



CITY OF BLACK DIAMOND
April 6, 2023 Regular Business Meeting Agenda
Council Chambers, 25510 Lawson St.
Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting: <https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09>

(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)

Meeting ID: 445 447 7047 Password: Council

Telephone dial in options: +1 253 215 8782 US (Tacoma) +1 206 337 9723 US (Seattle) Meeting ID: 445 447 7047
Password: 426953

7:00 P.M. CALL TO ORDER, FLAG SALUTE, ROLL CALL

READING OF GUIDING PRINCIPLES:

AGENDA REVIEW AND APPROVAL:

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-851-4500. Thank you for attending.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

CONSENT AGENDA:

- 1) Claim Checks** – April 6, 2023, Check No. 52756 through Check No.52821 (voids 52654, 52594) and EFTs in the amount of \$857,919.04
- 2) Minutes** –Work Session of March 9, 2023, Town Hall of March 9, 2023, and Council Meeting of March 16, 2023
- 3) AB23-015** – Resolution Amending Professional Services Agreement with RH2 Engineering for SR 169 Northern Watermain Improvements Project Mr. Hanis

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 4) AB23-016** – Resolution Authorizing Amendment #3 to the Professional Services Agreement with RH2 Engineering Regarding the Water System Plan Mr. Hanis
- 5) AB23-017** – Resolution Approving the Public Participation Addendum for the Comprehensive Plan Update Ms. Davis

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Deady
- Councilmember Douglass
- Councilmember Smith
- Councilmember Mulvihill
- Councilmember de Leon
- Councilmember Jones
- Councilmember Page

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION: To Discuss Real Estate Acquisition Strategy Pursuant to RCW 42.30.110(1)(b) and Potential Litigation Pursuant to RCW 42.30.110(1)(i). Possible action may follow the executive session.

ADJOURNMENT:



CERTIFICATION

Finance Committee Meeting
Council Date:

March 30, 2023
April 6, 2023

Check No.'s / EFT	Batch Name	Check / EFT Date	Amount
52756 - 52757	Early 3rd March Batch	03/17/23	\$ 8,149.50
V52654 & V52594	March Void Batch	04/07/23	\$ -315.00
			\$ -3,400.00
52758 - 52759			\$ 315.00
			\$ 3,400.00
52760 - 52820	3rd March Batch	04/07/23	\$ 835,790.73
52821	1st April Batch	04/07/23	\$ 13,978.81
			\$
			\$
			\$
			\$
			\$
			\$
		TOTAL	\$ 857,919.04

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller, Finance Director
May Miller, Finance Director

CAROL BENSON, MAYOR

DATE March 29, 2023

DATE



Register

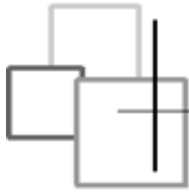
Fiscal: 2023

Deposit Period: 2023 - April, 2023 - March

Check Period: 2023 - April - First April 2023 Batch , 2023 - March - Early 3rd March Batch, 2023 - March - March Void Batch, 2023 - March - 3rd March 2023 Batch

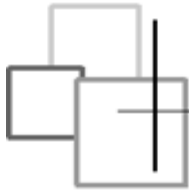
Number	Name	Print Date	Clearing Date	Amount
Columbia Bank	390562401			
Check				
<u>52756</u>	HWA GeoSciences Inc.	3/17/2023		\$3,424.50
<u>52757</u>	Juan Carlos Padilla	3/17/2023		\$4,725.00
<u>52758</u>	Blueline	4/7/2023		\$315.00
<u>52759</u>	Gunderson Law Firm	4/7/2023		\$3,400.00
<u>52760</u>	AHBL, Inc.	4/7/2023		\$21,172.50
<u>52761</u>	All Purpose Door Repair	4/7/2023		\$14,948.42
<u>52762</u>	Alpine Products Inc.	4/7/2023		\$656.44
<u>52763</u>	Amazon Capital Services, Inc.	4/7/2023		\$1,880.38
<u>52764</u>	Anthony Clifton	4/7/2023		\$107.93
<u>52765</u>	APS, Inc	4/7/2023		\$429.37
<u>52766</u>	Archive Social	4/7/2023		\$2,988.00
<u>52767</u>	Art Gamblin Motors	4/7/2023		\$247.79
<u>52768</u>	Beachler's Key to the City	4/7/2023		\$85.22
<u>52769</u>	Bill's Locksmith Service Inc.	4/7/2023		\$479.15
<u>52770</u>	Black Diamond Auto Parts	4/7/2023		\$884.73
<u>52771</u>	Builders Exchange of WA Inc	4/7/2023		\$45.00
<u>52772</u>	C And B Awards, Engraving	4/7/2023		\$10.87
<u>52773</u>	Cameron Wilson and Kacey Krantz	4/7/2023		\$271.02
<u>52774</u>	CCD Black Diamond Partners LLC	4/7/2023		\$398,601.94
<u>52775</u>	CenturyLink (WA)	4/7/2023		\$623.82
<u>52776</u>	City of Black Diamond	4/7/2023		\$6,240.00
<u>52777</u>	City of Black Diamond/Retained Funds	4/7/2023		\$9,040.26
<u>52778</u>	Comcast	4/7/2023		\$24.51
<u>52779</u>	Confidential Data Disposal	4/7/2023		\$45.00
<u>52780</u>	Core & Main LP	4/7/2023		\$1,400.34
<u>52781</u>	eCourt Date	4/7/2023		\$1,998.00
<u>52782</u>	Eney Beyan	4/7/2023		\$145.00
<u>52783</u>	FCS Group	4/7/2023		\$16,001.25
<u>52784</u>	HM Pacific Northwest. Inc	4/7/2023		\$967.53
<u>52785</u>	Home Depot Credit Service	4/7/2023		\$499.03
<u>52786</u>	HWA GeoSciences Inc.	4/7/2023		\$5,040.00
<u>52787</u>	Johnsons Home & Garden	4/7/2023		\$52.98
<u>52788</u>	King County Finance - I-Net	4/7/2023		\$1,490.00
<u>52789</u>	King County Treasurer	4/7/2023		\$2,822.23
<u>52790</u>	Law Office of Krista White Swain	4/7/2023		\$78.00

Number	Name	Print Date	Clearing Date	Amount
<u>52791</u>	Legend Data Systems, Inc.	4/7/2023		\$70.66
<u>52792</u>	Lindsey Jewett	4/7/2023		\$292.61
<u>52793</u>	MainVue Homes	4/7/2023		\$132.24
<u>52794</u>	Maria Moscoso	4/7/2023		\$320.00
<u>52795</u>	Max Sampson	4/7/2023		\$11.77
<u>52796</u>	Mountain View Fire & Rescue	4/7/2023		\$1,625.34
<u>52797</u>	Northstar Chemical Inc.	4/7/2023		\$3,189.88
<u>52798</u>	Pacific Civil and Infrastructure	4/7/2023		\$187,494.89
<u>52799</u>	Parametrix, Inc.	4/7/2023		\$17,621.65
<u>52800</u>	Perteet Inc.	4/7/2023		\$4,717.50
<u>52801</u>	Properties LLC EMR	4/7/2023		\$35.00
<u>52802</u>	Puget Sound Energy	4/7/2023		\$11,568.62
<u>52803</u>	Raedeke Associates Inc	4/7/2023		\$4,110.15
<u>52804</u>	Regional Animal Services of King County	4/7/2023		\$30.00
<u>52805</u>	RH2 Engineering Inc.	4/7/2023		\$42,799.29
<u>52806</u>	SHI International Corp.	4/7/2023		\$1,622.40
<u>52807</u>	Sound Uniform Solutions/Bratwear	4/7/2023		\$504.91
<u>52808</u>	Source Electric, LLC	4/7/2023		\$2,078.89
<u>52809</u>	South Correctional Entity	4/7/2023		\$5,567.00
<u>52810</u>	Symbol Arts	4/7/2023		\$282.62
<u>52811</u>	Tacoma Public Utilities	4/7/2023		\$22,403.57
<u>52812</u>	Thomas C. Petek, PhD	4/7/2023		\$385.00
<u>52813</u>	Tom's Window Cleaning	4/7/2023		\$1,375.00
<u>52814</u>	TRM Wood Products Co. Inc.	4/7/2023		\$306.48
<u>52815</u>	Utilities Underground Location Center	4/7/2023		\$67.08
<u>52816</u>	Valley Communications Center	4/7/2023		\$7,671.93
<u>52817</u>	Varius Inc.	4/7/2023		\$29,205.00
<u>52818</u>	Washington State Patrol	4/7/2023		\$600.00
<u>52819</u>	Washington Workwear Stores, Inc.	4/7/2023		\$332.54
<u>52820</u>	Water Management Laboratories, Inc.	4/7/2023		\$92.00
<u>52821</u>	Sorci Family LLC	4/7/2023		\$13,978.81
<u>V52594</u>	Gunderson Law Firm	4/7/2023		(\$3,400.00)
<u>V52654</u>	Blue Line Consulting, LLC	4/7/2023		(\$315.00)
		Total	Check	\$857,919.04
		Total	390562401	\$857,919.04
		Grand Total		\$857,919.04



Voucher Directory with Transaction Date

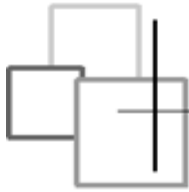
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
HWA GeoSciences Inc.				
	52756	10/28/2002	2023 - March - Early 3rd March Batch	
	33578			
		October 2022 Service		
		401-000-000-534-80-41-10	WTR - Prof Serv- Civil Eng	\$2,552.00
		Invoice Not Received		
	Total 33578			\$2,552.00
	52756	11/25/2023	2023 - March - Early 3rd March Batch	
	33753			
		November 2022 Service		
		401-000-000-534-80-41-10	WTR - Prof Serv- Civil Eng	\$872.50
		Invoice Not Received		
	Total 33753			\$872.50
	Total 52756			\$3,424.50
Total HWA GeoSciences Inc.				\$3,424.50
Juan Carlos Padilla				
	52757	3/14/2023	2023 - March - Early 3rd March Batch	
	0007			
		February 2023 Service		
		001-000-150-515-41-41-02	Legal - Employment	\$4,725.00
	Total 0007			\$4,725.00
	Total 52757			\$4,725.00
Total Juan Carlos Padilla				\$4,725.00
	Vendor Count	2	Grand Total	\$8,149.50



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Blue Line Consulting, LLC				
	V52654 V 25343	2/2/2023	2023 - March - March Void Batch	
		Void -Incorrect Vendor 001-000-240-558-60-41-01	PLN - Prof Serv - Long Range Planning	(\$315.00)
	Total V 25343			(\$315.00)
	Total V52654			(\$315.00)
	Total Blue Line Consulting, LLC			(\$315.00)
Blueline				
	52758 R 25343	2/2/2023	2023 - March - March Void Batch	
		January 2023 Service 001-000-240-558-60-41-01	PLN - Prof Serv - Long Range Planning	\$315.00
		King County Park Levy Grant App		
	Total R 25343			\$315.00
	Total 52758			\$315.00
	Total Blueline			\$315.00
Gunderson Law Firm				
	52759 R 1246 GLF	2/1/2023	2023 - March - March Void Batch	
		Reissue - January 2023 Service 001-000-151-515-41-41-04	CRT - Legal - Pros Attorney	\$3,400.00
		Orig Ck Lost in Mail		
	Total R 1246 GLF			\$3,400.00
	Total 52759			\$3,400.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	V52594	3/21/2023	2023 - March - March Void Batch	
	V 1246 GLF			
		001-000-151-515-41-41-04	CRT - Legal - Pros Attorney	(\$3,400.00)
	Total V 1246 GLF			(\$3,400.00)
	Total V52594			(\$3,400.00)
Total Gunderson Law Firm				\$0.00
	Vendor Count	3	Grand Total	\$0.00



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
AHBL, Inc.				
	52760	2/25/2023	2023 - March - 3rd March 2023 Batch	
	137568			
		February 2023 Service		
		001-000-257-558-70-49-00	MDRT - Planning Consultant	\$17,440.00
	Total 137568			\$17,440.00
	52760	2/28/2023	2023 - March - 3rd March 2023 Batch	
	137659			
		February 2023 Service		
		310-000-038-594-58-62-00	Comp PI Update-State DOC Grant	\$3,732.50
	Total 137659			\$3,732.50
	Total 52760			\$21,172.50
Total AHBL, Inc.				\$21,172.50
All Purpose Door Repair				
	52761	2/28/2023	2023 - March - 3rd March 2023 Batch	
	29038			
		PD - Building Proj		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$14,948.42
		Courtroom Doors		
	Total 29038			\$14,948.42
	Total 52761			\$14,948.42
Total All Purpose Door Repair				\$14,948.42
Alpine Products Inc.				
	52762	2/23/2023	2023 - March - 3rd March 2023 Batch	
	TM-214804			
		PW - Supplies		
		101-000-000-542-64-31-01	STRT - Street Signs	\$590.15
		Signs		
	Total TM-214804			\$590.15

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52762	3/8/2023	2023 - March - 3rd March 2023 Batch	
	TM-214953			
	PRK - Supplies			
	001-000-270-576-80-31-04		PRK - Signage	\$66.29
			Bike Obstacle Course	
	Total TM-214953			\$66.29
	Total 52762			\$656.44
Total Alpine Products Inc.				\$656.44
Amazon Capital Services, Inc.				
	52763	3/10/2023	2023 - March - 3rd March 2023 Batch	
	13FF-WNLP-9YCW			
	MDRT - Supplies			
	001-000-246-558-70-31-00		MDRT - Office Supplies	\$11.09
			Notebook	
	Total 13FF-WNLP-9YCW			\$11.09
	52763	3/3/2023	2023 - March - 3rd March 2023 Batch	
	1437-TQTN-97WQ			
	CS - Supplies			
	001-000-180-518-50-31-00		CEN SVCS - Operating & Office Supplies	\$303.59
			Paper	
	Total 1437-TQTN-97WQ			\$303.59
	52763	3/12/2023	2023 - March - 3rd March 2023 Batch	
	146N-Y4NX-HG3K			
	PW - Supplies			
	001-000-254-518-20-31-00		CH - Operating Supplies	\$101.95
			Janitorial and Bld Maint Supplies	
	Total 146N-Y4NX-HG3K			\$101.95
	52763	3/13/2023	2023 - March - 3rd March 2023 Batch	
	17CR-N6NW-47NG			
	CD - Supplies			
	001-000-180-518-50-31-00		CEN SVCS - Operating & Office Supplies	\$49.94
			Office Supplies	
	Total 17CR-N6NW-47NG			\$49.94

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52763	17GF-WHWD-33QW City Hall Project 001-000-240-558-51-31-00 CD - Office Supplies	3/9/2023	2023 - March - 3rd March 2023 Batch COM DEV - Office Supplies only	\$107.93
	Total 17GF-WHWD-33QW			\$107.93
52763	17JM-KRxx-3RDR CS - Supplies 001-000-180-518-50-31-00 Paper	3/7/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies	\$54.34
	Total 17JM-KRxx-3RDR			\$54.34
52763	1G46-X67K-4RR3 CS - Supplies 001-000-180-518-50-31-00 Pens 001-000-254-518-20-31-00 Tissue, Trash Bags	3/15/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies CH - Operating Supplies	\$17.87 \$116.98
	Total 1G46-X67K-4RR3			\$134.85
52763	1HR3-XTYW-6HDC CS - Supplies 001-000-254-518-20-31-00 Janitorial and Bld Maint Supplies	3/8/2023	2023 - March - 3rd March 2023 Batch CH - Operating Supplies	\$25.19
	Total 1HR3-XTYW-6HDC			\$25.19
52763	1JFN-CC64-4DF3 PW - Supplies 101-000-000-542-30-31-12 Phone Charger	3/1/2023	2023 - March - 3rd March 2023 Batch PW - Clearing Acct - Supplies	\$19.99
	Total 1JFN-CC64-4DF3			\$19.99
52763	1LGG-1TVF-679P Crt - Supplies 001-000-120-512-50-31-00 Binders, Markers	3/13/2023	2023 - March - 3rd March 2023 Batch CRT - Operating Supplies	\$30.96
	Total 1LGG-1TVF-679P			\$30.96

