CITY OF BLACK DIAMOND

October 19, 2023, Special Council Meeting Agenda
Council Chambers, 25510 Lawson Street, Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting:
https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09
(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)
Meeting ID: 445 447 7047
Password: Council

Telephone dial in options:
+1 253 215 8782 US (Tacoma)
+1 206 337 9723 US (Seattle)
Meeting ID: 445 447 7047
Password:426953 (phone in only)

5:30 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

WORK SESSION:

1) Review of 2024 Budget for General Fund Revenues and Expenditures including Possible Increase in Property Tax – Mr. Mason/Ms. Miller

ADJOURNMENT

Black Diamond Preliminary Budget

2024

General Fund Budget Work Session

October 19, 2023

'Black Diamond's New Gateway Entrance Sign'

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Black Diamond Elected Officials
Adopting 2024 Budget







Our Elected Officials

Mayor: Carol Benson January 2022 - December 2025	Councilmember No. 1: Tamie Deady January 2020 - December 2023
Councilmember No. 2: Brad Douglass Expires upon 2023 General Election certification	Councilmember No. 3: Therron Smith January 2022 - December 2023
Councilmember No. 4: Leih Mulvhill January 2022 - December 2025	Councilmember No. 5: Kristiana de Leon January 2020 - December 2023
Councilmember No. 6: Nathan Jones Expires upon 2023 General Election certification	Councilmember No. 7: Debbie Page January 2022 - December 2023

History of Black Diamond, Washington – Coal Town

Black Diamond incorporated in 1959 but has had a much longer history as a historic town in Washington. Black Diamond was first established as a community in the late 1880s for the mining of coal. At the turn of the century the town was a major exporter of coal in the region. The Pacific Coast Coal Company in Black Diamond became the largest coal mining operation on the West Coast. Some historic buildings retain their original locations. In 2010, Black Diamond's historic Railroad Avenue was updated and refurbished making a great improvement to the Historic Museum and Black Diamond Bakery area.

Black Diamond offers a warm and friendly small-town atmosphere with spectacular mountain views. The city is nestled in the foothills within a few miles of the beautiful Green River Gorge and Flaming Geyser Park.

Beginning with the Master Plan Development Agreement growth, the city is growing. At 6,680 citizens, population projections may reach above 20,000 in the next 20 years. The annexation of the Lake Sawyer area in 1998 doubled the number of citizens and acreage. Since then, population growth is increasing due to the Master Plan Development.

Form of Government

Black Diamond is a "Code City" as described under Title 35A in the Revised Code of Washington. The city operates under a strong mayor form of government with seven elected council members serving staggered four-year terms. The Mayor serves as the chief administrative officer of the city. The City Council acts as the legislative body. The city expanded to a seven-member council in fall of 2019. The city is served by Legislative Congressional District 8 and Legislative District 5.

Budget Process

Budgeting is an essential element of the financial planning, control and evaluation process of government. The planning process involves determining the types and levels of services to be provided by the various departments, programs and functions.

The City of Black Diamond budgets annually on the calendar year beginning January 1 and ending December 31. Budget adjustments are limited by state law (35A.33.120). Allocations are made based on a fund level, limiting uses outside of each fund. Funds are segregated to carry on specific objectives. Funds are budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33. Appropriations in the operating fund budgets constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.

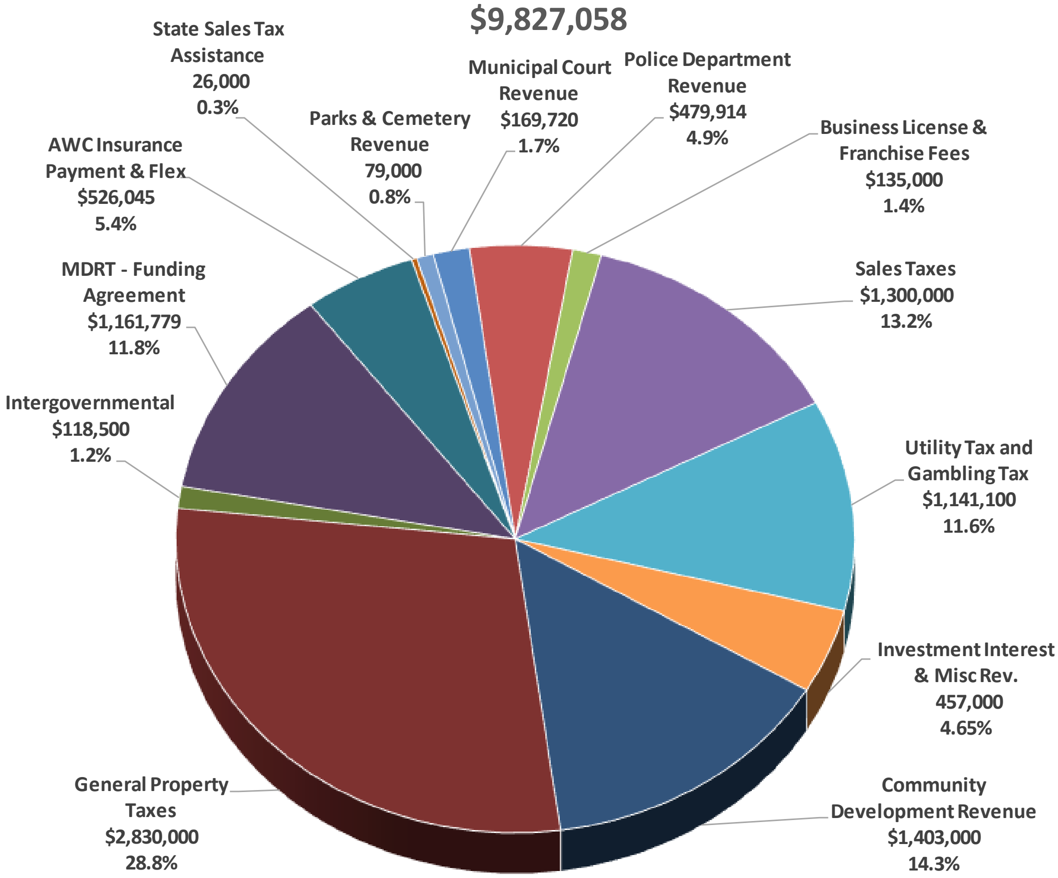
How Black Diamond Serves the Community

The City of Black Diamond strives to provide a safe and enjoyable environment for residents, businesses and visitors alike. Foremost, safety is a priority in Black Diamond. Our city's Police Department and Mountain View Fire and Rescue employees are both dedicated and top notch. City employees provide other important services such as road maintenance, planning, permitting, code enforcement, a municipal court, parks maintenance, water utility services, stormwater utility and a sewer utility.

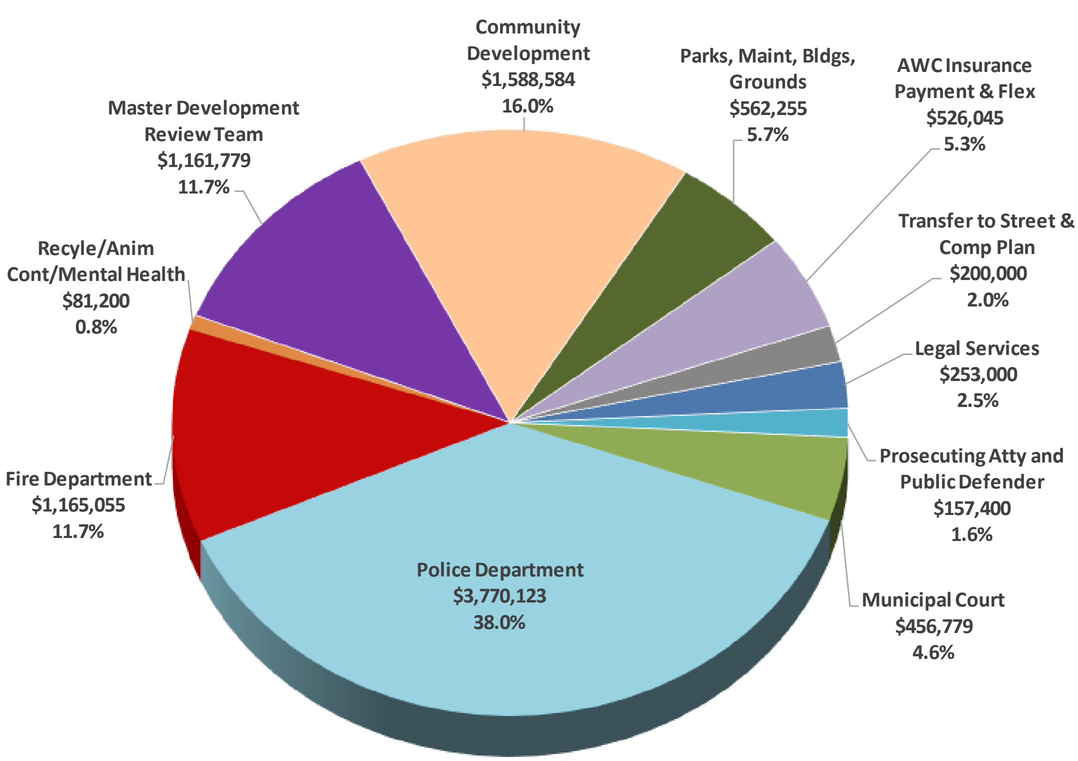
General Fund Revenue Projection	2023 Budget	2023 Actuals thru June	2023 Estimated Year End	2024 Budget	2024 $ Budget Change	2024 % Budget Change
REVENUES						
1 Beginning Cash and Investments	**6,097,682**	**7,506,059**	**7,506,059**	**7,391,287**	1,293,605	21.2%
2 General Property Taxes	2,674,500	1,503,079	2,674,500	2,830,000	155,500	5.8%
3 Sales Taxes	1,200,000	637,712	1,270,000	1,300,000	100,000	8.3%
4 State Sales Tax Assistance	26,000	-	26,000	26,000	0	0.0%
5 Utility Tax and Gambling Tax	984,140	601,327	1,034,950	1,141,100	156,960	15.9%
6 Cable Franchise Fees	66,200	40,493	80,000	85,000	18,800	28.4%
7 Business License	35,600	27,025	43,000	50,000	14,400	40.4%
8 Liquor Profits & Excise Tax	80,800	45,028	90,000	102,000	21,200	26.2%
9 KC Recycle & State Court Grants	16,500	9,140	16,500	16,500	0	0.0%
10 Municipal Court Revenue	113,400	49,849	125,250	169,720	56,320	49.7%
11 Police Department Revenue	427,650	206,450	463,700	479,914	52,264	12.2%
12 Community Development Rev	1,353,100	937,618	1,270,000	1,403,000	49,900	3.7%
13 Parks Revenue	56,000	22,905	56,000	75,000	19,000	33.9%
14 Cemetery Revenue	3,600	2,150	2,150	4,000	400	11.1%
15 Investment Interest & Misc Rev.	92,000	274,597	490,743	457,000	365,000	396.7%
16 Funding Agreement - MDRT	1,052,396	426,949	843,218	1,161,779	109,383	10.4%
17 AWC Insurance Payment & Flex	403,000	209,089	416,600	526,045	123,045	30.5%
18 Total Operating Revenues	**8,584,886**	**4,993,411**	**8,902,611**	**9,827,058**	**1,242,172**	**14.5%**
19 Devel Reimb-MDRT Conslt	1,645,000	547,000	1,027,700	1,905,000	260,000	15.8%
20 TOTAL GENERAL FUND SOURCES	**16,327,568**	**13,046,470**	**17,436,370**	**19,123,345**	**2,795,777**	**17.1%**

General Fund Expenditure Projection	2023 Budget	2023 Actuals Thru June	2023 Estimated Year End	2024 Budget	2024 $ Budget Change	2024 % Budget Change
EXPENDITURES						
1 Legislative - Council	24,542	7,849	17,602	25,574	1,032	4.2%
2 Executive - Mayor	15,898	6,851	14,348	15,837	(61)	-0.4%
3 Administration - City Administrator	206,351	-	-	216,154	9,803	4.8%
4 Administrative Services	803,854	355,129	767,833	779,287	(24,567)	-3.1%
5 Legal Services	369,000	56,654	178,000	253,000	(116,000)	-31.4%
6 Prosecuting Atty and Public Defender	130,300	41,800	111,650	157,400	27,100	20.8%
7 Municipal Court	442,488	182,528	372,811	456,779	14,291	3.2%
8 Police Department	3,552,317	1,519,476	2,961,467	3,770,123	217,806	6.1%
9 Fire Department	1,133,340	541,157	1,103,340	1,165,055	31,715	2.8%
10 Recyle/Anim Cont/Mental Health	122,200	4,284	52,996	81,200	(41,000)	-33.6%
11 Master Development Review Team	1,052,396	464,507	843,218	1,161,779	109,383	10.4%
12 Community Development	2,024,737	687,905	1,236,787	1,588,584	(436,153)	-21.5%
13 Facilities	152,702	63,846	230,875	82,647	(70,055)	-45.9%
14 Parks Department	359,570	105,844	320,422	418,096	58,526	16.3%
15 Cemetery	28,742	8,282	14,433	61,512	32,770	114.0%
16 AWC Insurance Payment & Flex	403,000	1,248	416,600	526,045	123,045	30.5%
17 Transfer to Street & Comp Plan	200,000	200,000	375,000	200,000	0	0.0%
18 Total Operating Expenditures	**11,021,437**	**4,247,361**	**9,017,383**	**10,959,072**	**(62,365)**	**-0.6%**
19 Developer MDRT Consultants	1,645,000	447,134	1,027,700	1,905,000	260,000	15.8%
20 Total Expenditures	**12,666,437**	**4,694,495**	**10,045,083**	**12,864,072**	**197,635**	**1.6%**
21 30% Reserved Cash and Investments	3,306,431	2,505,593	2,705,215	3,287,722	(18,710)	-0.6%
22 Unreserved Cash and Investments	354,700	5,846,383	4,686,072	2,971,552	2,616,852	737.8%
23 Total Ending Cash and Investments	**3,661,131**	**8,351,975**	**7,391,287**	**6,259,273**	**2,598,142**	**71.0%**
24 TOTAL GENERAL FUND USES	**16,327,568**	**13,046,470**	**17,436,370**	**19,123,345**	**2,795,777**	**17.1%**

