



CITY OF BLACK DIAMOND

April 18, 2024 Regular Business Meeting Agenda – Revised 04/16/24

Council Chambers, 25510 Lawson St.

Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting: <https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09>

(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)

Meeting ID: 445 447 7047 Password: Council

Telephone dial in options: +1 253 215 8782 US (Tacoma) +1 206 337 9723 US (Seattle) Meeting ID: 445 447 7047

7:00 P.M. CALL TO ORDER, FLAG SALUTE, ROLL CALL

READING OF GUIDING PRINCIPLES:

AGENDA REVIEW AND APPROVAL:

COMMITTEE REPORTS:

1) Public Safety – Councilmember Jones

DEPARTMENT REPORTS:

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-851-4500. Thank you for attending.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

2) Presentation – Middle Housing Options - AHBL

CONSENT AGENDA:

3) Claim Checks – April 18, 2024, Check No. 54315 through Check No. 54378 (void 54288) and EFTs in the amount of \$349,005.87

4) Payroll – March 2024, Check No. 20393 through Check No. 20400 and ACHs in the amount of \$568,842.14

5) Minutes – Council Meeting of April 4, 2024

PUBLIC HEARINGS:

6) AB24-030 – City's Stormwater Management Program Plan

Mr. Hanis

UNFINISHED BUSINESS:

NEW BUSINESS:

7) AB24-031 – Resolution Authorizing Mayor to Accept Conveyances of Real Property Interest Regarding The Construction of the SR 169 Corridor Intersection Improvements

Mr. Williamson

8) Discussion – Council Action Plan

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Page
- Councilmember Deady
- Councilmember Douglass
- Councilmember Smith
- Councilmember Mulvihill
- Councilmember de Leon
- Councilmember Jones

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

From: [Nathan Jones](#)
To: [Brenda Martinez](#)
Cc: [Debbie Page](#); [Kristiana De Leon](#); [Krista White Swain](#); [Kevin Esping](#); [Jamey Kiblinger](#); djudkins@mvfire.org; [Mayor](#)
Subject: Public Safety Report 4/4/24
Date: Thursday, April 4, 2024 4:43:41 PM

Hello, Brenda.

Brief notes of subject matter discussed at today's Public Safety meeting:

Kevin Esping EOC & other, Black Diamond

- Working on getting the Lake Sawyer fire station painted and doors repaired. Will consult with the facilities lead for MVFR to obtain names of vendors and quotes supplied so far.
- All NIMS training is completed for Public Works personnel – Finance and IT department employee training come next.
- VHF city radio system is still in-work with a vendor. MVFR has some new VHF radio units they'll discuss with Kevin to possibly redeploy as MVFR no longer uses a repeater/transmitter on Mt. Baldy. City uses a repeater/transmitter on old water tower.

Chief Judkins, MVFR

- All training on self-contained breathing apparatus (SCBA) completed.
- MVFR will be present for school event at Sawyer Woods school tonight – a STEM event.
- Tomorrow, 4/5/2024, 11am, BD city hall, there will be an aid car blessing with water and cookies available.
- The weight restrictions on the Green River Gorge Bridge have been lifted.

Chief Kiblinger, BDPD

- 2023 employee evaluations being worked on. 2 officers applied for consideration for a detective position.
- BD Elementary school DARE graduation is 4/26. City of Duvall donated a bunch of DARE materials to BDPD recently to redeploy.
- Stop the Bleed class 4/17.
- April has a few boating license courses offered.
- Police Boat dock at Lake Sawyer to be ready by month's end.

- Jail bill increasing due to increased volume and some persons requiring mental health services only available at SCORE facility.
- Covington is buying 8 Flock cameras. BDPD will be giving a presentation on Flock to the upcoming Tri-city meeting with MV, Covington, and BD.

Judge Swain, BD Court

- Seeing a huge increase in workload. It's equivalent to cities like Federal Way. To-date, we've had 986 infractions. (Other data to be discussed by Judge to presentation to Council).
- Court is hiring PT person but in the year, demand may need to make this a FT position.
- Hearings and court dates are increasing on the schedule.

~ Nate Jones
Public Safety Committee Chair
City of Black Diamond Council
Position 6

PROJECT MEMO



TO: Mona Davis, Community Development Director
FROM: Nicole Stickney, AICP
Seattle - (206) 267-2425
DATE: April 10, 2024
PROJECT NO.: 2230833.30
PROJECT NAME: Black Diamond Middle Housing
SUBJECT: Middle Housing Options Memo (HB 1110)

Introduction

In 2023 the Washington State Legislature passed [E2SHB 1110](#) ("HB 1110") which amended the Growth Management Act (GMA)¹ and requires cities make it easier to build middle housing. Middle housing is an umbrella term that refers to buildings or groupings of buildings that are similar in size and style to single-family homes but include multiple units on one lot.

HB 1110 defines "Middle housing" as:

"buildings that are compatible in scale, form, and character with single-family houses and contain two or more attached, stacked, or clustered homes including duplexes, triplexes, fourplexes, fiveplexes, sixplexes, townhouses, stacked flats, courtyard apartments, and cottage housing."

Cities subject to HB 1110 are required to implement the requirements no later than 6 months following the next periodic Comprehensive Plan update due date. For the City of Black Diamond, compliance with HB 1110 will be required by June 30, 2025.

Under HB 1110, Black Diamond is considered a "Tier 3" city, which are cities with a population under 25,000 that are contiguous with a UGA that includes the largest city in a county with a population over 275,000 (HB 1110, Sec. 3(1)(c)). **As a Tier 3 city, the City must allow for a minimum of two middle housing units per lot on all lots that are zoned predominantly for residential use.**² In the City of Black Diamond, this is likely to apply to the R4, R6, and MDR8 zones.

To accommodate the density of middle housing and account for the differences between it and single-family homes, the City may establish objective design and development standards that differ from those for single-family homes. However, these standards cannot be more restrictive than those for single-family homes. Alternatively, the City may employ an administrative design review process to apply these design standards.

The City of Black Diamond received a grant from the Department of Commerce to help cover the costs associated with adopting regulations to plan for and accommodate middle housing. This memo provides the community and elected officials with background information on HB 1110, as well as some ideas and issues that the City may consider as it develops its middle housing regulations.

Understanding Middle Housing

Washington State is facing a significant housing crisis due to its growing population and deficit of housing stock. To combat this, the state estimates that 1.1 million new homes will need to be constructed over the next 20 years.³ According to the Department of Commerce, over half of these homes will need to be affordable to low-

¹ The main provisions of HB 1110 are codified in RCW 36.70A.635 through RCW 36.70A.638. HB 1110 has been amended by a trailer bill, [ESHB 2321](#), which alters some of its requirements for Tier 3 cities.

² Some exceptions apply, including lots or portions of lots that contain critical areas or their buffers and lots that were created through the splitting of a single residential lot.

³ <https://www.commerce.wa.gov/news/washington-state-will-need-more-than-1-million-homes-in-next-20-years/>



income households, or those who earn below 50% of the area median income (AMI). Another 25% of these homes will need to be affordable to those who make between 50% to 120% AMI. Continuing to build new single-family homes would not satisfy these needs. Instead, building middle housing at higher densities can help accommodate this need by providing more affordable homes as well as providing diverse housing types that meet the needs of different family sizes and income levels.

Middle housing is a category of housing types that are designed to be compatible in scale and form with single-family houses. These types offer a variety of attached, stacked, or clustered homes and are intended to bridge the gap between single-family homes and mid-rise apartment buildings.



Source: Opticos Design, Inc

Middle housing comes in different shapes and sizes. "Small" middle housing types are equal to or similar in size to a typical single-family house footprint. They include duplexes (two units), triplexes/fourplexes (3-4 units), and cottage housing (3-10 units).



Duplex Stacked
2 units



Duplex Side-by-Side
2 units



Cottage Housing
3-10 units



Triplex/Fourplex
3-4 units

Source: Washington State Department of Commerce, Opticos Design, Inc.

"Medium" middle housing types are slightly larger than "small" types but still similar to a typical house in building footprint size, and they have heights up to 2.5 stories. These include medium multiplexes (5-10 units), courtyard apartments (6-16 units), and townhouses (multi-story units with shared walls).



Multiplex Medium
5-10 units



Courtyard Medium
6-16 units



Townhouse Medium
1 unit



Stacked Triplex
3 units

Source: Washington State Department of Commerce, Opticos Design, Inc.

"Large" middle housing types are taller (3-4 stories) and slightly wider and deeper than "small" and "medium" types, but they can still fit on the typical lot sizes found in residential neighborhoods. These include large multiplexes (7-18 units), large courtyard apartments (20-28 units), and large townhouse developments. However, "large" middle housing types require more care to ensure that they are articulated and fit with the scale of surrounding smaller-scale residential buildings.



Multiplex Large
7-18 units



Courtyard Large
20-28 units



Townhouse Large
1 unit

Source: Washington State Department of Commerce

What About Accessory Dwelling Units?

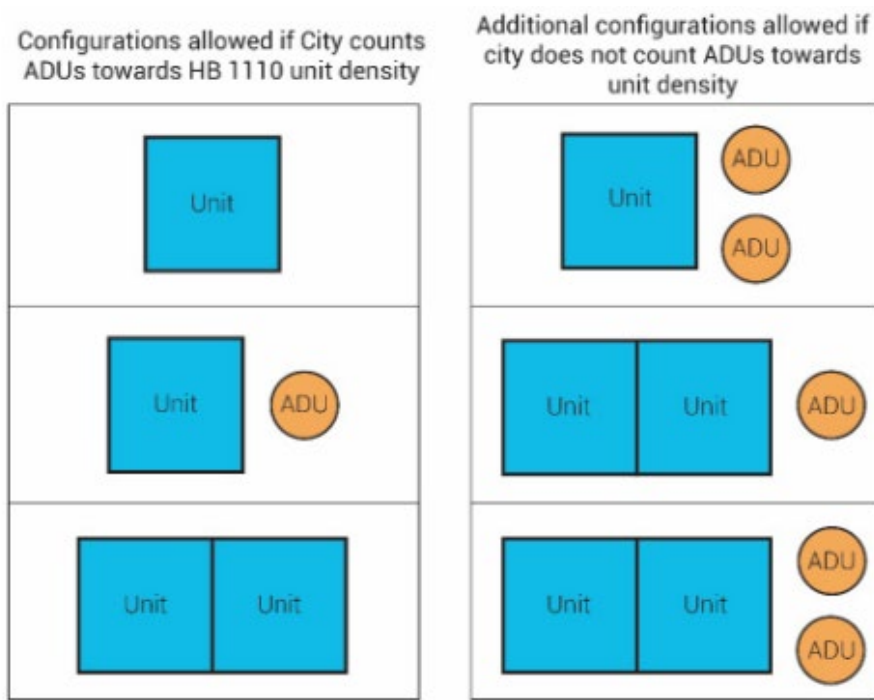
In addition to passing HB 1110 last year, the Washington State Legislature also passed HB 1337 which focuses on ADUs. HB 1337 requires cities and counties within urban growth areas to allow at least two ADUs on all lots zoned for single-family homes.

To meet the requirements of both laws, the City must allow up to two ADUs on all lots zoned for single-family homes. Additionally, the City must allow middle housing to achieve the required unit count. ADUs may help to achieve the required unit count, but they alone cannot be used to meet the requirements of HB 1110 (meaning the City must allow middle housing but can satisfy the unit count with ADUs).

Because the City is only required to allow two units per lot, if the City chooses to count ADUs towards the unit count, it could result in a situation where ADUs were not permitted on a lot that already includes two units of middle housing. This could conflict with the requirements in HB 1337. **The City should consider carefully if it**



would like to count ADUs towards the unit count and consult with the City Attorney to make sure the City's middle housing regulations comply with HB 1337.



*Configurations allowed in the Model Ordinances where the base unit density is two units on lots zoned predominantly for residential use.
Source: MAKERS*

Source: MAKERS

Benefits of Middle Housing

The City's housing supply is comprised primarily of single-family homes, though this is changing. According to the OFM Postcensal Estimate of Housing Units (2023), approximately 82.4% of the City's housing supply is single-family housing. However, the City has experienced an increase in the development of multi-family housing in the last few years through the Master Planned Developments (MPDs). The MPDs will add around 1,520 multi-family units to the City, according to the City's Housing Action Plan. Additionally, there are two manufactured home communities in the City providing about 150 homes. One of these communities is owned by the King County Housing Authority and reserved for low-income seniors (age 55+).

Despite the gains in multi-family housing that will be made through the MPDs, the City could still benefit from the addition of middle housing types. The multi-family units built under the MPDs often feature premium interior and exterior finishes and amenities, which drives up the cost of housing. This makes these units unaffordable for individuals with lower incomes.

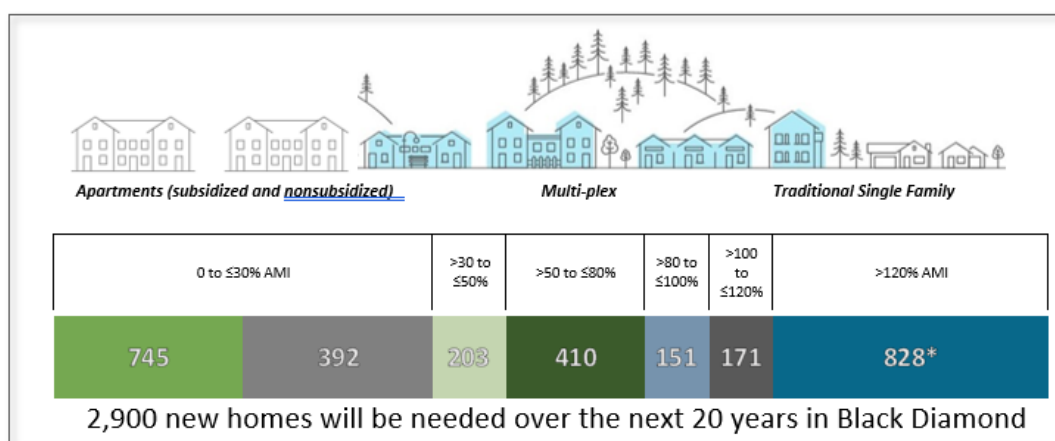
Middle housing (particularly if it is built with affordability in mind) can provide more options for low-income earners who face limited availability due to the market being geared towards higher-cost, detached homes. By offering a variety of housing types, Black Diamond can attract and retain a diverse population, including professionals who may work in industries with comparatively lower incomes but are essential to the community, such as teachers, police officers, firefighters, and others.



Meeting the City's Growth Targets

Black Diamond is expected to plan for an increase of 2,900 housing units by 2044, as per the King County Countywide Planning Policies (CPPs). The CPPs assign population and housing growth targets to the City, based on population projections provided by Puget Sound Regional Council (PSRC), which are further broken down to identify housing unit needs by income level.

The City has sufficient capacity within its existing zoning classifications to accommodate the anticipated new housing units over the next two decades, in fact, the City is expected to exceed its growth targets due to previously approved MPD growth. The City may however face challenges in providing enough affordable housing to meet the needs of individuals from different income groups. Addressing middle housing may help to meet the needs of those who make less than the income required to afford traditional single-family homes without being cost-burdened.



Source: Figure 6-5 of the City's Draft Comprehensive Plan Housing Element

The City also faces a lack of jobs, with most residents commuting to their jobs outside of the City. The MPDs are expected to bring in over 2,000 new jobs through the development of new office and commercial space. Increasing housing options for different income groups may also help to address the City's low jobs-to-housing ratio, increasing quality of life for all residents by reducing commute times and decreasing traffic congestion.

Middle Housing Development Regulation Options

The City of Black Diamond, like other cities in Washington State, has two primary options to comply with the requirements of HB 1110:

Option 1: Adopting the Model Ordinance Prepared by the Department of Commerce

The Department of Commerce published a model ordinance that cities can adopt to meet the requirements of HB 1110. This model ordinance includes common development standards that the City can adopt to facilitate middle housing developments. The model ordinance sets out which parts are mandatory and which parts are optional. Cities are allowed to adjust any optional standards contained within the model ordinance based on local preferences. The model ordinance can be applied to existing zones by either amending the allowed uses to allow for middle housing or by creating a "middle housing overlay zone."

By adopting the model ordinance, the City would ensure compliance with HB 1110 as the ordinance has already been crafted to meet state requirements. This may also make it easier for developers to create



middle housing as it provides consistency with other cities that have adopted the model ordinance. The ordinance has already been reviewed by a technical committee comprised of local government staff and has gone through outreach to stakeholder groups and the public. The City would still need to go through a public engagement process prior to adoption.

Following adoption of the model ordinance, the language would be codified into the Black Diamond Municipal Code and be a stand-alone section in the City's zoning regulations.

Option 2: Amending the City's Development Regulations to Allow for Middle Housing

Alternatively, the City can choose to amend its development regulations to allow for middle housing pursuant to RCW 36.70A.636(3). This approach would involve reviewing and revising the City's existing zoning code and development regulations to meet the requirements of HB 1110 in a substantially similar way to the model ordinance but integrated into the city's existing codes.

The City's existing zoning code and development regulations include many barriers to the production of the middle housing types discussed above. These range from a lack of definitions and allowed uses for middle housing types, to required setbacks that would preclude zero lot line short subdivisions such that units can be sold separately. Amending the City's zoning code and development regulations would require more time and resources and could pose a risk that the City's amendments may not fully comply with HB 1110, leading to potential legal challenges.

The first step that the City should take in addressing the middle housing requirements of HB 1110 is determining if the City can amend its development regulations by the required deadline of June 30, 2025. **If the City does not amend its development regulations to comply with HB 1110 by the deadline of June 30, 2025, the model ordinance will automatically go into effect.**

Required Elements for Middle Housing Regulations

The City must address certain required elements in its middle housing regulations as specified in HB 1110.

Definitions

The City must include definitions for "Middle housing" as well as the housing types that it chooses to allow. HB 1110 specifies nine housing types and includes definitions for four of the housing types ("cottage housing", "courtyard apartments", "stacked flat" and "townhouses"). The remaining housing types have been defined in the model ordinance, though these can be altered by the local jurisdiction. The City should also address other definitions that may create confusion with these added terms if amending development regulations and not adopting the model ordinance.

Allowed Uses

As a Tier 3 city, the City must allow some middle housing types on all lots that are zoned predominantly for residential use. The middle housing types specified by HB 1110 include the following:

- **Duplexes**
- Triplexes
- Fourplexes
- Fiveplexes
- Sixplexes
- Townhouses
- **Stacked flats**
- **Courtyard apartments**
- **Cottage housing**

As the City is classified as a Tier 3 city, it is required to allow two units per lot. Therefore, we recommend that the City permits the four middle housing types which are shown above in boldface, as they allow for two units per lot.