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52763	1MG3-T1!G-7FCJ MDRT - Supplies 001-000-246-558-70-31-00 Mat	3/9/2023	2023 - March - 3rd March 2023 Batch MDRT - Office Supplies	\$68.88
	Total 1MG3-T1!G-7FCJ			\$68.88
52763	1NLQ-W7GT-36PJ CD - Supplies 001-000-180-518-50-31-00 Pens	3/20/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies	\$33.29
	Total 1NLQ-W7GT-36PJ			\$33.29
52763	1R1T-1XV4-3RV9 S - Supplies 001-000-180-518-50-31-00 Lables, Post It Pads	3/22/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies	\$88.12
	Total 1R1T-1XV4-3RV9			\$88.12
52763	1THC-PQNK-4TWK CS - Supplies 001-000-180-518-50-31-00 Keyboard	3/7/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies	\$43.63
	Total 1THC-PQNK-4TWK			\$43.63
52763	1VWG-GTKX-6NT1 CS - Supplies 001-000-254-518-20-31-00 Janitorial and Bld Maint Supplies	3/14/2023	2023 - March - 3rd March 2023 Batch CH - Operating Supplies	\$23.89
	Total 1VWG-GTKX-6NT1			\$23.89
52763	1WVC-XNRM-1QYW CS - Supplies 001-000-180-518-50-31-00 Return Screen Protectors	3/8/2023	2023 - March - 3rd March 2023 Batch CEN SVCS - Operating & Office Supplies	(\$8.69)
	Total 1WVC-XNRM-1QYW			(\$8.69)

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52763	3/15/2023	2023 - March - 3rd March 2023 Batch	
	1X4Y-1NH9-6D6K			
	IT - Supplies			
	001-000-145-518-80-35-00		IT - Minor Equipment	\$791.43
			Keyboards, chargers, Wireless Mouse	
	Total 1X4Y-1NH9-6D6K			\$791.43
	Total 52763			\$1,880.38
Total Amazon Capital Services, Inc.				\$1,880.38
Anthony Clifton				
	52764	3/28/2023	2023 - March - 3rd March 2023 Batch	
	03282023 AC			
	Employee Reimbursement			
	001-000-240-558-51-43-01		COM DEV - Lodging, Meals & Mileage	\$47.93
			Meals - AEI/WABO Cong 03/20 - 03/23/2023 - Lynnwood, WA	
	001-000-240-558-51-43-01		COM DEV - Lodging, Meals & Mileage	\$60.00
			Mileage - 91.6 Miles - AEI/WABO Cong 03/20 - 03/23/2023 - Lynnwood, WA	
	Total 03282023 AC			\$107.93
	Total 52764			\$107.93
Total Anthony Clifton				\$107.93
APS, Inc				
	52765	3/18/2023	2023 - March - 3rd March 2023 Batch	
	87478			
	Annual Maint 6.2023 - 6.2024			
	001-000-180-518-50-45-01		CEN SVCS - Postage Meter Rental & Maint.	\$429.37
	Total 87478			\$429.37
	Total 52765			\$429.37
Total APS, Inc				\$429.37
Archive Social				
	52766	2/18/2023	2023 - March - 3rd March 2023 Batch	
	26770			
	Annual Subscription - 2023			
	001-000-145-518-80-41-17		IT - Social Media Archive Costs	\$2,988.00
	Total 26770			\$2,988.00
	Total 52766			\$2,988.00
Total Archive Social				\$2,988.00

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name Title	Amount
Art Gamblin Motors				
	52767	2/2/2023	2023 - March - 3rd March 2023 Batch	
	422240			
		PW - Veh Maint		
		101-000-000-542-30-48-04	PW - Clearing- Shared Veh/Equip Maint	\$155.58
		Oil Change & Filter - 2017 Silverado		
	Total 422240			\$155.58
	52767	2/7/2023	2023 - March - 3rd March 2023 Batch	
	422370			
		PW - Veh Maint		
		101-000-000-542-30-48-04	PW - Clearing- Shared Veh/Equip Maint	\$92.21
		Oil Change & Filter - 2016 Dodge Ram		
	Total 422370			\$92.21
	Total 52767			\$247.79
Total Art Gamblin Motors				\$247.79
Beachler's Key to the City				
	52768	3/15/2023	2023 - March - 3rd March 2023 Batch	
	231006			
		Cent Sv - Supplies		
		001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$85.22
		Brass Keys		
	Total 231006			\$85.22
	Total 52768			\$85.22
Total Beachler's Key to the City				\$85.22
Bill's Locksmith Service Inc.				
	52769	2/28/2023	2023 - March - 3rd March 2023 Batch	
	126092			
		PD - Supplies		
		001-000-212-521-50-31-00	PD - Bldg Mtc Sup	\$138.81
		Keys		
	Total 126092			\$138.81
	52769	3/27/2023	2023 - March - 3rd March 2023 Batch	
	126268			
		PD - Building Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$340.34

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Keys		
	Total 126268			\$340.34
	Total 52769			\$479.15
Total Bill's Locksmith Service Inc.				\$479.15
Black Diamond Auto Parts				
52770	465592	2/4/2023	2023 - March - 3rd March 2023 Batch	
		PW - Supplies		
		101-000-000-542-30-48-04	PW - Clearing- Shared Veh/Equip Maint	\$866.26
		Batteries		
	Total 465592			\$866.26
52770	466462	2/28/2023	2023 - March - 3rd March 2023 Batch	
		PD - Veh Maint		
		001-000-210-521-10-48-01	PD - Vehicle/Eq. Mtc. & Repair	\$18.47
		Cleaner		
	Total 466462			\$18.47
Total 52770				\$884.73
Total Black Diamond Auto Parts				\$884.73
Builders Exchange of WA Inc				
52771	1074077	3/6/2023	2023 - March - 3rd March 2023 Batch	
		March 2023 Service		
		404-000-016-594-34-63-00	WTR - Loop - SR 169 - Const	\$45.00
	Total 1074077			\$45.00
Total 52771				\$45.00
Total Builders Exchange of WA Inc				\$45.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
C And B Awards, Engraving				
	52772	3/13/2023	2023 - March - 3rd March 2023 Batch	
	9704			
		PD - Supplies		
		001-000-210-521-10-49-00	PD - Miscellaneous	\$10.87
		Business Hours Sign		
	Total 9704			\$10.87
	Total 52772			\$10.87
	Total C And B Awards, Engraving			\$10.87
Cameron Wilson and Kacey Krantz				
	52773	3/21/2023	2023 - March - 3rd March 2023 Batch	
	4731.0			
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$271.02
		Refund Closed Account		
	Total 4731.0			\$271.02
	Total 52773			\$271.02
	Total Cameron Wilson and Kacey Krantz			\$271.02
CCD Black Diamond Partners LLC				
	52774	3/9/2023	2023 - March - 3rd March 2023 Batch	
	03092023 CCD			
		Impact Mitigation Fees		
		109-000-000-595-64-41-00	Traffic Impact Mitigation	\$11,791.53
		Interest Payment		
		109-000-000-595-64-41-00	Traffic Impact Mitigation	\$367,725.56
		Proportionate Share Payment		
		320-000-033-542-64-41-00	Park St Int Imp.	\$10,000.00
		Proportionate Share - Park St		
		320-000-033-542-64-41-00	Park St Int Imp.	\$9,084.85
		Interest - Park St		
	Total 03092023 CCD			\$398,601.94
	Total 52774			\$398,601.94
	Total CCD Black Diamond Partners LLC			\$398,601.94

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
CenturyLink (WA)				
	52775	3/11/2023	2023 - March - 3rd March 2023 Batch	
	360-Z11-0212 898B 03.2023			
	February 2023 Service			
	401-000-000-534-80-42-00		WTR - Telephone/DSL/Radios	\$353.06
	360-886-7235 830B: Water Reservoir			
	407-000-000-535-80-42-00		SEW - Telephone/DSL/Radios	\$60.80
	360-886-0537 580B: Diamond Glen Sewer			
	407-000-000-535-80-42-00		SEW - Telephone/DSL/Radios	\$64.07
	360-886-0474 006B: Ridge Sewer Pump Station			
	407-000-000-535-80-42-00		SEW - Telephone/DSL/Radios	\$66.36
	360-886-2835 784B: Morganville Pump Station			
	407-000-000-535-80-42-00		SEW - Telephone/DSL/Radios	\$79.53
	360-886-8146 712B: Old Lawson Pump Station			
	Total 360-Z11-0212 898B 03.2023			\$623.82
	Total 52775			\$623.82
	Total CenturyLink (WA)			\$623.82
City of Black Diamond				
	52776	3/16/2023	2023 - March - 3rd March 2023 Batch	
	23010			
	February 2023 Service			
	404-000-020-594-34-63-00		Water Project: ARPA - 3rd Ave. Improvement	\$6,240.00
	Total 23010			\$6,240.00
	Total 52776			\$6,240.00
	Total City of Black Diamond			\$6,240.00
City of Black Diamond/Retained Funds				
	52777	3/9/2023	2023 - March - 3rd March 2023 Batch	
	03092023 COBD			
	Retainage - Pacific Civil Infrastructure			
	404-000-020-594-34-63-00		Water Project: ARPA - 3rd Ave. Improvement	\$9,040.26
	Retainage			
	Total 03092023 COBD			\$9,040.26
	Total 52777			\$9,040.26
	Total City of Black Diamond/Retained Funds			\$9,040.26

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Comcast				
	52778	3/21/2023	2023 - March - 3rd March 2023 Batch	
	8498 34 014 0152887 03.2023			
	March 2023 Service			
	001-000-214-521-20-42-00		PD - Tele / web / DSL / Air Cards	\$12.30
		PD Cable 0152887		
	Total 8498 34 014 0152887 03.2023			\$12.30
	52778	3/3/2023	2023 - March - 3rd March 2023 Batch	
	8498 34 014 0155476 03.2023			
	March 2023 Service			
	001-000-191-525-60-31-00		EM - Supplies	\$12.21
		EM Cable 0125628		
	Total 8498 34 014 0155476 03.2023			\$12.21
	Total 52778			\$24.51
Total Comcast				\$24.51
Confidential Data Disposal				
	52779	3/8/2023	2023 - March - 3rd March 2023 Batch	
	217553			
	March 2023 Service			
	001-000-180-518-50-49-04		CEN SVCS - Shredding Services	\$45.00
		City Hall / Com Dev		
	Total 217553			\$45.00
	Total 52779			\$45.00
Total Confidential Data Disposal				\$45.00
Core & Main LP				
	52780	3/14/2023	2023 - March - 3rd March 2023 Batch	
	INV0000868			
	PW - Supplies			
	401-000-000-534-80-31-01		WTR - Operating Supplies	\$1,400.34
		Chlorine Meters		
	Total INV0000868			\$1,400.34
	Total 52780			\$1,400.34
Total Core & Main LP				\$1,400.34

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
eCourt Date				
	52781	3/15/2023	2023 - March - 3rd March 2023 Batch	
	AE322176-0002			
	CRT - E-Court Subscription			
	001-000-121-512-50-31-01		CRT - Tech Imp. Grant Costs	\$1,998.00
	Total AE322176-0002			\$1,998.00
	Total 52781			\$1,998.00
Total eCourt Date				\$1,998.00
Eney Beyan				
	52782	3/20/2023	2023 - March - 3rd March 2023 Batch	
	03202023 EB			
	PD - Traffic School Refund			
	001-000-210-342-10-01-00		PD - Traffic School Fee	\$145.00
	Ineligible for Traffic School			
	Total 03202023 EB			\$145.00
	Total 52782			\$145.00
Total Eney Beyan				\$145.00
FCS Group				
	52783	3/17/2023	2023 - March - 3rd March 2023 Batch	
	3647-22303050			
	February 2023 Service			
	310-000-036-522-10-41-00		CEN SERV - Fiscal & Fire Analysis	\$10,868.75
	Fiscal Analysis			
	Total 3647-22303050			\$10,868.75
	52783	3/17/2023	2023 - March - 3rd March 2023 Batch	
	3648-22303072			
	February 2023 Service			
	001-000-257-558-70-41-01		MDRT - Fiscal Analysis-	\$5,132.50
	MDRT Fiscal Analysis			
	Total 3648-22303072			\$5,132.50
	Total 52783			\$16,001.25
Total FCS Group				\$16,001.25

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
HM Pacific Northwest. Inc				
	52784	3/6/2023	2023 - March - 3rd March 2023 Batch	
	5892503			
		PW - Supplies		
		101-000-000-542-30-31-12	PW - Clearing Acct - Supplies	\$967.53
		Gravel		
	Total 5892503			\$967.53
	Total 52784			\$967.53
	Total HM Pacific Northwest. Inc			\$967.53
Home Depot Credit Service				
	52785	3/12/2023	2023 - March - 3rd March 2023 Batch	
	1133650			
		City Hall Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$51.84
		Bark, Caulk, Wall Texture		
	Total 1133650			\$51.84
	52785	3/12/2023	2023 - March - 3rd March 2023 Batch	
	1133651			
		PW - Supplies		
		101-000-000-542-30-31-12	PW - Clearing Acct - Supplies	\$28.23
		Charging Cable		
	Total 1133651			\$28.23
	52785	3/11/2023	2023 - March - 3rd March 2023 Batch	
	2133618			
		City Hall Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$77.05
		Wall Base and Potting Soil		
	Total 2133618			\$77.05
	52785	3/10/2023	2023 - March - 3rd March 2023 Batch	
	3512423			
		City Hall Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$56.67
		Paint and Wall Patch		
	Total 3512423			\$56.67

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
52785	4512269	3/9/2023	2023 - March - 3rd March 2023 Batch	
	PW - Supplies			
	101-000-000-542-30-31-12		PW - Clearing Acct - Supplies	\$22.79
	Water			
	Total 4512269			\$22.79
52785	4524244	3/9/2023	2023 - March - 3rd March 2023 Batch	
	Gym - Supplies			
	001-000-270-575-51-31-00		GYM - Operating Supplies	\$14.98
	Wipes			
	Total 4524244			\$14.98
52785	4524245	3/9/2023	2023 - March - 3rd March 2023 Batch	
	City Hall Project			
	310-000-002-594-18-62-03		CIP - Gen Govt - Campus Improvements	\$97.79
	Planting Barrels			
	Total 4524245			\$97.79
52785	5524118	3/8/2023	2023 - March - 3rd March 2023 Batch	
	City Hall Project			
	310-000-002-594-18-62-03		CIP - Gen Govt - Campus Improvements	\$87.01
	Lock, Electric Tape, Pipe Strainer			
	Total 5524118			\$87.01
52785	6012766	3/27/2023	2023 - March - 3rd March 2023 Batch	
	Gym - Supplies			
	001-000-270-575-51-31-00		GYM - Operating Supplies	\$31.31
	Spray Paint			
	Total 6012766			\$31.31
52785	9624138	3/14/2023	2023 - March - 3rd March 2023 Batch	
	City Hall Project			
	310-000-002-594-18-62-03		CIP - Gen Govt - Campus Improvements	\$31.36
	Batteries			
	Total 9624138			\$31.36
Total 52785				\$499.03

