



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
November 8, 2022, 6:00 PM

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Chairperson Olson called the meeting to order at 6:00 p.m.

Present: Commissioner Kelley Sauskojus
Commissioner Knut Syversen (via Zoom)
Commissioner Felicia Wheatfall (via Zoom)
Commissioner Carol Morgan
Chair/Commissioner John Olson

Excused: Commissioner Steve Jensen
Commissioner Pam McCain

Staff: Community Development Director, Mona Davis
Deputy City Clerk, Carina Thornquist

APPROVAL OF MINUTES

1) Regular Meeting of October 11, 2022

The regular meeting minutes of October 11, 2022 were adopted under unanimous consent.

PUBLIC COMMENT

Debbie Page, Black Diamond spoke to the Planning Commission
Kristen Bryant, Bellevue spoke to the Planning Commission

PUBLIC HEARING

2) Draft of new Sign Regulations in Black Diamond Municipal Code 18.82 Code Amendment

Chair Olson opened the public hearing at 6:05 p.m.

Director Davis explained the different reasons why the sign code is totally being revised.

Chair Olson opened the public comment portion of the hearing at 6:10 p.m.

Chair Olson reviewed with attendees how to raise your hand using the zoom application and via phone.

Kristen Bryant, Bellevue stated that she spoke during the Public Comment portion when those statements should have been at this time. She asked that those comments be shared. She advised that the Commissioners should look at verbiage in the current code for legal reasons.

Debbie Page, Black Diamond Councilmember, spoke representing the Black Diamond Business Coalition. She shared the importance of signage especially for the brick and mortar/small family businesses. Signage is a significant way to support the businesses. As we continue to grow and more businesses come to town, the city can support them by being mindful of how signage is done.

Chair Olson closed the public hearing at 6:18 p.m.

Chair Olson turned it over to Director Davis to go through pages 1 – 10 that were assigned at the last meeting for the Commissioners to review. Director Davis reported that the December 6th meeting will be cancelled because the Planning Commission is doing a joint meeting with the City Council on December 8th.

Extensive back and forth discussion took place between the Commissioners and Director Davis. Chair Olson shared that he had several suggestions. To make the most efficient use of time, he thought it would be best to email a redlined version to her to review and can be used for the joint meeting.

The topics that were discussed:

- Scope and purpose
- Definitions
- Permits – General regulations
- Prohibited locations
- Exemptions
- Permit application
- General sign standards and conditions
- Maintenance and inspection
- Measurement of sign area

Chair Olson announced that the Commissioners next task to review before the January meeting is page 13 through end of page 37 of the sign code.

STUDY/WORK SESSION - None

UNFINISHED BUSINESS - None

NEW BUSINESS – None

COMMUNITY DEVELOPMENT DEPARTMENT REPORT –

- Director Davis discussed taking fire and school impact fees and reformatted fee schedule before City Council on 12/1
- RFQ to solicit for consultant to work on 2024 Comp Plan Periodic Update due 11/18
- Possibility that there may need to be 2 meetings a month for a while in 2023 to review the comprehensive plan and needed code amendments
- Grant funding for park improvements. Applying for a grant for Ginder Creek Park and working with Blueline and their landscape designer to prepare plans
- Reminder that the office is closed on Friday, November 11th for Veteran's Day
- December 6th regular meeting is cancelled; instead, there will be a Joint Special meeting with City Council on Thursday, December 8th.
- Recap of staffing levels; Sr Planner position still vacant

PUBLIC COMMENTS

Melissa Earl, Black Diamond spoke to Commissioners.

Debbie Page, Black Diamond spoke to Commissioners.

ADJOURN

Commissioner Morgan **moved** to adjourn, **second** Commissioner Sauskojus. **Vote**, motion **passed 5-0**.

Meeting adjourned at 8:00 p.m.

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:



John Olson, Chairperson


Planning Commission Secretary