



CITY OF BLACK DIAMOND

November 17, 2022 - Regular Business Meeting Agenda
Council Chambers, 25510 Lawson Street, Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting:

<https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09>

(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)

Meeting ID: 445 447 7047

Password: Council

Telephone dial in options:

+1 253 215 8782 US (Tacoma)

+1 206 337 9723 US (Seattle)

Meeting ID: 445 447 7047

Password: 426953 (phone in only)

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

READING OF GUIDING PRINCIPLES

AGENDA REVIEW AND APPROVAL:

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. If in person, when recognized by the Mayor, please come to the podium and clearly state your name and city. If joining virtually/telephonically, please use the "raise your hand" feature and once recognized by the Mayor you may unmute and state your name and city for the record. For those dialing in please press *9 to raise your hand and *6 to unmute yourself. Please limit your comments to 3 minutes.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

1) Council Vacancy – Position #2

- a) Executive Session – Pursuant to RCW 42.30.110(1)(h)
- b) Possible Action - Appointment and Oath of Office for Position #2

CONSENT AGENDA:

- 2) Claim Checks** – November 17, 2022, Check No. 52181 through 52268 (voids 52180, 51746, 50205, 49924, 49942) and EFTs in the amount of \$957,025.37
- 3) Payroll** – October 2022, Check No. 20235 through 20245 and ACHs in the amount of \$471,732.46
- 4) Minutes** – Special Meeting of October 20, 2022, Council Meeting of October 20, 2022, and Special Meeting of October 27, 2022

5) **AB22-092** – Resolution Regarding Contract with AHBL for Planner Services to MDRT Department
PUBLIC HEARINGS: Mr. Williamson

6) **AB22-093** – Public Hearing on 2023 Preliminary Budget Ms. Miller

7) **AB22-094** – Public Hearing on Proposed Ordinance Amending the Comprehensive Plan to
Incorporate Updated School District Capital Facilities Plans Ms. Davis

UNFINISHED BUSINESS:

8) **AB22091A** – Adopting the 2023 Legislative Agenda Mayor Benson

NEW BUSINESS:

9) **AB22-095** – Resolution Authorizing Purchase of Police Boat Chief Kiblinger

10) **AB22-096** – Resolution Authorizing Valley Communication Addendum for Dispatch Services Chief Kiblinger

11) **AB22-097** – Resolution Authorizing Amendment to Interlocal Agreement for Inmate Housing
with the City of Enumclaw Jail Chief Kiblinger

12) **AB22-098** – Ordinance Regarding 2023 Property Tax Dollar Amount Increase and Percentage Ms. Miller

13) **AB22-099**– Ordinance Setting the Estimated Assessed Valuation and Maximum Property Tax
Dollar Amount for 2023 Ms. Miller

14) **AB22-100** – Resolution Regarding 2023-2028 Capital Improvement Plan Ms. Miller

15) **AB22-101** – Resolution Awarding and Authorizing a Contract for the Third Avenue Watermain
Improvements to Pacific Civil and Infrastructure Mr. Hanis

DEPARTMENT REPORTS:

MAYOR’S REPORT:

COUNCIL REPORTS:

- Councilmember Deady
- Councilmember Smith
- Councilmember Mulvihill
- Councilmember de Leon
- Councilmember O’Donnell
- Councilmember Page

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:



CERTIFICATION

Finance Committee Meeting November 10, 2022

Council Date: November 17, 2022

Check No.'s / EFT	Batch Name	Check / EFT Date		Amount
EFT	October 2022 EFT Batch	10/1/2022 - 10/31/2022	\$	39,372.75
52180	Voided Damaged in Printing	-	\$	0.00
52181	Early 2nd November Batch	11/08/22	\$	35,000.00
V 51746	4th October Void Batch Void and Reissue Lost and Stale Dated Checks	11/18/22	\$	-71.00
V 50205			\$	-54.04
V 49924			\$	-17.39
V 49942			\$	-2.80
52182			\$	71.00
52183			\$	54.04
52184			\$	17.39
52185			\$	2.80
52186 - 52257	4th October Batch	11/18/22	\$	753,944.53
52258 - 52268	2nd November Batch	11/18/22	\$	128,708.09
			\$	
			\$	
			\$	
		TOTAL	\$	957,025.37

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

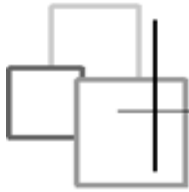
May Miller, Finance Director

May Miller, Finance Director

CAROL BENSON, MAYOR

DATE Nov 9, 2022

DATE



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Columbia Bank				
	EFT Payment 11/9/2022 8:59:48 AM - 1	10/17/2022	2022 - October - October 2022 EFT Batch	
	10172022 CB			
	001-000-120-512-50-49-11		Court- Bank Analysis Fees	\$116.83
	001-000-180-518-50-49-05		City- Bank Analysis Fees	\$99.05
	001-000-240-558-51-49-05		Bank Analysis Fees/Merch CC Fees	\$297.16
	101-000-000-542-30-49-50		Credit Card/Bank Charges	\$99.05
	401-000-000-534-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$198.10
	407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$198.10
	410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$99.06
	Total 10172022 CB			\$1,107.35
	Total EFT Payment 11/9/2022 8:59:48 AM - 1			\$1,107.35
Total Columbia Bank				\$1,107.35
Dept of Licensing-Firearms Online				
	EFT Payment 11/9/2022 9:00:08 AM - 1	10/21/2022	2022 - October - October 2022 EFT Batch	
	10212022 DOL			
	633-000-400-589-30-00-00		CPL Fees for DOL - Firearms EFT	\$36.00
			Concealed Pistol License through 10.21.2022	
	633-000-400-589-30-00-00		CPL Fees for DOL - Firearms EFT	\$72.00
			Concealed Pistol License through 10.03.2022	
	Total 10212022 DOL			\$108.00
	Total EFT Payment 11/9/2022 9:00:08 AM - 1			\$108.00
Total Dept of Licensing-Firearms Online				\$108.00
First Bankcard				
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Allen M 6926 10.2022			
	001-000-240-558-51-48-02		Repair & Maintenance of Vehicles	\$101.06
			Oil Change	
	001-000-240-558-51-49-00		Training	\$390.26
			WACE Fall Conference Registration	
	Total Allen M 6926 10.2022			\$491.32

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Bain, R 7703 10.2022			
	001-000-246-558-70-31-00		Office Supplies	\$13.00
			Johnson's - Keys	
	Total Bain, R 7703 10.2022			\$13.00
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Benson, C 5176 10.2022			
	001-000-130-513-10-43-00		Lodging, Meals & Mileage	\$55.00
			SCA Networking Mtg	
	Total Benson, C 5176 10.2022			\$55.00
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Brealey, C 6773 10.2022			
	001-000-181-518-30-48-00		Vehicle Mtc. & Repair	\$11.00
			Elephant Car Wash - Veh Maint	
	001-000-181-518-30-48-00		Vehicle Mtc. & Repair	\$11.00
			Elephant Car Wash - Veh Maint	
	Total Brealey, C 6773 10.2022			\$22.00
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Cantu, S 8893 10.2022			
	001-000-120-512-50-31-00		Operating Supplies	\$8.21
			Business Solutions Ctr - Court Seal	
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$87.36
			Sherwin Williams - Paint	
	Total Cantu, S 8893 10.2022			\$95.57
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Chatterson, K 9386 10.2022			
	001-000-215-521-10-49-01		Training VRF	\$520.44
			Marine Law Conf, Richland, WA	
	Total Chatterson, K 9386 10.2022			\$520.44
	EFT Payment 11/9/2022 9:01:21 AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Davis, M 2619 10.2022			
	001-000-240-558-51-49-00		Training	\$75.00
			My Bldg Permit - Training Regist for Danielle Nielsen	
	001-000-240-558-60-43-00		Lodging, Meals & Mileage	\$77.88
			Mt. Si Golf Cour. Comp Plan/Prk Review Mtg	
	Total Davis, M 2619 10.2022			\$152.88

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
EFT Payment 11/9/2022 9:01:21 AM - 1				
	Del Valle, L 0484 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	001-000-210-521-10-49-00		PD-Miscellaneous	\$88.95
			Costco - Candy for Community Event	
	001-000-210-521-10-49-01		PD-Training	\$175.00
			Wave-On Target Solutions	
	Total Del Valle, L 0484 10.2022			\$263.95
EFT Payment 11/9/2022 9:01:21 AM - 1				
	Esping, K 9037 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	001-000-181-518-30-35-00		Small Tools & Equipment	\$77.05
			Lowes - Laser Tripod	
	001-000-181-518-30-48-00		Vehicle Mtc. & Repair	\$11.00
			Elephant Car Wash - Car Wash	
	001-000-191-525-60-31-00		Emergency Management Supplies	\$117.30
			Harbor Freight - Mini Flashlights	
	001-000-191-525-60-31-00		Emergency Management Supplies	(\$134.95)
			Positive Promotions - Returned EOC Supplies	
	001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$14.00
			Elephant Car Wash - PD Vehicle Wash	
	001-000-248-518-20-49-02		MDRT Bldg Security Costs	\$30.43
			Simpli Safe - Alarm Monitoring, Oct 2022	
	001-000-254-518-20-49-00		Facilities Security	\$30.43
			Simpli Safe - Alarm Monitoring, Oct 2022	
	001-000-270-575-50-31-00		Community Event Supplies	\$42.71
			Wal Mart - Mini LED Flashlights	
	101-000-000-542-30-31-12		PW Clearing Acct-Supplies	\$126.59
			Ebay - Toner	
	101-000-000-542-30-31-12		PW Clearing Acct-Supplies	\$357.78
			Harbor Freight - Shop Press, Section Lifter, Wood Deck	
	101-000-000-542-30-31-12		PW Clearing Acct-Supplies	\$95.45
			Ebay - Toner	
	101-000-000-542-30-48-04		PW Clearing- Shared Veh/Equip Maint	\$55.83
			Autozone - Fix a flat, rear view mirror, Glasses Clips	
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$188.26
			Office Depot - Printer Table	
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$58.91
			Harbor Freight - Moving Dolly	
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$118.82
			Harbor Freight - Wood Deck, Carpeting Supplies	

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$46.04
		Lowe's - Bracket, 4' Step Ladder		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$668.45
		Costco - Water Cooler		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$309.68
		Costco - Mats, Cleaning Brushes, Batteries, Hand Truck		
	Total Esping, K 9037 10.2022			\$2,213.78
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Hanis, S 7970 10.2022			
		001-000-246-558-70-49-00	Miscellaneous	\$59.45
		Applebees - Williamson, Hanis - King Cty Sewer Station Tour		
	Total Hanis, S 7970 10.2022			\$59.45
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Henrich, M 9656 10.2022			
		001-000-210-521-10-31-04	PD-Uniforms	\$309.80
		G Code - Holsters		
		001-000-210-521-10-31-04	PD-Uniforms	\$277.40
		SP Modlite Syst - Flashlight		
		001-000-210-521-10-35-00	PD-Firearms Program	\$2,204.55
		Stopthebleed.org - Training supplies		
	Total Henrich, M 9656 10.2022			\$2,791.75
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Hershaw, A 1210 10.2022			
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage	\$142.23
		Best Western- Oak Harbor, WA Patrol Rifle Certification		
	Total Hershaw, A 1210 10.2022			\$142.23
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Jewett, L 1404 10.2022			
		001-000-210-521-10-31-00	PD-Operating Supplies	\$57.48
		Amazon - Office supplies		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$153.13
		Uline - Gloves		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$10.10
		Amazon - Office supplies		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$105.43
		Vista Print - Business Cards		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$21.72
		Amazon - Building Supplies		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-210-521-10-31-00		PD-Operating Supplies	\$185.05
	Home Depot - Evidence Storage Totes			
	001-000-210-521-10-31-00		PD-Operating Supplies	\$29.34
	Vista Print - Business Cards			
	001-000-210-521-10-31-00		PD-Operating Supplies	\$7.66
	Amazon - Office supplies			
	001-000-210-521-10-31-00		PD-Operating Supplies	\$39.60
	Amazon - Office supplies			
	001-000-210-521-10-31-00		PD-Operating Supplies	\$9.01
	Amazon - Office supplies			
	001-000-210-521-10-32-00		PD-Fuel	\$81.05
	Cenex - Fuel - J Sloss SNUG training - Vancouver WA			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage	\$406.22
	Hampton Inn - J Sloss SNUG training - Vancouver WA			
	001-000-210-521-10-43-00		PD-Lodging, Meals & Mileage	\$19.30
	Kenji's - Meals - J Sloss SNUG training - Vancouver WA			
	001-000-214-521-20-42-03		Police Postage	\$0.60
	USPO - Postage			
	001-000-214-521-20-42-03		Police Postage	\$5.40
	USPO - Postage			
	001-000-216-521-10-31-01		Costs Assoc w/Police Recognition	\$75.00
	Starbucks - Gift Cards for Explorers			
	Total Jewett, L 1404 10.2022			\$1,206.09
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Jewett, R 5524 10.2022			
	101-000-000-542-30-48-04		PW Clearing- Shared Veh/Equip Maint	\$37.25
	WA DOL - Registration			
	101-000-000-542-30-48-04		PW Clearing- Shared Veh/Equip Maint	\$42.25
	WA DOL - Registration			
	Total Jewett, R 5524 10.2022			\$79.50
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Kiblinger, J 7383 10.2022			
	001-000-210-521-10-31-04		PD-Uniforms	\$43.79
	Galls - Uniform			
	001-000-210-521-10-31-04		PD-Uniforms	\$85.95
	Nordstom - Uniform			
	001-000-210-521-10-31-04		PD-Uniforms	\$149.90
	Galls - Uniform			
	001-000-210-521-10-31-04		PD-Uniforms	\$58.44
	Amazon - Uniforms			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage TST - Dallas, TX - IACP Conf	\$31.69
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage Del Friscos - Dallas, TX - IACP Conf	\$54.77
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage Dallas Conv Ctr - Dallas, TX - IACP Conf	\$6.49
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage Dallas Conv Ctr - Dallas, TX - IACP Conf	\$18.40
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage TST - Dallas, TX - IACP Conf	\$10.73
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage 303 B & G - Dallas, TX - IACP Conf	\$19.10
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage TST - Dallas, TX - IACP Conf	\$30.69
		001-000-216-521-10-31-00	CJ Education Supplies SMC - Custom Promo - Table Covers	\$153.36
	Total Kiblinger, J 7383 10.2022			\$663.31
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Kuzaro, J 7057 10.2022			
		001-000-240-558-51-43-01	Lodging, Meals & Mileage Campbells Lodge - WSAP Con - Chelan, WA	\$322.78
		001-000-240-558-51-49-00	Training Registration, WSAP Con - Chelan, WA	\$200.00
	Total Kuzaro, J 7057 10.2022			\$522.78
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Linton, Dona 5927 10.2022			
		001-000-140-514-23-43-00	Lodging, Meals & Mileage Starbucks - WFOA Con Tacoma, WA	\$10.35
	Total Linton, Dona 5927 10.2022			\$10.35
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Martinez, B 4360 10.2022			
		001-000-110-511-60-43-00	Lodging, Meals and Mileage Paypal SCA - Networking Dinner - Councilmember Paige	\$55.00
	Total Martinez, B 4360 10.2022			\$55.00
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Miller, M 10.2022			
		001-000-140-514-23-43-00	Lodging, Meals & Mileage Enzian Inn - Vision Conf - Leavenworth, WA	\$610.50
	Total Miller, M 10.2022			\$610.50

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
EFT Payment 11/9/2022 9:01:21				
AM - 1				
	O'Neill, S 8528 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	001-000-140-514-23-43-00		Lodging, Meals & Mileage	\$595.41
			Enzian Inn - Vision Conf - Leavenworth, WA	
	Total O'Neill, S 8528 10.2022			\$595.41
EFT Payment 11/9/2022 9:01:21				
AM - 1				
	Pittam, J 4402 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	101-000-000-542-30-35-00		PW Clearing Acct-Small Tools	\$1,946.54
			Linde Gas & Eq - Mig Welder w/ Argon Bottle	
	410-000-000-531-10-49-02		Training	\$425.00
			NW Environmental - CESCL Training - Jewett	
	410-000-000-531-10-49-02		Training	\$425.00
			NW Environmental - CESCL Training - Madeo	
	410-000-000-531-10-49-02		Training	\$425.00
			NW Environmental - CESCL Training - Stavano	
	410-000-000-531-10-49-02		Training	\$425.00
			NW Environmental - CESCL Training - Bain	
	Total Pittam, J 4402 10.2022			\$3,646.54
EFT Payment 11/9/2022 9:01:21				
AM - 1				
	Redd, T 5176 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	001-000-246-558-70-49-00		Miscellaneous	\$75.79
			Oshio - City Sewer Capacity Mtg	
	001-000-246-558-70-49-01		Training & Workshops	\$294.60
			EB Permittrex - Permit Trax Conf Reg - T Redd	
	001-000-246-558-70-49-01		Training & Workshops	\$425.00
			NW Environmental - CESCL Training - Ross	
	001-000-246-558-70-49-01		Training & Workshops	\$216.32
			Skill Path - Training Reg - A Williamson	
	Total Redd, T 5176 10.2022			\$1,011.71
EFT Payment 11/9/2022 9:01:21				
AM - 1				
	Reed, R 3197 10.2022	10/19/2022	2022 - October - October 2022 EFT Batch	
	001-000-145-518-80-41-14		Security Software subscription	\$704.37
			Lastpass.com - Lastpass Annual Service through 9.2023	
	001-000-145-518-80-41-14		Security Software subscription	\$476.00
			Axcrypt - Annual Service through 09.2023	
	001-000-145-518-80-41-14		Security Software subscription	\$99.99
			GoDaddy.com - PD - Annual IT Security through 09.2023	
	001-000-145-518-80-41-14		Security Software subscription	\$150.00
			Duo Com 09.2022 Service	

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-145-518-80-41-18		Misc software	\$273.72
			Zendesk.com - Monthly Help Desk Service 09.2023	
	001-000-145-518-80-41-18		Misc software	\$3,487.97
			Drop Box Annual Service through 09.2023	
	001-000-145-518-80-41-18		Misc software	\$549.65
			Zoom 09.2022 Service	
	001-000-145-518-80-41-18		Misc software	\$24.00
			Sweethawk.com - Monthly Help Desk Service 09.2023	
	001-000-145-518-80-42-00		Tech. Telephone costs	\$1,099.90
			Apple.com - Hardware Purchase	
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$200.77
			Home Depot - Lumber - City Hall Project	
	Total Reed, R 3197 10.2022			\$7,066.37
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Riepl, W 7041 10.2022			
	001-000-210-521-10-31-00		PD-Operating Supplies	\$143.33
			Home Depot - Cutters	
	001-000-210-521-10-31-00		PD-Operating Supplies	\$84.75
			Home Depot - Entry Tool	
	001-000-210-521-10-31-04		PD-Uniforms	\$118.11
			Amazon - Flashlight	
	001-000-210-521-10-31-04		PD-Uniforms	\$275.00
			Sound Uniform - Uniforms	
	001-000-210-521-10-49-00		PD-Miscellaneous	\$25.96
			Adobe Exports - Adobe Software Svc	
	Total Riepl, W 7041 10.2022			\$647.15
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Ross, J 4836 10.2022			
	001-000-248-518-20-49-00		MDRT Misc Costs	\$33.15
			Safeway - Water	
	Total Ross, J 4836 10.2022			\$33.15
	EFT Payment 11/9/2022 9:01:21			
	AM - 1	10/19/2022	2022 - October - October 2022 EFT Batch	
	Sweet, R 9643 10.2022			
	101-000-000-542-30-49-05		PW Clearing-Shared Training- Clearing Acct	\$600.00
			Event APWA - APWA Conf - Spokane, WA	
	101-000-000-542-30-49-05		PW Clearing-Shared Training- Clearing Acct	\$104.00
			ABC/NV - CCCS Exam	
	Total Sweet, R 9643 10.2022			\$704.00
	Total EFT Payment 11/9/2022 9:01:21 AM - 1			\$23,673.23

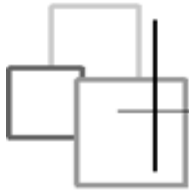
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Total First Bankcard				\$23,673.23
Invoice Cloud				
	EFT Payment 11/9/2022 9:01:39 AM - 1	10/7/2022	2022 - October - October 2022 EFT Batch	
	10072022 IC			
	001-000-210-521-10-49-04		PD-Bank Analysis Fees/Merch CC Fees	\$25.00
	PD Online Portal			
	001-000-240-558-51-49-05		Bank Analysis Fees/Merch CC Fees	\$25.00
	CD Online Portal			
	401-000-000-534-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$245.82
	Water Online Portal & Misc			
	407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$245.82
	Sewer Online Portal & Misc			
	410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$42.76
	Storm Online Portal & Misc			
	Total 10072022 IC			\$584.40
	Total EFT Payment 11/9/2022 9:01:39 AM - 1			\$584.40
Total Invoice Cloud				\$584.40
Merchant Card Services / Vantive Holding, LLC				
	EFT Payment 11/9/2022 9:01:59 AM - 1	10/12/2022	2022 - October - October 2022 EFT Batch	
	10122022 MCS			
	001-000-270-576-80-49-01		Bank Analysis Fees/Merch CC Fees	\$186.98
	Lake Sawyer Pay Station			
	Total 10122022 MCS			\$186.98
	Total EFT Payment 11/9/2022 9:01:59 AM - 1			\$186.98
Total Merchant Card Services / Vantive Holding, LLC				\$186.98
U.S. Postal Service (Black Diamond) Utility				
Postage Only				
	EFT Payment 11/9/2022 9:02:22 AM - 1	10/3/2022	2022 - October - October 2022 EFT Batch	
	10032022 USPS			
	Postage - September 2022 Utility Billing			
	401-000-000-534-80-42-01		Postage	\$181.88
	407-000-000-535-80-42-01		Postage	\$181.88
	410-000-000-531-10-42-01		Postage	\$541.88
	Total 10032022 USPS			\$905.64
	Total EFT Payment 11/9/2022 9:02:22 AM - 1			\$905.64
Total U.S. Postal Service (Black Diamond) Utility Postage Only				\$905.64

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
US Bank Equipment Finance				
	EFT Payment 11/9/2022 9:02:43 AM - 1	10/20/2022	2022 - October - October 2022 EFT Batch	
	10202022 USB			
	001-000-210-521-10-45-00		PD-Payments - US Bank/Copier	\$211.05
	Pool 2 - PD			
	001-000-248-518-20-45-03		MDRT-Copier Costs	\$211.05
	Pool 2 - MDRT			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$1,050.66
	Sales & Use Tax			
	Total 10202022 USB			\$1,472.76
	Total EFT Payment 11/9/2022 9:02:43 AM - 1			\$1,472.76
	Total US Bank Equipment Finance			\$1,472.76
Washington State Department of Revenue				
	EFT Payment 11/9/2022 9:03:01 AM - 1	10/26/2022	2022 - October - October 2022 EFT Batch	
	10262022 DOR			
	101-000-000-542-70-31-01		Roadside Maintenance Supplies	\$29.22
	Sales Tax Payable			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$8,285.55
	Utility Tax: Water			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$636.68
	B&O Tax: Water			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$381.59
	B&O Tax: Sewer			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$5,419.88
	Utility Tax: Sewer			
	407-000-000-535-80-44-01		State of WA Excise Tax	(\$3,862.19)
	Utility Tax: Sewer(KC Credit)			
	410-000-000-531-10-44-01		State of Wa Excise Tax	\$429.60
	B&O Tax: Storm			
	410-000-000-531-10-48-03		Stormwater Maintenance & Repair	\$14.06
	Sales Tax Payable			
	Total 10262022 DOR			\$11,334.39
	Total EFT Payment 11/9/2022 9:03:01 AM - 1			\$11,334.39
	Total Washington State Department of Revenue			\$11,334.39
	Vendor Count	8	Grand Total	\$39,372.75



Voucher Directory with Transaction Date

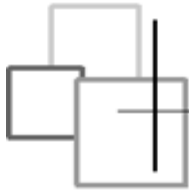
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Black Diamond Community Center				
	52181	11/7/2022	2022 - November - Early 2nd November 2022 Batch	
	11072022 BDCC			
	Rent & Utility Assistance			
	110-000-193-525-60-49-00		ARPA Funds to Community Center	\$35,000.00
	Total 11072022 BDCC			\$35,000.00
	Total 52181			\$35,000.00
Total Black Diamond Community Center				\$35,000.00
	Vendor Count	1	Grand Total	\$35,000.00



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Collin Hood				
	52182	11/1/2022	2022 - October - 4th October Void Batch	
	R 07062022 CH			
		Reissue State Dated Check 51746		
		001-000-000-369-81-00-00	Cash Over/Short	\$71.00
		Overpaid Traffic School		
	Total R 07062022 CH			\$71.00
	Total 52182			\$71.00
	V 51746	7/6/2022	2022 - October - 4th October Void Batch	
	V07062022 CH			
		Void State Dated Ck 51746 dated 7/2022		
		001-000-000-369-81-00-00	Cash Over/Short	(\$71.00)
		Overpaid Traffic School		
	Total V07062022 CH			(\$71.00)
	Total V 51746			(\$71.00)
Total Collin Hood				\$0.00
James English				
	52183	11/1/2022	2022 - October - 4th October Void Batch	
	R 07062021 JE			
		Reissue State Dated Ck 50205		
		401-000-000-343-40-00-01	Water Charges	\$54.04
		Refund Closed Account 3809.0		
	Total R 07062021 JE			\$54.04
	Total 52183			\$54.04
	V 50205	7/16/2021	2022 - October - 4th October Void Batch	
	V 07062021 JE			
		Void State Dated Check 50205 from 7/2021		
		401-000-000-343-40-00-01	Water Charges	(\$54.04)
	Total V 07062021 JE			(\$54.04)
	Total V 50205			(\$54.04)
Total James English				\$0.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Mike Allen				
	52184	11/1/2022	2022 - October - 4th October Void Batch	
	R 04212021			
		Reissue Stale Dated Check 49924		
		001-000-240-558-50-41-75	Code Enforcement Misc Exp	\$17.39
		Apply Patches to Uniform		
	Total R 04212021			\$17.39
	Total 52184			\$17.39
	V 49924	4/16/2021	2022 - October - 4th October Void Batch	
	V 04212021			
		Void State Dated Ck 49924 dated 04/2021		
		001-000-240-558-50-41-75	Code Enforcement Misc Exp	(\$17.39)
	Total V 04212021			(\$17.39)
	Total V 49924			(\$17.39)
	Total Mike Allen			\$0.00
Stephanie Cantu				
	52185	10/31/2021	2022 - October - 4th October Void Batch	
	R 04022021 SM			
		Reissue Stale Dated Ck 49942		
		001-000-120-512-50-42-03	Postage	\$2.80
	Total R 04022021 SM			\$2.80
	Total 52185			\$2.80
	Total Stephanie Cantu			\$2.80
Stephanie Cantu - Don't Use				
	V 49942	4/2/2021	2022 - October - 4th October Void Batch	
	V 04022021 SM			
		Void State Dated Ck #49942		
		001-000-120-512-50-42-03	Postage	(\$2.80)
		Postage		
	Total V 04022021 SM			(\$2.80)
	Total V 49942			(\$2.80)
	Total Stephanie Cantu - Don't Use			(\$2.80)
	Vendor Count	5	Grand Total	\$0.00



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Alpine Products Inc.				
	52186	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	TM-213167			
		PW - Supplies		
		310-000-000-542-64-31-01	Street Signs	\$257.63
		Parking Signs		
	Total TM-213167			\$257.63
	Total 52186			\$257.63
	Total Alpine Products Inc.			\$257.63
Amazon Capital Services, Inc.				
	52187	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11ND-VDLT-WFLC			
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$39.12
		Trash cans		
	Total 11ND-VDLT-WFLC			\$39.12
	52187	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	16DV-RVWH-C1YH			
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$108.64
		Coax Cable,		
	Total 16DV-RVWH-C1YH			\$108.64
	52187	6/5/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	16K7-MFLR-FYKM ADJ2			
		Adj to clear CM Taken Twice		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$65.54
		Fiber Optic Cable		
	Total 16K7-MFLR-FYKM ADJ2			\$65.54

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52187	17PG-KXM9-63TT Court - Supplies 001-000-120-512-50-31-00 Mouse Pads	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM Operating Supplies	\$19.37
	Total 17PG-KXM9-63TT			\$19.37
52187	1CFP-QVHJ-7HDK PW - Supplies 101-000-000-542-30-31-12 Bulletin Board	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM PW Clearing Acct-Supplies	\$166.00
	Total 1CFP-QVHJ-7HDK			\$166.00
52187	1DKG-RYC9-44LQ City Hall Project 310-000-002-594-18-62-03 HDMI Cable	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM Gen Govt Campus Improvements	\$86.92
	Total 1DKG-RYC9-44LQ			\$86.92
52187	1GRH-LGNM-3R76 PW - Supplies 101-000-000-542-30-31-12 Door Hanger Blanks	10/11/2022	2022 - October - 4th October Batch for 11.17.2022 CM PW Clearing Acct-Supplies	\$61.95
	Total 1GRH-LGNM-3R76			\$61.95
52187	1GRX-7WQK-D9QR CD - Returned Supplies 001-000-240-558-51-31-04 Returned Paper	10/27/2022	2022 - October - 4th October Batch for 11.17.2022 CM Clg-Office Supplies-CD/PW	(\$54.34)
	Total 1GRX-7WQK-D9QR			(\$54.34)
52187	1GRX-7WQK-F4L7 CH - Supplies 001-000-180-518-50-31-00 Paper, Calendars, Markers	10/27/2022	2022 - October - 4th October Batch for 11.17.2022 CM Office Supplies City Hall	\$84.53
	Total 1GRX-7WQK-F4L7			\$84.53

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52187	1GXJ_WLDH-CW3K IT - Supplies 001-000-145-518-80-42-00 Voice Adapter USB	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM Tech. Telephone costs	\$297.30
	Total 1GXJ_WLDH-CW3K			\$297.30
52187	1NJ6-QWVM-NDPR Court - Supplies 001-000-120-512-50-31-00 Cleaning supplies, File Lables, Folders	10/12/2022	2022 - October - 4th October Batch for 11.17.2022 CM Operating Supplies	\$121.42
	Total 1NJ6-QWVM-NDPR			\$121.42
52187	1RRX-9TKT-FGQC CD - Supplies 001-000-240-558-51-31-04 Pens, Paper	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM Clg-Office Supplies-CD/PW	\$73.60
	Total 1RRX-9TKT-FGQC			\$73.60
52187	1VDG-1HH9-4QW4 City Hall Project 310-000-002-594-18-62-03 Dry Erase Board, USB Drive Stick	10/12/2022	2022 - October - 4th October Batch for 11.17.2022 CM Gen Govt Campus Improvements	\$401.08
	Total 1VDG-1HH9-4QW4			\$401.08
52187	1W6R-FVJ7-3WVW Fin - Supplies 001-000-180-518-50-31-00 Calendars 001-000-240-558-51-31-04 Calendars 001-000-254-518-20-31-00 Janitorial and Bld Maint Supplies	10/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM Office Supplies City Hall Clg-Office Supplies-CD/PW Facilities Operating Supplies	\$34.91 \$35.06 \$113.54
	Total 1W6R-FVJ7-3WVW			\$183.51

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52187	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1W79-PD47-6CDK			
	IT - Supplies & Equip			
	001-000-145-518-80-42-01		Tech-Comm-INET Costs-First Net	\$2,347.35
	Telephone Equip			
	Total 1W79-PD47-6CDK			\$2,347.35
	52187	10/22/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1W9Y-XD6Y-4DKW			
	CD - Supplies			
	001-000-240-558-51-31-04		Clg-Office Supplies-CD/PW	\$54.34
	Paper			
	001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	\$21.25
	Bldg Supplies			
	Total 1W9Y-XD6Y-4DKW			\$75.59
	52187	10/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1YXV-HMYL-3JQH			
	PW - Supplies			
	101-000-000-542-30-31-12		PW Clearing Acct-Supplies	\$177.16
	Impact Driver, Battery Pack			
	Total 1YXV-HMYL-3JQH			\$177.16
	Total 52187			\$4,254.74
	Total Amazon Capital Services, Inc.			\$4,254.74
Anthony Clifton				
	52188	11/8/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11082022 AC			
	Employee Reimbursement			
	001-000-240-558-51-43-01		Lodging, Meals & Mileage	\$15.00
	Mileage WABO Conf Spokane, WA 10/25 - 10/28/2022		24 Additional Miles, Hotel to Conf Center	
	001-000-240-558-51-43-01		Lodging, Meals & Mileage	\$86.48
	Meals, WABO Conf Spokane, WA 10/25 - 10/28/2022			
	001-000-240-558-51-43-01		Lodging, Meals & Mileage	\$340.63
	Mileage WABO Conf Spokane, WA 10/25 - 10/28/2022		545 Miles Round Trip	
	Total 11082022 AC			\$442.11
	Total 52188			\$442.11
	Total Anthony Clifton			\$442.11

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Black Diamond Auto Parts				
	52189	10/11/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	464397			
		PW - Equip / Veh Maintenance		
		101-000-000-542-30-48-04	PW Clearing- Shared Veh/Equip Maint	\$2,947.77
		Misc Tire Chains, wiring harness supplies		
	Total 464397			\$2,947.77
	52189	10/18/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	464478			
		PD - Veh Maintenance		
		001-000-210-521-10-48-01	PD-Vehicle/Eq. Mtc. & Repair	\$130.39
		Battery		
	Total 464478			\$130.39
	52189	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	464575			
		PW - Equip / Veh Maintenance		
		101-000-000-542-30-48-04	PW Clearing- Shared Veh/Equip Maint	\$253.09
		Wiring Supplies, Primer, Paint		
	Total 464575			\$253.09
	Total 52189			\$3,331.25
	Total Black Diamond Auto Parts			\$3,331.25
Breland Commercial Tire, LLC				
	52190	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	D2977			
		PW - Veh/Equip Maintenance		
		101-000-000-542-30-48-04	PW Clearing- Shared Veh/Equip Maint	\$678.27
		Tire Repair - Tractor W/ Mower		
	Total D2977			\$678.27
	52190	10/18/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	D2984			
		PW - Veh/Equip Maintenance		
		101-000-000-542-30-48-04	PW Clearing- Shared Veh/Equip Maint	\$4,244.83
		New Tires / Installation - John Deere Grader		
	Total D2984			\$4,244.83
	Total 52190			\$4,923.10
	Total Breland Commercial Tire, LLC			\$4,923.10

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
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CallTower, Inc.

52191	201165255	9/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		September 2022 Service		
		001-000-120-512-50-42-00	Telephone/DSL	\$155.19
		Court Telephone		
		001-000-214-521-20-42-00	Police Tele/web/DSL/Air Cards	\$465.57
		Police Telephone		
		001-000-240-558-51-42-00	Telephone	\$234.73
		Comm Dev Telephone		
		001-000-246-558-70-42-01	Telephones	\$138.17
		MDRT Telephone		
		001-000-254-518-20-42-00	Facilities-Telephones	\$408.01
		City Hall Telephone		
		001-000-270-576-80-42-00	Telephone/DSL/Radios	\$10.20
		4% Parks Telephone		
		001-000-280-536-20-42-00	Telephone, DSL & Radios	\$5.10
		2% Cemetary Telephone		
		101-000-000-542-30-42-01	Telephone/DSL/Radios	\$56.11
		22% Streets Telephone		
		401-000-000-534-80-42-00	Telephone/DSL/Radios	\$61.21
		24% Water Telephone		
		407-000-000-535-80-42-00	Telephone/DSL/Radios	\$61.21
		24% Sewer Telephone		
		410-000-000-531-10-42-00	Telephone/DSL/Radios	\$61.21
		24% Drainage Telephone		
	Total 201165255			\$1,656.71

52191	201192574	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-120-512-50-42-00	Telephone/DSL	\$154.37
		Court Telephone		
		001-000-214-521-20-42-00	Police Tele/web/DSL/Air Cards	\$463.10
		Police Telephone		
		001-000-240-558-51-42-00	Telephone	\$248.05
		Comm Dev Telephone		
		001-000-246-558-70-42-01	Telephones	\$137.64
		MDRT Telephone		
		001-000-254-518-20-42-00	Facilities-Telephones	\$407.36
		City Hall Telephone		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		001-000-270-576-80-42-00 4% Parks Telephone	Telephone/DSL/Radios	\$10.73
		001-000-280-536-20-42-00 2% Cemetary Telephone	Telephone, DSL & Radios	\$5.37
		101-000-000-542-30-42-01 22% Streets Telephone	Telephone/DSL/Radios	\$59.04
		401-000-000-534-80-42-00 24% Water Telephone	Telephone/DSL/Radios	\$64.41
		407-000-000-535-80-42-00 24% Sewer Telephone	Telephone/DSL/Radios	\$64.41
		410-000-000-531-10-42-00 24% Drainage Telephone	Telephone/DSL/Radios	\$64.39
	Total 201192574			\$1,678.87
	Total 52191			\$3,335.58
	Total CallTower, Inc.			\$3,335.58
Canon Solutions America, Inc.				
	52192	10/21/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	163211536			
		IT - Equipment		
		310-000-011-594-18-64-00 Printer / Copiers	Gen Gvt-Pc related Hardware	\$3,120.80
	Total 163211536			\$3,120.80
	Total 52192			\$3,120.80
	Total Canon Solutions America, Inc.			\$3,120.80
Chris Madeo				
	52193	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.13.2022 CM			
		Employee Reimbursement		
		410-000-000-531-10-43-00 Mileage CESCL Class - Renton, WA	Lodging, Meals & Mileage	\$24.25
	Total 10.13.2022 CM			\$24.25
	Total 52193			\$24.25
	Total Chris Madeo			\$24.25

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
CHS/Cenex Inc				
52194	12424410312022 CH	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	October 2022 Fuel - GG			
	001-000-181-518-30-32-00		Fuel	\$501.00
	Facilities Clearing			
	001-000-240-558-51-32-00		Fuel	\$193.08
	Com Dev / Inspections			
	001-000-246-558-70-32-00		Fuel	\$505.70
	MDRT			
	001-000-270-576-80-32-00		Fuel	\$100.57
	PARKS 4%			
	001-000-280-536-20-32-00		Fuel	\$50.28
	CEMETERY 2%			
	101-000-000-543-50-32-00		Fuel	\$553.12
	STREETS 22%			
	401-000-000-534-80-32-00		Fuel	\$603.40
	WATER 24%			
	407-000-000-535-80-32-00		Fuel	\$603.40
	SEWER 24%			
	410-000-000-531-10-32-00		Fuel	\$603.41
	STORM WATER 24%			
	Total 12424410312022 CH			\$3,713.96
52194	12827510312022 PD	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	October 2022 Fuel - PD			
	001-000-210-521-10-32-00		PD-Fuel	\$800.40
	Police			
	Total 12827510312022 PD			\$800.40
Total 52194				\$4,514.36
Total CHS/Cenex Inc				\$4,514.36

City of Black Diamond

52195	10.31.2022 COBD	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	October 2022 Service			
	001-000-212-521-50-47-01		Water	\$131.04
	30. 1399.14 Police - Water			
	001-000-212-521-50-47-02		Sewer	\$214.09
	31. 1399.14 Police - Sewer			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
	001-000-212-521-50-47-03		Stormwater	\$97.50
	32. 1399.14 Police - Storm			
	001-000-248-518-20-47-01		MDRT BD Wtr, Swr, Storm	\$62.36
	33. 1399.15 MDRT 40%			
	001-000-254-518-20-47-00		Facilities-Utilities	\$93.55
	34. 1399.15 City Hall 60%			
	001-000-270-575-30-47-01		Museum Water/Sewer/Storm	\$39.00
	24. 1399.5 Museum - Storm			
	001-000-270-575-30-47-01		Museum Water/Sewer/Storm	\$180.46
	38. 1399.18 Museum - Water / Sewer			
	001-000-270-575-51-47-01		Gym-Stormwater	\$39.00
	21. 1399.1 Gym - Storm			
	001-000-270-575-51-47-02		Gym-Sewer	\$72.37
	19. 1399.0 Gym - Sewer			
	001-000-270-575-51-47-03		Gym-Water	\$49.97
	20. 1399.0 Gym - Water			
	001-000-270-576-80-47-01		Water	\$3.27
	01. 1399.9 PW Shops - Water			
	001-000-270-576-80-47-01		Water	\$106.40
	35. 1399.16 Railroad Ave Irrigation - Water			
	001-000-270-576-80-47-01		Water	\$117.02
	26. 1399.11 Eagle Creek - Water			
	001-000-270-576-80-47-02		Sewer	\$5.79
	02. 1399.9 PW Shops - Sewer			
	001-000-270-576-80-47-03		Stormwater	\$14.04
	03. 1399.9 PW Shops - Storm			
	001-000-270-576-80-47-03		Stormwater	\$117.00
	22. 1399.2 Boat Launch - Storm			
	001-000-280-536-20-47-01		Water	\$37.67
	25. 1399.8 Cemetery - Water			
	001-000-280-536-20-47-01		Water	\$0.82
	04. 1399.9 PW Shops - Water			
	001-000-280-536-20-47-01		Water	\$35.63
	29. 1399.13 Coal Car - Water			
	001-000-280-536-20-47-02		Sewer	\$1.45
	05. 1399.9 PW Shops - Water			
	001-000-280-536-20-47-03		Stormwater	\$3.51
	06. 1399.9 PW Shops - Storm			
	001-000-530-522-10-47-01		Water	\$36.84
	27. 1399.12 Fire Dept - Water			
	001-000-530-522-10-47-02		Sewer	\$72.37
	28. 1399.12 Fire Dept - Sewer			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		001-000-530-522-10-47-03	Stormwater	\$48.75
		23. 1399.4 Fire Dept - Storm		
		101-000-000-543-50-47-01	Water	\$6.13
		07. 1399.9 PW Shops - Water		
		101-000-000-543-50-47-02	Sewer	\$10.86
		08. 1399.9 PW Shops - Water		
		101-000-000-543-50-47-03	Stormwater	\$26.33
		09. 1399.9 PW Shops - Storm		
		401-000-000-534-80-47-01	Water	\$10.21
		10. 1399.9 PW Shops - Water		
		401-000-000-534-80-47-02	Sewer	\$18.09
		11. 1399.9 PW Shops - Sewer		
		401-000-000-534-80-47-03	Stormwater	\$43.88
		12. 1399.9 PW Shops - Water		
		407-000-000-535-80-47-01	Water	\$84.80
		37. 1399.17 Morganville / Alpine Sew Pump Station - Water		
		407-000-000-535-80-47-01	Water	\$10.21
		13. 1399.9 PW Shops - Water		
		407-000-000-535-80-47-02	Sewer	\$18.09
		14. 1399.9 PW Shops - Sewer		
		407-000-000-535-80-47-03	Stormwater	\$43.88
		15. 1399.9 PW Shops - Storm		
		410-000-000-531-10-47-01	Water	\$10.21
		16. 1399.9 PW Shops - Water		
		410-000-000-531-10-47-02	Sewer	\$18.09
		17. 1399.9 PW Shops - Sewer		
		410-000-000-531-10-47-03	Stormwater	\$43.86
		18. 1399.9 PW Shops - Water		
		Total 10.31.2022 COBD		\$1,924.54
	Total 52195			\$1,924.54
	Total City of Black Diamond			\$1,924.54
CIVICPLUS				
	52196	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	245984			
		October 2022 Service		
		001-000-137-514-21-41-01	Code Update	\$569.00
		Code Updates		
	Total 245984			\$569.00
	Total 52196			\$569.00
	Total CIVICPLUS			\$569.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Criminal Justice Training Commission				
	52197	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	201137095			
	PD - Training			
	001-000-210-521-10-49-01		PD-Training	\$4,212.00
	C Chi			
	Total 201137095			\$4,212.00
	Total 52197			\$4,212.00
	Total Criminal Justice Training Commission			\$4,212.00
DD Printing Solutions				
	52198	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1793			
	Bulk Mail Env. for Utility Billing			
	401-000-000-534-80-49-04		Printing	\$543.48
	407-000-000-535-80-49-03		Printing	\$543.48
	410-000-000-531-10-49-03		Printing	\$271.73
	Total 1793			\$1,358.69
	Total 52198			\$1,358.69
	Total DD Printing Solutions			\$1,358.69
Enumclaw School District				
	52199	11/2/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11022022 ESD			
	October 2022 Fees			
	111-000-100-518-65-49-01		Enumclaw School Mitigation Fees MPD Single-Fam	\$17,944.00
	MPD Single Fam			
	Total 11022022 ESD			\$17,944.00
	Total 52199			\$17,944.00
	Total Enumclaw School District			\$17,944.00
Federal Eastern International				
	52200	10/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	54284300			
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	\$2,157.74

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Carriers,Shoulder Straps		
	Total 54284300			\$2,157.74
	Total 52200			\$2,157.74
	Total Federal Eastern International			\$2,157.74
	Ferguson Waterworks #3011			
	52201	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1148770			
	PW - Supplies			
	401-000-000-534-80-31-04		Water Meters & related costs	\$2,310.05
	Meter Setters			
	Total 1148770			\$2,310.05
	Total 52201			\$2,310.05
	Total Ferguson Waterworks #3011			\$2,310.05
	GMP Consultants, LLC			
	52202	10/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	22-087			
	October 2022 Service			
	001-000-180-518-50-41-03		Misc hiring/Employment costs	\$5,500.00
	Fin Director			
	Total 22-087			\$5,500.00
	52202	11/8/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	22-092			
	October 2022 Service			
	001-000-180-518-50-41-03		Misc hiring/Employment costs	\$4,960.00
	Finance Director			
	Total 22-092			\$4,960.00
	Total 52202			\$10,460.00
	Total GMP Consultants, LLC			\$10,460.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Guardian Alliance Technologies, Inc.				
	52203	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	16818 GAT			
		October 2022 Service		
		001-000-213-521-10-41-04	Civil Service-Hiring Evaluations	\$62.00
	Total 16818 GAT			\$62.00
	Total 52203			\$62.00
Total Guardian Alliance Technologies, Inc.				\$62.00
Gunderson Law Firm				
	52204	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1227 GLF			
		October 2022 Service		
		001-000-151-515-41-41-04	Court Legal-Pros Attorney	\$3,400.00
		001-000-151-515-41-41-04	Court Legal-Pros Attorney	\$800.00
		2 additional 1/2 day sessions		
	Total 1227 GLF			\$4,200.00
	Total 52204			\$4,200.00
Total Gunderson Law Firm				\$4,200.00
Home Depot Credit Service				
	52205	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	3024739			
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$134.24
	Total 3024739			\$134.24
	52205	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	3520796			
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$44.57
		Wall Plates, Low Voltage Wiring Supplies		
	Total 3520796			\$44.57
	52205	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	4510750			
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$77.26
		Hole Saw, Alum. Tubeing, Lumber		
	Total 4510750			\$77.26

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52205	5614560	10/29/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$226.24
		HDMI Ports, Connectors...		
	Total 5614560			\$226.24
52205	6614410	10/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$126.22
		Door Stops		
	Total 6614410			\$126.22
52205	7011298	10/27/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$816.28
		Misc Hand Tool Sets		
	Total 7011298			\$816.28
52205	7520236	10/27/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PD - Bldg Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$103.13
		Lumber, Glue		
	Total 7520236			\$103.13
52205	8011043	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PD - Bldg Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$626.59
		Flooring, Wall Base, Adhesive Applicator		
	Total 8011043			\$626.59
52205	8011044	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$328.23
		Combo Saw, Gloves, Hooks, Hack Saw		
	Total 8011044			\$328.23
Total 52205				\$2,482.76

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Total Home Depot Credit Service				\$2,482.76
Indigo Enterprises, LLC				
	52206	10/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.28.2022 IE			
		PW - ROW Permit Refund		
		001-000-240-341-81-00-00	Technology Cost Recovery Fee	\$45.00
		PUB22-0080 Tech Fee		
		001-000-240-345-89-20-04	Public Works Clg Base Fee	\$60.00
		PUB22-0080 PW Base Fee		
		101-000-000-322-40-00-00	Right of Way Permit	\$263.00
		PUB22-0080 ROW Fee		
	Total 10.28.2022 IE			\$368.00
	Total 52206			\$368.00
Total Indigo Enterprises, LLC				\$368.00
Jesse Stavano				
	52207	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.13.2022 JS			
		Employee Reimbursement		
		410-000-000-531-10-43-00	Lodging, Meals & Mileage	\$48.50
		Mileage CESCL Class - Renton, WA		
	Total 10.13.2022 JS			\$48.50
	Total 52207			\$48.50
Total Jesse Stavano				\$48.50
Joann Sloss				
	52208	10/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10282022 JS			
		Employee Reimbursement		
		001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage	\$38.50
		Employee Evals Training, Puyallup, WA	56.2 Round Trip Miles	
	Total 10282022 JS			\$38.50
	Total 52208			\$38.50
Total Joann Sloss				\$38.50

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Johnsons Home & Garden				
52209	468104	10/19/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$107.16
			Pipe, Nuts / Bolts, Landscape Fabric	
	Total 468104			\$107.16
52209	468120	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$209.67
			Poly Film, Concrete Sealer, Tiewires, PVC	
	Total 468120			\$209.67
52209	468134	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-66-41-00	Snow & Ice Control	\$107.41
			Parts for Deicer Skid	
	Total 468134			\$107.41
52209	468241	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-66-41-00	Snow & Ice Control	\$114.85
			PVC connectors	
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$68.47
			Finishing Nails	
	Total 468241			\$183.32
52209	468245	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-66-41-00	Snow & Ice Control	\$82.31
			Misc PVC Parts	
	Total 468245			\$82.31
52209	468266	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		Gym - Bldg Repair		
		001-000-270-575-51-48-00	Gym Facility Repair & Maintenance	\$58.67

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
			Staples, Demo Blade	
	Total 468266			\$58.67
52209	468271	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$21.29
			PVC items, Bushings, Clamps, Spray Paint	
	Total 468271			\$21.29
52209	468341	10/30/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		City Hall Project		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$33.66
			Paint, Primer	
	Total 468341			\$33.66
52209	468362	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$417.68
			Multi tool, Markers, Tarp Straps, Sealant	
	Total 468362			\$417.68
	Total 52209			\$1,221.17
	Total Johnsons Home & Garden			\$1,221.17
Josh Bain				
52210	10.13.2022 JB	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		Employee Reimbursement		
		410-000-000-531-10-43-00	Lodging, Meals & Mileage	\$48.50
			Mileage - CESCL Class - Renton WA	
	Total 10.13.2022 JB			\$48.50
	Total 52210			\$48.50
	Total Josh Bain			\$48.50

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
King County Finance - Water & Land Resources Div.				
	52211	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11944ob			
		07.01.2022 - 12.30.2022 Service		
		410-000-000-531-10-49-10	K/C Storm-billing & Rec. Svs	\$2,067.00
	Total 11944ob			\$2,067.00
	Total 52211			\$2,067.00
Total King County Finance - Water & Land Resources Div.				\$2,067.00
King County Prosecuting Attorney				
	52212	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11012022 KCPA			
		October 2022 Court Report		
		633-000-100-589-30-00-00	Court Fees for King County	\$46.84
		Court Remittance		
	Total 11012022 KCPA			\$46.84
	Total 52212			\$46.84
Total King County Prosecuting Attorney				\$46.84
King County Radio Comm Services				
	52213	10/29/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	18942			
		October 2022 Service		
		001-000-214-521-20-41-03	K/C 800 Mhz Radio Costs	\$1,483.76
	Total 18942			\$1,483.76
	Total 52213			\$1,483.76
Total King County Radio Comm Services				\$1,483.76
L.N. Curtis & Sons				
	52214	10/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	INV643581			
		PD - Uniform		
		001-000-210-521-10-31-04	PD-Uniforms	\$469.52
		Pants, Shirts, Jacket, Name Blanks		
	Total INV643581			\$469.52
	Total 52214			\$469.52
Total L.N. Curtis & Sons				\$469.52

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Language Line Services, Inc.				
	52215	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10672963			
		October 2022 Service		
		001-000-211-523-60-49-02	Prisoner Lang/ Medical Costs	\$4.02
	Total 10672963			\$4.02
	Total 52215			\$4.02
Total Language Line Services, Inc.				\$4.02
Law Office of Krista White Swain				
	52216	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10312002 LOKWS			
		October 2022 Service		
		001-000-120-512-50-41-00	Court Judge	\$4,200.00
		Regular Calendar		
	Total 10312002 LOKWS			\$4,200.00
	Total 52216			\$4,200.00
Total Law Office of Krista White Swain				\$4,200.00
Legend Data Systems, Inc.				
	52217	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	135816			
		PD - Supplies		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$38.05
		ID Badge		
	Total 135816			\$38.05
	Total 52217			\$38.05
Total Legend Data Systems, Inc.				\$38.05
Long Bay Enterprises, Inc				
	52218	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	2022-1110			
		October 2022 Service		
		310-000-002-594-18-62-10	Future Campus Planning	\$1,555.00
	Total 2022-1110			\$1,555.00
	Total 52218			\$1,555.00
Total Long Bay Enterprises, Inc				\$1,555.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Madrona Law Group LLC				
52219	11642	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		320-000-002-595-30-63-00	Street Preservation	\$248.00
		RE: Water Main Break Emergency Repair		
	Total 11642			\$248.00
52219	11643	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-41-41-36	Legal Svs-Code Enforcement	\$168.00
		CD - Code Enforcement		
	Total 11643			\$168.00
52219	11644	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-41-41-40	Legal Svs Development Permits	\$465.00
		CD - Permit Review		
	Total 11644			\$465.00
52219	11645	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-41-41-01	Legal Services-General Govt	\$8,056.35
		General City Billing		
		101-000-000-542-30-41-15	Legal Costs	\$1,790.30
		General City Billing		
		401-000-000-534-80-41-04	Legal Svcs	\$2,685.45
		General City Billing		
		407-000-000-535-80-41-09	Legal Costs	\$2,685.45
		General City Billing		
		410-000-000-531-10-41-01	Legal Costs	\$2,685.45
		General City Billing		
	Total 11645			\$17,903.00
52219	11646	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-45-41-10	Legal Lawsuits/Other Charges	\$434.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	Total 11646		Lawsuit - Koler	\$434.00
52219	11647	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-41-41-02	Legal Services -Employment	\$866.00
			Employment	
	Total 11647			\$866.00
52219	11648	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-257-558-70-41-00	MDRT Legal Services	\$709.00
			Lawson Hills Fire Station Appeal	
	Total 11648			\$709.00
52219	11649	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		404-000-016-594-34-63-00	Fire Flow Loop: 169	\$310.00
			Legal Assistance	
	Total 11649			\$310.00
52219	11650	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-257-558-70-41-00	MDRT Legal Services	\$2,573.00
			MDRT / OakPoint	
	Total 11650			\$2,573.00
52219	11651	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-150-515-41-41-17	Legal Costs-Public Disc/Oth	\$500.00
			Public Records Requets Advice	
	Total 11651			\$500.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52219	11/3/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11652			
		October 2022 Service		
		001-000-150-515-41-41-41 TDR	Legal Costs-TDR'S	\$682.00
	Total 11652			\$682.00
	Total 52219			\$24,858.00
Total Madrona Law Group LLC				\$24,858.00
Maria Moscoso				
	52220	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	2200010			
		October 2022 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$130.00
	Total 2200010			\$130.00
	52220	8/10/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	220007			
		August 2022 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$130.00
	Total 220007			\$130.00
	52220	8/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	220008			
		August 2022 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$130.00
	Total 220008			\$130.00
	52220	9/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	220009			
		September 2022 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$130.00
	Total 220009			\$130.00
	Total 52220			\$520.00
Total Maria Moscoso				\$520.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Matzke Polygraph, LLC				
52221	91222	9/12/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		September 2022 Service		
		001-000-213-521-10-41-04	Civil Service-Hiring Evaluations	\$500.00
	Total 91222			\$500.00
	Total 52221			\$500.00
Total Matzke Polygraph, LLC				\$500.00
Motion and Flow Control Products, Inc.				
52222	8505710	10/24/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		401-000-000-534-80-31-01	Water Operating Supplies	\$1,087.96
		Hose Assembly		
	Total 8505710			\$1,087.96
	Total 52222			\$1,087.96
Total Motion and Flow Control Products, Inc.				\$1,087.96
Mountain View Fire & Rescue				
52223	22-1087	11/8/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		2nd Half 2022 Fire Service		
		001-000-530-522-10-41-00	Fire Dist 44 Prof Serv	\$491,000.00
	Total 22-1087			\$491,000.00
	Total 52223			\$491,000.00
Total Mountain View Fire & Rescue				\$491,000.00
O'Brien, Barton, & Hopkins, PLLP				
52224	70305	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		October 2022 Service		
		001-000-151-515-91-41-00	Court Legal-Public Defender	\$3,500.00
		001-000-151-515-91-41-04	Pub Def-Def.Critical phone advise	\$575.00
	Total 70305			\$4,075.00
	Total 52224			\$4,075.00
Total O'Brien, Barton, & Hopkins, PLLP				\$4,075.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Office Products Nationwide				
	52225	10/28/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1197301-0			
		PD - Supplies		
		001-000-210-521-10-31-00	PD-Operating Supplies	\$60.37
		PD - Building Supplies		
	Total 1197301-0			\$60.37
	52225	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1197406-0			
		CD - Supplies		
		001-000-240-558-51-31-00	CD-Office Supplies only	\$72.52
		CD Office Supplies		
	Total 1197406-0			\$72.52
	Total 52225			\$132.89
Total Office Products Nationwide				\$132.89
Olympic Environmental Resources				
	52226	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	22OER3			
		October 2022 Service		
		001-000-182-554-90-41-00	Recycling Program- KC Grant	\$5,848.03
	Total 22OER3			\$5,848.03
	Total 52226			\$5,848.03
Total Olympic Environmental Resources				\$5,848.03
Olympic Moving & Storage				
	52227	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	166544			
		October 2022 Service		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$4,043.37
		Relocated Offices		
	Total 166544			\$4,043.37
	Total 52227			\$4,043.37
Total Olympic Moving & Storage				\$4,043.37

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Pacifica Law Group, LLP				
	52228	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	79225			
		October 2022 Service		
		001-000-150-515-45-41-10	Legal Lawsuits/Other Charges	\$882.00
		Koler		
	Total 79225			\$882.00
	Total 52228			\$882.00
	Total Pacifica Law Group, LLP			\$882.00
Palmer Coking Coal Company				
	52229	10/18/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	85630			
		Prks - Supplies		
		001-000-270-576-80-31-03	Parks Operating Supplies	\$500.02
		Bark, Gravel - Triangle Park Coal Car		
	Total 85630			\$500.02
	Total 52229			\$500.02
	Total Palmer Coking Coal Company			\$500.02
Parametrix, Inc.				
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39499			
		September 2022 Service		
		001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$852.50
	Total 39499			\$852.50
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39500			
		September 2022 Service		
		001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$330.00
	Total 39500			\$330.00
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39501			
		September 2022 Service		
		001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$30,721.88
	Total 39501			\$30,721.88

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39502	September 2022 Service 001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$259.38
	Total 39502			\$259.38
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39503	September 2022 Service 001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$1,872.50
	Total 39503			\$1,872.50
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39504	September 2022 Service 001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$1,435.00
	Total 39504			\$1,435.00
	52230	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39505	September 2022 Service 320-000-044-595-50-63-00	Rock Creek Bridge Project	\$617.50
	Total 39505			\$617.50
	52230	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	39528	September 2022 Service 001-000-257-558-70-41-06	MDRT Surveyor-Parametrix	\$746.25
	Total 39528			\$746.25
	Total 52230			\$36,835.01
Total Parametrix, Inc.				\$36,835.01
Pollardwater.com-West				
	52231	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	0224421	PW - Supplies 401-000-000-534-80-48-02 PVC	Water System Rep & Mtc-Ext/Int	\$101.36
	Total 0224421			\$101.36
	Total 52231			\$101.36
Total Pollardwater.com-West				\$101.36

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Republic Services #176				
	52232	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	0176-006875950			
	October 2022 Service			
	001-000-248-518-20-47-03		MDRT-Waste Disposal Costs	\$186.16
	MDRT			
	001-000-254-518-20-47-01		Facilities-Waste Disposal	\$279.24
	City Hall			
	Total 0176-006875950			\$465.40
	52232	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	0176-006876198			
	October 2022 Service			
	001-000-270-576-80-47-04		Garbage & Waste Disposal	\$307.65
	PW-Parks			
	001-000-280-536-20-47-04		Waste Disposal	\$24.61
	PW-Cemetery			
	101-000-000-543-50-47-04		Waste Disposal	\$196.90
	PW-Street			
	401-000-000-534-80-47-04		Waste Disposal	\$233.82
	PW-Water			
	407-000-000-535-80-47-04		Waste Disposal	\$233.82
	PW-Sewer			
	410-000-000-531-10-47-04		Waste Disposal	\$233.81
	PW-Drainage			
	Total 0176-006876198			\$1,230.61
	52232	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	0176-006876328			
	October 2022 Service			
	001-000-212-521-50-47-04		Waste Disposal	\$529.23
	Police & Court			
	Total 0176-006876328			\$529.23
	Total 52232			\$2,225.24
	Total Republic Services #176			\$2,225.24

RH2 Engineering Inc.

	52233	10/2/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	88030			
	September 2022 Service			
	101-000-000-542-30-41-13		Prof Serv - Eng. Civil Review	\$1,596.00

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		101-000-000-543-50-41-01	Professional Services	\$1,238.00
		401-000-000-534-80-41-00	Prothman Services	\$1,238.01
		401-000-000-534-80-41-10	Prof Serv- Civil Eng	\$2,087.41
		401-000-000-534-80-41-13	Prof Service-GIS	\$1,596.00
		407-000-000-535-80-41-01	Prof Srvs-GIS & other review	\$1,238.01
		407-000-000-535-80-41-13	Prof Service - Eng. Civil Review	\$1,596.00
		410-000-000-531-10-41-13	Prof Service - Eng. Civil Review	\$1,596.00
		410-000-000-531-10-41-13	Prof Service - Eng. Civil Review	\$1,238.01
	Total 88030			\$13,423.44
	52233	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	88120			
		October 2022 Service		
		404-000-020-594-34-63-00	Water Project: ARPA - 3rd Ave. Improvement	\$19,734.27
	Total 88120			\$19,734.27
	52233	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	88121			
		October 2022 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$352.09
	Total 88121			\$352.09
	Total 52233			\$33,509.80
	Total RH2 Engineering Inc.			\$33,509.80
Rob Jewett				
	52234	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.13.2022 RJ			
		Employee Reimbursement		
		410-000-000-531-10-43-00	Lodging, Meals & Mileage	\$24.25
		CESCL Class - Renton, WA		
	Total 10.13.2022 RJ			\$24.25
	Total 52234			\$24.25
	Total Rob Jewett			\$24.25
Ron & Leo's Welding Service				
	52235	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	226324			
		PW - Equip Maint		
		101-000-000-542-66-41-00	Snow & Ice Control	\$78.42

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		De-icer skid		
	Total 226324			\$78.42
	Total 52235			\$78.42
	Total Ron & Leo's Welding Service			\$78.42
Seattle Daily Journal of Commerce				
	52236	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	3382947			
		October 2022 Service		
		404-000-020-594-34-63-00	Water Project: ARPA - 3rd Ave. Improvement	\$519.80
		Legal Advertising		
	Total 3382947			\$519.80
	Total 52236			\$519.80
	Total Seattle Daily Journal of Commerce			\$519.80
Severson's Building Maintenance				
	52237	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	471404			
		October 2022 Service		
		001-000-212-521-50-41-03	Police Custodial Cost	\$500.00
		Police/Court Janitorial Services		
	Total 471404			\$500.00
	52237	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	471405			
		October 2022 Service		
		001-000-248-518-20-49-01	MDRT Bldg Custodial Costs	\$180.00
		MDRT Janitorial Services		
		001-000-254-518-20-49-01	Facilities Bldg.Custodial & Maint.	\$720.00
		City Hall/Com Dev Janitorial Services		
	Total 471405			\$900.00
	52237	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	471406			
		October 2022 Service		
		001-000-270-575-51-48-00	Gym Facility Repair & Maintenance	\$250.00
		Gym Janitorial Services		
	Total 471406			\$250.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52237	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	471407			
		October 2022 Service		
		101-000-000-542-30-48-03	PW Clearing-shared Shop Cost	\$200.00
			PW Shop Janitorial Services	
	Total 471407			\$200.00
	Total 52237			\$1,850.00
	Total Severson's Building Maintenance			\$1,850.00
SHI International Corp.				
	52238	10/19/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	B16001691			
		IT - Software		
		001-000-145-518-80-41-18	Misc software	\$77.02
			Proj Mgmnt Software for PW	
	Total B16001691			\$77.02
	Total 52238			\$77.02
	Total SHI International Corp.			\$77.02
Somer Johnson				
	52239	10/6/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1019 SJ			
		September 2022 Service		
		001-000-121-512-50-41-00	Prof Svs-Therap. Grant	\$2,500.00
	Total 1019 SJ			\$2,500.00
	Total 52239			\$2,500.00
	Total Somer Johnson			\$2,500.00
Sound Publishing Inc.				
	52240	10/5/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH963815			
		October 2022 Service		
		001-000-140-514-23-41-75	Advertising	\$214.20
			Re: CIP	
	Total ECH963815			\$214.20

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52240	10/5/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH964063			
		October 2022 Service		
		001-000-240-558-60-41-75	Advertising-Long range planning	\$259.05
		PLN22-0039 / PUB22-0073		
	Total ECH964063			\$259.05
	52240	10/12/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH964551			
		October 2022 Service		
		101-000-000-542-30-44-00	Advertising	\$72.75
		Re: Public Right of Way		
	Total ECH964551			\$72.75
	52240	10/19/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH964985			
		October 2022 Service		
		001-000-140-514-23-41-75	Advertising	\$221.10
		Prelim Budget		
	Total ECH964985			\$221.10
	52240	10/19/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH964988			
		October 2022 Service		
		001-000-180-518-50-41-03	Misc hiring/Employment costs	\$179.70
		Re: Council Vacancy		
	Total ECH964988			\$179.70
	52240	10/19/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH965042			
		October 2022 Service		
		404-000-020-594-34-63-00	Water Project: ARPA - 3rd Ave. Improvement	\$448.80
		Re: Bids		
	Total ECH965042			\$448.80
	52240	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	ECH965478			
		October 2022 Service		
		001-000-240-558-60-41-75	Advertising-Long range planning	\$76.20
		Re: Zoning Use Matrix		
	Total ECH965478			\$76.20
	Total 52240			\$1,471.80

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Total Sound Publishing Inc.				\$1,471.80
Sound Uniform Solutions/Bratwear				
52241	202210SU086	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	\$62.45
			Apply name tags, emblems	
	Total 202210SU086			\$62.45
52241	202210SU143	10/20/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	\$232.23
			Shirts, Pants, Tie, Tie Bar, Badge	
	Total 202210SU143			\$232.23
52241	2202210SU053	10/12/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	\$95.11
			Badge, Name Tags,	
	Total 2202210SU053			\$95.11
52241	2202210SU063	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	PD - Uniforms			
	001-000-210-521-10-31-04		PD-Uniforms	\$203.27
			Jacket, Badge, Shirts,	
	Total 2202210SU063			\$203.27
	Total 52241			\$593.06
Total Sound Uniform Solutions/Bratwear				\$593.06
Stericycle, Inc				
52242	8002623739	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	October 2022 Service			
	001-000-120-512-50-49-04		Shredding Services	\$59.26
	001-000-180-518-50-49-04		Shredding Services	\$59.26

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		001-000-210-521-10-49-05	PD-Shredding Services	\$59.29
	Total 8002623739			\$177.81
	Total 52242			\$177.81
Total Stericycle, Inc				\$177.81
Thomson Reuters - West				
	52243	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	847276328			
		October 2022 Service		
		001-000-210-521-10-41-07	PD-Prof Serv/Leads Online-Pawn shop	\$205.44
	Total 847276328			\$205.44
	Total 52243			\$205.44
Total Thomson Reuters - West				\$205.44
Tough Mudder, Inc.				
	52244	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.31.2022 TM			
		Event Deposit Refund		
		001-000-240-345-89-99-23	Special Event/Park Use Deposit	\$10,000.00
			PL-Special Evemt Deposit - 07.27.2022	
	Total 10.31.2022 TM			\$10,000.00
	Total 52244			\$10,000.00
Total Tough Mudder, Inc.				\$10,000.00
Trevor Pourchot				
	52245	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	10.26.2022 TP			
		October 2022 Service		
		001-000-210-521-10-41-00	PD-Professional Services	\$240.44
			Lakeridge Paving Proj	
	Total 10.26.2022 TP			\$240.44
	Total 52245			\$240.44
Total Trevor Pourchot				\$240.44

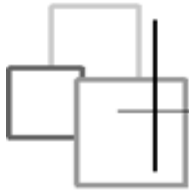
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
TRM Wood Products Co. Inc.				
	52246	10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	417883			
		Gym - Supplies		
		001-000-270-575-51-48-00	Gym Facility Repair & Maintenance	\$198.81
		Lumber, Screws		
	Total 417883			\$198.81
	Total 52246			\$198.81
	Total TRM Wood Products Co. Inc.			\$198.81
Truck Performance NorthWest				
	52247	10/10/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	57612			
		PW - Veh / Equip Maint		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$331.52
		Winch, Wire Harness, Block, Carrier		
		407-000-000-535-80-35-00	Small Tools & Safety Equipment	\$331.52
		Winch, Wire Harness, Block, Carrier		
	Total 57612			\$663.04
	Total 52247			\$663.04
	Total Truck Performance NorthWest			\$663.04
UBM				
	52248	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	INV484057			
		October 2022 Service		
		001-000-120-512-50-49-02	Printing and Binding	\$30.69
		Per Copy Charge		
	Total INV484057			\$30.69
	Total 52248			\$30.69
	Total UBM			\$30.69
Uline				
	52249	10/13/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	155130654			
		PD Bldg Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$2,786.62
		Shelving Unit		
	Total 155130654			\$2,786.62

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52249	10/18/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	155280431			
		PD Bldg Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$5,699.78
		Desks, Bookcases,		
	Total 155280431			\$5,699.78
	Total 52249			\$8,486.40
Total Uline				\$8,486.40
Utilities Underground Location Center				
	52250	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	2100127			
		October 2022 Service		
		401-000-000-534-80-41-08	Locating Service	\$68.37
		53 locates		
	Total 2100127			\$68.37
	Total 52250			\$68.37
Total Utilities Underground Location Center				\$68.37
Varius Inc.				
	52251	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1549			
		October 2022 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$1,128.00
	Total 1549			\$1,128.00
	52251	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1550			
		October 2022 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$1,410.00
	Total 1550			\$1,410.00
	52251	11/4/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	1551			
		October 2022 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$29,046.00
	Total 1551			\$29,046.00
	Total 52251			\$31,584.00
Total Varius Inc.				\$31,584.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
			Account Number	Name Title	Amount
VenTek International					
	52252		11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		135033			
			October 2022 Service		
			001-000-270-576-80-41-02	Venvue Pay Station	\$90.00
		Total 135033			\$90.00
	Total 52252				\$90.00
Total VenTek International					\$90.00
W. Anneke Berry					
	52253		10/26/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		10262022 WAB			
			October 2022 Service		
			001-000-120-512-50-41-02	Protem Judge	\$120.00
		Total 10262022 WAB			\$120.00
	Total 52253				\$120.00
Total W. Anneke Berry					\$120.00
Washington State Patrol					
	52254		11/2/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		I23002055			
			October 2022 Service		
			633-000-500-589-30-00-00	CPL Fees for WSP/FBI - Fingerprint	\$79.50
			Fingerprints - CPL		
		Total I23002055			\$79.50
	52254		11/2/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
		I23002365			
			October 2022 Service		
			001-000-180-518-50-41-03	Misc hiring/Employment costs	\$11.00
			Background Check - GG Hiring		
		Total I23002365			\$11.00
	Total 52254				\$90.50
Total Washington State Patrol					\$90.50

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Washington State Treasurer				
	52255	11/1/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	11012022 WST			
		October 2022 Court Report		
		633-000-200-589-30-00-00	Court Fees for WA State Treasurer	\$3,745.89
		Court Remittance		
	Total 11012022 WST			\$3,745.89
	Total 52255			\$3,745.89
	Total Washington State Treasurer			\$3,745.89
Washington Workwear Stores, Inc.				
	52256	10/27/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	6178			
		PW - Uniforms		
		101-000-000-542-30-31-04	Uniforms & Safety Supplies	\$1,047.65
		PW- Uniforms		
	Total 6178			\$1,047.65
	Total 52256			\$1,047.65
	Total Washington Workwear Stores, Inc.			\$1,047.65
Water Management Laboratories, Inc.				
	52257	10/17/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	206799			
		October 2022 Service		
		401-000-000-534-80-41-02	Water Testing and Sampling	\$23.00
	Total 206799			\$23.00
	52257	10/18/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	206879			
		October 2022 Service		
		401-000-000-534-80-41-02	Water Testing and Sampling	\$420.00
	Total 206879			\$420.00
	52257	10/25/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	207038			
		October 2022 Service		
		401-000-000-534-80-41-02	Water Testing and Sampling	\$23.00
	Total 207038			\$23.00

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name	Amount
			Title	
	52257	10/31/2022	2022 - October - 4th October Batch for 11.17.2022 CM	
	207220			
		October 2022 Service		
		401-000-000-534-80-41-02	Water Testing and Sampling	\$23.00
	Total 207220			\$23.00
	Total 52257			\$489.00
Total Water Management Laboratories, Inc.				\$489.00
	Vendor Count	72	Grand Total	\$753,944.53



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Amazon Capital Services, Inc.				
52258	114G-D6TC-7DM3	11/2/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	PD Bldg Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$28.24
	HDMI Adaptor,			
	Total 114G-D6TC-7DM3			\$28.24
52258	19W4-6VR9-JXQT	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	CH - Supplies			
	310-000-011-594-18-64-00		Gen Gvt-Pc related Hardware	\$57.57
	Calendars. Paper			
	Total 19W4-6VR9-JXQT			\$57.57
52258	1FRG-HCMV-MNCD	11/4/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	City Hall Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$169.56
	File Cabinet			
	Total 1FRG-HCMV-MNCD			\$169.56
52258	1JYQ-C6G4-7NTV	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	001-000-180-518-50-31-00		Office Supplies City Hall	\$0.00
	Office Supplies - City Hall			
	001-000-254-518-20-31-00		Facilities Operating Supplies	\$0.00
	Janitorial and Bld Maint Supplies			
	001-000-254-518-20-31-00		Facilities Operating Supplies	\$0.00
	Building Supplies - City Hall			
	310-000-011-594-18-64-00		Gen Gvt-Pc related Hardware	\$0.00
	Total 1JYQ-C6G4-7NTV			\$0.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52258	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	1LCC-CH3J-CJ9W			
	City Hall Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$778.28
	Bookcases			
	Total 1LCC-CH3J-CJ9W			\$778.28
	52258	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	1XFP-KV3T-76KK			
	Crt - Supplies			
	001-000-120-512-50-31-00		Operating Supplies	\$10.84
	Markers			
	Total 1XFP-KV3T-76KK			\$10.84
	52258	11/8/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	MQD-CXWF-JV1G			
	MDRT - Supplies			
	001-000-246-558-70-31-00		Office Supplies	\$117.16
	Bulletin Board			
	Total MQD-CXWF-JV1G			\$117.16
	Total 52258			\$1,161.65
Total Amazon Capital Services, Inc.				\$1,161.65
Auburn Sports & Marine, Inc.				
	52259	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	690335			
	Boat Repair / Maint			
	001-000-215-521-10-48-00		Repairs and Maintenance VRF	\$2,091.90
	Total 690335			\$2,091.90
	52259	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	691759			
	Boat Repair / Maint			
	001-000-215-521-10-48-00		Repairs and Maintenance VRF	\$894.56
	Total 691759			\$894.56
	Total 52259			\$2,986.46
Total Auburn Sports & Marine, Inc.				\$2,986.46

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
H.D. Fowler Company				
	52260	11/2/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	I6260337			
		PW - Supplies		
		401-000-000-534-80-31-01	Water Operating Supplies	\$698.14
			Spanner Wrench, Meter Wremch, Locking Devices	
	Total I6260337			\$698.14
	Total 52260			\$698.14
	Total H.D. Fowler Company			\$698.14
Home Depot Credit Service				
	52261	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	0012170			
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$1,600.15
			Industrial Shelf, Clamps, Equip Stand	
	Total 0012170			\$1,600.15
	52261	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	0511104			
		PD Building Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$93.84
			Glue & Brush, Surge Protector, Holesaw	
	Total 0511104			\$93.84
	52261	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	0521181			
		PD Building Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$114.92
			Cleaning Supplies, Screws, Mounting Tape	
	Total 0521181			\$114.92
	52261	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	0521257			
		PD Building Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$45.62
			Furniture Sliders, Extension Cords	
	Total 0521257			\$45.62

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52261	0610185	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	City Hall Project			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$140.61
	Total 0610185			\$140.61
52261	2520895	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	PD Building Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$358.51
	Light Fixtures			
	Total 2520895			\$358.51
52261	2520973	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	City Hall Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$309.82
	HDMI supplies, Light, Electrical Supplies			
	Total 2520973			\$309.82
52261	6521884	11/7/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	City Hall Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$46.07
	Cabinet & Trim			
	Total 6521884			\$46.07
52261	7511382	11/6/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	PD Building Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$59.17
	Total 7511382			\$59.17
52261	9511182	11/4/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	City Hall Proj			
	310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$159.88
	Totes			
	Total 9511182			\$159.88

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52261	11/4/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	9521325			
		PD Building Proj		
		310-000-002-594-18-62-03	Gen Govt Campus Improvements	\$41.01
		Cable Clamps, Patch Cable, Contact Cement		
	Total 9521325			\$41.01
	Total 52261			\$2,969.60
	Total Home Depot Credit Service			\$2,969.60
Johnsons Home & Garden				
	52262	11/2/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	468417			
		PW - Supplies		
		101-000-000-542-30-31-12	PW Clearing Acct-Supplies	\$219.85
		Duct Tape		
	Total 468417			\$219.85
	Total 52262			\$219.85
	Total Johnsons Home & Garden			\$219.85
King County Finance - Wastewater Treat Div.				
	52263	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	30035721			
		November 2022 Service		
		407-000-000-535-80-41-04	Metro Sewer Charges	\$105,339.26
	Total 30035721			\$105,339.26
	Total 52263			\$105,339.26
	Total King County Finance - Wastewater Treat Div.			\$105,339.26
Office Products Nationwide				
	52264	11/2/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	1197406-1			
		CD - Supplies		
		001-000-240-558-51-31-00	CD-Office Supplies only	\$7.57
		CD Supplies		
	Total 1197406-1			\$7.57
	Total 52264			\$7.57
	Total Office Products Nationwide			\$7.57

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Orkin Commercial Services				
	52265	11/4/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	234200939			
		November 2022 Service		
		001-000-212-521-50-48-02	Police Bldg Repairs & Maintenance	\$118.48
		Police Service		
	Total 234200939			\$118.48
	Total 52265			\$118.48
	Total Orkin Commercial Services			\$118.48
Secure Pacific Corporation				
	52266	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	351156			
		11/1/2022 - 01/31/2033 Service		
		001-000-212-521-50-49-05	Security	\$585.47
		25510 Lawson - Police		
	Total 351156			\$585.47
	52266	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	351157			
		11/1/2022 - 01/31/2033 Service		
		101-000-000-542-30-48-03	PW Clearing-shared Shop Cost	\$273.00
		32820 3rd Ave - Warehouse - PW		
	Total 351157			\$273.00
	52266	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	351158			
		11/1/2022 - 01/31/2033 Service		
		101-000-000-542-30-48-03	PW Clearing-shared Shop Cost	\$67.00
		32820 3rd Ave - PW Shop		
	Total 351158			\$67.00
	Total 52266			\$925.47
	Total Secure Pacific Corporation			\$925.47
Treats Heating & Cooling				
	52267	11/3/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	7695CI			
		PW - Bldg Maint		
		510-000-500-594-48-62-00	PW Bldg Related Impr.	\$8,864.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Mini Split AC - PW Shop		
	Total 7695CI			\$8,864.00
	Total 52267			\$8,864.00
	Total Treats Heating & Cooling			\$8,864.00
Williams Scotsman, Inc.				
	52268	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	9015760424			
		November 2022 Rent		
		001-000-254-518-20-45-01	Facilities-Bldg Rental/Modspace	\$3,457.75
		CD Modular Rental		
	Total 9015760424			\$3,457.75
	52268	11/1/2022	2022 - November - 2nd November 2022 Batch for 11.17.2022 CM	
	9015760426			
		November 2022 Rent		
		001-000-248-518-20-45-01	MDRT-Bldg Rental-Modspace	\$1,959.86
		MDRT Modular Rental		
	Total 9015760426			\$1,959.86
	Total 52268			\$5,417.61
Total Williams Scotsman, Inc.				\$5,417.61
	Vendor Count	11	Grand Total	\$128,708.09



Register

Fiscal: 2022

Deposit Period: 2022 - November, 2022 - October

Check Period: 2022 - November - Early 2nd November 2022 Batch, 2022 - November - 2nd November 2022 Batch for 11.17.2022 CM, 2022 - October - 4th October Void Batch, 2022 - October - 4th October Batch for 11.17.2022 CM, 2022 - October - October 2022 EFT Batch

Number	Name	Print Date	Clearing Date	Amount
Columbia Bank	390562401			
Check				
<u>52180</u>	Black Diamond Community Center	11/8/2022		Void
<u>52181</u>	Black Diamond Community Center	11/8/2022		\$35,000.00
<u>52182</u>	Collin Hood	11/18/2022		\$71.00
<u>52183</u>	James English	11/18/2022		\$54.04
<u>52184</u>	Mike Allen	11/18/2022		\$17.39
<u>52185</u>	Stephanie Cantu	11/18/2022		\$2.80
<u>52186</u>	Alpine Products Inc.	11/18/2022		\$257.63
<u>52187</u>	Amazon Capital Services, Inc.	11/18/2022		\$4,254.74
<u>52188</u>	Anthony Clifton	11/18/2022		\$442.11
<u>52189</u>	Black Diamond Auto Parts	11/18/2022		\$3,331.25
<u>52190</u>	Breland Commercial Tire, LLC	11/18/2022		\$4,923.10
<u>52191</u>	CallTower, Inc.	11/18/2022		\$3,335.58
<u>52192</u>	Canon Solutions America, Inc.	11/18/2022		\$3,120.80
<u>52193</u>	Chris Madeo	11/18/2022		\$24.25
<u>52194</u>	CHS/Cenex Inc	11/18/2022		\$4,514.36
<u>52195</u>	City of Black Diamond	11/18/2022		\$1,924.54
<u>52196</u>	CIVICPLUS	11/18/2022		\$569.00
<u>52197</u>	Criminal Justice Training Commission	11/18/2022		\$4,212.00
<u>52198</u>	DD Printing Solutions	11/18/2022		\$1,358.69
<u>52199</u>	Enumclaw School District	11/18/2022		\$17,944.00
<u>52200</u>	Federal Eastern International	11/18/2022		\$2,157.74
<u>52201</u>	Ferguson Waterworks #3011	11/18/2022		\$2,310.05
<u>52202</u>	GMP Consultants, LLC	11/18/2022		\$10,460.00
<u>52203</u>	Guardian Alliance Technologies, Inc.	11/18/2022		\$62.00
<u>52204</u>	Gunderson Law Firm	11/18/2022		\$4,200.00
<u>52205</u>	Home Depot Credit Service	11/18/2022		\$2,482.76
<u>52206</u>	Indigo Enterprises, LLC	11/18/2022		\$368.00
<u>52207</u>	Jesse Stavano	11/18/2022		\$48.50
<u>52208</u>	Joann Sloss	11/18/2022		\$38.50
<u>52209</u>	Johnsons Home & Garden	11/18/2022		\$1,221.17
<u>52210</u>	Josh Bain	11/18/2022		\$48.50
<u>52211</u>	King County Finance - Water & Land Resources Div.	11/18/2022		\$2,067.00
<u>52212</u>	King County Prosecuting Attorney	11/18/2022		\$46.84
<u>52213</u>	King County Radio Comm Services	11/18/2022		\$1,483.76

Number	Name	Print Date	Clearing Date	Amount
<u>52214</u>	L.N. Curtis & Sons	11/18/2022		\$469.52
<u>52215</u>	Language Line Services, Inc.	11/18/2022		\$4.02
<u>52216</u>	Law Office of Krista White Swain	11/18/2022		\$4,200.00
<u>52217</u>	Legend Data Systems, Inc.	11/18/2022		\$38.05
<u>52218</u>	Long Bay Enterprises, Inc	11/18/2022		\$1,555.00
<u>52219</u>	Madrona Law Group LLC	11/18/2022		\$24,858.00
<u>52220</u>	Maria Moscoso	11/18/2022		\$520.00
<u>52221</u>	Matzke Polygraph, LLC	11/18/2022		\$500.00
<u>52222</u>	Motion and Flow Control Products, Inc.	11/18/2022		\$1,087.96
<u>52223</u>	Mountain View Fire & Rescue	11/18/2022		\$491,000.00
<u>52224</u>	O'Brien, Barton, & Hopkins, PLLP	11/18/2022		\$4,075.00
<u>52225</u>	Office Products Nationwide	11/18/2022		\$132.89
<u>52226</u>	Olympic Environmental Resources	11/18/2022		\$5,848.03
<u>52227</u>	Olympic Moving & Storage	11/18/2022		\$4,043.37
<u>52228</u>	Pacifica Law Group, LLP	11/18/2022		\$882.00
<u>52229</u>	Palmer Coking Coal Company	11/18/2022		\$500.02
<u>52230</u>	Parametrix, Inc.	11/18/2022		\$36,835.01
<u>52231</u>	Pollardwater.com-West	11/18/2022		\$101.36
<u>52232</u>	Republic Services #176	11/18/2022		\$2,225.24
<u>52233</u>	RH2 Engineering Inc.	11/18/2022		\$33,509.80
<u>52234</u>	Rob Jewett	11/18/2022		\$24.25
<u>52235</u>	Ron & Leo's Welding Service	11/18/2022		\$78.42
<u>52236</u>	Seattle Daily Journal of Commerce	11/18/2022		\$519.80
<u>52237</u>	Severson's Building Maintenance	11/18/2022		\$1,850.00
<u>52238</u>	SHI International Corp.	11/18/2022		\$77.02
<u>52239</u>	Somer Johnson	11/18/2022		\$2,500.00
<u>52240</u>	Sound Publishing Inc.	11/18/2022		\$1,471.80
<u>52241</u>	Sound Uniform Solutions/Bratwear	11/18/2022		\$593.06
<u>52242</u>	Stericycle, Inc	11/18/2022		\$177.81
<u>52243</u>	Thomson Reuters - West	11/18/2022		\$205.44
<u>52244</u>	Tough Mudder, Inc.	11/18/2022		\$10,000.00
<u>52245</u>	Trevor Pourchot	11/18/2022		\$240.44
<u>52246</u>	TRM Wood Products Co. Inc.	11/18/2022		\$198.81
<u>52247</u>	Truck Performance NorthWest	11/18/2022		\$663.04
<u>52248</u>	UBM	11/18/2022		\$30.69
<u>52249</u>	Uline	11/18/2022		\$8,486.40
<u>52250</u>	Utilities Underground Location Center	11/18/2022		\$68.37
<u>52251</u>	Varius Inc.	11/18/2022		\$31,584.00
<u>52252</u>	VenTek International	11/18/2022		\$90.00
<u>52253</u>	W. Anneke Berry	11/18/2022		\$120.00
<u>52254</u>	Washington State Patrol	11/18/2022		\$90.50
<u>52255</u>	Washington State Treasurer	11/18/2022		\$3,745.89
<u>52256</u>	Washington Workwear Stores, Inc.	11/18/2022		\$1,047.65
<u>52257</u>	Water Management Laboratories, Inc.	11/18/2022		\$489.00
<u>52258</u>	Amazon Capital Services, Inc.	11/18/2022		\$1,161.65
<u>52259</u>	Auburn Sports & Marine, Inc.	11/18/2022		\$2,986.46

Number	Name	Print Date	Clearing Date	Amount
<u>52260</u>	H.D. Fowler Company	11/18/2022		\$698.14
<u>52261</u>	Home Depot Credit Service	11/18/2022		\$2,969.60
<u>52262</u>	Johnsons Home & Garden	11/18/2022		\$219.85
<u>52263</u>	King County Finance - Wastewater Treat Div.	11/18/2022		\$105,339.26
<u>52264</u>	Office Products Nationwide	11/18/2022		\$7.57
<u>52265</u>	Orkin Commercial Services	11/18/2022		\$118.48
<u>52266</u>	Secure Pacific Corporation	11/18/2022		\$925.47
<u>52267</u>	Treats Heating & Cooling	11/18/2022		\$8,864.00
<u>52268</u>	Williams Scotsman, Inc.	11/18/2022		\$5,417.61
<u>EFT Payment 11/9/2022 8:59:48 AM - 1</u>	Columbia Bank	10/31/2022		\$1,107.35
<u>EFT Payment 11/9/2022 9:00:08 AM - 1</u>	Dept of Licensing-Firearms Online	10/31/2022		\$108.00
<u>EFT Payment 11/9/2022 9:01:21 AM - 1</u>	First Bankcard	10/21/2022		\$23,673.23
<u>EFT Payment 11/9/2022 9:01:39 AM - 1</u>	Invoice Cloud	10/21/2022		\$584.40
<u>EFT Payment 11/9/2022 9:01:59 AM - 1</u>	Merchant Card Services / Vantive Holding, LLC	10/7/2022		\$186.98
<u>EFT Payment 11/9/2022 9:02:22 AM - 1</u>	U.S. Postal Service (Black Diamond) Utility Postage Only	10/12/2022		\$905.64
<u>EFT Payment 11/9/2022 9:02:43 AM - 1</u>	US Bank Equipment Finance	10/3/2022		\$1,472.76
<u>EFT Payment 11/9/2022 9:03:01 AM - 1</u>	Washington State Department of Revenue	10/20/2022		\$11,334.39
<u>V 49924</u>	Mike Allen	11/1/2022		(\$17.39)
<u>V 49942</u>	Stephanie Cantu	10/31/2022		(\$2.80)
<u>V 50205</u>	James English	11/1/2022		(\$54.04)
<u>V 51746</u>	Collin Hood	11/1/2022		(\$71.00)
		Total	Check	\$957,025.37
		Total	390562401	\$957,025.37
		Grand Total		\$957,025.37

City of Black Diamond

Payroll Register October 2022

Number	Name	Fiscal Description	Amount
20235	Payroll Vendor	2022 - October - Month End	\$0.00
20236	BD Police Officers Association	2022 - October - Month End	\$960.00
20237	City of Black Diamond Flex	2022 - October - Month End	\$496.67
20238	HRA VEBA Trust	2022 - October - Month End	\$225.00
20239	Joseph Kaufman	2022 - October - Month End	\$147.40
20240	Minnesota Child Support Payment Ctr	2022 - October - Month End	\$483.00
20241	Teamsters Local 117	2022 - October - Month End	\$2,101.07
20242	Trusted Plans Service CP LTD	2022 - October - Month End	\$130.00
20243	Western States Police Medical	2022 - October - Month End	\$450.00
20244	Paper Check	2022 - October - Month End	\$227.54
20245	Paper Check	2022 - October - Month End	\$521.11
October 2022 Aflac	Aflac	2022 - October - Month End	\$209.56
October 2022 Draw	Payroll Vendor	2022 - October - Month End	\$56,002.07
October 2022 DRS: DCP	DOR - Deferred Comp	2022 - October - Month End	\$10,477.30
October 2022 DRS: Ret	Dept of Retirement Systems	2022 - October - Month End	\$49,583.47
October 2022 ESD	Employment Security Dept	2022 - October - Month End	\$1,695.74
October 2022 Fed Taxes	City of Black Diamond Taxes	2022 - October - Month End	\$85,156.79
October 2022 L&I	Dept of Labor and Industries	2022 - October - Month End	\$5,411.57
October 2022 Medical Ins	AWC Employee Benefit Trust	2022 - October - Month End	\$75,594.05
October 2022 Month End	Payroll Vendor	2022 - October - Month End	\$180,432.43
October 2022 PFML	PFML ESD	2022 - October - Month End	\$1,427.69
			\$471,732.46

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance
Director

Maya Miller
Date 11-3-2022

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of October 20, 2022
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 5:30 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Mulvihill, de Leon, O'Donnell, Page. (Councilmember O'Donnell was not present during roll call and entered the meeting at 5:32 p.m. Councilmember Smith was not present during roll call and entered the meeting at 5:35 p.m.)

