Trails</b>           |                                                 |          |         |             |                  |
|                         | Trail - Wood Chip                               | 90       | CY      | \$42.00     | \$3,792          |
|                         | Geotextile Fabric                               | 632      | SY      | \$5.00      | \$3,158          |
|                         | Quarry Spall Base in Wetland, 18" depth         | 254      | TN      | \$50.00     | \$12,688         |
|                         |                                                 |          |         | Subtotal    | <b>\$19,637</b>  |
| <b>Wood Framing</b>     |                                                 |          |         |             |                  |
|                         | Wood Bridge                                     | 1        | SF      | \$10,000.00 | \$10,000         |
|                         | Wood Deck Viewing Platform                      | 500      | SF      | \$75.00     | \$37,500         |
|                         | Information Board/Kiosk                         | 2        | EA      | \$3,000.00  | \$6,000          |
|                         |                                                 |          |         | Subtotal    | <b>\$53,500</b>  |
| <b>Fencing</b>          |                                                 |          |         |             |                  |
|                         | Split Rail Fencing                              | 750      | LF      | \$35.00     | \$26,250         |
|                         | Sensitive Area/Wetland Signage                  | 1        | LS      | \$10,000.00 | \$10,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$36,250</b>  |
| <b>Site Furnishings</b> |                                                 |          |         |             |                  |
|                         | Trash Receptacles                               | 2        | EA      | \$1,500.00  | \$3,000          |
|                         | Benches                                         | 6        | EA      | \$1,500.00  | \$9,000          |
|                         |                                                 |          |         | Subtotal    | <b>\$12,000</b>  |
| <b>Landscape</b>        |                                                 |          |         |             |                  |
|                         | Native Seeding Restoration - Hydroseed          | 20,000   | SF      | \$0.25      | \$5,000          |
|                         | Native Planting Restoration                     | 5,000    | SF      | \$6.00      | \$30,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$35,000</b>  |
|                         | <b>Pre-Tax Construction Total:</b>              |          |         |             | <b>\$217,305</b> |
|                         | <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |             | <b>\$21,730</b>  |
|                         | <b>Construction Subtotal</b>                    |          |         |             | <b>\$239,035</b> |
|                         | <b>Sales Tax (8.7%):</b>                        |          |         |             | <b>\$20,796</b>  |
|                         | <b>Construction Total</b>                       |          |         |             | <b>\$259,831</b> |
|                         | <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$23,904</b>  |
|                         | <b>Feasibility (10% of Const. Subtotal)</b>     |          |         |             | <b>\$23,904</b>  |
|                         | <b>Design Services (20% of Const. Subtotal)</b> |          |         |             | <b>\$47,807</b>  |
|                         | <b>Escalation (10% of Const. Subtotal)</b>      |          |         |             | <b>\$23,904</b>  |
|                         | <b>Project Grand Total</b>                      |          |         |             | <b>\$379,349</b> |



**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Girder Creek Park - Phase 2**



**2/1/2022**

| Description                                     | Quantity | Measure | Unit Cost    | Cost             |
|-------------------------------------------------|----------|---------|--------------|------------------|
| <b>Land Acquisition</b>                         |          |         |              |                  |
| Land Acquisition                                | 1        | LS      | \$200,000.00 | \$200,000        |
|                                                 |          |         | Subtotal     | <b>\$200,000</b> |
| <b>Feasibility</b>                              |          |         |              |                  |
| Critical Areas Study                            | 1        | LS      | \$2,400.00   | \$2,400          |
|                                                 |          |         | Subtotal     | <b>\$2,400</b>   |
| <b>Demolition</b>                               |          |         |              |                  |
| Construction Fencing                            | 1        | LS      | \$2,500.00   | \$2,500          |
| Erosion Control                                 | 10,000   | SF      | \$1.00       | \$10,000         |
| Earthwork - incl. Clear and Grub                | 246      | CY      | \$118.00     | \$29,019         |
|                                                 |          |         | Subtotal     | <b>\$41,519</b>  |
| <b>Trails</b>                                   |          |         |              |                  |
| Trail - Wood Chip                               | 75       | CY      | \$42.00      | \$3,150          |
| Geotextile Fabric                               | 544      | SY      | \$5.00       | \$2,722          |
| Quarry Spall Base in Wetland, 18" depth         | 219      | TN      | \$50.00      | \$10,938         |
|                                                 |          |         | Subtotal     | <b>\$16,810</b>  |
| <b>Wood Framing</b>                             |          |         |              |                  |
| Wood Bridge                                     | 1        | SF      | \$10,000.00  | \$10,000         |
| Information Board/Kiosk                         | 1        | EA      | \$3,000.00   | \$3,000          |
|                                                 |          |         | Subtotal     | <b>\$13,000</b>  |
| <b>Fencing</b>                                  |          |         |              |                  |
| Split Rail Fencing                              | 750      | LF      | \$35.00      | \$26,250         |
| Sensitive Area/Wetland Signage                  | 1        | LS      | \$10,000.00  | \$10,000         |
|                                                 |          |         | Subtotal     | <b>\$36,250</b>  |
| <b>Site Furnishings</b>                         |          |         |              |                  |
| Trash Receptacles                               | 2        | EA      | \$1,500.00   | \$3,000          |
| Benches                                         | 6        | EA      | \$1,500.00   | \$9,000          |
|                                                 |          |         | Subtotal     | <b>\$12,000</b>  |
| <b>Landscape</b>                                |          |         |              |                  |
| Native Seeding Restoration - Hydroseed          | 20,000   | SF      | \$0.25       | \$5,000          |
| Native Planting Restoration                     | 5,000    | SF      | \$6.00       | \$30,000         |
|                                                 |          |         | Subtotal     | <b>\$35,000</b>  |
| <b>Pre-Tax Construction Total:</b>              |          |         |              | <b>\$356,979</b> |
| <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |              | <b>\$35,698</b>  |
| <b>Construction Subtotal</b>                    |          |         |              | <b>\$392,677</b> |
| <b>Sales Tax (8.7%):</b>                        |          |         |              | <b>\$34,163</b>  |
| <b>Construction Total</b>                       |          |         |              | <b>\$426,840</b> |
| <b>Contingency (10% of Const. Subtotal)</b>     |          |         |              | <b>\$39,268</b>  |
| <b>Feasibility (10% of Const. Subtotal)</b>     |          |         |              | <b>\$39,268</b>  |
| <b>Design Services (20% of Const. Subtotal)</b> |          |         |              | <b>\$78,535</b>  |
| <b>Escalation (10% of Const. Subtotal)</b>      |          |         |              | <b>\$39,268</b>  |
| <b>Project Grand Total</b>                      |          |         |              | <b>\$623,178</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Railroad Pocket Park**



**2/1/2022**

| Description                                     | Quantity | Measure | Unit Cost   | Cost             |
|-------------------------------------------------|----------|---------|-------------|------------------|
| <b>Demolition</b>                               |          |         |             |                  |
| Construction Fencing                            | 1        | LS      | \$2,500.00  | \$2,500          |
| Erosion Control                                 | 10,000   | SF      | \$0.25      | \$2,500          |
| Earthwork - incl. Clear and Grub                | 57       | CY      | \$118.00    | \$6,763          |
|                                                 |          |         | Subtotal    | <b>\$11,763</b>  |
| <b>Wood Framing</b>                             |          |         |             |                  |
| Cantilevered Wood Deck w/ Rail                  | 1,335    | SF      | \$75.00     | \$100,125        |
| Shade Structure/Pergola                         | 1        | EA      | \$20,000.00 | \$20,000         |
| Community Board/Kiosk                           | 1        | EA      | \$5,000.00  | \$5,000          |
|                                                 |          |         | Subtotal    | <b>\$125,125</b> |
| <b>Paving</b>                                   |          |         |             |                  |
| Crushed Rock Base, 4" depth                     | 32       | TN      | \$75.00     | \$2,420          |
| Concrete Walk - 4" depth, colored, stamped      | 196      | SY      | \$250.00    | \$48,889         |
|                                                 |          |         | Subtotal    | <b>\$51,309</b>  |
| <b>Site Furnishings</b>                         |          |         |             |                  |
| Trash Receptacles                               | 1        | EA      | \$1,500.00  | \$1,500          |
| Picnic Tables                                   | 4        | EA      | \$2,500.00  | \$10,000         |
| Umbrellas                                       | 4        | EA      | \$500.00    | \$2,000          |
| Benches                                         | 2        | EA      | \$1,500.00  | \$3,000          |
| Bike Rack                                       | 1        | EA      | \$1,000.00  | \$1,000          |
|                                                 |          |         | Subtotal    | <b>\$17,500</b>  |
| <b>Landscape</b>                                |          |         |             |                  |
| Drought Tolerant Shrubs                         | 500      | SF      | \$6.00      | \$3,000          |
| Raised Planters/Pots - incl. Soil and Plantings | 6        | EA      | \$1,500.00  | \$9,000          |
|                                                 |          |         | Subtotal    | <b>\$12,000</b>  |
| <b>Pre-Tax Construction Total:</b>              |          |         |             | <b>\$217,697</b> |
| <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |             | <b>\$21,770</b>  |
| <b>Construction Subtotal</b>                    |          |         |             | <b>\$239,467</b> |
| <b>Sales Tax (8.7%):</b>                        |          |         |             | <b>\$20,834</b>  |
| <b>Construction Total</b>                       |          |         |             | <b>\$260,300</b> |
| <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$23,947</b>  |
| <b>Design Services (12% of Const. Subtotal)</b> |          |         |             | <b>\$28,736</b>  |
| <b>Escalation (10% of Const. Subtotal)</b>      |          |         |             | <b>\$23,947</b>  |
| <b>Project Grand Total</b>                      |          |         |             | <b>\$336,930</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Eagle Creek Park**



**2/1/2022**

|                         | Description                                     | Quantity | Measure | Unit Cost   | Cost             |
|-------------------------|-------------------------------------------------|----------|---------|-------------|------------------|
| <b>Feasibility</b>      |                                                 |          |         |             |                  |
|                         | Stormwater Feasibility                          | 1        | LS      | \$30,000.00 | \$30,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$30,000</b>  |
| <b>Demolition</b>       |                                                 |          |         |             |                  |
|                         | Construction Fencing                            | 1        | LS      | \$2,500.00  | \$2,500          |
|                         | Erosion Control                                 | 15,000   | SF      | \$0.25      | \$3,750          |
|                         | Remove and Dispose of Exist. Play Equipment     | 1        | LS      | \$10,000.00 | \$10,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$16,250</b>  |
| <b>Playground</b>       |                                                 |          |         |             |                  |
|                         | Play Equipment - ages 5-12                      | 1        | LS      | \$50,000.00 | \$50,000         |
|                         | Curbing/Retaining - Timber                      | 400      | LF      | \$20.00     | \$8,000          |
|                         | Engineered Wood Fiber Surfacing - 12" Depth     | 1,650    | SF      | \$3.50      | \$5,775          |
|                         |                                                 |          |         | Subtotal    | <b>\$63,775</b>  |
| <b>Paving</b>           |                                                 |          |         |             |                  |
|                         | Striping - Parallel Stalls                      | 210      | LF      | \$10.00     | \$2,100          |
|                         |                                                 |          |         | Subtotal    | <b>\$2,100</b>   |
| <b>Site Furnishings</b> |                                                 |          |         |             |                  |
|                         | Portable Toilet, Platform and Shade Structure   | 1        | LS      | \$15,000.00 | \$15,000         |
|                         | Drinking Fountain incl. meter and water line.   | 1        | LS      | \$30,000.00 | \$30,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$45,000</b>  |
| <b>Electrical</b>       |                                                 |          |         |             |                  |
|                         | Lighting - (4) LED fixtures, 12' Ht. Poles      | 1        | LS      | \$30,000.00 | \$30,000         |
|                         | Electrical Meter and Connections                | 1        | LS      | \$20,000.00 | \$20,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$50,000</b>  |
| <b>Landscape</b>        |                                                 |          |         |             |                  |
|                         | Soil - 3" Depth Compost Amended                 | 135      | CY      | \$58.50     | \$7,881          |
|                         | Lawn Seeding - Hydroseed                        | 13,650   | SF      | \$0.35      | \$4,778          |
|                         | Irrigation                                      | 14,550   | SF      | \$2.00      | \$29,100         |
|                         | Irrigation Meter                                | 1        | LS      | \$10,000.00 | \$10,000         |
|                         |                                                 |          |         | Subtotal    | <b>\$51,759</b>  |
|                         | <b>Pre-Tax Construction Total:</b>              |          |         |             | <b>\$258,884</b> |
|                         | <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |             | <b>\$25,888</b>  |
|                         | <b>Construction Subtotal</b>                    |          |         |             | <b>\$284,773</b> |
|                         | <b>Sales Tax (8.7%):</b>                        |          |         |             | <b>\$24,775</b>  |
|                         | <b>Construction Total</b>                       |          |         |             | <b>\$309,548</b> |
|                         | <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$28,477</b>  |
|                         | <b>Design Services (12% of Const. Subtotal)</b> |          |         |             | <b>\$34,173</b>  |
|                         | <b>Escalation (10% of Const. Subtotal)</b>      |          |         |             | <b>\$28,477</b>  |
|                         | <b>Project Grand Total</b>                      |          |         |             | <b>\$400,675</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Community Gym**



**2/1/2022**

|                                      | Description                           | Quantity | Measure | Unit Cost   | Cost            |
|--------------------------------------|---------------------------------------|----------|---------|-------------|-----------------|
| <b>Phase 1 - Building Assessment</b> |                                       |          |         |             |                 |
|                                      | Building Assessment - Arch/MEP/Struct | 1        | LS      | \$45,000.00 | \$45,000        |
|                                      |                                       |          |         | Subtotal    | <b>\$45,000</b> |
|                                      | <b>Subtotal:</b>                      |          |         |             | <b>\$45,000</b> |
|                                      | <b>Escalation (10% of Subtotal)</b>   |          |         |             | <b>\$4,500</b>  |
|                                      | <b>Project Grand Total</b>            |          |         |             | <b>\$49,500</b> |

|                                        | Description                         | Quantity | Measure | Unit Cost | Cost       |
|----------------------------------------|-------------------------------------|----------|---------|-----------|------------|
| <b>Phase 2 - Building Improvements</b> |                                     |          |         |           |            |
|                                        | Improvements/Repairs                | 1        | LS      | TBD       | TBD        |
|                                        |                                     |          |         | Subtotal  | TBD        |
|                                        | <b>Subtotal:</b>                    |          |         |           | <b>TBD</b> |
|                                        | <b>Escalation (10% of Subtotal)</b> |          |         |           | <b>TBD</b> |
|                                        | <b>Project Grand Total</b>          |          |         |           | <b>TBD</b> |



**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Lake Sawyer Regional Park**



2/1/2022

| Description                                     | Quantity | Measure | Unit Cost    | Cost               |
|-------------------------------------------------|----------|---------|--------------|--------------------|
| <b>Demolition</b>                               |          |         |              |                    |
| Construction Fencing                            | 1        | LS      | \$15,000.00  | \$15,000           |
| Erosion Control                                 | 320,000  | SF      | \$0.25       | \$80,000           |
| Tree/Brush Clear and Grub                       | 7        | ACRE    | \$15,000.00  | \$110,193          |
| Earthwork - Rough Grading                       | 7        | ACRE    | \$3,000.00   | \$22,039           |
| Fill, Average 6" Depth                          | 8,889    | TN      | \$43.00      | \$382,222          |
|                                                 |          |         | Subtotal     | <b>\$609,454</b>   |
| <b>Sportsfield Furnishings</b>                  |          |         |              |                    |
| Backstop - Small, Chain Link                    | 2        | EA      | \$15,000.00  | \$30,000           |
| 6' Chain Link Fence                             | 580      | LF      | \$115.00     | \$66,700           |
| 4' Chain Link Fence                             | 160      | LF      | \$100.00     | \$16,000           |
| Players Benches                                 | 10       | EA      | \$1,500.00   | \$15,000           |
| Bleachers                                       | 12       | EA      | \$5,000.00   | \$60,000           |
| Equipment Shed                                  | 1        | EA      | \$7,800.00   | \$7,800            |
|                                                 |          |         | Subtotal     | <b>\$195,500</b>   |
| <b>Paving</b>                                   |          |         |              |                    |
| Crushed Rock Base, 4" depth                     | 314      | TN      | \$75.00      | \$23,574           |
| Asphalt, 4" depth                               | 275      | TN      | \$250.00     | \$68,842           |
| Concrete Walk - 4" Thick                        | 236      | SY      | \$200.00     | \$47,222           |
| Striping                                        | 880      | LF      | \$10.00      | \$8,800            |
| ADA Parking Symbol                              | 2        | EA      | \$300.00     | \$600              |
| ADA Parking Signage                             | 2        | EA      | \$750.00     | \$1,500            |
|                                                 |          |         | Subtotal     | <b>\$150,538</b>   |
| <b>Site Furnishings</b>                         |          |         |              |                    |
| Trash Receptacles                               | 4        | EA      | \$1,500.00   | \$6,000            |
| Picnic Tables                                   | 2        | EA      | \$2,500.00   | \$5,000            |
| Benches                                         | 4        | EA      | \$1,500.00   | \$6,000            |
| Bike Rack                                       | 2        | EA      | \$1,000.00   | \$2,000            |
| Portable Toilet, Platform and Shade Structure   | 2        | EA      | \$15,000.00  | \$30,000           |
| Drinking Fountain incl. meter and water line.   | 2        | EA      | \$30,000.00  | \$60,000           |
| Handrails, Ramp                                 | 834      | LF      | \$100.00     | \$83,400           |
|                                                 |          |         | Subtotal     | <b>\$192,400</b>   |
| <b>Electrical</b>                               |          |         |              |                    |
| Lighting - (12) LED fixtures, 32' Ht. Poles     | 1        | LS      | \$150,000.00 | \$150,000          |
| Electrical Meter and Connections                | 1        | LS      | \$20,000.00  | \$50,000           |
|                                                 |          |         | Subtotal     | <b>\$200,000</b>   |
| <b>Sportfield Landscape</b>                     |          |         |              |                    |
| Soil - 3" Depth Compost Amended                 | 2,963    | CY      | \$45.00      | \$133,333          |
| Lawn Seeding - Hydroseed                        | 320,000  | SF      | \$0.35       | \$112,000          |
| Irrigation                                      | 320,000  | SF      | \$1.50       | \$480,000          |
| Irrigation Meter                                | 1        | LS      | \$15,000.00  | \$15,000           |
|                                                 |          |         | Subtotal     | <b>\$740,333</b>   |
| <b>Pre-Tax Construction Total:</b>              |          |         |              | <b>\$2,088,225</b> |
| <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |              | <b>\$208,823</b>   |
| <b>Construction Subtotal</b>                    |          |         |              | <b>\$2,297,048</b> |
| <b>Sales Tax (8.7%):</b>                        |          |         |              | <b>\$199,843</b>   |
| <b>Construction Total</b>                       |          |         |              | <b>\$2,496,891</b> |
| <b>Contingency (10% of Const. Subtotal)</b>     |          |         |              | <b>\$229,705</b>   |
| <b>Feasibility (2% of Const. Subtotal)</b>      |          |         |              | <b>\$45,941</b>    |
| <b>Design Services (10% of Const. Subtotal)</b> |          |         |              | <b>\$229,705</b>   |
| <b>Escalation (10% of Const. Subtotal)</b>      |          |         |              | <b>\$229,705</b>   |
| <b>Project Grand Total</b>                      |          |         |              | <b>\$3,231,946</b> |

**City of Black Diamond  
Parks, Recreation & Open Space Plan  
Lake Sawyer Park**



**2/1/2022**

| Description                                     | Quantity | Measure | Unit Cost   | Cost             |
|-------------------------------------------------|----------|---------|-------------|------------------|
| <b>Demolition</b>                               |          |         |             |                  |
| Construction Fencing                            | 1        | LS      | \$2,500.00  | \$2,500          |
| Erosion Control                                 | 12,000   | SF      | \$1.00      | \$12,000         |
| Earthwork - incl. Clear and Grub                | 65       | CY      | \$118.00    | \$7,648          |
| Earthwork Pavers - 12" excavation and haul      | 613      | LCY     | \$100.00    | \$61,333         |
|                                                 |          |         | Subtotal    | <b>\$83,481</b>  |
| <b>Feasibility</b>                              |          |         |             |                  |
| Shoreline Biological Study                      | 1        | LS      | \$10,000.00 | \$10,000         |
|                                                 |          |         | Subtotal    | <b>\$10,000</b>  |
| <b>Wood Framing</b>                             |          |         |             |                  |
| Wood Dock - Police Dock                         | 500      | SF      | \$150.00    | \$75,000         |
| Information Board/Kiosk                         | 1        | EA      | \$3,000.00  | \$3,000          |
|                                                 |          |         | Subtotal    | <b>\$78,000</b>  |
| <b>Fencing</b>                                  |          |         |             |                  |
| Guardrail - Timber                              | 150      | LF      | \$25.00     | \$3,750          |
| Retaining Wall - Timber                         | 300      | LF      | \$40.00     | \$12,000         |
| Split Rail Fencing                              | 550      | LF      | \$35.00     | \$19,250         |
|                                                 |          |         | Subtotal    | <b>\$35,000</b>  |
| <b>Paving</b>                                   |          |         |             |                  |
| Crushed Rock Base, 4" depth                     | 28       | TN      | \$75.00     | \$2,063          |
| Concrete Ramp - 6" depth                        | 167      | SY      | \$250.00    | \$41,667         |
| Permeable Paver Parking/Drive                   | 10,500   | SF      | \$18.00     | \$189,000        |
| Gravel Storage Layer Below Pavers, 6" depth     | 1,167    | SY      | \$22.00     | \$25,667         |
| Striping                                        | 2,000    | LF      | \$10.00     | \$20,000         |
| ADA Parking Symbol                              | 2        | EA      | \$300.00    | \$600            |
| ADA Parking Signage                             | 2        | EA      | \$750.00    | \$1,500          |
|                                                 |          |         | Subtotal    | <b>\$280,496</b> |
| <b>Site Furnishings</b>                         |          |         |             |                  |
| Trash Receptacles                               | 4        | EA      | \$1,500.00  | \$6,000          |
| Picnic Tables                                   | 2        | EA      | \$2,500.00  | \$5,000          |
| Portable Toilet, Platform and Shade Structure   | 1        | EA      | \$15,000.00 | \$15,000         |
| Drinking Fountain incl. meter and water line.   | 1        | EA      | \$30,000.00 | \$30,000         |
|                                                 |          |         | Subtotal    | <b>\$56,000</b>  |
| <b>Landscape</b>                                |          |         |             |                  |
| Soil - 3" Depth Compost Amended                 | 65       | CY      | \$58.50     | \$3,792          |
| Lawn Seeding - Hydroseed                        | 7,000    | SF      | \$0.35      | \$2,450          |
|                                                 |          |         | Subtotal    | <b>\$6,242</b>   |
| <b>Pre-Tax Construction Total:</b>              |          |         |             | <b>\$549,219</b> |
| <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |             | <b>\$54,922</b>  |
| <b>Construction Subtotal</b>                    |          |         |             | <b>\$604,141</b> |
| <b>Sales Tax (8.7%):</b>                        |          |         |             | <b>\$52,560</b>  |
| <b>Construction Total</b>                       |          |         |             | <b>\$656,701</b> |
| <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$60,414</b>  |
| <b>Feasibility (5% of Const. Subtotal)</b>      |          |         |             | <b>\$30,207</b>  |
| <b>Design Services (12% of Const. Subtotal)</b> |          |         |             | <b>\$72,497</b>  |
| <b>Escalation (10% of Const. Subtotal)</b>      |          |         |             | <b>\$60,414</b>  |
| <b>Project Grand Total</b>                      |          |         |             | <b>\$880,233</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Dog Park**



**2/1/2022**

|                         | Description                         | Quantity | Measure | Unit Cost    | Cost             |
|-------------------------|-------------------------------------|----------|---------|--------------|------------------|
| <b>Land Acquisition</b> |                                     |          |         |              |                  |
|                         | Land Acquisition                    | 1        | LS      | \$150,000.00 | \$150,000        |
|                         |                                     |          |         | Subtotal     | <b>\$150,000</b> |
| <b>Feasibility</b>      |                                     |          |         |              |                  |
|                         | Feasibility                         | 1        | LS      | \$50,000.00  | \$50,000         |
|                         |                                     |          |         | Subtotal     | <b>\$50,000</b>  |
| <b>Design Services</b>  |                                     |          |         |              |                  |
|                         | Schematic to CD - All Consultants   | 1        | LS      | \$150,000.00 | \$150,000        |
|                         |                                     |          |         | Subtotal     | <b>\$150,000</b> |
|                         | <b>Subtotal:</b>                    |          |         |              | <b>\$350,000</b> |
|                         | <b>Escalation (10% of Subtotal)</b> |          |         |              | <b>\$35,000</b>  |
|                         | <b>Project Grand Total</b>          |          |         |              | <b>\$385,000</b> |

**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Lake Sawyer to Downtown Trail**



**2/1/2022**

|                   | Description                                     | Quantity | Measure | Unit Cost   | Cost               |
|-------------------|-------------------------------------------------|----------|---------|-------------|--------------------|
| <b>Demolition</b> |                                                 |          |         |             |                    |
|                   | Construction Fencing                            | 1        | LS      | \$15,000.00 | \$15,000           |
|                   | Erosion Control                                 | 84,000   | SF      | \$0.25      | \$21,000           |
|                   | Earthwork - incl. Clear and Grub                | 444      | CY      | \$118.00    | \$52,444           |
|                   |                                                 |          |         | Subtotal    | <b>\$88,444</b>    |
| <b>Trails</b>     |                                                 |          |         |             |                    |
|                   | Crushed Rock Base, 4" depth                     | 440      | TN      | \$75.00     | \$33,000           |
|                   | Concrete Trail, 6' wide - 4" depth              | 2,667    | SY      | \$200.00    | \$533,333          |
|                   | Concrete Curb                                   | 4,000    | LF      | \$100.00    | \$400,000          |
|                   |                                                 |          |         | Subtotal    | <b>\$966,333</b>   |
| <b>Landscape</b>  |                                                 |          |         |             |                    |
|                   | Soil - 3" Depth Compost Amended                 | 185      | CY      | \$45.00     | \$8,333            |
|                   | Lawn Seeding - Hydroseed                        | 20,000   | SF      | \$0.35      | \$7,000            |
|                   |                                                 |          |         | Subtotal    | <b>\$15,333</b>    |
|                   | <b>Pre-Tax Construction Total:</b>              |          |         |             | <b>\$1,070,111</b> |
|                   | <b>Mobilization &amp; Traffic Control (10%)</b> |          |         |             | <b>\$107,011</b>   |
|                   | <b>Construction Subtotal</b>                    |          |         |             | <b>\$1,177,122</b> |
|                   | <b>Sales Tax (8.7%):</b>                        |          |         |             | <b>\$102,410</b>   |
|                   | <b>Construction Total</b>                       |          |         |             | <b>\$1,279,532</b> |
|                   | <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$117,712</b>   |
|                   | <b>Contingency (10% of Const. Subtotal)</b>     |          |         |             | <b>\$117,712</b>   |
|                   | <b>Design Services (12% of Const. Subtotal)</b> |          |         |             | <b>\$141,255</b>   |
|                   | <b>Escalation (10% of Const. Subtotal)</b>      |          |         |             | <b>\$117,712</b>   |
|                   | <b>Project Grand Total</b>                      |          |         |             | <b>\$1,773,923</b> |



**City of Black Diamond**  
**Parks, Recreation & Open Space Plan**  
**Summary**



**2/1/2022**

| Park                          | Est. Cost          |
|-------------------------------|--------------------|
| Skate Park                    | \$1,270,336        |
| Ginder Creek Park - Phase 1   | \$379,349          |
| Ginder Creek Park - Phase 2   | \$623,178          |
| Lake Sawyer Regional Park     | \$3,231,946        |
| Lake Sawyer Park              | \$880,233          |
| Railroad Park                 | \$336,930          |
| Eagle Creek Park              | \$400,675          |
| Community Gym - Phase 1       | \$49,500           |
| Community Gym - Phase 2       | TBD                |
| Dog Park                      | \$385,000          |
| Lake Sawyer to Downtown Trail | \$1,773,923        |
|                               |                    |
| <b>Grand Total</b>            | <b>\$9,331,071</b> |

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX L**

## **FACILITY ASSESSMENT SURVEY RESULTS**



# City of Black Diamond Recreation Facility Assessment

Fall  
Season

2021  
Year

# Recreation Facility Assessment

## Overview

This assessment is intended to be completed seasonally for each recreational facility within the City of Black Diamond. These facilities include City owned open space, playgrounds, ball fields & courts, walking trails, and indoor recreation centers. The result of the assessment will identify the safety, condition, and maintenance needs of each facility.

## Assessment

The results of each facility assessment will be placed within a table, intended to identify the priority improvements and maintenance items for the City's recreation system.

# Recreation Facility Assessment

Name of Facility: Lake Sawyer Regional Park Date of Assessment: 10/19/2021

Location: Lake Sawyer Rd SE & SE 312th St Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas X

Playground     

Indoor Recreation Center     

Sports Field     

Walking Trail X

Sports Court     

Other                     

## General Questions

Are facility restrooms available and functional?

Yes X No      Other (portapotty)

Are facility restrooms clean and accessible?

Yes X No      Other                     

Are facility drinking fountains available and functional?

Yes      No X Other                     

Are facility lights adequate and in working condition?

Yes      No      Other N/A

Are there any observed safety hazards in need of immediate attention?

Yes      No X Other                     

Is the parking area in good condition?

Yes X No      Other                     

Are there drainage issues or potholing in the parking area?

Yes      No X Other                     

Are sidewalks or pathways free of offsets and potholes?

Yes X No      Other



Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: Lake Sawyer Regional Park is a trail network with an open space area with lake access. The trails are in good condition and relatively flat. Parking is adequate for the demand on date of assessment. Signage to identify the park is very limited, would suggest improving the visibility of the park.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☐ No ☒ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: No sidewalks currently provide walking access to park.

\_\_\_\_\_  
\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plans, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Aquatic Recreation Areas

### General

Is the facility clean?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the ramp entering the lake in good condition?

Yes ☐ No ☐ Other N/A

Are restrooms available?

Yes ☒ No ☐ Other \_\_\_\_\_

Are drinking fountains available?

Yes ☐ No ☒ Other \_\_\_\_\_

Is there a wash facility?

Yes ☐ No ☒ Other \_\_\_\_\_

General Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Safety

Is there vegetation, litter, or sediment at the shore disrupting access to the water?

Yes ☐ No ☒ Other \_\_\_\_\_

Is there adequate safety signage? If so, is it in good condition?

Yes ☐ No ☒ Other \_\_\_\_\_

Is an Emergency Action System plan posted and/or readily available?

Yes ☐ No ☒ Other \_\_\_\_\_

Safety Comments: No signage observed along lake access points.  
\_\_\_\_\_  
\_\_\_\_\_

## Walking Trails

### General

What is the distance of this trail? 2,000ft +

What is the average width of this trail? 5-6ft

What is the surface of the trail?

Concrete/Asphalt \_\_\_\_\_ Dirt X Other \_\_\_\_\_

Crushed rock X Composite \_\_\_\_\_

Is the surface in adequate condition (free from major obstruction, landslides, etc.)?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are there identifiable drainage/puddling issues along the trail surface?

Yes \_\_\_\_\_ No X Other \_\_\_\_\_

Does the trailhead have a restroom?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

If there is a restroom, is it clean and in working condition?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are there litter disposal facilities?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Is the trailhead easily identifiable (signs, markers, pathways)?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Is the parking lot free of damage, potholes, etc.?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Does the parking lot appear to adequately support the user demand?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Walking Trail Comments The trail from the west parking lot is in great condition. Distance reflects the distance to the open space portion of the park. The trail network continues along to the east parking lot.

# Recreation Facility Assessment

Name of Facility: Lake Sawyer Boat Launch Date of Assessment: 10/19/2021  
 Location: 22556 SE 296th St Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X Aquatic Recreation Areas X  
 Playground \_\_\_\_\_ Indoor Recreation Center \_\_\_\_\_  
 Sports Field \_\_\_\_\_ Walking Trail \_\_\_\_\_  
 Sports Court \_\_\_\_\_ Other \_\_\_\_\_

## General Questions

Are facility restrooms available and functional?

Yes X No \_\_\_\_\_ Other (portapotty)

Are facility restrooms clean and accessible?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are facility drinking fountains available and functional?

Yes \_\_\_\_\_ No X Other \_\_\_\_\_

Are facility lights adequate and in working condition?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are there any observed safety hazards in need of immediate attention?

Yes \_\_\_\_\_ No X Other \_\_\_\_\_

Is the parking area in good condition?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are there drainage issues or potholing in the parking area?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_

Are sidewalks or pathways free of offsets and potholes?

Yes X No \_\_\_\_\_ Other \_\_\_\_\_



Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: Lake Sawyer Boat Launch Park appears to be in good condition.

The launch is in good condition, the park appears well maintained and there is  
ample open space. Improvements to park trash cans and access to the beach could  
improve the park. There is also water collection in the parking area.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☐ No ☒ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: No ADA pathway or parking observed around the parking lot.

Lighting limited to parking fee station.

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plans, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

## Aquatic Recreation Areas

### General

Is the facility clean?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the ramp entering the lake in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are restrooms available?

Yes ☒ No ☐ Other \_\_\_\_\_

Are drinking fountains available?

Yes ☐ No ☒ Other \_\_\_\_\_

Is there a wash facility?

Yes ☐ No ☒ Other \_\_\_\_\_

General Comments: The park has various access points to walk to the water in addition to the boat ramp. One access point is very flat and easy to access. Another access point has very abrupt drops along the pathway that could pose safety issues.

### Safety

Is there vegetation, litter, or sediment at the shore disrupting access to the water?

Yes ☐ No ☒ Other \_\_\_\_\_

Is there adequate safety signage? If so, is it in good condition?

Yes ☐ No ☒ Other \_\_\_\_\_

Is an Emergency Action System plan posted and/or readily available?

Yes ☐ No ☒ Other \_\_\_\_\_

Safety Comments: No lifeguard on duty sign was identified.

# Recreation Facility Assessment

Name of Facility: Railroad Park

Date of Assessment: 10/19/2021

Location: 32627 Railroad Ave

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas \_\_\_\_\_

Playground \_\_\_\_\_

Indoor Recreation Center \_\_\_\_\_

Sports Field \_\_\_\_\_

Walking Trail \_\_\_\_\_

Sports Court \_\_\_\_\_

Other \_\_\_\_\_

## General Questions

Are facility restrooms available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility restrooms clean and accessible?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are facility drinking fountains available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility lights adequate and in working condition?

Yes X No \_\_\_\_ Other \_\_\_\_\_

Are there any observed safety hazards in need of immediate attention?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Is the parking area in good condition?

Yes X No \_\_\_\_ Other \_\_\_\_\_

Are there drainage issues or potholing in the parking area?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are sidewalks or pathways free of offsets and potholes?

Yes X No \_\_\_\_ Other \_\_\_\_\_

Is park signage in good condition?

Yes \_\_\_ No \_\_\_ Other N/A

Are structures and furnishings in good condition?

Yes \_\_\_ No \_\_\_ Other N/A

General Comments: The site appears to be under-developed with no fixed features.

---

---

---



## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☐ No ☐ Other N/A \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plants, grassy area, shaded area, monument features)

Yes ☐ No ☒ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Recreation Facility Assessment

Name of Facility: BMX Park

Date of Assessment: 10/19/2021

Location: 25511 Lawson St

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park ☐

Aquatic Recreation Areas ☐

Playground ☐

Indoor Recreation Center ☐

Sports Field ☐

Walking Trail ☐

Sports Court ☐

Other ☒ X

## General Questions

Are facility restrooms available and functional?

Yes ☐ No ☒ Other ☐

Are facility restrooms clean and accessible?

Yes ☐ No ☐ Other N/A

Are facility drinking fountains available and functional?

Yes ☐ No ☒ Other ☐

Are facility lights adequate and in working condition?

Yes ☐ No ☒ Other ☐

Are there any observed safety hazards in need of immediate attention?

Yes ☐ No ☒ Other ☐

Is the parking area in good condition?

Yes ☒ No ☐ Other ☐

Are there drainage issues or potholing in the parking area?

Yes ☐ No ☒ Other ☐

Are sidewalks or pathways free of offsets and potholes?

Yes ☐ No ☐ Other N/A

Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: BMX Park is a small bike park located by the gym. The park  
is small in size but appears large enough to serve its intended purpose. The  
grounds appear to have grass cover growing which would need to be removed.  
The dirt mounds may benefit from reformation.

## Sports Fields/Courts

### General

How many fields are in this location? 1

What sports are intended to be played on these fields? BMX Park

Does the field appear level for their intended use?

Yes ☒ No ☐ Other

Is the field free of surface wear (thin or worn grass or turf)?

Yes ☒ No ☐ Other

Is the field adequately maintained? (mowed, watered, raked, etc.?)

Yes ☐ No ☒ Other

Is there evidence of puddling or muddy areas during rain?

Yes ☐ No ☒ Other

Is the lighting adequate for the intended use?

Yes ☐ No ☒ Other

If applicable, is fencing in good condition?

Yes ☒ No ☐ Other

### Football/Soccer

Are there goals/goal posts at each end of the field?

Yes ☐ No ☐ Other

Are yardage markers, lines, and goal lines clearly marked?

Yes ☐ No ☐ Other

Are bleachers/spectator areas in good condition? (cleanliness and structural)

Yes ☐ No ☐ Other

### Baseball/Softball

Is the backstop in working condition?

Yes ☐ No ☐ Other

Are the baselines clearly marked?

Yes ☐ No ☐ Other

# Recreation Facility Assessment

Name of Facility: Union Stump

Date of Assessment: 10/19/2021

Location: 24317 Morgan St

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas \_\_\_\_\_

Playground \_\_\_\_\_

Indoor Recreation Center \_\_\_\_\_

Sports Field \_\_\_\_\_

Walking Trail \_\_\_\_\_

Sports Court \_\_\_\_\_

Other \_\_\_\_\_

## General Questions

Are facility restrooms available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility restrooms clean and accessible?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are facility drinking fountains available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility lights adequate and in working condition?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are there any observed safety hazards in need of immediate attention?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Is the parking area in good condition?

Yes X No \_\_\_\_ Other \_\_\_\_\_

Are there drainage issues or potholing in the parking area?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are sidewalks or pathways free of offsets and potholes?

Yes X No \_\_\_\_ Other \_\_\_\_\_



Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: Union Stump Park is a small monument park. The park appears  
to be in good condition though there is not clear signage identifying the park until  
you enter the park itself.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plants, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Recreation Facility Assessment

Name of Facility: Eagle Creek

Date of Assessment: 10/19/2021

Location: 32222 Bruckners Way

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas \_\_\_\_\_

Playground X

Indoor Recreation Center \_\_\_\_\_

Sports Field \_\_\_\_\_

Walking Trail \_\_\_\_\_

Sports Court \_\_\_\_\_

Other \_\_\_\_\_

## General Questions

Are facility restrooms available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility restrooms clean and accessible?

Yes \_\_\_\_ No \_\_\_\_ Other \_\_\_\_\_

Are facility drinking fountains available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility lights adequate and in working condition?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are there any observed safety hazards in need of immediate attention?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Is the parking area in good condition?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are there drainage issues or potholing in the parking area?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are sidewalks or pathways free of offsets and potholes?

Yes X No \_\_\_\_ Other \_\_\_\_\_

Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: Eagle Creek Park is a small playground oriented park with features that include benches, a table, and a short walking path. There is no lighting interior to the park. There is no designated parking area. The equipment is in good condition though attention is needed to the bumble bee feature due to loose handles.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: Bumble Bee feature's handle is loose posing a safety hazard

\_\_\_\_\_  
\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plans, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## Playgrounds

### *Safety*

Is there adequate fill material under the equipment? (Fill material should be 12" deep and extend 6' in all directions)

Yes ☒ No ☐ Other \_\_\_\_\_

Are the swings at least 24" apart?

Yes ☐ No ☐ Other N/A

Are the swings at least 30" from the side supports?

Yes ☐ No ☐ Other N/A

Safety Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### *Condition*

Is the playground area free of litter and dangerous debris?

Yes ☒ No ☐ Other \_\_\_\_\_

Is playground equipment free of structural damage?

Yes ☒ No ☐ Other \_\_\_\_\_

Is playground equipment free of any protruding bolts, nails, fixtures or other projections?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the surface of the playground in adequate condition? (no tears in rubber, no bare areas where grass or bark should be)

Yes ☒ No ☐ Other \_\_\_\_\_

Condition Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Recreation Facility Assessment

Name of Facility: Skate Park

Date of Assessment: 10/19/2021

Location: 25264 Park St

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas     

Playground X

Indoor Recreation Center     

Sports Field     

Walking Trail     

Sports Court X

Other     

## General Questions

Are facility restrooms available and functional?

Yes X No      Other (portapotty)

Are facility restrooms clean and accessible?

Yes X No      Other     

Are facility drinking fountains available and functional?

Yes      No X Other     

Are facility lights adequate and in working condition?

Yes      No      Other N/A

Are there any observed safety hazards in need of immediate attention?

Yes      No X Other     

Is the parking area in good condition?

Yes X No      Other     

Are there drainage issues or potholing in the parking area?

Yes      No X Other     

Are sidewalks or pathways free of offsets and potholes?

Yes X No      Other

Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: The Skate Park is a corner park with a variety of attractions for the community. All features appear to be in good condition with ample parking. There is a ball field adjacent to the park but this appears to be owned by the elementary school.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☐ No ☒ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: There is a three-foot transition from the playground to the concrete  
which poses a safety hazard of small children falling if they climb onto the concrete  
blocks. A small fence could mitigate this. Playground equipment also needs  
attention as various bolts need to be tightened.

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plants, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Playgrounds

### *Safety*

Is there adequate fill material under the equipment? (Fill material should be 12" deep and extend 6' in all directions)

Yes ☒ No ☐ Other \_\_\_\_\_

Are the swings at least 24" apart?

Yes ☒ No ☐ Other \_\_\_\_\_

Are the swings at least 30" from the side supports?

Yes ☒ No ☐ Other \_\_\_\_\_

Safety Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### *Condition*

Is the playground area free of litter and dangerous debris?

Yes ☒ No ☐ Other \_\_\_\_\_

Is playground equipment free of structural damage?

Yes ☒ No ☐ Other \_\_\_\_\_

Is playground equipment free of any protruding bolts, nails, fixtures or other projections?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the surface of the playground in adequate condition? (no tears in rubber, no bare areas where grass or bark should be)

Yes ☒ No ☐ Other \_\_\_\_\_

Condition Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## Sports Fields/Courts

### General

How many fields are in this location? 2

What sports are intended to be played on these fields? Tennis and Basketball

Does the field appear level for their intended use?

Yes ☒ No ☐ Other

Is the field free of surface wear (thin or worn grass or turf)?

Yes ☒ No ☐ Other

Is the field adequately maintained? (mowed, watered, raked, etc.?)

Yes ☐ No ☒ Other

Is there evidence of puddling or muddy areas during rain?

Yes ☐ No ☒ Other

Is the lighting adequate for the intended use?

Yes ☐ No ☒ Other

If applicable, is fencing in good condition?

Yes ☒ No ☐ Other

### Football/Soccer

Are there goals/goal posts at each end of the field?

Yes ☐ No ☐ Other

Are yardage markers, lines, and goal lines clearly marked?

Yes ☐ No ☐ Other

Are bleachers/spectator areas in good condition? (cleanliness and structural)

Yes ☐ No ☐ Other

### Baseball/Softball

Is the backstop in working condition?

Yes ☒ No ☐ Other

Are the baselines clearly marked?

Yes ☐ No ☒ Other

Are the four bases in the correct locations?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a chain link fence along the first- and third-base lines separating the field?

Yes ☒ No ☐ Other \_\_\_\_\_

Are dugouts in good condition? **Could not assess during school hours**

Yes ☐ No ☐ Other \_\_\_\_\_

### *Basketball Court*

Are there an appropriate amount of hoops available for the size of the court?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there obvious damage to the rim, netting, or backboard?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the surface have any significant cracks?

Yes ☐ No ☒ Other \_\_\_\_\_

Are there weeds or roots protruding the surface?

Yes ☐ No ☒ Other \_\_\_\_\_

### *Tennis*

Is the net in working condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are boundary lines clearly visible?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the surface have any significant cracks?

Yes ☐ No ☒ Other \_\_\_\_\_

Are there weeds or roots protruding the surface?

Yes ☐ No ☒ Other \_\_\_\_\_

Field/Court Comments: One net on the basketball court is halfway attached. There is no lighting observed for the park overall. There were broken cinder blocks observed on the basketball court surface.

# Recreation Facility Assessment

Name of Facility: Ginder Creek

Date of Assessment: 10/19/2021

Location: Roberts Drive

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas     

Playground     

Indoor Recreation Center     

Sports Field     

Walking Trail     

Sports Court     

Other                     

## General Questions

Are facility restrooms available and functional?

Yes      No X Other                     

Are facility restrooms clean and accessible?

Yes      No      Other N/A

Are facility drinking fountains available and functional?

Yes      No X Other                     

Are facility lights adequate and in working condition?

Yes      No      Other N/A

Are there any observed safety hazards in need of immediate attention?

Yes X No      Other                     

Is the parking area in good condition?

Yes      No      Other N/A

Are there drainage issues or potholing in the parking area?

Yes      No X Other                     

Are sidewalks or pathways free of offsets and potholes?

Yes X No      Other

Is park signage in good condition?

Yes \_\_\_ No \_\_\_ Other N/A

Are structures and furnishings in good condition?

Yes \_\_\_ No \_\_\_ Other N/A

General Comments: Ginder Creek Park appears to be a walking path between  
Roberts Drive and Morgan Ave. There is no signage indicating this is a park. No  
parking area was observed. The trail is very ill-maintained with foliage overgrowing  
the path. There is a felled tree a few hundred feet into the trail.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes ☒ No ☐ Other \_\_\_\_\_

Is there a safe and functional ADA route?

Yes ☐ No ☒ Other \_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes ☒ No ☐ Other \_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes ☐ No ☒ Other \_\_\_\_\_

Safety Comments: Fallen tree lies over the pathway rendering it impassable.

\_\_\_\_\_  
\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes ☒ No ☐ Other \_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes ☐ No ☐ Other N/A

Does the park landscape appear to be well maintained and in good condition?

Yes ☐ No ☒ Other \_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plants, grassy area, shaded area, monument features)

Yes ☒ No ☐ Other \_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



# Recreation Facility Assessment

Coal Car  
Name of Facility: Historical Triangle

Date of Assessment: 10/19/2021

Location: 3rd Ave & Roberts Dr.

Reviewed By (initials): JD

Place a check mark beside the recreational type found at this site.

Open Space Park X

Aquatic Recreation Areas \_\_\_\_\_

Playground \_\_\_\_\_

Indoor Recreation Center \_\_\_\_\_

Sports Field \_\_\_\_\_

Walking Trail \_\_\_\_\_

Sports Court \_\_\_\_\_

Other \_\_\_\_\_

## General Questions

Are facility restrooms available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility restrooms clean and accessible?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are facility drinking fountains available and functional?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Are facility lights adequate and in working condition?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are there any observed safety hazards in need of immediate attention?

Yes \_\_\_\_ No X Other \_\_\_\_\_

Is the parking area in good condition?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are there drainage issues or potholing in the parking area?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Are sidewalks or pathways free of offsets and potholes?

Yes \_\_\_\_ No \_\_\_\_ Other N/A

Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: Coal Car Historical Triangle is a Monument Park located within a triangular intersection of three roads. The monument appears to be in fine condition, however there are no other features to this park. There is no parking in the area and no safe pedestrian access.

## Open Space Parks

### *Safety*

Is there pedestrian access?

Yes \_\_\_ No X Other\_\_\_\_\_

Is there a safe and functional ADA route?

Yes \_\_\_ No X Other\_\_\_\_\_

Is the park of adequate size and space for its intended purpose?

Yes X No \_\_\_ Other\_\_\_\_\_

Is the park free of any detectable safety hazards?

Yes X No \_\_\_ Other\_\_\_\_\_

Safety Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### *Aesthetic*

Is the park clean and free of litter, debris, graffiti, etc.?

Yes X No \_\_\_ Other\_\_\_\_\_

Do the park equipment and furnishings appear to be well maintained and in good condition?

Yes X No \_\_\_ Other\_\_\_\_\_

Does the park landscape appear to be well maintained and in good condition?

Yes X No \_\_\_ Other\_\_\_\_\_

Does the park have landscape features that make it a more enjoyable place to be? (Tree variety, flowers, plants, grassy area, shaded area, monument features)

Yes X No \_\_\_ Other\_\_\_\_\_

Aesthetic Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Recreation Facility Assessment

Name of Facility: Community Gym

Date of Assessment: 11/03/2021

Location: 2551 Lawson

Reviewed By (initials): BD

Place a check mark beside the recreational type found at this site.

Open Space Park ☐

Aquatic Recreation Areas ☐

Playground ☐

Indoor Recreation Center ☒

Sports Field ☐

Walking Trail ☐

Sports Court ☒

Other ☐

## General Questions

Are facility restrooms available and functional?

Yes ☒ No ☐ Other Indoor Male/Female

Are facility restrooms clean and accessible?

Yes ☒ No ☐ Other ☐

Are facility drinking fountains available and functional?

Yes ☐ No ☒ Other ☐

Are facility lights adequate and in working condition?

Yes ☒ No ☐ Other ☐

Are there any observed safety hazards in need of immediate attention?

Yes ☒ No ☐ Other Deck/Roof

Is the parking area in good condition?

Yes ☒ No ☐ Other ☐

Are there drainage issues or potholing in the parking area?

Yes ☒ No ☐ Other puddle at front entrance

Are sidewalks or pathways free of offsets and potholes?

Yes ☒ No ☐ Other ☐

Is park signage in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

Are structures and furnishings in good condition?

Yes ☒ No ☐ Other \_\_\_\_\_

General Comments: The gym is an old building in need of some basic repairs to the deck and the roof. The deck has holes near the staircase that are a tripping hazard. Deck also pools water in rain. Roof appears to be partially detached on northwest corner of structure.



Are the four bases in the correct locations?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Is there a chain link fence along the first- and third-base lines separating the field?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Are dugouts in good condition?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

### *Basketball Court*

Are there an appropriate amount of hoops available for the size of the court?

Yes X No \_\_\_ Other \_\_\_\_\_

Is there obvious damage to the rim, netting, or backboard?

Yes \_\_\_ No X Other \_\_\_\_\_

Does the surface have any significant cracks?

Yes X No \_\_\_ Other Repair/replace

Are there weeds or roots protruding the surface?

Yes \_\_\_ No X Other \_\_\_\_\_

### *Tennis*

Is the net in working condition?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Are boundary lines clearly visible?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Does the surface have any significant cracks?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Are there weeds or roots protruding the surface?

Yes \_\_\_ No \_\_\_ Other \_\_\_\_\_

Field/Court Comments: The indoor basketball court has large visible cracks, holes,  
and is in need of refinishing at minimum.

## Recreation Centers/Community Gym

### General

Is the rec center, including restrooms, clean?

Yes ☒ No ☐ Other \_\_\_\_\_

Is a drinking fountain available?

Yes ☐ No ☒ Other \_\_\_\_\_

### Safety

Are the recreation center staff visible and available?

Yes ☒ No ☐ Other \_\_\_\_\_

Does the rec center have first aid station(s), AED devices and/or supplies?

Yes ☒ No ☐ Other \_\_\_\_\_

Are the rec center staff certified in CPR/First Aid/AED?

Yes ☐ No ☒ Other \_\_\_\_\_

### Indoor Facility/Gym

Is the gym floor clean and in good condition?

Yes ☐ No ☒ Other Basketball needs replacement  
or refinishing

Is the gym well lit?

Yes ☒ No ☐ Other \_\_\_\_\_

### Weight Room

Are weight room rules and guidelines clearly displayed?

Yes ☐ No ☐ Other \_\_\_\_\_

Is the weight room clean and well organized?

Yes ☐ No ☐ Other \_\_\_\_\_

Does the facility have adequate equipment for the user demand?

Yes ☐ No ☐ Other \_\_\_\_\_

Recreation Center Comments: Rec center staff should be trained for first aid response.

---

---

**DRAFT PROS PLAN CITY OF BLACK DIAMOND**

# **APPENDIX M**

## **BIBLIOGRAPHY**

# CITY OF BLACK DIAMOND 2021 PARKS, RECREATION, AND OPEN SPACE PLAN

## BIBLIOGRAPHY

"2008 Black Diamond Parks, Recreation, and Open Space Plan." Rules, Plans, & Documents, City of Black Diamond , 23 Dec. 2008, [https://www.blackdiamondwa.gov/sites/g/files/vyhlf306/f/uploads/comprehensive\\_park\\_plan.pdf](https://www.blackdiamondwa.gov/sites/g/files/vyhlf306/f/uploads/comprehensive_park_plan.pdf).

"City of Black Diamond, Washington Trails Plan." Beckwith Consulting Group, 15 Dec. 2011.

"City of Black Diamond Comprehensive Plan 2015-2035." May 2019.

"Economic & Health Benefits." The Trust for Public Land, <https://www.tpl.org/economic-healthbenefits#:~:text=Proximity%20to%20parks%20and%20open,water%20up%20to%20ten%2Dfold>.

Harnik, Peter, and Ben Welle. Measuring the Economic Value of a City Park System. The Trust for Public Land, 2009, <https://www.tpl.org/sites/default/files/cloud.tpl.org/pubs/ccpe-econvalueparks-rpt.pdf>.

Manual 2 Planning - Washington State. Recreation and Conservation Office, July 2021, <https://rco.wa.gov/wp-content/uploads/2019/07/Manual2.pdf>.

Montgomery, Charles. Happy City. Doubleday Canada, 2013.

Sherer, Paul M. "Why America Needs More City Parks and Open Space: The Benefits of Parks ." The Trust for Public Lands, 2006.

United States, Washington State, Department of Community, Trade and Economic Development, and Susan C. Enger. Planning for Parks, Recreation, and Open Space in Your Community, Municipal Research and Service Center, 2005.

United States, Washington State, Department of Natural Resources and Parks. King County Open Space Plan: Parks, Trails, and Natural Areas 2016 Update, King County Parks and Recreation Division, 1 July 2016. [https://www.dropbox.com/s/2m9qtcdfrl3yneu/King%20County%20Open%20Space%20Plan%202016%20Update\\_Full.pdf?dl=0](https://www.dropbox.com/s/2m9qtcdfrl3yneu/King%20County%20Open%20Space%20Plan%202016%20Update_Full.pdf?dl=0).

*A muskrat goes for a dip.  
Photo By: Craig Goodwin*





*City of Black Diamond*

# PLANNING COMMISSION

February 10, 2022

Mayor Carol Benson,  
Councilmember Tamie Deady,  
Councilmember Trish Stallard,  
Councilmember Therron Smith,  
Councilmember Leih Mulvihill,  
Councilmember Kristina de Leon,  
Councilmember Bernie O'Donnell,  
Councilmember Debbie Page

RE: Parks, Recreation and Open Space Plan

Dear Mayor and Council,

On behalf of the Black Diamond Planning Commission, I am forwarding our recommendation of the Parks, Recreation and Open Space Plan (PROS).

The Planning Commission held its first meeting regarding the PROS plan on December 7, 2021. At this meeting Director Davis introduced the staff of Blueline and they presented an initial overview of the PROS plan. Prior to this meeting, City staff had collected public feedback through two public surveys, a stakeholder meeting, a public open house, two city council meetings, and informational displays at local events and on social media.

On January 11, 2022, the Planning commission held its second PROS plan meeting. During this meeting, Commissioners, Director Davis, and the staff of Blueline had extensive back and forth discussions. Several questions and concerns were raised by Commissioners regarding the different elements of the Level of Service (LOS). Additional information was requested regarding LOS, the number of acreages in the parks, and their accessibility.

In accordance with our bylaws, the Planning Commission held a Public Hearing on February 8, 2022, to hear testimony and consider public input on the Parks, Recreation and Open Space plan. All seven members of the planning commission were present at this meeting. Several members of the public gave testimony; many others submitted written comments.

Based on the presentation and information provided by City staff, public comments, and the Commissions deliberations, the Planning Commission officially recommends and transmits the Parks, Recreation and Open Space plan as presented by staff, with grammatical and presentational updates, along with the removal of the signature page containing resident contact information.

Sincerely,

John Olson  
Chair  
Black Diamond Planning Commission

## COMMISSIONERS

John Olson, *Chair*  
Pam McCain, *Vice Chair*  
Richard LaConte  
Steve Jensen  
Knut Syverson  
Felecia Wheatfall  
Carol Morgan



Natural Resources Building  
P.O. Box 40917  
Olympia, WA 98504-0917

1111 Washington St. S.E.  
Olympia, WA 98501



(360) 902-3000  
E-mail: [info@rco.wa.gov](mailto:info@rco.wa.gov)  
Web site: [www.rco.wa.gov](http://www.rco.wa.gov)

**STATE OF WASHINGTON**  
RECREATION AND CONSERVATION OFFICE

VIA EMAIL

March 1, 2022

Mona Davis  
Community Development  
City of Black Diamond

Re: Planning deadline extension

Dear Mona Davis:

Thank you for submitting your request for an extension of the planning deadline to the Recreation and Conservation Office (RCO). After reviewing your circumstances and considering the progress made to date on your plan, I am pleased to inform you that I am granting you an extension until July 1, 2022.

Please have all required documents submitted to RCO for final review by this new deadline in order for RCO to determine if you have met the planning eligibility outlined in [Manual 2, Planning Policies and Guidelines](#).

We look forward to seeing your future grant proposals. Please let me know if you have any additional questions.

