



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
April 11, 2023, 6:00 PM

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Chairperson Olson called the meeting to order at 6:00 p.m.

Present: Commissioner Kelley Sauskojus
Commissioner Steve Jensen
Commissioner Knut Syversen (via Zoom)
Commissioner Pam McCain (joined meeting at 6:07 p.m.)
Commissioner Carol Morgan
Chair/Commissioner John Olson

Excused: Commissioner Felicia Wheatfall

Staff: Community Development Director, Mona Davis
Deputy City Clerk, Carina Thornquist

APPROVAL OF MINUTES -

1) Regular Meeting of March 7, 2023

Chair Olson noted a couple of minor clerical changes needing to be made to the minutes. The year 2022 needed to be changed to 2023. In addition, the number 1 needed to be changed to number 2 under Unfinished Business. The changes were adopted under unanimous consent as well as the regular meeting minutes of March 7, 2023.

PUBLIC COMMENT – None

PUBLIC HEARING - None

STUDY/WORK SESSION - None

UNFINISHED BUSINESS –

1) Continuation of Sign Code under Black Diamond Municipal Code 18.82

Director Davis gave a brief recap of last month's meeting to get the Commissioners caught up who missed the last meeting. Ms. Davis advised the Commissioners of the changes that were made to the document. She also reported that there were no further suggestions received by the March 20th deadline.

(Commissioner McCain joined the meeting at 6:07 p.m.)

Extensive back and forth discussion took place between Director Davis and the Commissioners.

Next steps that are needed:

- Public Hearing at either the May or June meeting
- Issue SEPA on sign code after Planning Commission's review substantially complete before this code amendment goes to Council.

NEW BUSINESS – None

COMMUNITY DEVELOPMENT DEPARTMENT REPORT –

Director Davis reported on the following items:

- Update from Comprehensive Plan Kick Off meeting on March 30th.
- Reported on the next steps and schedule for the Comp Plan.
- Work in progress to keep website updated around the Comp Plan and trying to keep social media active especially the Facebook page.
- We received some suggested amendments to the comp plan during the open docket period that concluded on March 1st. Director Davis will compile those in a staff report and bring to the May meeting.
- Staff attended Fire Chief Smith's Celebration of Life last week.
- Permit Tech/Asst. Planner, Ben, left COBD for another job. Currently have no additional planning staff.

PUBLIC COMMENTS – None

ADJOURN

Commissioner Jensen **moved** to adjourn, **second** Commissioner McCain. **Vote**, motion passed 6- 0.

Meeting adjourned at 8:31 p.m.

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:



John Olson, Chairperson


Planning Commission Secretary