ABSENT: None

Staff present: Mayene Miller, Finance Director; Stephanie Metcalf, Court Administrator; Jamey Kiblinger, Police Chief; Brian Martinez, Commander; Mona Davis, Community Development Director; IS Manager, Rob Reed, and Brenda L. Martinez, City Clerk/HR

WORK SESSION:

- 1) Review of 2023 Budget for General Fund Revenues and Expenditures including Possible Increase in Property Tax - Ms. Miller

Finance Director Miller stated that tonight's work session is only on the general fund portion of the budget and next week she will be presenting the Public Works side of the budget.

Ms. Miller noted she will be going through the revenues for the General Fund and that Directors are here to answer questions about their budgets. She shared with Council that when developing the budget, the goal is to match revenues to expenditures, so we live within our means, however this year expenditures are higher.

Highlights/Topics of Discussion

- Review of general fund sources and expenditures which shows sources and how the money is used.
- 2023 proposed general fund expenditures and revenues. Finance Director Miller noted that next year's revenue is expected to decrease while the 2023 budgeted expenditures are projected to increase at a higher level due to the economy. She also noted that even with the city using reserves to balance the budget the ending

fund balance for the general fund is at a healthy amount as this is needed for cash flow at the beginning of the year. She expressed how important it is to have cash in the bank to pay bills until the property tax money comes in.

Revenues

- General Fund functions supported by types of revenue
- Top twenty General Fund revenue sources
- General Fund taxes (i.e. property tax, sales tax, utility taxes)
- Discussion on property tax and how the calculation works
- Review of sales tax and how it is distributed
- Utility Tax and Miscellaneous Revenue
- Intergovernmental revenue
- Community Development revenue
- Police Department revenue
- Municipal Court revenue
- Cable franchise and business license fees
- Other general fund revenue (i.e. Lake Sawyer parking fee, gym and cemetery revenue, and investments)
- Funding Agreement revenue
- Beginning General Fund Balance
- Total General Fund sources of revenue

Expenditures

Finance Director Miller reviewed the general fund expenditure comparisons by function. It was noted that the 2023 total general fund operating expenditure budget is \$10,387,134 with public safety using 52% of that amount.

The following General Fund department budgets were reviewed:

- Legislative (City Council)
- Executive (Mayor's Office)
- Administrative Services (Clerk, Finance, HR, Utility Billing, IT and Central Services)
- Police Department
- Fire Department
- Legal Department
- Municipal Court
- Community Development
- Master Development Review Team
- Parks Department
- Cemetery
- Facilities, Grounds Department and Special Programs
- 2023 Salary Schedule
- 2023 Employee Allocations by Funding Source

In closing, Ms. Miller noted the next meeting on the budget will be October 27, 2022 and she also reviewed other upcoming meeting dates.

Following the presentation there was discussion on grants and grant writing.

ADJOURNMENT:

Councilmember Smith **moved** to adjourn the meeting; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (6-0). The meeting ended at 6:56 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of October 20, 2022
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Smith, Mulvihill, de Leon, O'Donnell, Page

ABSENT: None

Staff present: Mayene Miller, Finance Director; Mona Davis, Community Development Director; Brian Martinez, Commander; David Linehan, City Attorney; Rob Reed, IS Manager; and Brenda L. Martinez, City Clerk/HR Manager.

READING OF GUIDING PRINCIPLES

AGENDA REVIEW AND APPROVAL:

Councilmember de Leon **moved** to accept the agenda; **second** Councilmember Smith. Motion **passed** with all voting in favor (6-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS: None

PUBLIC COMMENTS:

Geoff Bowie, Black Diamond spoke to Council.

CONSENT AGENDA:

Councilmember de Leon **moved** to adopt the Consent Agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (6-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** – October 20, 2022, Check No. 52063 through 52120 (void 51881) and EFTs in the amount of \$598,761.66
- 2) **Payroll** – September 2022, Check No. 20225 through 20234 and ACHs in the amount of \$507,239.57
- 3) **Minutes** –Special Meeting of September 29, 2022

PUBLIC HEARINGS:

- 4) **AB22-081** – Draft 2023-2028 Capital Improvement Plan

Finance Director Miller reported on this item.

Mayor Benson opened the public hearing at 7:08 p.m.

Kristen Bryant, Bellevue noted that she did not read the draft of the plan and does have input. She commented that it would be great to put money in for the fish culverts and noted a small amount on a first step to get information on the Lake Sawyer fish ladder and then the city would know for next year projects. She really thinks that the environmental and stream aspects are worthy of some more attention than they've gotten in the past years.

Geoff Bowie, Black Diamond commented that in the plan there is more than one stormwater project that has to do with stormwater detention. He noted that Black Diamond has different soils in town and noted those areas where soils don't infiltrate well. He suggested looking at a global approach to the part of the city that has no storm, retention, detention facilities or water quality facilities and design and build some large regional facilities, which would do good to improve the water quality and to get habitat and species back, rather than spending money on a little pond that's in clay and silts. He discussed the public water system on the springs rehabilitation as noted in the WSFFA, he referred to the north creek pumping station and the pumping capacity and the need to ask why and are we spending wisely. We need to continue to improve our streets and think about fish passages.

Mayor Benson closed the public hearing at 7:15 p.m.

UNFINISHED BUSINESS: None

5) AB22-078A – Resolution Regarding King County Housing Authority for Rainier View Expansion

Community Development Director Davis updated Council on this agenda item and spoke to the changes that were made since the last meeting.

There was Council discussion.

Councilmember Page **moved** to approve Resolution No. 22-1508, to waive certain zoning regulations under the Housing Cooperation Law and enter into a Cooperative Agreement with King County Housing Authority to allow the addition of 13 new units to serve low-income housing for seniors in Rainier View Mobile Home Park; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (6-0).

NEW BUSINESS:

6) AB22-082 – Ordinance Regarding Title 18 Code Amendments

Community Development Director Davis briefed Council on this item. In addition, Chair Olson of the Black Diamond Planning Commission spoke on their recommendations to Council.

Councilmember Deady **moved** to approve Ordinance No. 22-1183, amending Title 18 of the Black Diamond Municipal Code related to administrative processes to Chapter 18.08, adding Chapter 18.20 to include zoning use matrix, and amending Title 18 definitions; providing for severability, and establishing an effective date.; **second** Councilmember de Leon. Motion **passed** with all voting in favor (6-0).

DEPARTMENT REPORTS:

Fire – Chief Smith noted the department is working on their budget and discussed their lid lift. He noted it being quiet with 1 call a day in the 14-day period, and there being brush fires in Cumberland and Renton. He shared good news that the rain is coming. He commented that 99% of grants are for capital items, not people and discussed an opportunity the city should look into. He invited citizens to the Trunk or Treat the Fire and Police Departments are having on October 31st from 4 p.m. - 6 p.m.

Community Development – Community Development Director Davis shared that the Planning Commission is having a public hearing on November 8th on the sign code and wondered if Council would be willing to have a joint session with the Planning Commission on December 8th. There was consensus to hold the joint meeting. She also mentioned grants that will be coming before Council at the next regular meeting on November 3rd. Later in the month she will be bringing the school capital facilities plans to incorporate and will bring the revised school impact fees at December 1, also coming will be the fire impact fees, and a fee schedule update. She touched on workload within her department.

Public Works – Brock Deady wished his wife a happy anniversary. He touched on the King County grant and shared the equipment that is being purchased. There was also discussion on raising the gym rental rate to \$40 beginning in January 2023.

MAYOR'S REPORT:

Mayor Benson reported attending the SCATBd meeting and shared what was discussed.

COUNCIL REPORTS:

Councilmember O'Donnell congratulated the Deady's on their anniversary. He discussed the capital plan and would like to see the bigger projects added and tracked even if they are unfunded as they would be identified. He gave examples of what to add. He noted a lot of stuff is going on and it would be nice to see updates on the city administrator, finance director position vacancy and where are we at with the current vacancies and/or pending vacancies, commissions, committees, DEI training, city facilities. He discussed the historical and preservation of the cemetery and it being a huge asset to the city and what are we doing to preserve it.

Councilmember Page reported attending the Community Development meeting and had a chance to meet with the Friends of the Black Diamond Library and shared that their book sale is coming up. She encouraged everyone to attend and support the group so they can continue providing programs the library does not have funding for. She talked about being on the city council and the process and procedures involved and how city's do not operate as fast as the private sector. She discussed about wayfinding signs and putting a public records request in to get documents and doing homework in other communities. She also shared that she will be attending the November 8th Planning Commission Public Hearing as she is a business owner in town and would like to hear the comments.

Councilmember Deady reported attending the PIC meeting and will send information out to Councilmembers on this. She also attended the SCATBd meeting, Community Development meeting and shared what was discussed. She wished her husband a happy anniversary.

Councilmember Smith congratulated the Deady's on their anniversary. He noted he is sitting in on the Public Works meetings and inquired on committee meeting times. He noted looking forward to the joint meeting with the Enumclaw School District and City of Enumclaw.

Councilmember Mulvihill shared a story about when she first moved to Black Diamond. She thinks the city should do a kindness campaign and distributed samples of kindness signs that could be put in windows. She also shared a poster she made that could be placed in community businesses and in reader boards around town. She would like to see this be a year-round event and noted an organization and World Kindness Day is on November 13th. She discussed visiting 17 homes in Rainier View and 15 homes wanting their park saved.

Councilmember de Leon noted this being a nice idea and campaign for the city. She also feels the door to door to discuss the park space in Rainier View was going above and beyond and thanked Councilmember Mulvihill for this. She discussed having a meeting with OakPointe and we will be hearing about amenities that will be coming. She appreciated hearing about the Friends of the Library and would love to see entering in a more engagement relationship with a sister city and showing the best of what Black Diamond has and will be looking at next steps.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Chief Smith added to his earlier report that the Lake Sawyer roundabout is open.

Geoff Bowie, Black Diamond spoke to Council.

EXECUTIVE SESSION: None

ADJOURNMENT

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Page. Motion **passed** with all voting in favor (6-0). The meeting ended at 8:23 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

DRAFT

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of October 27, 2022
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Smith, Mulvihill, de Leon, O'Donnell.

ABSENT: Councilmember Page (excused)

Staff present: Mayene Miller, Finance Director; Scott Hanis, Public Works Director; Mona Davis, Community Development Director; IS Manager, Rob Reed, and Brenda L. Martinez, City Clerk/HR

WORK SESSION:

- 1) Review of 2022 Preliminary Budget of Revenues and Expenditures for Public Works for Streets, Water, Sewer, and Stormwater Funds, and review of 2022 Budgets for Capital Projects, other Special Revenue and Internal Service Funds

Ms. Miller reviewed with Council the following funds:

Special Revenue Funds

Ms. Miller shared that these funds are established by governments to collect money that must be used for a specific project.

- Street Fund – Noted this fund does not get enough dedicated revenue to pay expenditures. Revenues are from gas tax, street right of way permits, other miscellaneous permits. and TBD car tab fee transfer along with general fund transfers are the primary sources of revenue for the street department and both have been increased this year as gas tax is not supporting this fund. She highlighted expenditures for this fund.
- Fire Impact Fee Fund – These funds are to be used to replace growth related fire equipment and facilities.
- Transportation Benefit District Fund – Ms. Miller shared revenue supports the maintenance activities on existing city streets. It was discussed about possibly raising the fee.

- Traffic Mitigation Fees Fund – Funds collected from developers for specific traffic improvements.
- ARPA Fiscal Recovery Funds – Some of the funds were used for utility and rent assistance and the majority is going for the 3rd Avenue watermain project. There is still funds available and these funds can be spent through 2024.
- School Impact Fees Fund – Finance Director Miller noted revenue in this fund has slowed down. This covers all four school districts within the city limits.
- Traffic Impact Fees – this is new legislation Council adopted last year and only a minimal amount has been collected.

Internal Service Funds

- Equipment Replacement Funds which comprise:
 - Fire Equipment Replacement – money set aside yearly for replacing equipment
 - Public Works Equipment Replacement - fund was heavily used last year and increased transfer for this year.
 - Police Equipment Replacement – transfer into fund for a boat purchase.
 - Public Works Building Improvements

Utility Funds

- Water Operating Fund 401 – new citizens will add to revenue, decreased permits and meter purchases. Highlighted expenditures for this fund, and Ms. Miller noted a rate review needs to be done in the Spring of 2023.
- Water Debt Service – Ms. Miller discussed the debt payment and when those debt payments will end (2024).
- Sewer Operating Fund 407 – Ms. Miller discussed the pass-through rate increase of 5.75% for King County Metro. She highlighted expenditures for this fund and noted it meeting its reserves.
- Stormwater Operating Fund 410 – She discussed the expenditures going up and having to pull down its fund balance. Need to look long range at this fund.

Capital Project Funds

Finance Director Miller discussed how REET money works and the land sales that have contributed to these funds.

- Real Estate Excise Tax Funds– She noted these funds can only be used for capital items.
 - General Government REET I – Fund 311
 - General Government REET II – Fund 321
- Public Works Retainage - Fund 322 – She noted the city must set aside retainage.

Capital Improvement Projects

- Fund 310 – General Government Capital Projects – Ms. Miller reviewed the projects in this fund along with the revenue sources and expenditures.
- Fund 320 - Public Works Capital Projects – Finance Director Miller reviewed the projects listed in this fund and touched on revenue sources and expenditures.
- WSFFA Partners – Fund 402 Capital Projects –.
- Water Capital Projects – 404 – Finance Director Miller reviewed the projects listed in the fund along with their revenue sources and expenditures.
- Sewer Capital Projects - 408
- Stormwater Capital Projects - 410 — Discussed how the projects are funded and the options available to keep money in this fund.

Finance Director shared the 2023 employee allocations by funding source, proposed funded positions along with each position's salary range.

In closing, Ms. Miller then reviewed with Council the upcoming budget meetings in accordance with the adopted budget calendar and pointed out that adoption of the budget is proposed for December 1st.

NEW BUSINESS:

2) AB22-083 – Resolution Regarding Changing City Desk Phone Service to Zoom

IS Manager Reed reported on this item.

Councilmember de Leon **moved** to adopt Resolution No. 22-1510 authorizing the Mayor to execute an agreement with Zoom for desk phone service; **second** Councilmember Mulvihill.

There was Council discussion.

Vote: Motion **passed** with all voting in favor (5-0).

ADJOURNMENT:

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0). The meeting ended at 7:50 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Resolution authorizing the Mayor to execute a professional planning services consultant contract with AHBL, Inc.	Agenda Date: November 17, 2022 AB22-092	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	X
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$300,000	Public Works – Scott Hanis	
Fund Source: -2022/2023 Budget	Court – Stephanie Metcalf	
Timeline: SEPT 2022-DEC 2023		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; Contract		
SUMMARY STATEMENT: Mayor Benson has placed this item on the agenda.		
The Master Development Review Team has been using the services of AHBL, Inc. for contract planners since 2014 to process land use applications and permits as a cost savings measure. The current contract is expiring and there is a continued need for these planning support services, in order to meet the City's obligations. Continuing to use existing planning resources from AHBL, with their extensive knowledge of MPD and Development Agreement requirements, will maximize accuracy of review of implementing projects and maintain efficiency in processing land use and project approvals within applicable statutory and contractual deadlines. This resolution would authorize the Mayor to execute a contract with AHBL, Inc. to continue using part-time contract planners through 2023. The costs are reimbursed by the developer. FISCAL NOTE (Finance Department): MDRT is reimbursed 100% by the developer.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to adopt Resolution No. 22-1516, authorizing the Mayor to execute a professional services contract with AHBL, Inc. for part-time planning services through 2023.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 17, 2022		

RESOLUTION NO. 22-1516

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL CONSULTING CONTRACT WITH AHBL, INC. FOR PLANNING SERVICES TO BE PROVIDED TO THE MDRT

WHEREAS, the City's Master Development Review Team (MDRT) does not have an on-site Planner dedicated to processing the land use applications and permits for which it is responsible under state law, City code and applicable agreements; and

WHEREAS, in order to timely and effectively process the implementing land use applications and permits associated with the previously approved MPDs, and to ensure such permits comply with all applicable laws, regulations, and agreements, the City contracted with the consulting firm AHBL, Inc. in 2019 to provide these services to the MDRT; and

WHEREAS, the City's contract with AHBL, Inc. is expiring and there is a need to renew the AHBL, Inc. contract for planning services so that the City and the MDRT may continue to meet their permitting responsibilities under state and local law; and

WHEREAS, the AHBL senior planning consultant used by MDRT has extensive knowledge of the requirements imposed by the applicable MPD Permit approvals, Development Agreements, Hearing Examiner decisions, and City codes, and furthermore has extensive historical experience with the processes required for timely processing of applications submitted by the Master Developer; and

WHEREAS, continuing to use MDRT's existing planning resources from AHBL will maximize the accuracy of the City's review of MPD implementing projects and will maintain efficiency in processing land use applications and project approvals within applicable statutory and contractual deadlines; and

WHEREAS, AHBL, Inc. is willing and able to provide the requested services on the terms and conditions set forth in the contract attached hereto as Attachment A;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a professional services contract between the City and AHBL, Inc., for the provision of planning services to the MDRT in an amount not to exceed \$300,000, substantially in the form attached hereto as Attachment A.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 17TH DAY OF
NOVEMBER, 2022.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

**ON-CALL CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF BLACK DIAMOND AND
AHBL, INC. FOR MDRT PLANNING SERVICES**

THIS AGREEMENT is made effective as of September 1, 2022, by and between the City of Black Diamond, a Washington municipal corporation (hereinafter the "City"), and AHBL, Inc., (hereinafter the "Consultant,"), a corporation organized under the laws of the State of Washington, located and doing business at 2215 North 30th Street, Suite 300, Tacoma, WA 98403.

RECITALS

WHEREAS, the City's Master Development Review Team (MDRT) is in need of planning services to handle on-call tasks as assigned by the City; and

WHEREAS, the Consultant was previously selected to provide planning services to the City and has provided such services pursuant to previously executed contracts; and

WHEREAS, the City desires for Consultant to continue providing similar planning services and Consultant has agreed to provide such services on the terms and conditions provided in this Agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

I. Description of Work.

The Consultant shall assign professional planning staff, as identified in Exhibit A, to the City to perform on-call planning services for the period identified in Section IV. Such planning services shall include, but not be limited to, review of applications for legislative approvals, review of project permit applications, drafting staff reports to decision-makers, attending hearings and meetings relating to same, drafting public notices and other decision-documents, and ensuring that project permit applications are timely reviewed and processed according to law.

The Consultant represents and warrants that it and any staff member assigned to the work will have the requisite training, skill, and experience necessary to provide the services required by this Agreement and if required, are appropriately accredited and licensed by all applicable agencies and governmental entities. Services provided by Consultant and its subconsultant(s) under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances. The Consultant shall not

subcontract with any subconsultant for the performance of any work under this Agreement without prior written permission of the City.

II. Payment

A. The payment made by the City to the Consultant shall not exceed \$300,000 for the services described in Section I herein. This is the maximum amount to be paid under this Agreement for the work described in Exhibit A and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed agreement. PROVIDED, HOWEVER, the City reserves the right to suspend or terminate the Consultant's compensated services under the time frame set forth in Section IV herein before reaching the maximum amount.

B. This Agreement does not guarantee any amount of work for the Consultant. The Consultant shall be paid by the City for completed services. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment and incidentals needed to complete the work.

C. The Consultant shall submit monthly invoices to the City for services that have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within sixty (60) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

D. The Consultant will not undertake any work or otherwise financially obligate the City in excess of the not-to-exceed amount in Section II(A) above, without a duly authorized amendment to this Agreement. The amount paid by the City for each invoice shall not exceed the amount in Section II(A) above.

III. Relationship of Parties

The parties intend that an independent contractor-client relationship will be created by this Agreement. As the Consultant is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or sub-consultant of the Consultant shall be or shall be deemed to be the employee, agent, representative or sub-consultant of the City. In the performance of the work, the Consultant is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employees, agents, representatives, or sub-consultants of the Consultant. The Consultant will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives and sub-consultants

during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

IV. Duration of Work

This Agreement is effective as of September 1, 2022 and shall remain in effect until terminated by written notice in accordance with Section V, below. The Consultant shall not begin any work under this Agreement until requested.

V. Termination

A. Termination of Agreement. The City may terminate this Agreement, for public convenience, the Consultant's default, the Consultant's insolvency or bankruptcy, or the Consultant's assignment for the benefit of creditors, at any time prior to completion of the work described in Section I. Termination shall be effective immediately upon posting or transmission of written notice by the City, or on such date as stated in the City's notice, whichever is later.

B. Rights Upon Termination. In the event of termination, the City shall pay for all services satisfactorily performed by the Consultant to the effective date of termination, as described on a final invoice submitted to the City. Said amount shall not exceed the amount in Section II above. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this Agreement, which records and data may be used by the City without restriction. Upon termination, the City may take over the work and prosecute the same to completion, by contract or otherwise.

VI. Discrimination

In the hiring of employees for the performance of work under this Agreement or any sub-contract hereunder, the Consultant, its Subcontractors, or any person acting on behalf of such Consultant or sub-consultant shall not by reason of race, religion, color, sex, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

VII. Indemnification

The Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, agents and Volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER. THE CONSULTANT'S WAIVER OF IMMUNITY UNDER THE PROVISIONS OF THIS SECTION DOES NOT INCLUDE OR EXTEND TO ANY CLAIMS BY THE CONSULTANT'S EMPLOYEES DIRECTLY AGAINST THE CONSULTANT.

The provisions of this section shall survive the expiration or termination of this Agreement.

VIII. Insurance

A. The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named by endorsement as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

C. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

D. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

3. The City will not waive its right to subrogation against the Consultant. The Consultant's insurance shall be endorsed acknowledging that the City will not waive its right to subrogation. The Consultant's insurance shall be endorsed to waive the right of subrogation against the City, or any self-insurance, or insurance pool coverage maintained by the City.

4. If any coverage is written on a "claims made" basis, then a minimum of three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

IX. Exchange of Information

The City warrants the accuracy of any information supplied by it to the Consultant for the purpose of completion of the work under this Agreement. The parties agree that the Consultant will notify the City of any inaccuracies in the information provided by the City as may be discovered in the process of performing the work, and that the City is entitled to rely upon any information supplied by the Consultant which results as a product of this Agreement.

X. Ownership and Use of Records and Documents

Original documents, drawings, designs and reports developed under this Agreement shall belong to and become the property of the City. All written information submitted by the City to the Consultant in connection with the services performed by the Consultant under this Agreement will be safeguarded by the Consultant to at least the same extent as the Consultant safeguards like information relating to its own business. If such information is publicly available or is already in Consultant's possession or known to it, or is rightfully obtained by the Consultant from third parties, the Consultant shall bear no responsibility for its disclosure, inadvertent or otherwise.

XI. City's Right of Inspection

Even though the Consultant is an independent contractor with the authority to control and direct the performance, and details of the work authorized under this Agreement, the work must meet the applicable deadlines established by the City for completion, the work must meet the approval of the City, and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered hereby or accruing out of the performance of such operations.

XII. Consultant to Maintain Records to Support Independent Contractor Status

On the effective date of this Agreement (or shortly thereafter), the Consultant shall comply with all federal and state laws applicable to independent contractors including, but not limited to the maintenance of a separate set of books and records that reflect all Items of income and expenses of the Consultant's business, pursuant to the Revised Code of Washington (RCW) Section 51.08.195, as required to show that the services performed by the Consultant under this Agreement shall not give rise to an employer-employee relationship between the parties which is subject to RCW Title 51, Industrial Insurance.

XIII. Work Performed at the Consultant's Risk

The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

XIV. Non-Waiver of Breach

The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more

instances, shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options and the same shall be and remain in full force and effect.

XV. Resolution of Disputes and Governing Law

Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the Mayor of the City of Black Diamond, who shall determine the term or provision's true intent or meaning. The Mayor of the City of Black Diamond shall also decide all questions that may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

If any dispute arises between the City and the Consultant under any of the provisions of this Agreement that cannot be resolved by the Mayor's determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, then any resulting litigation must be filed in King County Superior Court, King County, Washington, which shall be the exclusive venue for disputes relating to the interpretation, performance, or enforcement of this Agreement. This Agreement is governed by and shall be construed in accordance with the laws of the State of Washington, exclusive of its choice-of-law rules. The non-prevailing party in any action brought to enforce this Agreement shall pay the other party's expenses and reasonable attorney's fees.

XVI. Written Notice

Unless otherwise specified, any written notice required by this Agreement shall become effective upon the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated below:

CONSULTANT:

Attn: Wayne Carlson
AHBL, Inc.
2215 N 30th Street
Suite 300
Tacoma, WA 98403

CITY:

Attn: Andy Williamson
City of Black Diamond
P.O. Box 599
24301 Roberts Drive
Black Diamond, WA 98010

With a copy to the "City Clerk" at the same address.

XVII. Assignment

Any assignment of this Agreement by the Consultant without the written consent of the City is void. If the City gives its consent to any assignment, this paragraph shall continue in full force and effect and no further assignment may be made without the City's consent.

XVIII. Modification and Severability

No waiver, alteration, or modification of any of the provisions of this Agreement is binding unless in writing and signed by the duly authorized representatives of the City and the Consultant.

The provisions of this Agreement are declared to be severable. If any provision of this Agreement is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other provision.

XIX. Entire Agreement

The written provisions and terms of this Agreement, together with any Exhibits attached hereto, supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner whatsoever this Agreement. The entire agreement between the parties with respect to the subject matter hereunder is contained in this Agreement and any Exhibits attached hereto, which may or may not have been executed prior to the execution of this Agreement. All of the above documents are hereby made a part of this Agreement and form the Agreement as fully as if the same were set forth herein. Should any language in any of the Exhibits to this Agreement conflict with any language contained herein, then this Agreement controls.

AGREED TO AND EXECUTED BY:

CONSULTANT

By: 
Wayne Carlson, Principal

Consultant:

AHBL, Inc.
2215 North 30th Street, Suite 300
Tacoma, WA 98403-3350

CITY OF BLACK DIAMOND

By: _____
Carol Benson, Mayor

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

EXHIBIT A

This scope of work is for both on-site and off-site development review and planning assistance (Planning Services) to the City of Black Diamond Master Development Review Team (MDRT). Work will primarily include review of land use applications for consistency with City of Black Diamond municipal standards, applicable development agreements, zoning review of building permit applications, review of land use and building permit applications under deadlines established by law, and general customer assistance for planning and zoning issues. The following is AHBL's Inc. proposed scope of services:

- Provide project planner staff as needed at Black Diamond's MDRT;
- Attend pre-application meetings;
- Conduct site visits;
- Conduct the review of development and building permit applications for code compliance;
- Tracking of development and building permit applications to ensure that a final decision issues within the deadlines established by law;
- Review SEPA documentation for purposes of recommending additional studies, SEPA determinations, and/or mitigation measures (this would not include review of technical studies outside our area of expertise);
- Communicate and coordinate with applicants, their consultants, and other City department staff;
- Prepare staff reports and recommendations in consultation with and under supervision of City staff; and
- Present reports to the Hearing Examiner, Planning Commission, and City Council.
- GIS Support

Alex Campbell will serve as project manager for AHBL to provide day-to-day oversight of our planners and will coordinate with City staff to make sure that we are meeting the City's needs. Alex Campbell will also perform this work, except for work assigned to other AHBL planners as approved by the MDRT Director.

Wayne Carlson will serve as principal-in-charge of the project and will contact the City on a regular basis throughout the term of the contract to discuss staffing needs and adjust staffing levels accordingly. As principal-in-charge, Wayne will be involved to ensure that AHBL brings the appropriate additional resources to the projects as needed.

EXHIBIT B
City of Black Diamond On-Call Task Request

Date:	<u>XX/XX/XXXX</u>	City Staff Contact:	<u>Andrew Williamson</u>
Task Name:	<u></u>	Phone:	<u>360-851-4448</u>
City Permit:	<u>PUBXX-XXXX</u>	Fax:	<u>360-851-4501</u>
Consultant:	<u>Company name</u>		
Consultant Project No.:	<u></u>		
Consultant Contact Name:	<u></u>		
Consultant Phone:	<u></u>		

Scope of Task Request

Budget Estimate: \$X,XXX

Task Request Approval:

City of Black Diamond:

<u>Andy Williamson</u>	<u>MDRT Director</u>
Written Name	Title
<u></u>	<u></u>
Signature	Date

Consultant:

<u></u>	<u></u>
Written Name	Title
<u></u>	<u></u>
Signature	Date

*Costs are billed on a time and materials basis, the Consultant shall notify the City should additional funds be necessary to complete the task order. Additional work beyond that which is ordered by the City shall not commence until written notification is received from the City.

SCHEDULE OF CHARGES & COMPENSATION



Principal	225.00/Hour	Director of Landscape Architecture	170.00/Hour
Associate Principal	200.00/Hour	Senior Landscape Architect	145.00/Hour
Senior Project Manager	185.00/Hour	Landscape Architect 2	130.00/Hour
Project Manager	170.00/Hour	Landscape Architect 1	120.00/Hour
Senior Planning Project Manager	160.00/Hour	Senior Landscape Designer	120.00/Hour
Planning Project Manager	150.00/Hour	Landscape Designer 3	110.00/Hour
Survey Project Manager	160.00/Hour	Landscape Designer 2	100.00/Hour
Assistant Project Manager	125.00/Hour	Landscape Designer 1	90.00/Hour
Senior Engineer	160.00/Hour	Senior Landscape Technician	130.00/Hour
Project Engineer 4	140.00/Hour	Landscape Technician 3	105.00/Hour
Project Engineer 3	130.00/Hour	Landscape Technician 2	90.00/Hour
Project Engineer 2	120.00/Hour	Landscape Technician 1	80.00/Hour
Project Engineer 1	105.00/Hour	Senior Survey Technician	130.00/Hour
Senior Engineer Technician	130.00/Hour	Survey Technician 3	120.00/Hour
Engineer Technician 3	120.00/Hour	Survey Technician 2	105.00/Hour
Engineer Technician 2	105.00/Hour	Survey Technician 1	90.00/Hour
Engineer Technician 1	90.00/Hour	Survey Crew	200.00/Hour
Project Administrator	100.00/Hour	1-Person Survey Crew	130.00/Hour
Project Expeditor	80.00/Hour	Graphic Designer	110.00/Hour
Planner 5	145.00/Hour	Technical Editor	105.00/Hour
Planner 4	130.00/Hour	Word Processor/Sr. Administrative Asst.	85.00/Hour
Planner 3	115.00/Hour	Administrative Assistant	75.00/Hour
Planner 2	100.00/Hour	Outside Consultants	Separate Fee Proposal
Planner 1	75.00/Hour	Geotechnical Engineers	Separate Fee Proposal
Planning Technician	50.00/Hour	Environmental Consultants	Separate Fee Proposal

Large Format Bond	0.50/sf
Large Format High Density Color Bond	2.00/sf
Large Format Mylar	2.00/sf
Small Format Color Bond 11 X 17	0.50/Sheet
Small Format Color Bond 8.5 X 11	0.40/Sheet

The Schedule of Charges and Compensation is subject to change.

Charges are made for technical typing, as in the preparation of reports, and for technical clerical services directly related to projects. Direct charges are not made for general secretarial services, office management, accounting, or maintenance.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17, 2022	AB22-093
First Public Hearing on 2023 Preliminary Budget	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Andy Williamson	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: --	Public Works – Scott Hanis	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: 2023 Preliminary Budget including Salary Schedule		
SUMMARY STATEMENT: This is the first public hearing on the preliminary 2023 Budget Document for both the revenues and expenditures for all funds. Previous Council work study sessions were held on September 29, October 20 and October 27, 2022. A Public hearing was also held on November 3, 2022, on General Fund Revenues and Expenditures and a possible Property Tax increase of one percent for 2023. The last public hearing on the 2023 Budget is scheduled for December 1, 2022 with possible adoption that night. The 2022 preliminary Budget is in balance for all operating and capital funds. The total budget is \$38,572,337, which is a decrease of \$4,698,523 or twelve percent. The budget for the General Fund totals \$16,327,568, a decrease of nine percent from last year. This amount includes the budgeted ending fund balance of \$3,661,131. This balance is 30.0% of budgeted expenditures but is a decrease of from last year's budgeted Ending Cash and Investment balance. The Ending Cash & Investment balance is important for Black Diamond as our primary revenue sources is Property Tax, which is only received in April and October each year. Cash carry-over is needed to pay Salaries and Benefits and costs during the non-property tax months. The State Auditor's Office also measure a city's on-going "fitness" by making sure we maintain a continuing secure Cash & Investment balance. The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 48.87% of the budget used for Police, Fire, Court, and Emergency Management. 100% of the property tax as well as other revenue are used to fund Public Safety. The 2023 Budget does not include any new staff positions for 2023. This is due to the financial decrease in revenues and increase in expenditures because of the inflation in the economy and a pause in the building at the MPD at 10 trails while new infrastructure is put in place for future development. The Police Department is still focusing on retaining current positions and continues their emphasis on community relations, investigations, as well as both commercial vehicle and traffic safety. The Police budget continues to receive local and federal grants which support Police costs including marine services on Lake Sawyer, traffic safety emphasis patrols and local school support. The Fire		

Department's Budget increased by \$109,240 primarily due to the 9.5% COLA increase required as part of the new five-year contract with Mountain View Fire & Rescue signed on September 16, 2021. This new contract provided an enhanced level of service out of Station 98 and provides a process for increasing staffing when as the new Satellite Lawson Hills Fire Station becomes operational. The 2023 Budget includes a portion of the funds needed to purchase another Fire Engine and Brush Truck Chassis plus funding for replacement of future Fire Breathing apparatus.

The priority for the Community development department is to work on the required 2024 Comp Plan update. Funds are also included to begin construction on the much-awaited Skate Park, continue park planning, improve the Eagle Creek Pocket Park and mini-park by the museum. The 2023 budgeted revenue from the ten trails development for building permits and plan check fees has decreased by about 33% due partially to the economy, but also due to a planned pause while additional infrastructure put in place for future development projects expected to recover in one or two years. The Permitting staff will still be busy though, due to interest in development along 169 and completion of the aged housing projects already in process.

The Street, Water, Sewer and Stormwater Operating, Capital & Reserve funds are in balance for 2023, however both the Water Fund and Stormwater funds budgeted ending cash & Investment balance have decreased to an unacceptable level, due to the increased inflationary costs for supplies and services and the pause in Development related revenue. Updated rate studies will need to take place the first half of 2023 to see if we need future Utility rate increases. The pass-through King County Metro Sewer rate will increase by \$2.84 per month or 5.75% on January 1, 2023.

On the capital side of the 2023 Preliminary Budget two large carry over Grant funded budgets of \$2.2 million for Covington Creek Bridge and 2.1 million for a Morganville Water project keep the public works staff busy. Their budgets also include the \$850,000 ARPA funds for the 3rd Avenue Water Main Project to replace 1800 feet of undersized water main from Roberts Drive to the old Columbia Bank Building, as well as many other 2023 capital projects that were included in the 2023-2028 Capital Improvement Plan. This includes design of the Sawyerwood Sidewalk project, study of the Downtown Pedestrian and Bike Project and completion of the Stormwater Basin Study and many others.

The 2023 preliminary Budget is a conservative budget, challenged by the decrease in revenue caused by inflation, slow down in home sales, due to increased interest rates, and the pause in the ten-trails building activity while needed infrastructure is built and development resumes. The economy and ten trails building pause will eventually improve, but we must continue conservative budgeting until Revenues are increased to cover increasing expenditures. Planning for future budgets must include staffing costs for the planned new Fire Station and this which will continue to challenge future budgets. Financial Consulting Services (FCS) will be working with the city in the next few months to explore the need for a possible property tax lid lift or other sustainable revenue source that will help cover future costs. The 2023 Budget is in balance, but the decreased 2023 Ending Cash & Investment balances cannot continue into 2024.

On the bright side, eventually future retail businesses will be built and open, and then we can expect to see our sustainable Sales Tax Revenue increase and stabilize improve. That said we must continue to guard against increasing budgets for operating costs at a pace faster than actual revenue increases are available and in place to support those sustainable costs.

This is the first public hearing on the Preliminary 2023 Budget Document. Public participation and input

are encouraged throughout the process. The 2023 preliminary Budget can be viewed at the city's website. No action is expected at this Public Hearing.

FISCAL NOTE (Finance Department): The Mayor's Preliminary 2023 Budget includes balanced sources and uses for each operating and Capital Fund.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Council reviewed the budget at workstudy meetings and the Finance Committee at their November 10, 2022 meeting.

RECOMMENDED ACTION: **Public Hearing only.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022		

Black Diamond Preliminary Budget

2023



'Black Diamond's New Gateway Entrance Sign'

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November 1, 2022

Council and Black Diamond Residents,

As Mayor of the City of Black Diamond I present the 2023 Preliminary Budget to both the City Council and citizens. Putting together this budget was no easy task and proved to be very challenging. Staff and I worked hard on balancing this budget, and I believe this document does an excellent job of blending values and goals with the financial realities that must always be considered.

The total 2023 Preliminary Budget for both operating and capital totals \$38,572,337, a decrease of \$4,698,523 or twelve percent, with the General Fund portion at \$16,327,568 with a decrease of nine percent. The General Fund ending cash and investment balance is budgeted to decrease to \$1,483,891.

The usually adequate ending cash reserve is continuing to decline as both building permits and plan check revenues are projected to decline in 2023, as well as sales tax which is primarily received from new construction material for the new home. The inflationary increases caused by the COLA increase of 9.5% for Fire and 10% for Police decreased the cash reserves for 2023 by approximately one million dollars. While the economic slowdown, high gas prices and inflation are not expected to last indefinitely, the economy has contributed to a temporary pause in new home construction and sales in the Ten Trails development. This situation will eventually pass, but we must use due diligence in weathering the storm until the economy begins to recover. Both the economic downturn and the slowdown in building at the Ten Trails development require a “hold the line” budget for 2023. No new positions were added by staff or Mayor Benson for 2023, however, the budget does include the Council requested City Administrator position. Planning for future police positions and manning of the new Fire Station will require continued future strategic budgeting over the next two years. While an adequate cash and investment balance is in place for 2023, future budgets will require exploring significant revenue increase needed to fund future Public Safety costs. Financial Consulting Services (FCS) will be working with the city in the next few months to explore the need for a possible property tax lid lift or other sustainable revenue options.

The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 48.8% of the operating budget planned for Police, Fire, Court, and Emergency Management. 100% of property tax, as well as other revenues, are used to fund Public Safety. A high priority has been placed on filling and retaining the current Public Safety positions and supporting the Public Safety staff. Plans to replace the Police boat and setting aside funds to replace the fire engines are included in the capital portions of the budget. The Police Department continues their emphasis on community relations, investigations, as well as both commercial vehicle and traffic safety. Local and federal grants continue to support Police costs including marine services on Lake Sawyer and traffic safety emphasis patrols.

The Mountain View Fire & Rescue contract provides a process for increasing staffing as the new Satellite Lawson Hills Fire Station becomes operational in the next two years. A long-awaited new aid car was received in 2022 and was welcomed by all Black Diamond residents. The capital budget includes funds to begin replacing the two fire engines and a brush truck chassis.

While the Ten Trails building may pause or slow down during the next two years, several new in-fill residential projects and new age qualified housing, along with continued new commercial development along SR 169, will keep the Community Development department busy. They are excited to begin a new GIS system and their budget also includes funds for beginning the new Skate Park, developing a small pocket park and funds to begin work on the 2024 Comprehensive Plan update.

We continue to see benefits from the ARPA Fiscal Recovery funds we received in 2021 & 2022. Grateful low- or moderate-income residents who had experienced an economic hardship due to COVID-19, received city help with rent and utilities through a contract with the Black Diamond Community Center and reported significant appreciation. The ARPA funds also include \$850,000 of ARPA funds for the 3rd Avenue Water Main Project which will replace 1800 feet of undersized watermain from Roberts Drive to the old Columbia Bank building to improve reliability and redundant water supply.

The 2023 Budget will carry over the Grant funds from King County Flood Control of \$2,293,500 for the Covington Creek Bridge Capital Project and a 2.1-million-dollar Morganville water project funded by a CBDG grant. An Important water improvement for Fire Flow Loop at N. Commercial is funded for \$900,000 coming from REET II and water reserves. Also carried over to 2023 are the Downtown Pedestrian and Bike Study, funded with REET II as well as the design of the Sawyer Wood Sidewalk project for \$103,000 which should help the city to more quickly secure grants to complete. Funds are also budgeted to utilize the King County Parks tax levy to complete parts of the Ginder Creek project and begin the long-awaited replacement of the Skate Park.

Sustaining the budget for maintenance and operation of the street and utility funds is of continuing importance. Council will explore increasing the car tab fee from \$20 to \$30 in 2023. This will help fund street maintenance costs which are continuing to see a decrease in funding from State gas tax. An additional transfer from REET and the General Fund will be required to fund the cost of street maintenance. This includes such activities as roadway striping, traffic signage, pothole repair, streetlights, pavement, signals, sidewalks, and road safety improvements as well as tree removal, snow, and ice maintenance.

The Water, Sewer and Stormwater 2023 operating budgets are seeing increased costs for all maintenance supplies and liability insurance, as well as an increase in each fund for a planned \$25,000 allocation of a Council requested City Administrator position. The revenue is not keeping pace with the utility increased costs and both the water fund and stormwater fund have seen cash and investment balances decrease to an unacceptable level. A rate study is planned for the spring of 2023 with probable rate increases needed for both funds.

King County Metro has approved a King Country Metro pass through rate increase of 5.75%, or \$2.84 per month, beginning in January 2023.

A conservative Preliminary Budget is presented for 2023. The economic downturn, high gas prices and interest rate increases are affecting our revenues in Black Diamond. In addition, the high interest rates and slowdown of home sales are contributing to a pause or slowdown in the Ten Trails building activity. Some age qualified housing plats and other commercial development will likely be processed in 2023, the major growth in building permits and sales tax from the building material have significantly declined. This pause or slowdown will allow the city time to work on and complete several carry-over and new capital projects outlined in the 2023-2028 Capital Improvement Plan.

The slowdown and economy will eventually improve, but we must continue to guard against too fast a rise in operating costs until more actual long-term sustainable revenue streams are in place to support additional costs. Economic challenges are good for focusing on our goals and highest priorities.

I thank you in advance for your review and consideration of this preliminary budget and I look forward to your input. I also want to thank City Staff for their hard work and dedication to develop a balanced 2023 Preliminary Budget within the resources we have. I am proud that during these difficult times the city has maintained a level of service which makes Black Diamond a better place to live, work, play and do business.

Sincerely,



Mayor



'Black Diamond Coal Cart'

**Black Diamond Elected Officials
Adopting 2023 Budget**



Mayor
Carol Benson
Expires 12/31/2025

Position 1
Tamie Deady
Expires 12/31/2023

Position 2
Vacant

Position 3
Therron Smith
Expires 12/31/2025

Position 4
Leih Mulvihill
Expires 12/31/2025

Position 5
Kristiana de Leon
Expires 12/31/2023

Position 6
Bernie O'Donnell
Expires 12/31/2025

Position 7
Debbie Page
Expires 12/31/2023

History of Black Diamond, Washington – Coal Town

Black Diamond incorporated in 1959 but has had a much longer history as a historic town in Washington. Black Diamond was first established as a community in the late 1880s for the mining of coal. At the turn of the century the town was a major exporter of coal in the region. The Pacific Coast Coal Company in Black Diamond became the largest coal mining operations on the West Coast. Some historic buildings retain their original locations. In 2010, Black Diamond's historic Railroad Avenue was updated and refurbished making a great improvement to the Historic Museum and Black Diamond Bakery area.

Black Diamond offers a warm and friendly small-town atmosphere with spectacular mountain views. The city is nestled in the foothills within a few miles of the beautiful Green River Gorge and Flaming Geyser Park.

Beginning with the Master Planned Development Agreement growth, the city is growing. At 6,145 citizens, population projections may reach above 20,000 in the next 20 years. The annexation of the Lake Sawyer area in 1998 doubled the number of citizens and acreage. Since then, population growth is increasing due to the Master Plan Development.

Form of Government

Black Diamond is a "Code City" as described under Title 35A in the Revised Code of Washington. The city operates under a strong mayor form of government with seven elected council members serving staggered four-year terms. The Mayor serves as the chief administrative officer of the city. The City Council acts as the legislative body. The city expanded to a seven-member council in fall of 2019. The city is served by Legislative Congressional District 8 and Legislative District 5.

Budget Process

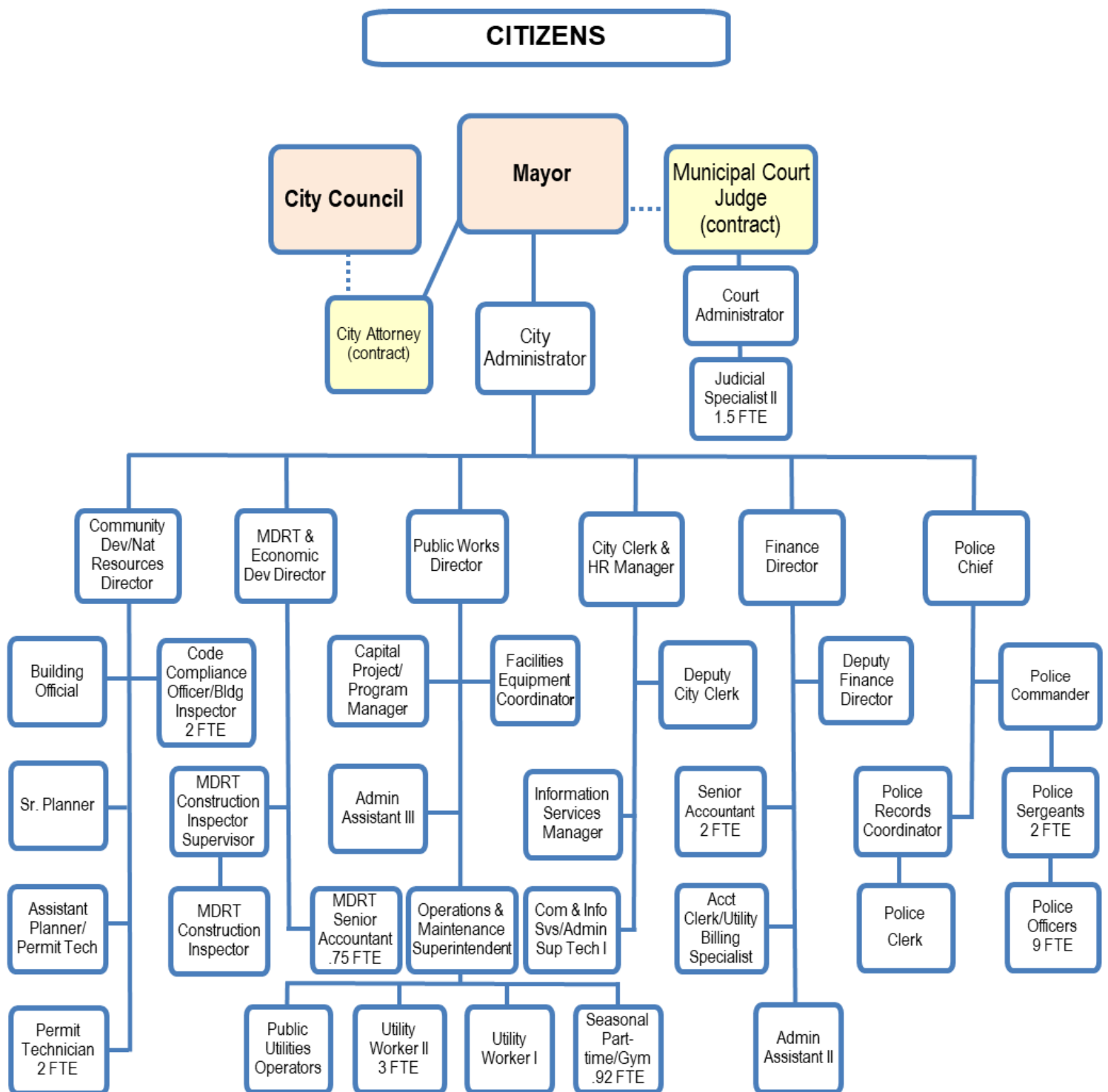
Budgeting is an essential element of the financial planning, control, and evaluation process of government. The planning process involves determining the types and levels of services to be provided by the various departments, programs, and functions.

The City of Black Diamond budgets annually on the calendar year beginning January 1 and ending December 31. Budget adjustments are limited by state law (35A.33.120). Allocations are made based on a fund level, limiting uses outside of each fund. Funds are segregated to carry on specific objectives. Funds are budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33. Appropriations in the operating fund budgets constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.

How Black Diamond Serves the Community

The City of Black Diamond strives to provide a safe and enjoyable environment for residents, businesses, and visitors alike. Foremost, safety is a priority in Black Diamond. Our city's Police Department and Mountain View Fire and Rescue employees are both dedicated and top notch. City employees provide other important services such as road maintenance, planning, permitting, code enforcement, a municipal court, parks maintenance, water utility services, stormwater utility and a sewer utility.

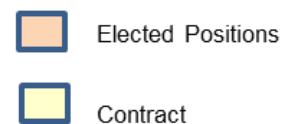
City of Black Diamond 2023 Organization Chart



This Chart represents budgeted positions for 2023 = 51.17 FTE

Each position is filled by 1 FTE, unless otherwise noted.

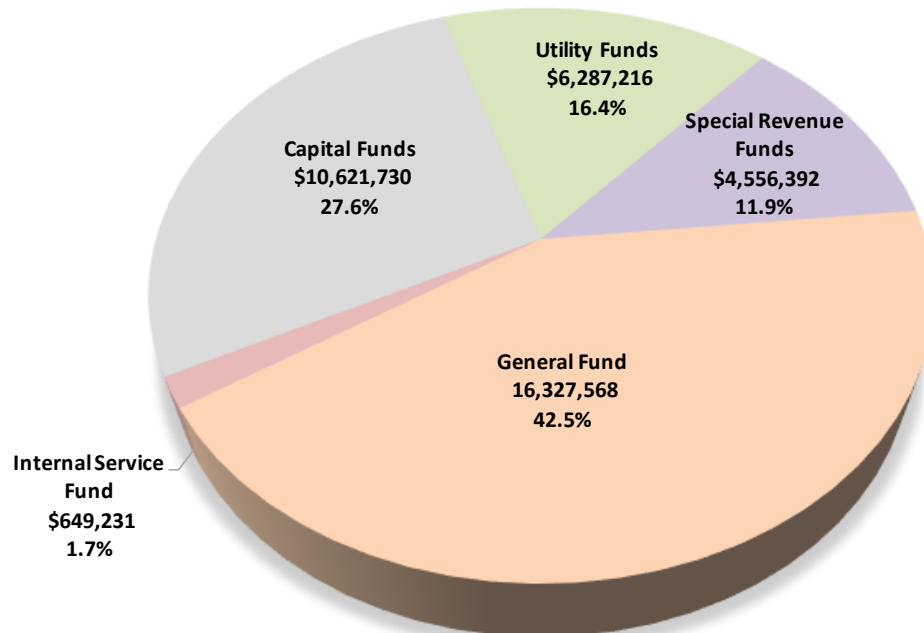
Black Diamond is served by Mountain View Fire and Rescue



Combined 2023 Budget - All Funds

	Beginning Fund Balance	2023 Revenue	Total Sources	2023 Expenditures	Ending Fund Balance	Total Uses
1 General Fund 001	6,097,682	10,229,886	16,327,568	12,666,437	3,661,131	16,327,568
2 Special Revenue Funds						
3 101 Street Fund	243,905	603,700	847,605	652,190	195,415	847,605
4 107 Fire Impact Fees	1,621,201	470,000	2,091,201	2,091,201	-	2,091,201
5 108 Trans. Benefit District Fund	82,132	133,400	215,532	150,000	65,532	215,532
6 109 Traffic Mitigation Fees	289,411	35,000	324,411	324,411	-	324,411
7 110 ARPA Fiscal Recovery Funds	324,643	3,000	327,643	327,643	-	327,643
8 111 School Impact Fees	-	750,000	750,000	750,000	-	750,000
9 112 Traffic Impact Fees	-	130,200	130,200	130,200	-	130,200
10 Utility Operating Funds						
11 401 Water Fund	620,516	1,798,300	2,418,816	2,079,733	339,083	2,418,816
12 407 Sewer Fund	525,000	2,107,200	2,632,200	2,313,465	318,735	2,632,200
13 410 Stormwater Fund	450,000	786,200	1,236,200	1,005,431	230,769	1,236,200
14 Capital Funds						
15 310 Gen. Government CIP Fund	1,022,962	995,000	2,017,962	2,010,000	7,962	2,017,962
16 311 REET 1	216,105	339,000	555,105	320,000	235,105	555,105
17 320 Public Works CIP Fund	168,000	2,418,500	2,586,500	2,596,500	(10,000)	2,586,500
18 321 REET 2	193,237	343,500	536,737	425,000	111,737	536,737
19 322 Public Works Retainage	-	202,500	202,500	202,500	-	202,500
20 402 WSFFA Partners CIP Fund	1,505,000	370,000	1,875,000	1,875,000	-	1,875,000
21 404 Water CIP Fund	1,940,748	233,000	2,173,748	2,039,500	134,248	2,173,748
22 408 Sewer CIP Fund	371,300	50,000	421,300	105,000	316,300	421,300
23 412 Stormwater CIP Fund	42,878	210,000	252,878	220,000	32,878	252,878
24 Internal Service Fund 510	375,471	273,760	649,231	490,658	158,573	649,231
25 Grand Total All Funds	16,090,191	22,482,146	38,572,337	32,774,869	5,797,468	38,572,337

Total Black Diamond 2023 Preliminary Budget



General Fund

The General Fund is the primary fund of the city. It is similar to a firm's general ledger account and records all revenues and expenditures of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain day-to-day city activities.

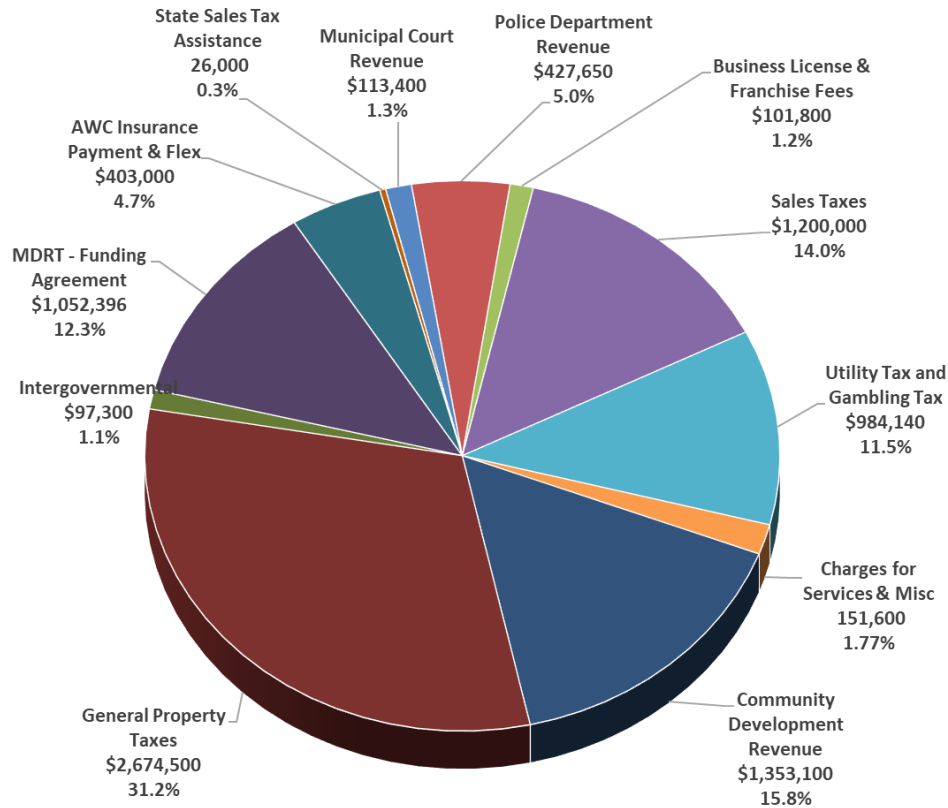


'Black Diamond City Hall'

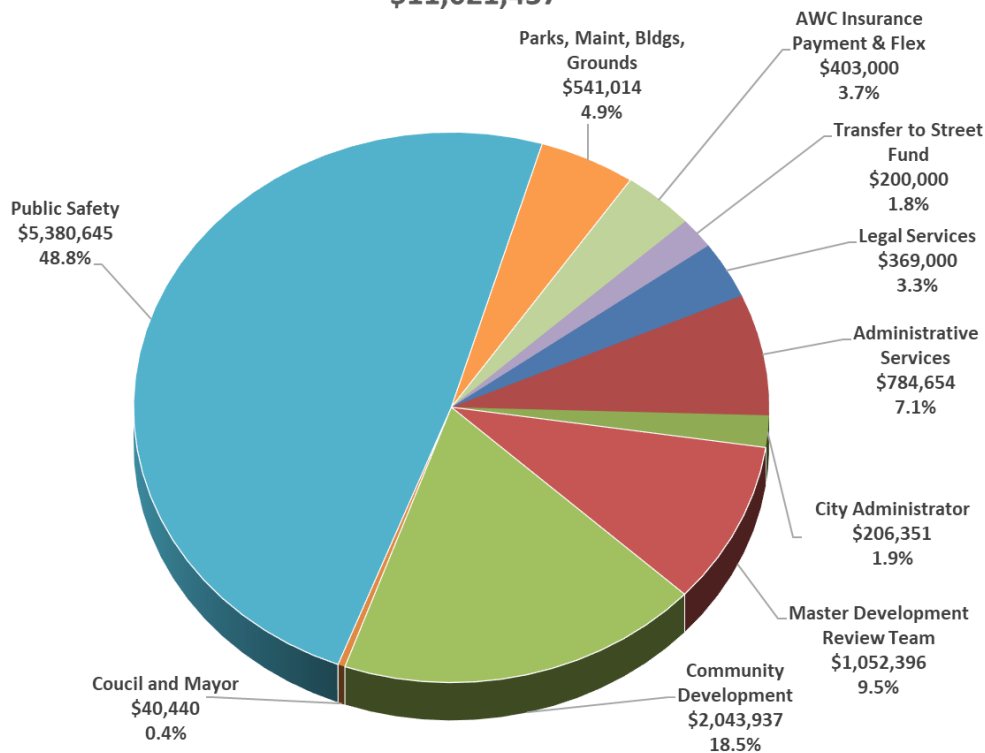
General Fund Revenue Projection	2022			2023		
	Budget	Actuals Thru June	Estimated Year End	Budget	\$ Budget Change	% Budget Change
REVENUES						
1 Beginning Cash and Investments	7,358,410	8,346,574	8,346,574	6,097,682	(1,260,728)	-17.1%
2 General Property Taxes	2,390,983	1,320,428	2,375,000	2,674,500	283,517	11.9%
3 Sales Taxes	1,406,200	799,478	1,510,900	1,200,000	(206,200)	-14.7%
4 State Sales Tax Assistance	6,000	15,085	24,000	26,000	20,000	0.0%
5 Utility Tax and Gambling Tax	830,150	513,924	926,590	984,140	153,990	18.5%
6 Cable Franchise Fees	76,500	49,034	69,400	66,200	(10,300)	-13.5%
7 Business License	32,300	22,060	35,600	35,600	3,300	10.2%
8 Liquor Profits & Excise Tax	88,700	39,551	79,000	80,800	(7,900)	-8.9%
9 KC Recycle & State Court Grants	16,000	-	16,500	16,500	500	3.1%
10 Community Development Rev	2,035,750	1,042,238	1,698,935	1,353,100	(682,650)	-33.5%
11 Police Department Revenue	338,600	203,314	408,123	427,650	89,050	26.3%
12 Municipal Court Revenue	128,350	53,743	198,990	113,400	(14,950)	-11.6%
13 Parks Revenue	54,000	18,586	42,000	56,000	2,000	3.7%
14 Cemetery Revenue	2,500	1,807	2,200	3,600	1,100	44.0%
15 Charges for Services & Misc Rev.	72,200	39,065	55,170	92,000	19,800	27.4%
16 Funding Agreement - MDRT	1,017,016	443,666	945,800	1,052,396	35,380	3.5%
17 AWC Insurance Payment & Flex	312,800	156,752	305,000	403,000	90,200	28.8%
18 Total Operating Revenues	8,808,049	4,718,730	8,693,208	8,584,886	(223,163)	-2.5%
19 Devel Reimb-MDRT Conslt	1,645,000	580,429	1,000,000	1,645,000	0	0.0%
20 TOTAL GENERAL FUND SOURCES	17,811,459	13,645,733	18,039,782	16,327,568	(1,483,891)	-8.3%

General Fund Expenditure Projection	2022			2023		
	Budget	Actuals Thru June	Estimated Year End	Budget	\$ Budget Change	% Budget Change
EXPENDITURES						
1 Legislative - Council	24,419	9,916	22,200	24,542	123	0.5%
2 Executive - Mayor	15,768	6,615	13,100	15,898	130	0.8%
3 Administration - City Administrator	200,000	-	35,000	206,351	6,351	3.2%
4 Administrative Services	781,871	320,670	712,800	784,654	2,783	0.4%
5 Legal Services	306,300	147,481	506,000	369,000	62,700	20.5%
6 Prosecuting Atty and Public Defender	130,300	41,700	101,000	130,300	0	0.0%
7 Municipal Court	391,261	181,735	326,200	442,488	51,227	13.1%
8 Police Department	3,186,886	1,389,536	2,960,000	3,552,317	365,431	11.5%
9 Fire Department	1,024,100	497,311	1,021,000	1,133,340	109,240	10.7%
10 Recycle/Anim Cont/Mental Health/Covid	149,700	35,304	69,700	122,200	(27,500)	-18.4%
11 Master Development Review Team	1,017,016	434,564	945,800	1,052,396	35,380	3.5%
12 Community Development	1,882,118	461,581	1,200,000	2,043,937	161,819	8.6%
13 Facilities	289,212	69,302	275,000	152,702	(136,510)	-47.2%
14 Parks Department	332,305	90,337	300,300	359,570	27,265	8.2%
15 Cemetery	39,041	20,080	69,000	28,742	(10,299)	-26.4%
16 AWC Insurance Payment & Flex	308,000	2,109	350,000	403,000	95,000	30.8%
17 Transfer to Street Fund	170,000	50,000	170,000	200,000	30,000	17.6%
16 Total Operating Expenditures	10,248,297	3,758,241	9,077,100	11,021,437	773,140	7.5%
18 Transfer to Future Campus Costs	1,800,000	1,800,000	1,800,000	-	(1,800,000)	-100.0%
19 Transfer to Fire Study	-	-	65,000	-	0	0.0%
20 Developer MDRT Consultants	1,645,000	488,486	1,000,000	1,645,000	0	0.0%
21 Total Expenditures	13,693,297	6,046,726	11,942,100	12,666,437	(1,026,860)	-7.5%
22 30% Reserved Cash and Investments	3,074,489	2,279,702	3,582,630	3,306,431	231,942	7.5%
23 Unreserved Cash and Investments	1,043,673	5,319,305	2,515,052	354,700	(688,973)	-66.0%
24 Total Ending Cash and Investments	4,118,162	7,599,007	6,097,682	3,661,131	(457,031)	-11.1%
25 TOTAL GENERAL FUND USES	17,811,459	13,645,733	18,039,782	16,327,568	(1,483,891)	-8.3%

2023 General Fund Operating Revenue \$8,584,886



2023 General Fund Operating Expenditure \$11,021,437



General Fund Functions Supported by Types of Revenue		2022 Budget	2023 Prelim Budget	\$ Change	% Change	Public Safety	General Gov't	MDRT
REVENUES								
1	Beginning Cash and Investments	7,358,410	6,097,682	(1,260,728)	-17.1%	21,908	6,012,774	63,000
2	Public Safety Revenue Funded With:							
3	General Property Taxes	2,390,983	2,674,500	283,517	11.9%	2,674,500		
4	Utility Tax and Gambling Tax	830,150	984,140	153,990	18.5%	984,140		
5	Criminal Justice Sales Tax	135,500	206,150	70,650	52.1%	206,150		
6	Liquor Excise Tax and Profits	88,700	80,800	(7,900)	-8.9%	80,800		
7	Municipal Court Revenue	128,350	113,400	(14,950)	-11.6%	113,400		
8	EMS Levy Taxes	-	-	0	0.0%	-		
9	Business License	32,300	35,600	3,300	10.2%	35,600		
10	Police Charges for Service, Grants, Misc	203,100	221,500	18,400	9.1%	221,500		
11	Total Public Safety Revenue	3,809,083	4,316,090	507,007	13.3%	4,316,090		
12	General Government Funded With:							
13	Sales Taxes	1,406,200	1,200,000	(206,200)	-14.7%		1,200,000	
14	Land Use and Permitting Fees	2,035,750	1,353,100	(682,650)	-33.5%		1,353,100	
15	Cable Franchise Fees	76,500	66,200	(10,300)	-13.5%		66,200	
16	Sales Tax Assist	6,000	26,000	20,000	0.0%		26,000	
17	Grants, Passports, Charges for Svs	88,200	108,500	20,300	23.0%		108,500	
18	Parks Revenue	54,000	56,000	2,000	3.7%		56,000	
19	Cemetery Revenue	2,500	3,600	1,100	44.0%		3,600	
20	AWC Insurance and Flex	312,800	403,000	90,200	28.8%		403,000	
21	Funding Agreement - MDRT	1,017,016	1,052,396	35,380	3.5%			1,052,396
22	Total Gen Fund Operating Revenue	4,998,966	4,268,796	(730,170)	-14.6%		3,216,400	1,052,396
23	Total General Fund Revenue	8,808,049	8,584,886	(223,163)	-1.3%	4,316,090	3,216,400	1,052,396
24	Public Safety: Fire, Police, Court, EMS/Recyl/Animal Cont/Mental Health	4,882,247	5,380,645	498,398	10.2%	5,380,645		
25	Community Development	1,882,118	2,043,937	161,819	8.6%		2,043,937	
26	Bldg, Grounds, Parks, Cemetery	660,558	541,014	(119,544)	-18.1%		541,014	
27	Legislative, City Administrator and Administrative Services	1,022,058	1,031,445	9,387	0.9%		1,031,445	
28	Legal Services	306,300	369,000	62,700	20.5%		369,000	
29	AWC Expenses	308,000	403,000	95,000	30.8%		403,000	
30	Transfer to Street Fund	170,000	200,000	30,000	17.6%		200,000	
31	Master Development Review Team MDRT	1,017,016	1,052,396	35,380	3.5%			1,052,396
32	Total Operating Expenditures	10,248,297	11,021,437	773,760	7.2%	5,380,645	4,588,396	1,052,396
33	Changes to Cash and Investments	5,918,162	3,661,131	(2,257,031)	-38.1%	(1,042,647)	4,640,778	63,000

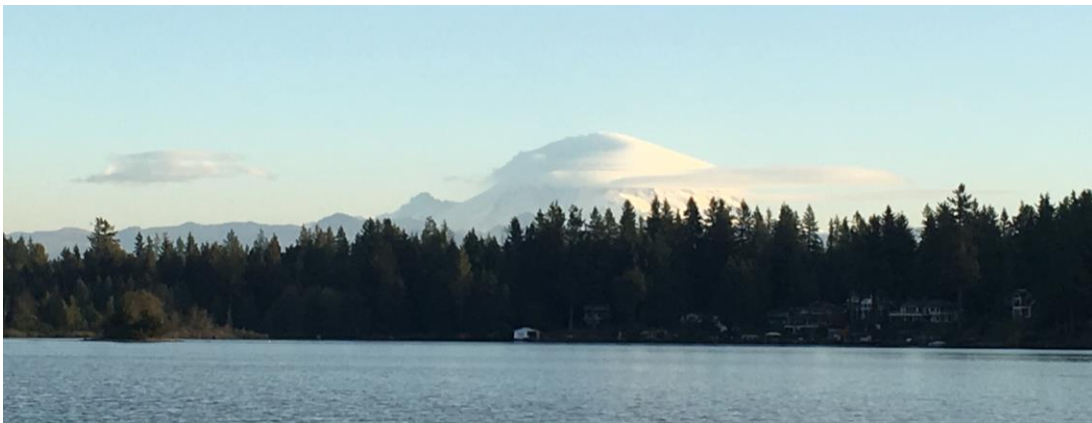
* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2022 or 2023

General Fund Revenue

The General Fund budget refers to the expenditures and revenues associated with the delivery of city services in Black Diamond that are funded with property, sales, and utility taxes, charges & fees, and state shared revenues. Services provided under the General Fund include police and fire, municipal court, parks maintenance, building permits, development review and administrative functions in the city. The General Fund includes close to one half of Black Diamond's total budget.

Top Twenty General Fund Revenue Sources

1	General Property Taxes	\$2,674,500.00
2	Community Development Permits & Fees	\$1,353,100.00
3	Sales Taxes	\$1,200,000.00
4	Electric & Gas Utility Tax	\$390,500.00
5	Local Criminal Justice Funds	\$206,150.00
6	Stormwater Utility Tax	\$151,600.00
7	Sewer Utility Tax	\$125,500.00
8	Police Traffic School Fees	\$115,000.00
9	Water Utility Tax	\$110,240.00
10	Cable TV Utility Tax	\$90,200.00
11	Solid Waste Utility Tax	\$74,600.00
12	Municipal Court Fees	\$98,400.00
13	Liquor Board Profits & Excise Tax	\$80,800.00
14	Cable Franchise Fees	\$66,200.00
15	Telephone Utility Tax	\$41,300.00
16	Business Licenses	\$35,600.00
17	Police Grants	\$33,400.00
18	Lake Sawyer Parking Fees	\$30,000.00
19	Sales Tax Assistance from State	\$26,000.00
20	Gym Revenue	\$26,000.00



'View of Lake Sawyer with Mt. Rainier'

General Fund Taxes

Locally levied taxes represent Black Diamond's largest portion of revenues of \$4,858,640 of the city's General Fund operating revenue. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, stormwater, electric, gas, cable, and telephone) and gambling taxes. A 5.0% increase of \$231,307 is estimated.

General Fund Tax Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 General Property Taxes	1,866,195	2,118,031	2,390,983	1,320,428	2,674,500	283,517	11.9%
2 Sales Taxes	1,134,937	1,656,828	1,406,200	799,478	1,200,000	(206,200)	-14.7%
3 PSE Electric & Gas Utility Tax	261,451	314,199	298,500	229,301	390,500	92,000	30.8%
4 Water Utility Tax	91,286	101,000	95,800	46,825	110,240	14,440	15.1%
5 Stormwater Utility Tax	105,054	127,347	124,900	75,191	151,600	26,700	21.4%
6 Sewer Utility Tax	76,548	93,509	104,800	57,701	125,500	20,700	19.8%
7 Solid Waste Utility Tax	58,435	67,316	68,600	40,246	74,600	6,000	8.7%
8 Cable TV Utility Tax	88,782	90,912	90,200	39,593	85,000	(5,200)	-5.8%
9 Telephone Utility Tax	52,457	39,131	41,300	22,253	41,300	-	0.0%
10 Gas Utility Tax	54	97	150	62	100	(50)	-33.3%
11 Pull Tabs and Punch Board Tax	5,494	5,726	5,900	2,752	5,300	(600)	-10.2%
12 Total General Fund Taxes	\$ 3,740,694	\$ 4,614,093	\$ 4,627,333	\$ 2,633,830	4,858,640	\$ 231,307	5.0%

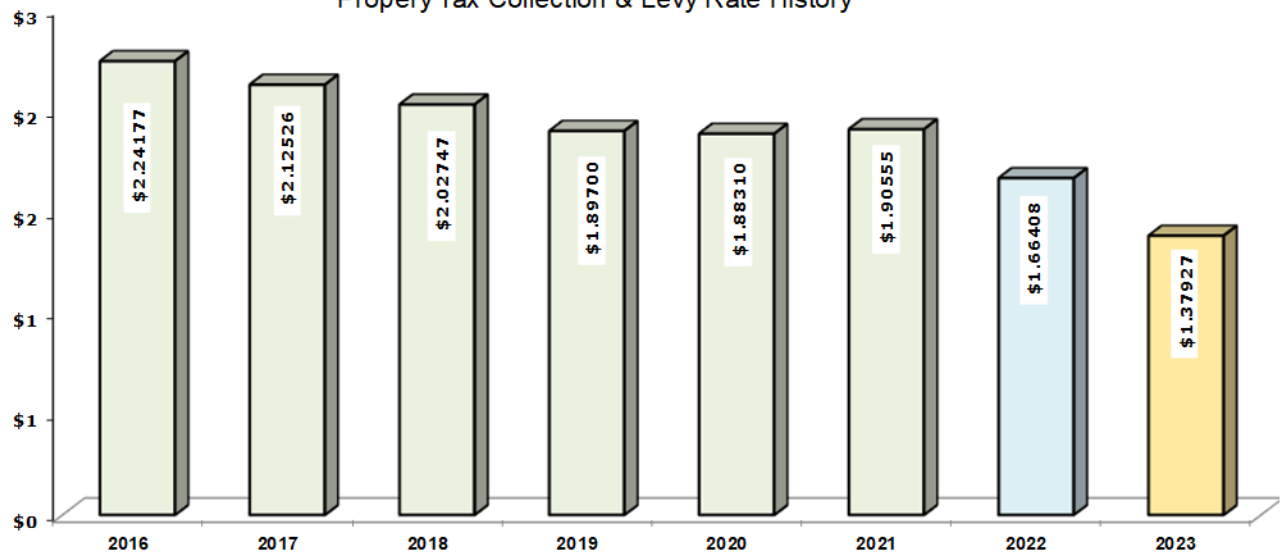


'Roberts Dr. Walkway and Bridge Completion'

Property taxes make up 55% of the General Fund's tax revenue and estimated to generate \$2,675,500 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

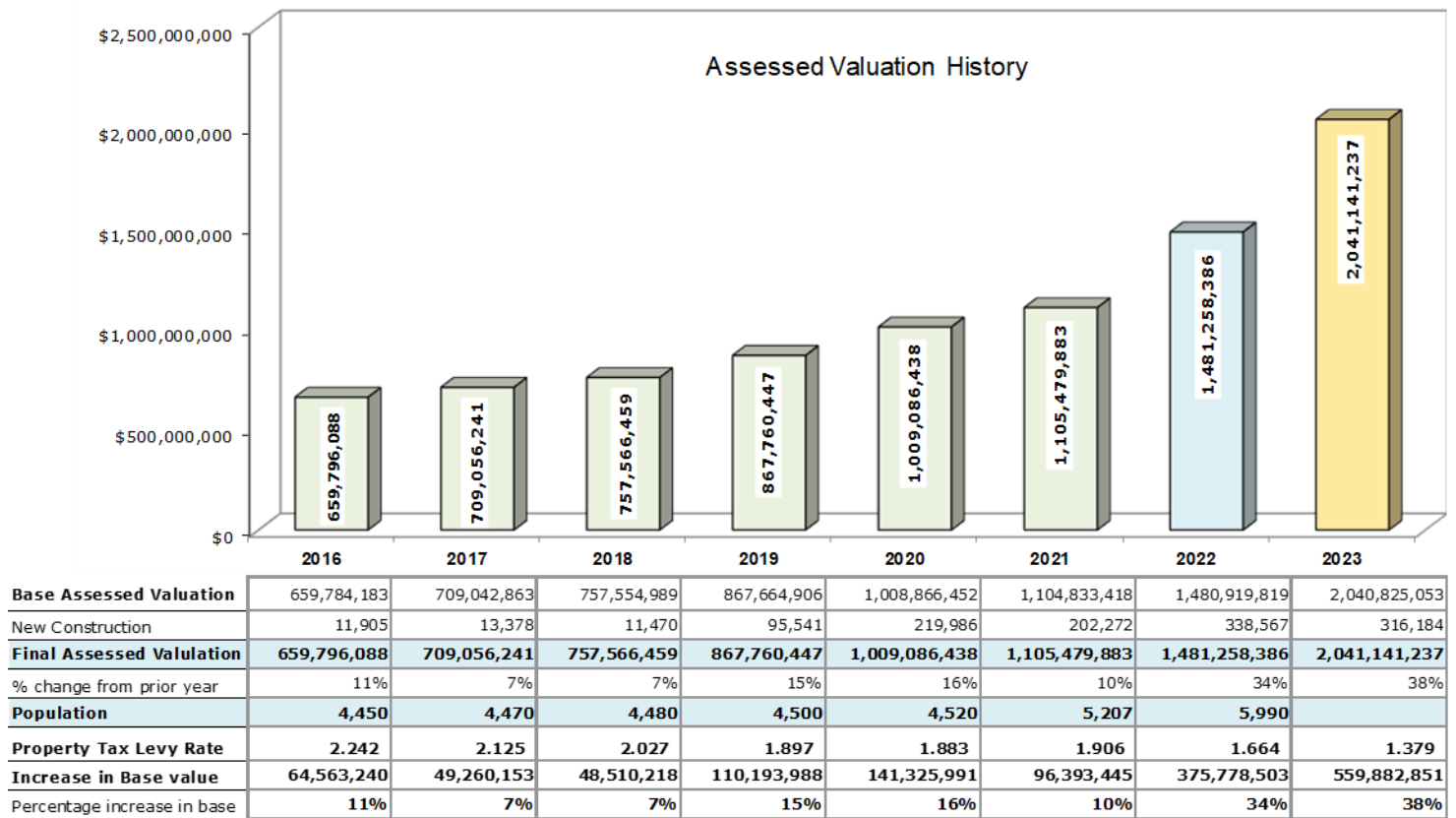
In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.

Property Tax Collection & Levy Rate History



Regular Levy Base	1,462,890	1,481,033	1,475,350	1,535,244	1,647,702	1,884,197	2,105,311	2,467,477
1% Increase	14,629	14,810	14,753	15,352	16,477	18,842	21,053	24,675
New Construction Levy	11,905	13,378	11,470	95,541	219,986	202,272	338,567	316,184
Annexations								
Adjustments	-14,074	-534	698			1,136		6,954
Total Property Taxes	\$1,475,350	\$1,508,687	\$1,502,271	\$1,646,137	\$1,884,165	\$2,106,447	\$2,464,931	\$2,815,290
Levy Rate per \$1000 AV	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700	\$ 1.88310	\$ 1.90555	\$ 1.66408	\$ 1.37927
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$659,796,088	\$709,056,241	\$757,566,459	\$867,760,447	\$1,009,086,438	\$1,105,479,883	\$1,481,258,386	\$2,041,141,237

Please note: 2023 numbers are preliminary

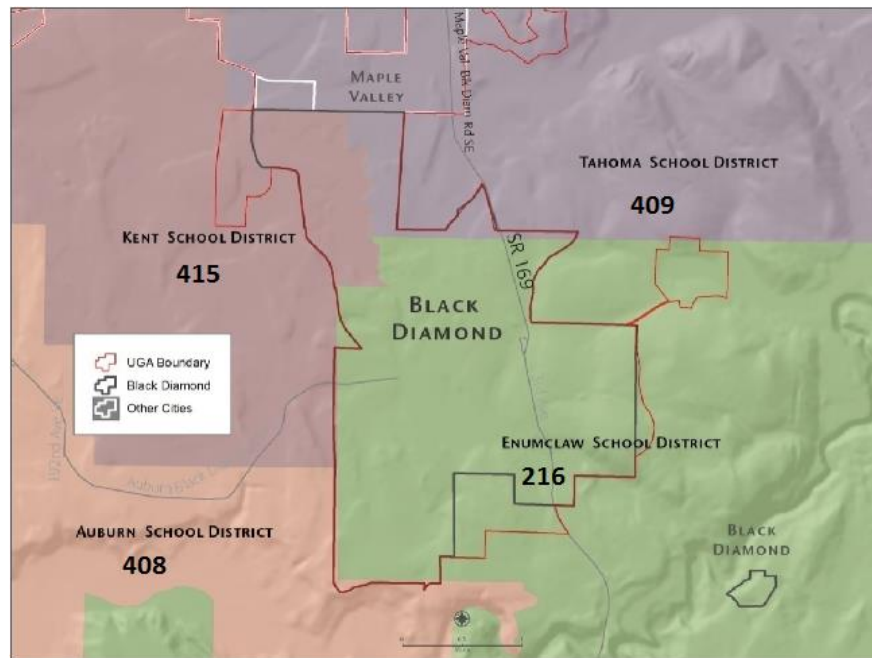


Please Note: 2023 numbers are preliminary



'Swinging Bridge Leading to the Springs Water Source'

School Districts in Black Diamond



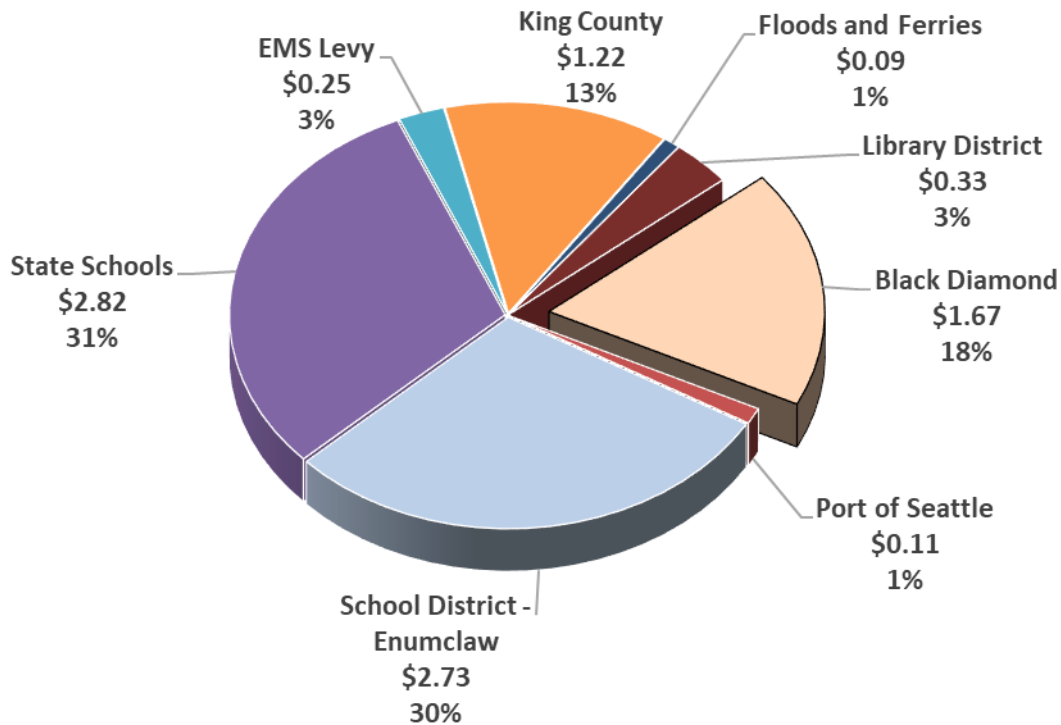
The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.				
2022 Rates				
Local School District	Enumclaw	Tahoma	Kent	Auburn
	2.73	3.89	3.82	4.99
Washington State for Schools Part 1	1.85	1.85	1.85	1.85
McCleary Decision for Schools Part 2	0.97	0.97	0.97	0.97
King County	1.22	1.22	1.22	1.22
City of Black Diamond	1.67	1.67	1.67	1.67
Port of Seattle	0.11	0.11	0.11	0.11
Library District	0.33	0.33	0.33	0.33
Emergency Medical Services	0.25	0.25	0.25	0.25
King County Flood & Ferry Levy	0.09	0.09	0.09	0.09
Total Levy Rate 2021	9.22	10.38	10.31	11.47
Total 2021 Levy Rates	11.45	12.60	11.37	13.48

MONTHLY 2022 Property Tax Rates on a \$512,000 Appraised Home

Translate to:

Total Monthly Taxes of \$393.35

Black Diamond's Portion: \$71.43



King County Taxing District	Levy Rate per \$1000 in Value	Percent of Property Taxes Collected	2022 Annual Tax on a \$512,000 Home	Monthly Tax on a \$512,000 Home
Port of Seattle	0.11258	1%	\$57.64	\$4.80
State Schools	2.82	31%	\$1,442.28	\$120.19
EMS Levy	0.25	3%	\$127.19	\$10.60
King County	1.22	13%	\$624.23	\$52.02
Floods and Ferries	0.09	1%	\$46.35	\$3.86
School District - Enumclaw	2.73	30%	\$1,397.60	\$116.47
Library District	0.33	4%	\$167.72	\$13.98
Subtotal	7.54493	82%	\$3,863.00	\$321.92
Black Diamond	1.67	18%	\$857.18	\$71.43
Total	9.2191	100%	\$4,720.18	\$393.35

Sales Tax revenue for the 2023 budget is forecast to be \$1,200,000 of General Fund tax revenue. For every \$100 spent in Black Diamond, \$8.60 is collected by the State and is shared by various jurisdictions. These jurisdictions include our city, Washington State, King County and Criminal Justice programs. Black Diamond receives a little less than 10% of the total.

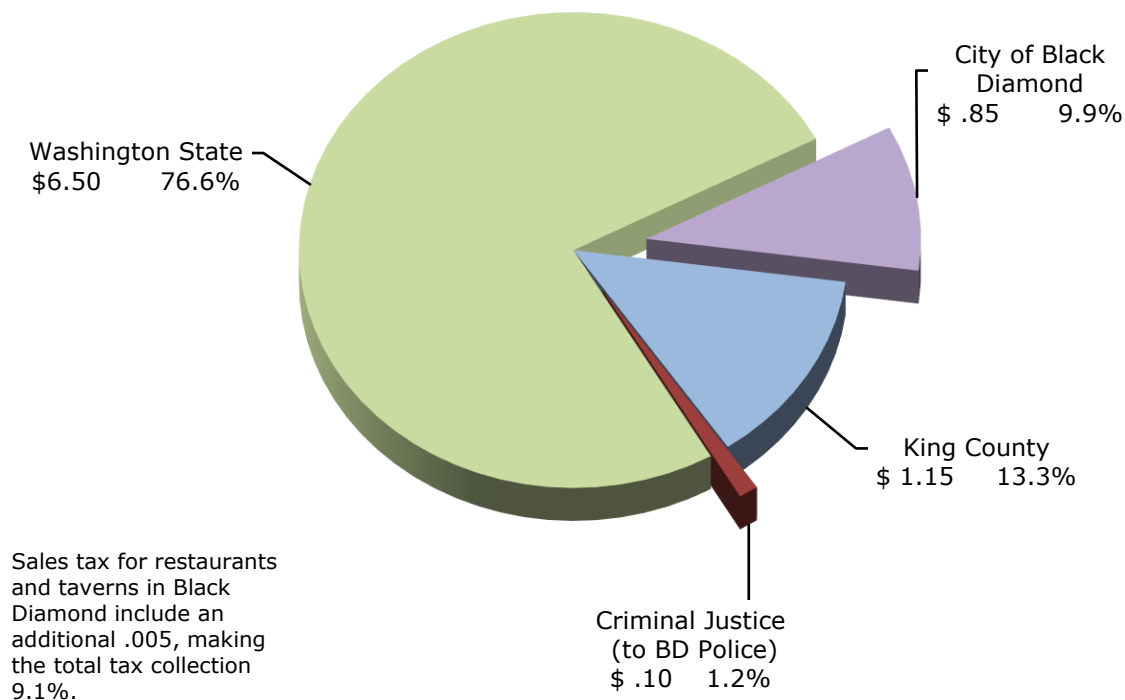
Black Diamond's sales tax revenues are dependent on retail sales of products and services sold or delivered to Black Diamond, as well as tax on new construction material. In fact, a considerable portion of our sales tax are collected from new construction at the Ten Trails development for items such as lumber, appliances, roofing etcetera. The 2023 decline is based on a planned pause in Ten Trails new construction, and the associated sales tax from building materials.

2016	2017	2018	2019	2020	2021	2022 Est	2023 Budget
\$447,147	\$599,718	\$630,007	\$939,261	\$1,134,937	\$1,656,828	\$1,510,900	\$1,200,000

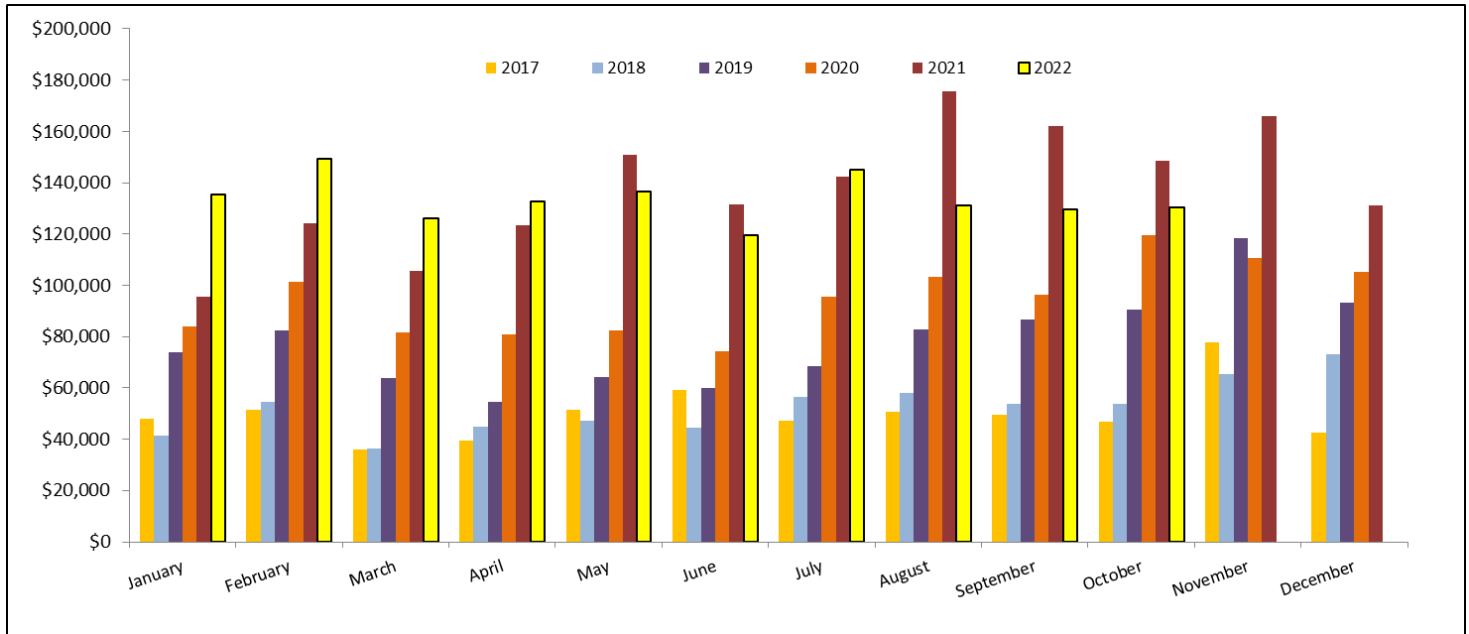
City of Black Diamond 2023 Sales Taxes

Taxed amount is 8.6% of retail sales

Based on a \$100 sale, retail sales tax collected is \$8.60, and is distributed the following way:



Black Diamond Monthly Sales Tax History



Sales Taxes	2018		2019		2020		2021		2022		Change
Month	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	YTD
January	41,433	41,433	74,030	74,030	83,937	83,937	95,529	95,529	135,292	135,292	41.62%
February	54,622	96,055	82,302	156,332	101,429	185,367	124,190	219,719	149,361	284,653	29.55%
March	36,471	132,526	63,858	220,189	81,801	267,168	105,724	325,443	126,048	410,701	26.20%
April	44,873	177,399	54,403	274,592	80,920	348,088	123,518	448,961	132,599	543,300	21.01%
May	47,054	224,454	64,235	338,827	82,360	430,448	150,753	599,714	136,619	679,919	13.37%
June	44,560	269,013	60,042	398,869	74,246	504,693	131,558	731,272	119,559	799,478	9.33%
July	56,569	325,583	68,463	467,332	95,439	600,133	142,210	873,482	145,233	944,711	8.15%
August	58,218	383,801	82,833	550,166	103,139	703,272	175,632	1,049,114	131,242	1,075,953	2.56%
September	53,745	437,546	86,783	636,949	96,290	799,562	162,133	1,211,247	129,759	1,205,712	-0.46%
October	53,891	491,437	90,635	727,584	119,507	919,069	148,582	1,359,829	130,390	1,336,102	-1.74%
November	65,400	556,837	118,487	846,071	110,492	1,029,561	165,974	1,525,803			
December	73,172	630,009	93,191	939,262	105,377	1,134,938	131,025	1,656,828			
TOTAL	630,009		939,262		1,134,938		1,656,828		1,336,102		

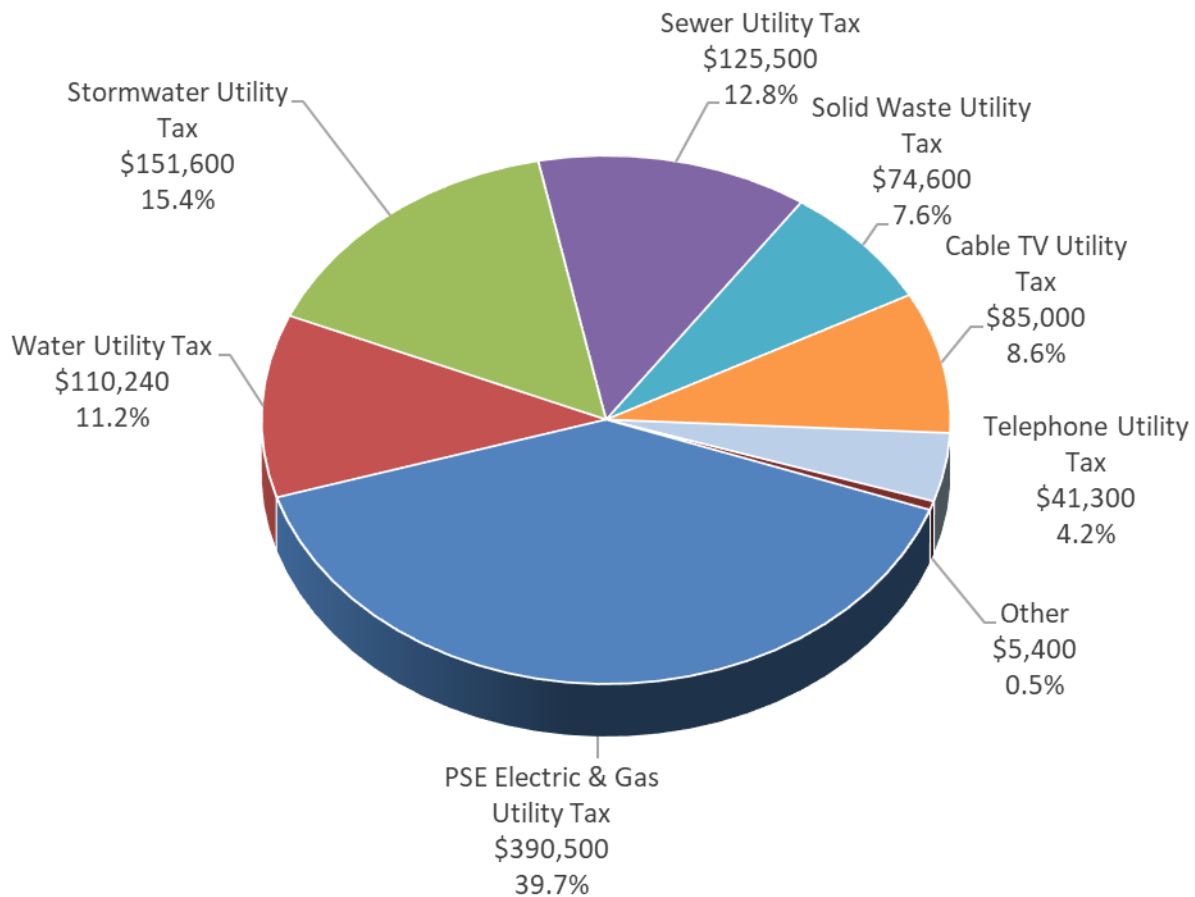
2022 Budget \$1,406,200 or \$117,183 a month.

Criminal Justice Sales Tax is an additional local sales/use tax of 0.1 percent to be used for criminal justice programs. This tax is levied by the county and is imposed countywide, but the receipts are shared with King County cities, based on population. Of the revenues collected for criminal justice, 1 percent is retained for administration, 10 percent is distributed to the county and 90 percent goes to cities on a per-capita basis based on their official April 1 populations. See the Police Department Revenue page for more details.

Utility Taxes are collected for the city at the rate of 6% for electrical, telephone, cable TV, sewer, water, and gas utilities. The stormwater utility tax is 18%. The Ten Trails development is driving the increase in this revenue source, primarily due to increased customer base and an increase in rates. Other agencies, such as telephone, are seeing a trend decrease.

General Fund Utility Tax & Misc Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 PSE Electric & Gas Utility Tax	261,451.27	314,199	298,500	229,301	390,500	92,000	30.8%
2 Water Utility Tax	91,286.25	101,000	95,800	46,825	110,240	14,440	15.1%
3 Stormwater Utility Tax	105,053.68	127,347	124,900	75,191	151,600	26,700	21.4%
4 Sewer Utility Tax	76,548.46	93,509	104,800	57,701	125,500	20,700	19.8%
5 Solid Waste Utility Tax	58,435.26	67,316	68,600	40,246	74,600	6,000	8.7%
6 Cable TV Utility Tax	88,781.7	90,912	90,200	39,593	85,000	(5,200)	-5.8%
7 Telephone Utility Tax	52,456.76	39,131	41,300	22,253	41,300	-	0.0%
8 Gas Utility Tax	53.58	97	150	62	100	(50)	-33.3%
9 Pull Tabs and Punch Board Tax	5,494.37	5,726	5,900	2,752	5,300	(600)	-10.2%
10 Total Utility Taxes & Misc Revenue	\$ 739,561	\$ 839,235	\$ 830,150	\$ 513,924	984,140	\$ 153,990	18.5%

General Fund Utility Taxes \$984,140



Intergovernmental Revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the city from the State or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. The new contract between the City and Mt. View Fire has transferred the King County EMS Grant directly to them, so you will notice a decrease in associated revenue. There is an overall budget increase due to increased sales tax assistance from the State, and the municipal court receiving multiple grants from the AOC.

General Fund Intergovernmental	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 State Grant-AOC-Therapeutic Court	60	-	-	45,201	15,000	15,000	0.0%
2 State Grant-AOC-Court Interpreter	-	-	-	1,158	-	-	0.0%
3 Sales Tax Assistance from State	8,813	23,795	6,000	15,085	26,000	20,000	333.3%
4 Liquor Excise Tax	28,521	35,377	45,500	18,918	39,600	(5,900)	-13.0%
5 Liquor Board Profits	36,322	41,124	43,200	20,633	41,200	(2,000)	-4.6%
6 KC Recycle Grants	16,230	16,496	16,000	-	16,500	500	3.1%
7 KC EMS VLS Contract	68,123	69,489	-	-	-	-	0.0%
8 Total Intergovernmental Revenue	\$ 158,070	\$ 186,281	\$ 110,700	\$ 100,995	138,300	\$ 27,600	24.9%

Community Development Revenue includes fees related to land use and construction activities such as plan checks and land use fees, building, mechanical and plumbing permits. The 2023 decline is based on a planned pause in Ten Trails new construction.

Community Development	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Building Permits	1,745,941	1,319,252	1,100,000	560,963	700,000	(400,000)	-36.4%
2 Mechanic Permits	114,349	92,175	90,000	46,960	65,000	(25,000)	-27.8%
3 Plumbing Permits	119,869	68,087	75,000	38,944	55,000	(20,000)	-26.7%
4 Other Permits	12,281	15,758	11,500	4,010	13,200	1,700	14.8%
5 Total Permits	1,992,440	1,495,272	1,276,500	650,877	833,200	(443,300)	-34.7%
6 Plan Check Review Fees	741,453	733,726	650,000	329,895	420,000	(230,000)	-35.4%
7 Fire Inspection Fee	9,064	12,660	8,000	3,113	3,000	(5,000)	-62.5%
8 Temp Use/Watchman Fees	532	532	750	1,064	1,000	250	33.3%
9 Grants/Department of Commerce	-	58,333	-	-	10,000	10,000	0.0%
10 Other Land Use Fees	29,718	48,702	38,800	18,634	38,500	(300)	-0.8%
11 Other Misc Permitting Revenue	120,601	74,575	61,700	35,405	47,400	(14,300)	-23.2%
12 Total Community Devopment Rev.	\$ 2,893,808	\$ 2,423,800	\$ 2,035,750	\$ 1,038,988	1,353,100	\$ (682,650)	-33.5%

Police Department Revenue includes intergovernmental funding from criminal justice funds and payments for police services provided by the city to other governmental entities. Other revenue includes traffic school, gun permits and fingerprinting revenue as well as donations and other minor sources. An increase in the criminal justice distribution is also expected next year. Revenue includes reimbursements for overtime worked for other agencies and entities. Grants we are applying for in 2023 include:

- **Marine, Washington State** The City receives annual monies from the State, divided amongst King County agencies, from VRF (vessel registration fees). Our annual vessel registration fees received in 2022 were \$13,180.00. In 2022, we received \$14,278.46 in federal grant funds (an increase from \$10,348.70 in 2021) to support our marine program on Lake Sawyer. Our officers continue do an excellent job with education, outreach, and inspections, allowing us to be successful in securing federal grant monies, which has allowed us to carryover some of our VRF funds.
- **Traffic Safety Equipment funds** – The WA. State Traffic Safety Commission typically offers grant money to purchase traffic safety equipment such as radars, lidars, speed signs, and portable breath tests. Depending on our needs, we estimate approximately \$4,000.00.
- **WA. State Traffic Safety Emphases** – This funding is received through the WA. State Traffic Safety Commission for overtime to conduct emphasis patrols. These patrols typically cover a target area of DUI enforcement, seatbelt, distracted driving, and speed. The amount varies each year, but we are expecting approximately \$4,000.00.
- **BJA Bulletproof Grant** - This federal grant, when applied for and approved covers the cost of half of a bulletproof vest, up to \$400.00. The average cost of a new vest is just over \$1,000.00. We continue to apply for and obtain BJA vest funds every year.

Police Department Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Criminal Justice Sales Tax Distribution	137,490	173,219	135,500	93,923	206,150	70,650	52.1%
2 Police Traffic School Fee	123,178	160,750	120,000	59,886	115,000	(5,000)	-4.2%
3 Traffic School Fee - Enumclaw	4,500	8,500	8,000	3,600	8,000	-	0.0%
4 Marine Lk. Sawyer Boat Safety	12,060	12,034	13,500	-	14,500	1,000	7.4%
5 Police Grants	23,446	42,139	17,500	12,043	33,400	15,900	90.9%
6 Electronic Home Monitoring	610	-	-	-	-	-	0.0%
7 Police Records and Misc.	521	678	-	2,439	-	-	0.0%
8 Gun Permits and Fingerprinting	1,592	2,286	2,800	1,073	2,200	(600)	-21.4%
9 DARE Donations from Private Sources	-	-	500	-	500	-	0.0%
10 Staff Time Reimbursements	33,268	42,561	40,800	30,351	47,900	7,100	17.4%
11 Total Police Department Revenue	\$ 336,665	\$ 442,168	\$ 338,600	\$ 203,314	427,650	\$ 89,050	26.3%



'Black Diamond Police Department Insignia'

Municipal Court Revenue includes all revenue associated with the Black Diamond Municipal Court. The economic downturn has continued to reduce the Court revenue.

Municipal Court Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Court Traffic Infractions	82,894	86,929	94,000	35,065	63,000	(31,000)	-33.0%
2 Administration/Correction Fees	15,060	19,754	17,300	10,512	20,500	3,200	18.5%
3 Court Mand. Insurance Costs	829	432	1,000	63	-	(1,000)	-100.0%
4 Court Parking Fines	2,740	732	500	330	600	100	20.0%
5 Court Criminal Traffic Misd.	7,398	6,934	6,800	3,839	7,200	400	5.9%
6 Court Cost Recoupment	3,950	3,234	3,500	1,371	2,500	(1,000)	-28.6%
7 Court DUI Fines	2,578	3,383	4,500	1,417	2,500	(2,000)	-44.4%
8 Court Other Revenue	588	1,318	750	1,145	2,100	1,350	180.0%
9 Total Municipal Court Revenue	\$ 116,036	\$ 122,716	\$ 128,350	\$ 53,743	98,400	\$ (29,950)	-23.3%

Cable Franchise Fees and Business Licenses are collected from a 5% cable franchise fee. Business license revenue helps cover the cost of public safety.

Cable Franchise Fees and Business Licenses Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Cable Franchise Fees	73,976	75,998	76,500	49,034	66,200	(10,300)	-13.5%
2 Business License	31,889	37,310	32,300	22,060	35,600	3,300	10.2%
3 Total Franchise/Business License F	\$ 105,865	\$ 113,308	\$ 108,800	\$ 71,094	101,800	\$ (7,000)	-6.4%

Other General Fund Revenue sources include parking fees at Lake Sawyer, gym revenue, the cemetery, and investment interest. Passport service has been temporarily suspended due to Covid 19. Mid 2020 the General Fund began receiving School Impact Admin Fees. School impact admin fees are expected to decrease in 2023 due to aged housing permits not requiring a School Impact Fee be collected.

Other General Fund Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Lake Sawyer Parking Fee	27,667	25,806	30,000	7,921	30,000	-	0.0%
2 Gym Revenue	9,516	17,342	24,000	10,665	26,000	2,000	8.3%
3 Cemetery Revenue	6,170	771	2,500	1,807	3,600	1,100	44.0%
4 Investment Interest	28,231	9,530	10,000	21,017	86,000	76,000	760.0%
5 School Impact Admin Fees	18,200	52,950	62,000	17,435	6,000	(56,000)	-90.3%
6 Other and Miscellaneous	2,917	1,170	200	613	-	(200)	-100.0%
7 Total General Other Fund Revenue	\$ 92,701	\$ 107,569	\$ 128,700	\$ 59,457	151,600	\$ 22,900	17.8%

Funding Agreement Revenue is Master Planned Development Team revenue that covers ongoing costs.

Funding Agreement Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Funding Agreement Revenue	585,244	595,726	1,017,016	443,666	1,052,396	35,380	3.5%
2 Total Funding Agreement Op. Rev.	\$ 585,244	\$ 595,726	\$ 1,017,016	\$ 443,666	1,052,396	\$ 35,380	3.5%

Funding Agreement Consultant Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Building & Plan Check Services	265,874	246,715	350,000	151,140	300,000	(50,000)	-14.3%
2 Building Inspector	55,611	-	-	-	50,000	50,000	0.0%
3 Fiscal Reimbursements	19,887	19,808	50,000	-	50,000	-	0.0%
4 Civil Engineering Reimbursements	316,543	263,052	575,000	233,529	575,000	-	0.0%
5 Traffic Reimbursements	35,417	36,585	400,000	88,582	400,000	-	0.0%
6 Legal Reimbursements	68,865	37,200	100,000	21,475	100,000	-	0.0%
7 Environmental Reimbursements	20,888	13,823	30,000	2,260	30,000	-	0.0%
8 Geotech Reimbursements	66,165	24,082	50,000	4,746	50,000	-	0.0%
9 Surveyor Reimbursements	27,691	25,895	40,000	15,669	40,000	-	0.0%
10 Hearing Examiner Reimbursements	20,273	-	50,000	213	50,000	-	0.0%
11 Total Funded Consultants	\$ 897,213	\$ 667,159	\$ 1,645,000	\$ 517,614	1,645,000	\$ -	0.0%

Beginning General Fund Revenue is the money in the city's cash and investment accounts that carryover from the prior year's ending balance after all expenditures.

Beginning Cash and Investments	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Beg C&I: Restricted- Police Buy Funds	26,531	21,908	21,908	19,411	19,412	(2,496)	-11.4%
2 Beg C&I: Unassigned- General Gov	3,412,129	5,937,377	7,273,502	8,264,163	6,015,270	(1,258,232)	-17.3%
3 Beg C&I: Unassigned- Developer	63,000	63,000	63,000	63,000	63,000	-	0.0%
4 Total Beginning Fund Balance	\$ 3,501,660	\$ 6,022,284	\$ 7,358,410	\$ 8,346,574	6,097,682	\$ (1,260,728)	-17.1%

Total General Fund Sources of Revenue	Actual 2020	Actual 2021	Budget 2022	Actual 2022 Thru June	2023 Budget	Budget \$ Change	Budget % Change
1 Total General Fund Sources	\$ 13,164,223	\$ 15,803,504	\$ 17,811,459	\$ 13,692,092	16,327,568	\$ (1,483,891)	-8.3%

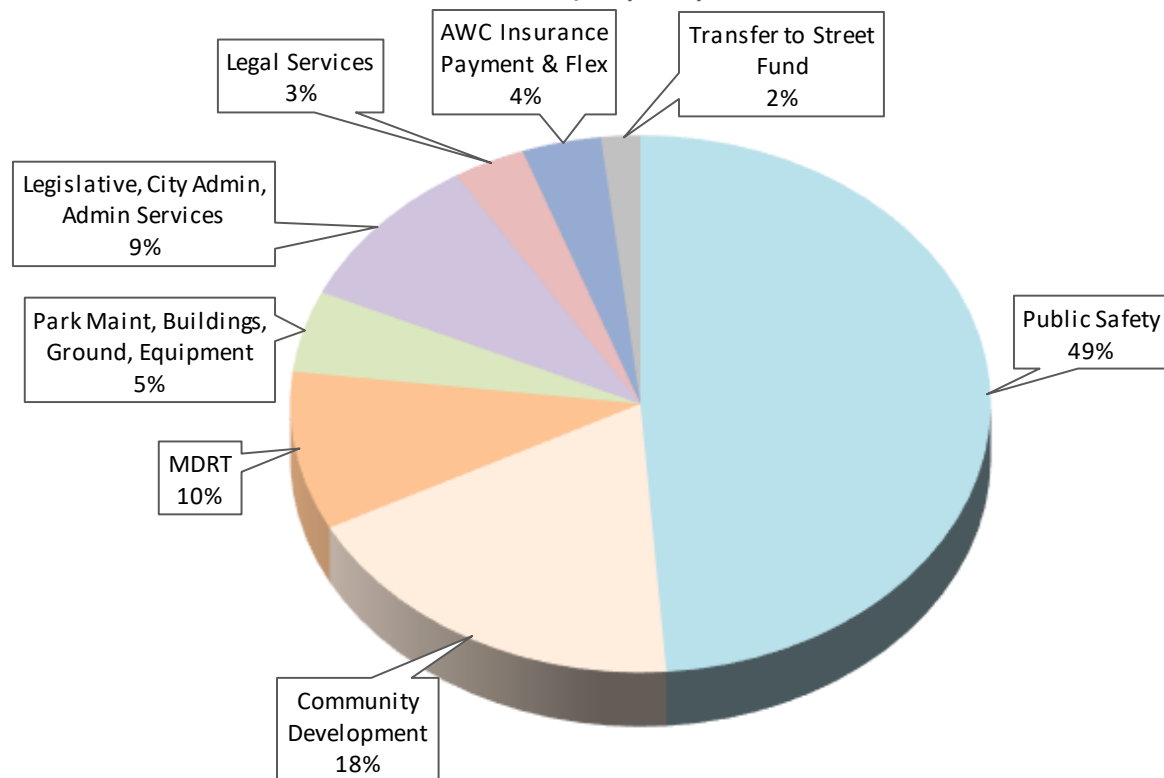
General Fund Expenditures

Expenditure Comparisons 2020 - 2023 by Function

	Actual 2020	Actual 2021	Budget 2022	Budget 2023	% of Total
1 Public Safety	2,881,495	3,601,933	4,767,851	5,380,645	48.8%
2 Community Development	656,781	829,783	1,882,118	2,043,937	18.5%
3 MDRT	817,005	836,077	1,007,016	1,052,396	9.5%
4 Park Maint, Buildings, Ground, Equipment	248,159	288,587	620,558	541,014	4.9%
5 Legislative, City Admin, Admin Services	543,208	602,997	1,062,058	1,031,445	9.4%
6 Legal Services	161,719	197,427	306,300	369,000	3.3%
7 AWC Insurance Payment & Flex	221,700	263,679	308,000	403,000	3.7%
8 Transfer to Street Fund	100,000	170,000	170,000	200,000	1.8%
9 Total General Fund Operations	5,630,067	6,790,483	10,123,901	11,021,437	100.0%

2023 Total GF Operating Expenditure Budget

\$11,021,437



	Actual 2020	Actual 2021	Budget 2022	Budget 2023	% of Total
10 Public Safety					
10 Fire Department	567,585	605,393	1,024,100	1,133,340	21.1%
11 Police Department	2,233,559	2,469,171	3,186,886	3,552,317	66.0%
12 Court/Prosecuting Attorney & Public Defendor	320,278	377,668	521,561	572,788	10.6%
13 Recyl/Animal Cont/Mental Health/Covid 19	113,245	149,700	35,304	122,200	2.3%
14 Total Public Safety Operations	2,881,495	3,601,933	4,767,851	5,380,645	100.0%

General Fund – Department Level Expenditure Summaries

Legislative – City Council - Expenditures

This department budget supports the Councilmembers who are elected to serve four-year terms at large and represent all Black Diamond residents.

The City Council accomplishes city business during regular meetings and work sessions each month. Council duties include approving the annual budget, authorizing inter-local agreements and contracts, and deliberating on and passing ordinances and resolutions to set city policies. Seven Councilmembers receive a stipend of \$160 per month, and the Mayor Pro Tem receives \$200 per month. Council positions increased to seven in fall of 2019

Legislative - City Council Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	13,840	14,000	13,920	6,960	13,920	0	0.0%
2 Benefits	1,134	1,153	1,149	575	1,222	73	6.4%
3 Salaries and Benefits	14,974	15,153	15,069	7,535	15,142	73	0.5%
4 Charges for Services	1,290	1,138	9,350	2,381	9,400	50	0.5%
5 Total Legislative Expenditures	\$16,265	\$16,291	\$24,419	\$9,916	\$24,542	\$123	0.5%

Executive – Mayor's Office - Expenditures

The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing city administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the city, and representing the city in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of \$1,000 per month. Other costs include travel and fees for the Association of Washington Cities Annual Conference and Mayor's Exchange.

Executive - Mayor's Office Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	12,000	12,000	12,000	6,000	12,000	-	0.0%
2 Benefits	1,056	1,064	1,068	535	1,198	130	12.2%
3 Salaries and Benefits	13,056	13,064	13,068	6,535	13,198	130	1.0%
4 Office and Operating Supplies	-	-	100	-	100	0	0.0%
5 Charges for Services	398	503	2,600	80	2,600	0	0.0%
6 Total Mayors Office Expenditures	\$13,454	\$13,567	\$15,768	\$6,615	\$15,898	\$130	0.8%

Administrative Services – City Administrator – Expenditures

The total City Administrator budget is \$306,000. 40% of the Wages and Benefits for this position have been allocated to the Utility departments (Street, Water, Sewer, and Stormwater), leaving a net budget of \$206,351 in the general fund.

Administration - City Administrator Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	-	-	64,750	-	110,463	45,713	70.6%
2 Benefits	-	-	38,500	-	39,788	1,288	3.3%
3 Salaries and Benefits	-	-	103,250	-	150,251	47,001	0.0%
4 Office and Operating Supplies	-	-	5,050	-	4,500	(550)	-10.9%
5 Charges for Services	-	-	91,700	-	51,600	(40,100)	-43.7%
6 Total Mayors Office Expenditures	\$0	\$0	\$200,000	\$0	\$206,351	\$6,351	0.0%

Administrative Services - Expenditures

This department includes the City Clerk, Finance, Human Resources, Utility Billing, Information Technology and Central Services, which captures shared costs for General Fund departments such as supplies, software maintenance costs, copier costs, postage, advertising, utilities, custodial services, building insurance, credit card and banking fees. Costs that benefit a variety of departments are paid from Central Services and then allocated to various departments. The budget decrease is primarily due to an allocation of Technology Staff, subscription and security costs to other departments. The increase is due to salary step progressions along with a 3% cola, State Auditor and miscellaneous hiring costs, as well as funding a parallel Finance Director for up to four months.

Administrative Services Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	327,529	369,588	436,169	226,721	405,683	(30,486)	-7.0%
2 Benefits	127,999	130,686	182,677	79,606	157,958	(24,719)	-13.5%
3 Total Salaries and Benefits	455,528	500,274	618,846	306,327	563,641	(55,205)	-8.9%
4 Office and Operating Supplies	2,625	8,725	13,820	2,844	11,335	(2,485)	-18.0%
5 Charges for Services	37,116	47,397	109,205	11,184	169,678	60,473	55.4%
6 Voter Costs and Registration	8,384	16,742	40,000	316	40,000	0	0.0%
7 Capital Outlay (facility upgrades)	9,836	-	40,000	-	-	(40,000)	-100.0%
8 Total Administrative Expenditures	\$513,489	\$573,139	\$821,871	\$320,670	\$784,654	-\$37,217	-4.5%
9 By Department							
10 City Clerk	154,679	167,631	218,377	81,388	221,088	2,711	1.2%
11 Finance Department	242,857	273,061	359,176	169,891	393,735	34,559	9.6%
12 Information Technology	97,934	114,012	174,425	57,316	88,833	(85,592)	-49.1%
13 Central Services	18,020	18,435	69,893	12,076	80,998	11,105	15.9%
14 Total Administrative Expenditures	\$513,489	\$573,139	\$821,871	\$320,670	\$784,654	-\$37,217	-4.5%

Police Department – Expenditures

OUR VISION

With our values at the forefront, the Black Diamond Police Department will be an open, friendly, and community-minded organization devoted to quality public service. We aspire to be a model of character and service. We will emphasize the development of professional knowledge and leadership skills at every level of our organization. We will promote an atmosphere of public trust and confidence through professional conduct, being responsive to community needs, and accountable to those we serve.

MISSION

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

Integrity - Committed to providing quality service by consistently holding ourselves to the highest moral and ethical principles.

Professionalism - Committed to providing the community with exceptional law enforcement by developing our personnel through effective training and leadership.

Excellence - Committed to providing innovative solutions to issues by working in partnership with our community.

Teamwork - Committed to providing a quality work environment by promoting coordination, cooperation, and communication with our members.

Police Budget

The Police budget increases are due to union contract settlement, including a 10% cola and other miscellaneous benefit increases, as well as regular step progression, a liability insurance increase and increased marine VRF grant expenses, along with an allocation of technology costs.

Police Department Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	1,236,530	1,264,821	1,578,118	720,636	1,838,424	260,306	16.5%
2 Benefits	450,353	454,685	628,644	253,008	739,013	110,369	17.6%
3 Salaries and Benefits	1,686,883	1,719,506	2,206,762	973,644	2,577,437	370,675	16.8%
4 Office and Operating Supplies	57,943	103,622	99,700	36,634	139,850	40,150	40.3%
5 Charges For Services	105,292	139,279	180,176	72,183	223,476	43,300	24.0%
6 Capital Outlay	8,978	-	-	-	4,000	4,000	0.0%
7 Debt Service to Sewer Reserves	41,938	32,402	34,000	32,103	-	(34,000)	-100.0%
8 Transfer to Equip Replace Fund	60,000	130,000	140,000	140,000	100,000	(40,000)	-28.6%
9 Subtotal Police Expenditures	\$1,961,034	\$2,124,808	\$2,660,638	\$1,254,565	\$3,044,763	384,125	14.4%
10 Jail Costs	37,514	101,425	73,000	32,907	76,750	3,750	5.1%
11 Building Maintenance	26,761	28,541	109,646	12,491	37,300	(72,346)	-66.0%
12 Civil Service	10,234	2,774	7,500	6,691	15,300	7,800	104.0%
13 Communications	169,565	157,775	229,952	77,581	241,454	11,502	5.0%
14 Marine Program	15,996	18,427	28,300	7,903	61,300	33,000	116.6%
15 Criminal Justice	8,400	32,924	46,350	7,349	48,950	2,600	5.6%
16 Evidence Room & Special funds	4,055	2,496	31,500	-	26,500	2,000	6.3%
17 Total Police Department Expenditures	\$2,233,559	\$2,469,171	\$3,186,886	\$1,399,486	\$3,552,317	\$365,431	26.1%

Fire Department - Expenditures

The City of Black Diamond contracts with Mountain View Fire and Rescue, formerly King County Fire District No. 44, for fire services. The department's responsibilities include providing a minimum of two personnel on duty 24 hours a day, seven days a week in Black Diamond and providing rescue, fire suppression, fire prevention, fire marshal services, emergency medical services, disaster services, hazardous materials response, dispatch services, administrative services, and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff's Department.

The Budget increase is due to the new contract between the City and Mt. View Fire beginning in 2022, which includes a 9.5% cola, along with a transfer for future Breathing Apparatuses and Equipment.

Fire Department Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 MT. View Fire District Contract	583,728	583,728	982,000	491,000	1,075,290	93,290	9.5%
2 Breathing Apparatuses & Equipment Replacement	-	-	-	-	10,000	10,000	
3 Charges for Services	15,349	21,665	42,100	6,311	48,050	5,950	14.1%
4 Total Fire Department Expenditures	\$567,585	\$605,393	\$1,024,100	\$497,311	\$1,133,340	\$109,240	10.7%



'Black Diamond Aid Car'

Legal Department – Expenditures

The City Attorney provides civil legal service, preparing and review of ordinances and other legal documents to which the city is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the MDRT, Street and Utility Fund budgets. Increases are primarily due to ongoing legal appeals and Union Contract negotiations.

Legal Service Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 General Government	47,080	89,938	126,000	32,175	95,000	(31,000)	-24.6%
2 Appeals, Lawsuits and Public Disclosur	72,247	86,327	139,000	76,454	214,000	75,000	54.0%
3 Union/General Employment	36,896	18,179	21,300	12,425	55,000	33,700	158.2%
4 Code Enforcement	5,497	2,984	20,000	100	5,000	(15,000)	-75.0%
5 Total Legal Service Expenditures	\$161,719	\$197,427	\$306,300	\$121,154	\$369,000	\$62,700	20.5%

Municipal Court – Expenditures

The Black Diamond Municipal Court is one of limited jurisdiction. The Court operates adjacent to the Police Department on Lawson Street. Court cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session and is open to the public the 2nd and 4th Wednesday of each month. Budget for Court includes contracted services provided by a Judge, a Court Administrator and a full time and part time Judicial Specialist. Budget is also provided for security and other miscellaneous expenses such as interpreters, office supplies and training. The budget increase is due to a progression of salary steps along with a 3% cola, and liability insurance increases, as well as grant reimbursed expenses for therapeutic court.

Municipal Court Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	127,937	163,690	191,163	93,466	211,170	20,007	10.5%
2 Benefits	38,331	55,329	73,076	37,052	65,727	(7,349)	-10.1%
3 Salaries and Benefits	166,267	219,020	264,239	130,518	276,897	12,658	4.8%
4 Office and Operating Supplies	1,084	1,267	4,600	534	4,600	0	0.0%
5 Charges for Services	61,381	68,907	109,922	49,653	139,991	30,069	27.4%
6 Police Security	4,155	-	12,500	1,031	12,000	(500)	-4.0%
7 Technology Improvement	-	-	-	-	9,000	9,000	0.0%
8 Total Municipal Court Exp	\$232,887	\$289,193	\$391,261	\$181,735	\$442,488	\$51,227	13.1%

Court Legal Services	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
9 Prosecuting Attorney	44,830	41,200	59,400	18,200	59,400	-	0.0%
10 Defense Attorney	42,561	47,275	70,900	23,500	70,900	-	0.0%
11 Total Court Legal	\$87,391	\$88,475	\$130,300	\$41,700	\$130,300	\$0	0.0%

Community Development - Expenditures

This department provides for the city's long-range planning, and land use and building permitting functions. The department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues.

The budget increase is due to a progression of salary steps along with a 3% cola, liability insurance increases, and the first-time budgeting for the 2024 Comp Plan update, which is partially covered by a DOE grant.

The budget decrease is due to a planned pause in Ten Trails new construction, and the lowered expenses associated with services provided.

Community Development Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	344,519	422,083	624,514	244,522	681,532	57,018	9.1%
2 Benefits	163,327	177,171	330,342	98,075	336,238	5,896	1.8%
3 Salaries and Benefits	507,846	599,254	954,856	\$342,597	\$1,017,770	62,914	6.6%
4 Office and Operating Supplies	3,402	3,206	24,750	1,792	15,250	(9,500)	-38.4%
5 Charges for Services	143,408	206,976	822,512	117,192	740,917	(81,595)	-9.9%
6 Permitting Software and Technology	2,126	20,348	35,000	-	35,000	0	0.0%
7 Vehicles	-	-	45,000	-	60,000	15,000	33.3%
8 Transfer out for Comp Plan Project	-	-	-	-	175,000	175,000	0.0%
9 Total Community Dev. Expenditures	\$656,781	\$829,783	\$1,882,118	\$461,581	\$2,043,937	\$161,819	8.6%
10 By Department							
11 Code Enforcement	20,710	30,236	114,001	13,859	114,835	834	0.7%
12 Permitting	510,997	569,274	1,275,522	300,215	1,205,978	(69,544)	-5.5%
13 Long Range Planning	120,153	221,173	477,595	145,069	708,124	230,529	48.3%
14 Hearing Examiner	4,922	9,100	15,000	2,438	15,000	0	0.0%
15 Total Charges for Services	\$656,781	\$829,783	\$1,882,118	\$461,581	\$2,043,937	\$161,819	8.6%



Master Development Review Team – Expenditures

This department was established to provide specific focus on the Master Planned Developments. There are two developments, Ten Trails and Lawson Hills. The review team and MDRT consultants are 100% funded by the developer. The team works closely with consultants hired to assist with financial analysis, civil and traffic engineering, environmental, surveying, and geotechnical services. Their services are used to provide consulting and review of the Master Plan Developments according to the development agreements.

Infrastructure and landscaping are in, and homes are being constructed and sold.

The budget increase is due to a progression of salary steps along with a 3% cola, technology costs and liability insurance increases.

MDRT Review Team: Funding Agreement Expenditures		Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1	Wages	542,261	551,936	625,222	278,816	650,886	25,664	4.1%
2	Benefits	173,328	182,985	232,663	92,155	219,779	(12,884)	-5.5%
3	Salaries and Benefits	715,589	734,921	857,885	\$370,971	\$870,665	12,780	1.5%
4	Office and Operating Supplies	4,223	6,137	14,800	3,246	15,500	700	4.7%
5	Charges for Service	91,852	95,019	134,331	53,195	166,231	31,900	23.7%
6	Capital Outlay	5,341	-	-	-	-	-	0.0%
7	Total MDRT Expenditures	\$817,005	\$836,077	\$1,007,016	\$427,412	\$1,052,396	\$45,380	4.5%

MDRT Consultants: Funding Agreement Expenditures		Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1	MDRT Legal Services	71,017	32,790	100,000	20,620	100,000	0	0.0%
2	MDRT Fiscal Analysis	25,522	14,173	50,000	-	50,000	0	0.0%
3	MDRT Civil Engineering	279,603	261,015	575,000	259,022	575,000	0	0.0%
4	MDRT Traffic Engineering	29,325	66,105	400,000	89,174	400,000	0	0.0%
5	MDRT Environmental Consultant	10,610	14,773	30,000	2,528	30,000	0	0.0%
6	MDRT Geotech	53,808	15,396	50,000	2,600	50,000	0	0.0%
7	MDRT Surveyor	19,823	38,341	40,000	4,600	40,000	0	0.0%
8	Hearing Examiner	20,273	810	50,000	213	50,000	0	0.0%
9	MDRT- Prof Svcs - Planning	301,887	252,000	300,000	109,730	300,000	0	0.0%
10	MDRT Building Inspector	-	-	50,000	-	50,000	0	0.0%
11	Total MDRT Consultant Expenditures	\$811,866	\$695,402	\$1,645,000	\$488,486	\$1,645,000	\$0	0.0%



Roundabout with Mt. Rainier
Courtesy of Craig Goodwin

Parks Department - Expenditures

The Parks Department operates and maintains the following amenities: a basketball court, tennis court, skate park, three picnic areas, a boat launch, five coal car city entry monuments, BMX bike track, swimming area, 143 acres of passive lake front park with trails, city center viewing park, the historical monument park, two playground facilities and landscaping around the police building. The Parks Department provides the insurance, utilities and maintenance for the Gym, and utilities plus insurance coverage for the local historical museum. The museum was designated a historical landmark in 2020. Costs associated with the ownership of resource lands also falls to the Parks Department. The parks budget also includes funding for park planning and mini park development, such as for the Eagle Creek pocket park.

Budget increases are due to a progression of salary steps along with a 3% cola, and liability insurance increases, along with an increase in the amount transferred to the equipment replacement fund.

Parks Department Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	23,799	35,975	55,523	23,982	62,920	7,397	13.3%
2 Benefits	7,642	9,842	20,234	7,625	21,795	1,561	7.7%
3 Salaries and Benefits	\$31,441	\$45,818	\$75,757	\$31,607	\$84,715	\$8,958	11.8%
4 Office and Operating Supplies	10,331	6,460	15,050	4,997	16,920	1,870	12.4%
5 Charges for Services	49,120	64,432	94,498	46,733	105,435	10,937	11.6%
6 Planning & Mini Development	-	9,317	140,000	-	135,000	(5,000)	-3.6%
7 Transfer to Equipment Rental	7,000	7,000	7,000	7,000	17,500	10,500	150.0%
8 Total Parks Expenditures	\$97,892	\$133,027	\$332,305	\$90,337	\$359,570	\$27,265	8.2%
9 By Department							
10 Museum	10,866	11,604	12,961	5,979	14,870	1,909	14.7%
11 Community Event Supplies	-	1,237	2,000	860	2,500	500	25.0%
12 Community Center	15,000	15,000	20,500	20,500	19,000	(1,500)	-7.3%
13 Labor Day/Miner Day	-	3,248	4,000	1,500	5,000	1,000	25.0%
14 Community Arts Support	-	-	5,000	-	5,500	500	10.0%
15 Gym	15,327	13,488	24,291	7,084	26,697	2,406	9.9%
16 Parks Maintenance	56,699	79,133	123,553	54,414	151,003	27,450	22.2%
17 Parks Planning & Mini Development	-	9,317	140,000	-	135,000	(5,000)	-3.6%
18 Total Charges for Services	\$97,892	\$133,027	\$332,305	\$90,337	\$359,570	\$27,265	8.2%



'Eagle Creek Park'

Black Diamond Cemetery - Expenditures

Black Diamond Historical Cemetery is in Black Diamond. The cemetery was founded in 1884. It sits on Cemetery Hill Road, off Roberts Drive.

The earliest gravestone dates back to 1880 and now contains over 1,100 graves. The tombstones show cultural diversity and tragedy that existed in town when coal mining was at its peak. At least half a dozen graves belong to those of mine workers who died in explosions in 1902, 1910 and 1915. Graves mark residents who came from countries such as Italy, Australia, Russia and Germany. A Civil War veteran was laid to rest there, as well as children who died in the early 1900s due to epidemics of smallpox and influenza.

The city operates and maintains the historic Black Diamond Cemetery. This involves coordinating burials, sale of plots, providing physical burial, and maintaining the grounds. The niche and burial fees are set to cover the costs associated with the services. The Public Works crew mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks or so for the drier months during the growing season.

The budget decrease is due to the completion of the cemetery mapping project.

Cemetery Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	8,258	16,625	25,508	14,606	15,233	(10,275)	-40.3%
2 Benefits	3,438	4,235	6,212	2,729	5,031	(1,181)	-19.0%
3 Salaries and Benefits	11,696	20,860	31,720	\$17,335	\$20,264	(11,456)	-36.1%
4 Office and Operating Supplies	826	1,330	3,189	727	3,930	741	23.2%
5 Charges for Services	2,166	4,474	4,132	2,017	4,548	416	10.1%
6 Total Cemetery Expenditures	\$14,687	\$26,664	\$39,041	\$20,080	\$28,742	(\$10,299)	-26.4%



'Tomb of the unknown soldier: Never Forget Garden'

This garden is a living tribute to all of America's veterans and their families. In silence and respect, this is a place to remember why millions of Americans have fought and died for our liberty and our freedom. Here we renew our mutual pledge to support them with: "Our lives, our fortunes, and our sacred honor."

Facilities, Grounds Department and Special Programs - Expenditures

The City of Black Diamond's Facilities Department is responsible for the long-term planning of the city's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment. The budget decrease is due to the completion of planned campus improvements furniture purchasing, as well as a reallocation of expenditures. The increased cost for the City Hall lease has been allocated to the various departments housed within.

Facilities, Grounds and Building Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Wages	21,763	23,404	60,893	12,334	17,453	(43,440)	-71.3%
2 Benefits	18,481	19,043	19,997	10,166	15,823	(4,174)	-20.9%
3 Total Salaries and Benefits	40,244	42,447	80,890	\$22,500	\$33,276	(47,614)	-58.9%
4 Office and Operating Supplies	8,615	7,441	18,700	4,273	14,240	(4,460)	-23.9%
5 Charges for Services	19,106	13,750	30,504	9,245	25,794	(4,710)	-15.4%
6 Build Rental, Maint., Equip Leases	67,614	65,258	119,118	33,284	79,392	(39,726)	-33.4%
7 Total Facilities Expenditures	\$135,579	\$128,897	\$249,212	\$69,302	\$152,702	-\$96,510	-38.7%

The Special Programs budget includes an increase due to an increased focus on emergency management services and mental health, with an overall decrease due to lowered Covid 19 related expenses. A significant portion of the budgeted increase is due to money being set aside for the building upgrades to an additional emergency cooling center.

Special Program Expenditures	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Emergency Management	266	679	6,700	176	47,500	40,800	609.0%
2 Recycling Costs	16,246	16,145	17,500	8,848	17,500	0	0.0%
3 Clean Air Assessment	3,481	3,723	4,000	4,136	5,000	1,000	25.0%
4 Animal Control	13,154	13,625	15,000	-	15,000	0	0.0%
5 Mental Health	1,293	11,481	16,500	15,815	26,700	10,200	61.8%
6 COVID-19 Related Costs	251,657	67,593	90,000	6,328	10,500	(79,500)	-88.3%
7 Total Special Program Expenditures	\$286,097	\$113,245	\$149,700	\$35,304	\$122,200	-\$27,500	-18.4%

Ending Fund Balance and General Fund Totals	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Ending Cash and Invest Police Buy Fun	21,908	19,411	21,908	21,908	21,908	0	0.0%
2 Ending Cash and Invest Unreserved	5,937,377	8,264,163	4,033,254	6,112,774	3,676,223	(357,031)	-8.9%
3 Ending Cash and Invest Developer	63,000	63,000	63,000	63,000	63,000	0	0.0%
4 Total Ending Fund Balance	6,022,284	8,346,574	4,118,162	6,197,682	3,761,131	(357,031)	-8.7%

Total General Fund Uses of Expenditure	Actual 2020	Actual 2021	Budget 2022	Actual 2022 thru June	Budget 2023	Budget \$ Change	Budget % Change
1 Total General Fund Uses of Expend	\$13,164,223	\$15,803,504	\$17,811,459	18,039,782	16,427,568	-\$1,383,891	-7.8%

Special Revenue Funds

These are funds established by governments to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.



'Labor Day 2019'

Street Fund

Street Department responsibilities include maintaining, planning, and upgrading public streets and sidewalks. Major maintenance activities include maintaining the street signs, pavement stripes and markings, roadside brush, trees and vegetation control, streetlights, pavement, signals, sidewalks, and shoulder grading. Other activities include managing the right of way, street capital planning, seeking and managing grant funds, and addressing traffic safety issues.

Transfers from the General fund and REET II along with Transportation Benefit District (TBD) car tab fees are the primary sources of funds for the Street Department. Most Washington cities struggle to pay for street maintenance costs, as shared gas tax revenue doesn't keep pace with the costs. Beginning in mid-2015, the city created a Transportation Benefit District (TBD), which receives \$20 per car registered to Black Diamond residents or businesses.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as increased Liability Insurance costs, and GIS mapping.

Street Fund 101					2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June				
1 REVENUE							
2 Beginning Cash and Investments	76,743	188,158	594,400	292,205	243,905	(350,495)	-59.0%
3 Street Gas Tax	89,521	96,282	105,300	48,091	100,200	(5,100)	-4.8%
4 Right of Way Permit	20,301	12,519	14,000	6,049	14,000	-	0.0%
5 Other Permits and Misc Rev	33,609	34,474	29,300	31,275	39,500	10,200	34.8%
6 Subtotal Operating Revenue	143,432	143,275	148,600	85,415	153,700	5,100	3.4%
7 Transfer in From TBD Fund	100,000	100,000	100,000	-	150,000	50,000	50.0%
8 Transfer in from General Fund	102,034	170,000	170,000	50,000	200,000	30,000	17.6%
9 Transfer in REET II	70,000	70,000	70,000	-	100,000	30,000	42.9%
10 Total Revenue	415,466	483,275	488,600	135,415	603,700	115,100	23.6%
11 Total Street Fund Sources	\$492,209	\$671,433	\$1,083,000	\$427,620	\$847,605	(\$235,395)	-21.7%

Street Fund 101					2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June				
1 Expenditures							
2 Wages	126,637	151,670	190,174	79,751	241,601	51,427	27.0%
3 Benefits	60,947	60,909	96,920	31,002	106,304	9,384	9.68%
4 Salary and Benefits	187,584	212,579	287,094	110,753	347,905	60,811	21.2%
5 Supplies	11,369	21,744	28,634	12,219	31,550	2,916	10.2%
6 Services & Charges	95,097	134,905	204,949	90,756	237,735	32,786	16.00%
7 Subtotal Operating Expenditures	294,051	369,228	520,677	213,727	617,190	96,513	18.5%
8 Transfer out Capital Equip Replacement	10,000	10,000	11,000	11,000	35,000	24,000	218.18%
9 Subtotal Street Fund Expenditures	304,051	379,228	531,677	224,727	652,190	120,513	22.7%
10 30% Reserved Operating Cash and Investments	88,215	110,768	156,203	128,236	185,157	28,954	18.54%
11 Ending Cash and Investments	99,943	181,437	395,120	74,656	10,258	(384,862)	-97.4%
12 Total Street Fund Uses	\$492,209	\$671,433	\$1,083,000	\$427,620	\$847,605	(\$235,395)	-21.7%

Fire Impact Fee Fund

Per City Ordinance 12-980, Fire Impact Fees are charged to new development and building expansions within the City limits. For a new residential home in Black Diamond, the fee is \$1,783.13 for homes without sprinkler systems. An inflationary rate increase to \$2,878.15 is planned for 2023.

The implementation of the fee came after a 2011 Fire Impact Fee Study, which developed the methodology and to ensure compliance with Washington laws and City Code. Future Fire capital costs will be funded with a combination of impact fees and city funds. The city is accumulating funds to replace growth related fire equipment and facilities.

Fire Impact Fee Fund 107	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE								
2 Beginning Cash and Investments	936,627	1,135,891	1,610,891	1,623,301	1,623,301	1,621,201	10,310	0.6%
3 Fire Impact Fees	791,918	485,959	425,000	188,871	312,384	430,000	5,000	1.2%
4 Interest Income	7,345	1,452	2,000	3,668	25,000	40,000	38,000	1900.0%
5 Subtotal Fire Impact Fee Revenue	799,264	487,410	427,000	192,539	337,384	470,000	43,000	10.1%
6 Total Fire Impact Fee Sources	\$1,735,891	\$1,623,301	\$2,037,891	\$1,815,840	\$1,960,685	\$2,091,201	\$53,310	2.6%

Fire Impact Fee Fund 107	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures								
2 Transfer out to Capital/Equipment Purchase	600,000	-	2,037,891	-	-	2,091,201	53,310	2.6%
3 Transfer out for Aid Car Purchase					259,484			
4 Transfer out for Brush Truck Purchase					80,000			
5 Subtotal Fire Impact Fee Expenditures	600,000	-	2,037,891	-	339,484	2,091,201	53,310	0.0%
6 Ending Cash and Investments	1,135,891	1,623,301	-	1,815,840	1,621,201	-	0	0.0%
7 Total Fire Impact Fee Uses	\$1,735,891	\$1,623,301	\$2,037,891	\$1,815,840	\$1,960,685	\$2,091,201	\$53,310	2.6%



‘Historic Black Diamond Fire Station 99’

Transportation Benefit District Fund

In 2015 the Black Diamond City Council Enacted Ordinance 15-1057 establishing the Black Diamond Transportation Benefit District (TBD), and Resolution 15-01 establishing the \$20 car tab fee. This revenue was needed to maintain street maintenance, as State gas tax revenues had continued to decline. On October 1, 2015, City Council assumed the rights, powers, functions, and obligations of the TBD as allowed by SSB 5987. This fund receives the \$20.00 Car tab fee that Black Diamond residents pay when they renew their car tabs each year. Black Diamond joined over 90 cities in the State that have utilized the Transportation Benefit District authority to collect car tab fees, to help fund street maintenance activities and street improvement projects. In Black Diamond, this source of revenue supports the maintenance activities on existing Black Diamond city streets. These activities include but are not limited to; roadway striping, traffic signs, pothole repair, vegetation removal, streetlights, pavement maintenance, signals and sidewalks and shoulders and addressing street safety issues. Additional Financial information can be found in the city's Annual Financial Report posted on the city web site.

Transportation Benefit District Fund (TBD Fund) 108						2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End				
1 REVENUE								
2 Beginning Cash and Investments	22,429	33,607	54,307	53,427	53,427	82,132	27,825	51.2%
3 TBD Car Tab Fees	110,900	119,754	130,275	59,776	126,905	130,000	(275)	-0.2%
4 TBD Investment Interest	278	66	100	190	1,800	3,400	3,300	3300.0%
5 Subtotal TBD Revenue	111,178	119,820	130,375	59,966	128,705	133,400	3,025	2.3%
6 Total TBD Sources	\$133,607	\$153,427	\$184,682	\$113,393	\$182,132	\$215,532	\$30,850	16.7%

Transportation Benefit District Fund (TBD Fund) 108						2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End				
1 Expenditures								
2 TBD Transfer to Street Fund	100,000	100,000	100,000	-	100,000	150,000	50,000	50.0%
3 Subtotal TBD Expenditures	100,000	100,000	100,000	-	100,000	150,000	50,000	50.0%
4 Ending Cash and Investments	33,607	53,427	84,682	113,393	82,132	65,532	(19,150)	-22.6%
5 Total TBD Uses	\$133,607	\$153,427	\$184,682	\$113,393	\$182,132	\$215,532	\$30,850	16.7%



'224th Ave Chip Seal'

Traffic Mitigation Fund

The Traffic Mitigation Fund was created in August 2016 for the purpose of holding funds collected from developers within the city for traffic mitigation, frontage improvements, and other street mitigation projects. Funds are distributed to projects specific to the purpose they were collected for.

Traffic Mitigation Fees Fund 109	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE								
2 Beginning Cash and Investments	136,539	170,342	170,612	216,654	216,654	289,411	118,799	69.6%
3 Traffic Mitigation Fees	32,865	46,131	-	-	66,257	25,000	25,000	0.0%
4 Income Interst	937	182	88	461	6,500	10,000	9,912	11263.6%
5 Subtotal Traffic Mitigation Revenue	33,802	46,312	88	461	72,757	35,000	34,912	39672.7%
6 Total Traffic Mitigation Sources	\$170,342	\$216,654	\$170,700	\$217,115	\$289,411	\$324,411	\$153,711	90.0%

Traffic Mitigation Fees Fund 109	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures								
2 Transfer Out to Intersection Improvements	-	-	170,700	-	-	324,411	153,711	90.05%
3 Subtotal Traffic Mitigation Expenditures	-	-	170,700	-	-	324,411	153,711	90.0%
4 Ending Cash and Investments	170,342	216,654	-	-	289,411	-	0	0.0%
5 Total Traffic Mitigation Uses	\$170,342	\$216,654	\$170,700	\$0	\$289,411	\$324,411	\$153,711	90.0%



'Park Street Intersection Improvements Project'

ARPA Fiscal Recovery Funds

In 2021 the City received Federal ARPA funds from the Coronavirus State and Local Fiscal Recovery Funds program to be used to assist the City in recovering from budgetary, economic, and financial impacts of the COVID-19 pandemic. The City received the final ARPA funds in 2022 which can be spent through 2024.

ARPA Fiscal Recovery Funds 110	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE								
2 Beginning Cash and Investments	-	-	567,603	568,288	568,288	324,643	-	
3 ARPA Fiscal Recovery Federal Funds	-	667,955	667,303	-	667,955	-	(667,303)	-100.0%
4 ARPA Interest Income	-	333	1,350	621	3,400	3,000	1,650	122.2%
5 Subtotal ARPA Fiscal Recovery Funds Revenue	-	668,288	668,653	621	671,355	3,000	(665,653)	-99.6%
6 Total ARPA Fiscal Recovery Funds	\$0	\$668,288	\$1,236,256	\$568,909	\$1,239,643	\$327,643	(\$908,613)	-73.5%

ARPA Fiscal Recovery Funds 110	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures								
2 ARPA Future Use Expenditures	-	-	321,256	-		-	(321,256)	-100.0%
3 ARPA Transfer Water Capital Project	-	-	850,000	300,000	850,000	277,643	(572,357)	-67.3%
4 ARPA Funds to Community Center	-	100,000	65,000	30,000	65,000	50,000	(15,000)	-23.1%
5 Subtotal ARPA Fund Expenditures	-	100,000	1,236,256	330,000	915,000	327,643	(908,613)	-73.5%
6 Ending Cash and Investments	-	568,288	-	-	324,643	-	0	0.0%
7 Total ARPA Fiscal Recovery Fund Uses	\$0	\$668,288	\$1,236,256	\$330,000	\$1,239,643	\$327,643	(\$908,613)	-73.5%

School Impact Fees

In 2020 the City Council adopted legislation for the collection of school impact fees for the four school districts within the City limits. These funds are paid to the City, and passed along to the appropriate school district on a monthly basis. The State Auditor's office now requires that these fees be tracked in a special revenue fund. School Impact Fee rates increased in 2022 and are expected to increase again in 2023. The number of School Impact Fees received are expected to decrease in 2023 due to aged housing permits not requiring a School Impact Fee be collected.

School Impact Fees 111	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE								
2 Beginning Cash and Investments	-	-	-	-	-	-	-	0.0%
3 School Impact Fees	2,797,838	2,424,278	2,500,000	783,032	600,368	750,000	(1,750,000)	-70.0%
4 Total School Impact Fees	\$2,797,838	\$2,424,278	\$2,500,000	\$783,032	\$600,368	\$750,000	(\$1,750,000)	-70.0%

School Impact Fees 111	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures								
2 School Impact Fee Remittance	2,797,838	2,424,278	2,500,000	783,032	600,368	750,000	(1,750,000)	-70.0%
3 Subtotal School Impact Fee Expenditures	2,797,838	2,424,278	2,500,000	783,032	600,368	750,000	(1,750,000)	-70.0%
4 Ending Cash and Investments	-	-	-	-	-	-	0	0.0%
5 Total School Impact Fee Uses	\$2,797,838	\$2,424,278	\$2,500,000	\$783,032	\$600,368	\$750,000	(\$1,750,000)	-70.0%

Traffic Impact Fees

New development within the City has created additional demands on the transportation system. In 2021 the City Council passed Ordinance 21-1165, requiring new development to pay a share of the cost of new street capacity adding projects. Funds collected by this fee must be spent for capacity adding public road facilities to address traffic congestion and cannot be used for road maintenance or repair. The City is authorized under the State's Growth Management Act (Chapter 36.70A RCW) and RCW 82.02.050.

Traffic Impact Fees 112		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE								
2	Beginning Cash and Investments	-	-	-	-	-	-	-	0.0%
3	Traffic Impact Fees	-	-	130,000	-	5,000	130,000	-	0.0%
4	Traffic Impact Fee Interest Income	-	-	200	-	8	200	-	0.0%
5	Subtotal Traffic Impact Fee Revenue	-	-	130,200	-	5,008	130,200	0	0.0%
6	Total Traffic Impact Fee Funds	\$0	\$0	\$130,200	\$0	\$5,008	\$130,200	\$0	0.0%

Traffic Impact Fees 112		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures								
2	Traffic Impact Improvements	-	-	130,200	-	5,008	130,200	-	0.0%
3	Subtotal Traffic Impact Fee Expenditures	-	-	130,200	-	5,008	130,200	0	0.0%
4	Ending Cash and Investments	-	-	-	-	-	-	0	0.0%
5	Total Traffic Impact Fee Uses	\$0	\$0	\$130,200	\$0	\$5,008	\$130,200	\$0	0.0%

Internal Service Funds

This fund is used for operations serving other funds or departments within the city.

Black Diamond has one such fund, Equipment Replacement that collects money from other departments to build up resources to replace capital equipment, such as Police and Fire vehicles as well as General Government and Public Works equipment.



'Mini Excavator'

Equipment Replacement Funds

Equipment Replacement Funds include Fire, Public Works, Police and General Government equipment replacements. Some examples of equipment are police and fire vehicles, utility trucks and machinery.

Fire Equipment Replacement Fund 510-100						2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End				
1 REVENUE								
2	Beginning Cash and Investments	37,284	37,548	37,568	37,568	37,568	37,698	130 0.3%
3	Investment Interest	263	21	20	19	130	360	340 1700.0%
4	Transfer in From General Fund	-	-	-	-	-	10,000	10,000 0.0%
5	Subtotal Fire Equipment Revenue Revenue	263	21	20	19	130	10,360	10,340 51700.0%
6	Total Fire Equipment Sources	\$37,548	\$37,568	\$37,588	\$37,587	\$37,698	\$48,058	\$10,470 27.9%

Fire Equipment Replacement Fund 510-100						2023 Prelim Budget	Budget \$ Change	Budget % Change
2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End				
1 Expenditures								
2	Future Breathing Aparatuses Purchases	-	-	37,588	-	-	48,058	10,470 27.9%
3	Subtotal Fire Equipment Expenditures	-	-	37,588	-	-	48,058	10,470 27.9%
4	Ending Cash and Investments	305,445	37,568	-	-	37,698	-	0 0.0%
5	Total Fire Equipment Uses	\$305,445	\$37,568	\$37,588	\$0	\$37,698	\$48,058	\$10,470 27.9%



‘Dan Dal Santo and the 1948 Black Diamond Vintage Fire Engine’

Public Works Equipment Replacement Fund 510-200		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE								
2	Beginning Cash and Investments	166,231	188,816	149,633	180,239	180,239	37,240	(112,393)	-75.1%
3	Investment Interest	1,234	135	200	124	1,100	1,500	1,300	650.0%
4	Surplus Sales	6,233	4,182	-	-	-	-	-	0.0%
5	Transfer in From Water Operating	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
6	Transfer in From Sewer Operating	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
7	Transfer in From Stormwater Operating	-	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
8	Transfer in From Street Fund	10,000	10,000	11,000	11,000	11,000	35,000	24,000	218.2%
9	Transfer in From General Fund	7,000	7,000	7,000	7,000	7,000	17,500	10,500	150.0%
10	Subtotal PW Equipment Revenue	44,466	51,317	51,200	51,124	52,100	159,000	107,800	210.5%
11	Total PW Equipment Sources	\$210,697	\$240,133	\$200,833	\$231,363	\$232,339	\$196,240	(\$4,593)	-2.3%

Public Works Equipment Replacement Fund 510-200		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures								
2	Surplus Vehicle Costs	60	16	-	-	-	-	-	0.0%
3	Various Mowers and Equipment	12,419	-	-	-	2,000	2,000	2,000	0.0%
4	Truck and Equipment	-	44,391	-	43,188	48,148	95,000	95,000	0.0%
5	Computers and Radios	9,771	20,348	-	-	-	-	-	0.0%
6	Back Hoe/Excavator	-	-	150,000	146,952	146,951	-	(150,000)	-100.0%
7	Technology	-	-	20,000	-	-	20,000	-	0.0%
8	Wood Chipper	25,655	-	-	-	-	-	-	0.0%
9	Sander/De-Icer	-	20,138	-	-	-	-	-	0.0%
10	Subtotal PW Equipment Expenditures	47,905	84,894	170,000	190,140	195,099	117,000	(53,000)	-31.2%
11	Ending Cash and Investments	-	180,239	30,833	41,223	37,240	79,240	48,407	157.0%
12	Total PW Equipment Uses	\$47,905	\$265,133	\$200,833	\$231,363	\$232,339	\$196,240	(\$4,593)	-2.3%



'Utility Operators Using the New Woodchipper'

Police Equipment Replacement Fund 510-300						2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End			
1 REVENUE								
2 Beginning Cash and Investments	63,832	79,081	98,400	81,203	81,203	220,533	122,133	124.1%
3 Investment Interest	148	138	1,200	127	1,180	2,400	1,200	100.0%
4 Grant Revenue		-	-	26,170	26,170	-		
5 Surplus Sales	4,022	3	2,000	-	-	2,000	-	0.0%
6 Transfer in From General Fund	60,000	130,000	140,000	140,000	140,000	100,000	(40,000)	-28.6%
7 Transfer in From REET I	60,000	65,000	-	-	-	-	-	0.0%
8 Insurance Recovery	-	49,873	-	-	26,700	-	-	0.0%
9 Subtotal Police Equipment Revenue	124,170	245,014	143,200	166,297	194,050	104,400	(38,800)	-27.1%
10 Total Police Equipment Sources	\$188,002	\$324,095	\$241,600	\$247,500	\$275,253	\$324,933	\$83,333	34.5%

Police Equipment Replacement Fund 510-300						2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End			
1 Expenditures								
2 Surplus Costs	671	586	600	32	32	600	-	0.0%
3 Police Boat and Vehicles	110,099	237,481	200,000	10,463	10,463	200,000	-	0.0%
4 Radios	-	4,826	41,000	44,225	44,225	45,000	4,000	9.8%
5 Subtotal Police Equipment Expenditures	110,769	242,892	241,600	54,720	54,720	245,600	4,000	1.7%
6 Ending Cash and Investments	-	81,203	-	-	220,533	79,333	79,333	0.0%
7 Total Police Equipment Uses	\$110,769	\$324,095	\$241,600	\$54,720	\$275,253	\$324,933	\$83,333	34.5%



‘Black Diamond Police Car’

Gen Gvt./Police Building Improvements 510-400						2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End			
1 REVENUE								
2 Beginning Cash and Investments	15,200	-	-	-	-	-	0	0.0%
3 Investment Interest	-	-	-	-	-	-	-	0.0%
4 Transfer in REET I	-	-	-	-	-	-	-	0.0%
5 Subtotal Gen Gvt./Police Building Revenue	-	-	-	-	-	-	0	0.0%
6 Total Gen Gvt./Police Building Sources	\$15,200	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

Gen Gvt./Police Building Imprmt. Fund 510-400						2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End			
1 Expenditures								
2 Police Boat Shelter mgmt	5,955	-	-	-	-	-	-	0.0%
3 Police Boat Shelter cost	7,397	-	-	-	-	-	-	0.0%
4 Subtotal Gen Gvt./Police Building Expenditures	13,351	-	-	-	-	-	0	0.0%
5 Ending Cash and Investments	-	-	-	-	-	-	0	0.0%
6 Total Gen Gvt./Police Building Uses	\$13,351	\$0	\$0	\$0	\$0	\$0	\$0	0.0%

PW Building Improvements 510-500		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE								
2	Beginning Cash and Investments	25,000	-	50,000	-	-	80,000	30,000	60.0%
3	Transfer in REET II	25,000	25,000	100,000	-	100,000	-	(100,000)	-100.0%
4	Subtotal Fire Equipment Revenue Revenue	25,000	25,000	100,000	-	100,000	-	(100,000)	-100.0%
5	Total Fire Equipment Sources	\$50,000	\$25,000	\$150,000	\$0	\$100,000	\$80,000	(\$70,000)	-46.7%

PW Building Improvements 510-500		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	Estimated Year End	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures								
2	PW Shop/Roof/Grounds Imp Prj mgmt	3,305	-	-	-	-	-	-	0.0%
3	PW Bldg Related Imp	20,671	-	150,000	16,667	17,642	80,000	(70,000)	-46.7%
4	Subtotal Public Work Building Expenditures	23,976	-	150,000	16,667	20,000	80,000	(70,000)	-46.7%
4	Ending Cash and Investments	359	-	-	-	80,000	-	0	0.0%
5	Total Public Work Building Equipment Uses	\$24,335	\$0	\$150,000	\$16,667	\$100,000	\$80,000	(\$70,000)	-46.7%



'New Public Works Yard Access Road'

Utility Funds

Utility funds are used for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

Black Diamond has water, sewer, and stormwater utilities.



‘4.3 Mil Gal Water Tank’

Water Operating Fund 401

The Water Department provides safe high-quality reliable drinking water to the residents of Black Diamond with the exception of residents on Covington Water in the Lake Sawyer area. The water utility is responsible for the operation and maintenance of the city's springs, fences, access roads, power lines, backup power, control systems, water storage tanks, water treatment systems, pump stations, water main, water quality testing, meter reading, installation and billing. Black Diamond households receive very high-quality drinking water delivered under pressure to their house to drink, wash dishes, wash clothes, and help run their households. Water also provides for fire protection.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as increased Liability Insurance costs, and GIS mapping. There is also a \$70,000 increase due to increased Tacoma water purchasing.

Water Fund 401	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	630,271	660,141	599,500	626,793	620,516	21,016	3.5%
3 Water Charges	990,528	1,248,445	1,350,500	636,939	1,472,300	121,800	9.0%
4 Water Late Fees/Name Change Charge	5,070	3,717	4,000	3,675	7,000	3,000	75.0%
5 Hydrant Water & Irrigation Meter Sales	108,964	162,736	120,000	25,503	127,000	7,000	5.8%
6 Meter Purchases, Setting Fees, Inspections, misc	286,586	248,906	214,100	106,120	144,000	(70,100)	-32.7%
7 Investment Interest	4,224	727	800	863	8,000	7,200	900.0%
8 Subtotal Water Operating Revenue	1,395,372	1,664,531	1,689,400	773,100	1,758,300	68,900	4.1%
9 Palmer Coking Coal Contribution	96,066	378,140	-	-	-	-	0.0%
10 Permitting Deposit for consultants	29,652	18,214	60,000	7,318	40,000	(20,000)	-33.3%
11 Total Water Other Revenue	1,521,089	2,060,886	1,749,400	780,418	1,798,300	48,900	2.8%
12 Total Water Fund Sources	\$2,151,360	\$2,721,027	\$2,348,900	\$1,407,211	\$2,418,816	\$69,916	3.0%

Water Fund 401	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	242,177	284,146	345,714	153,277	392,663	46,949	13.6%
3 Benefites	103,039	106,527	165,316	57,218	167,523	2,207	1.34%
4 Salary and Benefits	345,216	390,673	511,030	210,495	560,186	49,156	9.6%
5 Supplies	126,531	230,363	218,880	28,276	204,740	(14,140)	-6.5%
6 Services and Charges	386,658	619,818	670,349	343,630	851,363	181,014	27.00%
7 Subtotal Operating Expenditures	858,405	1,240,854	1,400,259	582,401	1,616,289	216,030	15.4%
8 Debt Services	314,294	312,761	311,228	311,227	298,444	(12,784)	-4.1%
9 Transfer out to Water Capital and Reserve Fund	291,000	500,000	100,000	100,000	100,000	-	0.0%
10 Transfer out Capital Equipment Reserve	10,000	10,000	11,000	11,000	35,000	24,000	218.2%
11 PW Permit Deposits	17,520	30,620	60,000	11,364	30,000	(30,000)	-50.0%
12 Subtotal Water Fund Expenditures	1,491,219	2,094,234	1,882,487	1,015,992	2,079,733	197,246	10.5%
13 30% Reserved Operating Cash and Investments	257,521	372,256	420,078	349,441	484,887	64,809	15.43%
14 Ending Cash and Investments	402,620	254,536	46,335	41,778	(145,804)	(192,139)	-414.7%
Total Water Fund Uses	\$2,151,360	\$2,721,027	\$2,348,900	\$1,407,211	\$2,418,816	\$69,916	3.0%

City of Black Diamond - DEBT

Water Debt Service 2023								
Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2022 Debt Owed	2023 Principal	2023 Interest	2023 Total Debt Payment
2005	3,407,063	PWTF	Tac 500mg	2024	433,228	197,070	1,971	199,041
	256,064	PWTF	Tac city 1st	2024				
	1,784,693	PWTF	Pump Fac, Res & lines	2024	157,748	98,419	984	99,403
	5,447,820	PWTF			590,976	295,489	2,955	298,444

Water Debt thru 2024 (Principal Only)

Year	Debt (Principal Only)
2020	\$1,784,693
2021	\$1,407,063
2022	\$1,050,000
2023	\$700,000
2024	\$433,228



'Pump Station Building'

Sewer Operating Fund 407

The Sewer Department collects sewage from the homes and businesses in the old section of town for treatment and discharge. The area around Lake Sawyer is primarily served by an individual on-site wastewater disposal septic system, and a small area at the Northwest end of the Lake served by the Soos Creek Sewer system. The sewer utility provides for the planning, operation and maintenance of 17.5 miles of sewer lines and manholes, as well as five pump stations and provides local customer service and billing. This sewer utility also contracts with King County for transmission to the sewage treatment plant in Renton for treatment, discharge and bio-solids handling.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as increased Liability Insurance costs, and GIS mapping, plus a 5.75% increase of the King County sewer rate, or \$2.84 per month.

Sewer Fund 407	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	275,999	419,155	514,100	494,625	525,000	10,900	2.1%
3 King County Sewer Revenue	752,226	950,116	1,230,000	604,086	1,420,000	190,000	15.4%
4 Black Diamond Sewer Revenue	393,141	499,456	520,000	303,811	625,000	105,000	20.2%
5 Inspections & Misc	102,431	107,355	88,700	52,921	57,200	(31,500)	-35.5%
6 Interestment Interest	1,720	573	800	868	5,000	4,200	525.0%
5 Subtotal Sewer Operating Revenue	1,249,518	1,557,501	1,839,500	961,687	2,107,200	267,700	14.6%
6 Extraordinary Refund from KC Metro Sewer	262,017	-	-	-	-	-	0.0%
7 Transfer in From Sewer Reserve	-	11,879	-	-	-	-	0.0%
8 Total Sewer Other Revenue	1,511,534	1,569,380	1,839,500	961,687	2,107,200	267,700	14.6%
9 Total Sewer Fund Sources	\$1,787,533	\$1,988,535	\$2,353,600	\$1,456,312	\$2,632,200	\$278,600	11.8%

Sewer Fund 407	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	182,594	211,142	257,889	119,072	306,237	48,348	18.7%
3 Benefites	79,159	80,337	126,732	44,339	130,977	4,245	3.35%
4 Salary and Benefits	261,753	291,479	384,621	163,411	437,214	52,593	13.7%
5 Office and Operating Supplies	4,524	13,593	17,197	10,023	25,669	8,472	49.3%
6 Services and Charges	183,182	247,808	349,750	143,113	395,582	45,832	13.10%
7 Capital Outlay	-	-	-	-	-	0	0.00%
8 Subtotal Operating Expenditures	449,458	552,879	751,568	316,547	858,465	106,897	14.2%
9 Metro Sewer Charges	908,920	931,030	1,230,000	559,609	1,420,000	190,000	15.4%
10 Transfer out to Equipment Replacement Fund	10,000	10,000	11,000	11,000	35,000	24,000	218.2%
11 Subtotal Sewer Fund Expenditures	1,368,378	1,493,910	1,992,568	887,156	2,313,465	320,897	16.1%
12 30% Reserved Operating Cash and Investments	134,837	165,864	225,470	189,928	257,540	32,069	14.22%
12 Cash and Investment Balance	284,317	328,761	135,562	379,228	61,196	(74,366)	-54.9%
13 Total Sewer Fund Uses	\$1,787,533	\$1,988,535	\$2,353,600	\$1,456,312	\$2,632,200	\$278,600	11.8%

Stormwater Operating Fund 410

The Stormwater Utility maintains nine storm ponds, nine miles of storm pipe, 572 catch basins, two bio-infiltration systems, one stormwater filter system and approximately 20 miles of ditches and flow paths. These activities help preserve the public road system and protect the environment. The city also oversees activities dealing with controlling storm water quality including education, enforcing stormwater codes on construction and new development, monitoring private stormwater systems maintenance, monitoring the effectiveness of city programs, monitoring water quality in the city, participation in the WIRA 9 Water Quality Initiative, providing coverage for the Endangered Species Act claims, and reporting to the Department of Ecology.

The Stormwater Utility mitigates the stormwater impact of urban living on the environment for \$19.50 per month per household.

The 2023 budget increase includes an allocation of the City Administrator, Facility costs and Technology costs, as well as increased Liability Insurance costs, and GIS mapping

Stormwater Fund 410	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	222,422	344,919	337,300	428,667	450,000	112,700	33.4%
3 Stormwater Charges	547,639	637,986	657,700	389,788	755,000	97,300	14.8%
4 Ecology and Other Grants	-	50,000	-	-	-	-	0.0%
5 Stormwater Inspection/Civic Fees	34,323	29,350	25,000	27,285	27,200	2,200	8.8%
6 Interest and Misc.	1,564	389	500	656	4,000	3,500	700.0%
7 Subtotal Stormwater Fund Revenue	583,525	717,725	683,200	417,729	786,200	103,000	15.1%
8 Total Stormwater Fund Sources	\$805,947	\$1,062,644	\$1,020,500	\$846,396	\$1,236,200	\$215,700	21.1%

Stormwater Fund 410	2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1 Expenditures							
2 Wages	184,396	215,653	269,501	118,013	315,352	45,851	17.0%
3 Benefites	79,768	80,619	131,230	43,184	133,822	2,592	1.98%
4 Salary and Benefits	264,164	296,271	400,731	161,197	449,174	48,443	12.1%
5 Office and Operating Supplies	5,168	11,954	15,448	13,933	27,692	12,244	79.3%
6 Services and Charges	191,696	265,751	356,327	160,234	433,565	77,238	21.68%
6 Capital Outlay	-	-	-	-	-	0	0.00%
7 Subtotal Operating Expenditures	461,028	573,976	772,506	335,365	910,431	137,925	17.9%
8 Transfer out to Storm Capiatl Project	-	50,000	60,000	60,000	60,000	-	0.0%
9 Transfer out to Equipment Replacement Fund	-	10,000	11,000	11,000	35,000	24,000	218.2%
10 Subtotal Stormwater Fund Expenditures	461,028	633,976	843,506	406,365	1,005,431	161,925	19.2%
11 30% Reserved Operating Cash and Investments	138,309	172,193	231,752	201,219	273,129	41,378	17.85%
11 Ending Cash and Investments	(76,380)	256,474	(54,758)	238,812	(42,360)	12,398	-22.6%
12 Total Stormwatert Fund Uses	\$522,957	\$1,062,644	\$1,020,500	\$846,396	\$1,236,200	\$215,700	21.1%

Capital Project Funds

Capital project funds are used to account for the improvement, construction or acquisition of buildings, equipment, and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. Each capital project fund budget carries over every year until completion of that project.



‘Ribbon Cutting for the Completion of the Rock Creek Sidewalk’

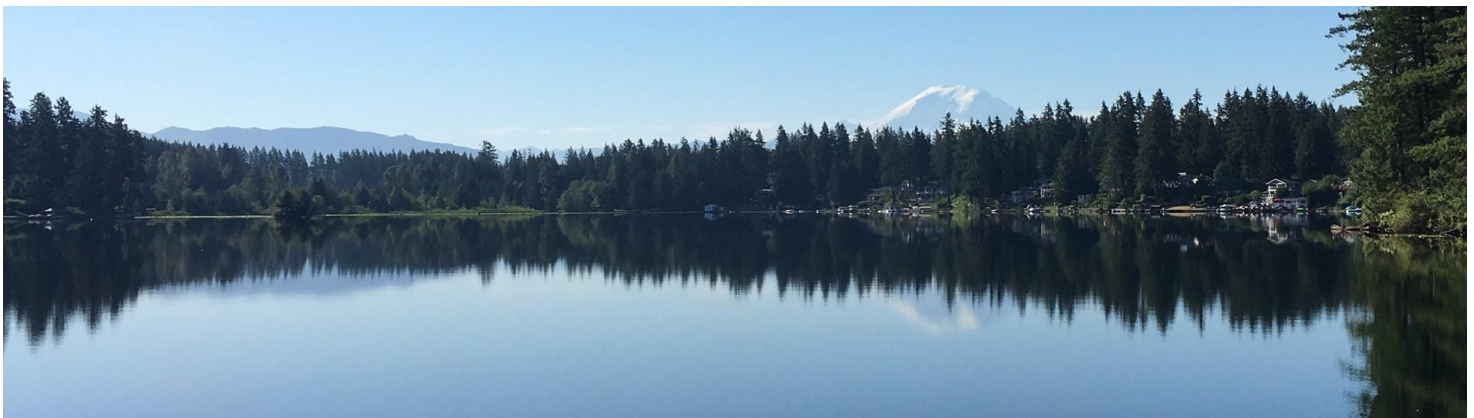
Real Estate Excise Tax I – 311 (REET I)

Washington State levies a real estate excise tax (REET) on all property sales of 1.28% of a property's full selling price. A locally imposed tax is also authorized, although the rate and uses of the funds differ by population size and whether the city or county is planning under the Growth Management Act (GMA). All cities are allowed to levy a 0.0025% tax on property sales (REET I). Cities and counties that are planning under the GMA may also levy a second quarter percent tax (REET II).

This Fund is primarily to be used for General Government Capital Projects, Fund 310, and General Government Capital Expenditures in the 510 Fund. The budget anticipates a significant decline in revenue and expenses due to decreased home sales, primarily caused by increased interest rates and home prices.

General Government REET I Fund - 311		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	349,427	498,749	695,400	593,105	216,105	(479,295)	-68.9%
3	1/4% Real Estate Excise Tax	613,047	754,812	450,000	720,356	336,000	(114,000)	-25.3%
4	LGIP Investment Interest	2,665	545	600	487	3,000	2,400	400.0%
5	Subtotal REET I Revenue	615,712	755,356	450,600	720,843	339,000	(111,600)	-24.8%
6	Total REET I Sources	\$965,139	\$1,254,105	\$1,146,000	\$1,313,948	\$555,105	(\$590,895)	-51.6%

General Government REET I Fund- 311		2020 Actual	2021 Actual	2022 Budget	2022 Thru June	2023 Prelim Budget	Budget \$ Change	Budget % Change
1	Expenditures							
2	Transfer to 310 Fund	406,390	661,000	885,000	885,000	320,000	(565,000)	-63.8%
3	Transfer to 510 Fund - Police & Fire Equip	60,000	-	-	-	-	-	0.00%
4	Subtotal REET I Expenditures	466,390	661,000	885,000	885,000	320,000	(565,000)	-63.8%
5	Ending Cash and Investments	498,749	593,105	261,000	-	235,105	(25,895)	-9.9%
6	Total REET I Uses	\$965,139	\$1,254,105	\$1,146,000	\$885,000	\$555,105	(\$590,895)	-51.6%



Lake Sawyer and Mt. Rainier
Courtesy of Craig Goodwin

Real Estate Excise Tax II – 321 (REET II)

The collection of REET II is authorized by RCW 8245.010 can be used for capital projects. This part of the real estate excise tax may only be levied by cities that plan under the Growth Management Act.

Specifically, one quarter percent of the real estate excise tax is to be used primarily for public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Midyear in 2011 the Washington State Legislature authorized for five years the usage of up to \$100,000 of REET monies for the maintenance of capital assets. REET II monies in Black Diamond are transferred to Fund 320 for Street and Public Works capital projects or maintenance in utility funds. The budget anticipates a significant decline in revenue and expenses due to decreased home sales, primarily caused by increased interest rates and home prices.

General Government REET II Fund - 321					2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June			
1 REVENUE							
2 Beginning Cash and Investments	432,055	584,637	683,237	900,389	193,237	(490,000)	-71.7%
3 1/4% Real Estate Excise Tax	613,047	754,776	450,000	717,386	336,000	(114,000)	-25.3%
4 LGIP Investment Interest-Misc.	2,435	727	600	2,015	7,500	6,900	1150.0%
5 Subtotal REET II Revenue	615,482	755,503	450,600	719,401	343,500	(107,100)	-23.8%
6 Total REET II Sources	\$1,047,537	\$1,340,139	\$1,133,837	\$1,619,790	\$536,737	-\$597,100	-52.7%

Total General Government REET II Fund - 321					2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June			
1 Expenditures							
2 Transfer to Street Fund	70,000	70,000	70,000	-	100,000	30,000	42.9%
3 Transfer to Capital Projects	367,900	344,750	793,000	293,000	225,000	(568,000)	-71.6%
4 Transfer to Stormwater	-	-	-	-	100,000	100,000	0.0%
5 Transfer out to PW Facilities for Projects	25,000	25,000	100,000	-	-	(100,000)	0.0%
6 Subtotal REET II Expenditures	462,900	439,750	963,000	293,000	425,000	(538,000)	-55.9%
7 Ending Cash and Investments	584,637	900,389	170,837	-	111,737	(59,100)	-34.6%
8 Total REET II Uses	\$1,047,537	\$1,340,139	\$1,133,837	\$293,000	\$536,737	(\$597,100)	-52.7%

Public Works Retainage Fund 322

The State Auditor's office now requires that these fees be tracked in a special revenue fund.