Sincerely,

Scott T. Robinson  
Deputy Director  
[scott.robinson@rco.wa.gov](mailto:scott.robinson@rco.wa.gov)

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                              |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Agenda Date: April 21, 2022 AB22-031A</b> |          |
| <b>Emergency Ordinance amending the Comprehensive Plan to incorporate updated School District Capital Facilities Plans; providing for severability; and establishing an effective date.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Mayor Carol Benson                           |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Administrator                           |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Attorney David Linehan                  |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | City Clerk – Brenda L. Martinez              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Com Dev – Mona Davis                         | <b>X</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Finance – May Miller                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | MDRT/Ec Dev – Andy Williamson                |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Police – Chief Kiblinger                     |          |
| Cost Impact (see also Fiscal Note): n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Public Works – Scott Hanis                   |          |
| Fund Source:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Court –                                      |          |
| Timeline:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                              |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                              |          |
| <b>Attachments: Proposed Ordinance; School District CFPs for Auburn, Enumclaw, Kent, and Tahoma</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                              |          |
| <p><b>SUMMARY STATEMENT:</b></p> <p>Pursuant to the City’s school impact fee program, Chapter 3.70 BDMC, the school districts are required to provide the City with their updated six-year capital facilities plans (CFPs) each year, see BDMC 3.70.040, so that the City Council may consider whether to adjust the school impact fees collected by the City on the districts’ behalf, see BDMC 3.70.050.</p> <p>Each of the four school districts that serve Black Diamond provided the City with a copy of their updated CFPs as adopted by their respective school boards in summer 2021. The school districts request that the City update its school impact fee schedule to reflect the latest cost projections and local share calculations contained in their CFPs, as determined by the school districts in accordance with the City’s approved impact fee formula.</p> <p>However, before the City may update its impact fee schedule, the City Council must first approve a technical amendment to the Capital Facilities element of the City’s Comprehensive Plan to specifically reference the most recent versions of the school districts’ CFPs, as those CFPs establish the financial basis for determining the amount of impact fees that may be collected. Cities typically undertake these technical amendments to their Capital Facilities elements in the fall, in connection with the annual budget cycle, with the updated impact fees taking effect on January 1 of the next year. The City missed the window for making this update in fall 2021, which means that the 2021 impact fee rates are still in effect. But an emergency amendment (which requires a majority-plus-one to approve) would enable the City to update its impact fee schedule immediately to reflect the 2022 rates. This will also enable the City to again review its impact fee schedule in fall 2022, once the school districts have adopted further updates to their six-year CFPs sometime this summer and submitted those updated CFPs to the City.</p> |                                              |          |

FISCAL NOTE (Finance Department): N/A. There is no financial impact from this technical amendment to the Comprehensive Plan. School impact fees collected by the City are passed through to the respective school districts.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 22-1177, amending the City's 2015-2023 Comprehensive Plan to Incorporate Updated School District Capital Facilities Plans; providing for severability; and establishing an effective date.**

#### RECORD OF COUNCIL ACTION

| <i>Meeting Date</i> | <i>Action</i>                         | <i>Vote</i> |
|---------------------|---------------------------------------|-------------|
| April 21, 2022      | Public Hearing and First Reading Only |             |
| June 16, 2022       |                                       |             |

## ORDINANCE NO. 22-1177

### **AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING THE CITY'S 2015-2035 COMPREHENSIVE PLAN TO INCORPORATE UPDATED SCHOOL DISTRICT CAPITAL FACILITIES PLANS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, on May 2, 2019, the City Council adopted the 2015-2035 Comprehensive Plan ("Comprehensive Plan") in accordance with RCW 36.70A.130(1)(a), which requires jurisdictions to periodically review and update their comprehensive plans; and

**WHEREAS**, under the Growth Management Act (GMA), the City of Black Diamond is required to address all public facilities in its Comprehensive Plan, including public schools; and

**WHEREAS**, there are four school districts providing service within the City: Auburn, Enumclaw, Kent, and Tahoma School Districts. Each school district is responsible for developing its own Capital Facilities Plan (CFP) to project student enrollment rates, establish levels of service, inventory current facilities, identify future needs, and establish a budget for meeting those needs; and

**WHEREAS**, Chapter 8 of the City's Comprehensive Plan, *Capital Facilities and Utilities*, includes a section pertaining to the public school districts that serve the City, which includes a reference to each of the four school districts' CFPs as adopted in 2020; and

**WHEREAS**, the City of Black Diamond is currently experiencing significant growth in its residential population, with many new residential units in various stages of planning and development and many more expected in the foreseeable future; and

**WHEREAS**, the City Council views the provision of a modern, high-quality educational environment, including facilities with adequate capacity for school children, to be an essential objective in promoting the general public welfare and meeting the needs of the citizens of Black Diamond; and

**WHEREAS**, the four school districts that serve the City have all stressed the importance of collecting impact fees as an essential component of financing new and expanded capital facilities to meet the needs of their expanding student populations; and

**WHEREAS**, the City Council finds that, consistent with the goals of the GMA, and based on the criteria listed in BDMC 16.10.220.A, impact fees should be collected from all

new residential units constructed within the City limits in amounts that are proportionate to the impacts that new residential construction imposes on school capital facilities; and

**WHEREAS**, the City's authority to collect school impact fees requires that the Comprehensive Plan identify and incorporate the adopted capital facilities plans of the four school districts that serve the City and on whose behalf the impact fees are collected; and

**WHEREAS**, pursuant to BDMC 3.70.040, the four school districts have each provided the City with updated six-year CFPs adopted by their respective school boards in 2021 and have requested that the City adjust its school impact fees to reflect the districts' latest cost projections and local shares as calculated by the school districts using the City's approved school impact fee formula; and

**WHEREAS**, pursuant to BDMC 3.70.050, the city council is required, on at least an annual basis, to review the CFP information submitted by the school districts pursuant to BDMC 3.70.040 and to determine if an adjustment to the amount of the impact fees is necessary and, if so, adjust the amounts in the adopted impact fee schedule; and

**WHEREAS**, the City Council finds that an emergency presently exists that necessitates urgent action by the City to update the Capital Facilities element of the Comprehensive Plan at this time, without waiting until the fall 2022 budget amendment process, because further delay in updating the City's school impact fee schedule may result in collecting school mitigation and impact fees that do not align with the capital facilities needs of the City's school districts, thereby potentially leading to detrimental and unmitigated impacts to local school districts and their school capital facilities and potentially threatening the quality of life of new and future school-age residents, as well as current students residing in the City, all of whom may otherwise be subjected to inadequate and/or overcrowded school facilities; and

**WHEREAS**, amending the Comprehensive Plan to incorporate the school districts' most recent CFPs will provide the City with necessary authorization to appropriately adjust its school impact fees to offset the impacts of new growth and development projected by the districts' CFPs, as allowed under state law; and

**WHEREAS**, the City Council finds that amending the Comprehensive Plan to specifically incorporate the four school districts' latest CFPs so that the City may collect appropriate impact fee amounts cannot and should not wait until the end of the year; and

**WHEREAS**, adopting the school districts' most recent CFPs to enable the collection of the amounts of school mitigation and impact fees requested by each of the four school districts is fully consistent with, and would further the goals and policies of, the City's Comprehensive Plan, and specifically the Capital Facilities and Utilities chapter of the Comprehensive Plan; and



**WHEREAS**, the City's Planning Commission held a duly noticed public hearing on the proposed emergency amendment on April 12, 2022, and then voted to recommend adoption of this amendment by the City Council; and

**WHEREAS**, on April 21, 2022, the City Council held a public hearing on this proposed emergency amendment to incorporate the school districts' latest CFPs into the Capital Facilities and Utilities element of the City's Comprehensive Plan;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, ORDAINS AS FOLLOWS:**

**Section 1.** Pursuant to RCW 36.70A.130(2)(b) and BDMC 16.10.130.C, Chapter 8 of the 2015-2035 City of Black Diamond Comprehensive Plan, relating to Capital Facilities and Utilities, is hereby amended to incorporate by reference the most recently approved capital facilities plans of the four school districts that serve the City of Black Diamond. Copies of the four adopted capital facilities plans are attached hereto as Exhibits A, B, C, and D.

**Section 2.** Specifically, Section 8.8 of the 2015-2035 City of Black Diamond Comprehensive Plan is amended as shown below, with new language shown in red underline, and deletions shown in strike-through text

### **8.8 Public Schools**

Black Diamond is within the Auburn, Enumclaw, Kent, and Tahoma School Districts. Each school district is responsible for conducting its own capital facility planning. The City is committed to cooperating with the school districts to maintain a public school system that offers a high-quality educational environment, provides accessibility for all of its student, and ensures adequate school capacity to accommodate enrollment demand. The City adopts and incorporates the following School District Capital Facility Plans into this Comprehensive Plan.

- Auburn School District No. 408 Capital Facilities Plan 202~~01~~- through 202~~67~~
- Enumclaw School District Capital Facilities Plan 202~~01~~-202~~56~~
- Kent School District Six-Year Capital Facilities Plan 2020-21 through 202~~56~~-202~~67~~
- Tahoma School District No. 409 Capital Facilities Plan 202~~01~~- to 202~~56~~

The City supports the location of schools within the community because it recognizes that public schools contribute significantly to the community. It is important to residents for their children to attend schools within or near where they live.

**Section 3.** Pursuant to BDMC 16.10.130.C, the City Council finds that this amendment to the Comprehensive Plan constitutes an emergency action for the reasons described in the foregoing recitals, which are adopted as findings of fact and incorporated herein by reference. Additionally, this Comprehensive Plan amendment constitutes a public emergency ordinance necessary for the protection of public health, public safety, public property, and/or the public peace, pursuant to RCW 35A.12.130.

**Section 4.** As an emergency ordinance approved by at least five members of the City Council (majority-plus-one of the entire body), this Ordinance shall be in full force and effect immediately upon adoption, pursuant to RCW 35A.12.130. This Ordinance, or a summary hereof, shall be published in the official newspaper of the City, as authorized by State law.

**Section 5.** If any portion of this Ordinance, or its application to any person or circumstance, is determined by final order of a court of competent jurisdiction to be invalid, pre-empted, or otherwise unenforceable for any reason, such determination shall not affect the validity or enforceability of the remaining provisions hereof or its application to other persons or circumstances.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND AT A  
REGULAR MEETING THEREOF ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Mayor Carol Benson

ATTEST:

\_\_\_\_\_  
Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David Linehan, City Attorney

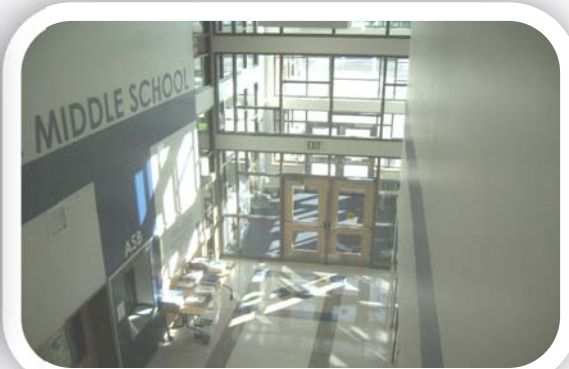
Filed with the City Clerk:

Date of Publication:

Effective Date:

**Auburn School District No. 408**

# **CAPITAL FACILITIES PLAN 2021 through 2027**



**Adopted by the Auburn School  
District Board of Directors  
*June 14, 2021***





915 Fourth Street NE  
Auburn, Washington 98002

(253) 931-4900

Serving Students in:  
Unincorporated King County  
City of Auburn  
City of Algona  
City of Kent  
City of Pacific  
City of Black Diamond

## BOARD of DIRECTORS

Tracy Arnold

Laurie Bishop

Arlista Holman

Sheilia McLaughlin

Laura Theimer

Dr. Alan Spicciati, Superintendent

## Table of Contents

|             |                                                            |         |
|-------------|------------------------------------------------------------|---------|
| Section I   | Executive Summary.....                                     | Page 1  |
| Section II  | Enrollment Projections and Student Generation Factors..... | Page 7  |
| Section III | Standard of Service.....                                   | Page 18 |
| Section IV  | Inventory of Facilities.....                               | Page 26 |
| Section V   | Pupil Capacity.....                                        | Page 30 |
| Section VI  | Capital Construction Plan.....                             | Page 33 |
| Section VII | Impact Fees.....                                           | Page 37 |



Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section I**

**Executive Summary**

Auburn School District No. 408  
CAPITAL FACILITIES PLAN  
2021 through 2027

I. Executive Summary

This six-year Capital Facilities Plan (the “Plan”) has been prepared by the Auburn School District (the “District”) as the District’s principal planning document, in compliance with the requirements of Washington’s Growth Management Act and the adopted ordinances of the counties and cities served by the District. This Plan was prepared using data available in the spring of 2021.

This Plan is consistent with prior long-term capital facilities plans adopted by the District. However, this Plan is not intended to be the sole plan for all of the District’s needs. The District may prepare interim and periodic long-range Capital Facilities Plans consistent with Board Policies and actions, taking into account a longer or a shorter time period; other factors and trends in the use of facilities; and other needs of the District as may be required. However, any such plan or plans will be consistent with this six-year Capital Facilities Plan.

To enable the collection of impact fees in the unincorporated areas of King County and within the Cities of Auburn, Black Diamond and Kent; the King County Council, the City of Auburn, the City of Black Diamond, and the City of Kent will adopt this Plan by reference as part of each jurisdiction’s respective comprehensive plan. To enable the collection of impact fees in the Cities of Algona and Pacific, these municipalities must also adopt this Plan and adopt school impact fee ordinances.

Pursuant to the requirements of the Growth Management Act and the local ordinances, this Plan will be updated on an annual basis, and any changes in the fee schedule(s) adjusted accordingly.

The Plan establishes the District’s “standard of service” in order to ascertain the District’s current and future capacity. While the State Superintendent of Public Instruction establishes square footage guidelines for capacity, those guidelines do not account for the local program needs of the District. The Growth Management Act and the school impact fee ordinance authorize the District to define its standard of service based on the District’s specific needs. In general, the District’s current standard provides that class size for grades K-3 should not exceed 17 students and class size for grades 4-5 should not exceed 27 students. When averaged over the six elementary school grades, this computes to 20.33 students per classroom. Class size for grade 6 should not exceed 27 students and class size for grades 7 and 8 should not exceed 28.53 students. When averaged over the three middle school grades, this computes to 28.02 students per classroom. Class size for 9-12 should not exceed 28.74 students, with some subject areas restricted to lesser numbers. Decisions by current legislative actions may create the need for additional classrooms. (See Section III for more specific information.)

The capacity of the schools in the District is calculated based on this standard of service and the existing inventory of facilities including transitional classrooms. The District’s

2020-21 capacity was 17,082. The actual number of individual students was 16,702 as of October 1, 2020. (See Section V for more specific information.)

The Capital Construction Plan shown in Section VI addresses the additions and proposed modernization to the District's existing facilities. The plan includes the ongoing replacement of five elementary schools and one middle school, construction of two new elementary schools, and acquisition of future school sites to accommodate growth. The new facilities are required to meet the projected elementary school class size reductions mandated by the State of Washington and student population increases generated by the large development areas within the Auburn School District. Three areas that have significant impact on the school district are the Lakeland South, Lea Hill, and the valley areas of the district. There are also other development pockets that impact the District.

The District completed a comprehensive review of all district facilities in October 2008. A Steering Committee made recommendations to the Board for capital improvements to existing facilities and replacement of seven schools over the next ten years. These recommendations led to a capital improvements levy and a bond issue that was placed on the ballot in March 2009. Both ballot measures were unsuccessful in March. The Board determined to rerun only the capital improvements levy in November 2009, which the voters approved.

In the fall of 2011, the Board determined to move forward with the Auburn High School Modernization and Reconstruction Project and placed the project before the voters in February of 2012. The bond issue was supported by the community at nearly 57% approval rate, but was short of the super majority requirement of 60%. In March of 2012, the Board determined to rerun the bond in November of 2012. In November 2012, the bond passed at 62%. The project was completed during the summer of 2016.

In the spring of 2016, the Board determined to move forward with the replacement of six schools and the construction of two new elementary schools. The project was placed before the voters in November 2016 and the bond passed at 62.83%. The first of the projects, the replacement of Olympic Middle School, started construction in May 2018 and opened in Fall 2019. The district's new elementary, Bowman Creek Elementary, started construction in May 2019 and opened in August 2020. Construction for replacement of Dick Scobee Elementary School started in June 2019 and the school opened in August 2020. Construction of new Elementary School #16 and construction of the replacement Pioneer Elementary School started May 2020. Both are scheduled to open in the Fall of 2021. Construction for the replacement of both Lea Hill Elementary School and Chinook Elementary School started in June 2021.

The School Impact Fee Ordinances adopted by King County, the City of Auburn, City of Black Diamond and City of Kent provide for the assessment of impact fees to assist in meeting some of the fiscal impacts incurred by a district experiencing growth and development. Section VII sets forth the proposed school impact fees for single family and multi-family dwelling units. The student generation factors have been developed using the students who actually attend school in the Auburn School District from single family and multi-family developments constructed in the last five years. There have been dramatic changes in the student generation factors for single and multi-family in the past five years. The District plans to carefully monitor the numbers over the next several years to determine if this is a trend or an anomaly. The method of collecting the data is with the use of GIS mapping software, data from King County and Pierce County

GIS, data from Davis Demographics and integration of the mapping with student data from the District's student data system. This method gives the District actual student generation numbers for each grade span for identified developments. This data is contained in Appendix A.3.

For purposes of this 2021 update, the District is choosing to continue to use the 2020 Student Generation Factor data given that remote learning and COVID-related enrollment disruption likely presents an inaccurate data set of the students generated from recent new development. The District will obtain updated data to calculate Student Generation Factors for the 2022 update to this Plan.

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**EXECUTIVE SUMMARY**

Listed below is a summary level outline of the changes from the 2020 Capital Facilities Plan that are a part of the 2021 Plan. The changes are noted by Section for ease of reference.

**Section I**

**Executive Summary**

- A. Updated to reflect new information within the Plan.
- B. Summary level list of changes from previous year.

**Section II**

**Enrollment Projections**

- A. Updated projections. See Section II & Appendices A.1.

**Section III**

**Standard of Service**

- A. Updated to reflect current number of classrooms allocated to non-standard classroom uses.

**Section IV**

**Inventory of Facilities**

- A. Add 2 portables at Mt. Baker Middle School
- B. Add 3 portables at Cascade Middle School.
- C. Add 4 portables at Olympic Middle School.
- D. Add 2 portables at Rainier Middle School.
- E. Add 2 portables at Auburn High School.
- F. Add 2 portables at Auburn Mountainview High School.
- G. Add 2 portables at Auburn Riverside High School.
- H. Remove 13 portables from Lea Hill Elementary School.\*
- I. Remove 6 portables from Chinook Elementary School.\*\*
- J. Remove 1 portable from Gildo Rey Elementary School.
- K. Remove 1 portable from Terminal Park Elementary School.

\*Note: Two portable classrooms at Lea Hill Elementary School will move to JPF Administration Bldg.

\*\*Note: Two portable classrooms at Chinook Elementary School will be demolished.

**Section V**

**Pupil Capacity**

The 19 portables to be relocated in July 2021 are needed to accommodate enrollment increases.



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**EXECUTIVE SUMMARY**

**Impact Fees**

**CHANGES TO IMPACT FEE DATA ELEMENTS 2020 to 2021**

| DATA ELEMENTS                           | CPF<br>2020  | CPF<br>2021   | EXPLANATION                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------|--------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Student Generation Factors</b>       |              |               |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Single Family                           |              |               | Consistent with King County Ordinance 11621, Student Generation Factors are calculated by the school district based on district records of average actual student generation rates for new developments constructed over the last five years.                                                                                                                                                              |
| Elementary                              | 0.2500       | 0.2500        |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Middle School                           | 0.1310       | 0.1310        |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Sr. High                                | 0.1520       | 0.1520        |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Multi-Family                            |              |               |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Elementary                              | 0.4330       | 0.4330        |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Middle School                           | 0.1850       | 0.1850        | For the purposes of this 2021 update, the District is choosing to continue to use the 2020 Student Generation Factor data given that remote learning and COVID-related enrollment disruption likely presents an inaccurate data set of the students generated from recent new development. The District will obtain updated data to calculate Student Generation Factors for the 2022 update to this Plan. |
| Sr. High                                | 0.1750       | 0.1750        |                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>School Construction Costs</b>        |              |               |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Elementary                              | \$60,200,000 |               | From new school construction cost estimate in April 2021.                                                                                                                                                                                                                                                                                                                                                  |
| Middle                                  |              | \$112,000,000 |                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Site Acquisition Costs</b>           |              |               |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Cost per acre                           | \$404,377    | \$444,771     | Updated estimate based on 10% annual inflation.                                                                                                                                                                                                                                                                                                                                                            |
| <b>Area Cost Allowance Boeckh Index</b> | \$225.97     | \$238.22      | Updated to current OSPI schedule. (July 2020)                                                                                                                                                                                                                                                                                                                                                              |
| <b>Match % - State</b>                  | 66.32%       | 62.87%        | Updated to current OSPI schedule (May 2020)                                                                                                                                                                                                                                                                                                                                                                |
| <b>Match % - District</b>               | 33.68%       | 37.13%        | Computed                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>District Average AV</b>              |              |               |                                                                                                                                                                                                                                                                                                                                                                                                            |
| Single Family                           | \$374,661    | \$402,640     | Updated from March 2021 King County Dept of Assessments data.                                                                                                                                                                                                                                                                                                                                              |
| Multi-Family                            | \$160,501    | \$197,141     | Updated from March 2021 King County Dept of Assessments data using average AV for apartments and condominiums.                                                                                                                                                                                                                                                                                             |
| <b>Debt Serv Tax Rate</b>               | \$2.41       | \$2.31        | Current Fiscal Year                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>GO Bond Int Rate</b>                 | 2.44%        | 2.44%         | Current Rate (Bond Buyers 20 Index 3-14)                                                                                                                                                                                                                                                                                                                                                                   |

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section II**

**Enrollment Projections  
and  
Student Generation Factors**

## **Student Enrollment Projections**

Projection techniques give consideration to historical and current data as a basis for forecasting the future. In addition, certain assumptions must be made about the variables in the data being used. Forecasting can be defined as the extrapolation or logical extension from history to the future or from the known to the unknown.

The projection logic does not attempt to weigh the individual sociological, psychological, economic, and political factors that are present in any demographic analysis and projection. An example of this is with the COVID-19 pandemic. The logic embraces the assumptions that whatever these individual factors have been in the past are present today and will be in the future. It further moderates the impact of singular factors by averaging data over time.

The basis of enrollment projections in the Auburn School District has been cohort survival analysis. Cohort survival is the analysis of a group of students in a grade level as it progresses through time. This analysis uses historical information to develop averages and project the averages forward. If all students in one grade level progress to the next, the cohort number would be 1.00. If fewer students from the group progress the number will be less than 1. The district has used this method with varying years of history (3 years, 6 years, 10 years and 13 years) as well as weighted factors to study several projections.

The degree to which the actuals deviate from the projections can only be measured after the fact. This deviation provides a point of departure to evaluate the effectiveness of the assumptions and logic being used to calculate future projections. Monitoring deviation is critical to the viability and creditability of the projections derived by these techniques.

## **Summary of 2021-22 Enrollment Projections**

Table 1 shows historical enrollment for the October 1 count in the Auburn School District over the past 20 years. The data shows overall average growth over the recent 10 years is 1.24%. This average, however, includes the -4.22% decrease in October 2020 enrollment due to the COVID pandemic. Without this anomaly year, the average growth is at 1.58%. Enrollment growth between 2012 and 2019 averaged over 2%.

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

| TABLE 1           | Historical Enrollment: October 1 Actuals, K-12 (No RS, OD, GA) Source: OSPI 1251H |        |        |        |        |        |        |        |        |        |        |        |        |        |                                               |        |        |        |        |        |        |
|-------------------|-----------------------------------------------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----------------------------------------------|--------|--------|--------|--------|--------|--------|
| GRADE             | 01-02                                                                             | 02-03  | 03-04  | 04-05  | 05-06  | 06-07  | 07-08  | 08-09  | 09-10  | 10-11  | 11-12  | 12-13  | 13-14  | 14-15  | 15-16                                         | 16-17  | 17-18  | 18-19  | 19-20  | 20-21  | GRADE  |
| KDG               | 846                                                                               | 905    | 921    | 892    | 955    | 940    | 995    | 998    | 1,032  | 1,010  | 1,029  | 1,098  | 1,170  | 1,232  | 1,198                                         | 1,237  | 1,261  | 1,271  | 1,291  | 1,038  | KDG    |
| 1                 | 968                                                                               | 900    | 982    | 960    | 963    | 1,012  | 995    | 1,014  | 1,033  | 1,066  | 1,068  | 1,089  | 1,188  | 1,219  | 1,279                                         | 1,210  | 1,276  | 1,290  | 1,314  | 1,236  | 1      |
| 2                 | 949                                                                               | 961    | 909    | 992    | 963    | 1,001  | 1,019  | 1,024  | 998    | 1,016  | 1,097  | 1,083  | 1,124  | 1,196  | 1,289                                         | 1,300  | 1,251  | 1,311  | 1,295  | 1,243  | 2      |
| 3                 | 966                                                                               | 940    | 996    | 918    | 1,002  | 1,031  | 997    | 1,048  | 993    | 1,013  | 996    | 1,111  | 1,125  | 1,136  | 1,232                                         | 1,317  | 1,328  | 1,275  | 1,320  | 1,243  | 3      |
| 4                 | 1,077                                                                             | 973    | 947    | 1,016  | 939    | 1,049  | 1,057  | 1,045  | 1,073  | 1,024  | 1,022  | 1,038  | 1,123  | 1,156  | 1,170                                         | 1,237  | 1,328  | 1,378  | 1,316  | 1,257  | 4      |
| 5                 | 1,108                                                                             | 1,062  | 1,018  | 956    | 1,065  | 998    | 1,077  | 1,070  | 1,030  | 1,079  | 1,017  | 1,070  | 1,075  | 1,122  | 1,172                                         | 1,199  | 1,269  | 1,345  | 1,361  | 1,294  | 5      |
| 6                 | 1,028                                                                             | 1,104  | 1,111  | 1,020  | 1,004  | 1,061  | 1,008  | 1,096  | 1,040  | 1,041  | 1,063  | 1,041  | 1,076  | 1,059  | 1,116                                         | 1,152  | 1,207  | 1,275  | 1,337  | 1,306  | 6      |
| 7                 | 1,017                                                                             | 1,021  | 1,131  | 1,124  | 1,028  | 1,014  | 1,057  | 1,034  | 1,125  | 1,060  | 1,032  | 1,086  | 1,072  | 1,091  | 1,099                                         | 1,132  | 1,194  | 1,232  | 1,295  | 1,319  | 7      |
| 8                 | 1,004                                                                             | 1,026  | 1,052  | 1,130  | 1,137  | 1,069  | 1,033  | 1,076  | 1,031  | 1,112  | 1,046  | 1,018  | 1,116  | 1,088  | 1,136                                         | 1,108  | 1,183  | 1,213  | 1,236  | 1,264  | 8      |
| 9                 | 1,404                                                                             | 1,432  | 1,464  | 1,459  | 1,379  | 1,372  | 1,337  | 1,257  | 1,245  | 1,221  | 1,273  | 1,200  | 1,159  | 1,275  | 1,229                                         | 1,261  | 1,257  | 1,372  | 1,399  | 1,351  | 9      |
| 10                | 1,073                                                                             | 1,233  | 1,246  | 1,260  | 1,383  | 1,400  | 1,367  | 1,341  | 1,277  | 1,238  | 1,168  | 1,278  | 1,229  | 1,169  | 1,316                                         | 1,248  | 1,300  | 1,313  | 1,410  | 1,376  | 10     |
| 11                | 1,070                                                                             | 902    | 991    | 1,019  | 1,153  | 1,294  | 1,305  | 1,304  | 1,269  | 1,212  | 1,177  | 1,116  | 1,187  | 1,169  | 1,111                                         | 1,248  | 1,188  | 1,198  | 1,218  | 1,174  | 11     |
| 12                | 905                                                                               | 888    | 841    | 833    | 989    | 1,068  | 1,176  | 1,259  | 1,319  | 1,251  | 1,220  | 1,231  | 1,186  | 1,218  | 1,175                                         | 1,104  | 1,266  | 1,126  | 1,113  | 1,090  | 12     |
| TOTALS            | 13,415                                                                            | 13,347 | 13,609 | 13,579 | 13,960 | 14,309 | 14,423 | 14,566 | 14,465 | 14,343 | 14,208 | 14,459 | 14,830 | 15,130 | 15,522                                        | 15,753 | 16,308 | 16,599 | 16,905 | 16,191 | TOTALS |
| Student Gain/Loss |                                                                                   |        | 194    | -30    | 381    | 349    | 114    | 143    | -101   | -122   | -135   | 251    | 371    | 300    | 392                                           | 231    | 555    | 291    | 306    | -714   |        |
| Percent Gain/Loss |                                                                                   |        | 1.45%  | -0.22% | 2.81%  | 2.50%  | 0.80%  | 0.99%  | -0.69% | -0.84% | -0.94% | 1.77%  | 2.57%  | 2.02%  | 2.59%                                         | 1.49%  | 3.52%  | 1.78%  | 1.84%  | -4.22% |        |
|                   |                                                                                   |        |        |        |        |        |        |        |        |        |        |        |        |        | Average Student Gain/Loss for 10 years        |        |        |        |        | 185    |        |
|                   |                                                                                   |        |        |        |        |        |        |        |        |        |        |        |        |        | Average Percent Gain/Loss for Recent 10 years |        |        |        |        | 1.24%  |        |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

Due to the pandemic, it was important to consider the impact the current enrollment will have on future projections. Using the Cohort Survival method, the decrease in enrollment of 4.22% in October 2020 will skew enrollment projections for 2021 and beyond.

Some of the assumptions made in calculating projections for the 2021-22 school year are:

1. Kindergarten enrollment will return to pre-pandemic levels.
  - a. ASD Kindergarten classes are approximately 5% of births in King County. In the year 2016, there were 26,011 live births in King County projecting approximately 1,300 students will be in Kindergarten in October 2021.
2. 2020-21 Kindergarteners who will be first graders in 2021 will return to “normal” pre-COVID levels.
3. ASD will realize the enrollment growth due to new housing in 2021.

Calculations were made to create cohort scenarios based upon the following survival ratios: 3-year average, 3-year weighted average, 6-year average, 6-year median, and the 10-year average. Two of the scenarios (3-year weighted average and 3-year average) were not considered because of the impact October 2020 had on the calculation. The decision was made to use the 6-year median scenario which is found in Table 2 below.



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

| TABLE 2                  |             |               |        |                                                    |        |          |        |          |          |          |          |
|--------------------------|-------------|---------------|--------|----------------------------------------------------|--------|----------|--------|----------|----------|----------|----------|
| 6-Year Median Projection |             |               |        |                                                    |        |          |        |          |          |          |          |
|                          |             | Actual Births |        | Projected Births (based upon 4-year birth average) |        |          |        |          |          |          |          |
|                          |             | 2016          | 2017   | 2018                                               | 2019   | 2020     | 2021   | 2022     | 2023     | 2024     | 2025     |
|                          |             | 26,011        | 25,274 | 24,337                                             | 24,090 | 24,928   | 24,657 | 24,657   | 24,583   | 24,706   | 24,651   |
|                          |             | 5.03%         | 5.03%  | 5.03%                                              | 5.03%  | 5.03%    | 5.03%  | 5.03%    | 5.03%    | 5.03%    | 5.03%    |
| 6-Year<br>Median         | GRADE       | 21-22         | 22-23  | 23-24                                              | 24-25  | 25-26    | 26-27  | 27-28    | 28-29    | 29-30    | 30-31    |
| 5.03%                    | KDG         | 1,308         | 1,271  | 1,224                                              | 1,212  | 1,253.86 | 1,240  | 1,240.25 | 1,236.52 | 1,242.72 | 1,239.93 |
| 1.0273                   | 1           | 1,066         | 1,344  | 1,306                                              | 1,258  | 1,244.75 | 1,288  | 1,274.06 | 1,274.06 | 1,270.23 | 1,276.60 |
| 1.0219                   | 2           | 1,263         | 1,090  | 1,373                                              | 1,335  | 1,285.08 | 1,272  | 1,316.29 | 1,301.99 | 1,301.99 | 1,298.08 |
| 1.0204                   | 3           | 1,268         | 1,289  | 1,112                                              | 1,401  | 1,361.73 | 1,311  | 1,297.94 | 1,343.09 | 1,328.50 | 1,328.50 |
| 1.0191                   | 4           | 1,267         | 1,293  | 1,313                                              | 1,133  | 1,428.26 | 1,388  | 1,336.34 | 1,322.78 | 1,368.80 | 1,353.93 |
| 1.0133                   | 5           | 1,274         | 1,284  | 1,310                                              | 1,331  | 1,148.24 | 1,447  | 1,406.28 | 1,354.15 | 1,340.40 | 1,387.03 |
| 0.9944                   | 6           | 1,287         | 1,267  | 1,276                                              | 1,302  | 1,323.47 | 1,142  | 1,439.12 | 1,398.34 | 1,346.50 | 1,332.83 |
| 1.0182                   | 7           | 1,330         | 1,310  | 1,290                                              | 1,300  | 1,326.11 | 1,348  | 1,162.54 | 1,465.31 | 1,423.79 | 1,371.00 |
| 1.0121                   | 8           | 1,335         | 1,346  | 1,326                                              | 1,305  | 1,315.31 | 1,342  | 1,363.79 | 1,176.54 | 1,482.97 | 1,440.95 |
| 1.1320                   | 9           | 1,431         | 1,511  | 1,523                                              | 1,501  | 1,477.47 | 1,489  | 1,519.30 | 1,543.86 | 1,331.89 | 1,678.77 |
| 1.0293                   | 10          | 1,391         | 1,473  | 1,555                                              | 1,568  | 1,544.96 | 1,521  | 1,532.62 | 1,563.83 | 1,589.12 | 1,370.93 |
| 0.9380                   | 11          | 1,291         | 1,304  | 1,382                                              | 1,459  | 1,470.90 | 1,449  | 1,426.47 | 1,437.58 | 1,466.85 | 1,490.57 |
| 0.9708                   | 12          | 1,140         | 1,253  | 1,266                                              | 1,341  | 1,416.32 | 1,428  | 1,406.77 | 1,384.75 | 1,395.54 | 1,423.96 |
|                          | TOTALS      | 16,650        | 17,034 | 17,257                                             | 17,446 | 17,596   | 17,665 | 17,722   | 17,803   | 17,889   | 17,993   |
|                          |             | 459           | 384    | 224                                                | 188    | 151      | 68     | 57       | 81       | 86       | 104      |
|                          |             | 2.83%         | 2.31%  | 1.31%                                              | 1.09%  | 0.86%    | 0.39%  | 0.32%    | 0.46%    | 0.49%    | 0.58%    |
| TOTALS BY LEVEL          |             |               |        |                                                    |        |          |        |          |          |          |          |
|                          | K-5         | 7,447         | 7,570  | 7,639                                              | 7,669  | 7,722    | 7,947  | 7,871    | 7,833    | 7,853    | 7,884    |
|                          | 6-8         | 3,951         | 3,922  | 3,892                                              | 3,907  | 3,965    | 3,831  | 3,965    | 4,040    | 4,253    | 4,145    |
|                          | 9-12        | 5,252         | 5,541  | 5,727                                              | 5,869  | 5,910    | 5,887  | 5,885    | 5,930    | 5,783    | 5,964    |
|                          | FTRS        | 343           | 362    | 374                                                | 383    | 386      | 384    | 384      | 387      | 377      | 389      |
|                          | GRAND TOTAL | 16,993        | 17,395 | 17,631                                             | 17,829 | 17,982   | 18,049 | 18,106   | 18,190   | 18,267   | 18,382   |

## **Student Generation Factors**

Planned residential development data is collected to determine the number of new residential units that may be built in the near future. The projected units will have the appropriate Student Generation Factor applied to determine the number of new students that planned residential development might yield.

This data was obtained through discussions with the major developers within the District boundaries, the City of Algona, Auburn, Kent, Pacific, King County, and District officials. The student population by residence includes all approved and tentative tract maps in addition to any planned or proposed development that possibly will occur within the project timeframe. The planned residential development information and phasing estimates are a snapshot of the District as of this time. The information may change and is updated annually.

Closely related to the planned residential development units are Student Generation Factors. When applied to planned residential development units, the Student Generation Factors determine how many additional students will be generated from new construction within the District.

Two sets of data are used to calculate Student Generation Factors: current student enrollment and current housing data. This information associates each student with a housing unit. Two general housing categories are analyzed: Single Family and Multi-Family. Data showing the number of students generated from previous single- and multi-family developments generates the Student Generation Factor to be applied to future developments.

The tables on the next two pages show the information for both single-and multi-family developments. The components include:

- “Development Name” is a list of developments in process of filling occupancy. Fully occupied developments stay on the list for five years contributing to the Student Generation Factor. Once the five years is up, the development is removed from the list. This component includes the name of the development, year of full occupancy (if applicable), the number of units, the amount of current units occupancy and the remaining units to be occupied.
- “Feeder Pattern” shows the elementary, middle and high school feeder pattern associated with the development.
- “Actual Students” is the data of actual students generated from the units already occupied.
- “Student Generation Factors” is the calculation of actual students divided by the number of occupied units.
- “Single Family--2021 and beyond” lists the developments that are in process, but have not yet started to occupy units.
- The units for these developments are multiplied by the Student Generation Factor for each to determine the “Estimated Students Based on Student Generation Factors”

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

The table at the bottom of the page shows an estimated timeline of when the unoccupied units are scheduled to be occupied.

Table 3 shows the single- and multiple-family units to be occupied, the estimated number of students generated and a timeline by year of when those students would potentially be enrolled. The bottom table reflects a cumulative number over a period of 7 school years.

The final page repeats enrollment projections by grade and summarized into grade bands. Table 5 takes the projected enrollment by school year and added the projected students generated for each school year to get an updated total projected enrollment.

Auburn School District  
 Development Growth since 1/1/15  
 May 2020 (Based on Oct 1, 2019 Enrollment)

**SINGLE FAMILY**

| Development Name                     | Year of Full Occupancy | Units/<br>Parcels | Current<br>Occupancy | To Be<br>Occupied | Feeder<br>Elementary | Actual Students |        |     |       | Student Generation Factors |              |              |              |
|--------------------------------------|------------------------|-------------------|----------------------|-------------------|----------------------|-----------------|--------|-----|-------|----------------------------|--------------|--------------|--------------|
|                                      |                        |                   |                      |                   |                      | Elem            | Middle | HS  | Total | Elem                       | Middle       | HS           | Total        |
| Alicia Glenn                         | 2016                   | 28                | 28                   | 0                 | Elementary 16        | 6               | 10     | 13  | 29    | 0.214                      | 0.357        | 0.464        | 1.036        |
| Anthem<br>(formerly Megan's Meadows) | 2018                   | 13                | 13                   | 0                 | Ilalko               | 14              | 4      | 1   | 19    | 1.077                      | 0.308        | 0.077        | 1.462        |
| Bridges                              |                        | 380               | 355                  | 25                | Aurthur Jacobsen     | 69              | 31     | 57  | 157   | 0.194                      | 0.087        | 0.161        | 0.442        |
| Canyon Creek                         | 2018                   | 151               | 151                  | 0                 | Evergreen Hts.       | 29              | 9      | 9   | 47    | 0.192                      | 0.060        | 0.060        | 0.311        |
| Dulcinea                             | 2018                   | 6                 | 6                    | 0                 | Lea Hill             | 1               | 2      | 0   | 3     | 0.167                      | 0.333        | 0.000        | 0.500        |
| Hastings                             |                        | 10                | 7                    | 3                 | Evergreen Hts.       | 0               | 0      | 0   | 0     | 0.000                      | 0.000        | 0.000        | 0.000        |
| Hazel View                           | 2018                   | 22                | 22                   | 0                 | Lea Hill             | 8               | 8      | 4   | 20    | 0.364                      | 0.364        | 0.182        | 0.909        |
| Kendall Ridge                        | 2015                   | 106               | 106                  | 0                 | Elementary 16        | 28              | 13     | 14  | 55    | 0.264                      | 0.123        | 0.132        | 0.519        |
| Lakeland East Portola                | 2015                   | 130               | 130                  | 0                 | Bowman Creek         | 43              | 26     | 32  | 101   | 0.331                      | 0.200        | 0.246        | 0.777        |
| Lakeland Hills Estates               | 2017                   | 66                | 66                   | 0                 | Bowman Creek         | 21              | 8      | 11  | 40    | 0.318                      | 0.121        | 0.167        | 0.606        |
| Edgeview at Lakeland Hills           | 2015                   | 368               | 368                  | 0                 | Bowman Creek         | 81              | 40     | 50  | 171   | 0.220                      | 0.109        | 0.136        | 0.465        |
| Lakeland: Pinnacle Estates           | 2018                   | 99                | 99                   | 0                 | Bowman Creek         | 51              | 32     | 24  | 107   | 0.515                      | 0.323        | 0.242        | 1.081        |
| Villas at Lakeland Hills             | 2015                   | 81                | 81                   | 0                 | Bowman Creek         | 30              | 15     | 7   | 52    | 0.370                      | 0.185        | 0.086        | 0.642        |
| Lozier Ranch                         |                        | 18                | 4                    | 14                | Chinook              | 0               | 0      | 0   | 0     | 0.000                      | 0.000        | 0.000        | 0.000        |
| Monterey Park                        | 2016                   | 238               | 238                  | 0                 | Evergreen Hts.       | 50              | 30     | 29  | 109   | 0.210                      | 0.126        | 0.122        | 0.458        |
| Mountain View                        | 2018                   | 55                | 55                   | 0                 | Evergreen Hts.       | 6               | 0      | 7   | 13    | 0.109                      | 0.000        | 0.127        | 0.236        |
| Omnia Palisades Plate                |                        | 16                | 3                    | 13                | Alpac                | 0               | 1      | 1   | 2     | 0.000                      | 0.333        | 0.333        | 0.667        |
| Seremounte                           | 2019                   | 30                | 30                   | 0                 | Aurthur Jacobsen     | 7               | 5      | 8   | 20    | 0.233                      | 0.167        | 0.267        | 0.667        |
| Sonata Hills                         | 2017                   | 69                | 69                   | 0                 | Lea Hill             | 10              | 2      | 8   | 20    | 0.145                      | 0.029        | 0.116        | 0.290        |
| Spencer Place                        | 2017                   | 13                | 13                   | 0                 | Hazelwood            | 10              | 7      | 3   | 20    | 0.769                      | 0.538        | 0.231        | 1.538        |
| Vasiliy                              |                        | 8                 | 1                    | 7                 | Terminal Park        | 0               | 0      | 0   | 0     | 0.000                      | 0.000        | 0.000        | 0.000        |
| Willow Place                         |                        | 11                | 10                   | 1                 | Elementary 16        | 0               | 0      | 4   | 4     | 0.000                      | 0.000        | 0.400        | 0.400        |
| <b>Totals</b>                        |                        | 1918              | 1855                 | 63                |                      | 464             | 243    | 282 | 989   | <b>0.250</b>               | <b>0.131</b> | <b>0.152</b> | <b>0.533</b> |

For purposes of this 2021 update, the District is choosing to continue to use the 2020 Student Generation Factor data given that remote learning and COVID-related enrollment disruption likely presents an inaccurate data set of the students generated from recent new development. The District will obtain updated data to calculate Student Generation Factors for the 2022 update to this Plan.

Auburn School District  
 Development Growth since 1/1/15  
 May 2020 (Based on Oct 1, 2019 Enrollment)

**SINGLE FAMILY-- 2020 and beyond**

| Development Name                        | Units/<br>Parcels | Current<br>Occupancy | To Be<br>Occupied |
|-----------------------------------------|-------------------|----------------------|-------------------|
| Anderson Acres                          | 14                | 0                    | 14                |
| Backbone Ridge                          | 7                 | 0                    | 7                 |
| Bridle Estates                          | 18                | 0                    | 18                |
| Hastings 10 *                           | 10                | 0                    | 10                |
| Greenvale                               | 17                | 0                    | 17                |
| Lakeland: Forest Glen At ..             | 30                | 0                    | 30                |
| Lakeland: Park Ridge                    | 256               | 0                    | 256               |
| Lakeland: River Rock*                   | 14                | 0                    | 14                |
| Pacific Lane                            | 11                | 0                    | 11                |
| Ridge At Tall Timbers                   | 104               | 0                    | 104               |
| Richardson BLA/Plat                     | 6                 | 0                    | 6                 |
| Huntionton Woods                        | 74                | 0                    | 74                |
| Topaz Short Plat                        | 4                 | 0                    | 4                 |
| Oxbow Acres                             | 3                 | 0                    | 3                 |
| Wyncrest II                             | 41                | 0                    | 41                |
| Wesport Capital                         | 306               | 0                    | 306               |
| Current Partially Occupied Developments | 1918              | 1855                 | 63                |
|                                         | 2833              |                      | 978               |

| Estimated Students Based on<br>Student Generation Factors |            |            |            |
|-----------------------------------------------------------|------------|------------|------------|
| Elem                                                      | Middle     | HS         | Total      |
| 4                                                         | 2          | 2          | 7          |
| 2                                                         | 1          | 1          | 4          |
| 5                                                         | 2          | 3          | 10         |
| 3                                                         | 1          | 2          | 5          |
| 4                                                         | 2          | 3          |            |
| 8                                                         | 4          | 5          | 16         |
| 64                                                        | 34         | 39         | 136        |
| 4                                                         | 2          | 2          | 7          |
| 3                                                         | 1          | 2          | 6          |
| 26                                                        | 14         | 16         | 55         |
| 2                                                         | 1          | 1          | 3          |
| 19                                                        | 10         | 11         | 39         |
| 1                                                         | 1          | 1          | 2          |
| 1                                                         | 0          | 0          | 2          |
| 10                                                        | 5          | 6          | 22         |
| 77                                                        | 40         | 47         | 163        |
| 16                                                        | 8          | 10         | 34         |
| <b>Totals</b>                                             | <b>245</b> | <b>128</b> | <b>149</b> |

\* currently under construction

For purposes of this 2021 update, the District is choosing to continue to use the 2020 Student Generation Factor data given that remote learning and COVID-related enrollment disruption likely presents an inaccurate data set of the students generated from recent new development. The District will obtain updated data to calculate Student Generation Factors for the 2022 update to this Plan.



Auburn School District  
 Development Growth since 1/1/15  
 May 2020 (Based on Oct 1, 2019 Enrollment)

**MULTI FAMILY**

| Development Name     | Year of Full Occupancy | Units/<br>Parcels | Current<br>Occupancy | To Be<br>Occupied | Feeder<br>Elementary | Actual Students |            |            |            | Student Generation Factors |              |              |              |
|----------------------|------------------------|-------------------|----------------------|-------------------|----------------------|-----------------|------------|------------|------------|----------------------------|--------------|--------------|--------------|
|                      |                        |                   |                      |                   |                      | Elem            | Middle     | HS         | Total      | Elem                       | Middle       | HS           | Total        |
| Promenade Apts       | 2018                   | 294               | 294                  | 0                 | Lea Hill             | 205             | 98         | 90         | 393        | 0.697                      | 0.333        | 0.306        | 1.337        |
| The Villas at Auburn | 2018                   | 295               | 295                  | 0                 | Washington           | 50              | 11         | 13         | 74         | 0.169                      | 0.037        | 0.044        | 0.251        |
| <b>Totals</b>        |                        | <b>589</b>        | <b>589</b>           | <b>0</b>          |                      | <b>255</b>      | <b>109</b> | <b>103</b> | <b>467</b> | <b>0.433</b>               | <b>0.185</b> | <b>0.175</b> | <b>0.793</b> |

**2020 and beyond**

|                                         | Units/<br>Parcels | Current<br>Occupancy | To Be<br>Occupied | Estimated Students Based on<br>Student Generation Factors |            |            |            |
|-----------------------------------------|-------------------|----------------------|-------------------|-----------------------------------------------------------|------------|------------|------------|
| Sundallen Condos                        | 48                | 0                    | 48                | 21                                                        | 9          | 8          | 38         |
| Auburn Town Center Apt                  | 226               | 0                    | 226               | 98                                                        | 42         | 40         | 179        |
| Copper Gate Apt.                        | 500               | 0                    | 500               | 216                                                       | 93         | 87         | 396        |
| Current Partially Occupied Developments | 589               | 589                  | 0                 | 0                                                         | 0          | 0          | 0          |
|                                         | 1363              |                      | 774               | <b>Total 335</b>                                          | <b>143</b> | <b>135</b> | <b>614</b> |

For purposes of this 2021 update, the District is choosing to continue to use the 2020 Student Generation Factor data given that remote learning and COVID-related enrollment disruption likely presents an inaccurate data set of the students generated from recent new development. The District will obtain updated data to calculate Student Generation Factors for the 2022 update to this Plan.

# **BASE DATA - BUILDOUT SCHEDULE**

## **ASSUMPTIONS:**

1. Build out estimates are received from developers.
2. Some development data received from Davis Demographics.

# **STUDENT GENERATION FACTORS**

| 2021         | Single Family | Multi-Family |
|--------------|---------------|--------------|
| Elementary   | 0.25          | 0.433        |
| Middle       | 0.131         | 0.185        |
| High         | 0.152         | 0.175        |
| <b>Total</b> | <b>0.533</b>  | <b>0.793</b> |

**TABLE 3 Units to be Occupied**

|                              | 2021       | 2022       | 2023       | 2024       | 2025       | 2026       | 2027       | Total      |
|------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Single Family Units</b>   | <b>22</b>  | <b>65</b>  | <b>82</b>  | <b>44</b>  | <b>9</b>   | <b>1</b>   | <b>1</b>   | <b>224</b> |
| <b>Projected Students</b>    |            |            |            |            |            |            |            |            |
| Elementary (K-5)             | 6          | 16         | 21         | 11         | 2          | 0          | 0          | 56         |
| Middle (6-8)                 | 3          | 9          | 11         | 6          | 1          | 0          | 0          | 29         |
| High (9-12)                  | 3          | 10         | 12         | 7          | 1          | 0          | 0          | 34         |
| <b>Total K-12</b>            | <b>12</b>  | <b>35</b>  | <b>44</b>  | <b>23</b>  | <b>5</b>   | <b>1</b>   | <b>1</b>   | <b>119</b> |
| <b>Multi-Family Units</b>    | <b>350</b> | <b>126</b> | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>476</b> |
| <b>Projected Students</b>    |            |            |            |            |            |            |            |            |
| Elementary (K-5)             | 152        | 55         | 0          | 0          | 0          | 0          | 0          | 206        |
| Middle (6-8)                 | 65         | 23         | 0          | 0          | 0          | 0          | 0          | 88         |
| High (9-12)                  | 61         | 22         | 0          | 0          | 0          | 0          | 0          | 83         |
| <b>Total K-12</b>            | <b>278</b> | <b>100</b> | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>0</b>   | <b>377</b> |
| <b>Total Housing Units</b>   | <b>372</b> | <b>191</b> | <b>82</b>  | <b>44</b>  | <b>9</b>   | <b>1</b>   | <b>1</b>   | <b>700</b> |
| <b>Projected Students</b>    |            |            |            |            |            |            |            |            |
| Elementary (K-5)             | 157        | 71         | 21         | 11         | 2          | 0          | 0          | 262        |
| Middle (6-8)                 | 68         | 32         | 11         | 6          | 1          | 0          | 0          | 117        |
| High (9-12)                  | 65         | 32         | 12         | 7          | 1          | 0          | 0          | 117        |
| <b>Total K-12</b>            | <b>289</b> | <b>135</b> | <b>44</b>  | <b>23</b>  | <b>5</b>   | <b>1</b>   | <b>1</b>   | <b>497</b> |
| <b>Cumulative Projection</b> |            |            |            |            |            |            |            |            |
| Elementary (K-5)             | 157        | 228        | 248        | 259        | 262        | 262        | 262        |            |
| Middle (6-8)                 | 68         | 99         | 110        | 116        | 117        | 117        | 117        |            |
| High (9-12)                  | 65         | 97         | 109        | 116        | 117        | 117        | 117        |            |
| <b>Total K-12</b>            | <b>289</b> | <b>424</b> | <b>468</b> | <b>491</b> | <b>496</b> | <b>496</b> | <b>497</b> |            |

**TABLE 4 Enrollment Projections by Grade**

| GRADE         | 2020-21       | 2021-22       | 2022-23       | 2023-24       | 2024-25       | 2025-26       | 2026-27       |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Kinder        | 1,038         | 1,308         | 1,271         | 1,224         | 1,212         | 1,254         | 1,240         |
| 1             | 1,236         | 1,066         | 1,344         | 1,306         | 1,258         | 1,245         | 1,288         |
| 2             | 1,243         | 1,263         | 1,090         | 1,373         | 1,335         | 1,285         | 1,272         |
| 3             | 1,243         | 1,268         | 1,289         | 1,112         | 1,401         | 1,362         | 1,311         |
| 4             | 1,257         | 1,267         | 1,293         | 1,313         | 1,133         | 1,428         | 1,388         |
| 5             | 1,294         | 1,274         | 1,284         | 1,310         | 1,331         | 1,148         | 1,447         |
| 6             | 1,306         | 1,287         | 1,267         | 1,276         | 1,302         | 1,323         | 1,142         |
| 7             | 1,319         | 1,330         | 1,310         | 1,290         | 1,300         | 1,326         | 1,348         |
| 8             | 1,264         | 1,335         | 1,346         | 1,326         | 1,305         | 1,315         | 1,342         |
| 9*            | 1,351         | 1,431         | 1,511         | 1,523         | 1,501         | 1,477         | 1,489         |
| 10            | 1,376         | 1,391         | 1,473         | 1,555         | 1,568         | 1,545         | 1,521         |
| 11            | 1,174         | 1,291         | 1,304         | 1,382         | 1,459         | 1,471         | 1,449         |
| 12            | 1,090         | 1,140         | 1,253         | 1,266         | 1,341         | 1,416         | 1,428         |
| <b>Totals</b> | <b>16,191</b> | <b>16,650</b> | <b>17,034</b> | <b>17,257</b> | <b>17,446</b> | <b>17,596</b> | <b>17,665</b> |

\*Grades 9-12 include Full-Time Running Start, Open Doors and Grad Alliance program enrollment.

**TABLE 4a Enrollment Projections by Grade Band**

|               | 2020-21       | 2021-22       | 2022-23       | 2023-24       | 2024-25       | 2025-26       | 2026-27       |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| K-5           | 7,311         | 7,446         | 7,571         | 7,638         | 7,670         | 7,722         | 7,946         |
| 6-8           | 3,889         | 3,952         | 3,923         | 3,892         | 3,907         | 3,965         | 3,832         |
| 9-12          | 4,991         | 5,253         | 5,541         | 5,726         | 5,869         | 5,910         | 5,887         |
| <b>Totals</b> | <b>16,191</b> | <b>16,651</b> | <b>17,035</b> | <b>17,256</b> | <b>17,446</b> | <b>17,596</b> | <b>17,665</b> |

**TABLE 5 Enrollment Projections by Grade Band plus Estimated Students Generated Based upon Developments**

|               | 2020-21       | 2021-22       |                              |                  | 2022-23       |                              |                  | 2023-24       |                              |                  | 2024-25       |                              |                  | 2025-26       |                              |                  |
|---------------|---------------|---------------|------------------------------|------------------|---------------|------------------------------|------------------|---------------|------------------------------|------------------|---------------|------------------------------|------------------|---------------|------------------------------|------------------|
|               |               | projection    | projected students generated | total projection | projection    | projected students generated | total projection | projection    | projected students generated | total projection | projection    | projected students generated | total projection | projection    | projected students generated | total projection |
| K-5           | 7,311         | 7,446         | 157                          | 7,603            | 7,571         | 71                           | 7,642            | 7,638         | 21                           | 7,659            | 7,670         | 11                           | 7,681            | 7,722         | 2                            | 7,724            |
| 6-8           | 3,889         | 3,952         | 68                           | 4,020            | 3,923         | 32                           | 3,955            | 3,892         | 11                           | 3,903            | 3,907         | 6                            | 3,913            | 3,965         | 1                            | 3,966            |
| 9-12          | 4,991         | 5,253         | 65                           | 5,318            | 5,541         | 32                           | 5,573            | 5,726         | 12                           | 5,738            | 5,869         | 7                            | 5,876            | 5,910         | 1                            | 5,911            |
| <b>Totals</b> | <b>16,191</b> | <b>16,651</b> | <b>289</b>                   | <b>16,940</b>    | <b>17,035</b> | <b>135</b>                   | <b>17,170</b>    | <b>17,256</b> | <b>44</b>                    | <b>17,300</b>    | <b>17,446</b> | <b>23</b>                    | <b>17,469</b>    | <b>17,596</b> | <b>5</b>                     | <b>17,601</b>    |

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section III**

**Standard of Service**

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

*The School Impact Fee Ordinances adopted by King County, the City of Auburn, City of Black Diamond and the City of Kent indicate that each school district must establish a "Standard of Service" in order to ascertain the overall capacity to house its projected student population. The Superintendent of Public Instruction establishes square footage "capacity" guidelines for computing state funding support. The fundamental purpose of the OSPI guidelines is to provide a vehicle to equitably distribute state matching funds for school construction projects. By default these guidelines have been used to benchmark the district's capacity to house its student population. The OSPI guidelines do not make adequate provision for local district program needs, facility configurations, emerging educational reform, or the dynamics of each student's educational program. The Auburn School District Standard of Service addresses those local considerations that require space in excess of the OSPI guidelines. The effect on the space requirements for both permanent and relocatable facilities is shown below for each grade articulation pattern. Conditions that may result in potential space needs are provided for information purposes without accompanying computations.*

**OVERVIEW**

As reflected in enrollment numbers for the 2020-21 school year, the Auburn School District operates fifteen elementary schools housing 7,311 students in grades K through 5. The four middle schools house 3,889 students in grades 6 through 8. The District operates three comprehensive senior high schools and one alternative high school, housing 4,991 students in grades 9 through 12. (Source: October 1, 2020 Enrollment)

**CLASS SIZE**

The number of pupils per classroom determines the number of classrooms required to house the student population. Specialists create additional space needs. Class sizes are subject to collective bargaining agreements. Changes to class size agreements can have significant impact on available space.

