

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES
May 12, 2022
Hybrid Meeting – In Person and Zoom**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson (Zoom) called the regular work session meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Stallard, Smith, Mulvihill, de Leon, O'Donnell

ABSENT: Councilmember Page (excused)

Staff present: Mona Davis, Community Development Director; David Linehan, City Attorney, and Brenda L. Martinez, City Clerk/HR Manager

WORK SESSION:

1) Roles and Responsibilities

City Attorney Linehan prepared and shared with Council a PowerPoint presentation regarding roles and responsibilities in regard to Mayor and Councilmembers.

Below are highlights/topics of the discussion and review.

- Compliance with Law – RCW 35A.11 and 35A.12 apply to code cities
- Developing Expertise – Council Rules of Procedure establish Council committees with responsibilities for specific domains
- Avoiding Confusion
- Promoting a Culture of Accountability within City Government
- Effective Use of Authority
- Overview of Separation of Powers
 - Legislative Powers
 - Executive and Administrative Functions
 - Interaction between the Legislative and Executive Branches
 - Legislative or Executive? The lines can sometimes be blurry, and there is some overlap between the Legislative and Executive spheres of authority. How can you tell what falls on the legislative vs. administration side of the line?
 - Going from ideas to action – Using the tools in your toolbox

- Troubleshooting – How to handle problems after they’ve been brought to your attention.
- Investigating – How to find out if what you’ve heard is true.
- Closing thoughts
- Key takeaway

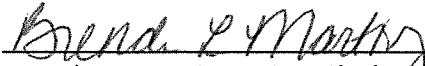
ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** by Councilmember Smith. Motion **passed** with all voting in favor (6-0). The meeting ended at 6:59 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk