

BLACK DIAMOND CITY COUNCIL MINUTES
Special Meeting of October 19, 2023
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 5:30 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Mulvihill, de Leon, Page (Councilmember Jones was not present during roll call and entered the meeting at 5:31 p.m., Councilmember Smith was not present during roll call and entered the meeting at 5:38 p.m.)

ABSENT: None

Staff present: Andrew Williamson, MDRT/Ec Dev Director; Mona Davis, Community Development Director; Jamey Kiblinger, Police Chief, Tawnya Parks, Court Administrator; Xavier Mason and Mayene Miller, Finance Directors; Brenda L. Martinez, City Clerk/HR Manager; Rob Reed, IS Manager; Jake Kapsandy, IT Staff.

WORK SESSION:

- 1) Review of 2024 Budget for General Fund Revenues and Expenditures including Possible Increase in Property Tax – Mr. Mason/Ms. Miller

Finance Director Mason noted that Ms. Miller would be reviewing revenues, and he will be reviewing expenditures.

The following were reviewed with Council:

- General Fund Functions Supported by Types of Revenue
- 2024 Top 20 Estimated General Fund Revenue Sources
- Property Tax, Assessed Valuation History, Property Tax Rates, rates for a \$500,00 and a \$750,000 home
- Sales tax and sales tax history
- Utility Taxes
- Intergovernmental Revenue
- Community Development Revenue
- Police Revenue
- Municipal Court Donations
- Cable Franchise and Business Licenses

- Other General Fund Revenue
- Funding Agreement Revenue
- Beginning General Fund Revenue

The following expenditures were reviewed with Council:

- 2024 Total Expenditure Comparison 2021-2024 by Function
- Legislative
- Executive
- Administrative Services – City Administrator
- Administrative Services – Clerk, Finance, HR, UB, IT, and Central services
- Police Department
- Fire Department
- Legal Department
- Municipal Court
- Community Development
- Master Development Review Team
- Parks Department
- Black Diamond Cemetery
- Facilities, rent, maintenance, and special programs
- Salary schedule and budgeted positions

The next meeting on budget will be October 28, 2023, where the public works, capital and debt funds will be presented.

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Smith Motion **passed** with all voting in favor (7-0). The meeting ended at 6:51 p.m.

ATTEST:



Carol Benson, Mayor



Brenda L. Martinez, City Clerk