The current pupil/teacher limit across all elementary programs is an average of 20.33 students per teacher. Consistent with this staffing limit, room capacities are set at 20.33 students per room at grades K - 5. At grades 6 - 8 the limit is set at 28.02 students per room. At grades 9 - 12 the limit is set at 28.74 students per room. The OSPI space allocation for each grade articulation level, **less** the computed reduction for the Auburn School District Standard of Service, determines the District's capacity to house projected pupil populations. These reductions are shown below by grade articulation level.

**ELEMENTARY SCHOOLS**

**STRUCTURED LEARNING FOR DEVELOPMENTALLY DISABLED SPECIAL EDUCATION**

The Auburn School District operates a structured learning program for students with moderate to severe disabilities at the elementary school level which currently uses 15 classrooms to provide for 135 students. The housing requirements for this program are provided for in the OSPI space guidelines. No loss of capacity is expected unless population with disabilities grows at a disproportionate rate compared to total elementary population.

**PATHWAYS SPECIAL EDUCATION**

The Auburn School District operates an adaptive behavior program for students with behavior disabilities at the elementary school level. The program uses three classrooms to provide for 24 students. The housing requirements for this program exceed the OSPI space allocations.  
(Three classrooms @ 20.33 - 8 = 12.33)

|                                                   |            |
|---------------------------------------------------|------------|
| Loss of Permanent Capacity 3 rooms @ 12.33 each = | (37)       |
| Loss of Temporary Capacity 0 rooms @ 12.33 each = | 0          |
| Total Capacity Loss =                             | <hr/> (37) |



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

***SPECIAL EDUCATION RESOURCE ROOMS***

The Auburn School District operates a resource room program at the elementary level for special education students requiring instruction to address their specific disabilities. Twenty standard classrooms are required to house this program. The housing requirements for this program are provided for in the OSPI space guidelines at Lakeland Hills, Dick Scobee, and Bowman Creek Elementary Schools. Continued loss of capacity is expected as growth in program is larger than the total elementary population.

|                                                           |          |
|-----------------------------------------------------------|----------|
| Loss of Permanent Capacity 17 (20-3) rooms @ 20.33 each = | (346)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each =         | <u>0</u> |
| Total Capacity Loss =                                     | (346)    |

***NATIVE AMERICAN RESOURCE ROOM***

The Auburn School District operates one resource room to support the education of Native American students at the elementary level. One standard classroom is fully dedicated to serve these students.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 1 room @ 20.33 each =  | (20)     |
| Loss of Temporary Capacity 0 rooms @ 20.33 each = | <u>0</u> |
| Total Capacity Loss =                             | (20)     |

***EARLY CHILDHOOD SPECIAL EDUCATION***

The Auburn School District operates a pre-school program for young children below age five with disabilities. This program is housed at eleven different elementary schools and currently uses 13 standard classrooms. The housing requirements for this program are not provided for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 13 rooms @ 20.33 each = | (264)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each =  | <u>0</u> |
| Total Capacity Loss =                              | (264)    |

***READING LABS***

The Auburn School District operates a program for students needing remediation and additional language arts instruction. These programs utilize non-standard classroom spaces if available in each elementary school. Four elementary schools do not have non-standard rooms available, thus they are housed in a standard classroom. The housing requirements for this program are not provided for in the OSPI space guidelines.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 5 rooms @ 20.33 each = | (102)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each = | <u>0</u> |
| Total Capacity Loss =                             | (102)    |

***MUSIC ROOMS***

The Auburn School District elementary music programs require one acoustically-modified classroom at each school for music instruction. The housing requirements are not provided for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 15 rooms @ 20.33 each = | (305)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each =  | <u>0</u> |
| Total Capacity Loss =                              | (305)    |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

**ENGLISH LANGUAGE LEARNERS PROGRAM**

The Auburn School District operates pullout programs at the elementary school level for students learning English as a second language. This program requires 30 standard classrooms that are not provided for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 30 rooms @ 20.33 each = | (610)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each =  | <u>0</u> |
| Total Capacity Loss =                              | (610)    |

**SECOND GRADE TOSA PROGRAM**

The Auburn School District provides a TOSA reading specialist program for eight highly-impacted elementary schools. This pullout model provides direct instruction to students who are not at grade level and do not receive other services. This program requires eight standard classrooms that are not provided for in the OSPI space guidelines.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 8 rooms @ 20.33 each = | (163)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each = | <u>0</u> |
| Total Capacity Loss =                             | (163)    |

**ELEMENTARY LEARNING SPECIALIST PROGRAM**

The Auburn School District provides a learning specialist program to increase literacy skills for first and second graders. This program model was originally created from the I-728 funds and currently has the specialist going into existing teacher classrooms, as well as pulling out students into designated classrooms. The district is utilizing classrooms at all fourteen elementary schools.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 15 rooms @ 20.33 each = | (305)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each =  | <u>0</u> |
| Total Capacity Loss =                              | (305)    |

**EARLY CHILDHOOD EDUCATION ASSISTANCE PROGRAM**

The Auburn School District operates an ECEAP program for 236 pre-school aged children in twelve sections of half-day length and one full-day program. The program is housed at seven elementary schools and utilizes seven standard elementary classrooms and one additional classroom space and seven auxiliary office spaces. The housing requirements for this program are not provided for in the OSPI space guidelines.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 7 rooms @ 20.33 each = | (142)    |
| Loss of Temporary Capacity 0 rooms @ 20.33 each = | <u>0</u> |
| Total Capacity Loss =                             | (142)    |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

**MIDDLE SCHOOLS**

***SPECIAL EDUCATION RESOURCE ROOMS***

The Auburn School District operates a resource room program for each grade at the middle school level. This is to accommodate special education students needing remedial instruction to address their specific disabilities. Eleven classrooms are required at the middle school level to provide for approximately 330 students. The housing requirements for this program are not entirely provided for in the OSPI space guidelines.

***PATHWAYS SPECIAL EDUCATION***

The Auburn School District offers a self-contained program for students with moderate to severe behavior disabilities. The program is housed at one of the middle schools and uses two classrooms. One of the two classrooms for this program are provided for in the OSPI space allocations.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 1 rooms @ 28.02 each = | (28)     |
| Loss of Temporary Capacity 0 rooms @ 28.02 each = | <u>0</u> |
| Total Capacity Loss                               | (28)     |

***STRUCTURED LEARNING CENTER AND DEVELOPMENTALLY DISABLED SPECIAL EDUCATION***

The Auburn School District operates seven structured learning classrooms at the middle school level for students with moderate to severe disabilities. Two of the seven classrooms for this program are provided for in the OSPI space allocations.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 5 rooms @ 28.02 each = | (140)    |
| Loss of Temporary Capacity 0 rooms @ 28.02 each = | <u>0</u> |
| Total Capacity Loss                               | (140)    |

***NATIVE AMERICAN RESOURCE ROOM***

The Auburn School District operates one resource room to support the education of Native American students at the middle school level. One standard classroom is fully dedicated to serve these students.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 1 room @ 28.02 each =  | (28)     |
| Loss of Temporary Capacity 0 rooms @ 28.02 each = | <u>0</u> |
| Total Capacity Loss                               | (28)     |

***ENGLISH LANGUAGE LEARNERS PROGRAM***

The Auburn School District operates a pullout program at the middle school level for English Language Learner students. This program requires ten standard classrooms that are not provide for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 10 rooms @ 28.02 each = | (280)    |
| Loss of Temporary Capacity 0 rooms @ 28.02 each =  | <u>0</u> |
| Total Capacity Loss                                | (280)    |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

***ROOM UTILIZATION***

The Auburn School District provides a comprehensive middle school program that includes elective options in special interest areas. Facilities to accommodate special interest activities are not amenable to standard classroom usage. The district averages 95% utilization of all available teaching stations. OSPI Report #3 dated 12/14/11 identifies 148 teaching stations available in the mid-level facilities. The utilization pattern results in a loss of approximately 8 teaching stations.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 8 rooms @ 28.02 each = | (224)    |
| Loss of Temporary Capacity 0 rooms @ 28.02 each = | <u>0</u> |
| Total Capacity Loss                               | (224)    |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

**SENIOR HIGH SCHOOLS**

***NATIVE AMERICAN RESOURCE ROOM***

The Auburn School District operates one resource room to support the education of Native American students at the high school level. One standard classroom is fully dedicated to serve these students.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 1 room @ 28.74 each =  | (29)     |
| Loss of Temporary Capacity 0 rooms @ 28.74 each = | <u>0</u> |
| Total Capacity Loss                               | (29)     |

***SENIOR HIGH COMPUTER LABS***

The Auburn School District support standard allows for one open computer lab at each of the senior high schools. The housing requirements for this program are not provided for in the OSPI space guidelines.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 4 rooms @ 28.74 each = | (115)    |
| Loss of Temporary Capacity 0 rooms @ 28.74 each = | <u>0</u> |
| Total Capacity Loss                               | (115)    |

***ENGLISH LANGUAGE LEARNERS PROGRAM***

The Auburn School District operates a pullout program at three comprehensive high schools for English Language Learner students. This program requires twelve standard classrooms that are not provided for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 12 rooms @ 28.74 each = | (345)    |
| Loss of Temporary Capacity 0 rooms @ 28.74 each =  | <u>0</u> |
| Total Capacity Loss                                | (345)    |

***PATHWAYS SPECIAL EDUCATION***

The Auburn School District offers a self-contained program for students with moderate to severe behavior disabilities. The program is housed at one of the high schools and uses two classrooms. The housing requirements for this program are not provided for in the OSPI space allocations.

|                                                   |          |
|---------------------------------------------------|----------|
| Loss of Permanent Capacity 2 rooms @ 28.74 each = | (57)     |
| Loss of Temporary Capacity 0 rooms @ 28.74 each = | <u>0</u> |
| Total Capacity Loss                               | (57)     |

***STRUCTURED LEARNING CENTER PROGRAM***

The Auburn School District operates twelve structured learning center classrooms for students with moderate to severe disabilities. This program is housed at three high schools requiring standard classrooms that are not provided for in the OSPI space guidelines.

|                                                    |          |
|----------------------------------------------------|----------|
| Loss of Permanent Capacity 12 rooms @ 28.74 each = | (345)    |
| Loss of Temporary Capacity 0 rooms @ 28.74 each =  | <u>0</u> |
| Total Capacity Loss                                | (345)    |



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**STANDARD OF SERVICE**

***SPECIAL EDUCATION RESOURCE ROOMS***

The Auburn School District operates a resource room program at the senior high level for special education students requiring instruction to address their specific learning disabilities. The current high school program requires 15 classrooms to provide program to meet educational needs of the students. The OSPI space guidelines provide for one of the 15 teaching stations.

|                                                    |              |
|----------------------------------------------------|--------------|
| Loss of Permanent Capacity 14 rooms @ 28.74 each = | (402)        |
| Loss of Temporary Capacity 0 rooms @ 28.74 each =  | 0            |
| Total Capacity Loss                                | <u>(402)</u> |

***PERFORMING ARTS CENTERS***

Auburn High School includes 25,000 square feet used exclusively for a Performing Arts Center. The OSPI Inventory includes this space when computing unhoused student capacity. This space was not intended for, nor is it usable for, classroom instruction. It was constructed to provide a community center for the performing arts. Using OSPI capacity guidelines, 25,000 square feet computes to 208 unhoused students or 7.25 classrooms.

|                                                      |       |
|------------------------------------------------------|-------|
| Loss of Permanent Capacity 7.25 rooms @ 28.74 each = | (208) |
|------------------------------------------------------|-------|

***ROOM UTILIZATION***

The Auburn School District provides a comprehensive high school program that includes numerous elective options in special interest areas. Facilities to accommodate special interest activities are not amenable to standard classroom usage. The district averages 95% utilization of all available teaching stations. There are 185 teaching stations available in the senior high facilities. The utilization pattern results in a loss of approximately 10 teaching stations.

|                                                    |              |
|----------------------------------------------------|--------------|
| Loss of Permanent Capacity 10 rooms @ 28.74 each = | (287)        |
| Loss of Temporary Capacity 0 rooms @ 28.74 each =  | 0            |
| Total Capacity Loss                                | <u>(287)</u> |

***STANDARD OF SERVICE COMPUTED TOTALS***

**ELEMENTARY**

|                            |                |
|----------------------------|----------------|
| Loss of Permanent Capacity | (2,294)        |
| Loss of Temporary Capacity | 0              |
| Total Capacity Loss        | <u>(2,294)</u> |

**MIDDLE SCHOOL**

|                            |              |
|----------------------------|--------------|
| Loss of Permanent Capacity | (701)        |
| Loss of Temporary Capacity | 0            |
| Total Capacity Loss        | <u>(701)</u> |

**SENIOR HIGH**

|                            |                |
|----------------------------|----------------|
| Loss of Permanent Capacity | (1,789)        |
| Loss of Temporary Capacity | 0              |
| Total Capacity Loss        | <u>(1,789)</u> |

**TOTAL**

|                            |                |
|----------------------------|----------------|
| Loss of Permanent Capacity | (4,783)        |
| Loss of Temporary Capacity | 0              |
| Total Capacity Loss        | <u>(4,783)</u> |

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section IV**

**Inventory of Facilities**

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**INVENTORY OF FACILITIES**

Table IV.1 shows the current inventory of permanent district facilities and their OSPI rated capacities.

Table IV.2 shows the number and location of each portable by school. The district uses relocatable facilities to:

1. provide interim housing in school attendance areas uniquely impacted by increasing school populations that would otherwise require continual redistricting,
2. make space available for changing program requirements and offerings determined by unique student needs, and
3. provide housing to cover district needs until permanent facilities can be financed and constructed.

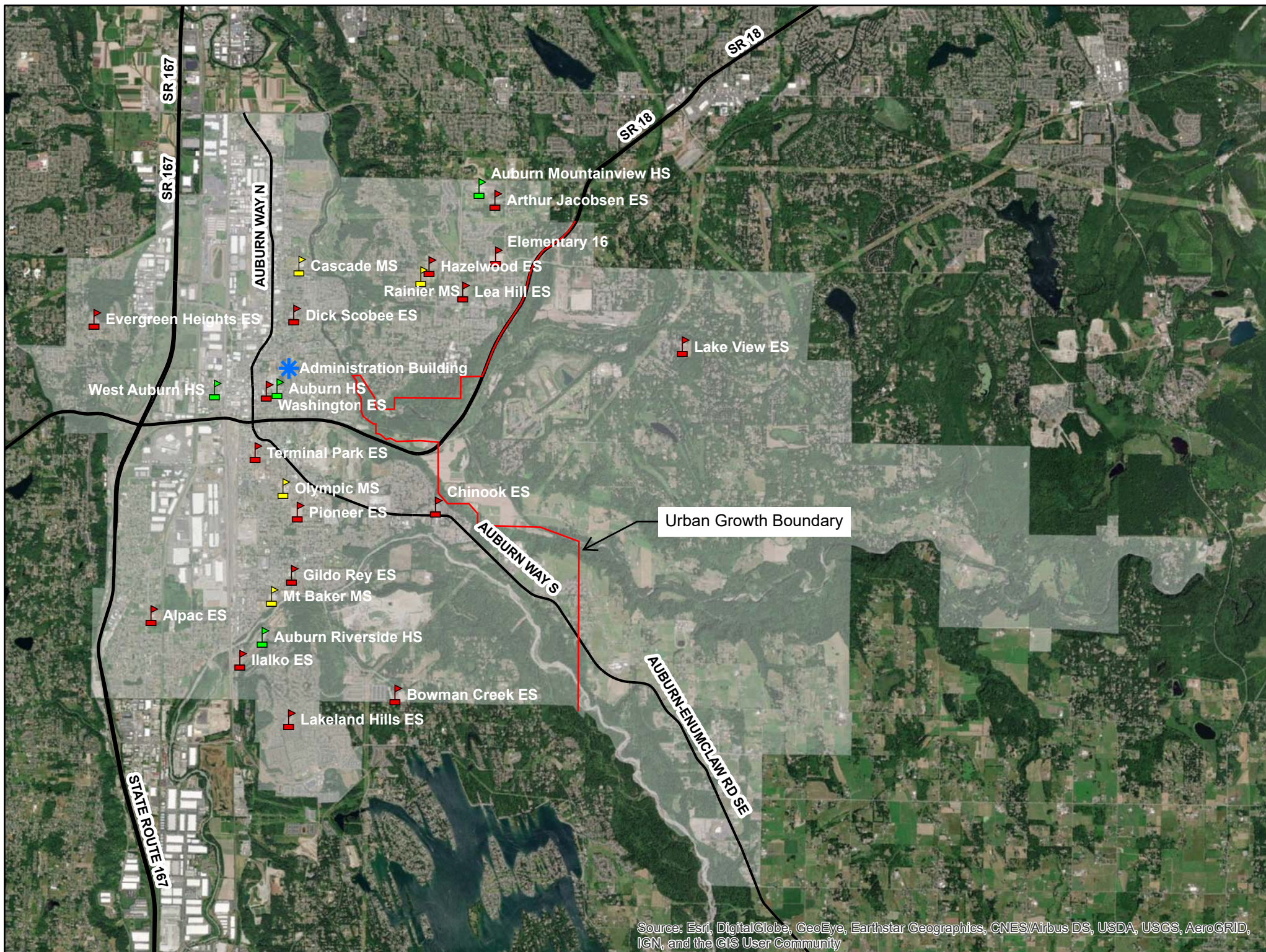
Relocatable facilities are deemed to be interim, stop gap measures that often place undesirable stress on existing physical plants. Core facilities (i.e. gymnasiums, restrooms, kitchens, labs, lockers, libraries, etc.) are not of sufficient size or quantity to handle the increased school population served by adding relocatable classrooms.

Table IV.1 Permanent Facilities  
 @ OSPI Rated Capacity  
 (March 2021)

**District School Facilities**

| Building                      | Capacity     | Acres | Address                                             |
|-------------------------------|--------------|-------|-----------------------------------------------------|
| <b>Elementary Schools</b>     |              |       |                                                     |
| Washington Elementary         | 494          | 5.33  | 20 E Street Northeast, Auburn WA, 98002             |
| Terminal Park Elementary      | 415          | 6.09  | 1101 D Street Southeast, Auburn WA, 98002           |
| Dick Scobee Elementary        | 819          | 8.90  | 1031 14th Street Northeast, Auburn WA, 98002        |
| Pioneer Elementary            | 441          | 8.40  | 2301 M Street Southeast, Auburn WA, 98002           |
| Chinook Elementary            | 461          | 10.99 | 3502 Auburn Way South, Auburn WA, 98092             |
| Lea Hill Elementary           | 450          | 20.24 | 30908 124th Avenue Southeast, Auburn WA, 98092      |
| Gildo Rey Elementary          | 566          | 10.05 | 1005 37th Street Southeast, Auburn WA, 98002        |
| Evergreen Heights Elem.       | 463          | 10.10 | 5602 South 316th, Auburn WA, 98001                  |
| Alpac Elementary              | 505          | 10.68 | 310 Milwaukee Boulevard North, Pacific WA, 98047    |
| Lake View Elementary          | 581          | 16.44 | 16401 Southeast 318th Street, Auburn WA, 98092      |
| Hazelwood Elementary          | 594          | 13.08 | 11815 Southeast 304th Street, Auburn WA, 98092      |
| Ilalko Elementary             | 592          | 14.23 | 301 Oravetz Place Southeast, Auburn WA, 98092       |
| Lakeland Hills Elementary     | 594          | 12.00 | 1020 Evergreen Way SE, Auburn WA, 98092             |
| Arthur Jacobsen Elementary    | 614          | 10.02 | 29205 132 <sup>nd</sup> Street SE, Auburn WA, 98092 |
| Bowman Creek Elementary       | 812          | 22.03 | 5701 Kersey Way SE, Auburn, WA 98092                |
| <b>ELEMENTARY CAPACITY</b>    | <b>8401</b>  |       |                                                     |
| <b>Middle Schools</b>         |              |       |                                                     |
| Cascade Middle School         | 837          | 16.94 | 1015 24th Street Northeast, Auburn WA, 98002        |
| Olympic Middle School         | 974          | 17.45 | 839 21 <sup>st</sup> Street SE, Auburn WA, 98002    |
| Rainier Middle School         | 843          | 25.54 | 30620 116th Avenue Southeast, Auburn WA, 98092      |
| Mt. Baker Middle School       | 837          | 30.00 | 620 37th Street Southeast, Auburn WA, 98002         |
| <b>MIDDLE SCHOOL CAPACITY</b> | <b>3491</b>  |       |                                                     |
| <b>Senior High Schools</b>    |              |       |                                                     |
| West Auburn HS                | 233          | 5.26  | 401 West Main Street, Auburn WA, 98001              |
| Auburn HS                     | 2,127        | 23.74 | 711 East Main Street, Auburn WA, 98002              |
| Auburn Riverside HS           | 1,387        | 35.32 | 501 Oravetz Road, Auburn WA, 98092                  |
| Auburn Mountainview HS        | 1,443        | 39.42 | 28900 124 <sup>th</sup> Ave SE, Auburn WA, 98092    |
| <b>HIGH SCHOOL CAPACITY</b>   | <b>5,190</b> |       |                                                     |
| <b>TOTAL CAPACITY</b>         | <b>17082</b> |       |                                                     |





Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**INVENTORY OF FACILITIES**

| <b>TABLE<br/>IV.2</b> | <b>TEMPORARY/RELOCATABLE<br/>FACILITIES INVENTORY<br/>(June 2021)</b> |              |            |            |            |            |            |
|-----------------------|-----------------------------------------------------------------------|--------------|------------|------------|------------|------------|------------|
| Elementary Location   | 2020-21                                                               | 2021-22      | 2022-2023  | 2023-2024  | 2024-2025  | 2025-2026  | 2026-2027  |
| Washington            | 7                                                                     | 7            | 7          | 7          | 7          | 7          | 7          |
| Terminal Park         | 8                                                                     | 7            | 0          | 0          | 0          | 0          | 0          |
| Dick Scobee           | 0                                                                     | 0            | 0          | 0          | 0          | 0          | 0          |
| Pioneer               | 0                                                                     | 0            | 0          | 0          | 0          | 0          | 0          |
| Chinook               | 6                                                                     | 0            | 0          | 0          | 0          | 0          | 0          |
| Lea Hill              | 13                                                                    | 0            | 0          | 0          | 0          | 0          | 0          |
| Gildo Rey             | 4                                                                     | 3            | 3          | 3          | 3          | 3          | 3          |
| Evergreen Heights     | 4                                                                     | 4            | 4          | 4          | 4          | 4          | 4          |
| Alpac                 | 8                                                                     | 8            | 8          | 8          | 8          | 8          | 8          |
| Lake View             | 2                                                                     | 2            | 2          | 2          | 2          | 2          | 2          |
| Hazelwood             | 2                                                                     | 2            | 2          | 2          | 2          | 2          | 2          |
| Ilalko                | 7                                                                     | 7            | 7          | 7          | 7          | 7          | 7          |
| Lakeland Hills        | 7                                                                     | 7            | 7          | 7          | 7          | 7          | 7          |
| Arthur Jacobsen       | 4                                                                     | 4            | 4          | 4          | 4          | 4          | 4          |
| Bowman Creek          | 0                                                                     | 0            | 0          | 0          | 0          | 0          | 0          |
| Elementary #16        | 0                                                                     | 0            | 0          | 0          | 0          | 0          | 0          |
| <b>TOTAL UNITS</b>    | <b>72</b>                                                             | <b>51</b>    | <b>44</b>  | <b>44</b>  | <b>44</b>  | <b>44</b>  | <b>44</b>  |
| <b>TOTAL CAPACITY</b> | <b>1,464</b>                                                          | <b>1,037</b> | <b>895</b> | <b>895</b> | <b>895</b> | <b>895</b> | <b>895</b> |

| Middle School Location | 2020-21    | 2021-22    | 2022-2023    | 2023-2024    | 2024-2025    | 2025-2026    | 2026-2027    |
|------------------------|------------|------------|--------------|--------------|--------------|--------------|--------------|
| Cascade                | 1          | 4          | 6            | 6            | 6            | 6            | 6            |
| Olympic                | 4          | 8          | 8            | 8            | 8            | 8            | 8            |
| Rainier                | 9          | 11         | 11           | 11           | 11           | 11           | 11           |
| Mt. Baker              | 10         | 12         | 12           | 12           | 12           | 12           | 12           |
| <b>TOTAL UNITS</b>     | <b>24</b>  | <b>35</b>  | <b>37</b>    | <b>37</b>    | <b>37</b>    | <b>37</b>    | <b>37</b>    |
| <b>TOTAL CAPACITY</b>  | <b>672</b> | <b>981</b> | <b>1,037</b> | <b>1,037</b> | <b>1,037</b> | <b>1,037</b> | <b>1,037</b> |

| Sr. High School Location  | 2020-21    | 2021-22    | 2022-2023  | 2023-2024  | 2024-2025  | 2025-2026  | 2026-2027  |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|
| West Auburn               | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| Auburn High School        | 0          | 2          | 4          | 4          | 4          | 4          | 4          |
| Auburn High School - *TAP | 1          | 1          | 1          | 1          | 1          | 1          | 1          |
| Auburn Riverside          | 13         | 15         | 16         | 16         | 16         | 16         | 16         |
| Auburn Mountainview       | 4          | 6          | 8          | 8          | 8          | 8          | 8          |
| <b>TOTAL UNITS</b>        | <b>18</b>  | <b>24</b>  | <b>29</b>  | <b>29</b>  | <b>29</b>  | <b>29</b>  | <b>29</b>  |
| <b>TOTAL CAPACITY</b>     | <b>517</b> | <b>690</b> | <b>833</b> | <b>833</b> | <b>833</b> | <b>833</b> | <b>833</b> |

\*TAP - Transition Assistance Program for 18-21 year old students with special needs.

|                                |              |              |              |              |              |              |              |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>COMBINED TOTAL UNITS</b>    | <b>114</b>   | <b>110</b>   | <b>110</b>   | <b>110</b>   | <b>110</b>   | <b>110</b>   | <b>110</b>   |
| <b>COMBINED TOTAL CAPACITY</b> | <b>2,654</b> | <b>2,707</b> | <b>2,765</b> | <b>2,765</b> | <b>2,765</b> | <b>2,765</b> | <b>2,765</b> |

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section V**

**Pupil Capacity**



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**PUPIL CAPACITY**

While the Auburn School District uses the OSPI inventory of permanent facilities as the data from which to determine space needs, the District's educational program requires more space than that provided for under the formula. This additional square footage is converted to numbers of pupils in Section III, Standard of Service. The District's capacity is adjusted to reflect the need for additional space to house its programs. Changes in the capacity of the district recognize new funded facilities. The combined effect of these adjustments is shown on Line B in Tables V.1 and V.2 below. Table V.1 shows the District's capacity with relocatable units included and Table V.2 without these units.

| <b>Table V.1</b>                  |                           |         |         |         |         |         |         |         |         |
|-----------------------------------|---------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Capacity WITH relocatables</b> |                           | 20-21   | 21-22   | 22-23   | 23-24   | 24-25   | 25-26   | 26-27   | 27-28   |
| A.                                | SPI Capacity              | 17,082  | 17,082  | 17,291  | 18,330  | 18,565  | 18,565  | 18,565  | 18,565  |
| A.1                               | SPI Capacity-New Elem     |         |         | 650     |         |         |         |         |         |
| A.2                               | SPI Capacity-Replacements |         | 209     | 389     | 235     |         |         |         |         |
| A.3                               | SPI Capacity-New MS       |         |         |         |         |         |         |         | 800     |
| B.                                | Capacity Adjustments      | (2,129) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) |
| C.                                | Net Capacity              | 14,953  | 15,273  | 16,312  | 16,547  | 16,547  | 16,547  | 16,547  | 17,347  |
| D.                                | ASD Enrollment            | 16,702  | 16,650  | 17,034  | 17,257  | 17,446  | 17,596  | 17,665  | 17,665  |
| <u>3/</u> E.                      | ASD Surplus/Deficit       | (1,749) | (1,377) | (722)   | (710)   | (899)   | (1,049) | (1,118) | (318)   |
| <b>CAPACITY ADJUSTMENTS</b>       |                           |         |         |         |         |         |         |         |         |
| <u>2/</u>                         | Include Relocatable       | 2,654   | 2,765   | 2,765   | 2,765   | 2,765   | 2,765   | 2,765   | 2,765   |
|                                   | Exclude SOS (pg 17)       | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) |
|                                   | Total Adjustments         | (2,129) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) | (2,018) |

| <b>Table V.2</b>                     |                           |         |         |         |         |         |         |         |         |
|--------------------------------------|---------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| <b>Capacity WITHOUT relocatables</b> |                           | 20-21   | 21-22   | 22-23   | 23-24   | 24-25   | 25-26   | 26-27   | 27-28   |
| A.                                   | SPI Capacity              | 17,082  | 17,082  | 17,291  | 18,330  | 18,565  | 18,565  | 18,565  | 18,565  |
| A.1                                  | SPI Capacity-New Elem     |         |         | 650     |         |         |         |         |         |
| A.2                                  | SPI Capacity-Replacements | 0       | 209     | 389     | 235     |         |         |         |         |
| A.3                                  | SPI Capacity-New MS       |         |         |         |         |         |         |         | 800     |
| B.                                   | Capacity Adjustments      | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) |
| C.                                   | Net Capacity              | 12,299  | 12,508  | 13,547  | 13,782  | 13,782  | 13,782  | 28,364  | 14,582  |
| D.                                   | ASD Enrollment            | 16,702  | 16,650  | 17,034  | 17,257  | 17,446  | 17,596  | 17,665  | 17,665  |
| <u>3/</u> E.                         | ASD Surplus/Deficit       | (4,403) | (4,142) | (3,487) | (3,475) | (3,664) | (3,814) | 10,699  | (3,083) |
| <b>CAPACITY ADJUSTMENTS</b>          |                           |         |         |         |         |         |         |         |         |
| <u>2/</u>                            | Exclude SOS (pg 17)       | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) |
|                                      | Total Adjustments         | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) | (4,783) |

1/ New facilities shown in 2019-20 through 2023-24 are funded by the 2016 School Bond Issue.

2/ The Standard of Service represents 27.69% of OSPI capacity. When new facilities are added the Standard of Service computations are decreased to 24.16% of SPI capacity.

3/ Students beyond the capacity are accommodated in other spaces (commons, library, theater, shared teaching space).

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**PUPIL CAPACITY**

**PERMANENT FACILITIES**  
**@ SPI Rated Capacity**  
**(March 2021)**

A. Elementary Schools

| Building            | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 |
|---------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| Washington          | 494   | 494   | 494   | 494   | 494   | 494   | 494   | 494   |
| Terminal Park       | 415   | 415   | 415   | 650   | 650   | 650   | 650   | 650   |
| Dick Scobee         | 819   | 819   | 819   | 819   | 819   | 819   | 819   | 819   |
| Pioneer             | 441   | 650   | 650   | 650   | 650   | 650   | 650   | 650   |
| Chinook             | 461   | 461   | 650   | 650   | 650   | 650   | 650   | 650   |
| Lea Hill            | 450   | 450   | 650   | 650   | 650   | 650   | 650   | 650   |
| Gildo Rey           | 566   | 566   | 566   | 566   | 566   | 566   | 566   | 566   |
| Evergreen Heights   | 463   | 463   | 463   | 463   | 463   | 463   | 463   | 463   |
| Alpac               | 505   | 505   | 505   | 505   | 505   | 505   | 505   | 505   |
| Lake View           | 581   | 581   | 581   | 581   | 581   | 581   | 581   | 581   |
| Hazelwood           | 594   | 594   | 594   | 594   | 594   | 594   | 594   | 594   |
| Ilalko              | 592   | 592   | 592   | 592   | 592   | 592   | 592   | 592   |
| Lakeland Hills      | 594   | 594   | 594   | 594   | 594   | 594   | 594   | 594   |
| Arthur Jacobsen     | 614   | 614   | 614   | 614   | 614   | 614   | 614   | 614   |
| Bowman Creek        | 812   | 812   | 812   | 812   | 812   | 812   | 812   | 812   |
| Elementary #16      | --    | --    | 650   | 650   | 650   | 650   | 650   | 650   |
| ELEMENTARY CAPACITY | 8,401 | 8,610 | 9,649 | 9,884 | 9,884 | 9,884 | 9,884 | 9,884 |

B. Middle Schools

| Building               | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 |
|------------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| Cascade                | 837   | 837   | 837   | 837   | 837   | 837   | 837   | 837   |
| Olympic                | 974   | 974   | 974   | 974   | 974   | 974   | 974   | 974   |
| Rainier                | 843   | 843   | 843   | 843   | 843   | 843   | 843   | 843   |
| Mt. Baker              | 837   | 837   | 837   | 837   | 837   | 837   | 837   | 837   |
| Middle School #5       | --    | --    | --    | --    | --    | --    | --    | 800   |
| MIDDLE SCHOOL CAPACITY | 3,491 | 3,491 | 3,491 | 3,491 | 3,491 | 3,491 | 3,491 | 4,291 |

C. Senior High Schools

| Building             | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 |
|----------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| West Auburn          | 233   | 233   | 233   | 233   | 233   | 233   | 233   | 233   |
| Auburn               | 2,127 | 2,127 | 2,127 | 2,127 | 2,127 | 2,127 | 2,127 | 2,127 |
| Auburn Riverside     | 1,387 | 1,387 | 1,387 | 1,387 | 1,387 | 1,387 | 1,387 | 1,387 |
| Auburn Mountainview  | 1,443 | 1,443 | 1,443 | 1,443 | 1,443 | 1,443 | 1,443 | 1,443 |
| HIGH SCHOOL CAPACITY | 5,190 | 5,190 | 5,190 | 5,190 | 5,190 | 5,190 | 5,190 | 5,190 |

|                          |               |               |               |               |               |               |               |               |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>COMBINED CAPACITY</b> | <b>17,082</b> | <b>17,291</b> | <b>18,330</b> | <b>18,565</b> | <b>18,565</b> | <b>18,565</b> | <b>18,565</b> | <b>19,365</b> |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section VI**

**Capital Construction Plan**

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**CAPITAL CONSTRUCTION PLAN**

The formal process used by the Board to address current and future facility needs began in 1974 with the formation of a community wide citizens committee. The result of this committee's work was published in the document titled '*Guidelines for Development.*' In 1985 the Board formed a second Ad Hoc citizens committee to further the work of the first and address the needs of the District for subsequent years. The work of this committee was published in the document titled '*Directions for the Nineties.*' In 1995 the Board commissioned a third Ad Hoc citizens committee to make recommendations for improvements to the District's programs and physical facilities. The committee recommendations are published in the document titled '*Education Into The Twenty-First Century - - A Community Involved.*'

The 1995 Ad Hoc committee recommended the District develop plans for the implementation, funding, and deployment of technology throughout the District's programs. The 1996 Bond proposition provided funding to enhance the capacity of each facility to accommodate technological applications. The 1998 Capital Levy provided funding to further deploy technology at a level sufficient to support program requirements in every classroom and department. In 2005, 2014, and 2020, replacement technology levies were approved to continue to support technology across all facets of the District's teaching, learning and operations.

In addition to the technology needs of the District, the Ad Hoc committee recognized the District must prepare for continued student enrollment growth. As stated in their report, "the District must pursue an appropriate high school site as soon as possible." The Ad Hoc recommendation included commentary that the financing should be timed to maintain consistent rates of tax assessments.

A proposition was approved by the voters on April 28, 1998 that provided \$8,000,000 over six years to address some of the technology needs of the District; and \$5,000,000 to provide funds to acquire school sites.

During the 1997-98 school year, a Joint District Citizen's Ad Hoc Committee was appointed by the Auburn and Dieringer School Boards to make recommendations on how best to serve the school population from an area that includes a large development known as Lakeland South. Lakeland South at that time was immediately adjacent to the southern boundary of the Auburn School District. On June 16, 1998, the Ad Hoc Committee presented its recommendation at a joint meeting of the Auburn and Dieringer Boards of Directors. On June 22, 1998, the Auburn School Board adopted Resolution No. 933 authorizing the process to initiate the adjustment of the boundaries of the District in accordance with the Ad Hoc Committee's recommendation. On June 23, 1998, the Dieringer School Board adopted a companion Resolution No. 24-97-98 authorizing the process to initiate the adjustment of the boundaries in accordance with the Ad Hoc Committee's recommendation. These actions resulted in the transfer of an area from Dieringer to Auburn containing most of the Lakeland South development and certain other undeveloped properties.

Property for the third comprehensive high school was acquired in 1999. The Board placed the proposition to construct a new high school on the ballot four times. Each election was extremely close to passing. After the fourth failure a community meeting was held and from that meeting the Board determined need for further community study.

In April of 2002, the Board formed a fifth citizen's Ad Hoc committee to address the following two items and make recommendations to the Board in the Fall of 2002:

- a. A review of the conclusion and recommendations of 1985 and 1995 Ad Hoc Committees related to accommodating high school enrollment growth. This included the review of possible financing plans for new facilities.
- b. Develop recommendations for accommodating high school enrollment growth for the next 10 years if a new senior high school is not built.

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

**CAPITAL CONSTRUCTION PLAN**

This committee recommended the Board place the high school on the ballot for the fifth time in February 2003. The February election approved the new high school at 68.71% yes votes. The school opened in the fall of 2005.

In the fall of 2003, the Board directed the administration to begin the planning and design for Elementary #13 and Elementary #14. In the fall of 2004, the Board passed Resolution No. 1054 to place two elementary schools on the ballot in February 2005. The voters approved the ballot measure in February of 2005 at 64.72%. Lakeland Hills Elementary (Elementary #13) opened in the fall of 2006. Arthur Jacobsen Elementary (Elementary #14) is located in the Lea Hill area and opened in the fall of 2007. These two elementary schools were built to accommodate the housing growth in Lakeland Hills and Lea Hill areas of the school district.

In the 2004-05 school year, the Board convened a sixth Citizen's Ad Hoc committee to again study and make recommendations about the future impacts in the District. One of the areas of study was the need for New Facilities and Modernization. The committee made a number of recommendations including school size, the need for a new middle school, and to begin a capital improvements program to modernize or replace facilities based upon criterion.

During the 2005-06 school year, a Joint District Citizen's Ad Hoc Committee was appointed by the Auburn and Kent School Boards to make recommendations on how best to serve the school population that will come from an area that includes a number of projected developments in the north Auburn valley. On May 17, 2006, the Ad Hoc Committee presented its recommendation at a joint meeting of the Auburn and Kent Boards of Directors. On June 14, 2006, the Kent School Board adopted Resolution No. 1225 authorizing the process to initiate the adjustment of the boundaries of the District in accordance with the Ad Hoc Committee's recommendation. On June 26, 2006, the Auburn School Board adopted a companion Resolution No. 1073 authorizing the process to initiate the adjustment of the boundaries in accordance with the Ad Hoc Committee's recommendation. These actions resulted in the transfer of an area from the Kent School District to the Auburn School District effective September 29, 2006.

In October of 2008, after two years of review and study, a Steering Committee made recommendations to the Board regarding the capital improvements program to modernize or replace facilities as recommended by the 2004-05 Citizen's Ad Hoc Committee. These recommendations, based on specific criteria, led to the Board placing a school improvement bond and capital improvements levy on the ballot in March 2009. Voters did not approve either measure that would have updated 24 facilities and replaced three aging schools. The Board decided to place only a six-year Capital Levy on the ballot in November of 2009, which passed at 55.17%. The levy funded \$46.4 million of needed improvement projects at 24 sites over the following seven school years. Planning for the replacement of aging schools was started with educational specifications and schematic design process for the replacement of Auburn High School.

The District acquired a site for a future high school in 2008 and a second site for a future middle school in 2009. The District also continued efforts to acquire property around Auburn High School. The Special Education Transition Facility opened in February of 2010. This facility is designed for students with disabilities that are 18 to 21 years old.

In the November 2012 election, the community supported the \$110 million bond issue for the Auburn High School Modernization and Reconstruction Project at 62%. Construction began in February 2013. The entire new building was occupied by Auburn High School students and staff in the fall of 2015, with site improvements being completed during the 2015-16 school year.



Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**CAPITAL CONSTRUCTION PLAN**

In January 2015, a citizen's ad hoc committee was convened by direction of the Board to address growth and facilities. The major recommendations were to construct two new elementary schools in the next four years and to acquire 3 new elementary school sites as soon as possible.

In the November 2016 election, the community supported the \$456 million bond issue for the replacement of six schools and the construction of two new elementary schools at 62.83%. Construction for the replacement of Olympic Middle School began in May 2018 and was completed in Fall 2019. Construction for New Elementary School #15 began in May 2019 and was completed in Fall 2020. Construction for the replacement of Dick Scobee Elementary School began in June 2019 and was completed in Fall 2020. Construction for New Elementary School #16 and replacement of Pioneer Elementary School began in May 2020 and will be completed in Fall 2021. Construction for replacement of Chinook and Lea Hill Elementary Schools began in June 2021 and will be completed in Fall of 2022. Construction for replacement of Terminal Park Elementary School will begin in June 2022 and will be completed in Fall of 2023.

We anticipate running a Capital Bond Measure in 2026. Funds will be used to construct a new middle school on property currently owned by the District, and may include funds to replace one or more existing schools.

The table below illustrates the current capital construction plan for the next six years. The exact timelines are wholly dependent on the rate of growth in the school age population.

| <b>2021-27 Capital Construction Plan<br/>(May 2021)</b> |        |                |                             |                   |          |         |         |          |          |         |
|---------------------------------------------------------|--------|----------------|-----------------------------|-------------------|----------|---------|---------|----------|----------|---------|
| Project                                                 | Funded | Projected Cost | Fund Source                 | Project Timelines |          |         |         |          |          |         |
|                                                         |        |                |                             | 21-22             | 22-23    | 23-24   | 24-25   | 25-26    | 26-27    | 27-28   |
| Technology Modernization                                | Yes    | \$35,000,000   | 2020<br>6 Year<br>Cap. Levy | XX                | XX       | XX      | XX      | XX       | XX       |         |
| 1/ Portable Relocation                                  | Yes    | \$1,400,000    | Impact Fees                 | XX                |          |         |         |          |          |         |
| 1/ Property Purchase - 1 New Elementary                 | Yes    | \$7,500,000    | Bond Impact Fee             | XX                |          |         |         |          |          |         |
| 2/ Middle School #5                                     | Yes    | \$112,000,000  | Bond Impact Fee             |                   |          |         | XX plan | XX const | XX const | XX open |
| 1/ Replacement of five Elementary Schools               | Yes    | \$242,500,000  | Bond                        | XX const          | XX const | XX open |         |          |          |         |

1/ These funds may be secured through a combination of the 2016 Bond Issue, sale of real property, impact fees, and state matching funds.

2/ These funds may be secured through a combination of a bond issue, impact fees, and state matching funds.

Auburn School District No. 408  
**Capital Facilities Plan**

2021 through 2027

**Section VII**

**Impact Fees**

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**IMPACT FEE COMPUTATION (Spring 2021)**

**I. SITE COST PER RESIDENCE**

Formula: ((Acres x Cost per Acre)/Facility Size) x Student Factor

|                    | Site<br>Acreage | Cost/<br>Acre | Facility<br>Capacity | Student Generation Factor |              | Cost/<br>Single Family | Cost/<br>Multi Family |
|--------------------|-----------------|---------------|----------------------|---------------------------|--------------|------------------------|-----------------------|
|                    |                 |               |                      | Single Family             | Multi Family |                        |                       |
| Elem (K - 5)       | 15              | \$0           | 650                  | 0.2500                    | 0.4330       | \$0.00                 | \$0.00                |
| Middle Sch (6 - 8) | 25              | \$0           | 800                  | 0.1310                    | 0.1850       | \$0.00                 | \$0.00                |
| Sr High (9 - 12)   | 40              | \$0           | 1500                 | 0.1520                    | 0.1750       | \$0.00                 | \$0.00                |
|                    |                 |               |                      |                           |              | <b>\$0.00</b>          | <b>\$0.00</b>         |

**II. PERMANENT FACILITY CONSTRUCTION COST PER RESIDENCE**

Formula: ((Facility Cost/Facility Size) x Student Factor) x (Permanent to Total Square Footage Percentage)

|                  | Facility<br>Cost | Facility<br>Size | % Perm Sq Ft/<br>Total Sq Ft | Student Generation Factor |              | Cost/<br>Single Family | Cost/<br>Multi Family |
|------------------|------------------|------------------|------------------------------|---------------------------|--------------|------------------------|-----------------------|
| Single Family    |                  |                  |                              | Single Family             | Multi Family |                        |                       |
| Elem (K - 5)     | \$0              | 650              | 0.9459                       | 0.2500                    | 0.4330       | \$0.00                 | \$0.00                |
| Mid Sch (6 - 8)  | \$112,000,000    | 800              | 0.9459                       | 0.1310                    | 0.1850       | \$17,348.09            | \$24,499.22           |
| Sr High (9 - 12) | \$0              | 1500             | 0.9459                       | 0.1520                    | 0.1750       | \$0.00                 | \$0.00                |
|                  |                  |                  |                              |                           |              | <b>\$17,348.09</b>     | <b>\$24,499.22</b>    |

**III. TEMPORARY FACILITY CONSTRUCTION COST PER RESIDENCE**

Formula: ((Facility Cost/Facility Size) x Student Factor) x (Temporary to Total Square Footage Ratio)

|                  | Facility<br>Cost | Facility<br>Size | % Temp Sq Ft/<br>Total Sq Ft | Student Generation Factor |              | Cost/<br>Single Family | Cost/<br>Multi Family |
|------------------|------------------|------------------|------------------------------|---------------------------|--------------|------------------------|-----------------------|
| Single Family    |                  |                  |                              | Single Family             | Multi Family |                        |                       |
| Elem (K - 5)     | \$200,000        | 20.33            | 0.0541                       | 0.2500                    | 0.4330       | \$133.02               | \$230.38              |
| Mid Sch (6 - 8)  | \$200,000        | 28.02            | 0.0541                       | 0.1310                    | 0.1850       | \$50.57                | \$71.42               |
| Sr High (9 - 12) | \$200,000        | 28.74            | 0.0541                       | 0.1520                    | 0.1750       | \$57.21                | \$65.86               |
|                  |                  |                  |                              |                           |              | <b>\$240.79</b>        | <b>\$367.67</b>       |

**IV. STATE MATCH CREDIT PER RESIDENCE**

Formula: (Boeckh Index x SPI Footage x District Match x Student Factor)

|                  | Boeckh<br>Index | SPI<br>Footage | State<br>Match | Student Generation Factor |              | Cost/<br>Single Family | Cost/<br>Multi Family |
|------------------|-----------------|----------------|----------------|---------------------------|--------------|------------------------|-----------------------|
|                  |                 |                |                | Single Family             | Multi Family |                        |                       |
| Elem (K - 5)     | \$0.00          | 90             | 62.87%         | 0.2500                    | 0.4330       | \$0.00                 | \$0.00                |
| Mid Sch (6 - 8)  | \$238.22        | 108            | 62.87%         | 0.1310                    | 0.1850       | \$2,118.93             | \$2,992.38            |
| Sr High (9 - 12) | \$0.00          | 130            | 62.87%         | 0.1520                    | 0.1750       | \$0.00                 | \$0.00                |
|                  |                 |                |                |                           |              | <b>\$2,118.93</b>      | <b>\$2,992.39</b>     |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
 2021 through 2027

**V. TAX CREDIT PER RESIDENCE**

Formula: Expressed as the present value of an annuity

TC = PV(interest rate, discount period, average assd value x tax rate)

|               | Ave Resid<br>Assd Value | Curr Dbt Serv<br>Tax Rate | Bnd Byr Indx<br>Ann Int Rate | Number of<br>Years | Tax Credit<br>Single Family | Tax Credit<br>Multi Family |
|---------------|-------------------------|---------------------------|------------------------------|--------------------|-----------------------------|----------------------------|
| Single Family | \$402,640               | \$2.31                    | 2.44%                        | 10                 | <b>\$8,165.58</b>           |                            |
| Multi Family  | \$197,141               | \$2.31                    | 2.44%                        | 10                 |                             | <b>\$3,998.04</b>          |

**VI. DEVELOPER PROVIDED FACILITY CREDIT**

Formula: (Value of Site or Facility/Number of dwelling units)

|               | Value  | No. of Units | Facility Credit |
|---------------|--------|--------------|-----------------|
| Single Family | \$0.00 | 1            | <b>\$0.00</b>   |
| Multi Family  | \$0.00 | 1            | <b>\$0.00</b>   |

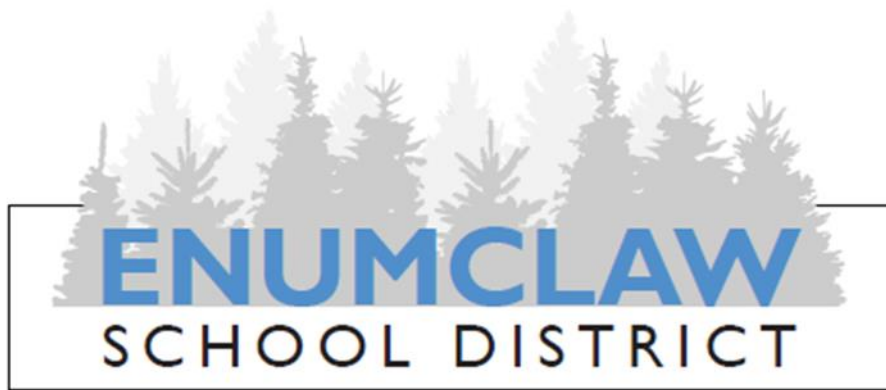
| FEE<br>RECAP<br>SUMMARY        | PER UNIT IMPACT FEES |  |                    |
|--------------------------------|----------------------|--|--------------------|
|                                | Single<br>Family     |  | Multiple<br>Family |
| Site Costs                     | \$0.00               |  | \$0.00             |
| Permanent Facility Const Costs | \$17,348.09          |  | \$24,499.22        |
| Temporary Facility Costs       | \$240.79             |  | \$367.67           |
| State Match Credit             | (\$2,118.93)         |  | (\$2,992.39)       |
| Tax Credit                     | (\$8,165.58)         |  | (\$3,998.04)       |
| FEE (No Discount)              | \$7,304.37           |  | \$17,876.45        |
| FEE (50% Discount)             | \$3,652.19           |  | \$8,938.23         |
| Less ASD Discount              | \$0.00               |  | \$0.00             |
| Facility Credit                | \$0.00               |  | \$0.00             |
| <b>Net Fee Obligation</b>      | <b>\$3,652.19</b>    |  | <b>\$8,938.23</b>  |

Auburn School District No. 408  
**CAPITAL FACILITIES PLAN**  
2021 through 2027

| IMPACT FEE ELEMENTS |                                                                                             | SINGLE FAMILY |                  |                   | MULTI FAMILY  |                  |                   |
|---------------------|---------------------------------------------------------------------------------------------|---------------|------------------|-------------------|---------------|------------------|-------------------|
|                     |                                                                                             | Elem<br>K - 5 | Mid Sch<br>6 - 8 | Sr High<br>9 - 12 | Elem<br>K - 5 | Mid Sch<br>6 - 8 | Sr High<br>9 - 12 |
| Student Factor      | Single Family - Auburn actual count April 2020                                              | 0.250         | 0.131            | 0.152             | 0.433         | 0.185            | 0.175             |
| New Fac Capacity    |                                                                                             | 650           | 800              | 1500              | 650           | 800              | 1500              |
| New Facility Cost   | Middle School Cost Estimate May 2021                                                        |               | \$112,000,000    |                   | \$0           | \$112,000,000    |                   |
| Temp Rm Capacity    | ASD District Standard of Service.<br>Grades K - 5 @ 20.33, 6 - 8 @ 28.02, & 9 - 12 @ 28.74. | 20.33         | 28.02            | 28.74             | 20.33         | 28.02            | 28.74             |
| Temp Facility Cost  | Relocatables, including site work, set up, and furnishing.                                  | \$200,000     | \$200,000        | \$200,000         | \$200,000     | \$200,000        | \$200,000         |
| Site Acreage        | ASD District Standard or SPI Minimum                                                        | 12            | 25               | 40                | 12            | 25               | 40                |
| Site Cost/Acre      | See below                                                                                   | \$444,771     | \$444,771        | \$444,771         | \$444,771     | \$444,771        | \$444,771         |
| Perm Sq Footage     | 15 Elementary, 4 Middle, and 4 High Schools                                                 | 1,799,423     | 1,799,423        | 1,799,423         | 1,799,423     | 1,799,423        | 1,799,423         |
| Temp Sq Footage     | 2 x 768 SF + 24 x 864 SF + 87 x 896 SF + TAP 2661                                           | 102,885       | 102,885          | 102,885           | 102,885       | 102,885          | 102,885           |
| Total Sq Footage    | Sum of Permanent and Temporary above                                                        | 1,902,308     | 1,902,308        | 1,902,308         | 1,902,308     | 1,902,308        | 1,902,308         |
| % - Perm Facilities | Permanent Sq. Footage divided by Total Sq. Footage                                          | 94.59%        | 94.59%           | 94.59%            | 94.59%        | 94.59%           | 94.59%            |
| % - Temp Facilities | Temporary Sq. Footage divided by Total Sq. Footage                                          | 5.41%         | 5.41%            | 5.41%             | 5.41%         | 5.41%            | 5.41%             |
| SPI Sq Ft/Student   | From OSPI Regulations (WAC 392-343-035)                                                     | 90            | 108              | 130               | 90            | 108              | 130               |
| Boeckh Index        | From OSPI projection for July 2020                                                          | \$238.22      | \$238.22         | \$238.22          | \$238.22      | \$238.22         | \$238.22          |
| Match % - State     | From OSPI May 2020                                                                          | 62.87%        | 62.87%           | 62.87%            | 62.87%        | 62.87%           | 62.87%            |
| Match % - District  | Computed                                                                                    | 37.13%        | 37.13%           | 37.13%            | 37.13%        | 37.13%           | 37.13%            |
| Dist Aver AV        | King County Department of Assessments March 2020                                            | \$402,640     | \$402,640        | \$402,640         | \$197,141     | \$197,141        | \$197,141         |
| Debt Serv Tax Rate  | Current Fiscal Year                                                                         | \$2.31        | \$2.31           | \$2.31            | \$2.31        | \$2.31           | \$2.31            |
| G. O Bond Int Rate  | Current Rate - (Bond Buyer 20 Index Feb. 2020 avg)                                          | 2.44%         | 2.44%            | 2.44%             | 2.44%         | 2.44%            | 2.44%             |

**Site Cost Projections**

| Recent Property Acquisitions | Acreage      | Purchase Year | Purchase Price     | Purchase Cost/Acre | Adjusted Present Day | Projected Annual Inflation Factor | Sites Required               | Latest Date of Acquisition   | Projected Cost/Acre |
|------------------------------|--------------|---------------|--------------------|--------------------|----------------------|-----------------------------------|------------------------------|------------------------------|---------------------|
| Elem. #16 Parcel 1           | 1.26         | 2019          | \$480,000          | \$382,166          | \$441,401            | 10.00%                            | Elementary                   | 2022                         | \$489,248           |
| Elem. #16 Parcel 2           | 8.19         | 2019          | \$2,959,561        | \$361,363          | \$417,374            | 2019 Annual Inflation Factor      | 2020 Annual Inflation Factor | 2021 Annual Inflation Factor |                     |
| Elem. #16 Parcel 3           | 0.80         | 2018          | \$460,000          | \$575,000          | \$730,538            |                                   |                              |                              |                     |
| <b>Total</b>                 | <b>10.25</b> |               | <b>\$3,899,561</b> | <b>\$380,593</b>   | <b>\$444,771</b>     | 10.00%                            | 5%                           | 10.00%                       |                     |



## **Capital Facilities Plan**

***2021-2026***

*2929 McDougall Avenue  
Enumclaw, Washington 98022  
(360) 802-7100*

*Board Adopted:  
June 21, 2020*



# **Six-Year Capital Facilities Plan**

**2021-2026**

## **Board of Directors**

**Jennifer Kent**

**Bryan Stanwood**

**Melynda O'Brien**

**Tyson Gamblin**

**Jennifer Watterson**

## **Administration**

**Dr. Shaun Carey**

Superintendent

**Chris Beals**

Deputy Superintendent

**Ed Hatzenbeler**

Director, Business & Operations

**Gerrie Garton**

Director, Student Support  
Services

**Stephanie Berryhill**

Director, Human Relations

**Jill Burnes**

Director, Curriculum and  
Instruction

**Enumclaw School District No. 216**

Enumclaw, Washington 98022

## **CAPITAL FACILITIES PLAN**

Approved by Board of Directors

Resolution No. 1114

The Enumclaw School District No. 216 hereby provides to the King County Council, City of Enumclaw and City of Black Diamond, this Capital Facilities Plan documenting present and future school facility requirements of the District. The plan contains all elements required by the Growth Management Act and King Code 21A, including a six (6) year financing plan component.

