



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
February 7, 2023, 6:00 PM

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Chair Olson called the meeting to order at 6:00 p.m.

Present: Commissioner Kelley Sauskojus
Commissioner Steve Jensen (*joined meeting at 6:06 pm via Zoom*)
Commissioner Knut Syversen (*via Zoom*)
Commissioner Pam McCain
Commissioner Felicia Wheatfall (*via Zoom*)
Commissioner Carol Morgan
Chair/Commissioner John Olson

Staff: Community Development Director, Mona Davis
Deputy City Clerk, Carina Thornquist

APPROVAL OF MINUTES -

1) Regular Meeting of November 8, 2022

The regular meeting minutes of November 8, 2022 were adopted under unanimous consent

Regular Meeting of January 10, 2023

The regular meeting minutes of January 10, 2023 were adopted under unanimous consent

Joint Meeting of December 8, 2022

The joint meeting minutes of December 8, 2022 were acknowledged as Council meeting minutes.

PUBLIC COMMENT - None

PUBLIC HEARING - None

STUDY/WORK SESSION - None

UNFINISHED BUSINESS –

- 1) Continuation of Sign Code in Black Diamond Municipal Code 18.82 and Prepare for Code Amendment

Director Davis gave an update including main points:

- Checked into WSDOT regulations for standards on SR 169.
- Followed up on home occupation signage.
- Provided photos of all existing signage on businesses in the city.
- Received input from a couple of Councilmembers:
 - Non-conforming signs for current businesses and whether they are/were permitted.
 - Banner signs were meant to be temporary.
 - Time period suggested of 6 months to 5 years to come into compliance with new signage regulations.
 - Discussion of various window signage and/or pictures in windows

(Commissioner Jensen joined the meeting at 6:06 pm)

Extensive back and forth discussion took place between Director Davis and the Commissioners regarding pages 38 - 46.

Chair Olson stated he hadn't had time to redo a red-line version and forward to Director Davis, but will make it a priority so she can do her revisions to bring back to the Planning Commission.

NEW BUSINESS – None

COMMUNITY DEVELOPMENT DEPARTMENT REPORT –

- Director Davis reported on the following items:
 - She took the Comp Plan 2024 budget to Council and it passed, although it was almost \$110k over budget. Traffic study alone to cost almost \$200k. If there are any appeals, the budget does not include costs for them.
 - Comprehensive Plan Kick off date TBD. Ms. Davis is looking into a date and working out the details with our consultant, AHBL.
 - Will be working with IT to update the City's website with Comp Plan info to keep citizens informed while it's progressing.
 - Joint meeting with City Council on Thursday, May 11th regarding repeal of marijuana.
 - In light of joint meeting the same week as the Planning Commission regular meeting on May 9th, Planning Commissioners will decide at April meeting if it's needed or cancelled/rescheduled.
 - Docket period for the Comp Plan is open to the public to submit items until March 1, 2023. As of today, nothing has been received. Director Davis would recommend to Council that all suggested comprehensive plan

amendments submitted for the 2023 docket process be reviewed as part of the 2024 periodic update, which was directed by Council with the 2022 docket.

- The City was not selected for grant funding for the Ginder Creek project. She has a meeting with RCO to find out why and what they are looking for. There are more grants coming up with them.
- Businesses opening up on Hwy. 169 (carwash, dance studio, dentist office, kids haircuts, etc.)
- Tammaron has final plat review coming up. Kelley's Latte will be the commercial business located within that development and located across the street from Sawyer's Grocery store and the taco truck.

PUBLIC COMMENTS - None

ADJOURN

Commissioner McCain **moved** to adjourn, **second** Commissioner Morgan **Vote**, motion **passed 7 - 0**.

Meeting adjourned at 8:44 p.m.

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:



John Olson, Chairperson


Planning Commission Secretary