2024 General Fund Operating Revenue
$9,827,058



2024 General Fund Operating Expenditure
$10,959,072



	General Fund Functions Supported by Types of Revenue	2023 Budget	2024 Prelim Budget	$ Change	% Change	Public Safety	General Gov't	MDRT
	REVENUES							
1	Beginning Cash and Investments	6,097,682	7,391,287	1,293,605	21.2%	21,908	7,306,379	63,000
2	**Public Safety Revenue Funded With:**							
3	General Property Taxes	2,674,500	2,830,000	155,500	5.8%	2,830,000		
4	Utility Tax and Gambling Tax	984,140	1,141,100	156,960	15.9%	1,141,100		
5	Criminal Justice Sales Tax	206,150	221,114	14,964	7.3%	221,114		
6	Liquor Excise Tax and Profits	80,800	102,000	21,200	26.2%	102,000		
7	Municipal Court Revenue	113,400	169,720	56,320	49.7%	169,720		
8	Business License	35,600	50,000	14,400	40.4%	50,000		
9	Police Charges for Service, Grants, Misc	221,500	258,800	37,300	16.8%	258,800		
10	**Total Public Safety Revenue**	**4,316,090**	**4,772,734**	**456,644**	**10.6%**	**4,772,734**		
11	**General Government Funded With:**							
12	Sales Taxes	1,200,000	1,300,000	100,000	8.3%		1,300,000	
13	Land Use and Permitting Fees	1,353,100	1,403,000	49,900	3.7%		1,403,000	
14	Cable Franchise Fees	66,200	85,000	18,800	28.4%		85,000	
15	Sales Tax Assist	26,000	26,000	0	0.0%		26,000	
16	Reinvested Interest, Grants and Charges for Services	108,500	473,500	365,000	336.4%		473,500	
17	Parks Revenue	56,000	75,000	19,000	33.9%		75,000	
18	Cemetery Revenue	3,600	4,000	400	11.1%		4,000	
19	AWC Insurance and Flex	403,000	526,045	123,045	30.5%		526,045	
20	Funding Agreement - MDRT	1,052,396	1,161,779	109,383	10.4%			1,161,779
21	**Total Gen Fund Operating Revenue**	**4,268,796**	**5,054,324**	**785,528**	18.4%		**3,892,545**	**1,161,779**
22	**Total General Fund Revenue**	**8,584,886**	**9,827,058**	**1,242,172**	**29.0%**	**4,772,734**	**3,892,545**	**1,161,779**
23	Public Safety: Fire, Police, Court, Recyl/Animal Cont/Mental Health	5,380,645	5,630,557	249,912	4.6%	5,630,557		
24	Community Development	2,024,737	1,588,584	(436,153)	-21.5%		1,588,584	
25	Facilities, Parks, Cemetery	541,014	562,255	21,241	3.9%		562,255	
26	Legislative, City Adminitrator and Administrative Services	1,050,645	1,036,852	(13,793)	-1.3%		1,036,852	
27	Legal Services	369,000	253,000	(116,000)	-31.4%		253,000	
28	AWC Insurance and Flex	403,000	526,045	123,045	30.5%		526,045	
29	Transfer to Street Fund	200,000	200,000	0	0.0%		200,000	
30	Master Development Review Team MDRT	1,052,396	1,161,779	109,383	10.4%			1,161,779
31	**Total Operating Expenditures**	**11,021,437**	**10,959,072**	**(62,365)**	-0.6%	**5,630,557**	**4,166,736**	**1,161,779**
32	Ending Cash & Investments	3,661,131	6,259,273	2,598,142	71.0%	(835,915)	7,032,188	63,000

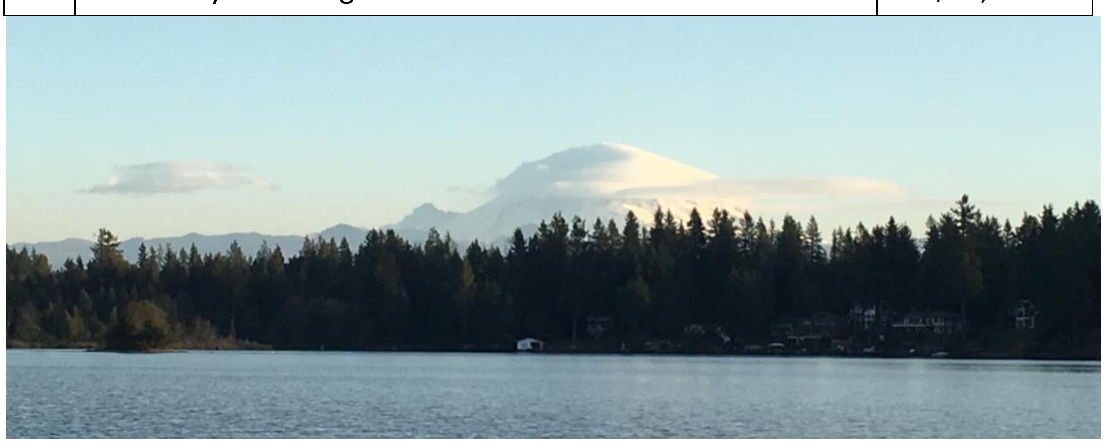
* Analysis doesn't include MDRT Consultant Revenues and Expenses in 2023 or 2024

General Fund Revenue

The General Fund budget refers to the expenditures and revenues associated with the delivery of city services in Black Diamond that are funded with property, sales, and utility taxes, charges & fees, and state shared revenues. Services provided under the General Fund include police and fire, municipal court, parks maintenance, building permits, development review and administrative functions in the city. The General Fund includes close to one half of Black Diamond's total budget.

2024 Top Twenty Estimated General Fund Revenue Sources

1	General Property Taxes	$2,830,000.00
2	Community Development Permits & Fees	$1,403,000.00
3	Sales Taxes	$1,300,000.00
4	Investment Interest and Miscellaneous Revenue	$457,000.00
5	Electric & Gas Utility Tax	$440,000.00
6	Local Criminal Justice Funds	$206,150.00
7	Municipal Court Revenues	$169,720.00
8	Stormwater Utility Tax	$160,000.00
9	Sewer Utility Tax	$148,000.00
10	Water Utility Tax	$141,000.00
11	Police Traffic School Fees	$134,500.00
12	Cable TV Utility Tax	$102,000.00
13	Liquor Board Profits & Excise Tax	$102,000.00
14	Solid Waste Utility Tax	$100,000.00
15	Cable Franchise Fees	$85,000.00
16	Parks Revenue	$75,000.00
17	Business Licenses	$50,000.00
18	Police Grants	$43,500.00
19	Telephone Utility Tax	$41,300.00
20	Lake Sawyer Parking Fees	$40,000.00



'View of Lake Sawyer with Mt. Rainier'

General Fund Taxes

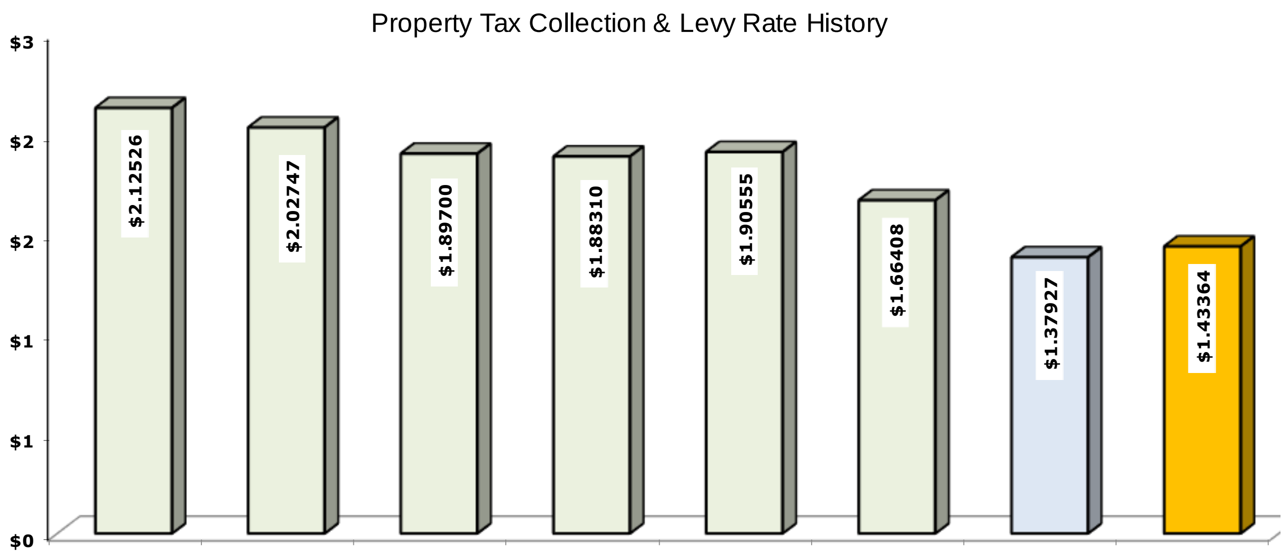
Locally levied taxes represent Black Diamond's largest portion of revenues of $5,271,100 of the city's General Fund operating revenue. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, stormwater, electric, gas, cable and telephone) and gambling taxes. An 8.2% increase of $412,460 is estimated.

	General Fund Tax Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	General Property Taxes	2,118,031	2,444,231	2,674,500	1,503,079	2,830,000	155,500	5.8%
2	Sales Taxes	1,656,828	1,585,394	1,200,000	637,712	1,300,000	100,000	8.3%
3	PSE Electric & Gas Utility Tax	314,199	374,120	390,500	277,795	440,000	49,500	12.7%
4	Water Utility Tax	101,000	113,380	110,240	52,745	141,000	30,760	27.9%
5	Stormwater Utility Tax	127,347	142,255	151,600	83,853	160,000	8,400	5.5%
6	Sewer Utility Tax	93,509	118,975	125,500	65,599	148,000	22,500	17.9%
7	Solid Waste Utility Tax	67,316	82,629	74,600	46,409	100,000	25,400	34.0%
8	Cable TV Utility Tax	90,912	96,363	85,000	49,694	102,000	17,000	20.0%
9	Telephone Utility Tax	39,131	43,180	41,300	21,757	41,300	-	0.0%
10	Gas Utility Tax	97	83	100	141	300	200	200.0%
11	Pull Tabs and Punch Board Tax	5,726	6,675	5,300	3,335	8,500	3,200	60.4%
12	**Total General Fund Taxes**	**$ 4,614,093**	**$ 5,007,284**	**$ 4,858,640**	**$ 2,742,118**	**5,271,100**	**$ 412,460**	**8.2%**

'Roberts Dr. Sidewalk and Bridge Completion'

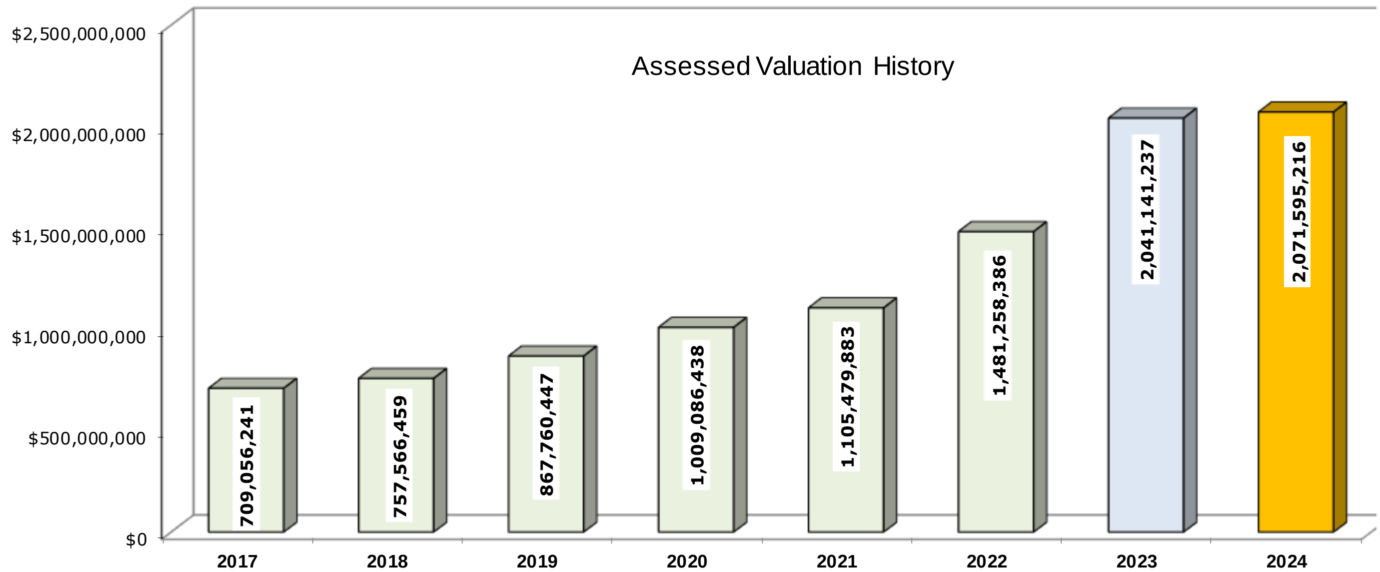
Property taxes make up 53% of the General Fund's tax revenue and are estimated to generate $2,830,000 in revenue for the city. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuations on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the tax amount will vary.