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Total Home Depot Credit Service				\$499.03
HWA GeoSciences Inc.				
	52786	3/3/2023	2023 - March - 3rd March 2023 Batch	
	34109			
		February 2023 Service		
		001-000-257-558-70-41-05	MDRT - Geotech	\$5,040.00
	Total 34109			\$5,040.00
	Total 52786			\$5,040.00
Total HWA GeoSciences Inc.				\$5,040.00
Johnsons Home & Garden				
	52787	3/11/2023	2023 - March - 3rd March 2023 Batch	
	471073			
		City Hall Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$47.56
		Painting Supplies		
	Total 471073			\$47.56
	52787	3/11/2023	2023 - March - 3rd March 2023 Batch	
	471075			
		City Hall Project		
		310-000-002-594-18-62-03	CIP - Gen Govt - Campus Improvements	\$5.42
		Lightbulbs		
	Total 471075			\$5.42
	Total 52787			\$52.98
Total Johnsons Home & Garden				\$52.98
King County Finance - I-Net				
	52788	3/14/2023	2023 - March - 3rd March 2023 Batch	
	11013377			
		February 2023 Service		
		001-000-214-521-20-42-01	PD - Comm / KC I-Net	\$745.00
		PD INet		
		001-000-246-558-70-42-01	MDRT - Telephones	\$298.00
		MDRT INet		
		001-000-254-518-23-42-00	Do not use-CH - Telephones	\$447.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		CH/CD INet		
	Total 11013377			\$1,490.00
	Total 52788			\$1,490.00
	Total King County Finance - I-Net			\$1,490.00

King County Treasurer

52789 4/1/2023 2023 - March - 3rd March 2023 Batch

04012023 KCT

2023 Property Taxes

001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$20.14
142106 9014 08 32820	3rd Ave PW Shop / Gym	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.70
142106 9013 09	5th Ave	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$26.60
423340 0750 05	Tract C - Lawson Hill Estates	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$19.04
084400 0975 01	25510 Lawson St	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.54
08440 0600 04	32627 Railroad	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.50
152106 9004 09	Union Stump Park	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$21.10
729950 0290 03	Lot off Abrams	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.54
122106-9082-07	Lawson St Land	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.50
084400 1315 08	Gym / PW Shop Access	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$18.48
202560 0310 09	Tract A - Diamond Glen	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$30.48
142106 9177 01	Ginder Creek Land	
001-000-180-518-50-49-00	CEN SVCS - Miscellaneous	\$24.89
142106 9197 07	Jones Lake Land	
001-000-270-576-80-49-00	PRK - Miscellaneous	\$18.46
084400 0605 09	Railroad Ave Lot 2	
001-000-270-576-80-49-00	PRK - Miscellaneous	\$19.22
615180 0460 00	Boat Launch	

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference		Name	Amount
	Account Number		Title	
	001-000-270-576-80-49-00		PRK - Miscellaneous	\$18.60
	21405 0410 07		Eagle Creek Park	
	001-000-270-576-80-49-00		PRK - Miscellaneous	\$72.51
	102106 9026 08		Lk Sawyer Park	
	001-000-270-576-80-49-00		PRK - Miscellaneous	\$42.28
	192107 9019 07		Franklin Property	
	001-000-270-576-80-49-00		PRK - Miscellaneous	\$49.70
	102106 9009 09		31500 Lk Sawyer Rd (Lk Sawyer Park)	
	001-000-270-576-80-49-00		PRK - Miscellaneous	\$19.71
	102106 907 01		Lk Sawyer Park	
	001-000-280-536-20-49-00		CEM - Miscellaneous	\$20.01
	142106 9059 04		24431 Morgan St (Cemetery)	
	001-000-530-522-10-49-00		FIRE - KC Prop Tax	\$1,868.02
	042106 9092 05		22015 SE 296th (Fire Station)	
	001-000-530-522-10-49-00		FIRE - KC Prop Tax	\$18.83
	084400 0810 00		25313 Baker St (Fire Station)	
	401-000-000-534-80-49-01		WTR - Miscellaneous	\$18.41
	112106 9072 00		Triangle Park	
	401-000-000-534-80-49-01		WTR - Miscellaneous	\$22.25
	192107 9058 09		Springs Property	
	401-000-000-534-80-49-01		WTR - Miscellaneous	\$70.93
	192107 9022 02		Springs Property	
	401-000-000-534-80-49-01		WTR - Miscellaneous	\$18.70
	122106 9081 08		Lawson St Land	
	401-000-000-534-80-49-01		WTR - Miscellaneous	\$253.62
	122106 9083 06		Lawson St Land	
	410-000-000-531-10-49-00		STRM - Miscellaneous	\$18.64
	214095 0420 05		Eagle Creek Pond	
	410-000-009-595-40-61-02		N. Comm Storm Land pur assoc costs	\$18.83
	112106 9099 09		Blk Dia Enumclaw Rd SW	
	Total 04012023 KCT			\$2,822.23
	Total 52789			\$2,822.23
Total King County Treasurer				\$2,822.23
Law Office of Krista White Swain				
52790		3/16/2023	2023 - March - 3rd March 2023 Batch	
	03162023 KWS			
	Reimburse - Share of Lunch			
	001-000-121-512-50-41-00		CRT - Prof Svs - Therap. Grant	\$78.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
			Shared Cost - Community Court Round Table Luncheon	
	Total 03162023 KWS			\$78.00
	Total 52790			\$78.00
Total Law Office of Krista White Swain				\$78.00
Legend Data Systems, Inc.				
	52791	3/9/2023	2023 - March - 3rd March 2023 Batch	
	136712			
		PW - Supplies		
		101-000-000-542-30-31-12	PW - Clearing Acct - Supplies	\$35.33
		ID Badges		
	Total 136712			\$35.33
	52791	3/14/2023	2023 - March - 3rd March 2023 Batch	
	136730			
		IT - Supplies		
		001-000-180-518-50-41-03	CEN SVCS - Misc hiring/Employment costs	\$35.33
		Name Badges		
	Total 136730			\$35.33
	Total 52791			\$70.66
Total Legend Data Systems, Inc.				\$70.66
Lindsey Jewett				
	52792	3/10/2023	2023 - March - 3rd March 2023 Batch	
	02032023 LJ			
		Employee Reimbursement		
		001-000-210-521-10-43-00	PD - Lodging, Meals & Mileage	\$20.00
		Catered Lunch @ Training		
		001-000-210-521-10-43-00	PD - Lodging, Meals & Mileage	\$257.09
		392.5 Miles - Richland, WA - Evidence Training		
	Total 02032023 LJ			\$277.09
	52792	3/15/2023	2023 - March - 3rd March 2023 Batch	
	03152023 LJ			
		Employee Reimbursement		
		001-000-210-521-10-43-00	PD - Lodging, Meals & Mileage	\$15.52

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		23.7 Mi - Prop/Evidence Officer Training - Richland, WA		
	Total 03152023 LJ			\$15.52
	Total 52792			\$292.61
Total Lindsey Jewett				\$292.61
MainVue Homes				
	52793	3/14/2023	2023 - March - 3rd March 2023 Batch	
	4777.94			
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$132.24
		Refund Closed Account		
	Total 4777.94			\$132.24
	Total 52793			\$132.24
Total MainVue Homes				\$132.24
Maria Moscoso				
	52794	2/9/2023	2023 - March - 3rd March 2023 Batch	
	2300002			
		February 2023 Service		
		001-000-120-512-50-41-04	CRT - Interpreter	\$140.00
	Total 2300002			\$140.00
	52794	3/22/2023	2023 - March - 3rd March 2023 Batch	
	2300004			
		March 2023 Service		
		001-000-120-512-50-41-04	CRT - Interpreter	\$180.00
	Total 2300004			\$180.00
	Total 52794			\$320.00
Total Maria Moscoso				\$320.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Max Sampson				
	52795	3/20/2023	2023 - March - 3rd March 2023 Batch	
	03202023 MS			
		Leak Part Reimbursement		
		401-000-000-534-80-31-01	WTR - Operating Supplies	\$11.77
		Reimburse for Water Adapter Purchased by Resident		
	Total 03202023 MS			\$11.77
	Total 52795			\$11.77
	Total Max Sampson			\$11.77
Mountain View Fire & Rescue				
	52796	3/20/2023	2023 - March - 3rd March 2023 Batch	
	23-001			
		March 2023 Service		
		001-000-530-522-10-48-00	FIRE - Repair & Mtc. of Bldg & Equip.	\$1,625.34
		Air Exchange Service		
	Total 23-001			\$1,625.34
	Total 52796			\$1,625.34
	Total Mountain View Fire & Rescue			\$1,625.34
Northstar Chemical Inc.				
	52797	3/21/2023	2023 - March - 3rd March 2023 Batch	
	247990			
		PW - Supplies		
		401-000-000-534-80-31-03	WTR - Caustic	\$3,189.88
		Caustic		
	Total 247990			\$3,189.88
	Total 52797			\$3,189.88
	Total Northstar Chemical Inc.			\$3,189.88
Pacific Civil and Infrastructure				
	52798	3/9/2023	2023 - March - 3rd March 2023 Batch	
	03092023 PCI			
		PMT 1 3rd Ave Water Proj		
		404-000-020-594-34-63-00	Water Project: ARPA - 3rd Ave. Improvement	\$187,494.89
	Total 03092023 PCI			\$187,494.89
	Total 52798			\$187,494.89
	Total Pacific Civil and Infrastructure			\$187,494.89

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name Title	Amount
Parametrix, Inc.				
52799	40086	11/14/2022	2023 - March - 3rd March 2023 Batch	
		October 2022 Service		
		401-000-400-534-80-41-10	PW-Permit Consultant Exp	\$4,157.50
		Sawyer landing		
	Total 40086			\$4,157.50
52799	43050	3/7/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		310-000-038-594-58-62-00	Comp PI Update-State DOC Grant	\$1,515.00
	Total 43050			\$1,515.00
52799	43247	3/14/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		412-000-001-594-31-41-00	STRM - Mgmt Action Plan - Professionl Service	\$5,262.50
	Total 43247			\$5,262.50
52799	43351	3/17/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$1,165.00
	Total 43351			\$1,165.00
52799	43352	3/17/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$1,360.40
	Total 43352			\$1,360.40
52799	43353	3/17/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		320-000-044-595-50-63-00	CIP - STRT - Rock Creek Bridge: Project	\$2,708.75
	Total 43353			\$2,708.75
52799	43354	3/17/2023	2023 - March - 3rd March 2023 Batch	
		February 2023 Service		
		320-000-050-595-50-62-00	CIP - STRT - Covington Creek Bridge	\$1,452.50
	Total 43354			\$1,452.50

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	Total 52799			\$17,621.65
Total Parametrix, Inc.				\$17,621.65
Perteet Inc.				
	52800	3/8/2023	2023 - March - 3rd March 2023 Batch	
	20170202.0015-1			
	February 2023 Service			
	001-000-257-558-70-41-04		MDRT - Environmental Consultant-Perteet	\$4,717.50
	Total 20170202.0015-1			\$4,717.50
	Total 52800			\$4,717.50
Total Perteet Inc.				\$4,717.50
Properties LLC EMR				
	52801	3/10/2023	2023 - March - 3rd March 2023 Batch	
	2205.0			
	Utility Refund			
	401-000-000-343-40-00-01		Water Charges	\$35.00
	Refund Closed Account			
	Total 2205.0			\$35.00
	Total 52801			\$35.00
Total Properties LLC EMR				\$35.00
Puget Sound Energy				
	52802	3/6/2023	2023 - March - 3rd March 2023 Batch	
	03062023 PSE			
	February 2023 Service			
	001-000-212-521-50-47-00		PD - Electric/gas	\$940.23
	200009377470: PD/CT Elec			
	001-000-212-521-50-47-00		PD - Electric/gas	\$256.16
	220013379882: Police Storage			
	001-000-254-518-20-47-00		CH - Utilities	\$154.21
	200008062016: City Hall Elec			
	001-000-254-518-20-47-00		CH - Utilities	\$703.45
	220029758004: CH - Rear 1/2 Both Floors			
	001-000-254-518-20-47-00		CH - Utilities	\$174.32
	220029575798: CH - Front of Upper Floor			
	001-000-254-518-20-47-00		CH - Utilities	\$178.48
	200008061844: City Hall Elec			
	001-000-254-518-21-47-00		MOD - Utility Expense	\$1,173.67
	220013379841: CD/PW Mod Bldgs Elec			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-270-575-30-47-00		PRK - Museum Electric/Gas	\$179.22
	220031492105: Old Fire Station 99			
	001-000-270-575-30-47-00		PRK - Museum Electric/Gas	\$662.77
	220013378793: Museum			
	001-000-270-575-51-47-00		GYM - Electricity and Gas	\$715.89
	220013379652: Gym			
	001-000-270-576-80-47-00		PRK - Electric/Gas	\$12.83
	220013379221: Lake Sawyer Boat Launch			
	001-000-270-576-80-47-00		PRK - Electric/Gas	\$6.60
	220013379635: PW Shop-Parks 4%			
	001-000-280-536-20-47-00		CEM - Electric/Gas	\$3.30
	220013379635: PW Shop-Cemetery 2%			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$32.60
	220013379197: Cov Sawyer & 216th			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$108.49
	220013379817: Ped Lighting Roberts			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$2,157.49
	220013397355: PSE Streetlights			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$85.54
	220024468559: Roberts Dr & Bruckners Way			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$15.04
	220013379601: Baker St Crosswalk			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$180.89
	220014704229: Intersection Light 219th & SE 296th St			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$11.41
	220013379247: 216th Signal & Street Lights			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$10.49
	220024466751: 24619 Morgan St			
	101-000-000-542-63-47-01		STRT - Street Lighting	\$12.90
	220019188881: Intersection Light 24430 Morgan St			
	101-000-000-543-50-47-00		PW - Electric/Gas	\$36.29
	220013379635: PW Shop-Street 22%			
	401-000-000-534-80-47-00		WTR - Electric/Gas	\$40.09
	220013378850: .5 Mil Gal Resv			
	401-000-000-534-80-47-00		WTR - Electric/Gas	\$2,305.19
	220013378835: Booster Station			
	401-000-000-534-80-47-00		WTR - Electric/Gas	\$1,121.46
	220013378868: 4.3 Mil Gal Resv			
	401-000-000-534-80-47-00		WTR - Electric/Gas	\$39.57
	220013379635: PW Shop-Water 24%			
	407-000-000-535-80-47-00		SEW - Electric/Gas	\$13.48
	220013379619: Sewer Pump			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number	Title	
		407-000-000-535-80-47-00	SEW - Electric/Gas	\$47.28
		220013379643: Diamond Glen Sewer		
		407-000-000-535-80-47-00	SEW - Electric/Gas	\$39.59
		220013379635: PW Shop-Sewer 24%		
		407-000-000-535-80-47-00	SEW - Electric/Gas	\$110.10
		220013378819: Morganville Lift Station		
		410-000-000-531-10-47-00	STRM - Electric/Gas	\$39.59
		220013379635: PW Shop-Drainage 24%		
	Total 03062023 PSE			\$11,568.62
	Total 52802			\$11,568.62
	Total Puget Sound Energy			\$11,568.62
Raedeke Associates Inc				
	52803	12/8/2022	2023 - March - 3rd March 2023 Batch	
	60356			
		November 2022 Service		
		001-000-240-558-51-41-07	COM DEV - Advertising & othe -reiimb coosts	\$560.50
		Sawyer Landing		
	Total 60356			\$560.50
	52803	12/8/2022	2023 - March - 3rd March 2023 Batch	
	60357			
		November 2022 Service		
		001-000-240-558-51-41-07	COM DEV - Advertising & othe -reiimb coosts	\$1,501.50
		Sayer		
	Total 60357			\$1,501.50
	52803	12/8/2022	2023 - March - 3rd March 2023 Batch	
	60358			
		November 2022 Service		
		001-000-240-558-51-41-07	COM DEV - Advertising & othe -reiimb coosts	\$290.75
		Rock Creek		
	Total 60358			\$290.75
	52803	3/7/2023	2023 - March - 3rd March 2023 Batch	
	60503			
		February 2023 Service		
		001-000-240-558-51-41-07	COM DEV - Advertising & othe -reiimb coosts	\$1,757.40
		Diamond Heights		
	Total 60503			\$1,757.40
	Total 52803			\$4,110.15
	Total Raedeke Associates Inc			\$4,110.15

