CITY OF BLACK DIAMOND

October 27, 2022, Special Council Meeting Agenda – REVISED 10/26/22
Council Chambers, 25510 Lawson Street, Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting:
https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09
(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)
Meeting ID: 445 447 7047
Password: Council

Telephone dial in options:
+1 253 215 8782 US (Tacoma)
+1 206 337 9723 US (Seattle)
Meeting ID: 445 447 7047
Password:426953 (phone in only)

6:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

WORK SESSION:

1) Review of 2023 Budget for Public Works, REET 1 & II, Capital and Debt Service - Ms. Miller

NEW BUSINESS:
2) **AB22-083** – Resolution Regarding Changing City Desk Phone Service to Zoom – Mr. Reed

ADJOURNMENT

BLACK DIAMOND PRELIMINARY BUDGET - Other Funds

2023

Other City Funds - Budget Work study

October 27, 2022

(does not include the General Fund)

'Black Diamond's New Gateway Entrance Sign'

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Special Revenue Funds

These are funds established by governments to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

'Labor Day 2019'

Street Fund

Street Department responsibilities include maintaining, planning, and upgrading public streets and sidewalks. Major maintenance activities include maintaining the street signs, pavement stripes and markings, roadside brush, trees and vegetation control, streetlights, pavement, signals, sidewalks, and shoulder grading. Other activities include managing the right of way, street capital planning, seeking and managing grant funds, and addressing traffic safety issues.

Revenues from gas tax and Transportation Benefit District (TBD) car tab fees are the primary sources of funds for the Street Department. Most Washington cities struggle to pay for street maintenance costs, as shared gas tax revenue doesn't keep pace with the costs. Beginning in mid-2015, the city created a Transportation Benefit District (TBD), which receives $20 per car registered to Black Diamond residents or businesses.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as 2 new staff positions, increased Liability Insurance costs, and GIS mapping.

	Street Fund 101	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	**76,743**	**188,158**	**594,400**	**292,205**	**243,905**	**(350,495)**	**-59.0%**
3	Street Gas Tax	89,521	96,282	105,300	48,091	100,200	(5,100)	-4.8%
4	Right of Way Permit	20,301	12,519	14,000	6,049	14,000	-	0.0%
5	Other Permits and Misc Rev	33,609	34,474	29,300	31,275	39,500	10,200	34.8%
6	**Subtotal Operating Revenue**	**143,432**	**143,275**	**148,600**	**85,415**	**153,700**	**5,100**	**3.4%**
7	Transfer in From TBD Fund	100,000	100,000	100,000	-	150,000	50,000	50.0%
8	Transfer in from General Fund	102,034	170,000	170,000	50,000	200,000	30,000	17.6%
9	Transfer in REET II	70,000	70,000	70,000	-	100,000	30,000	42.9%
10	**Total Revenue**	**415,466**	**483,275**	**488,600**	**135,415**	**603,700**	**115,100**	**23.6%**
11	**Total Street Fund Sources**	**$492,209**	**$671,433**	**$1,083,000**	**$427,620**	**$847,605**	**($235,395)**	**-21.7%**

	Street Fund 101	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	126,637	151,670	190,174	79,751	241,601	51,427	27.0%
3	Benefits	60,947	60,909	96,920	31,002	106,304	9,384	9.68%
4	**Salary and Benefits**	**187,584**	**212,579**	**287,094**	**110,753**	**347,905**	**60,811**	**21.2%**
5	Supplies	11,369	21,744	28,634	12,219	31,550	2,916	10.2%
6	Services & Charges	95,097	134,905	204,949	90,756	237,735	32,786	16.00%
7	**Subtotal Operating Expenditures**	**294,051**	**369,228**	**520,677**	**213,727**	**617,190**	**96,513**	**18.5%**
8	Transfer out Capital Equip Replacement	10,000	10,000	11,000	11,000	35,000	24,000	218.18%
9	**Subtotal Street Fund Expenditures**	**304,051**	**379,228**	**531,677**	**224,727**	**652,190**	**120,513**	**22.7%**
10	30% Reserved Operating Cash and Investments	88,215	110,768	156,203	128,236	185,157	28,954	18.54%
11	Ending Cash and Investments	99,943	181,437	395,120	74,656	10,258	(384,862)	-97.4%
12	**Total Street Fund Uses**	**$492,209**	**$671,433**	**$1,083,000**	**$427,620**	**$847,605**	**($235,395)**	**-21.7%**

Fire Impact Fee Fund

Per City Ordinance 12-980, Fire Impact Fees are charged to new development and building expansions within the City limits. For a new residential home in Black Diamond, the fee is $1,783.13 for homes without sprinkler systems. An inflationary rate increase to $2,878.15 is planned for 2023.

The implementation of the fee came after a 2011 Fire Impact Fee Study, which developed the methodology and to ensure compliance with Washington laws and City Code. Future Fire capital costs will be funded with a combination of impact fees and city funds. The city is accumulating funds to replace growth related fire equipment and facilities.

	Fire Impact Fee Fund 107	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	**936,627**	**1,135,891**	**1,610,891**	**1,623,301**	**1,623,301**	**1,621,201**	**10,310**	**0.6%**
3	Fire Impact Fees	791,918	485,959	425,000	188,871	312,384	430,000	5,000	1.2%
4	Interest Income	7,345	1,452	2,000	3,668	25,000	40,000	38,000	1900.0%
5	**Subtotal Fire Impact Fee Revenue**	**799,264**	**487,410**	**427,000**	**192,539**	**337,384**	**470,000**	**43,000**	**10.1%**
6	**Total Fire Impact Fee Sources**	**$1,735,891**	**$1,623,301**	**$2,037,891**	**$1,815,840**	**$1,960,685**	**$2,091,201**	**$53,310**	**2.6%**

	Fire Impact Fee Fund 107	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Transfer out to Capital/Equipment Purchase	600,000	-	2,037,891	-	-	2,091,201	53,310	2.6%
3	Transfer out for Aid Car Purchase					259,484			
4	Transfer out for Brush Truck Purchase					80,000			
5	**Subtotal Fire Impact Fee Expenditures**	**600,000**	**-**	**2,037,891**	**-**	**339,484**	**2,091,201**	**53,310**	**0.0%**
6	Ending Cash and Investments	1,135,891	1,623,301	-	1,815,840	1,621,201	-	0	0.0%
7	**Total Fire Impact Fee Uses**	**$1,735,891**	**$1,623,301**	**$2,037,891**	**$1,815,840**	**$1,960,685**	**$2,091,201**	**$53,310**	**2.6%**

'Historic Black Diamond Fire Station 99'

Transportation Benefit District Fund

In 2015 the Black Diamond City Council Enacted Ordinance 15-1057 establishing the Black Diamond Transportation Benefit District (TBD), and Resolution 15-01 establishing the $20 car tab fee. This revenue was needed to maintain street maintenance, as State gas tax revenues had continued to decline. On October 1, 2015, City Council assumed the rights, powers, functions, and obligations of the TBD as allowed by SSB 5987. This fund receives the $20.00 Car tab fee that Black Diamond residents pay when they renew their car tabs each year. Black Diamond joined over 90 cities in the State that have utilized the Transportation Benefit District authority to collect car tab fees, to help fund street maintenance activities and street improvement projects. In Black Diamond, this source of revenue supports the maintenance activities on existing Black Diamond city streets. These activities include but are not limited to; roadway striping, traffic signs, pothole repair, vegetation removal, streetlights, pavement maintenance, signals and sidewalks and shoulders and addressing street safety issues. The following Financial Report shows the Financial Car tab fees actual Revenues and Expenditures for 2020 through June of 2022 and Budget for 2023. Additional Financial information can be found in the city's Annual Financial Report posted on the city web site.

	Transportation Benefit District Fund (TBD Fund) 108	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	**22,429**	**33,607**	**54,307**	**53,427**	**53,427**	**82,132**	**27,825**	**51.2%**
3	TBD Car Tab Fees	110,900	119,754	130,275	59,776	126,905	130,000	(275)	-0.2%
4	TBD Investment Interest	278	66	100	190	1,800	3,400	3,300	3300.0%
5	**Subtotal TBD Revenue**	**111,178**	**119,820**	**130,375**	**59,966**	**128,705**	**133,400**	**3,025**	**2.3%**
6	**Total TBD Sources**	**$133,607**	**$153,427**	**$184,682**	**$113,393**	**$182,132**	**$215,532**	**$30,850**	**16.7%**

	Transportation Benefit District Fund (TBD Fund) 108	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	TBD Transfer to Street Fund	100,000	100,000	100,000	-	100,000	150,000	50,000	50.0%
3	**Subtotal TBD Expenditures**	**100,000**	**100,000**	**100,000**	**-**	**100,000**	**150,000**	**50,000**	**50.0%**
4	Ending Cash and Investments	33,607	53,427	84,682	113,393	82,132	65,532	**(19,150)**	**-22.6%**
5	**Total TBD Uses**	**$133,607**	**$153,427**	**$184,682**	**$113,393**	**$182,132**	**$215,532**	**$30,850**	**16.7%**

'224th Ave Chip Seal'

Traffic Mitigation Fund

The Traffic Mitigation Fund was created in August 2016 for the purpose of holding funds collected from developers within the city for traffic mitigation, frontage improvements, and other street mitigation projects. Funds are distributed to projects specific to the purpose they were collected for.

	Traffic Mitigation Fees Fund 109	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	136,539	170,342	170,612	**216,654**	**216,654**	**289,411**	**118,799**	**69.6%**
3	Traffic Mitigation Fees	32,865	46,131	-	-	66,257	25,000	25,000	0.0%
4	Income Interst	937	182	88	461	6,500	10,000	9,912	11263.6%
5	**Subtotal Traffic Mitigation Revenue**	**33,802**	**46,312**	**88**	**461**	**72,757**	**35,000**	**34,912**	**39672.7%**
6	**Total Traffic Mitigation Sources**	**$170,342**	**$216,654**	**$170,700**	**$217,115**	**$289,411**	**$324,411**	**$153,711**	**90.0%**

	Traffic Mitigation Fees Fund 109	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Transfer Out to Intersection Improvements	-	-	170,700	-	-	324,411	153,711	90.05%
3	**Subtotal Traffic Mitigation Expenditures**	**-**	**-**	**170,700**	**-**	**-**	**324,411**	**153,711**	**90.0%**
4	Ending Cash and Investments	170,342	216,654	-	-	289,411	-	**0**	**0.0%**
5	**Total Traffic Mitigation Uses**	**$170,342**	**$216,654**	**$170,700**	**$0**	**$289,411**	**$324,411**	**$153,711**	**90.0%**

‘Park Street Intersection Improvements Project’

ARPA Fiscal Recovery Funds

In 2021 the City received Federal ARPA funds from the Coronavirus State and Local Fiscal Recovery Funds program to be used to assist the City in recovering from budgetary, economic, and financial impacts of the COVID-19 pandemic. The City received the final ARPA funds in 2022. These funds can be spent through 2024.