	2017	2018	2019	2020	2021	2022	2023	2024
Regular Levy Base	1,481,033	1,475,350	1,535,244	1,647,702	1,884,197	2,105,311	2,467,477	2,807,775
1% Increase	14,810	14,753	15,352	16,477	18,842	21,053	24,675	28,078
New Construction Levy	13,378	11,470	95,541	219,986	202,272	338,567	316,184	134,073
Annexations								
Adjustments	-534	698			1,136		6,954	
Total Property Taxes	$1,508,687	$1,502,271	$1,646,137	$1,884,165	$2,106,447	$2,464,931	$2,815,290	$2,969,926
Levy Rate per $1000 AV	**$ 2.12526**	**$ 2.02747**	**$ 1.89700**	**$ 1.88310**	**$ 1.90555**	**$ 1.66408**	**$ 1.37927**	**$ 1.43364**
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	**$709,056,241**	**$757,566,459**	**$867,760,447**	**$1,009,086,438**	**$1,105,479,883**	**$1,481,258,386**	**$2,041,141,237**	**$2,071,595,216**

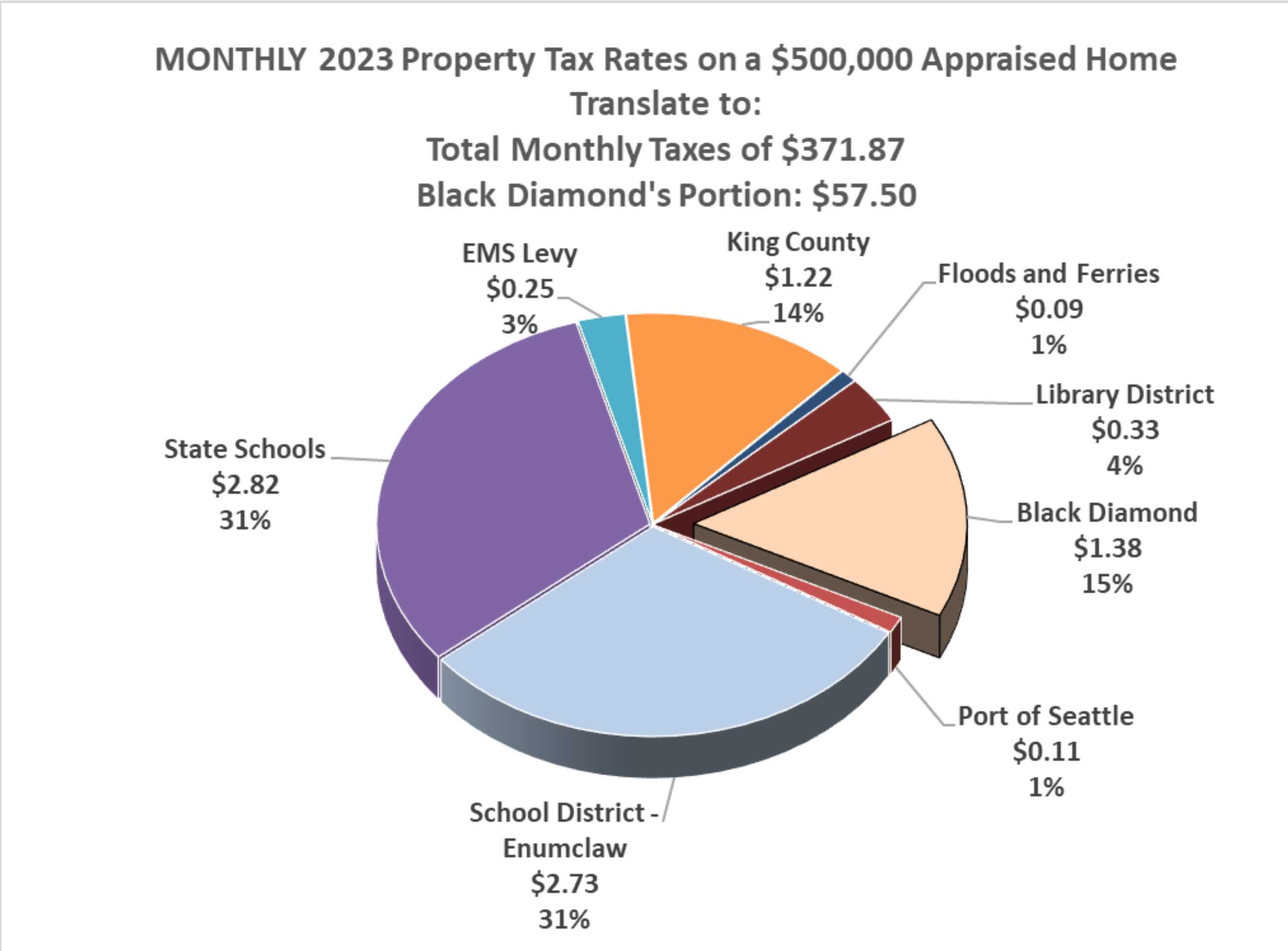
Please note: 2024 numbers are preliminary



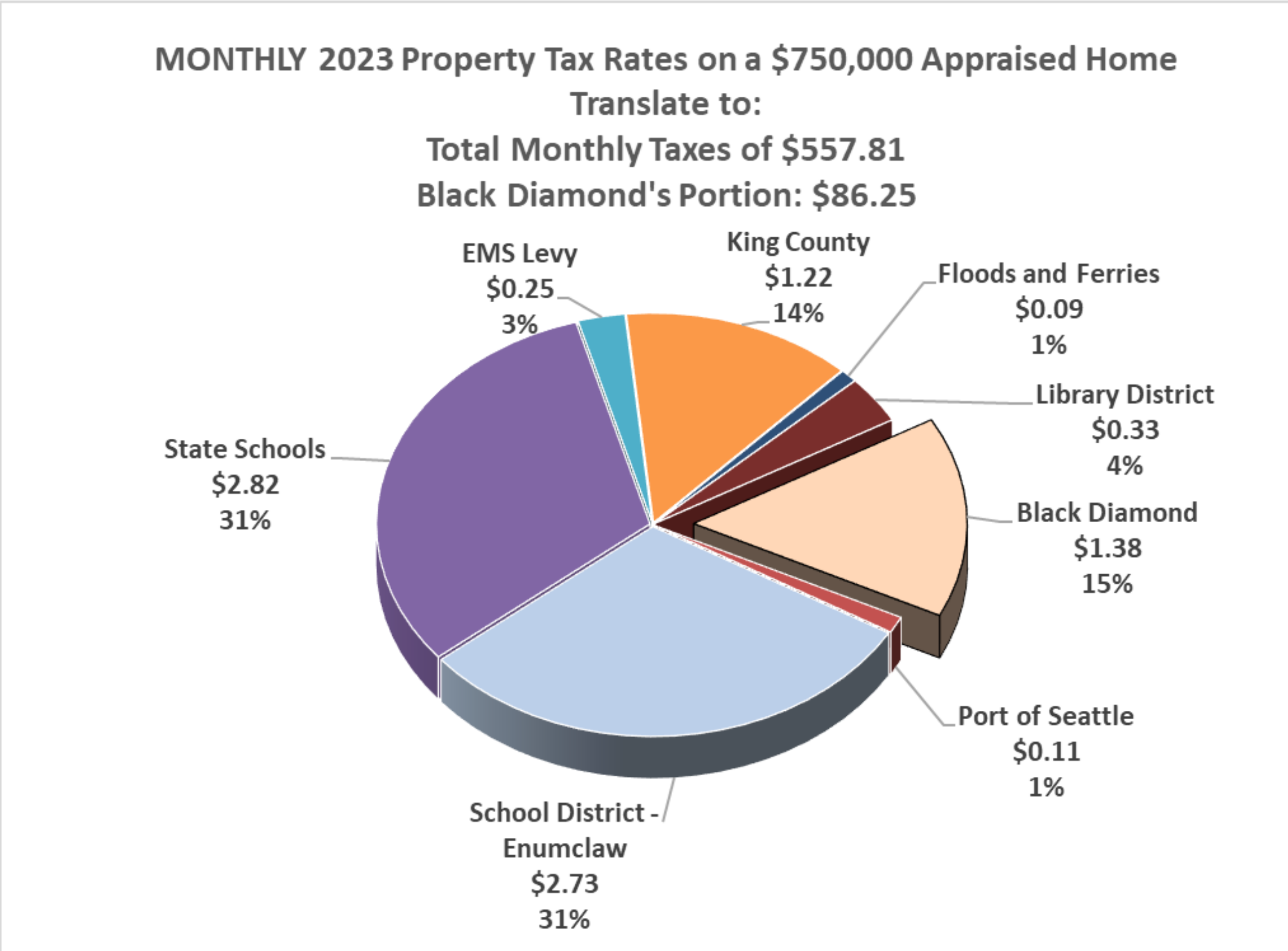
	2017	2018	2019	2020	2021	2022	2023	2024
Base Assessed Valuation	709,042,863	757,554,989	867,664,906	1,008,866,452	1,104,833,418	1,480,919,819	2,040,825,053	2,071,461,143
New Construction	13,378	11,470	95,541	219,986	202,272	338,567	316,184	134,073
Final Assessed Valulation	**709,056,241**	**757,566,459**	**867,760,447**	**1,009,086,438**	**1,105,479,883**	**1,481,258,386**	**2,041,141,237**	**2,071,595,216**
% change from prior year	7%	7%	15%	16%	10%	34%	38%	1%
Population	**4,470**	**4,480**	**4,500**	**4,520**	**5,207**	**5,990**	**6,145**	**6,880**
Property Tax Levy Rate	**2.125**	**2.027**	**1.897**	**1.883**	**1.906**	**1.664**	**1.379**	**1.434**
Increase in Base value	**49,260,153**	**48,510,218**	**110,193,988**	**141,325,991**	**96,393,445**	**375,778,503**	**559,882,851**	**30,453,979**
Percentage increase in base	**7%**	**7%**	**15%**	**16%**	**10%**	**34%**	**38%**	**1%**

Please Note: 2024 numbers are preliminary

'Swinging Bridge Leading to the Springs Water Source'



King County Taxing District	Levy Rate per $1000 in Value	Percent of Property Taxes Collected	2023 Annual Tax on a $500,000 Home	Monthly Tax on a $500,000 Home
Port of Seattle	0.11258	1%	$56.29	$4.69
School District -	2.73	31%	$1,364.85	$113.74
State Schools	2.82	32%	$1,408.48	$117.37
EMS Levy	0.25	3%	$124.21	$10.35
King County	1.22	14%	$609.60	$50.80
Floods and Ferries	0.09	1%	$45.27	$3.77
Library District	0.33	4%	$163.79	$13.65
Subtotal	**7.54493**	**85%**	**$3,772.47**	**$314.37**
Black Diamond	**1.38**	**15%**	**$690.00**	**$57.50**
Total	**8.92493**	**100%**	**$4,462.47**	**$371.87**