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Regional Animal Services of King County				
	52804	3/17/2023	2023 - March - 3rd March 2023 Batch	
	03172023 RAC			
	Lic Renewal - #432826			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$30.00
	Total 03172023 RAC			\$30.00
	Total 52804			\$30.00
	Total Regional Animal Services of King County			\$30.00
RH2 Engineering Inc.				
	52805	3/15/2023	2023 - March - 3rd March 2023 Batch	
	89810			
	February 2023 Service			
	001-000-257-558-70-41-02		MDRT - Civil Engineering	\$1,871.91
	Total 89810			\$1,871.91
	52805	3/15/2023	2023 - March - 3rd March 2023 Batch	
	89820			
	February 2023 Service			
	404-000-020-594-34-63-00		Water Project: ARPA - 3rd Ave. Improvement	\$1,963.64
	Total 89820			\$1,963.64
	52805	3/16/2023	2023 - March - 3rd March 2023 Batch	
	89836			
	February 2023 Service			
	404-000-016-594-34-63-00		WTR - Loop - SR 169 - Const	\$16,754.23
	Total 89836			\$16,754.23
	52805	3/17/2023	2023 - March - 3rd March 2023 Batch	
	89924			
	February 2023 Service			
	101-000-000-542-30-41-13		STRT - Prof Serv - Eng. Civil Review	\$1,728.00
	Civil Engineer			
	401-000-000-534-80-41-10		WTR - Prof Serv- Civil Eng	\$6,053.93
	Technical Support			
	401-000-000-534-80-41-13		WTR - Prof Service-GIS	\$1,728.00
	Civil Engineer			
	407-000-000-535-80-41-01		SEW - Prof Srvs-GIS & other review	\$1,352.36
	Technical Support			
	407-000-000-535-80-41-13		SEW - Prof Service - Eng. Civil Review	\$1,728.00
	Civil Engineer			

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		410-000-000-531-10-41-13 Civil Engineer	STRM - Prof Service - Eng. Civil Review	\$1,728.00
	Total 89924			\$14,318.29
	52805	3/17/2023	2023 - March - 3rd March 2023 Batch	
	89926			
		February 2023 Service		
		404-000-016-594-34-63-00	WTR - Loop - SR 169 - Const	\$7,891.22
	Total 89926			\$7,891.22
	Total 52805			\$42,799.29
Total RH2 Engineering Inc.				\$42,799.29
SHI International Corp.				
	52806	3/22/2023	2023 - March - 3rd March 2023 Batch	
	B16631563			
		IT - Software		
		001-000-145-518-80-41-18	IT - Misc software	\$1,622.40
		Additional Net Motion Licenses		
	Total B16631563			\$1,622.40
	Total 52806			\$1,622.40
Total SHI International Corp.				\$1,622.40
Sound Uniform Solutions/Bratwear				
	52807	2/21/2023	2023 - March - 3rd March 2023 Batch	
	202302SU178			
		PD - Uniforms		
		001-000-210-521-10-31-04	PD - Uniforms	\$504.91
	Total 202302SU178			\$504.91
	Total 52807			\$504.91
Total Sound Uniform Solutions/Bratwear				\$504.91
Source Electric, LLC				
	52808	3/17/2023	2023 - March - 3rd March 2023 Batch	
	23004-001			
		PW - SCADA Equipment		
		404-000-010-534-80-41-00	SCADA/Telemetry Prof Svs	\$2,078.89
		Cell Booster		
	Total 23004-001			\$2,078.89
	Total 52808			\$2,078.89
Total Source Electric, LLC				\$2,078.89

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
South Correctional Entity				
	52809	3/13/2023	2023 - March - 3rd March 2023 Batch	
	6731			
		February 2023 Service		
		001-000-211-523-60-49-00	PD - Jail Costs	\$5,567.00
		19 days		
	Total 6731			\$5,567.00
	Total 52809			\$5,567.00
	Total South Correctional Entity			\$5,567.00
Symbol Arts				
	52810	3/20/2023	2023 - March - 3rd March 2023 Batch	
	0457444			
		PD - Supplies		
		001-000-210-521-10-31-04	PD - Uniforms	\$282.62
		Badges		
	Total 0457444			\$282.62
	Total 52810			\$282.62
	Total Symbol Arts			\$282.62
Tacoma Public Utilities				
	52811	2/28/2023	2023 - March - 3rd March 2023 Batch	
	101161280 02.2023			
		February 2023 Statement		
		401-000-000-534-80-41-05	WTR - Tacoma PUD Wholesale Base Charge	\$13,119.82
		Base Fee		
		401-000-000-534-80-47-05	WTR - Tacoma PUD I- Water Purchase	\$9,283.75
		Consumption		
	Total 101161280 02.2023			\$22,403.57
	Total 52811			\$22,403.57
	Total Tacoma Public Utilities			\$22,403.57

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
			Account Number	Name Title	Amount
Thomas C. Petek, PhD					
	52812		1/27/2023	2023 - March - 3rd March 2023 Batch	
		R1568			
			January 2023 Service		
			001-000-213-521-10-41-04	PD - Civil Service-Hiring Evaluations	\$385.00
		Total R1568			\$385.00
	Total 52812				\$385.00
Total Thomas C. Petek, PhD					\$385.00
Tom's Window Cleaning					
	52813		3/21/2023	2023 - March - 3rd March 2023 Batch	
		20081			
			March 2023 Service		
			001-000-254-518-20-49-01	CH - Janitorial, Bldg. Maint.	\$1,100.00
			Window Cleaning		
		Total 20081			\$1,100.00
	52813		3/21/2023	2023 - March - 3rd March 2023 Batch	
		22041			
			March 2023 Service		
			001-000-212-521-50-48-02	PD - Bldg Repairs & Maintenance	\$275.00
			Window Washing		
		Total 22041			\$275.00
	Total 52813				\$1,375.00
Total Tom's Window Cleaning					\$1,375.00
TRM Wood Products Co. Inc.					
	52814		3/8/2023	2023 - March - 3rd March 2023 Batch	
		421528			
			PW - Supplies		
			101-000-000-542-64-31-01	STRT - Street Signs	\$306.48
			Posts and Lag Screws		
		Total 421528			\$306.48
	Total 52814				\$306.48
Total TRM Wood Products Co. Inc.					\$306.48

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Utilities Underground Location Center				
	52815	2/28/2023	2023 - March - 3rd March 2023 Batch	
	3020128			
		February 2023 Service		
		401-000-000-534-80-41-08	WTR - Locating Service	\$67.08
		52 locates		
	Total 3020128			\$67.08
	Total 52815			\$67.08
	Total Utilities Underground Location Center			\$67.08
Valley Communications Center				
	52816	3/10/2023	2023 - March - 3rd March 2023 Batch	
	0027065			
		February 2023 Service		
		001-000-214-521-20-41-00	PD - Valley Comm - Dispatch Service	\$7,671.93
		153.5 calls		
	Total 0027065			\$7,671.93
	Total 52816			\$7,671.93
	Total Valley Communications Center			\$7,671.93
Varius Inc.				
	52817	3/22/2023	2023 - March - 3rd March 2023 Batch	
	1595 VAR			
		February 2023 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$18,880.00
	Total 1595 VAR			\$18,880.00
	52817	3/22/2023	2023 - March - 3rd March 2023 Batch	
	1596 VAR			
		February 2023 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$1,770.00
	Total 1596 VAR			\$1,770.00
	52817	3/22/2023	2023 - March - 3rd March 2023 Batch	
	1597 VAR			
		February 2023 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$885.00
	Total 1597 VAR			\$885.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	52817	3/22/2023	2023 - March - 3rd March 2023 Batch	
	1598 VAR			
		February 2023 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$7,670.00
	Total 1598 VAR			\$7,670.00
	Total 52817			\$29,205.00
Total Varius Inc.				\$29,205.00
Washington State Patrol				
	52818	3/15/2023	2023 - March - 3rd March 2023 Batch	
	00180275			
		First Qtr 2023 Service		
		001-000-214-521-20-42-02	PD - WSP Access	\$600.00
		Qtrly WSP Access Fee		
	Total 00180275			\$600.00
	Total 52818			\$600.00
Total Washington State Patrol				\$600.00
Washington Workwear Stores, Inc.				
	52819	3/13/2023	2023 - March - 3rd March 2023 Batch	
	6404			
		PW - Supplies		
		101-000-000-542-30-31-04	PW - Uniforms & Safety Supplies	\$332.54
		PW - Uniforms		
	Total 6404			\$332.54
	Total 52819			\$332.54
Total Washington Workwear Stores, Inc.				\$332.54
Water Management Laboratories, Inc.				
	52820	2/27/2023	2023 - March - 3rd March 2023 Batch	
	209976			
		February 2023 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$23.00
	Total 209976			\$23.00
	52820	3/2/2023	2023 - March - 3rd March 2023 Batch	
	210100			
		February 2023 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$23.00
	Total 210100			\$23.00

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name	Amount
			Title	
	52820	3/15/2023	2023 - March - 3rd March 2023 Batch	
	210299			
		February 2023 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$46.00
	Total 210299			\$46.00
	Total 52820			\$92.00
Total Water Management Laboratories, Inc.				\$92.00
	Vendor Count	61	Grand Total	\$835,790.73



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Sorci Family LLC	52821	04012023 SFLLC	2023 - April - First April 2023 Batch	
		3/16/2023		
		April 2023 Rent		
		001-000-254-518-20-45-06	CH - 2023 - Bldg Rent	\$11,990.25
		City Hall Building		
		001-000-254-518-21-45-02	MOD - Land Rental	\$1,988.56
		Land Rental		
		Total 04012023 SFLLC		\$13,978.81
	Total 52821			\$13,978.81
Total Sorci Family LLC				\$13,978.81
	Vendor Count	1	Grand Total	\$13,978.81

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES
March 9, 2023
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Mulvihill (Zoom), de Leon. (Councilmember Smith was not present during roll call and entered the meeting at 6:54 p.m.)

ABSENT:

Staff present: Andrew Williamson, MDRT/Ec Dev Director; Mona Davis, Community Development Director; Rob Reed, IS Manager; Brenda L. Martinez, City Clerk/HR Manager

WORK SESSION:

1) Interview of Applicants for Council Position #6

Mayor Benson welcomed everyone asked the candidates for their cooperation to sit outside the room until their interview time.

Councilmembers interviewed the applicants in the following order and asked each one the same set of questions.

- 1) Travis Steichen
- 2) Pravat Sripranaratanakul
- 3) Nathan Jones

Councilmember Smith entered the meeting at 6:54 p.m.

Mayor Benson thanked everyone for coming and shared the process that will be happening at the next Council meeting, where Council will go into executive session to discuss candidate qualifications and may appoint that night.

ADJOURNMENT:

Councilmember de Leon **moved** to adjourn the meeting; **second** by Councilmember Page. Motion **passed** with all voting in favor (6-0). The meeting ended at 7:15 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

DRAFT

**BLACK DIAMOND CITY COUNCIL
TOWN HALL MINUTES
March 9, 2023
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington**

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the Town Hall meeting to order at 7:21 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Smith, Mulvihill (Zoom), de Leon, Page

ABSENT: None

Staff present: Andrew Williamson, MDRT/Ec Dev Director; Mona Davis, Community Development Director; Rob Reed, IS Manager, and Brenda L. Martinez, City Clerk/HR Manager.

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Jamie Currey, Black Diamond spoke to Council.

Kelley Sauskojus, Black Diamond spoke to Council.

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Smith. Motion **passed** with all voting in favor (6-0). The meeting ended at 8:06 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of March 16, 2023
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Smith, Mulvihill, de Leon

ABSENT: Councilmember Page (excused)

Staff present: Mona Davis, Community Development Director; Scott Hanis, Public Works Director; Andrew Williamson, MDRT/Ec Dev Director; Rob Reed, IS Manager Jake Kapsandy, IT Department; and Brenda L. Martinez, City Clerk/HR Manager.

READING OF GUIDING PRINCIPLES

AGENDA REVIEW AND APPROVAL:

Councilmember de Leon **moved** to approve the agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

PUBLIC COMMENTS:

Grazyna Prouty, spoke to Council.

Kristen Bryant, Bellevue spoke to Council.

Geoff Bowie, Black Diamond spoke o Council.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

Mayor Benson announced receiving a letter from Corporal Riepl regarding the outstanding service of a new employee, Jake Kapsandy.

Council Vacancy – Position #6

At 7:10 p.m. Mayor Benson announced that Council would be going into executive session pursuant to RCW 42.30.110(1)(h) to discuss the qualifications of the Council candidates. The executive session was anticipated to last 20 minutes with possible action to follow.

Mayor Benson called the meeting back to order at 7:30 p.m.

Councilmember Mulvihill **moved** to appoint Nathan Jones to Council Position #6; **second** Councilmember Dedy. Motion **passed** with all voting in favor (5-0).

Mayor Benson announced that Mr. Jones couldn't be here tonight and would be sworn in soon.

Presentation – Daughters of the American Revolution, Mary Fell Stevenson Chapter

Mayor Benson was presented with a Proclamation from the Daughters of the American Revolution, Mary Fell Stevenson Chapter for her service and leadership to the city and its citizens.

CONSENT AGENDA:

Councilmember de Leon **moved** to adopt the Consent Agenda; **second** Councilmember Smith. Motion **passed** with all voting in favor (5-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** – March 16, 2023, Check No. 52690 through Check No. 52755 (voids 52588, 52618) and EFTs in the amount of \$329,839.74
- 2) **Payroll** – February 2023, Check No. 20277 through Check No. 20284 and ACHs in the amount of \$510,354.58
- 3) **Minutes** – Council Meeting of March 2, 2023

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

Fire – Chief Judkins explained that her report sent by email is similar to what she gives to the Commission and Muckleshoot's. She thanked everyone for all their support during Chief Smith's passing and announced that his memorial will be April 3rd at the Muckleshoot Pentecostal Church, in Auburn at 11 a.m., and more information will be forthcoming. She shared that they have contracted with Renton Regional Fire Authority to do fire marshal services and plan reviews for the City. She then introduced Fire Marshal Angela Barton, who noted Corey Thomas is the Deputy Fire Marshal and a resident of Black Diamond.

Community Development - Director Davis gave a department update and touched on the Comp Plan Kick off meeting for the 2024 periodic update and the public noticing that is taking place for it. She also spoke on the Skatepark, and the donations collected for it along with grant opportunities that have been applied for.

MAYOR'S REPORT:

Mayor Benson discussed attending the first Labor Day kick off committee meeting and announced that Councilmember Page is the Chair. She shared information with Council

regarding the Tri City meeting to be held on May 24th at Lake Wilderness Lodge in Maple Valley at 6:30 p.m. She reported attending Sahara Pizza's ribbon cutting and shared information on a meeting her and Chief Jenkins attended with King County regarding the RFPs for septic survey on Fire Station 98.

COUNCIL REPORTS:

Councilmember Deady reported attending the Labor Days committee meeting and noted both Labor Days and Miners Day are coming up and that volunteers are needed. She attended all her regional and committee meetings and congratulated Mayor Benson on her recognition tonight.

Councilmember Douglass reported attending the Planning and Community Services meeting and congratulated Nate for his appointment and thanked the other applicants and encouraged them to stay involved.