General Government REET II Retainage- 322					2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June			
1 REVENUE							
2 Beginning Cash and Investments	42,928	7,675	-	84,393	-	0	0.0%
3 Retainage Deposits	53,552	84,393	100,000	74,631	200,000	100,000	100.0%
4 LGIP Investment Interest	485	125	2,000	-	2,500	500	25.0%
5 Subtotal REET II Revenue	54,037	84,518	102,000	74,631	202,500	100,500	98.5%
6 Total REET II Sources	\$96,965	\$92,193	\$102,000	\$159,025	\$202,500	\$100,500	98.5%

General Government Retainage Fund- 322					2023 Prelim Budget	Budget \$ Change	Budget % Change
	2020 Actual	2021 Actual	2022 Budget	2022 Thru June			
1 Expenditures							
2 Return Retainage Deposits	88,805	7,675	100,000	-	200,000	100,000	100.0%
3 Return Retainage Interest	485	125	2,000	-	2,500	500	25.00%
4 Subtotal Retainate Expenditures	89,290	7,800	102,000	-	202,500	100,500	98.5%
5 Ending Cash and Investments	7,675	84,393	-	-	-	0	0.0%
6 Total Retainage Uses	\$96,965	\$92,193	\$102,000	\$0	\$202,500	\$100,500	98.5%



'Black Diamond Historical Society Museum'

Capital Improvement Projects

Fund 310 - General Government Capital Projects-2023

Project Name	Project		Source of Revenue					Source of Expenditures				
	CIP #	Note	Beg C&I	REET I Trf In	Grant/Don.	Trails Rev/Trf In	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Parks Tax Levy/Ginder Cr trail	P1		72,962			105,000	177,962	100,000	70,000	170,000	7,962	177,962
2 Grant Matching/future				35,000			35,000		35,000	35,000	0	35,000
3 Skate Park Reconstruction	P1		600,000	0	465,000	105,000	1,170,000	1,170,000		1,170,000		1,170,000
4 Gym Floor Replacement	P7		100,000	65,000			165,000	165,000		165,000		165,000
5 General Govt/Police Tech	G3		100,000	75,000			175,000	175,000		175,000		175,000
6 Way Finding Signs-	G2			45,000			45,000	45,000		45,000		45,000
7 2nd Fire Engine-Est 400,000	F2	Updated		100,000			100,000	100,000		100,000		100,000
8 Future Campus Costs & Impr	G1	Updated	150,000				150,000	150,000		150,000		150,000
9 Total Gen Govt Projects			1,022,962	320,000	465,000	210,000	2,017,962	1,905,000	105,000	2,010,000	7,962	2,017,962

Fund 320 - Public Works Capital Projects

	Project		Source of Revenue					Source of Expenditures				
	CIP #	Note	Beg C&I	REET I I Trf In	Grants-KC Fld Contrl	Grants/Trf	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Gen Street Improvements	T1			50,000			50,000	50,000		50,000		50,000
2 Grant Matching-Streets	T2			100,000			100,000	100,000		100,000		100,000
3 Downtown Public Parking-Eng.	T6		25,000	75,000			100,000	100,000		100,000		100,000
4 Downtown Bike & Ped Study		Carry Over	40,000				40,000	40,000		40,000		40,000
5 Sawyer/Wood Sidewalk -Des.	T7	Carry Over	103,000				103,000	103,000		103,000		103,000
7 Cov Creek Bridge		Carry over			2,193,500		2,193,500	2,193,500		2,193,500		2,193,500
8 Total PW Capital Projects			168,000	225,000	2,193,500	0	2,586,500	2,586,500	0	2,586,500		2,586,500

WSFFA Partners - Fund 402 Capital Projects

	Project		Source of Revenue					Source of Expenditures				
	#	Note	Beg C&I		Grants	Partners	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 WSFFA Deposit	W1					70,000	70,000	70,000		70,000		70,000
2 Spring Source Rehab	W1					1,805,000	1,805,000	1,805,000		1,805,000		1,805,000
3 Total WSFFA Projects						1,875,000	1,875,000	1,875,000		1,875,000		1,875,000

Water Capital Projects - 404

	Project		Source of Revenue					Source of Expenditures				
	#	Note	Beg C&I	Trf In Wtr Res	Conn Chg/Int Inc/Trf Op	Trf in ARPA/REET II	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
1 Fire Flow Loop/N Com-RII/Wtr		Carry Over	800,000	100,000			900,000	900,000		900,000		900,000
2 Water Comp Plan Update	W3	Carry Over	282,500				282,500	282,500		282,500		282,500
3 3rd Ave. Wtr Main Impr/ARPA.		Carry Over	650,000				650,000	650,000		650,000		650,000
4 4.3 Mil Gal tank Mtc	W4	Carry Over	35,000				35,000	35,000		35,000		35,000
5 Telemetry System Imp	W9	Carry Over	20,000				20,000	20,000		20,000		20,000
6 Wtr Power Gen Facility		Carry Over	52,000				52,000	52,000		52,000		52,000
7 Water Capital Reserve Fund			101,248		133,000		234,248		100,000	100,000	134,248	234,248
8 Total Water Capital Projects			1,940,748	100,000	133,000	0	2,173,748	1,939,500	100,000	2,039,500	134,248	2,173,748

Sewer Capital Projects - 408

Cedarbrook- Study
Dia Glen Pup Sta decomm-eng
Sewer Reserves
Total Sewer Capital Projects

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I	Trf In Sewer Res	Trf fr Swr Op	Int & Conn Chg	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
S2	Carry over	35,000				35,000	35,000		35,000		35,000
			35,000			35,000	35,000		35,000		35,000
		336,300			15,000	351,300		35,000	35,000	316,300	351,300
		371,300	35,000	0	15,000	421,300	70,000	35,000	105,000	316,300	421,300

Stormwater Capital Projects - 412

Stormwrt Mgmt Act- Plan
N Com. 169 SW Treat Pond-Eng
Storm Capital Res Fund
Total Stormwater Capital Prj.

Project		Source of Revenue					Source of Expenditures				
#	Note	Beg C&I	Trf REET II	State DOE Grant	Trf from Storm Res	Total Revenue	Expenditure	Trf Out	Total Expenditure	Ending Fund Balance	Total Uses
D1	Carry over	20,000			50,000	70,000	70,000		70,000		70,000
			100,000			100,000	100,000		100,000		100,000
		22,878			60,000	82,878		50,000	50,000	32,878	82,878
		42,878	100,000	0	110,000	252,878	170,000	50,000	220,000	32,878	252,878



‘View From the Pedestrian Bridge Over Rock Creek’

Budgeted 2023 Positions	2023 Salary Schedule BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
✓	City Administrator	12,602	13,232	13,894	14,588	15,317
	Assistant City Administrator	8,522	8,949	9,375	9,801	10,227
	City Attorney	8,658	9,091	9,545	10,022	10,523
✓	Court Administrator	6,486	6,811	7,152	7,509	7,885
✓	Judicial Specialist II	4,248	4,603	4,957	5,312	5,665
	Judicial Specialist I (hourly)	22.28	24.16	26.00	27.86	29.71
✓	Human Resources Director	8,256	8,697	9,139	9,581	10,024
✓	City Clerk/HR Manager	8,256	8,697	9,139	9,581	10,024
✓	Deputy City Clerk	4,953	5,300	5,646	5,992	6,339
✓	Finance Director	9,017	9,467	9,941	10,437	10,960
✓	Deputy Finance Director	7,398	7,721	8,142	8,564	8,985
✓	Senior Accountant	5,576	5,855	6,148	6,455	6,776
✓	Accounting Clerk/Utility Billing Specialist	4,603	4,835	5,076	5,329	5,595
✓	Administrative Assistant II	4,165	4,373	4,592	4,821	5,063
	Administrative Assistant I	2,499	2,699	2,897	3,097	3,295
	Accounts Payable Clerk (hourly)	24.22	25.44	26.71	28.04	29.45
	Accountant 1 Journey (hourly)	17.62	18.49	19.41	20.39	21.41
✓	Information Services Manager	8,053	8,519	8,984	9,447	9,913
✓	Comm. & Infor. Svs/Admin Sup.Tech I	4,165	4,373	4,592	4,821	5,063
✓	Police Chief	12,419	12,843	13,356	13,694	14,186
✓	Police Commander	11,155	11,544	11,883	12,223	12,616
✓	Police Sergeant	10,061	10,625	-	-	-
✓	Police Officer	6,849	7,589	8,327	9,027	-
✓	Police Records Coordinator	4,953	5,300	5,646	5,992	6,339
✓	Police Clerk	4,262	4,475	4,699	4,934	5,180
	Police Clerk (hourly)	24.59	25.81	27.11	28.46	29.89
✓	MDRT & Economic Director	8,894	9,338	9,806	10,295	10,811
✓	Construction Inspector Supervisor	7,666	8,108	8,551	8,992	9,435
✓	Construction Inspector	6,444	6,815	7,188	7,558	7,929
✓	MDRT Senior Accountant (hourly)	30.13	31.63	33.21	34.88	36.61
	MDRT Planner (hourly)	27.53	29.46	31.39	33.31	35.24
✓	Community Dev/Nat Resources Director	8,894	9,338	9,806	10,295	10,811
✓	Building Official	7,666	8,108	8,551	8,992	9,435
✓	Code Compliance Officer/Building Inspector	5,458	5,731	6,018	6,319	6,634
✓	Senior Planner	5,895	6,189	6,500	6,824	7,165
	Permit Technician Supervisor	6,343	6,632	6,920	7,208	7,496
✓	Permit Technician	5,204	5,570	5,933	6,298	6,659
	Permit Technician (hourly)	30.02	32.13	34.22	36.33	38.42
✓	Assistant Planner / Permit Technician	4,953	5,300	5,646	5,992	6,339
	Parks Department Director	7,955	8,380	8,807	9,233	9,658
✓	Public Works Director	8,894	9,343	9,811	10,302	10,817
✓	Operations & Maintenance Superintendent	7,666	8,108	8,551	8,992	9,435
✓	Capital Projects Program Manager	7,377	7,747	8,133	8,540	8,967
✓	Facilities Equipment Coordinator	5,226	5,570	5,933	6,298	6,659
✓	Public Works Administrative Asst. III	4,915	5,162	5,421	5,691	5,977
✓	Public Utilities Operator	5,564	5,841	6,133	6,441	6,762
✓	Utility Worker II	4,971	5,221	5,481	5,755	6,043
✓	Utility Worker I	4,223	4,434	4,656	4,885	5,132
✓	Utility Worker Seasonal (hourly)	18.00	21.00	-	-	-

2023 Employee Allocations by Funding Source							
Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1 City Administrator	1.00	-	0.60	0.10	0.10	0.10	0.10
2 Total Court	1.00	0.00	0.60	0.10	0.10	0.10	0.10
3 Court Administrator	1.00	-	1.00	-	-	-	-
4 Judicial Specialist II	1.50	-	1.50	-	-	-	-
5 Judicial Specialist I	0.00	-	-	-	-	-	-
6 Total Court	2.50	0.00	2.50	0.00	0.00	0.00	0.00
7 City Clerk/HR Manager	1.00	-	0.70	-	0.10	0.10	0.10
8 Deputy City Clerk	1.00	-	0.50	0.13	0.13	0.12	0.12
9 Finance Director	1.00	-	0.70	-	0.10	0.10	0.10
10 Deputy Finance Director	1.00	-	0.72	-	0.09	0.10	0.09
11 Senior Accountant	2.00	-	1.20	0.08	0.24	0.24	0.24
12 Accounting Clerk/Utility Billing Specialist	1.00	-	0.15	-	0.50	0.20	0.15
13 Administrative Assistant II	1.00	-	0.32	0.05	0.30	0.25	0.08
14 Information Service Manager	1.00	-	0.65	0.06	0.11	0.11	0.07
15 Communications & Info Svs/Admins Sup Tech I	1.00	-	0.65	0.06	0.11	0.11	0.07
16 Total Administration	10.00	0.00	5.59	0.38	1.68	1.33	1.02
17 Police Chief	1.00		1.00				
18 Police Commander	1.00		1.00				
19 Sergeant	2.00		2.00				
20 Police Officers	9.00		9.00				
21 Police Records Coordinator	1.00		1.00				
22 Police Clerk	1.00		1.00				
23 Total Police Department	15.00	0.00	15.00	0.00	0.00	0.00	0.00
24 MDRT & Economic Dev Director	1.00	1.00					
25 Construction Inspector Supervisor	1.00	1.00					
26 Construction Inspector	1.00	1.00					
27 Senior Accountant	0.75	0.75					
28 Total MDRT Review Team	3.75	3.75	0.00	0.00	0.00	0.00	0.00
29 Community Dev/Nat Resources Director	1.00		1.00				
30 Building Official	1.00		1.00				
31 Code Compliance Officer/Building Inspector	2.00		2.00				
32 Sr. Planner	1.00		1.00				
33 Permit Technician	2.00		2.00				
34 Assistant Planner/Permit Technician	1.00		1.00				
35 Total Community Development	8.00	0.00	8.00	0.00	0.00	0.00	0.00
36 Public Works Director	1.00		0.05	0.25	0.28	0.20	0.22
37 Operations & Maintenance Superintendent	1.00		0.04	0.22	0.28	0.22	0.24
38 Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
39 Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
40 Public Works Administrative Asstant III	1.00		0.10	0.25	0.40	0.10	0.15
41 Utilities Operator	1.00		0.04	0.21	0.28	0.22	0.25
42 Utility Worker II	3.00		0.30	0.60	0.75	0.60	0.75
43 Utility Worker I	1.00		0.10	0.20	0.25	0.20	0.25
44 Gym Maintenancel (hourly)	0.17		0.17				
45 Utility Worker Seasonal (hourly)	0.75		0.35	0.15	0.15		0.11
46 Total Public Works	10.92	0.00	1.95	2.18	2.69	1.84	2.27
47 Total Budget Positions (FTE's)	51.17	3.75	33.64	2.66	4.47	3.27	3.39



CITY OF BLACK DIAMOND

2022 Calendar for 2023 Budget Meetings

As Passed by Resolution 22-1486

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: 2023 Budget requests and instructions go out to all departments			By Sept 12
2	2023 Estimates to be filed with Finance/ City Clerk			By Sept 26
3	Special Meeting Workstudy 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2022 Budget, provides the Clerk's proposed Prelim 2023 Budget for General Fund and 2023 Budget totals for all funds including debt service & possible Revenue for Property Taxes.	Sept 29		October 3
4	City Clerk Submits to CAO the proposed prelim 2023 budget setting forth the complete financial program			October 6
5	Workstudy- Special Meeting – 5:30 – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible Property Taxes increases.	Oct 20		Oct 14 – Nov 18
6	Workstudy- Special Meeting – 6:00 – Public Works 2023 Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects and Debt Service.	Oct 27		Oct 14 – Nov 18
7	Mayor prepares 2023 Preliminary Budget and message and files with Council and Clerk		Nov 3	Nov 3
8	City Clerk publishes notice of Public Hearing on 2023 Budget and filing of Preliminary Budget – once a week for two consecutive weeks			Nov 1 - Nov 18
9	Preliminary 2023 Budget Document made available to Public 6 weeks before Jan. 1, 2023			Nov 21
10	Workstudy 6:00- G/F 2023 Revenue Review and Possible Property Tax Increase & Ordinances	Nov 3		Nov 1 – Nov 30
11	1st Public Hearing on 2023 Revenue Sources including possible increases in Property Taxes, & two Property Tax Ordinances.		Nov 3	Nov 1 – Nov 30
12	Council adopts two 2023 Property Tax Ordinances & send to King County by Nov 30, 2021		Nov 17	Nov 30
13	City Council Holds 2nd Public Hearing on 2023 Prelim Budget		Nov 17	Nov 1 – Nov 30
14	Council holds Final Budget Hearing on 2023 Budget		Dec 1	Dec 5\6
15	Council adopts Final 2023 Budget		Dec 1	Dec 31
16	Council amends 2022 Budget		Dec 1	Dec 31

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17, 2022 AB22-094	
Ordinance amending the Comprehensive Plan to incorporate updated School District Capital Facilities Plans; providing for severability; and establishing an effective date.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	X
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): n/a	Public Works – Scott Hanis	
Fund Source:	Court –	
Timeline:		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator Attachments: Proposed Ordinance; School District CFPs for Auburn, Enumclaw, Kent, and Tahoma		
SUMMARY STATEMENT: Pursuant to the City’s school impact fee program, Chapter 3.70 BDMC, the school districts are required to provide the City with their updated six-year Capital Facilities Plans (CFPs) each year, see BDMC 3.70.040, so that the City Council may consider whether to adjust the school impact fees collected by the City on the districts’ behalf, see BDMC 3.70.050. Each of the four school districts that serve Black Diamond provided the City with a copy of their updated CFPs as adopted by their respective school boards in summer 2022. The school district’s request that the City update its school impact fee schedule to reflect the latest cost projections and local share calculations contained in their CFPs, as determined by the school districts in accordance with the City’s approved impact fee formula. However, before the City may update its impact fee schedule, the City Council must first approve a technical amendment to the Capital Facilities element of the City’s Comprehensive Plan to specifically reference the most recent versions of the school districts’ CFPs, as those CFPs establish the financial basis for determining the amount of impact fees that may be collected. Cities typically undertake these technical amendments to their Capital Facilities elements in the fall, in connection with the annual budget cycle, with the updated impact fees taking effect on January 1 of the next year. FISCAL NOTE (Finance Department): N/A. There is no financial impact from this technical amendment to the Comprehensive Plan. School impact fees collected by the city are passed through to the respective school districts.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: Public Hearing and First Reading Only.		

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022	Public Hearing and First Reading Only	

ORDINANCE NO. 22-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING THE CAPITAL FACILITIES ELEMENT OF THE CITY'S 2015-2035 COMPREHENSIVE PLAN TO INCORPORATE UPDATED SCHOOL DISTRICT CAPITAL FACILITIES PLANS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, on May 2, 2019, the City Council adopted the 2015-2035 Comprehensive Plan ("Comprehensive Plan") in accordance with RCW 36.70A.130(1)(a), which requires jurisdictions to periodically review and update their comprehensive plans; and

WHEREAS, under the Growth Management Act (GMA), the City of Black Diamond is required to address all public facilities in its Comprehensive Plan, including public schools; and

WHEREAS, there are four school districts providing service within the City: Auburn, Enumclaw, Kent, and Tahoma School Districts. Each school district is responsible for developing its own Capital Facilities Plan (CFP) to project student enrollment rates, establish levels of service, inventory current facilities, identify future needs, and establish a budget for meeting those needs; and

WHEREAS, Chapter 8 of the City's Comprehensive Plan, *Capital Facilities and Utilities*, includes a section pertaining to the public school districts that serve the City, which includes a reference to each of the four school districts' CFPs as adopted in 2021; and

WHEREAS, the City of Black Diamond is currently experiencing significant growth in its residential population, with many new residential units in various stages of planning and development and many more expected in the foreseeable future; and

WHEREAS, the City Council views the provision of a modern, high-quality educational environment, including facilities with adequate capacity for school children, to be an essential objective in promoting the general public welfare and meeting the needs of the citizens of Black Diamond; and

WHEREAS, the four school districts that serve the City have all stressed the importance of collecting impact fees as an essential component of financing new and expanded capital facilities to meet the needs of their expanding student populations; and

WHEREAS, the City's authority to collect school impact fees requires that the Comprehensive Plan identify and incorporate the adopted capital facilities plans of the four school districts that serve the City and on whose behalf the impact fees are collected; and

WHEREAS, pursuant to BDMC 3.70.040, the four school districts have each provided the City with updated six-year CFPs adopted by their respective school boards in 2022 and have requested that the City adjust its school impact fees to reflect the districts' latest cost projections and local shares as calculated by the school districts using the City's approved school impact fee formula; and

WHEREAS, pursuant to BDMC 3.70.050, the city council is required, on at least an annual basis, to review the CFP information submitted by the school districts pursuant to BDMC 3.70.040 and to determine if an adjustment to the amount of the impact fees is necessary and, if so, adjust the amounts in the adopted impact fee schedule; and

WHEREAS, amending the Comprehensive Plan to incorporate the school districts' most recent CFPs will provide the city with necessary authorization to appropriately adjust its school impact fees to offset the impacts of new growth and development projected by the districts' CFPs, as allowed under state law; and

WHEREAS, adopting the school districts' most recent CFPs to enable the collection of the amounts of school mitigation and impact fees requested by each of the four school districts is fully consistent with, and would further the goals and policies of, the City's Comprehensive Plan, and specifically the Capital Facilities and Utilities chapter of the Comprehensive Plan; and

WHEREAS, on November 17, 2022, the City Council held a public hearing on this proposed amendment to incorporate the school districts' latest CFPs into the Capital Facilities and Utilities element of the City's Comprehensive Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Pursuant to RCW 36.70A.130(2)(a)(iv) and BDMC 16.10.130.C, Chapter 8 of the 2015-2035 City of Black Diamond Comprehensive Plan, relating to Capital Facilities and Utilities, is hereby amended to incorporate by reference the most recently approved capital facilities plans of the four school districts that serve the City of Black Diamond. Copies of the four adopted capital facilities plans are attached hereto as Exhibits A, B, C, and D.

Section 2. Specifically, Section 8.8 of the 2015-2035 City of Black Diamond Comprehensive Plan is amended as shown below, with new language shown in red

underline, and deletions shown in strike-through text

8.8 Public Schools

Black Diamond is within the Auburn, Enumclaw, Kent, and Tahoma School Districts. Each school district is responsible for conducting its own capital facility planning. The City is committed to cooperating with the school districts to maintain a public school system that offers a high-quality educational environment, provides accessibility for all of its student, and ensures adequate school capacity to accommodate enrollment demand. The city adopts and incorporates the following School District Capital Facility Plans into this Comprehensive Plan.

- Auburn School District No. 408 Capital Facilities Plan 202~~12~~- through 202~~7~~8
- Enumclaw School District Capital Facilities Plan 202~~12~~-202~~6~~7
- Kent School District Six-Year Capital Facilities Plan 2021-22 through 202~~6~~7-202~~7~~8
- Tahoma School District No. 409 Capital Facilities Plan 202~~12~~- to 202~~6~~7

The City supports the location of schools within the community because it recognizes that public schools contribute significantly to the community. It is important to residents for their children to attend schools within or near where they live.

Section 3. Pursuant to BDMC 16.10.130.C, the City Council finds that this amendment to the Comprehensive Plan constitutes action for the reasons described in the foregoing recitals, which are adopted as findings of fact and incorporated herein by reference.

Section 4. If any portion of this Ordinance, or its application to any person or circumstance, is determined by final order of a court of competent jurisdiction to be invalid, pre-empted, or otherwise unenforceable for any reason, such determination shall not affect the validity or enforceability of the remaining provisions hereof or its application to other persons or circumstances.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND AT A REGULAR MEETING THEREOF ON THE 17TH DAY OF NOVEMBER, 2022.

Mayor Carol Benson

ATTEST:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David Linehan, City Attorney

Filed with the City Clerk:

Date of Publication:

Effective Date:

Auburn School District No. 408

Capital Facilities Plan

2022 through 2028

*Adopted by the Auburn School District Board of Directors
June 27, 2022*





915 Fourth Street SE
Auburn, Washington 98002

(253) 931-4900

Serving Students in:

City of Auburn

City of Algona

City of Kent

City of Pacific

City of Black Diamond

Unincorporated King County

Board of Directors

Tracy Arnold

Arlista Holman

Sheilia McLaughlin

Laura Theimer

Dr. Alan Spicciati, Superintendent

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SECTION I – EXECUTIVE SUMMARY

This six-year Capital Facilities Plan (the “Plan”) has been prepared by the Auburn School District (the “District”) as the District’s principal planning document, in compliance with the requirements of Washington’s Growth Management Act and the adopted ordinances of the counties and cities served by the District. This Plan was prepared using data available in the spring of 2022.

This Plan is consistent with prior long-term capital facilities plans adopted by the District. However, this Plan is not intended to be the sole plan for all of the District’s needs. The District may prepare interim and periodic long-range Capital Facilities Plans consistent with Board Policies and actions, taking into account a longer or a shorter time period; other factors and trends in the use of facilities; and other needs of the District as may be required. However, any such plan or plans will be consistent with this six-year Capital Facilities Plan.

To enable the collection of impact fees in the unincorporated areas of King County and within the Cities of Auburn, Black Diamond and Kent; the King County Council, the City of Auburn, the City of Black Diamond, and the City of Kent will adopt this Plan by reference as part of each jurisdiction’s respective comprehensive plan. To enable the collection of impact fees in the Cities of Algona and Pacific, these municipalities must also adopt this Plan and adopt school impact fee ordinances.

Pursuant to the requirements of the Growth Management Act and the local ordinances, this Plan will be updated on an annual basis, and any changes in the fee schedule(s) adjusted accordingly.

The Plan establishes the District’s “standard of service” in order to ascertain the District’s current and future capacity. While the State Superintendent of Public Instruction establishes square footage guidelines for capacity, those guidelines do not account for the local program needs of the District. The Growth Management Act and the school impact fee ordinance authorize the District to define its standard of service based on the District’s specific needs.

In general, the District's current standard provides that class size for grades K-3 should not exceed 17 students and class size for grades 4-5 should not exceed 27 students. When averaged over the six elementary school grades, this computes to 20.33 students per classroom. Class size for grade 6 should not exceed 27 students and class size for grades 7 and 8 should not exceed 28.53 students. When averaged over the three middle school grades, this computes to 28.02 students per classroom. Class size for 9-12 should not exceed 28.74 students, with some subject areas restricted to lesser numbers. Decisions by current legislative actions may create the need for additional classrooms. (See Section III for more specific information.)

The capacity of the schools in the District is calculated based on this standard of service and the existing inventory of facilities including transitional classrooms. The District's 2021-22 capacity was 17,082. The actual number of individual students was 16,880 as of October 1, 2021. (See Section V for more specific information.)

The Capital Construction Plan shown in Section VI addresses the additions and proposed modernization to the District's existing facilities. The plan includes the ongoing replacement of five elementary schools and one middle school, construction of two new elementary schools and one new middle school, and acquisition of future school sites to accommodate growth. The new facilities are required to meet the projected elementary school class size reductions mandated by the State of Washington and student population increases generated by the large development areas within the Auburn School District. Three areas that have significant impact on the school district are the Lakeland South, Lea Hill, and the north valley areas of the district. There are also other development pockets that impact the District.

In the spring of 2016, the Board determined to move forward with the replacement of six schools and the construction of two new elementary schools. The project was placed before the voters in November 2016 and the bond passed at 62.83%. The first of the projects, the replacement of Olympic Middle School, started construction in May 2018 and opened in Fall 2019. The district's new elementary, Bowman Creek Elementary, started construction in May 2019 and opened in August 2020. Construction for replacement of Dick

Scobee Elementary School started in June 2019 and the school opened in August 2020. Construction of Willow Crest Elementary School and construction of the replacement Pioneer Elementary School started May 2020 and both opened in August 2021. For the 2021-22 school year, Willow Crest Elementary served as the temporary home for Lea Hill Elementary School which started the replacement construction process in May 2021 and will open in August 2022. Construction for replacement of Chinook Elementary School started in May 2021 and will open in August 2022 as well. Construction for replacement of Terminal Park Elementary School will begin in May 2022 and is scheduled to open in August 2023.

The School Impact Fee Ordinances adopted by King County, the City of Auburn, City of Black Diamond and City of Kent provide for the assessment of impact fees to assist in meeting some of the fiscal impacts incurred by a district experiencing growth and development. Section VII sets forth the proposed school impact fees for single family and multi-family dwelling units. The student generation factors have been developed using the students who actually attend school in the Auburn School District from single family and multi-family developments constructed in the last five years. The method of collecting the data is with the use of GIS mapping software, data from King County and Pierce County GIS, data from Davis Demographics and integration of the mapping with student data from the District's student data system. This method gives the District actual student generation numbers for each grade span for identified developments.

Listed below is a summary level outline of the changes from the 2021 Capital Facilities Plan that are a part of the 2022 Plan. The changes are noted by Section for ease of reference.

SECTION I

Executive Summary

- A. Updated to reflect new information within the Plan.
- B. Summary level list of changes from previous year.

SECTION II

Enrollment Projections and Student Generation Factors

- A. Updated projections. See Section II & Appendices A.1.

SECTION III

Standard of Service

- A. Updated to reflect the current number of classrooms allocated to non-standard classroom uses.

SECTION IV

Inventory of Facilities

- A. Add 2 portables at Auburn High School
- B. Add 2 portables at Auburn Mountainview High School
- C. Add 2 portables at Auburn Riverside High School
- D. Add 1 portable at Washington Elementary School
- E. Remove 7 portables from Terminal Park Elementary School

Section V

Pupil Capacity

- A. The 7 portables to be relocated in July 2022 are needed to accommodate enrollment increases.

Impact Fees

CHANGES TO IMPACT FEE DATA ELEMENTS 2021 TO 2022

DATA ELEMENTS	CFP 2021	CFP 2022	EXPLANATION
Student Generation Factors			Consistent with King County Ordinance 11621, Student Generation Factors are calculated by the school district based on district records of average actual student generation rates for new developments constructed over the last five years.
Single Family			
Elementary	0.2500	0.3010	
Middle School	0.1310	0.1460	
High School	0.1520	0.1550	
Multi-Family			
Elementary	0.4330	0.3920	
Middle School	0.1850	0.1350	
High School	0.1750	0.1530	
School Construction Costs			
Middle School	\$112,000,000	\$134,320,000	From new school construction cost estimates in April 2022.
Site Acquisition Costs			
Cost per Acre	\$444,771	\$489,248	Updated estimate based on 10% annual inflation.
Area Cost Allowance			
Boeckh Index	\$238.22	\$246.83	Updated to current OSPI schedule. (May 2022)
Match % - State	62.87%	63.83%	Updated to current OSPI schedule (May 2022)
Match % - District	37.13%	36.17%	Computed
District Average AV			
Single Family	\$402,640	\$458,409	Updated from March 2022 King County Dept. of Assessments data.
Multi-Family	\$197,141	\$223,737	Updated from March 2022 King County Dept. of Assessments data using average AV for apartments and condominiums.
Debt Serv Tax Rate	\$2.21	\$2.13	Current Fiscal Year
GO Bond Int Rate	2.44%	2.45%	Current Rate (Bond Buyers 20 Index 3-14)

SECTION II – ENROLLMENT PROJECTIONS AND STUDENT GENERATION FACTORS

Student Enrollment Projections

Projection techniques give consideration to historical and current data as a basis for forecasting the future. In addition, certain assumptions must be made about the variables in the data being used. Forecasting can be defined as the extrapolation or logical extension from history to the future or from the known to the unknown.

The projection logic does not attempt to weigh the individual sociological, psychological, economic, and political factors that are present in any demographic analysis and projection. An example of this is with the COVID-19 pandemic. The logic embraces the assumptions that whatever these individual factors have been in the past are present today and will be in the future. It further moderates the impact of singular factors by averaging data over time.

The basis of enrollment projections in the Auburn School District has been cohort survival analysis. Cohort survival is the analysis of a group of students in a grade level as it progresses through time. This analysis uses historical information to develop averages and project the averages forward. If all students in one grade level progress to the next, the cohort number would be 1.00. If fewer students from the group progress the number will be less than 1. The district has used this method with varying years of history (3 years, 6 years, 10 years and 13 years) as well as weighted factors to study several projections.

The degree to which the actuals deviate from the projections can only be measured after the fact. This deviation provides a point of departure to evaluate the effectiveness of the assumptions and logic being used to calculate future projections. Monitoring deviation is critical to the viability and creditability of the projections derived by these techniques.

Overview of 2022-23 Enrollment Projections

Table 1 shows historical enrollment for the October 1 count in the Auburn School District over the past 20 years. The data shows overall average growth over the recent 10 years is 1.59%. It is important to note this average includes a 4.22% decrease in October 2020 enrollment due to the COVID pandemic.

TABLE 1 Historical Enrollment: October 1 Actuals, K-12 (No RS/OD/GA)										Source: OSPI 1251H										
GRADE	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
KDG	905	921	892	955	940	995	998	1032	1010	1029	1098	1170	1232	1198	1237	1261	1271	1291	1038	1227
1	900	982	960	963	1012	995	1014	1033	1066	1068	1089	1188	1219	1279	1210	1276	1290	1314	1236	1185
2	961	909	992	963	1001	1019	1024	998	1016	1097	1083	1124	1196	1289	1300	1251	1311	1295	1243	1249
3	940	996	918	1002	1031	997	1048	993	1013	996	1111	1125	1136	1232	1317	1328	1275	1320	1243	1264
4	973	947	1016	939	1049	1057	1045	1073	1024	1022	1038	1123	1156	1170	1237	1328	1378	1316	1257	1255
5	1062	1018	956	1065	998	1077	1070	1030	1079	1017	1070	1075	1122	1172	1199	1269	1345	1361	1294	1251
6	1104	1111	1020	1004	1061	1008	1096	1040	1041	1063	1041	1076	1059	1116	1152	1207	1275	1337	1306	1233
7	1021	1131	1124	1028	1014	1057	1034	1125	1060	1032	1086	1072	1091	1099	1132	1194	1232	1295	1319	1304
8	1026	1052	1130	1137	1069	1033	1076	1031	1112	1046	1018	1116	1088	1136	1108	1183	1213	1236	1264	1312
8	1432	1464	1459	1379	1372	1337	1257	1245	1221	1273	1200	1159	1275	1229	1261	1257	1372	1399	1351	1386
10	1233	1246	1260	1383	1400	1367	1341	1277	1238	1168	1278	1229	1169	1316	1248	1300	1313	1410	1376	1388
11	902	991	1019	1153	1294	1305	1304	1269	1212	1177	1116	1187	1169	1111	1248	1188	1198	1218	1174	1299
12	888	841	833	989	1068	1176	1259	1319	1251	1220	1231	1186	1218	1175	1104	1266	1126	1113	1090	1248
TOTALS	13,347	13,609	13,579	13,960	14,309	14,423	14,566	14,465	14,343	14,208	14,459	14,830	15,130	15,522	15,753	16,308	16,599	16,905	16,191	16,601
Student Gain/Loss			-30	381	349	114	143	-101	-122	-135	251	371	300	392	231	555	291	306	-714	412
Percent Gain/Loss			-0.22%	2.81%	2.50%	0.80%	0.99%	-0.69%	-0.84%	-0.94%	1.77%	2.57%	2.02%	2.59%	1.49%	3.52%	1.78%	1.84%	-4.22%	2.54%
														Average Student Gain/Loss for 10 years						240
														Average Percent Gain/Loss for Recent 10 years						1.59%

While still in the pandemic, it was important to consider the impact the pandemic will have on future projections. Using the Cohort Survival method, the decrease in enrollment of 4.22% in October 2020 will skew enrollment projections for 2021 and beyond.

Some of the assumptions made in calculating projections for the 2022-23 school year are:

1. Kindergarten enrollment will continue to be at pre-pandemic levels.
 - a. ASD Kindergarten enrollment is almost 5% of births in King County. However, in 2017, King County live births were at the lowest number since 2005 at 25,487 which would project an October 2022 kindergarten class of approximately 1,215 students.
2. The number of students generated from housing growth in the district will slow.
 - a. Currently there are no large multi-family housing active within the district boundaries.
 - b. Although there is a long list of single-family developments, only 22 are scheduled to be occupied in the near future.

Calculations were made to create cohort scenarios based upon the following survival ratios: 3-year average, 3-year weighted average, 6-year average, 6-year median, and the 10-year average. Two of the scenarios (3-year weighted average and 3-year average) were not considered because of the impact October 2020 had on the calculation. The decision was made to use the 6-year average scenario which is found in Table 2 below.

Although the Auburn School District tracks single- and multi-family housing developments, the District currently does not have estimated dates of completion and occupancy. Therefore, the projections shown below do not include the student generation numbers calculated in the next section.

10-Year Average Projection												
		Actual Births			Projected Births							
		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
		25,274	24,337	24,090	24,567	24,567	24,567	24,448	24,537	24,530	24,520	
		4.79%	4.79%	4.79%	4.79%	4.79%	4.79%	4.79%	4.79%	4.79%	4.79%	
10-Year Average	GRADE	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	
	4.79%	KDG	1,211	1,166	1,154	1,177	1,176.83	1,177	1,171.12	1,175.40	1,175.05	1,174.60
	1.0418	1	1,278	1,261	1,215	1,202	1,225.99	1,226	1,225.99	1,220.04	1,224.50	1,224.13
	1.0148	2	1,203	1,297	1,280	1,233	1,220.03	1,244	1,244.19	1,244.19	1,238.15	1,242.68
	1.0138	3	1,266	1,219	1,315	1,298	1,249.59	1,237	1,261.40	1,261.40	1,261.40	1,255.28
	1.0155	4	1,284	1,286	1,238	1,336	1,317.77	1,269	1,256.03	1,280.90	1,280.90	1,280.90
	1.0125	5	1,271	1,300	1,302	1,254	1,352.23	1,334	1,284.80	1,271.76	1,296.94	1,296.94
	0.9910	6	1,240	1,259	1,288	1,290	1,242.27	1,340	1,322.23	1,273.21	1,260.29	1,285.24
	1.0175	7	1,255	1,261	1,281	1,310	1,312.84	1,264	1,363.53	1,345.41	1,295.53	1,282.38
	1.0113	8	1,319	1,269	1,276	1,296	1,325.33	1,328	1,278.39	1,378.99	1,360.67	1,310.22
	1.1305	9	1,483	1,491	1,434	1,442	1,464.96	1,498	1,500.99	1,445.21	1,558.94	1,538.23
	1.0198	10	1,414	1,513	1,520	1,463	1,470.86	1,494	1,528.02	1,530.78	1,473.89	1,589.88
	0.9312	11	1,292	1,316	1,409	1,416	1,362.24	1,370	1,391.24	1,422.88	1,425.45	1,372.48
0.9982	12	1,297	1,290	1,314	1,406	1,413.30	1,360	1,367.19	1,388.73	1,420.31	1,422.88	
	TOTALS	16,811	16,929	17,026	17,122	17,134	17,141	17,195	17,239	17,272	17,276	
		210	117	98	96	12	6	54	44	33	4	
		1.27%	0.70%	0.58%	0.56%	0.07%	0.04%	0.32%	0.25%	0.19%	0.02%	
	TOTALS BY LEVEL											
	K-5	7,512	7,529	7,504	7,498	7,542	7,487	7,444	7,454	7,477	7,475	
	6-8	3,813	3,790	3,845	3,897	3,880	3,932	3,964	3,998	3,916	3,878	
	9-12	5,486	5,610	5,677	5,727	5,711	5,722	5,787	5,788	5,879	5,923	
	FTRS	304	311	315	317	316	317	321	321	326	328	
	GRAND TOTAL	17,115	17,239	17,341	17,439	17,451	17,458	17,516	17,560	17,598	17,604	
			0.73%	0.59%	0.57%	0.07%	0.04%	0.33%	0.25%	0.22%	0.04%	

Student Generation Factors

Planned residential development data is collected to determine the number of new residential units that may be built in the near future. The projected units will have the appropriate Student Generation Factor applied to determine the number of new students that planned residential development might yield.

This data was obtained through discussions with the major developers within the District boundaries, the City of Algona, Auburn, Kent, Pacific, King County, and District officials. The student population by residence includes all

approved and tentative tract maps in addition to any planned or proposed development that possibly will occur within the project timeframe. The planned residential development information and phasing estimates are a snapshot of the District as of this time. The information may change and is updated annually.

Closely related to the planned residential development units are Student Generation Factors. When applied to planned residential development units, the Student Generation Factors determine how many additional students will be generated from new construction within the District.

Two sets of data are used to calculate Student Generation Factors: current student enrollment and current housing data. This information associates each student with a housing unit. Two general housing categories are analyzed: Single Family and Multi-Family. Data showing the number of students generated from previous single- and multi-family developments generates the Student Generation Factor to be applied to future developments.

The tables on the next two pages show the information for both single-and multi-family developments. The components include:

- “Development Name” is a list of developments in various stages of occupancy.
- “Year of Full Occupancy” is important because fully-occupied developments stay on the list for five years contributing to the Student Generation Factor. Once the five years is up, the development is removed from the list.
- Also included for each development listed is the number of units, the amount of current units occupancy and the remaining units to be occupied.
- “Feeder Pattern” shows the elementary school associated with each development.
- “Actual Students” is the data of actual students generated from the units already occupied.
- “Student Generation Factors” is the calculation of actual students divided by the number of occupied units.
- “Single Family--2022 and beyond” lists the developments that are in process, but have not yet started to occupy units.

- The units for these developments are multiplied by the Student Generation Factor for each to determine the “Estimated Students Based on Student Generation Factors”

The table at the bottom of the page shows an estimated timeline of when the unoccupied units are scheduled to be occupied.

Table 3 shows the single- and multiple-family units to be occupied, the estimated number of students generated and a timeline by year of when those students would potentially be enrolled. The bottom table reflects a cumulative number over a period of 7 school years.

[SINGLE DEVELOPMENT](#)

[MULTI FAMILY DEVELOPMENT](#)

[Table 3 BUILDOUT SCHEDULE](#)

Auburn School District
Development Growth Including the Previous 5 Years
May 2022 (Based on Current Year Enrollment)

SINGLE FAMILY

Development Name	Year of Full Occupancy	Units/ Parcels	Current Occupancy	To Be Occupied	Feeder Elementary	Actual Students				Student Generation Factors			
						Elem	Middle	HS	Total	Elem	Middle	HS	Total
Alicia Glenn	2016	28	28	0	Arthur Jacobsen	11	11	8	30	0.393	0.393	0.286	1.071
Anthem (formerly Megan's Meadows)	2018	13	13	0	Ilalko	7	4	0	11	0.538	0.308	0.000	0.846
Bridges	2021	380	380	0	Aurthur Jacobsen	105	43	48	196	0.276	0.113	0.126	0.516
Canyon Creek	2018	151	151	0	Evergreen Hts.	32	16	15	63	0.212	0.106	0.099	0.417
Dulcinea	2018	6	6	0	Lea Hill	1	2	1	4	0.167	0.333	0.167	0.667
Hastings	2020	10	10	0	Evergreen Hts.	5	0	0	5	0.500	0.000	0.000	0.500
Hazel View	2018	22	22	0	Lea Hill	10	2	5	17	0.455	0.091	0.227	0.773
Forest Glen at Lakland	2021	30	30	0	Gildo Rey	8	5	3	16	0.267	0.167	0.100	0.533
Lakeland Hills Estates	2017	66	66	0	Bowman Creek	20	19	11	50	0.303	0.288	0.167	0.758
Lakeland: Pinnacle Estates	2018	99	99	0	Bowman Creek	49	22	21	92	0.495	0.222	0.212	0.929
Lozier Ranch		18	7	11	Chinook	1	0	0	1	0.143	0.000	0.000	0.143
Monterey Park	2016	238	238	0	Evergreen Hts.	60	23	27	110	0.252	0.097	0.113	0.462
Mountain View	2018	55	55	0	Evergreen Hts.	9	3	8	20	0.164	0.055	0.145	0.364
Omnia Palisades Plate		16	14	2	Alpac	3	1	4	8	0.214	0.071	0.286	0.571
River Rock		14	5	9	Aurthur Jacobsen	4	0	0	4	0.800	0.000	0.000	0.800
Seremounte	2019	30	30	0	Aurthur Jacobsen	23	11	17	51	0.767	0.367	0.567	1.700
Sonata Hills	2017	69	69	0	Lea Hill	21	8	17	46	0.304	0.116	0.246	0.667
Spencer Place	2017	13	13	0	Hazelwood	7	10	7	24	0.538	0.769	0.538	1.846
Vasiliy	2021	8	8	0	Terminal Park	0	3	0	3	0.000	0.375	0.000	0.375
Willow Place	2021	11	11	0	Lea Hill	2	0	3	5	0.182	0.000	0.273	0.455
Totals		1277	1255	22		378	183	195	756	0.301	0.146	0.155	0.602

Auburn School District
Development Growth Including the Previous 5 Years
May 2022 (Based on Current Year Enrollment)

SINGLE FAMILY-- 2022 and beyond

Development Name	Units/ Parcels	Current Occupancy	To Be Occupied
Ashton Park 20-Lot Prelim Plat	20	0	20
Carbon Trails	44	0	44
Greenvale*	17	0	17
Knudson 17-Lot Prelim Plat	17	0	17
River Glen 12-Lot Plat	12	0	12
Robbins Prelim Plat 31-Lot SFR Lots	31	0	31
Summit at Kendall Ridge Plat	17	0	17
The Alicias 56-Lot Plat	56	0	56
Current Partially Occupied Developments	1277	1255	22
	1491		236

* currently under construction

Estimated Students Based on Student Generation Factors			
Elem	Middle	HS	Total
6	3	3	12
13	6	7	27
5	2	3	10
5	2	3	10
4	2	2	7
9	5	5	19
5	2	3	10
17	8	9	34
7	3	3	13
Totals	71	34	37

Auburn School District
Development Growth Including the Previous 5 Years
May 2022 (Based on Current Year Enrollment)

MULTI FAMILY

Development Name	Year of Full Occupancy	Units/ Parcels	Current Occupancy	To Be Occupied	Feeder Elementary	Actual Students				Student Generation Factors			
						Elem	Middle	HS	Total	Elem	Middle	HS	Total
Promenade Apts	2018	294	294	0	Lea Hill	172	86	98	356	0.585	0.293	0.333	1.211
The Villas at Auburn	2018	295	295	0	Washington	53	10	21	84	0.180	0.034	0.071	0.285
Copper Gate Apartments	2021	500	500	0	Evergreen Hts.	288	79	81	448	0.576	0.158	0.162	0.896
The Verge Auburn	2022	226	226	0	Terminal Park	3	2	1	6	0.013	0.009	0.004	0.027
Totals		1315	1315	0		516	177	201	894	0.392	0.135	0.153	0.680

2022 and beyond

	Units/ Parcels	Current Occupancy	To Be Occupied
Lexi 1	190	0	190
Current Partially Occupied Developments	1315	1315	0
	1505		190

Estimated Students Based on Student Generation Factors			
75	26	29	129
0	0	0	0
75	26	29	129

BASE DATA - BUILDOUT SCHEDULE					STUDENT GENERATION FACTORS		
ASSUMPTIONS:					2022	Single Family	Multi-Family
1. Build out estimates are received from developers.					Elementary	0.301	0.392
2. Some development data received from Davis Demographics.					Middle	0.146	0.135
3. Dates of potential occupancy are unavailable so student projections by year could not be calculated.					High	0.155	0.153
					Total	0.602	0.680
TABLE 3: Units to be Occupied							
Single Family Units		236	Multi-Family Units		190		
Projected Students			Projected Students				
Elementary (K-5)	71		Elementary (K-5)	74			
Middle (6-8)	34		Middle (6-8)	26			
High (9-12)	37		High (9-12)	29			
Total K-12	142		Total K-12	129			

SECTION III - STANDARD OF SERVICE

The School Impact Fee Ordinances adopted by King County, the City of Auburn, City of Black Diamond and the City of Kent indicate that each school district must establish a “Standard of Service” in order to ascertain the overall capacity to house its projected student population. The Superintendent of Public Instruction establishes square footage “capacity” guidelines for computing state funding support. The fundamental purpose of the OSPI guidelines is to provide a vehicle to equitably distribute state matching funds for school construction projects. By default these guidelines have been used to benchmark the district’s capacity to house its student population. The OSPI guidelines do not make adequate provision for local district program needs, facility configurations, emerging educational reform, or the dynamics of each student’s educational program. The Auburn School District Standard of Service addresses those local considerations that require space in excess of the OSPI guidelines. The effect on the space requirements for both permanent and relocatable facilities is shown below for each grade articulation pattern. Conditions that may result in potential space needs are provided for information purposes without accompanying computations.

OVERVIEW

As reflected in enrollment numbers for the 2021-22 school year, the Auburn School District operates 15 elementary schools housing 7,431 students in grades K through 5. The four middle schools house 3,849 students in grades 6 through 8. The District operates three comprehensive senior high schools and one alternate high school, housing 5,595 students in grades 9 through 12. (Source: October 1, 2021 Enrollment)

CLASS SIZE

The number of pupils per classroom determines the number of classrooms required to house the student population. Specialists create additional space

needs. Class sizes are subject to collective bargaining agreements. Changes to class size agreements can have significant impact on available space.

The current pupil/teacher limit across all elementary programs is an average of 20.33 students per teacher. Consistent with this staffing limit, room capacities are set at 20.33 students per room at grades K - 5. At grades 6 - 8 the limit is set at 28.02 students per room. At grades 9 - 12 the limit is set at 28.74 students per room. The OSPI space allocation for each grade articulation level, **less** the computed reduction for the Auburn School District Standard of Service, determines the District's capacity to house projected pupil populations. These reductions are shown in the following documents by grade articulation level.

[ELEMENTARY SCHOOL STANDARD OF SERVICE](#)

[MIDDLE SCHOOL STANDARD OF SERVICE](#)

[HIGH SCHOOL STANDARD OF SERVICE](#)

[STANDARD OF SERVICE COMPUTED TOTALS](#)

ELEMENTARY SCHOOLS**STRUCTURED LEARNING FOR DEVELOPMENTALLY DISABLED SPECIAL EDUCATION**

The Auburn School District operates a structured learning program for students with moderate to severe disabilities at the elementary school level which currently uses 15 classrooms to provide for 135 students. The housing requirements for this program are provided for in the OSPI space guidelines. No loss of capacity is expected unless population with disabilities grows at a disproportionate rate compared to total elementary population.

PATHWAYS SPECIAL EDUCATION

The Auburn School District operates an adaptive behavior program for students with behavior disabilities at the elementary school level. The program uses three classrooms to provide for 24 students. The housing requirements for this program exceed the OSPI space allocations.

(Three classrooms @ 20.33 - 8 = 12.33)

Loss of Permanent Capacity 3 rooms @ 12.33 each =	(37)
Loss of Temporary Capacity 0 rooms @ 12.33 each =	0
Total Capacity Loss =	(37)

SPECIAL EDUCATION RESOURCE ROOMS

The Auburn School District operates a resource room program at the elementary level for special education students requiring instruction to address their specific disabilities. Twenty standard classrooms are required to house this program. The housing requirements for this program are provided for in the OSPI space guidelines at Lakeland Hills, Dick Scobee, and Bowman Creek Elementary Schools. Continued loss of capacity is expected as growth in program is larger than the total elementary population.

Loss of Permanent Capacity 17 (20-3) rooms @ 20.33 each =	(346)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(346)

STUDENT TEACHER ENRICHMENT PROGRAM (STEP)

The Auburn School District operates an elementary program for highly capable and high achieving students at Grade 4 and Grade 5. This program is housed in three classrooms at Terminal Park Elementary School.

Loss of Permanent Capacity 3 rooms @ 20.33 each =	(61)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(61)

EARLY CHILDHOOD SPECIAL EDUCATION

The Auburn School District operates a pre-school program for young children below age five with disabilities. This program is housed at eleven different elementary schools and currently uses 13 standard classrooms. The housing requirements for this program are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 13 rooms @ 20.33 each =	(264)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(264)

READING LABS

The Auburn School District operates a program for students needing remediation and additional language arts instruction. These programs utilize non-standard classroom spaces if available in each elementary school. Five elementary schools do not have non-standard rooms available, thus they are housed in a standard classroom. The housing requirements for this program are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 5 rooms @ 20.33 each =	(102)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(102)

MUSIC ROOMS

The Auburn School District elementary music programs require one acoustically-modified classroom at each school for music instruction. The housing requirements are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 15 rooms @ 20.33 each =	(305)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(305)

ENGLISH LANGUAGE LEARNERS PROGRAM

The Auburn School District operates pullout programs at the elementary school level for students learning English as a second language. This program requires 30 standard classrooms that are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 30 rooms @ 20.33 each =	(610)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(610)

SECOND GRADE TOSA PROGRAM

The Auburn School District provides a TOSA reading specialist program for eight highly-impacted elementary schools. This pullout model provides direct instruction to students who are not at grade level and do not receive other services. This program requires eight standard classrooms that are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 8 rooms @ 20.33 each =	(163)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(163)

ELEMENTARY LEARNING SPECIALIST PROGRAM

The Auburn School District provides a learning specialist program to increase literacy skills for first and second graders. This program model was originally created from the I-728 funds and currently has the specialist going into existing teacher classrooms, as well as pulling out students into designated classrooms. The district is utilizing classrooms at all fifteen elementary schools.

Loss of Permanent Capacity 15 rooms @ 20.33 each =	(305)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(305)

EARLY CHILDHOOD EDUCATION ASSISTANCE PROGRAM

The Auburn School District operates an ECEAP program for 236 pre-school aged children in twelve sections of half-day length and one full-day program. The program is housed at seven elementary schools and utilizes seven standard elementary classrooms and one additional classroom space and seven auxiliary office spaces. The housing requirements for this program are not provided for in the OSPI space guidelines.

Loss of Permanent Capacity 7 rooms @ 20.33 each =	(142)
Loss of Temporary Capacity 0 rooms @ 20.33 each =	0
Total Capacity Loss =	(142)

MIDDLE SCHOOLS

SPECIAL EDUCATION RESOURCE ROOMS

The Auburn School District operates a resource room program for each grade at the middle school level. This is to accommodate special education students needing remedial instruction to address their specific disabilities. Eleven classrooms are required at the middle school level to provide for approximately 330 students. The housing requirements for this program are not entirely provided for in the OSPI space guidelines.

PATHWAYS SPECIAL EDUCATION

The Auburn School District offers a self-contained program for students with moderate to severe behavior disabilities. The program is housed at one of the middle schools and uses two classrooms. One of the two classrooms for this program are provided for in the OSPI space allocations.

Loss of Permanent Capacity 1 rooms @ 28.02 each =	(28)
Loss of Temporary Capacity 0 rooms @ 28.02 each =	0
Total Capacity Loss	(28)

STRUCTURED LEARNING CENTER AND DEVELOPMENTALLY DISABLED SPECIAL EDUCATION

The Auburn School District operates seven structured learning classrooms at the middle school level for students with moderate to severe disabilities. Two of the seven classrooms for this program are provided for in the OSPI space allocations.

Loss of Permanent Capacity 5 rooms @ 28.02 each =	(140)
Loss of Temporary Capacity 0 rooms @ 28.02 each =	0
Total Capacity Loss	(140)

ENGLISH LANGUAGE LEARNERS PROGRAM

The Auburn School District operates a pullout program at the middle school level for English Language Learner students. This program requires eleven standard classrooms that are not provide for in the OSPI space guidelines.

Loss of Permanent Capacity 11 rooms @ 28.02 each =	(308)
Loss of Temporary Capacity 0 rooms @ 28.02 each =	0
Total Capacity Loss	(308)

ROOM UTILIZATION

The Auburn School District provides a comprehensive middle school program that includes elective options in special interest areas. Facilities to accommodate special interest activities are not amenable to standard classroom usage. The district averages 95% utilization of all available teaching stations. OSPI Report #3 dated 12/14/11 identifies 148 teaching stations available in the mid-level facilities. The utilization pattern results in a loss of approximately 8 teaching stations.

Loss of Permanent Capacity 8 rooms @ 28.02 each =	(224)
Loss of Temporary Capacity 0 rooms @ 28.02 each =	0
Total Capacity Loss	(224)

HIGH SCHOOLS			
NATIVE AMERICAN RESOURCE ROOM			
The Auburn School District operates one resource room to support the education of Native American students at the high school level. One standard classroom is fully dedicated to serve these students.			
	Loss of Permanent Capacity 1 room @ 28.74 each =	(29)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(29)	
ENGLISH LANGUAGE LEARNERS PROGRAM			
The Auburn School District operates a pullout program at three comprehensive high schools for English Language Learner students. This program requires fourteen standard classrooms that are not provided for in the OSPI space guidelines.			
	Loss of Permanent Capacity 14 rooms @ 28.74 each =	(402)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(402)	
PATHWAYS SPECIAL EDUCATION			
The Auburn School District offers a self-contained program for students with moderate to severe behavior disabilities. The program is housed at one of the high schools and uses two classrooms. The housing requirements for this program are not provided for in the OSPI space allocations.			
	Loss of Permanent Capacity 2 rooms @ 28.74 each =	(57)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(57)	
STRUCTURED LEARNING CENTER PROGRAM			
The Auburn School District operates twelve structured learning center classrooms for students with moderate to severe disabilities. This program is housed at three high schools requiring standard classrooms that are not provided for in the OSPI space guidelines.			
	Loss of Permanent Capacity 12 rooms @ 28.74 each =	(345)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(345)	
SPECIAL EDUCATION RESOURCE ROOMS			
The Auburn School District operates a resource room program at the senior high level for special education students requiring instruction to address their specific learning disabilities. The current high school program requires 15 classrooms to provide program to meet educational needs of the students. The OSPI space guidelines provide for one of the 15 teaching stations.			
	Loss of Permanent Capacity 14 rooms @ 28.74 each =	(402)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(402)	
PERFORMING ARTS CENTERS			
Auburn High School includes 25,000 square feet used exclusively for a Performing Arts Center. The OSPI Inventory includes this space when computing unhoused student capacity. This space was not intended for, nor is it usable for, classroom instruction. It was constructed to provide a community center for the performing arts. Using OSPI capacity guidelines, 25,000 square feet computes to 208 unhoused students or 7.25 classrooms.			
	Loss of Permanent Capacity 7.25 rooms @ 28.74 each =	(208)	
ROOM UTILIZATION			
The Auburn School District provides a comprehensive high school program that includes numerous elective options in special interest areas. Facilities to accommodate special interest activities are not amenable to standard classroom usage. The district averages 95% utilization of all available teaching stations. There are 185 teaching stations available in the senior high facilities. The utilization pattern results in a loss of approximately 10 teaching stations.			
	Loss of Permanent Capacity 10 rooms @ 28.74 each =	(287)	
	Loss of Temporary Capacity 0 rooms @ 28.74 each =	0	
	Total Capacity Loss	(287)	

STANDARD OF SERVICE COMPUTED TOTALS**ELEMENTARY**

Loss of Permanent Capacity	(2,334)
Loss of Temporary Capacity	<u>0</u>
Total Capacity Loss	(2,334)

MIDDLE SCHOOL

Loss of Permanent Capacity	(701)
Loss of Temporary Capacity	<u>0</u>
Total Capacity Loss	(701)

SENIOR HIGH

Loss of Permanent Capacity	(1,732)
Loss of Temporary Capacity	<u>0</u>
Total Capacity Loss	(1,732)

TOTAL

Loss of Permanent Capacity	(4,766)
Loss of Temporary Capacity	<u>0</u>
Total Capacity Loss	(4,766)

SECTION IV - INVENTORY OF FACILITIES

Table IV.1 shows the current inventory of permanent district facilities and their OSPI rated capacities.

Table IV.2 shows the number and location of each portable by school. The district uses relocatable facilities to:

1. provide interim housing in school attendance areas uniquely impacted by increasing school populations that would otherwise require continual redistricting,
2. make space available for changing program requirements and offerings determined by unique students needs, and
3. provide housing to cover district needs until permanent facilities can be financed and constructed.

Relocatable facilities are deemed to be interim, stop gap measures that often place undesirable stress on existing physical plants. Core facilities (i.e. gymnasiums, restrooms, kitchens, labs, lockers, libraries, etc.) are not of sufficient size or quantity to handle the increased school population served by adding relocatable classrooms.

[TABLE IV.1 PERMANENT DISTRICT SCHOOL FACILITIES](#)

[TABLE IV.2 PORTABLE FACILITIES INVENTORY](#)

[DISTRICT SCHOOL FACILITIES MAP](#)

Table IV.1 Permanent Facilities
@ OSPI Rated Capacity
(March 2022)

District School Facilities

Building	Capacity	Acres	Address
Elementary Schools			
Alpac Elementary	505	10.68	310 Milwaukee Boulevard North, Pacific WA, 98047
Arthur Jacobsen Elementary	614	10.02	29205 132 nd Street SE, Auburn WA, 98092
Bowman Creek Elementary	812	22.03	5701 Kersey Way SE, Auburn, WA 98092
Chinook Elementary	461	13.09	3502 Auburn Way South, Auburn WA, 98092
Dick Scobee Elementary	819	9.13	1031 14th Street Northeast, Auburn WA, 98002
Evergreen Heights Elem.	463	10.10	5602 South 316th, Auburn WA, 98001
Gildo Rey Elementary	566	10.05	1005 37th Street Southeast, Auburn WA, 98002
Hazelwood Elementary	594	13.08	11815 Southeast 304th Street, Auburn WA, 98092
Ilalko Elementary	592	14.23	301 Oravetz Place Southeast, Auburn WA, 98092
Lake View Elementary	581	16.44	16401 Southeast 318th Street, Auburn WA, 98092
Lakeland Hills Elementary	594	12.00	1020 Evergreen Way SE, Auburn WA, 98092
Lea Hill Elementary	450	20.24	30908 124th Avenue Southeast, Auburn WA, 98092
Pioneer Elementary	837	11.13	2301 M Street Southeast, Auburn WA, 98002
Terminal Park Elementary	415	6.09	1101 D Street Southeast, Auburn WA, 98002
Washington Elementary	494	5.33	20 E Street Northeast, Auburn WA, 98002
ELEMENTARY CAPACITY	8,797		
Middle Schools			
Cascade Middle School	837	16.94	1015 24th Street Northeast, Auburn WA, 98002
Mt. Baker Middle School	837	30.00	620 37th Street Southeast, Auburn WA, 98002
Olympic Middle School	974	17.45	839 21 st Street SE, Auburn WA, 98002
Rainier Middle School	843	25.54	30620 116th Avenue Southeast, Auburn WA, 98092
MIDDLE SCHOOL CAPACITY	3,491		
Senior High Schools			
Auburn HS	2,127	23.74	711 East Main Street, Auburn WA, 98002
Auburn Mountainview HS	1,443	39.42	28900 124 th Ave SE, Auburn WA, 98092
Auburn Riverside HS	1,387	35.32	501 Oravetz Road, Auburn WA, 98092
West Auburn HS	233	5.26	401 West Main Street, Auburn WA, 98001
HIGH SCHOOL CAPACITY	5,190		
TOTAL CAPACITY	17,478		

INVENTORY OF FACILITIES

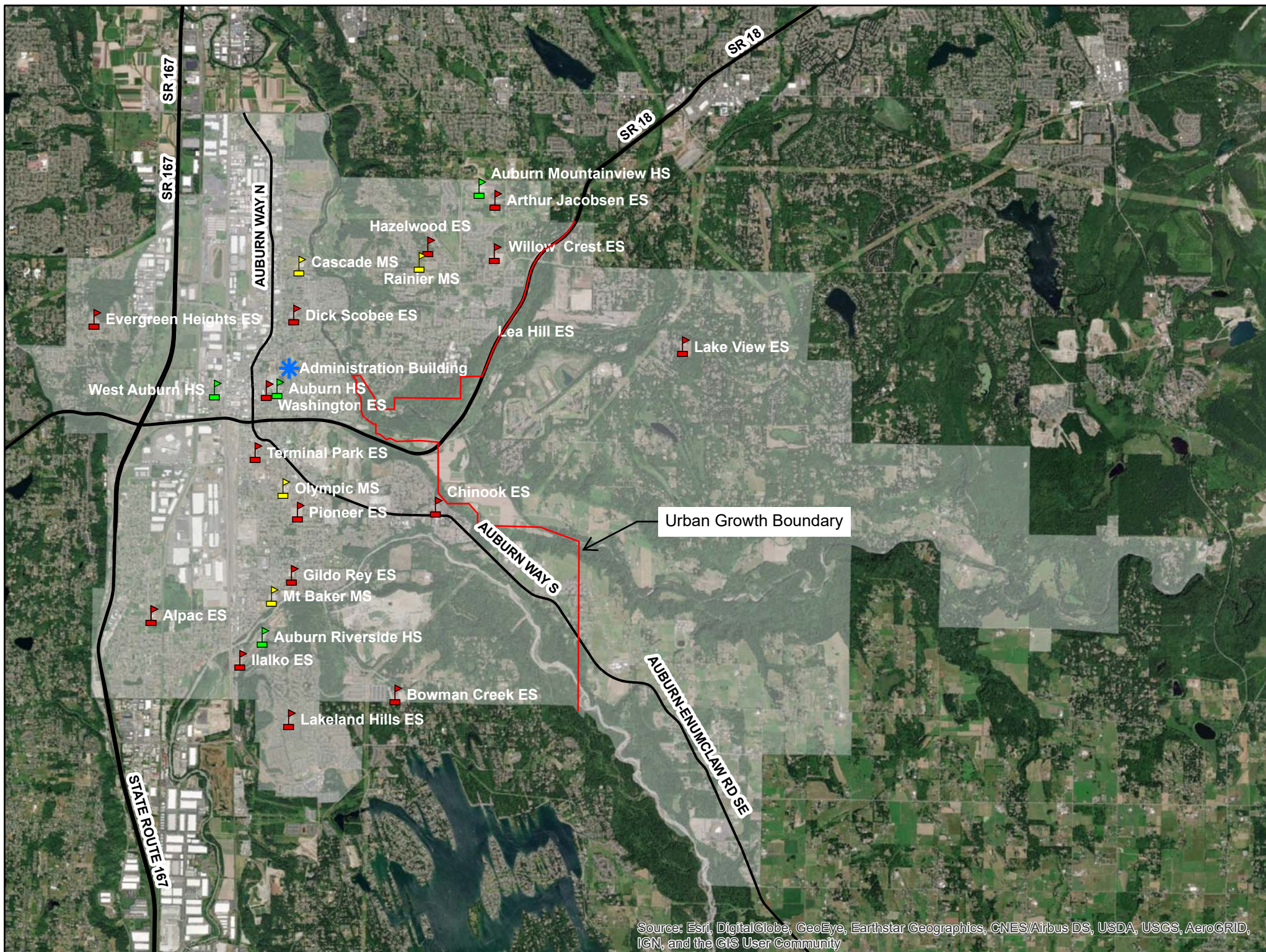
TABLE IV.2	TEMPORARY/RELOCATABLE FACILITIES INVENTORY (June 2022)							
Elementary Location	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	
Alpac	8	8	8	8	8	8	8	
Arthur Jacobsen	4	4	4	4	4	4	4	
Bowman Creek	0	0	0	0	0	0	0	
Chinook	0	0	0	0	0	0	0	
Dick Scobee	0	0	0	0	0	0	0	
Evergreen Heights	4	4	4	4	4	4	4	
Gildo Rey	3	3	3	3	3	3	3	
Hazelwood	2	2	2	2	2	2	2	
Ilalko	7	7	7	7	7	7	7	
Lake View	2	2	2	2	2	2	2	
Lakeland Hills	7	5	5	5	5	5	5	
Lea Hill	0	0	0	0	0	0	0	
Pioneer	0	0	0	0	0	0	0	
Terminal Park	0	0	0	0	0	0	0	
Washington	8	8	8	8	8	8	8	
Willow Crest	0	0	0	0	0	0	0	
TOTAL UNITS	45	43	43	43	43	43	43	
TOTAL CAPACITY	915	874	874	874	874	874	874	

Middle School Location	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	
Cascade	4	4	4	4	4	4	4	
Mt. Baker	12	12	12	12	12	12	12	
Olympic	8	8	8	8	8	8	8	
Rainier	11	11	11	11	11	11	11	
TOTAL UNITS	35	35	35	35	35	35	35	
TOTAL CAPACITY	981	981	981	981	981	981	981	

Sr. High School Location	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	
Auburn High School	4	4	4	4	4	4	4	
Auburn High School - *TAP	1	1	1	1	1	1	1	
Auburn Mountainview	8	8	8	8	8	8	8	
Auburn Riverside	17	17	17	17	17	17	17	
West Auburn	0	0	0	0	0	0	0	
TOTAL UNITS	30	30	30	30	30	30	30	
TOTAL CAPACITY	862	862	862	862	862	862	862	

*TAP - Transition Assistance Program for 18-21 year old students with special needs.

COMBINED TOTAL UNITS	110	108	108	108	108	108	108	
COMBINED TOTAL CAPACITY	2,758	2,717	2,717	2,717	2,717	2,717	2,717	



SECTION V - PUPIL CAPACITY

While the Auburn School District uses the OSPI inventory of permanent facilities as the data from which to determine space needs, the District's educational program requires more space than that provided for under the formula. This additional square footage is converted to numbers of pupils in Section III, Standard of Service. The District's capacity is adjusted to reflect the need for additional space to house its programs. Changes in the capacity of the district recognize new funded facilities. The combined effect of these adjustments is shown on Line B in Tables V.1 and V.2. Table V.1 shows the District's capacity with relocatable units included and Table V.2 without these units.

[TABLE V.1 CAPACITY WITH RELOCATABLES](#)

[TABLE V.2 CAPACITY WITHOUT RELOCATABLES](#)

[PERMANENT FACILITIES @ SPI RATED CAPACITY](#)

Table V.1									
Capacity WITH relocatables		21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
A.	SPI Capacity	17,478	17,478	18,517	18,752	18,752	18,752	18,752	19,552
A.1	SPI Capacity-New Elem		650						
A.2	SPI Capacity-Replacements		389	235					
A.3	SPI Capacity-New MS							800	
B.	Capacity Adjustments	(2,059)	(2,008)	(2,042)	(2,042)	(2,042)	(2,042)	(2,042)	(2,042)
C.	Net Capacity	15,419	16,509	16,710	16,710	16,710	16,710.	17,510.	17,510.
D.	ASD Enrollment	16,880	17,115	17,239	17,341	17,439	17,451	17,458	17,516
<u>3/</u> E.	ASD Surplus/Deficit	(1,461)	(606)	(529)	(631)	(729)	(741)	52	(6)
CAPACITY ADJUSTMENTS									
<u>2/</u>	Include Relocatable	2,707	2,758	2,724	2,724	2,724	2,724	2,724	2,724
	Exclude SOS (pg 17)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)
	Total Adjustments	(2,059)	(2,008)	(2,042)	(2,042)	(2,042)	(2,042)	(2,042)	(2,042)

Table V.2									
Capacity WITHOUT relocatables		21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
A.	SPI Capacity	17,478	17,478	18,517	18,752	18,752	18,752	18,752	19,552
A.1	SPI Capacity-New Elem		650						
A.2	SPI Capacity-Replacements		389	235					
A.3	SPI Capacity-New MS							800	
B.	Capacity Adjustments	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)
C.	Net Capacity	12,712	13,751	13,986	13,986	13,986	13,986	14,786	14,786
D.	ASD Enrollment	16,880	17,115	17,239	17,341	17,439	17,451	17,458	17,516
<u>3/</u> E.	ASD Surplus/Deficit	(4,168)	(3,364)	(3,253)	(3,355)	(3,453)	(3,465)	(2,672)	(2,730)
CAPACITY ADJUSTMENTS									
<u>2/</u>	Exclude SOS (pg 17)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)
	Total Adjustments	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)	(4,766)

1/ New facilities shown in 2019-20 through 2023-24 are funded by the 2016 School Bond Issue.

2/ The Standard of Service represents 27.26% of OSPI capacity. When new facilities are added the Standard of Service computations are decreased to 25.42% of SPI capacity.

3/ Students beyond the capacity are accommodated in other spaces (commons, library, theater, shared teaching space).

**PERMANENT FACILITIES
@ SPI Rated Capacity
(March 2022)**

A. Elementary Schools

Building	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
Washington	494	494	494	494	494	494	494	494
Terminal Park	415	415	650	650	650	650	650	650
Dick Scobee	819	819	819	819	819	819	819	819
Pioneer	837	837	837	837	837	837	837	837
Chinook	461	650	650	650	650	650	650	650
Lea Hill	450	650	650	650	650	650	650	650
Gildo Rey	566	566	566	566	566	566	566	566
Evergreen Heights	463	463	463	463	463	463	463	463
Alpac	505	505	505	505	505	505	505	505
Lake View	581	581	581	581	581	581	581	581
Hazelwood	594	594	594	594	594	594	594	594
Ilalko	592	592	592	592	592	592	592	592
Lakeland Hills	594	594	594	594	594	594	594	594
Arthur Jacobsen	614	614	614	614	614	614	614	614
Bowman Creek	812	812	812	812	812	812	812	812
Willow Crest	--	650	650	650	650	650	650	650
ELEMENTARY CAPACITY	8,797	9,836	10,071	10,071	10,071	10,071	10,071	10,071

B. Middle Schools

Building	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
Cascade	837	837	837	837	837	837	837	837
Olympic	974	974	974	974	974	974	974	974
Rainier	843	843	843	843	843	843	843	843
Mt. Baker	837	837	837	837	837	837	837	837
Middle School #5	--	--	--	--	--	--	800	800
MIDDLE SCHOOL CAPACITY	3,491	3,491	3,491	3,491	3,491	3,491	4,291	4,291

C. Senior High Schools

Building	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29
West Auburn	233	233	233	233	233	233	233	233
Auburn	2,127	2,127	2,127	2,127	2,127	2,127	2,127	2,127
Auburn Riverside	1,387	1,387	1,387	1,387	1,387	1,387	1,387	1,387
Auburn Mountainview	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,443
HIGH SCHOOL CAPACITY	5,190	5,190	5,190	5,190	5,190	5,190	5,190	5,190

COMBINED CAPACITY	17,478	18,517	18,752	18,752	18,752	18,752	19,552	19,552
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SECTION VI - CAPITAL CONSTRUCTION PLAN

The formal process used by the Auburn School Board to address current and future facility needs began almost 50 years ago in 1974. The process includes a formation of a community-wide citizen's committee and throughout the years, these Ad Hoc Committees have conducted work and made recommendations for improvements to the District's programs and facilities.

In October of 2008, after two years of review and study, a Steering Committee made recommendations to the Board regarding the capital improvements program to modernize or replace facilities as recommended by the 2004-05 Citizen's Ad Hoc Committee. These recommendations, based on specific criteria, led to the Board placing a school improvement bond and capital improvements levy on the ballot in March 2009. Voters did not approve either measure that would have updated 24 facilities and replaced three aging schools. The Board decided to place only a six-year Capital Levy on the ballot in November of 2009, which passed at 55.17%. The levy funded \$46.4 million of needed improvement projects at 24 sites over the following seven school years. Planning for the replacement of aging schools was started with educational specifications and schematic design process for the replacement of Auburn High School.

The District acquired a site for a future high school in 2008 and a second site for a future middle school in 2009. The District also continued efforts to acquire property around Auburn High School. The Special Education Transitional Assistance Program (TAP) opened in February of 2010. This facility is designed for students with disabilities that are 18 to 21 years old.

In the November 2012 election, the community supported the \$110 million bond issue for the Auburn High School Modernization and Reconstruction Project at 62%. Construction began in February 2013. The entire new building was occupied by Auburn High School students and staff in the fall of 2015, with site improvements being completed during the 2015-16 school year.

In January 2015, a citizen's ad hoc committee was convened by direction of the Board to address growth and facilities. The major recommendations were to construct two new elementary schools in the next four years and to acquire 3 new elementary school sites as soon as possible.

In the November 2016 election, the community supported the \$456 million bond issue for the replacement of six schools and the construction of two new elementary schools at 62.83%. Construction for the replacement of Olympic Middle School began in May 2018 and was completed in Fall 2019. Construction for Bowman Creek Elementary School began in May 2019 and was completed in Fall 2020. Construction for the replacement of Dick Scobee Elementary School began in June 2019 and was completed in Fall 2020. Construction for Willow Crest Elementary School and replacement of Pioneer Elementary School began in May 2020 and was completed in Fall 2021. Construction for replacement of Chinook and Lea Hill Elementary Schools began in June 2021 and will be completed in Fall of 2022. Construction for replacement of Terminal Park Elementary School will begin in June 2022 and will be completed in Fall of 2023.

We anticipate running a Capital Bond Measure in 2026. Funds will be used to construct a new middle school on property currently owned by the District, and may include funds to replace one or more existing schools.

The table below illustrates the current capital construction plan for the next six years. The exact timelines are wholly dependent on the rate of growth in the school age population.

2022-28 Capital Construction Plan (May 2022)										
Project	Funded	Projected Cost	Fund Source	Project Timelines						
				21-22	22-23	23-24	24-25	25-26	26-27	27-28
Technology Modernization	Yes	\$35,000,000	2020 6 Year Cap. Levy	XX	XX	XX	XX	XX	XX	
^{1/} Portable Relocation	Yes	\$1,400,000	Impact Fees	XX	XX					
^{1/} Property Purchase - 1 New Elementary	Yes	\$7,500,000	Bond Impact Fee	XX						
^{2/} Middle School #5	Yes	\$112,000,000	Bond Impact Fee			XX plan	XX plan	XX const	XX const	XX open
^{1/} Replacement of five Elementary Schools	Yes	\$242,500,000	Bond	XX const	XX const	XX open				

^{1/} These funds may be secured through a combination of the 2016 Bond Issue, sale of real property, impact fees, and state matching funds.

^{2/} These funds may be secured through a combination of a bond issue, impact fees, and state matching funds.

SECTION VII - IMPACT FEES

IMPACT FEE COMPUTATION (SPRING 2022)

[TABLES I - IV](#)

[TABLES V - VI](#)

[IMPACT FEE ELEMENTS](#)

IMPACT FEE COMPUTATION (Spring 2022)**I. SITE COST PER RESIDENCE**

Formula: ((Acres x Cost per Acre)/Facility Size) x Student Factor

	Site Acreage	Cost/ Acre	Facility Capacity	Student Generation Factor		Cost/ Single Family	Cost/ Multi Family
				Single Family	Multi Family		
Elem Sch (K - 5)	15	\$489,248	650	0.3010	0.3920	\$3,398.39	\$4,425.81
Middle Sch (6 - 8)	25	\$0	800	0.1460	0.1350	\$0.00	\$0.00
Sr High (9 - 12)	40	\$0	1500	0.1550	0.1530	\$0.00	\$0.00
						\$3,398.39	\$4,425.81

II. PERMANENT FACILITY CONSTRUCTION COST PER RESIDENCE

Formula: ((Facility Cost/Facility Size) x Student Factor) x (Permanent to Total Square Footage Percentage)

Single Family	Facility Cost	Facility Size	% Perm Sq Ft/ Total Sq Ft	Student Generation Factor		Cost/ Single Family	Cost/ Multi Family
				Single Family	Multi Family		
Elem (K - 5)	\$0	650	0.9485	0.3010	0.3920	\$0.00	\$0.00
Mid Sch (6 - 8)	\$134,320,000	800	0.9485	0.1460	0.1350	\$23,251.96	\$21,500.10
Sr High (9 - 12)	\$0	1500	0.9485	0.1550	0.1530	\$0.00	\$0.00
						\$23,251.96	\$21,500.10

III. TEMPORARY FACILITY CONSTRUCTION COST PER RESIDENCE

Formula: ((Facility Cost/Facility Size) x Student Factor) x (Temporary to Total Square Footage Ratio)

Single Family	Facility Cost	Facility Size	% Temp Sq Ft/ Total Sq Ft	Student Generation Factor		Cost/ Single Family	Cost/ Multi Family
				Single Family	Multi Family		
Elem (K - 5)	\$250,000	20.33	0.0515	0.3010	0.3920	\$190.47	\$248.06
Mid Sch (6 - 8)	\$250,000	28.02	0.0515	0.1460	0.1350	\$67.03	\$61.98
Sr High (9 - 12)	\$250,000	28.74	0.0515	0.1550	0.1530	\$69.38	\$68.49
						\$326.88	\$378.53

IV. STATE MATCH CREDIT PER RESIDENCE

Formula: (Boeckh Index x SPI Footage x District Match x Student Factor)

	Boeckh Index	SPI Footage	State Match	Student Generation Factor		Cost/ Single Family	Cost/ Multi Family
				Single Family	Multi Family		
Elem (K - 5)	\$0.00	90	63.83%	0.3010	0.3920	\$0.00	\$0.00
Mid Sch (6 - 8)	\$246.83	108	63.83%	0.1460	0.1350	\$2,484.27	\$2,297.10
Sr High (9 - 12)	\$0.00	130	63.83%	0.1550	0.1530	\$0.00	\$0.00
						\$2,484.27	\$2,297.11

IMPACT FEE COMPUTATION (Spring 2022)**V. TAX CREDIT PER RESIDENCE**

Formula: Expressed as the present value of an annuity

TC = PV(interest rate, discount period, average assd value x tax rate)

	Ave Resid Assd Value	Curr Dbt Serv Tax Rate	Bnd Byr Indx Ann Int Rate	Number of Years	Tax Credit Single Family	Tax Credit Multi Family
Single Family	\$458,409	\$2.13	2.45%	10	\$8,567.73	
Multi Family	\$223,737	\$2.13	2.45%	10		\$4,181.68

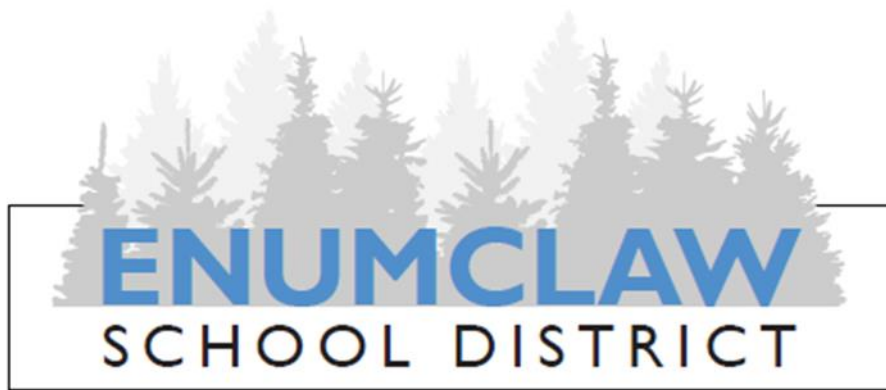
VI. DEVELOPER PROVIDED FACILITY CREDIT

Formula: (Value of Site or Facility/Number of dwelling units)

	Value	No. of Units	Facility Credit
Single Family	\$0.00	1	\$0.00
Multi Family	\$0.00	1	\$0.00

FEE RECAP SUMMARY	PER UNIT IMPACT FEES		
	Single Family		Multiple Family
Site Costs	\$3,398.39		\$4,425.81
Permanent Facility Const Costs	\$23,251.96		\$21,500.10
Temporary Facility Costs	\$326.88		\$378.53
State Match Credit	(\$2,484.27)		(\$2,297.11)
Tax Credit	(\$8,567.73)		(\$4,181.68)
FEE (No Discount)	\$15,925.22		\$19,825.65
FEE (50% Discount)	\$7,962.61		\$9,912.82
Less ASD Discount	\$0.00		\$0.00
Facility Credit	\$0.00		\$0.00
Net Fee Obligation	\$7,962.61		\$9,912.82

				SINGLE FAMILY				MULTI FAMILY		
	IMPACT FEE ELEMENTS			Elem K - 5	Mid Sch 6 - 8	Sr High 9 - 12	Elem K - 5	Mid Sch 6 - 8	Sr High 9 - 12	
Student Factor	Single Family - Auburn actual count April 2022			0.301	0.146	0.155	0.392	0.135	0.153	
New Fac Capacity				650	800	1500	650	800	1500	
New Facility Cost	Middle School Cost Estimate May 2022				\$134,320,000			\$134,320,000		
Temp Rm Capacity	ASD District Standard of Service. Grades K - 5 @ 20.33, 6 - 8 @ 28.02, & 9 - 12 @ 28.74.			20.33	28.02	28.74	20.33	28.02	28.74	
Temp Facility Cost	Relocatables, including site work, set up, and furnishing.			\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
Site Acreage	ASD District Standard or SPI Minimum			12	25	40	12	25	40	
Site Cost/Acre	See below			\$489,248	\$489,248	\$489,248	\$489,248	\$489,248	\$489,248	
Perm Sq Footage	16 Elementary, 4 Middle, and 4 High Schools			1,835,123	1,835,123	1,835,123	1,835,123	1,835,123	1,835,123	
Temp Sq Footage	24 x 864 SF + 85 x 896 SF + TAP 2661			99,557	99,557	99,557	99,557	99,557	99,557	
Total Sq Footage	Sum of Permanent and Temporary above			1,934,680	1,934,680	1,934,680	1,934,680	1,934,680	1,934,680	
% - Perm Facilities	Permanent Sq. Footage divided by Total Sq. Footage			94.85%	94.85%	94.85%	94.85%	94.85%	94.85%	
% - Temp Facilities	Temporary Sq. Footage divided by Total Sq. Footage			5.15%	5.15%	5.15%	5.15%	5.15%	5.15%	
SPI Sq Ft/Student	From OSPI Regulations (WAC 392-343-035)			90	108	130	90	108	130	
Boeckh Index	From OSPI in May 2022			\$246.83	\$246.83	\$246.83	\$246.83	\$246.83	\$246.83	
Match % - State	From OSPI May 2022			63.83%	63.83%	63.83%	63.83%	63.83%	63.83%	
Match % - District	Computed			36.17%	36.17%	36.17%	36.17%	36.17%	36.17%	
Dist Aver AV	King County Department of Assessments March 2022			\$458,409	\$458,409	\$458,409	\$223,737	\$223,737	\$223,737	
Debt Serv Tax Rate	Current Fiscal Year			\$2.13	\$2.13	\$2.13	\$2.13	\$2.13	\$2.13	
G. O Bond Int Rate	Current Rate - (Bond Buyer 20 Index Feb. 2022 avg)			2.45%	2.45%	2.45%	2.45%	2.45%	2.45%	
Site Cost Projections										
Recent Property Acquisitions	Acreage	Purchase Year	Purchase Price	Purchase Cost/Acre	Adjusted Present Day	Projected Annual Inflation Factor	Sites Required	Latest Date of Acquisition	Projected Cost/Acre	
Elem. #16 Parcel 1	1.26	2019	\$480,000	\$382,166	\$485,541	10.00%	Elementary	2023	\$538,173	
Elem. #16 Parcel 2	8.19	2019	\$2,959,561	\$361,363	\$459,111	2019 Annual Inflation Factor	2020 Annual Inflation Factor	2021 Annual Inflation Factor	2022 Annual Inflation Factor	
Elem. #16 Parcel 3	0.80	2018	\$460,000	\$575,000	\$803,591					
Total	10.25		\$3,899,561	\$380.593	\$489,248	10.00%	5%	10.00%	10.00%	



Capital Facilities Plan

2022-2027

*2929 McDougall Avenue
Enumclaw, Washington 98022
(360) 802-7100*

*Board Adopted:
July 11, 2022*

Six-Year Capital Facilities Plan

2022-2027

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Enumclaw School District No. 216

Enumclaw, Washington 98022

CAPITAL FACILITIES PLAN

Approved by Board of Directors

Resolution No. 1121

The Enumclaw School District No. 216 hereby provides to the King County Council, City of Enumclaw and City of Black Diamond, this Capital Facilities Plan documenting present and future school facility requirements of the District. The plan contains all elements required by the Growth Management Act and King Code 21A, including a six (6) year financing plan component.

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Executive Summary

In accordance with King County Code 21A.43, this update has been prepared by the Enumclaw School District No. 216 to reflect current conditions in facility usage and needs.

The District's service area includes areas of unincorporated King County, the City of Black Diamond, and the City of Enumclaw. Currently, the District serves a student population of about 4,046 (Oct. 2021 head count) students in Kindergarten through grade 12. Enrollment projections presented herein, indicate that enrollment growth will occur over the next six years.

The District has experienced approximately 2.85% growth per year over the last five years. Enrollment in October 2020 was at 3,951 students and at 4,104 students in October 2019. The District's enrollment, like most school districts, was affected by closures of schools due to Covid-19. However, the District saw enrollment increases with a return to a hybrid learning environment of all grades in February 2021 and additional increases with the return to in-person learning in the 2021-22 school year. The District anticipates continued enrollment gains as a result of new residential development projected within the six-year planning period (and anticipated to continue beyond the six year planning period). The City of Black Diamond has two Master Planned Developments (the "MPDs"), Ten Trails and Lawson Hills, in the process of development with a projected buildout of up to 6,050 dwelling units. Construction of residential dwelling units in Phase IA of the Ten Trails MPD began in 2018 with the construction of approximately 612 single family units and 113 multi-family units through 2021. An additional 238 single family units and 136 multi-family units (plus 80 age-qualified units) are anticipated to be constructed in 2022. Construction will continue with a total of 2,258 single family units and 549 multi-family units (plus 401 age-qualified units) in the MPDs through 2027. See Appendix E for Map of MPDs and map of current project buildout. The City of Enumclaw has several continuing residential construction projects within the city limits. Finally, there is ongoing, though limited, development in the unincorporated area of King County that is located within the District. To accommodate cumulative projected new development, the District added capacity in 2017 at the new Black Diamond Elementary School and added permanent student capacity at Enumclaw High School. Temporary capacity at the elementary and middle school levels will be needed during the six-year planning period, and the District is planning for additional permanent capacity within the six year planning period. Section IV of this Plan identifies the District's six-year and anticipated long-term planning for school facilities.