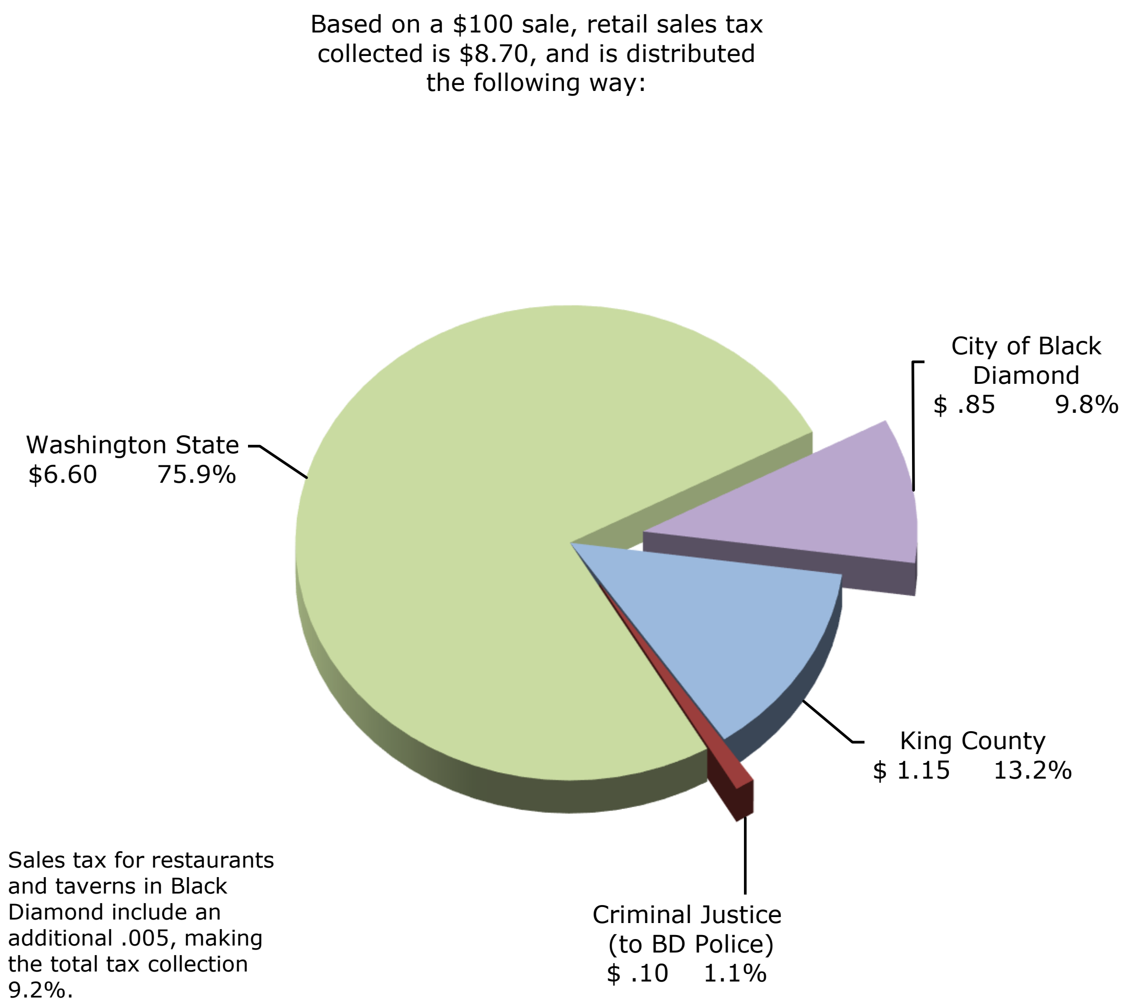
King County Taxing District	Levy Rate per $1000 in Value	Percent of Property Taxes Collected	2023 Annual Tax on a $750,000 Home	Monthly Tax on a $750,000 Home
Port of Seattle	0.11258	1%	$84.44	$7.04
School District -	2.73	31%	$2,047.27	$170.61
State Schools	2.82	32%	$2,112.71	$176.06
EMS Levy	0.25	3%	$186.31	$15.53
King County	1.22	14%	$914.40	$76.20
Floods and Ferries	0.09	1%	$67.90	$5.66
Library District	0.33	4%	$245.68	$20.47
Subtotal	**7.54493**	**85%**	**$5,658.70**	**$471.56**
Black Diamond	**1.38**	**15%**	**$1,035.00**	**$86.25**
Total	**8.92493**	**100%**	**$6,693.70**	**$557.81**

Sales Tax revenue for the 2024 budget is forecast to be $1,300,000 of General Fund tax revenue. For every $100 spent in Black Diamond, $8.70 is collected by the State and is shared by various jurisdictions. These jurisdictions include our city, Washington State, King County and Criminal Justice programs. Black Diamond receives a little less than 10% of the total.

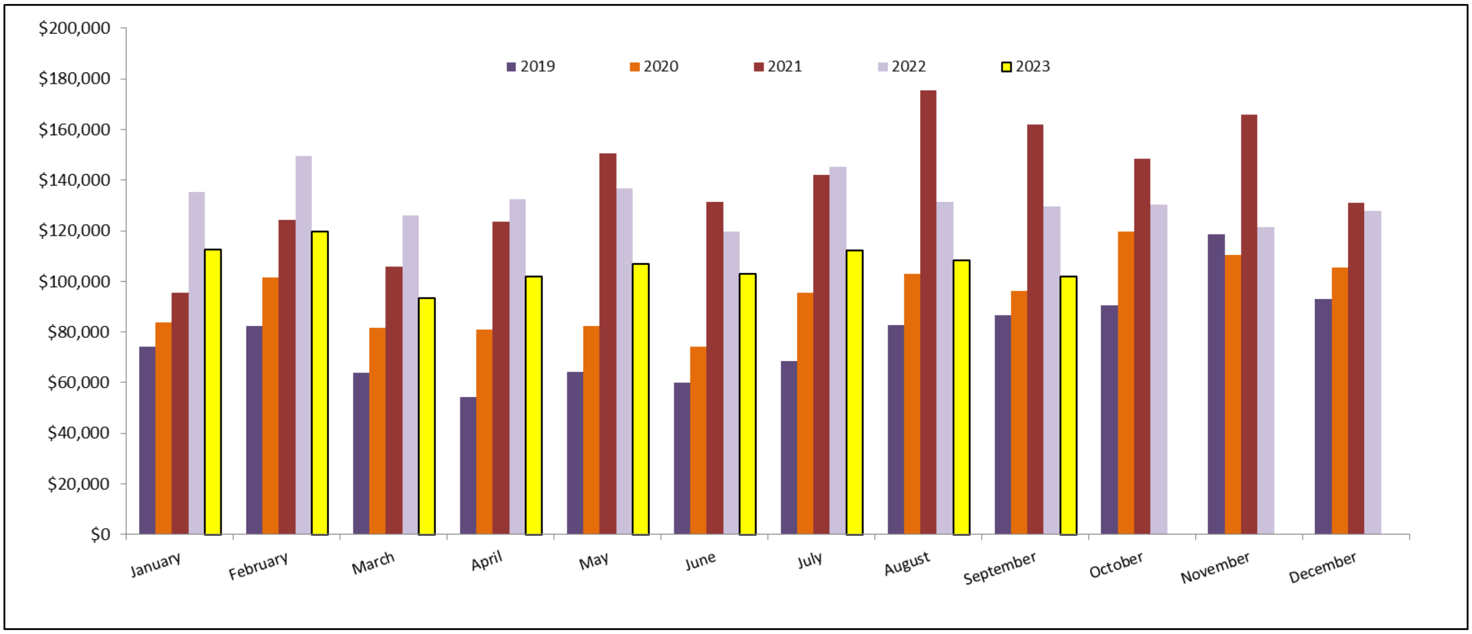
Black Diamond's sales tax revenues are dependent on retail sales of products and services sold or delivered to Black Diamond, as well as tax on new construction material. In fact, a considerable portion of our sales tax is collected from new construction at the Ten Trails development for items such as lumber, appliances, roofing materials, etc. Our comparison is from 2017 through 2023.

2017	2018	2019	2020	2021	2022	2023 Est	2024 Budget
$599,718	$630,009	$939,262	$1,134,938	$1,656,828	$1,585,395	$1,290,000	$1,300,000

City of Black Diamond
2024 Sales Taxes
Taxed amount is 8.7% of retail sales



Black Diamond Monthly Sales Tax History



Sales Taxes	2017	2019		2020		2021		2022		2023		Change
Month	Monthly	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	Monthly	YTD	YTD
January	47,902	74,030	74,030	83,937	83,937	95,529	95,529	135,292	135,292	112,722	112,722	-23.63%
February	51,403	82,302	156,332	101,429	185,367	124,190	219,719	149,361	284,653	119,801	232,523	-23.73%
March	35,950	63,858	220,189	81,801	267,168	105,724	325,443	126,048	410,701	93,534	326,056	-26.01%
April	39,585	54,403	274,592	80,920	348,088	123,518	448,961	132,599	543,300	101,838	427,894	-25.71%
May	51,299	64,235	338,827	82,360	430,448	150,753	599,714	136,619	679,919	106,968	534,862	-24.19%
June	59,293	60,042	398,869	74,246	504,693	131,558	731,272	119,559	799,478	102,850	637,712	-22.12%
July	47,268	68,463	467,332	95,439	600,133	142,210	873,482	145,233	944,711	112,335	750,047	-22.29%
August	50,659	82,833	550,166	103,139	703,272	175,632	1,049,114	131,242	1,075,953	108,263	858,310	-20.75%
September	49,452	86,783	636,949	96,290	799,562	162,133	1,211,247	129,759	1,205,712	101,998	960,308	-20.26%
October	46,642	90,635	727,584	119,507	919,069	148,582	1,359,829	130,390	1,336,102			
November	77,612	118,487	846,071	110,492	1,029,561	165,974	1,525,803	121,339	1,457,441			
December	42,654	93,191	939,262	105,377	1,134,938	131,025	1,656,828	127,954	1,585,395			
TOTAL	**599,718**	**939,262**		**1,134,938**		**1,656,828**		**1,585,395**		**960,308**		

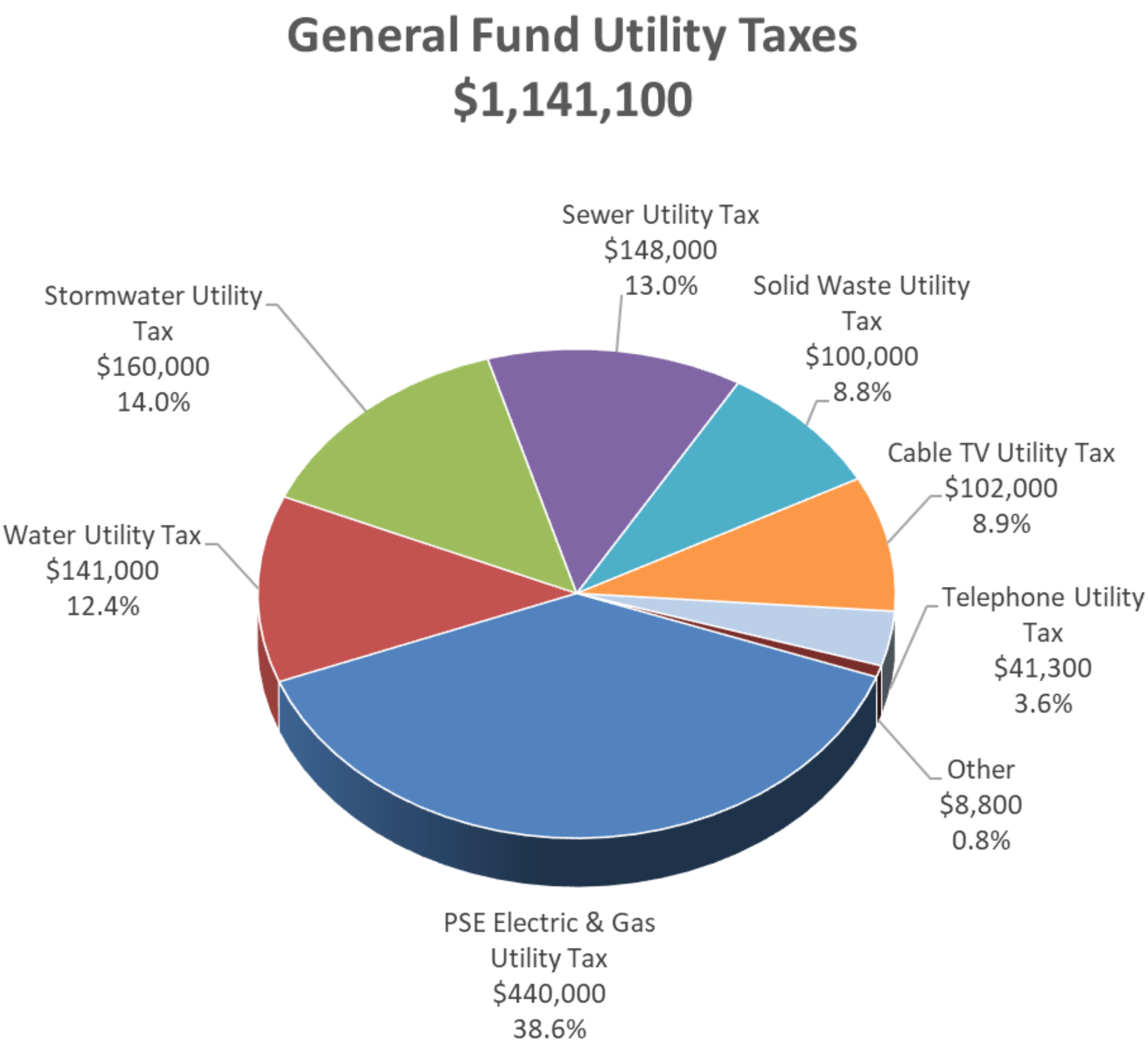
2023 Budget $1,200,000 or $100,000 a month.

2024 Budget $1,300,000 or $108,333 a month.

Criminal Justice taxes are an additional local sales/use tax of 0.1 percent to be used for criminal justice programs. This tax is levied by the county and is imposed countywide, but the receipts are shared with King County cities, based on population. Of the revenues collected for criminal justice, 1 percent is retained for administration, 10 percent is distributed to the county and 90 percent goes to cities on a per-capita basis based on their official April 1 populations. Black Diamond's population is currently 6,680.

Utility Taxes are collected for the city at the rate of 6% for electrical, telephone, cable TV, sewer, water, and gas utilities. The stormwater utility tax is 18%. The Ten Trails development is continuing the increase of this revenue source, primarily due to an increased customer base and vendor rate increases.