# Table of Contents

|                                                                                       | Page |
|---------------------------------------------------------------------------------------|------|
| Executive Summary .....                                                               | 1    |
| Section I: Six-Year Enrollment Projection .....                                       | 2    |
| Section II: Current Enumclaw School District.....<br>“Standard of Service”            | 4    |
| Section III: Inventory and Projected Six-Year Enrollment .....<br>Capacity of Schools | 6    |
| Section IV: The District’s Planning and Construction Plan .....                       | 9    |
| Section V: Capital Facilities Financing Plan .....                                    | 12   |
| Section VI: Impact Fee Variables and Calculated Fees .....                            | 16   |

## **Executive Summary**

In accordance with King County Code 21A.43, this update has been prepared by the Enumclaw School District No. 216 to reflect current conditions in facility usage and needs.

The District's service area includes areas of unincorporated King County, the City of Black Diamond, and the City of Enumclaw. Currently, the District serves a student population of about 3,951 (Oct. 2020 head count) students in Kindergarten through grade 12. Enrollment projections presented herein, indicate that enrollment growth will occur over the next six years.

The District has experienced approximately 3.5% growth per year over the last five years. Enrollment in October 2019 was at 4,101 (HC) students. However, with the closures of schools due to Covid-19, the District regressed by 3.7% over the previous year. The District has begun to see enrollment increase again with a return to a hybrid learning environment of all grades in February 2021 and anticipates additional enrollment increase as we move to full-time in person learning and a return to the pre-pandemic growth pattern. The District anticipates continued enrollment gains as a result of new residential development projected within the six-year planning period (and anticipated to continue beyond the six year planning period). The City of Black Diamond has two Master Planned Developments (the "MPDs"), Ten Trails and Lawson Hills, in the process of development with a projected buildout of up to 6,050 dwelling units. Construction of residential dwelling units in Phase IA of the Ten Trails MPD began in 2018 with the construction of approximately 375 single family units and 36 multi-family units through 2020. An additional 321 single family units and 229 multi-family units are anticipated to be constructed in 2021. Construction will continue with a total of 1,302 single family units and 323 multi-family units in the MPDs through 2026. Using current student generation rates, this will mean an increase in the District's enrollment by approximately 1,136 students from these planned units in a six-year period. The City of Enumclaw has several approved several construction projects within the city limits. The largest include Pinnacle Peak with 86 single family residential lots and Suntop totaling 291 single family lots. There are six other developments at various stages of approval within the city limits of Enumclaw totaling 139 vacant lots ready to build. We estimate all referenced single family dwelling units will be built within the six-year period of this plan, generating approximately 80 new students. Finally, there is ongoing, though limited, development in the unincorporated area of King County that is located within the District. To accommodate cumulative projected new development, the District added capacity in 2017 at the new Black Diamond Elementary School and added permanent student capacity at Enumclaw High School. Temporary capacity at the elementary and middle school levels will be needed during the six-year planning period, and we must begin to plan for additional permanent capacity within the six year planning period. Section IV of this Plan identifies the District's six-year and anticipated long-term planning for school facilities.

As noted above, the District will need substantial capacity additions in the long-term planning period in response to development activity throughout the District and particularly within the City of Black Diamond. Future updates to this Plan will reflect updated planning needs in response to growth.

## **Section I: Six-Year Enrollment Projection**

This plan update is based on the anticipated number of students expected to be enrolled through 2026. The six-year projection (2021-2026) will assist in determining short term needs and form the basis for assessing the need for impact fees.

Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projection. In the event that enrollment growth slows, plans for new facilities will likely be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections. Regular updates of both the enrollment projections and the Capital Facilities Plan (CFP) are essential to good facility planning.

The District relies on two population forecasts for purposes of projecting student enrollment. The first is an estimate by the Superintendent of Public Instruction (OSPI). OSPI estimates future enrollment through 2026 using the cohort survival method. This method estimates how many students in one year will attend the next grade in the following year by relying on previous enrollment trends. Due to the fact that the cohort survival method does not incorporate changes in trends of in-migration, particularly from anticipated new development within the District, these projections are considered highly conservative. See [Appendix A](#).

The second forecast is a modified cohort analysis, which uses the cohort projections as a base, incorporates King County live birth data and the District's historic percentage of those births to determine the number of kindergartners entering the system, and further incorporates assumptions based on known new residential development proposals within the District. See [Appendix B](#). Because this analysis incorporates the expected in-migration to the District from new development, the District uses this analysis for purposes of determining capacity needs throughout the six years of this planning period. Using the modified enrollment projections, the District's enrollment is expected to increase at all grade levels over the six years of this Plan.

With regard to the expected enrollment from the anticipated 6,050 dwelling units in Black Diamond, building of residential units did commence in summer 2018, with building and occupancy to continue for a sustained period over several years. As such, the enrollment impacts from the start of these developments are just beginning to show during the early years of this Plan period. Future updates to this Plan will provide additional and updated information regarding these projects and the impacts on District enrollment.

Using the modified cohort survival projections, a total enrollment of 5,335 (HC) is expected by 2026. The District expects the enrollment of 1,384 additional students between 2020-2026. See Table 1.

**Table 1: Projected Student Enrollment  
2020-2026**

| <b>Projection</b>       | <b>2020*</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> | <b>Actual<br/>Change</b> | <b>Percent<br/>Change</b> |
|-------------------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------------------|---------------------------|
| Modified Cohort<br>(HC) | 3,951        | 4,224       | 4,485       | 4,603       | 4,752       | 5,024       | 5,335       | 1,384                    | 35.02%                    |

\* Actual enrollment (October 1, 2020)

## **Section II: Current Enumclaw School District “Standard of Service”**

In order to determine the capacity of the District’s facilities, the King County Code 21A refers to a “standard of service” that each school district must establish in order to ascertain its overall capacity. The standard of service is based upon the number of classrooms available at each school and the desired average class load district-wide. A favorable class size is used to promote the standard and quality of educational programs the residents of the Enumclaw School District expect and support through the passage of levies and bonds.

Rooms designed for special use are not counted as classrooms. Portables used for classrooms are employed on an interim basis only. When additional permanent classrooms are available, portables are removed from service, transferred to other locations, or used for non-classroom purposes.

The District’s standard of service is based on current standards. The Capital Facilities Plan incorporates funded implementation of K-3 class size reduction.

### **Current Standards of Service for Elementary Students:**

Average district wide class size for grades K-3 were reduced to 20 students per teacher beginning in the 2019-2020 school year to help the overall ratio reduce to 1 to 17 when specialist and intervention teachers are considered.

Average district wide class size for grades 4 and 5 should not exceed 26 students.

Elementary school permanent capacity should be between 450 to 600 students. We have reduced permanent capacity in several schools to allow for K-3 class size reduction. Goals with new construction would be to build permanent capacity to accommodate for growth while still allowing for special programming listed below.

Class size may vary from building to building based upon different influencing factors at each school. Students may be provided music instruction, physical education, and lunch in a separate classroom or facility. Students may have scheduled time in a special computer lab. Special Education for student with disabilities may be provided in a self-contained classroom with a maximum capacity of 10-12 depending on the program.

Identified students will also be provided other educational opportunities in classrooms and/or special spaces for programs designated as follows:

- English Language Proficiency (ELP)
- Integrated Programs & Resource Rooms (for special remedial assistance)
- Education for Disadvantage Students (Title 1)
- Highly Capable Program
- Other Remediation Programs
- Learning Assisted Program (LAP)
- Behavior Programs for severely behavior-disordered students
- Hearing Impaired
- Mild, Moderate and Severe Developmental Disabilities
- Developmental Preschool
- Early Childhood Education Assistance Programs (ECEAP)



All of the special programs referenced above require specialized classroom space; thus, the full-time student capacity of buildings housing these programs is reduced. Students leave their regular classroom for a period of time to receive instruction in several special programs. When programs change, program capacity fluctuates and the plan is updated annually to reflect the change in program and capacity.

**Current Standards of Service for Secondary Students:**

The standards of service outlined below reflect only those programs and educational opportunities provided to secondary students which directly affect the capacity of the school buildings.

Average district wide class size for grades 6-8 should not exceed 28 students.

Middle school permanent capacity should be between 550 to 800 students.

Average district wide class size for grades 9-12 should not exceed 28 students.

Special Education for students with disabilities may be provided in a classroom with a capacity of 10-15 depending on program.

Identified students will also be provided other educational opportunities in classrooms and/or special spaces for programs designated as follows:

- Instrumental and Vocal Music
- Integrated Programs & Resource Rooms (for special remedial assistance)
- Advanced Placement Programs
- Basic Skills Programs
- Career and Vocational Education Programs

Many of these programs require specialized classroom space and can reduce the permanent capacity of the school buildings.

Each school's available capacity will vary with the type of programs and space utilization in the building. When a large number of portables are added to site to add capacity, other support facilities, such as gymnasiums, lunch areas, halls, etc. become inadequate.

### Section III: Inventory and Projected Six-Year Enrollment Capacity of Schools

Currently, the District has permanent program capacity to house 4,807 students based on the District's Standard of Service as set forth in Section II. Portable classroom capacity for 152 students brings the total capacity to 4,959 at the beginning of the 2020-2021 school year.<sup>1</sup> A summary of the current enrollment and capacity, and the breakdown at each grade span follows:

*Table 2: Summary of Capacity (2020-21)*

|                          | Permanent Capacity | Portable Capacity | Total Capacity | Oct. 2020 Enrollment (HC) | Surplus Capacity w/o Portables | Surplus Capacity w/ Portables |
|--------------------------|--------------------|-------------------|----------------|---------------------------|--------------------------------|-------------------------------|
| <b>2020-2021 Current</b> |                    |                   |                |                           |                                |                               |
| Elementary               | 2,210              | 96                | 2,306          | 1,755                     | 455                            | 551                           |
| Middle School            | 1,100              | 0                 | 1,100          | 984                       | 116                            | 116                           |
| Senior High              | 1,497              | 56                | 1,553          | 1,212                     | 285                            | 341                           |
| <b>District Total</b>    | <b>4,807</b>       | <b>152</b>        | <b>4,959</b>   | <b>4,104</b>              | <b>856</b>                     | <b>1,008</b>                  |

Included in this Plan is an inventory of the District's schools by type, address and current capacity. See Table 3.

In the fall of 2005, the District closed J.J. Smith Elementary due to the age and condition of the building. The District performed facility upgrades in 2015 at J.J. Smith and it was used to temporarily house Black Diamond Elementary students during construction of the new elementary school. In the fall of 2017, J.J. Smith began to house the District's Birth-to-Five program, special education pre-school and ECEAP programs.

Black Diamond Elementary, as modernized and expanded, opened in August 2017. The new Black Diamond Elementary has a capacity of 430 students in permanent housing (an increase from the previous permanent capacity of 217). The Enumclaw High School modernization phase 1 opened in October 2018 and phase II was completed in August 2019. The updated facility increased permanent capacity by approximately 197 students.

Based on the enrollment forecasts, current inventory, program capacity, current standard of service, and portable capacity, the District has identified the need for additional student capacity in the short term. This reflects new development in the City of Black Diamond and new and potential development in the City of Enumclaw and King County during the six year planning period.

---

<sup>1</sup> The District's intent is for all students to be served in permanent classroom facilities. As such, portables are intended to be a temporary capacity solution. The District currently has four classrooms in portables at Kibler Elementary and two classrooms in portables at Enumclaw High School. There are seven portables at Kibler in total and three at Westwood. Portables are also used for book rooms and administrative purposes.

**TABLE 3: Inventory Summary**

An inventory of existing permanent school facilities including the locations and capacities of those facilities is provided below.

| <b>Existing Facility</b>       | <b>Location</b>                               | <b>Capacity</b> |
|--------------------------------|-----------------------------------------------|-----------------|
| Black Diamond Elementary       | 25314 Baker Street<br>Black Diamond, WA 98010 | 430             |
| Byron Kibler Elementary        | 2057 Kibler Avenue<br>Enumclaw, WA 98022      | 430             |
| Southwood Elementary           | 3240 McDougall Avenue<br>Enumclaw, WA 98022   | 450             |
| Sunrise Elementary             | 899 Osceola Street<br>Enumclaw, WA 98022      | 450             |
| Westwood Elementary            | 21200 SE 416th<br>Enumclaw, WA 98022          | 450             |
| Enumclaw Middle School         | 550 Semanski Street S.<br>Enumclaw, WA 98022  | 550             |
| Thunder Mountain Middle School | 42018 264th Avenue E.<br>Enumclaw, WA. 98022  | 550             |
| Enumclaw High School           | 226 Semanski Street S.<br>Enumclaw, WA 98022  | 1497            |

**Table 4 – Projected Enrollment & Capacity\***

| <b>K-5 Elementary</b>               |              |              |              |              |              |              |              |
|-------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                                     | <b>2020*</b> | <b>2021</b>  | <b>2022</b>  | <b>2023</b>  | <b>2024</b>  | <b>2025</b>  | <b>2026</b>  |
| Permanent Capacity                  | 2,210        | 2,210        | 2,210        | 2,210        | 2,210        | 2,210        | 2,380        |
| New Permanent Capacity              |              |              |              |              |              | 170^         | 500**        |
| Portable Capacity Available         | 96           | 96           | 96           | 96           | 96           | 0            | 0            |
| Portable/Purchase, Relocate         |              |              |              |              |              |              |              |
| <b>Total Capacity</b>               | <b>2,306</b> | <b>2,306</b> | <b>2,306</b> | <b>2,306</b> | <b>2,306</b> | <b>2,380</b> | <b>2,880</b> |
| Projected Enrollment*               | 1,755        | 1,960        | 2,120        | 2,149        | 2,262        | 2,379        | 2,503        |
| Surplus/(Deficit) of Perm. Capacity | 455          | 250          | 90           | 61           | (52)         | 1            | 377          |
| Surplus/(Deficit) with Portables    | 551          | 346          | 186          | 157          | 44           | 97           | 377          |
|                                     |              |              |              |              |              |              |              |
| <b>6-8 Middle School</b>            |              |              |              |              |              |              |              |
|                                     | <b>2020*</b> | <b>2021</b>  | <b>2022</b>  | <b>2023</b>  | <b>2024</b>  | <b>2025</b>  | <b>2026</b>  |
| Permanent Capacity                  | 1,100        | 1,100        | 1,100        | 1,100        | 1,100        | 1,100        | 1,100        |
| New Permanent Capacity              |              |              |              |              |              |              |              |
| Portable Capacity Available         |              |              |              | 112          | 112          | 112          | 112          |
| Portable/Purchase, Relocate         |              |              | 112          |              |              |              |              |
| <b>Total Capacity</b>               | <b>1,100</b> | <b>1,100</b> | <b>1,212</b> | <b>1,212</b> | <b>1,212</b> | <b>1,212</b> | <b>1,212</b> |
| Projected Enrollment*               | 984          | 1,050        | 1,079        | 1,111        | 1,139        | 1,177        | 1,262        |
| Surplus/(Deficit) of Perm. Capacity | 116          | 50           | 21           | (11)         | (39)         | (77)         | (162)        |
| Surplus/(Deficit) with Portables    | -            | -            | 133          | 101          | 73           | 35           | (50)         |
|                                     |              |              |              |              |              |              |              |
| <b>9-12 High School</b>             |              |              |              |              |              |              |              |
|                                     | <b>2020*</b> | <b>2021</b>  | <b>2022</b>  | <b>2023</b>  | <b>2024</b>  | <b>2025</b>  | <b>2026</b>  |
| Permanent Capacity                  | 1,497        | 1,497        | 1,497        | 1,497        | 1,497        | 1,497        | 1,497        |
| New Permanent Capacity              |              |              |              |              |              |              |              |
| Portable Capacity Available         | 56           | 56           | 224          | 224          | 224          | 224          | 224          |
| Portable/Purchase, Relocate         |              | 168          |              |              |              |              |              |
| <b>Total Capacity</b>               | <b>1,553</b> | <b>1,721</b> | <b>1,721</b> | <b>1,721</b> | <b>1,721</b> | <b>1,721</b> | <b>1,721</b> |
| Projected Enrollment*               | 1,212        | 1,214        | 1,286        | 1,343        | 1,351        | 1,468        | 1,570        |
| Surplus/(Deficit) of Perm. Capacity | 285          | 283          | 211          | 154          | 146          | 29           | (73)         |
| Surplus/(Deficit) with Portables    | 341          | 507          | 435          | 378          | 370          | 253          | 151          |

\*2020 reflects actual October enrollment.

\*\*Reflects construction of new elementary in Ten Trails neighborhood.

^Added capacity at Kibler Elementary School and Black Diamond Elementary School.

## **Section IV: The District's Planning and Construction Plan**

### **Trigger of Construction**

Planning for new schools and additions to existing schools are triggered by comparing the enrollment forecasts with District capacity. Projected available student capacity was derived by subtracting projected student enrollment from existing school capacity for each of the six years in the forecast period (2021-2026). Capacity needs are expressed in terms of "Surplus/(Deficit) of Permanent Capacity." A deficit in permanent capacity means that there will be unhoused students who will likely be served in portable classrooms, in classrooms where class size exceeds State standards, Board expectations and/or contractually negotiated agreements within the local school district. The unhoused student levels are shown in Table 5. Note: for purposes of assessing capacity, the District has included the capacity improvements that are planned over the six year planning period. As previously discussed in this Plan, the District intends to monitor development and enrollment growth and will continue to assess the need for any capacity additions in future updates to this Plan.

### **Facility Needs (2021-2026)**

The voters in the District approved a Bond in April 2015 that included replacement and expansion of Black Diamond Elementary School and renovation/expansion of Enumclaw High School. Creating new capacity at Black Diamond Elementary helped to ensure that elementary schools in other areas of the District are not overcrowded and that capacity is available in those schools to serve new development. The projects listed in Table 5 are anticipated based upon information available at the present time. Due to anticipated growth within the cities of Black Diamond and Enumclaw, the District will reallocate portables to both Thunder Mountain and Enumclaw Middle School and will need to purchase and/or relocate additional new portables based on the actual impact of growth. Implementation of the K-3 class size reduction legislation impacted permanent space at the elementary level. The District anticipates running one or more bonds before 2026 for several projects. These projects include (i) the replacement and modernization (with some added capacity) of Byron Kibler Elementary School; (ii) a modernization of the Performing Arts Center at Enumclaw High School; (iii) a four classroom addition to increase permanent space at Black Diamond Elementary as there is limited capacity for portables on that site; (iv) a new elementary school in Black Diamond in the Ten Trails neighborhood to address growth needs; and (v) a replacement and modernization of the Birth to Five Center at JJ Smith Elementary. The District secured property from the developer for the planned new elementary school in Ten Trails. The District recently purchased a parcel adjacent to the current Black Diamond Elementary to allow for parking/expansion. Projections show Black Diamond Elementary in a deficit of permanent capacity in the near term. In addition, the District must consider field space to allow for increase size in athletic teams. To this end, the District anticipates adding baseball and fastpitch fields at Thunder Mountain Middle School where none presently exist. The District anticipates also adding portable facilities at various facilities to serve interim needs.

### **Facility Needs (Long Term)**

Based upon present information regarding the development activity within the City of Black Diamond, the District is planning for long term needs in the Black Diamond area. The District anticipates that, based upon service standards and enrollment projections, the two approved master planned development projects will necessitate the need for up to three additional new elementary schools (including the elementary school planned within the six year period), one new middle school, and one new high school. The District is uncertain at this time regarding long term additional capacity needs that may result from additional development in Black Diamond and development within the City of Enumclaw and unincorporated King County. The District will continue to monitor development activity and related capacity needs. In addition, funded implementation of class size reduction measures will require additional capacity. Future updates to this Plan will reflect the planning needs in response to long term growth impacts.

### **General Considerations**

The decision and ability to actually construct a new school facility involves multiple factors not wholly within the control of the District. The availability of funds is the biggest consideration whether those funds are generated

from locally approved bonds, state construction funds, impact fees, or mitigation payments, or a combination of the above.

**Table 5 - Planned Projects  
2021-2026**

Enumclaw School District No. 216

**Projects Planned and Sites Acquisitions**

| School/Facility/Site               | Location                  | Type                | Status     | Projected<br>Comp<br>Date | Added<br>Capacity | % for new<br>Growth |
|------------------------------------|---------------------------|---------------------|------------|---------------------------|-------------------|---------------------|
|                                    |                           |                     |            |                           | Approx            | Approx              |
| <b>Elementary</b>                  |                           |                     |            |                           |                   |                     |
| Black Diamond Elementary           | Black Diamond             | New                 | Complete   | 2017                      | 257               | 100%                |
| Black Diamond Elementary Portables | Black Diamond             | New***              | Planning   | 2023                      | 100               | 100%                |
| Black Diamond Elementary Addition  | Black Diamond             | New^^               | Planning   | 2025                      | 100               | 100%                |
| Byron Kibler Elementary            | Enumclaw                  | New*                | Planning   | 2025                      | 70                | 15%                 |
| New Black Diamond Elementary       | Black Diamond             | New^                | Planning   | 2026                      | 500               | 100%                |
| <b>Middle School</b>               |                           |                     |            |                           |                   |                     |
| Portable Facilities                | Enumclaw MS**             | Relocate/Renovate   | In Process | 2022                      | 56                | 100%                |
| Portable Facilities                | Thunder Mountain MS**     | Relocate/Renovate   | In Process | 2022                      | 56                | 100%                |
|                                    |                           |                     |            |                           |                   |                     |
| <b>Senior High</b>                 |                           |                     |            |                           |                   |                     |
| Enumclaw High School               | Enumclaw                  | Renovation/Addition | Complete   | 2020                      | 197               | 100%                |
|                                    |                           |                     |            |                           |                   |                     |
| <b>Other Sites</b>                 |                           |                     |            |                           |                   |                     |
| South West Enumclaw (18A)          | 1009 SE 244th, Enumclaw   | New                 | Exist.     | Site Bank                 | 0                 | 0                   |
| North East Enumclaw (20A)          | East of Highway 169       | New                 | Exist.     | Site Bank                 | 0                 | 0                   |
| Black Diamond (various pending)    | In Ten Trails Development | New                 | Planning   |                           | varying           | 100%                |

\* Replacement/Modernization of Byron Kibler Elementary will increase permanent capacity as that school is currently above permanent capacity with seven portables and more growth is projected.

\*\* Will relocate two portables from Enumclaw High School during construction to middle schools to expand capacity for growth.

\*\*\*The District purchased property adjacent to Black Diamond Elementary to construct portables as additional capacity.

^The District is forecasting the need for an additional elementary school in Black Diamond to expand capacity for growth.

^^ The District is forecasting the need for additional permanent space at the existing Black Diamond Elementary.



**Table 6 – Finance Plan**

| Estimated Project Cost by Year - in \$millions                   |        |        |        |         |         |         | Total    | Secured<br>Bond/Levy<br>(1) | Secured<br>Other (2) | Unsecured |
|------------------------------------------------------------------|--------|--------|--------|---------|---------|---------|----------|-----------------------------|----------------------|-----------|
| 2021                                                             | 2022   | 2023   | 2024   | 2025    | 2026    |         | Cost     |                             |                      |           |
| <b>Improvements Adding Student Capacity</b>                      |        |        |        |         |         |         |          |                             |                      |           |
| <b>Elementary School</b>                                         |        |        |        |         |         |         |          |                             |                      |           |
| Byron Kibler<br>Elementary<br>Replacement (New<br>Construction)* |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  |        | \$ .13 |        | \$65.26 |         |         | \$65.39  | \$ .13                      |                      | \$65.26   |
| Black Diamond<br>Elementary**                                    |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  | \$ .15 | \$ .30 |        | \$4.20  |         |         | \$4.65   | \$ .15                      | \$ .30               | \$4.20    |
| New Ten Trails<br>Elementary***                                  |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  |        | \$ .13 |        |         | \$54.60 |         | \$54.73  | \$ .13                      |                      | \$54.60   |
| <b>Middle School</b>                                             |        |        |        |         |         |         |          |                             |                      |           |
| Portable Placement^                                              |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  | \$ .10 |        |        |         |         |         | \$ .10   |                             | \$ .10               |           |
| <b>High School</b>                                               |        |        |        |         |         |         |          |                             |                      |           |
| Renovation and<br>Addition^^                                     |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  | \$ .90 |        | \$4.3  |         |         |         | \$5.2    |                             | \$ .90               | \$4.30    |
| <b>Total</b>                                                     |        |        |        |         |         |         |          |                             |                      |           |
|                                                                  | \$1.00 | \$ .15 | \$ .56 | \$4.3   | \$69.46 | \$54.60 | \$130.07 | \$ .41                      | \$1.30               | \$128.36  |

(1) Secured Bond/Levy- Bond and levy funding already approved by voters.

(2) Secured Other - Funds currently available to the District including proceeds from property sales, school mitigation and impact fees, and State School Construction Assistance Program (SCAP) Funds remaining from other projects.

(3) Unsecured future - School mitigation and impact fees not yet collected, bonds and levies not yet approved, SCAP dollars not yet allocated.

\* Costs related to new capacity project for Byron Kibler Elementary. Will include a wing for a new Birth to Five center replacing JJ Smith Elementary.

\*\* Continuation of Black Diamond Elementary project with HVAC upgrade, parking expansion/portable pads, portable acquisition and four permanent classroom addition.

\*\*\* Estimated costs related to the planned new elementary school in Ten Trails Elementary, including survey and design work and construction project costs. Estimated construction costs are used in the impact fee formula.

^ Cost of adding one double portable at each of two middle schools.

^^ Completion of envelope renovations as well modernization and expansion of Performing Arts Center.

The District may also add portable facilities at the high school during the six year planning period as needed to serve interim growth needs.

## **Section V: Capital Facilities Financing Plan**

The Six-Year Finance Plan shown on Table 6 demonstrates how the District intends to fund new construction and improvements to school facilities for the years of 2021-2026. The financing plan and impact fee calculation formula also differentiate between capacity and non-capacity projects.

The District's ability to accomplish its building program is based on the following funding sources:

- Passage of general obligation bonds by District voters, which was done in the April 2015 election for recently completed projects (Black Diamond ES and EHS Renovation/Addition)
- Collection of school mitigation and impact fees
- State School Construction Assistance Program funds
- Passage of future general obligation bonds for planned projects (New ES, Kibler ES replacement w/ Birth to Five addition, BDES addition, and EHS PAC renovation)

### **General Obligation Bonds**

Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to pass a bond. Bonds are then retired through collection of property taxes. The District's voters approved a \$68.5 million bond to fund the replacement and expansion of the existing Black Diamond Elementary School and the partial renovation and expansion of Enumclaw High School. The District is considering proposing one or more bond packages totaling \$128 million to fund the replacement of Byron Kibler Elementary with Birth to Five addition, classroom additions at Black Diamond Elementary School, the Enumclaw High School Performing Arts Center renovation and a new elementary school in Black Diamond in the Ten Trails neighborhood. Each project other than the Performing Arts Center will add permanent student capacity.

### **State School Construction Funding Assistance**

State School Construction Funding Assistance comes from the Common School Construction Fund. Bonds are sold on behalf of the fund then retired from revenues accruing predominantly from the sale of renewable resources (i.e. timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Superintendent of Public Instruction can prioritize funding.

School districts may qualify for School Construction Funding Assistance for specific capital projects. To qualify, a project must first meet a State established criteria of need. This is determined by a formula that specifies the amount of square footage the State will help finance to provide permanent structures for the unhoused enrollment projected for the district. If a project qualifies, it can become part of a State prioritization system. This system prioritizes allocation of available funding resources to school districts statewide

based on seven prioritization categories. Funds are then disbursed to the districts based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percent of the total project cost to be paid by the State. The State contribution can range from less than half to more than 70% of the project's cost.

State School Construction Funding Assistance can only be applied to major school construction projects. Site acquisition and minor improvements are not eligible to receive School Construction Funding Assistance dollars. School Construction Funding Assistance funds are not received by a school district until after a school has been constructed. In such cases, the District must "front fund" a project. That is, the District must finance the complete project with local funds (the future State's share coming from funds allocated to future District projects). When the State share is finally disbursed (without accounting for escalation) the future District project is partially reimbursed.

Because of the method of computing State School Construction Funding Assistance, the official percentage of funds calculated by the State does not typically equal the actual percentage of total facility cost. The State Funding Assistance Percentage for the Enumclaw School District is approximately 54.10%. Notably, this only applies to costs that the State considers eligible for State Funding. Land costs and other development costs are not considered eligible for State School Construction Funding Assistance. Furthermore, the State only allows 90 square feet per elementary student while the District's service standard requires more square feet per student. This additional space must be funded with local dollars. For a typical project that has maximum State funding, less than 50% of the total project costs will be covered by School Construction Funding Assistance dollars.

### **Mitigation Payments and School Impact Fees**

King County, the City of Black Diamond and the City of Enumclaw have adopted school impact fee ordinances. In these jurisdictions, the District requests that an impact fee be collected for the construction of any new residential dwelling unit.

New dwelling units in the Lawson Hills and Ten Trails MPDs are subject to a school mitigation fee assessed pursuant to a Comprehensive School Mitigation Agreement.

Fees assessed are based on the new enrollment growth in the District and related capacity needs. By law, new development cannot be assessed impact fees to correct existing deficiencies.

Impact fees have been calculated utilizing the formula in the King County Ordinance 11621. The resulting figures are based on the District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools and purchase, install or relocate temporary facilities (Portables). Credits have also been applied in the formula to account for State School Construction Funding Assistance expected to be reimbursed to the District and projected future property taxes to be paid by the owner of a dwelling unit.

The District's cost per dwelling unit is derived by multiplying the cost per student by the applicable student generation rate per dwelling unit. King County Ordinance 11621 defines "Student Factor" as "the number derived by a school district to describe how many students of each grade span are expected to be generated by a dwelling unit. Student factors shall be based on district records of average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation; provided that, if such information is not available in the district, the data from adjacent districts, districts with similar demographics, or county wide averages may be used."

Enumclaw School District's student generation factors are based on the 2020 average of student factors from surrounding districts in King County. See Table 7. The District is choosing to continue to use the 2020 average as some of the districts performing their own studies determined that pandemic-related enrollment disruption during the 2021-21 school year likely presented an inaccurate data set of the students generated from recent new development. The District plans to revisit this analysis in the next update to the CFP.

**Table 7 - Summary of Student Generation Rate (SGR)**

**Single Family Dwelling Units:**

|                   | Auburn | Federal Way | Issaquah | Lake Washington | Northshore | Average      |
|-------------------|--------|-------------|----------|-----------------|------------|--------------|
|                   |        |             |          |                 |            |              |
| <b>Elementary</b> | 0.250  | 0.181       | 0.394    | 0.370           | 0.328      | <b>0.305</b> |
| <b>Middle</b>     | 0.131  | 0.069       | 0.189    | 0.153           | 0.108      | <b>0.130</b> |
| <b>High</b>       | 0.152  | 0.099       | 0.185    | 0.147           | 0.101      | <b>0.137</b> |
|                   |        |             |          |                 |            |              |
| <b>Total</b>      | 0.533  | 0.349       | 0.768    | 0.670           | 0.537      | <b>0.572</b> |

**Multi-Family Dwelling Units:**

|                   | Auburn | Federal Way* | Issaquah | Lake Washington | Northshore | Average      |
|-------------------|--------|--------------|----------|-----------------|------------|--------------|
|                   |        |              |          |                 |            |              |
| <b>Elementary</b> | 0.433  | 0.506        | 0.226    | 0.082           | 0.052      | <b>0.198</b> |
| <b>Middle</b>     | 0.185  | 0.252        | 0.107    | 0.035           | 0.019      | <b>0.087</b> |
| <b>High</b>       | 0.175  | 0.252        | 0.128    | 0.033           | 0.014      | <b>0.088</b> |
|                   |        |              |          |                 |            |              |
| <b>Total</b>      | 0.793  | 1.010        | 0.461    | 0.151           | 0.085      | <b>0.373</b> |

*\*For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

The District's proposed school impact fees reflect identified capacity needs and planning at the elementary level. The fees are based on the estimated costs of the planned new

elementary school (anticipated, if funding is approved by the voters, to be complete within the six year planning period).

### **Impact Fee Expenditures**

In 2020, the District expended \$106,358.97 of impact fee money collected by King County and expended \$6,749 of impact fee money collected by the City of Enumclaw. Both expenditures were on the Enumclaw High School modernization and replacement project. The District reported these expenditures in January 2021. The District is expending impact fee money in 2021 on the Enumclaw High School modernization and replacement project reflecting the growth related capacity costs as identified in recent versions of this Capital Facilities Plan.

## Section VI: Impact Fee Variables and Impact Fees

### Student Factors-Single/Multi-Family

|               |           |
|---------------|-----------|
| Elementary    | .305/.198 |
| Middle School | .130/.087 |
| High School   | .137/.088 |

### Student Capacity per Facility

|               |         |
|---------------|---------|
| Elementary    | 400-500 |
| Middle School | 600-650 |
| High School   | 1,500   |

### Site Acreage Site

|               |      |
|---------------|------|
| Elementary    | 15 a |
| Middle School | 25 a |
| High School   | 40 a |

### Site Cost per Acre

|               |     |
|---------------|-----|
| Elementary    | N/A |
| Middle School |     |
| High School   |     |

### New Facility Construction Cost

|            |              |
|------------|--------------|
| Elementary | \$54,608,748 |
|------------|--------------|

### SPI Square Footage per Student

|                     |     |
|---------------------|-----|
| Elementary (K-5)    | 90  |
| Middle School (6-8) | 108 |
| High School (9-12)  | 130 |
| Special Education   | 144 |

### Temporary Classroom Capacity

|               |    |
|---------------|----|
| Elementary    | 23 |
| Middle School | 28 |
| High School   | 28 |

### Developer Provided Sites/Facilities

|                        |  |
|------------------------|--|
| Elementary School Site |  |
|------------------------|--|

### Temporary Facilities Costs

|               |           |
|---------------|-----------|
| Elementary    |           |
| Middle School | \$100,000 |
| High School   |           |

### Permanent Square Footage

|               |                |
|---------------|----------------|
| Elementary    | 226,126        |
| Middle School | 167,254        |
| High School   | <u>154,698</u> |
| Total         | 548,078        |

### Temporary Square Footage

|               |              |
|---------------|--------------|
| Elementary    | 8,600        |
| Middle School |              |
| High School   | <u>1,720</u> |
| Total         | 10,320       |

### Total Facilities Square Footage

|               |                |
|---------------|----------------|
| Elementary    | 234,726        |
| Middle School | 167,254        |
| High School   | <u>156,418</u> |
| Total         | 558,398        |

### State Construction Funding

|                           |          |
|---------------------------|----------|
| District Match – 54.10%   |          |
| Current Construction Cost |          |
| Allocation                | \$238.22 |

### District Average Assessed Value

|                     |           |
|---------------------|-----------|
| Single Family Res.  | \$428,684 |
| K.C. Assessor, 5/21 |           |

### Bond Interest Rate

|                          |       |
|--------------------------|-------|
| Current Bond Buyer Index | 2.44% |
|--------------------------|-------|

### District Average Assessed Value

|                                   |           |
|-----------------------------------|-----------|
| Multi-Family Res.                 | \$196,715 |
| K.C. Assessor, 5/21               |           |
| Weighted Avg. of Condos and Apts. |           |

### District Debt Service Tax Rate

|         |                 |
|---------|-----------------|
| Current | \$.9867/\$1,000 |
|---------|-----------------|



Using the variables and formula described above, impact fees proposed for the District are summarized in Table 8. See also Appendix C.

**Table 8 - School Impact Fees**

| Housing Type  | Impact Fee Per Dwelling Unit* |
|---------------|-------------------------------|
| Single Family | \$12,722                      |
| Multi-Family  | \$8,615                       |

\*Per City of Black Diamond Ordinance 20-1146; discounted at 50%; City of Enumclaw Ordinance 2609 (discounted at 50%); Chapter 21A.43 KCC and Ordinance No. 10162 (discounted at 50%)

## Appendix A

### OSPI Cohort Enrollment Projections



**ICOS**

School Facilities and Organization  
INFORMATION AND CONDITION OF SCHOOLS  
Enrollment Projections (Report 1049)

**ENUMCLAW**

| Grade               | --- ACTUAL ENROLLMENTS ON OCTOBER 1st --- |       |       |       |       |       | AVERAGE %<br>SURVIVAL | --- PROJECTED ENROLLMENTS --- |       |       |       |       |       |
|---------------------|-------------------------------------------|-------|-------|-------|-------|-------|-----------------------|-------------------------------|-------|-------|-------|-------|-------|
|                     | 2015                                      | 2016  | 2017  | 2018  | 2019  | 2020  |                       | 2021                          | 2022  | 2023  | 2024  | 2025  | 2026  |
| Kindergarten        | 264                                       | 264   | 309   | 283   | 319   | 268   |                       | 300                           | 305   | 309   | 314   | 319   | 323   |
| Grade 1             | 300                                       | 267   | 265   | 323   | 313   | 298   | 102.00%               | 273                           | 306   | 311   | 315   | 320   | 325   |
| Grade 2             | 304                                       | 308   | 288   | 272   | 338   | 292   | 102.21%               | 305                           | 279   | 313   | 318   | 322   | 327   |
| Grade 3             | 285                                       | 313   | 319   | 301   | 288   | 320   | 102.31%               | 299                           | 312   | 285   | 320   | 325   | 329   |
| Grade 4             | 302                                       | 299   | 329   | 333   | 321   | 276   | 103.37%               | 331                           | 309   | 323   | 295   | 331   | 336   |
| Grade 5             | 297                                       | 309   | 303   | 318   | 350   | 301   | 99.83%                | 276                           | 330   | 308   | 322   | 294   | 330   |
| K-5 Sub-Total       | 1,752                                     | 1,760 | 1,813 | 1,830 | 1,929 | 1,755 |                       | 1,784                         | 1,841 | 1,849 | 1,884 | 1,911 | 1,970 |
| Grade 6             | 295                                       | 304   | 319   | 328   | 347   | 327   | 103.27%               | 311                           | 285   | 341   | 318   | 333   | 304   |
| Grade 7             | 293                                       | 306   | 308   | 317   | 321   | 348   | 100.50%               | 329                           | 313   | 286   | 343   | 320   | 335   |
| Grade 8             | 299                                       | 301   | 306   | 303   | 322   | 309   | 99.78%                | 347                           | 328   | 312   | 285   | 342   | 319   |
| 6-8 Sub-Total       | 887                                       | 911   | 933   | 948   | 990   | 984   |                       | 987                           | 926   | 939   | 946   | 995   | 958   |
| Grade 9             | 343                                       | 308   | 325   | 319   | 325   | 331   | 105.05%               | 325                           | 365   | 345   | 328   | 299   | 359   |
| Grade 10            | 354                                       | 349   | 298   | 317   | 324   | 328   | 99.70%                | 330                           | 324   | 364   | 344   | 327   | 298   |
| Grade 11            | 295                                       | 310   | 300   | 267   | 279   | 288   | 88.00%                | 289                           | 290   | 285   | 320   | 303   | 288   |
| Grade 12            | 332                                       | 296   | 294   | 290   | 257   | 265   | 96.61%                | 278                           | 279   | 280   | 275   | 309   | 293   |
| 9-12 Sub-Total      | 1,324                                     | 1,263 | 1,217 | 1,193 | 1,185 | 1,212 |                       | 1,222                         | 1,258 | 1,274 | 1,267 | 1,238 | 1,238 |
| DISTRICT K-12 TOTAL | 3,963                                     | 3,934 | 3,963 | 3,971 | 4,104 | 3,951 |                       | 3,993                         | 4,025 | 4,062 | 4,097 | 4,144 | 4,166 |

Notes: Specific subtotalling on this report will be driven by District Grade spans.

School Facilities and Organization

Printed Apr 09, 2021

## Appendix B

### Modified Cohort Enrollment Projections

## MODIFIED COHORT SURVIVAL PROJECTIONS

|                       | PROJECTED ENROLLMENTS |             |             |             |             |             |
|-----------------------|-----------------------|-------------|-------------|-------------|-------------|-------------|
|                       | 2021                  | 2022        | 2023        | 2024        | 2025        | 2026        |
| Kindergarten          | 320                   | 345         | 350         | 360         | 382         | 408         |
| Grade 1               | 320                   | 343         | 353         | 373         | 381         | 409         |
| Grade 2               | 326                   | 347         | 353         | 379         | 395         | 409         |
| Grade 3               | 319                   | 362         | 365         | 373         | 401         | 422         |
| Grade 4               | 351                   | 352         | 368         | 403         | 395         | 428         |
| Grade 5               | 324                   | 371         | 360         | 374         | 425         | 427         |
| K-5 Headcount         | 1960                  | 2120        | 2149        | 2262        | 2379        | 2503        |
| Grade 6               | 327                   | 368         | 380         | 361         | 379         | 451         |
| Grade 7               | 351                   | 355         | 371         | 385         | 382         | 395         |
| Grade 8               | 372                   | 356         | 360         | 393         | 416         | 416         |
| 6-8 Headcount         | 1050                  | 1079        | 1111        | 1139        | 1177        | 1262        |
| Grade 9               | 329                   | 385         | 362         | 364         | 417         | 434         |
| Grade 10              | 328                   | 331         | 390         | 368         | 388         | 435         |
| Grade 11              | 284                   | 290         | 298         | 312         | 333         | 358         |
| Grade 12              | 273                   | 280         | 293         | 307         | 330         | 343         |
| 9-12 Headcount        | 1214                  | 1286        | 1343        | 1351        | 1468        | 1570        |
| <b>K-12 Headcount</b> | <b>4224</b>           | <b>4485</b> | <b>4603</b> | <b>4752</b> | <b>5024</b> | <b>5335</b> |

## Appendix C

### School Impact Fee Calculations



# APPENDIX C

## SCHOOL IMPACT FEE CALCULATIONS

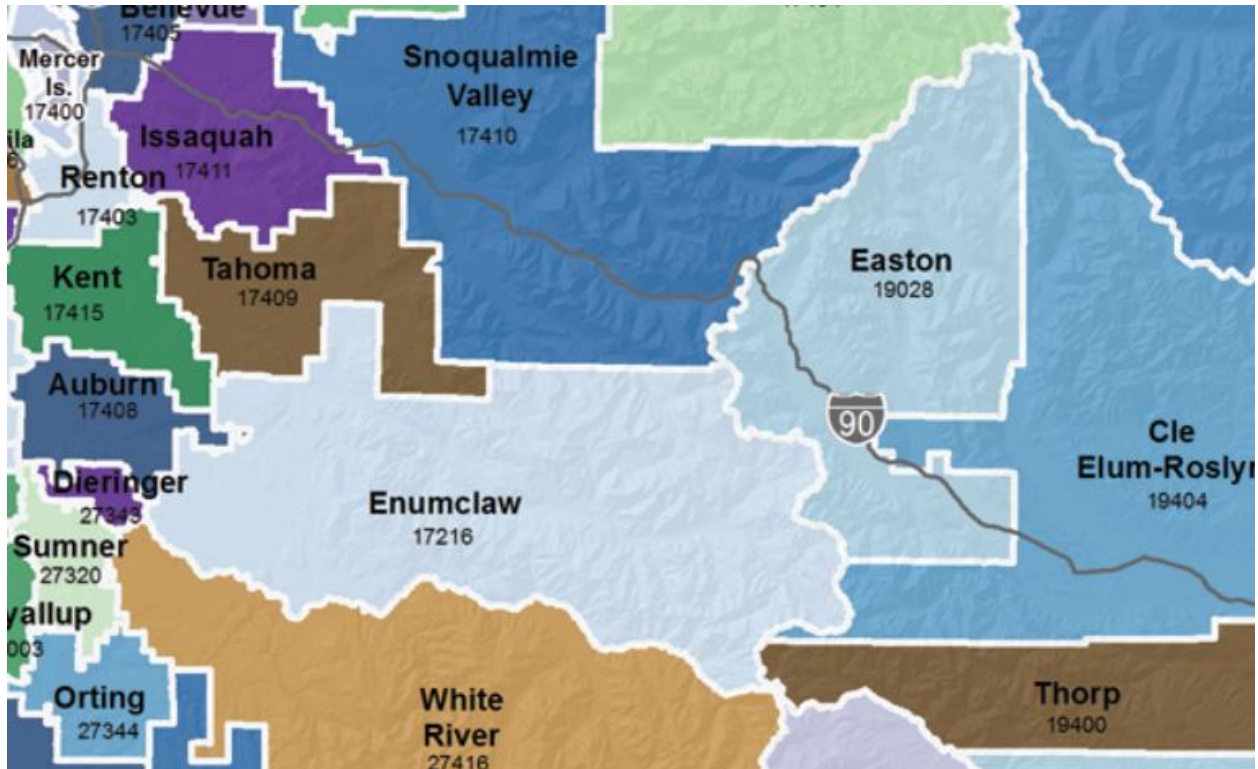
|                                                                                  |                           |               |           |                 |                |                 |                 |
|----------------------------------------------------------------------------------|---------------------------|---------------|-----------|-----------------|----------------|-----------------|-----------------|
| <b>ENUMCLAW SCHOOL DISTRICT</b>                                                  |                           |               |           |                 |                |                 |                 |
| <b>2021</b>                                                                      |                           |               |           |                 |                |                 |                 |
| <b>School Site Acquisition Cost:</b>                                             |                           |               |           |                 |                |                 |                 |
| ((AcresxCost per Acre)/Facility Capacity)xStudent Factor                         |                           |               |           |                 |                |                 |                 |
|                                                                                  | Facility                  | Cost/         | Facility  | Student         | Student        |                 |                 |
|                                                                                  | Acreage                   | Acre          | Capacity  | SFR             | MFR            | Cost/           | Cost/           |
| Elementary                                                                       | 0.00                      | \$ -          | 500       | 0.305           | 0.198          | \$0             | \$0             |
| Middle                                                                           | 0.00                      | \$ -          | 600       | 0.130           | 0.087          | \$0             | \$0             |
| High                                                                             | 0.00                      | \$ -          | 1,500     | 0.137           | 0.088          | \$0             | \$0             |
|                                                                                  |                           |               |           |                 |                | <b>\$0</b>      | <b>\$0</b>      |
| <b>School Construction Cost:</b>                                                 |                           |               |           |                 |                |                 |                 |
| ((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)       |                           |               |           |                 |                |                 |                 |
|                                                                                  | %Perm/                    | Facility      | Facility  | Student         | Student        | Cost/           | Cost/           |
|                                                                                  | Total Sq.Ft.              | Cost          | Capacity  | SFR             | MFR            | SFR             | MFR             |
| Elementary                                                                       | 98.15%                    | \$ 54,608,748 | 500       | 0.305           | 0.198          | \$32,695        | \$21,225        |
| Middle                                                                           | 98.15%                    | \$ -          | 600       | 0.130           | 0.087          | \$0             | \$0             |
| High                                                                             | 98.15%                    | -             | 1,500     | 0.137           | 0.088          | \$0             | \$0             |
|                                                                                  |                           |               |           |                 |                | <b>\$32,695</b> | <b>\$21,225</b> |
| <b>Temporary Facility Cost:</b>                                                  |                           |               |           |                 |                |                 |                 |
| ((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet) |                           |               |           |                 |                |                 |                 |
|                                                                                  | %Temp/                    | Facility      | Facility  | Student         | Student        | Cost/           | Cost/           |
|                                                                                  | Total Sq.Ft.              | Cost          | Size      | SFR             | MFR            | SFR             | MFR             |
| Elementary                                                                       | 1.85%                     | \$ -          | 20        | 0.305           | 0.198          | \$0             | \$0             |
| Middle                                                                           | 1.85%                     | \$ 100,000.00 | 25        | 0.130           | 0.087          | \$10            | \$6             |
| High                                                                             | 1.85%                     | \$ -          | 25        | 0.137           | 0.088          | \$0             | \$0             |
|                                                                                  |                           |               |           |                 | <b>TOTAL</b>   | <b>\$10</b>     | <b>\$6</b>      |
| <b>State Funding Assistance Credit:</b>                                          |                           |               |           |                 |                |                 |                 |
| CCA x OSPI Square Footage x Funding Assistance % x Student Factor                |                           |               |           |                 |                |                 |                 |
|                                                                                  | Current                   | OSPI Square   | District  | Student         | Student        | Cost/           | Cost/           |
|                                                                                  | CCA                       | Footage       | Funding % | SFR             | MFR            | SFR             | MFR             |
| Elementary                                                                       | \$ 238.22                 | 90            | 54.10%    | 0.305           | 0.198          | \$3,538         | \$2,297         |
| Middle                                                                           | \$ 238.22                 | 108           | 0.00%     | 0.130           | 0.087          | \$0             | \$0             |
| Sr. High                                                                         | \$ 238.22                 | 130           | 0.00%     | 0.137           | 0.088          | \$0             | \$0             |
|                                                                                  |                           |               |           |                 | <b>TOTAL</b>   | <b>\$3,538</b>  | <b>\$2,297</b>  |
| <b>Tax Payment Credit:</b>                                                       |                           |               |           |                 |                |                 |                 |
| Average Assessed Value                                                           |                           |               |           |                 |                | SFR             | MFR             |
|                                                                                  |                           |               |           |                 |                | \$428,684       | \$196,715       |
| Capital Bond Interest Rate                                                       |                           |               |           |                 |                | 2.44%           | 2.44%           |
| Net Present Value of Average Dwelling                                            |                           |               |           |                 |                | \$3,763,529     | \$1,727,012     |
| Years Amortized                                                                  |                           |               |           |                 |                | 10              | 10              |
| Property Tax Levy Rate                                                           |                           |               |           |                 |                | \$0.99          | \$0.99          |
| Present Value of Revenue Stream                                                  |                           |               |           |                 |                | <b>\$3,713</b>  | <b>\$1,704</b>  |
| <b>Fee Summary:</b>                                                              |                           |               |           |                 |                |                 |                 |
|                                                                                  |                           |               |           | Single          | Multi-         |                 |                 |
|                                                                                  |                           |               |           | Family          | Family         |                 |                 |
|                                                                                  | Site Acquisition Costs    |               |           | \$0             | \$0            |                 |                 |
|                                                                                  | Permanent Facility Cost   |               |           | \$32,695        | \$21,225       |                 |                 |
|                                                                                  | Temporary Facility Cost   |               |           | \$10            | \$6            |                 |                 |
|                                                                                  | State Funding Credit      |               |           | (\$3,538)       | (\$2,297)      |                 |                 |
|                                                                                  | Tax Payment Credit        |               |           | (\$3,713)       | (\$1,704)      |                 |                 |
|                                                                                  | FEE (AS CALCULATED)       |               |           | \$25,454        | \$17,231       |                 |                 |
|                                                                                  | <b>FEE (Adjusted 50%)</b> |               |           | <b>\$12,727</b> | <b>\$8,615</b> |                 |                 |

## Appendix D

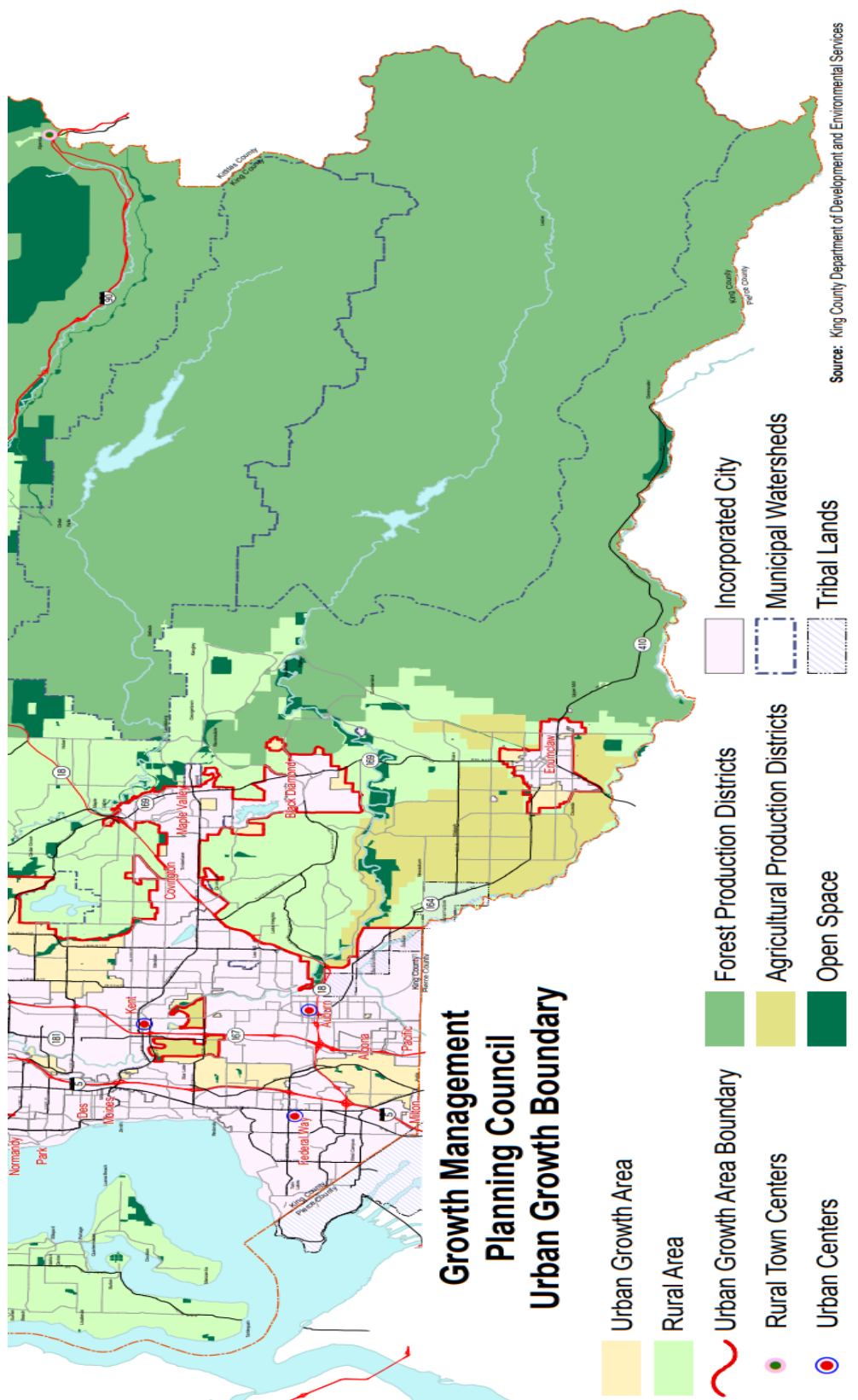
### Maps of School Borders and Projects

[illegible]

## Enumclaw School District Borders

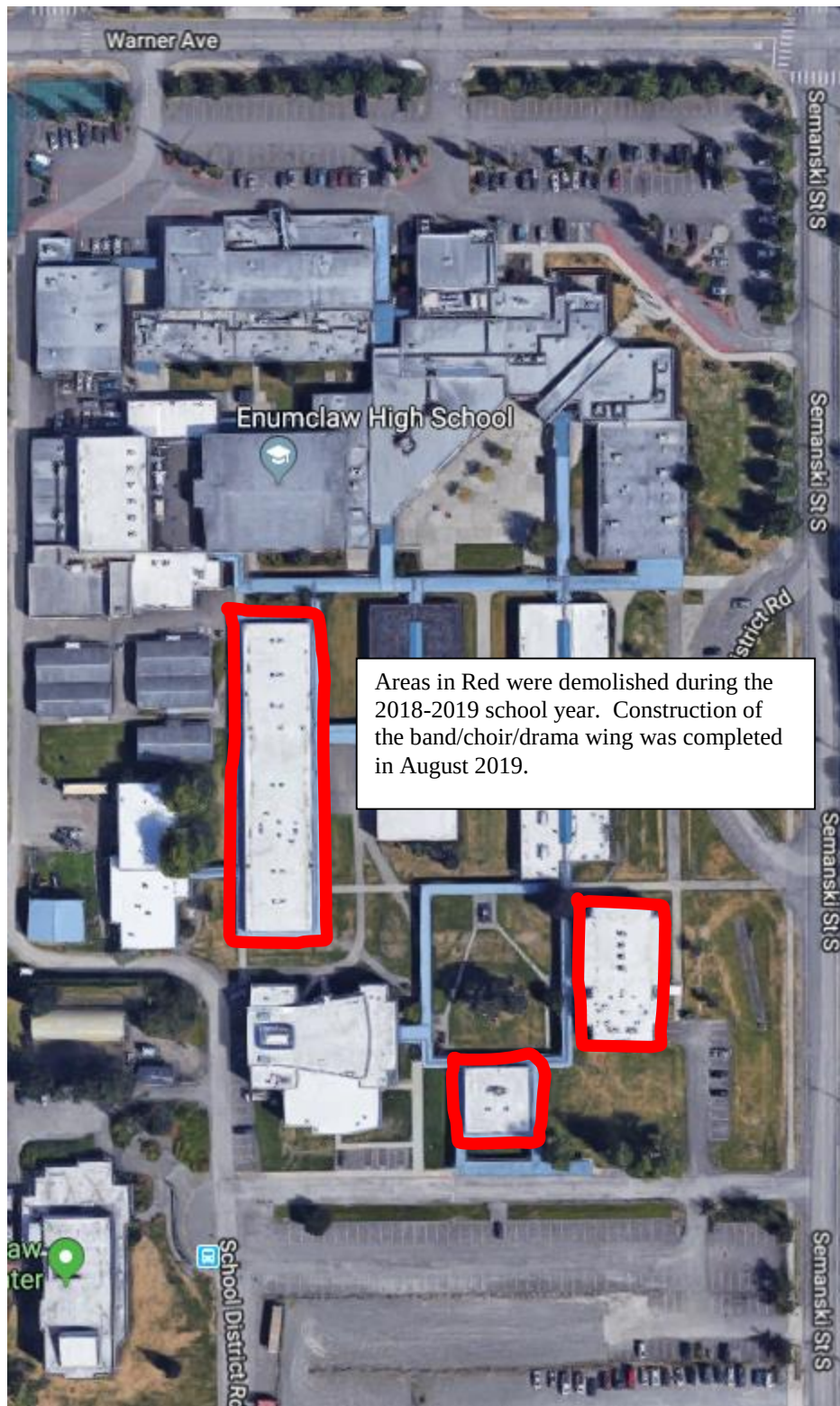


# Urban Growth Boundaries





Enumclaw High School Replacement and Modernization  
226 Semanski St. Enumclaw, WA 98022





## View of Enumclaw High School Project Prior to Completion



## Completed Enumclaw High School Project





**KENT SCHOOL DISTRICT**  
EQUITY | EXCELLENCE | COMMUNITY

## **Six-Year Capital Facilities Plan 2020-2021 through 2026-2027**

**June 2021**

Kent School District No. 415  
12033 SE 256<sup>th</sup> Street  
Kent, Washington 98030-6643  
(253) 373-7295

### **BOARD of DIRECTORS**

Ms. Denise Daniels, President  
Ms. Michele Bettinger, Vice President  
Ms. Maya Vengadasalam, Legislative Representative  
Ms. Leslie Hamada, Director  
Mr. Joe Bento, Director

### **ADMINISTRATION**

Dr. Calvin J. Watts  
Superintendent of Schools

Israel Vela, Chief School Operations and Academic Support Officer  
Dr. Jewelle Harmon, Chief Accountability Officer  
Mr. Benjamin Rarick, Executive Director of Fiscal Services  
Mr. Dave Bussard, Director of Capital Planning & Facilities

# Six-Year Capital Facilities Plan

## Table of Contents

|                                                                           |           |
|---------------------------------------------------------------------------|-----------|
| <b>I - Executive Summary.....</b>                                         | <b>3</b>  |
| <b>II - Six - Year Enrollment Projection .....</b>                        | <b>5</b>  |
| <b>III - Current Kent School District “Standard of Service” .....</b>     | <b>6</b>  |
| <i>Current Standards of Service for Elementary Students.....</i>          | <i>7</i>  |
| <i>Current District Standards of Service for Secondary Students.....</i>  | <i>7</i>  |
| <b>IV - Inventory and Capacity of Existing Schools .....</b>              | <b>9</b>  |
| <b>V - Six-Year Planning and Construction Plan .....</b>                  | <b>10</b> |
| <b>VI - Portable Classrooms .....</b>                                     | <b>12</b> |
| <b>VII - Projected Six-Year Classroom Capacity.....</b>                   | <b>13</b> |
| <b>VIII - Finance Plan .....</b>                                          | <b>14</b> |
| <b>IX - Summary of Changes to June 2020 Capital Facilities Plan .....</b> | <b>15</b> |
| <b>X - Appendices .....</b>                                               | <b>16</b> |

## I - Executive Summary

This Six-Year Capital Facilities Plan has been prepared by the Kent School District as the organization's capital facilities planning document, in compliance with the requirements of Washington's Growth Management Act, King County Code K.C.C. 21A.43 and Cities of Kent, Covington, Renton, Auburn, Black Diamond, Maple Valley, and SeaTac. This annual Plan update was prepared using data available in the spring of 2021 for the 2021-2022 school year. This annual update of the Plan reflects no new major capital projects, and an inflation-based adjustment to prior year impact fee rates.