Councilmember Smith congratulated Mayor Benson on her medal and certificate. He attended the opening of Sahara Pizza, another woman owned business in our city and expressed being excited for them. He thanked Ms. Bryant for continually reminding them of fish passage as this keeps it at the forefront and they are paying attention to keeping fish habitats healthy.

Councilmember Mulvihill congratulated Mayor Benson on her recognition. She thanked the other two applicants for stepping up and she does appreciate their efforts. She reported attending all her meetings.

Councilmember de Leon congratulated Mayor Benson on her award. She reported attending the finance committee meeting and the public safety committee meeting where they discussed ways to honor and recognize Chief Smith and his legacy, updates on police hires, moving forward on FLOCK cameras, SCORE jail invoice, dock expansion, and discussed the Court having a new administrator.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Geoff Bowie, Black Diamond spoke to Council.

EXECUTIVE SESSION: None

ADJOURNMENT

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (5-0). The meeting ended at 7:58 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: A resolution to amend the contract with RH2 Engineering, Inc. to add an additional \$18,840 for Services During Construction (SDC).	Agenda Date: April 6, 2023 AB23-015	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$18,840	Public Works – Scott Hanis	X
Fund Source: Budgeted Water Capital	Court – Tawnya Parks	
Timeline: April 2023		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution, contract amendment, exhibit A and B		
SUMMARY STATEMENT: The City has requested that RH2 also provide services during the construction phase of The State Route 169 Northern Water Main Improvements Project. More specifically the scope provides for Preconstruction conference, submittal reviews, RFI's and change orders, on-site visits, and record drawings. The engineering fee authorization will increase by \$18,840 for a new total contract amount of \$97,280. FISCAL NOTE (Finance Department): The project budget will cover the additional cost.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: The public works committee reviewed on March 28 th		
RECOMMENDED ACTION: MOTION to approve Resolution No. 23-1538, authorizing the Mayor execute an amended contract with RH2 Engineering, to add an additional \$18,840 for services during construction.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
April 6, 2023		

RESOLUTION NO. 23-1538

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
APPROVING AMENDMENT #1 OF THE STATE ROUTE 169
NORTHERN WATER MAIN IMPROVEMENTS PROJECT
FOR SERVICES DURING CONSTRUCTION**

WHEREAS, RH2 Engineering, Inc. has completed the design of the State Route 169 Northern Water Main Improvements and the project will soon be entering the construction phase; and

WHEREAS, Services during the construction phase was not included in the original design scope of work; and

WHEREAS, The City has now requested RH2 Engineering, Inc. assist the City of Black Diamond with services during construction; and

WHEREAS, the additional work will be funded by budgeted water capital;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. To authorize The Mayor to execute the attached \$18,840, amendment #1 to the State Route 169 Northern Water Main Improvements contract with RH2 for services during construction.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF APRIL, 2023.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

City of Black Diamond
Contract Amendment No. 1
State Route 169 Water Main Improvements
Services During Construction
RH2 Project No. BD 220172

In accordance with our Professional Services Agreement for the State Route 169 Water Main Improvements dated October 20, 2022, this is an authorization to revise the project Scope of Work as described below. The work will be performed and invoiced using the terms and conditions listed in the original agreement, plus previous amendments.

Modify the following items from the Scope of Work:

Reference attached **Exhibit A** and **Exhibit B**.

The engineering fee authorization will increase by \$18,840 for a total authorization amount of **\$97,280**.

Please sign this authorization in the space provided below and return to RH2 Engineering, Inc., by mail at the address below, or by email to Contracts@RH2.com.

RH2 Engineering, Inc.

City of Black Diamond


Signature

Signature

Geoffrey G. Dillard

Print Name/Title

Print Name/Title

3-27-23

Date

RH2 Engineering, Inc., 22722 29th Dr. SE, Suite 210, Bothell, WA 98021

Date

City of Black Diamond, 24301 Roberts Drive, PO Box 599, Black Diamond, WA 98010

EXHIBIT A
Scope of Work
Amendment No. 1
City of Black Diamond
State Route 169 Northern Water Main Improvements
Services During Construction
March 2023

Background

The City of Black Diamond (City) intends to extend the existing water system along the State Route (SR) 169 commercial corridor to improve the system's reliability and redundancy. These improvements will enhance development potential and water service along the SR 169 commercial corridor and will satisfy the City's current Development Design Standards. The water main will be installed along the unimproved shoulders of SR 169 to minimize traffic impacts.

RH2 Engineering, Inc., (RH2) completed the design of the SR 169 Northern Water Main Improvements and the City opened competitive bids from qualified contractors on February 16, 2023. The City is expected to award the project to the low bidder in March 2023 and issue a Notice to Proceed for construction in May 2023. Construction is expected to occur from May 2023 through June 2023.

This Scope of Work identifies the services and tasks the City has requested RH2 provide during the construction phase of the project. It is intended that the City will be the main point of contact for the contractor during construction. The City will provide day-to-day on-site inspection, take the lead on submittal reviews and requests for information (RFI) responses, and give final approval for all costs and major decisions that deviate from the plans and specifications.

The major elements of this Scope of Work are summarized in the following task. Services will be performed to the level of effort identified in the Fee Estimate. Services not expressly identified in this Scope of Work are hereby excluded.

Task 10 – Services During Construction

Objective: Assist the City with the following construction contract administration activities and perform project management services:

- Pre-construction conference.
- Submittal reviews.
- RFIs and change orders.
- Periodic on-site observation during major construction activities.
- Record drawings.

Approach:

- 10.1 **Review Submittals** – Perform submittal reviews when requested by the City. *The City will take the lead for submittal reviews. RH2 will provide a written response to each submittal review requested by the City.*
- 10.2 **Respond to RFIs and Change Orders** – Provide up to twelve (12) hours of assistance in providing design clarification(s) on an on-call basis. *It is assumed the City will take the lead in responding to RFIs, providing design clarifications, and managing change orders. If additional assistance is needed, the City will provide specific authorization to RH2.*
- 10.3 **Provide On-Site Observations** – Provide up to four (4) on-site observation visits during construction, one of which will include a final walkthrough with punch list suggestions. Provide construction observation reports to the City. *Each on-site observation will include a four (4) hour site visit with two (2) hours of travel time and report creation for a total of six (6) hours per observation.*
- 10.4 **Attend Pre-Construction Conference** – Produce additional construction plans and specifications for the contractor and attend the pre-construction conference. *The City will prepare the pre-construction meeting agenda and pre-construction meeting minutes.*
- 10.5 **Prepare Record Drawings** – Revise contract drawings to prepare construction record drawings. *The City will coordinate with the contractor to obtain field records and will review the field records.*
- 10.6 **Provide Project Management Services** – Manage RH2's project team and maintain frequent client communications. Prepare monthly invoices and budget status summaries.

Assumptions:

- *The City will manage the budget, change orders, monthly pay requests, etc.*
- *All submittals and submittal-related communications will be directed through the City. The City will be responsible for receiving submittals from the contractor and distributing submittals to the appropriate parties for review.*
- *Submittals will be submitted electronically.*
- *RH2 will not manage (log, inventory, track, etc.) submittals, RFIs, or change orders.*
- *RH2 will not have direct contact with the contractor unless authorized by the City.*
- *RH2 will review each submittal requested by the City no more than two (2) times.*
- *RH2 will not provide a representative at weekly construction progress meetings.*
- *RH2 is not responsible for site safety and will not provide direction to the contractor during the on-site observation visits.*
- *The City will procure the services of a special inspection/testing company for asphalt, concrete, and soil tests.*

- *RH2 will not be responsible for coordinating with the contractor and manufacturer's representative for testing and startup activities.*

RH2 Deliverables:

- Two (2) hard copies of specifications, one (1) full-size hard copy, and three (3) half-size hard copies of construction plans for contractor use.
- Electronic (PDF) responses to reviewed submittals, as requested by the City.
- Electronic (PDF) responses to RFIs, as requested by the City.
- Electronic (PDF) construction observation reports for RH2 on-site visits.
- One (1) full-size hard copy and one (1) electronic copy (PDF) of construction record drawings.
- Electronic (PDF) monthly invoices with progress reporting.
- Communication with City.

EXHIBIT B

Fee Estimate

Amendment No. 1

City of Black Diamond

State Route 169 Northern Water Main Improvements

Services During Construction

Mar-23

Description		Principal	Project Manager	Project Engineer	Geo Specialist	Project Accounting	Administrative Support	Total Hours	Total Labor	Total Expense	Total Cost
Task 10	Services During Construction	1	33	39	6	2	2	83	\$ 16,435	\$ 2,405	\$ 18,840
10.1	Review Submittals	-	4	12	-	-	-	16	\$ 3,096	\$ 316	\$ 3,412
10.2	Respond to RFIs and Change Orders	-	4	8	-	-	-	12	\$ 2,340	\$ 238	\$ 2,578
10.3	Provide On-Site Observations	-	12	6	6	-	-	24	\$ 5,208	\$ 534	\$ 5,742
10.4	Attend Pre-Construction Conference	-	4	5	-	-	2	11	\$ 1,929	\$ 666	\$ 2,595
10.5	Prepare Record Drawings	1	1	8	-	-	-	10	\$ 1,984	\$ 591	\$ 2,575
10.6	Provide Project Management Services	-	8	-	-	2	-	10	\$ 1,878	\$ 61	\$ 1,939
PROJECT TOTAL		1	33	39	6	2	2	83	\$ 16,435	\$ 2,405	\$ 18,840

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Resolution Authorizing amendment #3 to the Water System Plan Update contract with RH2 Engineering, Inc.	Agenda Date: April 6, 2023 AB23-016	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$66,000	Public Works – Scott Hanis	X
Fund Source: Budgeted Water Capital	Court – Tawnya Parks	
Timeline: 2023		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; Amendment #3		
SUMMARY STATEMENT: A draft of the Water System Plan Update has been completed and routed to agencies for review and comment. This amendment will address all comments received and will provide the assistance needed to the City to complete the Water System Plan Update, including final adoption. Work will also include bring water demand and consumption data up to date, updating and calibrating the hydraulic model, and updating the Capital Improvement Plan within the draft update. FISCAL NOTE (Finance Department): This work was planned for and is in the 2023 budget.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Public Works Committee reviewed March 28, 2023, and recommended bringing to full Council for consideration.		
RECOMMENDED ACTION: MOTION adopt Resolution No. 23-1539 authorizing the Mayor to execute Amendment #3 to the Water System Plan Update contract with RH2 Engineering, Inc.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
April 6, 2023		

RESOLUTION NO. 23-1539

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AUTHORIZING AMENDMENT #3 TO THE PROFESSIONAL
SERVICES AGREEMENT WITH RH2 ENGINEERING, INC.
REGARDING THE WATER SYSTEM PLAN**

WHEREAS, RH2 contracted with the City to assist with the Water System Plan Update;
and

WHEREAS, the Water System Plan Update draft requires updated information for
completion; and

WHEREAS, the City has planned and budgeted to complete the Water System Plan
Update;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The Mayor is hereby authorized to execute Amendment #3 to the Water
System Plan contract with RH2 Engineering, Inc. substantially in the form attached
hereto.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND,
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF APRIL,
2023.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

City of Black Diamond
Contract Amendment No. 3
Water System Plan Update
RH2 Project No. BD 519.092

In accordance with our Professional Services Agreement for the Water System Plan Update, dated June 26, 2019, this is an authorization to revise the project Scope of Work as described below. This amendment will include updating the City's Water System Plan in accordance with comments provided by the Washington State Department of Health (DOH) on June 17, 2020. The work will be performed and invoiced using the terms and conditions listed in the original agreement, plus previous amendments and/or agreements.

The following items are hereby added to the Scope of Work:

Update the City's *Water System Plan* (WSP) to:

Task 1 – Finalize WSP for DOH resubmission

Review all comments received from DOH, City Council, and the Master Development Review Team (MDRT) to confirm all relevant information is incorporated and comments addressed for a resubmission to DOH. Prepare a letter describing how each of DOH's comments were addressed. Prepare final hard copies for DOH and submit an updated draft to the DOH portal.

Fee: \$10,000

Task 2 – King County Coordination

Coordinate all required King County (County) documentation and address review comments provided by the County. Prepare County and DOH required forms for County approval.

Fee: \$5,000

Task 3 – Update WSP Demand and Consumption

The water demand data in the plan is dated 2019. Prior to completing a resubmission to DOH, the water demand and consumption data will be updated to capture the current extended analysis and planning period of the WSP.

Fee: \$17,000

Task 4 – Update Hydraulic Model and Calibrate

The hydraulic analysis in the current WSP does not accurately represent the City's current water system. Calibrate the water model and hydraulic analysis to adequately capture the current water system behavior.

Fee: \$20,000

Task 5 – Update Capital Improvement Plan

The City's Capital Improvement Plan includes projects that have been completed and new development that should be incorporated. Prepare an updated Capital Improvement Plan.

Fee: \$14,000

The engineering fee authorization will increase by \$66,000 for a total authorization amount of **\$180,700**.

Modify the following items from the Scope of Work:

The period of performance for this Agreement will be extended for a completion date of June 30, 2023.

**City of Black Diamond
Water System Plan Update**

**Amendment No. 3
Finalize WSP for DOH Resubmission**

Please sign this authorization in the space provided below and return to RH2 Engineering, Inc., by mail at the address below, or by email to Contracts@RH2.com.

RH2 Engineering, Inc.

City of Black Diamond


Signature

Signature

Geoffrey G. Dillard, Director

Print Name/Title

Print Name/Title

3-22-23

Date
RH2 Engineering, Inc. 22722 29th Dr. SE, Suite 210, Bothell, WA
98021

Date
City of Black Diamond, 24301 Roberts Drive, PO Box 599, Black
Diamond, WA 98010

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Resolution adopting the Public Participation Plan Addendum for the Comprehensive Plan Update	Agenda Date: April 6, 2023 AB23-017	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	X
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact: None	Public Works – Scott Hanis	
Fund Source:	Court – Tawnya Parks	
Timeline:		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Resolution; Staff Memo/Addendum; Ordinance No. 14-1044		
SUMMARY STATEMENT: The GMA requires early and continuous public participation in the Comprehensive Plan and Municipal Code Update in RCW 36.70A.140. This resolution sets out how Ordinance No. 14-1044 (the City’s GMA Public Participation Program Handbook) will be implemented for the Comprehensive Plan update process. It is important to provide a full picture of how the City will conduct public engagement activities, so that the public is well-informed of opportunities for involvement and to understand the decision-making process. FISCAL NOTE (Finance Department): N/A		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to adopt Resolution No. 23-1540, approving the Public Participation Plan Addendum for the Comprehensive Plan Update.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
April 6, 2023		

RESOLUTION NO. 23-1540

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON BEGINNING THE COMPREHENSIVE PLAN PERIODIC UPDATE PROJECT AND ADOPTING A PUBLIC PARTICIPATION PLAN FOR THE UPDATE

WHEREAS, the City of Black Diamond must plan under the State of Washington's Growth Management Act (GMA) and a "periodic" review and update of the comprehensive plan is due on or before December 31, 2024 and is required every ten years thereafter; and

WHEREAS, the City's Comprehensive Plan was last adopted following an amendment in May 2019 with Ordinance No. 19-1121 and includes the following elements: Community Character and Demographics; Parks, Recreation, Trails, and Open Space; Natural Environment; Land Use; Housing; Transportation; Capital Facilities and Utilities; and Economic Development; and

WHEREAS, all elements of the Comprehensive Plan shall be consistent with each other, the King County Countywide Planning Policies, PSRC Vision 2050, and the Growth Management Act; and

WHEREAS, Washington State has new regulations that require updates to the plan that include an equity lens applied to all goals and policies, provisions to plan for and accommodate low-income housing throughout State designated bands of income, and active engagement with Tribes; and

WHEREAS, the City of Black Diamond has experienced rapid population growth since the last Comprehensive Plan periodic update was completed; and

WHEREAS, the City seeks to facilitate early and continuous public participation in accordance with *RCW 36.70A.140*; and

WHEREAS, the City Council previously adopted a GMA Public Participation Program Handbook which was approved with Ordinance No. 14-1044; and

WHEREAS, the City will use many tools and resources to evaluate and identify what updates are required including Washington State Department of Commerce compliance checklists and the PSRC Plan Review Manual and Checklists; and

WHEREAS, the City will engage and inform the public throughout the update process using methods consistent with Ordinance No. 14-1044; and

WHEREAS, the community development department hosted a public workshop meeting to "kick-off" the project, explain the Comprehensive Plan periodic update process, and receive initial input on what community members envision for the future of Black Diamond on Thursday, March 30, 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City hereby provides this official notice to the public that the process to conduct a Comprehensive Plan Periodic Update has been initiated and affirms that the City’s Public Participation Plan in Ordinance 14-1044 will be utilized. The Plan is augmented by the attached memo which serves as an addendum to the Plan for this Periodic Update process.