	General Fund Utility Tax & Misc Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	PSE Electric & Gas Utility Tax	314,199	374,120	390,500	277,795	440,000	49,500	12.7%
2	Water Utility Tax	101,000	113,380	110,240	52,745	141,000	30,760	27.9%
3	Stormwater Utility Tax	127,347	142,255	151,600	83,853	160,000	8,400	5.5%
4	Sewer Utility Tax	93,509	118,975	125,500	65,599	148,000	22,500	17.9%
5	Solid Waste Utility Tax	67,316	82,629	74,600	46,409	100,000	25,400	34.0%
6	Cable TV Utility Tax	90,912	96,363	85,000	49,694	102,000	17,000	20.0%
7	Telephone Utility Tax	39,131	43,180	41,300	21,757	41,300	-	0.0%
8	Gas Utility Tax	97	83	100	141	300	200	200.0%
9	Pull Tabs and Punch Board Tax	5,726	6,675	5,300	3,335	8,500	3,200	60.4%
10	**Total Utility Taxes & Misc Revenue**	**$ 839,235**	**$ 977,659**	**$ 984,140**	**$ 601,327**	**1,141,100**	**$ 156,960**	**15.9%**



Intergovernmental Revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the city from the State or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. The 2021 contract between the City and Mt. View Fire has transferred the King County EMS Grant directly to Mt. View Fire, so you will notice a decrease in expected revenue.

	General Fund Intergovernmental	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Sales Tax Assistance from State	23,795	32,943	26,000	-	26,000	-	0.0%
2	Liquor Excise Tax	35,377	37,614	39,600	21,538	50,000	10,400	26.3%
3	Liquor Board Profits	41,124	41,260	41,200	23,490	52,000	10,800	26.2%
4	KC Recycle Grants	16,496	16,496	16,500	9,140	16,500	-	0.0%
5	KC EMS VLS Contract	69,489	-	-	-	-	-	0.0%
6	**Total Intergovernmental Revenue**	**$ 186,281**	**$ 128,313**	**$ 123,300**	**$ 54,168**	**144,500**	**$ 21,200**	**17.2%**

Community Development Revenue includes fees related to land use and building construction activities such as plan checks and land use fees, building, mechanical and plumbing permits.

	Community Development	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Building Permits	1,319,252	914,694	700,000	589,625	750,000	50,000	7.1%
2	Mechanic Permits	92,175	76,462	65,000	36,973	55,000	(10,000)	-15.4%
3	Plumbing Permits	68,087	66,172	55,000	28,837	42,000	(13,000)	-23.6%
4	Other Permits	15,758	7,646	13,200	7,098	12,000	(1,200)	-9.1%
5	**Total Permits**	**1,495,272**	**1,064,974**	**833,200**	**662,533**	**859,000**	**25,800**	**3.1%**
6	Plan Check Review Fees	733,726	479,007	420,000	214,881	390,000	(30,000)	-7.1%
7	Fire Inspection Fee	12,660	6,543	3,000	2,131	20,000	17,000	566.7%
8	Temp Use/Watchman Fees	532	2,128	1,000	1,064	2,000	1,000	100.0%
9	Grants/Department of Commerce	58,333	-	10,000	-	-	(10,000)	-100.0%
10	Other Land Use Fees	48,702	78,147	38,500	13,400	61,300	22,800	59.2%
11	Other Misc Permitting Revenue	74,575	76,327	47,400	34,560	70,700	23,300	49.2%
12	**Total Community Devopment Rev.**	**$ 2,423,800**	**$ 1,707,127**	**$ 1,353,100**	**$ 928,568**	**1,403,000**	**$ 49,900**	**3.7%**

Police Department Revenue includes intergovernmental funding from criminal justice funds and payments for police services provided by the city to other governmental entities. Other revenue includes traffic school, gun permits and fingerprinting revenue as well as donations and other minor sources. An increase in the criminal justice distribution is also expected next year. Revenue includes reimbursements for overtime worked for other agencies and entities. Grants we are applying for in 2024 include:

- **Marine, Washington State Parks –** The City receives annual monies from the State, divided amongst King County agencies, from VRF (vessel registration fees). Our annual vessel registration fees received in 2023 were $10,839.19. In 2023, we received $10,329.00 in federal grant funds (a decrease from $10,348.70 in 2021) to support our marine program on Lake Sawyer. Our officers continue to do an excellent job with education, outreach, and inspections, allowing us to be successful in securing federal grant monies, which has allowed us to carryover some of our VRF funds.
- **Traffic Safety Equipment funds –** The WA. State Traffic Safety Commission typically offers grant money to purchase traffic safety equipment such as radars, lidars, speed signs, and portable breath tests. Depending on our needs, we estimate approximately $4,000.00.
- **Traffic Safety (including DUI/seatbelt emphasis) –** This funding is received through the WA. State Traffic Safety Commission for overtime to conduct emphasis patrols. These patrols typically cover a target area of DUI enforcement, seatbelt, distracted driving, and speed. The amount varies each year, but we are expecting approximately $4,000.00 - $9,000.00.
- **BJA Bulletproof Grant -** This federal grant, when applied for and approved covers the cost of half of a bulletproof vest, up to $400.00. The average cost of a new vest is just over $1,000.00. We continue to apply for and obtain BJA vest funds every year.
- **Lexipol Grant –** AWC has continued to offer a grant which covers half the cost of our Lexipol yearly subscription. Lexipol is the subscribing agency for our policies and procedures as well as our daily training bulletins. In 2023, Lexipol cost was $5,277.000, of which AWC cover $2,638.50.

	Police Department Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Criminal Justice Sales Tax Distribution	173,219	199,110	206,150	113,731	221,114	14,964	7.3%
2	PD - Traffic School Fee	160,750	94,497	115,000	63,750	134,500	19,500	17.0%
3	Traffic School Fee - Enumclaw	8,500	7,500	8,000	2,500	8,000	-	0.0%
4	Marine Lk. Sawyer Boat Safety	12,034	13,181	14,500	-	11,500	(3,000)	-20.7%
5	Police Grants	42,139	32,535	33,400	16,735	43,500	10,100	30.2%
6	Electronic Home Monitoring	-	-	-	-	-	-	0.0%
7	Police Records and Misc.	678	2,733	-	288	600	600	0.0%
8	Gun Permits and Fingerprinting	2,304	1,822	2,200	972	2,200	-	0.0%
9	DARE Donations from Private Sources	-	-	500	-	500	-	0.0%
10	Staff Time Reimbursements	42,561	67,686	47,900	8,473	58,000	10,100	21.1%
11	**Total Police Department Revenue**	**$ 442,186**	**$ 419,065**	**$ 427,650**	**$ 206,450**	**479,914**	**$ 52,264**	**12.2%**

Municipal Court Revenue includes all revenue associated with the Black Diamond Municipal Court. An emphasis on Traffic School has shifted Court revenue to the Police. The economic downturn has continued to reduce the Court revenue, however the court has received multiple grants from the Administrative Office of the Courts for 2024 for therapeutic court and interpreters.

	Municipal Court Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Court Traffic Infractions	86,929	62,156	63,000	31,648	55,000	(8,000)	-12.7%
2	Administration/Correction Fees	19,754	14,893	20,500	3,991	14,200	(6,300)	-30.7%
3	Court Mand. Insurance Costs	432	89	-	-	1,000	1,000	0.0%
4	Court Parking Fines	732	1,478	600	350	650	50	8.3%
5	Court Criminal Traffic Misd.	6,934	7,518	7,200	755	6,000	(1,200)	-16.7%
6	Court Cost Recoupment	3,234	1,547	2,500	305	2,500	-	0.0%
7	Court DUI Fines	3,383	4,067	2,500	512	4,500	2,000	80.0%
8	State Grant-AOC-Therapeutic Court	-	90,402	15,000	-	81,270	66,270	441.8%
9	State Grant-AOC-Court Interpreter	-	1,378	-	1,142	2,000	2,000	0.0%
10	State Grant-AOC-Court Technology Im	-	5,560	-	10,368	-	-	0.0%
11	Court Other Revenue	1,318	1,439	2,100	778	2,600	500	23.8%
12	**Total Municipal Court Revenue**	**$ 122,716**	**$ 190,527**	**$ 113,400**	**$ 49,849**	**169,720**	**$ 56,320**	**49.7%**

Cable Franchise Fees and Business Licenses are collected from a 5% cable franchise fee. Business license revenue helps cover the cost of public safety.

	Cable Franchise Fees and Business Licenses Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Cable Franchise Fees	75,998	81,196	66,200	40,493	85,000	18,800	28.4%
2	Business License	37,310	42,590	35,600	27,025	50,000	14,400	40.4%
3	**Total Franchise/Business License F**	**$ 113,308**	**$ 123,786**	**$ 101,800**	**$ 67,518**	**135,000**	**$ 33,200**	**32.6%**

Other General Fund Revenue sources include parking fees at Lake Sawyer, gym revenue, the cemetery, and investment interest. Passport service has been temporarily suspended. Mid 2020 the General Fund began receiving School Impact Admin Fees. This budget is expected to decrease due to Sr. Housing permits not requiring a School Impact Fee be collected.

	Other General Fund Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Lake Sawyer Parking Fee	25,806	23,860	30,000	9,739	40,000	10,000	33.3%
2	Gym Revenue	17,342	21,492	26,000	13,166	35,000	9,000	34.6%
3	Cemetery Revenue	771	2,657	3,600	2,000	4,000	400	11.1%
4	Investment Interest	9,530	182,937	86,000	272,766	453,000	367,000	426.7%
5	School Impact Admin Fees	52,950	14,235	6,000	1,000	4,000	(2,000)	-33.3%
6	Other Miscellanous Fees	1,170	1,182	-	831	-	-	0.0%
7	**Total General Other Fund Revenue**	**$ 107,569**	**$ 246,363**	**$ 151,600**	**$ 299,502**	**536,000**	**$ 384,400**	**253.6%**

Funding Agreement Revenue is Master Planned Development Team revenue that covers ongoing costs.

	Funding Agreement Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Funding Agreement Revenue	595,726	828,413	1,052,396	426,949	1,161,779	109,383	10.4%
2	**Total Funding Agreement Op. Rev.**	**$ 595,726**	**$ 828,413**	**$ 1,052,396**	**$ 426,949**	**1,161,779**	**$ 109,383**	**10.4%**

	Funding Agreement Consultant Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Building & Plan Check Services	246,715	241,247	300,000	97,715	400,000	100,000	33.3%
2	Building Inspector	-	19,410	50,000	29,250	-	(50,000)	-100.0%
3	Fiscal Reimbursements	19,808	-	50,000	9,963	50,000	-	0.0%
4	Civil Engineering Reimbursements	263,052	434,233	575,000	244,939	575,000	-	0.0%
5	Traffic Reimbursements	36,585	219,538	400,000	31,574	400,000	-	0.0%
6	Legal Reimbursements	37,200	48,661	100,000	48,501	200,000	100,000	100.0%
7	Environmental Reimbursements	13,823	5,687	30,000	8,455	50,000	20,000	66.7%
8	Geotech Reimbursements	24,082	12,422	50,000	6,420	50,000	-	0.0%
9	Surveyor Reimbursements	25,895	22,070	40,000	1,606	80,000	40,000	100.0%
10	Hearing Examineer Reimbursements	-	213	50,000	15,263	100,000	50,000	100.0%
11	**Total Funded Consultants**	**$ 667,159**	**$ 1,003,481**	**$ 1,645,000**	**$ 493,685**	**1,905,000**	**$ 260,000**	**15.8%**

Beginning General Fund Revenue is the money in the city's cash and investment accounts that carryover from the prior year's ending balance after all expenditures.