Additionally, the City should consider the allowed densities of the R6 and MDR8 zones to determine which other middle housing types may be appropriate to allow.

The City already allows for duplexes in the R4 and R6 zones but requires that the lot size be one and one-half times that required for a detached single-family residence. This requirement would not comply with HB 1110. Within the MDR8 zone, the City permits multifamily housing and cottage housing, subject to design requirements contained in Chapters 18.74 and 18.88 of the Black Diamond Municipal Code (BDMC), respectively. These requirements will need to be reviewed to ensure they are not more restrictive than those applied to detached single-family homes.

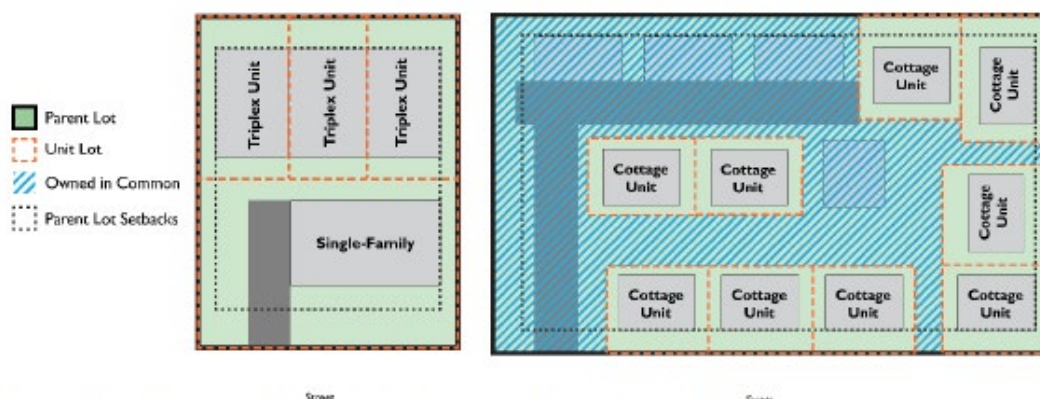
Unit Density

The City must allow for a unit density of at least two middle housing units per lot. The City may allow ADUs to count towards the minimum unit density, such that a single-family residence with an ADU would be considered a unit density of two. The concept of unit density differs from the traditional calculation of density based on acreage, meaning that a minimum of two units is required to be allowed on a lot, regardless of lot size. If the City chooses to allow a maximum unit density of two units per lot, the City must also take care to ensure that ADUs required by HB 1337 are not precluded from being developed if the ADUs count towards unit density and the lot is already developed with two units of middle housing.

Land Divisions

SB 5258, passed in 2023, amends RCW 58.17.060 and requires that cities incorporate into their short plat regulations procedures for unit lot subdivisions. Unit lot subdivisions are used to divide a parent lot into two or more lots, allowing for the sale of each unit and facilitating the development of middle housing. **By adopting a unit lot subdivision process through the model ordinance or into the City's short subdivision chapter, the City would apply the dimensional standards of the zoning districts to the development as a whole on the parent lot, rather than to each unit lot.**

The diagram shown below illustrates how unit lot subdivisions are used to create lots for middle housing units that can be sold individually. The parent lot is subject to dimensional standards such as setbacks, building and impervious surface coverage. To ensure that common elements such as garages, parking and vehicle access areas, bike parking, solid waste collection areas, underground utilities, common open space, and shared walls, façade or roofs on the parent lot are adequately maintained, access easements, joint use and maintenance agreements, and covenants, conditions and restrictions (CC&Rs) may be executed and recorded.



Two examples of situations in which unit lot subdivision would be used. Source: MAKERS

Source: MAKERS



Dimensional Standards

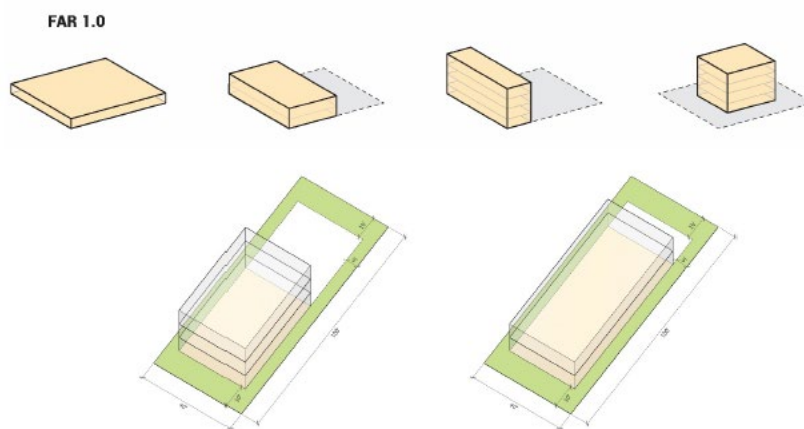
The City cannot impose stricter standards for middle housing than those required for detached single-family homes. However, it can enforce objective regulations that are also mandatory for single-family homes. This implies that the City can apply its existing building height, setbacks, building and impervious coverage, landscape, and tree preservation requirements to middle housing. For unit lot subdivisions, the setbacks and building coverage would be applied to the parent lot, not the individual unit lots.

The City should still consider whether these requirements would conflict with certain middle housing types. For example, the City allows a maximum building height of 32' in the R4 and R6 zones, while the model code employs a maximum height of 35' to accommodate three stories for stacked flats, which is consistent with the definition in HB 1110. The City's maximum height may encourage structures to utilize flat roofs, rather than pitched roofs, to comply with the City's calculation of building height. Increasing the allowed building height for structures that use a pitched roof could facilitate more compatible middle housing development.

The City currently regulates building and impervious surface coverage in the R4, R6, and MDR8 zones. However, a maximum floor area ratio (FAR) is not specified. **In adopting the middle housing regulations, the City could consider incorporating a FAR requirement to ensure compatibility with middle housing and existing detached single-family homes.** FAR helps to address a building's size and shape and can help two- or three-story buildings better fit into residential neighborhoods without impacting unit count. If the City chooses to employ FAR in addition to lot coverage, the City must apply the FAR standard to detached single-family homes per HB 1110 Sec. 3(6)(b):

[the City] "...shall not require through development regulations any standards for middle housing that are more restrictive than those required for detached single-family residences, but may apply any objective development regulations that are required for detached single-family residences..."

The graphic below illustrates how FAR can impact building massing and character as compared to simply regulating building and impervious surface coverage:



Source: Washington State Department of Commerce User Guide for Middle Housing

The City may not apply its maximum density requirements if they invalidate the minimum number of units per lot that the City must allow.



Parking Requirements

HB 1110 restricts the amount of on-site parking that the city can require for middle housing based on lot size. For lots no greater than 6,000 square feet, the city can require one parking space but no more. For lots greater than 6,000 square feet, a maximum of two parking spaces may be required.

Optional Elements for Middle Housing Regulations

HB 1110 provides cities with the flexibility to incorporate optional elements into their middle housing regulations, allowing them to tailor their regulations to local needs and preferences.

Design Standards

While design standards for middle housing are not required by HB 1110, the bill provides the City with an opportunity to use administrative design review or apply objective design standards to ensure compatibility with detached single-family homes. The model ordinance includes design standards for cottage housing and courtyard apartments to reflect the objectives of the housing types defined in HB 1110. Additional design standards are provided for pedestrian and vehicle access, carports, garages, and driveways to accommodate middle housing without significantly impacting the character of residential neighborhoods. Tier 3 cities also may utilize design standards for entries, windows, and doors. Utilizing the design standards provided in the model ordinance ensures that the City has design standards for middle housing in place that comply with HB 1110 by the deadline of June 30, 2025.

The City may choose to adopt additional design standards to ensure compatible development of middle housing. The City currently includes development standards for cottage housing in BDMC Chapter 18.88 and design review requirements for multi-family housing in BDMC Chapter 18.74. These standards will need to be reviewed to ensure they do not conflict with the requirements of HB 1110.

For example, RCW 70A.681(1)(f) states that the maximum gross floor area for accessory dwelling units must not be less than 1,000 square feet. According to the Department of Commerce's User Guide for Middle Housing, cottage housing floor area limits should be set above 1,000 square feet to be considered reasonable. However, the City currently mandates the maximum floor area for cottage housing to be no more than 975 square feet for at least 50% of the units, and no more than 1200 square feet for the remainder (BDMC 18.88.040).

The City currently regulates open space as part of the dimensional requirements applied to the lot, including setbacks, and building and impervious surface coverage. These standards may not be enough to ensure that an adequate amount of open space is provided for the increased density of middle housing. The City could integrate additional open space requirements into the regulations for middle housing. This could involve requiring a percentage of the parent lot area as open space and ensuring minimal dimensions for usable open space.

If the City applies design review to middle housing, only administrative design review may be used, and the process must follow the standards of RCW 36.70A.630 which was established in 2023 under HB 1293.

Discussion Items and Next Steps

HB 1110 requires that the City allow middle housing on all lots zoned predominantly for residential use. It sets forth clear requirements for middle housing regulations, including minimum unit densities, maximum parking restrictions, and administrative design review processes that the City must comply with. It also allows for optional elements that the City can adopt to align with local preferences, such as specific design standards and open space requirements.