Section 2. The City sets out the following general phased schedule for the Periodic Update process (which is subject to change):

2023 Q2-Q4	Public Workshops and Open Houses
2024 Q1	Prepare First Complete Draft of the Plan
2024 Q3	Prepare Final Draft of the Comprehensive Plan
2024 Q1-Q3	Development Regulations Update
2024 Q3	SEPA Environmental Review
2024 Q3-Q4	Final Review, Noticing and Adoption

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF APRIL, 2023.

CITY OF BLACK DIAMOND

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk



CITY OF BLACK DIAMOND

Physical Address: 24301 Roberts Drive
Mailing Address: PO Box 599
Black Diamond, WA 98010

Phone: (360) 851-4447
Fax: (360) 851-4501
www.blackdiamondwa.gov

Meeting Date: April 6, 2023
Staff Report Date: March 24, 2023
To: Mayor and City Council
From: Mona Davis, Community Development Director
Subject: Comprehensive Plan Update Public Participation Plan Addendum

The GMA requires early and continuous public participation in the Comprehensive Plan and Municipal Code Update in RCW 36.70A.140. This memo sets out how Ordinance No. 14-1044 (the City's GMA Public Participation Program Handbook) will be implemented for the Comprehensive Plan update process.

It is important to provide a full picture of how the city will conduct public engagement activities so that the public is well-informed of opportunities for involvement and to understand the decision-making process.

The attached Addendum serves to supplement the Public Participation Program Handbook for the 2024 Comprehensive Plan Periodic Update.

PUBLIC PARTICIPATION PROGRAM HANDBOOK ADDENDUM

I. INTRODUCTION

Black Diamond is conducting a periodic review of its Comprehensive Plan as required by the Washington State Growth Management Act (GMA). As a city in King County, Black Diamond is required to complete its update by December 31, 2024. The entire Comprehensive Plan will be reviewed and updated with review to include the following elements or chapters:

- Introduction
- Community Character and Demographics
- Parks, Recreation, Trails, and Open Space
- Natural Environment
- Land Use
- Housing
- Transportation
- Capital Facilities and Utilities
- Economic Development



It is important for the City of Black Diamond to periodically assess implementation progress, determine how community needs are being met, how well the current system works, identify areas that can be improved or enhanced, and respond to emerging needs as the community grows and changes. In addition to the review and update of these elements and chapters, the City will also conduct a consistency evaluation to ensure that its development regulations are consistent with the Growth Management Act, Vision 2050, and the King County Countywide Planning Policies.

II. OBJECTIVES

Stakeholders will have multiple opportunities to participate in the process and provide input on the City's Comprehensive Plan as it is being updated. The public participation effort is intended to achieve specific desired outcomes, which include:

- Meeting the public participation goals of the Growth Management Act;
- Offering engaging opportunities to the Black Diamond community to participate in planning and comment on the future of the city.
- Providing clear information to the public on the basic concepts of GMA, the local planning process, and how their own participation can affect local plans and regulations;
- Informing the public on how to and when to get involved and understand how their input is used;
- Asking questions of the community in order to gain new insights about Black Diamond and choices about the Comprehensive Plan policies, regulations, and implementation strategies.
- Seeking broad participation of interested groups and individuals to capture differing viewpoints;
- Utilizing a transparent process which clearly documents all public input and makes it available for any and all to review; and
- Using a variety of participation methods (such as meetings, media, social media, mailers, etc.) to offer all residents a variety of ways to participate.

III. APPROACH

The 2019 Comprehensive Plan Periodic Update was a major overhaul of the City's guiding document. In 2024, the City envisions an overhaul of the 2019 document to address a perceived lack of public engagement from the existing plan, in addition to new regional objectives, changes to state law, and changes in community preferences. The City intends to check in with the public on progress toward achieving previously stated goals while seeking input on how to best achieve regional objectives and implement state law.

The City has hired a team of consultants lead by AHBL, Inc. to assist with the 2024 periodic update. The City has a separate contract with Parametrix to assist with updating the City's transportation model and transportation element.

Other recently completed plans and reports will also inform the planning process and include but are not limited to:

- The 2022 Black Diamond Parks, Recreation, and Open Space Plan
- The 2021 King County Buildable Lands Report
- Auburn School District Capital Facilities Plan
- Enumclaw School District Capital Facilities Plan
- Kent School District Capital Facilities Plan
- Tahoma School District Capital Facilities Plan
- City of Black Diamond Capital Improvement Plan
- Housing Action Plan

IV. AUDIENCES

There are several audiences - individuals and agencies - that will participate in the 2024 Black Diamond Comprehensive Plan Update, and each will become engaged in the process in different ways:

- General Public: Black Diamond residents, property owners, business owners, and Homeowners Associations.
- Elected and Appointed Officials: City Councilmembers, Planning Commissioners, and Design Review Board Members.
- Non-City Service Providers: Utility providers including Puget Sound Energy, City of Tacoma (Water), Mountain View Fire District, King County Metro, Enumclaw School District, etc.
- Non-governmental Organizations: Chamber of Commerce, Rotary Club of Black Diamond and other service clubs, the Black Diamond Bay Street Association, etc.
- State, Regional, and Other Local Governments: Puget Sound Regional Council, King County, nearby cities, WSDOT, the Department of Commerce, the Department of Ecology, the Port of Seattle, and the Department of Natural Resources.
- Developers: Oakpointe, Butt, Palmer Coking Coal, etc.

V. METHODS AND TOOLS

Techniques for public participation vary in scale, technology, structure, and timing. The primary means of participation will be the traditional public meeting at several key points during the update process. Meetings will likely be held in a hybrid virtual/in-person format to ensure that all members of the public are encouraged to participate. All meetings offering virtual engagement components will be recorded to provide citizens with an opportunity to follow this process at their convenience.

The following tools will be employed to achieve widespread and ongoing citizen involvement:

- Project website
 - The City has a dedicated project page at <https://www.blackdiamondwa.gov/comprehensive-plan> which will be used to provide a one-stop location for documents and announcements to be viewed and accessed
- Public open houses and meetings
 - Background presentations, educational lectures, workshops, roundtables, one-on-one interviews, activities, games, etc.
 - Encouragement of participation by attendees
 - Effective notice:
 - Underrepresented groups will be specifically targeted for outreach
 - The date, time, and location of events will be published early enough and widely enough for all interested citizens to be notified
 - Notice will be published in the City's official newspaper of record
 - Regular press releases will be published ahead of public meetings, and City staff will be available for interested reporters and media outlets
 - Postings in public spaces, social media updates, and email subscription lists
- Focus events
 - Small scale focus groups with underrepresented members of the community (at schools, businesses, neighborhood centers, etc.)
 - Presentations and workshops with community organizations and neighboring jurisdictions
- Opportunities for open discussion
 - Speaking sessions and roundtables at meetings
 - Additional public comment periods at Planning Commission, Council, and sub- committee meetings
- Written comments
 - Online meetings
 - Public feedback
 - Online surveys
 - Comment forms available at public meetings
- Surveys
 - Online and paper surveys will be conducted to collect public opinion on a wide range of topics and from a diverse and representative sample.

- Distribution of background information
 - The current Comprehensive Plan and other relevant documents will be easily accessible on the City website and available at the Black Diamond branch of the King County Library System.
 - Information will be shared with the Planning Commission, city departments, and regional agencies as needed.
- Briefings and Study Sessions with the Planning Commission and City Council
- Public hearings
 - The Planning Commission will conduct public hearings on the draft plan elements and on the final draft plan prior to making a recommendation to the City Council. Written and oral testimony will be accepted at public hearings.
 - The City Council will conduct a public hearing on the final draft plan prior to adoption. Written and oral testimony will be accepted at this public hearing.
- SEPA
 - The city's environmental process will include opportunities for the public to provide comments on the proposed plan and its possible adverse impacts.
- Interested Parties List
 - The city will build and maintain an interested party's notification list and provide notice to interested parties when opportunities to participate in public workshops or to provide testimony exist.

ORDINANCE NO. 14-1044

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, RELATING TO LAND USE AND ZONING, AMENDING THE BLACK DIAMOND MUNICIPAL CODE PROVISIONS RELATING TO ADOPTION OF COMPREHENSIVE PLAN AND DEVELOPMENT REGULATION AMENDMENTS, ELIMINATING ALL OF THE CITY'S EXISTING CODE PROVISIONS ON THE SUBJECT, AND ADOPTING NEW PROCEDURES WHICH DESCRIBE THE DIFFERENT TYPES OF DEVELOPMENT REGULATION AND COMPREHENSIVE PLAN AMENDMENTS, IDENTIFY WHO MAY SUBMIT SUCH AMENDMENTS, WHEN THEY MAY BE SUBMITTED, LIST THE REQUIREMENTS FOR A COMPLETE APPLICATION FOR AN AMENDMENT, IDENTIFY THE REQUIREMENTS FOR NOTICE OF PUBLIC HEARINGS, DESCRIBE THE PROCEDURE FOR PROCESSING AMENDMENTS, THE CRITERIA FOR APPROVAL, THE PROCEDURE FOR ISSUANCE OF A FINAL DECISION, AND DESCRIBES THE PLANNING COMMISSION'S RESPONSIBILITIES WITH REGARD TO MAKING RECOMMENDATIONS FOR AMENDMENTS, HOLDING PUBLIC HEARINGS AND MAKING RECOMMENDATIONS, REPEALING BLACK DIAMOND MUNICIPAL CODE SECTIONS 16.10.005, 16.10.010, 16.20.010, 16.30.010, 16.30.020, 16.30.030, 16.30.040, 16.30.050, 16.30.060, 16.30.070, 16.30.080, 16.30.090, 16.30.100, 16.30.110, 16.30.120 AND 16.30.130; ADOPTING A NEW CHAPTER 16.10 TO THE BLACK DIAMOND MUNICIPAL CODE AND ADDING AN EFFECTIVE DATE.

WHEREAS, the City's procedures for the adoption of comprehensive plan and development regulation amendments are outdated and need to be revised; and

WHEREAS the SEPA Responsible Official has determined that this Ordinance is categorically exempt from SEPA as affecting only procedural and no substantive standards, pursuant to WAC 197-11-800(19); and

WHEREAS, public notice of a public hearing was provided and the Planning Commission held a public hearing on this ordinance on November 18, 2014; and

WHEREAS, the Community Development/Natural Resources Director submitted the DRAFT Ordinance (**AMENDMENTS TO THE COMPREHENSIVE PLAN AND**

DEVELOPMENT REGULATIONS), to the Washington State Department of Commerce on December 4, 2014 and requested expedited review by the Department; and

WHEREAS, the Planning Commission's recommendation on this Ordinance was forwarded to the City Council; and

WHEREAS, the City Council considered this Ordinance during its regular City Council meeting on December 18, 2014; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
ORDAINS AS FOLLOWS:

Section 1. Sections 16.10.005 and 16.10.010 of the Black Diamond Municipal Code are hereby repealed.

Section 2. Section 16.20.010 of the Black Diamond Municipal Code is hereby repealed.

Section 3. Sections 16.30.010, 16.30.020, 16.30.030, 16.30.040, 16.30.050, 16.30.060, 16.30.070, 16.30.080, 16.30.090, 16.30.100, 16.30.110, 16.30.120, and 16.30.130 of the Black Diamond Municipal Code are hereby repealed.

Section 4. A new Chapter 16.10 is hereby added to the Black Diamond Municipal Code, which shall read as follows:

**CHAPTER 16.10
AMENDMENTS TO THE
COMPREHENSIVE PLAN AND DEVELOPMENT
REGULATIONS**

Sections:

16.10.010 Purpose and Types of Amendments.

LEGISLATIVE AMENDMENTS TO DEVELOPMENT REGULATIONS

- 16.10.020 Administration of Amendments to Development Regulations.**
- 16.10.030 Procedure for Amendments to Development Regulations.**
- 16.10.040 Submission of Applications for Amendments to Development Regulations.**
- 16.10.050 Requirements for a Complete Application.**
- 16.10.060 SEPA Compliance and Transmittal to State.**
- 16.10.070 Public Notice.**
- 16.10.080 Planning Commission Public Hearing.**
- 16.10.090 City Council Action.**
- 16.10.100 Final Decision, Transmittal to State and Appeals.**
- 16.10.110 Appeal of Amendments to Development Regulations.**

COMPREHENSIVE PLAN ADOPTION AND AMENDMENT

- 16.10.120 Administration of Annual Comprehensive Plan Amendments.**
- 16.10.130 Submission of Applications.**
- 16.10.140 Preliminary Docket.**
- 16.10.150 Optional City Council/Planning Commission Workshop on Preliminary Docket.**
- 16.10.160 Planning Commission Hearing on Preliminary Docket.**
- 16.10.170 City Council Decision – Adoption of Final Docket.**
- 16.10.180 Final Docket – Contents.**
- 16.10.190 Effect of Final Docket.**
- 16.10.200 SEPA on Final Docket.**
- 16.10.210 Planning Commission Public Hearing on Final Docket.**
- 16.10.220 Evaluation Criteria for Proposed Amendments.**
- 16.10.230 City Council Action.**
- 16.10.240 Final Decision, Transmittal to State and Appeals.**

- 16.10.250 Planning Commission Periodic Assessment – Recommendations on Amendments.**

16.10.010 Purpose and Types of Amendments.

A. Purpose. The purpose of this chapter is to establish procedures for legislative amendment of the City's Comprehensive Plan map/text and the Development Regulations. In addition, this chapter will describe the City's Public Participation process, which is intended to solicit comments and suggested amendments to the City's Comprehensive Plan and Development Regulations for consideration. The Public Participation process described herein is supplemented by a booklet that provides additional detail.

B. Comprehensive Land Use Plan and Development Regulations. The Comprehensive Land Use Plan is defined as the generalized, coordinated land use policy statement of the City, and the accompanying map, adopted under the Growth Management Act (chapter 36.70A RCW). The Development Regulations are the controls placed on development or land use activities by the City, including, but not limited to, the City's codes on zoning, critical areas, official controls, planned unit developments, subdivisions, binding site plans and the Shoreline Master Program.

C. Types of Amendments. The applications that will be processed under this Chapter as legislative amendments are Comprehensive Plan Amendments to the Comprehensive Plan Map or Policies and Development Regulation Amendments (to the text of the Development Regulations) which do not implement the existing Comprehensive Plan.

16.10.020 Administration of Legislative Amendments to Development Regulations. The Director is authorized to administer the provisions of this Chapter. The Planning Commission shall have the authority to hold the public hearing on any proposed legislative amendments to the Development Regulations, and to provide a recommendation to the City Council. The City Council shall consider the Planning Commission's recommendation during a public meeting or a public hearing and shall make a final decision.