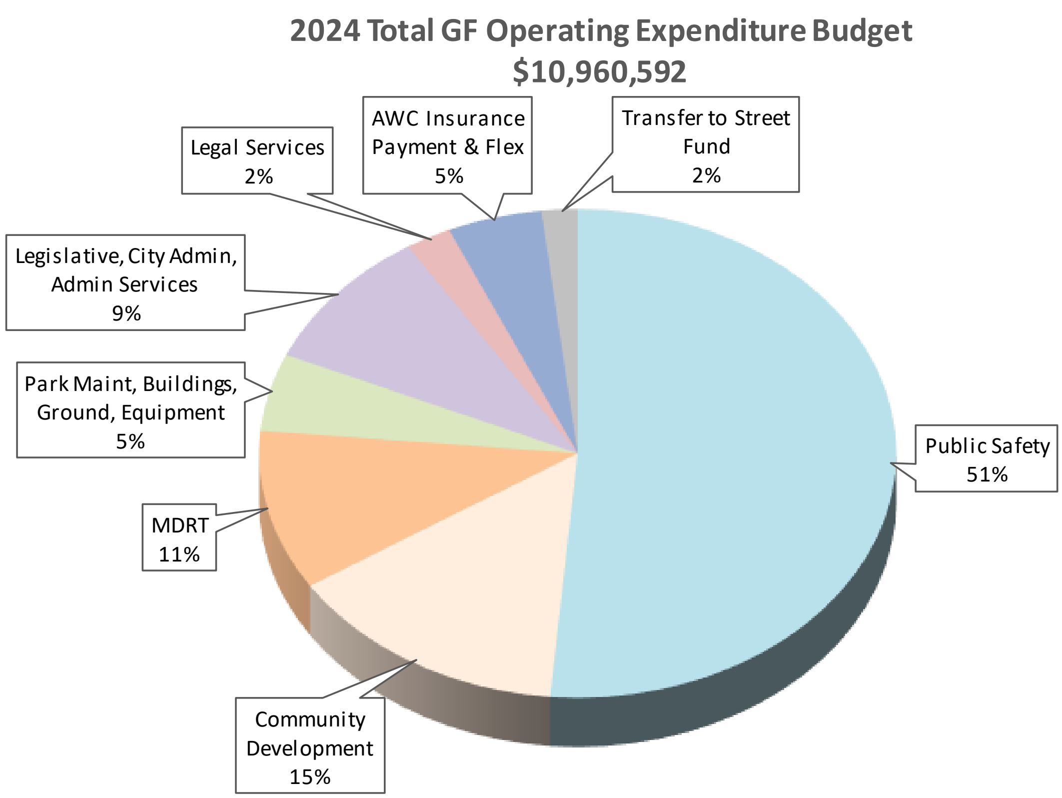
	Beginning Cash and Investments	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	Beg C&I: Restricted- Police Buy Funds	21,908	19,411	19,412	19,411	25,923	6,511	33.5%
2	Beg C&I: Unassigned- General Gov	5,937,377	8,264,163	6,015,270	7,423,648	7,302,365	1,287,095	21.4%
3	Beg C&I: Unassigned- Developer	63,000	63,000	63,000	63,000	63,000	-	0.0%
4	**Total Beginning Fund Balance**	**$ 6,022,284**	**$ 8,346,574**	**$ 6,097,682**	**$ 7,506,059**	**7,391,287**	**$ 1,293,605**	**21.2%**

	Total General Fund Sources of Revenue	Actual 2021	Actual 2022	Budget 2023	Actual 2023 Thru June	2024 Budget	Budget $ Change	Budget % Change
1	**Total General Fund Sources**	**$ 13,164,223**	**$ 18,459,286**	**$ 16,327,568**	**$ 13,046,470**	**19,123,345**	**$ 2,795,777**	**17.1%**

General Fund Expenditures

Expenditure Comparisons 2021 - 2024 by Function

		Actual 2021	Actual 2022	Budget 2023	Budget 2024	% of Total
1	Public Safety	2,881,495	4,286,229	5,262,729	5,630,557	51.4%
2	Community Development	829,783	919,108	2,024,737	1,588,584	14.5%
3	MDRT	836,077	884,627	1,052,396	1,161,779	10.6%
4	Park Maint, Buildings, Ground, Equipment	288,587	422,212	541,014	562,255	5.1%
5	Legislative, City Admin, Admin Services	602,997	720,035	1,050,645	1,036,852	9.5%
6	Legal Services	197,427	426,210	369,000	253,000	2.3%
7	AWC Insurance Payment & Flex	221,700	348,445	403,000	526,045	4.8%
8	Transfer to Street Fund	100,000	170,000	200,000	200,000	1.8%
9	**Total General Fund Operations**	**5,958,066**	**8,176,866**	**10,903,521**	**10,959,072**	**100.0%**



	Public Safety	Actual 2021	Actual 2022	Budget 2023	Budget 2024	% of Total
10	Fire Department	605,393	1,024,100	1,133,340	1,165,055	20.7%
11	Police Department	2,469,171	2,698,990	3,552,317	3,770,123	67.0%
12	Court/Prosecuting Attorney & Public Defendor	377,668	440,939	572,788	614,179	10.9%
13	Mental Health/Covid 19/Animal Control	55,902	122,200	4,284	81,200	1.4%
14	**Total Public Safety Operations**	**2,881,495**	**4,286,229**	**5,262,729**	**5,630,557**	**100.0%**

General Fund – Department Level Expenditure Summaries

Legislative – City Council - Expenditures

This department budget supports the Councilmembers who are elected to serve four-year terms at large and represent all Black Diamond residents.

The City Council accomplishes city business during regular meetings and work sessions each month. Council duties include approving the annual budget, authorizing inter-local agreements and contracts and deliberating on and passing ordinances and resolutions to set city policies. Seven Councilmembers receive a stipend of $160 per month, and the Mayor Pro Tem receives $200 per month. Council positions increased to seven in fall of 2019

	Legislative - City Council Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	14,000	13,760	13,920	6,560	13,920	0	0.0%
2	Benefits	1,153	1,137	1,222	563	1,204	(18)	-1.5%
3	**Salaries and Benefits**	**15,153**	**14,897**	**15,142**	**7,123**	**15,124**	**(18)**	**-0.1%**
4	Charges for Services	1,138	2,860	9,400	726	10,450	1,050	11.2%
5	**Total Legislative Expenditures**	**$16,291**	**$17,757**	**$24,542**	**$7,849**	**$25,574**	**$1,032**	**4.2%**

Executive – Mayor's Office - Expenditures

The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing city administration, presiding over all meetings of the Council, signing, and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the city, and representing the city in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of $1,000 per month. Other costs include membership, travel and training fees, including the Association of Washington Cities Annual Conference and Mayor's Exchange.

	Executive - Mayor's Office Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	12,000	12,000	12,000	6,000	12,000	-	0.0%
2	Benefits	1,064	1,071	1,198	561	1,137	(61)	-5.1%
3	**Salaries and Benefits**	**13,064**	**13,071**	**13,198**	**6,561**	**13,137**	**(61)**	**-0.5%**
4	Office and Operating Supplies	-	-	100	-	100	0	0.0%
5	Charges for Services	503	326	2,600	290	2,600	0	0.0%
6	**Total Mayors Office Expenditures**	**$13,567**	**$13,396**	**$15,898**	**$6,851**	**$15,837**	**-$61**	**-0.4%**

Administrative Services – City Administrator – Expenditures

The total City Administrator budget is $321,722. 40% of this position's total Salary and Benefit costs have been allocated to the Utility departments (Street, Water, Sewer, and Stormwater).

	Administration - City Administrator Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	-	-	110,463	-	115,977	5,514	5.0%
2	Benefits	-	-	39,788	-	42,377	2,589	6.5%
3	**Salaries and Benefits**	**-**	**-**	**150,251**	**-**	**158,354**	**8,103**	**0.0%**
4	Office and Operating Supplies	-	-	4,500	-	4,500	0	0.0%
5	Charges for Services	-	5,669	51,600	-	53,300	1700	3.3%
6	**Total Mayors Office Expenditures**	**$0**	**$5,669**	**$206,351**	**$0**	**$216,154**	**$9,803**	**0.0%**

Administrative Services - Expenditures

This department includes the City Clerk, Finance, Human Resources, Utility Billing, Information Technology and Central Services, which captures shared costs for General Fund departments such as supplies, software maintenance costs, copier costs, postage, advertising, utilities, custodial services, building insurance, credit card and banking fees. Costs that benefit a variety of departments are paid by Central Services and then allocated to various departments. The budget decreases are primarily due to changing the allocation of staff, and completion of the parallel Finance Director position. The increase in Charges for Services are due to increased security costs, and miscellaneous hiring costs.

	Administrative Services Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	369,588	438,355	484,883	198,002	378,273	(106,610)	-22.0%
2	Benefits	130,686	153,784	157,958	72,370	166,073	8,115	5.1%
3	**Total Salaries and Benefits**	**500,274**	**592,139**	**642,841**	**270,371**	**544,346**	**(98,495)**	**-15.3%**
4	Office and Operating Supplies	8,725	9,116	11,335	15,655	13,600	2,265	20.0%
5	Charges for Services	47,397	58,946	109,678	45,194	176,341	66,663	60.8%
6	Voter Costs and Registration	16,742	23,012	40,000	23,909	45,000	5,000	12.5%
7	**Total Administrative Expenditures**	**$513,489**	**$683,212**	**$803,854**	**$355,129**	**$779,287**	**-$24,567**	**-3.1%**
8	**By Department**							
9	City Clerk	167,631	187,566	240,288	109,348	218,991	(21,298)	-8.9%
10	Finance Department	273,061	345,870	453,735	173,838	389,489	(64,246)	-14.2%
11	Information Technology	114,012	122,916	88,833	41,858	103,619	14,786	16.6%
12	Central Services	18,435	26,861	20,998	30,085	67,188	46,190	220.0%
13	**Total Administrative Expenditures**	**$573,139**	**$683,212**	**$803,854**	**$355,129**	**$779,287**	**-$24,567**	**-3.1%**

Police Department – Expenditures

OUR VISION

With our values at the forefront, the Black Diamond Police Department will be an open, friendly, and community-minded organization devoted to quality public service. We aspire to be a model of character and service. We will emphasize the development of professional knowledge and leadership skills at every level of our organization. We will promote an atmosphere of public trust and confidence through professional conduct, being responsive to community needs, and accountable to those we serve.

MISSION

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

<u>Integrity</u> - Committed to providing quality service by consistently holding ourselves to the highest moral and ethical principles.

<u>Professionalism</u> - Committed to providing the community with exceptional law enforcement by developing our personnel through effective training and leadership.

<u>Excellence</u> - Committed to providing innovative solutions to issues by working in partnership with our community.

<u>Teamwork</u> - Committed to providing a quality work environment by promoting coordination, cooperation, and communication with our members.

2024 Budget Goals

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

- Train and develop new staff
- Address equipment needs
- Leverage available technologies
- Prioritize community projects and relationships

Police Budget

The Police budget increases are due to union contract settlement, including a 5% cola, overtime, and other miscellaneous benefit increases, as well as regular step progression, and a liability insurance.

	Police Department Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	1,264,821	1,432,981	1,838,424	797,924	1,975,444	137,020	7.5%
2	Benefits	454,685	515,782	739,013	302,269	746,158	7,145	1.0%
3	**Salaries and Benefits**	**1,719,506**	**1,948,762**	**2,577,437**	**1,100,193**	**2,721,602**	**144,165**	**5.6%**
4	Office and Operating Supplies	103,622	82,970	139,850	46,693	139,000	(850)	-0.6%
5	Charges For Services	139,279	184,859	223,476	107,513	273,789	50,313	22.5%
6	Capital Outlay	-	-	4,000	-	4,000	0	0.0%
7	Debt Service to Sewer Reserves	32,402	32,103	-	-	-	0	0.0%
8	Transfer to Equip Replace Fund	130,000	140,000	100,000	100,000	100,000	0	0.0%
9	**Subtotal Police Expenditures**	**$2,124,808**	**$2,388,694**	**$3,044,763**	**$1,354,399**	**$3,238,391**	**193,628**	**6.4%**
10	Jail Costs	101,425	60,396	76,750	16,001	87,500	10,750	14.0%
11	Building Maintenance	28,541	29,124	37,300	19,292	50,500	13,200	35.4%
12	Civil Service	2,774	10,900	15,300	576	18,250	2,950	19.3%
13	Communications	157,775	148,242	241,454	94,134	243,682	2,228	0.9%
14	Marine Program	18,427	30,604	61,300	8,920	33,000	(28,300)	-46.2%
15	Criminal Justice	32,924	24,725	48,950	26,155	62,300	13,350	27.3%
16	Evidence Room & Special funds	2,496	6,305	26,500	-	36,500	2,000	7.5%
17	**Total Police Department Expenditures**	**$2,469,171**	**$2,698,990**	**$3,552,317**	**$1,519,476**	**$3,770,123**	**$217,806**	**14.3%**

Fire Department - Expenditures

The City of Black Diamond contracts with Mountain View Fire and Rescue, formerly King County Fire District No. 44, for fire services. The department's responsibilities include providing a minimum of two personnel on duty 24 hours a day, seven days a week in Black Diamond and providing rescue, fire suppression, fire prevention, fire marshal services, emergency medical services, disaster services, hazardous materials response, dispatch services, administrative services, and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff's Department. The increase is due to a 5% cola, which is included in the contract between the City and Mt. View Fire that began in 2022. Breathing Apparatuses & Equipment are now included in Capital Expenditures.

	Fire Department Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	MT. View Fire District Contract	583,728	982,000	1,075,290	537,645	1,129,055	53,765	5.0%
2	Breathing Apparatuses	-	-	10,000	-	-	(10,000)	-100.0%
3	Charges for Services	21,665	7,100	48,050	3,512	36,000	(12,050)	-25.1%
4	Transfer to Fire Study	-	35,000	-	-	-		
5	**Total Fire Department Expenditures**	**$605,393**	**$1,024,100**	**$1,133,340**	**$541,157**	**$1,165,055**	**$31,715**	**2.8%**

'1948 Black Diamond Vintage Fire Engine'

Legal Department – Expenditures

The City Attorney provides civil legal service, preparing and review of ordinances and other legal documents to which the city is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the MDRT, Street and Utility Fund budgets. Decreases are primarily due to settled lawsuits and Union Contract negotiations in 2022 & 2023.