	ARPA Fiscal Recovery Funds 110	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	-	-	567,603	**568,288**	**568,288**	**324,643**	-	
3	ARPA Fiscal Recovery Federal Funds	-	667,955	667,303	-	667,955	-	(667,303)	-100.0%
4	ARPA Interest Income	-	333	1,350	621	3,400	3,000	1,650	122.2%
5	**Subtotal ARPA Fiscal Recovery Funds Revenue**	**-**	**668,288**	**668,653**	**621**	**671,355**	**3,000**	**(665,653)**	**-99.6%**
6	**Total ARPA Fiscal Recovery Funds**	**$0**	**$668,288**	**$1,236,256**	**$568,909**	**$1,239,643**	**$327,643**	**($908,613)**	**-73.5%**

	ARPA Fiscal Recovery Funds 110	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	ARPA Future Use Expenditures	-	-	321,256	-		-	(321,256)	-100.0%
3	ARPA Transfer Water Capital Project	-	-	850,000	300,000	850,000	277,643	(572,357)	-67.3%
4	ARPA Funds to Community Center	-	100,000	65,000	30,000	65,000	50,000	(15,000)	-23.1%
5	**Subtotal ARPA Fund Expenditures**	**-**	**100,000**	**1,236,256**	**330,000**	**915,000**	**327,643**	**(908,613)**	**-73.5%**
6	Ending Cash and Investments	-	568,288	-	-	324,643	-	**0**	**0.0%**
7	**Total ARPA Firscal Recovery Fund Uses**	**$0**	**$668,288**	**$1,236,256**	**$330,000**	**$1,239,643**	**$327,643**	**($908,613)**	**-73.5%**

School Impact Fees

In 2020 the City Council adopted legislation for the collection of school impact fees for the four school districts within the City limits. The State Auditor's office now requires that these fees be tracked in a special revenue fund.

	School Impact Fees 111	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	-	-	-	-	-	-	-	**0.0%**
3	School Impact Fees	2,797,838	2,424,278	2,500,000	783,032	600,368	750,000	(1,750,000)	-70.0%
4	**Total School Impact Fees**	**$2,797,838**	**$2,424,278**	**$2,500,000**	**$783,032**	**$600,368**	**$750,000**	**($1,750,000)**	**-70.0%**

	School Impact Fees 111	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	School Impact Fee Remittance	2,797,838	2,424,278	2,500,000	783,032	600,368	750,000	(1,750,000)	-70.0%
3	**Subtotal School Impact Fee Expenditures**	**2,797,838**	**2,424,278**	**2,500,000**	**783,032**	**600,368**	**750,000**	**(1,750,000)**	**-70.0%**
4	Ending Cash and Investments	-	-	-	-	-	-	**0**	**0.0%**
5	**Total School Impact Fee Uses**	**$2,797,838**	**$2,424,278**	**$2,500,000**	**$783,032**	**$600,368**	**$750,000**	**($1,750,000)**	**-70.0%**

Traffic Impact Fees

New development within the City has created additional demands on the transportation system. In 2021 the City Council passed Ordinance 21-1165, requiring new development to pay a share of the cost of new street capacity adding projects. Funds collected by this fee must be spent for capacity adding public road facilities to address traffic congestion and cannot be used for road maintenance or repair. The City is authorized under the State's Growth Management Act (Chapter 36.70A RCW) and RCW 82.02.050.

	Traffic Impact Fees 112	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	-	-	-	-	-	-	-	**0.0%**
3	Traffic Impact Fees	-	-	130,000	-	5,000	130,000	-	0.0%
4	Traffic Impact Fee Interest Income	-	-	200	-	8	200	-	0.0%
5	**Subtotal Traffic Impact Fee Revenue**	**-**	**-**	**130,200**	**-**	**5,008**	**130,200**	**0**	**0.0%**
6	**Total Traffic Impact Fee Funds**	**$0**	**$0**	**$130,200**	**$0**	**$5,008**	**$130,200**	**$0**	**0.0%**

	Traffic Impact Fees 112	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Traffic Impact Improvements	-	-	130,200	-	5,008	130,200	-	0.0%
3	**Subtotal Traffic Impact Fee Expenditures**	**-**	**-**	**130,200**	**-**	**5,008**	**130,200**	**0**	**0.0%**
4	Ending Cash and Investments	-	-	-	-	-	-	**0**	**0.0%**
5	**Total Traffic Impact Fee Uses**	**$0**	**$0**	**$130,200**	**$0**	**$5,008**	**$130,200**	**$0**	**0.0%**

Internal Service Funds

This fund is used for operations serving other funds or departments within the city. Black Diamond has one such fund, Equipment Replacement that collects money from other departments to build up resources to replace capital equipment, such as Police and Fire vehicles as well as General Government and Public Works equipment.

'Backhoe'

Equipment Replacement Funds

Equipment Replacement Funds include Fire, Public Works, Police and General Government equipment replacements. Some examples of equipment are police and fire vehicles, utility trucks and machinery.

	Fire Equipment Replacement Fund 510-100	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	37,284	37,548	37,568	**37,568**	**37,568**	**37,698**	**130**	**0.3%**
3	Investment Interest	263	21	20	19	130	360	340	1700.0%
4	Transfer in From General Fund	-	-	-	-	-	10,000	10,000	0.0%
5	**Subtotal Fire Equipment Revenue Revenue**	**263**	**21**	**20**	**19**	**130**	**10,360**	**10,340**	**51700.0%**
6	**Total Fire Equipment Sources**	**$37,548**	**$37,568**	**$37,588**	**$37,587**	**$37,698**	**$48,058**	**$10,470**	**27.9%**

	Fire Equipment Replacement Fund 510-100	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Furute Equipment Repairs & Maintenance	-	-	37,588	-	-	48,058	10,470	27.9%
3	**Subtotal Fire Equipment Expenditures**	**-**	**-**	**37,588**	**-**	**-**	**48,058**	**10,470**	**27.9%**
4	Ending Cash and Investments	305,445	37,568	-	-	37,698	-	**0**	**0.0%**
5	**Total Fire Equipment Uses**	**$305,445**	**$37,568**	**$37,588**	**$0**	**$37,698**	**$48,058**	**$10,470**	**27.9%**

'Dan Dal Santo and the 1948 Black Diamond Vintage Fire Engine'

	Public Works Equipment Replacement Fund 510-200	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	166,231	188,816	149,633	**180,239**	**180,239**	**37,240**	**(112,393)**	**-75.1%**
3	Investment Interest	1,234	135	200	124	1,100	1,500	1,300	650.0%
4	Surplus Sales	6,233	4,182	-	-	-	-	-	0.0%
5	Transfer in From Water Operating	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
6	Transfer in From Sewer Operating	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
7	Transfer in From Stormwater Operating	-	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
8	Transfer in From Street Fund	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
9	Transfer in From General Fund	7,000	7,000	7,000	7,000	7,000	17,500	10,500	150.0%
10	**Subtotal PW Equipment Revenue**	**44,466**	**51,317**	**51,200**	**51,124**	**52,100**	**159,000**	**107,800**	**210.5%**
11	**Total PW Equipment Sources**	**$210,697**	**$240,133**	**$200,833**	**$231,363**	**$232,339**	**$196,240**	**($4,593)**	**-2.3%**

	Public Works Equipment Replacement Fund 510-200	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Surplus Vehicle Costs	60	16	-	-		-	-	0.0%
3	Various Mowers and Equipment	12,419	-	-	-		2,000	2,000	0.0%
4	Truck and Equipment	-	44,391	-	43,188	48,148	95,000	95,000	0.0%
5	Computers and Radios	9,771	20,348	-	-		-	-	0.0%
6	Back Hoe/Excavator	-	-	150,000	146,952	146,951	-	(150,000)	-100.0%
7	Technology	-	-	20,000	-		20,000	-	0.0%
8	Wood Chipper	25,655	-	-	-		-	-	0.0%
9	Sander/De-Icer	-	20,138	-	-		-	-	0.0%
10	**Subtotal PW Equipment Expenditures**	**47,905**	**84,894**	**170,000**	**190,140**	**195,099**	**117,000**	**(53,000)**	**-31.2%**
11	Ending Cash and Investments	-	180,239	30,833	41,223	37,240	79,240	**48,407**	**157.0%**
12	**Total PW Equipment Uses**	**$47,905**	**$265,133**	**$200,833**	**$231,363**	**$232,339**	**$196,240**	**($4,593)**	**-2.3%**

'Utility Operators Using the New Woodchipper'

	Police Equipment Replacement Fund 510-300	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	63,832	79,081	98,400	**81,203**	**81,203**	**220,533**	**122,133**	**124.1%**
3	Investment Interest	148	138	1,200	127	1,180	2,400	1,200	100.0%
4	Grant Revenue		-	-	26,170	26,170	-		
5	Surplus Sales	4,022	3	2,000	-	-	2,000	-	0.0%
6	Transfer in From General Fund	60,000	130,000	140,000	140,000	140,000	100,000	(40,000)	-28.6%
7	Transfer in From REET I	60,000	65,000	-	-		-	-	0.0%
8	Insurance Recovery	-	49,873	-	-	26,700	-	-	0.0%
9	**Subtotal Police Equipment Revenue**	**124,170**	**245,014**	**143,200**	**166,297**	**194,050**	**104,400**	**(38,800)**	**-27.1%**
10	**Total Police Equipment Sources**	**$188,002**	**$324,095**	**$241,600**	**$247,500**	**$275,253**	**$324,933**	**$83,333**	**34.5%**

	Police Equipment Replacement Fund 510-300	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Surplus Costs	671	586	600	32	32	600	-	0.0%
3	Police Boat and Vehicles	110,099	237,481	200,000	10,463	10,463	200,000	-	0.0%
4	Radios	-	4,826	41,000	44,225	44,225	45,000	4,000	9.8%
5	**Subtotal Police Equipment Expenditures**	**110,769**	**242,892**	**241,600**	**54,720**	**54,720**	**245,600**	**4,000**	**1.7%**
6	Ending Cash and Investments	-	81,203	-	-	220,533	79,333	**79,333**	**0.0%**
7	**Total Police Equipment Uses**	**$110,769**	**$324,095**	**$241,600**	**$54,720**	**$275,253**	**$324,933**	**$83,333**	**34.5%**

‘Black Diamond Police Car’

	Gen Gvt./Police Building Improvements 510-400	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	15,200	-	-	-	-	-	**0**	**0.0%**
3	Investment Interest	-	-	-	-	-	-	-	0.0%
4	Transfer in REET I	-	-	-	-	-	-	-	0.0%
5	**Subtotal Fire Equipment Revenue Revenue**	-	-	-	-	-	-	**0**	**0.0%**
6	**Total Fire Equipment Sources**	**$15,200**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0.0%**