This Plan is consistent with prior long-term capital facilities plans adopted by the Kent School District. This Plan is not intended to be the sole planning document for all of the District's needs. The District may prepare interim and periodic Long-Range Capital Facilities Plans consistent with Board Policies, taking into account a longer or shorter time period, other factors and trends in the use of facilities, and other needs of the District as may be required.

Prior Capital Facilities Plans of the Kent School District have been adopted by Metropolitan King County Council and Cities of Kent, Covington, Auburn and Renton and included in the Capital Facilities Plan element of the Comprehensive Plans of each jurisdiction. This Plan has also been submitted to cities of Black Diamond, Maple Valley, and SeaTac for their information and inclusion in their Comprehensive Plans.

In order for impact fees to be collected in the unincorporated areas of Kent School District, the Metropolitan King County Council must adopt this Plan and a fee- implementing ordinance for the District. For impact fees to be collected in the incorporated portions of the District, the cities of Kent, Covington, Renton and Auburn must also adopt this Plan and their own school impact fee ordinances.

This Capital Facilities Plan establishes a standard of service in order to ascertain current and future capacity. While the State Superintendent of Public Instruction establishes square footage guidelines for capacity, those guidelines do not account for local program needs in the District. The Growth Management Act, King County and City codes and ordinances authorize the District to make adjustments to the standard of service based on specific needs for students of the District.

This Plan includes the standard of service as established by Kent School District. Program capacity is based on an average capacity and updated to reflect changes to special programs served in each building. Portables in the capacity calculation use the same standard of service as the permanent facilities.

The capacity of each school in the District is calculated based on the District's standard of service and the existing inventory of permanent facilities. The District's program capacity



of permanent facilities reflects program changes and the state’s mandated reduction of class size to meet the standard of service for Kent School District. Portables provide additional transitional capacity.

Kent School District is the fifth largest (FTE basis) district in the state. Enrollment is electronically reported monthly to the Office of the Superintendent of Public Instruction (“OSPI”) on Form P-223. Although funding apportionment is based on Annual Average Full Time Equivalent (AAFTE), enrollment on October 1 is a widely recognized “snapshot in time” that is used to report the District’s enrollment for the year as reported to OSPI.

The District's standard of service, enrollment history and projections, and use of transitional facilities are reviewed in detail in various sections of this Plan. The District plans to continue to satisfy concurrency requirements through the transitional use of portables.

This Plan currently represents projects in process funded primarily by the Kent School District’s 2016 Bond, as well as the 2018 Capital Construction Levy. Additional information about these projects can be found on the district’s capital projects homepage ([link](#)). Additionally, project updates sent to our community of stakeholders can be accessed on the KSD website ([link](#)).

Based on revised student generation rates, and district enrollment projects, the district has updated the proposed student impact fee rate for the coming year. For a short overview, see Section IX (Summary of Changes to the June 2020 Capital Facilities Plan).



## II - Six - Year Enrollment Projection

For capital facilities planning, enrollment growth projections are based on cohort survival and student yield from documented residential construction projected over the next six years (*See Table 2*). For this Plan, the district relied substantially on the results from Dr. Les Kendrick's study of long-range enrollment forecasts for the Kent School District in the Fall of 2020.

King County live births and the District's relational percentage average were used to determine the number of kindergartners entering the system (*See Table 1*). 6.88% of 26,011 King County live births in 2016 is projected for 1,789 students expected in Kindergarten for October 1, 2021. This is an increase of 524 live births in King County over the previous year (*See Table 2*).

Early Childhood Education students (also identified as "ECE"), "Early Childhood Special Education ("ECSE") students are forecast and reported to OSPI separately on Form P-223H for Special Education Enrollment. Capacity is reserved to serve students in the ECE programs at elementary schools.

In addition to live birth data, enrollment projections for October 1, 2021 going forward rely upon the results of the enrollment study by Dr. Kendrick, utilizing the "medium growth" methodology.

Within practical limits, the District has kept abreast of proposed developments. The District will continue to track new development activity to determine impact to schools. Information on new residential developments and the completion of these proposed developments in all jurisdictions will be considered in the District's future analysis of growth projections.

The Kent School District serves eight permitting jurisdictions: unincorporated King County, the cities of Kent, Covington, Renton, and Auburn and smaller portions of the cities of SeaTac, Black Diamond, and Maple Valley.

**STUDENT GENERATION FACTOR**

"Student Factor" is defined by King County code as "the number derived by a school district to describe how many students of each grade span are expected to be generated by a dwelling unit" based on district records of average actual student generated rates for developments completed within the last ten years.

Following these guidelines, the student generation rate for Kent School District is as follows:

|                      |               |             |
|----------------------|---------------|-------------|
| <b>Single Family</b> | Elementary    | .277        |
|                      | Middle School | .071        |
|                      | Senior High   | <u>.086</u> |
|                      | <b>Total</b>  | <b>.435</b> |
|                      |               |             |
| <b>Multi-Family</b>  | Elementary    | .258        |
|                      | Middle School | .058        |
|                      | Senior High   | <u>.100</u> |
|                      | <b>Total</b>  | <b>.416</b> |

The student generation factor is based on a survey of 1,399 single-family dwelling units and 1,020 multi-family dwelling units with no adjustment for occupancy rates.

In preparing the 2021-2022 to 2026-2027 Capital Facilities Plan the District contracted with Dr. Les Kendrick of Educational Data Solutions LLC, a noted expert in demographic studies for school districts, to analyze and prepare the student generation factor. EDC included both “garden” and “urban style” apartments in the calculation for multi-family residences.

Within the district’s borders there are several low-income and multi-family housing projects coming on-line in 2021. Once developed with occupancy occurring the District does recognize that the student generation for multi-family housing may impact future Capital Facilities Plan updates.

**KENT SCHOOL DISTRICT No. 415**  
**OCTOBER REPORT 1251H (HEADCOUNT) ENROLLMENT HISTORY**

**For 2021 CFP - Headcount Enrollment History**

| LB = Live Births                                                                                                                                                                                                                                                           | LB in 2007 | LB in 2008 | LB in 2009 | LB in 2010 | LB in 2011 | LB in 2012 | LB in 2013 | LB in 2014 | LB in 2015 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| October HC Enrollment                                                                                                                                                                                                                                                      | 2012       | 2013       | 2014       | 2015       | 2016       | 2017       | 2018       | 2019       | 2020       |
| King County Live Births <sup>1</sup>                                                                                                                                                                                                                                       | 24,899     | 25,222     | 25,057     | 24,514     | 24,630     | 25,032     | 24,910     | 25,348     | 25,487     |
| Increase / Decrease                                                                                                                                                                                                                                                        | 655        | 323        | -165       | -543       | 116        | 402        | 280        | 316        | 139        |
| Kindergarten / Birth % <sup>1</sup>                                                                                                                                                                                                                                        | 8.57%      | 8.40%      | 8.34%      | 8.34%      | 8.17%      | 8.14%      | 7.98%      | 7.93%      | 6.68%      |
| Kindergarten                                                                                                                                                                                                                                                               | 2,134      | 2,119      | 2,090      | 2,045      | 2,013      | 2,037      | 1,989      | 2,010      | 1,703      |
| Grade 1                                                                                                                                                                                                                                                                    | 2,017      | 2,186      | 2,127      | 2,131      | 2,067      | 2,056      | 2,061      | 2,036      | 1,882      |
| Grade 2                                                                                                                                                                                                                                                                    | 1,905      | 2,055      | 2,190      | 2,163      | 2,163      | 2,077      | 2,008      | 2,091      | 1,980      |
| Grade 3                                                                                                                                                                                                                                                                    | 2,082      | 1,922      | 2,070      | 2,176      | 2,195      | 2,143      | 2,043      | 1,995      | 2,001      |
| Grade 4                                                                                                                                                                                                                                                                    | 2,000      | 2,087      | 1,956      | 2,089      | 2,195      | 2,218      | 2,118      | 2,038      | 1,912      |
| Grade 5                                                                                                                                                                                                                                                                    | 2,044      | 2,008      | 2,116      | 1,958      | 2,103      | 2,189      | 2,169      | 2,120      | 1,937      |
| Grade 6                                                                                                                                                                                                                                                                    | 2,026      | 2,079      | 2,023      | 2,058      | 1,952      | 2,120      | 2,184      | 2,164      | 2,024      |
| Grade 7 Middle School                                                                                                                                                                                                                                                      | 2,139      | 2,046      | 2,104      | 1,974      | 2,021      | 1,922      | 2,044      | 2,166      | 2,010      |
| Grade 8 " "                                                                                                                                                                                                                                                                | 2,139      | 2,121      | 2,091      | 2,100      | 2,021      | 2,043      | 1,882      | 2,073      | 2,086      |
| Grade 9 Senior High                                                                                                                                                                                                                                                        | 2,455      | 2,483      | 2,428      | 2,093      | 2,105      | 2,006      | 2,004      | 1,888      | 2,006      |
| Grade 10 " "                                                                                                                                                                                                                                                               | 2,092      | 2,046      | 2,151      | 2,165      | 2,099      | 2,080      | 1,946      | 2,035      | 1,813      |
| Grade 11 " "                                                                                                                                                                                                                                                               | 1,933      | 1,873      | 1,802      | 1,818      | 1,865      | 1,823      | 1,732      | 1,663      | 1,744      |
| Grade 12 " "                                                                                                                                                                                                                                                               | 1,646      | 1,539      | 1,576      | 1,742      | 1,730      | 1,810      | 1,654      | 1,634      | 1,484      |
| Total Enrollment <sup>2</sup>                                                                                                                                                                                                                                              | 26,612     | 26,564     | 26,724     | 26,512     | 26,529     | 26,524     | 25,834     | 25,913     | 24,582     |
| Yearly Headcount Increase / Decrease                                                                                                                                                                                                                                       | -3         | -48        | 160        | -212       | 17         | -5         | -690       | 79         | -1,331     |
| Cumulative Increase                                                                                                                                                                                                                                                        | -219       | -267       | -107       | -319       | -302       | -307       | -997       | -918       | -2,249     |
| Change to Full Day Kindergarten for all schools                                                                                                                                                                                                                            |            |            |            |            |            |            |            |            |            |
| <sup>1</sup> This number indicates actual births in King County 5 years prior to enrollment year as updated by Washington State Department of Health, Center for Health Statistics. Kent School District percentage based on actual Kindergarten enrollment 5 years later. |            |            |            |            |            |            |            |            |            |
| <sup>2</sup> Enrollment reported to OSPI on Form P-223 generates basic education funding and excludes Early Childhood Special Education ("ECSE" & "B2" or Birth to 2 Preschool Inclusive Education) and excludes College-only Running Start students.                      |            |            |            |            |            |            |            |            |            |

**KENT SCHOOL DISTRICT No. 415  
SIX - YEAR ENROLLMENT PROJECTION**

| <b>2020 - 2026 Enrollment Projections</b>                                       |                              |                             |               |               |               |               |                |
|---------------------------------------------------------------------------------|------------------------------|-----------------------------|---------------|---------------|---------------|---------------|----------------|
| Full Day Kindergarten at all Elem                                               | LB in 2015                   | LB in 2016                  | LB in 2017    | LB in 2018    | LB in 2019    | LB in 2020    | Est LB in 2021 |
|                                                                                 | <b>ACTUAL<br/>ENROLLMENT</b> | <b>PROJECTED ENROLLMENT</b> |               |               |               |               |                |
| October                                                                         | <b>2020</b>                  | <b>2021</b>                 | <b>2022</b>   | <b>2023</b>   | <b>2024</b>   | <b>2025</b>   | <b>2026</b>    |
| King County Live Births                                                         | 25,487                       | 26,011                      | 25,274        | 24,337        | 24,090        | 23,849        | 23,611         |
| Increase / Decrease                                                             | 139                          | 524                         | -737          | -937          | -1,184        | -1,425        | -726           |
| Kindergarten / Birth %                                                          | 6.68%                        | 6.88%                       | 6.88%         | 6.94%         | 6.80%         | 6.65%         | 6.51%          |
| FD Kindergarten                                                                 | 1,703                        | 1,789                       | 1,739         | 1,688         | 1,637         | 1,587         | 1,536          |
| Grade 1                                                                         | 1,882                        | 1,787                       | 1,945         | 1,950         | 1,951         | 1,944         | 1,937          |
| Grade 2                                                                         | 1,980                        | 1,968                       | 1,845         | 2,000         | 2,002         | 1,998         | 1,992          |
| Grade 3                                                                         | 2,001                        | 2,052                       | 2,014         | 1,880         | 2,035         | 2,033         | 2,027          |
| Grade 4                                                                         | 1,912                        | 2,083                       | 2,110         | 2,062         | 1,922         | 2,076         | 2,074          |
| Grade 5                                                                         | 1,937                        | 1,979                       | 2,130         | 2,148         | 2,097         | 1,949         | 2,105          |
| Grade 6                                                                         | 2,024                        | 2,013                       | 2,032         | 2,177         | 2,193         | 2,135         | 1,985          |
| Grade 7 Middle School                                                           | 2,010                        | 2,060                       | 2,024         | 2,033         | 2,176         | 2,188         | 2,130          |
| Grade 8 " "                                                                     | 2,086                        | 2,105                       | 2,130         | 2,085         | 2,091         | 2,233         | 2,245          |
| Grade 9 Senior High                                                             | 2,006                        | 2,163                       | 2,157         | 2,173         | 2,125         | 2,126         | 2,270          |
| Grade 10 " "                                                                    | 1,813                        | 2,078                       | 2,213         | 2,197         | 2,210         | 2,157         | 2,157          |
| Grade 11 " "                                                                    | 1,744                        | 1,625                       | 1,841         | 1,951         | 1,934         | 1,942         | 1,894          |
| Grade 12 " "                                                                    | 1,484                        | 1,707                       | 1,571         | 1,772         | 1,877         | 1,855         | 1,863          |
| Total Enrollment Projection                                                     | 24,582                       | 25,410                      | 25,751        | 26,117        | 26,250        | 26,224        | 26,215         |
| Yearly Increase/Decrease                                                        | -1,331                       | 828                         | 341           | 366           | 133           | -26           | -9             |
| Yearly Increase/Decrease %                                                      | -5.14%                       | 3.37%                       | 1.34%         | 1.42%         | 0.51%         | -0.10%        | -0.03%         |
| <b>Total Enrollment Projection</b>                                              | <b>24,582</b>                | <b>25,410</b>               | <b>25,751</b> | <b>26,117</b> | <b>26,250</b> | <b>26,224</b> | <b>26,215</b>  |
| Live births for King County are estimates for year 2021                         |                              |                             |               |               |               |               |                |
| Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model") |                              |                             |               |               |               |               |                |

### III- Current Kent School District “Standard of Service”

In order to determine the capacity of facilities in a school district, King County Code 21A.06 references a "standard of service" that each school district must establish in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors determined by the district which would best serve the student population.

This Plan includes the standard of service as established by Kent School District. The District has identified schools with significant special needs programs as “impact” schools and the standard of service targets a lower-class size at those facilities. Portables included in the capacity calculation use the same standard of service as the permanent facilities.

The standard of service defined herein will continue to evolve in the future. Kent School District is continuing a long-term strategic planning process combined with review of changes to capacity and standard of service. This process will affect various aspects of the District's standard of service and future changes will be reflected in future capital facilities plans.

### ***Current Standards of Service for Elementary Students***

- Class size ratio for grades K - 3 is planned for an average of 23 students per class, not to exceed 26.
- Class size ratio for grades 4 - 6 is planned for an average of 27 students per class, not to exceed 29.

Some special programs require specialized classroom space and the program capacity of some of the buildings housing these programs is reduced. Some students, for example, leave their regular classroom for a short period of time to receive instruction in special programs and space must be allocated to serve these programs.

Students may also be provided music instruction and physical education in a separate classroom or facility.

Some identified students will also be provided educational opportunities in classrooms for special programs such as those designated as follows:

English Learners (EL)  
Education for Disadvantaged Students (Title I) – Federal Program  
Learning Assisted Programs (LAP) – State Program  
Highly Capable Students – State Program  
Reading, math or science Labs  
Dual Language Programs in four elementary schools

Inclusive Education Service for Elementary and Secondary students with disabilities may be provided in a separate or self-contained classroom sometimes with a capacity of 10- 15 depending on the program.

### ***Current District Standards of Service for Secondary Students***

The standards of service outlined below reflect only those programs and educational opportunities provided to secondary students which directly affect the capacity of the school buildings per the negotiated collective bargaining agreement with KEA.

- The average class size ratio for grades 7–8 is 30 students per class and 143 students per day, with a maximum daily class load/enrollment of 150 based on five class periods per day.



- The average class size ratio for grades 9-12 is 32 students per class and 153 students per day, with a maximum daily class load/enrollment of 160 based on five class periods per day.

Like Inclusive Education Programs listed above, many other secondary programs require specialized classroom space which can reduce the program capacity of the permanent school buildings, such as technology labs, performing arts activities, a variety of career and technical education programs, and other specialized programs.

#### Space or Classroom Utilization

As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods, it is not possible to achieve 100% utilization of regular teaching stations at secondary schools. Based on the analysis of actual utilization of classrooms, the Kent School District has determined that the standard utilization rate is 95% for secondary schools. Program capacity at elementary schools reflects 100% utilization at the elementary level.

## IV - Inventory and Capacity of Existing Schools

Currently, the District has permanent program capacity to house 28,564 students and transitional (portable) capacity to house 2,085. This capacity is based on the District's Standard of Service as set forth in Section III. Included in this Plan is an inventory of the District's schools by type, address and current capacity (*See Table 3*). The ratio between permanent capacity and portable capacity is 94.9%-5.1%.

The program capacity is periodically updated for changes in programs, additional classrooms and new schools. Program capacity has been updated in this Plan to reflect program changes implemented in the Fall of 2020.

Calculation of Elementary, Middle School and Senior High School capacities are set forth in Appendices A, B, and C. Maps of existing schools are included.

For clarification, the following is a brief description of some of the non-traditional programs for students in Kent School District:

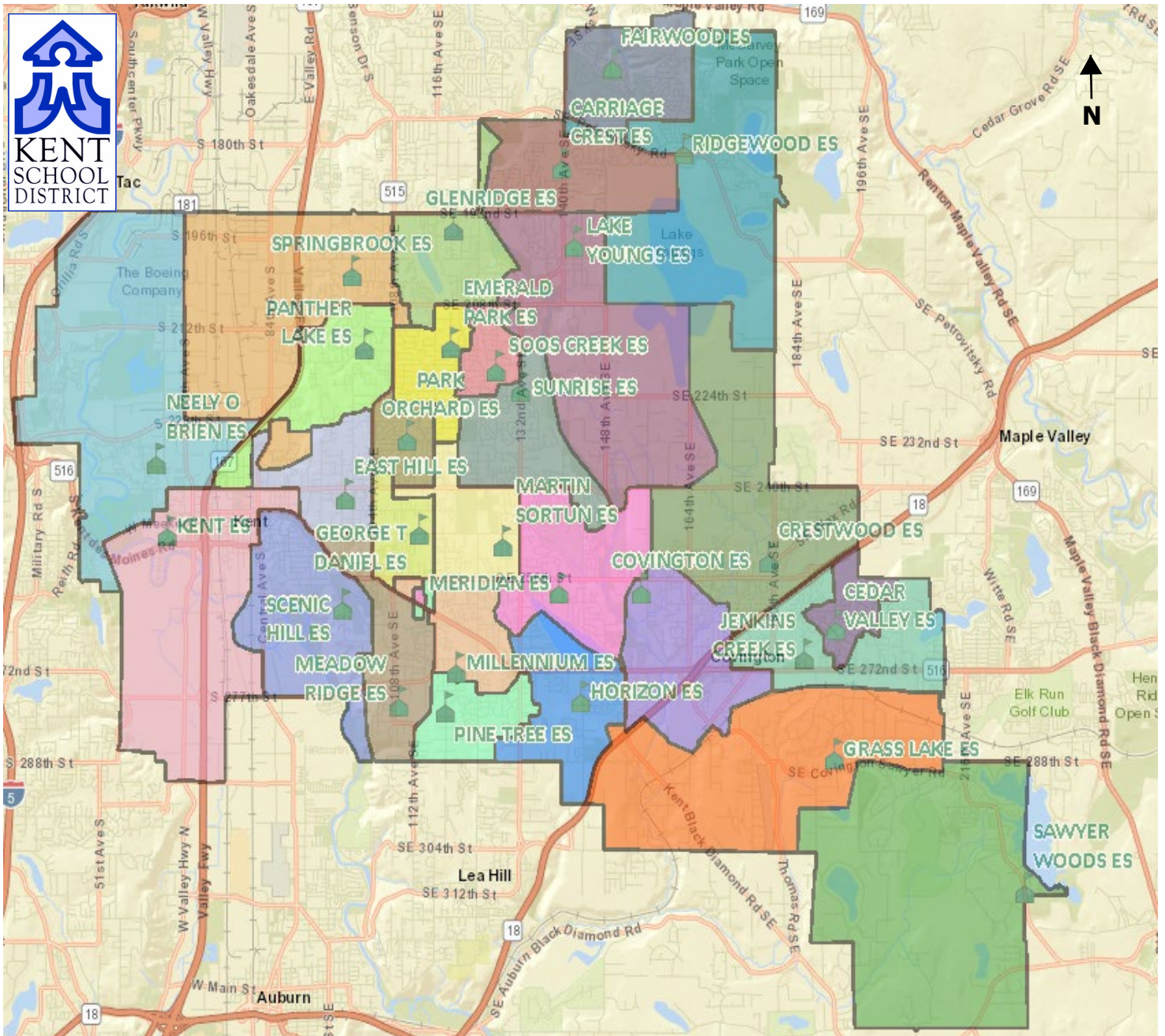
The 2021-2022 school year will have two academy programs within the district housed at our new Kent Laboratory Academy. The project was approved by the Kent Board of Directors in 2019 by utilizing funding from the 2016 Bond Project "20 Classrooms". The new facility has 24 classrooms and will now be utilized for many types of Academy related programs. The previous facility of these two programs (Kent Phoenix Academy Campus) will have the voter approved 2018 Levy Projects completed and will be available for additional capacity for our District at the secondary level.

iGrad - Kent School District has developed the Individualized Graduation and Degree Program or "iGrad". iGrad offers a second chance to students aged 16-21 who have dropped out of high school and want to earn a high school diploma. iGrad is not included in this Capital Facilities Plan because it is served in leased space at the Kent Hill Plaza Shopping Center. Over the past three years, enrollment in the iGrad program has averaged over 300 students.

**KENT SCHOOL DISTRICT No. 415**  
**INVENTORY and CAPACITY of EXISTING SCHOOLS**

|                                   |                |     |                                           |  | 2021 - 2022         |
|-----------------------------------|----------------|-----|-------------------------------------------|--|---------------------|
| SCHOOL                            | Year<br>Opened | ABR | ADDRESS                                   |  | Program<br>Capacity |
| Carriage Crest Elementary         | 1990           | CC  | 18235 - 140th Avenue SE, Renton 98058     |  | 428                 |
| Cedar Valley Elementary           | 1971           | CV  | 26500 Timberlane Way SE, Covington 98042  |  | 360                 |
| Covington Elementary              | 2018           | CO  | 25811 156th Avenue SE, Covington 98042    |  | 630                 |
| Crestwood Elementary              | 1980           | CW  | 25225 - 180th Avenue SE, Covington 98042  |  | 408                 |
| East Hill Elementary              | 1953           | EH  | 9825 S 240th Street, Kent 98031           |  | 464                 |
| Emerald Park                      | 1999           | EP  | 11800 SE 216th Street, Kent 98031         |  | 477                 |
| Fairwood Elementary               | 1969           | FW  | 16600 - 148th Avenue SE, Renton 98058     |  | 386                 |
| George T. Daniel Elementary       | 1992           | DE  | 11310 SE 248th Street, Kent 98030         |  | 432                 |
| Glenridge Elementary              | 1996           | GR  | 19405 - 120th Avenue SE, Renton 98058     |  | 431                 |
| Grass Lake Elementary             | 1971           | GL  | 28700 - 191st Place SE, Kent 98042        |  | 428                 |
| Horizon Elementary                | 1990           | HE  | 27641 - 144th Avenue SE, Kent 98042       |  | 477                 |
| Jenkins Creek Elementary          | 1987           | JC  | 26915 - 186th Avenue SE, Covington 98042  |  | 384                 |
| Kent Elementary                   | 1999           | KE  | 24700 - 64th Avenue South, Kent 98032     |  | 454                 |
| Kent Valley Early Learning Center | 2014           | KV  | 317 ---4th Ave S, Kent, WA 98032          |  | 318                 |
| Lake Youngs Elementary            | 1965           | LY  | 19660 - 142nd Avenue SE, Kent 98042       |  | 497                 |
| Martin Sortun Elementary          | 1987           | MS  | 12711 SE 248th Street, Kent 98030         |  | 455                 |
| Meadow Ridge Elementary           | 1994           | MR  | 27710 - 108th Avenue SE, Kent 98030       |  | 454                 |
| Meridian Elementary               | 1939           | ME  | 25621 - 140th Avenue SE, Kent 98042       |  | 497                 |
| Millennium Elementary             | 2000           | ML  | 11919 SE 270th Street, Kent 98030         |  | 478                 |
| Neely-O'Brien Elementary          | 1990           | NO  | 6300 South 236th Street, Kent 98032       |  | 454                 |
| Panther Lake Elementary           | 2009           | PL  | 12022 SE 216th Street, Kent, 98031        |  | 552                 |
| Park Orchard Elementary           | 1963           | PO  | 11010 SE 232nd Street, Kent 98031         |  | 463                 |
| Pine Tree Elementary              | 1967           | PT  | 27825 - 118th Avenue SE, Kent 98030       |  | 487                 |
| Ridgewood Elementary              | 1987           | RW  | 18030 - 162nd Place SE, Renton 98058      |  | 477                 |
| River Ridge Elementary            | 2021           | RR  | 00000 - 22420 Military Rd S SeaTac, WA    |  | 758                 |
| Sawyer Woods Elementary           | 1994           | SW  | 31135 - 228th Ave SE, Black Diamond 98010 |  | 477                 |
| Scenic Hill Elementary            | 1960           | SH  | 26025 Woodland Way South, Kent 98030      |  | 454                 |
| Soos Creek Elementary             | 1971           | SC  | 12651 SE 218th Place, Kent 98031          |  | 360                 |
| Springbrook Elementary            | 1969           | SB  | 20035 - 100th Avenue SE, Kent 98031       |  | 396                 |
| Sunrise Elementary                | 1992           | SR  | 22300 - 132nd Avenue SE, Kent 98042       |  | 477                 |
| Elementary TOTAL                  |                |     |                                           |  | 13,813              |
| Cedar Heights Middle School       | 1993           | CH  | 19640 SE 272 Street, Covington 98042      |  | 895                 |
| Mattson Middle School             | 1981           | MA  | 16400 SE 251st Street, Covington 98042    |  | 787                 |
| Meeker Middle School              | 1970           | MK  | 12600 SE 192nd Street, Renton 98058       |  | 832                 |
| Meridian Middle School            | 1958           | MM  | 23480 - 120th Avenue SE, Kent 98031       |  | 792                 |
| Mill Creek Middle School          | 2005           | MC  | 620 North Central Avenue, Kent 98032      |  | 916                 |
| Northwood Middle School           | 1996           | NW  | 17007 SE 184th Street, Renton 98058       |  | 926                 |
| Middle School TOTAL               |                |     |                                           |  | 5,148               |
| Kent-Meridian High School         | 1951           | KM  | 10020 SE 256th Street, Kent 98030         |  | 1,904               |
| Kentlake Senior High School       | 1997           | KL  | 21401 SE 300th Street, Kent 98042         |  | 1,957               |
| Kentridge Senior High School      | 1968           | KR  | 12430 SE 208th Street, Kent 98031         |  | 2,277               |
| Kentwood Senior High School       | 1981           | KW  | 25800 - 164th Avenue SE, Covington 98042  |  | 2,159               |
| Senior High TOTAL                 |                |     |                                           |  | 8,297               |
| Kent Laboratory Academy           | 2021           | KLA | 00000 - 208th St Kent, WA 98030           |  | 456                 |
| Kent Phoenix Academy              | 2007           | PH  | 11000 SE 264th Street, Kent 98030         |  | 850                 |
| DISTRICT TOTAL                    |                |     |                                           |  | 28,564              |

## Kent School District Demographic Report

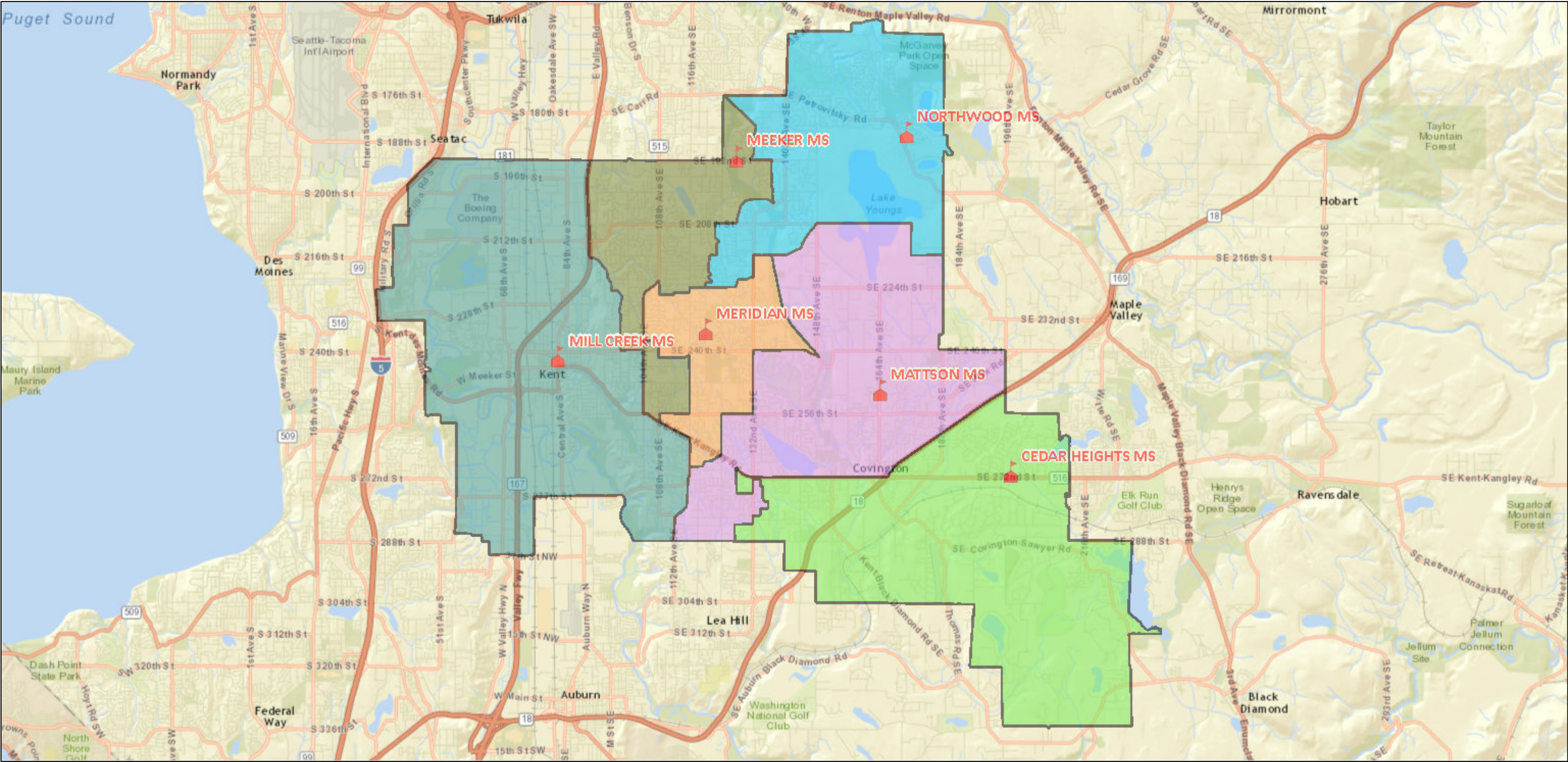


### Elementary Schools and Current Enrollment

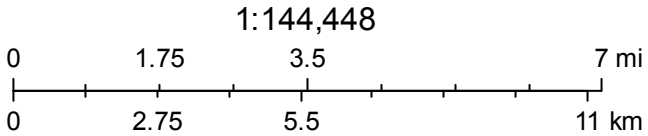
Carriage Crest - 458, Cedar Valley - 231, Covington - 594, Crestwood - 429, Daniel - 437, East Hill - 463, Emerald Park - 466, Fairwood - 321, Glenridge - 467, Grass Lake - 361, Horizon - 406, Jenkins Creek - 391, Kent - 612, Kent Mt. View - 102, Lake Youngs - 465, Martin Sortun - 601, Meadow Ridge - 455, Meridian - 477, Millennium - 600, Neely O'Brien - 715, Panther Lake - 628, Park Orchard - 402, Pine Tree - 380, Ridgewood - 484, Sawyer Woods - 420, Scenic Hill - 560, Soos Creek - 354, Springbrook - 508, Sunrise - 632



# Kent School District Demographic Report - Middle Schools



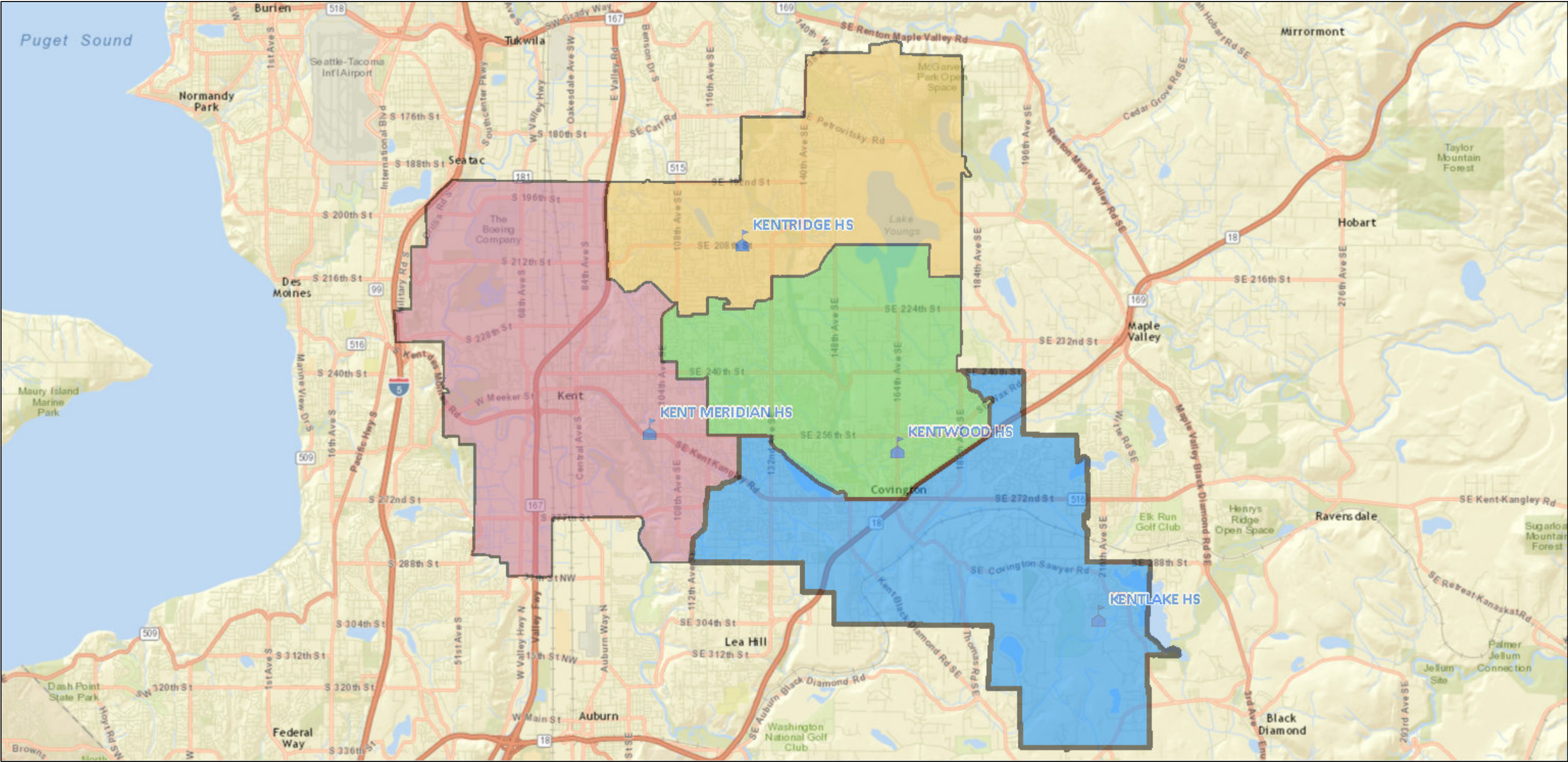
| Middle Schools and Current Enrollment |     |
|---------------------------------------|-----|
| Cedar Heights                         | 635 |
| Mattson                               | 643 |
| Meeker                                | 697 |
| Meridian                              | 607 |
| Mill Creek                            | 850 |
| Northwood                             | 590 |



Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

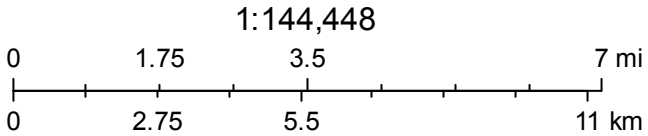


Kent School District Demographic Report - High Schools



High Schools and Current Enrollment

Kent Meridian - 1858, Kentlake - 1309,  
Kentridge - 1697 Kentwood - 1560



Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community



## V - Six-Year Planning and Construction Plan

In November [2016](#), the voters of the Kent School District approved a bond measure for \$252 million. This new bonding authority provided for the replacement for Covington Elementary school, which opened in August of 2018, a new elementary school in the Kent Valley (Currently being built at the former location of Kent Mountain View Academy – River Ridge Elementary), and the twenty additional classrooms project redirected by the Kent School Board to build a 20 classroom Kent Academy Facility housing multiple academy programs in our district, which is currently underway at the site of the Old Panther Lake Elementary School (The Laboratory Academy).

At the time of preparation of this Plan in spring 2021, the following projects to increase capacity will be a part of our student capacity in the Kent School District.

- Construction is more than 80% completed for the New Valley Elementary School (River Ridge) on West Hill within the City Limits of SeaTac, WA. The 89,000 square foot K-6 school project is being funded with bond funds and impact fees from King County. It will open for the 2021-2022 school year.
- Construction is more than 95% complete for our new Kent Laboratory Academy at the Old Panther Lake Elementary Site in Kent in order to free up space at the current Kent Phoenix Academy location (formerly Sequoia Junior High) for additional classroom space if needed and/or to open another middle school soon. The new 59,000 square foot facility will accommodate a variety of Academy Programs within the Kent School District.
- Some funding for lease or purchase of additional portables may be provided by impact fees as needed. Sites are based on need for additional capacity.

As a critical component of capital facilities planning, county and city planners and decision-makers are encouraged to consider safe walking conditions for all students when reviewing applications and design plans for new roads and developments. This should include sidewalks for pedestrian safety to and from school and bus stops as well as bus pull-outs and turn-arounds.

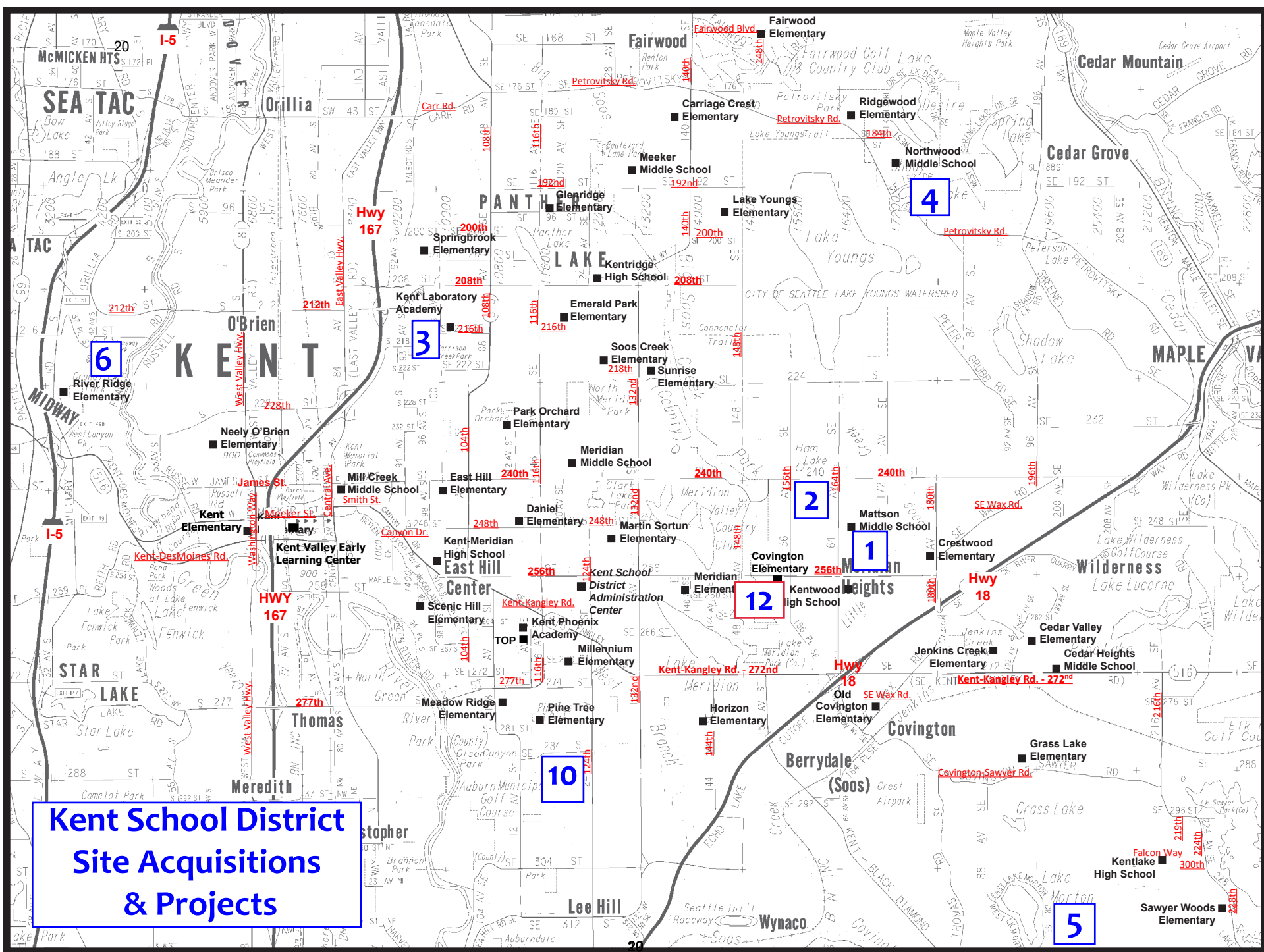
Included in this Plan is an inventory of potential projects and sites identified by the District which are potentially acceptable site alternatives in the future (*See Table 4 & Sitemap*).

Voter approved bond issues have included funding for the purchase of sites for some of these and future schools, and the sites acquired to date are included in this Plan. Some funding is secured for purchase of additional sites, but some may be funded with impact fees as needed. Not all undeveloped properties meet current school construction requirements, and some property may be traded or sold to meet future facility needs. The Board of Directors has started the process to sell surplus property over the last school year.

The Board will continue an annual review of standards of service and those decisions will be reflected in each update of the Capital Facilities Plan.

**KENT SCHOOL DISTRICT No. 415**  
**Site Acquisitions and Projects Planned to Provide Additional Capacity**

| SCHOOL / FACILITY / SITE                                                                                                                         |                                                   |                                     |                     |                      |            | Projected Completion Date | Projected Program Capacity | % for new Growth |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------|---------------------|----------------------|------------|---------------------------|----------------------------|------------------|
| LOCATION                                                                                                                                         |                                                   |                                     |                     |                      |            | Type                      | Status                     |                  |
|                                                                                                                                                  |                                                   |                                     |                     |                      |            | Approximate               | Approximate                |                  |
| # on Map                                                                                                                                         | ELEMENTARY                                        |                                     |                     |                      |            |                           |                            |                  |
| 6                                                                                                                                                | New Valley Elementary School (River Ridge)        | Old Kent Mountain View Academy Site | Elementary Addition | Under Construction   | 2021-2022  | 758                       | 100%                       |                  |
| MIDDLE SCHOOL & SENIOR HIGH                                                                                                                      |                                                   |                                     |                     |                      |            |                           |                            |                  |
| 3                                                                                                                                                | New Academy Site (Kent Laboratory Academy)        | Old Panther Lake Elementary Site    | Academy             | Under Construction   | 2021-2022  | 456                       | 100%                       |                  |
| TEMPORARY FACILITIES                                                                                                                             |                                                   |                                     |                     |                      |            | Additional Capacity       |                            |                  |
|                                                                                                                                                  | Portables <sup>1</sup>                            | TBD - For placement as needed       | New                 | Planning             | 2020+      | 24 - 31 each              | 100%                       |                  |
| # on Map                                                                                                                                         | <sup>2</sup> OTHER SITES ACQUIRED                 |                                     |                     | Land Use Designation | Type       | Land Use Jurisdiction     |                            |                  |
| 1                                                                                                                                                | 164th SE (Across from Mattson)                    | 25230-25050 164th SE, Covington     | 98042               | Rural                | TBD        | King County               |                            |                  |
| 2                                                                                                                                                | Ham Lake area (Pollard)                           | 16820 SE 240, Kent                  | 98042               | Rural                | Elementary | King County               |                            |                  |
| 4                                                                                                                                                | Shady Lk area (Sowers, Blaine, Drahota, Paroline) | 17426 SE 192 Street, Renton         | 98058               | Urban                | Elementary | King County               |                            |                  |
| 5                                                                                                                                                | SE of Lake Morton area (West property)            | SE 332 & 204 SE, Kent               | 98042               | Rural                | Secondary  | King County               |                            |                  |
| 10                                                                                                                                               | South Central Site (Yeh)                          | SE 286th St & 124th Ave SE, Auburn  | 98092               | Urban                | TBD        | King County               |                            |                  |
| 12                                                                                                                                               | 256th - Covington (Halleson)                      | 25435 SE 256th, Covington           | 98042               | Rural                | To be sold | King County               |                            |                  |
| 12a                                                                                                                                              | 156th - Covington (Wikstrom)                      | 25847 156th Ave. SE, Covington      | 98042               | Rural                | To be sold | King County               |                            |                  |
| Notes:                                                                                                                                           |                                                   |                                     |                     |                      |            |                           |                            |                  |
| <sup>1</sup> TBD - To be determined - Some sites are identified but placement, timing and/or configuration of portables has not been determined. |                                                   |                                     |                     |                      |            |                           |                            |                  |
| <sup>2</sup> Numbers correspond to sites on Site Bank Map on Page 19. Other Map site locations are parcels identified in Table 7 on Page 29.     |                                                   |                                     |                     |                      |            |                           |                            |                  |



## I - Portable Classrooms

The Plan references use of portables as interim or transitional capacity and facilities.

Currently, the District utilizes portables to house students in excess of permanent capacity and for program purposes at some school locations (*Please see Appendices A, B, C*).

Based on enrollment projections, implementation of full day kindergarten programs, lower state mandated class sizes, program capacity, and the need for additional permanent capacity, the District anticipates the need to purchase or lease additional portables during the next six-year period to ensure capacity (Noted in section V. Six Yr. Planning Construction).

During the time period covered by this Plan, the District does not anticipate that all of the District's portables will be replaced by permanent facilities. During the useful life of some of the portables, the school-age population may decline in some communities and increase in others, and these portables provide the flexibility to accommodate the immediate needs of the community.

Portables may be used as interim or transitional facilities:

1. To prevent overbuilding or overcrowding of permanent school facilities.
2. To cover the gap between the times of demand for increased capacity and completion of permanent school facilities to meet that demand.
3. To meet unique program requirements.

Portables currently in the District's inventory are continually evaluated resulting in some being improved and some replaced.

The Plan projects that the District will use portables to accommodate interim housing needs for the next six years and beyond. The use of portables, their impacts on permanent facilities, life cycle and operational costs, and the interrelationship between portables, emerging technologies, and educational restructuring will continue to be examined.

## VII - Projected Six-Year Classroom Capacity

As stated in Section IV, the program capacity study is periodically updated for changes in special programs and reflects class size requirements, class size fluctuations etc. As shown in the Inventory and Capacity chart in Table 3, the program capacity is also reflected in the capacity and enrollment comparison charts (*See Tables 5 & 5 a-b-c*).

Enrollment is electronically reported to OSPI on Form P-223 on a monthly basis and funding apportionment is based on Annual Average FTE (AAFTE). The first school day of October is widely recognized as the enrollment “snapshot in time” to report enrollment for the year.

Kent School District continues to be the fifth largest district (both FTE and headcount basis) in the state of Washington. The P-223 Headcount for October 2020 was 24,587 with kindergarten students counted at 1.0 and excluding ECSE and college-only Running Start students.

In October 2020, there were an additional 1,102 students in 11th and 12th grade participating in the Running Start program at different colleges and receiving credits toward both high school and college graduation. Of these students, 686 attended classes only at the college (“college-only”) and are excluded from FTE and headcount for capacity and enrollment comparisons. Kent School District has one of the highest Running Start program participation rates in the state.

Based on the enrollment forecasts, permanent facility inventory and capacity, current standard of service, portable capacity, and future additional classroom space, the District plans to continue to satisfy concurrency requirements through the transitional use of portables (*See Table 5 and Tables 5 a-b-c*).

This does not mean that some schools will not experience overcrowding. There may be a need for additional portables and/or new schools to accommodate growth and additional programs within the District. New schools may be designed to accommodate placement of future portables. School attendance area changes, limited and costly movement of portables, zoning changes, market conditions, and educational restructuring will all play a major role in addressing overcrowding and underutilization as well as possible overcrowding of facilities in different parts of the District.



**KENT SCHOOL DISTRICT No. 415  
PROJECTED ENROLLMENT and CAPACITY**

**TOTAL DISTRICT**

| SCHOOL YEAR                                | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |        |   |
|--------------------------------------------|---------|---------|---------|---------|---------|---------|---------|--------|---|
|                                            | Actual  | P       | R       | O       | J       | E       | C       | T      | E |
|                                            | 27,255  | 28,564  | 28,564  | 28,564  | 28,564  | 28,564  | 28,564  | 28564  |   |
| Permanent Program Capacity <sup>1</sup>    |         |         |         |         |         |         |         |        |   |
| Changes to Permanent Capacity <sup>1</sup> |         |         |         |         |         |         |         |        |   |
| Capacity Increase (F)                      |         |         |         |         |         |         |         |        |   |
| Additional Permanent Classrooms            | 0       | 0       | 0       | 0       | 0       | 0       | 0       | 0      |   |
| Permanent Program Capacity Subtotal        | 27,255  | 28,564  | 28,564  | 28,564  | 28,564  | 28,564  | 28,564  | 28,564 |   |

|                                               |       |   |   |   |   |   |   |   |   |   |
|-----------------------------------------------|-------|---|---|---|---|---|---|---|---|---|
| <b>Interim Portable Capacity</b>              |       |   |   |   |   |   |   |   |   |   |
| Elementary Portable Capacity Required         | 1,248 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Middle School Portable Capacity Required      | 0     | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Senior High School Portable Capacity Required | 0     | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interim Portable Capacity Total               | 1,248 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

|                                    |               |               |               |               |               |               |               |               |               |               |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>TOTAL CAPACITY <sup>1</sup></b> | <b>28,503</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> | <b>28,564</b> |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|

|                                                  |               |               |               |               |               |               |               |               |               |               |
|--------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>TOTAL ENROLLMENT/ PROJECTION <sup>2</sup></b> | <b>24,582</b> | <b>24,410</b> | <b>25,751</b> | <b>26,117</b> | <b>26,250</b> | <b>26,224</b> | <b>26,215</b> | <b>26,215</b> | <b>26,215</b> | <b>26,215</b> |
|--------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|

|                                    |              |              |              |              |              |              |              |              |              |              |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>DISTRICT AVAILABLE CAPACITY</b> | <b>3,921</b> | <b>4,154</b> | <b>2,813</b> | <b>2,447</b> | <b>2,314</b> | <b>2,340</b> | <b>2,349</b> | <b>2,349</b> | <b>2,349</b> | <b>2,349</b> |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|

1 Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

2 Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

**KENT SCHOOL DISTRICT No. 415  
PROJECTED ENROLLMENT and CAPACITY**

## ELEMENTARY - Grades K - 6

| SCHOOL YEAR |         |         |         |         |         |         |       |
|-------------|---------|---------|---------|---------|---------|---------|-------|
| 2020-21     | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |       |
| Actual      | P       | R       | O       | J       | E       | C       | T E D |

|                                              |        |        |        |        |        |        |        |
|----------------------------------------------|--------|--------|--------|--------|--------|--------|--------|
| Elementary Permanent Capacity <sup>1</sup>   | 13,000 | 13,000 | 13,758 | 13,758 | 13,758 | 13,758 | 13,758 |
| New Elementary School - Kent Valley          |        | 758    |        |        |        |        |        |
| Additional Permanent Classrooms <sup>2</sup> | 0      | 0      | 0      | 0      | 0      | 0      | 0      |
| Subtotal                                     | 13,000 | 13,758 | 13,758 | 13,758 | 13,758 | 13,758 | 13,758 |

|                                         |               |               |               |               |               |               |               |
|-----------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Portable Capacity Required <sup>1</sup> | 1248          | 456           | 336           | 336           | 336           | 336           | 336           |
| <b>TOTAL CAPACITY <sup>1/2</sup></b>    | <b>14,248</b> | <b>14,214</b> | <b>14,094</b> | <b>14,094</b> | <b>14,094</b> | <b>14,094</b> | <b>14,094</b> |

|                                      |        |        |        |        |        |        |        |
|--------------------------------------|--------|--------|--------|--------|--------|--------|--------|
| ENROLLMENT / PROJECTION <sup>3</sup> | 13,439 | 13,671 | 13,815 | 13,905 | 13,837 | 13,723 | 13,657 |
|--------------------------------------|--------|--------|--------|--------|--------|--------|--------|

|                                   |            |            |            |            |            |            |            |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|
| <b>SURPLUS (DEFICIT) CAPACITY</b> | <b>809</b> | <b>543</b> | <b>279</b> | <b>189</b> | <b>257</b> | <b>371</b> | <b>437</b> |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|

|                              |    |    |    |    |    |    |    |
|------------------------------|----|----|----|----|----|----|----|
| Number of Portables Required | 52 | 19 | 14 | 14 | 14 | 14 | 14 |
|------------------------------|----|----|----|----|----|----|----|

<sup>1</sup> Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

<sup>2</sup> Additional classrooms will be placed at schools with the greatest need for alleviate overcrowding

<sup>3</sup> Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

Enrollment & Projections reflect FULL Day Kindergarten at ALL Elementary schools @ 1.0 & exclude ECSE Preschoolers.