	Legal Service Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	General Government	89,938	71,329	95,000	30,628	100,000	5,000	5.3%
2	Appeals, Lawsuits and Public Disclosu	86,327	318,819	214,000	10,802	87,000	(127,000)	-59.3%
3	Union/General Employment	18,179	31,955	55,000	9,629	41,000	(14,000)	-25.5%
4	Code Enforcement	2,984	4,107	5,000	5,595	25,000	20,000	400.0%
5	**Total Legal Service Expenditures**	**$197,427**	**$426,210**	**$369,000**	**$56,654**	**$253,000**	**-$116,000**	**-31.4%**

Municipal Court – Expenditures

The Black Diamond Municipal Court is one of limited jurisdiction. The Court operates adjacent to the Police Department on Lawson Street. Court cases involve infractions, misdemeanors, and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session and is open to the public the 2nd, 3rd, and 4th Wednesday of each month with a combination of in person and video hearings. Budget for Court includes contracted services provided by a Judge, a Court Administrator, a full time and part time Judicial Specialist. Budget is also provided for security and other miscellaneous expenses such as interpreters, office supplies and training. The budget reflects a state appropriation of $81,268.92, dedicated for our Therapeutic Court from the Administrative Office of the Court.

	Municipal Court Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	163,690	177,304	211,170	86,625	207,236	(3,934)	-1.9%
2	Benefits	55,329	53,773	65,727	34,276	63,586	(2,141)	-3.3%
3	**Salaries and Benefits**	**219,020**	**231,077**	**276,897**	**120,901**	**270,822**	**(6,075)**	**-2.2%**
4	Office and Operating Supplies	1,267	1,229	4,600	659	2,950	(1,650)	-35.9%
5	Charges for Services	68,907	78,977	109,991	43,081	120,607	10,616	9.7%
6	Police Security	-	1,673	12,000	2,038	12,000	0	0.0%
7	Technology Improvement: AOC Grant	-	11,757	9,000	2,437	-	(9,000)	-100.0%
8	Therapeutic Court: AOC Grant	-	30,326	30,000	13,413	50,400	20,400	68.0%
9	**Total Municipal Court Exp**	**$289,193**	**$355,039**	**$442,488**	**$182,528**	**$456,779**	**$14,291**	**3.2%**
	Municipal Court Legal Services	**Actual 2021**	**Actual 2022**	**Budget 2023**	**Actual 2023 thru June**	**Budget 2024**	**Budget $ Change**	**Budget % Change**
10	Prosecuting Attorney	41,200	44,000	59,400	20,400	72,500	13,100	22.1%
11	Defense Attorney	47,275	41,900	70,900	21,400	84,900	14,000	19.7%
12	**Total Court Legal**	**$88,475**	**$85,900**	**$130,300**	**$41,800**	**$157,400**	**$27,100**	**20.8%**

Community Development - Expenditures

This department provides for the city's long-range planning, and land use and building permitting functions. The department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues.

	Community Development Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	422,083	470,638	681,532	236,867	759,050	77,518	11.4%
2	Benefits	177,171	195,175	336,238	100,766	352,408	16,170	4.8%
3	**Salaries and Benefits**	**599,254**	**665,813**	**1,017,770**	**$337,633**	**$1,111,458**	**93,688**	**9.2%**
4	Office and Operating Supplies	3,206	3,349	15,250	1,955	10,646	(4,604)	-30.2%
5	Charges for Services	206,976	249,945	721,717	145,381	466,480	(255,237)	-35.4%
6	Permitting Software and Technology	20,348	-	35,000	-	-	(35,000)	-100.0%
7	Vehicles	-	-	60,000	27,936	-	(60,000)	-100.0%
8	Transfer out for Comp Plan Project	-	-	175,000	175,000	-	(175,000)	-100.0%
9	**Total Community Dev. Expenditures**	**$829,783**	**$919,108**	**$2,024,737**	**$687,905**	**$1,588,584**	**-$436,153**	**-21.5%**
10	By Department							
11	Code Enforcement	30,236	27,816	114,835	14,146	125,070	10,235	8.9%
12	Permitting	569,274	610,621	1,186,778	399,197	957,772	(229,006)	-19.3%
13	Long Range Planning	221,173	278,233	708,124	273,737	495,742	(212,382)	-30.0%
14	Hearing Examiner	9,100	2,438	15,000	825	10,000	(5,000)	-33.3%
15	**Total Charges for Services**	**$829,783**	**$919,108**	**$2,024,737**	**$687,905**	**$1,588,584**	**-$436,153**	**-21.5%**

The budget increases are primarily due to the addition of a part-time administrative assistant position shared with the Clerk's department, along with progression of salary steps, and liability insurance increases. The decrease is due to moving the 2024 Comp Plan update to Capital Plan Projects, which is partially covered by a DOC grant.

'Black Diamond Historical Society Museum'

Master Development Review Team – Expenditures

This department was established to provide specific focus on the Master Planned Developments. There are two developments, Ten Trails and Lawson Hills. The review team and MDRT consultants are 100% funded by the developer. The team works closely with consultants hired to assist with financial analysis, civil and traffic engineering, environmental, surveying, and geotechnical services. Their services are used to provide consulting and review of the Master Plan Developments according to the development agreements.

Infrastructure and landscaping are being completed for new areas while continuing construction has slowed.

The budget increases are primarily due to a change in employee allocations, along with progression of salary steps, and increases in technology costs and liability insurance.

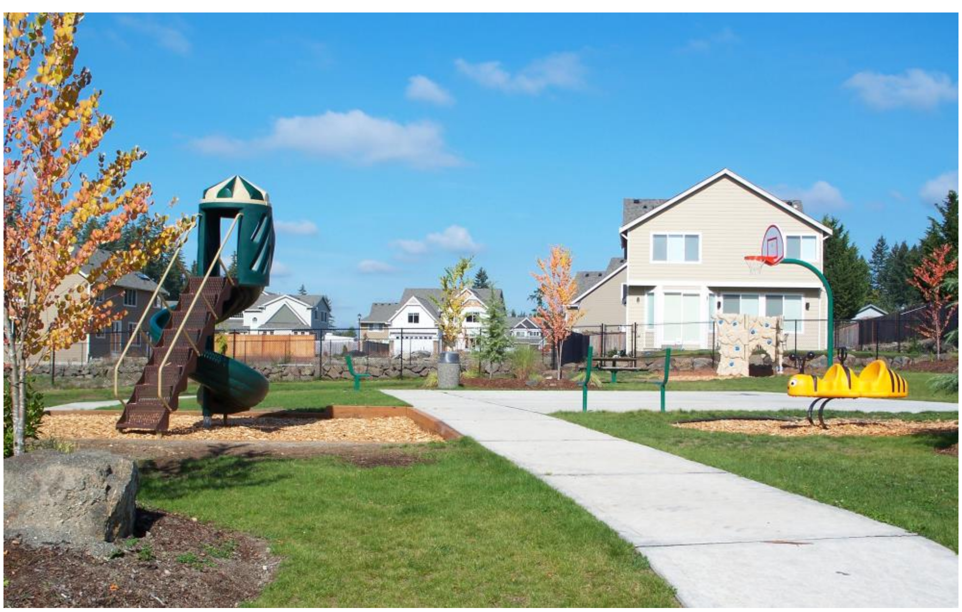
	MDRT Review Team: Funding Agreement Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	551,936	569,009	650,886	278,014	682,558	31,672	4.9%
2	Benefits	182,985	187,759	219,779	95,431	235,830	16,051	7.3%
3	**Salaries and Benefits**	**734,921**	**756,768**	**870,665**	**$373,444**	**$918,388**	**47,723**	**5.5%**
4	Office and Operating Supplies	6,137	7,344	15,000	4,826	16,000	1,000	6.7%
5	Charges for Service	95,019	120,514	166,731	86,236	227,391	60,660	36.4%
6	**Total MDRT Expenditures**	**$836,077**	**$884,627**	**$1,052,396**	**$464,507**	**$1,161,779**	**$109,383**	**10.4%**

	MDRT Consultants: Funding Agreement Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	MDRT Legal Services	32,790	76,952	100,000	35,776	200,000	100,000	100.0%
2	MDRT Fiscal Analysis	14,173	-	50,000	10,340	50,000	0	0.0%
3	MDRT Civil Engineering	261,015	466,477	575,000	238,988	575,000	0	0.0%
4	MDRT Traffic Engineering	66,105	223,286	400,000	37,084	400,000	0	0.0%
5	MDRT Environmental Consultant	14,773	3,428	30,000	24,078	50,000	20,000	66.7%
6	MDRT Geotech	15,396	10,281	50,000	12,750	50,000	0	0.0%
7	MDRT Surveyor	38,341	11,230	40,000	1,824	80,000	40,000	100.0%
8	Hearing Examiner	810	15,475	50,000	-	100,000	50,000	100.0%
9	MDRT- Prof Svcs - Planning	252,000	235,430	300,000	86,295	400,000	100,000	33.3%
10	MDRT Building Inspector	-	-	50,000	-	-	(50,000)	-100.0%
11	**Total MDRT Consultant Expenditures**	**$695,402**	**$1,042,560**	**$1,645,000**	**$447,134**	**$1,905,000**	**$260,000**	**15.8%**

Parks Department - Expenditures

The Parks Department operates and maintains the following amenities: a basketball court, tennis court, skate park, three picnic areas, a boat launch, five coal car city entry monuments, BMX bike track, swimming area, 143 acres of passive lake front park with trails, city center viewing park, the historical monument park, two playground facilities and landscaping around the police building. The Parks Department provides the insurance, utilities and maintenance for the Gym, and utilities plus insurance coverage for the local historical museum. The museum was designated a historical landmark in 2020. Costs associated with the ownership of resource lands also falls to the Parks Department. Budget increases are due to a progression of salary steps, a change in employee allocations, and liability insurance increases, along with an increase in the amount transferred to the equipment replacement fund and Enumclaw mental health funding. Decreases are due to the preliminary completion of the Gomer Evans park.

	Parks Department Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	35,975	52,443	62,920	21,140	135,394	72,474	115.2%
2	Benefits	9,842	15,438	21,795	7,310	55,359	33,564	154.0%
3	**Salaries and Benefits**	**$45,818**	**$67,881**	**$84,715**	**$28,450**	**$190,753**	**$106,038**	**125.2%**
4	Office and Operating Supplies	6,460	17,774	16,920	5,713	20,570	3,650	21.6%
5	Charges for Services	64,432	80,529	105,435	48,085	131,773	26,338	25.0%
6	Planning & Mini Development	9,317	20,208	135,000	6,096	55,000	(80,000)	-59.3%
7	Transfer to Equipment Rental	7,000	7,000	17,500	17,500	20,000	2,500	14.3%
8	**Total Parks Expenditures**	**$133,027**	**$193,392**	**$359,570**	**$105,844**	**$418,096**	**$58,526**	**16.3%**
9	By Department							
10	Museum	11,604	13,914	14,870	9,530	22,994	8,124	54.6%
11	Community Event Supplies	1,237	1,843	2,500	483	2,500	0	0.0%
12	Community Center	15,000	20,500	19,000	19,000	23,000	4,000	21.1%
13	Labor Day/Miner Day	3,248	2,814	5,000	-	5,000	0	0.0%
14	Community Arts Support	-	-	5,500	-	5,000	(500)	-9.1%
15	Gym	13,488	21,140	26,697	9,658	30,376	3,679	13.8%
16	Lake Sawyer Maintenance	-	-	-	-	37,746	37,746	0.0%
17	Parks Maintenance	79,133	112,973	151,003	61,077	236,480	85,477	56.6%
18	Parks Planning & Mini Development	9,317	20,208	135,000	6,096	55,000	(80,000)	-59.3%
19	**Total Charges for Services**	**$133,027**	**$193,392**	**$359,570**	**$105,844**	**$418,096**	**$58,526**	**16.3%**



'Eagle Creek Park'

Black Diamond Cemetery - Expenditures

Black Diamond Historical Cemetery is in Black Diamond. The cemetery was founded in 1884. It sits on Cemetery Hill Road, off Roberts Drive.

The earliest gravestone dates back to 1880 and now contains over 1,100 graves. The tombstones show cultural diversity and tragedy that existed in town when coal mining was at its peak. At least half a dozen graves belong to those of mine workers who died in explosions in 1902, 1910 and 1915. Graves mark residents who came from countries such as Italy, Australia, Russia and Germany. A Civil War veteran was laid to rest there, as well as children who died in the early 1900s due to epidemics of smallpox and influenza.

The city operates and maintains the historic Black Diamond Cemetery. This involves coordinating burials, sale of plots, providing physical burial, and maintaining the grounds. The niche and burial fees are set to cover the costs associated with the services. The Public Works crew mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks or so for the drier months during the growing season.

Budget increases are due to a progression of salary steps, a change in employee allocations, and liability insurance increases.

	Cemetery Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	16,625	28,073	15,233	4,393	36,144	20,911	137.3%
2	Benefits	4,235	5,050	5,031	1,562	15,813	10,782	214.3%
3	**Salaries and Benefits**	**20,860**	**33,123**	**20,264**	**$5,955**	**$51,957**	**31,693**	**156.4%**
4	Office and Operating Supplies	1,330	973	3,930	499	4,200	270	6.9%
5	Charges for Services	4,474	4,538	4,548	1,828	5,355	807	17.7%
6	**Total Cemetery Expenditures**	**$26,664**	**$38,635**	**$28,742**	**$8,282**	**$61,512**	**$32,770**	**114.0%**

'Black Diamond Cemetery Niches'

Facilities, Rent and Maintenance, and Special Programs - Expenditures

The City of Black Diamond's Facilities Department is responsible for the long-term planning of the city's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment. The budget decrease is due to a change in employee allocations, as well as the reallocation of other expenditures.