	Gen Gvt./Police Building Imprmt. Fund 510-400	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	Police Boat Shelter mgmt	5,955	-	-	-	-	-	-	0.0%
3	Police Boat Shelter cost	7,397	-	-	-	-	-	-	0.0%
4	**Subtotal Police Equipment Expenditures**	**13,351**	-	-	-	-	-	**0**	
5	Ending Cash and Investments	-	-	-	-	-	-	**0**	**0.0%**
6	**Total Police Equipment Uses**	**$13,351**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	

	PW Building Improvements 510-500	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**								
2	**Beginning Cash and Investments**	25,000	-	50,000	-	-	**80,000**	**30,000**	**60.0%**
3	Transfer in REET II	25,000	25,000	100,000	-	100,000	-	(100,000)	-100.0%
4	**Subtotal Fire Equipment Revenue Revenue**	**25,000**	**25,000**	**100,000**	**-**	**100,000**	**-**	**(100,000)**	**-100.0%**
5	**Total Fire Equipment Sources**	**$50,000**	**$25,000**	**$150,000**	**$0**	**$100,000**	**$80,000**	**($70,000)**	**-46.7%**

	PW Building Improvements 510-500	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**								
2	PW Shop/Roof/Grounds Imp Prj mgmt	3,305	-	-	-	-	-	-	0.0%
3	PW Bldg Related Imp	20,671	-	150,000	16,667	17,642	80,000	(70,000)	-46.7%
3	**Subtotal Police Equipment Expenditures**	**23,976**	**-**	**150,000**	**16,667**	**20,000**	**80,000**	**(70,000)**	**-46.7%**
4	Ending Cash and Investments	359	-	-	-	80,000	-	**0**	**0.0%**
5	**Total Police Equipment Uses**	**$24,335**	**$0**	**$150,000**	**$16,667**	**$100,000**	**$80,000**	**($70,000)**	**-46.7%**

Utility Funds

Utility funds are used for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise. Black Diamond has water, sewer and stormwater utilities.

‘4.3 Mil Gal Water Tank’

Water Operating Fund 401

The Water Department provides safe high-quality reliable drinking water to the residents of Black Diamond with the exception of residents on Covington Water in the Lake Sawyer area. The water utility is responsible for the operation and maintenance of the city's springs, fences, access roads, power lines, backup power, control systems, water storage tanks, water treatment systems, pump stations, water main, water quality testing, meter reading, installation and billing. Black Diamond households receive very high-quality drinking water delivered under pressure to their house to drink, wash dishes, wash clothes, and help run their households. Water also provides for fire protection.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as 2 new staff positions, increased Liability Insurance costs, and GIS mapping.

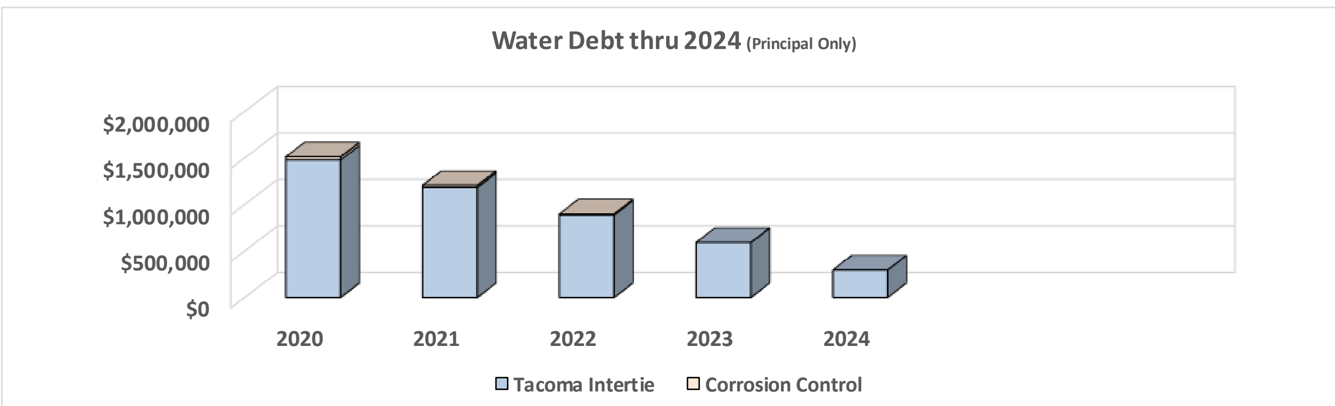
	Water Fund 401	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	630,271	660,141	599,500	**626,793**	**620,516**	**21,016**	**3.5%**
3	Water Charges	990,528	1,248,445	1,350,500	636,939	1,472,300	121,800	9.0%
4	Water Late Fees/Name Change Charge	5,070	3,717	4,000	3,675	7,000	3,000	75.0%
5	Hydrant Water & Irrigation Meter Sales	108,964	162,736	120,000	25,503	127,000	7,000	5.8%
6	Meter Purchases, Setting Fees, Inspections, misc	286,586	248,906	214,100	106,120	144,000	(70,100)	-32.7%
7	Investment Interest	4,224	727	800	863	8,000	7,200	900.0%
8	**Subtotal Water Operating Revenue**	**1,395,372**	**1,664,531**	**1,689,400**	**773,100**	**1,758,300**	**68,900**	**4.1%**
9	Palmer Coking Coal Contribution	96,066	378,140	-	-	-	-	0.0%
10	Permitting Deposit for consultants	29,652	18,214	60,000	7,318	40,000	(20,000)	-33.3%
11	**Total Water Other Revenue**	**1,521,089**	**2,060,886**	**1,749,400**	**780,418**	**1,798,300**	**48,900**	**2.8%**
12	**Total Water Fund Sources**	**$2,151,360**	**$2,721,027**	**$2,348,900**	**$1,407,211**	**$2,418,816**	**$69,916**	**3.0%**

	Water Fund 401	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	242,177	284,146	345,714	153,277	392,663	46,949	13.6%
3	Benefites	103,039	106,527	165,316	57,218	167,523	2,207	1.34%
4	**Salary and Benefits**	**345,216**	**390,673**	**511,030**	**210,495**	**560,186**	**49,156**	**9.6%**
5	Supplies	126,531	230,363	218,880	28,276	204,740	(14,140)	-6.5%
6	Services and Charges	386,658	619,818	670,349	343,630	851,363	181,014	27.00%
7	**Subtotal Operating Expenditures**	**858,405**	**1,240,854**	**1,400,259**	**582,401**	**1,616,289**	**216,030**	**15.4%**
8	Debt Services	314,294	312,761	311,228	311,227	298,444	(12,784)	-4.1%
9	Transfer out to Water Capital and Reserve Fund	291,000	500,000	100,000	100,000	100,000	-	0.0%
10	Transfer out Capital Equipuipment Reserve	10,000	10,000	11,000	11,000	35,000	24,000	218.2%
11	PW Permit Deposits	17,520	30,620	60,000	11,364	30,000	(30,000)	-50.0%
12	**Subtotal Water Fund Expenditures**	**1,491,219**	**2,094,234**	**1,882,487**	**1,015,992**	**2,079,733**	**197,246**	**10.5%**
13	30% Reserved Operating Cash and Investments	257,521	372,256	420,078	349,441	484,887	64,809	15.43%
13	Ending Cash and Investments	402,620	254,536	46,335	41,778	(145,804)	(192,139)	-414.7%
14	**Total Water Fund Uses**	**$2,151,360**	**$2,721,027**	**$2,348,900**	**$1,407,211**	**$2,418,816**	**$69,916**	**3.0%**

City of Black Diamond - DEBT

Water Debt Service 2023

Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2022 Debt Owed	2023 Principal	2023 Interest	2023 Total	2023 Debt Payment: Water Operating	2023 Debt Payment: Developer	2023 Debt Payment: Total 2023
2005	3,407,063	PWTF	Tac 500mg	2024	433,228	197,070	1,971	199,041	199,041		199,041
	256,064	PWTF	Tac city 1st	2024							
	1,784,693	PWTF	Pump Fac, Res & lines	2024	157,748	98,419	984	99,403	99,403		99,403
	5,447,820	**PWTF**			**590,976**	**295,489**	**2,955**	**298,444**	**298,444**	**0**	**298,444**
Totals	**5,447,820**				**590,976.00**	**295,489**	**2,955**	**298,444**	**298,444**	**0**	**298,444**
											298,444
Less Developer Responsibility Palmer					**0**						
Net City Liability					**590,976**						



'Pump Station Building'

Sewer Operating Fund 407

The Sewer Department collects sewage from the homes and businesses in the old section of town for treatment and discharge. The area around Lake Sawyer is primarily served by an individual on-site wastewater disposal septic system, and a small area at the Northwest end of the Lake served by the Soos Creek Sewer system. The sewer utility provides for the planning, operation and maintenance of 17.5 miles of sewer lines and manholes, as well as five pump stations and provides local customer service and billing. This sewer utility also contracts with King County for transmission to the sewage treatment plant in Renton for treatment, discharge and bio-solids handling.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as 2 new staff positions, increased Liability Insurance costs, and GIS mapping, plus a 5.75% increase to the King County sewer rate.

	Sewer Fund 407	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	275,999	419,155	514,100	**494,625**	**525,000**	**10,900**	**2.1%**
3	King County Sewer Revenue	752,226	950,116	1,230,000	604,086	1,420,000	190,000	15.4%
4	Black Diamond Sewer Revenue	393,141	499,456	520,000	303,811	625,000	105,000	20.2%
5	Inspections & Misc	102,431	107,355	88,700	52,921	57,200	(31,500)	-35.5%
6	Interestment Interest	1,720	573	800	868	5,000	4,200	525.0%
5	**Subtotal Sewer Operating Revenue**	**1,249,518**	**1,557,501**	**1,839,500**	**961,687**	**2,107,200**	**267,700**	**14.6%**
6	Extraordinary Refund from KC Metro Sewer	262,017	-	-	-	-	-	0.0%
7	Transfer in From Sewer Reserve	-	11,879	-	-	-	-	0.0%
8	**Total Sewer Other Revenue**	**1,511,534**	**1,569,380**	**1,839,500**	**961,687**	**2,107,200**	**267,700**	**14.6%**
9	**Total Sewer Fund Sources**	**$1,787,533**	**$1,988,535**	**$2,353,600**	**$1,456,312**	**$2,632,200**	**$278,600**	**11.8%**

	Sewer Fund 407	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	182,594	211,142	257,889	119,072	306,237	48,348	18.7%
3	Benefites	79,159	80,337	126,732	44,339	130,977	4,245	3.35%
4	**Salary and Benefits**	**261,753**	**291,479**	**384,621**	**163,411**	**437,214**	**52,593**	**13.7%**
5	Office and Operating Supplies	4,524	13,593	17,197	10,023	25,669	8,472	49.3%
6	Services and Charges	183,182	247,808	349,750	143,113	395,582	45,832	13.10%
7	Capital Outlay	-	-	-	-	-	0	0.00%
8	**Subtotal Operating Expenditures**	**449,458**	**552,879**	**751,568**	**316,547**	**858,465**	**106,897**	**14.2%**
9	Metro Sewer Charges	908,920	931,030	1,230,000	559,609	1,420,000	190,000	15.4%
10	Transfer out to Equipment Replacement Fund	10,000	10,000	11,000	11,000	35,000	24,000	218.2%
11	**Subtotal Sewer Fund Expenditures**	**1,368,378**	**1,493,910**	**1,992,568**	**887,156**	**2,313,465**	**320,897**	**16.1%**
12	30% Reserved Operating Cash and Investments	134,837	165,864	225,470	189,928	257,540	32,069	14.22%
12	Cash and Investment Balance	284,317	328,761	135,562	379,228	61,196	(74,366)	-54.9%
13	**Total Sewer Fund Uses**	**$1,787,533**	**$1,988,535**	**$2,353,600**	**$1,456,312**	**$2,632,200**	**$278,600**	**11.8%**

Stormwater Operating Fund 410

The Stormwater Utility maintains nine storm ponds, nine miles of storm pipe, 572 catch basins, two bio-infiltration systems, one stormwater filter system and approximately 20 miles of ditches and flow paths. These activities help preserve the public road system and protect the environment. The city also oversees activities dealing with controlling storm water quality including education, enforcing stormwater codes on construction and new development, monitoring private stormwater systems maintenance, monitoring the effectiveness of city programs, monitoring water quality in the city, participation in the WIRA 9 Water Quality Initiative, providing coverage for the Endangered Species Act claims, and reporting to the Department of Ecology.