As noted above, the District will need substantial capacity additions in the long-term planning period in response to development activity throughout the District and particularly within the City of Black Diamond. Future updates to this Plan will reflect updated planning needs in response to growth.

Section I: Six-Year Enrollment Projection

This plan update is based on the anticipated number of students expected to be enrolled through 2027. The six-year projection (2022-2027) will assist in determining short term needs and form the basis for assessing the need for impact fees.

Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projection. In the event that enrollment growth slows, plans for new facilities will likely be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections. Regular updates of both the enrollment projections and the Capital Facilities Plan (CFP) are essential to good facility planning.

The District relies on two population forecasts for purposes of projecting student enrollment. The first is an estimate by the Superintendent of Public Instruction (OSPI). OSPI estimates future enrollment through 2027 using the cohort survival method. This method estimates how many students in one year will attend the next grade in the following year by relying on previous enrollment trends. Due to the fact that the cohort survival method does not incorporate changes in trends of in-migration, particularly from anticipated new development within the District, these projections are considered highly conservative. The pandemic's anomalous impact on enrollment counts makes the cohort survival projections more unreliable. See [Appendix A](#).

The second forecast is a modified cohort analysis, which uses the cohort projections as a base, incorporates King County live birth data and the District's historic percentage of those births to determine the number of kindergartners entering the system, and further incorporates assumptions based on known new residential development proposals within the District. See [Appendix B](#). Because this analysis incorporates the expected in-migration to the District from new development, the District uses this analysis for purposes of determining capacity needs throughout the six years of this planning period. Using the modified enrollment projections, the District's enrollment is expected to increase at all grade levels over the six years of this Plan.

With regard to the expected enrollment from the anticipated 6,050 dwelling units in Black Diamond, building of residential units did commence in summer 2018, with building and occupancy to continue for a sustained period over several years. As such, the enrollment impacts from the start of these developments are just beginning to show during the early years of this Plan period. Future updates to this Plan will provide additional and updated information regarding these projects and the impacts on District enrollment.

Using the modified cohort survival projections, a total enrollment of 5,214 (HC) is expected by 2027. The District expects the enrollment of 1,168 additional students between 2021-2027. See Table 1.

**Table 1: Projected Student Enrollment
2022-2027**

Projection	2021*	2022	2023	2024	2025	2026	2027	Actual Change	Percent Change
Modified Cohort (HC)	4,046	4,164	4,373	4,587	4,796	5,005	5,214	1,168	28.9%

* Actual enrollment (October 1, 2021)

Section II: Current Enumclaw School District “Standard of Service”

In order to determine the capacity of the District’s facilities, the King County Code 21A refers to a “standard of service” that each school district must establish in order to ascertain its overall capacity. The standard of service is based upon the number of classrooms available at each school and the desired average class load district-wide. A favorable class size is used to promote the standard and quality of educational programs the residents of the Enumclaw School District expect and support through the passage of levies and bonds.

Rooms designed for special use are not counted as classrooms. Portables used for classrooms are employed on an interim basis only. When additional permanent classrooms are available, portables are removed from service, transferred to other locations, or used for non-classroom purposes.

The District’s standard of service is based on current standards. The Capital Facilities Plan incorporates funded implementation of K-3 class size reduction.

Current Standards of Service for Elementary Students:

Average district wide class size for grades K-3 were reduced to 20 students per teacher beginning in the 2019-2021 school year to help the overall ratio reduce to 1 to 17 when specialist and intervention teachers are considered.

Average district wide class size for grades 4 and 5 should not exceed 26 students.

Elementary school permanent capacity should be between 450 to 600 students. We have reduced permanent capacity in several schools to allow for K-3 class size reduction. Goals with new construction would be to build permanent capacity to accommodate for growth while still allowing for special programming listed below.

Class size may vary from building to building based upon different influencing factors at each school. Students may be provided music instruction, physical education, and lunch in a separate classroom or facility. Students may have scheduled time in a special computer lab. Special Education for student with disabilities may be provided in a self-contained classroom with a maximum capacity of 10-12 depending on the program.

Identified students will also be provided other educational opportunities in classrooms and/or special spaces for programs designated as follows:

- English Language Proficiency (ELP)
- Integrated Programs & Resource Rooms (for special remedial assistance)
- Education for Disadvantage Students (Title 1)
- Highly Capable Program
- Other Remediation Programs
- Learning Assisted Program (LAP)
- Behavior Programs for severely behavior-disordered students
- Hearing Impaired
- Mild, Moderate and Severe Developmental Disabilities
- Developmental Preschool
- Early Childhood Education Assistance Programs (ECEAP)

All of the special programs referenced above require specialized classroom space; thus, the full-time student capacity of buildings housing these programs is reduced. Students leave their regular classroom for a period of time to receive instruction in several special programs. When programs change, program capacity fluctuates and the plan is updated annually to reflect the change in program and capacity.

Current Standards of Service for Secondary Students:

The standards of service outlined below reflect only those programs and educational opportunities provided to secondary students which directly affect the capacity of the school buildings.

Average district wide class size for grades 6-8 should not exceed 28 students.

Middle school permanent capacity should be between 550 to 800 students.

Average district wide class size for grades 9-12 should not exceed 28 students.

Special Education for students with disabilities may be provided in a classroom with a capacity of 10-15 depending on program.

Identified students will also be provided other educational opportunities in classrooms and/or special spaces for programs designated as follows:

- Instrumental and Vocal Music
- Integrated Programs & Resource Rooms (for special remedial assistance)
- Advanced Placement Programs
- Basic Skills Programs
- Career and Vocational Education Programs

Many of these programs require specialized classroom space and can reduce the permanent capacity of the school buildings.

Each school's available capacity will vary with the type of programs and space utilization in the building. When a large number of portables are added to site to add capacity, other support facilities, such as gymnasiums, lunch areas, halls, etc. become inadequate.

Section III: Inventory and Projected Six-Year Enrollment Capacity of Schools

Currently, the District has permanent program capacity to house 4,807 students based on the District's Standard of Service as set forth in Section II. Portable classroom capacity for 152 students brings the total capacity to 4,959 at the beginning of the 2021-2022 school year.¹ A summary of the current enrollment and capacity, and the breakdown at each grade span follows:

Table 2: Summary of Capacity (2021-22)

2021-2022 Current	Permanent Capacity	Portable Capacity	Total Capacity	Oct. 2021 Enrollment (HC)	Surplus Capacity w/o Portables	Surplus Capacity w/ Portables
Elementary	2,210	96	2,306	1,811	399	495
Middle School	1,100	0	1,100	987	113	113
Senior High	1,497	56	1,553	1,248	249	305
District Total	4,807	152	4,959	4,046	761	913

Included in this Plan is an inventory of the District's schools by type, address and current capacity. See Table 3.

In the fall of 2005, the District closed J.J. Smith Elementary due to the age and condition of the building. The District performed facility upgrades in 2015 at J.J. Smith and it was used to temporarily house Black Diamond Elementary students during construction of the new elementary school. In the fall of 2017, J.J. Smith began to house the District's Birth-to-Five program, special education pre-school and ECEAP programs.

Black Diamond Elementary, as modernized and expanded, opened in August 2017. The new Black Diamond Elementary has a capacity of 430 students in permanent housing (an increase from the previous permanent capacity of 217). The Enumclaw High School modernization phase 1 opened in October 2018 and phase II was completed in August 2019. The updated facility increased permanent capacity by approximately 197 students.

Based on the enrollment forecasts, current inventory, program capacity, current standard of service, and portable capacity, the District has identified the need for additional student capacity in the short term. This reflects new development in the City of Black Diamond and new and potential development in the City of Enumclaw and King County during the six year planning period.

¹ The District's intent is for all students to be served in permanent classroom facilities. As such, portables are intended to be a temporary capacity solution. The District currently has four classrooms in portables at Kibler Elementary and two classrooms in portables at Enumclaw High School. There are seven portables at Kibler in total and three at Westwood. Portables are also used for book rooms and administrative purposes.

TABLE 3: Inventory Summary

An inventory of existing permanent school facilities including the locations and capacities of those facilities is provided below.

Existing Facility	Location	Capacity
Black Diamond Elementary	25314 Baker Street Black Diamond, WA 98010	430
Byron Kibler Elementary	2057 Kibler Avenue Enumclaw, WA 98022	430
Southwood Elementary	3240 McDougall Avenue Enumclaw, WA 98022	450
Sunrise Elementary	899 Osceola Street Enumclaw, WA 98022	450
Westwood Elementary	21200 SE 416th Enumclaw, WA 98022	450
Enumclaw Middle School	550 Semanski Street S. Enumclaw, WA 98022	550
Thunder Mountain Middle School	42018 264th Avenue E. Enumclaw, WA. 98022	550
Enumclaw High School	226 Semanski Street S. Enumclaw, WA 98022	1497

Table 4 – Projected Enrollment & Capacity*

K-5 Elementary							
	2021*	2022	2023	2024	2025	2026	2027
Permanent Capacity	2,210	2,210	2,210	2,210	2,210	2,810	2,880
New Permanent Capacity					600^	70**	
Portable Capacity Available	96	96	96	96	192	192	192
Portable/Purchase, Relocate				96^^			
Total Capacity	2,306	2,306	2,306	2,402	3,002	2,976	3,072
Projected Enrollment*	1,811	1,915	1,988	2,123	2,257	2,428	2,550
Surplus/(Deficit) of Perm. Capacity	399	295	222	87	553	452	330
Surplus/(Deficit) with Portables	495	391	318	279	745	644	522
6-8 Middle School							
	2021*	2022	2023	2024	2025	2026	2027
Permanent Capacity	1,100	1,100	1,100	1,100	1,100	1,100	1,100
New Permanent Capacity							
Portable Capacity Available				112	112	112	112
Portable/Purchase, Relocate			112				
Total Capacity	1,100	1,100	1,212	1,212	1,212	1,212	1,212
Projected Enrollment*	987	995	998	1,028	1,092	1,082	1,167
Surplus/(Deficit) of Perm. Capacity	113	105	102	72	8	18	(67)
Surplus/(Deficit) with Portables	-		214	184	120	130	45
9-12 High School							
	2021*	2022	2023	2024	2025	2026	2027
Permanent Capacity	1,497	1,497	1,497	1,497	1,497	1,497	1,497
New Permanent Capacity							
Portable Capacity Available	56	224	224	224	224	224	224
Portable/Purchase, Relocate	168						
Total Capacity	1,721	1,721	1,721	1,721	1,721	1,721	1,721
Projected Enrollment*	1,248	1,254	1,387	1,436	1,447	1,495	1,497
Surplus/(Deficit) of Perm. Capacity	249	243	110	61	50	2	0
Surplus/(Deficit) with Portables	473	467	334	285	274	226	224

*2021 reflects actual October enrollment.

^Reflects construction of new elementary in Ten Trails neighborhood.

**Added capacity at Kibler Elementary School (KES will be rebuilt on site with added capacity)

^^Likely addition of 4 portable classrooms at Westwood Elementary for temporary Ten Trails overflow

Section IV: The District's Planning and Construction Plan

Trigger of Construction

Planning for new schools and additions to existing schools are triggered by comparing the enrollment forecasts with District capacity. Projected available student capacity was derived by subtracting projected student enrollment from existing school capacity for each of the six years in the forecast period (2022-2027). Capacity needs are expressed in terms of "Surplus/(Deficit) of Permanent Capacity." A deficit in permanent capacity means that there will be unhoused students who will likely be served in portable classrooms, in classrooms where class size exceeds State standards, Board expectations and/or contractually negotiated agreements within the local school district. The unhoused student levels are shown in Table 5. Note: for purposes of assessing capacity, the District has included the capacity improvements that are planned over the six year planning period. As previously discussed in this Plan, the District intends to monitor development and enrollment growth and will continue to assess the need for any capacity additions in future updates to this Plan.

Facility Needs (2022-2027)

The voters in the District approved a Bond in April 2015 that included replacement and expansion of Black Diamond Elementary School and renovation/expansion of Enumclaw High School. Creating new capacity at Black Diamond Elementary helped to ensure that elementary schools in other areas of the District are not overcrowded and that capacity is available in those schools to serve new development. The projects listed in Table 5 are anticipated based upon information available at the present time. Due to anticipated growth within the cities of Black Diamond and Enumclaw, the District will reallocate portables to both Thunder Mountain and Enumclaw Middle School and will need to purchase and/or relocate additional new portables based on the actual impact of growth. Implementation of the K-3 class size reduction legislation impacted permanent space at the elementary level. The District anticipates running one or more bonds before 2026 for several projects. These projects include (i) the replacement and modernization (with some added capacity) of Byron Kibler Elementary School; (ii) an upgrade and/or modernization of the Performing Arts Center at Enumclaw High School; (iii) a new elementary school in Black Diamond in the Ten Trails neighborhood to address growth needs; and (iv) a replacement and modernization of the Birth to Five Center at JJ Smith Elementary. The District recently secured property from the developer for the planned new elementary school in Ten Trails through MPD mitigation fees. The District recently purchased a parcel adjacent to the current Black Diamond Elementary to allow for parking/expansion. Projections show Black Diamond Elementary in a deficit of permanent capacity in the near term, necessitating the transportation of some current Ten Trails students to Westwood Elementary, our northernmost Enumclaw elementary school, which currently has some remaining capacity. In addition, the District must consider field space to allow for increased size in athletic teams and programs. To this end, the District anticipates adding baseball and fast pitch fields at Thunder Mountain Middle School where none presently exist as well as an additional fast pitch facility within the district. The District will also likely be adding portables at various facilities to serve interim needs. A new agricultural sciences barn will be constructed at Enumclaw High School as part of our CTE program which will provide a variety of learning opportunities for our students in the coming years.

Facility Needs (Long Term)

Based upon present information regarding the development activity within the City of Black Diamond, the District is planning for long term needs in the Black Diamond area. The District anticipates that, based upon service standards and enrollment projections, the two approved master planned development projects will necessitate the need for up to three additional new elementary schools (including the Ten Trails elementary school planned within the six-year period), one new middle school, and one new high school. The District is uncertain at this time regarding long term additional capacity needs that may result from additional development in Black Diamond and development within the City of Enumclaw and unincorporated King County. The District will continue to monitor development activity and related capacity needs. In addition, funded implementation of class size reduction measures will require additional capacity. Future updates to this Plan will reflect the planning needs in response to long term growth impacts.

General Considerations

The decision and ability to construct a new school facility involves multiple factors not wholly within the control of the District. The availability of funds is the biggest consideration whether those funds are generated from locally approved bonds, state construction funds, impact fees, mitigation payments, or a combination of the above.

**Table 5 - Planned Projects
2022-2027**

Projects Planned and Sites Acquisitions
Enumclaw School District No.216

School/Facility/Site	Location	Type	Status	Projected Completion Date	Approx Added Capacity	Approx % for New Growth
Elementary						
Black Diamond Elementary	Black Diamond	New	Complete	2017	257	100%
Westwood Elementary Portables***	Enumclaw	New	Planning	2024	96	100%
Ten Trails Elementary^	Black Diamond	New	Planning	2025	600	100%
Byron Kibler Elementary*	Enumclaw	New	Planning	2026	70	15%
Black Diamond Elementary Addition^^	Black Diamond	New	Planning	2028	96	100%
Possible BDES Portables	Black Diamond	New	Planning	TBD	TBD	100%
Middle School						
EMS Portables**	Enumclaw	Relocate/Renovate	In Process	2023	56	100%
TMMS Portables**	Enumclaw	Relocate/Renovate	In Process	2023	56	100%
High School						
Enumclaw High School	Enumclaw	Renovation/Addition	Complete	2020	197	100%
Agricultural Sciences Barn	Enumclaw	New	Planning	2023	N/A	N/A
Other Sites						
South West Enumclaw (18A)	1009 SE 244th, Enumclaw	New	Existing	Site Bank	0	0
North East Enumclaw (20A)	East of Highway 169	New	Existing	Site Bank	0	0
Black Diamond (various pending)	MPD designated sites	New	Planning		varying	100%

* Replacement/modernization of Byron Kibler Elementary will increase permanent capacity as that school is currently above permanent capacity with seven portables and more growth projected.

** Portables have been relocated from EHS to middle schools to expand capacity for growth.

*** Portables will need to be placed at Westwood Elementary for continued growth in Ten Trails until the Ten Trails Elementary school is built.

^ An elementary school in Black Diamond will be built to expand capacity for growth in the Ten Trails community.

^^ Additional permanent space may be added to Black Diamond Elementary to create increased capacity and overflow for future Ten Trails and Lawson Hills development enrollment needs.

Table 6 – Finance Plan

Estimated Project Cost by Year - in \$millions							Total	Secured	Secured	Unsecured
2022	2023	2024	2025	2026	2027		Cost	Bond/Levy (1)	Other (2)	Other (3)
Improvements Adding Student Capacity										
Elementary School										
Byron Kibler Elementary Replacement (New Construction)*										
	\$.20			\$81.10			\$81.3	\$.20		\$81.10
Black Diamond Elementary**										
	\$.30	\$.50	\$.50				\$1.30		\$.30	\$1.0
New Ten Trails Elementary***										
	\$.20		\$68.70				\$68.90	\$.20		\$68.70
Portable Placement										
	\$.75						\$.75			\$.75
Middle School										
Portable Placement^										
	\$.25						\$.25		\$.25	
High School										
Renovation and Addition^^										
		\$2.50					\$2.50			\$2.50
Total										
	\$.95	\$3.0	\$69.20	\$81.10			\$155.00	\$.40	\$.55	\$154.05

(1) Secured Bond/Levy- Bond and levy funding already approved by voters.

(2) Secured Other - Funds currently available to the District including proceeds from property sales, school mitigation and impact fees, and State School Construction Assistance Program (SCAP) Funds remaining from other projects.

(3) Unsecured future - School mitigation and impact fees not yet collected, bonds and levies not yet approved, SCAP dollars not yet allocated.

* Costs related to new capacity project for Byron Kibler Elementary. Will include a wing for a new Birth to Five center replacing JJ Smith Elementary.

** Continuation of Black Diamond Elementary project with HVAC upgrade, parking expansion/portable pads, and possible portable acquisition

*** Estimated costs related to the planned new elementary school in Ten Trails Elementary, including survey and design work and construction project costs. Estimated construction costs are used in the impact fee formula.

^ Cost of adding one double portable at each of two middle schools.

^^ Completion of envelope renovations as well as necessary upgrades to Performing Arts Center.

The District may also add portable facilities at the high school during the six year planning period as needed to serve interim growth needs.

Section V: Capital Facilities Financing Plan

The Six-Year Finance Plan shown on Table 6 demonstrates how the District intends to fund new construction and improvements to school facilities for the years of 2022-2027. The financing plan and impact fee calculation formula also differentiate between capacity and non-capacity projects.

The District's ability to accomplish its building program is based on the following funding sources:

- Passage of general obligation bonds by District voters, which was done in the April 2015 election for recently completed projects (Black Diamond ES and EHS Renovation/Addition)
- Collection of school mitigation and impact fees
- State School Construction Assistance Program funds
- Passage of future general obligation bonds for planned projects (New ES, Kibler ES replacement w/ Birth to Five addition, BDES addition, and EHS PAC renovation)

General Obligation Bonds

Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to pass a bond. Bonds are then retired through collection of property taxes. The District's voters approved a \$68.5 million bond to fund the replacement and expansion of the existing Black Diamond Elementary School and the partial renovation and expansion of Enumclaw High School. The District is considering proposing one or more bond packages totaling more than \$200 million to fund the replacement of Byron Kibler Elementary with a Birth to Five addition, a new elementary school in Black Diamond in the Ten Trails neighborhood, upgrades and maintenance to current school and district facilities, athletic field upgrades and additions, a new Performing Arts Center, and possibly a new athletic complex/stadium.

State School Construction Funding Assistance

State School Construction Funding Assistance comes from the Common School Construction Fund. Bonds are sold on behalf of the fund then retired from revenues accruing predominantly from the sale of renewable resources (i.e. timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Superintendent of Public Instruction can prioritize funding.

School districts may qualify for School Construction Funding Assistance for specific capital projects. To qualify, a project must first meet a State established criteria of need. This is determined by a formula that specifies the amount of square footage the State will help finance to provide permanent structures for the unhoused enrollment projected for the district. If a project qualifies, it can become part of a State prioritization system. This system prioritizes allocation of available funding resources to school districts statewide based on seven prioritization categories. Funds are then disbursed to the districts based on a formula which calculates district assessed valuation per pupil relative to the whole

State assessed valuation per pupil to establish the percent of the total project cost to be paid by the State. The State contribution can range from less than half to more than 70% of the project's cost.

State School Construction Funding Assistance can only be applied to major school construction projects. Site acquisition and minor improvements are not eligible to receive School Construction Funding Assistance dollars. School Construction Funding Assistance funds are not received by a school district until after a school has been constructed. In such cases, the District must “front fund” a project. That is, the District must finance the complete project with local funds (the future State's share coming from funds allocated to future District projects). When the State share is finally disbursed (without accounting for escalation) the future District project is partially reimbursed.

Because of the method of computing State School Construction Funding Assistance, the official percentage of funds calculated by the State does not typically equal the actual percentage of total facility cost. The State Funding Assistance Percentage for the Enumclaw School District is approximately 52.81%. Notably, this only applies to costs that the State considers eligible for State Funding. Land costs and other development costs are not considered eligible for State School Construction Funding Assistance. Furthermore, the State only allows 90 square feet per elementary student while the District's service standard requires more square feet per student. This additional space must be funded with local dollars. For a typical project that has maximum State funding, less than 50% of the total project costs will be covered by School Construction Funding Assistance dollars.

Mitigation Payments and School Impact Fees

King County, the City of Black Diamond and the City of Enumclaw have adopted school impact fee ordinances. In these jurisdictions, the District requests that an impact fee be collected for the construction of any new residential dwelling unit.

New dwelling units in the Lawson Hills and Ten Trails MPDs are subject to a school mitigation fee assessed pursuant to a Comprehensive School Mitigation Agreement.

Fees assessed are based on the new enrollment growth in the District and related capacity needs. By law, new development cannot be assessed impact fees to correct existing deficiencies.

Impact fees have been calculated utilizing the formula in the King County Ordinance 11621. The resulting figures are based on the District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools and purchase, install or relocate temporary facilities (Portables). Credits have also been applied in the formula to account for State School Construction Funding Assistance expected to be reimbursed to the District and projected future property taxes to be paid by the owner of a dwelling unit.

The District's cost per dwelling unit is derived by multiplying the cost per student by the applicable student generation rate per dwelling unit. King County Ordinance 11621 defines “Student Factor” as “the number derived by a school district to describe how many

students of each grade span are expected to be generated by a dwelling unit. Student factors shall be based on district records of average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation; provided that, if such information is not available in the district, the data from adjacent districts, districts with similar demographics, or county wide averages may be used.”

Enumclaw School District’s student generation factors are based on the 2022 average of student factors from surrounding districts in King County. See Table 7.

Table 7 - Summary of Student Generation Rate (SGR)

Single Family Dwelling Units:

	Auburn	Federal Way	Issaquah	Lake Washington	Northshore	Average[^]
Elementary	0.301	0.163	0.303	0.370	0.341	0.296
Middle	0.146	0.028	0.122	0.153	0.124	0.115
High	0.155	0.052	0.133	0.147	0.138	0.125
Total	0.602	0.243	0.558	0.670	0.603	0.536

Multi-Family Dwelling Units:

	Auburn	Federal Way*	Issaquah	Lake Washington	Northshore	Average[^]
Elementary	0.392	0.516	0.160	0.082	0.076	0.178
Middle	0.135	0.317	0.049	0.035	0.026	0.061
High	0.153	0.208	0.055	0.033	0.026	0.067
Total	0.680	1.041	0.263	0.150	0.128	0.306

**For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

[^]Figures are rounded.

Section VI: Impact Fee Variables and Impact Fees

Student Factors-Single/Multi-Family

Elementary	.296/.178
Middle School	.115/.061
High School	.125/.067

Student Capacity per Facility

Elementary	400-500
Middle School	600-650
High School	1,500

Site Acreage Site

Elementary	15 a
Middle School	25 a
High School	40 a

Site Cost per Acre

Elementary	N/A
Middle School	
High School	

New Facility Construction Cost

Elementary	\$68,900,000
------------	--------------

SPI Square Footage per Student

Elementary (K-5)	90
Middle School (6-8)	108
High School (9-12)	130
Special Education	144

Temporary Classroom Capacity

Elementary	23
Middle School	28
High School	28

Developer Provided Sites/Facilities

Elementary School Site	
------------------------	--

Temporary Facilities Costs

Elementary	
Middle School	\$250,000
High School	

Permanent Square Footage

Elementary	226,126
Middle School	167,254
High School	<u>154,698</u>
Total	548,078

Temporary Square Footage

Elementary	8,600
Middle School	
High School	<u>1,720</u>
Total	10,320

Total Facilities Square Footage

Elementary	234,726
Middle School	167,254
High School	<u>156,418</u>
Total	558,398

State Construction Funding

District Match – 52.81%	
Current Construction Cost	
Allocation	\$246.83

District Average Assessed Value

Single Family Res.	\$516,649
K.C. Assessor, 5/21	

Bond Interest Rate

Current Bond Buyer Index	2.45%
--------------------------	-------

District Average Assessed Value

Multi-Family Res.	\$197,174
K.C. Assessor, 5/21	
Weighted Avg. of Condos and Apts.	

District Debt Service Tax Rate

Current \$.77008/\$1,000	
--------------------------	--

The District's proposed school impact fees reflect identified capacity needs and planning at the elementary level. The fees are based on the estimated costs of the planned new elementary school (anticipated, if funding is approved by the voters, to be complete within the six year planning period).

Using the variables and formula described above, impact fees proposed for the District are summarized in Table 8. See also Appendix C.

Table 8 - School Impact Fees

Housing Type	Impact Fee Per Dwelling Unit*
Single Family	\$13,210
Multi-Family	\$8,326

*Per City of Black Diamond Ordinance 20-1146; discounted at 50%; City of Enumclaw Ordinance 2609 (discounted at 50%); Chapter 21A.43 KCC and Ordinance No. 10162 (discounted at 50%)

Appendix A

OSPI Cohort Enrollment Projections



ICOS

School Facilities and Organization
INFORMATION AND CONDITION OF SCHOOLS
Enrollment Projections (Report 1049)

King/Enumclaw(17216)

Grade	--- ACTUAL ENROLLMENTS ON OCTOBER 1st ---						AVERAGE % SURVIVAL	--- PROJECTED ENROLLMENTS ---					
	2016	2017	2018	2019	2020	2021		2022	2023	2024	2025	2026	2027
Kindergarten	264	309	283	319	268	328		318	325	332	338	345	352
Grade 1	267	265	323	313	298	267	101.70%	334	323	331	338	344	351
Grade 2	308	288	272	338	292	312	102.62%	274	343	331	340	347	353
Grade 3	313	319	301	288	320	297	102.06%	318	280	350	338	347	354
Grade 4	299	329	333	321	276	318	102.26%	304	325	286	358	346	355
Grade 5	309	303	318	350	301	289	100.31%	319	305	326	287	359	347
K-5 Sub-Total	1,760	1,813	1,830	1,929	1,755	1,811		1,867	1,901	1,956	1,999	2,088	2,112
Grade 6	304	319	328	347	327	312	103.53%	299	330	316	338	297	372
Grade 7	306	308	317	321	348	328	99.82%	311	298	329	315	337	296
Grade 8	301	306	303	322	309	347	99.18%	325	308	296	326	312	334
6-8 Sub-Total	911	933	948	990	984	987		935	936	941	979	946	1,002
Grade 9	308	325	319	325	331	329	105.74%	367	344	326	313	345	330
Grade 10	349	298	317	324	328	328	99.17%	326	364	341	323	310	342
Grade 11	310	300	267	279	288	298	88.65%	291	289	323	302	286	275
Grade 12	296	294	290	257	265	293	96.89%	289	282	280	313	293	277
9-12 Sub-Total	1,263	1,217	1,193	1,185	1,212	1,248		1,273	1,279	1,270	1,251	1,234	1,224
DISTRICT K-12 TOTAL	3,934	3,963	3,971	4,104	3,951	4,046		4,075	4,116	4,167	4,229	4,268	4,338

Notes: Specific subtotalling on this report will be driven by District Grade spans.

School Facilities and Organization

Printed Feb 23, 2022

Appendix B

Modified Cohort Enrollment Projections

MODIFIED COHORT SURVIVAL PROJECTIONS

	PROJECTED ENROLLMENTS					
	2022	2023	2024	2025	2026	2027
Kindergarten	321	334	386	399	415	433
Grade 1	346	335	350	404	419	435
Grade 2	280	362	351	368	420	442
Grade 3	321	293	378	369	383	439
Grade 4	315	335	308	395	384	400
Grade 5	332	329	350	322	407	401
K-5 Headcount	1915	1988	2123	2257	2428	2550
Grade 6	307	345	341	364	338	427
Grade 7	321	319	357	355	375	352
Grade 8	367	334	330	373	369	388
6-8 Headcount	995	998	1028	1092	1082	1167
Grade 9	336	380	344	337	386	384
Grade 10	322	348	391	349	347	396
Grade 11	315	333	358	398	356	354
Grade 12	281	326	343	363	406	363
9-12 Headcount	1254	1387	1436	1447	1495	1497
K-12 Headcount	4164	4373	4587	4796	5005	5214

Appendix C

School Impact Fee Calculations

APPENDIX C

SCHOOL IMPACT FEE CALCULATIONS

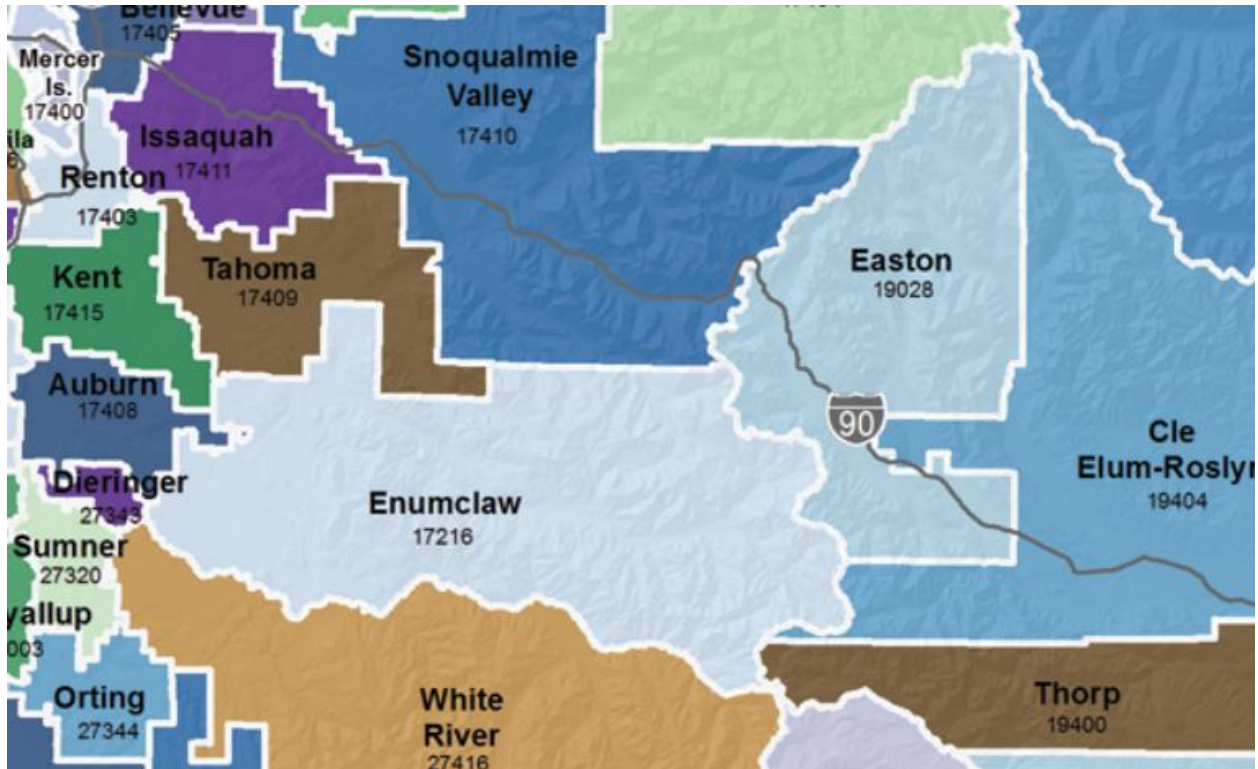
ENUMCLAW SCHOOL DISTRICT							
2022							
School Site Acquisition Cost:							
((AcresxCost per Acre)/Facility Capacity)xStudent Factor							
	Facility	Cost/	Facility	Student	Student		
	Acreage	Acre	Capacity	SFR	MFR	Cost/	Cost/
Elementary	0.00	\$ -	600	0.296	0.178	\$0	\$0
Middle	0.00	\$ -	700	0.115	0.061	\$0	\$0
High	0.00	\$ -	1,500	0.125	0.067	\$0	\$0
						\$0	\$0
School Construction Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)							
	%Perm/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR	SFR	MFR
Elementary	98.15%	\$ 68,900,000	600	0.296	0.178	\$33,362	\$20,062
Middle	98.15%	\$ -	700	0.115	0.061	\$0	\$0
High	98.15%		1,500	0.125	0.067	\$0	\$0
						\$33,362	\$20,062
Temporary Facility Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet)							
	%Temp/	Facility	Facility	Student	Student	Cost/	Cost/
	Total Sq.Ft.	Cost	Size	SFR	MFR	SFR	MFR
Elementary	1.85%	\$ -	20	0.296	0.178	\$0	\$0
Middle	1.85%	\$ 250,000.00	25	0.115	0.061	\$21	\$11
High	1.85%	\$ -	25	0.125	0.067	\$0	\$0
				TOTAL		\$21	\$11
State Funding Assistance Credit:							
CCA x OSPI Square Footage x Funding Assistance % x Student Factor							
	Current	OSPI Square	District	Student	Student	Cost/	Cost/
	CCA	Footage	Funding %	SFR	MFR	SFR	MFR
Elementary	\$ 246.82	90	52.81%	0.296	0.178	\$3,472	\$2,088
Middle	\$ 246.83	108	0.00%	0.115	0.061	\$0	\$0
Sr. High	\$ 246.83	130	0.00%	0.125	0.067	\$0	\$0
				TOTAL		\$3,472	\$2,088
Tax Payment Credit:							
Average Assessed Value						SFR	MFR
						\$516,649	\$197,174
Capital Bond Interest Rate						2.45%	2.45%
Net Present Value of Average Dwelling						\$4,533,450	\$1,730,147
Years Amortized						10	10
Property Tax Levy Rate						\$0.77	\$0.77
Present Value of Revenue Stream						\$3,491	\$1,332
Fee Summary:							
				Single	Multi-		
				Family	Family		
Site Acquisition Costs				\$0	\$0		
Permanent Facility Cost				\$33,362	\$20,062		
Temporary Facility Cost				\$21	\$11		
State Funding Credit				(\$3,472)	(\$2,088)		
Tax Payment Credit				(\$3,491)	(\$1,332)		
FEE (AS CALCULATED)				\$26,420	\$16,653		
FEE (Adjusted 50%)				\$13,210	\$8,326		

Appendix D

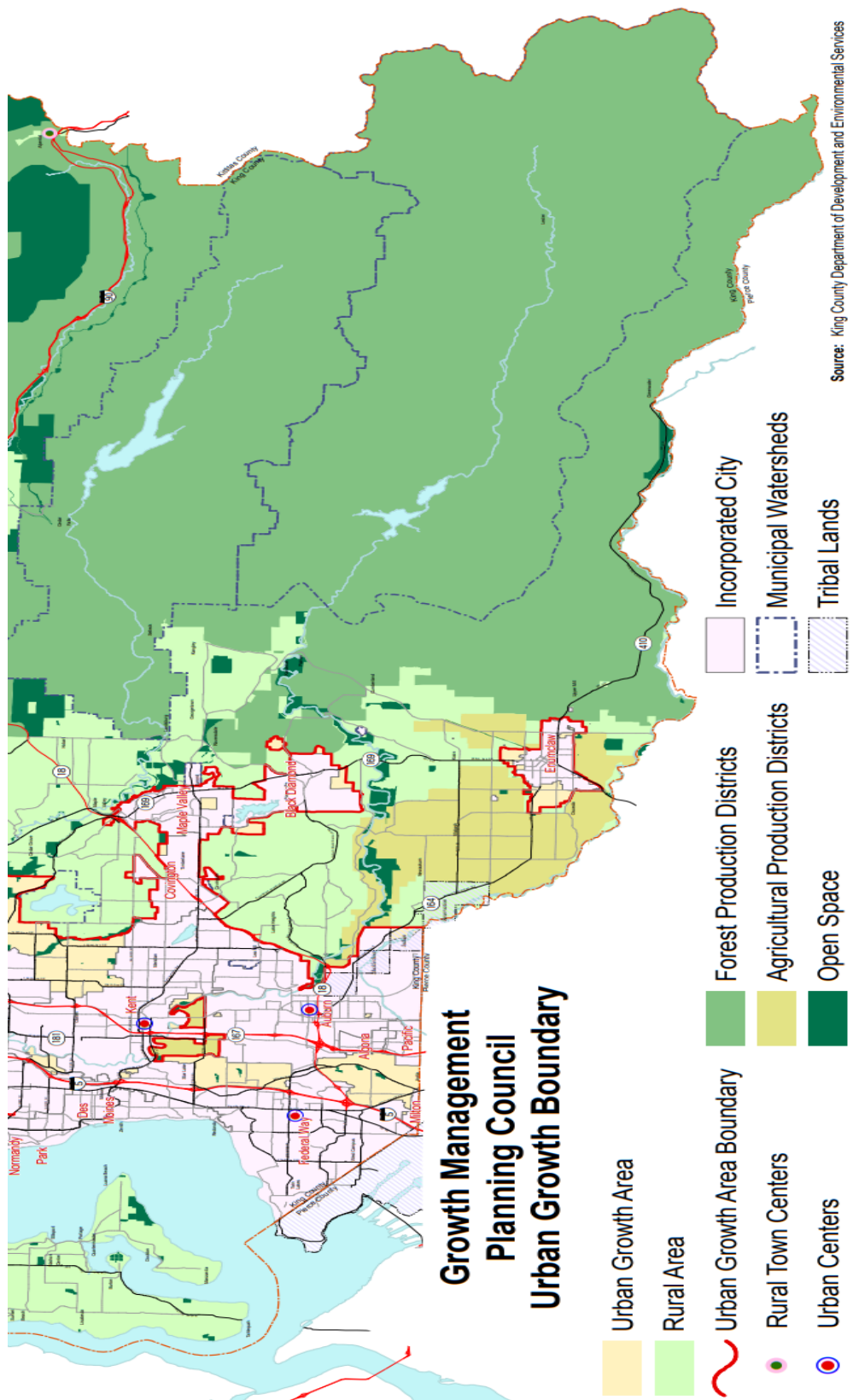
Maps of School Borders and Projects

[illegible]

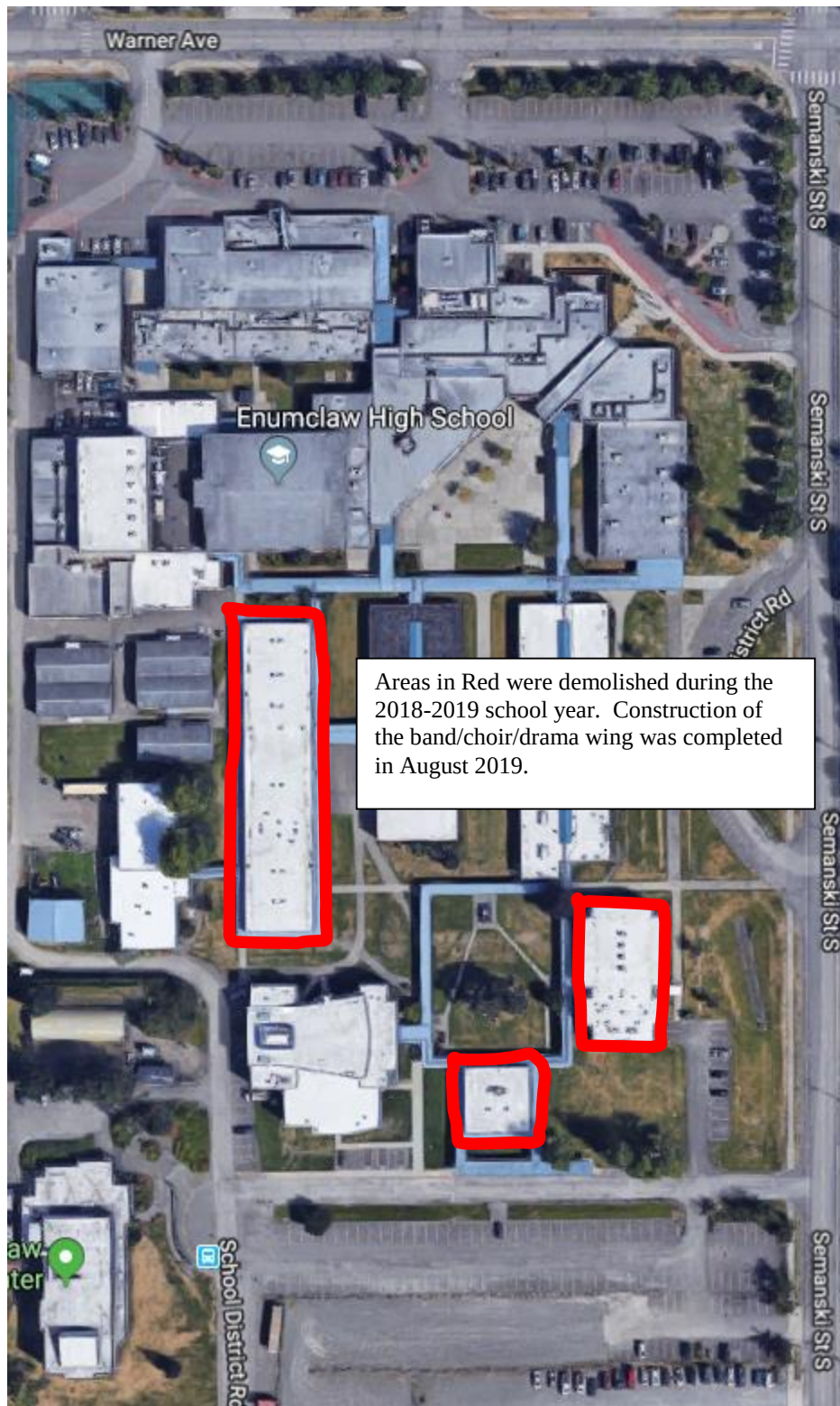
Enumclaw School District Borders



Urban Growth Boundaries



Enumclaw High School Replacement and Modernization
226 Semanski St. Enumclaw, WA 98022



View of Enumclaw High School Project Prior to Completion



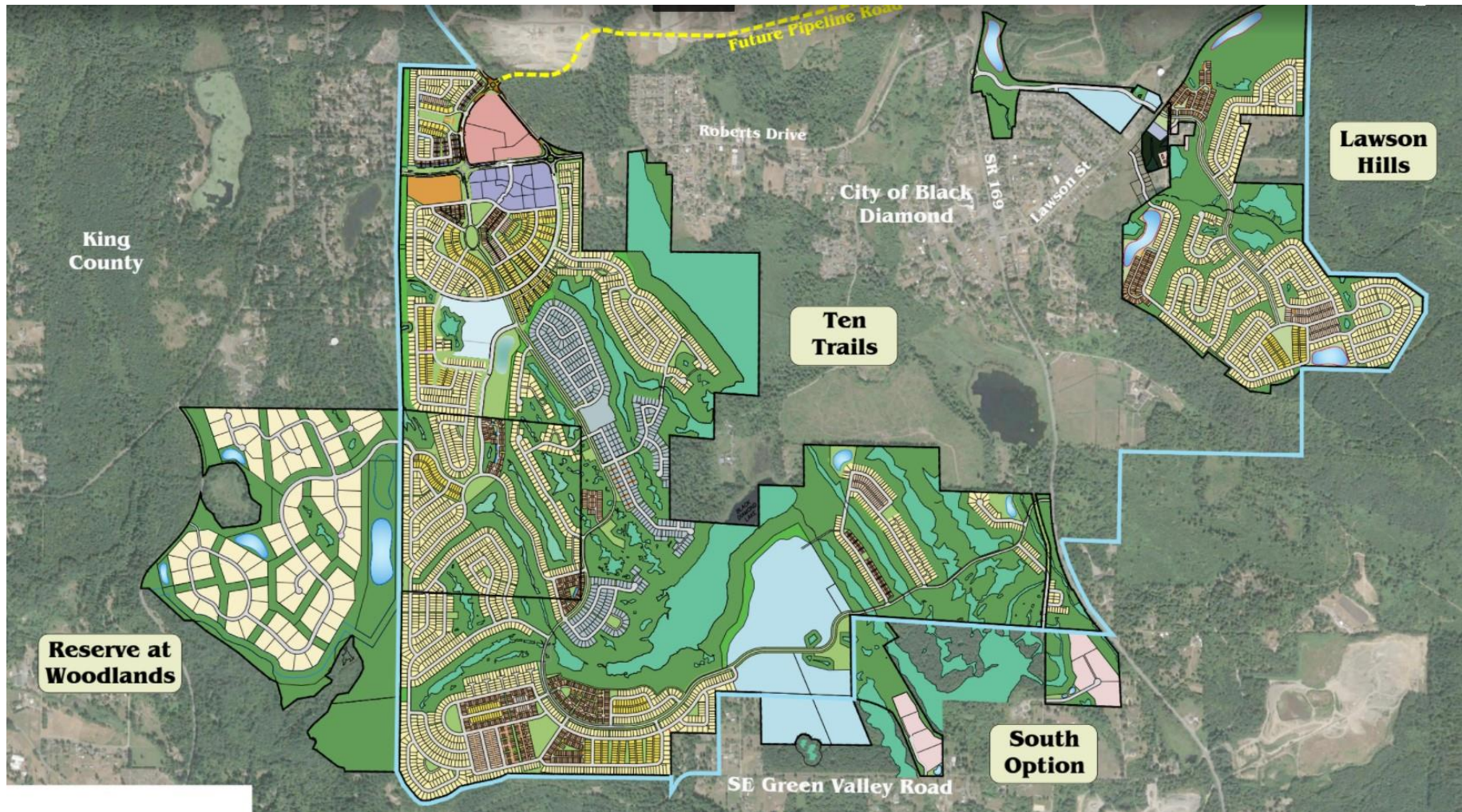
Completed Enumclaw High School Project



Appendix E

Master Plan Development Maps

Ten Trails and Lawson Hills MPDs



Current Buildout Map – Ten Trails





June 28, 2022

Scott Hanis
City of Black Diamond
PO Box 599
Black Diamond WA 98010

BOARD OF DIRECTORS

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Legislative Representative

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Director

Tim Clark
Director

MISSION

Successfully Preparing All
Students for Their Futures

Kent School District

Capital Planning
12033 SE 256th Street
Bldg B
Kent, WA 98030-6503
Phone: (253) 373-7526
Fax: (253) 373-7410
www.kent.k12.wa.us



EQUITY
EXCELLENCE
COMMUNITY

RE: Proposed 2023 School Impact Fees for Kent School District #415

Dear Scott Hanis,

The six year (2021-2022) Capital Facilities Plan (CFP) for Kent School District No. 415 as adopted by the Board of Directors calls for no impact fees to be collected.

Sincerely,

Dave Bussard, Executive Director
Operations & Facilities



KENT SCHOOL DISTRICT
EQUITY | EXCELLENCE | COMMUNITY

Six-Year Capital Facilities Plan 2021-2022 through 2027-2028

June 2022

Kent School District No. 415
12033 SE 256th Street
Kent, Washington 98030-6643
(253) 373-7526

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Mr. Joe Bento, Vice President
Mr. Awale Farah, Legislative Representative
Ms. Michele Bettinger, Director
Mr. Tim Clark, Director

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Israel Vela
Superintendent of Schools

Dr. Wade Barringer, Senior Executive Director Strategic Initiatives & Operations
Dave Bussard, Executive Director Operations & Facilities
Sara Dumlao, Interim Assistant Director of Procurement

Six-Year Capital Facilities Plan

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I - Executive Summary

This Six-Year Capital Facilities Plan has been prepared by the Kent School District as the organization's capital facilities planning document, in compliance with the requirements of Washington's Growth Management Act, King County Code K.C.C. 21A.43 and Cities of Kent, Covington, Renton, Auburn, Black Diamond, Maple Valley, and SeaTac. This annual Plan update was prepared using data available in the spring of 2022 for the 2022-2023 school year. This annual update of the Plan reflects no new major capital projects, a zero-dollar impact fee rate due to declining enrollment and new capacity study.

This Plan is consistent with prior long-term capital facilities plans adopted by the Kent School District. This Plan is not intended to be the sole planning document for all the district's needs. The district may prepare interim and periodic Long-Range Capital Facilities Plans consistent with Board Policies, considering a longer or shorter period, other factors and trends in the use of facilities, and other needs of the district as may be required.

Prior Capital Facilities Plans of the Kent School District have been adopted by Metropolitan King County Council and Cities of Kent, Covington, Auburn, and Renton and included in the Capital Facilities Plan element of the Comprehensive Plans of each jurisdiction. This Plan has also been submitted to the cities of Black Diamond, Maple Valley, and SeaTac for their information and inclusion in their Comprehensive Plans.

In order for impact fees to be collected in the unincorporated areas of Kent School District, the Metropolitan King County Council must adopt this Plan and a fee- implementing ordinance for the District. For impact fees to be collected in the incorporated portions of the District, the cities of Kent, Covington, Renton and Auburn must also adopt this Plan and their own school impact fee ordinances.

This Capital Facilities Plan establishes a standard of service in order to ascertain current and future capacity. While the State Superintendent of Public Instruction establishes square footage guidelines for capacity, those guidelines do not account for local program needs in the District. The Growth Management Act, King County and City codes and ordinances authorize the District to make adjustments to the standard of service based on specific needs for students of the District.

This Plan includes the standard of service as established by Kent School District. Program capacity is based on an average capacity and updated to reflect changes to special programs served in each building. Portables in the capacity calculation use the same standard of service as the permanent facilities.

The capacity of each school in the District is calculated based on the District's standard of service and the existing inventory of permanent facilities. The District's program capacity of permanent facilities reflects program changes and the state's mandated reduction of class size to meet the standard of service for Kent School District. Portables provide additional interim capacity.

Kent School District is the fifth largest (FTE basis) district in the state. Enrollment is electronically reported monthly to the Office of the Superintendent of Public Instruction ("OSPI") on Form P-223. Although funding apportionment is based on Annual Average Full Time Equivalent (AAFTE), enrollment on October 1 is a widely recognized "snapshot in time" that is used to report the District's enrollment for the year as reported to OSPI.

The District's standard of service, enrollment history and projections, and use of interim facilities are reviewed in detail in various sections of this Plan. The District plans to continue to satisfy concurrency requirements through the interim use of portables.

This Plan currently represents projects in process funded primarily by the Kent School District's 2016 Bond, as well as the 2018 Capital Construction Levy. Additional information about these projects can be found on the district's capital projects homepage ([link](#)). Additionally, project updates sent to our community of stakeholders can be accessed on the KSD website ([link](#)).

Based on revised student generation rates, and district enrollment projects, the district has updated the proposed student impact fee rate for the coming year. For a short overview, see Section IX (Summary of Changes to the June 2021 Capital Facilities Plan).

II - Six - Year Enrollment Projection

For capital facilities planning, enrollment growth projections are based on cohort survival and student yield from documented residential construction projected over the next six years (*See Table 2*). For this Plan, the district relied substantially on the results from Dr. Les Kendrick's study of long-range enrollment forecasts for the Kent School District in the Winter of 2021.

King County live births and the District's relational percentage average were used to determine the number of kindergartners entering the system (*See Table 1*). 8.26% of 25,273 King County live births in 2017 is projected for 2,087 students expected in Kindergarten for October 1, 2022. This is a decrease of 738 live births in King County over the previous year (*See Table 2*).

Early Childhood Education students (also identified as "ECE"), "Early Childhood Special Education ("ECSE") students are forecast and reported to OSPI separately on Form P-223H for Special Education Enrollment. Capacity is reserved to serve students in the ECE programs at elementary schools.

In addition to live birth data, enrollment projections for October 1, 2022 going forward rely upon the results of the enrollment study by Dr. Kendrick, utilizing the "medium growth" methodology.

Within practical limits, the District has kept abreast of proposed developments. The District will continue to track new development activity to determine impact to schools. Information on new residential developments and the completion of these proposed developments in all jurisdictions will be considered in the District's future analysis of growth projections.

The Kent School District serves eight permitting jurisdictions: unincorporated King County, the cities of Kent, Covington, Renton, and Auburn and smaller portions of the cities of SeaTac, Black Diamond, and Maple Valley.

STUDENT GENERATION FACTOR

"Student Factor" is defined by King County code as "the number derived by a school district to describe how many students of each grade span are expected to be generated by a dwelling unit" based on district records of average actual student generated rates for developments completed within the last ten years.

Following these guidelines, the student generation rate for Kent School District is as follows:

Single Family	Elementary	.270
	Middle School	.105
	Senior High	<u>.075</u>
	Total	.450
Multi-Family	Elementary	.082
	Middle School	.035
	Senior High	<u>.029</u>
	Total	.146

The student generation factor is based on 2,967 SFD (Single Family Detached) units built between 2012 and 2022. There are 801 K-6 students geocoded to those homes. Therefore, the SFD student yield for students in grades K thru 6 is 0.270, translating to 0.27 student for every new SFD unit built or 27 students for every 100. Apartments and Condos were calculated independently, then combined for the Multi-Family attached student yields.

In preparing the 2021-2022 to 2026-2027 Capital Facilities Plan the District contracted with Davis Demographics, a noted expert in demographic studies for school districts, to analyze and prepare the student generation factor. EDC included both "garden" and "urban style" apartments in the calculation for multi-family residences.

Within the district's borders there are several income-based and multi-family housing projects coming on-line in 2022/2023. Once developed with occupancy occurring the District does recognize that the student generation for multi-family housing may impact future Capital Facilities Plan updates.

KENT SCHOOL DISTRICT No. 415
OCTOBER REPORT 1251H (HEADCOUNT) ENROLLMENT HISTORY

For 2022 CFP - Headcount Enrollment History

LB = Live Births	LB in 2008	LB in 2009	LB in 2010	LB in 2011	LB in 2012	LB in 2013	LB in 2014	LB in 2015	LB in 2016
October HC Enrollment	2013	2014	2015	2016	2017	2018	2019	2020	2021
King County Live Births ¹	25,222	25,057	24,514	24,630	25,032	24,910	25,348	25,487	26,011
Increase / Decrease	323	-165	-543	116	402	280	316	139	524
Kindergarten / Birth % ¹	8.40%	8.34%	8.34%	8.17%	8.14%	7.98%	7.93%	6.68%	7.06%
Kindergarten	2,119	2,090	2,045	2,013	2,037	1,989	2,010	1,703	1,836
Grade 1	2,186	2,127	2,131	2,067	2,056	2,061	2,036	1,882	1,768
Grade 2	2,055	2,190	2,163	2,163	2,077	2,008	2,091	1,980	1,817
Grade 3	1,922	2,070	2,176	2,195	2,143	2,043	1,995	2,001	1,938
Grade 4	2,087	1,956	2,089	2,195	2,218	2,118	2,038	1,912	1,924
Grade 5	2,008	2,116	1,958	2,103	2,189	2,169	2,120	1,937	1,872
Grade 6	2,079	2,023	2,058	1,952	2,120	2,184	2,164	2,024	1,894
Grade 7 Middle School	2,046	2,104	1,974	2,021	1,922	2,044	2,166	2,010	1,925
Grade 8 " "	2,121	2,091	2,100	2,021	2,043	1,882	2,073	2,086	1,937
Grade 9 Senior High	2,483	2,428	2,093	2,105	2,006	2,004	1,888	2,006	2,042
Grade 10 " "	2,046	2,151	2,165	2,099	2,080	1,946	2,035	1,813	1,959
Grade 11 " "	1,873	1,802	1,818	1,865	1,823	1,732	1,663	1,744	1,583
Grade 12 " "	1,539	1,576	1,742	1,730	1,810	1,654	1,634	1,484	1,655
Total Enrollment ²	26,564	26,724	26,512	26,529	26,524	25,834	25,913	24,582	24,150
Yearly Headcount Increase / Decrease	-48	160	-212	17	-5	-690	79	-1,331	-432
Cumulative Increase	-267	-107	-319	-302	-307	-997	-918	-2,249	-2,681
<i>Change to Full Day Kindergarten for all schools</i>									
¹ This number indicates actual births in King County 5 years prior to enrollment year as updated by Washington State Department of Health, Center for Health Statistics. Kent School District percentage based on actual Kindergarten enrollment 5 years later.									
² Enrollment reported to OSPI on Form P-223 generates basic education funding and excludes Early Childhood Special Education ("ECSE" & "B2" or Birth to 2 Preschool Inclusive Education) and excludes College-only Running Start students.									

KENT SCHOOL DISTRICT No. 415 SIX - YEAR ENROLLMENT PROJECTION

2021 - 2027 Enrollment Projections							
Full Day Kindergarten at all Elem	LB in 2016	LB in 2017	LB in 2018	LB in 2019	LB in 2020	Est LB in 2021	Est. LB in 2022
	ACTUAL ENROLLMENT	PROJECTED ENROLLMENT					
October	2021	2022	2023	2024	2025	2026	2027
King County Live Births	26,011	25,273	24,337	24,090	24,031	24,344	24,669
Increase / Decrease	524	-738	-936	-247	-59	313	325
Kindergarten / Birth %	7.06%	8.26%	8.19%	8.22%	8.23%	8.13%	8.13%
FD Kindergarten	1,836	2,087	1,993	1,979	1,978	1,980	2,006
Grade 1	1,768	2,096	2,143	2,041	2,027	2,024	2,026
Grade 2	1,817	2,079	2,103	2,146	2,044	2,028	2,025
Grade 3	1,938	2,008	2,088	2,107	2,150	2,046	2,030
Grade 4	1,924	2,003	2,020	2,096	2,115	2,156	2,052
Grade 5	1,872	2,033	2,000	2,013	2,089	2,106	2,146
Grade 6	1,894	1,964	2,060	2,021	2,035	2,109	2,126
Grade 7 Middle School	1,925	2,007	1,976	2,068	2,029	2,041	2,115
Grade 8 " "	1,937	2,072	2,032	1,997	2,090	2,049	2,060
Grade 9 Senior High	2,042	2,274	2,263	2,216	2,178	2,276	2,232
Grade 10 " "	1,959	2,138	2,116	2,102	2,058	2,021	2,112
Grade 11 " "	1,583	1,669	1,859	1,836	1,824	1,784	1,751
Grade 12 " "	1,655	1,320	1,465	1,628	1,608	1,596	1,561
Total Enrollment Projection	24,150	25,750	26,118	26,250	26,225	26,216	26,242
Yearly Increase/Decrease	-432	1,600	368	132	-25	-9	26
Yearly Increase/Decrease %	-1.76%	6.63%	1.43%	0.51%	-0.10%	-0.03%	0.10%
Total Enrollment Projection*	24,150	25,750	26,118	26,250	26,225	26,216	26,242
<i>*Does not include iGrad, RS</i>							
Live births for King County are estimates for year 2021 & 2022 Projection Source: Les Kendrick Demographic Study 2021 ("Medium Growth Model")							

III - Current Kent School District “Standard of Service”

In order to determine the capacity of facilities in a school district, King County Code 21A.06.1225 references a "standard of service" that each school district must establish in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors determined by the district which would best serve the student population.

This Plan includes the standard of service as established by Kent School District. The District has identified schools with significant special needs programs as “impact” schools and the standard of service targets a lower-class size at those facilities. Portables included in the capacity calculation use the same standard of service as the permanent facilities.

The standard of service defined herein will continue to evolve in the future. Kent School District is continuing a long-term strategic planning process combined with review of changes to capacity and standard of service. This process will affect various aspects of the District's standard of service and future changes will be reflected in future capital facilities plans.

Current Standards of Service for Elementary Students

- Class size ratio for grades K - 3 is planned for an average of 23 students per class, not to exceed 26.
- Class size ratio for grades 4 - 6 is planned for an average of 27 students per class, not to exceed 29.

Some special programs require specialized classroom space and the program capacity of some of the buildings housing these programs is reduced. Some students, for example, leave their regular classroom for a short period of time to receive instruction in special programs and space must be allocated to serve these programs.

Students may also be provided music instruction and physical education in a separate classroom or facility.

Some identified students will also be provided educational opportunities in classrooms for special programs such as those designated as follows:

- English Learners (EL)
- Education for Disadvantaged Students (Title I) – Federal Program
- Learning Assisted Programs (LAP) – State Program
- Highly Capable Students – State Program
- Reading, math or science Labs
- Dual Language Programs in four elementary schools and one middle school

Inclusive Education Service for Elementary and Secondary students with disabilities may be provided in a separate or self-contained classroom sometimes with a capacity of 10-15 students, depending on the program.

Current District Standards of Service for Secondary Students

The standards of service outlined below reflect only those programs and educational opportunities provided to secondary students which directly affect the capacity of the school buildings per the negotiated collective bargaining agreement with KEA.

- The average class size ratio for grades 7–8 is 30 students per class and 143 students per day, with a maximum daily class load/enrollment of 150 based on five class periods per day.
- The average class size ratio for grades 9-12 is 32 students per class and 153 students per day, with a maximum daily class load/enrollment of 160 based on five class periods per day.

Like Inclusive Education Programs listed above, many other secondary programs require specialized classroom space which can reduce the functional capacity of the permanent school buildings, such as technology labs, performing arts activities, a variety of career and technical education programs, and other specialized programs.

Space or Classroom Utilization

As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods, it is not possible to achieve 100% utilization of regular teaching stations at secondary schools. Based on the analysis of actual utilization of classrooms, the Kent School District has determined that the standard utilization rate is 95% for secondary schools. Functional capacity at elementary schools reflects 100% utilization at the elementary level.

IV - Inventory and Capacity of Existing Schools

Currently, the District has permanent functional capacity to house 39,946 students and interim (portable) capacity to house 4,360. This capacity is based on the District's Standard of Service as set forth in Section III. Included in this Plan is an inventory of the District's schools by type, address and current capacity (*See Table 3*). The ratio between permanent capacity and portable capacity is 89.1%-10.9%.

The functional capacity is periodically updated for changes in the programs, additional classrooms, and new schools. Functional capacity has been updated in this Plan to reflect program changes implemented in the Fall of 2021.

Calculation of Elementary, Middle School and Senior High School capacities are set forth in Appendices A, B, and C. Maps of existing schools are included.

For clarification, the following is a brief description of some of the non-traditional programs for students in Kent School District:

The 2021-2022 school year began with our newly branded Academy Program within the district, housed at our new Kent Laboratory Academy. The project was approved by the Kent Board of Directors in 2019 by utilizing funding from the 2016 Bond Project "20 Classrooms". The new facility has 24 classrooms and will now be utilized for many types of Academy related programs. The previous facility of this program (Kent Phoenix Academy Campus) will have the voter approved 2018 Levy Projects completed and has added to our current capacity for our District at the secondary level in the future.

iGrad - Kent School District has developed the Individualized Graduation and Degree Program or "iGrad". iGrad is an Open Door (Drop-out Reengagement) School that offers a second plus chance to students aged 16-21 who have dropped out of high school or are at risk of not earning a high school diploma by age 21. iGrad is not included in this Capital Facilities Plan, because it is served as a leased space at the Kent Hill Plaza Shopping Center. Over the past three years, enrollment in the iGrad program has averaged over 300 students.

KENT SCHOOL DISTRICT No. 415
INVENTORY and CAPACITY of EXISTING SCHOOLS

					2021 - 2022
SCHOOL	Year Opened	ABR	ADDRESS		Functional Capacity
Carriage Crest Elementary	1990	CC	18235 - 140th Avenue SE, Renton 98058		626
Cedar Valley Elementary	1971	CV	26500 Timberlane Way SE, Covington 98042		568
Covington Elementary	2018	CO	25811 156th Avenue SE, Covington 98042		744
Crestwood Elementary	1980	CW	25225 - 180th Avenue SE, Covington 98042		629
East Hill Elementary	1953	EH	9825 S 240th Street, Kent 98031		779
Emerald Park	1999	EP	11800 SE 216th Street, Kent 98031		653
Fairwood Elementary	1969	FW	16600 - 148th Avenue SE, Renton 98058		528
George T. Daniel Elementary	1992	DE	11310 SE 248th Street, Kent 98030		640
Glenridge Elementary	1996	GR	19405 - 120th Avenue SE, Renton 98058		591
Grass Lake Elementary	1971	GL	28700 - 191st Place SE, Kent 98042		595
Horizon Elementary	1990	HE	27641 - 144th Avenue SE, Kent 98042		634
Jenkins Creek Elementary	1987	JC	26915 - 186th Avenue SE, Covington 98042		668
Kent Elementary	1999	KE	24700 - 64th Avenue South, Kent 98032		760
Lake Youngs Elementary	1965	LY	19660 - 142nd Avenue SE, Kent 98042		725
Martin Sortun Elementary	1987	MS	12711 SE 248th Street, Kent 98030		768
Meadow Ridge Elementary	1994	MR	27710 - 108th Avenue SE, Kent 98030		706
Meridian Elementary	1939	ME	25621 - 140th Avenue SE, Kent 98042		820
Millennium Elementary	2000	ML	11919 SE 270th Street, Kent 98030		688
Neely-O'Brien Elementary	1990	NO	6300 South 236th Street, Kent 98032		864
Panther Lake Elementary	2009	PL	12022 SE 216th Street, Kent, 98031		813
Park Orchard Elementary	1963	PO	11010 SE 232nd Street, Kent 98031		728
Pine Tree Elementary	1967	PT	27825 - 118th Avenue SE, Kent 98030		732
Ridgewood Elementary	1987	RW	18030 - 162nd Place SE, Renton 98058		661
River Ridge Elementary	2021	RR	00000 - 22420 Military Rd S SeaTac, WA		886
Sawyer Woods Elementary	1994	SW	31135 - 228th Ave SE, Black Diamond 98010		549
Scenic Hill Elementary	1960	SH	26025 Woodland Way South, Kent 98030		837
Soos Creek Elementary	1971	SC	12651 SE 218th Place, Kent 98031		591
Springbrook Elementary	1969	SB	20035 - 100th Avenue SE, Kent 98031		730
Sunrise Elementary	1992	SR	22300 - 132nd Avenue SE, Kent 98042		719
Elementary TOTAL					20,232
Cedar Heights Middle School	1993	CH	19640 SE 272 Street, Covington 98042		1,170
Mattson Middle School	1981	MA	16400 SE 251st Street, Covington 98042		1,020
Meeker Middle School	1970	MK	12600 SE 192nd Street, Renton 98058		1,170
Meridian Middle School	1958	MM	23480 - 120th Avenue SE, Kent 98031		1,110
Mill Creek Middle School	2005	MC	620 North Central Avenue, Kent 98032		1,200
Northwood Middle School	1996	NW	17007 SE 184th Street, Renton 98058		1,140
Kent Phoenix Acedamy	1966	KPA	11000 SE 264th Street, Kent 98030		1,140
Middle School TOTAL					7,950
Kent-Meridian High School	1951	KM	10020 SE 256th Street, Kent 98030		2,595
Kentlake Senior High School	1997	KL	21401 SE 300th Street, Kent 98042		2,714
Kentridge Senior High School	1968	KR	12430 SE 208th Street, Kent 98031		2,996
Kentwood Senior High School	1981	KW	25800 - 164th Avenue SE, Covington 98042		2,917
Senior High TOTAL					11,222
Kent Laboratory Academy	2021	KLA	00000 - 208th St Kent, WA 98030		542
DISTRICT TOTAL					39,946

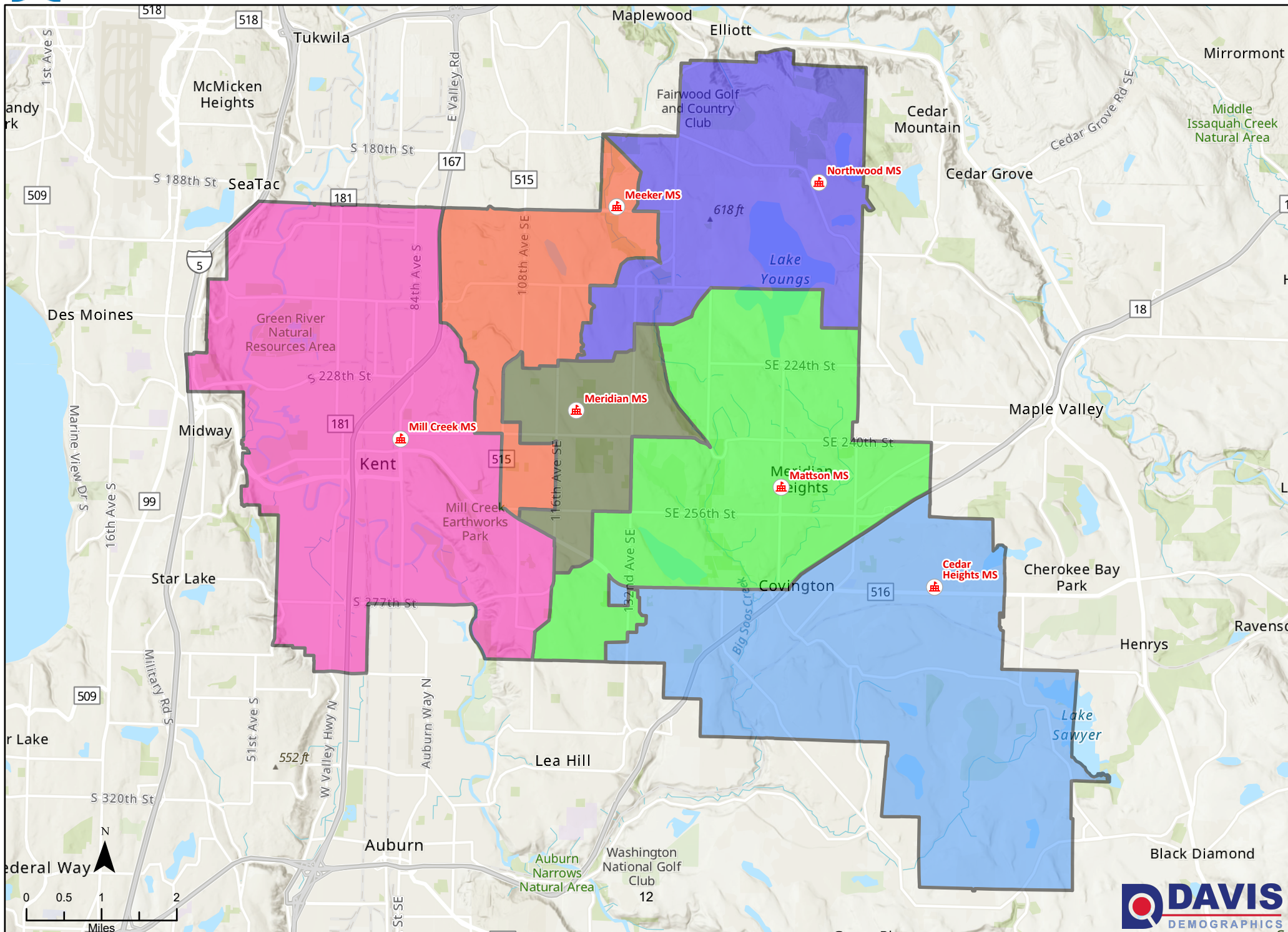


This map displays the city of Kent, Washington, and its surrounding areas, including SeaTac, Auburn, and Maple Valley. The map is color-coded to show various school districts and census tracts. Key features include:

- School Districts:** Kent, Rainier, Duwamish, and others are labeled.
- Census Tracts:** Various tracts are outlined and labeled with numbers like 515, 181, 516, and 18.
- Geographic Features:** Green River Natural Resources Area, Lake Youngs, and various parks like Cedar Valley Park and Cherokee Bay Park.
- Infrastructure:** Major roads like I-5, I-90, and local streets like S 180th St and S 277th St.
- Scale and Orientation:** A scale bar at the bottom left shows distances in miles (0, 0.5, 1, 2). A north arrow is also present.
- Legend:** A legend at the bottom right identifies the map as a "Black Diamond DAVIS DEMOGRAPHICS" product.

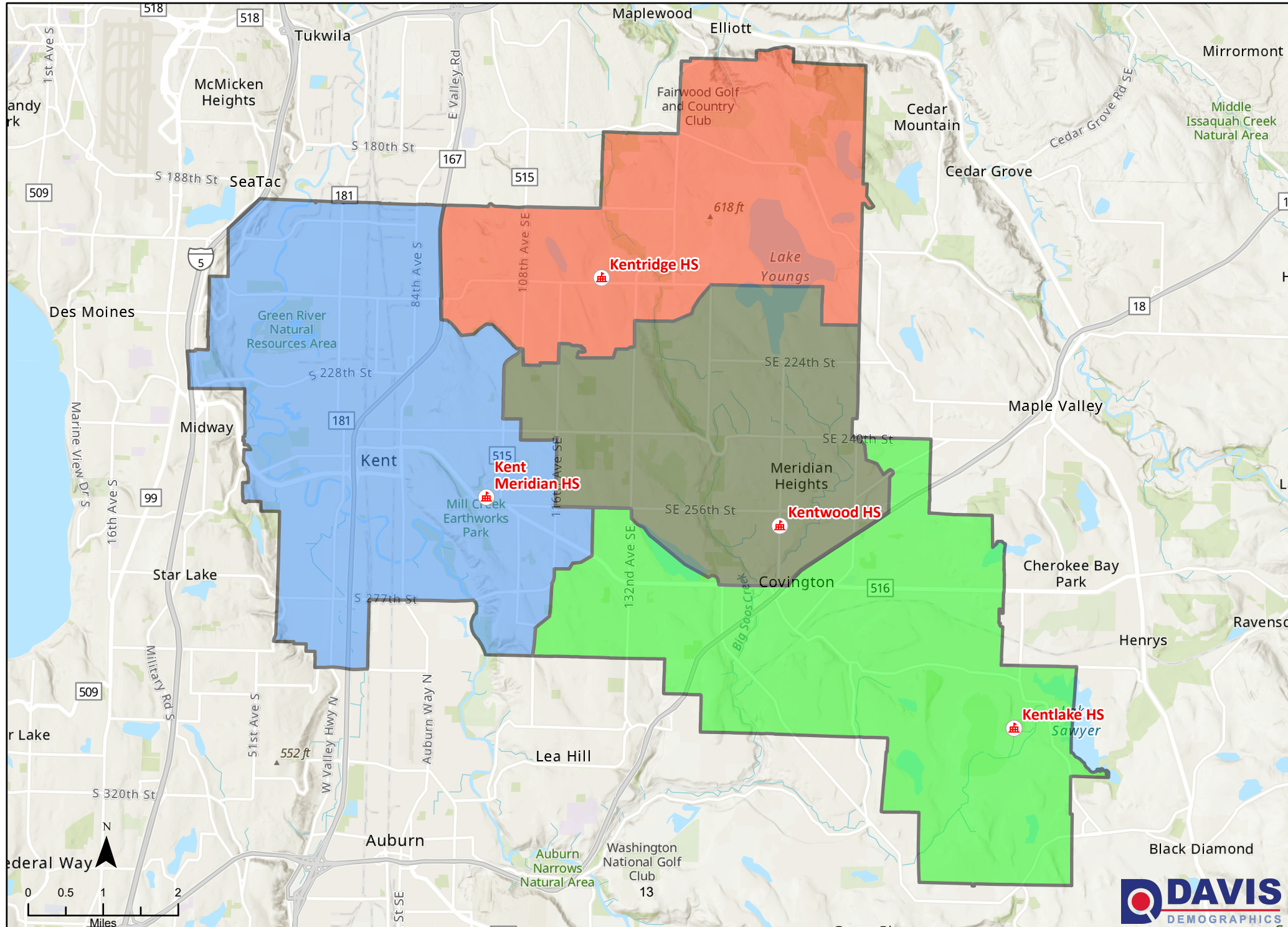


Middle School Boundaries





High School Boundaries



V - Six-Year Planning and Construction Plan

In November [2016](#), the voters of the Kent School District approved a bond measure for \$252 million. This new bonding authority provided for the replacement for Covington Elementary school, which opened in August of 2018. The new River Ridge Elementary school and our new Kent Laboratory Academy opened August 2021.

As a critical component of capital facilities planning, county and city planners and decision-makers are encouraged to consider safe walking conditions for all students when reviewing applications and design plans for new roads and developments. This should include sidewalks for pedestrian safety to and from school and bus stops as well as bus pull-outs and turn-arounds.

Included in this Plan is an inventory of potential projects and sites identified by the District which are potentially acceptable site alternatives in the future (*See Table 4 & Sitemap*).

Voter approved bond issues have included funding for the purchase of sites for some of these and future schools, and the sites acquired to date are included in this Plan. Some funding is secured for purchase of additional sites, but some may be funded with impact fees as needed. Not all undeveloped properties meet current school construction requirements, and some property may be traded or sold to meet future facility needs.

The Board will continue an annual review of standards of service and those decisions will be reflected in each update of the Capital Facilities Plan.

Our District is in the initial stages of a future Capital Measure which is aligned to Strategic Plan and continues to make a priority to revitalize, rejuvenate and rebuild our aging schools as well as begin a process to remove interim classroom portables and find room or create permanent structures to reduce and eventually eliminate the more than 172 portable classrooms in our district. We will continue to determine capacity versus enrollment as well as programs to ensure this goal to reduce and or eliminate all portables in our district is obtained in the next several years.

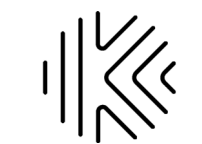
As a part of the planning process, the District has been tracking a few major development projects which have affected enrollment and will continue to increase students' forecasts. On Meeker Street in Kent we have seen several major apartment complexes, ETHOS and Midtown 64 Apartments. These continue to have an impact on enrollment as they fill up their newly built facilities. Alexian Gateway Project is located on the corner of Military Road and Veterans Drive in Kent and will start occupancy in school year 2023-2024, with 283 planned units.

In Covington, we are tracking a multi-family house development which has been approved and construction has begun. The 1700-unit Lakepointe Urban Community will fall within our enrollment boundary and proposed completion of Phase 4 is shown to be 2027.

Construction in the Kent School District boundaries have been steadily rising over the last three years and planned communities are now being recognized through the planning teams in multiple city and county jurisdictions we serve.

APARTMENT PROJECTS WITH MULTIPLE BUILDINGS SHALL HAVE MONUMENT SIGNS ----- SHOWING THE STREET ADDRESSES OF EACH BUILDING AT EACH VEHICLE ENTRANCE TO THE SITE. EACH BUILDING ENTRANCE SHALL ALSO HAVE AN ILLUMINATED SITE PLAN AND / OR DIRECTLY SIGNS. THE SIGNS SHALL SHOW THE LOCATION OF THE SIGN (THE VIEWER'S CURRENT LOCATION) AND ALL BUILDING ADDRESSES. DWELLING NUMBERS SHALL BE INCLUDED. THE MONUMENT SIGNS SHALL HAVE A CONTRASTING BACKGROUND COLOR. ALL SITE SIGNAGE TO BE PER OWNERS SPECIFICATION AND DESIGN AND UNDER SEPARATE PERMIT.

* INDICATE APPROXIMATE LOCATION OF ILLUMINATED BUILDING ADDRESS SIGNAGE. SIGNAGE FOR BUILDINGS MUST INCLUDE THE ENTIRE BUILDING ADDRESS AND STREET NAME. THE BUILDING ADDRESS SHALL BE NO LESS THAN SIX (6) INCHES IN HEIGHT. THE BUILDING SIGN SHALL HAVE A CONTRASTING BACKGROUND COLOR.



KATERRA

542 1st AVE. SOUTH, FLOOR 4
SEATTLE, WASHINGTON 98104

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Consultant

Owner

TCR
TRAMMELL CROW RESIDENTIAL



1 UNIT NUMBERING PLAN
SCALE: 3/64" = 1'-0"

- LEGEND**
- ONE BEDROOM UNITS
 - TWO BEDROOM UNITS
 - THREE BEDROOM UNITS
 - TYPE A UNITS
 - NO UNIT - GARAGE ONLY
 - BUILDING SIGNAGE
1. UNIT NUMBERS READ TOP TO BOTTOM (FLOOR 1-4) AS INDICATED ON THE UNIT STACK

Key plan

Professional Seal

5356 REGISTERED ARCHITECT
Craig Curtis
STATE OF WASHINGTON

ALEXAN
GATEWAY
APARTMENTS

23000 MILITARY RD S,
KENT, WA 98032

Drawn By RM
Project Manager RM
Job Number 075-18001
Date Of Original 12/13/19

Revisions

Mark	Date	Description
0	06/12/2019	PERMIT SET
2	01/09/2020	REV.3 ITCD UPDATES
6	05/22/2020	PC1 CORRECTIONS

IFC SET
10/30/2020

UNIT
NUMBERING/
ADDRESSING
SHEET(1,2,3)

G.00.014

NOTE:
THE LOCATION OF DEVELOPMENT, INCLUDING ROADWAYS AND TRAILS, IS APPROXIMATE AND DOES NOT VEST TO THEIR SPECIFIC LOCATION. THE LOCATION OF ALL DEVELOPMENT WILL BE BASED ON EXISTING CONDITIONS AT THE TIME OF APPLICATION AND THE TERMS OF THE PLANNED ACTION, THE DEVELOPMENT AGREEMENT, AND APPLICABLE LOCAL, STATE, AND FEDERAL LAWS.



Phase 1A - Maple Hills Division 5

Preliminary Plat approval in third quarter 2021. Construction and Final Plat Recording 2022.

Phase 1B - Approximate Years 2019-2024

Establishment of final grade, construction of Covington Connector to Southeast boundary, construction of first phase of commercial development.



Phase 2 - Approximate Years 2020-2025

Establishment of final lake perimeter, construction of 191st Place SE extension and associated R-12 residential development, construction of second phase of commercial development on peninsula.

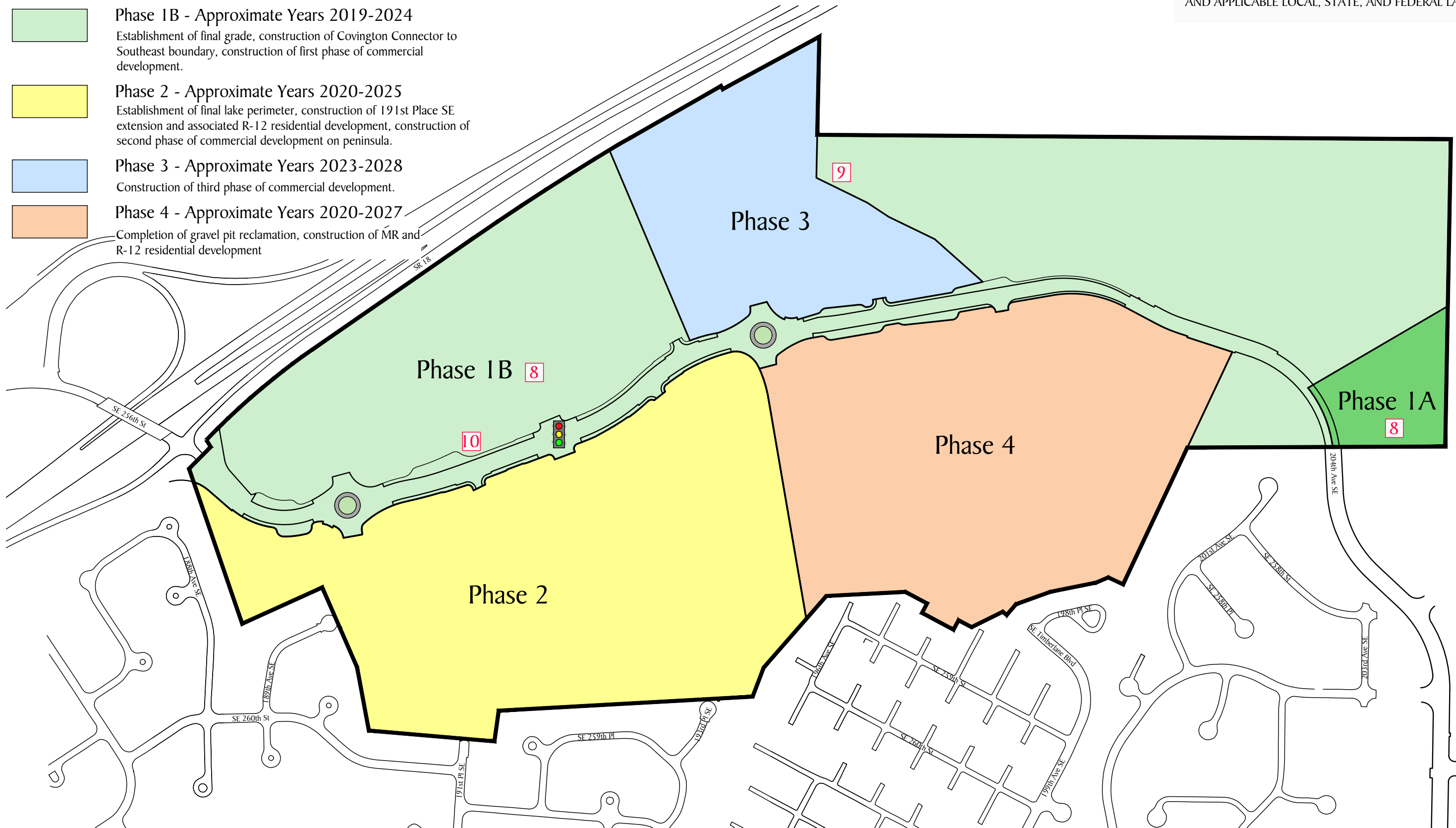
Phase 3 - Approximate Years 2023-2028

Construction of third phase of commercial development.



Phase 4 - Approximate Years 2020-2027

Completion of gravel pit reclamation, construction of MR and R-12 residential development

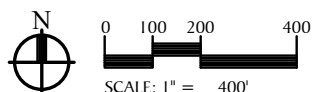


Lakepointe Urban Village



17

Phasing Map

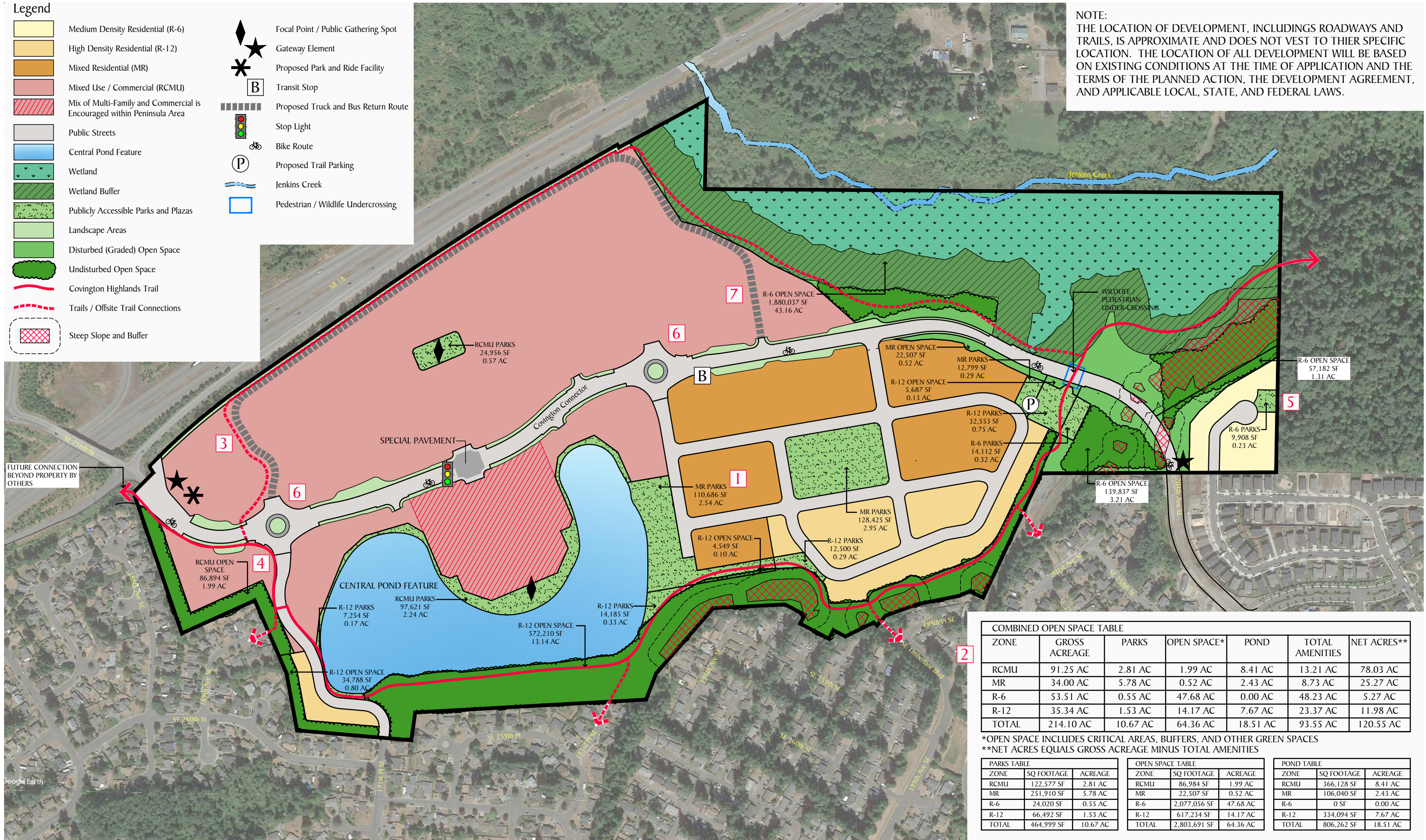


January 30, 2017
Updated September 15, 2021

	Medium Density Residential (R-6)
	High Density Residential (R-12)
	Mixed Residential (MR)
	Mixed Use / Commercial (RCMU)
	Mix of Multi-Family and Commercial is Encouraged within Peninsula Area
	Public Streets
	Central Pond Feature
	Wetland
	Wetland Buffer
	Publicly Accessible Parks and Plazas
	Landscape Areas
	Disturbed (Graded) Open Space
	Undisturbed Open Space
	Covington Highlands Trail
	Trails / Offsite Trail Connections
	Steep Slope and Buffer

	Medium Density Residential (R-6)		Focal Point / Public Gathering Spot
	High Density Residential (R-12)		Gateway Element
	Mixed Residential (MR)		Proposed Park and Ride Facility
	Mixed Use / Commercial (RCMU)		Transit Stop
	Mix of Multi-Family and Commercial is Encouraged within Peninsula Area		Proposed Truck and Bus Return Route
	Public Streets		Stop Light
	Central Pond Feature		Bike Route
	Wetland		Proposed Trail Parking
	Wetland Buffer		Jenkins Creek
	Publicly Accessible Parks and Plazas		Pedestrian / Wildlife Undercrossing

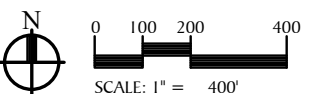
NOTE:
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Lakepointe Urban Village



Master Development Plan



January 30, 2017
Updated September 15, 2021

VI - Portable Classrooms

The Plan references use of portables as interim capacity for facilities.