	Facilities, Grounds and Building Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Wages	23,404	32,812	50,119	22,765	-	(50,119)	-100.0%
2	Benefits	19,043	19,046	15,823	7,310	-	(15,823)	-100.0%
3	**Total Salaries and Benefits**	**42,447**	**51,858**	**65,942**	**$30,075**	**$0**	**(65,942)**	**-100.0%**
4	Office and Operating Supplies	7,441	12,826	10,090	3,236	3,000	(7,090)	-70.3%
5	Building Lease & Maint., Equip Leases	13,750	84,219	116,464	67,723	145,200	28,736	24.7%
6	Alloc of Bld Lease & Maint., Equip Leas	65,258	41,283	(39,794)	(37,189)	(65,553)	(25,759)	64.7%
7	**Total Facilities Expenditures**	**$128,897**	**$190,186**	**$152,702**	**$63,846**	**$82,647**	**-$70,055**	**-45.9%**

The Special Programs budget includes a decrease due to a decreased focus on emergency management services primarily due to lowered Covid 19 related expenses.

	Special Program Expenditures	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Emergency Management	679	1,484	47,500	3,108	7,700	(39,800)	-83.8%
2	Recycling Costs	16,145	15,873	17,500	1,176	17,500	0	0.0%
3	Clean Air Assessment	3,723	4,136	5,000	-	6,000	1,000	20.0%
4	Animal Control	13,625	11,479	15,000	-	15,000	0	0.0%
5	Mental Health	11,481	16,602	26,700	-	35,000	8,300	31.1%
6	COVID-19 Related Costs	67,593	6,328	10,500	-	-	(10,500)	-100.0%
7	**Total Special Program Expenditures**	**$113,245**	**$55,902**	**$122,200**	**$4,284**	**$81,200**	**-$41,000**	**-33.6%**

	Ending Fund Balance and General Fund Totals	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	Ending Cash and Invest Police Buy Fun	19,411	19,411	19,412	21,908	19,412	0	0.0%
2	Ending Cash and Invest Unreserved	8,264,163	7,423,648	3,578,719	7,306,379	6,176,861	2,598,142	72.6%
3	Ending Cash and Invest Developer	63,000	63,000	63,000	63,000	63,000	0	0.0%
4	**Total Ending Fund Balance**	**8,346,574**	**7,506,059**	**3,661,131**	**7,391,287**	**6,259,273**	**2,598,142**	**71.0%**

	Total General Fund Uses of Expenditure	Actual 2021	Actual 2022	Budget 2023	Actual 2023 thru June	Budget 2024	Budget $ Change	Budget % Change
1	**Total General Fund Uses of Expend**	**$15,803,504**	**$18,459,286**	**$16,327,568**	**17,436,370**	**19,123,345**	**$2,795,777**	**17.1%**

'Kevin Esping at the Lake Sawyer Parking Pay Station'

Budgeted 2024 Positions	*2023 Salary Schedule BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
✓	City Administrator	12,602	13,232	13,894	14,588	15,317
	Assistant City Administrator	8,522	8,949	9,375	9,801	10,227
	City Attorney	8,658	9,091	9,545	10,022	10,523
✓	**Court Administrator**	6,486	6,811	7,152	7,509	7,885
✓	**Judicial Specialist II**	4,248	4,603	4,957	5,312	5,665
	Judicial Specialist I (hourly)	22.28	24.16	26.00	27.86	29.71
	Human Resources Director	8,256	8,697	9,139	9,581	10,024
✓	**City Clerk/HR Manager**	8,256	8,697	9,139	9,581	10,024
✓	**Deputy City Clerk**	4,953	5,300	5,646	5,992	6,339
✓	**Administrative Assistant III**	4,915	5,162	5,421	5,691	5,977
✓	**Finance Director**	9,017	9,467	9,941	10,437	10,960
✓	**Deputy Finance Director**	7,398	7,721	8,142	8,564	8,985
✓	**Senior Accountant**	5,576	5,855	6,148	6,455	6,776
✓	**Accounting Clerk/Utility Billing Specialist**	4,603	4,835	5,076	5,329	5,595
✓	Administrative Assistant II	4,165	4,373	4,592	4,821	5,063
	Administrative Assistant I	2,499	2,699	2,897	3,097	3,295
	Accounts Payable Clerk (hourly)	24.22	25.44	26.71	28.04	29.45
	Accountant 1 Journey (hourly)	17.62	18.49	19.41	20.39	21.41
✓	**Information Services Manager**	8,053	8,519	8,984	9,447	9,913
✓	**Comm. & Infor. Svs/Admin Sup.Tech I**	4,165	4,373	4,592	4,821	5,063
✓	**Police Chief**	12,419	12,843	13,356	13,694	14,186
✓	**Police Commander**	11,155	11,544	11,883	12,223	12,616
✓	**Police Sergeant**	10,061	10,625	-	-	-
✓	**Police Officer**	6,849	7,589	8,327	9,027	-
✓	**Police Records Coordinator**	4,953	5,300	5,646	5,992	6,339
✓	**Police Clerk**	4,262	4,475	4,699	4,934	5,180
	Police Clerk (hourly)	24.59	25.81	27.11	28.46	29.89
✓	**MDRT & Economic Director**	8,894	9,338	9,806	10,295	10,811
✓	**Construction Inspector Supervisor**	7,666	8,108	8,551	8,992	9,435
✓	**Construction Inspector**	6,444	6,815	7,188	7,558	7,929
✓	**MDRT Senior Accountant (hourly)**	30.13	31.63	33.21	34.88	36.61
	MDRT Planner (hourly)	27.53	29.46	31.39	33.31	35.24
✓	**Community Dev/Nat Resources Director**	8,894	9,338	9,806	10,295	10,811
✓	**Building Official**	7,666	8,108	8,551	8,992	9,435
✓	**Code Compliance Officer/Building Inspector**	5,458	5,731	6,018	6,319	6,634
✓	Senior Planner	5,895	6,189	6,500	6,824	7,165
	Permit Technician Supervisor	6,343	6,632	6,920	7,208	7,496
✓	**Permit Technician**	5,204	5,570	5,933	6,298	6,659
	Permit Technician (hourly)	30.02	32.13	34.22	36.33	38.42
✓	**Assistant Planner / Permit Technician**	4,953	5,300	5,646	5,992	6,339
	Parks Department Director	7,955	8,380	8,807	9,233	9,658
✓	**Public Works Director**	8,894	9,343	9,811	10,302	10,817
✓	**Operations & Maintenance Superintendent**	7,666	8,108	8,551	8,992	9,435
✓	**Capital Projects Program Manager**	7,377	7,747	8,133	8,540	8,967
✓	Stormwater Coordinator					
✓	**Facilities Equipment Coordinator**	5,226	5,570	5,933	6,298	6,659
✓	**Public Works Administrative Asst. III**	4,915	5,162	5,421	5,691	5,977
✓	**Public Utilities Operator**	5,564	5,841	6,133	6,441	6,762
✓	**Utility Worker II**	4,971	5,221	5,481	5,755	6,043
✓	**Utility Worker I**	4,223	4,434	4,656	4,885	5,132
✓	Utility Worker Seasonal (hourly)	18.00	21.00	-	-	-

*Place holder numbers as 2024 wages are currently being negotiated.

2024 Employee Allocations by Funding Source

	Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1	City Administrator	1.00	-	0.60	0.10	0.10	0.10	0.10
2	**Total Court**	**1.00**	**0.00**	**0.60**	**0.10**	**0.10**	**0.10**	**0.10**
3	Court Administrator	1.00	-	1.00	-	-	-	-
4	Judicial Specialist II	1.50	-	1.50	-	-	-	-
5	Judicial Specialist I	0.00	-	-	-	-	-	-
6	**Total Court**	**2.50**	**0.00**	**2.50**	**0.00**	**0.00**	**0.00**	**0.00**
7	City Clerk/HR Manager	1.00	-	0.70	-	0.10	0.10	0.10
8	Deputy City Clerk	1.00	-	0.50	0.13	0.13	0.12	0.12
9	Administrative Assistant III	0.60	-	0.60	-	-	-	-
10	Finance Director	1.00	-	0.70	-	0.10	0.10	0.10
11	Deputy Finance Director	1.00	-	0.72	-	0.09	0.10	0.09
12	Senior Accountant	2.00	-	1.20	0.08	0.24	0.24	0.24
13	Accounting Clerk/Utility Billing Specialist	1.00	-	0.15	-	0.50	0.20	0.15
14	Administrative Assistant II	1.00	-	0.32	0.05	0.30	0.25	0.08
15	Information Service Manager	1.00	-	0.65	0.06	0.11	0.11	0.07
16	Communications & Info Svs/Admins Sup Tech I	1.00	-	0.65	0.06	0.11	0.11	0.07
17	**Total Administration**	**10.60**	**0.00**	**6.19**	**0.38**	**1.68**	**1.33**	**1.02**
18	Police Chief	1.00		1.00				
19	Police Commander	1.00		1.00				
20	Sergeant	2.00		2.00				
21	Police Officers	9.00		9.00				
22	Police Records Coordinator	1.00		1.00				
23	Police Clerk	1.00		1.00				
24	**Total Police Department**	**15.00**	**0.00**	**15.00**	**0.00**	**0.00**	**0.00**	**0.00**
25	MDRT & Economic Dev Director	1.00	1.00					
26	Construction Inspector Supervisor	1.00	1.00					
27	Construction Inspector	1.00	1.00					
28	Senior Accountant	0.75	0.75					
29	**Total MDRT Review Team**	**3.75**	**3.75**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
30	Community Dev/Nat Resources Director	1.00		1.00				
31	Building Official	1.00		1.00				
32	Code Compliance Officer/Building Inspector	2.00		2.00				
33	Sr. Planner	1.00		1.00				
34	Permit Technician	2.00		2.00				
35	Assistant Planner/Permit Technician	1.00		1.00				
36	**Total Community Development**	**8.00**	**0.00**	**8.00**	**0.00**	**0.00**	**0.00**	**0.00**
37	Public Works Director	1.00		0.05	0.25	0.28	0.20	0.22
38	Operations & Maintenance Superintendent	1.00		0.04	0.22	0.28	0.22	0.24
39	Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
40	Stormwater Coordinator	1.00			0.05	-	0.20	0.75
40	Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
41	Public Works Administrative Asstant III	1.00		0.10	0.25	0.40	0.10	0.15
42	Utilities Operator	1.00		0.04	0.21	0.28	0.22	0.25
43	Utility Worker II	3.00		0.30	0.60	0.75	0.60	0.75
44	Utility Worker I	2.00		0.20	0.40	0.50	0.40	0.50
45	Gym Maintenance (hourly)	0.17		0.17				
46	Utility Worker Seasonal (hourly)	0.75		0.35	0.15	0.15		0.11
47	**Total Public Works**	**12.92**	**0.00**	**2.05**	**2.43**	**2.94**	**2.24**	**3.27**
48	**Total Budget Positions (FTE's)**	**53.77**	**3.75**	**34.34**	**2.91**	**4.72**	**3.67**	**4.39**

CITY OF BLACK DIAMOND

2023 Calendar for 2024 Budget Meetings

As Passed by Resolution 23-XXXX

	Process	Work Session	City Council	State Law Limitations
1	Budget CALL: 2024 Budget requests and instructions go out to all departments			By Sept 11
2	2024 Estimates to be filed with Finance / City Clerk			By Sept 25
3	Special Meeting - Work Session 6:00 pm - CAO provides Council with current info on revenue from all sources as adopted in 2023 Budget, provides the Clerk's proposed Prelim 2024 Budget for General Fund and 2024 Budget totals for all funds including debt service & possible revenue for property taxes.	Sept 28		October 2
4	City Clerk Submits to CAO the proposed prelim 2024 budget setting forth the complete financial program			October 2
5	Special Meeting – Work Session 5:30 pm – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc. & possible property taxes increases.	Oct 19		Oct 14 – Nov 18
6	Special Meeting – Work Session 6:00 pm – Public Works 2024 Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I & II and Gen Govt, Utilities, Capital Projects, and Debt Service.	Oct 26		Oct 14 – Nov 18
7	Mayor prepares 2024 Preliminary Budget and message and files with Council and Clerk		Nov 2	Nov 2
8	City Clerk publishes notice of Final Public Hearing on 2024 Budget and filing of Preliminary Budget – once a week for two consecutive weeks			Nov 1 - Nov 18
9	Preliminary 2024 Budget document made available to public six weeks before Jan. 1, 2024			Nov 21
10	Special Meeting – Work Session 6:00 pm - G/F 2024 Revenue review and possible property tax increase & ordinances	Nov 2		Nov 1 – Nov 30
11	1st Public Hearing on 2024 revenue sources including possible increases in property taxes, & two property tax ordinances.		Nov 2	Nov 1 – Nov 30
12	Council adopts two 2024 property tax ordinances & Finance sends to King County by Nov. 30, 2023		Nov 16	Nov 30
13	City Council Holds 2nd Public Hearing on 2024 Prelim Budget		Nov 16	Nov 1 – Nov 30
14	Council holds Final Budget hearing on 2024 Budget		Dec 4	Dec 4
15	Council adopts Final 2024 Budget		Dec 4	Dec 31
16	Council amends 2023 Budget		Dec 4	Dec 31