The City is required to adopt middle housing regulations by June 30, 2025. This memo serves as a summary of the bill's requirements and aims to initiate a discussion with the community and elected officials on how to best



address these requirements in Black Diamond. The following discussion prompts will help to formulate a work plan for adopting middle housing regulations:

- Should the City modify the model ordinance to reflect local preferences or revise its development regulations to allow for middle housing on all lots zoned predominantly for single-family housing?
- The City must allow for at least two units of middle housing on all lots zoned predominantly for single-family housing. Should the City consider ADUs required by HB 1337 in the calculation of unit density?
- As a Tier 3 city, the City can allow any of the middle housing types that it deems appropriate for meeting the unit density and adding additional housing types to the City's housing stock. Which of the middle housing types should the City permit?
- Regardless of the City's choice to adopt the model ordinance or modify its development regulations, the City should incorporate objective design standards for middle housing that ensure compatibility in residential zones where single-family homes are the predominant use. What types of design standards would help to ensure compatibility with existing single-family homes?

HB 1110 presents an opportunity for the City of Black Diamond to address its growing housing needs across all income levels. The City's Comprehensive Plan emphasizes providing "a range of housing choices for all income levels with opportunities for people to live in close proximity to work." Middle housing offers the potential to provide more affordable and varied housing options within existing neighborhoods of the City.

Additional Information and Resources

The Washington State Legislature in enacting HB 1110 directed the Department of Commerce to provide technical assistance to cities subject to the bill. The following resources can be used by the City in enacting its middle housing regulations and provide additional information on the bill's requirements and middle housing.

- [Department of Commerce User Guide for Middle Housing Ordinances](#)
- [Final Model Ordinance for cities under 25,000](#)
- [Middle Housing Building Types](#)
- [Middle Housing Lot and Block Models](#)
- [General Middle Housing FAQ](#)

NS/bp

c: Brittany Port, AICP
Wayne Carlson, FAICP and Andrew Love, AICP – AHBL, Inc.

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CERTIFICATION

Finance Committee Meeting
Council Date:

April 16, 2024
April 18, 2024

Check No.'s / EFT	Batch Name	Check / EFT Date		Amount
-	March 2024 EFT Batch	3/01/2024 - 3/30/2024	\$	23,915.62
V 54288	March 2024 Void Batch	04/15/24	\$	-75.00
54315		04/15/24		60.00
54316 - 54372	4th March 2024 Batch	04/19/24	\$	191,557.58
54373 - 54378	2nd April Batch	04/19/24	\$	133,547.67
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
		TOTAL	\$	349,005.87

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Xavier Mason

Xavier Mason, Finance Director

CAROL BENSON, MAYOR

DATE: 04/15/2024

DATE



Register

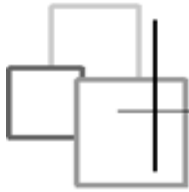
Fiscal: 2024

Deposit Period: 2024 - April, 2024 - March

Check Period: 2024 - April - 2nd April 2024 Batch, 2024 - March - March 2024 Void Batch, 2024 - March - March 2024 EFT Batch, 2024 - March - 4th March 2024 Batch

Number	Name	Print Date	Clearing Date	Amount
Columbia Bank	390562401			
Check				
<u>54315</u>	Regional Animal Services of King County	4/19/2024		\$60.00
<u>54316</u>	AHBL, Inc.	4/19/2024		\$23,542.50
<u>54317</u>	Alpine Products	4/19/2024		\$531.83
<u>54318</u>	Amazon Capital Services, Inc.	4/19/2024		\$879.47
<u>54319</u>	Big Mountain Electric, Inc	4/19/2024		\$244.58
<u>54320</u>	Running, Adam	4/19/2024		\$157.00
<u>54321</u>	CenturyLink (WA)	4/19/2024		\$678.44
<u>54322</u>	CHS/Cenex Inc	4/19/2024		\$3,869.67
<u>54323</u>	City of Black Diamond	4/19/2024		\$1,699.24
<u>54324</u>	Criminal Justice Training Commission	4/19/2024		\$100.00
<u>54325</u>	Darla Clifton	4/19/2024		\$630.63
<u>54326</u>	DCW - Data Center Warehouse	4/19/2024		\$89.20
<u>54327</u>	DTPM	4/19/2024		\$121.50
<u>54328</u>	Enumclaw School District	4/19/2024		\$1,000.00
<u>54329</u>	FCS Group	4/19/2024		\$1,077.50
<u>54330</u>	First Responder Outfitters - TAC	4/19/2024		\$85.17
<u>54331</u>	Gunderson Law Firm	4/19/2024		\$4,550.00
<u>54332</u>	HM Pacific Northwest. Inc	4/19/2024		\$468.64
<u>54333</u>	Home Depot Credit Service	4/19/2024		\$25.57
<u>54334</u>	HWA GeoSciences Inc.	4/19/2024		\$3,875.00
<u>54335</u>	Intercom Language Services, Inc.	4/19/2024		\$486.18
<u>54336</u>	Jaydn Bond	4/19/2024		\$700.00
<u>54337</u>	Johnsons Home & Garden	4/19/2024		\$238.90
<u>54338</u>	JRM Enterprises, Inc	4/19/2024		\$318.00
<u>54339</u>	King County Prosecuting Attorney	4/19/2024		\$142.20
<u>54340</u>	Language Line Services, Inc.	4/19/2024		\$260.88
<u>54341</u>	Long Bay Enterprises, Inc	4/19/2024		\$1,618.00
<u>54342</u>	Maria Moscoso	4/19/2024		\$157.50
<u>54343</u>	Mountain View Fire & Rescue	4/19/2024		\$2,465.53
<u>54344</u>	Nelson Truck Equipment & Accessories	4/19/2024		\$35,082.73
<u>54345</u>	Palmer Coking Coal Company	4/19/2024		\$419.58
<u>54346</u>	Pape Machinery	4/19/2024		\$802.88
<u>54347</u>	Parametrix, Inc.	4/19/2024		\$11,532.50
<u>54348</u>	VanRuff, Eric William	4/19/2024		\$33.95
<u>54349</u>	Perteet Inc.	4/19/2024		\$3,737.50

Number	Name	Print Date	Clearing Date	Amount
<u>54350</u>	Public Safety Testing, Inc	4/19/2024		\$239.00
<u>54351</u>	Rainier Cleaning	4/19/2024		\$1,695.00
<u>54352</u>	Rainier Recovery	4/19/2024		\$70.00
<u>54353</u>	Regional Animal Services of King County	4/19/2024		\$20.00
<u>54354</u>	RH2 Engineering Inc.	4/19/2024		\$737.75
<u>54355</u>	Severson's Building Maintenance	4/19/2024		\$2,450.00
<u>54356</u>	Shane O'Neill	4/19/2024		\$1,404.00
<u>54357</u>	Signs By Tomorrow	4/19/2024		\$147.98
<u>54358</u>	Somer Johnson	4/19/2024		\$2,500.00
<u>54359</u>	Tara Dunford, CPA	4/19/2024		\$462.50
<u>54360</u>	Thomson Reuters - West	4/19/2024		\$215.72
<u>54361</u>	Trent Gray, LMHC	4/19/2024		\$1,000.00
<u>54362</u>	Uline	4/19/2024		\$543.79
<u>54363</u>	United Business Machines of WA Inc	4/19/2024		\$61.94
<u>54364</u>	Utilities Underground Location Center	4/19/2024		\$55.44
<u>54365</u>	Porter, Lindsay & Branden	4/19/2024		\$225.31
<u>54366</u>	Ferrell, Lance	4/19/2024		\$472.99
<u>54367</u>	Valley Communications Center	4/19/2024		\$13,748.30
<u>54368</u>	Valley Defenders	4/19/2024		\$5,750.00
<u>54369</u>	Varius Inc.	4/19/2024		\$45,114.00
<u>54370</u>	Washington State Patrol	4/19/2024		\$66.25
<u>54371</u>	Washington State Treasurer	4/19/2024		\$12,815.34
<u>54372</u>	Water Management Laboratories, Inc.	4/19/2024		\$140.00
<u>54373</u>	Amazon Capital Services, Inc.	4/19/2024		\$488.05
<u>54374</u>	Confidential Data Disposal	4/19/2024		\$45.00
<u>54375</u>	King County Finance - Wastewater Treat Div.	4/19/2024		\$129,288.06
<u>54376</u>	Secure Pacific Corporation	4/19/2024		\$1,377.07
<u>54377</u>	TRM Wood Products Co. Inc.	4/19/2024		\$387.83
<u>54378</u>	Williams Scotsman, Inc.	4/19/2024		\$1,961.66
<u>EFT Payment 3/07/2024 11:30:38 AM - 1</u>	Invoice Cloud	3/7/2024	3/31/2024	\$523.50
<u>EFT Payment 3/08/2024 11:31:10 AM - 1</u>	Merchant Card Services / Vantive Holding, LLC	3/8/2024	3/31/2024	\$83.38
<u>EFT Payment 3/11/2024 11:32:31 AM - 1</u>	US Bank Equipment Finance	3/11/2024	3/31/2024	\$1,902.01
<u>EFT Payment 3/19/2024 11:24:23 AM - 1</u>	Dept of Licensing-Firearms Online	3/19/2024	3/31/2024	\$273.00
<u>EFT Payment 3/21/2024 11:30:04 AM - 1</u>	First Bankcard	3/21/2024	3/31/2024	\$12,354.15
<u>EFT Payment 3/22/2024 11:33:14 AM - 1</u>	Washington State Department of Revenue	3/22/2024	3/31/2024	\$7,579.58
<u>EFT Payment 3/28/2024 11:31:44 AM - 1</u>	U.S. Postal Service (CMRS-FP)	3/28/2024	3/31/2024	\$1,200.00
<u>V 54228</u>	Regional Animal Services of King County	4/15/2024		(\$75.00)
		Total	Check	\$349,005.87
		Total	390562401	\$349,005.87
		Grand Total		\$349,005.87