Currently, the District utilizes portables to house students more than functional capacity and for program purposes at some school locations (*Please see Appendices A, B, C*).

Based on enrollment projections, implementation of full day kindergarten programs, lower state mandated class sizes, functional capacity, and no need for additional interim capacity, the District anticipates no need to purchase or lease additional portables during the next six-year period to ensure capacity requirement (Noted in section V. Six Yr. Planning Construction).

During the time period covered by this Plan, the District does not anticipate that all of the District's portables will be replaced by permanent facilities. During the useful life of some of the portables, the school-age population may decline in some communities and increase in others, and these portables provide the flexibility to accommodate the immediate needs of the community.

Portables may be used as interim facilities:

1. To prevent overbuilding or overcrowding of permanent school facilities.
2. To cover the gap between the times of demand for increased capacity and completion of permanent school facilities to meet that demand.
3. To meet unique program requirements.

Portables currently in the District's inventory are continually evaluated resulting in some being improved and some replaced or when possible, be removed due to life expectancy. The District's goal is to reduce and or eliminate all portables so we may provide an equitable learning environment for all.

The Plan projects that the District will use portables to accommodate interim housing needs for the next six years and beyond. The use of portables, their impacts on permanent facilities, life cycle and operational costs, and the interrelationship between portables, emerging technologies, and educational restructuring will continue to be examined.

VII - Projected Six-Year Classroom Capacity

As stated in Section IV, the functional capacity study is periodically updated for changes in special programs and reflects class size requirements, class size fluctuations etc. As shown in the Inventory and Capacity chart in Table 3, the functional capacity is also reflected in the capacity and enrollment comparison charts (*See Tables 5 & 5 a-b-c*).

Enrollment is electronically reported to OSPI on Form P-223 on a monthly basis and funding apportionment is based on Annual Average FTE (AAFTE). The first school day of October is widely recognized as the enrollment “snapshot in time” to report enrollment for the year.

Kent School District continues to be the fifth largest district (both FTE and headcount basis) in the state of Washington. The P-223 Headcount for October 2021 was 24,150 with kindergarten students counted at 1.0 and excluding ECSE and college-only Running Start students.

In October 2021, there were an additional 1,397 students in 11th and 12th grade participating in the Running Start program at different colleges and receiving credits toward both high school and college graduation. Of these students, 517 attended classes only at the college (“college-only”) and are excluded from FTE and headcount for capacity and enrollment comparisons. Kent School District has one of the highest Running Start program participation rates in the state.

Based on the enrollment forecasts, permanent facility inventory and capacity, current standard of service, portable capacity, and future additional classroom space, the District plans to continue to satisfy required capacity through the interim use of portables (*See Table 5 and Tables 5 a-b-c*).

While the district currently shows available capacity to address projected need on a purely statistical basis, there are variety of extenuating factors that need to be considered. First, the district is currently undertaking a study to understand how much of our existing physical space capacity is occupied by program needs, present and future. Our current capacity estimate is an accurate depiction of total available space; however, we are aware that it potentially overstates our ability to accommodate actual classroom growth. Our analysis of this program use will not be complete until the completion of this year’s plan, but we expect actual available classroom space to be significantly less. Secondly, the Kent School District currently makes significant use of portables, which we do not consider as part of our permanent standard of service. We have included portable space in our capacity figures, but long-term we do not consider that a permanent space solution. Thirdly, Kent is unusual in that it incorporates neighborhoods intersecting with at least 6 municipalities, including Kent, Auburn, Black Diamond, Maple Valley, Renton, and SeaTac. The district covers 73 square miles and includes over 40 schools. Within this large geographic area, we expect to have pockets of localized capacity need that are not necessarily reflected in the aggregate figures. As one example, the

Lakepointe Urban Village development in Covington may require new classroom capacity even as space may exist in schools on the far other end of the district's boundaries. Finally, COVID-19 has created significant enrollment loss in our community which we believe is temporary; a status shared by most of our neighboring districts. The district is not discontinuing its plans to accommodate for the return of those students, and future normal growth on top of that.

**KENT SCHOOL DISTRICT No. 415
PROJECTED ENROLLMENT and CAPACITY**

TOTAL DISTRICT

SCHOOL YEAR	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Actual	P R O J E C T E D					
Permanent Functional Capacity 1	35,586	35,586	35,586	35,586	35,586	35,586	35,586
Changes to Permanent Capacity 1							
Capacity Increase (F)							
Additional Permanent Classrooms	0	0	0	0	0	0	0
Permanent Program Capacity Subtotal	35,586	35,586	35,586	35,586	35,586	35,586	35,586

Interim Portable Capacity							
Elementary Portable Capacity Required	3,405	3,405	3,405	3,405	3,405	3,405	3,405
Middle School Portable Capacity Required	315	315	315	315	315	315	315
Senior High School Portable Capacity Required	640	640	640	640	640	640	640
Interim Portable Capacity Total	4,360	4,360	4,360	4,360	4,360	4,360	4,360

TOTAL CAPACITY 1	39,946	39,946	39,946	39,946	39,946	39,946	39,946
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TOTAL ENROLLMENT/ PROJECTION 2	24,150	25,750	26,118	26,250	26,225	26,216	26,242
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DISTRICT AVAILABLE CAPACITY	15,796	14,196	13,828	13,696	13,721	13,730	13,704
------------------------------------	---------------	---------------	---------------	---------------	---------------	---------------	---------------

1 Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

2 Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

**KENT SCHOOL DISTRICT No. 415
PROJECTED ENROLLMENT and CAPACITY**

ELEMENTARY - Grades K - 6

SCHOOL YEAR									
2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28			
Actual	P	R	O	J	E	C	T	E	D
Elementary Permanent Capacity ¹									
16,827	16,827	16,827	16,827	16,827	16,827	16,827	16,827	16,827	
Additional Permanent Classrooms ²									
0	0	0	0	0	0	0	0	0	
Subtotal									
16,827	16,827	16,827	16,827	16,827	16,827	16,827	16,827	16,827	
Interim Portable Capacity									
3,405	3,405	3,405	3,405	3,405	3,405	3,405	3,405	3,405	
TOTAL CAPACITY ^{1/2}									
20,232	20,232	20,232	20,232	20,232	20,232	20,232	20,232	20,232	
ENROLLMENT / PROJECTION ³									
13,049	14,270	14,407	14,403	14,438	14,449	14,411			
SURPLUS (DEFICIT) CAPACITY									
7,183	5,962	5,825	5,829	5,794	5,783	5,821			

¹ Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

² Additional classrooms will be placed at schools with the greatest need for alleviate overcrowding

³ Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

Enrollment & Projections reflect FULL Day Kindergarten at ALL Elementary schools @ 1.0 & exclude ECSE Preschoolers.

KENT SCHOOL DISTRICT No. 415
PROJECTED ENROLLMENT and CAPACITY

MIDDLE SCHOOL - Grades 7 - 8

SCHOOL YEAR	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-2028	
	Actual	P R O J E C T E D						

Middle School Permanent Capacity ¹	7,635	7,635	7,635	7,635	7,635	7,635	7,635	7,635
---	-------	-------	-------	-------	-------	-------	-------	-------

Changes to Middle School Capacity	0	0	0	0	0	0	0	0
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Subtotal	7,635	7,635	7,635	7,635	7,635	7,635	7,635	7,635
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Portable Interim Capacity ¹
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TOTAL CAPACITY ^{1 & 3}	7,635	7,635	7,635	7,635	7,635	7,635	7,635	7,635
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ENROLLMENT / PROJECTION ²	3,862	4,079	4,008	4,065	4,119	4,090	4,175
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SURPLUS (DEFICIT) CAPACITY	3,773	3,556	3,627	3,570	3,516	3,545	3,460
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No Classroom Portables required at middle schools at this time. Some Portables used for classroom and program purposes.

1 Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

2 Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

3 Surplus capacity due to grade level reconfiguration - All 9th grade students moved to the high schools in Fall 2004.

KENT SCHOOL DISTRICT No. 415
PROJECTED ENROLLMENT and CAPACITY

SENIOR HIGH - Grades 9 - 12

SCHOOL YEAR	2021-22	2022-23	2023-24	2024-25	2025-2026	2026-27	2027-28	
	Actual	P	R	O	J	E	C	T E D

Senior High Permanent Capacity ¹	10,582	10,582	10,582	10,582	10,582	10,582	10,582	10,582
---	--------	--------	--------	--------	--------	--------	--------	--------

Changes to High School Capacity	0	0	0	0	0	0	0	0
---------------------------------	---	---	---	---	---	---	---	---

Subtotal	10,582	10,582	10,582	10,582	10,582	10,582	10,582	10,582
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Portables Interim Capacity ¹

TOTAL CAPACITY ¹	10,582	10,582	10,582	10,582	10,582	10,582	10,582	10,582
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ENROLLMENT / PROJECTION ³	7,239	7,401	7,703	7,782	7,668	7,677	7,656
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SURPLUS (DEFICIT) CAPACITY	3,343	3,181	2,879	2,800	2,914	2,905	2,926
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No Classroom Portables required at this time. Some Portables used for classroom and program purposes.

¹ Capacity is based on standard of service for programs provided and is updated periodically to reflect program changes.

³ Projection Source: Les Kendrick Demographic Study, 2021 ("Medium Growth Model")

VIII - Finance Plan

The finance plan shown on *Table 6* demonstrates how the Kent School District plans to finance improvements for the years 2021-2022 through 2027-2028. The financing components include secured and unsecured funding and impact fees. The plan is based on future bond issues, state school construction assistance, collection of impact fees under the State Growth Management Act and voluntary mitigation fees paid pursuant to State Environmental Policy Act.

In November 2016, the District held a special election to approve the authorization of \$252,000,000 in bonding authority. The projects described below are part of this authorization. The first series of bonds (\$80 million) were issued in February 2017, which funded the Covington Elementary Replacement School, as well as other infrastructure projects. Impact fees were used at both River Ridge Elementary School and Kent Laboratory Academy projects due to escalation in construction pricing across the Pacific Northwest.

According to RCW 82.02.090, the definition of an impact fee is ". . . a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. 'Impact fee' does not include a reasonable permit or application fee." Mitigation or impact fees can be calculated on the basis of "unhoused student need" or "the maintenance of a district's level of service" as related to new residential development.

A mitigation/impact fee may be imposed based upon a determination of insufficient existing permanent and/or interim portable school space or to pay for permanent and/or newly acquired interim portable school space previously constructed as a result of growth in the district. A district's School Board must first approve the application of the mitigation or impact fees and, in turn, approval must then be granted by the other general government jurisdictions having responsibility within the district, counties, cities and towns. (Kent, Covington, Renton, Auburn, Black Diamond, Maple Valley, and SeaTac)

Though the current enrollment projections increase for both elementary and secondary schools are relatively flat, the ongoing need to provide permanent instructional facilities to house students is a driving need as the shifts in our family populations continue, due to ongoing development. Previously collected Impact fees may be used to support and address the challenges related to the number of interim instructional facilities currently in use, the replacement of some of these aged facilities, the maintenance of the district's level of services, and the potential expansions to existing facilities in future years.

The Kent School District 2021-2022 CFP update includes continued execution of the 2016 Capital Bond Projects and anticipation of the data collection and review of our Facility Assessment Reports within the coming months. With the opening of our River Ridge Elementary School and the Kent

Laboratory Academy, we are advancing opportunities to add capacity for our programs and student-based needs. The District Facilities and Capital Planning Teams have been preparing to complete an initial plan (Spring 2022) as we move the next steps of creating a Capital Bond Planning Task Force (CBPTF) – which will include District personnel, design professionals, teaching staff, student voice as well as community members to being well collaborated discussions to this platform. Our initial plan has revealed priorities including school replacement due to age, and the need for added permanent facilities to (1) reduce and eliminate our need for portables and (2) accommodate future growth as housing in the Kent region continues to expand. Once the CBPTF has it will be brought before the District’s Board of Directors for comments, discussion, and approval. A Capital Bond Measure would follow soon after approval. Future updates to this Capital Facilities Plan will include details of any adopted planning.

For the Six-Year Finance Plan, costs of future schools are based on estimates from Kent School District Capital Planning Team. Please see pages 13-14 for a summary of the cost basis.

Cost Basis Summary

For impact fee calculations, construction estimated costs are based on the last elementary school built in Kent, adjusted for inflation, and projected cost future elementary school, as well as average pricing of nearby school districts recently built new middle and new high school projects.

Project	Projected Cost
New Elementary School	\$68,000,000
New Middle School	\$155,000,000
New High School	\$220,000,000

Site Acquisition Cost

The site acquisition cost is based on an average cost of sites purchased or built on within the last ten years. Please see Table 7 for a list of site acquisition costs and averages.

District Adjustment

The impact fee calculations on Appendix B & C result in a zero-dollar impact fee total for this year but may be adjusted if needed per RCW 36.70A.130(2)(b) provision.

**KENT SCHOOL DISTRICT No. 415
SIX-YEAR FINANCE PLAN**

										Secured	Unsecured	Impact	
SCHOOL FACILITIES	*	2022	2023	2024	2025	2026	2027	2028		TOTAL	Local & State	State ² or Local ³	Fees ⁵
												Estimated	Estimated
PERMANENT FACILITIES													
No School Projects at this time.													
TEMPORARY FACILITIES													
Additional portables ^{3 - 4}													
OTHER													
N / A													
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

* F = Funded U = Unfunded

NOTES:

² The District anticipates receiving some State Funding Construction Assistance for some projects.

³ Facility needs are pending review. Some of these projects may be funded with impact fees.

⁴ Cost of portables based on current cost and adjusted for inflation for future years.

⁵ Fees in this column are based on amount of fees collected to date and estimated fees on future units.

KENT SCHOOL DISTRICT No. 415
Site Acquisitions & Costs
Average of Sites Purchased, Sold or Built on within last 10 Years

Type & # on Map	School / Site	Year Open / Purchased Sold	Location	Acreage	Cost/Price	Avg cost-price/acre	Total Average Cost / Acre
Elementary							
12 / Urban	Property Sale-29.7 acres of Plemons-Yeh site	2016	SSE 124th Ave and 284th ST SE	29.70	\$947,536	\$31,904	
7 / Rural	Property Sale - Scarsella site	2015	2900 Kent Black Diamond RD SE	13.25	\$330,000	\$24,906	
3 / Rural	Property Sale - Old Covington Parcel A, #362206-9081	2019	17070 SE Wax Rd, Covington	8.00	\$3,869,697	\$483,712	
3 / Rural	Property Sale - Old Covington Parcel , #362206-9081	2021	17070 SE Wax Rd, Covington	8.00	\$4,230,082	\$528,760	
6 / Rural	Property purchased for new elementary	2019	5 lots purchased Military Road South SeaTac WA	10.00	\$1,770,355	\$177,036	
Elementary Site Subtotal				68.95	\$11,147,670		\$161,678 Elem site average
Middle School							
No Acquisitions for Middle School				0.00	\$0		
Middle School Site Subtotal				0.00	\$0		\$0 Middle Schl Site Avg.
Senior High							
No Acquisitions for Senior Highs				0.00	\$0	\$0	
Senior High Site Subtotal				0.00	\$0		\$0 Sr Hi Site Average
Note: All rural sites were purchased prior to adoption of Urban Growth Area.							
Numbers correspond to locations on Site Bank & Acquisitions Map on Page 17.							
	Properties purchased prior to 2010						
1 / Urban	Site - Covington area North (So of Mattson MS)	1984					
2 / Rural	Site - Ham Lake east (Pollard)	1992					
4 / Urban	Site - Shady Lake (Sowers-Blaine-Drahota-Paroline)	1995					
5 / Rural	Site - SE of Lake Morton area (West property)	1993					
10 / Urban	Site - Yeh-Williams (W of 132 Ave SE at SE 288)	1999					
12 / Urban	Site - SE 256th Covington (Halleson)	2000					
12a / Urban	Site - 156th Ave. SE Covington (Wikstrom)	2004					
					Total Acreage & Cost 68.95 \$11,147,670		
					Total Average Cost / Acre \$161,678		

**KENT SCHOOL DISTRICT
FACTORS FOR ESTIMATED IMPACT FEE CALCULATIONS**

Student Generation Factors - Single Family

Elementary	(Grades K - 6)	0.270
Middle School	(Grades 7 - 8)	0.105
Senior High	(Grades 9 - 12)	0.075
Total		0.450

Student Generation Factors - Multi-Family

Elementary	0.082
Middle School	0.035
Senior High	0.029
Total	0.146

Projected Increased Student Capacity

Elementary	0
Middle School	850
Senior High (Academy)	0

OSPI - Square Footage per Student, see side cha

Elementary	115
Middle School	148
Senior High	173
Special Education	??

Required Site Acreage per Facility

Elementary (required)	12
Middle School (required)	25
Senior High (required)	40

Average Site Cost / Acre

Elementary	\$161,678
Middle School	\$0
Senior High	\$0

New Facility Construction Cost

Elementary	\$68,000,000
Middle School	\$155,000,000
Senior High	\$220,000,000

Temporary Facility Capacity & Cost

Elementary	@ 24	\$315,000
Middle School	@ 29	\$315,000
Senior High	@ 31	\$315,000

Temporary Facility Square Footage

Elementary	123,702
Middle School	10,256
Senior High	21,296
Total	155,254

State Funding Assistance Credit

District Funding Assistance Percentage	51.86%
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Construction Cost Allocation

CCA - Cost/Sq. Ft.	\$246.83
--------------------	-----------------

Permanent Facility Square Footage

Elementary	1,567,594
Middle School	760,483
Senior High/Other	1,077,315
Total	3,405,392

District Average Assessed Value

Single Family Residence	\$574,784
-------------------------	------------------

Total Facilities Square Footage

Elementary	1,691,296
Middle School	770,739
Senior High/Other	1,098,611
Total	3,560,646

District Average Assessed Value

Multi-Family Residence	\$360,790
------------------------	------------------

Bond Levy Tax Rate/\$1,000

Current Rate / 1,000 Tax Rate	\$0.93
-------------------------------	---------------

0.0009

Developer Provided Sites / Facilities

Value	0
Dwelling Units	0

General Obligation Bond Interest Rate

Current Bond Interest Rate	2.45%
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CPI Inflation Factor

Per OSPI Website	4.70%
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KENT SCHOOL DISTRICT IMPACT FEE CALCULATION for SINGLE FAMILY RESIDENCE

Site Acquisition Cost per Single Family Residence

Formula: ((Acres x Cost per Acre) / Facility Capacity) x Student Generation Factor

	Required Site Acreage	Average Site Cost/Acre	Facility Capacity	Student Factor	
A 1 (Elementary)	12	\$161,678	0	0.270	
A 2 (Middle School)	25	\$0	850	0.105	\$0.00
A 3 (Senior High)	40	\$0	0	0.075	
Total	77	\$161,678	850	0.450	
					A ⇒ <u>\$0.00</u>

Permanent Facility Construction Cost per Single Family Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Square Footage Ratio)

	Construction Cost	Facility Capacity	Student Factor	Footage Ratio	
B 1 (Elementary)	\$68,000,000	0	0.270	0.903	
B 2 (Middle School)	\$155,000,000	850	0.105	0.984	\$18,840.71
B 3 (Senior High)	\$220,000,000	0	0.075	0.998	
Total	\$443,000,000	850	0.450		
					B ⇒ <u>\$18,840.71</u>

Temporary Facility Cost per Single Family Residence (Portables)

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary / Total Square Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
C 1 (Elementary)	\$315,000	24	0.270	0.097	\$343.74
C 2 (Middle School)	\$315,000	29	0.105	0.016	\$18.25
C 3 (Senior High)	\$315,000	31	0.075	0.020	\$15.24
Total	\$945,000	84	0.450		
					C ⇒ <u>\$377.23</u>

State Funding Assistance Credit per Single Family Residence (formerly "State Match")

Formula: Area Cost Allowance x SPI Square Feet per student x Funding Assistance % x Student Factor

	Construction Cost Allocation	SPI Sq. Ft. / Student	Assistance %	Student Factor	
D 1 (Elementary)	\$246.83	115	0.5186	0.270	\$3,974.59
D 2 (Middle School)	\$246.83	148	0.5186	0.105	\$1,989.21
D 3 (Senior High)	\$246.83	173	0.5186	0.075	\$1,660.88
					D ⇒ <u>\$7,624.68</u>

Tax Credit per Single Family Residence

Average SF Residential Assessed Value (AAV)	\$574,784	
Net Present Value (per EQ) (NPV)	8.77	
Current Debt Service Rate / 1,000 (r)	0.09%	
(Below used to calculate NPV)		
Current Bond Interest Rate	2.45%	
Years Amortized (10 Years)- Used in NPV Calculation	10	
		TC ⇒ <u>\$4,675.64</u>

Developer Provided Facility Credit

Facility / Site Value	Dwelling Units	
0	0	FC ⇒ <u>0</u>

Fee Recap **

A = Site Acquisition per SF Residence	\$0.00	
B = Permanent Facility Cost per Residence	\$18,840.71	
C = Temporary Facility Cost per Residence	\$377.23	
Subtotal		\$19,217.94
D = State Match Credit per Residence	\$7,624.68	
TC = Tax Credit per Residence	\$4,675.64	
Subtotal		\$12,300.32
Total Unfunded Need	\$6,917.62	
50% Developer Fee Obligation		\$3,459
FC = Facility Credit (if applicable)		\$0
District Adjustment		(\$3,459)
Net Fee Obligation per Residence - Single Family		<u>\$0.00</u>

KENT SCHOOL DISTRICT

IMPACT FEE CALCULATION for MULTI-FAMILY RESIDENCE

Site Acquisition Cost per Multi-Family Residence Unit

Formula: ((Acres x Cost per Acre) / Facility Capacity) x Student Generation Factor

	Required Site Acreage	Average Site Cost/Acre	Facility Capacity	Student Factor	
A 1 (Elementary)	12	\$161,678	0	0.082	
A 2 (Middle School)	25	\$0	850	0.035	\$0.00
A 3 (Senior High)	40	\$0	0	0.029	
Total	77	\$161,678	850	0.146	
					A ⇒ <u>\$0.00</u>

Permanent Facility Construction Cost per Multi-Family Residence Unit

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent / Total Square Footage Ratio)

	Construction Cost	Facility Capacity	Student Factor	Footage Ratio	
B 1 (Elementary)	\$68,000,000	0	0.082	0.903	
B 2 (Middle School)	\$155,000,000	850	0.035	0.984	\$6,280.24
B 3 (Senior High)	\$220,000,000	0	0.029	0.998	
Total	\$443,000,000	850	0.146		
					B ⇒ <u>\$6,280.24</u>

Temporary Facility Cost per Multi-Family Residence Unit

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary / Total Square Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
C 1 (Elementary)	\$315,000	24	0.082	0.097	\$104.40
C 2 (Middle School)	\$315,000	29	0.035	0.016	\$6.08
C 3 (Senior High)	\$315,000	31	0.029	0.020	\$5.89
Total	\$945,000	84	0.146		
					C ⇒ <u>\$116.37</u>

State Funding Assistance Credit per Multi-Family Residence (formerly "State Match")

Formula: Area Cost Allowance x SPI Square Feet per student x Funding Assistance % x Student Factor

	Area Cost Allowance	SPI Sq. Ft. / Student	Equalization %	Student Factor	
D 1 (Elementary)	\$246.83	115	0.5186	0.082	\$1,207.10
D 2 (Middle School)	\$246.83	148	0.5186	0.035	\$663.07
D 3 (Senior High)	\$246.83	173	0.5186	0.029	\$642.21
					D ⇒ <u>\$2,512.37</u>

Tax Credit per Multi Family Residence

Average MF Residential Assessed Value (AAV)	\$360,790	
Net Present Value (per EQ) (NPV)	8.77	
Current Debt Service Rate / 1,000 (r)	0.09%	
(Below used to calculate NPV)		
Current Bond Interest Rate	2.45%	
Years Amortized (10 Years)- Used in NPV Calculation	10	
		TC ⇒ <u>\$2,934.88</u>

Developer Provided Facility Credit

Facility / Site Value	Dwelling Units	
0	0	FC ⇒ <u>0</u>

Fee Recap **

A = Site Acquisition per Multi-Family Unit	\$0.00	
B = Permanent Facility Cost per MF Unit	\$6,280.24	
C = Temporary Facility Cost per MF Unit	\$116.37	
Subtotal		\$6,396.61
D = State Match Credit per MF Unit	\$2,512.37	
TC = Tax Credit per MF Unit	\$2,934.88	
Subtotal		\$5,447.26
Total Unfunded Need		\$949.35
50% Developer Fee Obligation		\$475
FC = Facility Credit (if applicable)		0
District Adjustment		(\$475)
Net Fee Obligation per Residential Unit - Multi-family		<u>\$0.00</u>

KENT SCHOOL DISTRICT No. 415

Site Acquisitions and Projects Planned to Provide Additional Capacity

				Projected Completion Date	Projected Program Capacity	% for new Growth
SCHOOL / FACILITY / SITE		LOCATION	Type	Status		
# on Map	ELEMENTARY MIDDLE SCHOOL & SENIOR HIGH TEMPORARY FACILITIES Portables ¹					
				Approximate	Approximate	
# on Map	2 OTHER SITES ACQUIRED			Land Use Designation	Type	Land Use Jurisdiction
12	256th - Covington (Halleson)		25435 SE 256th, Covington 98042	Rural	To be sold	King County
12a	156th - Covington (Wikstrom)		25847 156th Ave. SE, Covington 98042	Rural	To be sold	King County
Notes: ¹ TBD - To be determined - Some sites are identified but placement, timing and/or configuration of portables has not been determined. ² Numbers correspond to sites on Site Bank Map on Page 19. Other Map site locations are parcels identified in Table 7 on Page 29.						



IX - Summary of Changes to June 2021 Capital Facilities Plan

The Capital Facilities Plan (the "Plan") is updated annually based on previous Plans in effect since 1993. The primary changes from the June 2021 Plan are summarized here.

Changes to capacity continue to reflect fluctuations in class size ratio as well as program changes. Changes in portables or transitional capacity reflect use, lease or purchase, sale, surplus and/or movement between facilities.

The district worked with contractor Davis Demographics, LLC to update student generation factors. The updated rates are included in the body of the Plan.

The student headcount enrollment forecast is updated annually. All Elementary schools now have Full Day Kindergarten so six-year Kindergarten projections were previously modified to meet the requirements for Full Day Kindergarten programs at all elementary schools.

The district expects to receive some State Funding Assistance (formerly called "state matching funds") for projects in this Plan and tax credit factors are updated annually. Unfunded site and facility needs will be reviewed in the future.

The impact fees for 2022 calendar year will result in a zero-dollar impact fee for both Single-Family and Multi-Family due to reduced enrollment and the new capacity study completed in 2021.

X - Appendices

Changes to Impact Fee Calculation Factors Include:

ITEM	Grade/ Type	FROM	TO	Increase/ Decrease	Comments
Student Generation Factor	Elem	0.277	0.270	-0.007	
Single Family (SF)	MS	0.071	0.105	0.034	
	SH	0.086	0.075	-0.011	
	Total	0.434	0.450	0.016	Increase
Student Generation Factor	Elem	0.258	0.082	-0.176	
Multi-Family (MF)	MS	0.058	0.035	-0.023	
	SH	0.100	0.029	-0.071	
	Total	0.416	0.146	-0.270	Decrease
State Funding Assistance Ratios ("State Match")		53.79%	52.49%	-1.30%	Per OSPI Website
Area Cost Allowance		\$242.26	\$246.83	4.570	Per OSPI Website Link
Average Assessed Valuation (AV)	SF	\$268,271	\$574,784	306,513	Per King County
AV - Average of Condominiums & Apts.	MF	\$226,726	\$360,790	134,064	Per King County
Debt Service Capital Levy Rate / \$1000		\$1.41	\$0.93	(\$0.48)	Per King Co. Assessor Report
General Obligation Bond Interest Rate		2.44%	2.45%	0.01%	Bond Buyers 20 year GO Index
Impact Fee - Single Family	SF	\$5,818.06	\$0.00	(\$5,818.06)	Removed due to Capacity/Enrollment Factors
Impact Fee - Multi-Family	MF	\$2,457.53	\$0.00	(\$2,457.53)	Removed due to Capacity/Enrollment Factors

TAHOMA SCHOOL DISTRICT NO. 409

Maple Valley, Washington

MEMORANDUM

June 28, 2022

TO: Tahoma School Board

FROM: Lori Cloud
Assistant Superintendent

Subject: Resolution No. 2022-05 Capital Facilities Plan 2022-2023

Request: Approve Resolution 2022-05 Capital Facilities Plan 2022-2027

Background: The Capital Facilities Plan is a report that comes out every year as a six-year report. The purpose of the report is to look at our facilities and enrollment projections for the coming years and make quality decisions based on the needs and current realities of our facilities. This report is required in order to collect impact fees.

ACTION: Please approve the Resolution 2022-05 Capital Facilities Plan 2022-2027, that include the following attachments

- Capital Facilities Plan
- Determination of Non-Significance
- SEPA Checklist

TAHOMA SCHOOL DISTRICT NO. 409
Maple Valley, Washington

Resolution No. 2022-05

WHEREAS, the Tahoma School District No. 409 is required to adopt the Capital Facilities Plan for the 2022-2027 school years; and,

WHEREAS, the Board of Directors is satisfied with the plan;

THEREFORE, BE IT RESOLVED that the Board of Directors of the Tahoma School District No. 409, on this 28th day of June, 2022, approves the Capital Facilities Plan for the 2022 - 2027 school years.

ADOPTED THIS 28th day of June, 2022.

President

Director

Director

Director

Director

Attest:

Secretary

CAPITAL FACILITIES PLAN

2022 to 2027

**Tahoma School District
No. 409**

Adopted: June 28th, 2022

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TAHOMA SCHOOL DISTRICT NO. 409
2022
CAPITAL FACILITIES PLAN - UPDATE

Summary:

In accordance with King County Code 21A.43, this update has been prepared to reflect current conditions in facility usage and needs. District Board Policy 6900 requires that "changing demographic factors shall be monitored in order that students' needs are met when the future becomes the present." A Facilities Planning Committee reviews facility availability and demographics to place students in an environment that meets the educational needs of the students and that is consistent with the educational philosophy and the instructional goals of the District.

The District continues to house a large number of families with children within its boundary area. There are about 55 public school students for every 100 homes in the District, (based on 2020 Census data). This estimate is probably a little low because it is based on the 2020 enrollment which was artificially low due to the pandemic. If we use the 2019 enrollment there are about 58 students for every 100 homes.

One reason this number is so high is that new home construction within the district attracts a lot of families with children. A recent analysis showed that the District sees 88 students for every 100 new construction homes that are sold.

The District will also continue to see added new housing. Between 2015 and 2019 there were over 500 new housing units completed and sold. And, the City of Maple Valley expects to add an additional 1,720 new housing units to its housing stock between 2019 and 2044 (King County buildable lands report). There is also continued development in the unincorporated areas that will add to the District's housing stock. The housing forecast predicts that the District will add approximately 1,400 units between the 2020 Census and 2030.

Following a period of modest growth, the District continues to receive healthy enrollment gains in each of the last six years. In 2014, the total student headcount was 7,805 and in October 2021 the count is 8,621, an increase of 9.5% percent. This increase, while significant, is likely understated given the effect of the global pandemic on student enrollment in the fall of 2021. The District expects enrollment to stabilize and grow with the return to in-person learning and post-pandemic environment. Current enrollment, along with projections presented herein, indicates that the enrollment growth will continue over the next six years at all three school levels, reaching a headcount total of 9,351 by the 2027-28 school year.

The District's voters approved a construction bond in 2013. The bond measure has paid for the following projects and enabled the District to implement the following programmatic changes:

- Built a new Tahoma High School for grades 9-12, the alignment used by most area high schools.
- Created a regional learning center at the new Tahoma High School that is offering more education choices to high school students during the day and evening classes to

the community through partnerships with Green River Community College and Renton Technical College.

- Built a new Lake Wilderness Elementary School with enrollment of 715 students.
- Realigned grade levels at four of the district's eight schools to create two middle schools for grades 6-8 and six elementary schools, K-5, resulting in net new capacity.
- Reduced the use of portable (temporary) classrooms at all sites.
- Provided for maintenance and improvements at various schools.
- Safety and security improvements continue to be made at all schools.

The 2013 bond projects are now complete and the District is assessing new capacity needed to meet projected growth and planning for interim projects as a part of this Capital Facilities Plan update. The District created a Housing Committee in 2020, comprised of staff and community members, to review and propose solutions for long term capacity needs. The Committee's work was expected to conclude in 2020 but was delayed due to the pandemic. The District is currently engaged with an architect to determine options to present to the Housing Committee by the end of 2022. Future updates to this Capital Facilities Plan will include information regarding the Committee's recommendations.

SIX-YEAR ENROLLMENT PROJECTIONS

The District consulted with William L. (“Les”) Kendrick Ph.D., the district demographer, to gain a better understanding of the current reality for Tahoma. The demographer has developed its own methodology for forecasting future enrollments. This methodology, a modified cohort survival method, considers a variety of factors to evaluate the potential student population growth for the years 2021 through 2030. These factors include: projected births, projected growth in the K-12 population, and a model which considers growth in population and housing within the District’s boundaries.

Enrollment in the Puget Sound has declined by almost 23,000 students over the past two years as the effects of the pandemic have persisted. Although enrollment is up in some school districts, enrollment in all the Puget Sound counties is below where it was in October 2019.

Despite these trends there are signs that things are starting to change. First, many Districts in the Puget Sound are reporting better than expected enrollment gains in the past few months as some children have returned to in-person schooling. Second, it appears that the worst effects of the pandemic have passed, with cases, hospitalizations, and deaths all declining. It is possible that a new strain of the virus, or rules and concerns regarding the vaccination of students, could lead to further disruptions next year. But at this point, things appear to be returning to normal with most Districts supporting in-person schooling.

Although our long-range forecasts for the District are influenced by regional growth and birth trends, there are reasons to think that Tahoma will see enrollment grow over time. The District continues to house a large number of families with children within its boundary area. There are about 55 public school students for every 100 homes in the District, (based on 2020 Census data). This estimate is probably a little low because it is based on the 2020 enrollment which was artificially low due to the pandemic. If we use the 2019 enrollment there are about 58 students for every 100 homes.

One reason this number is so high is that new home construction attracts a lot of families with children. A recent analysis showed that the District sees 88 students for every 100 new construction homes that are sold. The District anticipates that it will continue to see new housing. Between 2015 and 2019 there were over 500 new housing units completed and sold. And the City of Maple Valley expects to add an additional 1,720 new housing units to its housing stock between 2019 and 2044 (King County buildable lands report). There is also continued development in the unincorporated areas. Our preferred housing forecast predicts that the District will add approximately 1,400 units between the 2020 Census and 2030.

Calculations based on the 2021 enrollment data indicate that growth will consistently increase over the next six years. Current enrollment of 8,621 (October 2021) is projected to increase to 9,351 (HC) in the 2027-28 school year – an increase of 8.47 percent. All grade levels will experience enrollment growth.

The District will continue to monitor new residential development given the direct relationship to enrollment increases. Appendix A-1 includes the District’s enrollment history and six-year enrollment projections.

STANDARD OF SERVICE AND AVAILABILITY OF SPACE

The Standard of Service identified by the Tahoma School District in keeping with Board Policy 6900 is to "...accommodate the educational needs of students and be consistent with the educational philosophy and instructional goals of the District." State legislation and contract agreement with the Tahoma Education Association identify the Certificated staff mandate for maximum classroom size.

The District's standard of service is based on funded implementation of K-3 class size reduction. The District has fully implemented All Day Kindergarten.

Standards of Service for Elementary School Students:

1. Class size for grades K-3 average 17 and class size for grades 4 – 5 average 26.
2. Special Education is delivered through both pull-out services and self-contained classrooms at all elementary sites.
3. All students are provided Art and STEM/STEAM, music and physical education in self-contained classrooms.
5. Gifted education is offered as either pullout or self-contained classes (average class size is 20).
6. Remedial services are offered as pull-out models and utilize space available in each school.
7. The District has/will relocate students of one grade level to facilities of another grade level to take advantage of available excess capacity. The District will continue such actions as necessary.

Standards of Service for Senior and Middle School Students:

1. Class sizes for grades 6-8 average 30 and class sizes for grades 9-12 average 30.
2. Self-contained special education classes are offered in all buildings.
3. Computer labs are offered in all buildings.
4. Advanced vocational classes have less than average number of enrollees.
5. Classes are utilized during the day for planning and student consultation.
6. Certain specialty classes, such as visual and performing arts, health and fitness, drama, band, and all vocational courses are not always conducive for scheduling general classes. The district utilizes these specialty areas to the greatest extent possible.
7. The District has/will relocate students of one grade level to facilities of another grade level to take advantage of available excess capacity. The District will continue such actions as necessary.

The District recently reviewed the utilization of its elementary school facilities and has adjusted the total capacity numbers for each school to reflect actual building use.

At this time, enrollment figures show the District has facility capacity for the following schools:

Cedar River Elem	K-5	Is under capacity by 194 students in permanent facilities and is 286 students under capacity when considering relocatable facilities.
Glacier Park Elem	K-5	Is over capacity by 159 students in permanent facilities and 71 students under capacity when considering relocatable facilities.
Lake Wilderness Elem	K-5	Is under capacity by 44 students in permanent facilities and 136 students under capacity when considering relocatable facilities.
Rock Creek Elem	K-5	Is over capacity by 113 students in permanent facilities and 117 under capacity when considering relocatable facilities.
Shadow Lake Elem	K-5	Is under capacity by 71 students in permanent facilities and 163 students under capacity when considering relocatable facilities.
Tahoma Elem	K-5	Is over capacity by 48 students in permanent facilities and 90 students under capacity when considering relocatable facilities.
Maple View Middle	6-8	Is under capacity by 277 students in permanent facilities.
Summit Trail Middle	6-8	Is over capacity by 13 students in permanent facilities and under capacity by 161 students when considering relocatable facilities.
Tahoma High	9-12	Is under capacity by 55 students in permanent facilities and under capacity by 193 students when considering relocatable facilities.

INVENTORY OF PERMANENT FACILITIES

Instructional Facilities

			Permanent Capacity	Temporary Capacity	October 21 Head Enrollment
Cedar River Elementary	K-5	22516 Sweeney Road SE Maple Valley, 98038	782	92	588
Glacier Park Elementary	K-5	23700 SE 280 th Maple Valley, 98038	598	230	757
Lake Wilderness Elementary	K-5	24216 Witte Road SE Maple Valley, 98038	759	92	715
Rock Creek Elementary	K-5	25700 Maple Vly-Black Dmd Rd SE Maple Valley, 98038	598	230	711
Shadow Lake Elementary	K-5	22620 Sweeney Road SE Maple Valley, 98038	529	92	458
Tahoma Elementary	K-5	24425 S.E. 216 th Maple Valley, 98038	621	138	669
Maple View Middle School	6-8	18200 SE 240 th Kent, 98042	1,247	0	970
Summit Trail Middle School	6-8	25600 SE Summit-Landsburg Rd. Ravensdale, 98051	1,102	174	1,115
Tahoma High School	9-12	23499 SE Tahoma Way Maple Valley, 98038	2,693	138	2,638

Support Facilities

Central Services Center	25720 Maple Valley Black Diamond Rd SE Maple Valley, 98038
Transportation	22050 SE Petrovitsky Road Maple Valley, 98038
Central Kitchen	25638 SR 169 Maple Valley, 98038
Technology and Maintenance	18200 SE 240 th Kent, 98042

PROJECTED ENROLLMENT AND CAPACITY

In 2005, the District completed its construction and remodeling program that began with passage of the 1997 construction bond measure. The \$45.5 million bond measure, combined with state matching funds and local construction impact fees, paid for: Tahoma Senior High School remodeling and expansion; Tahoma Junior High construction; Shadow Lake Elementary School remodeling and expansion; Cedar River Middle School expansion; and Tahoma Middle School renovation.

The District began a transition during the 2001-2002 school year to a District-wide grade reconfiguration of K-5, 6-7, 8-9 and 10-12. When the completion of the modernization of the old Tahoma Junior High School in 2004, that school re-opened as a middle school and all of the District's elementary schools now serve grades K-5. This configuration helped to create additional capacity at the elementary (K-5) level.

On November 5, 2013, the District passed a \$195 million bond measure to fund new capacity and noncapacity projects, including the rebuild and expansion of Lake Wilderness Elementary and a new comprehensive high school.

In September 2017, the District opened with two new schools – Tahoma Senior High School and the new Lake Wilderness Elementary School, along with substantial completion of construction and remodeling to the other existing schools to accommodate the new grade level configurations and needed net capacity. For at least the coming year, Tahoma Senior High School has remaining available capacity to serve new students from growth.

To address K-5 capacity needs, new permanent modular classrooms were being added at Cedar River Elementary School in the spring of 2022, increasing permanent capacity at that school by just over 200 students.

Tahoma Senior High School was designed to accommodate the then-existing 6-period model. Subsequently, the high school program has shifted to a 8-period model. The combination of future projected enrollment growth with increased space needs for the 8-period model makes it likely that the District will add high school capacity within the six-year planning period.

The District continues to review enrollment increases and related housing needs, as well as planned capacity improvements. Future updates to this CFP will include any adopted adjustments as well as information from the Housing Committee's recommendations. The District will continue to use relocatable facilities to address growth needs. In particular, the District plans to closely monitor capacity needs and add relocatable capacity as necessary depending on actual enrollment growth. Note that the District uses relocatable capacity as a temporary remedy only.

PROJECTED ENROLLMENT AND CAPACITY (2021-2026)

Elementary (K-5)	2022	2023	2024	2025	2026	2027
Permanent Program Capacity**	3,887	3,887	3,887	3,887	3,887	3,887
Total Relocatable Capacity	874	874	874	874	874	874
Total Capacity	4,761	4,761	4,761	4,761	4,761	4,761
Projected Enrollment	3,960	4,061	4,135	4,121	4,110	4,275
Available Capacity (Temp. & Perm. Facilities)	801	700	626	640	651	486

**Includes new permanent modular classrooms added at Cedar River Elementary School in 2022.

Middle Schools (6-8)	2022	2023	2024	2025	2026	2027
Permanent Program Capacity	2,349	2,349	2,349	2,349	2,349	2,349
Total Relocatable Capacity	174	174	174	174	174	174
Total Capacity	2,523	2,523	2,523	2,523	2,523	2,523
Projected Enrollment	2,046	2,010	2,032	2,073	2,130	2,383
Available Capacity (Temp. & Perm. Facilities)	477	513	491	450	393	140

High School (9-12)	2022	2023	2024	2025	2026	2027
Permanent Program Capacity	2,693	2,693	2,693	2,693	2,693	2,693
Total Relocatable Capacity	138	138	138	138	138	138
Total Capacity	2,831	2,831	2,831	2,831	2,831	2,831
Projected Enrollment	2,685	2,734	2,674	2,612	2,562	2,631
Available Capacity (Temp. & Perm. Facilities)	146	97	157	219	269	200

For the District's internal planning review only, the following chart identifies the projected enrollment and capacity analysis for each grade band using the District's ten-year enrollment projections (through the 2029-30 school year). The chart assumes that the District will not add or adjust any new permanent or temporary capacity, nor adjust programmatic requirements, within the ten-year planning period. It also assumes that the enrollment projections included in Appendix A hold steady through the 2030-31 school year. However, enrollment projections are generally most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions, land use, and demographic trends in the area affect the projection. As such, the projected enrollment for 2030-31 should be viewed through that lens. The District will continue to update its projections on a regular basis.

PROJECTED ENROLLMENT AND CAPACITY (2030-31 school year)

	K-5	6-8	9-12
Projected Enrollment	4,331	2,371	3,128
Permanent Capacity	3,887	2,349	2,693
Total Capacity (Temp/Perm)	4,761	2,523	2,831
Available Capacity (Temp/Perm)	430	152	(297)

FACILITY NEEDS AND FINANCIAL PLAN

Needs Forecast:

To meet expected enrollment increases and to address other facility needs, the District is relying on recently completed and front-funded capacity projects and capacity adjustments, and previously implemented grade reconfiguration.

The District's completion of the 2013 bond projects and associated grade reconfiguration help to address continuing enrollment growth. Conversion of the former Tahoma High School to Maple Valley Middle School (grades 6-8), renaming of and grade reconfiguration at the former Tahoma Junior High School to Summit Trail Middle School (grades 6-8), complete in August 2017, resulted in a net 214 new seats at the 6-8 level. The construction, conversion, and grade reconfiguration at the former Tahoma Middle School (to Tahoma Elementary School) and former Cedar River Middle School (to Cedar River Elementary School) were complete in August 2017. The Tahoma Elementary School and Cedar River Elementary School, together with the new Lake Wilderness Elementary School, increased K-5 capacity by nearly 800 net new seats. Tahoma Senior High School and Regional Learning Center added nearly 1,450 net new seats at the 9-12 level when opened in 2017.

The District created a Housing Committee comprised of staff and community members to review and propose solutions for long term capacity needs. The Committee's work was expected to conclude in 2020 but was delayed due to COVID. The Committee recently resumed their work and expects to have recommendations by the end of 2022. Future updates to this Capital Facilities Plan will include information regarding the Housing Committee's recommendations.

The District recently opened a six-classroom permanent modular construction addition in the spring of 2022 at the Cedar River Elementary School campus. These classrooms created additional K-5 capacity needed to serve growth (adding 204 seats). Tahoma Senior High School continues to have capacity available to serve growth and the District anticipates that, subject to the Housing Committee's recommendations and future funding, additional 9-12 capacity will be provided during the six-year planning period. As such, the growth-related projects at Tahoma Senior High School and the costs of the recent Cedar River classroom addition are used in the District's school impact fee formula. The District will monitor available capacity and make appropriate adjustments in future updates to this Capital Facilities Plan. In addition, the District may add or relocate portables for growth-related needs during the six years of this Plan.

FINANCE PLAN

Capacity Projects

Facility	Proposed Start Date	Proposed/ Actual End Date	Location	Capacity Change	% of Facilities to Serve New Growth	Anticipated Source of Funds**	Site Cost*	Construction Cost
New High School	2015	2017	Summit Pit	2,693	100%	Bonds, Impact Fees	\$9,000,000	\$144,000,000
Cedar River Elementary School Permanent Modular Classroom Addition	2021	2022	22615 Sweeney Rd SE	204	100%	Local Funds, Impact Fees	N/A	\$3,785,000
TOTAL							\$9,000,000	\$147,785,000

* Previously purchased property paid from earlier bond issues unless otherwise noted.

Noncapacity Projects

Facility	Proposed Start Date	Proposed End Date	Location	Anticipated Source of Funds	Site Cost*	Construction Cost
HVAC – Design and Engineering	3/21	9/22	CR, RC, CSC. STMS, GPES, TES, MVMS	Cap	N/A	\$20,748,000
SLES Roof	6/21	8/21	SLES	Cap	\$733,781.52	\$733,781.52
Carpet Upgrades	6/21	9/21	RCES	Cap	\$398,531.67	\$398,531.67
Septic Improvements	2019	2022	TES	Cap	\$559,241	N/A
TOTAL					\$1,691,554.19	\$21,880,313.19

FEE CALCULATIONS

School Impact Fees Under the Washington State Growth Management Act

The Growth Management Act (GMA) authorizes jurisdictions to collect impact fees to supplement funding of additional public facilities needed to accommodate new development. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing capital facilities used to meet existing service demands.

Methodology and Variables Used to Calculate School Impact Fees

The Tahoma School District calculates school impact fees pursuant to the formula adopted by King County Ordinance No. 10162 and under the authority of Chapter 21A.43 of the King County Code and the Washington State Growth Management Act. The formula calculates fees for single family dwelling units and multi-family dwelling units.

Impact fees are calculated based on the District's cost per dwelling unit for capacity projects that will serve the student from new development (including, as applicable, the purchase of land for school sites, making site improvements, constructing schools and purchasing/installing portable facilities). As required under GMA, credits have also been applied for State Match Funds to be reimbursed to the District and property taxes to fund the projects that will be proposed for future bond measures. Assessed values for single and multi-family housing in the Tahoma School District were provided by the King County Assessor in February 2022

The King County Ordinance includes a fifty (50) percent "discount rate," which operates to set the final fee at 50% of the calculated unfunded need.

Appendix B includes the District's fee calculation. Single Family Housing will yield a fee of \$4,535 and multi-family housing will yield a fee of \$1,120.

STUDENT FACTORS

The student factor (or student generation rate), a significant factor in determining impact fees, is the average number of students generated by each housing type—single-family and multiple-family housing. The student factors are indicated below.

In the past, the District has relied upon the composite average of student generation rates from other districts in King County. However, for this year's CFP, the District was able to calculate its own student generation factors for single family dwelling units. In accordance with K.C.C. 21A.06.1260, the District has chosen to use the average student generation rate of neighboring school districts in King County for the multi-family student factor.

Single Family Dwelling Units:

Sales Years	Number of Units	Grade Level	Students Generated	Generation Rate
1/1/2015 to 12/31/2019				
SFT->	547	K-5	261	0.477
		6-8	104	0.190
		9-12	116	0.212
		Totals	481	0.879

Multi-Family Dwelling Units:

	Auburn	Federal Way*	Issaquah	Lake Washington	Northshore	Average^
Elementary	0.392	0.516	0.160	0.082	0.076	0.178
Middle	0.135	0.317	0.049	0.035	0.026	0.061
High	0.153	0.208	0.055	0.033	0.026	0.067
Total	0.680	1.041	0.263	0.150	0.128	0.306

**For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

^Figures are rounded.

APPENDIX A – ENROLLMENT PROJECTIONS

Tahoma Enrollment History

Births	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
King County	22,680	24,244	24,899	25,190	25,067	24,514	24,630	25,032	24,910	25,348	25,487	26,011
K Enroll as %	2.22%	2.04%	2.11%	2.16%	2.35%	2.19%	2.25%	2.34%	2.48%	2.75%	2.30%	2.43%
City of Maple Valley	354	405	379	393	348	334	342	329	325	369	383	380
K Enroll % of City	142.4%	122.2%	138.8%	138.7%	169.5%	161.1%	161.7%	178.4%	189.8%	188.6%	152.7%	166.1%

Medium Range Forecast

	Projected Births											
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>		
King County	25,273	24,337	24,090	23,638	23,568	24,043	24,237	24,691	24,904	25,158		
K Enroll as %	2.60%	2.57%	2.56%	2.57%	2.59%	2.61%	2.61%	2.61%	2.61%	2.61%		
City of Maple Valley	365	341	337	331	330	337	339	346	349	352		
K Enroll % of City	179.9%	183.8%	182.9%	183.8%	184.7%	186.5%	186.5%	186.5%	186.5%	186.5%		

October P223 Enrollment (Headcount)

	<u>Oct10</u>	<u>Oct11</u>	<u>Oct12</u>	<u>Oct13</u>	<u>Oct14</u>	<u>Oct15</u>	<u>Oct16</u>	<u>Oct17</u>	<u>Oct18</u>	<u>Oct19</u>	<u>Oct20</u>	<u>Oct21</u>
K	504	495	526	545	590	538	553	587	617	696	585	631
1	495	551	572	592	614	641	603	591	598	646	650	645
2	570	524	587	569	645	621	647	642	644	624	615	670
3	564	588	552	606	600	663	656	691	668	685	608	630
4	580	557	624	575	625	615	688	688	720	675	647	640
5	591	585	576	640	580	642	645	707	710	747	649	682
6	565	605	609	604	643	602	637	656	743	722	693	636
7	569	574	621	613	622	681	630	664	670	783	705	726
8	647	580	587	629	618	631	689	644	664	684	749	723
9	601	645	601	597	627	632	652	696	673	696	692	747
10	627	586	630	583	580	620	624	657	687	689	680	707
11	534	570	540	569	522	529	570	587	618	646	571	622
12	<u>547</u>	<u>504</u>	<u>545</u>	<u>528</u>	<u>539</u>	<u>498</u>	<u>491</u>	<u>544</u>	<u>548</u>	<u>553</u>	<u>570</u>	<u>562</u>
Total	7,394	7,364	7,570	7,650	7,805	7,913	8,085	8,354	8,560	8,846	8,414	8,621

	<u>Oct22</u>	<u>Oct23</u>	<u>Oct24</u>	<u>Oct25</u>	<u>Oct26</u>	<u>Oct27</u>	<u>Oct28</u>	<u>Oct29</u>	<u>Oct30</u>	<u>Oct31</u>
K	657	626	617	608	609	628	633	645	650	657
1	688	719	682	670	660	661	681	686	699	705
2	679	723	751	710	697	686	687	707	713	727
3	702	713	755	782	739	724	713	714	735	741
4	651	726	733	774	801	757	742	731	731	753
5	664	672	747	751	793	820	774	759	747	748
6	687	682	688	761	765	807	834	788	772	761
7	663	712	704	707	782	785	828	856	809	792
8	738	677	724	713	716	791	795	838	867	818
9	748	759	693	738	727	729	805	809	853	882
10	755	740	747	680	724	712	714	789	793	836
11	653	701	684	687	625	666	655	657	726	729
12	<u>584</u>	<u>618</u>	<u>660</u>	<u>642</u>	<u>645</u>	<u>586</u>	<u>624</u>	<u>614</u>	<u>615</u>	<u>680</u>
Total	8,868	9,069	9,186	9,222	9,283	9,351	9,485	9,592	9,711	9,830

Change	65	-30	206	80	155	108	172	269	206	286	-432	207	Change	247	201	117	36	61	68	133	107	119	119
% Change	0.9%	-0.4%	2.8%	1.1%	2.0%	1.4%	2.2%	3.3%	2.5%	3.3%	-4.9%	2.5%	% Change	2.9%	2.3%	1.3%	0.4%	0.7%	0.7%	1.4%	1.1%	1.2%	1.2%

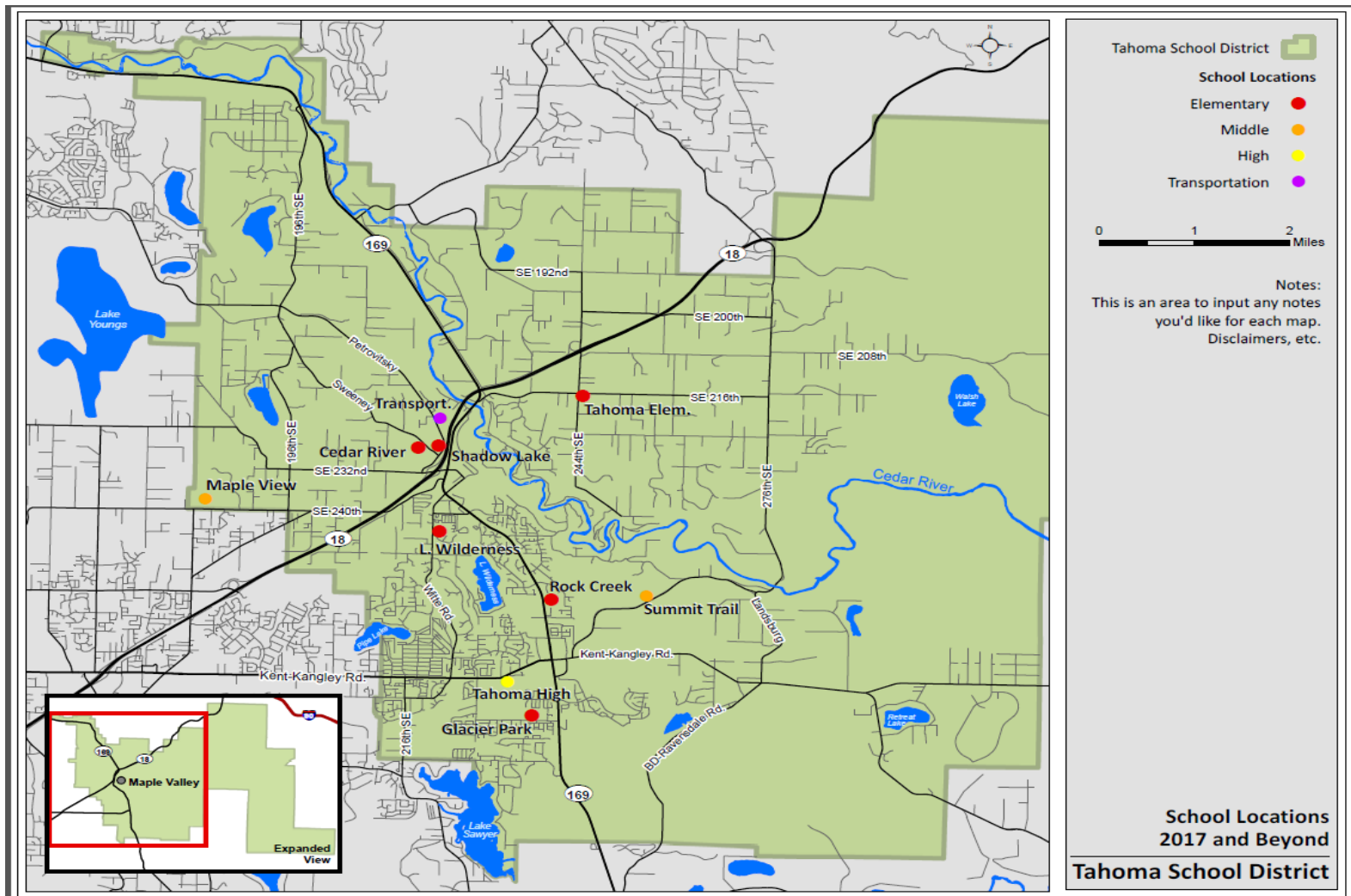
3304	3300	3437	3527	3654	3720	3792	3906	3957	4073	3754	3898
1781	1759	1817	1846	1883	1914	1956	1964	2077	2189	2147	2085
2309	2305	2316	2277	2268	2279	2337	2484	2526	2584	2513	2638

K-5	4,041	4,179	4,286	4,295	4,299	4,275	4,229	4,241	4,276	4,331
6-8	2,087	2,072	2,116	2,181	2,263	2,383	2,457	2,482	2,447	2,371
9-12	2,740	2,818	2,784	2,747	2,722	2,693	2,798	2,869	2,987	3,128

APPENDIX B – SCHOOL IMPACT FEE CALCULATION

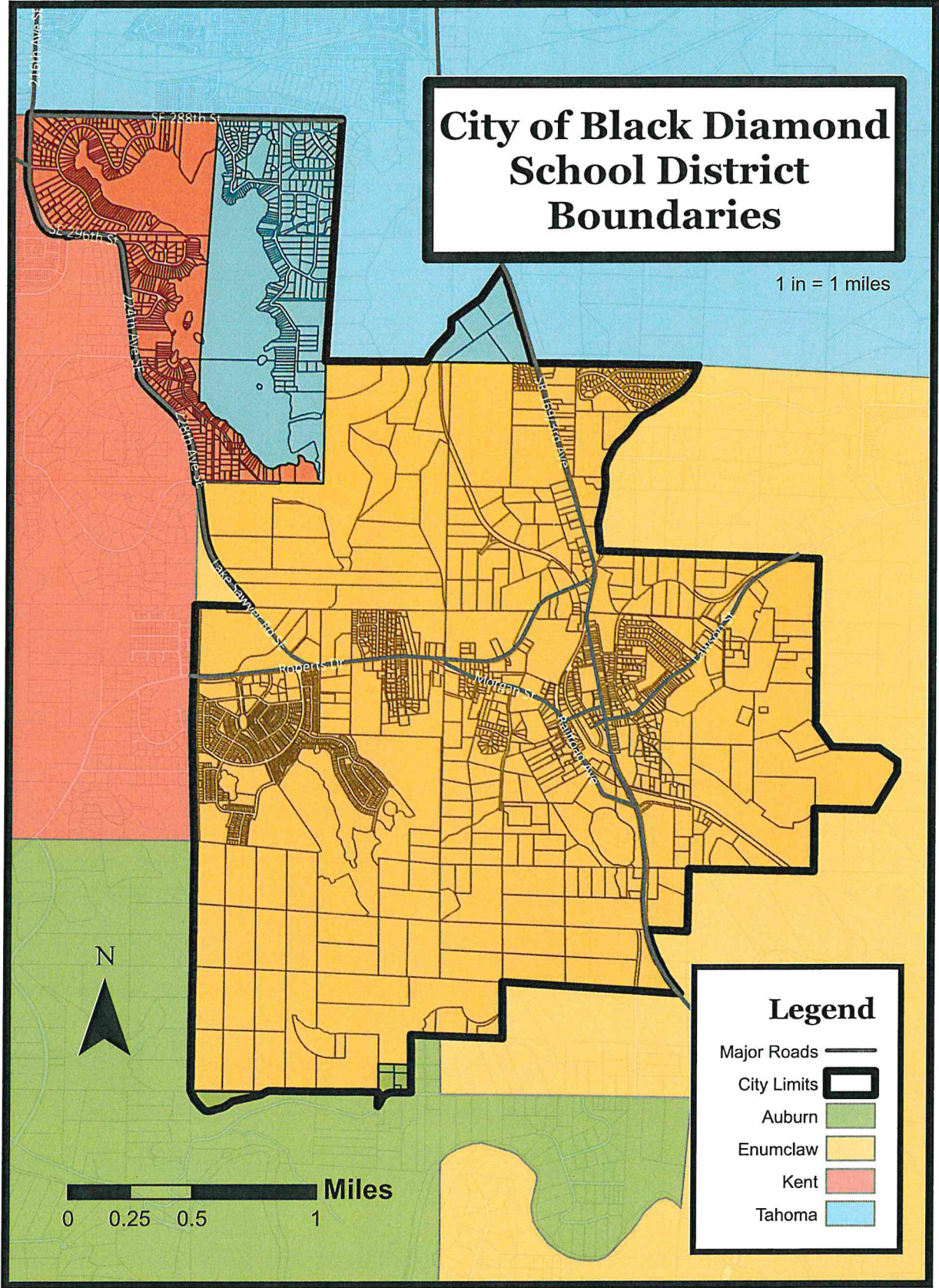
School Site Acquisition Cost:							
((AcresxCost per Acre)/Facility Capacity)xStudent Factor							
				Student	Student		
	Facility	Cost/	Facility	Factor	Factor	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	MFR	SFR	MFR
Elementary	20.00	\$0	204	0.477	0.178	\$0	\$0
Middle	35.00	\$0	800	0.190	0.061	\$0	\$0
High	35.00	\$0	2,693	0.212	0.067	\$0	\$0
						\$0	\$0
School Construction Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)							
				Student	Student		
	%Perm/	Facility	Facility	Factor	Factor	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR	SFR	MFR
Elementary	88.00%	\$ 3,785,000	204	0.477	0.178	\$7,788	\$2,906
Middle	88.00%	\$ -	800	0.190	0.061	\$0	\$0
High	88.00%	\$ 146,000,000	2,693	0.212	0.067	\$10,114	\$3,196
						\$17,902	\$6,103
Temporary Facility Cost:							
((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet)							
				Student	Student	Cost/	Cost/
	%Temp/	Facility	Facility	Factor	Factor	SFR	MFR
	Total Sq.Ft.	Cost	Size	SFR	MFR		
Elementary	12.00%	\$ -	20	0.477	0.178	\$0	\$0
Middle	12.00%	\$ -	25	0.190	0.061	\$0	\$0
High	12.00%	\$ -	25	0.212	0.067	\$0	\$0
					TOTAL	\$0	\$0
State Funding Assistance Credit:							
CCA x OSPI Square Footage x Funding Assistance % x Student Factor							
				Student	Student		
	Current	OSPI Square	District	Factor	Factor	Cost/	Cost/
	CCA	Footage	Funding %	SFR	MFR	SFR	MFR
Elementary	\$ 246.83	90	0.00%	0.477	0.178	\$0	\$0
Middle	\$ 246.82	108	0.00%	0.190	0.061	\$0	\$0
Sr. High	\$ 246.83	130	0.00%	0.212	0.067	\$0	\$0
					TOTAL	\$0	\$0
Tax Payment Credit:						SFR	MFR
Average Assessed Value						\$610,642	\$267,076
Capital Bond Interest Rate						2.45%	2.45%
Net Present Value of Average Dwelling						\$5,358,212	\$2,343,517
Years Amortized						10	10
Property Tax Levy Rate						\$1.65	\$1.65
	Present Value of Revenue Stream					\$8,832	\$3,863
Fee Summary:				Single	Multi-		
				Family	Family		
	Site Acquisition Costs			\$0	\$0		
	Permanent Facility Cost			\$17,902	\$6,103		
	Temporary Facility Cost			\$0	\$0		
	State Funding Credit			\$0	\$0		
	Tax Payment Credit			(\$8,832)	(\$3,863)		
	FEE (AS CALCULATED)			\$9,070	\$2,240		
	50% LOCAL SHARE			\$4,535	\$1,120		

APPENDIX C – SCHOOL DISTRICT MAP



City of Black Diamond School District Boundaries

1 in = 1 miles



CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Approving the City's 2023 Legislative Agenda	Agenda Date: November 17, 2022 AB22-091A	
	Mayor Carol Benson	X
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
	Public Works – Scott Hanis	
Cost Impact (see also Fiscal Note): N/A	Court – Stephanie Metcalf	
Fund Source: N/A		
Timeline: Acceptance		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Proposed Legislative Agenda		
SUMMARY STATEMENT: Council reviewed the proposed Legislative Agenda at their regular meeting on November 3, 2022.		
FISCAL NOTE (Finance Department):		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to adopt the City's 2023 Legislative Agenda		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 3, 2022	Discussion and Review	
November 17, 2022		

CITY OF BLACK DIAMOND

2023 Legislative Agenda

BLACK DIAMOND'S KEY PRIORITIES AT A GLANCE

TRANSPORTATION

- Hwy 18—The City is grateful for the state's investment of \$640 million for widening and safety improvements along SR18. The City will be closely monitoring the development of the project and urges the Legislature to phase the funds in a manner that allows for the most expeditious delivery schedule. Ensuring this project gets funded expeditiously is going to take continued effort.
- SR 169—Segment-base widening of 169 and reduction of slide risk
Long Term: Comprehensive widening of SR 169 and remediation of slide risk
- SR 516—Support of 516 project in Covington for east-west connectors. SR 516 carries regional traffic from Maple Valley, Black Diamond and Covington to Hwy 18

OTHER SUPPORT

- Support City of Covington Aquatic & Recreation Center
- Keep the Public Works Trust Fund fully funded
- Support Association of Washington Cities and Sound Cities Association Legislative Agendas
- Support Culturally Responsive Mental Health Funding for Schools and Community Centers
- HB 1310—Support follow-up legislation to address unintended consequences, ambiguities, and conflicting provisions of the new laws.



Elected Officials

Mayor Carol Benson

Councilmembers:

Tamie Deady

Therron Smith

Vacant

Leih Mulvihill

Kristiana de Leon

Bernie O'Donnell

Debbie Page

Phone: (360) 851-4500

24301 Roberts Drive

PO Box 599

Black Diamond, WA 98010

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17, 2022 AB22-095	
Resolution authorizing the purchase of a police vessel from Ocean Craft Marine in the amount not to exceed \$170,000.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	X
Cost Impact (see also Fiscal Note): \$170,000	Public Works – Scott Hanis	
Fund Source: General Fund	Court – Stephanie Metcalf	
Timeline:		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; bid; comparisons		
SUMMARY STATEMENT: In August of this year, the police vessel sustained several equipment failures that led to the vessel sinking on two occasions. The leak was found in the washdown pump, along with two other issues that contributed to the boat taking on too much water. A claim was filed with our insurance provider, and they determined the boat was a total loss and compensated the city \$26,700.30. In addition, Washington State Parks has agreed to provide the city \$20,000 towards the purchase of a new vessel. The Black Diamond Police Department received six quotes from various vendors who build police vessels. After careful review of the vessel options, we believe the 21-foot ISIS RHIB, built by Ocean Craft Marine, would provide the most benefit to our marine patrol on Lake Sawyer. The cost of the vessel is \$143,294 plus \$10,000 in shipping = \$153,294.00. An estimated 10% in sales tax brings the total to \$168,623.40. What this doesn't include-possibly purchased out of VRF (vessel registration fees): MDC mount/ docking station, tow ropes, extension hook, first aid kit. FISCAL NOTE (Finance Department): N/A		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1517 authorizing the purchase of a police vessel from Ocean Craft Marine in the amount of not to exceed \$170,000.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 17, 2022		

RESOLUTION NO. 22-1517

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON,
AUTHORIZING THE PURCHASE OF A NEW VESSEL FROM
OCEAN CRAFT MARINE**

WHEREAS, earlier this year, the police vessel sustained several equipment failures that led to the vessel sinking on two occasions; and

WHEREAS, the damage to the vessel and its equipment was deemed a total loss by insurance and we now have to replace the vessel; and

WHEREAS, the police department received six bids from various vessel manufacturers; and

WHEREAS, after careful consideration, the police department recommends the purchase of the Ocean Craft 6.5M LE vessel;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The police department is hereby authorized to purchase the Ocean Craft Marine, not to exceed \$170,000.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 17TH DAY OF NOVEMBER, 2022.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

	North River- Roseburg, OR	ASIS - Maryland	Fluid Patrol- Florida	Union Marine - Protector Milton, WA	Safeboats Bremerton WA	Lake Assault Wisconsin
Length	21 foot	21 foot	21 foot	25 foot	23 foot	22 foot
Trim Tabs	Yes	Yes	Yes	Yes	Yes	No

Console Cover	Yes	Yes	Yes	No	No	No
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Seat Cover	Yes	Yes	Yes	No	No	No
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Single 200 hp 4 stroke outboard engine	Yamaha	200 hp Mercury	150 hp- didn't identify brand	Mercury 300 hp	400 hp	150hp- didn't specify brand
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Complete electronics packages (Radar/GPS/ Depth sounder - Manufacturer identified by customer)	Yes	Yes	Yes	Yes	Yes	Yes
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Bow storage box/step	Yes	Yes	Yes	Yes	No	Yes
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Aluminum engine/rope guard	Yes	Yes	Yes	Yes	Yes	No
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Aluminum bow and tow posts	Yes	Yes	Yes	Yes	Yes	Yes
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Aluminum T-top	Yes	Yes	Yes	Yes	Yes	No
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Aluminum Full Reinforced Hull	Yes	Yes	No	Yes	Yes	Yes
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Hybrid Foam-Filled Tube Set (Possibly Silver In Color)	Air. Hybrid 5K more	Yes	Air only	Yes	Yes	Air
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Non-Slip Step-Treads	Yes	Yes	Yes	Yes	Yes	Yes
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Branding (POLICE) On Each Side (Possibly Reflective Black)	Yes	Yes	Yes	Yes	Yes	Yes
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Rear A Frame	Yes	Yes	Yes	Yes	Yes	No
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Swim Platform & Ladder At Transom		Yes	No-located over RIB	Yes	No	No
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Trailer With Double Axel & Spare Wheel	Yes	Yes	Yes	No	No	Yes
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Shrink-Wrap Packaging	No	Yes	Yes	No	No	No
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VHF Radio	Yes	Yes	Yes	Yes	No	No
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Police Lightbar With P.A., Speaker, and Siren	Yes	Yes	Yes	Yes	No	Lightbar, no siren or speaker included
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Search Light	Yes	Yes	Yes	Yes	No	No
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Deck Lights	Yes	Yes	Yes	Yes	Yes	No
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Power Socket 12V	Yes	Yes	Yes	Yes	Yes	Yes
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Off-Shore Compass	Yes	Yes	Yes	Yes	Yes	No
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Engine Guard Rail	Yes	Yes	Yes	Yes	No	No
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Engine Support Plate (not a necessity)	No	Yes	No	Yes	Yes	No
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Hydraulic Jack Plate To Raise The Motor Directly Up & Down When In Shallow Waters						
	Yes	Yes	Yes	No	No	No

TOTAL COST	\$168,756	\$135,929	\$89,384	\$263,509	\$250,000	\$150,000
Shipping	N/A	\$10,000	\$4,200.00	N/A	N/A	N/A
*No tax included					*designed for ocean	*\$240,000 with upgrades listed above
*Boat cover not included (est. \$2000)						
Est. delivery time	Sept. 2023	180 days out	3-6months	Oct. 2023	12-15 months	Nov. 2023



OCEAN CRAFT
MARINE

Black Diamond PD 6.5M RHIB Price Quotation



OCEAN CRAFT
MARINE

Line Item	Description	Unit	Qty.	Unit Price	Extended Price
Vessel GRP Hull	OCM 6.5M LE "Turn-Key Ready" Aluminum Constructed	No.	1	\$75,000.00	\$75,000.00
Engine	Mercury Marine® Single 4 Stroke F200 V6 EXLPT Outboard Motor with DTS Fly-By-Wire Binnacle-Mount Remote Control, 25" Shaft, Hydraulic Steering System, Vessel View 403 4" inch Telemetry Display, and Stainless Steel Propeller	Set	1	\$23,700.00	\$23,700.00
Tube Set	Foam Hybrid Tube Spec. Military Thickness, 1670 Dtex. "TBD Color"	No.	1	\$6,000.00	\$6,000.00
Tube Set	Molded Rubber Handles on tube-set	No.	4	Incl.	Incl.
Tube Set	External & Internal Grab Lifelines	Set	2	Incl.	Incl.
Tube Set	Neoprene Step Treads (all-around)	Set	1	Incl.	Incl.
Tube Set	Double Fendering "Sharks-Tooth" Rub-Strake on Tube-Set	Set	1	Incl.	Incl.
Tube Set	Hypalon Fabric Name "POLICE" on Tube set	No.	2	\$180.00	\$360.00
Deck / Vessel	Anchor locker	No.	1	Incl.	Incl.
Deck / Vessel	3 U-bolts (1 on bow, 2 on transom)	No.	3	Incl.	Incl.
Deck / Vessel	Approved Aluminum Fuel Tank 150L	No.	1	Incl.	Incl.
LIFTING	S.S Heavy Duty Lifting Points (2 Foredeck & 2 Aft deck)	Set	1	Incl.	Incl.
Life Safety/SAR	Offshore 95 Compass Dash Mounted	No.	1	Incl.	Incl.
Life Safety/SAR	USCG Approved Fire Extinguishers	No.	2	Incl.	Incl.
Life Safety/SAR	20" USCG Approved Throwable Ring Buoy	No.	2	\$100.00	\$200.00
Life Safety/SAR	Rescue Throw Rope	No.	2	\$90.00	\$180.00
Electronics	Automatic Electric Bilge Pump High Capacity with Float Switch	Set	1	Incl.	Incl.
Electronics	12VDC Electric Distribution Bus/System with Breaker Panels & Battery Isolators	Set	1	Incl.	Incl.
Electronics	Batteries AGM Battery Banks, Trays, Selector Switches	No.	2	Incl.	Incl.
Electronics	Automotive Style Accessory Receptacle 12VDC & 12VDC USB	No.	2	\$37.00	\$74.00
Electronics/COMMS	Garmin 115 VHF Radio with DSC, AIS, and Loud Hailer	Set	1	\$829.00	\$829.00
Electronics/COMMS	VHF Antenna and HD Mounting Base	Set	1	\$122.00	\$122.00
Electronics/COMMS	Signal Horn 12VDC IAW COLREGS	No.	1	Incl.	Incl.
Electronics/NAV	Garmin® 722 XSV color GPSMAP with Chirp Sonar, w/ Garmin GT23M-TM Transducer and Installation	Set.	1	\$1,600.00	\$1,600.00
Electronics/Lighting	LED Vessel Navigation Lights IAW COLREGS	Set	1	Incl.	Incl.
Electronics/Lighting	LED Diffused, Flood lights/ "Scene-Lights"	No.	5	\$75.00	\$375.00
Electronics/Lighting	LED Law Enforcement Light Bar (LED Color Blue)	No.	1	\$620.00	\$620.00
Electronics/Lighting	Whelen® Siren System with Hailer and Air Horn	No.	1	\$1,200.00	\$1,200.00
Electronics/Lighting	ACR® RCL-95 Remote Control Search Light	No.	1	\$585.00	\$585.00
Deck/Structure	HD T-Top with Overhead Lumitec LED Tri-Color Lighting	Set	1	\$2,700.00	\$2,700.00
Deck/Structure	Forward HD Sampson Bollard/Tow Post (Powder Coated Black)	No.	1	\$600.00	\$600.00
Deck/Structure	Aft HD Tow Post (Powder Coated Black)	No.	1	\$1,500.00	\$1,500.00
Deck/Structure	Aft A-Frame Arch (Powder Coated Black)	No.	1	\$2,100.00	\$2,100.00
Deck/Structure	Outboard Motor Guard (Powder Coated Black)	No.	1	\$1,500.00	\$1,500.00
Deck/Structure	Tube-Set Mounted Folding S.S. Swim-Ladder	No.	1	\$400.00	\$400.00
Console/Seating	Two-Man Futura Console w/Grab Rail and Windscreen	No.	1	\$2,574.00	\$2,574.00
Console/Seating	Ullman® BISCAYA® shock mitigated Jockey-style Straddle-Seats	No.	2	\$5,900.00	\$11,800.00
Packaging	Packaging and Shrink-wrap	No.	1	\$975.00	\$975.00
Transport	Float-on® I-beam, Aluminum, Road-Trailer	Set	1	\$6,200.00	\$6,200.00
Engine	Hydraulic Jack Plate, 8" Set-Back, remotely controlled	Set	1	\$2,100.00	\$2,100.00
SubTotal	Sub Total				\$143,294.00
Freight	Estimated Road Freight To Washington State				\$10,000.00
Total	Total				\$153,294.00
Boat Options/Accessories:					
SAR	Diver Notches	No.	2	\$2,200.00	\$4,400.00
SAR	Dive Ladder	No.	1	\$1,100.00	\$1,100.00
SAR	MARSARS Rescue Net	No.	1	\$325.00	\$325.00
Protection	Full Boat Storage Cover "Grey Color"	No.	1	\$1,855.00	\$1,855.00
Protection	Anti-Fouling Bottom Paint and Barrier Coating	No.	1	\$1,100.00	\$1,100.00

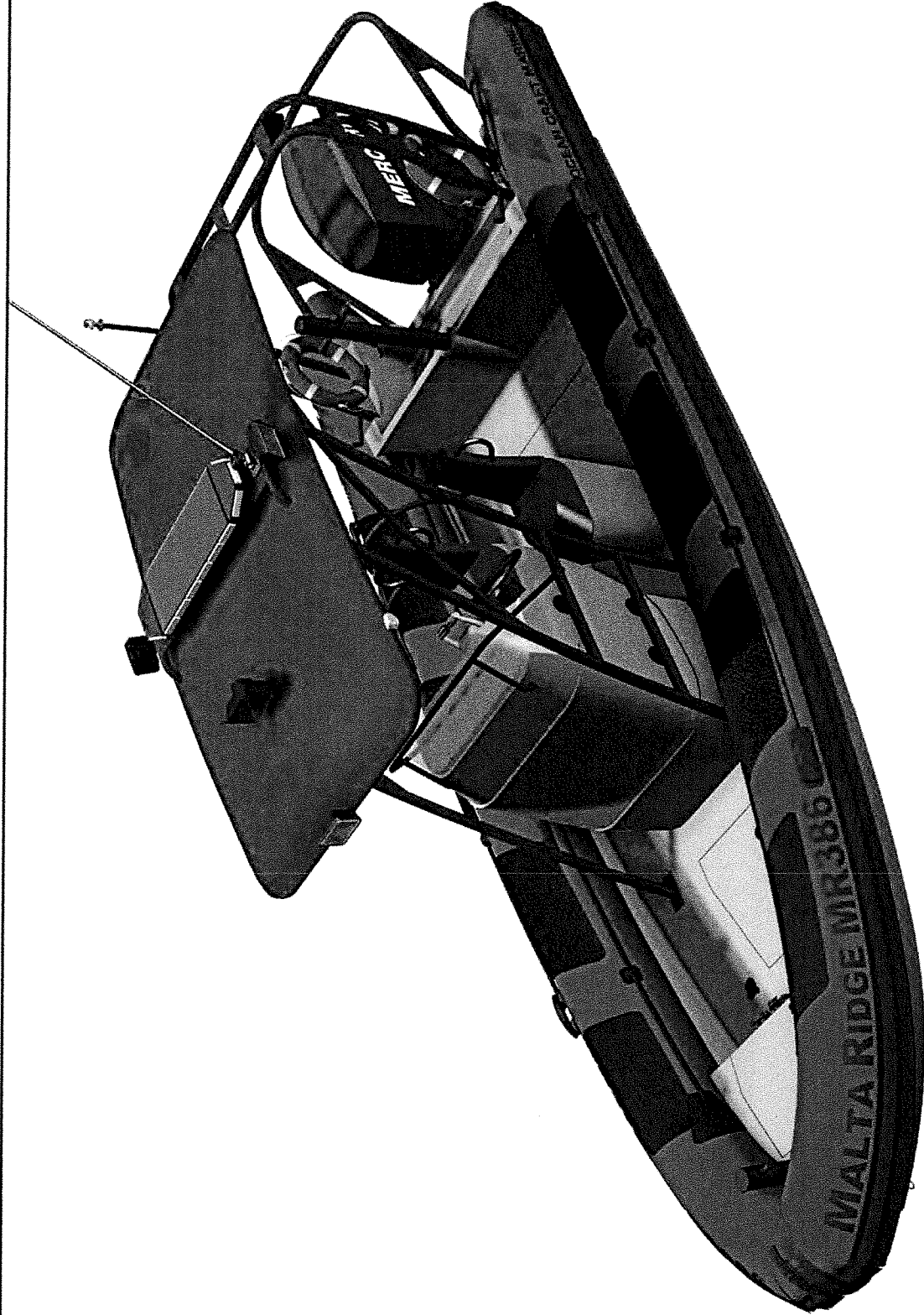
Quote Validity: 30-Days

DESCRIPTION

ASIS Rigid Inflatable boats (RIB/ RHIB) for search & rescue have an outstanding hull performance. They are manufactured for the "no failure" zone applications where reliability and consistency are critical to the success of the mission.

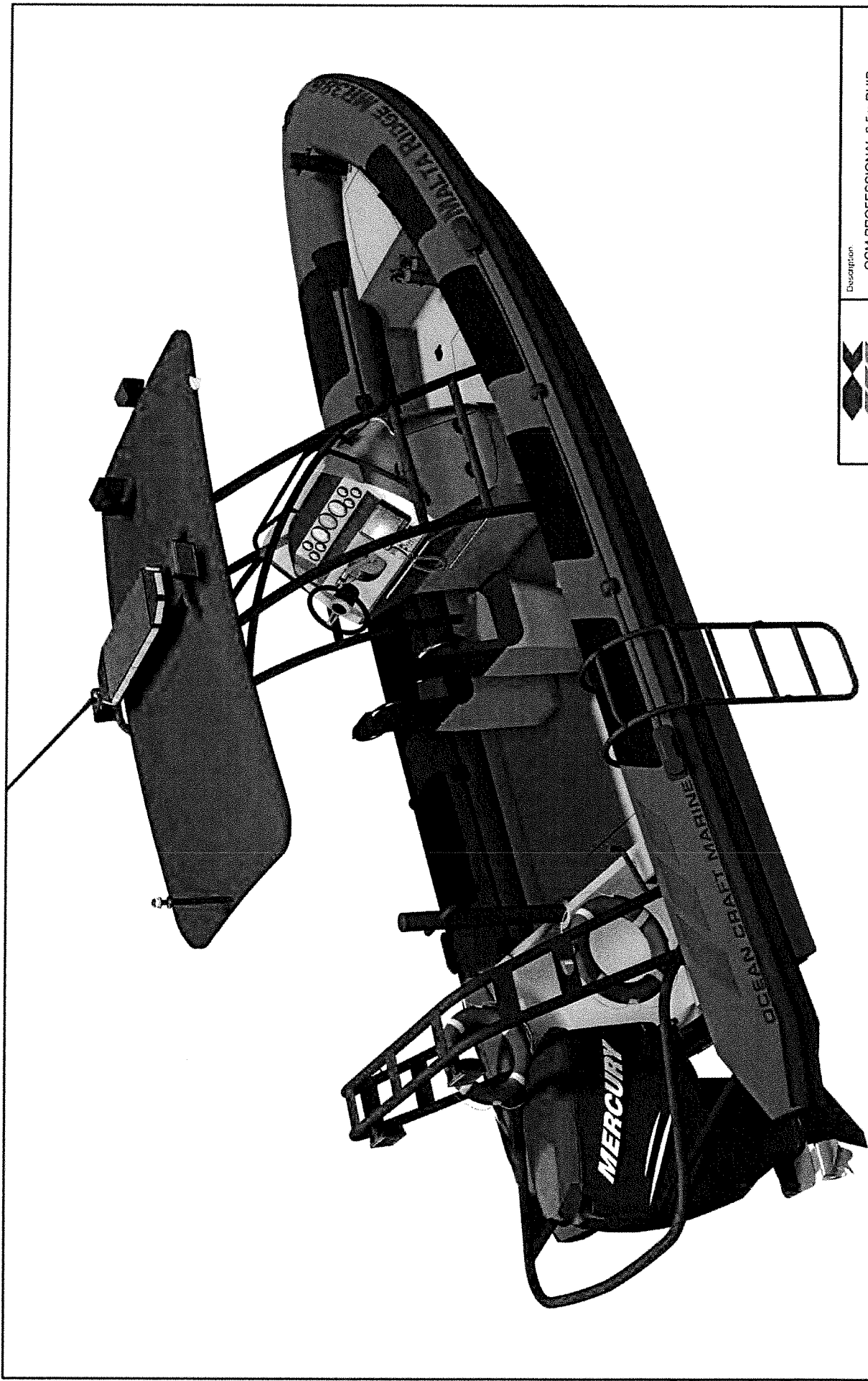
The ASIS Search & Rescue Rigid Inflatable boats have exceptional high load carrying capacity in excess of 1.5 tons with the ability to run continuously at speeds of 100 km/h in deep sea or seas as shallow as 1m. The surface effect hull enables the Rib boat to make high tactical turns and withstand rough sea conditions. Skilled boatmen can drive it hard in large waves without fear of submerging the bow.

Combining Security and stability with comfort and speed, the ASIS Search & Rescue Rigid Inflatable boats (RIB/ RHIB) have been designed to endure and perform well in the worst circumstances. Featuring scuba tank holders, divers ladders and emergency side door allowing an easy entering space for injured people on a stretcher, the ASIS Search & Rescue Rigid Inflatable Boat is unique.