16.10.030 Procedure for Amendments to Development Regulations. The following steps shall be followed in the processing of applications for Amendments to Development Regulations.

- A. Section 16.10.040(C): Director's Determination that the Application is Complete;
- B. Section 16.10.060: SEPA Compliance and Transmittal to State;
- C. Section 16.10.070: Notice of Public Hearing;
- D. Section 16.10.080: Public Hearing before the Planning Commission;
- F. Section 16.10.090: City Council consideration of application;
- G. Section 16.10.100: Final Decision, transmittal to state;
- H. Section 16.10.110: Appeal to Growth Management Hearings Board (if any).

16.10.040 Submission of Applications for Amendments to Development Regulations (Who May Submit and When).

A. Who May Submit Applications. Any interested person, including citizens, Hearing Examiners, staff of other agencies, Planning Commission and City Council members, may submit an application for an amendment of a Development Regulation.

B. When Applications May Be Submitted. The text of the City's adopted Development Regulations may be amended at any time, provided that the amendment is consistent

with the City's Comprehensive Plan and Land Use Map. When inconsistent with the Comprehensive Plan and Land Use Map, the amendment shall be processed concurrent with any necessary Plan amendments using the process and timelines for Comprehensive Plan Amendments in Sections 16.10.120 through .240 of this chapter. Applications that do not include the information required in Section 16.10.050 shall not be processed.

C. Director's Determination that the Application is Complete. The Director shall review the application(s) after submission to determine whether the application(s) include the information required by Section 16.10.050. Applicants shall be notified if additional information is required, but this procedure is not subject to the determination of completeness in RCW 36.70B.070 for project permits.

16.10.050 Requirements for a Complete Application. The following materials shall be submitted to the City for a complete application for a Development Regulation Amendment (or Comprehensive Plan Amendment, if applicable):

- A. An application form provided by the City;
- B. Name, address, phone number and e-mail of the applicant and if the applicant is not the property owner, proof of the property owner's consent to the submission of the application;
- C. Name, address, phone number and e-mail of the owner of the property identified in the application (if applicable);
- D. A legal description of the property, if applicable;
- E. A description of the proposed Amendment and any associated development proposals, if applicable. Formal site-specific or project-related amendments shall include plans, information and/or studies that accurately depict existing and proposed uses(s) and improvements. Proposed site-specific or project related Amendments that do not specify propose use(s) and potential impacts will be assumed to have maximum impact to the environment, public facilities and services;
- F. Proposed amendatory language, preferably shown in "bill" format (*i.e.*, new language underlined; language proposed for deletion in strikeouts);
- G. An explanation of the rationale for the proposed Amendment;
- H. An explanation of how the proposed Amendment and associated development proposal(s) if any, conform to, conflict with, or relate to the criteria set forth in Section 16.10.220;
- I. A completed SEPA checklist including the supplement sheet for nonproject actions (if applicable);
- J. Application fee as set forth in the City's resolution adopted for this purpose; and
- K. Any additional information reasonably deemed necessary by the Planning Director to evaluate the proposed amendment.

16.10.060 SEPA Compliance and Transmittal to State. If an application for an Amendment to the Development Regulations is submitted outside of the annual Comprehensive Plan Amendment process, SEPA shall be performed on the application as set forth in chapter 19.04 (City's SEPA ordinance). If applicable, the City shall notify the State Department of Commerce of its intent to adopt the proposed amendment(s) to the Development Regulations at least sixty (60) days prior to final adoption.

16.10.070 Public Notice.

A. Notice of any public hearing on an application for an Amendment to a Development Regulation submitted outside of the annual Comprehensive Plan Amendment process set forth in this chapter, shall be given by one publication in the official newspaper of the City at least 10 days prior to the date of the hearing and by posting a copy of the notice of public hearing in City Hall and on the City's website. Additional notice may be required by state or local law (e.g., statutory notice requirements for amendments to the Shoreline Master Program), or additional notice may be provided as deemed appropriate by the Director.

B. The public notice shall include the following:

1. The purpose(s) of the Amendment;
2. The deadline for submitting comments on the Amendment;
3. A tentative hearing schedule; continued hearings may be held by the Planning Commission but no additional notices need be published.

16.10.080 Planning Commission Public Hearing. The Planning Commission shall hold a public hearing on an application for an Amendment to a Development Regulation and shall make a recommendation to the City Council, using the criteria set forth in Section 16.10.220, as applicable. There is no limit on the number of public hearings or continuation of public hearings that the Commission (or City Council) may hold on a proposed Amendment.

16.10.090 City Council Action. The City Council shall consider the proposed Amendment to the Development Regulations and the Planning Commission's recommendation at a regularly scheduled meeting. The City Council shall also apply the criteria set forth in Section 2.1.220, as applicable, in order to make a final decision.

1. If the City Council concludes that no change in the recommendation of the Planning Commission is necessary, the City Council may make a final determination on the proposed amendment(s) without holding another public hearing, and make a final decision.

2. If the City Council concludes that a change in the recommendation of the Planning Commission is necessary, the City Council shall consider whether another opportunity for public review and comment is needed under RCW 36.70A.035(2)(a) and if so, it shall hold another public hearing before making a final decision.

16.10.100 Final Decision, Transmittal to State and Appeals. If the City Council decides not to adopt the proposed Amendment to the Development Regulations, it shall pass a resolution with the associated findings and conclusions to support its decision. If the City Council decides to adopt the proposed Amendment to the Development Regulations, it shall adopt an ordinance with the associated findings and conclusions to support its decision. A copy of this ordinance shall be sent to the State Department of Commerce within ten days after final adoption.

16.10.110 Appeal of Legislative Amendments to Development Regulations. Appeals of the City's final decision may be filed with the Growth Management Hearings Board, pursuant to RCW 36.70A.290.

16.10.120 Administration of Annual Comprehensive Plan Amendments.

A. Legislative Amendments to the Comprehensive Plan. The Director is authorized to administer the provisions of this Chapter. The Planning Commission shall have the authority to hold the public hearing on any proposed Comprehensive Plan amendment(s), and to provide a recommendation to the City Council. The City Council shall consider the Planning Commission's recommendation during a public meeting or a public hearing and make a final decision.

B. Development Agreement. A Legislative Amendment to the Comprehensive Plan that is site-specific may be approved subject to the execution, delivery and recording of a Development Agreement between the City Council and the property owner of the subject property (or the legal owner of a beneficial interest in the subject property). The Development Agreement may impose conditions to address the criteria set forth in Section 16.10.220, and approval of the Comprehensive Plan Amendment shall be conditioned upon performance or compliance with the terms and conditions of the Development Agreement. The City may revoke (or take other action allowed by law) a Comprehensive Plan Amendment executed with a Development Agreement for failure to comply with the Development Agreement. An applicant proposing a Comprehensive Plan Amendment with a Development Agreement shall submit the proposed Development Agreement with the application materials described in Section 16.10.050. The City will evaluate the proposed Development Agreement together with the proposed Comprehensive Plan Amendment (*see* Chapter 18.66 on Development Agreements), to determine whether the Amendment should be approved.

16.10.130 Submission of Applications (Who May Submit and When).

A. Who May Submit Applications for Amendments Related to a Site-Specific Development Proposal. Proponents of land development projects and/or property owner(s) or their authorized representative(s), may file an application for a proposed Amendment to the Comprehensive Plan relating to a site-specific proposal. The complete application shall consist of the materials described in Section 16.10.050. The application filing fee as set forth in the City's fee resolution shall accompany the application, which shall also require the applicant to pay for the applicant's portion of the SEPA review attributable to the application.

B. Who May Suggest Amendments. Any interested person, including citizens, Hearing Examiners, staff of other agencies, Planning Commission and City Council members, may suggest an Amendment to the Comprehensive Plan. Generally, suggested Amendments should be limited to proposals that broadly apply to the goals, policies and implementation strategies of the Comprehensive Plan rather than amendments designed to address site-specific issues of limited applicability. If an application is not submitted for the suggested Amendment by the interested person, the Planning Director shall include the suggested Amendment on a Docket that is maintained each year for this purpose. The process described in Sections 16.10.160 through .170 of this chapter shall resolve the question whether such suggested Amendments will be considered during the annual review process.

C. Amendments Considered Once a Year. Applications for Amendments to the City's Comprehensive Plan may not be considered more frequently than once every year, except: (1) under the circumstances described in RCW 36.70A.130(2)(i) through (v); (2) when needed to

resolve an emergency condition or situation that involves public health, safety or welfare and when adherence to the Amendment process set forth in this chapter would be detrimental to the public health, safety and welfare. Situations involving official legal or administrative action affecting the City will be reviewed by the City Council with advice from the City Attorney to determine whether an emergency exists warranting an emergency Comprehensive Plan Amendment. Except as otherwise provided in RCW 36.70A.130(2)(a), all Comprehensive Plan Amendments shall be considered concurrently so that the cumulative effect of the various proposals may be ascertained.

D. Deadline for Application Submittal. All applications for Comprehensive Plan Amendments shall be submitted to the Planning Director by March 1st of the current calendar year (or be included in the Director's docket of suggested amendments by this date) in order to be considered during that year's amendment process; except that City-sponsored proposals to amend the Capital Facilities Element of the Comprehensive Plan may be accepted later than other proposed amendments because of their relationship to the City's annual budget process. Applications that do not include the information required under subsection 16.10.050 for a complete application, or which are not received by the deadline set forth in this subsection, shall not be processed.

16.10.140 Preliminary Docket.

A. Contents. A preliminary docket shall be maintained by the Planning Director, which shall consist of the following:

1. All applications submitted before the March 1st deadline to amend the Comprehensive Plan;
2. All amendments suggested during the year by citizens, the Planning Commission, City Council, staff, departments or other agencies.

B. Planning Director Responsibilities. After compiling the preliminary docket, the Planning Director shall review the suggested amendments and prepare a report concerning which suggested amendments that the Planning Director believes should be placed on the final docket for consideration during the annual amendment process. In addition to addressing the need, urgency and appropriateness of each suggested amendment, the staff report shall include, but not be limited to, a consideration of the following:

1. The availability of sufficient planning staff to substantively review the suggested amendments and manage the public review process with available staff; and
2. Anticipated planning costs and budget for processing the suggested amendments.

16.10.150 Optional City Council/Planning Commission Workshop on Preliminary Docket. The City Council and Planning Commission may, but are not required to, hold a noticed joint workshop meeting to gather information regarding the items on the preliminary docket and the Planning Director's report and recommendation. If held, notice of the joint workshop meeting shall be given by publication in the City's official newspaper at least one time, ten (10) days prior to the date of the meeting and by posting a copy of the meeting notice at City Hall and the City's website, which shall include a statement of the purpose of the joint workshop.

16.10.160 Planning Commission Hearing on Preliminary Docket. The Planning Commission shall hold a noticed public hearing to accept public comment regarding the suggested amendments on the preliminary docket. Following the hearing, the Planning Commission shall prepare a report and recommendation identifying those suggested amendments that it is recommending for consideration by the City Council during the annual amendment process. The Planning Commission's recommendation shall be based upon the perceived need, urgency and appropriateness of each suggested amendment. The Planning Commission's report and recommendation shall also include those proposed amendments resulting from its periodic assessment set forth in Section 16.10.250, as applicable. Notice of the Planning Commission's hearing shall be given as set forth in Section 16.10.070.

16.10.170 City Council Decision – Adoption of Final Docket. The City Council shall review and consider the Planning Commission's report and recommended final docket at a regularly scheduled Council meeting. The City Council may adopt the Planning Commission's recommended final docket without a public hearing; however, in the event that a majority of the City Council decides to add or subtract suggested amendments, it shall first hold a public hearing, noticed as set forth in Section 16.10.070.

16.10.180 Final Docket -- Contents. The final docket adopted by the City Council shall include the following:

1. All applications for Comprehensive Plan Amendments for site-specific amendments timely submitted under Section 16.10.130; and
2. Any proposals for suggested amendments which the City Council elects to consider during the annual amendment process.

16.10.190 Effect of Final Docket. The City Council's decision to adopt the final docket does not constitute a decision or recommendation that the substance of any site-specific amendment or suggested amendment be adopted. No additional amendment proposals shall be considered by the City after adoption of the final docket for that year, except for those identified in RCW 36.70A.130(2)(i) through (v), and City-sponsored proposals to amend the capital facilities element of the Comprehensive Plan as set forth in RCW 36.70A.130(2)(a)(iv).

16.10.200 SEPA on Final Docket. The final docket as adopted by the City Council shall first be reviewed and assessed by the Planning Director, who shall prepare a staff report and recommendation on each proposed amendment. The Planning Director shall also be responsible for conducting SEPA review of all items on the final docket, as required by chapter 19.04 BDMC. As appropriate, the Planning Director shall solicit comments regarding the proposed amendments from the public and/or government agencies. The Planning Director shall also be responsible for providing notice and opportunity for public comment as deemed appropriate, given the nature of the proposed amendments and consistent with RCW 36.70A.140. and SEPA (chapter 43.21C RCW and chapter 197-11 WAC). Issuance of the SEPA threshold decision on the proposed Comprehensive Plan Amendments shall be coordinated such that if an appeal of the SEPA threshold decision is filed, the appeal can be considered under the procedure in chapter 19.04 BDMC.

16.10.210 Planning Commission Public Hearing on Final Docket.

A. All proposed amendments on the final docket shall be reviewed and assessed by the Planning Commission, which shall make a recommendation to the City Council after holding at least one public hearing.

B. After the public hearing(s), the Planning Commission shall develop findings and conclusions to support its recommendation to the City Council that the proposed amendment(s) be denied, approved, or approved with conditions or modifications.

16.10.220 Evaluation Criteria for Proposed Amendments. The Planning Commission shall review the proposed Amendments to the Comprehensive Plan and Development Regulations under the following criteria to develop findings and conclusions to support its recommendation:

A. All Amendments. All of the Comprehensive Plan Amendments shall be reviewed under the following criteria:

1. Whether the proposed amendment(s) conform to the Growth Management Act (chapter 36.70A RCW);

2. Whether the proposed amendment(s) are consistent with and implement the City's Comprehensive Plan, including the goals, policies and implementation strategies of the various elements of the Plan;

3. Whether circumstances related to the proposed amendment(s) and/or the area in which it is located have substantially changed since the adoption of the City's Comprehensive Plan;

4. Whether the assumptions upon which the City's Comprehensive Plan is based are no longer valid, or whether new information is available which was not considered during the adoption process or any annual amendments of the City's Comprehensive Plan; and

5. Whether the proposed amendment(s) reflects current, widely held values of the residents of the City.

B. Amendments for Site-Specific Proposals. In addition to the above, any proposal for a site-specific development or amendment shall be reviewed under the following criteria:

1. Whether the proposed site-specific amendment(s) meets concurrency requirements for transportation and does not adversely affect adopted level of service standards for other public facilities and services (*e.g.*, police, fire and emergency medical services, parks, fire flow and general governmental services);

2. Any proposed site-specific amendment(s) will not result in probable significant adverse impacts to the City's transportation network, capital facilities, utilities, parks and environmental features that cannot be mitigated, and will not place uncompensated burdens upon existing or planned service capabilities;

3. In the case of a site-specific amendment(s) to the Comprehensive Plan's Land Use Map, that the subject parcels are physically suitable for the requested land use designation and the anticipated land use development, including, but not limited to, the following: (i) access; (ii) provision of utilities; and (iii) compatibility with existing and planned surrounding land uses;

4. The proposed site-specific amendment(s) will not create pressure to change the land use designation of other properties, unless the change of land use designation for other properties is in the long-term best interests of the City as a whole;

5. The proposed site specific amendment(s) does not materially affect the land use and population growth projections that are the bases of the Comprehensive Plan;

6. If within an incorporated urban growth area (UGA), the proposed site-specific amendment(s) does not materially affect the adequacy or availability of urban facilities and services to the immediate area and the overall UGA;

7. The proposed amendment(s) is consistent with any applicable County-Wide Policies for the City and any other applicable inter-jurisdictional policies or agreements, and any other local, state or federal laws.