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
AHBL, Inc.				
	54316	2/29/2024	2024 - March - 4th March 2024 Batch	
	144255			
		February 2024 Service		
		001-000-257-558-70-49-00	MDRT - Planning Consultant	\$23,542.50
	Total 144255			\$23,542.50
	Total 54316			\$23,542.50
Total AHBL, Inc.				\$23,542.50
Alpine Products				
	54317	3/26/2024	2024 - March - 4th March 2024 Batch	
	TM-222773			
		PW - Supplies		
		101-000-000-542-64-31-01	STRT: Street Signs	\$531.83
	Total TM-222773			\$531.83
	Total 54317			\$531.83
Total Alpine Products				\$531.83
Amazon Capital Services, Inc.				
	54318	3/26/2024	2024 - March - 4th March 2024 Batch	
	1F7Y-HLGT-7FQF			
		PRKS - Supplies		
		001-000-290-576-90-35-04	G. Evans, Jr. Mem. Park	\$195.59
		Table Umbrella		
	Total 1F7Y-HLGT-7FQF			\$195.59
	54318	3/28/2024	2024 - March - 4th March 2024 Batch	
	1HWN-7PIQ-9Q43			
		PW - Supplies		
		401-000-000-534-80-31-01	WTR - Operating Supplies	\$481.51
		Pond Liner		
	Total 1HWN-7PIQ-9Q43			\$481.51

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54318	3/26/2024	2024 - March - 4th March 2024 Batch	
	1XG1-FF7J-6QJP			
	CH - Supplies			
	001-000-180-518-50-31-00		CEN SVCS - Operating & Office Supplies	\$102.94
	Paper			
	001-000-254-518-20-31-00		CH: Operating Supplies	\$24.86
	Janitorial and Bld Maint Supplies			
	001-000-254-518-21-31-00		MOD: Operating & Mtc. Supplies	\$74.57
	Janitorial and Bld Maint Supplies			
	Total 1XG1-FF7J-6QJP			\$202.37
	Total 54318			\$879.47
	54373	4/1/2024	2024 - April - 2nd April 2024 Batch	
	19KG-XXWV-3V3Y			
	PW - Supplies			
	401-000-000-534-80-31-01		WTR - Operating Supplies	\$187.15
	Chlorine			
	Total 19KG-XXWV-3V3Y			\$187.15
	54373	4/4/2024	2024 - April - 2nd April 2024 Batch	
	1H1J-6DJF-3JV4			
	PD - Supplies			
	001-000-215-521-10-31-00		PD: Marine Operating Supplies VRF	\$39.80
	Boat Dock Lines			
	Total 1H1J-6DJF-3JV4			\$39.80
	54373	4/2/2024	2024 - April - 2nd April 2024 Batch	
	1RRG-F14M-646F			
	PW - Supplies			
	001-000-270-576-80-31-03		PRK - Operating Supplies	\$261.10
	Pet waste bags			
	Total 1RRG-F14M-646F			\$261.10
	Total 54373			\$488.05
	Total Amazon Capital Services, Inc.			\$1,367.52
Big Mountain Electric, Inc				
	54319	10/25/2023	2024 - March - 4th March 2024 Batch	
	5286			
	October 2023 Service			
	101-000-000-543-50-48-00		STRT: Bld Repair & Maintenance Shops	\$61.15
	Repair Lighting @ City Shop			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		401-000-000-534-80-48-00	WTR: Bld Repair & Maintenance Shops	\$61.15
		Repair Lighting @ City Shop		
		407-000-000-535-80-48-00	SEW: Bld Repair & Maintenance Shops	\$61.15
		Repair Lighting @ City Shop		
		410-000-000-531-10-48-00	STRM: Bld Repair & Maintenance Shops	\$61.13
		Repair Lighting @ City Shop		
	Total 5286			\$244.58
	Total 54319			\$244.58
	Total Big Mountain Electric, Inc			\$244.58
CD - Transient Vendors				
	54320	3/19/2024	2024 - March - 4th March 2024 Batch	
	PLN24-0015		Adam Running	
		Permit Refund		
		001-000-240-322-10-00-09	Tree Permit	\$157.00
		Refund Diff between Tree Permits		
	Total PLN24-0015			\$157.00
	Total 54320			\$157.00
	Total CD - Transient Vendors			\$157.00
CenturyLink (WA)				
	54321	3/11/2024	2024 - March - 4th March 2024 Batch	
	360-Z11-0212898B 3.2024			
		March 2024 Service		
		401-000-000-534-80-42-00	WTR - Telephone / DSL / Radios / Air Cards	\$376.26
		360-886-7235 830B: Water Reservoir		
		407-000-000-535-80-42-00	SEW - Telephone / DSL / Radios / Air Cards	\$74.52
		360-886-2835 784B: Morganville Pump Station		
		407-000-000-535-80-42-00	SEW - Telephone / DSL / Radios / Air Cards	\$87.57
		360-886-8146 712B: Old Lawson Pump Station		
		407-000-000-535-80-42-00	SEW - Telephone / DSL / Radios / Air Cards	\$71.68
		360-886-0474 006B: Ridge Sewer Pump Station		
		407-000-000-535-80-42-00	SEW - Telephone / DSL / Radios / Air Cards	\$68.41
		360-886-0537 580B: Diamond Glen Sewer		
	Total 360-Z11-0212898B 3.2024			\$678.44
	Total 54321			\$678.44
	Total CenturyLink (WA)			\$678.44

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
CHS/Cenex Inc				
	54322	3/31/2024	2024 - March - 4th March 2024 Batch	
	128275 PD 03302023			
	PD - March 2024 Fuel			
	001-000-210-521-10-32-00		PD: Fuel	\$3,869.67
	Police			
	Total 128275 PD 03302023			\$3,869.67
	Total 54322			\$3,869.67
Total CHS/Cenex Inc				\$3,869.67