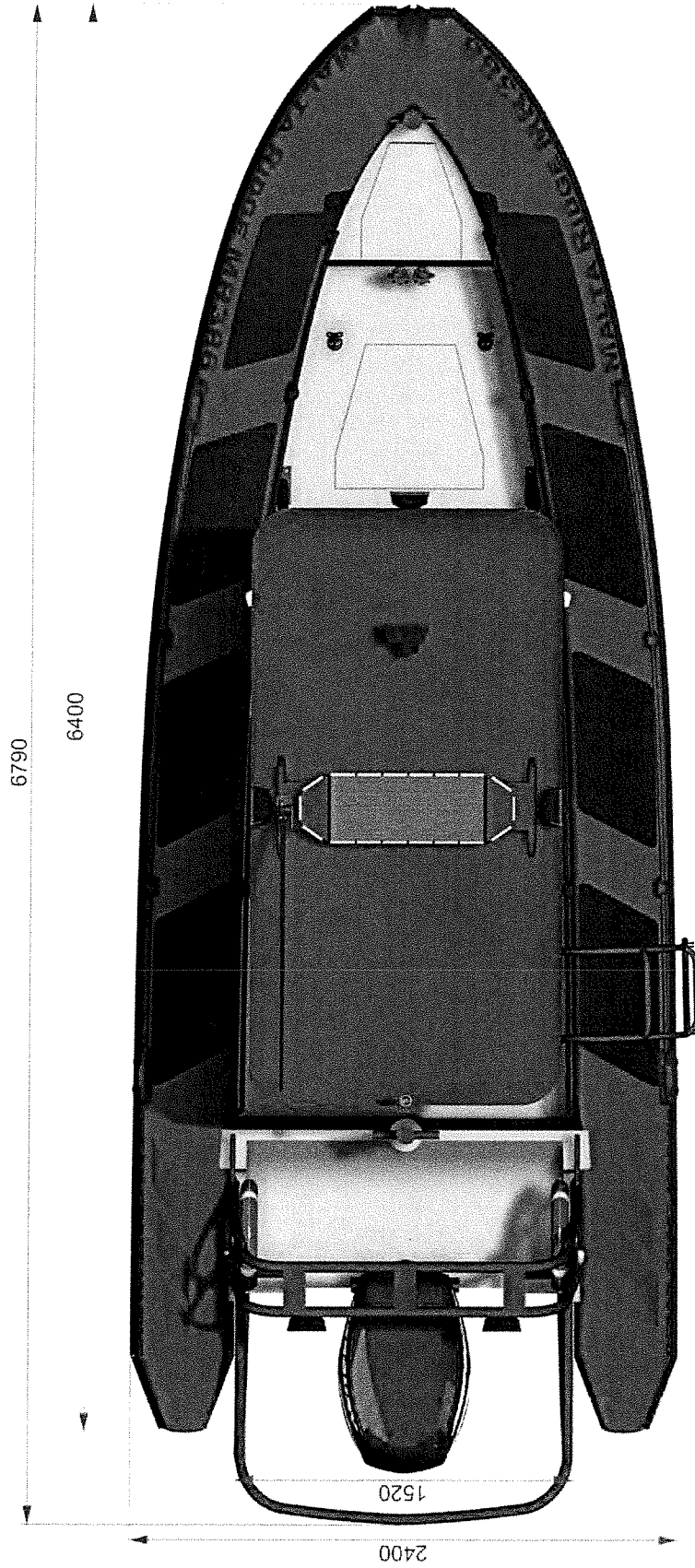
NOTES: • ALL DIMENSIONS ARE IN MM • ALL PICTURES SHOWN ARE FOR ILLUSTRATION PURPOSE ONLY. ACTUAL PRODUCT MAY VARY DUE TO PRODUCT ENHANCEMENT.	 OCEAN CRAFT MARINE	Description: OCM PROFESSIONAL 6.5m RHIB		
		Drawn By: 	Scale: NTS	Ref No: OCM-20-006
		Date: 12/MAR/20	Checked By:	Approved:

OCEAN CRAFT MARINE	
Drawn By:	12/MAR/20
Date:	12/MAR/20



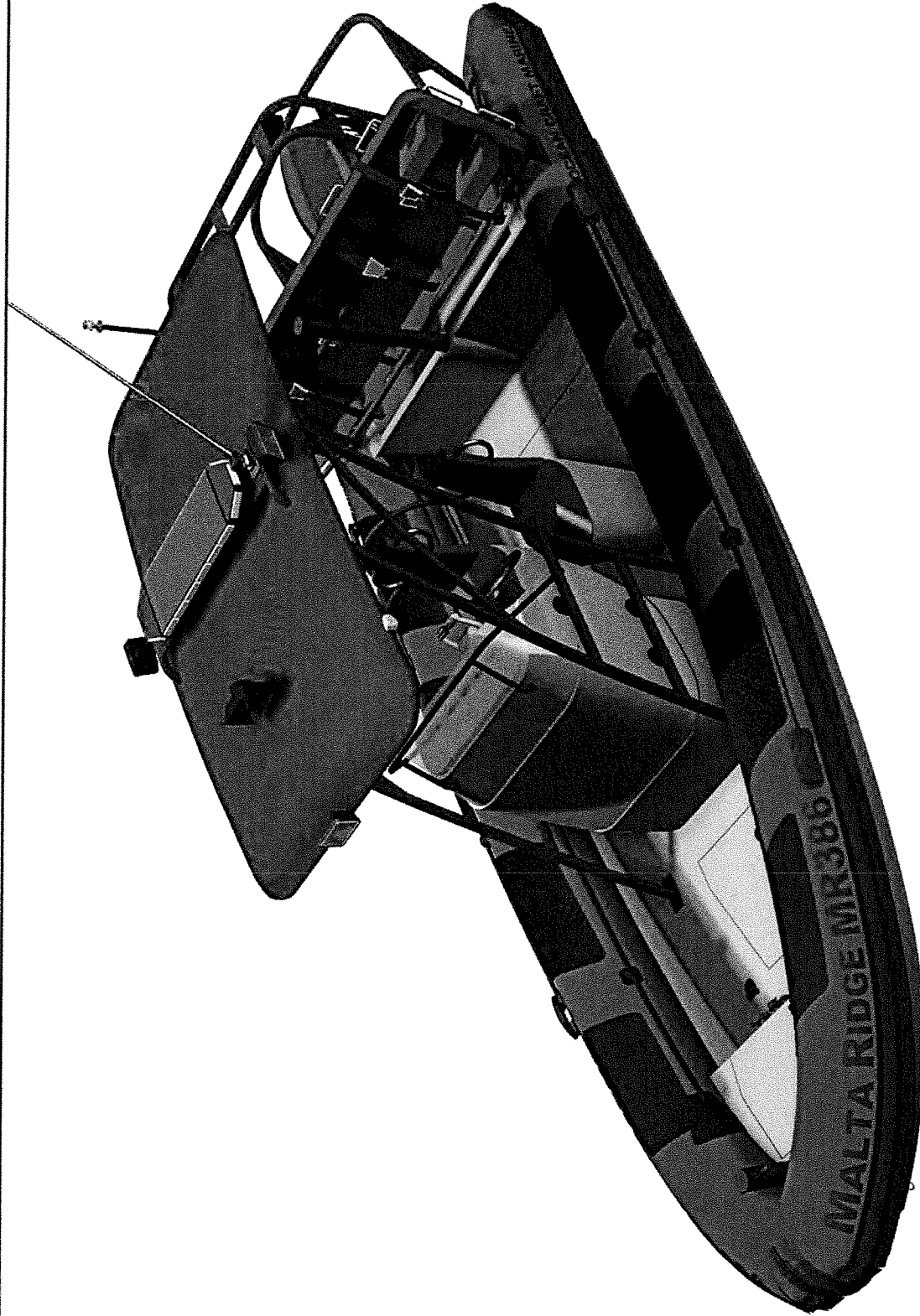
Description		OCM PROFESSIONAL 6.5m RHIB	
 OCEAN CRAFT MARINE	Drawn By:	NTS	Ref No: OCM-20-006
	Date:	12/MAR/20	Checked By:
	Approved:		

NOTES:
• ALL DIMENSIONS ARE IN MM
• ALL PICTURES SHOWN ARE FOR ILLUSTRATION
PURPOSE ONLY. ACTUAL PRODUCT MAY VARY
DUE TO PRODUCT ENHANCEMENT.



 OCEAN CRAFT MARINE	Description: OCM PROFESSIONAL 6.5m RHIB		
	Drawn By: 	Scale: NTS	Ref No: OCM-20-006
Date: 12/MAR/20		Checked By:	Approved:

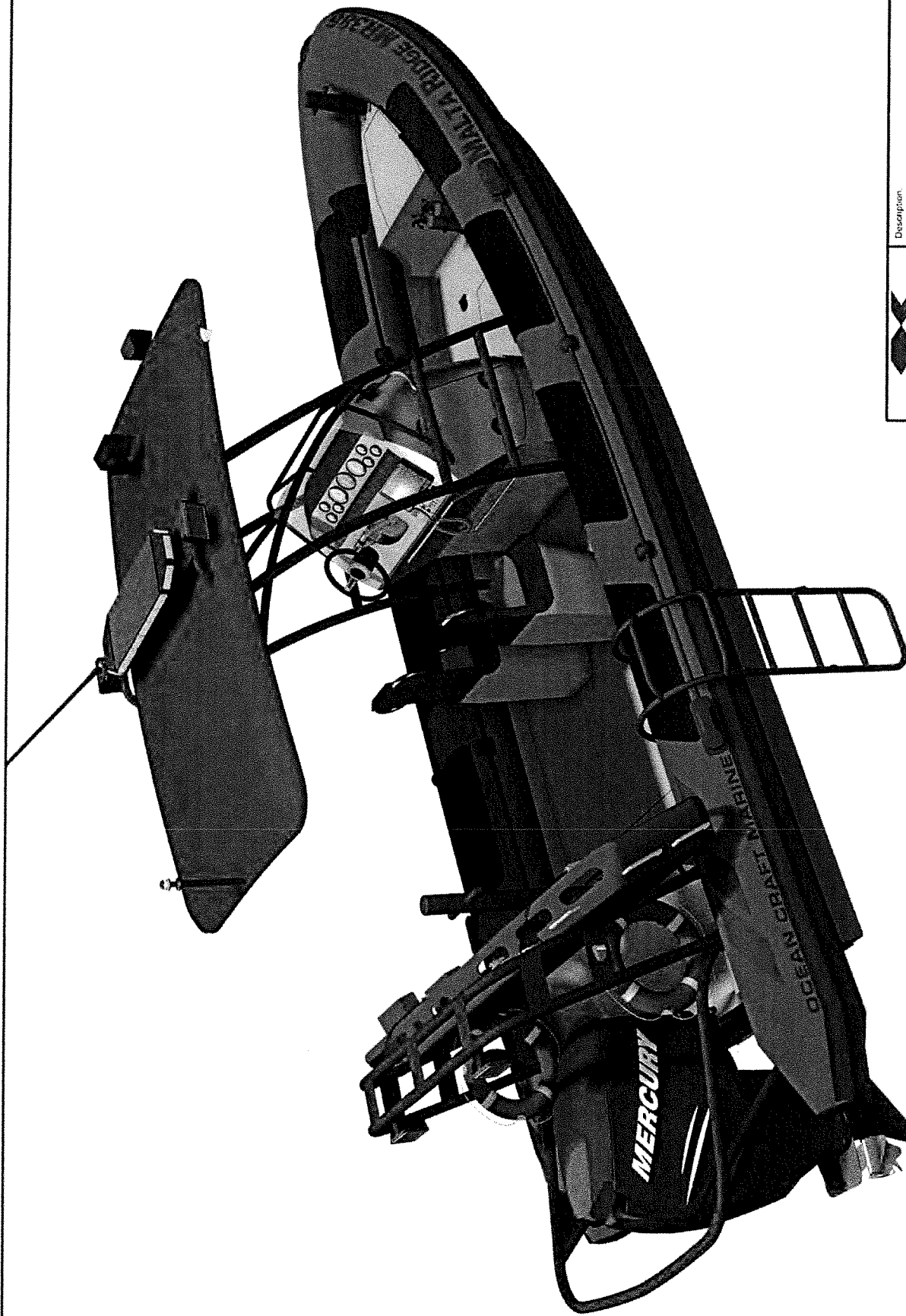
NOTES
 • ALL DIMENSIONS ARE IN MM
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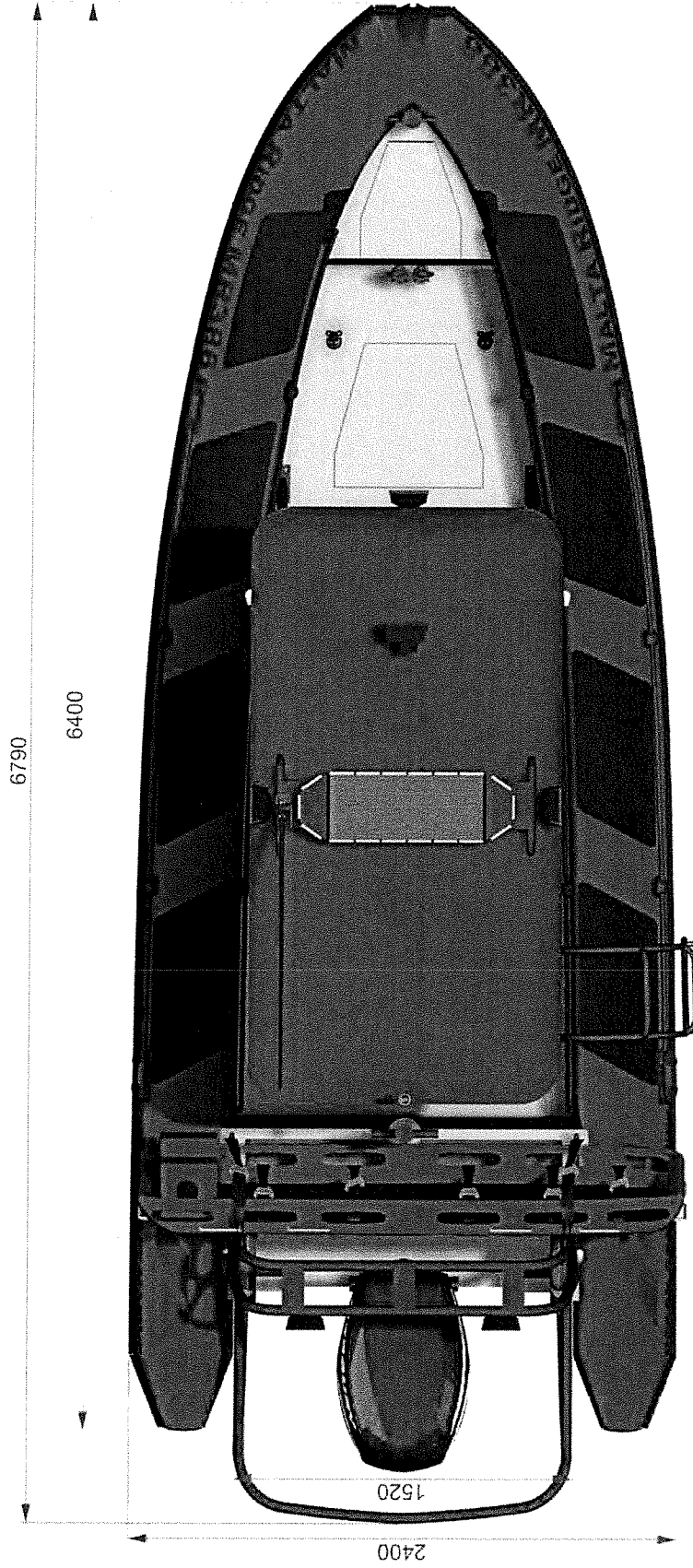
 OCEAN CRAFT MARINE	Description: OCM PROFESSIONAL 6.5m RHIB	
Drawn By: 	Scale: NTS	Ref No: OCM-20-006
Date: 12MAR20	Checked By:	Approved:

NOTES

- ALL DIMENSIONS ARE IN MM
- ALL PICTURES SHOWN ARE FOR ILLUSTRATION PURPOSE ONLY. ACTUAL PRODUCT MAY VARY DUE TO PRODUCT ENHANCEMENT.



		Description	
OCEAN CRAFT MARINE		OCM PROFESSIONAL 6.5m RHIB	
Drawn By:		Scale:	NTS
Date:	12MAR20	Checked By:	
NOTES		Ref No: OCM-20-006	
• ALL DIMENSIONS ARE IN MM		Approved:	
• ALL PICTURES SHOWN ARE FOR ILLUSTRATION PURPOSE ONLY / ACTUAL PRODUCT MAY VARY DUE TO PRODUCT ENHANCEMENT.			

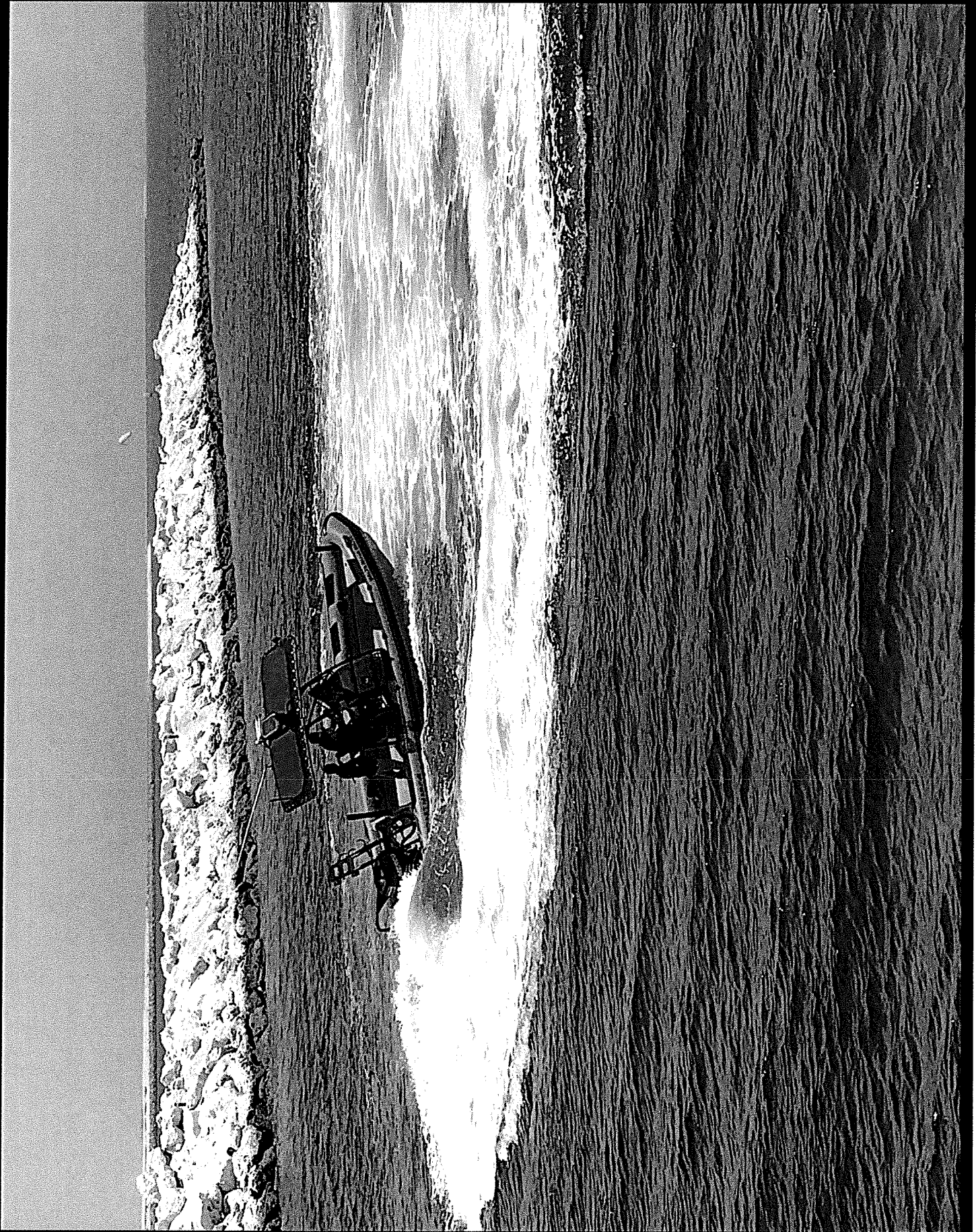


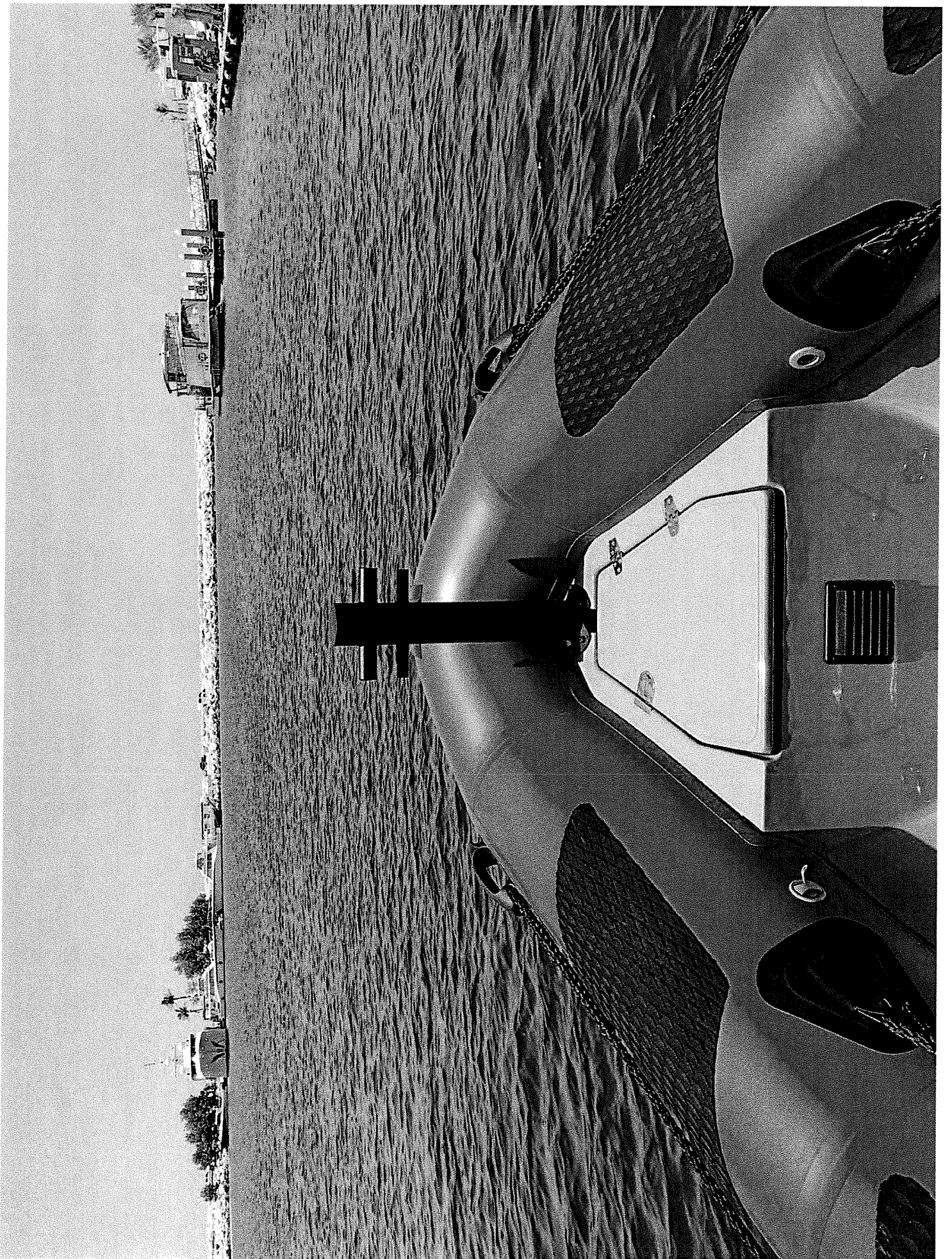
 OCEAN CRAFT MARINE		Description OCM PROFESSIONAL 6.5m RHIB	
Drawn By:		Scale	N/S
Date:	12/MAR/20	Checked By:	
NOTES • ALL DIMENSIONS ARE IN MM • ALL PICTURES SHOWN ARE FOR ILLUSTRATION PURPOSE ONLY. ACTUAL PRODUCT MAY VARY DUE TO PRODUCT ENHANCEMENT.		Ref No:	OCM-20-006
		Approved:	



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MI DUAL CAMERA







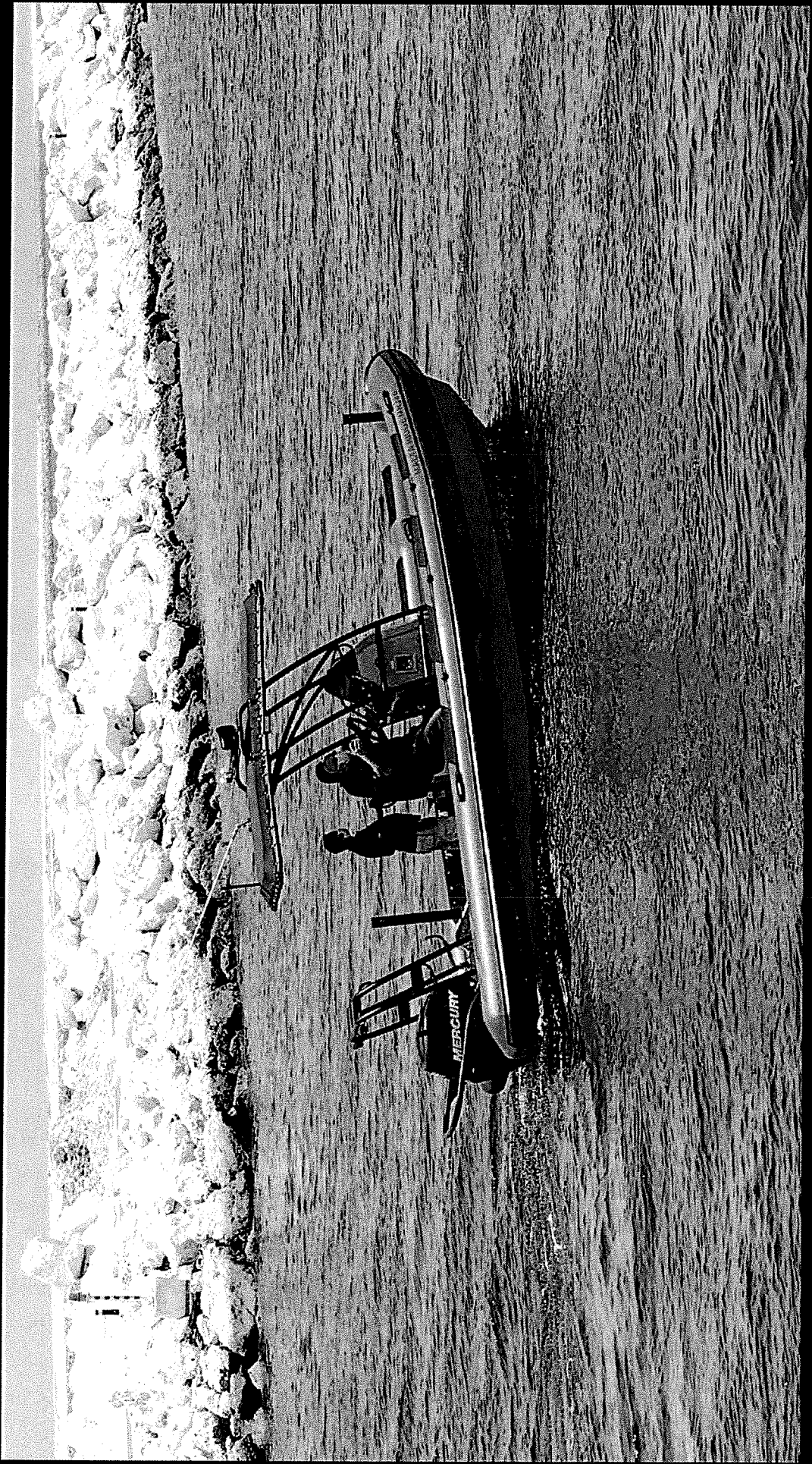












CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17th, 2022 AB20-096	
Yearly addendum to our Agreement with Valley Communications for Dispatch Services	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): \$3.39 increase per call.	Police – Chief Kiblinger	X
Fund Source: General fund	Public Works – Scott Hanis	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution and fee schedule addendum		
SUMMARY STATEMENT: This is our yearly addendum to our contract with Valley Communications for dispatch services. Estimate (for information only) is below. Valley Comm. estimates broken down (2021 numbers used for call volume assumptions.) Increased cost in 2023 from \$46.59 to \$49.98 is \$3.39 per call. 2021 CFS 2399.5 x \$49.98 = \$119,927 2021 Traffic stops 505 x \$24.99 = \$12,625 +10% (increase in stops?) \$1263 = \$13,887.5 2021 Mobile traffic 2587 x 0 = No charge \$133,815.00 FISCAL NOTE (Finance Department): Increased costs are covered in the 2023 Budget.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to adopt Resolution No. 22-1518, authorizing the Mayor to execute the yearly addendum to the Valley Communication Agreement for Dispatch Services.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 17, 2022		

RESOLUTION NO. 22-1518

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON,
AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM
TO THE AGREEMENT FOR DISPATCH SERVICES WITH
VALLEY COMMUNICATIONS FOR 2023.**

WHEREAS, the City is authorized by Chapter 39.34 RCW to enter into agreements with other governmental jurisdictions; and

WHEREAS, currently the City of Black Diamond Police Department contracts with Valley Communications for dispatch services;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an addendum to the agreement for dispatch services with Valley Communications for 2023 in the form as attached hereto as Exhibit A.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 17TH DAY OF NOVEMBER, 2022.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk



A NATIONALLY ACCREDITED COMMUNICATIONS CENTER

**FEE SCHEDULE
to the
AGREEMENT
by and between
VALLEY COMMUNICATIONS CENTER
and
BLACK DIAMOND POLICE DEPARTMENT**

This **SCHEDULE** is supplemental to the **AGREEMENT** between **VALLEY COMMUNICATIONS CENTER** and **BLACK DIAMOND POLICE DEPARTMENT**

This schedule shall remain in effect from **January 1, 2023** thru **December 31, 2023**.

- A.1 The rate shall be **Forty-Nine Dollars and Ninety-Eight Cents (\$49.98)** for each dispatchable call.
- A.2 ACCESS user fees will be charged on a quarterly basis determined by user agency transaction count. Transactions for any given calendar year are used to determine fees for two years past the year when the transaction count was taken.

Signed this 1st day of **November 2022**.

LORA UELAND
EXECUTIVE DIRECTOR

MAYOR



CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17, 2022 AB22-097	
Resolution regarding amendment to the interlocal agreement for inmate housing with the City of Enumclaw Jail.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): \$3650.00/year	Police – Chief Kiblinger	X
Fund Source: General Fund	Public Works – Scott Hanis	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: ☐ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator Attachments: Resolution; amendment		
SUMMARY STATEMENT: Currently the City of Black Diamond contracts with Enumclaw Jail for inmate housing with a guaranteed bed space. This is an updated addendum to the yearly cost; a \$10.00 per day increase in 2023 (\$80.00) and another \$10.00 per day increase for 2024 and 2025 (\$90.00.) The increase for 2023 will be approximately \$3,650.00 for our guaranteed bed. Comparably, Enumclaw jail costs are still considerably less than our other jail options (Issaquah and SCORE.) Issaquah jail daily rate: \$140.00 SCORE jail daily rate: \$189.52 FISCAL NOTE (Finance Department): Increased costs are covered in the 2023 Budget.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to approve Resolution No. 22-1519, authorizing the amendment to the interlocal agreement for inmate housing with the City of Enumclaw Jail.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
November 17, 2022		

RESOLUTION NO. 22-1519

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO THE AGREEMENT FOR INMATE HOUSING WITH THE CITY OF ENUMCLAW.

WHEREAS, the City is authorized by Chapter 39.34 RCW to enter into agreements with other governmental jurisdictions; and

WHEREAS, currently the City of Black Diamond contracts with the City of Enumclaw for inmate housing; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an Addendum to the Inmate Housing Agreement with the Enumclaw Jail in the form as attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 17TH DAY OF NOVEMBER, 2022.

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

Exhibit “A” to Agreement

<u>Quarter Ending On</u>	<u>Guaranteed Contract Bed Days</u>	<u>Compensation Due</u>
March 31st, 2023	90 Bed Days billed at \$80.00 per bed day	\$7,200 + any extra bed days
June 30th, 2023	91 Bed Days billed at \$80.00 per bed day	\$7,280 + any extra bed days
September 30th, 2023	92 Bed Days billed at \$80.00 per bed day	\$7,360 + any extra bed days
December 31st, 2023	92 Bed Days billed at \$80.00 per bed day	\$7,360 + any extra bed days

<u>Quarter Ending On</u>	<u>Guaranteed Contract Bed Days</u>	<u>Compensation Due</u>
March 31st, 2024	90 Bed Days billed at \$90.00 per bed day	\$8,100 + any extra bed days
June 30th, 2024	91 Bed Days billed at \$90.00 per bed day	\$8,190 + any extra bed days
September 30th, 2024	92 Bed Days billed at \$90.00 per bed day	\$8,280 + any extra bed days
December 31st, 2024	92 Bed Days billed at \$90.00 per bed day	\$8,280 + any extra bed days

<u>Quarter Ending On</u>	<u>Guaranteed Contract Bed Days</u>	<u>Compensation Due</u>
March 31st, 2025	90 Bed Days billed at \$90.00 per bed day	\$8,100 + any extra bed days
June 30th, 2025	91 Bed Days billed at \$90.00 per bed day	\$8,190 + any extra bed days
September 30th, 2025	92 Bed Days billed at \$90.00 per bed day	\$8,280 + any extra bed days
December 31st, 2025	92 Bed Days billed at \$90.00 per bed day	\$8,280 + any extra bed days

All extra bed days shall be billed at the Daily Rate.

Carol Benson, Mayor

Date

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Ordinance setting the allowed Property Tax - Dollar amount increase, and percentage as calculated by King County for 2023 Property Taxes.	Agenda Date: November 17, 2022	
	AB22-098	
	Mayor Carol Benson	
	City Attorney David A. Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT & Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various		
Timeline:		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Ordinance;		
SUMMARY STATEMENT: Per RCW 84.52.020 the property tax certifications must be adopted by November 30, 2022, and filed with King County no later than December 5, 2022, for Property Taxes to be collected in 2023. Cities under 10,000 in population are allowed to increase the base Property Tax dollar amount by up to 1% over last year's base amount. A public hearing was held on November 3, 2022, to review the 2023 General Fund source of funds and possible increase in 2023 of the allowed one percent. This Ordinance sets the Property Tax Dollar increase for 2023 at \$24,675 or one percent. King County had sent a preliminary Levy Limit worksheet showing a base increased allowed dollar amount of approximately \$24,675 for the allowed one percent increase over last year's base Property Tax dollars. King County Amounts can change weekly, but the Ordinance needs to be adopted now to reach King County by November 30, 2022. This base dollar amount increase does not include Property Taxes for New Construction which is paid by new citizens and State Assessed Property amounts. All Black Diamonds Property Tax funds are used for Public Safety and provide approximately 5???% of the revenue needed to cover Public Safety costs. FISCAL NOTE (Finance Department): The additional \$24,675 increase is the allowed one percent increase over last year's actual base property tax.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed during Work Study by full City Council at the November 3, 2022, City Council Meeting.		
RECOMMENDED ACTION: MOTION to adopt Ordinance No. 22-1184 approving the Property Tax Dollar Increase and percentage as calculated by King County for 2023.		

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022		

ORDINANCE NO. 22-1184

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, WASHINGTON, RELATING TO THE GENERAL PROPERTY TAX LEVY AND SPECIFYING THE INCREASE CALCULATED BY KING COUNTY BASED ON LAST YEARS ACTUAL LEVY COMMENCING ON JANUARY 1, 2023 WITH CERTAIN CHANGES REQUIRED BY KING COUNTY IN THE MANNER IN WHICH THE AMOUNTS ARE CALCULATED. SUCH PROPERTY TAX LEVY SHALL APPLY TO ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND, ALL AS REQUIRED BY LAW, AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the Council of the City of Black Diamond has met and considered its budget for the calendar year 2023 and

WHEREAS, the Council thereafter gave notice of public hearings and held public hearings on November 3, 2022, and

WHEREAS, the City's actual King County levy amount from the previous actual year base levy of \$2,467,477 is a base increase of \$24,675 or 1.00%; and

WHEREAS, the population of the City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Levy and Percentage of Increase. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year. The dollar amount of the increase over the actual base levy amount authorized from King County for the previous year shall be \$24,675, which is a percentage increase of 1.00% from the previous year. This increases is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed utility property, or any annexations that have occurred.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 17th day of November 2022

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A Linehan, City Attorney

Published:

Posted:

Effective Date:

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: November 17, 2022	AB22-099
Ordinance setting the estimated assessed valuation and maximum total Property Tax dollar amount for 2023	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Community Dev – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):		
Fund Source: Various	Police – Chief Kiblinger	
Timeline:	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Ordinance;		
SUMMARY STATEMENT: Per RCW 84.52.020 the Property Tax Certifications must be filed with King County no later than November 30, 2022, for Property Taxes to be collected in 2023 that the city uses for Public Safety including Fire, Police and Emergency Services. A Public Hearing was held on November 3, 2022, to review Revenue Sources and a possible 2023 Property Tax Increase. This Ordinance sets the maximum total Property Tax dollars at \$2,815,290 that Black Diamond can collect in 2023. This included the base amount plus the allowed one percent increase of \$24,675 over last year's actual levy. This also includes any possible increases by King County between today and December 5, 2022. King County has sent a preliminary Levy Limit Worksheet showing a preliminary allowable levy of \$2,465,433. An additional \$200,000 is proposed to be added for a total possible levy of \$2,665,433 for 2023. This will cover any changes King County may make due to any additional new construction, annexations, state assessments or adjustment they may make between now and their final totals. The final King County Worksheets are not expected until December 5, 2021, after we have already adopted our required levy. Our levy will be adjusted down by King County to the actual final amounts but cannot be increased. King County estimates our total City Assessed Valuation at \$2,041,141,237 an increase of \$378,778,503 or 34% primarily due to Value of new homes and constructions at Ten Trails. All Black Diamonds Property Tax funds are used for Public Safety and provide approximately ?? of the revenue needed to cover Public Safety costs. FISCAL NOTE (Finance Department): The 2022 Budget Document includes the proposed General Fund Revenue and possible 1% property Tax increase in Property Tax for 2023.		

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed during Work Study by full City Council at the November 3, 2022, City Council Workstudy meeting.

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 22-1185, setting the estimated assessed valuation and maximum Property Tax dollar amount for 2023 to be used for Public Safety, including Police, Fire and Emergency Services.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022		

ORDINANCE NO. 22-1185

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023 ON ALL PROPERTY BOTH REAL AND PERSONAL, SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING REVENUE FOR PUBLIC SAFETY FOR THE CITY OF BLACK DIAMOND FOR THE ENSUING YEAR AS REQUIRED BY LAW AND ESTABLISHING THE EFFECTIVE DATE.

WHEREAS, the cities under 10,000 population may increase the regular property tax dollar amount of the levy from the previous year by up to one percent, and

WHEREAS, the City Council has properly given notice of the Public Hearings held on November 3, 2022 to consider the City's 2023 Property Tax Levy and the Preliminary Budget including the Revenue Sources, pursuant to RCW 84.55.120; and

WHEREAS, the City Council of Black Diamond, Washington has met and considered the Public Safety budgets for the year of 2023; and

WHEREAS, a public hearing was held on November 3, 2022 regarding the 2023 Revenue Sources and Public safety budget and the property tax levy, and

WHEREAS, King County requires that the 2023 Property Tax Levies be submitted by November 30, 2022; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Amount. The preliminary assessed valuation of **\$2,041,141,237** is adopted. A regular property tax for 2023 is hereby levied in the maximum amount of **\$3,015,290** which includes an additional \$200,000 for any additional King County increases resulting from additional new construction, improvements to property, newly constructed wind turbines, and any increase in the value of state assessed property or any annexations that have occurred after the preliminary worksheets and adjustment made by the county. The final dollar amount of Property Taxes is determined by King County and reduced to the actual amount allowed.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State or Federal law or regulations, such decisions or preemptions shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. **Effective Date** This Ordinance shall be published in the official newspaper of the city and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, Washington, this 17th day of November 2022.

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David A. Linehan, City Attorney

Posted:

Published:

Effective Date:

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Resolution adopting the 2023-2028 Capital Improvement Plan (CIP)	Agenda Date: November 17, 2022	
	AB22-100	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	
	Finance – May Miller	X
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): \$	Police – Chief Kiblinger	
Fund Source: --	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; Proposed 2023-2028 Capital Improvement Plan		
Summary: The Resolution included adopts the 2023-2028 Capital Improvement Plan totaling \$75,922,606, with 83% for Public Works projects, 17% for Parks and general government projects. Black Diamond as part of the State Growth management group is required to have a balanced Capital Improvement Plan. Mayor Benson and Staff began working on the Capital Improvement Plan update earlier this year. The 2023-2028 Capital Improvement Plan (CIP) includes the City's plans for the next six years for capital needs such as: water Improvements, parks, trails, city facilities maintenance and Police and Fire Equipment as well as water, sewer and stormwater improvements. Council workstudy meetings were held on October 6, 2022 and a public hearing was held at the Regular Council meeting of October 20, 2022. The 2023-2028 Capital Improvement Plan needs to be adopted by Resolution, so departments can refer to this resolution number when they apply for Grants. This Plan Resolution will also serve as a more detailed update to the City Comprehensive plan. This is a plan, not a budget document. The 2023 Capital projects will each be reviewed again before they are included int the 2023 Budget. Copies of the 2023-2028 Capital Improvement Plan can be found of the city web site: www.ci.blackdiamond.wa.us. FISCAL NOTE (Finance Department):		

Each Capital Project includes both the expenditures as well as the expected revenue source. Per Growth management guidelines.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Council reviewed the 2023-2028 Capital Plan at their workstudy meetings, noted above and at the November 10, 2022 Finance Committee Meeting.

RECOMMENDED ACTION: **MOTION to approve Resolution No. 22-1520 adopting the 2023-2028 Capital Improvement Plan.**

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022		

RESOLUTION NO. 22-1520

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF BLACK DIAMOND, KING COUNTY WASHINGTON,
ADOPTING A CAPITAL IMPROVEMENT PLAN FOR
THE YEARS 2023-2028**

WHEREAS, the City of Black Diamond is required by State law and Chapter 3.60 of the Black Diamond Municipal Code to prepare and adopt a multi-year plan, that contains the City's future Capital Improvement Projects and the recommended methods of funding those projects; and

WHEREAS, the City's Capital Improvements Plan has been updated to address the current capital facilities needs and priorities of the City for the years 2023-2028; and

WHEREAS, the City Council has held work session meetings on October 6, 2022, and a public hearing on October 20, 2022; and

WHEREAS, the update is also supplemental information to the Capital Element portion of Black Diamond's Comp Plan for Transportation, Water, Sewer, Stormwater, and other Capital Elements per the State growth management;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND
HEREBY RESOLVES AS FOLLOWS:**

Section 1. The City Council does hereby approve the 2023 – 2028 Capital Improvement Plan, a copy of which is attached as Exhibit "A" and incorporated herein by reference.

ADOPTED by the City Council at an open meeting on the 17th day of November 2022.

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

City of Black Diamond Capital Improvement Plan 2023 – 2028

Draft



Independence Day 2018 on Lake Sawyer
(Photo Credit Craig Goodwin)

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Overview of the Capital Improvement Program

What is the Capital Improvement Program?

The Capital Improvement Program (CIP) is a plan that lays out a six-year road map identifying present and future capital and infrastructure needs for the city. It is an investment in the future of our community.

Because the CIP is a plan rather than a budget, actual authorization for capital project spending for the upcoming year occurs when City Council adopts the Annual Budget in December.

Having the long range capital plan completed before the annual operating budget is developed helps management better incorporate both short and long term planning.

For each project there is an estimated start and completion date that has been projected by the city department in charge of the improvement. The CIP also defines the total cost of the project and the amount allocated to the project for each year of the plan.

Examples of projects in Black Diamond's six-year CIP include street rehabilitation, water projects, wastewater facilities, park improvements, a fire station and equipment, police capital facility needs, and general facility capital needs and improvement.

How are projects in the Capital Improvement Plan paid for?

The CIP process involves balancing desired capital improvements that compete for scarce financial resources. Generally, funding for capital improvements is provided through Real Estate Excise Tax revenue (REET), capital reserves, public trust fund loans, grants, impact fees and developer funding.

Real estate excise taxes (REET) are collected from property sales within the city limits and are earmarked specifically for capital projects. However, in order to spend that money, a jurisdiction must have the project identified in a Capital Improvement Plan. So not only is the CIP a great overall planning tool for the city, it is also required to access REET monies.

Additionally, historical documentation of need is usually required when applying for grants. This need is documented in the CIP, as some projects get 'pushed out' from one year to the next due to lack of adequate funding.

Types of Capital Projects

Capital projects are essential to the delivery of many of Black Diamond's core services. The capital projects in each major department are described below.

- Transportation The road system in Black Diamond is a vital infrastructure to city residents, visitors and commuters. This infrastructure includes roads, bridges, bike lanes and sidewalks. The responsibility for the funding and construction of transportation infrastructure is usually shared with developers in the form of impact fees, as new development has need for additional transportation improvements. Most of the funding for street improvement comes from grants.
- Parks and Recreation There are regional and local parks in Black Diamond as well as bike and hiking trails, a skate park and a BMX Course. Outdoor enthusiasts choose to live in Black Diamond for the natural beauty of the surroundings and sporting opportunities. Park facility improvements are primarily financed by grants, real estate excise taxes and developer contributions. A Comprehensive Parks Plan Project is part of this CIP.
- Utilities The city provides water, sewer and stormwater utility services to residents and businesses. Capital Facilities include water sources, facilities, reservoir, water lines, sewer treatment facilities, transmission systems and storm water detention facilities and culverts. Developers contribute to these projects, as growth requires infrastructure expansion. Utility fund reserves, grants, loans and real estate excise taxes also provide funding for utility capital projects in Black Diamond.
- Public Safety Capital facilities and equipment are required to deliver core city services of Police and Fire. These facilities include the fire and police stations, vehicles and major equipment and technology. Funding for these capital projects comes primarily from impact fees, developer funding, grants and real estate excise taxes.
- General Government Capital The city is responsible for funding the construction and maintenance of general capital facilities such as city buildings, vehicles and technology. These costs are primarily funded by real estate excise taxes in this CIP.

Level of Service

The number and type of capital facilities needed to serve Black Diamond is directly related to the level of public service provided. The level of service is established by City Council and the City's Comprehensive Plan.

Maintenance and Funding Constraints

Once completed and placed in service, capital facilities must be maintained. Funding for the maintenance of capital projects for City Utilities are funded with user fees in the respective operating budgets. Maintenance funding for projects are funded through current operations, not the capital budget. For that reason, the availability of funding for future maintenance must be considered when preparing the capital budget.

Development and Approval Process

The Capital Improvement Plan is updated biennially. Individual projects are submitted by department directors. They use a template provided by Finance staff. These requests include an update of current projects and projections on new projects and anticipated costs. Each project must have specific funding sources identified.

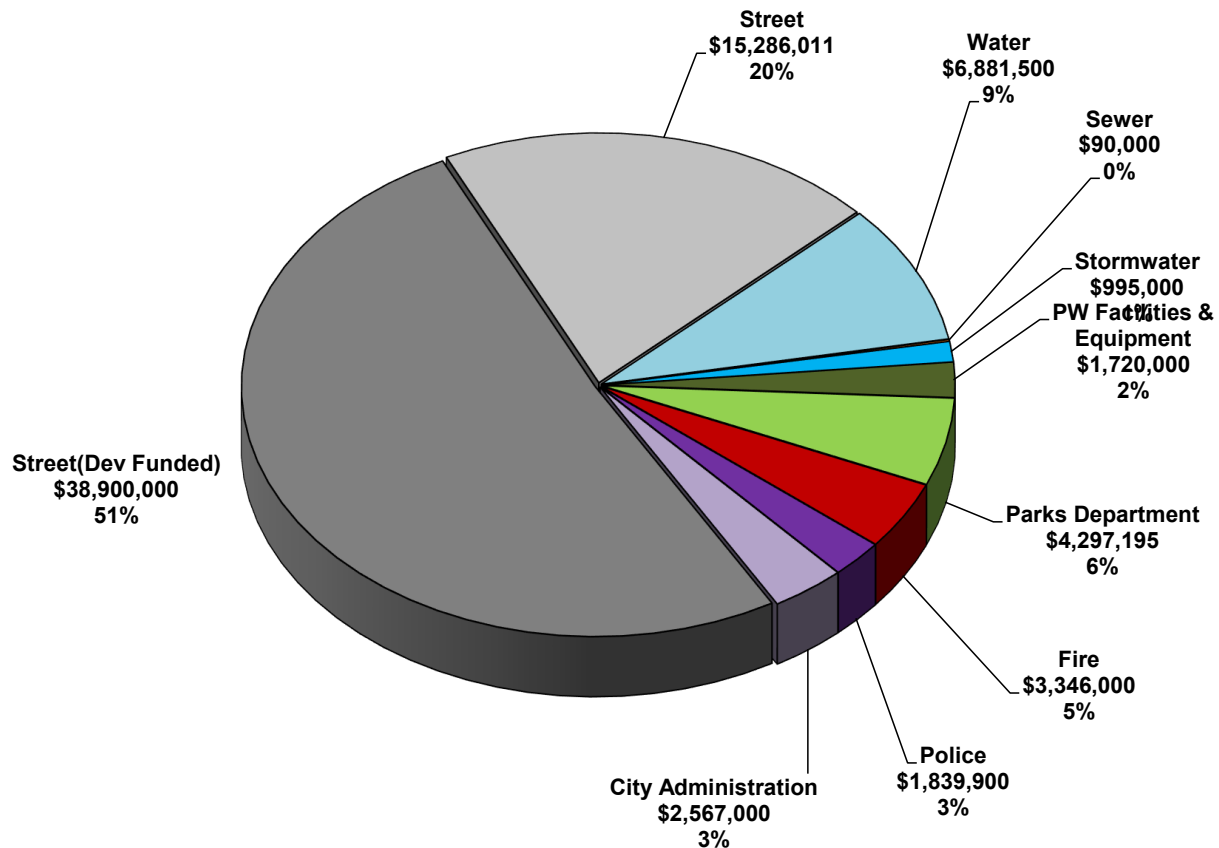
The Mayor, Finance Director and management meet to balance projects to available funding. Council workstudy sessions occur and a public hearing encourages public input. The proposed plan is then brought before Council for approval. This approved CIP then becomes an update and amendment to the capital facility portion of the City's Comprehensive Plan.

Capital Improvement Plan 2023 - 2028

CIP Total Summary - Projects by Department

Departments	Total \$ Project 2023 - 2028	2023	2024	2025	2026	2027	2028
Street Department(Dev Funded)	38,900,000	8,445,000	12,760,000	2,235,000	1,085,000	5,590,000	8,785,000
Street Department	15,286,011	250,000	1,946,647	6,245,689	1,427,450	1,768,200	3,648,025
Water Department	6,881,500	2,152,500	540,000	50,000	535,000	1,449,000	2,155,000
Sewer Department	90,000	-	-	25,000	65,000	-	-
Stormwater Department	995,000	100,000	445,000	125,000	175,000	150,000	-
PW Facilities and Equipment	1,720,000	247,500	262,500	290,000	290,000	315,000	315,000
Parks Department	4,297,195	780,000	1,151,000	479,349	300,000	401,000	1,185,846
Fire Department	3,346,000	496,000	800,000	250,000	1,800,000	-	-
Police Department	1,839,900	100,000	285,000	320,000	360,000	378,000	396,900
City Administration	2,567,000	424,500	383,500	377,500	350,500	425,500	605,500
TOTAL Project Expenditures	\$75,922,606	\$12,995,500	\$18,573,647	\$10,397,538	\$6,387,950	\$10,476,700	\$17,091,271

Total City CIP 2023 - 2028 \$75,922,606



Summary List of Projects		Total \$ Requested	2023	2024	2025	2026	2027	2028
STREET PROJECTS								
T1	General Street Improvement	385,775	50,000	55,000	60,500	66,550	73,200	80,525
T2	Grant Matching Project	975,000	100,000	100,000	150,000	175,000	200,000	250,000
T4	*SR 169 Roundabouts	10,000,000	5,925,000	4,075,000				
T5	Roberts Dr. - City Hall to SR 169	6,110,000		1,059,100	4,015,000	1,035,900		
T6	Downtown Public Parking	455,000	100,000	205,000	150,000			
T7	Sawyer Woods Sidewalk, Ph. I	2,397,736		527,547	1,870,189			
T8	SR 169 Sidewalk - James St. to Roberts Dr.	750,000				150,000	600,000	
T9	Sawyer Woods Sidewalk, Ph. II	2,470,000					550,000	1,920,000
T10	*Pipeline Rd.	11,600,000	2,520,000	8,370,000	710,000			
T11	*Lawson St. Sidewalk, Ph. II	600,000				135,000	465,000	
T12	*North Connector	4,500,000			140,000	950,000	3,410,000	
T13	SE 288th St. Sidewalk, Ph. I	1,557,500					345,000	1,212,500
T14	*Lawson St./SR 169 Intersection Improvements	1,000,000		185,000	815,000			
T15	*Baker St./SR 169 Intersection Improvements	700,000		130,000	570,000			
T16	*Lawson Connector/Lawson Parkway	10,000,000					1,600,000	8,400,000
T17	*Lawson St./Botts Dr. Intersection Improvements	500,000					115,000	385,000
T18	216th Ave. SE Pedestrian Improvements	185,000						185,000
Total STREET PROJECTS		54,186,011	8,695,000	14,706,647	8,480,689	2,512,450	7,358,200	12,433,025
WATER PROJECTS								
W1	Springs & Transmission Reconstruction WSFFA	2,310,000	1,805,000	505,000				
W3	Water Comprehensive Plan Update	302,500	282,500	20,000				
W4	4.3 MG Tank Repaint	40,000	40,000					
W5	Lawson St. Water Main Replacement	1,510,000					380,000	1,130,000
W6	Morganville North Water Main Replacement	1,269,000					259,000	1,010,000
W7	.5 MG Tank Water Reservoir Recoat	340,000	10,000		35,000	295,000		
W9	SCADA System Improvements	90,000	15,000	15,000	15,000	15,000	15,000	15,000
W10	Morgan St AC Water Main Replacement, Ph. I	1,020,000				225,000	795,000	
Total WATER PROJECTS		6,881,500	2,152,500	540,000	50,000	535,000	1,449,000	2,155,000
SEWER PROJECTS								
S2	Diamond Glen Pump Station Decommissioning	90,000			25,000	65,000		
Total SEWER PROJECTS		90,000			25,000	65,000		

Summary List of Projects		Total \$ Requested	2023	2024	2025	2026	2027	2028
STORMWATER PROJECTS								
D1	N. Commercial SR 169 Stormwater Improvements	500,000	100,000	400,000				
D2	Ginder Creek Headwall	170,000		45,000	125,000			
D4	Lawson Hills Stormwater Ponds Improvement	175,000				175,000		
D5	Diamond Glen Stormwater Pond Decommission	150,000					150,000	
Total STORMWATER PROJECTS		995,000	100,000	445,000	125,000	175,000	150,000	
PW Facilities & Equipment								
A1	Public Works Facilities Improvements	215,000	90,000	25,000	25,000	25,000	25,000	25,000
A2	Equipment Replacement Program	1,505,000	157,500	237,500	265,000	265,000	290,000	290,000
TOTAL PW Facilities & Equipment		1,720,000	247,500	262,500	290,000	290,000	315,000	315,000
PARKS PROJECTS								
P1	Skatepark Reconstruction	1,270,000	620,000	350,000	300,000			
P2	Ginder Creek Trail and Site Restoration	379,349	75,000	200,000	104,349			
P3	Ginder Creek Property Acquisition	550,000		200,000		200,000	150,000	
P5	Eagle Creek Park Redevelopment	401,000	50,000	351,000				
P7	Lake Sawyer Park Boat Launch-	886,200					126,000	760,200
P8	Boat Launch Park Shoreline Stabil-Design	275,646						275,646
P9	Grant Matching Project	535,000	35,000	50,000	75,000	100,000	125,000	150,000
TOTAL PARKS PROJECTS		4,297,195	780,000	1,151,000	479,349	300,000	401,000	1,185,846
FIRE DEPARTMENT PROJECTS								
F1	Add New Engine to Fleet	1,100,000		300,000		800,000		
F2	Replace Reserve Engine	400,000	400,000					
F3	Add New Aid Car to Fleet	550,000				550,000		
F4	Replace Brush-Truck Chasis	96,000	96,000					
F5	Fire Station & Equipment	700,000			250,000	450,000		
F6	Breathing Apparatuses	500,000		500,000				
Total FIRE PROJECTS		3,346,000	496,000	800,000	250,000	1,800,000		
POLICE PROJECTS								
L1	Patrol Car & Boat Replacement	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
L2	Radio Replacement	5,000		5,000				
TOTAL POLICE PROJECTS		1,839,900	100,000	285,000	320,000	360,000	378,000	396,900
GENERAL GOVERNMENT PROJECTS								
G1	Facility Improvements	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
G2	Gym / Wayfinding Signs	75,000	45,000			30,000		
G3	Technology	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500
Total GENERAL GOVERNMENT PROJECTS		2,567,000	424,500	383,500	377,500	350,500	425,500	605,500
Grand Total Capital Projects		75,922,606	12,995,500	18,573,647	10,397,538	6,387,950	10,476,700	17,091,271

PROJECT FOR THE:

Street Department

T1

PROJECT TITLE:

General Street Improvement

DESCRIPTION

Street Maintenance. Annually the Public Works staff assesses the street system and selects key street preservation and improvement work. Typical activities under this project are chip sealing, crack sealing, patch work and addressing minor safety problems. Work may also include asphalt overlay of existing gravel roadways and engineering for stormwater improvements associated with those roadways.

BACKGROUND

This project provides annual funding for minor street improvements that typically require minimal design engineering.

COMMENTS

Amounts reflect an annual increase of about 10% to account for rising construction costs. Unspent funds would be added to the following year's budget. Utilizing funds from this account can take the place of some other overlay and maintenance projects that have been planned. Specific overlay and maintenance projects may still be included in the 6-Year TIP

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	38,550	5,000	5,500	6,050	6,650	7,300	8,050
Construction Costs	347,225	45,000	49,500	54,450	59,900	65,900	72,475
TOTAL COSTS	385,775	50,000	55,000	60,500	66,550	73,200	80,525
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax II	385,775	50,000	55,000	60,500	66,550	73,200	80,525
TOTAL SOURCES	385,775	50,000	55,000	60,500	66,550	73,200	80,525



PROJECT FOR THE:	Street Department	T2
PROJECT TITLE:	Grant Matching Fund	

DESCRIPTION

This project is used to accumulate matching funds for grants related to street and pedestrian projects now scheduled in the CIP.

BACKGROUND

The city has used this fund for professional technical assistance with grant applications and supplement funding if a grant is received for a project that needs to be moved up in the CIP schedule or if a larger match than anticipated is needed.

Comments

Grants for transportation projects typically require a minimum 15% match. Unused funds should be rolled into the following year's budget to match potentially larger grants.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Funding to Match Grants	975,000	100,000	100,000	150,000	175,000	200,000	250,000
TOTAL COSTS	975,000	100,000	100,000	150,000	175,000	200,000	250,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax II	975,000	100,000	100,000	150,000	175,000	200,000	250,000
TOTAL SOURCES	975,000	100,000	100,000	150,000	175,000	200,000	250,000

What is a matching grant?

A matching grant is a contingent grant awarded only if the receiving entity is able to put up (or independently raise) a sum equal to the amount provided by the granting entity.



PROJECT FOR THE:

Street Department

T4

PROJECT TITLE:

SR 169 Roundabouts

DESCRIPTION

Capacity Adding Project. This project will replace the stop control intersection at Roberts Drive with a roundabout. The intersection with the Black Diamond-Ravensdale Road will be converted to a right in/right out intersection, and a new roundabout at the intersection of SR 169 and the future Pipeline Road will be constructed at the same time.

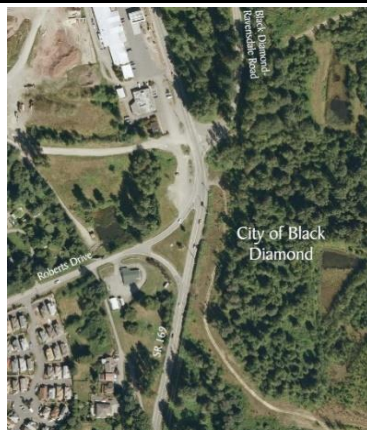
BACKGROUND

While the businesses on the west side of the road and the Black Diamond-Ravensdale intersection on the east side will only allow right in/right out movements, the two roundabouts will allow motorists access to both. The developer and the Master Development Review Team have worked with WSDOT to determine the roadway alignment and have approval as of spring 2022.

COMMENTS

Preliminary utility work will begin in 2022 with construction likely for 2023 and 2024. Costs prior to 2023 are not shown.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Environ Engr and Permitting	300,000	300,000					
Design Engineering	500,000	500,000					
Bid Documents	100,000	100,000					
Construction Costs	7,300,000	4,200,000	3,100,000				
Construction Engineering	650,000	350,000	300,000				
Environ Mitigation	600,000	200,000	400,000				
Management / Admin	550,000	275,000	275,000				
TOTAL COSTS	10,000,000	5,925,000	4,075,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funded	10,000,000	5,925,000	4,075,000				
TOTAL SOURCES	10,000,000	5,925,000	4,075,000				



PROJECT FOR THE:

Street Department

T5

PROJECT TITLE:

Roberts Drive Rehabilitation - City Hall to SR 169

DESCRIPTION

Asphalt overlay between City Hall and SR 169, potential conversion of the intersection of Roberts Dr. and Morgan St. to a roundabout, extension of the existing sidewalk from the King County Library to SR 169, pedestrian lighting, and associated stormwater improvements. Work may include a pedestrian crossing at Ginder Creek.

BACKGROUND

Roberts Drive has been improved by the City and the developer from western City limits to City Hall. The sidewalk has also been extended from western city limits to the King County Library.

COMMENTS

This project could be broken up into two projects. A developer is responsible for the roundabout at Roberts and Morgan but could potentially contribute grant funding to the City. Conversion of this intersection to a roundabout would score more points in a grant application. If broken up, the project would be an asphalt overlay from City Hall to the library for one project, and complete roadway improvements from the library to SR 169 for the second.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Bid Docs	900,000		900,000				
Management / Admin	15,000		10,000	5,000			
Management and Inspection	10,000			10,000			
Construction	5,035,900			4,000,000	1,035,900		
Services During Construction	149,100		149,100				
TOTAL COSTS	6,110,000		1,059,100	4,015,000	1,035,900		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grant Matching	115,000		35,000	40,000	40,000		
Real Estate Excise Tax II	301,500			186,115	115,385		
Grants	5,193,500		900,235	3,412,750	880,515		
Developer Contribution	500,000		123,865	376,135			
TOTAL SOURCES	6,110,000		1,059,100	4,015,000	1,035,900		



PROJECT FOR THE:	Street Department	T6
PROJECT TITLE:	Downtown Public Parking	

DESCRIPTION

Develop additional public parking in the downtown area of Baker Street and Railroad Ave. This project would be to study options for parking in and around the historic downtown area.

BACKGROUND

Most of the existing buildings in the Railroad Ave area were constructed without off street parking lots other than the Eagles Hall. This area is zoned "Town Center" which does not require off street parking with the development of the property. There currently is a deficiency in available parking to support the existing businesses. The scope of this project will be refined in the initial preliminary engineering phase. In the preliminary phase of this project the City will compare several options for expanding parking in the area.

COMMENTS

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Land/Right of Way	150,000		150,000				
Preliminary Engineering	15,000		15,000				
Design Engineering	35,000		35,000				
Management and Admin	10,000	5,000	5,000				
Construction	150,000			150,000			
Parking Study	95,000	95,000					
TOTAL COSTS	455,000	100,000	205,000	150,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grants	228,750	75,000	153,750				
Grant Matching	76,250	25,000	51,250				
Real Estate Excise Tax II	150,000			150,000			
TOTAL SOURCES	455,000	100,000	205,000	150,000			



PROJECT FOR THE:	Street Department	T7
PROJECT TITLE:	Sawyer Woods Sidewalk, Ph. I	

DESCRIPTION

New sidewalk, across from Sawyer Woods Elementary on 228th Ave. SE between SE 312th St. and SE 307th Pl. Work would include a sidewalk, pedestrian lighting, stormwater facilities, and a block wall.

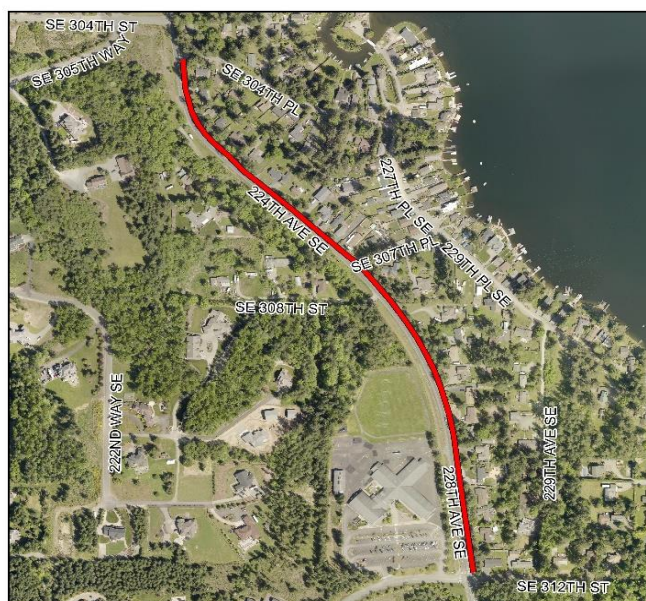
BACKGROUND

Sidewalks have been emphasized for pedestrian safety and mobility throughout the city. This sidewalk would give walking students to Sawyer Woods Elementary safer access to school. It will also help provide safer access to the Lake Sawyer Regional Park.

COMMENTS

This project is dependent on grant funding.

CAPITAL PROJECT COSTS	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
Land/Right of Way	60,000		60,000				
Design Engineering	467,547		467,547				
Construction Costs	1,870,189			1,870,189			
TOTAL COSTS	2,397,736		527,547	1,870,189			
REQUESTED FUNDING	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
Safe Routes to School Grant	2,207,736		485,743	1,721,993			
Grant Matching	190,000		41,804	148,196			
TOTAL SOURCES	2,397,736		527,547	1,870,189			



DESCRIPTION

Create a pedestrian link between James Street and Roberts Drive along SR 169 on the west side of the road. Crosswalks would be needed at James St. to connect with the existing sidewalk that goes south with James St. along with Rectangular Rapid Flashing Beacons (RRFBs).

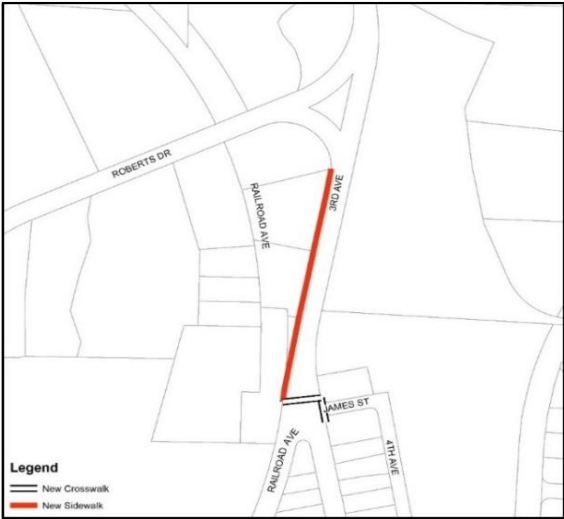
BACKGROUND

This 6-foot wide sidewalk would provide a link to the downtown area and the north commercial area.

COMMENTS

This project is dependent on grant funding.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Bid Docs	140,000				140,000		
Management and Admin	15,000				10,000	5,000	
Management and Inspection	5,000					5,000	
Construction	580,000					580,000	
Services During Construction	10,000					10,000	
TOTAL COSTS	750,000				150,000	600,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grant Matching	112,500				22,500	90,000	
TIB Grant	637,500				127,500	510,000	
TOTAL SOURCES	750,000				150,000	600,000	



PROJECT FOR THE:	Street Department	T9
PROJECT TITLE:	Sawyer Woods Sidewalk, Ph. II	

DESCRIPTION

New sidewalk, continuing the Phase I Sawyer Woods Sidewalk north from SE 307th Pl. to SE 304th St. Work would include a sidewalk, pedestrian lighting, stormwater facilities, and a block wall with potential sidewalk at SE 304th St.

BACKGROUND

Sidewalks have been emphasized for pedestrian safety and mobility throughout the city. This sidewalk would give walking students to Sawyer Woods Elementary safer access to school. It will also help provide safer access to the Lake Sawyer Regional Park.

COMMENTS

This project is dependent on grant funding.

CAPITAL PROJECT COSTS	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
Land/Right of Way	75,000					75,000	
Construction Engineering	20,000						20,000
Design Engineering	475,000					475,000	
Construction Costs	1,900,000						1,900,000
TOTAL COSTS	2,470,000					550,000	1,920,000
REQUESTED FUNDING	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
Safe Routes to School Grant	2,350,000					523,000	1,827,000
Grant Matching	120,000					27,000	93,000
TOTAL SOURCES	2,470,000					550,000	1,920,000



PROJECT FOR THE:	Street Department	T10
PROJECT TITLE:	Pipeline Road	

DESCRIPTION

This project is a requirement of developer of the MPD. It calls for the construction of a new roadway, along with pedestrian facilities, between a new roundabout on the Lake Sawyer Rd. to a new roundabout on SR 169, by the old Columbia Bank building.

BACKGROUND

This project is a requirement of the development agreement for The Villages. It will go along an existing access road in the Palmer Coking Coal pit.

COMMENTS

Timing on this project is driven by the development agreement for The Villages.

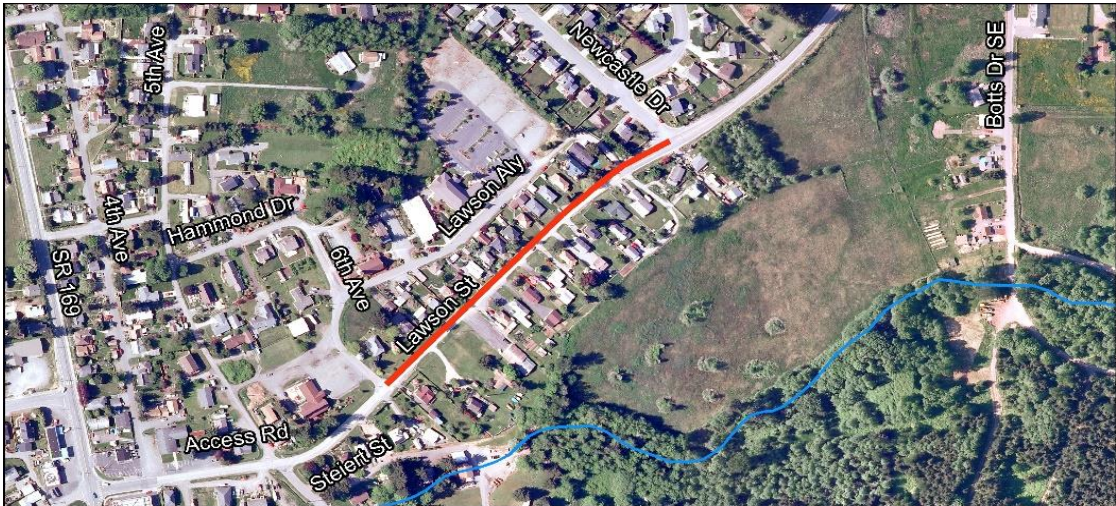
CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Preliminary Engineering	150,000	150,000					
Management and Admin	150,000	20,000	120,000	10,000			
Construction	8,950,000		8,250,000	700,000			
Design Engineering	2,350,000	2,350,000					
TOTAL COSTS	11,600,000	2,520,000	8,370,000	710,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funded	11,600,000	2,520,000	8,370,000	710,000			
TOTAL SOURCES	11,600,000	2,520,000	8,370,000	710,000			



PROJECT FOR THE:	Street Department	T11
PROJECT TITLE:	Lawson St. Sidewalk, Ph. II	

DESCRIPTION	Pedestrian connection on Lawson St. between 6th Ave. and Newcastle Dr. Work would include a crosswalk at 6th Ave. and a crosswalk at Newcastle Dr. The sidewalk placement would be on the south side of Lawson St. due to minimal space on the north side for a sidewalk and any necessary stormwater features.
BACKGROUND	This project would provide a pedestrian connection for residents along Lawson St., residents in Lawson Hills Estates, and future residents of the Lawson Hills MPD to Council Chambers, Black Diamond Elementary, the historic downtown, the King County Library, Morganville, and Ten Trails.
COMMENTS	Public Works has explored grant funding for this project in the past. Funding agencies have advised that this project likely would not score well. This is a planned project by the developer for the Lawson Hills MPD. There is a potential for Safe Routes to School funding

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	120,000				120,000		
Management and Administration	30,000				15,000	15,000	
Construction Costs	450,000					450,000	
TOTAL COSTS	600,000				135,000	465,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funding	600,000				135,000	465,000	
TOTAL SOURCES	600,000				135,000	465,000	



PROJECT FOR THE:	Street Department	T12
PROJECT TITLE:	North Connector	

DESCRIPTION	New minor arterial connection to SR 169 in the north triangle (potential roundabout) south to the future Pipeline Rd. and Roberts Dr.
BACKGROUND	This project is a requirement of the development agreement for The Villages and will be necessary for the commercial area located in the north triangle portion of The Villages MPD.
COMMENTS	Timing on this project is driven by the development agreement for The Villages.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Preliminary Engineering	250,000			125,000	125,000		
Construction Engineering	75,000					75,000	
Design Engineering	800,000				800,000		
Management and Administration	90,000			15,000	25,000	50,000	
Construction Costs	3,285,000					3,285,000	
TOTAL COSTS	4,500,000			140,000	950,000	3,410,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funded	4,500,000			140,000	950,000	3,410,000	
TOTAL SOURCES	4,500,000			140,000	950,000	3,410,000	



PROJECT FOR THE:

Street Department

T13

PROJECT TITLE:

SE 288th St. Sidewalk, Ph. I

DESCRIPTION

New 6' wide sidewalk on the south side of SE 288th St. between 216th Ave. and 224th Ave. SE. Work will also include any necessary stormwater improvements and could include pedestrian-level lighting.

BACKGROUND

Sidewalks have been emphasized for pedestrian safety and mobility throughout the city. This sidewalk start to build a network of sidewalks on the city-side of the road. This first leg would connect to 216th, which would connect residents on and around SE 288th to the neighborhood commercial area on 216th between SE 288th and SE 292nd.

COMMENTS

This project is dependent on grant funding.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Management/Administration	45,000					20,000	25,000
Design Engineering	350,000					325,000	25,000
Construction Costs	1,162,500						1,162,500
TOTAL COSTS	1,557,500					345,000	1,212,500
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grant Match	70,000					30,000	40,000
TIB Grant	1,323,875					293,250	1,030,625
Real Estate Excise Tax II	163,625					21,750	141,875
TOTAL SOURCES	1,557,500					345,000	1,212,500



PROJECT FOR THE:	Street Department	T14
PROJECT TITLE:	Lawson St/SR 169 Intersection Improvements	

DESCRIPTION Developer project to improve the intersection of Lawson St. and SR 169. Work would include channelization improvements and a new signal to facilitate turning movements.

BACKGROUND This project was included as mitigation for the Lawson Hills MPD. This project will be completed in conjunction with the Baker St./SR 169 Intersection (project T15) due to the proximity of the intersections. They will need to be designed together to determine the best solution for both intersections.

COMMENTS

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Bid Docs	155,000		155,000				
Management and Administra	45,000		30,000	15,000			
Management and Inspection	15,000			15,000			
Construction	785,000			785,000			
TOTAL COSTS	1,000,000		185,000	815,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funded	1,000,000		185,000	815,000			
TOTAL SOURCES	1,000,000		185,000	815,000			



PROJECT FOR THE:	Street Department	T15
PROJECT TITLE:	Baker St./SR 169 Intersection Improvements	

DESCRIPTION	Developer project to improve the intersection of Baker St. and SR 169. Work would include channelization improvements and a new signal to facilitate turning movements.
BACKGROUND	This project was included as mitigation for the Lawson Hills MPD. This project will be completed in conjunction with the Lawson St./SR 169 Intersection (project T14) due to the proximity of the intersections. They will need to be designed together to determine the best solution for both intersections.
COMMENTS	

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Bid Docs	110,000		110,000				
Management and Administra	30,000		20,000	10,000			
Management and Inspection	10,000			10,000			
Construction	550,000			550,000			
TOTAL COSTS	700,000		130,000	570,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funded	700,000		130,000	570,000			
TOTAL SOURCES	700,000		130,000	570,000			



PROJECT FOR THE:

Street Department

T16

PROJECT TITLE:

Lawson Connector/Lawson Parkway

DESCRIPTION

This project is a requirement of the developer of the Lawson Hills MPD. It calls for the construction of a new 36' wide minor arterial connection to SR 169 (between the roundabout at Roberts Dr. and James St.) along with pedestrian facilities, bike lanes, and street lighting.

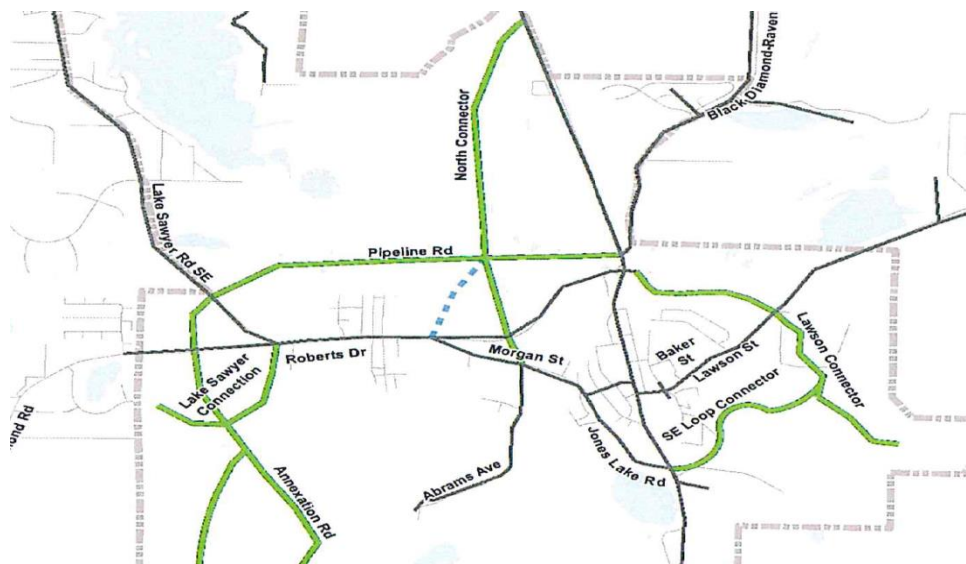
BACKGROUND

This project is a requirement of the development agreement for Lawson Hills. It will connect to Lawson Street via a new route to the east of the Lawson Hills Estates neighborhood.

COMMENTS

Timing on this project is driven by the development agreement for Lawson Hills Estates.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	1,550,000					1,550,000	
Construction Costs	8,350,000						8,350,000
Management and Administration	100,000					50,000	50,000
TOTAL COSTS	10,000,000					1,600,000	8,400,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funding	10,000,000					1,600,000	8,400,000
TOTAL SOURCES	10,000,000					1,600,000	8,400,000



PROJECT FOR THE:

Street Department

T17

PROJECT TITLE:

Lawson St./Botts Dr. Intersection Improvements

DESCRIPTION

This project is a requirement of the developer of the Lawson Hills MPD. It calls for intersection improvements, including stop controls, at the intersection of Lawson St. and Botts Dr.

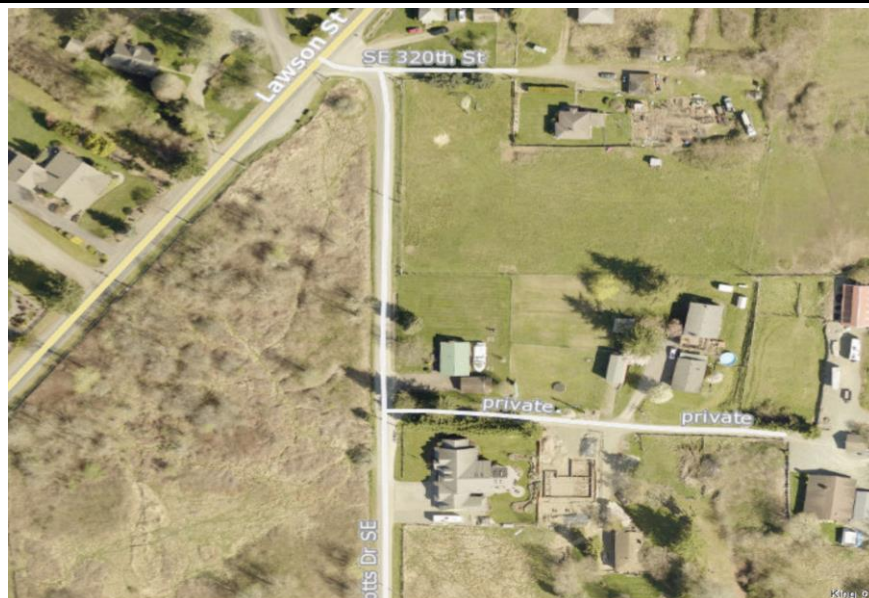
BACKGROUND

This project is a requirement of the development agreement for Lawson Hills. It could potentially be completed in conjunction with the Lawson Connector/Lawson Parkway project.

COMMENTS

Timing on this project is driven by the development agreement for Lawson Hills Estates.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	100,000					100,000	
Construction Costs	370,000						370,000
Management and Administration	30,000					15,000	15,000
TOTAL COSTS	500,000					115,000	385,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Developer Funding	500,000					115,000	385,000
Water Connection/Reserves							
TOTAL SOURCES	500,000					115,000	385,000



PROJECT FOR THE:

Street Department

T18

PROJECT TITLE:

216th Ave. SE Pedestrian Improvements

DESCRIPTION

New pedestrian facilities on the east side of 216th Ave. SE between SE 288th St. and SE 292nd St. (Covington-Sawyer Rd.). Work will also include any necessary stormwater improvements and could include pedestrian-level lighting.

BACKGROUND

Sidewalks have been emphasized for pedestrian safety and mobility throughout the city. This sidewalk would put safer pedestrian facilities on the east side of 216th in front of the existing businesses. Design work will need to incorporate maintaining access and parking for businesses in this area. This project could link to future sidewalks south towards Kentlake High School and further to Sawyer Woods Elementary (projects T7 and T9).

COMMENTS

The City could seek grant funding in 2027, project design in 2028, with construction in 2029. The estimate below shows design-related costs only. Construction costs are currently estimated at \$565,000 for a total project cost of \$750,000. This project would be dependent on grant funding, which would carry a minimum match requirement of 15%.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Management/Administration	10,000						10,000
Design Engineering	175,000						175,000
TOTAL COSTS	185,000						185,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grant Match	27,750						27,750
TIB Grant	157,250						157,250
TOTAL SOURCES	185,000						185,000



Street Department (Transportation Projects)

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project								
Project Name		Capital Plan 2023-2028						
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
T1	General Street Improvement	385,775	50,000	55,000	60,500	66,550	73,200	80,525
T2	Grant Matching Project	975,000	100,000	100,000	150,000	175,000	200,000	250,000
T4	*SR 169 Roundabouts	10,000,000	5,925,000	4,075,000				
T5	Roberts Dr. - City Hall to SR 169	6,110,000		1,059,100	4,015,000	1,035,900		
T6	Downtown Public Parking	455,000	100,000	205,000	150,000			
T7	Sawyer Woods Sidewalk, Ph. I	2,397,736		527,547	1,870,189			
T8	SR 169 Sidewalk - James St. to Roberts Dr.	750,000				150,000	600,000	
T9	Sawyer Woods Sidewalk, Ph. II	2,470,000					550,000	1,920,000
T10	*Pipeline Rd.	11,600,000	2,520,000	8,370,000	710,000			
T11	*Lawson St. Sidewalk, Ph. II	600,000				135,000	465,000	
T12	*North Connector	4,500,000			140,000	950,000	3,410,000	
T13	SE 288th St. Sidewalk, Ph. I	1,557,500					345,000	1,212,500
T14	*Lawson St./SR 169 Intersection Improvements	1,000,000		185,000	815,000			
T15	*Baker St./SR 169 Intersection Improvements	700,000		130,000	570,000			
T16	*Lawson Connector/Lawson Parkway	10,000,000					1,600,000	8,400,000
T17	*Lawson St./Botts Dr. Intersection Improvemen	500,000					115,000	385,000
T18	216th Ave. SE Pedestrian Improvements	185,000						185,000
TOTAL ESTIMATED COSTS		\$54,186,011	\$8,695,000	\$14,706,647	\$8,480,689	\$2,512,450	\$7,358,200	\$12,433,025

* Developer-funded project

Street Department (Transportation Projects)

CAPITAL PROJECT SUMMARY

Funding Sources							
	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
TIB, CDBG and Other Grants							
T5 Roberts Dr. - City Hall to SR 169	5,193,500		900,235	3,412,750	880,515		
T6 Downtown Public Parking	228,750	75,000	41,250	112,500			
T7 Sawyer Woods Sidewalk, Ph. I	2,207,736		485,743	1,721,993			
T8 SR 169 - James St. to Roberts Dr. Sidewalk	637,500				127,500	510,000	
T9 Sawyer Woods Sidewalk, Ph. II	2,350,000					523,000	1,827,000
T13 SE 288th St. Sidewalk, Ph. I	1,323,875					293,250	1,030,625
T18 216th Ave. SE Pedestrian Improvements	157,250						157,250
	\$12,098,611	\$75,000	\$1,427,228	\$5,247,243	\$1,008,015	\$1,326,250	\$3,014,875
Developer Funded/Impact Fees/SEPA							
T4 SR 169 Roundabouts	10,000,000	5,925,000	4,075,000				
T5 Roberts Dr. - City Hall to SR 169	500,000		123,865	376,135			
T10 Pipeline Rd.	11,600,000	2,520,000	8,370,000	710,000			
T11 Lawson St. Sidewalk, Ph. II	600,000				135,000	465,000	
T12 North Connector	4,500,000			140,000	950,000	3,410,000	
T14 Lawson St./SR 169 Intersection Improvements	1,000,000		185,000	815,000			
T15 Baker St./SR 169 Intersection Improvements	700,000		130,000	570,000			
T16 Lawson Connector/Lawson Parkway	10,000,000					1,600,000	8,400,000
T17 Lawson St./Botts Dr. Intersection Improvement	500,000					115,000	385,000
Total Developer/Impact/SEPA Funding	\$39,400,000	\$8,445,000	\$12,883,865	\$2,611,135	\$1,085,000	\$5,590,000	\$8,785,000
Real Estate Excise Tax II Funding or Grant Matching							
T1 General Street Improvement	385,775	50,000	55,000	60,500	66,550	73,200	80,525
T2 Grant Matching Project	975,000	100,000	100,000	150,000	175,000	200,000	250,000
T5 Roberts Dr. - City Hall to SR 169	416,500		35,000	226,115	155,385		
T6 Downtown Public Parking	226,250	25,000	163,750	37,500			
T7 Sawyer Woods Sidewalk, Ph. I	190,000		41,804	148,196			
T8 SR 169 Sidewalk - James St. to Roberts Dr.	112,500				22,500	90,000	
T9 Sawyer Woods Sidewalk, Ph. II	120,000					27,000	93,000
T13 SE 288th St. Sidewalk, Ph. I	233,625					51,750	181,875
T18 216th Ave. SE Pedestrian Improvements	27,750						27,750
Total Real Estate Excise Tax II Funding	\$2,687,400	\$175,000	\$395,554	\$622,311	\$419,435	\$441,950	\$633,150
TOTAL ESTIMATED FUNDING SOURCES	\$54,186,011	\$8,695,000	\$14,706,647	\$8,480,689	\$2,512,450	\$7,358,200	\$12,433,025

PROJECT FOR THE:

Water Department

W1

PROJECT TITLE:

Springs & Transmission Reconstruction (WSFFA)

DESCRIPTION

This project is down to its final two phases: replacing pipes from the Springs source and over the steep slope, and reconstructing the river crossing.