The Stormwater Utility mitigates the stormwater impact of urban living on the environment for $19.50 per month per household.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as 2 new staff positions, increased Liability Insurance costs, and GIS mapping

	Stormwater Fund 410	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	222,422	344,919	337,300	**428,667**	**450,000**	**112,700**	**33.4%**
3	Stormwater Charges	547,639	637,986	657,700	389,788	755,000	97,300	14.8%
4	Ecology and Other Grants	-	50,000	-	-	-	-	0.0%
5	Stormwater Inspection/Civic Fees	34,323	29,350	25,000	27,285	27,200	2,200	8.8%
6	Interest and Misc.	1,564	389	500	656	4,000	3,500	700.0%
7	**Subtotal Stormwater Fund Revenue**	**583,525**	**717,725**	**683,200**	**417,729**	**786,200**	**103,000**	**15.1%**
8	**Total Stormwater Fund Sources**	**$805,947**	**$1,062,644**	**$1,020,500**	**$846,396**	**$1,236,200**	**$215,700**	**21.1%**

	Stormwater Fund 410	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Wages	184,396	215,653	269,501	118,013	315,352	45,851	17.0%
3	Benefites	79,768	80,619	131,230	43,184	133,822	2,592	1.98%
4	**Salary and Benefits**	**264,164**	**296,271**	**400,731**	**161,197**	**449,174**	**48,443**	**12.1%**
5	Office and Operating Supplies	5,168	11,954	15,448	13,933	27,692	12,244	79.3%
6	Services and Charges	191,696	265,751	356,327	160,234	433,565	77,238	21.68%
6	Capital Outlay	-	-	-	-	-	0	0.00%
7	**Subtotal Operating Expenditures**	**461,028**	**573,976**	**772,506**	**335,365**	**910,431**	**137,925**	**17.9%**
8	Transfer out to Storm Capiatl Project	-	50,000	60,000	60,000	60,000	-	0.0%
9	Transfer out to Equipment Replacement Fund	-	10,000	11,000	11,000	35,000	24,000	218.2%
10	**Subtotal Stormwater Fund Expenditures**	**461,028**	**633,976**	**843,506**	**406,365**	**1,005,431**	**161,925**	**19.2%**
11	30% Reserved Operating Cash and Investments	138,309	172,193	231,752	201,219	273,129	41,378	17.85%
11	Ending Cash and Investments	(76,380)	256,474	(54,758)	238,812	(42,360)	12,398	-22.6%
12	**Total Stormwatert Fund Uses**	**$522,957**	**$1,062,644**	**$1,020,500**	**$846,396**	**$1,236,200**	**$215,700**	**21.1%**

Capital Project Funds

Capital project funds are used to account for the improvement, construction or acquisition of buildings, equipment and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. Each capital project fund budget carries over every year until completion of that project.

'Black Diamond Skate Park'

Real Estate Excise Tax I – 311 (REET I)

Washington State levies a real estate excise tax (REET) on all property sales of 1.28% of a property's full selling price. A locally imposed tax is also authorized, although the rate and uses of the funds differ by population size and whether the city or county is planning under the Growth Management Act (GMA). All cities are allowed to levy a 0.0025% tax on property sales (REET I). Cities and counties that are planning under the GMA may also levy a second quarter percent tax (REET II).

This Fund is primarily to be used for General Government Capital Projects, Fund 310, and General Government Capital Expenditures in the 510 Fund. The budget anticipates the continuation construction and sale of homes and land.

	General Government REET I Fund - 311	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	349,427	498,749	695,400	**593,105**	**216,105**	**(479,295)**	**-68.9%**
3	1/4% Real Estate Excise Tax	613,047	754,812	450,000	720,356	336,000	(114,000)	-25.3%
4	LGIP Investment Interest	2,665	545	600	487	3,000	2,400	400.0%
5	**Subtotal REET I Revenue**	**615,712**	**755,356**	**450,600**	**720,843**	**339,000**	**(111,600)**	**-24.8%**
6	**Total REET I Sources**	**$965,139**	**$1,254,105**	**$1,146,000**	**$1,313,948**	**$555,105**	**($590,895)**	**-51.6%**

	General Government REET I Fund-311	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Transfer to 310 Fund	406,390	661,000	885,000	885,000	320,000	(565,000)	-63.8%
3	Transfer to 510 Fund - Police & Fire Equip	60,000	-	-	-	-	-	0.00%
4	**Subtotal REET I Expenditures**	**466,390**	**661,000**	**885,000**	**885,000**	**320,000**	**(565,000)**	**-63.8%**
5	Ending Cash and Investments	498,749	593,105	261,000	-	235,105	**(25,895)**	**-9.9%**
6	**Total REET I Uses**	**$965,139**	**$1,254,105**	**$1,146,000**	**$885,000**	**$555,105**	**($590,895)**	**-51.6%**

Real Estate Excise Tax II – 321 (REET II)

The collection of REET II is authorized by RCW 8245.010 can be used for capital projects. This part of the real estate excise tax may only be levied by cities that plan under the Growth Management Act.

Specifically, one quarter percent of the real estate excise tax is to be used primarily for public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Midyear in 2011 the Washington State Legislature authorized for five years the usage of up to $100,000 of REET monies for the maintenance of capital assets. REET II monies in Black Diamond are transferred to Fund 320 for Street and Public Works capital projects or maintenance in utility funds. The budget anticipates the continuation construction and sale of homes and land.

	General Government REET II Fund - 321	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	432,055	584,637	683,237	**900,389**	**193,237**	**(490,000)**	**-71.7%**
3	1/4% Real Estate Excise Tax	613,047	754,776	450,000	717,386	336,000	(114,000)	-25.3%
4	LGIP Investment Interest-Misc.	2,435	727	600	2,015	7,500	6,900	1150.0%
5	**Subtotal REET II Revenue**	**615,482**	**755,503**	**450,600**	**719,401**	**343,500**	**(107,100)**	**-23.8%**
6	**Total REET II Sources**	**$1,047,537**	**$1,340,139**	**$1,133,837**	**$1,619,790**	**$536,737**	**-$597,100**	**-52.7%**

	Total General Government REET II Fund - 321	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Transfer to Street Fund	70,000	70,000	70,000	-	100,000	30,000	42.9%
3	Transfer to Capital Projects	367,900	344,750	793,000	293,000	225,000	(568,000)	-71.6%
4	Transfer to Stormwater	-	-	-	-	100,000	100,000	0.0%
5	Transfer out to PW Facilities for Projects	25,000	25,000	100,000	-	-	(100,000)	0.0%
6	**Subtotal REET II Expenditures**	**462,900**	**439,750**	**963,000**	**293,000**	**425,000**	**(538,000)**	**-55.9%**
7	Ending Cash and Investments	584,637	900,389	170,837	-	111,737	**(59,100)**	**-34.6%**
8	**Total REET II Uses**	**$1,047,537**	**$1,340,139**	**$1,133,837**	**$293,000**	**$536,737**	**($597,100)**	**-52.7%**

Public Works Retainage Fund 322

The State Auditor's office now requires that these fees be tracked in a special revenue fund.

	General Government REET II Retainage- 322	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**REVENUE**							
2	**Beginning Cash and Investments**	42,928	7,675	-	**84,393**	**-**	**0**	**0.0%**
3	Retainage Deposits	53,552	84,393	100,000	74,631	200,000	100,000	100.0%
4	LGIP Investment Interest	485	125	2,000	-	2,500	500	25.0%
5	**Subtotal REET II Revenue**	**54,037**	**84,518**	**102,000**	**74,631**	**202,500**	**100,500**	**98.5%**
6	**Total REET II Sources**	**$96,965**	**$92,193**	**$102,000**	**$159,025**	**$202,500**	**$100,500**	**98.5%**

	General Government Retainage Fund- 322	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget $ Change	Budget % Change
1	**Expenditures**							
2	Return Retainage Deposits	88,805	7,675	100,000	-	200,000	100,000	100.0%
3	Return Retainage Interest	485	125	2,000	-	2,500	500	25.00%
4	**Subtotal Retainate Expenditures**	**89,290**	**7,800**	**102,000**	**-**	**202,500**	**100,500**	**98.5%**
5	Ending Cash and Investments	7,675	84,393	-	-	-	**0**	**0.0%**
6	**Total Retainage Uses**	**$96,965**	**$92,193**	**$102,000**	**$0**	**$202,500**	**$100,500**	**98.5%**

Capital Improvement Projects

Fund 310 - General Government Capital Projects-2023

		Project		Source of Revenue					Source of Expenditures				
	Project Name	CIP #	Note	Beg C&I	REET I Trf In	Grant/Don.	Trails Rev/Trf In	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Parks Tax Levy/Ginder Cr trail	P1		72,962			105,000	177,962	100,000	70,000	170,000	7,962	177,962
2	Grant Matching/future				35,000			35,000		35,000	35,000	0	35,000
3	Skate Park Reconstruction	P1		600,000	0	465,000	105,000	1,170,000	1,170,000		1,170,000		1,170,000
4	Gym Floor Replacement	P7		100,000	65,000			165,000	165,000		165,000		165,000
5	General Govt/Police Tech	G3		100,000	75,000			175,000	175,000		175,000		175,000
6	Way Finding Signs-	G2			45,000			45,000	45,000		45,000		45,000
7	2nd Fire Engine-Est 400,000	F2	Updated		100,000			100,000	100,000		100,000		100,000
8	Future Campus Costs & Impr	G1	Updated	150,000				150,000	150,000		150,000		150,000
9	**Total Gen Govt Projects**			**1,022,962**	**320,000**	**465,000**	**210,000**	**2,017,962**	**1,905,000**	**105,000**	**2,010,000**	**7,962**	**2,017,962**