**KENT SCHOOL DISTRICT No. 415**  
**PROJECTED ENROLLMENT and CAPACITY**

## MIDDLE SCHOOL - Grades 7 - 8

| SCHOOL YEAR | 2020-21 | 2021-22           | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-2027 |
|-------------|---------|-------------------|---------|---------|---------|---------|-----------|
|             | Actual  | P R O J E C T E D |         |         |         |         |           |
|             |         |                   |         |         |         |         |           |

|                                               |       |       |       |       |       |       |       |
|-----------------------------------------------|-------|-------|-------|-------|-------|-------|-------|
| Middle School Permanent Capacity <sup>1</sup> | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 |
|-----------------------------------------------|-------|-------|-------|-------|-------|-------|-------|

|                                   |   |   |   |   |   |   |   |
|-----------------------------------|---|---|---|---|---|---|---|
| Changes to Middle School Capacity | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|-----------------------------------|---|---|---|---|---|---|---|

|          |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|
| Subtotal | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 | 5,148 |
|----------|-------|-------|-------|-------|-------|-------|-------|

|                                         |   |   |   |   |   |   |   |
|-----------------------------------------|---|---|---|---|---|---|---|
| Portable Capacity Required <sup>1</sup> | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|-----------------------------------------|---|---|---|---|---|---|---|

|                                            |              |              |              |              |              |              |              |
|--------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>TOTAL CAPACITY <sup>1 &amp; 3</sup></b> | <b>5,148</b> | <b>5,148</b> | <b>5,148</b> | <b>5,148</b> | <b>5,148</b> | <b>5,148</b> | <b>5,148</b> |
|--------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|

|                                      |       |       |       |       |       |       |       |
|--------------------------------------|-------|-------|-------|-------|-------|-------|-------|
| ENROLLMENT / PROJECTION <sup>2</sup> | 4,096 | 4,164 | 4,154 | 4,118 | 4,267 | 4,421 | 4,374 |
|--------------------------------------|-------|-------|-------|-------|-------|-------|-------|

|                                   |              |            |            |              |            |            |            |
|-----------------------------------|--------------|------------|------------|--------------|------------|------------|------------|
| <b>SURPLUS (DEFICIT) CAPACITY</b> | <b>1,052</b> | <b>984</b> | <b>994</b> | <b>1,030</b> | <b>881</b> | <b>727</b> | <b>774</b> |
|-----------------------------------|--------------|------------|------------|--------------|------------|------------|------------|

|                              |   |   |   |   |   |   |   |
|------------------------------|---|---|---|---|---|---|---|
| Number of Portables Required | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|------------------------------|---|---|---|---|---|---|---|

No Classroom Portables required at middle schools at this time. Some Portables used for classroom and program purposes.

1 Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

2 Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

3 Surplus capacity due to grade level reconfiguration - All 9th grade students moved to the high schools in Fall 2004.

**KENT SCHOOL DISTRICT No. 415**  
**PROJECTED ENROLLMENT and CAPACITY**

## SENIOR HIGH - Grades 9 - 12

| SCHOOL YEAR | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-2025 | 2025-26 | 2026-27 |       |
|-------------|---------|---------|---------|---------|-----------|---------|---------|-------|
|             | Actual  | P       | R       | O       | J         | E       | C       | T E D |
|             |         |         |         |         |           |         |         |       |

|                                             |       |       |       |       |       |       |       |       |
|---------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| Senior High Permanent Capacity <sup>1</sup> | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 |
|---------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|

|                                 |   |   |   |   |   |   |   |   |
|---------------------------------|---|---|---|---|---|---|---|---|
| Changes to High School Capacity | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|---------------------------------|---|---|---|---|---|---|---|---|

|          |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|
| Subtotal | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 | 8,297 |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|

|                                          |   |   |   |   |   |   |   |   |
|------------------------------------------|---|---|---|---|---|---|---|---|
| Portables Capacity Required <sup>1</sup> | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|------------------------------------------|---|---|---|---|---|---|---|---|

|                                    |              |              |              |              |              |              |              |              |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>TOTAL CAPACITY <sup>1</sup></b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> | <b>8,297</b> |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|

|                                      |       |       |       |       |       |       |       |
|--------------------------------------|-------|-------|-------|-------|-------|-------|-------|
| ENROLLMENT / PROJECTION <sup>3</sup> | 7,047 | 7,574 | 7,782 | 8,094 | 8,146 | 8,080 | 8,184 |
|--------------------------------------|-------|-------|-------|-------|-------|-------|-------|

|                                   |              |            |            |            |            |            |            |
|-----------------------------------|--------------|------------|------------|------------|------------|------------|------------|
| <b>SURPLUS (DEFICIT) CAPACITY</b> | <b>1,250</b> | <b>723</b> | <b>515</b> | <b>203</b> | <b>151</b> | <b>217</b> | <b>113</b> |
|-----------------------------------|--------------|------------|------------|------------|------------|------------|------------|

|                              |   |   |   |   |   |   |   |
|------------------------------|---|---|---|---|---|---|---|
| Number of Portables Required | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|------------------------------|---|---|---|---|---|---|---|

No Classroom Portables required at this time. Some Portables used for classroom and program purposes.

<sup>1</sup> Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

<sup>3</sup> Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

## VIII - Finance Plan

The finance plan shown on *Table 6* demonstrates how the Kent School District plans to finance improvements for the years 2021-2022 through 2026-2027. The financing components include secured and unsecured funding and impact fees. The plan is based on future bond issues, state school construction assistance, collection of impact fees under the State Growth Management Act and voluntary mitigation fees paid pursuant to State Environmental Policy Act.

With River Ridge Elementary School (New Valley School Project) and Kent Laboratory Academy (New Academy Project) coming on-line for school year 2021-2022, this will help support the capacity issue that has been an issue for our district. The building rate within the City of Kent and surrounding areas within our boundary continue to be robust. The district is likely to see growth in enrollment due to these conditions.

In November 2016, the District held a special election to approve the authorization of \$252,000,000 in bonding authority. The projects described above are part of this authorization. The first series of bonds (\$80 million) were issued in February 2017, which funded the Covington Elementary Replacement School, as well as other infrastructure projects. Impact fees will be used at both the New Valley and Academy projects due to escalation in construction pricing across the Pacific Northwest.

According to RCW 82.02.090, the definition of an impact fee is ". . . a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. 'Impact fee' does not include a reasonable permit or application fee." Mitigation or impact fees can be calculated on the basis of "unhoused student need" or "the maintenance of a district's level of service" as related to new residential development.

A mitigation/impact fee may be imposed based upon a determination of insufficient existing permanent and/or portable school space or to pay for permanent and/or portable school space previously constructed as a result of growth in the district. A district's School Board must first approve the application of the mitigation or impact fees and, in turn, approval must then be granted by the other general government jurisdictions having responsibility within the district, counties, cities and towns. (Kent, Covington, Renton, Auburn, Black Diamond, Maple Valley, and SeaTac)

Though the current enrollment projections increase for both elementary and secondary schools are relatively flat, the ongoing need to provide permanent instructional facilities to house students is a driving need as the shifts in our family populations continue, due to ongoing development. Impact fees will be used to support and address the challenges related to the number of temporary instructional facilities currently in use, the replacement of some of these aged facilities, the maintenance of the district's level of services, and the potential expansions to existing facilities in future years.

The Kent School District 2021 CFP update includes continued execution of the 2016 Capital Bond Projects and anticipation of the data collection and review of our Facility Assessment Reports within the coming months. With the opening of our River Ridge Elementary School and the Kent Laboratory Academy, we are advancing opportunity to add capacity for our programs and student-based needs. The District Facilities and Capital Planning Teams have been preparing to complete an initial plan (Fall 2021) as we move the next steps of creating a Capital Bond Planning Task Force (CBPTF) – which will include District personnel, design professionals, teaching staff, student voice as well as community members to being well collaborated discussions to this platform. Our initial plan has revealed priorities including school replacement due to age, and the need for added permanent facilities to (1) reduce and eliminate our need for portables and (2) accommodate future growth as housing in the Kent region continues to expand. Once the CBPTF has it will be brought before the District’s Board of Directors for comments, discussion, and approval. A Capital Bond Measure would follow soon after approval. Portable purchases may be required before the Bond Measure passes as it takes approximately three years from design to open for most large-scale projects such as schools or added permanent capacity. Future updates to this Capital Facilities Plan will include detail of any adopted planning.

For the Six-Year Finance Plan, costs of future schools are based on estimates from Kent School District Capital Planning Team. Please see pages 13-14 for a summary of the cost basis.

#### **Cost Basis Summary**

For impact fee calculations, construction costs are based on cost of the last elementary school, adjusted for inflation, and projected cost of the future elementary schools and additional classrooms.

| Project                                                                                                    | Projected Cost |
|------------------------------------------------------------------------------------------------------------|----------------|
| New Elementary School<br>Kent Valley (To open Fall 2021) - Board Approved Name<br>– River Ridge Elementary | \$55,000,000   |
| New Academy Facility (To open Fall 2021) - Board<br>Approved Name – Kent Laboratory Academy                | \$36,000,000   |

#### **Site Acquisition Cost**

The site acquisition cost is based on an average cost of sites purchased or built on within the last ten years. Please see Table 7 for a list of site acquisition costs and averages.

#### **District Adjustment**

The impact fee calculations on Appendix B & C include a “District Adjustment” which is equal to the amount of increase that the impact fee formulas total for this year and adjusted for the decrease in the 2022 CY Consumer Price Index (2.2%) for the Seattle metropolitan area (Previously 2.5% for the 2021 CY).



**KENT SCHOOL DISTRICT No. 415  
SIX-YEAR FINANCE PLAN**

|                                       |     |      |      |      |      |      |      |      |       | Secured<br>Local & State | Unsecured<br>State <sup>2</sup> or Local <sup>3</sup> | Impact<br>Fees <sup>5</sup> |
|---------------------------------------|-----|------|------|------|------|------|------|------|-------|--------------------------|-------------------------------------------------------|-----------------------------|
| SCHOOL FACILITIES                     | *   | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL |                          |                                                       |                             |
|                                       |     |      |      |      |      |      |      |      |       |                          | Estimated                                             | Estimated                   |
| PERMANENT FACILITIES                  |     |      |      |      |      |      |      |      |       | \$0                      |                                                       |                             |
| No School Projects at this time.      |     |      |      |      |      |      |      |      |       |                          |                                                       |                             |
| TEMPORARY FACILITIES                  |     |      |      |      |      |      |      |      |       |                          |                                                       |                             |
| Additional portables <sup>3 - 4</sup> |     |      |      |      |      |      |      |      |       | \$0                      |                                                       |                             |
| OTHER                                 |     |      |      |      |      |      |      |      |       |                          |                                                       |                             |
| N / A                                 |     |      |      |      |      |      |      |      |       |                          |                                                       |                             |
| Totals                                |     |      |      |      |      |      |      |      |       |                          |                                                       |                             |
|                                       | \$0 | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$0  | \$0   | \$0                      | \$0                                                   |                             |

\* F = Funded U = Unfunded

**NOTES:**

<sup>2</sup> The District anticipates receiving some State Funding Construction Assistance for some projects.

<sup>3</sup> Facility needs are pending review. Some of these projects may be funded with impact fees.

<sup>4</sup> Cost of portables based on current cost and adjusted for inflation for future years.

<sup>5</sup> Fees in this column are based on amount of fees collected to date and estimated fees on future units.

**KENT SCHOOL DISTRICT No. 415**  
**Site Acquisitions & Costs**  
**Average of Sites Purchased, Sold or Built on within last 10 Years**

| Type &<br># on Map                                                           | School / Site                                        | Year Open /<br>Purchased<br>Sold | Location                                       | Acreage              | Cost/Price  | Avg cost-price/acre       | Total Average Cost / Acre             |
|------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------|------------------------------------------------|----------------------|-------------|---------------------------|---------------------------------------|
| Elementary                                                                   |                                                      |                                  |                                                |                      |             |                           |                                       |
| 12 / Urban                                                                   | Property Sale-29.7 acres of Plemons-Yeh site         | 2016                             | SSE 124th Ave and 284th ST SE                  | 29.70                | \$947,536   | \$31,904                  |                                       |
| 7 / Rural                                                                    | Property Sale - Scarsella site                       | 2015                             | 2900 Kent Black Diamond RD SE                  | 13.25                | \$330,000   | \$24,906                  |                                       |
| 3 / Rural                                                                    | Property Sale - Old Covington Parcel A, #362206-9081 | 2019                             | 17070 SE Wax Rd, Covington                     | 8.00                 | \$3,869,697 | \$483,712                 |                                       |
| 3 / Rural                                                                    | Property Sale - Old Covington Parcel , #362206-9081  | 2021                             | 17070 SE Wax Rd, Covington                     | 8.00                 | 0,000,000   | \$0                       |                                       |
| 6 / Rural                                                                    | Property purchased for new elementary                | 2019                             | 5 lots purchased Military Road South SeaTac WA | 10.00                | \$1,770,355 | \$177,036                 |                                       |
| Elementary Site Subtotal                                                     |                                                      |                                  |                                                | 68.95                | \$6,917,588 |                           | <b>\$100,328</b><br>Elem site average |
| Middle School                                                                |                                                      |                                  |                                                |                      |             |                           |                                       |
| No Acquisitions for Middle School                                            |                                                      |                                  |                                                | 0.00                 | \$0         |                           |                                       |
| Middle School Site Subtotal                                                  |                                                      |                                  |                                                | 0.00                 | \$0         |                           | <b>\$0</b><br>Middle Schl Site Avg.   |
| Senior High                                                                  |                                                      |                                  |                                                |                      |             |                           |                                       |
| No Acquisitions for Senior Highs                                             |                                                      |                                  |                                                | 0.00                 | \$0         | \$0                       |                                       |
| Senior High Site Subtotal                                                    |                                                      |                                  |                                                | 0.00                 | \$0         |                           | <b>\$0</b><br>Sr Hi Site Average      |
| Note: All rural sites were purchased prior to adoption of Urban Growth Area. |                                                      |                                  |                                                |                      |             |                           |                                       |
| Numbers correspond to locations on Site Bank & Acquisitions Map on Page 17.  |                                                      |                                  |                                                |                      |             |                           |                                       |
|                                                                              | Properties purchased prior to 2010                   |                                  |                                                |                      |             |                           |                                       |
| 1 / Urban                                                                    | Site - Covington area North (So of Mattson MS)       | 1984                             |                                                |                      |             |                           |                                       |
| 2 / Rural                                                                    | Site - Ham Lake east (Pollard)                       | 1992                             |                                                |                      |             |                           |                                       |
| 4 / Urban                                                                    | Site - Shady Lake (Sowers-Blaine-Drahota-Paroline)   | 1995                             |                                                |                      |             |                           |                                       |
| 5 / Rural                                                                    | Site - SE of Lake Morton area (West property)        | 1993                             |                                                |                      |             |                           |                                       |
| 10 / Urban                                                                   | Site - Yeh-Williams (W of 132 Ave SE at SE 288)      | 1999                             |                                                |                      |             |                           |                                       |
| 12 / Urban                                                                   | Site - SE 256th Covington (Halleson)                 | 2000                             |                                                |                      |             |                           |                                       |
| 12a / Urban                                                                  | Site - 156th Ave. SE Covington (Wikstrom)            | 2004                             |                                                |                      |             |                           |                                       |
|                                                                              |                                                      |                                  |                                                | Total Acreage & Cost |             | Total Average Cost / Acre |                                       |
|                                                                              |                                                      |                                  |                                                | 68.95                | \$6,917,588 | \$100,328                 |                                       |

**KENT SCHOOL DISTRICT  
FACTORS FOR ESTIMATED IMPACT FEE CALCULATIONS**

**Student Generation Factors - Single Family**

|                              |              |
|------------------------------|--------------|
| Elementary (Grades K - 6)    | 0.277        |
| Middle School (Grades 7 - 8) | 0.071        |
| Senior High (Grades 9 - 12)  | 0.086        |
| <b>Total</b>                 | <b>0.435</b> |

**Projected Increased Student Capacity**

|                       |     |
|-----------------------|-----|
| Elementary            | 758 |
| Middle School         | 0   |
| Senior High (Academy) | 456 |

**Required Site Acreage per Facility**

|                          |    |
|--------------------------|----|
| Elementary (required)    | 12 |
| Middle School (required) | 25 |
| Senior High (required)   | 38 |

**New Facility Construction Cost**

|                         |              |
|-------------------------|--------------|
| Elementary *            | \$55,000,000 |
| Middle School           | \$0          |
| Senior High * (Academy) | \$36,000,000 |

**Temporary Facility Square Footage**

|               |                |
|---------------|----------------|
| Elementary    | 125,204        |
| Middle School | 10,256         |
| Senior High   | 21,296         |
| <b>Total</b>  | <b>156,756</b> |

**Permanent Facility Square Footage**

|                   |                  |
|-------------------|------------------|
| Elementary        | 1,621,688        |
| Middle School     | 660,904          |
| Senior High/Other | 1,223,349        |
| <b>Total</b>      | <b>3,505,941</b> |

**Total Facilities Square Footage**

|                   |                  |
|-------------------|------------------|
| Elementary        | 1,746,892        |
| Middle School     | 671,160          |
| Senior High/Other | 1,244,645        |
| <b>Total</b>      | <b>3,662,697</b> |

**Developer Provided Sites / Facilities**

|                |   |
|----------------|---|
| Value          | 0 |
| Dwelling Units | 0 |

**Student Generation Factors - Multi-Family**

|               |              |
|---------------|--------------|
| Elementary    | 0.258        |
| Middle School | 0.058        |
| Senior High   | 0.100        |
| <b>Total</b>  | <b>0.416</b> |

**OSPI - Square Footage per Student**

|                   |     |
|-------------------|-----|
| Elementary        | 115 |
| Middle School     | 148 |
| Senior High       | 173 |
| Special Education | ??  |

**Average Site Cost / Acre**

|               |           |
|---------------|-----------|
| Elementary    | \$100,328 |
| Middle School | \$0       |
| Senior High   | \$0       |

**Temporary Facility Capacity & Cost**

|                    |     |
|--------------------|-----|
| Elementary @ 24    | \$0 |
| Middle School @ 29 | \$0 |
| Senior High @ 31   | \$0 |

**State Funding Assistance Credit**

|                                        |               |
|----------------------------------------|---------------|
| District Funding Assistance Percentage | <b>53.79%</b> |
|----------------------------------------|---------------|

**Construction Cost Allocation**

|                    |                 |
|--------------------|-----------------|
| CCA - Cost/Sq. Ft. | <b>\$238.22</b> |
|--------------------|-----------------|

**District Average Assessed Value**

|                         |                  |
|-------------------------|------------------|
| Single Family Residence | <b>\$268,271</b> |
|-------------------------|------------------|

**District Average Assessed Value**

|                        |                  |
|------------------------|------------------|
| Multi-Family Residence | <b>\$226,726</b> |
|------------------------|------------------|

**Bond Levy Tax Rate/\$1,000**

|                               |               |
|-------------------------------|---------------|
| Current Rate / 1,000 Tax Rate | <b>1.41</b>   |
|                               | <b>0.0014</b> |

**General Obligation Bond Interest Rate**

|                            |              |
|----------------------------|--------------|
| Current Bond Interest Rate | <b>2.44%</b> |
|----------------------------|--------------|

**CPI Inflation Factor**

|                  |              |
|------------------|--------------|
|                  | <b>2.20%</b> |
| Per OSPI Website |              |

# KENT SCHOOL DISTRICT IMPACT FEE CALCULATION for SINGLE FAMILY RESIDENCE

## Site Acquisition Cost per Single Family Residence

Formula: ((Acres x Cost per Acre) / Facility Capacity) x Student Generation Factor

|                     | Required Site Acreage | Average Site Cost/Acre | Facility Capacity | Student Factor |          |
|---------------------|-----------------------|------------------------|-------------------|----------------|----------|
| A 1 (Elementary)    | 12                    | \$100,328              | 758               | 0.27734        | \$440.50 |
| A 2 (Middle School) | 25                    | \$0                    | 0                 | 0.07076        | \$0.00   |
| A 3 (Senior High)   | 38                    | \$0                    | 456               | 0.08649        | \$0.00   |
| Total               | 75                    | \$100,328              | 1,214             | 0.435          |          |
|                     |                       |                        |                   | A ⇨            | \$440.50 |

## Permanent Facility Construction Cost per Single Family Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Square Footage Ratio)

|                     | Construction Cost | Facility Capacity | Student Factor | Footage Ratio |             |
|---------------------|-------------------|-------------------|----------------|---------------|-------------|
| B 1 (Elementary)    | \$55,000,000      | 758               | 0.27734        | 0.903         | \$18,171.62 |
| B 2 (Middle School) | \$0               | 0                 | 0.07076        | 0.984         |             |
| B 3 (Senior High)   | \$36,000,000      | 456               | 0.08649        | 0.998         | \$6,814.50  |
| Total               | \$91,000,000      | 1,214             | 0.435          |               |             |
|                     |                   |                   |                | B ⇨           | \$24,986.13 |

## Temporary Facility Construction Cost per Single Family Residence (Portables)

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary / Total Square Footage Ratio)

|                     | Facility Cost | Facility Capacity | Student Factor | Footage Ratio |        |
|---------------------|---------------|-------------------|----------------|---------------|--------|
| C 1 (Elementary)    | \$0           | 24                | 0.27734        | 0.097         | \$0.00 |
| C 2 (Middle School) | \$0           | 29                | 0.07076        | 0.016         | \$0.00 |
| C 3 (Senior High)   | \$0           | 31                | 0.08649        | 0.02          | \$0.00 |
| Total               | \$0           | 84                | 0.435          |               |        |
|                     |               |                   |                | C ⇨           | \$0.00 |

## State Funding Assistance Credit per Single Family Residence (formerly "State Match")

Formula: Area Cost Allowance x SPI Square Feet per student x Funding Assistance % x Student Factor

|                     | Construction Cost Allocation | SPI Sq. Ft. / Student | Assistance % | Student Factor |            |
|---------------------|------------------------------|-----------------------|--------------|----------------|------------|
| D 1 (Elementary)    | \$238.22                     | 115                   | 0.5379       | 0.27734        | \$4,086.86 |
| D 2 (Middle School) | \$238.22                     | 148                   | 0.5379       | 0.07076        | \$1,342    |
| D 3 (Senior High)   | \$238.22                     | 173                   | 0.5379       | 0.08649        | \$1,917    |
|                     |                              |                       |              | D ⇨            | \$7,346.10 |

## Tax Credit per Single Family Residence

|                                                     |           |      |            |
|-----------------------------------------------------|-----------|------|------------|
| Average SF Residential Assessed Value (AAV)         | \$268,271 |      |            |
| Net Present Value (per EQ) (NPV)                    | 8.90      |      |            |
| Current Debt Service Rate / 1,000 ( r )             | 0.14%     |      |            |
| (Below used to calculate NPV)                       |           |      |            |
| Current Bond Interest Rate                          | 2.44%     |      |            |
| Years Amortized (10 Years)- Used in NPV Calculation | 10        |      |            |
|                                                     |           | TC ⇨ | \$3,366.53 |

## Developer Provided Facility Credit

| Facility / Site Value | Dwelling Units |        |
|-----------------------|----------------|--------|
| 0                     | 0              | FC ⇨ 0 |

## Fee Recap \*\*

|                                                  |             |             |
|--------------------------------------------------|-------------|-------------|
| A = Site Acquisition per SF Residence            | \$440.50    |             |
| B = Permanent Facility Cost per Residence        | \$24,986.13 |             |
| C = Temporary Facility Cost per Residence        | \$0.00      |             |
| Subtotal                                         |             | \$25,426.63 |
| D = State Match Credit per Residence             | \$7,346.10  |             |
| TC = Tax Credit per Residence                    | \$3,366.53  |             |
| Subtotal                                         |             | \$10,712.63 |
| Total Unfunded Need                              | \$14,713.99 |             |
| 50% Developer Fee Obligation                     |             | \$7,357     |
| FC = Facility Credit (if applicable)             |             | \$0         |
| District Adjustment                              |             | (1538.90)   |
| Net Fee Obligation per Residence - Single Family |             | \$5,818.09  |

# KENT SCHOOL DISTRICT IMPACT FEE CALCULATION for MULTI-FAMILY RESIDENCE

## Site Acquisition Cost per Multi-Family Residence Unit

Formula:  $((\text{Acres} \times \text{Cost per Acre}) / \text{Facility Capacity}) \times \text{Student Generation Factor}$

|                     | Required Site Acreage | Average Site Cost/Acre | Facility Capacity | Student Factor |          |
|---------------------|-----------------------|------------------------|-------------------|----------------|----------|
| A 1 (Elementary)    | 12                    | \$100,328              | 758               | 0.25784        | \$409.53 |
| A 2 (Middle School) | 25                    | \$0                    | 0                 | 0.05784        |          |
| A 3 (Senior High)   | 38                    | \$0                    | 456               | 0.100          | \$0.00   |
| Total               | \$75                  | 100,328                | 1,214             | 0.416          |          |
|                     |                       |                        |                   | A ⇒            | \$409.53 |

## Permanent Facility Construction Cost per Multi-Family Residence Unit

Formula:  $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Permanent} / \text{Total Square Footage Ratio})$

|                     | Construction Cost | Facility Capacity | Student Factor | Footage Ratio |             |
|---------------------|-------------------|-------------------|----------------|---------------|-------------|
| B 1 (Elementary)    | \$55,000,000      | 758               | 0.25784        | 0.903         | \$16,893.96 |
| B 2 (Middle School) | \$0               | 0                 | 0.05784        | 0.984         |             |
| B 3 (Senior High)   | \$36,000,000      | 456               | 0.100          | 0.998         | \$7,878.95  |
| Total               | \$91,000,000      | 1,214             | 0.416          |               |             |
|                     |                   |                   |                | B ⇒           | \$24,772.91 |

## Temporary Facility Cost per Multi-Family Residence Unit

Formula:  $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Temporary} / \text{Total Square Footage Ratio})$

|                     | Facility Cost | Facility Capacity | Student Factor | Footage Ratio |        |
|---------------------|---------------|-------------------|----------------|---------------|--------|
| C 1 (Elementary)    | \$0           | 24                | 0.25784        | 0.097         | \$0.00 |
| C 2 (Middle School) | \$0           | 29                | 0.05784        | 0.016         | \$0    |
| C 3 (Senior High)   | \$0           | 31                | 0.100          | 0.02          | \$0    |
| Total               | \$0           | 84                |                |               |        |
|                     |               |                   |                | C ⇒           | \$0.00 |

## State Funding Assistance Credit per Multi-Family Residence (formerly "State Match")

Formula:  $\text{Area Cost Allowance} \times \text{SPI Square Feet per student} \times \text{Funding Assistance \%} \times \text{Student Factor}$

|                     | Area Cost Allowance | SPI Sq. Ft. / Student | Equalization % | Student Factor |            |
|---------------------|---------------------|-----------------------|----------------|----------------|------------|
| D 1 (Elementary)    | \$238.22            | 115                   | 0.5379         | 0.25784        | \$3,799.51 |
| D 2 (Middle School) | \$238.22            | 148                   | 0.5379         | 0.05784        | \$1,097    |
| D 3 (Senior High)   | \$238.22            | 173                   | 0.5379         | 0.1            | \$2,217    |
|                     |                     |                       |                | D ⇒            | \$7,113.22 |

## Tax Credit per Multi Family Residence

|                                                     |           |      |            |
|-----------------------------------------------------|-----------|------|------------|
| Average MF Residential Assessed Value (AAV)         | \$226,726 |      |            |
| Net Present Value (per EQ) (NPV)                    | 8.90      |      |            |
| Current Debt Service Rate / 1,000 ( r )             | 0.14%     |      |            |
| (Below used to calculate NPV)                       |           |      |            |
| Current Bond Interest Rate                          | 2.44%     |      |            |
| Years Amortized (10 Years)- Used in NPV Calculation | 10        |      |            |
|                                                     |           | TC ⇒ | \$2,845.18 |

## Developer Provided Facility Credit

| Facility / Site Value | Dwelling Units |        |
|-----------------------|----------------|--------|
| 0                     | 0              | FC ⇒ 0 |

## Fee Recap \*\*

|                                                        |             |             |
|--------------------------------------------------------|-------------|-------------|
| A = Site Acquisition per Multi-Family Unit             | \$409.53    |             |
| B = Permanent Facility Cost per MF Unit                | \$24,772.91 |             |
| C = Temporary Facility Cost per MF Unit                | \$0.00      |             |
| Subtotal                                               |             | \$25,182.44 |
| D = State Match Credit per MF Unit                     | \$7,113.22  |             |
| TC = Tax Credit per MF Unit                            | \$2,845.18  |             |
| Subtotal                                               | -           | \$9,958.40  |
| Total Unfunded Need                                    |             | \$15,224.04 |
| 50% Developer Fee Obligation                           |             | \$7,612     |
| FC = Facility Credit (if applicable)                   |             | 0           |
| District Adjustment                                    |             | (\$5,154)   |
| Net Fee Obligation per Residential Unit - Multi-family |             | \$2,457.53  |

## **IX - Summary of Changes to June 2020 Capital Facilities Plan**

The Capital Facilities Plan (the "Plan") is updated annually based on previous Plans in effect since 1993. The primary changes from the June 2020 Plan are summarized here.

Changes to capacity continue to reflect fluctuations in class size ratio as well as program changes. Changes in portables or transitional capacity reflect use, lease or purchase, sale, surplus and/or movement between facilities.

The district worked with contractor Educational Data Solutions, LLC out of Seattle Washington to update student generation factors. The updated rates are included in the body of the Plan.

The student headcount enrollment forecast is updated annually. All Elementary schools now have Full Day Kindergarten so six-year Kindergarten projections were previously modified to meet the requirements for Full Day Kindergarten programs at all elementary schools.

The district expects to receive some State Funding Assistance (formerly called "state matching funds") for projects in this Plan and tax credit factors are updated annually. Unfunded site and facility needs will be reviewed in the future.

The impact fees for 2022 calendar year will change based on the percentage increase of the consumer price index for the Seattle metropolitan area. The increase for 2022 calendar year is 2.2% (Based on the OSPI Applied to LEA & Levy per pupil inflators CPI as of March 2021). For single-family residences, the fee will increase by \$125.24 to \$5818.06. The impact fee for multi-family units will increase by \$52.90 to \$2,457.53.



## X - Appendices

Changes to Impact Fee Calculation Factors Include:

| ITEM                                            | Grade/<br>Type | FROM       | TO         | Increase/<br>Decrease | Comments                     |
|-------------------------------------------------|----------------|------------|------------|-----------------------|------------------------------|
| Student Generation Factor                       | Elem           | 0.334      | 0.277      |                       |                              |
| Single Family (SF)                              | MS             | 0.078      | 0.071      |                       |                              |
|                                                 | SH             | 0.117      | 0.086      |                       |                              |
|                                                 | Total          | 0.529      | 0.435      | -0.094                | Decrease                     |
| Student Generation Factor                       | Elem           | 0.187      | 0.258      |                       |                              |
| Multi-Family (MF)                               | MS             | 0.043      | 0.058      |                       |                              |
|                                                 | SH             | 0.070      | 0.100      |                       |                              |
|                                                 | Total          | 0.300      | 0.416      | 0.116                 | Increase                     |
| State Funding Assistance Ratios ("State Match") |                | 56.96%     | 53.79%     | -3.17%                | Per OSPI Website             |
| Area Cost Allowance                             |                | \$225.97   | \$238.22   | 12.250                | Per OSPI Website             |
| Average Assessed Valuation (AV)                 | SF             | \$423,247  | \$268,271  | (154,976)             | Puget Sound ESD              |
| AV - Average of Condominiums & Apts.            | MF             | \$164,546  | \$226,726  | 62,180                | Puget Sound ESD              |
| Debt Service Capital Levy Rate / \$1000         |                | \$1.41     | \$1.41     | 0.0                   | Per King Co. Assessor Report |
| General Obligation Bond Interest Rate           |                | 2.16%      | 2.44%      | 0.28%                 | Bond Buyers 20 year GO Index |
| Impact Fee - Single Family                      | SF             | \$5,692.85 | \$5,818.09 | \$125.24              | 2.20%                        |
| Impact Fee - Multi-Family                       | MF             | \$2,403.63 | \$2,457.53 | \$53.90               | 2.20%                        |

**TAHOMA SCHOOL DISTRICT NO. 409**  
Maple Valley, Washington

MEMORANDUM

June 22, 2021

TO: Tahoma School Board

FROM: Lori Cloud, Assistant Superintendent

Subject: Resolution No. 2021-07

Request: Approve Resolution 2021-07 Capital Facilities Plan – 2021-2026

Background: The Capital Facilities Plan is required to support the District's request for school impact fees and is updated annually consistent with local ordinances. The purpose of the CFP is to examine, using a six-year planning period, the District's existing facilities and capacity, enrollment projections, and related facility needs. The District's enrollment projections are based on the work of a professional demographer. With the return to in-person learning, the demographer's projections predict continued enrollment growth, with a 5.3% increase by 2026 over October 2019 (pre-pandemic) enrollment. Enrollment increases are expected at all grade levels.

The school impact fees included in the CFP are based on the District's recent or planned projects that address identified growth-related capacity needs. In the current CFP, the District's growth projections identify a need for high school and elementary school capacity. The recently constructed Tahoma Senior High School project and planned permanent modular classrooms at Cedar River Elementary School are the basis for the District's school impact fee request. The next update to the CPF in 2022 will incorporate the Housing Committee's work, expected to be complete by the end of 2021.

ACTION: Please approve the Resolution 2021-07, Capital Facilities Plan 2021-2026, that include the following attachments

- Capital Facilities Plan
- Determination of Non-Significance
- SEPA Checklist



**TAHOMA SCHOOL DISTRICT NO. 409**  
Maple Valley, Washington

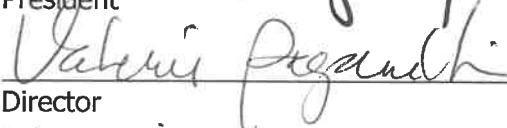
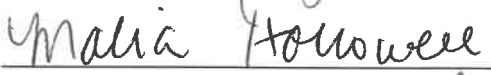
**Resolution No. 2021-07**

WHEREAS, the Tahoma School District No. 409 is required to adopt the Capital Facilities Plan for the 2021-2026 school years; and,

WHEREAS, the Board of Directors is satisfied with the plan;

THEREFORE, BE IT RESOLVED that the Board of Directors of the Tahoma School District No. 409, on this 22nd day of June, 2021, approves the Capital Facilities Plan for the 2021 - 2026 school years.

ADOPTED THIS 22<sup>nd</sup> day of June, 2021.

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Director  
  
\_\_\_\_\_  
Director  
  
\_\_\_\_\_  
Director  
  
\_\_\_\_\_  
Director

Attest:   
\_\_\_\_\_  
Secretary



# **CAPITAL FACILITIES PLAN**

**2021 to 2026**

**Tahoma School District  
No. 409**

**Adopted: June 22, 2021**



# TABLE OF CONTENTS

|                                                           | Page       |
|-----------------------------------------------------------|------------|
| <b>Summary .....</b>                                      | <b>1</b>   |
| <b>Six-Year Enrollment Projection.....</b>                | <b>3</b>   |
| <b>Standard of Service and Availability of Space.....</b> | <b>4</b>   |
| <b>Inventory of Permanent Facilities .....</b>            | <b>6</b>   |
| <b>Projected Enrollment and Capacity .....</b>            | <b>7</b>   |
| <b>Facility Needs and Financial Plan.....</b>             | <b>10</b>  |
| <b>Fee Calculations .....</b>                             | <b>12</b>  |
| <b>Student Generation Data .....</b>                      | <b>13</b>  |
| <b>Past and Future Enrollment Data .....</b>              | <b>A-1</b> |
| <b>Impact Fee Calculation .....</b>                       | <b>B-1</b> |
| <b>District Map.....</b>                                  | <b>C-1</b> |

**TAHOMA SCHOOL DISTRICT NO. 409  
2021  
CAPITAL FACILITIES PLAN - UPDATE**

**Summary:**

In accordance with King County Code 21A.43, this update has been prepared to reflect current conditions in facility usage and needs. District Board Policy 6900 requires that "changing demographic factors shall be monitored in order that students' needs are met when the future becomes the present." A Facilities Planning Committee reviews facility availability and demographics to place students in an environment that meets the educational needs of the students and that is consistent with the educational philosophy and the instructional goals of the District.

The sale of new and existing homes located within the District continues at a healthy rate. The number of new homes planned for future construction and sale continues to be steady and has increased from figures reported in previous years. The biggest increase is in planned multi-family housing units. The number of single-family units in the pipeline has decreased but this primarily reflects the recent completion of several projects. Nearly 1,600 new units were added between 2010 and 2020, and homes sales in the District increased between 2019 and 2020.

Following a period of modest growth, the District continues to receive healthy enrollment gains in each of the last six years. In 2014, the total student headcount was 7,650 and in October 2020 the count is 8,411, an increase of 9.94% percent. This increase, while significant, is likely understated given the effect of the global pandemic on student enrollment in the fall of 2020. The District expects enrollment to stabilize and grow with the return to in-person learning and post-pandemic environment. Current enrollment, along with projections presented herein, indicates that the enrollment growth will continue over the next six years at all three grade levels, reaching a headcount total of 9,317 by the 2026-27 school year.

Much of the District's growth is occurring within the City of Maple Valley. It is the District's experience that new houses tend to yield the largest number of students five or six years after the initial occupancy.

The District's voters approved a construction bond in 2013. The bond measure has paid for the following projects and enabled the District to implement the following programmatic changes:

- Built a new Tahoma High School for grades 9-12, the alignment used by most area high schools.
- Created a regional learning center at the new Tahoma High School that is offering more education choices to high school students during the day and evening classes to the community through partnerships with Green River Community College and Renton Technical College.
- Built a new Lake Wilderness Elementary School with enrollment of 759 students.
- Realigned grade levels at four of the district's eight schools to create two middle schools for grades 6-8 and six elementary schools, K-5, resulting in net new capacity.

- Reduced the use of portable (temporary) classrooms at all sites.
- Safety and security improvements continue to be made at all schools.

The 2013 bond projects are now complete and the District is assessing new capacity needed to meet projected growth and planning for interim projects as a part of this Capital Facilities Plan update. The District created a Housing Committee in 2020, comprised of staff and community members, to review and propose solutions for long term capacity needs. The Committee's work was expected to conclude in 2020 but was delayed due to the pandemic. The Committee is expected to issue recommendations by the end of 2021. Future updates to this Capital Facilities Plan will include information regarding the Committee's recommendations.

## SIX-YEAR ENROLLMENT PROJECTIONS

Last year the District consulted with William L. (“Les”) Kendrick Ph.D, the district demographer, to gain a better understanding of the current reality for Tahoma. The demographer has developed its own methodology for forecasting future enrollments. This methodology, a modified cohort survival method, considers a variety of factors to evaluate the potential student population growth for the years 2021 through 2030. These factors include: projected births, projected growth in the K-12 population, and a model which considers growth in population and housing within the District’s boundaries.

Enrollment in the Tahoma School District and the Puget Sound declined over the past year. This is not surprising given the pandemic and the lack of in-person schooling. As more people are vaccinated and business and other operations see a return to a more normal time, we are likely to see some improvement in the K-12 education environment as well. There are, however, some uncertainties about the K-12 environment that make predictions about next year and beyond more difficult than usual.

First, the most obvious lesson from this year is that the lack of in-person schooling has a big impact on enrollment, especially at the kindergarten and elementary grades. The secondary students and curriculum appear to be better suited to online schooling. As Districts navigate a return to in-person schooling, what happens at the elementary level is critically important for determining how many students will return to the classroom. We can say, based on some very clear data from the counties, that the more in-person schooling there is at the elementary level, the more enrollment gains Districts are likely to see in the coming year.

Second, many parents may have lost their jobs, or are relegated to working from home while also helping with the education of their children. We do not yet know how these cultural changes might impact enrollment in the coming year and beyond. It is possible that many parents will continue to work from home, with only occasional commutes to a workplace. If so, this may lead to different decisions about where people work, live, and educate their children. If parents do not have to endure long commutes on a daily basis, they may opt to live in the far-out regions of the Puget Sound, such as Maple Valley. This, in turn, could upend the migration patterns that have been in place over the past decade.

Calculations based on the 2020 enrollment data indicate that growth will consistently increase over the next six years. Current enrollment of 8,414 (October 2020) is projected to increase to 9,317 (HC) in the 2026-27 school year – an increase of 10.73 percent. All grade levels will experience enrollment growth.

The District will continue to monitor new residential development given the direct relationship to enrollment increases.

Appendix A-1 (page 14) includes the District’s enrollment history and six-year enrollment projections.

## **STANDARD OF SERVICE AND AVAILABILITY OF SPACE**

The Standard of Service identified by the Tahoma School District in keeping with Board Policy 6900 is to "...accommodate the educational needs of students and be consistent with the educational philosophy and instructional goals of the District." State legislation and contract agreement with the Tahoma Education Association identify the Certificated staff mandate for maximum classroom size.

The District's standard of service is based on funded implementation of K-3 class size reduction. The District has fully implemented All Day Kindergarten.

### **Standards of Service for Elementary School Students:**

1. Class size for grades K-3 average 17 and class size for grades 4 – 6 average 26.
2. Special Education is delivered through both pull-out services and self-contained classrooms at all elementary sites.
3. All students are provided Art and STEM, music and physical education in self-contained classrooms.
5. Gifted education is offered as either pullout or self-contained classes (average class size is 20).
6. Remedial services are offered as pull-out models and utilize space available in each school.
7. The District has/will relocate students of one grade level to facilities of another grade level to take advantage of available excess capacity. The District will continue such actions as necessary.

### **Standards of Service for Senior and Middle School Students:**

1. Class sizes for grades 6-8 average 30 and class sizes for grades 9-12 average 30.
2. Self-contained special education classes are offered in all buildings.
3. Computer labs are offered in all buildings.
4. Advanced vocational classes have less than average number of enrollees.
5. Classes are utilized during the day for planning and student consultation.
6. Certain specialty classes, such as visual and performing arts, health and fitness, drama, band, and all vocational courses are not always conducive for scheduling general classes. The district utilizes these specialty areas to the greatest extent possible.
7. The District has/will relocate students of one grade level to facilities of another grade level to take advantage of available excess capacity. The District will continue such actions as necessary.

The District recently reviewed the utilization of its elementary school facilities and has adjusted the total capacity numbers for each school to reflect actual building use.

At this time, enrollment figures show the District has facility capacity for the following schools:

|                            |      |                                                                                                                                     |
|----------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>Cedar River</b>         | K-5  | Is over capacity by 17 students in permanent facilities and is 75 students under capacity when considering relocatable facilities.  |
| <b>Glacier Park</b>        | K-5  | Is over capacity by 89 students in permanent facilities and 141 students under capacity when considering relocatable facilities.    |
| <b>Lake Wilderness</b>     | K-5  | Is under capacity by 87 students in permanent facilities and 179 students under capacity when considering relocatable facilities.   |
| <b>Rock Creek</b>          | K-5  | Is over capacity by 91 students in permanent facilities and 139 under capacity when considering relocatable facilities.             |
| <b>Shadow Lake</b>         | K-5  | Is under capacity by 79 students in permanent facilities and 171 students under capacity when considering relocatable facilities.   |
| <b>Tahoma</b>              | K-5  | Is over capacity by 41 students in permanent facilities and 97 students under capacity when considering relocatable facilities.     |
| <b>Maple View Middle</b>   | 6-8  | Is under capacity by 211 students in permanent facilities.                                                                          |
| <b>Summit Trail Middle</b> | 6-8  | Is over capacity by 11 students in permanent facilities and under capacity by 163 students when considering relocatable facilities. |
| <b>Tahoma High</b>         | 9-12 | Is under capacity by 183 students in permanent facilities.                                                                          |



## INVENTORY OF PERMANENT FACILITIES

### Instructional Facilities

|                            |      |                                                        | Permanent<br>Capacity | Temporary<br>Capacity | October 20<br>Head<br>Enrollment |
|----------------------------|------|--------------------------------------------------------|-----------------------|-----------------------|----------------------------------|
| Cedar River Elementary     | K-5  | 22516 Sweeney Road SE<br>Maple Valley, 98038           | 575                   | 92                    | 592                              |
| Glacier Park Elementary    | K-5  | 23700 SE 280 <sup>th</sup><br>Maple Valley, 98038      | 598                   | 230                   | 687                              |
| Lake Wilderness Elementary | K-5  | 24216 Witte Road SE<br>Maple Valley, 98038             | 759                   | 92                    | 672                              |
| Rock Creek Elementary      | K-5  | 25700 Maple Vly-Black Dmd Rd SE<br>Maple Valley, 98038 | 598                   | 230                   | 689                              |
| Shadow Lake Elementary     | K-5  | 22620 Sweeney Road SE<br>Maple Valley, 98038           | 529                   | 92                    | 450                              |
| Tahoma Elementary          | K-5  | 24425 S.E. 216 <sup>th</sup><br>Maple Valley, 98038    | 621                   | 138                   | 662                              |
| Maple View Middle School   | 6-8  | 18200 SE 240 <sup>th</sup><br>Kent, 98042              | 1,247                 | 0                     | 1,036                            |
| Summit Trail Middle School | 6-8  | 25600 SE Summit-Landsburg Rd.<br>Ravensdale, 98051     | 1,102                 | 174                   | 1,113                            |
| Tahoma High School         | 9-12 | 23499 SE Tahoma Way<br>Maple Valley, 98038             | 2,693                 | 0                     | 2,510                            |

### Support Facilities

|                            |                                                               |
|----------------------------|---------------------------------------------------------------|
| Central Services Center    | 25720 Maple Valley Black Diamond Rd SE<br>Maple Valley, 98038 |
| Transportation             | 22050 SE Petrovitsky Road<br>Maple Valley, 98038              |
| Central Kitchen            | 25638 SR 169<br>Maple Valley, 98038                           |
| Technology and Maintenance | 18200 SE 240 <sup>th</sup><br>Kent, 98042                     |

## **PROJECTED ENROLLMENT AND CAPACITY**

In 2005, the District completed its construction and remodeling program that began with passage of the 1997 construction bond measure. The \$45.5 million bond measure, combined with state matching funds and local construction impact fees, paid for: Tahoma Senior High School remodeling and expansion; Tahoma Junior High construction; Shadow Lake Elementary School remodeling and expansion; Cedar River Middle School expansion; and Tahoma Middle School renovation.

The District began a transition during the 2001-2002 school year to a District-wide grade reconfiguration of K-5, 6-7, 8-9 and 10-12. When the completion of the modernization of the old Tahoma Junior High School in 2004, that school re-opened as a middle school and all of the District's elementary schools now serve grades K-5. This configuration helped to create additional capacity at the elementary (K-5) level.

On November 5, 2013, the District passed a \$195 million bond measure to fund new capacity and noncapacity projects, including the rebuild and expansion of Lake Wilderness Elementary and a new comprehensive high school.

In September 2017, the District opened with two new schools – Tahoma Senior High School and the new Lake Wilderness Elementary School, along with substantial completion of construction and remodeling to the other existing schools to accommodate the new grade level configurations and needed net capacity. For at least the coming year, Tahoma Senior High School has remaining available capacity to serve new students from growth.

To address K-5 capacity needs, new permanent modular classrooms are being added at Cedar River Elementary School.

Tahoma Senior High School was designed to accommodate the then-existing 6-period model. Subsequently, the high school program has shifted to a 8-period model. The combination of future projected enrollment growth with increased space needs for the 8-period model makes it likely that the District will add high school capacity within the six-year planning period.

The District continues to review enrollment increases and related housing needs, as well as planned capacity improvements. Future updates to this CFP will include any adopted adjustments as well as information from the Housing Committee's recommendations. The District will continue to use relocatable facilities to address growth needs. In particular, the District plans to closely monitor capacity needs and add relocatable capacity as necessary depending on actual enrollment growth. Note that the District uses relocatable capacity as a temporary remedy only.

**PROJECTED ENROLLMENT AND CAPACITY (2021-2026)**

| <b>Elementary<br/>(K-5)</b>                      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> |
|--------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Permanent Program Capacity                       | 3,818       | 3,818       | 3,818       | 3,818       | 3,818       | 3,818       |
| Total Relocatable Capacity                       | 874         | 874         | 874         | 874         | 874         | 874         |
| Total Capacity                                   | 4,692       | 4,692       | 4,692       | 4,692       | 4,692       | 4,692       |
| Projected Enrollment                             | 4,019       | 4,119       | 4,184       | 4,193       | 4,150       | 4,140       |
| Available Capacity<br>(Temp. & Perm. Facilities) | 673         | 573         | 508         | 499         | 542         | 552         |

\*\*Includes new permanent modular classrooms added at Cedar River Elementary School in 2021.

| <b>Middle Schools<br/>(6-8)</b>                  | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> |
|--------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Permanent Program Capacity                       | 2,349       | 2,349       | 2,349       | 2,349       | 2,349       | 2,349       |
| Total Relocatable Capacity                       | 174         | 174         | 174         | 174         | 174         | 174         |
| Total Capacity                                   | 2,523       | 2,523       | 2,523       | 2,523       | 2,523       | 2,523       |
| Projected Enrollment                             | 2,159       | 2,196       | 2,136       | 2,183       | 2,250       | 2,367       |
| Available Capacity<br>(Temp. & Perm. Facilities) | 364         | 327         | 387         | 340         | 273         | 156         |

| <b>High School<br/>(9-12)</b>                    | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> |
|--------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Permanent Program Capacity                       | 2,693       | 2,693       | 2,693       | 2,693       | 2,693       | 2,693       |
| Total Relocatable Capacity                       | 0           | 192         | 192         | 192         | 192         | 192         |
| Total Capacity                                   | 2,693       | 2,885       | 2,885       | 2,885       | 2,885       | 2,885       |
| Projected Enrollment                             | 2,666       | 2,772       | 2,860       | 2,870       | 2,827       | 2,812       |
| Available Capacity<br>(Temp. & Perm. Facilities) | 27          | 113         | 25          | 15          | 58          | 73          |

For the District's internal planning review only, the following chart identifies the projected enrollment and capacity analysis for each grade band using the District's ten-year enrollment projections (through the 2029-30 school year). The chart assumes that the District will not add or adjust any new permanent or temporary capacity, nor adjust programmatic requirements, within the ten-year planning period. It also assumes that the enrollment projections included in Appendix A hold steady through the 2030-31 school year. However, enrollment projections are generally most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions, land use, and demographic trends in the area affect the projection. As such, the projected enrollment for 2030-31 should be viewed through that lens. The District will continue to update its projections on a regular basis.

**PROJECTED ENROLLMENT AND CAPACITY (2030-31 school year)**

|                                   | K-5   | 6-8   | 9-12  |
|-----------------------------------|-------|-------|-------|
| Projected Enrollment              | 5,027 | 1,619 | 3,124 |
| Permanent Capacity                | 3,818 | 2,349 | 2,693 |
| Total Capacity<br>(Temp/Perm)     | 4,600 | 2,581 | 2,693 |
| Available Capacity<br>(Temp/Perm) | (427) | 962   | (431) |

## **FACILITY NEEDS AND FINANCIAL PLAN**

### **Needs Forecast:**

To meet expected enrollment increases and to address other facility needs, the District is relying on recently completed and front-funded capacity projects and capacity adjustments, and previously implemented grade reconfiguration.

The District's completion of the 2013 bond projects and associated grade reconfiguration help to address continuing enrollment growth. Conversion of the former Tahoma High School to Maple Valley Middle School (grades 6-8), renaming of and grade reconfiguration at the former Tahoma Junior High School to Summit Trail Middle School (grades 6-8), complete in August 2017, resulted in a net 214 new seats at the 6-8 level. The construction, conversion, and grade reconfiguration at the former Tahoma Middle School (to Tahoma Elementary School) and former Cedar River Middle School (to Cedar River Elementary School) were complete in August 2017. The Tahoma Elementary School and Cedar River Elementary School, together with the new Lake Wilderness Elementary School, increased K-5 capacity by nearly 800 net new seats. Tahoma Senior High School and Regional Learning Center added nearly 1,450 net new seats at the 9-12 level when opened in 2017.

The District created a Housing Committee comprised of staff and community members to review and propose solutions for long term capacity needs. The Committee's work was expected to conclude in 2020 but was delayed due to COVID. The Committee recently resumed their work and expects to have recommendations by the end of 2021. Future updates to this Capital Facilities Plan will include information regarding the Housing Committee's recommendations.

The District is currently planning for a six-classroom permanent modular construction addition to open in the 2021-22 school year at the Cedar River Elementary School campus. These classrooms will create additional K-5 capacity needed to serve growth. Tahoma Senior High School continues to have capacity available to serve growth and the District anticipates that, subject to the Housing Committee's recommendations and future funding, additional 9-12 capacity will be provided during the six-year planning period. As such, the growth-related projects at Tahoma Senior High School and the costs of the Cedar River classrooms are used in the District's school impact fee formula. The District will monitor available capacity and make appropriate adjustments in future updates to this Capital Facilities Plan. In addition, the District may add or relocate portables for growth-related needs during the six years of this Plan.

## FINANCE PLAN

### Capacity Projects

| Facility                                                           | Proposed Start Date | Proposed/Actual End Date | Location            | Capacity Change | % of Facilities to Serve New Growth | Anticipated Source of Funds** | Site Cost*  | Construction Cost |
|--------------------------------------------------------------------|---------------------|--------------------------|---------------------|-----------------|-------------------------------------|-------------------------------|-------------|-------------------|
| New High School                                                    | 2015                | 2017                     | Summit Pit          | 2,693           | 100%                                | Bonds, Impact Fees            | \$9,000,000 | \$144,000,000     |
| Cedar River Elementary School Permanent Modular Classroom Addition | 2021                | 2021                     | 22615 Sweeney Rd SE | 138             | 100%                                | Local Funds, Impact Fees      | N/A         | \$3,785,000       |
| <b>TOTAL</b>                                                       |                     |                          |                     |                 |                                     |                               | \$9,000,000 | \$147,785,000     |

\* Previously purchased property paid from earlier bond issues unless otherwise noted.

### Noncapacity Projects

| Facility                      | Proposed Start Date | Proposed End Date | Location                           | Anticipated Source of Funds | Site Cost*            | Construction Cost     |
|-------------------------------|---------------------|-------------------|------------------------------------|-----------------------------|-----------------------|-----------------------|
| HVAC – Design and Engineering | 3/21                | 9/22              | CR, RC, CSC, STMS, GPES, TES, MVMS | Cap                         | TBD                   | \$6,400,000           |
| SLES Roof                     | 6/21                | 8/21              | SLES                               | Cap                         | \$733,781.52          | \$733,781.52          |
| Carpet Upgrades               | 6/21                | 9/21              | RCES                               | Cap                         | \$398,531.67          | \$398,531.67          |
| <b>TOTAL</b>                  |                     |                   |                                    |                             | <b>\$1,132,313.19</b> | <b>\$7,532,313.19</b> |



## **FEE CALCULATIONS**

### **School Impact Fees Under the Washington State Growth Management Act**

The Growth Management Act (GMA) authorizes jurisdictions to collect impact fees to supplement funding of additional public facilities needed to accommodate new development. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing capital facilities used to meet existing service demands.

### **Methodology and Variables Used to Calculate School Impact Fees**

The Tahoma School District calculates school impact fees pursuant to the formula adopted by King County Ordinance No. 10162 and under the authority of Chapter 21A.43 of the King County Code and the Washington State Growth Management Act. The formula calculates fees for single family dwelling units and multi-family dwelling units.

Impact fees are calculated based on the District's cost per dwelling unit for capacity projects that will serve the student from new development (including, as applicable, the purchase of land for school sites, making site improvements, constructing schools and purchasing/installing portable facilities). As required under GMA, credits have also been applied for State Match Funds to be reimbursed to the District and property taxes to fund the projects that will be proposed for future bond measures. Assessed values for single and multi-family housing in the Tahoma School District were provided by the King County Assessor in February 2021.

The King County Ordinance includes a fifty (50) percent "discount rate," which operates to set the final fee at 50% of the calculated unfunded need.

Appendix B includes the District's fee calculation. Single Family Housing will yield a fee of \$3,602 and multi-family housing will yield a fee of \$2,923.

## STUDENT FACTORS

The student factor (or student generation rate), a significant factor in determining impact fees, is the average number of students generated by each housing type—single-family and multiple-family housing. The student factors are indicated below.

The District was unable to obtain sufficient permit data to calculate its own student generation factors. In accordance with K.C.C. 21A.06.1260, the District has chosen to use the average student generation rate of neighboring school districts in King County.

The District is choosing to continue to use the 2020 composite student generation rates in this year's update as some of the districts performing their own studies determined that pandemic-related enrollment disruption during the 2020-21 school year likely presented an inaccurate data set of the students generated from recent new development. The District plans to revisit this analysis in the next update to the CFP.