City of Black Diamond

	54323	3/29/2024	2024 - March - 4th March 2024 Batch	
	03282024 COBD			
	March 2024 Service			
	001-000-212-521-50-47-10		DNU-PD: Water	\$228.88
	1399.14 Police			
	001-000-240-558-51-47-01		COM DEV: Utilities	\$93.22
	1399.15 2. CD Mod - Com Dev			
	001-000-240-558-60-47-01		PLN: Utilities	\$31.07
	1399.15 1. CD Mod - Planning			
	001-000-248-518-20-47-01		MDRT: Utilities	\$79.39
	1399.19 City Hall / MDRT			
	001-000-254-518-20-47-01		CH: Utilities	\$68.05
	1399.19 City Hall			
	001-000-254-518-21-47-01		MOD: Utilities	\$31.07
	1399.15 3. CD Mod - Admin			
	001-000-254-518-21-47-01		MOD: Utilities	\$68.92
	1399.12 2. Fire Museum - Records			
	001-000-270-575-30-47-01		PRK: Museum Utilities	\$119.50
	1399.18 Train Museum			
	001-000-270-575-30-47-01		PRK: Museum Utilities	\$39.00
	1399.05 Train Museum - Strm			
	001-000-270-575-51-47-12		DNU-GYM: Stormwater	\$149.84
	1399.00 Gym			
	001-000-270-575-70-47-01		Lake Sawyer: Utilities	\$117.00
	1399.02 Boat Launch			
	001-000-270-576-80-47-10		DNU-PRK: Water	\$23.81
	1399.09 1. Shop - Parks			
	001-000-270-576-80-47-10		DNU-PRK: Water	\$35.63
	1399.16 Railroad Ave Irrigation			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-270-576-80-47-10 1399.13 Coal Car		DNU-PRK: Water	\$35.63
	001-000-270-576-80-47-10 1399.12 1. Fire Museum		DNU-PRK: Water	\$68.92
	001-000-270-576-80-47-10 1399.11 Eagle Creek Water		DNU-PRK: Water	\$35.63
	001-000-280-536-20-47-10 1399.09 2. Shop - Cemetery		DNU-CEM: Water	\$5.95
	001-000-280-536-20-47-10 1399.08 Cemetery		DNU-CEM: Water	\$35.63
	101-000-000-543-50-47-01 1399.19 City Hall / Streets		STRT: Utilities	\$19.85
	101-000-000-543-50-47-10 1399.09 3. Shop - Streets		DNU-STRT: Water	\$44.65
	401-000-000-534-80-47-01 1399.19 City Hall / Water		WTR: Utilities	\$19.85
	401-000-000-534-80-47-10 1399.09 4. Shop - Water		DNU-WTR: Water	\$74.42
	407-000-000-535-80-47-01 1399.19 City Hall / Sewer		SEW: Utilities	\$19.85
	407-000-000-535-80-47-10 1399.09 5. Shop - Sewer		DNU-SEW: Water	\$74.42
	407-000-000-535-80-47-10 1399.17 Morgansville / Alpine Sew Pump Stat		DNU-SEW: Water	\$84.80
	410-000-000-531-10-47-01 1399.19 City Hall / Storm		STRM: Utilities	\$19.85
	410-000-000-531-10-47-10 1399.09 6. Shop - Storm		DNU-STRM: Water	\$74.41
	Total 03282024 COBD			\$1,699.24
	Total 54323			\$1,699.24
Total City of Black Diamond				\$1,699.24
Confidential Data Disposal				
	54374	4/2/2024	2024 - April - 2nd April 2024 Batch	
	1424090423			
	April 2024 Service			
	001-000-180-518-50-49-05		CEN SVCS: Shredding Services	\$45.00
	Total 1424090423			\$45.00
	Total 54374			\$45.00
Total Confidential Data Disposal				\$45.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Criminal Justice Training Commission				
	54324	3/27/2024	2024 - March - 4th March 2024 Batch	
	201139386			
	PD - Training			
	001-000-210-521-10-49-01		PD: Training	\$100.00
			Evidence Mgmnt - D. Gill 3/04-3/08/2024	
	Total 201139386			\$100.00
	Total 54324			\$100.00
	Total Criminal Justice Training Commission			\$100.00
Darla Clifton				
	54325	4/8/2024	2024 - March - 4th March 2024 Batch	
	04082024 DDC			
	AFLAC Reimbursement			
	001-000-900-588-10-00-01		ADM - AWC Lia. Bld. Equip Ins / Flex Reimbs	\$630.63
	Total 04082024 DDC			\$630.63
	Total 54325			\$630.63
	Total Darla Clifton			\$630.63
DCW - Data Center Warehouse				
	54326	3/27/2024	2024 - March - 4th March 2024 Batch	
	INVD196085			
	IT Subscription			
	001-000-145-518-80-41-09		IT - Adobe Acrobat Costs & License	\$89.20
			Prorated Subscription	
	Total INVD196085			\$89.20
	Total 54326			\$89.20
	Total DCW - Data Center Warehouse			\$89.20
Dept of Licensing-Firearms Online				
	EFT Payment 3/19/2024 11:24:23 AM - 1			
	03192024 DOL	3/19/2024	2024 - March - March 2024 EFT Batch	
	March 2024 Permits			
	633-000-400-589-30-00-00		CPL Fees for DOL - Firearms EFT	\$273.00
			Concealed Pistol License	
	Total 03192024 DOL			\$273.00
	Total EFT Payment 3/19/2024 11:24:23 AM - 1			\$273.00
	Total Dept of Licensing-Firearms Online			\$273.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
			Account Number	Name Title	Amount
DTPM					
	54327		2/2/2024	2024 - March - 4th March 2024 Batch	
		87452			
			Court Supplies		
			001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$61.50
		Total 87452			\$61.50
	54327		3/7/2024	2024 - March - 4th March 2024 Batch	
		87532			
			January 2024 Service		
			001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$60.00
		Total 87532			\$60.00
	Total 54327				\$121.50
Total DTPM					\$121.50
Enumclaw School District					
	54328		4/5/2024	2024 - March - 4th March 2024 Batch	
		BLD22-0167			
			Permit Refund - Demo Deposit		
			001-000-240-345-89-99-10	CD - Demo Deposit	\$1,000.00
		Total BLD22-0167			\$1,000.00
	Total 54328				\$1,000.00
Total Enumclaw School District					\$1,000.00
FCS Group					
	54329		4/2/2024	2024 - March - 4th March 2024 Batch	
		3647-22403152			
			March 2024 Service		
			310-000-036-522-10-41-00	CEN SERV - Fiscal & Fire Analysis	\$1,077.50
			Fire Service Study		
		Total 3647-22403152			\$1,077.50
	Total 54329				\$1,077.50
Total FCS Group					\$1,077.50
First Bankcard					
	EFT Payment 3/21/2024 11:30:04				
	AM - 1		3/20/2024	2024 - March - March 2024 EFT Batch	
		Bain R 7703 03.2024			
			001-000-246-558-70-31-00	MDRT - Office Supplies	\$28.15
			Home Depot - Batteries		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		001-000-246-558-70-49-00	MDRT: Miscellaneous	\$252.32
		Home Depot - lighting & Shelves		
	Total Bain R 7703 03.2024			\$280.47
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Benson, C 5176 03.2024			
		001-000-130-513-10-49-01	MAYOR: Training & Workshops	\$55.00
		Sound Cities - Networking Event Regis		
		001-000-130-513-10-49-01	MAYOR: Training & Workshops	\$25.00
		Mv/BD Chanmber Luncheon Meeting		
	Total Benson, C 5176 03.2024			\$80.00
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Chattersson, K 9386 03.2024			
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$159.99
		Max Safe - Pistol Safe		
	Total Chattersson, K 9386 03.2024			\$159.99
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Chi, C 03.2024			
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$198.36
		Solomon - Gortex Vest		
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$260.88
		Guardian Carrier - Outer Vest		
	Total Chi, C 03.2024			\$459.24
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Esping, K 6315 03.2024			
		001-000-180-518-50-31-00	CEN SVCS - Operating & Office Supplies	\$92.74
		Coro Medical - AED Device Supplies		
		001-000-191-525-60-31-00	EM - Supplies	\$20.28
		Costco - Digitize VHS Tapes		
		001-000-210-521-10-49-00	PD: Miscellaneous	\$92.74
		Coro Medical - AED Device Supplies		
		001-000-270-576-80-35-00	PRK - Small Tools & Safety Equip	\$92.74
		Coro Medical - AED Device Supplies		
		101-000-000-542-30-31-03	STRT: Operating Supplies	(\$8.25)
		Costco - Return Paper Plates & Bowls		
		101-000-000-542-30-31-03	STRT: Operating Supplies	\$120.69
		Harbor Frt - Gloves, Ties, Drill Bits, Wheel Chocks		
		101-000-000-542-30-31-03	STRT: Operating Supplies	\$29.38
		Costco - Plates & Bowls		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	101-000-000-542-30-31-03		STRT: Operating Supplies	\$8.80
	Costco - Plates & Bowls			
	101-000-000-542-30-31-04		STRT: Uniforms & Safety Supplies	\$46.38
	Coro Medical - AED Device Supplies			
	101-000-000-543-50-48-01		STRT: Vehicle Repair & Maintenance	\$3.25
	MV Chevron - CarWash			
	401-000-000-534-80-31-01		WTR - Operating Supplies	(\$8.25)
	Costco - Return Paper Plates & Bowls			
	401-000-000-534-80-31-01		WTR - Operating Supplies	\$29.38
	Costco - Plates & Bowls			
	401-000-000-534-80-31-01		WTR - Operating Supplies	\$8.80
	Costco - Plates & Bowls			
	401-000-000-534-80-31-01		WTR - Operating Supplies	\$120.68
	Harbor Frt - Gloves, Ties, Drill Bits, Wheel Chocks			
	401-000-000-534-80-35-00		WTR - Small Tools & Safety Equip	\$46.37
	Coro Medical - AED Device Supplies			
	401-000-000-534-80-48-01		WTR: Vehicle Repair & Maintenance	\$3.25
	MV Chevron - CarWash			
	401-000-000-534-80-49-00		WTR: Miscellaneous	\$20.28
	Costco - Digitize VHS Tapes			
	407-000-000-535-80-31-01		SWR - Operating Supplies	\$8.80
	Costco - Plates & Bowls			
	407-000-000-535-80-31-01		SWR - Operating Supplies	(\$8.25)
	Costco - Return Paper Plates & Bowls			
	407-000-000-535-80-31-01		SWR - Operating Supplies	\$120.68
	Harbor Frt - Gloves, Ties, Drill Bits, Wheel Chocks			
	407-000-000-535-80-31-02		SWR - Office Supplies	\$29.38
	Costco - Plates & Bowls			
	407-000-000-535-80-35-00		SEW - Small Tools & Safety Equipment	\$46.37
	Coro Medical - AED Device Supplies			
	407-000-000-535-80-48-01		SEW: Vehicle Repair & Maintenance	\$3.25
	MV Chevron - CarWash			
	410-000-000-531-10-31-01		STRM - Operating Supplies	\$8.81
	Costco - Plates & Bowls			
	410-000-000-531-10-31-01		STRM - Operating Supplies	\$120.68
	Harbor Frt - Gloves, Ties, Drill Bits, Wheel Chocks			
	410-000-000-531-10-31-01		STRM - Operating Supplies	(\$8.26)
	Costco - Return Paper Plates & Bowls			
	410-000-000-531-10-31-01		STRM - Operating Supplies	\$29.38
	Costco - Plates & Bowls			
	410-000-000-531-10-31-04		STRM - Uniforms and Safety Supplies	\$46.38
	Coro Medical - AED Device Supplies			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	410-000-000-531-10-48-01		STRM: Vehicle Repair & Maintenance	\$3.25
	MV Chevron - CarWash			
	410-000-000-531-10-49-00		STRM: Miscellaneous	\$20.28
	Costco - Digitize VHS Tapes			
	510-000-200-594-48-31-00		Surplus Costs PW Vehicles	\$13.65
	Dept of Lic - Report of Sale - Backhoe			
	Total Esping, K 6315 03.2024			\$1,153.66
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Gill, D 03.2024			
	001-000-210-521-10-31-00		PD: Operating Supplies	\$52.90
	Amazon - Folders			
	001-000-210-521-10-31-04		PD: Uniform Allowance	\$23.88
	Amazon - Phone Case			
	001-000-214-521-20-42-03		PD: Postage	\$12.67
	USPS - Postage			
	001-000-214-521-20-42-03		PD: Postage	\$12.67
	UPS - Postage			
	001-000-214-521-20-42-03		PD: Postage	\$8.73
	USPS - Postage			
	001-000-214-521-20-42-03		PD: Postage	\$12.67
	USPS - Postage			
	001-000-214-521-20-42-03		PD: Postage	\$12.67
	UPS - Postage			
	001-000-214-521-20-42-03		PD: Postage	\$12.67
	USPS - Postage			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$514.45
	Mariot - Lodging Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$22.83
	Bubba's - Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$20.11
	Safeway - Fuel Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$14.97
	Subway - Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$9.65
	McDonalds - Meals - Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$24.72
	Bob's Rest. - Evidence Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$15.22
	San Fran. Eatery - FNBO Training			
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$13.58
	El Porton - Evidence Training			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		001-000-216-521-10-43-00	PD: Lodging, Meals & Mileage	\$14.95
		Fred Meyer - Fuel		
	Total Gill, D 03.2024			\$799.34
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Goddard, C 03.2024			
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$122.40
		Galls - Uniform & Patches		
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$27.00
		Amazon - Shirt		
		001-000-210-521-10-32-00	PD: Fuel	\$44.95
		Cenex - Fuel		
		001-000-210-521-10-49-00	PD: Miscellaneous	\$38.06
		Amazon - ? - Disputed Charge		
	Total Goddard, C 03.2024			\$232.41
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Hannis, S 7970 03.2024			
		410-000-000-531-10-49-01	STRM: Training & Workshops	\$699.00
		Strm Wtr Institute- Training - C Madeo		
	Total Hannis, S 7970 03.2024			\$699.00
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Henrich, M 9656 03.2024			
		001-000-210-521-10-49-00	PD: Miscellaneous	\$171.75
		AED.US - AED Supplies		
	Total Henrich, M 9656 03.2024			\$171.75
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Jewett, L 1404 03.2024			
		001-000-240-558-51-49-01	COM DEV: Training & Workshops	\$200.00
		WA Assoc Perm Tech - Conf Regist 04.2024 Leavenworth, WA		
	Total Jewett, L 1404 03.2024			\$200.00
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Kuzaro, J 7057 03.2024			
		001-000-240-558-51-49-01	COM DEV: Training & Workshops	\$345.00
		Planning Assoc WA - Conf Regis 04.2024 - Chelan, WA		
		001-000-240-558-51-49-06	COM DEV: Recording Fees	\$312.68
		King County - Recording Fees - TDR's		
	Total Kuzaro, J 7057 03.2024			\$657.68