Fund 320 - Public Works Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		CIP #	Note	Beg C&I	REET I I Trf In	Grants-KC Fld Contrl	Grants/Trf	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Gen Street Improvements	T1			50,000			50,000	50,000		50,000		50,000
2	Grant Matching-Streets	T2			100,000			100,000	100,000		100,000		100,000
3	Downtown Public Parking-Eng.	T6		25,000	75,000			100,000	100,000		100,000	`	100,000
4	Downtown Bike & Ped Study		Carry Over	40,000				40,000	40,000		40,000		40,000
5	Sawyer/Wood Sidewalk -Des.	T7	Carry Over	103,000				103,000	103,000		103,000		103,000
7	Cov Creek Bridge		Carry over			2,193,500		2,193,500	2,193,500		2,193,500		2,193,500
8	**Total PW Capital Projects**			**168,000**	**225,000**	**2,193,500**	**0**	**2,586,500**	**2,586,500**	**0**	**2,586,500**		**2,586,500**

WSFFA Partners - Fund 402 Capital Projects

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I		Grants	Partners	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	WSFFA Deposit	W1					70,000	70,000	70,000		70,000		70,000
2	Spring Source Rehab	W1					1,805,000	1,805,000	1,805,000		1,805,000		1,805,000
3	**Total WSFFA Projects**						**1,875,000**	**1,875,000**	**1,875,000**		**1,875,000**		**1,875,000**

Water Capital Projects - 404

		Project		Source of Revenue					Source of Expenditures				
		#	Note	Beg C&I	Trf In Wtr Res	Conn Chg/Int Inc/Trf Op	Trf in ARPA/REET II	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1	Fire Flow Loop/N Com-RII/Wtr		Carry Over	800,000	100,000			900,000	900,000		900,000		900,000
2	Water Comp Plan Update	W3	Carry Over	282,500				282,500	282,500		282,500		282,500
3	3rd Ave. Wtr Main Impr/ARPA.		Carry Over	650,000				650,000	650,000		650,000		650,000
4	4.3 Mil Gal tank Mtc	W4	Carry Over	35,000				35,000	35,000		35,000		35,000
5	Telemetry System Imp	W9	Carry Over	20,000				20,000	20,000		20,000		20,000
6	Wtr Power Gen Facility		Carry Over	52,000				52,000	52,000		52,000		52,000
7	Water Capital Reserve Fund			101,248		133,000		234,248		100,000	100,000	134,248	234,248
8	**Total Water Capital Projects**			**1,940,748**	**100,000**	**133,000**	**0**	**2,173,748**	**1,939,500**	**100,000**	**2,039,500**	**134,248**	**2,173,748**

Sewer Capital Projects - 408

	Project		Source of Revenue					Source of Expenditures				
	#	Note	Beg C&I	Trf In Sewer Res	Trf fr Swr Op	Int & Conn Chg	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
Cedarbrook- Study		Carry over	35,000				35,000	35,000		35,000		35,000
Dia Glen Pup Sta decomm-eng	S2			35,000			35,000	35,000		35,000		35,000
Sewer Reserves			336,300			15,000	351,300		35,000	35,000	316,300	351,300
Total Sewer Capital Projects			**371,300**	**35,000**	**0**	**15,000**	**421,300**	**70,000**	**35,000**	**105,000**	**316,300**	**421,300**

Stormwater Capital Projects - 412

	Project		Source of Revenue					Source of Expenditures				
	#	Note	Beg C&I	Trf REET II	State DOE Grant	Trf from Storm Res	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
Stormwrt Mgmt Act- Plan		Carry over	20,000			50,000	70,000	70,000		70,000		70,000
N Com. 169 SW Treat Pond-Eng	D1			100,000			100,000	100,000		100,000		100,000
Storm Capital Res Fund			22,878			60,000	82,878		50,000	50,000	32,878	82,878
Total Stormwater Capital Prj.			**42,878**	**100,000**	**0**	**110,000**	**252,878**	**170,000**	**50,000**	**220,000**	**32,878**	**252,878**

‘Ribbon Cutting for the Completion of the Rock Creek Sidewalk’

Budgeted 2023 Positions	2023 Salary Schedule BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
✓	City Administrator	12,602	13,232	13,894	14,588	15,317
	Assistant City Administrator	8,522	8,949	9,375	9,801	10,227
	City Attorney	8,658	9,091	9,545	10,022	10,523
✓	**Court Administrator**	6,486	6,811	7,152	7,509	7,885
✓	**Judicial Specialist II**	4,248	4,603	4,957	5,312	5,665
	Judicial Specialist I (hourly)	22.28	24.16	26.00	27.86	29.71
	Human Resources Director	8,256	8,697	9,139	9,581	10,024
✓	**City Clerk/HR Manager**	8,256	8,697	9,139	9,581	10,024
✓	**Deputy City Clerk**	4,953	5,300	5,646	5,992	6,339
✓	**Finance Director**	9,017	9,467	9,941	10,437	10,960
✓	**Deputy Finance Director**	7,398	7,721	8,142	8,564	8,985
✓	**Senior Accountant**	5,576	5,855	6,148	6,455	6,776
✓	**Accounting Clerk/Utility Billing Specialist**	4,603	4,835	5,076	5,329	5,595
✓	Administrative Assistant II	4,165	4,373	4,592	4,821	5,063
	Administrative Assistant I	2,499	2,699	2,897	3,097	3,295
	Accounts Payable Clerk (hourly)	24.22	25.44	26.71	28.04	29.45
	Accountant 1 Journey (hourly)	17.62	18.49	19.41	20.39	21.41
✓	**Information Services Manager**	8,053	8,519	8,984	9,447	9,913
✓	**Comm. & Infor. Svs/Admin Sup.Tech I**	4,165	4,373	4,592	4,821	5,063
✓	**Police Chief**	12,419	12,843	13,356	13,694	14,186
✓	**Police Commander**	11,155	11,544	11,883	12,223	12,616
✓	**Police Sergeant**	10,061	10,625	-	-	-
✓	**Police Officer**	6,849	7,589	8,327	9,027	-
✓	**Police Records Coordinator**	4,953	5,300	5,646	5,992	6,339
✓	**Police Clerk**	4,262	4,475	4,699	4,934	5,180
	Police Clerk (hourly)	24.59	25.81	27.11	28.46	29.89
✓	**MDRT & Economic Director**	8,894	9,338	9,806	10,295	10,811
✓	**Construction Inspector Supervisor**	7,666	8,108	8,551	8,992	9,435
✓	**Construction Inspector**	6,444	6,815	7,188	7,558	7,929
✓	**MDRT Senior Accountant (hourly)**	30.13	31.63	33.21	34.88	36.61
	MDRT Planner (hourly)	27.53	29.46	31.39	33.31	35.24
✓	**Community Dev/Nat Resources Director**	8,894	9,338	9,806	10,295	10,811
✓	**Building Official**	7,666	8,108	8,551	8,992	9,435
✓	**Code Compliance Officer/Building Inspector**	5,458	5,731	6,018	6,319	6,634
✓	**Senior Planner**	5,895	6,189	6,500	6,824	7,165
	Permit Technician Supervisor	6,343	6,632	6,920	7,208	7,496
✓	**Permit Technician**	5,204	5,570	5,933	6,298	6,659
	Permit Technician (hourly)	30.02	32.13	34.22	36.33	38.42
✓	Assistant Planner / Permit Technician	4,953	5,300	5,646	5,992	6,339
	Parks Department Director	7,955	8,380	8,807	9,233	9,658
✓	**Public Works Director**	8,894	9,343	9,811	10,302	10,817
✓	**Operations & Maintenance Superintendent**	7,666	8,108	8,551	8,992	9,435
✓	**Capital Projects Program Manager**	7,377	7,747	8,133	8,540	8,967
✓	**Facilities Equipment Coordinator**	5,226	5,570	5,933	6,298	6,659
✓	**Public Works Administrative Asst. III**	4,915	5,162	5,421	5,691	5,977
✓	**Public Utilities Operator**	5,564	5,841	6,133	6,441	6,762
✓	**Utility Worker II**	4,971	5,221	5,481	5,755	6,043
✓	**Utility Worker I**	4,223	4,434	4,656	4,885	5,132
✓	Utility Worker Seasonal (hourly)	18.00	21.00	-	-	-

2023 Employee Allocations by Funding Source

	Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1	City Administrator	1.00	-	0.60	0.10	0.10	0.10	0.10
2	**Total Court**	**1.00**	**0.00**	**0.60**	**0.10**	**0.10**	**0.10**	**0.10**
3	Court Administrator	1.00	-	1.00	-	-	-	-
4	Judicial Specialist II	1.50	-	1.50	-	-	-	-
5	Judicial Specialist I	0.00	-	-	-	-	-	-
6	**Total Court**	**2.50**	**0.00**	**2.50**	**0.00**	**0.00**	**0.00**	**0.00**
7	City Clerk/HR Manager	1.00	-	0.70	-	0.10	0.10	0.10
8	Deputy City Clerk	1.00	-	0.50	0.13	0.13	0.12	0.12
9	Finance Director	1.00	-	0.70	-	0.10	0.10	0.10
10	Deputy Finance Director	1.00	-	0.72	-	0.09	0.10	0.09
11	Senior Accountant	2.00	-	1.20	0.08	0.24	0.24	0.24
12	Accounting Clerk/Utility Billing Specialist	1.00	-	0.15	-	0.50	0.20	0.15
13	Administrative Assistant II	1.00	-	0.32	0.05	0.30	0.25	0.08
14	Information Service Manager	1.00	-	0.65	0.06	0.11	0.11	0.07
15	Communications & Info Svs/Admins Sup Tech I	1.00	-	0.65	0.06	0.11	0.11	0.07
16	**Total Administration**	**10.00**	**0.00**	**5.59**	**0.38**	**1.68**	**1.33**	**1.02**
17	Police Chief	1.00		1.00				
18	Police Commander	1.00		1.00				
19	Sergeant	2.00		2.00				
20	Police Officers	9.00		9.00				
21	Police Records Coordinator	1.00		1.00				
22	Police Clerk	1.00		1.00				
23	**Total Police Department**	**15.00**	**0.00**	**15.00**	**0.00**	**0.00**	**0.00**	**0.00**
24	MDRT & Economic Dev Director	1.00	1.00					
25	Construction Inspector Supervisor	1.00	1.00					
26	Construction Inspector	1.00	1.00					
27	Senior Accountant	0.75	0.75					
28	**Total MDRT Review Team**	**3.75**	**3.75**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
29	Community Dev/Nat Resources Director	1.00		1.00				
30	Building Official	1.00		1.00				
31	Code Compliance Officer/Building Inspector	2.00		2.00				
32	Sr. Planner	1.00		1.00				
33	Permit Technician	2.00		2.00				
34	Assistant Planner/Permit Technician	1.00		1.00				
35	**Total Community Development**	**8.00**	**0.00**	**8.00**	**0.00**	**0.00**	**0.00**	**0.00**
36	Public Works Director	1.00		0.05	0.25	0.28	0.20	0.22
37	Operations & Maintenance Superintendent	1.00		0.04	0.22	0.28	0.22	0.24
38	Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
39	Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
40	Public Works Administrative Assistant III	1.00		0.10	0.25	0.40	0.10	0.15
41	Utilities Operator	2.00		0.08	0.42	0.56	0.44	0.50
42	Utility Worker II	3.00		0.30	0.60	0.75	0.60	0.75
43	Utility Worker I	1.00		0.10	0.20	0.25	0.20	0.25
44	Gym Maintenancel (hourly)	0.17		0.17				
45	Utility Worker Seasonal (hourly)	0.75		0.35	0.15	0.15		0.11
46	**Total Public Works**	**11.92**	**0.00**	**1.99**	**2.39**	**2.97**	**2.06**	**2.52**
47	**Total Budget Positions (FTE's)**	**52.17**	**3.75**	**33.68**	**2.87**	**4.75**	**3.49**	**3.64**