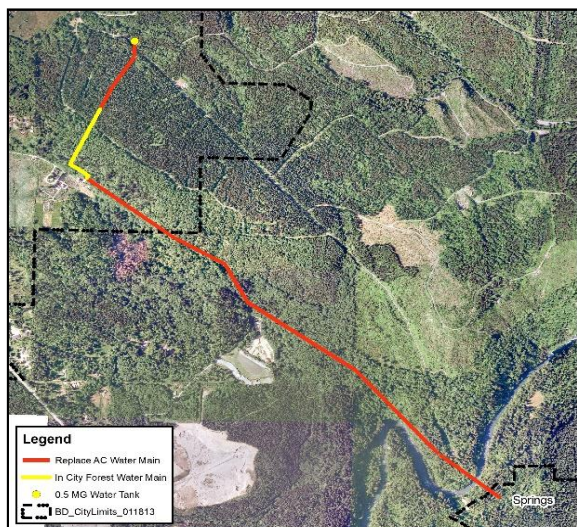
BACKGROUND

The Water Supply and Facilities Funding Agreement (WSFFA, Resolutions 331 and 334) was put in place in 2003 to help major landowners within the City to have adequate water supply for their developments. The agreement identified capacity adding and system reliability tasks to be funded by the landowners which resulted and will result in significant upgrades to the City's water system.

COMMENTS

Design is underway on the final two tasks. A Shoreline Development Permit application was submitted to King County in November 2021. The County estimates a one-year review timeframe for those permits.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	300,000	300,000					
Management and Admin	10,000	5,000	5,000				
Construction Costs	2,000,000	1,500,000	500,000				
TOTAL COSTS	2,310,000	1,805,000	505,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water Supply & Facility Funding Agreement	2,310,000	1,805,000	505,000				
TOTAL SOURCES	2,310,000	1,805,000	505,000				



PROJECT FOR THE:

Water Department

W3

PROJECT TITLE:

Water Comprehensive Plan Update

DESCRIPTION

The Department of Health requires an update of the Water Comprehensive Plan every 6 years to 10 years. The city received an extension of the previous Water Comprehensive Plan.

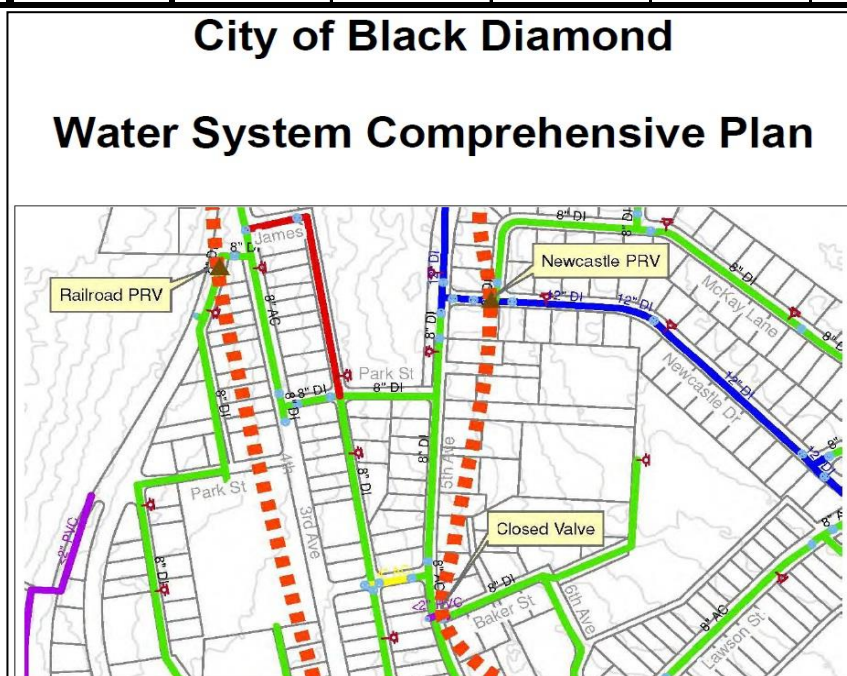
BACKGROUND

The Water Comprehensive Plan is intended to be a document that captures current City water facilities and creates a plan looking forward for how current customers and future customers will receive adequate water supply as well as meet fire flow requirements.

COMMENTS

A draft update was started by City staff but never completed. The City will need to hire a consultant to restart the process.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Management and Administration	12,500	7,500	5,000				
Engineering Consultant	275,000	275,000					
Public hearings/edits/approvals	15,000		15,000				
TOTAL COSTS	302,500	282,500	20,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water Rates	302,500	282,500	20,000				
TOTAL SOURCES	302,500	282,500	20,000				



PROJECT FOR THE:

Water Department

W4

PROJECT TITLE:

4.3 Mil Gal Tank Maintenance & Repairs

DESCRIPTION

The 4.3 million gallon water tank will be 17 years old in 2023. The interior will need inspection. The exterior will need cleaning and potentially spot treatment where the coating is damaged.

COMMENTS

While this project is a maintenance project, the work does extend the life of the coating by 10 years or more and therefore is included in this Capital Improvement Plan

COMMENTS

This is specialized work and requires specialized inspections, both of which will need to be completed by contractors/consultants.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Inspections	10,000	10,000					
Water Tank Maintenance	30,000	30,000					
TOTAL COSTS	40,000	40,000					
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water Rates	40,000	40,000					
TOTAL SOURCES	40,000	40,000					

Newly constructed



August 2016



PROJECT FOR THE:

Water Department

W5

PROJECT TITLE:

Lawson Street Water Main Replacement

DESCRIPTION

Upgrade the existing 8" water main to a 12" ductile iron water main on Lawson St. between 2nd Ave. and 6th Ave. Work will also require the replacement of a pressure reducing valve (PRV).

BACKGROUND

This portion of water main replacement was targetted for increasing fire flow redundancy in the downtown area along SR 169.

COMMENTS

The water main between 6th Ave. and Newcastle Dr. will need to be replaced at a future date. The section between 2nd and 6th helps provide redundancy in the system for fire flow.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	380,000					380,000	
Construction Costs	1,130,000						1,130,000
TOTAL COSTS	1,510,000					380,000	1,130,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax II	330,000						330,000
Water Fund Reserves	1,180,000					380,000	800,000
TOTAL SOURCES	1,510,000					380,000	1,130,000



PROJECT FOR THE:

Water Department

W6

PROJECT TITLE:

Morganville North Water Main Replacement

DESCRIPTION

Replace 4 inch and 6 inch asbestos water main on Morgan Drive from Roberts Drive to the north end of Morgan Drive, east to Union and then south 350 feet to the existing ductile iron pipe, for a total of 1,600 feet.

BACKGROUND

This project will improve fire flows to the north Morganville area and replace substandard pipe that is nearing its useful performance life. An income survey will be required to determine eligibility for Community Development Block Grant Funding.

COMMENTS

Further future study of the existing asbestos water mains may show that a different asbestos water main should be replaced than this particular water main. Leak history, street reconstruction projects, pavement condition, developer improvements and asbestos pipe strength tests may change the priority of the asbestos pipe to be replaced.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
King County Environmental	4,000					4,000	
Design Engineering & Bid Docs	250,000					250,000	
Management and Admin	15,000					5,000	10,000
Construction	900,000						900,000
Contingency	100,000						100,000
TOTAL COSTS	1,269,000					259,000	1,010,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
KC CDBG Grant	499,000					259,000	240,000
REET II	300,000						300,000
Water Rates	470,000						470,000
TOTAL SOURCES	1,269,000					259,000	1,010,000



PROJECT FOR THE:

Water Department

W7

PROJECT TITLE:

0.5 MG Water Reservoir Recoat

DESCRIPTION

Repaint the 0.5 MG reservoir inside and out. This project would also add equipment for water mixing in the tank to eliminate stagnation and to insure chlorine residuals remain at optimum levels prior to distribution.

BACKGROUND

The city drained and inspected the interior of the water tank in 2015. The interior coating has deteriorated to a point where total replacement is needed. If the developer were to move forward with development above this reservoir, it may be a better solution to rebuild the storage capacity up above at a higher elevation. However the lower reservoir would need to last until the higher one is built.

COMMENTS

This project may be pushed out a few more years waiting for the development schedule for Lawson Hills in order to make a decision to defer the project for a few more years or move forward and paint the tank and preserve it. Another inspection might be necessary to determine remaining useful life of this reservoir.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering & Bid Docs	35,000			35,000			
Specialty Inspection	20,000	10,000			10,000		
Tank Painting	250,000				250,000		
Tank Mixing	30,000				30,000		
Project Management	5,000				5,000		
TOTAL COSTS	340,000	10,000		35,000	295,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water rates	340,000	10,000		35,000	295,000		
TOTAL SOURCES	340,000	10,000		35,000	295,000		



PROJECT FOR THE:

Water Department

W9

PROJECT TITLE:

SCADA System Improvements

DESCRIPTION

The city continues to update the SCADA (Supervisory Control and Data Acquisition) system for the water and sewer system. This project sets aside funds so that as needs come up the Public Works Operations staff can update software, computers, communication systems or upgrade the Programmable Logic Controller as needed rather than delaying needed improvements for a bigger project to be defined, budgeted, and implemented. This set aside strategy will assist the city with smoothing out the budgeting to the needs and keep the operations more reliable with lower malfunction risks.

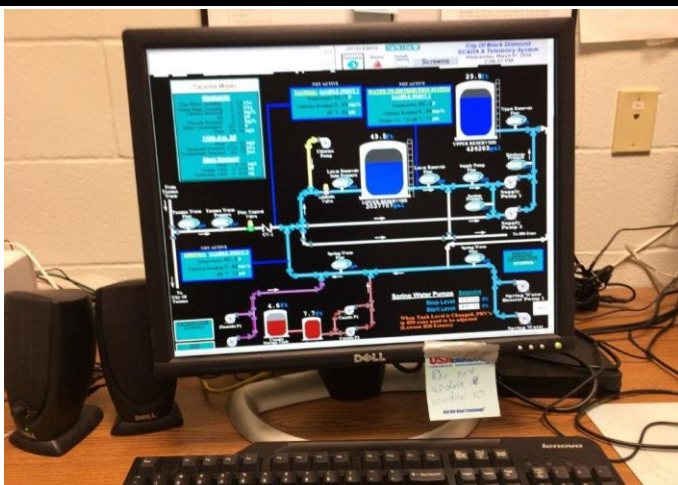
BACKGROUND

The city's water has a system of pump controllers, computers, software and communications systems that operates, monitors, sends alarms and collects data on our water and sewer system. This project proposes to upgrade components of the overall system as needed going forward. Some years expenses may be minimal but as the funds are rolled over, the city will be able to afford the upgrades with less single year budget impact.

COMMENTS

The City continues to work through SCADA issues and is working with IT to find better solutions for communication with the City's water system, particularly at the North Bank Pump Station. Future work could include installation of communication lines between the 4.3 MG reservoir and the North Bank Pump Station.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Tech Provider Services	45,000	7,500	7,500	7,500	7,500	7,500	7,500
Equipment and Software	45,000	7,500	7,500	7,500	7,500	7,500	7,500
TOTAL COSTS	90,000	15,000	15,000	15,000	15,000	15,000	15,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water Rates	45,000	7,500	7,500	7,500	7,500	7,500	7,500
Sewer Rates	45,000	7,500	7,500	7,500	7,500	7,500	7,500
TOTAL SOURCES	90,000	15,000	15,000	15,000	15,000	15,000	15,000



PROJECT FOR THE:	Water Department	W10
PROJECT TITLE:	Morgan Street AC Water Main Replacement, Ph. I	

DESCRIPTION

Replace 1,155 feet of old 6 inch asbestos water main from Miner Ave to the Arboretum Short Plat with a 12 inch water main. The project may include an asphalt overlay as part of the street restoration.

BACKGROUND

The city recently completed the downtown water main improvements and this would continue improvements down Morgan Street. The remainder of Morgan Street will be completed in the future.

COMMENTS

A portion of this work could be completed by developer(s).

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Construction Engineering	25,000					25,000	
Management and Administration	20,000				10,000	10,000	
Permitting, easements, legal	25,000				15,000	10,000	
Engineering	200,000				200,000		
Construction Costs	750,000					750,000	
TOTAL COSTS	1,020,000				225,000	795,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
KC CDBG Grant	500,000				225,000	275,000	
Real Estate Excise Tax II	220,000					220,000	
Water Fund Reserves	300,000					300,000	
TOTAL SOURCES	1,020,000				225,000	795,000	



Water Department

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project								
Project Name		Capital Plan 2023-2028						
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
W1	Springs & Transmission Reconstruction WSFFA	2,310,000	1,805,000	505,000				
W3	Water Comprehensive Plan Update	302,500	282,500	20,000				
W4	4.3 MG Tank Repaint	40,000	40,000					
W5	Lawson St. Water Main Replacement	1,510,000					380,000	1,130,000
W6	Morganville North Water Main Replacement	1,269,000					259,000	1,010,000
W7	.5 MG Tank Water Reservoir Recoat	340,000	10,000		35,000	295,000		
W9	SCADA System Improvements	90,000	15,000	15,000	15,000	15,000	15,000	15,000
W10	Morgan St AC Water Main Replacement, Ph. I	1,020,000				225,000	795,000	
TOTAL ESTIMATED COSTS		\$6,881,500	\$2,152,500	\$540,000	\$50,000	\$535,000	\$1,449,000	\$2,155,000
Funding Sources								
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
Water Reserves and Rates								
W3	Water Comprehensive Plan Update	302,500	282,500	20,000				
W4	4.3 MG Tank Repaint	40,000	40,000					
W5	Lawson St. Water Main Replacement	1,180,000					380,000	800,000
W6	Morganville North Water Main Replacement	470,000						470,000
W7	.5 MG Tank Water Reservoir Recoat	340,000	10,000		35,000	295,000		
W9	SCADA System Improvements	45,000	7,500	7,500	7,500	7,500	7,500	7,500
W10	Morgan St AC Water Main Replacement, Ph. I	300,000					300,000	
Total Water Reserves & Rates		\$2,677,500	\$340,000	\$27,500	\$42,500	\$302,500	\$687,500	\$1,277,500
Real Estate Excise Tax II								
W5	Lawson St. Water Main Replacement	330,000						330,000
W6	Morganville North Water Main Replacement	300,000						300,000
W10	Morgan St AC Water Main Replacement, Ph. I	220,000					220,000	
Total Water Reserves & Rates		\$850,000					\$220,000	\$630,000
Water System & Facilities Funding Agmt (WSFFA)								
W1	Springs & Transmission Reconstruction WSFFA	2,310,000	1,805,000	505,000				
Total WSFFA Funds		\$2,310,000	\$1,805,000	\$505,000				
Grant Funding								
W6	Morganville North Water Main Replacement	499,000					259,000	240,000
W10	Morgan St AC Water Main Replacement, Ph. I	500,000				225,000	275,000	
Total Grant Funding		\$999,000				\$225,000	\$534,000	\$240,000
Sewer Rates								
W9	SCADA System Improvements	45,000	7,500	7,500	7,500	7,500	7,500	7,500
Total Sewer Rates		\$45,000	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
TOTAL ESTIMATED FUNDING SOURCES		\$6,881,500	\$2,152,500	\$540,000	\$50,000	\$535,000	\$1,449,000	\$2,155,000

PROJECT FOR THE:

Sewer Department

S2

PROJECT TITLE:

Diamond Glen Pump Station Decommissioning

DESCRIPTION

Remove pumps and equipment and install gravity sewer main to tie into new sewer mains from Master Planned Development to the west.

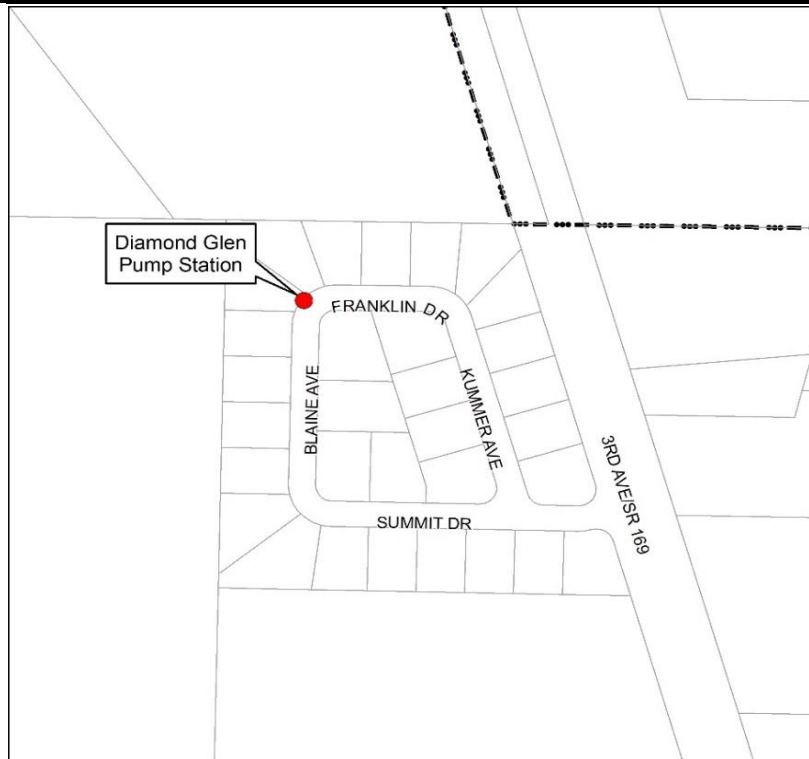
BACKGROUND

Once the development to the west moves forward, the city will have the opportunity to eliminate this small sewer pump station by tying the sewer main in Diamond Glen to gravity sewer mains to the west.

COMMENTS

This project will save maintenance expense and remove surface facilities in the front yard of two homes.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	20,000			20,000			
Construction Costs	60,000				60,000		
Management and Admin	10,000			5,000	5,000		
TOTAL COSTS	90,000			25,000	65,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Sewer Reserves	90,000			25,000	65,000		
TOTAL SOURCES	90,000			25,000	65,000		



Sewer Department

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project							
Project Name	Capital Plan 2023-2028						
	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
S2 Diamond Glen Pump Station Decommissioning	90,000			25,000	65,000		
TOTAL ESTIMATED COSTS	\$90,000			\$25,000	\$65,000		
Funding Sources							
	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
Sewer Reserves							
Man: Diamond Glen Pump Station Decommissioning	90,000			25,000	65,000		
Total Sewer Reserves	\$90,000			\$25,000	\$65,000		
TOTAL ESTIMATED FUNDING SOURCES	\$90,000			\$25,000	\$65,000		

PROJECT FOR THE:

Stormwater Department

D1

PROJECT TITLE:

N. Com and SR 169 Stormwater Treatment Pond

DESCRIPTION

Construct a stormwater treatment facility for the stormwater discharge coming off Park Street. This stormwater discharge is the second highest priority to get treated because of the size of the discharge and the pollutants coming off the state route and the old downtown area.

BACKGROUND

With a total maximum daily load (TMDL) on Lake Sawyer for phosphorous, the city is looking for opportunities to reduce phosphorous inputs from existing untreated stormwater discharges. Stormwater outfall discharges from the commercial area and the state route appear to have the highest pollutant loadings as compared to other city stormwater outfalls.

COMMENTS

The City has found a 24' x 8' stormfilter vault would provide sufficient treatment for existing pollutant generating sources in the north commercial area along SR 169. Developer(s) may help with this expense as part of treatment for future roundabouts. The City utilized grant funds to purchase property for stormwater treatment at the intersection of Roberts Dr. & SR 169.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	100,000	100,000					
Construction	400,000		400,000				
TOTAL COSTS	500,000	100,000	400,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Stormwater Connection/Rates	300,000	100,000	200,000				
Real Estate Excise Tax II	200,000		200,000				
TOTAL SOURCES	500,000	100,000	400,000				



PROJECT FOR THE:

Stormwater Department

D2

PROJECT TITLE:

Ginder Creek Headwall

DESCRIPTION

Reconstruct an 80 foot section of the Ginder Creek Headwall along the north side of Roberts Drive.

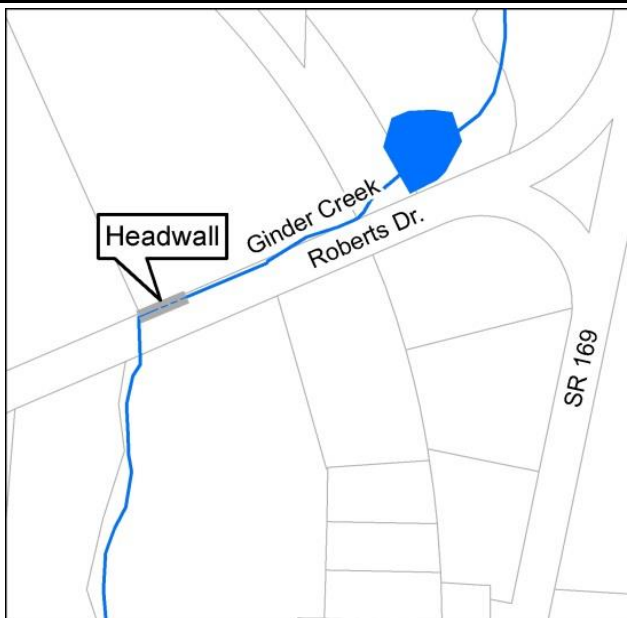
BACKGROUND

The base of the existing concrete headwall was not constructed deep enough so that high flows in Ginder Creek have undermined the headwall, destabilizing the wall. The headwall has been slowly tilting into the Creek. Staff has braced the headwall as an interim step to hold the wall in position.

COMMENTS

This project is needed to protect the roadway and prevent the erosion that would occur if the headwall tipped over. A significant amount of the cost of this project will be related to environmental permitting. This project may get rolled into a the Roberts Dr. City Hall to SR 169 project (T5) if TIB grant(s) are obtained for this road segment.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	40,000		40,000				
Construction	120,000			120,000			
Management and Admin	10,000		5,000	5,000			
TOTAL COSTS	170,000		45,000	125,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET II	25,500		6,750	18,750			
TIB Grant	144,500		38,250	106,250			
TOTAL SOURCES	170,000		45,000	125,000			



DESCRIPTION

Move existing stormwater treatment facilities in the Lawson Hills neighborhood underground, allowing for better recreational space at the parks.

The original intent of these storm ponds was to provide joint use for homeowner association provided recreation facilities and city provided stormwater detention and treatment facilities. The configuration hasn't worked very well for stormwater or for recreation. The city would like to work with the homeowners association to put the stormwater facilities underground so that the surface of the lots will be well drained and available for year around recreation and open space for the neighborhood.

BACKGROUND

COMMENTS

This project would make the stormwater system and the surface park easier to maintain for both agencies. Cooperation and funding commitment from the homeowners association will be needed. Stormwater funding is not available.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
In House Design and Mgmt	20,000				20,000		
Construction	150,000				150,000		
Management and Admin	5,000				5,000		
TOTAL COSTS	175,000				175,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET II	100,000				100,000		
Homeowners Association	75,000				75,000		
TOTAL SOURCES	175,000				175,000		



PROJECT FOR THE:

Stormwater Department

D5

PROJECT TITLE:

Diamond Glen Storm Pond Decommission

DESCRIPTION

Decommission the Diamond Glen Storm Pond by capturing stormwater runoff in the Diamond Glen neighborhood and piping it to the future, larger stormwater treatment facility to the west.

BACKGROUND

Many small stormwater facilities increase the city maintenance costs. Providing a commensurate amount of storage and treatment in the larger regional stormwater pond to the west would allow the land to be reclaimed for a residential lot, improve the neighborhood and lower maintenance costs.

COMMENTS

Legal and planning issues must be addressed before the city property can be sold or re-purposed.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Purchase Offsite Pond Capacity	25,000					25,000	
Design	20,000					20,000	
Construction	30,000					30,000	
Management and Admin	5,000					5,000	
Return Funds to Storm Ops.	70,000					70,000	
TOTAL COSTS	150,000					150,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Sale of Lot	150,000					150,000	
TOTAL SOURCES	150,000					150,000	



Stormwater Department

CAPITAL PROJECT FUNDING SUMMARY

Capital Plan 2019 - 2024							
Project Title	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
D1 N. Commercial SR 169 Stormwater Improvements	500,000	100,000	400,000				
D2 Ginder Creek Headwall	170,000		45,000	125,000			
D4 Lawson Hills Stormwater Ponds Improvement	175,000				175,000		
D5 Diamond Glen Stormwater Pond Decommission	150,000					150,000	
TOTAL ESTIMATED EXPENDITURES	\$995,000	\$145,000	\$445,000	\$125,000	\$175,000	\$150,000	
Funding Sources							
	Total \$ 2023 - 2028	2023	2024	2025	2026	2027	2028
TIB Grant							
D2 Ginder Creek Headwall	144,500		38,250	106,250			
Total TIB Grant Funding	\$144,500		\$38,250	\$106,250			
Stormwater Funding							
D1 N. Commercial SR 169 Stormwater Improvements	300,000	100,000	200,000				
D4 Lawson Hills Stormwater Ponds Improvement	100,000				100,000		
Total Stormwater Connection/Rates	\$400,000	\$100,000	\$200,000		\$100,000		
Sale of Land (Stormwater Funds)							
D5 Diamond Glen Stormwater Pond Decommission	150,000					150,000	
Total Sale of Land	\$150,000					\$150,000	
Home Owners Association							
D4 Lawson Hills Stormwater Ponds Improvement	75,000				75,000		
Total HOA	\$75,000				\$75,000		
Feal Estate Excise Tax II							
D1 N. Commercial SR 169 Stormwater Improvements	200,000		200,000				
D2 Ginder Creek Headwall	25,500		6,750	18,750			
Total REET II Funding	\$25,500		\$206,750	\$18,750			
TOTAL ESTIMATED FUNDING SOURCES	995,000	145,000	445,000	125,000	175,000	150,000	

PROJECT FOR THE:

PW Facilities and Equipment

A1

PROJECT TITLE:

Public Works Facility Improvements

DESCRIPTION

With more equipment, more record keeping needs, growing staff, need for a materials handling site, more operations office work, more equipment repair space needs, more dry storage needs and meetings/training room needs, improvements to the Public Works Facilities will be needed.

BACKGROUND

This infrastructure need is proposed as a step by step improvement to the PW facilities rather than a major one time improvement. In the past the city has added the equipment wash facility, new doors and dividing wall for better use of the ware house, new roof on the warehouse and the shop and added employee offices and lunch room space.

COMMENTS

Purchase a 24x40 trailer for office space and furniture in 2023 to accommodate continued growth in the department.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Permitting	65,000	40,000	5,000	5,000	5,000	5,000	5,000
Construction Costs	150,000	50,000	20,000	20,000	20,000	20,000	20,000
TOTAL COSTS	215,000	90,000	25,000	25,000	25,000	25,000	25,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Public Works Op Budgets	215,000	90,000	25,000	25,000	25,000	25,000	25,000
TOTAL SOURCES	215,000	90,000	25,000	25,000	25,000	25,000	25,000



City of Sammamish



PROJECT FOR THE:	PW Facilities and Equipment	A2
PROJECT TITLE:	Equipment Replacement Program	

DESCRIPTION	Replace and purchase new equipment, as needed, for the Public Works Department needs, with regular, fairly distributed, expenses to the various departments.
BACKGROUND	The current funding level which has been in place for about 10 years appears to be enough to meet the current needs of the department. No adjustments are currently being recommended.
COMMENTS	More maintenance has necessitated better equipment. Rising inflation has complicated purchases. 1st year contribution will build back the fund, with subsequent years adjusting based on projected needs.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Contribution to Equipment Fund	1,505,000	157,500	237,500	265,000	265,000	290,000	290,000
TOTAL COSTS	1,505,000	157,500	237,500	265,000	265,000	290,000	290,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Water Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
Street Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
Stormwater Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
Parks, Cemetery, Facilities	145,000	17,500	17,500	25,000	25,000	30,000	30,000
Sewer Funds	340,000	35,000	55,000	60,000	60,000	65,000	65,000
TOTAL SOURCES	1,505,000	157,500	237,500	265,000	265,000	290,000	290,000

Public Works Equipment Replacement Plan	2023	2024	2025	2026	2027	2028
2015 Ford Pickup (Facilities)			50,000			
1/2 Ton Utility Truck 4x4	50,000					
Ford Expedition (PW Admin)	50,000					
1998 White Ford Dump Truck			50,000			
1/2 Ton Utility Truck 4x4	50,000					
Thermoplastic Machine	13,500					
Shoulder Mower		80,000				
Subaru Legacy (City Hall)						45,000
Flatbed Dumptruck				100,000		
Morganville Generator					45,000	
Kubota Small Utility Vehicle w/broom	30,000					
Street Sweeper				50,000		
		\$ 193,500	\$ 80,000	\$ 100,000	\$ 150,000	\$ 45,000
					\$ 45,000	\$ 45,000

Public Works Facilities and Equipment CAPITAL PROJECT SUMMARY

Capital Plan 2019 - 2024							
Project Title	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
A1 Public Works Facilities Improvements	215,000	90,000	25,000	25,000	25,000	25,000	25,000
A2 Equipment Replacement Program	1,505,000	157,500	237,500	265,000	265,000	290,000	290,000
TOTAL PLANNED EXPENDITURES	\$1,720,000	\$247,500	\$262,500	\$290,000	\$290,000	\$315,000	\$315,000
Funding Sources							
	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
PW Operating Budget							
A1 Public Works Facility Improvements	215,000	90,000	25,000	25,000	25,000	25,000	25,000
Total PW Operating	\$215,000	\$90,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Department Contributions							
A2 Water Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
A2 Street Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
A2 Stormwater Department	340,000	35,000	55,000	60,000	60,000	65,000	65,000
A2 Parks, Cemetery, Facilities	145,000	17,500	17,500	25,000	25,000	30,000	30,000
A2 Sewer Funds	340,000	35,000	55,000	60,000	60,000	65,000	65,000
Total Loans	\$1,505,000	\$157,500	\$237,500	\$265,000	\$265,000	\$290,000	\$290,000
TOTAL ESTIMATED FUNDING SOURCES	\$1,720,000	\$247,500	\$262,500	\$290,000	\$290,000	\$315,000	\$315,000

PROJECT FOR THE:

Parks Department

P1

PROJECT TITLE:

Skatepark Reconstruction

DESCRIPTION

The redevelopment of the skatepark property includes demolition of existing facilities, a new concrete skatepark structure, new signage, a restroom, picnic tables, drinking fountain, outdoor lighting, and landscaping. The parking lot will be paved and include designated ADA parking and a sidewalk to the park.

BACKGROUND

The modular skatepark was removed in early 2021 due to ongoing maintenance and safety issues. City staff are actively applying for grant funding to develop a new skatepark and pump track on the existing property. Budgeted items include phasing of park with a new concrete skatepark and ADA accessibility and parking as phase 1 and site furnishings and landscape in phase 2. Phase 3 would consist of pump track, new playground. Public Works Maintenance costs will need to be added to budget when Skate Park is completed.

COMMENTS

Pending grant application submitted Summer 2022; grant awarded in Fall 2023

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design Engineering	50,000	50,000					
Ph1-Concrete Sk Pk/ ADA/ Parking	570,000	570,000					
Ph2-Landscaping/ furninshing	350,000		350,000				
Ph3-Pump Track/ new playground	300,000			300,000			
TOTAL COSTS	1,270,000	620,000	350,000	300,000			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET I carry-over fr 2022	400,000	400,000					
REET I Gr. Matching	135,000	35,000	100,000				
Kc Parks Tax Levy	270,000	70,000	200,000				
KC Grant	30,000	30,000					
KC Grant	85,000	85,000					
RCO Grant	350,000		50,000	300,000			
TOTAL SOURCES	1,270,000	620,000	350,000	300,000			



PROJECT FOR THE:

Parks Department

P2

PROJECT TITLE:

Ginder Creek Trail and Site Restoration

DESCRIPTION

Review the most recent critical areas delineation with the wetlands consultant and verify boundaries and buffers. Install split-rail (or similar) fencing and signage within park boundaries outside buffer edge and restore/replant buffer. Design and construct a multi-purpose trail to connect Roberts Drive and Morgan/Park Street. Develop a small parking lot on Roberts Drive.

BACKGROUND

The city acquired the Ginder Creek parcel as a component to the open space agreement signed in 2005. Initial planning efforts, work with the city council, as well as public input has steered the parks department towards trail development along the Ginder Creek corridor. This area has historically been used for agricultural activities, but has since remained fallow, with the proliferation of invasive reed canary grass, evergreen blackberry, and scotch broom. This trail will provide a north/south link from Roberts Drive to Morgan Street and provide the public enjoyment of the natural area along Ginder Creek.

COMMENTS

Public Works Maintenance costs need to be added once project is complete

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design & Permitting	75,000	75,000					
Trail: Rbt Dr. to Morgan/ Park St.	304,349		200,000	104,349			
TOTAL COSTS	379,349	75,000	200,000	104,349			
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET 1	75,000		75,000				
Existing-King County Park Levv	200,000	75,000	125,000				
If Renewal Of Pk Tax Levy	104,349			104,349			
TOTAL SOURCES	379,349	75,000	200,000	104,349			



PROJECT FOR THE:	Parks Department	P3
PROJECT TITLE:	Ginder Creek Property Acquisition & Improvement	

DESCRIPTION

Matching funds set aside to acquire additional property adjacent to Ginder Creek Park to provide frontage onto Morgan and Railroad Avenue to connect downtown with Roberts Drive access and provide additional parking area. Provide signage throughout park.

BACKGROUND

Grant opportunities with King County Conservations Futures for land acquisition to acquire and protect natural resources adjacent to parks with creek corridors and critical areas for nature conservancy and historic preservation. There are potential properties abutting Ginder Creek Park.

COMMENTS

This project is to fulfill the city's role in good stewardship of the public land.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Land Acquisition Matching	200,000		200,000				
Parking Lot	200,000				200,000		
Trail Connection	150,000					150,000	
TOTAL COSTS	550,000		200,000		200,000	150,000	
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Conservations Future Grant	200,000		200,000				
Other Grant Funding	200,000				200,000		
Real Estate Excise Tax	150,000					150,000	
TOTAL SOURCES	550,000		200,000		200,000	150,000	



DESCRIPTION

Replace existing playground equipment with adaptive and inclusive equipment suitable for children. Install park amenities, including a toilet facility, drinking fountain, lighting and signage.

BACKGROUND

Residents report that this playground is not interesting or appropriate for ages 5 and up who want access to a playground. It currently looks like a pocket park that is similar to what is typically found in a neighborhood community and owned and maintained by an HOA. Redevelopment of this park will rebrand it as a public amenity to attract youth of all ages. There is also the possibility of expanding the park area into the stormwater detention tract with soil amendments for passive recreation, as the pond is currently oversized and doesn't hold water.

COMMENTS

Once design and engineering are completed, it is easier to be eligible for grants.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Design and Permitting	50,000	50,000					
Construction Costs	351,000		351,000				
TOTAL COSTS	401,000	50,000	351,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
King County Youth Sports Grant	351,000		351,000				
REET I	50,000	50,000					
TOTAL SOURCES	401,000	50,000	351,000				



DESCRIPTION

Redevelop the parking area to include new paving and repair the boat launch ramps and build a new dock. Improvements to the boat launch include a new public dock and site improvements, including signage, permeable paver boat parking, lawn repair, and fencing.

BACKGROUND

The public has reported that the boat ramp is difficult to back-up into and drop boats because the ramp is too narrow and curves. The boat ramp needs to be expanded and include a boat dock to help boat occupants enter and exit their boats to better access the lake. The parking lot needs to be improved to enhance auto circulation and needs a wider drive aisle. Local residents cite the need for additional police presence as well.

COMMENTS

Future park expansion needs a detailed feasibility study, outlining options, costs, revenue sources, alternatives and any future maintenance costs.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Eng., Design & Permitting	126,000					126,000	
Design & Construction	760,200						760,200
TOTAL COSTS	886,200					126,000	760,200
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Grant Funding	760,200						760,200
REET 1	126,000					126,000	
TOTAL SOURCES	886,200					126,000	760,200



PROJECT FOR THE:	Parks Department	P8
PROJECT TITLE:	Boat Launch Park Shoreline Stabilization-Desn & Perm.	

DESCRIPTION Using boulder and plantings to reinforce the shoreline stop the bank erosion and protect old growth trees along the shoreline.

BACKGROUND The City many years ago, stabilized the bank with wood retaining walls, rebar and logs. The logs bounced along the shore and only partially protected the bank. The logs were a maintenance problem and periodically broke loose causing a hazard on the lake. The wood retaining wall has deteriorated significantly. The rebar has been an ongoing maintenance problem and hazard. Once design, Engineering and permitting are complete, construction costs will be known and added.

COMMENTS Park, Recreation & Open Space (PROS) Plan has been adopted and accepted by the Recreation Conservation Office (RCO). This project may be eligible for state grant funding.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Engineering & Permitting	275,646						275,646
Construction							
TOTAL COSTS	275,646						275,646
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET 1	275,646						275,646
TOTAL SOURCES	275,646						275,646



PROJECT FOR THE:

Parks Department

P9

PROJECT TITLE:

Grant Matching Fund

DESCRIPTION

This project is used to accumulate matching funds for grants related to parks projects now scheduled in the CIP.

BACKGROUND

The city will use this fund for professional technical assistance with grant applications and supplement funding if a grant is received for a project that needs to be moved up in the CIP schedule or if a larger match than anticipated is needed.

Comments

Grants for parks projects typically require a minimum match. Unused funds should be rolled into the following year's budget to match potentially larger grants.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Funding to Match Grants	535,000	35,000	50,000	75,000	100,000	125,000	150,000
TOTAL COSTS	535,000	35,000	50,000	75,000	100,000	125,000	150,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax I	535,000	35,000	50,000	75,000	100,000	125,000	150,000
TOTAL SOURCES	535,000	35,000	50,000	75,000	100,000	125,000	150,000

What is a matching grant?

A matching grant is a contingent grant awarded only if the receiving entity is able to put up (or independently raise) a sum equal to the amount provided by the granting entity.



Parks Department

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project							
Project Name	Capital Plan 2023-2028						
	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	1,270,000	620,000	350,000	300,000	0	0	0
P2 Ginder Creek Trail and Site Restoration	379,349	75,000	200,000	104,349	0	0	0
P3 Ginder Creek Property Acquisition	550,000	0	200,000	0	200,000	150,000	0
P5 Eagle Creek Park Redevelopment	401,000	50,000	351,000	0	0	0	0
P7 Lake Sawyer Park Boat Launch-	886,200	0	0	0	0	126,000	760,200
P8 Boat Launch Park Shoreline Stabil-Design	275,646	0	0	0	0	0	275,646
P9 Grant Matching Project	535,000	35,000	50,000	75,000	100,000	125,000	150,000
TOTAL PLANNED EXPENDITURES	\$4,297,195	\$780,000	\$1,151,000	\$479,349	\$300,000	\$401,000	\$1,185,846
Funding Sources							
Recreation & Conservation Grant (RCO)	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	350,000	0	50,000	300,000	0	0	0
	0						
Total RCO Grant Funding	\$350,000	\$0	\$50,000	\$300,000	\$0	\$0	\$0
Conservations Future Grant	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P3 Ginder Creek Property Acquisition	200,000	0	200,000	0	0	0	0
Total CF Grant Funding	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Other Grant Funding	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P3 Ginder Creek Property Acquisition	200,000	0	0	0	200,000	0	0
P5 Eagle Creek Park Redevelopment	351,000	0	351,000	0	0	0	0
P7 Lake Sawyer Park Boat Launch-	760,200	0	0	0	0	0	760,200
P8 Boat Launch Park Shoreline Stabil-Design	0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Grant Funding	\$1,311,200	\$0	\$351,000	\$0	\$200,000	\$0	\$760,200
King County Tax Levy	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	270,000	70,000	200,000	0	0	0	0
P2 Ginder Creek Trail and Site Restoration	304,349	75,000	125,000	104,349	0	0	0
P5 Eagle Creek Park Redevelopment	0						
Total King County Levy Funding	\$574,349	\$145,000	\$325,000	\$104,349	\$0	\$0	\$0
King County Grant Funds	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	115,000	115,000	0	0	0	0	0
Total KCD Grant Funds	\$115,000	\$115,000	\$0	\$0	\$0	\$0	\$0
Matching Grant	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	135,000	35,000	100,000	0	0	0	0
Total Matching Funds	\$135,000	\$35,000	\$100,000	\$0	\$0	\$0	\$0
REET I Funding	Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
P1 Skatepark Reconstruction	400,000	400,000	0	0	0	0	0
P2 Ginder Creek Trail and Site Restoration	75,000	0	75,000	0	0	0	0
P3 Ginder Creek Property Acquisition	150,000	0	0	0	0	150,000	0
P5 Eagle Creek Park Redevelopment	50,000	50,000	0	0	0	0	0
P7 Lake Sawyer Park Boat Launch-	126,000	0	0	0	0	126,000	0
P8 Boat Launch Park Shoreline Stabil-Design	275,646	0	0	0	0		275,646
P9 Grant Matching Project	535,000	35,000	50,000	75,000	100,000	125,000	150,000
Total REET I Funding	\$1,611,646	\$485,000	\$125,000	\$75,000	\$100,000	\$401,000	\$425,646
TOTAL PARKS PROJECT FUNDING	\$4,297,195	\$780,000	\$1,151,000	\$479,349	\$300,000	\$401,000	\$1,185,846

PROJECT FOR THE:	Fire Department	F1
PROJECT TITLE:	Add New Engine to Fleet	

DESCRIPTION

Opening a Fire Station on Lawson Hill will require a second in-service fire engine. The Developer has purchased their new engine, but the second engine replacement is the City's responsibility. This needs to be ordered and built by the time the new station is ready to open.

BACKGROUND

The current build time for a new engine is about 24 months.

COMMENTS

Mountain View Fire has procured an estimated bid from Pierce Manufacture through HGAC-Buy utilized to purchase the last new fire engine by Black Diamond. This bid is good through mid October 2022. An increased amount is expected if ordered in 2024 for completion in 2026. A deposit is required and final payment when delivered.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	1,100,000		300,000		800,000		
TOTAL COSTS	1,100,000		300,000		800,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET II	300,000		300,000				
Loan Plan	800,000				800,000		
TOTAL SOURCES	1,100,000				800,000		
Non-Capital Operating Costs	Total \$ Requested	2023	2024	2025	2026	2027	2028
GF Debt Repay (12yr@5%)	400,000					200,000	200,000
Annual Maint Costs	100,000					50,000	50,000
TOTAL SOURCES	500,000					50,000	50,000



DESCRIPTION

The current Black Diamond reserve fire engine is twenty two years old.

BACKGROUND

Black Diamond needs a reserve fire engine to place into service when the other engines are in for maintainance.

Mountain View may be able to sell a 2010 Mountain View Fire Engine to Black Diamond to use as a reserve and should be considered as an option. This option would extend the time frame to purchase a new engine and the current 2020 engine could be moved into reserve status at this later date.

COMMENTS

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	400,000	400,000					
TOTAL COSTS	400,000	400,000					
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
FERMA-AFG Grant							
REET I	400,000	400,000					
TOTAL SOURCES	400,000	400,000					
Non-Capital Operating Costs	Total \$ Requested	2023	2024	2025	2026	2027	2028
Annual Maint Costs	185,000		30,000	35,000	40,000	40,000	40,000
TOTAL SOURCES	185,000		30,000	35,000	40,000	40,000	40,000



PROJECT FOR THE:	Fire Department	F3
PROJECT TITLE:	Additional Aid Car	

DESCRIPTION	Aid car (type I) for responding to and transporting emergency medical patients to hospital.
BACKGROUND	The City only has one aid car, two will be needed when the new Fire Station 99 is completed.
COMMENTS	At the estimated cost of an aid car with equipment is \$450,000.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	550,000				550,000		
TOTAL COSTS	550,000				550,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Loan Plan	550,000				550,000		
TOTAL SOURCES	550,000				550,000		
Non-Capital Operating Costs	Total \$ Requested	2023	2024	2025	2026	2027	2028
GF Debt Repay (12yr@5%)	150,000					75,000	75,000
Annual Maint Costs	36,000					18,000	18,000
TOTAL SOURCES	186,000					18,000	18,000



PROJECT FOR THE:

Fire Department

F4

PROJECT TITLE:

Replace Brush-Truck Chassis

DESCRIPTION

Replace chassis of Brush 98 to improve safety and increase the usefulness of the vehicle. The standard chassis is too small, and you must drive with the water tank empty and it is not a crew cab, it only carries two people.

BACKGROUND

Present vehicle, exceeds manufacturers gross vehicle weight when fully loaded with water. The current brush truck runs without water in the tank and is typically not used by the department due to this problem. The City is required to have a brush truck however; the current brush truck is not used due to safety issues.

COMMENTS

Selling the present chassis as surplus equipment helps offset the estimated \$96,000 with State sales tax. The "slide in" from the current brush truck can be refurbished and used. The total dollars allocated will include dollars for refurbish of the slide in. A chassis may be able to be purchased off of "WA State Bid", if one is available.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	96,000	96,000					
TOTAL COSTS	96,000	96,000					
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET I	96,000	96,000					
TOTAL SOURCES	96,000						
Non-Capital Operating Costs	Total \$ Requested	2023	2024	2025	2026	2027	2028
Annual Maint Costs	30,000		6,000	6,000	6,000	6,000	6,000
TOTAL SOURCES	30,000		6,000	6,000	6,000	6,000	6,000



PROJECT FOR THE:	Fire Department	F5
PROJECT TITLE:	New Fire Station and Equipment - Growth Related	

DESCRIPTION	A fire station is currently being constructed on Lawson Hill to replace the existing fire station 99. This fire station is being built as part of the Mitigation Agreement with Oakpointe. Placing this fire station in service will require all new equipment and furnishings.
BACKGROUND	This station is currently in the process of being constructed and will be completed in an estimate time frame of 18 months from the time construction is started.
COMMENTS	The station is being constructed by Oakpointe as part of the Mitigation Agreement.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Furnishings, Equip & SCBA Com	450,000				450,000		
IT, Com. And Alerting	250,000			250,000			
TOTAL COSTS	700,000			250,000	450,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
GF Lid Lift	450,000				450,000		
Annual Op Mtc Cost-GF	250,000			250,000			
TOTAL SOURCES	700,000			250,000			



PROJECT FOR THE:	Fire Department	F6
PROJECT TITLE:	REPLACE and ADD Breathing Apparatus	

DESCRIPTION	Black Diamond currently does not own any breathing apparatuses. All of the current breathing apparatuses in use in Black Diamond are owned by Mountain View Fire. All breathing apparatuses in use are timing out and require replacement per NFPA 1852.
BACKGROUND	Breathing apparatuses are required to be compliant with NFPA and WAC. Approx. 28 Packs, 56 air bottles and approximately 40 masks need to be purchased. The City is responsible for the purchase and replacement of breathing apparatuses.
COMMENTS	All breathing apparatus need to be replaced and additional units purchased for the Lawson Hills station. Each apparatus requires at least two air bottles and each firefighter is required to be issued their own mask. Mountian View Fire will apply for a grant for the initial replacement. Annual amount of maintainance needs to be included every year to keep equipment current.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	500,000		500,000				
TOTAL COSTS	500,000		500,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
FEMA-AFG Grant	500,000		500,000				
TOTAL SOURCES	500,000		500,000				
Non-Capital Operating Costs	Total \$ Requested	2023	2024	2025	2026	2027	2028
Annual Maint Costs	300,000	50,000	50,000	50,000	50,000	50,000	50,000
TOTAL SOURCES	300,000	50,000	50,000	50,000	50,000	50,000	50,000



Fire Department

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project								
Project Name		Capital Plan 2023-2028						
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
F1	Add New Engine to Fleet	1,100,000	0	300,000	0	800,000	0	0
F2	Replace Reserve Engine	400,000	400,000	0	0	0	0	0
F3	Add New Aid Car to Fleet	550,000	0	0	0	550,000	0	0
F4	Replace Brush-Truck Chasis	96,000	96,000	0	0	0	0	0
F5	Fire Station & Equipment	700,000	0	0	250,000	450,000	0	0
F6	Breathing Apparatuses	500,000	0	500,000	0	0	0	0
TOTAL PLANNED EXPENDITURES		\$3,346,000	\$496,000	\$800,000	\$250,000	\$1,800,000	\$0	\$0
Funding Sources								
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
Loans to Finance Projects								
F1	Add New Engine to Fleet	800,000	0	0	0	800,000	0	0
F3	Add New Aid Car to Fleet	550,000	0	0	0	550,000	0	0
Total Loans		\$1,350,000	\$0	\$0	\$0	\$1,350,000	\$0	\$0
REET I								
F2	Replace Reserve Engine	400,000	400,000	0	0	0	0	0
Total REET I Funding		\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0
REET II								
F1	Add New Engine to Fleet	300,000	0	300,000	0	0	0	0
F4	Replace Brush-Truck Chasis	96,000	96,000	0	0	0	0	0
Total REET II Funding		\$396,000	\$96,000	\$300,000	\$0	\$0	\$0	\$0
FERMA-AFG Grant								
F6	Breathing Apparatuses	500,000	0	500,000	0	0	0	0
		\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
GF Lid Lift								
F5	Fire Station & Equipment	450,000	0	0	0	450,000	0	0
Total Bond Sales		\$450,000	\$0	\$0	\$0	\$450,000	\$0	\$0
Annual Operating								
F5	Fire Station & Equipment	250,000	0	0	250,000	0	0	0
Total Other Financing		\$250,000	\$0	\$0	\$250,000	\$0	\$0	\$0
FIRE DEPT SUBTOTAL		\$3,346,000	\$496,000	\$800,000	\$250,000	\$1,800,000	\$0	\$0

DESCRIPTION

The City has created and maintained a vehicle replacement plan with planned expenditures for patrol cars in an effort to replace aging patrol cars before becoming too expensive to maintain and to assure officer safety.

BACKGROUND

This rotation plan will allow the force to spend more time on the street and less time delivering them for repairs and maintenance.

COMMENTS

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Capital Outlay	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
TOTAL COSTS	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
General Fund	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
TOTAL SOURCES	1,834,900	1,834,900	100,000	280,000	320,000	360,000	378,000



PROJECT FOR THE:

Police Department

L2

PROJECT TITLE:

Radio Rplacement

DESCRIPTION

Portable radio replacements to replace 20 year old radios with the 750 MegaHertz update requirement. King County voters passed a radio replacement levy that may not be ready until 2019.

BACKGROUND**COMMENTS**

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Portable Radio-Replacements	5,000		5,000				
TOTAL COSTS	5,000		5,000				
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
General Fund	5,000		5,000				
TOTAL SOURCES	5,000		5,000				



VEHICLE REPLACEMENT SCHEDULE AND ASSIGNMENT

OFFICER	Make/ Model	CAR #	AVG/ MILEAGE YR.	Jun-22	2023	2024	2025	2026	2027	2028
Chief Kiblinger	2017 Ford F-150	1	10,000	33,943	41,581	51,581	61,581	71,581	81,581	91,581
Vacant	2017 Ford Explorer	2	15,000	74,484	85,537	100,537	115,537	0	15,000	30,000
Ofr. Henrich	2017 Ford Explorer	3	15,000	65,564	77,137	92,137	107,137	122,137	0	15,000
Ofr. Hershaw	2019 Ford Explorer	5	14,000	42,245	56,245	70,245	84,245	98,245	112,245	0
Vacant	2019 Ford Explorer	6	15,000	54,159	81,000	111,000	0	15,000	30,000	45,000
Ofr. Delvalle	2020 Ford Explorer	7	15,000	19,998	24,924	39,924	54,924	69,924	84,924	99,924
Ofr. Crooker	2020 Ford Explorer	8	15,000	32,016	39,276	54,276	69,276	84,276	99,276	114,276
Ofr. Riepl	2020 Ford Explorer	9	12,000	13,116	24,000	36,000	51,000	66,000	78,000	90,000
Cmdr. Martinez	2021 Ford Explorer	10	10,000	4,500	11,200	21,200	31,200	41,200	51,200	61,000
Sgt. Lynch	2021 Ford Explorer	11	15,000	14,730	23,157	38,157	53,157	68,157	83,157	98,157
Ofr. Chatterson	2021 Chev. Tahoe	12	15,000	6,961	15,456	30,456	45,456	60,456	75,456	90,456
Position 12	*vehicles order 1/22		15,000		15,000	30,000	45,000	60,000	75,000	90,000
Position 13	delivery Oct/2022		15,000		15,000	30,000	45,000	60,000	75,000	90,000
Position 14			15,000			0	15,000	30,000	45,000	60,000
Position 15			15,000				0	15,000	30,000	45,000
Position 16			15,000					0	15,000	30,000
Position 17			15,000						0	15,000
Position 18			15,000							0
POOL VEHICLES										
ADMIN	2008 Chev Im	25		54,858						
Pool	2012 Chev. T	30	13,500	131,497						

Police Boat	Replacement				100,000					
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Updated in September of 2022

Police Department

CAPITAL PROJECT SUMMARY

Expenditure Summary by Project							
Project Name	Total \$ Requested 2023-2028	Capital Plan 2023-2028					
		2023	2024	2025	2026	2027	2028
L1 Patrol Car & Boat Replacement	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
L2 Radio Replacement	5,000		5,000				
TOTAL ESTIMATED COSTS	\$1,839,900	\$100,000	\$285,000	\$320,000	\$360,000	\$378,000	\$396,900
Funding Sources							
	Total \$ Requested 2023-2028						
		2023	2024	2025	2026	2027	2028
General Fund							
L1 Patrol Car & Boat Replacement	1,834,900	100,000	280,000	320,000	360,000	378,000	396,900
L2 Radio Replacement	5,000		5,000				
Total REET I Funding	\$1,839,900	\$100,000	\$285,000	\$320,000	\$360,000	\$378,000	\$396,900

PROJECT FOR THE:

Administration General Government

G1

PROJECT TITLE:

General Facility Improvements

DESCRIPTION

The city campus needs a continual building improvement budget for needed maintenance upgrades such as roofing, heating, air conditioning, or other furniture or maintenance needs.

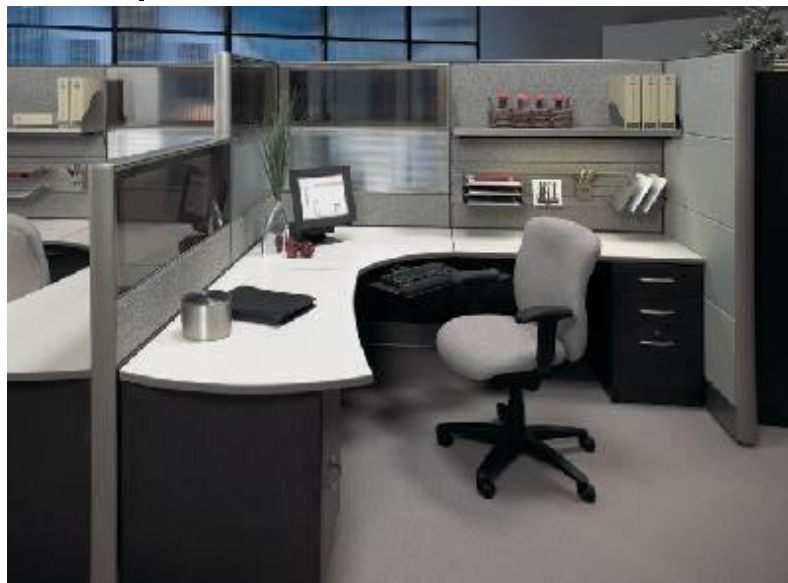
BACKGROUND

A placeholder amount has been budgeted for necessary major maintenance improvement for all campus building, including Police/Court/Chamber bldg, and Gym improvements.

COMMENTS

As planning for future campus building and land need. Funding for those improvements are known, a CIP amendment will be needed.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Campus Maintenance Imp.	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
TOTAL COSTS	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax I	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
TOTAL SOURCES	1,200,000	202,023	202,024	202,025	202,026	202,027	202,028



PROJECT FOR THE:

Administration General Government

G2

PROJECT TITLE:

Gym / Way Finding Signs

DESCRIPTION

Signage is needed for the Gym, as well as for wayfinding in the city.

BACKGROUND**COMMENTS**

The Way Finding Signs are not commercial signs, but directional signs to area School, Parks, historical areas.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Gym Sign and Installation	15,000	15,000					
Wayfinding Signs and Installation	60,000	30,000			30,000		
TOTAL COSTS	75,000	45,000			30,000		
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax I	75,000	45,000			30,000		
TOTAL SOURCES	75,000	47,023	2,024	2,025	30,000	2,027	2,028



PROJECT FOR THE:	IT Department	g3
PROJECT TITLE:		

DESCRIPTION Variety of technology upgrades to the city including PC purchases, software purchases, network upgrades including hardware, software and printers.

CAPITAL PROJECT COSTS	Total \$ Requested	2023	2024	2025	2026	2027	2028
Phone Hardware and System	\$20,000	\$20,000					
Phone Project	20,000	20,000					
Desktop Replacements	\$7,000			\$7,000			
Surface / Dock Replacements	\$60,000		\$10,000		\$50,000		
iPad Replacements	\$10,000	\$4,000	\$6,000				
Police Laptops / Car Docks	\$65,000			\$65,000			
Police Cradlepoints / Hotspots	\$2,500	\$2,500					
ESRI GPS Unit	\$15,000				\$15,000		
Printers	\$7,500					\$7,500	
Monitors	\$5,000	\$2,000	\$1,000	\$500	\$500	\$500	\$500
Incidentals	\$18,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
PC Hardware	190,000	11,500	20,000	75,500	68,500	11,000	3,500
End Point Solution	\$11,500		\$11,500				
Page Freezer	\$5,000	\$5,000					
Document Management	\$250,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
PC Software	266,500	55,000	61,500	50,000	50,000	50,000	
Switch Replacement	\$30,000					\$30,000	
UPS / Batt Replacement	\$3,000	\$500	\$500	\$500	\$500	\$500	\$500
Fiber Cable SCADA Connect	\$75,000		\$75,000				
Incidentals	\$3,000	\$500	\$500	\$500	\$500	\$500	\$500
Network Hardware	111,000	1,000	76,000	1,000	1,000	31,000	1,000
Firewalls	\$75,000		\$25,000	\$50,000			
Door Control / Cameras	\$85,000	\$85,000					
Security	160,000	85,000	25,000	50,000			
Server Replacements	\$100,000					\$100,000	
Backup Server Replacements	\$7,500					\$7,500	
Incidentals	\$6,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Server Hardware	113,500	1,000	1,000	1,000	1,000	108,500	1,000
VmWare	\$25,000					\$25,000	
Permit Software	\$150,000						\$150,000
Accounting Software	\$250,000						\$250,000
Windows Server licenses	\$6,000	\$6,000					
Server Software	431,000	6,000				25,000	400,000
TOTAL SOURCES	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500
REQUESTED FUNDING	Total \$ Requested	2023	2024	2025	2026	2027	2028
REET I	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500
TOTAL SOURCES	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500

Administration General Government Projects

CAPITAL PROJECT SUMMARY

Project Title		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
G1	Facility Improvements	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
G2	Gym / Wayfinding Signs	75,000	45,000			30,000		
G3	Technology	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500
TOTAL PLANNED EXPENDITURES		\$2,567,000	\$424,500	\$383,500	\$377,500	\$350,500	\$425,500	\$605,500
Funding Sources								
		Total \$ Requested 2023-2028	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax I								
G1	Facility Improvements	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
G2	Gym / Wayfinding Signs	75,000	45,000			30,000		
G3	Technology	1,292,000	179,500	183,500	177,500	120,500	225,500	405,500
Total REET I Funding		\$2,567,000	\$424,500	\$383,500	\$377,500	\$350,500	\$425,500	\$605,500
GENERAL GOVERNMENT SUBTOTAL		\$2,567,000	\$424,500	\$383,500	\$377,500	\$350,500	\$425,500	\$605,500



DRAFT
CITY OF BLACK DIAMOND

2022 Schedule
2023 – 2028 Capital Improvement Plan (CIP)

	Process	Internal Due Date	Workstudy	City Council Meetings
1	CIP Planning Meeting	May 2-31		
2	CIP Call letter & worksheet to affected departments (include goals, rules and timelines)	June 9, 2022		
3	Departments Update detailed requests and submit to Finance and City Administration	June 9 - July 27		
4	Finance combines revenue and all Department requests for review by Administration. Administration Reviews with Finance and Departments to requested Projects.	June 9-July 27		
5	Management Meetings with Finance, Public Works, Administration Public Works & General Govt. Projects & Revenues	Aug 17		
6	CIP Regular Workstudy – Public Works- Review Projects & Revenues		Oct 6	
7	CIP Regular Workstudy 5:30– Non-Public Works General Govt Projects & Revenues		Oct 6	
8	Public Hearing for 2023 – 2028 CIP			Oct 20
9	Council adopts 2023 – 2028 CIP			Nov 17

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Award 3rd Avenue Watermain Improvements contract to Pacific Civil & Infrastructure	Agenda Date: November 17, 2022 AB22-101	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$1,075,100	Public Works – Scott Hanis	X
Fund Source: ARPA	Court – Stephanie Metcalf	
Timeline: Bid opening on November 1 st		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; Bid Tabulation; PCI Bid; Contract		
SUMMARY STATEMENT: The City of Black Diamond intends to extend the existing water system along the State Route 169 commercial corridor to improve the system’s reliability and redundancy. These improvements will enhance development potential and water service along the SR 169 commercial corridor and will satisfy the City’s current Development Design Standards. It is anticipated that the water main will be installed along the unimproved shoulders of SR 169 to minimize traffic impacts. RH2 engineering worked on the design of this project. Their estimate for the cost was \$1,239,532.19. The bid was opened on November 1st. The city received 13 bids ranging between \$1,025,060.02 to \$1,638,543.80. Pacific Civil & Infrastructure (PCI) was the lowest qualified bidder and are not on L&I’s debarred contractor list. The city is requesting an extra \$50,000 of contingency ARPA funds to the project for minor changes. FISCAL NOTE (Finance Department): a Budget of \$900,000 of ARPA funds was approved as part of the 2022 budget. A remaining \$227,643 of ARPA Funds was uncommitted but held in reserve in case this 3rd Avenue Water main improvement needed additional funds. A December budget change is recommended to authorize the use of \$175,100 of the reserved ARPA funds to provide a total Budget of \$1,075,100 for the 3rd Avenue Water Improvement Project.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The Finance Committee reviewed this project request at their November 10 Finance Committee meeting for use of additional ARPA funds needed to provide funding to complete the 3rd Ave Water Improvement project.		

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 22-1521 authorizing the Mayor to execute a contract with PCI for the 3rd Avenue Watermain Improvements Project and approve the use of additional ARPA Funds.**

RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
November 17, 2022		

RESOLUTION NO. 22-1521

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AWARDING THE LOW BID ON THE 3rd AVENUE
WATERMAIN IMPROVEMENTS PROJECT TO PACIFIC
CIVIL AND INFRASTRUCTURE.**

WHEREAS, the City received a American Rescue Plan Act (ARPA) Grant; and

WHEREAS, the City has planned and budgeted for the 3rd Avenue Watermain Improvements Project; and

WHEREAS, the City has received 13 bids on November 1, 2022; and

WHEREAS, Pacific Civil and Infrastructure was the lowest responsive bidder and has met all conditions of providing a responsible bid; and

WHEREAS, additional ARPA grant Funds are available to meet the budget revenue requirement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to award the bid of the 3rd Avenue Watermain Improvements Project to Pacific Civil and Infrastructure in the amount of \$1,025,060.02 for the construction of the 3rd Avenue Watermain Improvements Project and authorize the Mayor to execute a contract for the same.

Section 2. An additional \$175,100 in ARPA funds are appropriated to fully fund this project.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 17TH DAY OF NOVEMBER, 2022.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

City of Black Diamond
PO Box 599
Black Diamond, WA 98010

Project: 3rd Avenue Watermain Improvements
Bid Opening: November 01, 2022

		Bidder & Address		PCI 5124 180th St E Tacoma, WA 98446		Reed Inc. 2207 Inter Ave. Ste. A Puyallup, WA 98372	
Item	Item Description	Unit	Qty.	Until Bid	Amount	Until Bid	Amount
1	Mobilization and Demobilization	LS	1	\$60,000.00	\$60,000.00	\$100,000.00	\$100,000.00
2	Traffic Control	LS	1	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00
3	Construction Survey and As-Builts	LS	1	\$4,300.00	\$4,300.00	\$10,000.00	\$10,000.00
4	Temporary Sedimentation and Erosion Control	LS	1	\$6,400.00	\$6,400.00	\$2,000.00	\$2,000.00
5	Shoring and Trench Safety System	LS	1	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
6	Pipe Zone Bedding Material	TN	460	\$17.50	\$8,050.00	\$35.00	\$16,100.00
7	Import Backfill Material	TN	1,180	\$17.50	\$20,650.00	\$35.00	\$41,300.00
8	Crushed Rock Material	TN	320	\$17.50	\$5,600.00	\$35.00	\$11,200.00
9	Hot Mix Asphalt (HMA)	TN	250	\$350.00	\$87,500.00	\$225.00	\$56,250.00
10	Concrete Saw Cutting and Removal	SY	500	\$25.00	\$12,500.00	\$40.00	\$20,000.00
11	AC Pipe Removal	LF	940	\$1.00	\$940.00	\$30.00	\$28,200.00
12	12-Inch Ductile Iron Water Main	LF	1,805	\$127.50	\$230,137.50	\$125.00	\$225,625.00
13	12-Inch Inside Diameter HDPE Trenchless Water Main	LS	1	\$241,400.00	\$241,400.00	\$240,000.00	\$240,000.00
14	6-Inch Gate Valve	EA	1	\$1,675.00	\$1,675.00	\$1,500.00	\$1,500.00
15	8-inch Gate Valve	EA	2	\$2,220.00	\$4,440.00	\$2,200.00	\$4,400.00
16	12-Inch Gate Valve	EA	10	\$3,770.00	\$37,700.00	\$3,500.00	\$35,000.00
17	16-Inch Gate Valve	EA	2	\$10,925.00	\$21,850.00	\$9,500.00	\$19,000.00
18	Water Sampling Station	EA	1	\$2,700.00	\$2,700.00	\$3,500.00	\$3,500.00
19	SE Connection to Exsisting Water System (STA 0+29A)	LS	1	\$19,000.00	\$19,000.00	\$14,000.00	\$14,000.00
20	SW Connection to Exsisting Water System (STA 2+43A)	LS	1	\$11,600.00	\$11,600.00	\$11,000.00	\$11,000.00
21	NW Connection to Exsisting Water System (STA 11+87A)	LS	1	\$13,350.00	\$13,350.00	\$11,000.00	\$11,000.00
22	NE Connection to Exsisting Water System (STA 12+45A)	LS	1	\$16,850.00	\$16,850.00	\$7,200.00	\$7,200.00
23	Surface Resoration	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
24	Abandon Exsisting Water Facilities	LS	1	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
25	Fire Hydrant Assembly	EA	3	\$9,200.00	\$27,600.00	\$8,000.00	\$24,000.00
26	Pothole Exsisting Utilities	EA	9	\$975.00	\$8,775.00	\$350.00	\$3,150.00
27	Minor Change	FA	1	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Subtotal				\$943,017.50		1,010,925.00	
*Washington State Sales Tax (8.7%)				\$82,042.52		87,950.48	
TOTAL BID				\$1,025,060.02		1,098,875.48	

Ceccanti Inc. 4116 Brookdale Rd. E. Tacoma, WA 98446		Fury Site Works PO BOX 2118 North Bend, WA 98045		Northwest Cascade Inc. PO Box 73399 Puyallup, WA 98373		R.W. Scott Construction Co. 4005 West Valley Hwy., Suite A Auburn, WA 98001		In-Depth Excavation 14751 N Kelsey St. SE, Ste 105 PMB 166, Monroe, WA		Olsen Brothers Excavating 6622 112th St E Puyallup, WA 98373	
Until Bid	Amount	Until Bid	Amount	Until Bid	Amount	Unit Bid	Amount	Unit Bid	Amount	Until Bid	Amount
\$80,000.00	\$80,000.00	\$60,285.96	\$60,285.96	\$117,500.00	\$117,500.00	\$96,000.00	\$96,000.00	\$33,750.00	\$33,750.00	\$131,640.00	\$131,640.00
\$95,000.00	\$95,000.00	\$45,855.52	\$45,855.52	\$85,000.00	\$85,000.00	\$106,000.00	\$106,000.00	\$84,000.00	\$84,000.00	\$137,467.00	\$137,467.00
\$5,000.00	\$5,000.00	\$5,173.06	\$5,173.06	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$8,882.00	\$8,882.00
\$7,500.00	\$7,500.00	\$10,999.46	\$10,999.46	\$14,000.00	\$14,000.00	\$11,973.50	\$11,973.50	\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00
\$500.00	\$500.00	\$10,879.71	\$10,879.71	\$2,000.00	\$2,000.00	\$4,840.00	\$4,840.00	\$22,000.00	\$22,000.00	\$10,850.00	\$10,850.00
\$21.00	\$9,660.00	\$0.10	\$46.00	\$49.00	\$22,540.00	\$33.34	\$15,336.40	\$41.70	\$19,182.00	\$38.00	\$17,480.00
\$21.00	\$24,780.00	\$0.10	\$118.00	\$49.00	\$57,820.00	\$28.85	\$34,043.00	\$47.15	\$55,637.00	\$43.15	\$50,917.00
\$21.00	\$6,720.00	\$0.10	\$32.00	\$110.00	\$35,200.00	\$37.00	\$11,840.00	\$47.15	\$15,088.00	\$76.15	\$24,368.00
\$220.00	\$55,000.00	\$173.63	\$43,407.50	\$190.00	\$47,500.00	\$175.00	\$43,750.00	\$274.00	\$68,500.00	\$329.75	\$82,437.50
\$19.00	\$5,500.00	\$103.22	\$51,610.00	\$48.00	\$24,000.00	\$67.28	\$33,640.00	\$150.00	\$75,000.00	\$203.00	\$101,500.00
\$17.00	\$15,980.00	\$6.19	\$5,818.60	\$80.00	\$75,200.00	\$28.00	\$26,320.00	\$35.00	\$32,900.00	\$29.50	\$27,730.00
\$155.00	\$279,775.00	\$218.90	\$395,114.50	\$106.00	\$191,330.00	\$154.00	\$277,970.00	\$156.15	\$281,850.75	\$98.90	\$178,514.50
\$225,000.00	\$225,000.00	\$306,260.59	\$306,260.59	\$267,000.00	\$267,000.00	\$280,519.81	\$280,519.81	\$336,249.90	\$336,249.90	\$253,660.00	\$253,660.00
\$1,300.00	\$1,300.00	\$1,372.30	\$1,372.30	\$2,050.00	\$2,050.00	\$1,824.08	\$1,824.08	\$1,380.00	\$1,380.00	\$1,400.00	\$1,400.00
\$1,800.00	\$3,600.00	\$2,053.66	\$4,107.32	\$2,675.00	\$5,350.00	\$2,426.27	\$4,852.54	\$1,902.10	\$3,804.20	\$2,000.00	\$4,000.00
\$3,500.00	\$35,000.00	\$3,927.69	\$39,276.90	\$4,575.00	\$45,750.00	\$4,864.74	\$48,647.40	\$3,565.00	\$35,650.00	\$3,700.00	\$37,000.00
\$11,000.00	\$22,000.00	\$10,154.52	\$20,309.04	\$10,700.00	\$21,400.00	\$12,723.79	\$25,447.58	\$11,350.00	\$22,700.00	\$11,650.00	\$23,300.00
\$1,500.00	\$1,500.00	\$3,494.50	\$3,494.50	\$3,075.00	\$3,075.00	\$2,822.69	\$2,822.69	\$2,760.00	\$2,760.00	\$3,200.00	\$3,200.00
\$17,500.00	\$17,500.00	\$22,500.96	\$22,500.96	\$19,250.00	\$19,250.00	\$16,769.61	\$16,769.61	\$11,246.00	\$11,246.00	\$20,300.00	\$20,300.00
\$9,000.00	\$9,000.00	\$18,278.69	\$18,278.69	\$14,650.00	\$14,650.00	\$9,542.80	\$9,542.80	\$5,367.50	\$5,367.50	\$13,000.00	\$13,000.00
\$10,000.00	\$10,000.00	\$18,348.14	\$18,348.14	\$6,725.00	\$6,725.00	\$10,675.23	\$10,675.23	\$6,373.75	\$6,373.75	\$14,200.00	\$14,200.00
\$14,000.00	\$14,000.00	\$14,168.98	\$14,168.98	\$14,300.00	\$14,300.00	\$11,824.05	\$11,824.05	\$6,488.75	\$6,488.75	\$15,300.00	\$15,300.00
\$4,500.00	\$4,500.00	\$12,826.50	\$12,826.50	\$18,525.00	\$18,525.00	\$29,011.14	\$29,011.14	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00
\$1,800.00	\$1,800.00	\$4,013.14	\$4,013.14	\$11,600.00	\$11,600.00	\$5,489.00	\$5,489.00	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00
\$9,500.00	\$28,500.00	\$9,756.06	\$29,268.18	\$10,575.00	\$31,725.00	\$9,013.32	\$27,039.96	\$10,340.00	\$31,020.00	\$8,345.00	\$25,035.00
\$200.00	\$1,800.00	\$541.70	\$4,875.30	\$650.00	\$5,850.00	\$750.00	\$6,750.00	\$375.00	\$3,375.00	\$580.00	\$5,220.00
\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
1,014,915.00		1,178,440.85		1,194,340.00		1,202,928.79		1,244,322.85		1,252,401.00	
88,297.61		102,524.35		103,907.58		104,654.80		108,256.09		108,958.89	
1,103,212.61		1,280,965.20		1,298,247.58		1,307,583.59		1,352,578.94		1,361,359.89	
										*Total did not match bid form	

New X Inc. 19916 Old Owen Rd. #7 Monroe, WA 98272		Rodarte Construction Inc. 17 E Valley Hwy E Auburn, WA 98092		HCON Inc. PO Box 731005 Puyallup, WA 98373		Laser Underground & Earthworks Inc 20417 87th Ave SE Snohomish, WA 98296		JR Hayes Corp. 22430 SE 231st St. Maple Valley, WA 98038		<i>Engineer's Estimate</i>	
Until Bid	Amount	Until Bid	Amount	Unit Bid	Amount	Unit Bid	Amount	Unit Bid	Amount	Unit Bid	Amount
\$252,000.00	\$252,000.00	\$105,000.00	\$105,000.00	\$121,000.00	\$121,000.00	\$130,000.00	\$130,000.00	\$110,000.00	\$110,000.00	\$75,000.00	\$75,000.00
\$50,000.00	\$50,000.00	\$60,000.00	\$60,000.00	\$95,000.00	\$95,000.00	\$70,000.00	\$70,000.00	\$120,000.00	\$120,000.00	\$100,000.00	\$100,000.00
\$20,000.00	\$20,000.00	\$5,500.00	\$5,500.00	\$10,500.00	\$10,500.00	\$6,000.00	\$6,000.00	\$30,000.00	\$30,000.00	\$12,000.00	\$12,000.00
\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$42,000.00	\$42,000.00	\$5,000.00	\$5,000.00
\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00	\$2,100.00	\$2,100.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00
\$75.00	\$34,500.00	\$25.00	\$11,500.00	\$25.00	\$11,500.00	\$50.00	\$23,000.00	\$20.00	\$9,200.00	\$40.00	\$18,400.00
\$75.00	\$88,500.00	\$25.00	\$29,500.00	\$33.00	\$38,940.00	\$50.00	\$59,000.00	\$20.00	\$23,600.00	\$40.00	\$47,200.00
\$75.00	\$24,000.00	\$48.00	\$15,360.00	\$68.00	\$21,760.00	\$50.00	\$16,000.00	\$20.00	\$6,400.00	\$40.00	\$12,800.00
\$260.00	\$65,000.00	\$190.00	\$47,500.00	\$210.00	\$52,500.00	\$400.00	\$100,000.00	\$185.00	\$46,250.00	\$175.00	\$43,750.00
\$15.00	\$7,500.00	\$60.00	\$30,000.00	\$52.00	\$26,000.00	\$50.00	\$25,000.00	\$40.00	\$20,000.00	\$50.00	\$25,000.00
\$15.00	\$14,100.00	\$65.00	\$61,100.00	\$80.00	\$75,200.00	\$15.00	\$14,100.00	\$85.00	\$79,900.00	\$40.00	\$37,000.00
\$110.00	\$198,550.00	\$169.00	\$305,045.00	\$164.00	\$296,020.00	\$125.00	\$225,625.00	\$190.00	\$342,950.00	\$235.00	\$424,175.00
\$240,000.00	\$240,000.00	\$315,000.00	\$315,000.00	\$290,000.00	\$290,000.00	\$330,000.00	\$330,000.00	\$315,000.00	\$315,000.00	\$130,000.00	\$130,000.00
\$3,500.00	\$3,500.00	\$1,800.00	\$1,800.00	\$1,600.00	\$1,600.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
\$7,000.00	\$14,000.00	\$2,400.00	\$4,800.00	\$2,100.00	\$4,200.00	\$2,000.00	\$4,000.00	\$2,100.00	\$4,200.00	\$2,500.00	\$5,000.00
\$1,400.00	\$14,000.00	\$4,400.00	\$44,000.00	\$3,600.00	\$36,000.00	\$3,750.00	\$37,500.00	\$3,800.00	\$38,000.00	\$4,500.00	\$45,000.00
\$15,000.00	\$30,000.00	\$12,000.00	\$24,000.00	\$15,200.00	\$30,400.00	\$12,000.00	\$24,000.00	\$12,000.00	\$24,000.00	\$14,000.00	\$28,000.00
\$3,200.00	\$3,200.00	\$3,800.00	\$3,800.00	\$3,500.00	\$3,500.00	\$10,000.00	\$10,000.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00
\$22,500.00	\$22,500.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$24,000.00	\$24,000.00	\$21,000.00	\$21,000.00	\$5,000.00	\$5,000.00
\$17,500.00	\$17,500.00	\$14,000.00	\$14,000.00	\$12,000.00	\$12,000.00	\$16,000.00	\$16,000.00	\$17,000.00	\$17,000.00	\$8,000.00	\$8,000.00
\$17,500.00	\$17,500.00	\$15,000.00	\$15,000.00	\$12,500.00	\$12,500.00	\$18,000.00	\$18,000.00	\$26,800.00	\$26,800.00	\$7,000.00	\$7,000.00
\$17,500.00	\$17,500.00	\$17,000.00	\$17,000.00	\$12,900.00	\$12,900.00	\$18,000.00	\$18,000.00	\$22,000.00	\$22,000.00	\$5,000.00	\$5,000.00
\$15,000.00	\$15,000.00	\$28,000.00	\$28,000.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$42,000.00	\$42,000.00	\$4,000.00	\$4,000.00
\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$10,500.00	\$10,500.00	\$35,000.00	\$35,000.00	\$34,000.00	\$34,000.00	\$3,000.00	\$3,000.00
\$11,500.00	\$34,500.00	\$11,000.00	\$33,000.00	\$9,500.00	\$28,500.00	\$12,000.00	\$36,000.00	\$9,700.00	\$29,100.00	\$9,333.00	\$27,999.00
\$300.00	\$2,700.00	\$700.00	\$6,300.00	\$400.00	\$3,600.00	\$1,500.00	\$13,500.00	\$3,000.00	\$27,000.00	\$600.00	\$5,400.00
\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
1,258,550.00		1,259,205.00		1,301,220.00		1,316,225.00		1,507,400.00		1,140,324.00	
109,493.85		109,550.84		113,206.14		114,511.58		131,143.80		99,208.19	
1,368,043.85		1,368,755.84		1,414,426.14		1,430,736.58		1,638,543.80		1,239,532.19	

BIDFORMS

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STATEMENT OF BIDDER'S QUALIFICATIONS

Name of Contractor Pacific Civil & Infrastructure, Inc.

Address: 5124 180th St E Tacoma, WA 98446

Phone Number: (253) 874-3965

Fax Number: (253) 874-3950

Washington State Department of Labor and Industries Registration No.: PACIFICI867J8

State Unified Business Identifier No.: 603-389-830

Expiration Date: N/A

Employment Security Department No.: 000-026052-00-2

State Excise Tax Registration No.: 603-389-830

Number of years the Contractor has been engaged in the construction business under the present firm name indicated: 8.5

Gross dollar amount of work under contract: \$70,337,605

Gross dollar amount of contracts not completed: \$22,636,746

Type of work generally performed by Contractor: Underground utilities, road/highway, mass grading, water & wastewater treatment facilities.

List of five public projects of a similar nature which have been completed by the Contractor within the last five years and the gross dollar amount of each project:

Project Title	Agency	Contact & Phone No.	Year Completed	Bid Amount
Black Diamond Springs Transmission Main Replacement	City of Black Diamond	Scott Hanis (360) 851-4446	2022	\$2,259,241
New Reservoir & Water Main	King County Water District 123	Don Campbell (360) 876-0958	2022	\$1,350,000
2021 Water System Improvements	City of Mercer Island	Stu George (206) 771-4789	2021	\$894,713
2021 Water Main Improvements	City of Yelm	Pat Hughes (360) 878-2042	2022	\$1,637,317
Snoqualmie Railroad Place Utility Improvements	City of Snoqualmie	Andrew Vining (425) 395-0051	2021	\$2,567,467

Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965

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Bank References: Bank of America Attn: Jonathan Dizon (206) 262-4348

Have you changed bonding companies within the last three years? No.

If so, why? (Optional): N/A

Have you been disqualified from bidding on any public works contract? No.

Have you ever sued or been sued by the client on any public works contract for a special district, municipality, county, or state government? No.

Who? N/A

For what reason? N/A

Disposition of case, if settled: N/A

Name of Superintendent to be used on the project and how long with your company:

Jeff Adams - 7 years

Pacific Civil & Infrastructure, Inc.

By 
Bidder
Signature Andrew Albrecht
President
Title

Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965

PROPOSAL

Bidder Pacific Civil & Infrastructure, Inc.

Date 11/1/22

Honorable Mayor and Council
City of Black Diamond
Black Diamond, Washington 98052

Gentlemen:

Pursuant to and in compliance with your invitation for bids for construction of **3rd Avenue Water Main Improvements**, Instructions to Bidders and other documents relating thereto, the undersigned has carefully examined the drawings and specifications as well as the premises and conditions affecting the work and hereby proposes to furnish all labor and materials and to perform all work as required for construction of the improvement, in strict accordance with the contract documents, specifications and drawings, for the amount shown:

TOTAL ONE MILLION TWENTY FIVE THOUSAND SIXTY Dollars AND TWO CENTS.
(\$ 1,025,060.02)

If the undersigned is notified of the acceptance of this proposal within forty-five (45) days of the time set for the opening of bids, the undersigned agrees to execute a contract for the above work bid, in the form of the contract bound in these specifications, and to provide a surety bond as required by the specifications.

The undersigned agrees to perform the complete contract work as specified, including corrections, finish and cleanup within Eighty (80) consecutive working days beginning the date given in the Notice to Proceed by the City of Black Diamond.

The undersigned further agrees that the proposal guaranty accompanying this proposal be left in escrow with the Owner; that the liquidated damages which the Owner will sustain by the failure of the undersigned to execute and deliver the above named contract and surety bond, for any or all units of this proposal accepted by the Owner, will be equal to five percent (5%) of the amount bid for such unit or units, and that if the undersigned defaults in executing that contract and in furnishing the surety bond within ten (10) calendar days of the award of the contract, then the bid guaranty shall become the property of the Owner. If, however, this proposal or any part thereof is not accepted within forty-five (45) days of the times set for the opening of bids, or if the undersigned executes and delivers said contract and surety bond, the bid guaranty shall be returned to the bidder.

The party by whom this proposal is submitted and by whom the contract will be entered into, in case the award is made to him, is

Pacific Civil & Infrastructure, Inc.
Firm Name

Corporation/Partnership/Individual
(Circle One)

doing business at 5124 180th St E Tacoma, WA 98446
Address City, State Zip

which is the address to which all communications concerned with this proposal and contract should be sent.

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Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965

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PROPOSAL SIGNATURE SHEET

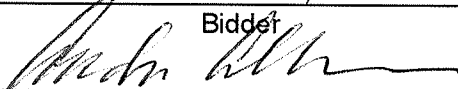
PROJECT: 3rd Avenue Water Main Improvements

11/1, 20 22
Date

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

Pacific Civil & Infrastructure, Inc.

By: 
Authorized Official

Andrew Albrecht

Printed

President

Title

Address: 5124 180th St E

Tacoma, WA 98446

Receipt of Addenda numbered 1, _____, _____, _____ is hereby acknowledged.

- Note: (1) If the bidder is a co-partnership, so state, giving firm name under which business is transacted.
- (2) If the bidder is a corporation, this proposal must be executed by its duly authorized officials.

Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965

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**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Julie R. TRUITT, Erica E. MOSLEY, Holli ALBERS, Jamie L. MARQUES, Carley ESPIRITU, Christopher KINYON, Brent E. HEILESEN, Annelies M. RICHIE, Amelia G. BURRILL of Tacoma, Washington, EACH**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 01st day of November, A.D. 2021.



**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*
Vice President

By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 01st day of November, A.D. 2021, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

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BID SCHEDULE

3rd Avenue Water Main Improvements

NOTE: Unit prices for all items, all extensions, and the total amount bid must be shown. All entries must be typed or entered in ink.

BASE BID					
Item No.	Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization and Demobilization	LS	1	\$ 60,000 -	\$ 60,000 -
2	Traffic Control	LS	1	\$ 30,000 -	\$ 30,000 -
3	Construction Survey and As-Builts	LS	1	\$ 4,300 -	\$ 4,300 -
4	Temporary Sedimentation and Erosion Control	LS	1	\$ 6,400 -	\$ 6,400 -
5	Shoring and Trench Safety Systems	LS	1	\$ 5,000 -	\$ 5,000 -
6	Pipe Zone Bedding Material	TN	460	\$ 17.50	\$ 8,050 -
7	Import Backfill Material	TN	1,180	\$ 17.50	\$ 20,650 -
8	Crushed Rock Material	TN	320	\$ 17.50	\$ 5,600 -
9	Hot Mix Asphalt (HMA)	TN	250	\$ 350 -	\$ 87,500 -
10	Concrete Saw Cutting and Removal	SY	500	\$ 25 -	\$ 12,500 -
11	AC Pipe Removal	LF	940	\$ 1 -	\$ 940 -
12	12-Inch Ductile Iron Water Main	LF	1,805	\$ 127.50	\$ 230,137.50
13	12-Inch Inside Diameter HDPE Trenchless Water Main	LS	1	\$ 241,400 -	\$ 241,400 -
14	6-Inch Gate Valve	EA	1	\$ 1,675 -	\$ 1,675 -
15	8-Inch Gate Valve	EA	2	\$ 2,220 -	\$ 4,440 -
16	12-Inch Gate Valve	EA	10	\$ 3,770 -	\$ 37,700 -
17	16-Inch Gate Valve	EA	2	\$ 10,925 -	\$ 21,850 -
18	Water Sampling Station	EA	1	\$ 2,700 -	\$ 2,700 -
19	SE Connection to Existing Water System (STA 0+29A)	LS	1	\$ 19,000 -	\$ 19,000 -
20	SW Connection to Existing Water System (STA 2+43A)	LS	1	\$ 11,600 -	\$ 11,600 -

21	NW Connection to Existing Water System (STA 11+87A)	LS	1	\$ 13,350 -	\$ 13,350 -
22	NE Connection to Existing Water System (STA 12+45A)	LS	1	\$ 16,850 -	\$ 16,850 -
23	Surface Restoration	LS	1	\$ 10,000 -	\$ 10,000 -
24	Abandon Existing Water Facilities	LS	1	\$ 5,000 -	\$ 5,000 -
25	Fire Hydrant Assembly	EA	3	\$ 9,200 -	\$ 27,600 -
26	Pothole Existing Utilities	EA	9	\$ 975 -	\$ 8,775 -
27	Minor Change	FA	1	\$50,000	\$ 50,000 -
Subtotal				\$ 943,017.50	
Sales Tax @ 8.7%				\$ 82,042.52	
TOTAL BASE BID SCHEDULE				\$ 1,025,060.02	

Project award will be based on the total bid amount. All bidders shall provide pricing for all bid items in the Base Bid or their bid will be considered unresponsive.

Pacific Civil & Infrastructure, Inc.
5124 180th Street East
Tacoma, WA 98446
(253) 874-3965

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