## STUDENT FACTOR RATES

### 2020 Composite Student Generation Rates

#### Single Family Dwelling Units:

|                   | Auburn | Federal Way | Issaquah | Lake Washington | Northshore | Average      |
|-------------------|--------|-------------|----------|-----------------|------------|--------------|
| <b>Elementary</b> | 0.250  | 0.181       | 0.394    | 0.370           | 0.328      | <b>0.305</b> |
| <b>Middle</b>     | 0.131  | 0.069       | 0.189    | 0.153           | 0.108      | <b>0.130</b> |
| <b>High</b>       | 0.152  | 0.099       | 0.185    | 0.147           | 0.101      | <b>0.137</b> |
| <b>Total</b>      | 0.533  | 0.349       | 0.768    | 0.670           | 0.537      | <b>0.572</b> |

#### Multi-Family Dwelling Units:

|                   | Auburn | Federal Way* | Issaquah | Lake Washington | Northshore | Average      |
|-------------------|--------|--------------|----------|-----------------|------------|--------------|
| <b>Elementary</b> | 0.433  | 0.506        | 0.226    | 0.082           | 0.052      | <b>0.198</b> |
| <b>Middle</b>     | 0.185  | 0.252        | 0.107    | 0.035           | 0.019      | <b>0.087</b> |
| <b>High</b>       | 0.175  | 0.252        | 0.128    | 0.033           | 0.014      | <b>0.088</b> |
| <b>Total</b>      | 0.793  | 1.010        | 0.461    | 0.151           | 0.085      | <b>0.373</b> |

*\*For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

# APPENDIX A – ENROLLMENT PROJECTIONS

## Tahama Enrollment History

| Births               | Projected Births |        |        |        |        |        |        |        |        |        |        |        |
|----------------------|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|                      | 2006             | 2007   | 2008   | 2009   | 2010   | 2011   | 2012   | 2013   | 2014   | 2015   | 2016   | 2017   |
| King County          | 24,244           | 24,889 | 25,190 | 25,057 | 24,514 | 24,630 | 25,032 | 24,910 | 25,348 | 25,487 | 26,011 | 25,273 |
| K Enroll as %        | 2.04%            | 2.11%  | 2.16%  | 2.35%  | 2.19%  | 2.25%  | 2.34%  | 2.46%  | 2.75%  | 2.30%  | 2.47%  | 2.55%  |
| City of Maple Valley | 405              | 379    | 383    | 346    | 334    | 342    | 329    | 325    | 359    | 383    | 380    | 365    |
| K Enroll % of City   | 122.2%           | 138.8% | 133.7% | 169.5% | 161.1% | 161.7% | 178.4% | 168.6% | 188.6% | 152.7% | 168.3% | 178.6% |

## Medium Range Forecast

|       | Projected Births |       |       |       |       |       |       |       |       |       |       |       |
|-------|------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
|       | 2018             | 2019  | 2020  | 2021  | 2022  | 2023  | 2024  | 2025  | 2026  | 2027  | 2028  | 2029  |
| K     | 655              | 637   | 633   | 632   | 640   | 649   | 665   | 666   | 676   | 676   | 676   | 676   |
| 1     | 665              | 652   | 654   | 642   | 638   | 637   | 645   | 654   | 670   | 671   | 671   | 671   |
| 2     | 695              | 704   | 678   | 691   | 668   | 671   | 670   | 678   | 687   | 705   | 705   | 705   |
| 3     | 677              | 734   | 732   | 706   | 719   | 703   | 706   | 704   | 714   | 723   | 723   | 723   |
| 4     | 644              | 704   | 752   | 751   | 724   | 743   | 726   | 729   | 727   | 737   | 737   | 737   |
| 5     | 694              | 670   | 721   | 770   | 769   | 746   | 765   | 748   | 751   | 749   | 749   | 749   |
| 6     | 679              | 717   | 692   | 735   | 785   | 784   | 760   | 760   | 763   | 766   | 766   | 766   |
| 7     | 750              | 708   | 737   | 701   | 755   | 818   | 817   | 793   | 813   | 795   | 795   | 795   |
| 8     | 730              | 771   | 717   | 747   | 710   | 765   | 828   | 828   | 803   | 824   | 824   | 824   |
| 9     | 798              | 755   | 796   | 731   | 761   | 729   | 784   | 850   | 849   | 824   | 824   | 824   |
| 10    | 686              | 795   | 741   | 771   | 717   | 757   | 725   | 760   | 845   | 844   | 844   | 844   |
| 11    | 610              | 641   | 732   | 682   | 709   | 663   | 700   | 670   | 721   | 782   | 782   | 782   |
| 12    | 572              | 581   | 601   | 686   | 640   | 663   | 620   | 654   | 627   | 675   | 675   | 675   |
| Total | 8,844            | 9,087 | 9,181 | 9,245 | 9,226 | 9,317 | 9,395 | 9,533 | 9,636 | 9,770 | 9,770 | 9,770 |

|          |       |      |      |      |      |      |      |      |      |       |      |      |
|----------|-------|------|------|------|------|------|------|------|------|-------|------|------|
| Change   | -30   | 285  | 80   | 155  | 103  | 172  | 289  | 206  | 286  | -432  | 134  | 134  |
| % Change | -0.4% | 2.8% | 1.1% | 2.0% | 1.4% | 2.2% | 3.3% | 2.5% | 3.3% | -4.5% | 1.4% | 1.4% |

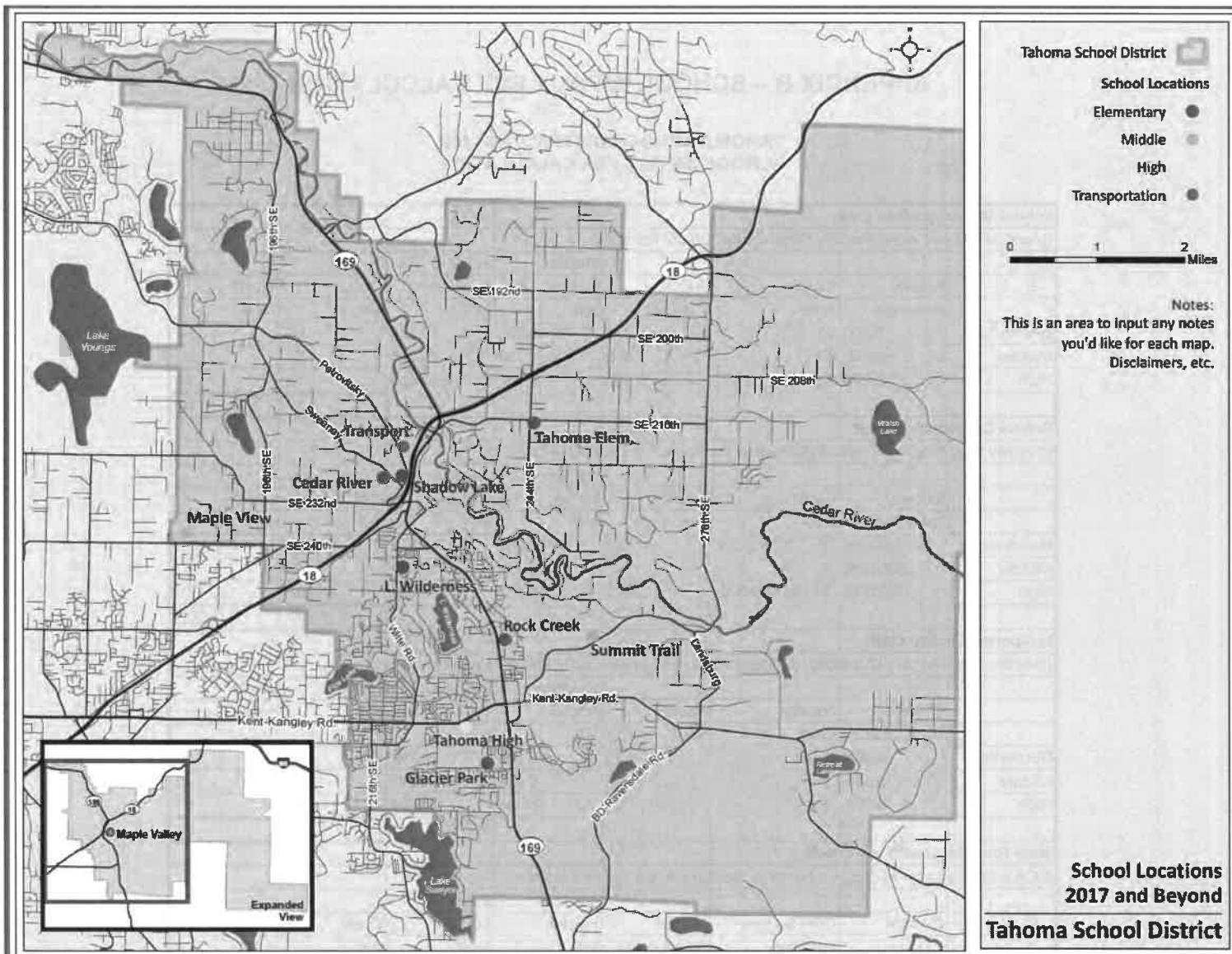
### Totals by Level

|      |      |      |      |      |      |      |      |      |      |      |      |      |
|------|------|------|------|------|------|------|------|------|------|------|------|------|
| K-5  | 3300 | 3437 | 3527 | 3654 | 3720 | 3792 | 3906 | 3957 | 4073 | 3754 | 4178 | 4978 |
| 6-8  | 1759 | 1817 | 1946 | 1853 | 1914 | 1986 | 1994 | 2077 | 2189 | 2147 | 2401 | 1616 |
| 9-12 | 2035 | 2316 | 2277 | 2268 | 2279 | 2337 | 2404 | 2526 | 2594 | 2513 | 2823 | 3042 |

## APPENDIX B – SCHOOL IMPACT FEE CALCULATION

### TAHOMA SCHOOL DISTRICT NO. 409 SCHOOL IMPACT FEE CALCULATION

| School Site Acquisition Cost:                                                     |              |                |           |           |           |             |             |
|-----------------------------------------------------------------------------------|--------------|----------------|-----------|-----------|-----------|-------------|-------------|
| (((AcresxCost per Acre)/Facility Capacity)xStudent Factor                         |              |                |           |           |           |             |             |
|                                                                                   | Facility     | Cost/          | Facility  | Student   | Student   |             |             |
|                                                                                   | Acreage      | Acre           | Capacity  | Factor    | Factor    | Cost/       | Cost/       |
|                                                                                   |              |                |           | SFR       | MFR       | SFR         | MFR         |
| Elementary                                                                        | 20.00        | \$0            | 759       | 0.305     | 0.198     | \$0         | \$0         |
| Middle                                                                            | 35.00        | \$0            | 800       | 0.130     | 0.087     | \$0         | \$0         |
| High                                                                              | 35.00        | \$0            | 2,693     | 0.137     | 0.088     | \$0         | \$0         |
|                                                                                   |              |                |           |           |           | \$0         | \$0         |
| School Construction Cost:                                                         |              |                |           |           |           |             |             |
| (((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)       |              |                |           |           |           |             |             |
|                                                                                   | %Perm/       | Facility       | Facility  | Student   | Student   |             |             |
|                                                                                   | Total Sq.Ft. | Cost           | Capacity  | Factor    | Factor    | Cost/       | Cost/       |
|                                                                                   |              |                |           | SFR       | MFR       | SFR         | MFR         |
| Elementary                                                                        | 100.00%      | \$ 3,785,000   | 138       | 0.305     | 0.198     | \$8,365     | \$5,431     |
| Middle                                                                            | 100.00%      | \$ -           | 800       | 0.130     | 0.087     | \$0         | \$0         |
| High                                                                              | 100.00%      | \$ 146,000,000 | 2,693     | 0.137     | 0.088     | \$7,427     | \$4,771     |
|                                                                                   |              |                |           |           |           | \$15,793    | \$10,202    |
| Temporary Facility Cost:                                                          |              |                |           |           |           |             |             |
| (((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet) |              |                |           |           |           |             |             |
|                                                                                   | %Temp/       | Facility       | Facility  | Student   | Student   | Cost/       | Cost/       |
|                                                                                   | Total Sq.Ft. | Cost           | Size      | Factor    | Factor    | SFR         | MFR         |
|                                                                                   |              |                |           | SFR       | MFR       |             |             |
| Elementary                                                                        | 0.00%        | \$ -           | 20        | 0.305     | 0.198     | \$0         | \$0         |
| Middle                                                                            | 0.00%        | \$ -           | 25        | 0.130     | 0.087     | \$0         | \$0         |
| High                                                                              | 0.00%        | \$ -           | 25        | 0.137     | 0.088     | \$0         | \$0         |
|                                                                                   |              |                |           |           | TOTAL     | \$0         | \$0         |
| State Funding Assistance Credit:                                                  |              |                |           |           |           |             |             |
| CCA x OSPI Square Footage x Funding Assistance % x Student Factor                 |              |                |           |           |           |             |             |
|                                                                                   | Current      | OSPI Square    | District  | Student   | Student   |             |             |
|                                                                                   | CCA          | Footage        | Funding % | Factor    | Factor    | Cost/       | Cost/       |
|                                                                                   |              |                |           | SFR       | MFR       | SFR         | MFR         |
| Elementary                                                                        | \$ 238.22    | 90             | 0.00%     | 0.305     | 0.198     | \$0         | \$0         |
| Middle                                                                            | \$ 238.22    | 108            | 0.00%     | 0.130     | 0.087     | \$0         | \$0         |
| Sr. High                                                                          | \$ 238.22    | 130            | 0.00%     | 0.137     | 0.088     | \$0         | \$0         |
|                                                                                   |              |                |           |           | TOTAL     | \$0         | \$0         |
| Tax Payment Credit:                                                               |              |                |           |           |           | SFR         | MFR         |
| Average Assessed Value                                                            |              |                |           |           |           | \$516,550   | \$261,978   |
| Capital Bond Interest Rate                                                        |              |                |           |           |           | 2.44%       | 2.44%       |
| Net Present Value of Average Dwelling                                             |              |                |           |           |           | \$4,534,927 | \$2,299,973 |
| Years Amortized                                                                   |              |                |           |           |           | 10          | 10          |
| Property Tax Levy Rate                                                            |              |                |           |           |           | \$1.89      | \$1.89      |
| Present Value of Revenue Stream                                                   |              |                |           |           |           | \$8,589     | \$4,356     |
| Fee Summary:                                                                      |              |                |           | Single    | Multi-    |             |             |
|                                                                                   |              |                |           | Family    | Family    |             |             |
| Site Acquisition Costs                                                            |              |                |           | \$0       | \$0       |             |             |
| Permanent Facility Cost                                                           |              |                |           | \$15,793  | \$10,202  |             |             |
| Temporary Facility Cost                                                           |              |                |           | \$0       | \$0       |             |             |
| State Funding Credit                                                              |              |                |           | \$0       | \$0       |             |             |
| Tax Payment Credit                                                                |              |                |           | (\$8,589) | (\$4,356) |             |             |
| FEE (AS CALCULATED)                                                               |              |                |           | \$7,204   | \$5,845   |             |             |
| 50% LOCAL SHARE                                                                   |              |                |           | \$3,602   | \$2,923   |             |             |



## **DETERMINATION OF NONSIGNIFICANCE**

Issued with a 14-day comment and appeal period

### **Description of Proposal:**

This threshold determination analyzes the environmental impacts associated with the following actions, which are so closely related to each other that they are in effect a single course of action:

1. The adoption of the Tahoma School District's 2021-2026 Capital Facilities Plan by the Tahoma School District No. 409 for the purposes of planning for the facilities needs of the District; and
2. The amendment of King County's Comprehensive to include the Tahoma School District's 2021-2026 Capital Facilities Plan as part of the Capital Facilities Element of the County's Comprehensive Plan. The cities of Black Diamond, Covington, and Maple Valley may also amend their Comprehensive Plans to include the Tahoma School District's Capital Facilities Plan as part of the Capital Facilities Element of each jurisdiction's Comprehensive Plan.

**Proponent:** Tahoma School District No. 409

### **Location of the Proposal:**

The Tahoma School District includes an area of approximately 90 square miles. The Cities of Black Diamond, Covington, and Maple Valley, and parts of unincorporated King County fall within the District's boundaries.

### **Lead Agency:**

Tahoma School District No. 409

The lead agency for this proposal has determined that the proposal does not have a probable significant adverse environmental impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after a review of the completed environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The lead agency will not act on this proposal for 14 days from the date of issue. Comments must be submitted by 4:00 p.m., June 22, 2021. The responsible official will reconsider the DNS based on timely comments and may retain, modify, or, if significant adverse impacts are likely, withdraw the DNS. If the DNS is retained, it will be final after the expiration of the comment deadline.



**Responsible Official:** Mike Hanson  
Superintendent  
Tahoma School District No. 409

**Telephone:** (425) 413-3400

**Address:** Tahoma School District  
25720 Maple Valley-Black Diamond Road SE  
Maple Valley, WA 98038

You may appeal this determination in writing by filing such appeal no later than 4:00 p.m., June 22, 2021, with Lori Cloud, Assistant Superintendent, Tahoma School District No. 409, 25720 Maple Valley-Black Diamond Road SE, Maple Valley, WA 98038.

**Date of Issue:** June 4, 2021

**Date Published:** June 4, 2021

# **SEPA ENVIRONMENTAL CHECKLIST**

## ***Purpose of checklist:***

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

## ***Instructions for applicants:***

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

## ***Instructions for Lead Agencies:***

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

## ***Use of checklist for nonproject proposals:***

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS (part D). Please completely answer all questions that apply and note that the words "project", "applicant", and "property or site" should be read as "proposal", "proponent", and "affected geographic area", respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

## **A. Background**

### **1. Name of proposed project, if applicable:**

The adoption of the Tahoma School District's 2021 Capital Facilities Plan ("Capital Facilities Plan") for the purposes of planning for the District's facilities needs. King County may incorporate the District's Capital Facilities Plan into its Comprehensive Plan. The cities of Black Diamond, Covington, and Maple Valley may also incorporate the District's Capital Facilities Plan into their respective Comprehensive Plans. A copy of the District's draft Capital Facilities Plan is available for review in the District's offices.

**2. Name of applicant:**

Tahoma School District No. 409.

**3. Address and phone number of applicant and contact person:**

25720.17810 Maple Valley-Black Diamond Rd SE  
Maple Valley, WA 98038

Lori Cloud, Assistant Superintendent  
(425) 413-3400

**4. Date checklist prepared:**

June 1, 2021

**5. Agency requesting checklist:**

Tahoma School District No. 409

**6. Proposed timing or schedule (including phasing, if applicable):**

The District's Board of Directors will consider action on the 2021 Capital Facilities Plan on or about June 22, 2021. After adoption, the District will forward the Capital Facilities Plan to King County and the cities of Black Diamond, Covington, and Maple Valley for inclusion in each jurisdiction's Comprehensive Plan. The projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review when appropriate when project scope is identified and potential impacts are able to be evaluated. The District updates its Capital Facilities Plan on an annual basis.

**7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**

This is a nonproject planning document. The Capital Facilities Plan identifies the capital improvement projects that the District plans to implement over the next six years to address enrollment growth and education program needs. The District recently implemented capacity adjustments as a result of the completion of construction of a new Tahoma Senior High School, a new Lake Wilderness Elementary School, and miscellaneous building upgrades at existing schools, and the realignment of grade levels to create net new capacity throughout the District. The District will continue to study enrollment growth and related housing, and may add portable capacity at various locations. The District also plans during the six year planning period to add permanent modular classrooms at Cedar River Elementary School. A Housing Committee is currently reviewing future capital projects and is expected to issue recommendations within the coming year.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

The projects included in the Capital Facilities Plan have undergone or will undergo additional environmental review, when appropriate, as they are developed.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

This is a nonproject action and addresses the entirety of the Tahoma School District. There are no known applications for other proposals related to the school projects identified in the Capital Facilities Plan.

10. List any government approvals or permits that will be needed for your proposal, if known.

The District's Board of Directors will consider action on the Capital Facilities Plan. King County will review the Capital Facilities Plan for the purposes of updating the County's school impact fee ordinance and incorporating the CFP by reference as a part of the Capital Facilities Element of the King County Comprehensive Plan. The cities of Black Diamond, Covington, and Maple Valley may also review and take action to adopt the Capital Facilities Plan reference as a part of the Capital Facilities Element of each jurisdiction's Comprehensive plan and update their respective school impact fee ordinances.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

This is a nonproject action. This proposal involves the adoption of the Tahoma School District's 2021 Capital Facilities Plan for the purpose of planning the District's facilities needs. The District anticipates King County and the cities of Black Diamond, Covington, and Maple Valley will adopt the Capital Facilities Plan as part of the Capital Facilities Element of each jurisdiction's Comprehensive Plan. The projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review when appropriate. A copy of the Capital Facilities Plan may be viewed at the District's offices.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The Capital Facilities Plan will affect the Tahoma School District. The District includes an area of approximately 90 square miles. A portion of King County is served by the District. The cities

of Black Diamond, Covington, and Maple Valley are also served by the District. A detailed map of the District's boundaries can be viewed at the District's offices.

## **B. ENVIRONMENTAL ELEMENTS**

### **1. Earth**

#### **a. General description of the site:**

(circle one): Flat, rolling, hilly, steep slopes, mountainous, other \_\_\_\_\_

This is a nonproject action. The Tahoma School District is comprised of a variety of topographic land forms and gradients. Specific topographic characteristics of the sites at which the projects included in the Capital Facilities Plan are located, have been, or will be identified during project-level environmental review when appropriate.

#### **b. What is the steepest slope on the site (approximate percent slope)?**

This is a nonproject action. Specific slope characteristics at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review.

#### **c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.**

This is a nonproject action. Specific soil types found at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

#### **d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.**

This is a nonproject action. Unstable soils may exist within the Tahoma School District. Specific soil limitations on individual project sites have been or will be identified at the time of project-level environmental review when appropriate.

#### **e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.**

This is a nonproject action. Individual projects included in the Capital Facilities Plan have been or will be subject, when appropriate, to project-level environmental review and local approval at the time of proposal. Proposed grading projects, as well as the purpose, type, quantity, and source of any fill materials to be used have been or will be identified at that time.

#### **f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.**

This is a nonproject action. It is possible that erosion could occur as a result of the construction projects currently proposed in the Capital Facilities Plan. The erosion impacts

of the individual projects have been or will be evaluated on a site-specific basis at the time of project-level environmental review when appropriate. Individual projects have been or will be subject to local approval processes.

- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

This is a nonproject action. The construction projects included in the Capital Facilities Plan have required or will require the construction of impervious surfaces. The extent of any impervious cover constructed will vary with each project included in the Capital Facilities Plan. This issue has been or will be addressed during project-level environmental review when appropriate.

- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

This is a nonproject action. The erosion potential of the projects included in the Capital Facilities Plan and appropriate control measures have been or will be addressed during project-level environmental review when appropriate. Relevant erosion reduction and control requirements have been or will be met

## **2. Air**

- a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.

This is a nonproject action. Various emissions, many construction-related, may result from the individual projects included in the Capital Facilities Plan. The air-quality impacts of each project have been or will be evaluated during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

This is a nonproject action. Any off-site sources of emissions or odor that may affect the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- c. Proposed measures to reduce or control emissions or other impacts to air, if any:

This is a nonproject action. The individual projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review and relevant local approval processes when appropriate. The District has been or will be required to comply with all applicable air regulations and air permit requirements. Proposed measures specific to the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.



### **3. Water**

#### **a. Surface Water:**

- 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

This is a nonproject action. There is a network of surface water bodies within the Tahoma School District. The surface water bodies that are in the immediate vicinity of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate. When necessary, the surface water regimes and flow patterns have been or will be researched and incorporated into the designs of the individual projects.

- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

This is a nonproject action. The projects included in the Capital Facilities Plan may require work near the surface waters located within the Tahoma School District. Applicable local approval requirements have been or will be satisfied

- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

This is a nonproject action. Information with respect to the placement or removal of fill and dredge material as a component of the projects included in the Capital Facilities Plan has been or will be provided during project-level environmental review when appropriate. Applicable local regulations have been or will be satisfied.

- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.**

This is a nonproject action. Any surface water withdrawals or diversions required in connection with the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.**

This is a nonproject action. Each project included in the Capital Facilities Plan, if located in a floodplain area, has been or will be required to meet applicable local regulations for flood areas.

- 6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.**

This is a nonproject action. Specific information regarding the discharge of waste materials that may be required as a result of the projects included in the Capital Facilities Plan has been or will be provided during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

**b. Ground Water:**

- 1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.

This is a nonproject action. Individual projects included in the Capital Facilities Plan may impact groundwater resources. The impact of the individual projects included in the Capital Facilities Plan on groundwater resources has been or will be addressed during project-level environmental review when appropriate. Each project has been or will be subject to applicable local regulations. Please see the Supplemental Sheet for Nonproject Actions.

- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

This is a nonproject action. The discharges of waste material that may take place in connection with the projects included in the Plan have been or will be addressed during project-level environmental review.

**c. Water runoff (including stormwater):**

- 1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

This is a nonproject action. Individual projects included in the Capital Facilities Plan may have stormwater runoff consequences. Specific information regarding the stormwater impacts of each project has been or will be provided during project-level environmental review when appropriate. Each project has been or will be subject to applicable local stormwater regulations.

- 2) Could waste materials enter ground or surface waters? If so, generally describe.

This is a nonproject action. The projects included in the Capital Facilities Plan may result in the discharge of waste materials into ground or surface waters. The specific impacts of each project on ground and surface waters have been or will be identified during project-level environmental review when appropriate. Each project has been or will be subject to all applicable regulations regarding the discharge of waste materials into ground and surface waters. Please see the Supplemental Sheet for Nonproject Actions.

- 3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

This is a nonproject action. Individual projects included in the Capital Facilities Plan may alter or otherwise affect drainage patterns. The impact of the individual projects included in the

Capital Facilities Plan on drainage patterns has been or will be addressed during project-level environmental review when appropriate. Each project has been or will be subject to applicable local regulations. Please see the Supplemental Sheet for Nonproject Actions.

- d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

This is a nonproject action. Specific measures to reduce or control runoff impacts associated with the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

#### 4. Plants

- a. Check the types of vegetation found on the site:

☐ deciduous tree: alder, maple, aspen, other  
☐ evergreen tree: fir, cedar, pine, other  
☐ shrubs  
☐ grass  
☐ pasture  
☐ crop or grain  
☐ Orchards, vineyards or other permanent crops.  
☐ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other  
☐ water plants: water lily, eelgrass, milfoil, other  
☐ other types of vegetation

This is a nonproject action. A variety of vegetative zones are located within the Tahoma School District. Inventories of the vegetation located on the sites of the projects proposed in the Capital Facilities Plan have been or will be developed during project-level environmental review when appropriate.

- b. What kind and amount of vegetation will be removed or altered?

This is a nonproject action. Some of the projects included in the Capital Facilities Plan may require the removal or alteration of vegetation. The specific impacts on vegetation of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

- c. List threatened and endangered species known to be on or near the site.

This is a nonproject action. The specific impacts to these species from the individual projects included in the Capital Facilities Plan have been or will be determined during project-level environmental review when appropriate. Investigation will include use of the Washington State Department of Fisheries and Wildlife's *Priority Habitats and Species* database.

- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

This is a nonproject action. Measures to preserve or enhance vegetation at the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate. Each project is or will be subject to applicable local landscaping requirements.

- e. List all noxious weeds and invasive species known to be on or near the site.

This is a nonproject action. Inventories of noxious weeds and invasive species located on or near sites of the projects proposed in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

## 5. Animals

- a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site.

Examples include:

birds: hawk, heron, eagle, songbirds, other:  
mammals: deer, bear, elk, beaver, other:  
fish: bass, salmon, trout, herring, shellfish, other \_\_\_\_\_

This is a nonproject action. An inventory of species that have been observed on or near the sites of the projects proposed in the Capital Facilities Plan has been or will be developed during project-level environmental review when appropriate. Investigation will include use of the Washington State Department of Fisheries and Wildlife's *Priority Habitats and Species* database.

- b. List any threatened and endangered species known to be on or near the site.

This is a nonproject action. Inventories of threatened or endangered species known to be on or near the sites of the projects included in the Capital Facilities Plan have been or will be developed during project-level environmental review when appropriate.

- c. Is the site part of a migration route? If so, explain.

This is a nonproject action. The impacts of the projects included in the Capital Facilities Plan on migration routes have been or will be addressed during project-level environmental review when appropriate.

- d. Proposed measures to preserve or enhance wildlife, if any:

This is a nonproject action. Appropriate measures to preserve or enhance wildlife have been or will be determined during project-level environmental review when appropriate.

- e. List any invasive animal species known to be on or near the site.

This is a nonproject action. Inventories of invasive animal species located on or near sites of the projects proposed in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

## **6. Energy and Natural Resources**

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

This is a nonproject action. The Office of the Superintendent of Public Instruction requires the completion of a life-cycle cost analysis of all heating, lighting, and insulation systems before it will permit specific school projects to proceed. The energy needs of the projects included in the Capital Facilities Plan have been or will be determined at the time of specific engineering and site design planning when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

This is a nonproject action. The impacts of the projects included in the Capital Facilities Plan on the solar potential of adjacent projects have been or will be addressed during project-level environmental review when appropriate.

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

This is a nonproject action. Energy conservation measures proposed in connection with the projects included in the Capital Facilities Plan have been or will be considered during project-level environmental review when appropriate.

## **7. Environmental Health**

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.

Please see the Supplemental Sheet for Nonproject Actions.

- 1) Describe any known or possible contamination at the site from present or past uses.

This is a nonproject action. Known or possible contamination on sites intended for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- 2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.

This is a nonproject action. Hazardous chemicals/conditions that might affect the

project development and design on sites intended for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- 3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.

This is a nonproject action. Toxic or hazardous chemicals that might be stored, used, or produced during the development, construction, or operation of any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- 4) Describe special emergency services that might be required.

Please see the Supplemental Sheet for Nonproject Actions.

- 5) Proposed measures to reduce or control environmental health hazards, if any:

This is a nonproject action. The projects included in the Capital Facilities Plan comply or will comply with all current codes, standards, rules, and regulations. Individual projects have been or will be subject to project-level environmental review and local approval at the time they are developed, when appropriate.

**b. Noise**

- 1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

This is a nonproject action. A variety of noises from traffic, construction, residential, commercial, and industrial areas exists within the Tahoma School District. The specific noise sources that may affect the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

This is a nonproject action. The projects included in the Capital Facilities Plan may create normal construction noises that will exist on a short-term basis only. The construction projects could increase traffic around the construction sites on a short-term basis. Because the construction of additional school capacity will increase the capacity of the District's school facilities, there may be a slight increase in traffic-related or operations-related noise on a long-term basis. Similarly, the placement of portables at school sites will increase the capacity of school facilities and may create a slight increase in traffic-related or operations-related noise. Neither of these increases is expected to be significant. The specific noise sources and levels that may result from the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate. Please see the Supplemental Sheet for Nonproject Actions.

- 3) Proposed measures to reduce or control noise impacts, if any:



This is a nonproject action. The projected noise impacts of the projects included in the Capital Facilities Plan have been or will be evaluated and mitigated during project-level environmental review when appropriate. Each project is or will be subject to applicable local regulations.

## **8. Land and Shoreline Use**

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.

This is a nonproject action. There are a variety of land uses in the Tahoma School District, including residential, commercial, industrial, institutional, utility, open space, recreational, etc. Impacts of projects included in the Capital Facilities Plan on land uses on nearby or adjacent properties have been or will be identified and described during project-level environmental review when appropriate.

- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

This is a nonproject action. Identification of the use of sites intended for any projects included in the Capital Facilities Plan as working farmlands or working forest land has been or will be identified and described during project-level environmental review when appropriate.

- 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:

This is a nonproject action. Any projects included in the Capital Facilities Plan have been or will be analyzed during project-level environmental review when appropriate to determine if the proposal will affect or be affected by surrounding working farm or forest lands.

- c. Describe any structures on the site.

This is a nonproject action. Any structures located on the sites for the projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- d. Will any structures be demolished? If so, what?

This is a nonproject action. Any structures that will be demolished as a result of the projects included in the Capital Facilities Plan, if any, have been or will be identified during project-level environmental review when appropriate.

- e. What is the current zoning classification of the site?

This is a nonproject action. The sites that are covered under the Capital Facilities Plan have a variety of zoning classifications under the applicable zoning codes. Site-specific zoning information has been or will be identified during project-level environmental review when appropriate. All sites anticipated for school construction are zoned for such use.

f. What is the current comprehensive plan designation of the site?

This is a nonproject action. Inventories of the comprehensive plan designations for the sites of the projects included in the Capital Facilities Plan have been or will be completed during project-level environmental review when appropriate. All sites anticipated for school construction are designated for such use.

g. If applicable, what is the current shoreline master program designation of the site?

This is a nonproject action. Shoreline master program designations of the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review when appropriate.

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

This is a nonproject action. Any critical areas located on the sites of the projects included in the Capital Facilities Plan have been or will be identified during project-level environmental review.

i. Approximately how many people would reside or work in the completed project?

This is a nonproject action. The Tahoma School District currently serves approximately 8,414 students. Enrollment is expected to decrease to approximately 9,317 students by the 2026-2027 school year. The District employs approximately 900 people.

j. Approximately how many people would the completed project displace?

This is a nonproject action. Any displacement of people caused by the projects included in the Capital Facilities Plan has been or will be evaluated during project-level environmental review when appropriate. However, it is not anticipated that the Capital Facilities Plan, or any of the projects contained therein, will displace any people.

k. Proposed measures to avoid or reduce displacement impacts, if any:

This is a nonproject action. Individual projects included in the Capital Facilities Plan have been or will be subject to project-level environmental review and local approval when appropriate. Proposed mitigating measures have been or will be developed at that time, when necessary.

L. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

This is a nonproject action. The compatibility of the specific projects included in the Capital Facilities Plan with existing uses and plans has been or will be assessed as part of the comprehensive planning process and during project-level environmental review when appropriate.

- m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:

This is a nonproject action. The compatibility of the specific projects included in the Capital Facilities Plan with nearby agricultural and forest lands of long-term commercial significance has been or will be identified and described during project-level environmental review when appropriate.

## **9. Housing**

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

This is a nonproject action. No housing units would be provided in connection with the completion of the projects included in the Capital Facilities Plan.

- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

This is a nonproject action. It is not anticipated that the projects included in the Capital Facilities Plan will eliminate any housing units. The impacts of the projects included in the Capital Facilities Plan on existing housing have been or will be evaluated during project-level environmental review when appropriate.

- c. Proposed measures to reduce or control housing impacts, if any:

This is a nonproject action. Measures to reduce or control any housing impacts caused by the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

## **10. Aesthetics**

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

This is a nonproject action. The aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- b. What views in the immediate vicinity would be altered or obstructed?

This is a nonproject action. The aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- c. Proposed measures to reduce or control aesthetic impacts, if any:

This is a nonproject action. Appropriate measures to reduce or control the aesthetic impacts of the projects included in the Capital Facilities Plan have been or will be determined on a project-level basis when appropriate.

## **11. Light and Glare**

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

This is a nonproject action. The light or glare impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

This is a nonproject action. The light or glare impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- c. What existing off-site sources of light or glare may affect your proposal?

This is a nonproject action. Off-site sources of light or glare that may affect the projects included in the Capital Facilities Plan have been or will be evaluated during project-level environmental review when appropriate.

- d. Proposed measures to reduce or control light and glare impacts, if any:

This is a nonproject action. Proposed measures to mitigate light and glare impacts have been or will be addressed during project-level environmental review when appropriate.

## **12. Recreation**

- a. What designated and informal recreational opportunities are in the immediate vicinity?

This is a nonproject action. There are a variety of formal and informal recreational facilities within the Tahoma School District.

- b. Would the proposed project displace any existing recreational uses? If so, describe.

This is a nonproject action. The recreational impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate. The projects included in the Capital Facilities Plan, including proposed new school facilities, may enhance recreational opportunities and uses.

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

This is a nonproject action. Adverse recreational effects of the projects included in the Capital Facilities Plan have been or will be subject to mitigation during project-level

environmental review when appropriate. School facilities usually provide recreational facilities to the community in the form of playfields and gymnasiums.

### 13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers ? If so, specifically describe.

This is a nonproject action. Any buildings, structures, or sites, located on or near the site that are over 45-years old listed in or proposed eligible for listing in national, state, or local preservation registers on or near sites intended for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.

This is a nonproject action. Any landmarks, features, or other evidence of Indian or historic use or occupation, or material evidence, artifacts, or areas of cultural importance, on or near sites intended for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate. Research will be conducted using the Washington State Department of Archaeology & Historic Preservation's *Washington Information System for Architectural and Archaeological Records Data (WISAARD)* resource.

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.

This is a nonproject action. Research will be conducted using the Washington State Department of Archaeology & Historic Preservation's *Washington Information System for Architectural and Archaeological Records Data (WISAARD)* resource.

Appropriate and relevant methods utilized at sites intended for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

This is a nonproject action. Any needed relevant measures proposed to avoid, minimize, or compensate for loss, changes to, and disturbance to resources, including necessary plans and permits, for any projects included in the Capital Facilities Plan have been or will be identified and described during project-level environmental review when appropriate.

### 14. Transportation

- a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.

This is a nonproject action. The impact on public streets and highways of the individual projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?

This is a nonproject action. The relationship between the specific projects included in the Capital Facilities Plan and public transit has been or will be addressed during project-level environmental review when appropriate.

- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?

This is a nonproject action. Inventories of parking spaces located at the sites of the projects included in the Capital Facilities Plan and the impacts of specific projects on parking availability have been or will be conducted during project-level environmental review when appropriate.

- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).

This is a nonproject action. The need for new streets or roads, or improvements to existing streets and roads has been or will be addressed during project-level environmental review when appropriate.

- d. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

This is a nonproject action. Use of water, rail, or air transportation has been or will be addressed during project-level environmental review when appropriate.

- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?

This is a nonproject action. The traffic impacts of the projects included in the Capital Facilities Plan have been or will be addressed during project-level environmental review when appropriate.

- g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.



This is a nonproject action. The potential impact of any project proposed in the Capital Facilities Plan on the movement of agricultural or forest products on roads and streets has been or will be addressed during project-level environmental review when appropriate.

**h. Proposed measures to reduce or control transportation impacts, if any:**

This is a nonproject action. The mitigation of traffic impacts associated with the projects included in the Capital Facilities Plan has been or will be addressed during project-level environmental review when appropriate.

**15. Public Services**

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.**

This is a nonproject action. The District does not anticipate that the projects identified in the Capital Facilities Plan will significantly increase the need for public services.

- b. Proposed measures to reduce or control direct impacts on public services, if any.**

This is a nonproject action. New school facilities have been or will be built with automatic security systems, fire alarms, smoke alarms, heat sensors, and sprinkler systems. The mitigation of impacts to public services associated with the projects included in the Capital Facilities Plan has been or will be addressed during project-level environmental review when appropriate.

**16. Utilities**

- a. Circle utilities currently available at the site:**  
electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system,  
other \_\_\_\_\_

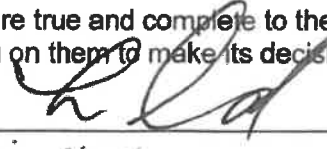
This is a nonproject action. Electricity, natural gas, water, refuse service, telephone, and sewer are or can be made available at the known sites of the projects included in the Capital Facilities Plan. The types of utilities available at specific project sites have been or will be addressed in more detail during project-level environmental review when appropriate.

- c. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.**

This is a nonproject action. Utility revisions and construction needs have been or will be identified during project-level environmental review when appropriate.

### C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: 

Name of signee Lori Cloud

Position and Agency/Organization Asst. Superintendent of Taborna School District

Date Submitted: 6/8/2021

## **D. supplemental sheet for nonproject actions**

**(IT IS NOT NECESSARY to use this sheet for project actions)**

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

To the extent the Capital Facilities Plan makes it more likely that school facilities will be constructed, some of these environmental impacts may be more likely. Additional impermeable surfaces, such as roofs, access roads, and sidewalks could increase stormwater runoff, which could enter surface or ground waters. Heating systems, emergency generators, and other school equipment that is installed pursuant to the Capital Facilities Plan could result in air emissions. The projects included in the Capital Facilities Plan should not require the production, storage, or release of toxic or hazardous substances, with the possible exception of the storage of diesel fuel or gasoline for emergency generating equipment. The District does not anticipate a significant increase in the production of noise from its facilities, with the possible exception of noise production due to short-term construction activities or the presences of additional students on a site. Construction impacts related to noise and air would be short term and are not anticipated to be significant.

Proposed measures to avoid or reduce such increases are:

The CFP is a nonproject planning document. Proposed measures to mitigate any such increases described above have been or will be addressed during project-level environmental review when appropriate. Stormwater detention and runoff will meet applicable County and/or City requirements and may be subject to National Pollutant Discharge Elimination System ("NPDES") permitting requirements. Noise limits will be consistent with local and or state regulations. Discharges to air will meet applicable air pollution control requirements. Fuel oil will be stored in accordance with local and state requirements.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The Capital Facilities Plan itself will have no impact on these elements of the environment. The projects included in the Capital Facilities Plan may require clearing plants off of the project sites and a loss to animal habitat. These impacts have been or will be addressed in more detail during project-level environmental review when appropriate. The projects included in the Plan are not likely to generate significant impacts on fish or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Specific measures to protect and conserve plants, animals, and fish cannot be identified at this time. Specific mitigation proposals will be identified, however, during project-level environmental review when appropriate.

3. How would the proposal be likely to deplete energy or natural resources?

While the Capital Facilities Plan is a nonproject planning document, the construction of the projects included in the Capital Facilities Plan will require the consumption of energy.

Proposed measures to protect or conserve energy and natural resources are:

The projects included in the Capital Facilities Plan will be constructed in accordance with applicable energy efficiency standards.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The Capital Facilities Plan and individual projects contained therein should have no impact on these resources. Specific review will be conducted, however, during project-level environmental review.

Proposed measures to protect such resources or to avoid or reduce impacts are:

No specific measures are being proposed at this time. Appropriate measures have been or will be proposed during project-level environmental review when appropriate. Updates of this Plan will be coordinated with King County and the cities of Black Diamond, Covington, and Maple Valley as part of the Growth Management Act process, one of the purposes of which is to protect critical areas. To the extent the District's facilities planning process is part of the overall growth management planning process, these resources are more likely to be protected. Future projects would comply with permitting regulations regarding environmentally sensitive areas.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The Capital Facilities Plan will not have any impact on land or shoreline use that is incompatible with existing comprehensive plans, land use codes, or shoreline management plans. The District does not anticipate that the Capital Facilities Plan or the projects contained therein will affect land and shoreline uses in the area served by the District in any manner not currently permitted or designated for the intended use.

Proposed measures to avoid or reduce shoreline and land use impacts are:

No measures to avoid or reduce land use impacts resulting from the Capital Facilities Plan or the

projects contained therein are proposed at this time. As necessary when a scope for a specific project identified in the CFP is defined, the District will identify any appropriate measures.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

While the Capital Facilities Plan is a nonproject planning document, the construction projects included in the Capital Facilities Plan may create temporary increases in the District's need for public services and utilities. The new school facilities will increase the District's demands on transportation and utilities. These increases are not expected to be significant.

Proposed measures to reduce or respond to such demand(s) are:

No measures to reduce or respond to such demands are proposed at this time. As necessary when a scope for a specific project identified in the CFP is defined, the District will identify any appropriate measures.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The Capital Facilities Plan will not conflict with any laws or requirements for the protection of the environment. The Washington Growth Management Act (the GMA) outlines 13 broad goals, including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The Capital Facilities Plan satisfies the requirements of RCW 36.70A.070, and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in the District.

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                            |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Agenda Date: June 16, 2022 AB22-047</b> |          |
| <b>Resolution to approve the 2023-2028 Six Year Transportation Improvement Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Mayor Carol Benson                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | City Administrator                         |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | City Attorney David Linehan                |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | City Clerk – Brenda L. Martinez            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Com Dev – Mona Davis                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Finance – May Miller                       |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | MDRT/Ec Dev – Andy Williamson              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Police – Chief Kiblinger                   |          |
| Cost Impact (see also Fiscal Note): Planning for various projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Public Works – Scott Hanis                 | <b>X</b> |
| Fund Source: Various                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Court –                                    |          |
| Timeline: As per individual project schedules; due July 1, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                            |          |
| <b>Attachments: Resolution; Six-Year Transportation Improvement Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                            |          |
| <p><b>SUMMARY STATEMENT:</b></p> <p>The City is required to update its Six Year Transportation Improvement Program (TIP) per Revised Code of Washington (RCW) 35.77.010 and file the TIP with the Washington State Department of Transportation (WSDOT).</p> <p>Most grant programs require projects to be on the City's Six Year TIP. The City is required by State law to update the TIP prior to July 1<sup>st</sup> of each year.</p> <p>A public hearing was held June 2, 2022</p> <p><b>FISCAL NOTE (Finance Department):</b></p> <p>This pending action does not bring in revenue nor does it cause expense other than advertising, printing, mailing, and staff labor costs already budgeted for.</p> |                                            |          |
| <p><b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b></p> <p>Public Works Committee recommends forwarding to the full City Council for consideration.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                            |          |
| <p><b>RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1489, adopting the 2023-2028 Six Year Transportation Improvement Program.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                            |          |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action                                     | Vote     |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |          |



**RESOLUTION NO. 22-1489**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON  
APPROVING THE 2023-2028 SIX YEAR  
TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, per RCW 35.77.010, the City is required to annually update its Six Year Transportation Improvement Program (TIP) before July 1<sup>st</sup> of each year and file the updated Transportation Improvement Program with the Washington State Department of Transportation within thirty days of adoption; and

**WHEREAS**, per RCW 35.77.010, the purpose of the requirement for annual updates is to assure that each city and town shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program; and

**WHEREAS**, it is an eligibility requirement of many grant programs that the City update its Transportation Improvement Program as required by RCW 35.77.010; and

**WHEREAS**, in accordance with RCW 35.77.010, a public hearing was held on the proposed updates to the Transportation Improvement Program;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The City Council does hereby approve the 2023-2028 Six Year Transportation Improvement Program, a copy of which is attached at Exhibit "A" and incorporated herein by reference.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16<sup>TH</sup> DAY OF JUNE, 2022.**

CITY OF BLACK DIAMOND:

---

Carol Benson, Mayor

Attest:

---

Brenda L. Martinez, City Clerk

City of Black Diamond 6 Year  
Transportation Improvement Plan  
2023 - 2028



### SUMMARY OF PROJECTS

| Project Name                                         | Location                                                                            | Cost                           | Year |
|------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------|
| 1. General Street Improvements                       | N/A                                                                                 | \$35,000/year; \$210,000 total | 2023 |
| 2. Grant Matching for Street Projects                | N/A                                                                                 | \$40,000/year; \$240,000 total | 2023 |
| 3. Covington Creek Bridge                            | 224 <sup>th</sup> Ave SE, South of SE 297 <sup>th</sup> St.                         | \$2,293,500                    | 2023 |
| *4. SR 169 Roundabouts                               | Roberts Dr./SR 169/BD Ravensdale Rd./Pipeline Rd.                                   | \$10,000,000                   | 2023 |
| 5. Downtown Public Parking                           | Railroad Ave.                                                                       | \$145,000                      | 2023 |
| 6. Rock Creek Bridge Rehab                           | Roberts Dr.                                                                         | \$75,000                       | 2023 |
| 7. Morgan Creek Neighborhood Roads Preservation      | Morgan Creek Neighborhood                                                           | \$75,000                       | 2023 |
| 8. Roberts Drive Reconstruction, City Hall to SR 169 | City Hall to SR 169                                                                 | \$4,500,000                    | 2024 |
| 9. Sawyer Woods Sidewalk, Ph. I                      | 228 <sup>th</sup> Ave. SE from SE 312 <sup>th</sup> St. to SE 307 <sup>th</sup> Pl. | \$2,300,000                    | 2024 |
| 10. SR 169 & Park Street Crossing                    | SR 169 & Park St.                                                                   | \$160,000                      | 2024 |
| 11. Lawson Street Overlay                            | SR 169 to Newcastle Dr.                                                             | \$300,000                      | 2024 |
| 12. 5th Avenue Overlay                               | Lawson St. to Baker St.                                                             | \$ 150,000                     | 2024 |
| 13. SR 169 Sidewalk, Roberts Drive to James Street   | Roberts Dr. to James St.                                                            | \$750,000                      | 2026 |
| 14. Sawyer Woods Sidewalk, Ph. II                    | 224 <sup>th</sup> Ave. SE from SE 307 <sup>th</sup> Pl. to SE 304 <sup>th</sup> St. | \$2,100,000                    | 2025 |
| 15. 232nd Avenue/Place SE Overlay                    | Pavement change at 29615 to End of Public Road (302 <sup>nd</sup> )                 | \$150,000                      | 2025 |
| 16. Downtown Pedestrian & Bicycle Link Study         | James St. to Jones Lake Rd.                                                         | \$30,000                       | 2025 |
| 17. Diamond Glen Neighborhood Improvements           | Diamond Glen Neighborhood                                                           | \$150,000                      | 2025 |
| *18. Morgan Street & Roberts Drive Roundabout        | Morgan St./Roberts Dr.                                                              | \$400,000                      | 2026 |
| *19. Pipeline Road                                   | New east/west road between Lake Sawyer Rd. SE & SR 169                              | \$11,600,000                   | 2026 |
| 20. Baker Street Sidewalk                            | Railroad Ave. to Lawson St.                                                         | \$700,000                      | 2026 |

|                                                          |                                                                |                     |      |
|----------------------------------------------------------|----------------------------------------------------------------|---------------------|------|
| *21. Lawson Street Sidewalk, Ph. II                      | 6 <sup>th</sup> Ave. to Newcastle Dr.                          | \$600,000           | 2026 |
| 22. 216 <sup>th</sup> Avenue SE Overlay                  | SE 288 <sup>th</sup> St. to SE 296 <sup>th</sup> St.           | \$165,000           | 2026 |
| 23. Northeast Lake Sawyer Road Improvements              | 228 <sup>th</sup> Ave. SE to 232 <sup>nd</sup> Ave. SE         | \$200,000           | 2026 |
| *24. North Connector                                     | SR 169 in north triangle south to Pipeline Rd. and Roberts Dr. | \$4,500,000         | 2027 |
| 25. Rainer View Roadway Improvements                     | Baker St. to SR 169                                            | \$150,000           | 2027 |
| 26. SE 288 <sup>th</sup> Street Sidewalk, Ph. I          | 216 <sup>th</sup> Ave. SE to 224 <sup>th</sup> Ave. SE         | \$1,550,000         | 2027 |
| *27. Lawson Street & SR 169 Intersection Improvements    | Lawson St./SR 169                                              | \$1,000,000         | 2028 |
| *28. Baker Street & SR 169 Intersection                  | Baker St./SR 169                                               | \$700,000           | 2028 |
| *29. Lawson Connector/Lawson Parkway                     | SR 169 to Lawson St.                                           | \$10,000,000        | 2028 |
| *30. Lawson Street/Botts Drive Intersection Improvements | Lawson St./Botts Dr.                                           | \$500,000           | 2028 |
| 31. 216 <sup>th</sup> Avenue SE Pedestrian Improvements  | SE 288 <sup>th</sup> St. to SE 292 <sup>nd</sup> St.           | \$750,000           | 2028 |
|                                                          | <b>TOTAL</b>                                                   | <b>\$56,443,500</b> |      |

*\*Developer-funded project*

## **General Street Improvement (#1)**

**Projected Year:** 2023

**Location:** N/A

**Distance:** N/A

**Type of Improvement:** Use for opportunities to leverage private funds, short overlays, chip sealing, crack sealing, patch work, addressing minor safety problems.

**Estimated Cost:** \$35,000/year; \$210,000 total

**Fund Source:** Local City Funds



## **Grant Matching for Street Projects (#2)**

**Projected Year:** 2023

**Location:** N/A

**Distance:** N/A

**Type of Improvement:** Use for grant applications to provide the required match.

**Estimated Cost:** \$40,000/year; \$240,000 total

**Fund Source:** Local City Funds

### **What is a matching grant?**



A matching grant is a contingent grant awarded only if the receiving entity is able to put up (or independently raise) a sum equal to the amount provided by the granting entity.





### Covington Creek Bridge (#3)

**Projected Year: 2023**

**Location:** 228<sup>th</sup> Ave. SE from approximately 225' south of SE 297<sup>th</sup> St. to SE 296<sup>th</sup> St.

**Distance:** 0.07 miles

**Type of Improvement:** Replaces three failing culverts at Covington Creek with a prestressed girder bridge, along with associated grading and road improvements to match up roadways on the north and south.

**Estimated Cost: \$2,293,500**

**Fund Source:** King County Flood Control District Funds



### **SR 169 Roundabouts (#4)**

**Projected Year:** 2023

**Location:** intersections of SR 169/Roberts Dr. and SR 169/Black Diamond-Ravensdale Rd. for one roundabout, intersection of SR 169/Pipeline Rd. for the second.

**Distance:** N/A

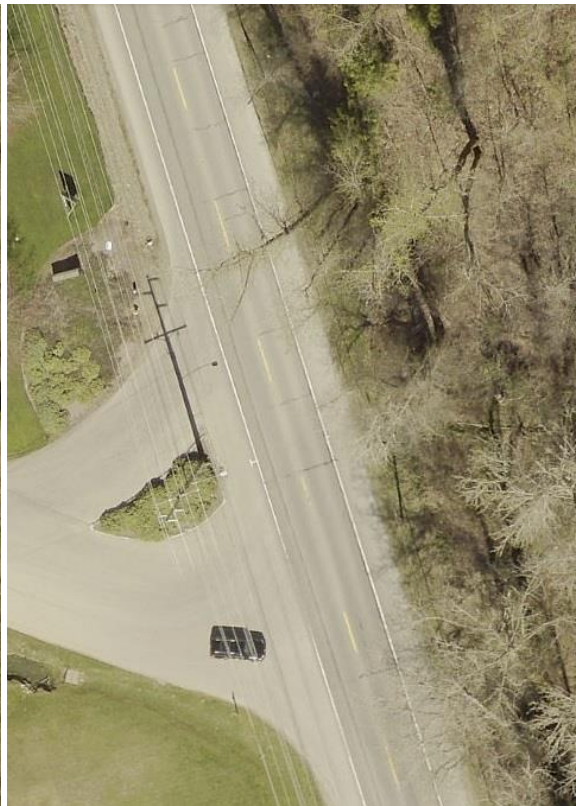
**Type of Improvement:** Roundabout[s] addressing the intersections of SR 169/Roberts Dr. and SR 169/Black Diamond-Ravensdale Rd.

**Estimated Cost:** \$10,000,000

**Fund Source:** Developer Mitigation



*Roberts Dr. & BD-Ravensdale*



*Pipeline Rd.*

### **Downtown Public Parking (#5)**

**Projected Year:** 2023

**Location:** Railroad Ave. and Baker St., and nearby streets

**Distance:** N/A

**Type of Improvement:** Explore parking options for the historic downtown area of Black Diamond.

**Estimated Cost:** \$145,000

**Fund Source:** Local City Funds/Grants





**Rock Creek Bridge Rehab (#6)**

**Projected Year:** 2023

**Location:** Roberts Dr. Rock Creek Bridge (between 236<sup>th</sup> Ave. SE & Bruckners Way)

**Distance:** 20'

**Type of Improvement:** Sealing and painting underside of the Rock Creek Bridge.

**Estimated Cost:** \$75,000

**Fund Source:** Local City Funds



**Morgan Creek Neighborhood Roads Preservation (#7)**

**Projected Year:** 2023

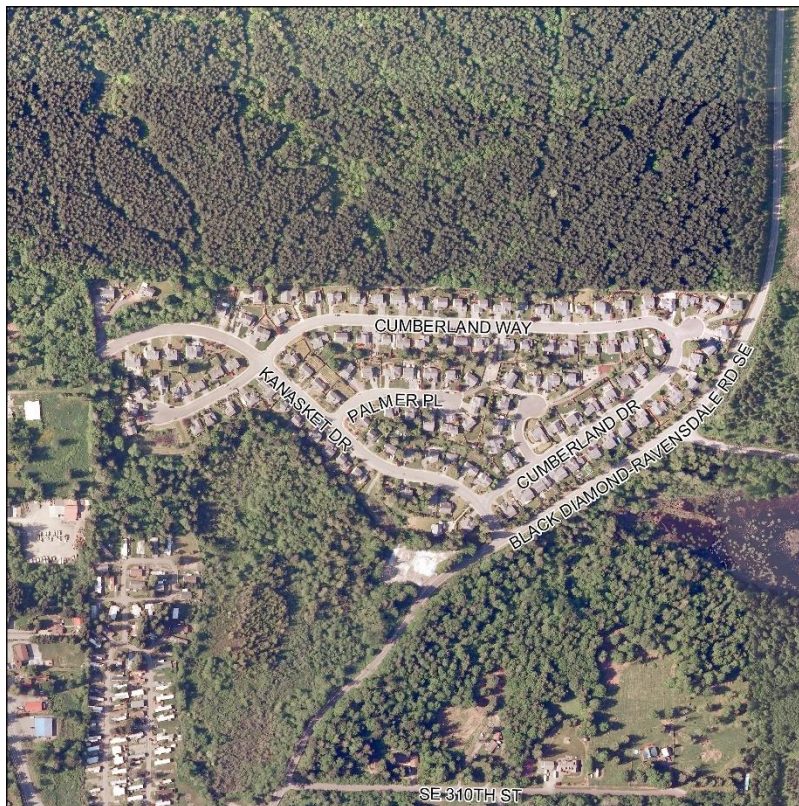
**Location:** Morgan Creek neighborhood streets off of the Black Diamond-Ravensdale Rd.

**Distance:** 1.19 miles

**Type of Improvement:** Seal Coat, chip seal, or crack seal

**Estimated Cost:** \$75,000

**Fund Source:** Local City Funds





**Roberts Drive Reconstruction, City Hall to SR 169 (#8)**

**Projected Year:** 2024

**Location:** City Hall to SR 169

**Distance:** .77 miles

**Type of Improvement:** Widening and overlay to accommodate shared bicycle path, sidewalk from library to SR 169, street lighting, and stormwater improvements.