CITY OF BLACK DIAMOND

2022 Calendar for 2023 Budget Meetings

As Passed by Resolution 22-1486

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: 2023 Budget requests and instructions go out to all departments			By Sept 12
2	2023 Estimates to be filed with Finance/ City Clerk			By Sept 26
3	Special Meeting Workstudy 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2022 Budget, provides the Clerk's proposed Prelim 2023 Budget for General Fund and 2023 Budget totals for all funds including debt service & possible Revenue for Property Taxes.	Sept 29		October 3
4	City Clerk Submits to CAO the proposed prelim 2023 budget setting forth the complete financial program			October 6
5	Workstudy- Special Meeting – 5:30 – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible Property Taxes increases.	Oct 20		Oct 14 – Nov 18
6	Workstudy- Special Meeting – 6:00 – Public Works 2023 Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects and Debt Service.	Oct 27		Oct 14 – Nov 18
7	Mayor prepares 2023 Preliminary Budget and message and files with Council and Clerk		Nov 3	Nov 3
8	City Clerk publishes notice of Public Hearing on 2023 Budget and filing of Preliminary Budget – once a week for two consecutive weeks			Nov 1 - Nov 18
9	Preliminary 2023 Budget Document made available to Public 6 weeks before Jan. 1, 2023			Nov 21
10	Workstudy 6:00- G/F 2023 Revenue Review and Possible Property Tax Increase & Ordinances	Nov 3		Nov 1 – Nov 30
11	1st Public Hearing on 2023 Revenue Sources including possible increases in Property Taxes, & two Property Tax Ordinances.		Nov 3	Nov 1 – Nov 30
12	Council adopts two 2023 Property Tax Ordinances & send to King County by Nov 30, 2021		Nov 17	Nov 30
13	City Council Holds 2nd Public Hearing on 2023 Prelim Budget		Nov 17	Nov 1 – Nov 30
14	Council holds Final Budget Hearing on 2023 Budget		Dec 1	Dec 5\6
15	Council adopts Final 2023 Budget		Dec 1	Dec 31
16	Council amends 2022 Budget		Dec 1	Dec 31

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: October 27, 2022 AB22-083**	
Changing City Phone Service from Calltower's Cisco hosted service to ZOOM Phone.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): See Below	Police – Chief Kiblinger	
Fund Source: 2023 budget	Public Works – Scott Hanis	
Timeline:	Court – Stephanie Metcalf	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution, Agreement

SUMMARY STATEMENT: The opportunity has opened for the city to change phone providers for our desk phones. We have had several issues with the current provider not delivering on statements made and cost benefits. We currently pay $19,200 – $21,000 per year for service. We can get more features and roll our current zoom costs into one bill. Our current zoom costs are $6,600 per year. The new cost will be $18,000 per year to include the phone service for whole city. That's about $9,000 per year savings. Also, we will get a few free months adding to the savings. The other factor is we need to spend 9-14K on new hardware. We have many options here hence the large cost spread. This is still being worked on but to new system will pay for itself in about a year. We will also be able to recoup dollars by selling our old hardware if needed.

Some Key items:

- The new setup will be helpful for finance with billing being annual instead of monthly.
- Public Works will have a solution for On Call Phone calls
- Court will be able to use the easy to change menus for their phone greetings
- All can use the translation abilities for people that call in.
- Soft phones that work anywhere and hardware too.

FISCAL NOTE (Finance Department): Item is from 2023 budget.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to approve Resolution No. 22-1510 authorizing the Mayor to execute an agreement with Zoom for desk phone service.**

RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
Oct 27, 2022		

RESOLUTION NO. 22-1510

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZNG THE MAYOR TO EXECUTE A CONTRACT WITH ZOOM TO PROVIDE DESK PHONE SERVICE TO THE CITY

WHEREAS, currently the City has CallTower's Cisco hosted service for desk phones; and

WHEREAS, the IT department has found a better solution for our desk phone service through Zoom; and

WHEREAS, changing the provider to Zoom would save the city money and would also give added features; and

WHEREAS, the agreement looks fair and reasonable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute the agreement with Zoom to provide desk phone service to the city, substantially in the form attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A SPECIAL MEETING THEREOF, THIS 27TH DAY OF OCTOBER, 2022.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

Order Form Number: Q1712025
Valid Until: 10/29/2022

Zoom Video Communications Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA

Billed To	**Sold To**
Customer: City of Black Diamond **Account Legal Name:** Black Diamond Municipal Court *** **Contact Name**: Robert Reed 25510 Lawson St Black Diamond, Washington 98010, United States **Email Address**: rreed@blackdiamondwa.gov **Phone**: 253-258-1844	**Customer**: City of Black Diamond **Account Legal Name:** Black Diamond Municipal Court *** **Contact Name**: Robert Reed 25510 Lawson St Black Diamond, Washington 98010, United States **Email Address**: rreed@blackdiamondwa.gov **Phone**: 253-258-1844
Auto Renew: Yes **Initial Paid Subscription Term:** 12 Month **Renewal Subscription Term:** 12 Month **Paid Period Start Date:** 02/01/2023 **Free Period Start Date:** 10/24/2022	**Billing Method:** Email **Currency:** USD **Payment Term:** Net 30

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by Zoom Terms of Service found at http://www.zoom.us/terms (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern).

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Zoom One Business Plus US/Canada Annual	Annual	20	USD 215.00	USD 4,300.00
Audio License Unlimited US and Canada Annual	Annual	21	USD 54.00	USD 1,134.00
Zoom Rooms Annual	Annual	1	USD 499.00	USD 499.00
Zoom Phone Monthly Usage - overage fee	Month	NA	NA	NA
Zoom Phone Pay As You Go	Month	1	USD 0.00	USD 0.00
Zoom Phone US/Canada Unlimited Calling Named User Annual	Annual	55	USD 153.90	USD 8,464.50
Zoom Phone Power Pack Annual	Annual	1	USD 300.00	USD 300.00
Zoom Phone US/Canada Phone Numbers Annual	Annual	70	USD 3.60	USD 252.00

(Before Taxes) **Annual Payment:**	**USD 14,949.50**

Payment Schedule Summary (Before Taxes)

First Payment: USD 14,949.50

Annual Recurring Payment: USD 14,949.50 (At the beginning of the Second Year)

Other Terms & Notes

Special Notes:

'**Whiteboard Named Host**' means a user of Zoom Whiteboard, licensed hereunder. A Whiteboard Named Host license may not be shared or used by anyone other than the individual to whom the Whiteboard Named Host license is assigned. Customer may reassign licenses as needed within their account. A Whiteboard Named Host may be the owner of an unlimited number of concurrent whiteboard files, with the ability to edit all such files, subject to Customer's cloud storage capacity limits.

An invoice will be issued at the time the Services are activated and payment will be due no later than the first day of the Paid Period unless Customer's payment terms extend beyond that date*, in which case payment will be due in accordance with Customer's payment terms. All subsequent invoices will be due according to Customer's payment terms.
*Payment terms are calculated from service activation date.

Should the customer add services and/or subscription quantities during the Free Period, the customer will be invoiced for any services ordered during the free period which shall be billed as a one-time charge for the duration of the free period starting at the time the amended services are activated. The due date for this invoice will be according to Customer's existing payment terms. Please Note: The invoice may be due prior to the end of the free period.

- Any overages for usage-based products such as Zoom Phone, Zoom Audio and Zoom Contact Center and/or any PAYGO usage during the free period will be invoiced at the contracted rates and invoiced 30 days in arrears.

Other:

Named Host - means any subscribed host who may host an unlimited number of meetings during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a subscription) will not exceed 200 per meeting. Named Host subscription may not be shared or used by anyone other than the individual to whom the Named Host subscription is assigned.

Zoom One Business Plus: Zoom One Business Plus Named Host Plan includes 300 meeting capacity, unlimited whiteboards, Zoom Phone Pro, Translations and Unlimited Regional Calling.

Country or region availability for Zoom Phone is listed on Zoom's website and is subject to change (see https://explore.zoom.us/docs/en-us/zoomphone/global-coverage.html).

Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly thereafter for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term.

All prices shown for Zoom and Zoom Phone services are exclusive of taxes. The term 'taxes' referred herein should encompass: US state and local taxes, VAT, GST, HST (or any other consumption taxes), Digital Service Taxes and Withholding Taxes that may apply upon making payments to Zoom. Regulatory telecommunications fees, such as USF or any similar foreign fee, will apply to Zoom Phone services and details of taxes and fees will be included in issued invoices.

Professional Services, if purchased, will be presented in a separate Order Form.