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
EFT Payment 3/21/2024 11:30:04				
AM - 1				
	Martinez, B 4360 03.2024	3/20/2024	2024 - March - March 2024 EFT Batch	
	001-000-110-511-60-49-00		COUNC: Training and Workshops	\$65.00
			Sound Cities - Dinner Mtg Regist - Council Person D Page	
	001-000-110-511-60-49-00		COUNC: Training and Workshops	\$25.00
			MV / BD Chamber Mtg Regis - Council Person T Deady	
	001-000-137-514-21-49-01		CLK: Training & Workshops	\$445.00
			AWC - Labor Relations Conf & Binder	
	001-000-180-518-50-31-03		CEN SVCS - City Wellness Supplies	\$35.98
			Costco - Wellness Event Supplies	
	001-000-180-518-50-49-16		CEN SVCS - Retreat-Travel & Training	\$15.07
			Safeway - Food - 2024 Council Retreat	
	001-000-180-518-50-49-17		CEN SVCS - Employee Recognition	\$13.89
			Fred Meyer - Service Award Frames	
	Total Martinez, B 4360 03.2024			\$599.94
EFT Payment 3/21/2024 11:30:04				
AM - 1				
	Mason, X 0972 03.2024	3/20/2024	2024 - March - March 2024 EFT Batch	
	001-000-180-518-50-41-04		CEN SVCS - Miscellaneous Costs	\$4.25
			Tax Bandits - File Corrected 1099	
	001-000-180-518-50-49-06		CEN SVCS - Puget Sound Regional Ctr Membership	\$60.00
			PSFOA - 2024 Membership Dues	
	Total Mason, X 0972 03.2024			\$64.25
EFT Payment 3/21/2024 11:30:04				
AM - 1				
	Nielsen, D 9255 03.2024	3/20/2024	2024 - March - March 2024 EFT Batch	
	001-000-180-518-50-31-04		CEN SVCS - Employee Recognition	\$25.51
			Safeway - Staff Appreciation Luncheon	
	001-000-180-518-50-31-04		CEN SVCS - Employee Recognition	\$1,442.00
			Rolling Smoke - Staff Appreciation Luncheon	
	Total Nielsen, D 9255 03.2024			\$1,467.51
EFT Payment 3/21/2024 11:30:04				
AM - 1				
	Parks, T 5031 03.2024	3/20/2024	2024 - March - March 2024 EFT Batch	
	001-000-120-512-51-49-01		CRT: Training & Workshops	\$495.00
			Ntnl. Ctr for State Courts - Conf Regis - Virtual Purposes & Responsibilities 04/18/2023 - 4/26/2024	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$5.50
			Tacoma Narrows - Bridge Toll - Regional Comm Crt Retreat - Suquamish, WA2/2024 T Parks	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$358.06
			Suquamish Resort - Regional Comm Crt Retreat - Suquamish, WA2/2024 T Parks	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$495.45
			Mykel Creations - Court Sign	

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$43.13
			Slippery Pig - Crabtree Lichen - Regional Comm Crt Retreat - Suquamish, WA2/2024	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$69.12
			Crabtree Lichen - Regional Comm Crt Retreat - Suquamish, WA2/2024	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$211.98
			Suquamish Resort - Conf Fee - Regional Comm Crt Retreat - Suquamish, WA2/2024 T Parks	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$358.06
			Suquamish Resort - Regional Comm Crt Retreat - Suquamish, WA2/2024 S Johnson	
	001-000-121-512-51-41-01		CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$91.74
			Crabtree Lichen - Regional Comm Crt Retreat - Suquamish, WA2/2024	
	Total Parks, T 5031 03.2024			\$2,128.04
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Redd, T 5176 03.2024			
	001-000-246-558-70-42-01		MDRT: Postage	\$816.00
			USPS - Postage	
	001-000-246-558-70-49-00		MDRT: Miscellaneous	\$31.84
			Mountain Mist Bottled Water Service	
	Total Redd, T 5176 03.2024			\$847.84
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Reed, R 3197 03.2024			
	001-000-145-518-80-41-14		IT - Security Software subscription	\$210.00
			Duo-Com IT Security Subs	
	001-000-145-518-80-41-15		IT - Subs / Reg,Domain Name .GOV	\$24.00
			Sweethawk - IT Subscription	
	001-000-145-518-80-41-15		IT - Subs / Reg,Domain Name .GOV	\$325.25
			Zendesk - IT Subscription	
	001-000-145-518-80-41-15		IT - Subs / Reg,Domain Name .GOV	\$508.72
			SurveyMonkey	
	401-000-000-534-80-41-18		WTR: IT Subscriptions	\$280.00
			Starlink - Water Dpt Subscription	
	Total Reed, R 3197 03.2024			\$1,347.97
	EFT Payment 3/21/2024 11:30:04			
	AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Riepl, W 7041 03.2024			
	001-000-210-521-10-49-01		PD: Training	\$99.00
			PLET - Registration	
	001-000-216-521-10-31-01		Costs Assoc w/Police Recognition	\$13.60
			C & B Awards - Engrave Award	
	Total Riepl, W 7041 03.2024			\$112.60

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	EFT Payment 3/21/2024 11:30:04 AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Self, M 03.2024			
	001-000-270-575-50-31-00		Community Event Supplies	\$336.00
			BD PTO - Flower Baskets	
	Total Self, M 03.2024			\$336.00
	EFT Payment 3/21/2024 11:30:04 AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Sloss, J 1135 03.2024			
	001-000-210-521-10-31-00		PD: Operating Supplies	\$36.94
			Vista Print - Business Cards	
	001-000-216-521-10-43-00		PD: Lodging, Meals & Mileage	\$32.92
			Thai Kitchen - BWC Ckass	
	Total Sloss, J 1135 03.2024			\$69.86
	EFT Payment 3/21/2024 11:30:04 AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Stavano, J 7166 03.2024			
	401-000-000-534-80-48-02		WTR: Equipment Repair & Maintenance	\$362.43
			RS Online - Pressure Switch	
	Total Stavano, J 7166 03.2024			\$362.43
	EFT Payment 3/21/2024 11:30:04 AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Thornquist, C 03.2024			
	001-000-110-511-60-43-00		COUNC: Lodging, Meals and Mileage	\$53.24
			Safeway - Food - Council Special Session 2/15/2024	
	Total Thornquist, C 03.2024			\$53.24
	EFT Payment 3/21/2024 11:30:04 AM - 1	3/20/2024	2024 - March - March 2024 EFT Batch	
	Williamson, A 7508 03.2024			
	001-000-246-558-70-49-00		MDRT: Miscellaneous	\$70.93
			Nikki's Rest - Planning Mtg - Williamson, Benson & Davis	
	Total Williamson, A 7508 03.2024			\$70.93
	Total EFT Payment 3/21/2024 11:30:04 AM - 1			\$12,354.15
Total First Bankcard				\$12,354.15
First Responder Outfitters - TAC				
	54330	2/26/2024	2024 - March - 4th March 2024 Batch	
	2290-3			
	PD - Uniforms			
	001-000-210-521-10-31-04		PD: Uniform Allowance	\$37.08
			Patches	
	Total 2290-3			\$37.08