**Estimated Cost:** \$4,500,000

**Fund Source:** TIB Grant, Local City Funds





### **Sawyer Woods Sidewalk, Ph. I (#9)**

**Projected Year:** 2024

**Location:** 228<sup>th</sup> Ave. SE from SE 312<sup>th</sup> St. to SE 307<sup>th</sup> Pl.

**Distance:** 0.30 miles

**Type of Improvement:** New sidewalk on the east side of 228<sup>th</sup> Ave. SE along with stormwater facilities, pedestrian lighting, and block walls.

**Estimated Cost:** \$2,300,000

**Fund Source:** Safe Routes to School Grant; local city funds



## SR 169 & Park Street Crossing (#10)

**Projected Year: 2024**

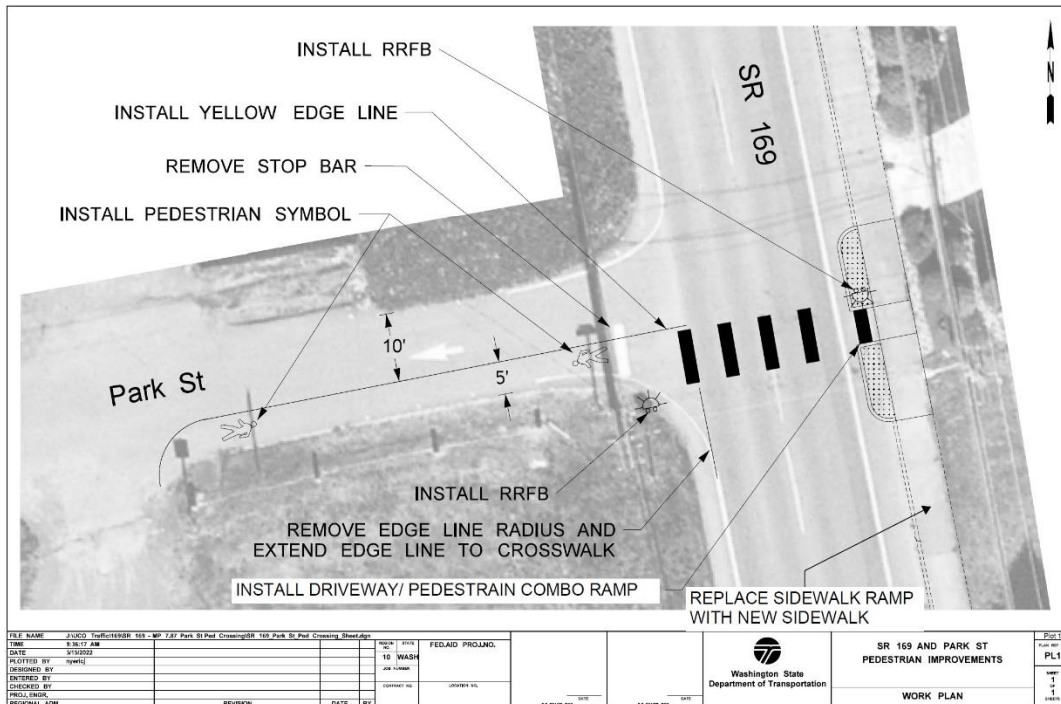
**Location:** SR 169 & Park St.

**Distance:** N/A

**Type of Improvement:** Crosswalk, Designated pedestrian path on Park St., and Rectangular Rapid-Flashing Beacons (RRFBs)

**Estimated Cost: \$160,000**

**Fund Source:** WSDOT Pedestrian & Bicycle Program Grant



## **Lawson Street Overlay (#11)**

**Projected Year:** 2024

**Location:** SR 169 to Newcastle Dr

**Distance:** .19 miles

**Type of Improvement:** Surface grinding, select panel replacement, shoulder widening, asphalt overlay.

**Estimated Cost:** \$300,000

**Fund Source:** Local City Funds





### **5th Avenue Overlay (#12)**

**Projected Year:** 2024

**Location:** Lawson St. to Baker St

**Distance:** 0.15 miles

**Type of Improvement:** Overlay and potential widening of 5th Ave. from Lawson St. to Baker St.

**Estimated Cost:** \$ 150,000

**Fund Source:** Local City Funds



**SR 169 Sidewalk, Roberts Drive to James Street (#13)**

**Projected Year:** 2024

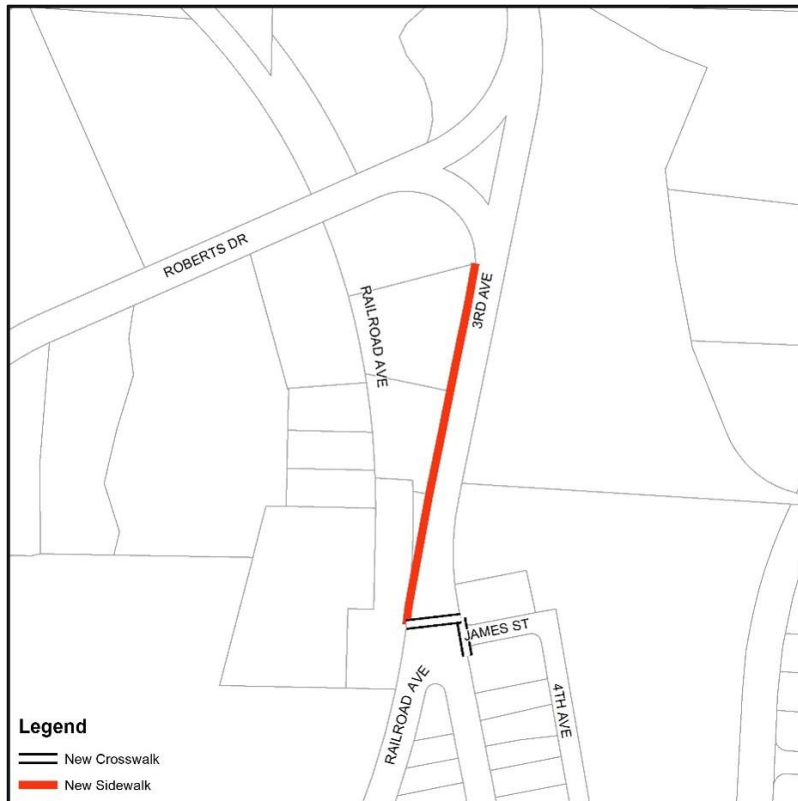
**Location:** SR 169 from Roberts Dr. to James St.

**Distance:** .20 miles

**Type of Improvement:** 6-foot wide sidewalk on the west side of SR 169 between the future roundabout and James St.

**Estimated Cost:** \$750,000

**Fund Source:** TIB Grant, Local City Funds



**Sawyer Woods Sidewalk, Ph. II (#14)**

**Projected Year: 2025**

**Location:** 224<sup>th</sup> Ave. SE from SE 307<sup>th</sup> Pl. to SE 304<sup>th</sup> St.

**Distance:** 0.27 miles

**Type of Improvement:** New sidewalk on the east side of 224<sup>th</sup> Ave. SE along with stormwater facilities, block walls, and regrading portions of 224<sup>th</sup> to accommodate steep slopes on driveways.

**Estimated Cost: \$2,100,000**

**Fund Source:** Safe Routes to School Grant; TIB Grant; local city funds





### **232nd Avenue/Place SE Overlay (#15)**

**Projected Year:** 2025

**Location:** Pavement change at 29615 to End of Public Road (302<sup>nd</sup>)

**Distance:** .44 miles

**Type of Improvement:** Asphalt patching and overlay

**Estimated Cost:** \$200,000

**Fund Source:** Local City Funds



**Downtown Pedestrian & Bicycle Link Study (#16)**

**Projected Year:** 2025

**Location:** James St. to Jones Lake Rd.

**Distance:** 0.88 miles

**Type of Improvement:** Study to identify best routes for pedestrians to bypass SR 169 through the downtown area

**Estimated Cost:** \$30,000

**Fund Source:** Grant/Local City Funds



**Diamond Glen Neighborhood Improvements (#17)**

**Projected Year:** 2025

**Location:** Diamond Glen neighborhood off of SR 169

**Distance:** .25 miles

**Type of Improvement:** Patching, crack sealing, and overlay

**Estimated Cost:** \$150,000

**Fund Source:** Local City Funds



## **Morgan Street & Roberts Drive Intersection Improvements (#18)**

**Projected Year:** 2026

**Location:** Intersection of Roberts Dr. & Morgan St.

**Distance:** N/A

**Type of Improvement:** New roundabout, potentially completed as part of the Roberts Drive Reconstruction, City Hall to SR 169 project (#8)

**Estimated Cost:** \$400,000

**Fund Source:** Developer Mitigation, TIB grant





### **Pipeline Road (#19)**

**Projected Year:** 2026

**Location:** Construction of new Pipeline Rd. between Lake Sawyer Rd. & SR 169

**Distance:** 1.5 miles

**Type of Improvement:** Construction of a new roadway with pedestrian facilities between SR 169 and Lake Sawyer Rd. SE.

**Estimated Cost:** \$11,600,000

**Fund Source:** Developer Mitigation



**Baker Street Sidewalk (#20)**

**Projected Year:** 2026

**Location:** Railroad Ave. to Lawson St.

**Distance:** .21 mi

**Type of Improvement:** Sidewalk on the south side of Baker St. between Railroad and SR 169, then on the west side of SR 169 between Baker and Lawson

**Estimated Cost:** \$700,000

**Fund Source:** Grant, Local City Funds, Developer frontage improvements





**Lawson Street Sidewalk, Ph. II (#21)**

**Projected Year:** 2026

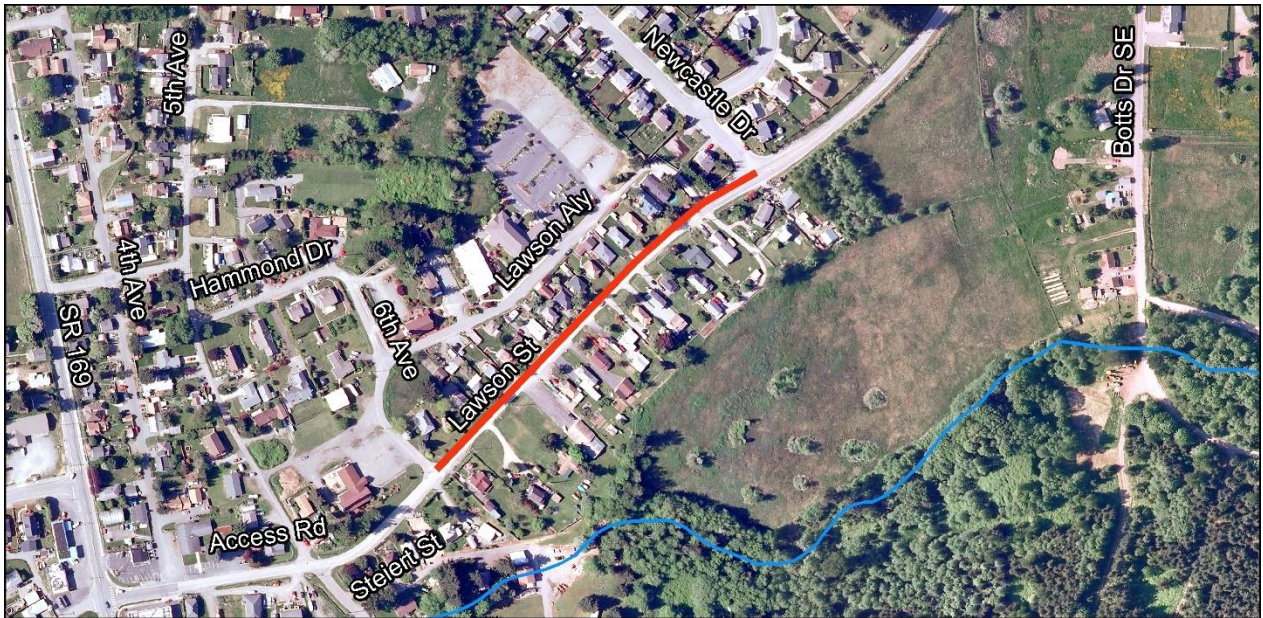
**Location:** 6<sup>th</sup> Ave. to Newcastle Dr.

**Distance:** .19 miles

**Type of Improvement:** 6-foot wide sidewalk on the south side of Lawson St. along with crosswalks at 6<sup>th</sup> Ave. and Newcastle Dr.

**Estimated Cost:** \$600,000

**Fund Source:** Developer Mitigation; Grant funds



## 216th Avenue SE Overlay (#22)

**Projected Year: 2026**

**Location:** SE 288th St. to SE 296th St

**Distance:** 0.50 miles

**Type of Improvement:** Patch and overlay

**Estimated Cost: \$165,000**

**Fund Source:** Local City Funds

**Northeast Lake Sawyer Roadway Improvements (#23)**

**Projected Year:** 2026

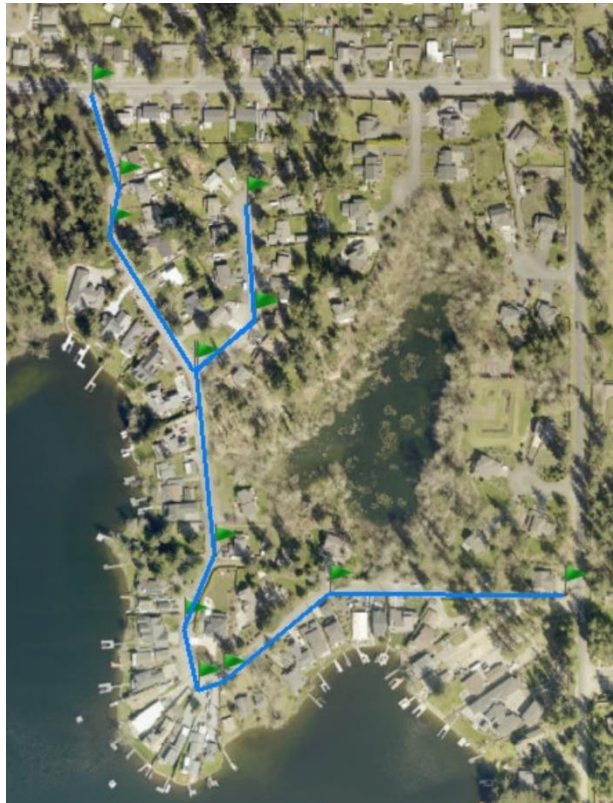
**Location:** 228<sup>th</sup> Ave SE/229<sup>th</sup> Ave. SE/229<sup>th</sup> Pl. SE/SE 292<sup>nd</sup> Pl.

**Distance:** .62 mi

**Type of Improvement:** Grind and overlay

**Estimated Cost:** \$200,000

**Fund Source:** Local City Funds



**North Connector (#24)**

**Projected Year:** 2027

**Location:** SR 169 connection in the north triangle south to Roberts Dr.

**Distance:** .25 miles

**Type of Improvement:** New minor arterial connection to SR 169 with potential roundabout

**Estimated Cost:** \$4,500,000

**Fund Source:** Developer Funded





### **Rainier View Roadway Improvements (#25)**

**Projected Year:** 2027

**Location:** Baker St to SR 169 (1<sup>st</sup> Ave. & 2<sup>nd</sup> Ave.)

**Distance:** .41 miles

**Type of Improvement:** Patch and overlay in the Rainier View Senior Housing Neighborhood

**Estimated Cost:** \$200,000

**Fund Source:** CDBG Grant; Developer Mitigation; Local City Funds



**SE 288<sup>th</sup> Street Sidewalk, Ph. I (#26)**

**Projected Year:** 2027

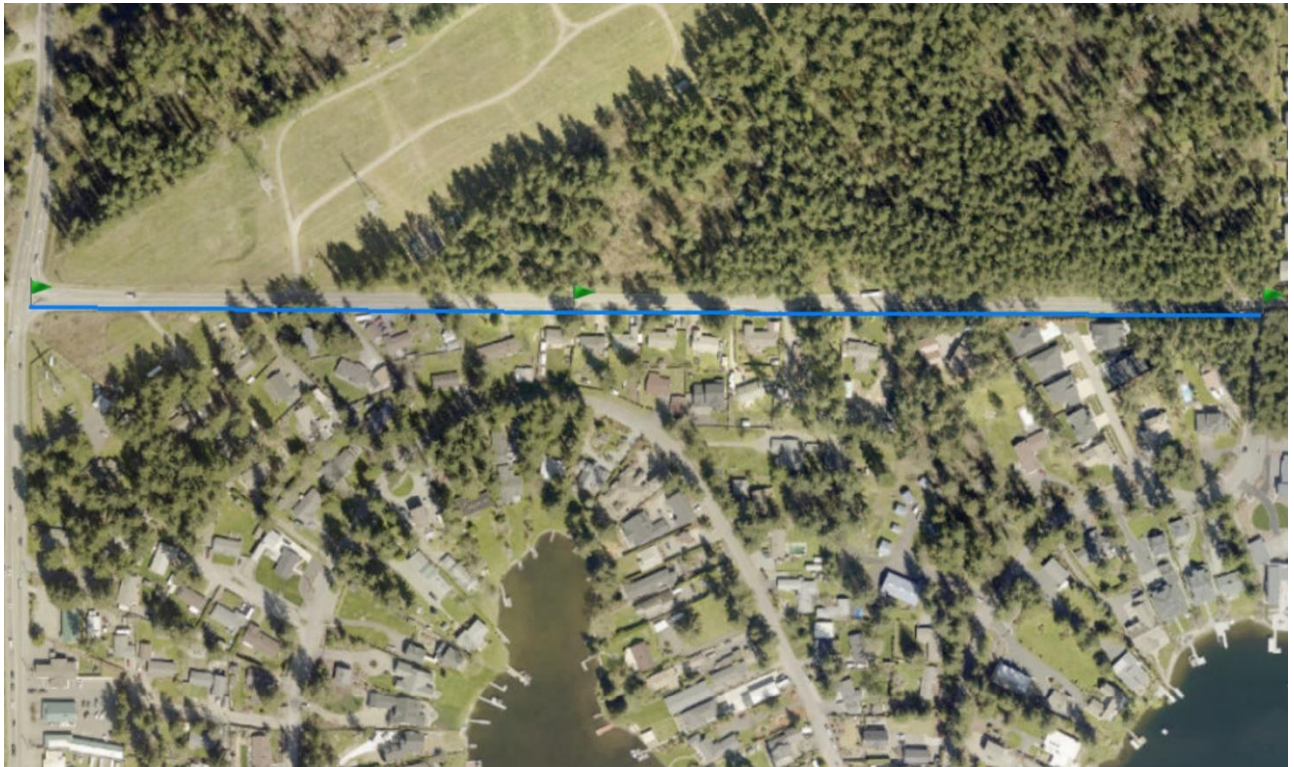
**Location:** SE 288th St. from 216<sup>th</sup> Ave. SE to 224<sup>th</sup> Ave. SE

**Distance:** 0.49 miles

**Type of Improvement:** New concrete sidewalk on the south side of the road.

**Estimated Cost:** \$1,550,000

**Fund Source:** Local City Funds





## Lawson Street & SR 169 Intersection Improvements (#27)

**Projected Year:** 2028

**Location:** Intersection of Lawson St. & SR 169

**Distance:** N/A

**Type of Improvement:** New signal to facilitate turning movements and pedestrian crossing.

**Estimated Cost:** \$1,000,000

**Fund Source:** Developer Mitigation



## **Baker Street & SR 169 Intersection Improvements (#28)**

**Projected Year:** 2027

**Location:** Intersection of Baker St. & SR 169

**Distance:** N/A

**Type of Improvement:** New signal and turn lane(s) to facilitate turning movements and pedestrian crossing

**Estimated Cost:** \$700,000

**Fund Source:** Developer Mitigation



### **Lawson Connector/Lawson Parkway (#29)**

**Projected Year:** 2028

**Location:** SR 169 to Lawson St.

**Type of Improvement:** New 36' wide minor arterial connection to SR 169 with pedestrian facilities, bike lanes, and street lighting.

**Estimated Cost:** \$10,000,000

**Fund Source:** Developer Funded





### **Lawson Street/Botts Drive Intersection Improvements (#30)**

**Projected Year:** 2028

**Location:** Intersection of Lawson St. & Botts Dr.

**Type of Improvement:** Intersection controls for new intersection, including stop controls.

**Estimated Cost:** \$500,000

**Fund Source:** Grant Funds/Developer Mitigation



### **216th Avenue SE Pedestrian Improvements (#31)**

**Projected Year:** 2028

**Location:** SE 288<sup>th</sup> St. to SE 292<sup>nd</sup> St.

**Distance:** 0.20 miles

**Type of Improvement:** Sidewalk, curb, gutter, stormwater, and striping to designate pedestrian facilities and preserve parking at businesses.

**Estimated Cost:** \$750,000

**Fund Source:** Local City Funds, TIB Grant



# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                 |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------|
| <b>SUBJECT:</b><br><b>Resolution to approve work proposal from Secure Pacific Corporation for security systems installation at City Hall campus, including doors, alarms, and cameras.</b>                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Agenda Date: June 16, 2022      AB22-048</b> |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Mayor Carol Benson                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | City Administrator                              |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | City Attorney David Linehan                     |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | City Clerk – Brenda L. Martinez                 |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Com Dev – Mona Davis                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Finance – May Miller                            |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | MDRT/Ec Dev – Andy Williamson                   |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Police – Chief Kiblinger                        |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Public Works – Scott Hanis                      | <b>X</b> |
| Cost Impact (see also Fiscal Note): \$68,198                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Court –                                         |          |
| Fund Source: City Hall Improvements Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                 |          |
| Timeline: June/July 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |          |
| <b>Agenda Placement:</b> <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |          |
| <b>Attachments: Resolution; Secure Pacific Proposal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                 |          |
| <p><b>SUMMARY STATEMENT:</b><br/>           Security features need to be installed at City Hall. The new space needs to be set up with alarms, secure doorways, and cameras. There will be upgrades at the existing office space on the City Hall campus as well.</p> <p>City staff requested proposals from three contractors and received one from Secure Pacific. Secure Pacific has done work for the City at the Police Station and is capable of doing this work.</p> <p><b>FISCAL NOTE (Finance Department):</b> These costs are budgeted in the City Hall Campus Improvements project.</p> |                                                 |          |
| <b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |          |
| <b>RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1490 authorizing the Mayor to approve the work proposal from Secure Pacific Corporation for the installation of security systems at the City Hall campus.</b>                                                                                                                                                                                                                                                                                                                                                                           |                                                 |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |          |
| Meeting Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Action                                          | Vote     |
| June 16, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                 |          |



**RESOLUTION NO. 22-1490**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BLACK DIAMOND, KING COUNTY, WASHINGTON  
AUTHORIZING A WORK PROPOSAL FROM SECURE  
PACIFIC CORPORATION FOR THE INSTALLATION OF  
SECURITY SYSTEMS AT THE CITY HALL CAMPUS**

**WHEREAS**, the existing buildings at the City Hall campus are in need of security upgrades; and

**WHEREAS**, City staff solicited proposals from three vendors to perform this work; and

**WHEREAS**, the City has budgeted for improvements to the City Hall campus; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1.** The Mayor is hereby authorized to approve the work proposal from Secure Pacific Corporation for the installation of security systems at the City Hall campus in the form attached hereto.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,  
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16<sup>TH</sup> DAY OF JUNE,  
2022.**

CITY OF BLACK DIAMOND:

---

Carol Benson, Mayor

Attest:

---

Brenda L. Martinez, City Clerk

*Verified Peace of Mind<sup>®</sup>*



Intrusion | Video Surveillance | Managed Access Control | Fire Detection

# Systems Proposal

for

**City Of Black Diamond**

**City of Black Diamond - City Hall**

***Prepared For:***

Rob Reed

City Of Black Diamond Police Department

(253) 631-1012

rreed@blackdiamondwa.gov

***Prepared By:***

Jeremy Robinson

Security Consultant

**Secure Pacific Corporation**

(253) 312-0478

jrobinson@securepacific.com



## **Peace of Mind Guarantee**

### **Satisfaction Guarantee**

Secure Pacific offers a full, unconditional refund of your installation fee if, for any reason, at six months after installation you are dissatisfied with your system. Secure Pacific will take responsibility to remove the system from your business or home in a professional, workman-like manner.

### **Equipment and Labor Guarantee**

Secure Pacific extends a full service warranty for normal maintenance on all equipment and labor for as long as Secure Pacific provides your monitoring services.

### **Emergency Service Guarantee**

Secure Pacific guarantees the arrival of a service technician, on-site, within two (2) hours of your emergency service request, within our normal service area. Secure Pacific will pay you **\$50.00** if we do not respond within this time frame.

### **\$5,000 Performance Guarantee**

For systems with Verisafe® technology, Secure Pacific will pay up to \$5,000 of any losses incurred to your business or home if an undetected forced entry occurs and the proper authority is not notified. This is in addition to any insurance you may have. Please refer to our Warranty Program for a full description.

### **False Alarm Fine Guarantee**

For systems with Verisafe® technology, should you receive a false alarm fine due to a Secure Pacific dispatch and not caused by a system user, your telephone service provider or an Act of God, Secure Pacific will represent your interests in getting the fine voided or we will pay the fine.

*Except as stated in this commitment, the terms of the Client Agreement apply.*

Proposal Number: 44897-1-0  
Date: May 18, 2022



As an Addendum to the Agreement between Secure Pacific and the client it is agreed:

1. **Warranty.** Beginning after seven (7) consecutive days from installation and operation in Client's premises of Secure Pacific security devices and equipment, Secure Pacific warrants to Client that said Secure Pacific security devices and equipment which are monitored by a Secure Pacific central station will detect and the central station will report to the proper agency any burglary by forcible intrusion into the interior areas of the Client's facility actually protected by the Secure Pacific Security System (the "Protected Facility"). In the event the Client's telephone line is inoperative during the burglary by forcible intrusion, then in lieu of the above warranty, Secure Pacific warrants to Client that if properly activated by Client, any audible device that is part of the Secure Pacific Security System at the Protected Facility will sound upon any burglary by forcible intrusion through a protected entry point into the Protected Facility. The Warranty set forth above shall be subject to and conditioned upon all terms contained in the Agreement and this Addendum .
2. **Scope of Warranty.** This Warranty is operative only in the event of loss or damage to Covered Goods (defined below) due to a burglary by forcible intrusion through a protected point of entry into the Protected Facility which is undetected or unreported by the Secure Pacific Security System if said burglary occurs at a time the Secure Pacific Security System has been properly activated by the Client and at a time the Protected Facility is not occupied by Client or other authorized occupant ("Covered Event"). Covered Goods shall mean the Client's own tangible property and fixtures. It is further understood and agreed that the Warranty is not intended to enhance, negate or in any way modify any manufacturer's warranty between the Client and the manufacturers of the various devices or equipment used in the Secure Pacific Security System and any such rights , limitations and responsibilities remain solely between those parties .
3. **Exclusions.** This Warranty does not extend to, and Secure Pacific or its agent shall have no liability for, the following: (a) loss or damage to property resulting from vandalism, malicious mischief, exterior facility damage from point of entry, casualty or other events not a Covered Event; (b) loss or damage to cash, coins, negotiable instruments, gold or silver ingots or bars, manuscripts, books of account or other records, intangibles, stamps or other collectibles, or other property not Covered Goods; (c) loss or damage which occurs at a time when the Protected Facility is occupied by a Client or other authorized occupant, or at a time when the Secure Pacific Security System has not been properly activated by the Client or operated in accordance with the instructions given to Client, or at a time when the Secure Pacific Security System is inoperative due to riots, floods, fire, earthquake, general utility service interruption or any other cause beyond the control of Secure Pacific; (d) loss or damage occurring during a period of time that the Client has been previously notified by Secure Pacific or its agent that the Secure Pacific Security System would be inoperative; (e) loss or damage that occurs by reason of entry to the Protected Facility via an unsecured or unlocked point of access, including but not limited to unlocked doors or windows; or (f) loss or damage occurring in premises or a location other than the Protected Facility, such as satellite buildings, warehouses, garages, utility rooms, storage buildings, sheds, rooms added on, or any other premises not actually protected by the Secure Pacific Security System .
4. **Maximum Liability.** The maximum liability under this Warranty shall be Five Thousand Dollars (\$5,000) for the entire Protected Facility. If Covered Goods are lost or damaged as a result of a Covered Event, Secure Pacific or its agent may, at its option, elect (a) to replace the lost or damaged Covered Goods with goods of equivalent function and value; (b) to pay the loss in cash to Client; or (c) to arrange for the repair or restoration of damaged Covered Goods. In the event payment of cash is selected, the amount to be paid shall be the lesser of Actual Cash Value (replacement cost less depreciation), the wholesale purchase price, or the actual cost to Client without regard to profit markup of lost or damaged Covered Goods. The maximum amount to be paid for lost or damaged Covered Goods which are jewelry is Fifty Dollars (\$50.00) per item of jewelry.
5. **Conditions to Warranty.** This Warranty, and any liability hereunder, is contingent upon the happening of the following conditions: (a) the activation and operation of the Secure Pacific Security System by Client in strict accordance with the instructions delivered to Client; and (b) any Covered Event must be promptly reported by Client to the police authorities and to Secure Pacific, and within seven (7) days after a Covered Event Client shall submit to Secure Pacific or its agent a complete and detailed inventory of all Covered Goods which have been lost or damaged, specifying the Client's original cost of each item, and any other information deemed necessary or desirable regarding such goods .
6. **Termination.** Secure Pacific or its agent may terminate or amend this Warranty at any time upon ten (10) days prior written notice to Client. This Warranty is for the exclusive benefit of and is personal to Client and shall not inure to the benefit of any party (including insurers) other than Client.
7. **Waiver of Subrogation.** For the benefit of Secure Pacific or its agent, Client hereby waives any rights of subrogation against Secure Pacific that any insurer of Client may have, provided, however, that if this waiver shall cause the applicable insurance coverage of Client, if any, to be invalidated, this waiver shall be void and of no effect.
8. **Effect on Agreement.** Nothing in this addendum , unless specifically stated otherwise , shall modify or supersede the terms of the principal Agreement .

THIS LIMITED WARRANTY IS EXPRESSLY MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, YEAR OF \_\_\_\_\_

\_\_\_\_\_  
SECURE PACIFIC

\_\_\_\_\_  
CLIENT

By: \_\_\_\_\_

LOCATION: \_\_\_\_\_

By: \_\_\_\_\_

## Scope Of Work

### Customer Details:

**Site:** 24301 Roberts Drive, , Community Development Bldg Black Diamond, WA, 98010

**Billing:** PO Box 599, Black Diamond, WA, 98010

**Contact:** Rob Reed (253) 631-1012, [reed@blackdiamondwa.gov](mailto:reed@blackdiamondwa.gov)

- **Materials** - Our security solution includes all labor, wire and miscellaneous materials necessary to install the proposed system in a workmanship like manner. The installation will be in accordance to industry standards, regulations and codes.
- **Electric** - The client will provide the company with access to necessary electric(120VAC) connections.
- **Electric, Direct Connect** - Connections to panels and devices which require a 120VAC direct connect (do not plug in) will be made by a licensed high voltage electrician.
- **IP Communications** - The client will provide and maintain any required broadband public internet connection needed for monitoring or remote access to the system. The client will be responsible to provide a static IP address if required by the system. Secure Pacific Corporation will need to work with the client's IT professional to establish the needed IP addresses, subnet mask, default gateway and open ports as well as any firewall routing to enable the system communications. The client will make available the physical port connections to the network. Installation will begin after the needed connections and information is provided to the installing technician. Internet connection fees are the responsibility of the client.
- **Availability of Connections** - Required power, phone line, network and internet connections not available at the time of installation may result in an additional trip charge which will be invoiced separately.
- **Payment Terms** - Deposit of 50% of installation amount required upon signing of agreement. Final balance due upon completion of installation.
- **Taxes** - All work and service are subject to sales tax unless client provides company with tax exemption form.
- **Takeover Charges:** The "installation" fee for the takeover of an existing system assumes that all equipment and wiring are in working order. Any additions to the system or repairs required would be done at additional cost.
- **Alarm Permits** - Many jurisdictions require permits for the use of operation of an alarm system. Any permit fees are not included in proposal and will be billed separately if required.
- **Electrical Permits** - Many jurisdictions require permits for the use of installation of an alarm system. Any permit fees are not included in proposal and will be billed separately if required.

Initials: \_\_\_\_\_

**\*\*Please note that on the back Portables we will be needing access to your Network for Network Security/ Network Access & Network CCTV ports with static IP address. We would also need access to the conduit from portable to portable to bring power cable over.\*\***

**\*\*Prevailing Wage of 18% Labor is on the job\*\***

## Investment Summary

### Customer Details:

**Client:** City Of Black Diamond  
**Site:** 24301 Roberts Drive, , Community Development Bldg Black Diamond, WA, 98010  
**Contact:** Rob Reed  
**Phone #:** 2536311012

### Security Consultant:

**Name:** Jeremy Robinson  
**Cell:** 253-312-0478  
**Email:** jrobinson@securepacific.com

### Access Main

| QTY | Description                  |
|-----|------------------------------|
| 6   | Battery Back up              |
| 10  | Access Module                |
| 100 | Standard Thin Proximity Card |
| 3   | Access Power Supply          |
| 3   | Voltage Splitter             |
| 3   | Fire Panel Interface Relay   |
| 3   | Relay Mount                  |
| 10  | Multiclass Mullion Reader    |

### CCTV Main

| QTY | Description                          |
|-----|--------------------------------------|
| 1   | 24 Position Rack Mount Patch Panel   |
| 12  | 3' Cable                             |
| 1   | Open NVR Rack                        |
| 1   | 14 Day 32 IP Recorder                |
| 1   | Surge Suppressor                     |
| 7   | 4 MP Indoor Micro Dome 2.8mm         |
| 4   | Wall Mount Bracket (Add Pendant Cap) |
| 4   | Micro & Mini Dome Pendant Cap        |
| 2   | 4 MP Mini Dome 2.8mm                 |
| 3   | 4 MP Bullet 2.8-12mm                 |
| 3   | Bullet Camera Back Box               |
| 1   | Audio/Video Vandal Kit               |
| 1   | Door Release Relay                   |
| 1   | Desk Mount for Answer Station        |

### Portable Access Control

| QTY | Description                |
|-----|----------------------------|
| 2   | Battery Back up            |
| 3   | PoE Network Access Module  |
| 1   | Access Power Supply        |
| 1   | Voltage Splitter           |
| 1   | Fire Panel Interface Relay |
| 1   | Relay Mount                |
| 3   | Multiclass Mullion Reader  |

### Portable CCTV

| QTY | Description                  |
|-----|------------------------------|
| 1   | 8-Port PoE Switch            |
| 3   | 4 MP Bullet 2.8-12mm         |
| 3   | Bullet Camera Back Box       |
| 3   | 4 MP Indoor Micro Dome 2.8mm |



Proposal Number: 44897-1-0  
Date: May 18, 2022



### Portable Security

| QTY | Description |
|-----|-------------|
|-----|-------------|

- |   |                                     |
|---|-------------------------------------|
| 2 | DMP network 4 zone expansion module |
| 2 | DMP Thinline network keypad         |

### Security Main

| QTY | Description |
|-----|-------------|
|-----|-------------|

- |   |                                   |
|---|-----------------------------------|
| 1 | Battery Back up                   |
| 1 | Secure Pacific XR550 Panel        |
| 1 | Cellular Module                   |
| 1 | Cellular cable adapter            |
| 1 | Wireless Receiver for XR Panel    |
| 5 | Wireless Pet Immune Motion Sensor |
| 5 | Thinline LCD with White Keypad    |
| 1 | 8-Zone Expansion Module           |
| 3 | Wireless Contact                  |

### Investment Summary

Total System Investment: \$62,739.00

Monthly Investment: \$683.00

Deposit Due in Advance: \$31,369.00

Balance Due Upon Completion: \$31,369.00

**This proposal does not include sales tax, if applicable.**

*Client Owns all Equipment*

This proposal does not constitute a sales agreement. Price quoted above in effect for 30 days from date submitted. Acceptance of this security system quotation is subject to all terms and conditions of Secure Pacific Corporation's standard client agreement which must be executed prior to installation.

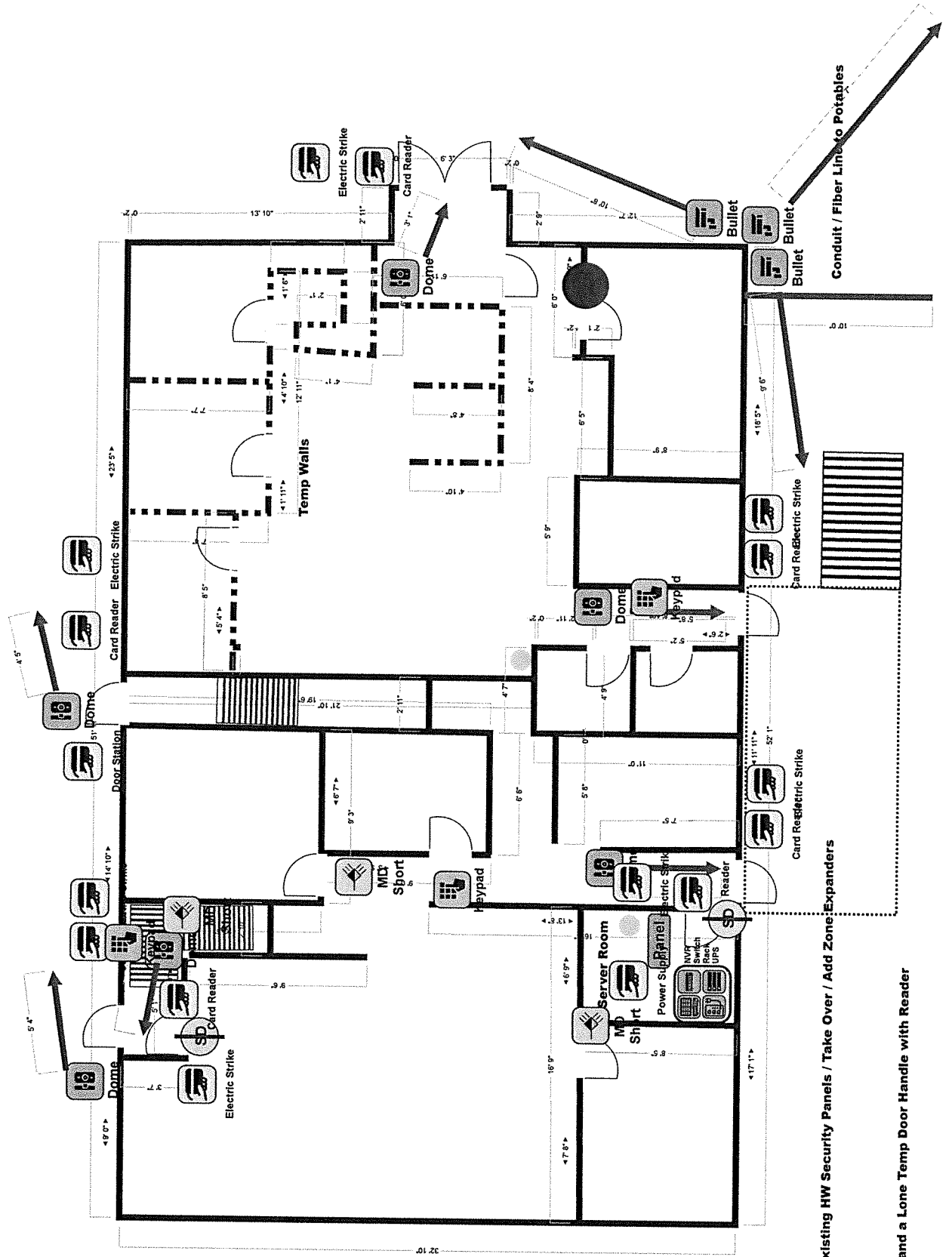
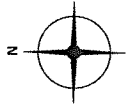
Security Consultant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Security System Quotation Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Customer Signature)

**Secure Pacific Corporation**  
Federal Tax ID No. 20-8966510

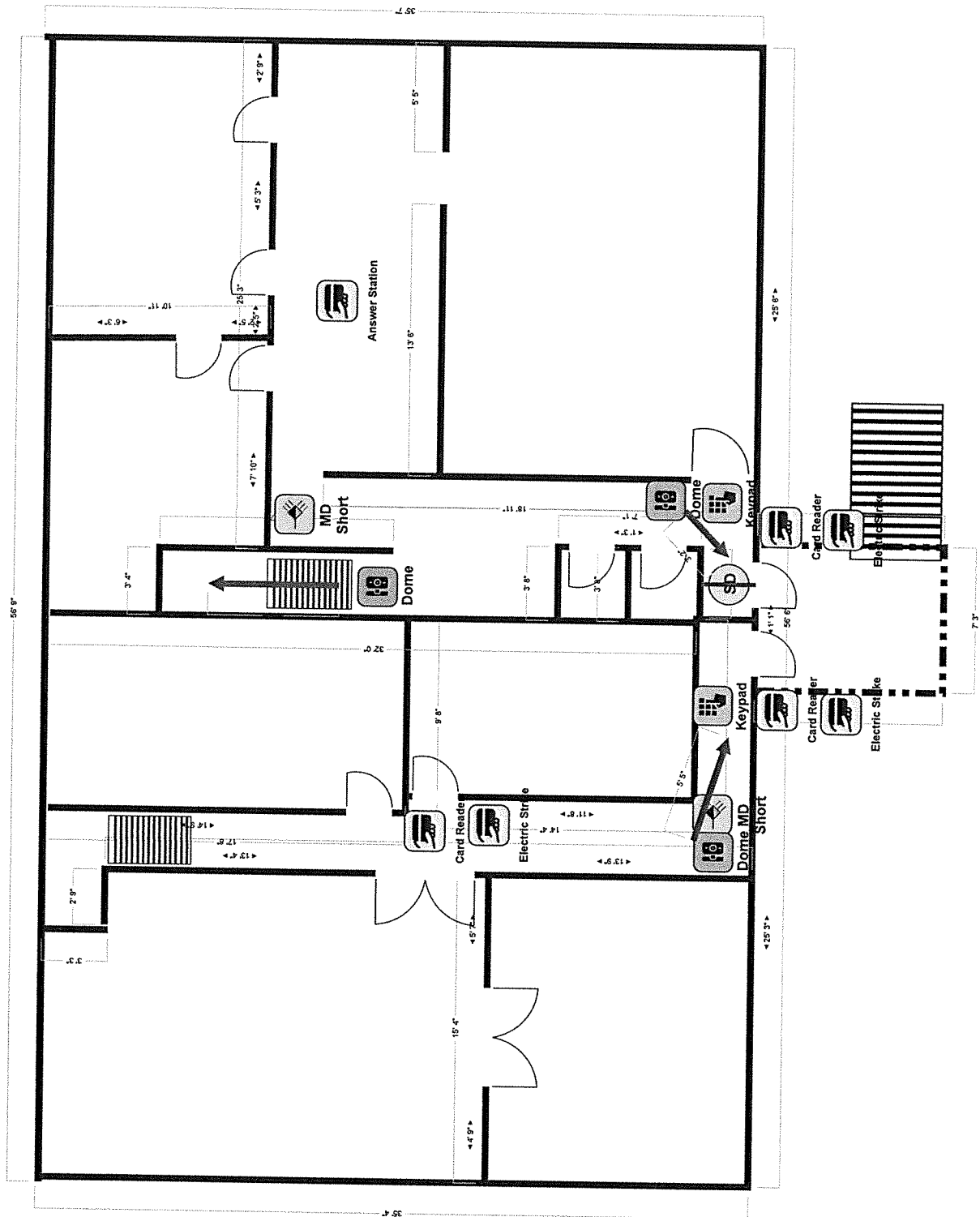
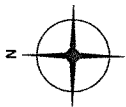
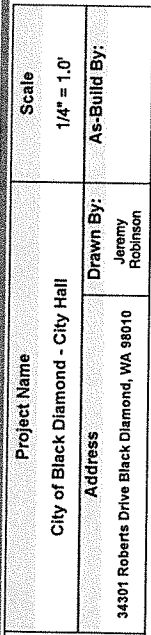


| Project Name                                |  | Scale           |
|---------------------------------------------|--|-----------------|
| City of Black Diamond - City Hall           |  | 1/4" = 1.0'     |
| Address                                     |  | Drawn By:       |
| 34301 Roberts Drive Black Diamond, WA 98010 |  | Jeremy Robinson |
|                                             |  | As-Built By:    |



Existing HW Security Panels / Take Over / Add Zone Expanders

Stand a Lone Temp Door Handle with Reader





**Project Name:**  
City of Black Diamond - City Hall

**Scale:**  
1/8" = 1'-0"

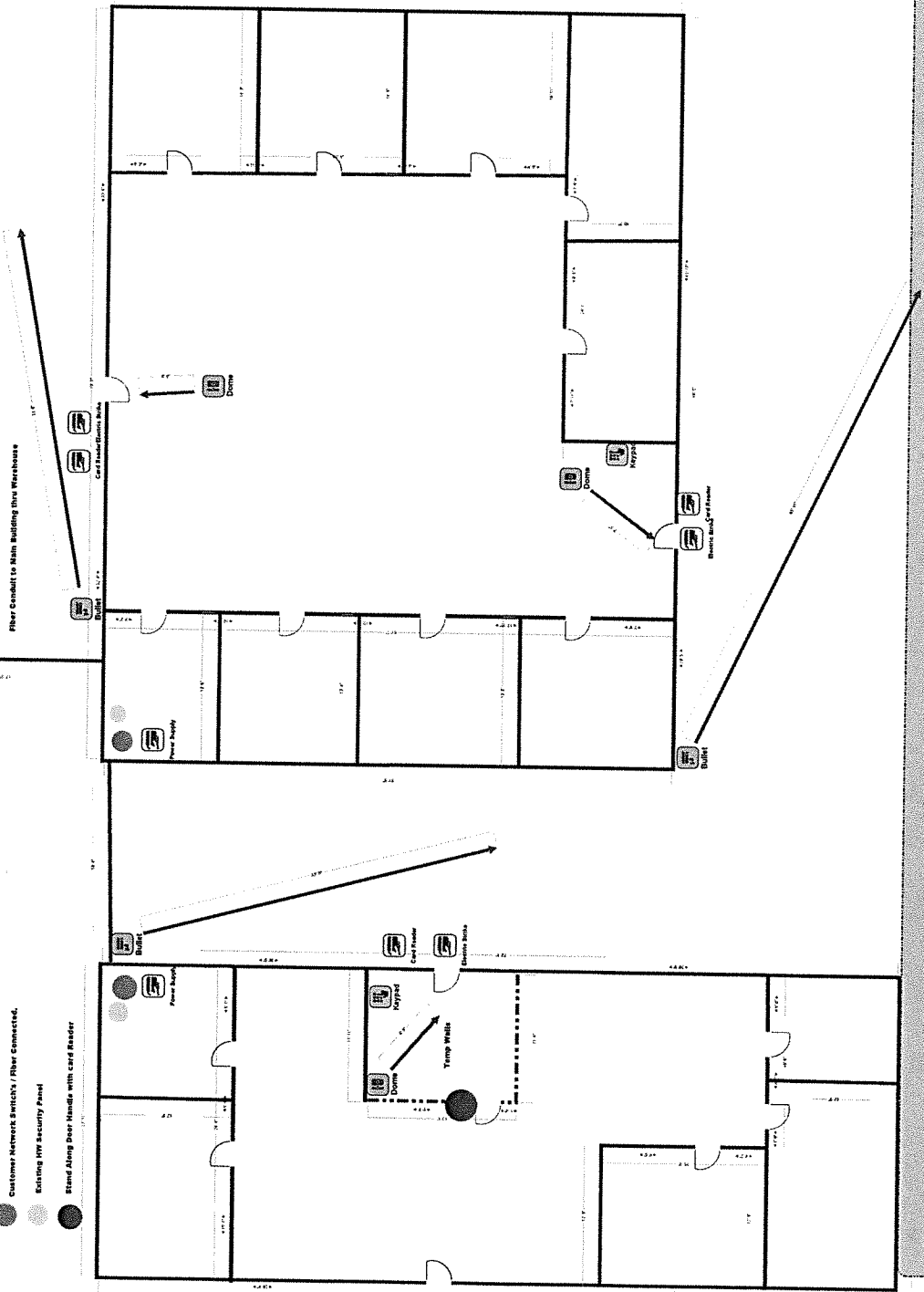
**Drawn By:**  
A-Build By:

**Address:**  
3401 Roberts Drive Black Diamond, WA 98001

Customer Network Switch / Fiber Connected.

Existing IPW Security Panel

Stand Alone Door Handle with card reader



Parking Lot

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                          |                                            |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------|
| <b>SUBJECT:</b>                                                                                                                                                                                                           | <b>Agenda Date: June 16, 2022 AB22-049</b> |          |
| <b>Motion Approving Proclamation of Black Diamond Pride Month 2022</b>                                                                                                                                                    | Mayor Carol Benson                         |          |
|                                                                                                                                                                                                                           | City Administrator                         |          |
|                                                                                                                                                                                                                           | City Attorney David Linehan                |          |
|                                                                                                                                                                                                                           | City Clerk – Brenda L. Martinez            |          |
|                                                                                                                                                                                                                           | Com Dev – Mona Davis                       |          |
|                                                                                                                                                                                                                           | Finance – May Miller                       |          |
|                                                                                                                                                                                                                           | MDRT/Ec Dev – Andy Williamson              |          |
|                                                                                                                                                                                                                           | Police – Chief Kiblinger                   |          |
| Cost Impact (see also Fiscal Note):                                                                                                                                                                                       | Public Works – Scott Hanis                 |          |
| Fund Source:                                                                                                                                                                                                              | Court –                                    |          |
| Timeline:                                                                                                                                                                                                                 | Councilor de Leon                          | <b>X</b> |
| <b>Agenda Placement:</b> <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                       |                                            |          |
| <b>Attachments:</b> Proclamation of Pride Month                                                                                                                                                                           |                                            |          |
| <b>SUMMARY STATEMENT:</b><br><br>Councilmembers will consider whether to approve the attached Proclamation, sponsored by Councilmembers de Leon and Stallard, to proclaim that June 2022 is Pride Month in Black Diamond. |                                            |          |
| <b>FISCAL NOTE</b> (Finance Department): No fiscal impact. The Pride flag referenced in the Proclamation has been donated by Councilmember Page.                                                                          |                                            |          |
| <b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b>                                                                                                                                                                       |                                            |          |
| <b>RECOMMENDED ACTION: A motion to approve a City Council Proclamation that June 2022 is Pride Month in Black Diamond.</b>                                                                                                |                                            |          |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                  |                                            |          |
| Meeting Date                                                                                                                                                                                                              | Action                                     | Vote     |
| June 16, 2022                                                                                                                                                                                                             |                                            |          |
|                                                                                                                                                                                                                           |                                            |          |

# CITY COUNCIL OF BLACK DIAMOND PROCLAMATION **Pride Month 2022**

Whereas, the month of June has historically been designated as Pride Month in remembrance of the Stonewall Riots and the ongoing march towards equity and justice for all people, including the LGBTQIA+ (Lesbian, Gay, Bisexual, Trans, Two Spirit Queer, Intersex, Asexual and more) community; and

Whereas, LGBTQIA+ individuals of all ages still experience forms of discrimination, intimidation, and unequal opportunities and access; and

Whereas, the United States is founded on the principals of freedom and equality for all, and subsequent Supreme Court rulings have affirmed that the Constitution protects LGBTQIA+ individuals from unlawful discrimination and violations of due process; and

Whereas, LGBTQIA+ individuals are more likely than others to experience difficulties with mental health, more likely to experience homelessness, and more likely to fear termination of employment or from housing due to ongoing discrimination and rejection by loved ones, employers, landlords, etc; and

Whereas, despite ongoing struggles for full community acceptance, the LGBTQIA+ community affirms a commitment to joy and celebration for living authentically in the form of Pride month; and

Whereas, the City of Black Diamond affirms both its commitment to supporting mental health and to promoting diversity, equity, and inclusion through both proclamations for mental health and for diversity, equity, inclusion, and belonging; and

Whereas, the LGBTQIA+ community is a celebrated and essential part of the growing Black Diamond Community;

Now, therefore, the undersigned Councilmembers of the City of Black Diamond do proclaim:

1. The month of June 2022 as the first official Pride Month of the City of Black Diamond; and
2. The City of Black Diamond will continue to promote the spirit of pride throughout the year that is informed by needs and voices specific to LGBTQIA+ residents in Black Diamond; and



3. The City of Black Diamond will wave the pride flag at Council Chambers for the week of June 21 - 27 in celebration and recognition of the legacy, contributions, and history of LGBTQIA+ Americans, and particularly Black Diamond residents.

So proclaimed by the Black Diamond City Council, this 16<sup>th</sup> day of June, 2022.

---

Tamie Deady

---

Trish Stallard

---

Therron Smith

---

Leih Mulvihill

---

Kristiana de Leon

---

Bernie O'Donnell

---

Debbie Page

# CITY COUNCIL AGENDA BILL

City of Black Diamond  
Post Office Box 599  
Black Diamond, WA 98010

| ITEM INFORMATION                                                                                                                                                                                                                                                |                                                 |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------|
| <b>SUBJECT:</b><br><br><b>Motion Approving Proclamation of Juneteenth</b>                                                                                                                                                                                       | <b>Agenda Date: June 16, 2022      AB22-050</b> |             |
| Cost Impact (see also Fiscal Note):<br>Fund Source:<br>Timeline:                                                                                                                                                                                                | Mayor Carol Benson                              |             |
|                                                                                                                                                                                                                                                                 | City Administrator                              |             |
|                                                                                                                                                                                                                                                                 | City Attorney David Linehan                     |             |
|                                                                                                                                                                                                                                                                 | City Clerk – Brenda L. Martinez                 |             |
|                                                                                                                                                                                                                                                                 | Com Dev – Mona Davis                            |             |
|                                                                                                                                                                                                                                                                 | Finance – May Miller                            |             |
|                                                                                                                                                                                                                                                                 | MDRT/Ec Dev – Andy Williamson                   |             |
|                                                                                                                                                                                                                                                                 | Police – Chief Kiblinger                        |             |
|                                                                                                                                                                                                                                                                 | Public Works – Scott Hanis                      |             |
|                                                                                                                                                                                                                                                                 | Court –                                         |             |
|                                                                                                                                                                                                                                                                 | Councilor de Leon                               | <b>X</b>    |
| <b>Agenda Placement:</b> <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator                                                             |                                                 |             |
| <b>Attachments:</b> Proclamation of Juneteenth                                                                                                                                                                                                                  |                                                 |             |
| <b>SUMMARY STATEMENT:</b><br><br><p>Councilmembers will consider whether to approve the attached Proclamation, sponsored by Councilmembers de Leon and Smith, to proclaim the day of June 19 as the first official Juneteenth of the City of Black Diamond.</p> |                                                 |             |
| <b>FISCAL NOTE</b> (Finance Department): No fiscal impact.                                                                                                                                                                                                      |                                                 |             |
| <b>COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:</b>                                                                                                                                                                                                             |                                                 |             |
| <b>RECOMMENDED ACTION: MOTION to approve a City Council Proclamation the day of June 19 as the first official Juneteenth of the City of Black Diamond.</b>                                                                                                      |                                                 |             |
| RECORD OF COUNCIL ACTION                                                                                                                                                                                                                                        |                                                 |             |
| <i>Meeting Date</i>                                                                                                                                                                                                                                             | <i>Action</i>                                   | <i>Vote</i> |
| June 16, 2022                                                                                                                                                                                                                                                   |                                                 |             |
|                                                                                                                                                                                                                                                                 |                                                 |             |

# CITY COUNCIL OF BLACK DIAMOND PROCLAMATION **JUNETEENTH PROCLAMATION**

**Whereas**, on January 1, 1863, President Abraham Lincoln emancipated all enslaved African Americans through the issuance of Proclamation 95, commonly known as the Emancipation Proclamation; and

**Whereas**, on June 19, 1865, 2 years 6 months and 18 days after the Emancipation Proclamation, African American enslaved people in Galveston, Texas received word of their freedom from slavery from Union Army general Gordon Granger; and

**Whereas**, on June 17, 2021, President Joe Biden signed the Juneteenth National Independence Day Act into law commemorating June 19th as “Juneteenth”, a federal, state, county, and municipal holiday and said “By making Juneteenth a federal holiday, all Americans can feel the power of this day, and learn from our history, and celebrate progress, and grapple with the distance we’ve come but the distance we have to travel”; and

**Whereas**, emancipated African American Black miners were crucial to the economic and cultural vitality of the City of Black Diamond; and

**Whereas**, African American Black Diamond miners faced forced removal, expulsion, threats of violence, and redlining on the basis of race; and

**Whereas**, to celebrate the emancipation of enslaved African Americans and recognition of past grievances of racism, discrimination, and unequal opportunities, the City of Black Diamond today affirms its commitment, promoting diversity, equity, and inclusion through its proclamation on diversity, equity, inclusion, and belonging; and

**Whereas**, the City of Black Diamond is growing in diversity;

**Now, therefore**, the undersigned Councilmembers of the City of Black Diamond do proclaim the day of June 19 as the first official Juneteenth of the City of Black Diamond; and

**Therefore**, the City of Black Diamond will continue to promote the spirit of Juneteenth with opportunities for civic engagement and celebration to commemorate diversity, equity, and inclusion of all residents of the City of Black Diamond, irrespective of their race, beliefs or preferences.

So proclaimed by the Black Diamond City Council, this 16<sup>th</sup> day of June 2022.

---

Tamie Deady

---

Trish Stallard

---

Therron Smith

---

Leih Mulvihill

---

Kristiana de Leon

---

Bernie O'Donnell

---

Debbie Page