Zoom Phone Rates

Zoom Phone Table Format: Country | Landline Rate | Mobile Rate | Enabled Status
Y means Zoom Phone for country is Enabled upon provisioning
N means Zoom Phone for country is Not Enabled upon provisioning

<table>
<tr><th>Toll-Free
Country | Landline Rate | Mobile Rate | Enabled Status</th><th>Callout
Country | Landline Rate | Mobile Rate | Enabled Status</th></tr>
<tr><td>Not Applicable</td><td>ANTIGUA AND BARBUDA | 1.0218 $ | 1.0486 $ | Y
ARGENTINA | 0.1156 $ | 0.5623 $ | Y
AUSTRIA | 0.0501 $ | 0.23 $ | Y
BULGARIA | 0.1186 $ | 0.8406 $ | Y
BOLIVIA (PLURINATIONAL STATE OF) | 0.5155 $ | 0.8003 $ | Y
BONAIRE, SINT EUSTATIUS AND SABA | 0.7028 $ | 0.7028 $ | Y
BOTSWANA | 0.436 $ | 0.9398 $ | Y
COCOS (KEELING) ISLANDS | 0.4552 $ | 0 $ | Y
SWITZERLAND | 0.3694 $ | 0.7011 $ | Y
CURAÇAO | 0.2813 $ | 0.7028 $ | Y
CHRISTMAS ISLAND | 0.4552 $ | 0 $ | Y
CYPRUS | 0.0953 $ | 0.2861 $ | Y
GERMANY | 0.0353 $ | 0.1434 $ | Y
DOMINICAN REPUBLIC | 0.1716 $ | 0.3824 $ | Y
ALGERIA | 0.3773 $ | 2.1167 $ | Y
ECUADOR | 0.5392 $ | 0.7572 $ | Y
SPAIN | 0.0381 $ | 0.1832 $ | Y
FINLAND | 0.8584 $ | 0.864 $ | Y
GRENADA | 1.0196 $ | 1.2758 $ | Y
GREECE | 0.0911 $ | 0.3357 $ | Y
HONG KONG SAR | 0.0863 $ | 0.1333 $ | Y
INDONESIA | 0.1486 $ | 0.2407 $ | Y
ISRAEL | 0.0639 $ | 0.1161 $ | Y
INDIA | 0.0915 $ | 0.0837 $ | Y
JORDAN | 0.6552 $ | 0.8567 $ | Y
KENYA | 0.9342 $ | 0.7235 $ | Y
CAYMAN ISLANDS | 0.7259 $ | 0.4934 $ | Y
KAZAKHSTAN | 0.3587 $ | 0.6853 $ | Y</td></tr>
</table>

SAINT LUCIA | 0.9581 $ | 0.5276 $ | Y
MALAYSIA | 0.1001 $ | 0.0918 $ | Y
NETHERLANDS | 0.0913 $ | 0.4453 $ | Y
NEW ZEALAND | 0.0567 $ | 0.2556 $ | Y
OMAN | 0.5335 $ | 1.1352 $ | Y
PANAMA | 0.0485 $ | 0.994 $ | Y
PHILIPPINES | 0.5808 $ | 0.7074 $ | Y
POLAND | 0.137 $ | 0.3728 $ | Y
PORTUGAL | 0.026 $ | 0.1545 $ | Y
ROMANIA | 0.0812 $ | 0.2815 $ | Y
RUSSIAN FEDERATION | 0.1054 $ | 0.8892 $ | Y
SINGAPORE | 0.0329 $ | 0.0335 $ | Y
SLOVENIA | 0.1855 $ | 1.1228 $ | Y
UKRAINE | 0.5868 $ | 1.0755 $ | Y
URUGUAY | 0.2285 $ | 0.8432 $ | Y
HOLY SEE (VATICAN CITY) | 0.0082 $ | 0 $ | Y
VENEZUELA (BOLIVARIAN REPUBLIC OF) | 0.0518 $ | 0.2809 $ | Y
VIRGIN ISLANDS (U.S.) | 0.9646 $ | 1.5308 $ | Y
ASCENSION ISLAND | 1.8943 $ | 1.065 $ | Y
ANDORRA | 0.1589 $ | 0.348 $ | Y
UNITED ARAB EMIRATES | 0.6535 $ | 0.6535 $ | Y
AFGHANISTAN | 0.3124 $ | 0.3766 $ | Y
ANGUILLA | 1.0442 $ | 1.0442 $ | Y
ALBANIA | 0.2534 $ | 0.7026 $ | Y
ARMENIA | 0.3098 $ | 0.3455 $ | Y
NETHERLANDS ANTILLES | 0.1956 $ | 0.15 $ | Y
ANGOLA | 0.6882 $ | 0.5871 $ | Y
AMERICAN SAMOA | 0.3267 $ | 0.3267 $ | Y
AUSTRALIA | 0.0443 $ | 0.182 $ | Y
ARUBA | 0.1557 $ | 0.3294 $ | Y
AZERBAIJAN | 0.434 $ | 0.5256 $ | Y
BOSNIA AND HERZEGOVINA | 0.6177 $ | 1.313 $ | Y
BARBADOS | 0.972 $ | 1.0238 $ | Y
BANGLADESH | 0.1703 $ | 0.1697 $ | Y
BELGIUM | 0.308 $ | 0.5272 $ | Y
BURKINA FASO | 0.5944 $ | 0.6532 $ | Y
BAHRAIN | 0.4356 $ | 0.5154 $ | Y
BURUNDI | 0.788 $ | 0.8907 $ | Y
BENIN | 0.602 $ | 0.5223 $ | Y
BERMUDA | 0.3216 $ | 0.3216 $ | Y
BRUNEI DARUSSALAM | 0.1424 $ | 0.0558 $ | Y
BRAZIL | 0.0524 $ | 0.2582 $ | Y
BAHAMAS | 0.6278 $ | 0.6278 $ | Y
BHUTAN | 0.1257 $ | 0.1025 $ | Y
BELARUS | 0.6629 $ | 0.6641 $ | Y
BELIZE | 1.533 $ | 1.533 $ | Y
CANADA | 0.0355 $ | 0.0355 $ | Y
CONGO, DEMOCRATIC REPUBLIC OF THE | 0.867 $ | 0.7109 $ | Y
CENTRAL AFRICAN REPUBLIC | 1.0972 $ | 0.8121 $ | Y
COTE D'IVOIRE | 0.67 $ | 0.7129 $ | Y
COOK ISLANDS | 1.5994 $ | 1.3205 $ | Y
CHILE | 0.1132 $ | 0.5309 $ | Y
CAMEROON | 0.4107 $ | 0.5179 $ | Y
CHINA | 0.0395 $ | 0.0395 $ | Y
COLOMBIA | 0.117 $ | 0.1003 $ | Y
COSTA RICA | 0.1231 $ | 0.3139 $ | Y
CABO VERDE | 0.5317 $ | 0.3612 $ | Y
CZECHIA | 0.113 $ | 0.2348 $ | Y
DIEGO GARCIA | 0.435 $ | 0.435 $ | Y
DJIBOUTI | 0.7215 $ | 0.5718 $ | Y
DENMARK | 0.0327 $ | 0.1404 $ | Y
DOMINICA | 1.0227 $ | 0.7727 $ | Y
ESTONIA | 2.1381 $ | 2.0891 $ | Y
EGYPT | 0.4326 $ | 0.6226 $ | Y
ERITREA | 0.7029 $ | 0.4078 $ | Y
ETHIOPIA | 0.4027 $ | 0.3803 $ | Y
FIJI | 1.5038 $ | 0.7631 $ | Y
FALKLAND ISLANDS (MALVINAS) | 1.9702 $ | 1.9702 $ | Y
MICRONESIA (FEDERATED STATES OF) | 0.8686 $ | 0.8308 $ | Y
FAROE ISLANDS | 0.1524 $ | 0.0288 $ | Y
FRANCE | 0.0329 $ | 0.126 $ | Y
GABON | 0.6246 $ | 0.6921 $ | Y
UNITED KINGDOM | 0.0233 $ | 0.0682 $ | Y
GEORGIA | 0.8426 $ | 1.1833 $ | Y
FRENCH GUIANA | 0.2043 $ | 0.1204 $ | Y
GUERNSEY | 0.0233 $ | 0.0682 $ | Y
GHANA | 1.1366 $ | 1.1366 $ | Y
GIBRALTAR | 0.2334 $ | 0.9396 $ | Y
GREENLAND | 1.125 $ | 0.3228 $ | Y

GAMBIA | 0.6642 $ | 0.801 $ | Y
GUINEA | 1.1618 $ | 0.9137 $ | Y
GUADELOUPE | 0.0265 $ | 0.1017 $ | Y
EQUATORIAL GUINEA | 2.7398 $ | 2.7398 $ | Y
GUATEMALA | 0.625 $ | 0.7812 $ | Y
GUAM | 0.0409 $ | 0.0409 $ | Y
GUINEA-BISSAU | 0.8951 $ | 0.9941 $ | Y
GUYANA | 0.333 $ | 0.3282 $ | Y
HONDURAS | 0.1846 $ | 0.2305 $ | Y
CROATIA | 0.458 $ | 1.251 $ | Y
HAITI | 0.3532 $ | 0.4437 $ | Y
HUNGARY | 0.1209 $ | 0.2156 $ | Y
IRELAND | 0.0256 $ | 0.1784 $ | Y
ISLE OF MAN | 0.0233 $ | 0.0682 $ | Y
IRAQ | 0.2409 $ | 0.2955 $ | Y
ICELAND | 0.2305 $ | 0.1054 $ | Y
ITALY | 0.0338 $ | 0.2172 $ | Y
JERSEY | 0.0233 $ | 0.0682 $ | Y
JAMAICA | 1.0442 $ | 1.0442 $ | Y
JAPAN | 0.0601 $ | 0.137 $ | Y
KYRGYZSTAN | 0.2141 $ | 0.3367 $ | Y
CAMBODIA | 0.3497 $ | 0.3497 $ | Y
KIRIBATI | 1.9284 $ | 2.1749 $ | Y
COMOROS | 0.6617 $ | 0.7148 $ | Y
SAINT KITTS AND NEVIS | 0.9292 $ | 0.9292 $ | Y
KOREA, REPUBLIC OF | 0.1029 $ | 0.1029 $ | Y
KUWAIT | 0.3625 $ | 0.3625 $ | Y
LAO PEOPLE'S DEMOCRATIC REPUBLIC | 0.2884 $ | 0.1503 $ | Y
LEBANON | 0.1964 $ | 0.2401 $ | Y
LIECHTENSTEIN | 0.4236 $ | 0.213 $ | Y
SRI LANKA | 0.6953 $ | 0.6953 $ | Y
LIBERIA | 0.7744 $ | 0.7668 $ | Y
LESOTHO | 0.7845 $ | 1.153 $ | Y
LITHUANIA | 1.8394 $ | 1.479 $ | Y
LUXEMBOURG | 0.3562 $ | 0.3832 $ | Y
LATVIA | 2.1202 $ | 2.4842 $ | Y
LIBYA | 0.6169 $ | 0.4497 $ | Y
MOROCCO | 0.5183 $ | 2.132 $ | Y
MONACO | 0.8023 $ | 2.1247 $ | Y
MOLDOVA, REPUBLIC OF | 0.4672 $ | 0.4992 $ | Y
MONTENEGRO | 0.3536 $ | 0.8558 $ | Y
MADAGASCAR | 1.0043 $ | 1.0901 $ | Y
MARSHALL ISLANDS | 0.4046 $ | 0.4046 $ | Y
NORTH MACEDONIA | 0.6601 $ | 1.5052 $ | Y
MALI | 0.5561 $ | 0.6258 $ | Y
MYANMAR | 0.2574 $ | 0.355 $ | Y
MONGOLIA | 0.0699 $ | 0.05 $ | Y
MACAU SAR | 0.4726 $ | 0.4726 $ | Y
NORTHERN MARIANA ISLANDS | 0.0343 $ | 0.0343 $ | Y
MARTINIQUE | 0.0465 $ | 0.1033 $ | Y
MAURITANIA | 0.8688 $ | 1.0065 $ | Y
MONTSERRAT | 1.2006 $ | 1.2006 $ | Y
MALTA | 0.3331 $ | 0.6612 $ | Y
MAURITIUS | 0.717 $ | 0.6363 $ | Y
MALDIVES | 5.702 $ | 5.702 $ | Y
MALAWI | 0.7964 $ | 0.677 $ | Y
MEXICO | 0.0501 $ | 0.1711 $ | Y
MOZAMBIQUE | 0.2722 $ | 0.4588 $ | Y
NAMIBIA | 0.2139 $ | 0.1839 $ | Y
NEW CALEDONIA | 0.975 $ | 0.4491 $ | Y
NIGER | 0.7102 $ | 0.5895 $ | Y
NORFOLK ISLAND | 2.1209 $ | 1.065 $ | Y
NIGERIA | 0.6428 $ | 0.6428 $ | Y
NICARAGUA | 0.1902 $ | 0.3507 $ | Y
NORWAY | 0.0338 $ | 0.1522 $ | Y
NEPAL | 0.5329 $ | 0.5329 $ | Y
NAURU | 1.8562 $ | 2.026 $ | Y
NIUE | 1.7966 $ | 1.3181 $ | Y
PERU | 0.0487 $ | 0.1476 $ | Y
FRENCH POLYNESIA | 0.411 $ | 0.5337 $ | Y
PAPUA NEW GUINEA | 0.9428 $ | 1.3329 $ | Y
PAKISTAN | 0.5737 $ | 0.5737 $ | Y
SAINT PIERRE AND MIQUELON | 0.5816 $ | 0.5816 $ | Y
PUERTO RICO | 0.0242 $ | 0.0242 $ | Y
PALESTINE, STATE OF | 0.2667 $ | 0.3118 $ | Y
PALAU | 0.4532 $ | 0.4417 $ | Y
PARAGUAY | 0.1531 $ | 0.2971 $ | Y
QATAR | 0.8432 $ | 0.8784 $ | Y
SERBIA | 0.2929 $ | 0.4437 $ | Y
RWANDA | 1.103 $ | 1.2498 $ | Y
SAUDI ARABIA | 0.3749 $ | 0.5608 $ | Y