16.10.230 City Council Action. The City Council shall consider the proposed Comprehensive Plan Amendments and the Planning Commission's recommendation at a regularly scheduled meeting. The City Council shall also apply the criteria set forth in Section 16.10.220, as applicable, in order to make a final decision.

- If the City Council concludes that no change in the recommendation of the Planning Commission is necessary, the City Council may make a final determination on the proposed amendment(s) without holding another public hearing, and make a final decision.

- If the City Council concludes that a change in the recommendation of the Planning Commission is necessary, the City Council shall consider whether another opportunity for public review and comment is needed under RCW 36.70A.035(2)(a) and if so, it shall hold another public hearing before making a final decision.

16.10.240 Final Decision, Transmittal to State and Appeals.

A. The Council's final action on the docket must be taken by the second regular Council meeting in December of each year. If the City Council decides not to adopt the proposed Comprehensive Plan Amendments, it shall pass a resolution with the associated findings and conclusions to support its decision. If the City Council decides to adopt the proposed development regulations, it shall adopt an ordinance with the associated findings and conclusions to support its decision. A copy of this ordinance shall be sent to the State Department of Commerce within ten days after final adoption.

B. All appeals to the adoption of an amendment(s) to the City's Comprehensive Plan or development regulations shall be filed with the Growth Management Hearings Board in accordance with the provisions of RCW 36.70A.290 and Chapter 36.70A RCW.

16.10.250 Planning Commission Periodic Assessment – Recommendations on Amendments.

A. Timelines. The Planning Commission shall review, and if necessary, recommend revisions to the Comprehensive Plan during a periodic assessment performed in accordance with RCW 36.70A.130. The Planning Commission shall complete its assessment of the Comprehensive Plan by November 1st of the year prior to the assessment. Any amendments recommended by a majority vote of the Planning Commission shall be forwarded to the Planning Director by March 1st of the year in which the periodic assessment is conducted. The Planning Director shall place all such recommended amendments on the preliminary docket to be

considered during the final docket selection process set forth in Sections 16.10.140 through .170 of this chapter.

B. Criteria Governing Planning Commission Assessment. The Planning Commission's periodic assessment and recommendation shall be based upon, but shall not be limited to, an inquiry into the following growth management indicators:

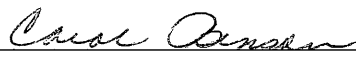
1. Whether growth and development as envisioned in the Comprehensive Plan is occurring faster or slower than anticipated, or is failing to materialize;
2. Whether the capacity of the City to provide adequate services has diminished or increased;
3. Whether sufficient urban land is designated and zoned to meet projected demand and need;
4. Whether any of the assumptions upon which the plan is based are no longer found to be valid;
5. Whether changes in county-wide attitudes necessitate amendments to the goals of the plan and the basic values embodied within the Comprehensive Plan;
6. Whether changes in circumstances dictate a need for amendments; and
7. Whether inconsistencies exist between the Comprehensive Plan and the GMA or the Comprehensive Plan and any County-wide Planning Policies for the City.

Section 6. The City hereby adopts Exhibit A, attached hereto as the "Public Participation Program" for the adoption of the Comprehensive Plan, and amendments to the Comprehensive Plan and Development Regulations under chapter 16.10 of the Black Diamond Municipal Code.

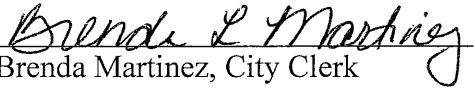
Section 7. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 10. Effective Date. This ordinance shall be effective five days after publication of an approved summary, which shall consist of the title.

PASSED by the Council and approved by the Mayor of the City of Black Diamond, this 18th day of December, 2014.


MAYOR CAROL BENSON

ATTEST/AUTHENTICATED:


Brenda Martinez, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Carol A. Morris, City Attorney

PUBLISHED: December 23, 2014
EFFECTIVE DATE: December 28, 2014
POSTED DATE: December 19, 2014

APPENDIX A

City of Black Diamond

GROWTH MANAGEMENT ACT (GMA)

PUBLIC PARTICIPATION PROGRAM

HANDBOOK

Introduction

Citizen participation is an important element of the Growth Management Act (GMA). Public participation is one of the Planning Goals outlined in RCW 36.70A and that goal states that jurisdictions shall "...encourage the involvement of citizens in the planning process." The comprehensive plan development and amendment process, as well as the development and amendment of implementation regulations should be a "bottom up" effort, involving early and continuous public participation [RCW 36.70A.140 and WAC 365-195-600]. The City's program has citizen involvement meeting the legal public notification requirements found in chapter 35A.63 RCW – Planning and Zoning in Code Cities, chapter 36.70A - Growth Management Act, chapter 43.21C RCW -- State Environmental Policy Act, and supplements chapter 42.30 RCW -- the Open Public Meetings Act, and chapter 42.56 RCW the Public Records Act. The City's methods and basic framework for achieving an interactive dialogue between local decision makers, City staff, and the public will be formed through this handbook and will apply throughout the local planning process leading to adoption of the comprehensive plan, development regulations to implement the plan, and legislative amendments to both.

The City's Community Development Department will oversee the public involvement in the local GMA planning process, but it is the City Council that decides on the direction and content of policy documents or regulations that they find to be in the community's best interest. The text that follows is intended to guide and form the basis for public participation programs related to GMA and the City's local planning process. The City intends to comply with these guidelines as appropriate to a situation. However, it should be noted that legitimate deviations from the guidelines may be warranted, given specific circumstances. The GMA, specifically RCW 36.70A.140, states that "... errors in exact compliance with the established program and procedures shall not render the comprehensive land use plan or development regulations invalid if the spirit of the program and procedures is observed."

You will find under the following outline numbers:

1. Communication and Information
2. Availability of Proposals and Alternatives
3. Public Meetings, Workshops & Hearings
4. Opportunity for Open Discussion
5. Opportunity for Written Comments
6. Consideration of and Response to Public Comment

1. Communication and Information

The City will develop, implement, and maintain communication programs and information services for the purpose of involving the broadest cross-section of the community in the planning process.

To ensure the overall success of the GMA planning process, there are several things that must occur.

- a. First, the public should understand the basic concepts of GMA, the local planning process, and how their own participation can affect local plans and regulations.
- b. Secondly, the public needs to know how and when to get involved.
- c. And finally, they need to understand how their input is used.

The City will inform the public through various techniques including, but not limited to, the following:

- **Produce** and make available through the City's website, at City Hall, and at public workshops and hearings, this Public Participation Program Handbook, and Ordinance 14-1044 (on the subject of comprehensive plan and legislative development regulation adoption/amendment), notices to public meetings and public hearings regarding the comprehensive plan development and amendment process, application forms for amendments to the comprehensive plan and development regulations, etc.. Notice procedures should be reasonably calculated to provide notice to property owners and other affected and interested individuals, government agencies, businesses and organizations.
- **Design**, display, and distribute other printed and visual material as needed to inform the public about the local planning process and engage them in relevant discussion;

Special workshops and hearings - provide public legal notices for upcoming special workshops and hearings in our official City newspaper, and through the City's website site, at least **1 week prior** to the meeting/hearing date. Notices should state the availability and location of documents under consideration.

- **Regular Meetings** - post agendas for regular meetings on the City's website at least **5 working days prior** to the meeting;
- **Special meetings** - post agendas for special meetings on the City's website, at the public library, at City Hall, and at the Community Center, as required by RCW 42.30.080 (at least **48 hours prior** to the time of the meeting);
- **Interested Parties** - compile, on an ongoing basis, a list of parties interested in GMA and local planning issues. Names should come from meeting and hearing sign-in sheets, written correspondence, and known community groups, as well as specific requests to be included. The list should be used for mailing of public notices as appropriate, or e-mails to those who have signed up for e-mail notification.

2. Availability of Proposals and Alternatives

The City will maintain documents so that they are readily available to distribute in a timely fashion to all who want to review them. Documents that contain or describe proposed plans, policies, maps, regulations, or the amendment of those, as well as supporting documents such as reports, analyses, recommendations, or environmental reviews should be easily accessible. Documents must be available for review in advance of opportunities for public discussion or testimony.

Proposals or alternatives should be available at least 5 days prior to a public hearing or a public workshop or meeting scheduled for discussion or a decision.

- **Through** the City's website or by e-mail upon request;
- **Hard** copies will be available for review or reproduction at the City Hall or, as appropriate, through other agencies;
- **Hearing** and workshop notices should state the availability and location of documents describing proposals and alternatives or other supporting documents under consideration.

In addition, the City may provide additional notice as follows:

- **Posting** the property for site-specific proposals;
- **Notifying** public or private groups with known interest in a certain proposal or in the type of proposal being considered;
- **Placing** notices in appropriate regional, neighborhood, ethnic, or trade journals; and
- **Publishing** notice in agency newsletters or sending notice to agency mailing lists, including general lists or lists for specific proposals or subject areas.

3. Public Meetings, Workshops, and Hearings

The City will provide public notice of public workshops and hearings to ensure that the community is made aware of the opportunities to become involved in the planning process. At a minimum, the requirements of chapter 35A.63 RCW, chapter 36.70A RCW, chapter 43.21C RCW and Ordinance 14-1044 (pertaining to public hearings and notification), will always be met. However, the City may go beyond the legal minimums to ensure the public is aware of meetings or hearings and of their opportunity to be involved in local planning efforts.

- a. **Public meetings, workshops, open houses, and design forums** are opportunities for open discussion between the public, staff, and decision-makers that do not normally involve public testimony.
 - As appropriate, given the specific proposal, public workshops should be hosted prior to the public hearing(s) as a means to involve and educate the public and solicit their opinions, reactions, or suggestions. The number of workshops should be based upon the specific circumstances of the case;
- b. **Public hearings** are more formalized, legal proceedings where public testimony is presented to a decision-maker for consideration. The result of a public hearing generally consists of an official recommendation in the case of the Planning Commission or a legislative decision by the City Council.
 - At least one public hearing will be conducted prior to making either a recommendation or an official decision on a comprehensive plan, a development regulation implementing the plan, or an amendment to either;
- c. The public shall also have the opportunity to attend **regular or special meetings** to observe and aid in discussion topics.
- d. **Working subgroup meetings** may deviate from the above techniques due to the unique circumstances associated with their function. These include the rapid, high volume, recurring meetings of technical committees, subcommittees, or work groups which focus their efforts on specific issues or limited supporting tasks (as opposed to meetings of a quorum of the Planning Commission or City Council in which they consider complete draft plans, regulations, or amendment proposals meant to result in a formal recommendation of official decision).

4. Opportunity for Open Discussion

The City will ensure that public meetings allow for an open discussion of the relevant issues and that hearings allow for appropriate public testimony. When public meetings, workshops, or hearings are conducted, The City will ensure that those who choose to participate in the planning process have the opportunity to actually take part and have their opinions heard. To ensure participation opportunities, the following actions will be implemented:

- **Establish** an agenda that clearly defines the purpose of the meeting or hearing, the items to be considered, and actions that may be taken. If available early, the agenda should be included or summarized in the notice(s);
- **The scheduled** date, time, and place should be convenient so as to encourage the greatest number of people to attend;
- **A clearly** identifiable facilitator or chair will conduct the meeting or hearing in an orderly fashion to ensure that all attendees have an opportunity to discuss issues, offer comments, or provide testimony;
- **The facilitator** or chair should provide introductory remarks outlining the purpose of the meeting or hearing and describing how the attendees can best participate and how their input may be used;
- **As appropriate**, City staff may provide a brief overview of any documents or proposals to be considered;
- **All persons** desiring to participate should be allowed to do so. However, specific factors, such as the purpose of the meeting, size of attendance, time factors, or other opportunities to participate, may suggest some appropriate constraints to be applied. Rules of order for the meeting or hearing should be set forth clearly by the chair or facilitator;
- **All attendees** will be encouraged to identify themselves on sign-in sheets;
- **All meetings** and hearings should be tape recorded;
- **Written** findings, decision, and minutes should be prepared and available as soon as possible following a hearing;
- **Special** arrangements for meetings or hearings will be made under the provisions of the Americans with Disabilities Act (ADA) with advance notice;
- **If the City Council** chooses to consider a change to an amendment to the comprehensive plan or development regulation, and the change is proposed after the opportunity for review and comment has passed under the City's procedures, an opportunity for public review and comment on the proposed change shall be provided before the City Council votes on the proposed change (all as required by RCW 36.70A.035(2)).
- **As set forth in RCW 36.70A.035(2)(b)**, an additional opportunity for public

review and comment is not required if:

- An environmental impact statement has been prepared under Chapter 43.21C RCW for the pending resolution or ordinance and the proposed change is within the range of alternatives considered in the environmental impact statement;
- The proposed change is within the scope of the alternatives available for public comment;
- The proposed change only corrects typographical errors, corrects cross-references, makes address or name changes, or clarifies language of a proposed ordinance or resolution without changing its effect;
- The proposed change is to a resolution or ordinance making a capital budget decision as provided in RCW 36.70A.120; or
- The proposed change is to a resolution or ordinance enacting a moratorium or interim control adopted under RCW 36.70A.390.

5. Opportunity for Written Comments

The City will encourage submission of written comments or written testimony throughout the planning process. In many instances, detailed, technical, or personal comments can be best expressed and understood in written format. The following steps should be taken to encourage written comments:

- **As appropriate**, notices for meetings, workshops, and hearings should include the name and address of the person(s) to whom written comments should be sent, along with the deadline for submitting comments;
- **Persons** speaking or testifying should be encouraged to concisely express their comments verbally and provide specific details in written format;
- **The deadline** for submitting written comments, if allowed subsequent to a meeting or hearing, should be clearly announced by the facilitator or chair;
- **Comment sheets** for written public input should be available at all workshops with the deadline for submitting the completed sheets to City Hall noted;
- **Innovative** techniques, as appropriate to a specific planning task, should be developed and implemented to solicit and document the public's concerns, suggestions, or visions for the community. Techniques may include, but are not limited to, surveys, interactive displays or the innovative use of electronic communication technologies.

6. Consideration of and Response to Public Comments

The City will consider relevant public comments and public testimony in the decision-making process. Various methods for informing and involving the public, providing public notice of proposals, and soliciting public opinion or comments have been established above. Many of those represent the initial steps for bringing public comments into the decision-making process. Other guidelines set the stage for decision-makers to consider those comments. (For example, tape recording meetings or hearings and soliciting written comments allow decision-makers the opportunity to review and consider relevant information in detail before a decision is actually made.)

Additional steps will be taken so that comments and recommendations from the public are reviewed by the decision-makers for relevancy. Those would include the following:

- **Time** should be reserved subsequent to the close of a hearing or comment deadline and prior to an actual decision so that the decision maker(s) can adequately review all relevant material or comments. Reconvening a hearing for the purpose of addressing comments is an option that the decision maker(s) may use on a case-by-case basis;
- **Substantive comments** pertaining to studies, analyses, or reports, along with necessary responses, should be included in the published document itself (such as occurs in the SEPA process of developing a Draft Environmental Impact Statement (EIS) and then a Final EIS with comments and responses);
- **The record** (such as tape recordings, written comments or testimony, documents, summaries, etc.) will be compiled and maintained by the City. That record will be made available to the decision maker(s) for their consideration and review prior to a decision. Relevant comments or testimony should be addressed through the findings-of-fact portion of the decision maker's written decision or recommendation.