	SOLOMON ISLANDS | 0.975 $ | 1.9255 $ | Y SEYCHELLES | 1.1088 $ | 1.0784 $ | Y SWEDEN | 0.0234 $ | 0.0956 $ | Y SAINT HELENA, ASCENSION AND TRISTAN DA CUNHA | 2.4267 $ | 2.3385 $ | Y SLOVAKIA | 0.0701 $ | 0.4768 $ | Y SIERRA LEONE | 0.8439 $ | 0.7772 $ | Y SAN MARINO | 0.8929 $ | 0.3148 $ | Y SENEGAL | 0.7273 $ | 0.8951 $ | Y SOMALIA | 0.7888 $ | 0.7763 $ | Y SURINAME | 0.1996 $ | 0.4533 $ | Y SOUTH SUDAN | 0.6542 $ | 0.7173 $ | Y SAO TOME AND PRINCIPE | 1.5976 $ | 1.574 $ | Y EL SALVADOR | 0.8294 $ | 0.6228 $ | Y SINT MAARTEN (DUTCH PART) | 0.4137 $ | 0.4678 $ | Y ESWATINI | 0.2293 $ | 0.2666 $ | Y TURKS AND CAICOS ISLANDS | 1.411 $ | 1.6546 $ | Y CHAD | 0.83 $ | 0.8565 $ | Y FRENCH SOUTHERN TERRITORIES | 0.023 $ | 0.1601 $ | Y TOGO | 0.5079 $ | 0.4711 $ | Y THAILAND | 0.1271 $ | 0.1271 $ | Y TAJIKISTAN | 0.2603 $ | 0.2817 $ | Y TOKELAU | 0.975 $ | 2.4545 $ | Y TIMOR-LESTE | 0.975 $ | 0.9269 $ | Y TURKMENISTAN | 0.435 $ | 0.435 $ | Y TUNISIA | 1.2254 $ | 1.2586 $ | Y TONGA | 1.4663 $ | 1.513 $ | Y TURKEY | 0.2271 $ | 0.5803 $ | Y TRINIDAD AND TOBAGO | 0.5075 $ | 0.6433 $ | Y TAIWAN, CHINA | 0.0741 $ | 0.4129 $ | Y TANZANIA, UNITED REPUBLIC OF | 1.6103 $ | 1.6103 $ | Y UGANDA | 1.6086 $ | 1.6086 $ | Y UNITED STATES MINOR OUTLYING ISLANDS | 0.0343 $ | 0.0343 $ | Y UNITED STATES OF AMERICA | 0.0318 $ | 0.0318 $ | Y UZBEKISTAN | 0.3047 $ | 0.3047 $ | Y SAINT VINCENT AND THE GRENADINES | 0.9717 $ | 0.5279 $ | Y VIRGIN ISLANDS (BRITISH) | 0.4557 $ | 0.4557 $ | Y VIET NAM | 0.3142 $ | 0.3142 $ | Y VANUATU | 1.326 $ | 1.4891 $ | Y WALLIS AND FUTUNA | 0.975 $ | 0.975 $ | Y SAMOA | 0.3329 $ | 0.9589 $ | Y YEMEN | 0.2885 $ | 0.2296 $ | Y MAYOTTE | 0.2471 $ | 0.4199 $ | Y SOUTH AFRICA | 0.3844 $ | 0.6876 $ | Y ZAMBIA | 0.747 $ | 0.7075 $ | Y ZIMBABWE | 0.3413 $ | 0.6389 $ | Y

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:
Print Name:
Date:
Zoom Service Effective Date: 10/24/2022
PO # (If Applicable):
VAT # (If Applicable):
TAN # (If Applicable):

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to purchase-orders@zoomus.zendesk.com. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

Order Form Number: Q1712025

Zoom Video Communications Inc. ("Zoom")
55 Almaden Boulevard, 6th Floor
San Jose, CA 95113
Email: frank.saitta@zoom.us

Tax Preview	
Billed To	**Sold To**
Contact Name: Robert Reed **Address:** 25510 Lawson St, Black Diamond, Washington 98010, United States **Email Address:** rreed@blackdiamondwa.gov **Phone:** 253-258-1844	**Contact Name:** Robert Reed **Address:** 25510 Lawson St, Black Diamond, Washington 98010, United States **Email Address:** rreed@blackdiamondwa.gov **Phone:** 253-258-1844

Paid Period Start Date: February 1, 2023
Free Period Start Date: October 24, 2022
Currency: USD
Payment Term: Net 30
Tax estimates based on Washington 98010, United States and generated on 2022-10-24.

The following tables are estimates and are subject to change.

Tax Summary

Charge Description	Sub Total	Estimated Taxes & Fees	Total
Audio License Unlimited US and Canada Annual Quantity : 21.0 Effective Price : $ 54.00	$ 1,134.00	$ 98.66	$ 1,232.66
Zoom One Business Plus US/Canada Annual Quantity : 20.0 Effective Price : $ 215.00	$ 4,300.00	$ 633.71	$ 4,933.71
Zoom Phone Pay As You Go Quantity : 1.0 Effective Price : $ 0.00	$ 0.00	$ 0.00	$ 0.00
Zoom Phone Power Pack Annual Quantity : 1.0 Effective Price : $ 300.00	$ 300.00	$ 26.10	$ 326.10
Zoom Phone US/Canada Phone Numbers Annual Quantity : 70.0 Effective Price : $ 3.60	$ 252.00	$ 82.78	$ 334.78
Zoom Phone US/Canada Unlimited Calling Named User Annual Quantity : 55.0 Effective Price : $ 153.90	$ 8,464.50	$ 1,758.47	$ 10,222.97
Zoom Rooms Annual Quantity : 1.0 Effective Price : $ 499.00	$ 499.00	$ 43.41	$ 542.41

Tax Summary Totals	
Sub Total :	$ 14,949.50
Estimated Total (including taxes & fees) :	$ 17,592.63

Tax Details				
Charge Name	**Tax Name**	**Jurisdiction**	**Total Charge Amount**	**Estimated Taxes & Fees**
Audio License Unlimited US and Canada Annual	Sales Tax	State	$ 1,134.00	$ 73.71
Audio License Unlimited US and Canada Annual	Sales Tax	City	$ 1,134.00	$ 24.95
Zoom One Business Plus US/Canada Annual	FUSF (VoIP)	Federal	$ 4,300.00	$ 160.00
Zoom One Business Plus US/Canada Annual	Utility Users Tax	City	$ 4,300.00	$ 78.83
Zoom One Business Plus US/Canada Annual	Sales Tax	State	$ 4,300.00	$ 295.02
Zoom One Business Plus US/Canada Annual	Sales Tax	City	$ 4,300.00	$ 99.85
Zoom Phone Pay As You Go	FUSF (VoIP)	Federal	$ 0.00	$ 0.00
Zoom Phone Pay As You Go	Sales Tax	State	$ 0.00	$ 0.00
Zoom Phone Pay As You Go	Sales Tax	City	$ 0.00	$ 0.00
Zoom Phone Pay As You Go	Utility Users Tax	City	$ 0.00	$ 0.00
Zoom Phone Power Pack Annual	Sales Tax	State	$ 300.00	$ 19.50
Zoom Phone Power Pack Annual	Sales Tax	City	$ 300.00	$ 6.60
Zoom Phone US/Canada Phone Numbers Annual	FUSF (VoIP)	Federal	$ 252.00	$ 37.51
Zoom Phone US/Canada Phone Numbers Annual	Sales Tax	State	$ 252.00	$ 20.02
Zoom Phone US/Canada Phone Numbers Annual	Sales Tax	City	$ 252.00	$ 6.78
Zoom Phone US/Canada Phone Numbers Annual	Utility Users Tax	City	$ 252.00	$ 18.48
Zoom Phone US/Canada Unlimited Calling Named User Annual	FUSF (VoIP)	Federal	$ 8,464.50	$ 629.91
Zoom Phone US/Canada Unlimited Calling Named User Annual	Utility Users Tax	City	$ 8,464.50	$ 310.35
Zoom Phone US/Canada Unlimited Calling Named User Annual	Sales Tax	State	$ 8,464.50	$ 611.31
Zoom Phone US/Canada Unlimited Calling Named User Annual	Sales Tax	City	$ 8,464.50	$ 206.90
Zoom Rooms Annual	Sales Tax	State	$ 499.00	$ 32.44
Zoom Rooms Annual	Sales Tax	City	$ 499.00	$ 10.98