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54330	3/6/2024	2024 - March - 4th March 2024 Batch	
	2585-3			
		PD - Uniforms		
		001-000-210-521-10-31-04	PD: Uniform Allowance	\$48.09
		Patches		
	Total 2585-3			\$48.09
	Total 54330			\$85.17
	Total First Responder Outfitters - TAC			\$85.17
Gunderson Law Firm				
	54331	3/29/2024	2024 - March - 4th March 2024 Batch	
	1353 GLF			
		March 2024 Service		
		001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$750.00
		Community Court		
		001-000-151-515-41-41-04	CRT - Legal - Pros Attorney	\$400.00
		Extra Calendar		
		001-000-151-515-41-41-04	CRT - Legal - Pros Attorney	\$3,400.00
		Monthly Service		
	Total 1353 GLF			\$4,550.00
	Total 54331			\$4,550.00
	Total Gunderson Law Firm			\$4,550.00
HM Pacific Northwest. Inc				
	54332	3/20/2024	2024 - March - 4th March 2024 Batch	
	5963173			
		PW - Supplies		
		101-000-000-542-30-31-03	STRT: Operating Supplies	\$233.36
		Gravel		
	Total 5963173			\$233.36
	54332	3/25/2024	2024 - March - 4th March 2024 Batch	
	5963982			
		PW - Supplies		
		101-000-000-542-30-31-03	STRT: Operating Supplies	\$235.28
		Gravel		
	Total 5963982			\$235.28
	Total 54332			\$468.64
	Total HM Pacific Northwest. Inc			\$468.64

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Home Depot Credit Service				
	54333	3/27/2024	2024 - March - 4th March 2024 Batch	
	0520460			
		Emerg Mgnt - Supplies		
		001-000-191-525-60-31-00	EM - Supplies	\$25.57
		Bottled Water		
	Total 0520460			\$25.57
	Total 54333			\$25.57
	Total Home Depot Credit Service			\$25.57
HWA GeoSciences Inc.				
	54334	3/23/2024	2024 - March - 4th March 2024 Batch	
	35620			
		March 2024 Service		
		001-000-257-558-70-41-05	MDRT - Geotech	\$2,635.00
	Total 35620			\$2,635.00
	54334	3/29/2024	2024 - March - 4th March 2024 Batch	
	35739			
		March 2024 Service		
		001-000-257-558-70-41-05	MDRT - Geotech	\$1,240.00
	Total 35739			\$1,240.00
	Total 54334			\$3,875.00
	Total HWA GeoSciences Inc.			\$3,875.00
Intercom Language Services, Inc.				
	54335	3/31/2024	2024 - March - 4th March 2024 Batch	
	24-159			
		March 2024 Service		
		001-000-120-512-51-41-04	CRT: Interpreter	\$486.18
	Total 24-159			\$486.18
	Total 54335			\$486.18
	Total Intercom Language Services, Inc.			\$486.18
Invoice Cloud				
	EFT Payment 3/07/2024 11:30:38			
	AM - 1	4/3/2024	2024 - March - March 2024 EFT Batch	
	Invoice - 4/3/2024 3:02:27 PM			
		001-000-210-521-10-49-04	PD: Bank Analysis Fees/Merch CC Fees	\$40.00
		PD Online Portal		

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name	Amount
		001-000-240-558-51-49-05	COM DEV: Bank Analysis Fees/Merch CC Fees	\$25.00
		CD Online Portal		
		401-000-000-534-80-49-50	WTR - Bank Analysis Fees/Merch CC/ Lien Fees	\$210.91
		Water Online Portal & Misc		
		407-000-000-535-80-49-50	SEW - Bank Analysis Fees/Merch CC/ Lien Fees	\$210.91
		Sewer Online Portal & Misc		
		410-000-000-531-10-49-50	STRM - Bank Analysis Fees/Merch CC/ Lien Fees	\$36.68
		Storm Online Portal & Misc		
	Total Invoice - 4/3/2024 3:02:27 PM			\$523.50
	Total EFT Payment 3/07/2024 11:30:38 AM - 1			\$523.50
Total Invoice Cloud				\$523.50
Jaydn Bond				
	54336	4/4/2024	2024 - March - 4th March 2024 Batch	
	7 04.04.2024 JB	March 2024 Service		
		001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$700.00
	Total 7 04.04.2024 JB			\$700.00
	Total 54336			\$700.00
Total Jaydn Bond				\$700.00
Johnsons Home & Garden				
	54337	3/26/2024	2024 - March - 4th March 2024 Batch	
	478766	PW - Supplies		
		001-000-270-576-80-48-02	PRK - Maintenance & Repairs	\$106.35
		Ready Seal, Misc Soln Poly		
		101-000-000-542-30-31-03	STRT: Operating Supplies	\$108.66
		Tarps, Bungy, Ratchet		
	Total 478766			\$215.01
	54337	3/29/2024	2024 - March - 4th March 2024 Batch	
	478836	PW - Supplies		
		001-000-270-576-80-48-03	PRK - Vehicle Mtc. & Repair	\$23.89
		Puncture Seal , Adhesive		
	Total 478836			\$23.89
	Total 54337			\$238.90
Total Johnsons Home & Garden				\$238.90

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
JRM Enterprises, Inc				
	54338	3/30/2024	2024 - March - 4th March 2024 Batch	
	BDMC-005			
		March 2024 Service		
		001-000-120-512-51-41-04	CRT: Interpreter	\$318.00
	Total BDMC-005			\$318.00
	Total 54338			\$318.00
Total JRM Enterprises, Inc				\$318.00
King County Finance - Wastewater Treat Div.				
	54375	4/1/2024	2024 - April - 2nd April 2024 Batch	
	30038674			
		April 2024 Service		
		407-000-000-535-80-41-04	SEW - Metro Sewer Charges	\$129,288.06
	Total 30038674			\$129,288.06
	Total 54375			\$129,288.06
Total King County Finance - Wastewater Treat Div.				\$129,288.06
King County Prosecuting Attorney				
	54339	4/1/2024	2024 - March - 4th March 2024 Batch	
	04012024 KCPA			
		March 2024 Court Report		
		633-000-100-589-30-00-00	CRT - Fees for King County	\$142.20
		Court Remittance		
	Total 04012024 KCPA			\$142.20
	Total 54339			\$142.20
Total King County Prosecuting Attorney				\$142.20
Language Line Services, Inc.				
	54340	3/31/2024	2024 - March - 4th March 2024 Batch	
	11269926			
		March 2024 Service		
		001-000-210-521-10-41-09	PD: Interpreter	\$260.88
	Total 11269926			\$260.88
	Total 54340			\$260.88
Total Language Line Services, Inc.				\$260.88

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Long Bay Enterprises, Inc				
	54341	4/2/2024	2024 - March - 4th March 2024 Batch	
	2024-1042			
		March 2024 Service		
		310-000-002-594-18-62-10	CIP - Future Campus Planning	\$1,618.00
	Total 2024-1042			\$1,618.00
	Total 54341			\$1,618.00
Total Long Bay Enterprises, Inc				\$1,618.00
Maria Moscoso				
	54342	3/13/2024	2024 - March - 4th March 2024 Batch	
	24003			
		March 2024 Service		
		001-000-120-512-51-41-04	CRT: Interpreter	\$157.50
	Total 24003			\$157.50
	Total 54342			\$157.50
Total Maria Moscoso				\$157.50
Merchant Card Services / Vantive Holding, LLC				
	EFT Payment 3/08/2024 11:31:10			
	AM - 1	3/8/2024	2024 - March - March 2024 EFT Batch	
	03082024 MCS			
		February Pay Station Fees		
		001-000-270-575-70-49-00	Lake Sawyer: Bank Analysis Fees / Merch CC Fees	\$83.38
		Lake Sawyer Pay Station		
	Total 03082024 MCS			\$83.38
	Total EFT Payment 3/08/2024 11:31:10 AM - 1			\$83.38
Total Merchant Card Services / Vantive Holding, LLC				\$83.38
Mountain View Fire & Rescue				
	54343	3/25/2024	2024 - March - 4th March 2024 Batch	
	24-042			
		January & February 2024 Service		
		001-000-240-558-51-41-04	COM DEV: Fire Inspection & Plan Check	\$534.31
		January 2024 Service		
		001-000-240-558-51-41-04	COM DEV: Fire Inspection & Plan Check	\$1,931.22
		February 2024 Service		
	Total 24-042			\$2,465.53
	Total 54343			\$2,465.53
Total Mountain View Fire & Rescue				\$2,465.53

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Nelson Truck Equipment & Accessories				
	54344	3/25/2024	2024 - March - 4th March 2024 Batch	
	749664			
		PW - Equip		
		510-000-200-594-48-64-02	PW - Truck & Equip	\$35,082.73
		Dump Bed & Plow Blade for New Truck		
	Total 749664			\$35,082.73
	Total 54344			\$35,082.73
Total Nelson Truck Equipment & Accessories				\$35,082.73
Palmer Coking Coal Company				
	54345	3/21/2024	2024 - March - 4th March 2024 Batch	
	90334			
		PW - Supplies		
		001-000-270-576-80-48-02	PRK - Maintenance & Repairs	\$419.58
		Play Chips		
	Total 90334			\$419.58
	Total 54345			\$419.58
Total Palmer Coking Coal Company				\$419.58
Pape Machinery				
	54346	3/22/2024	2024 - March - 4th March 2024 Batch	
	15128098			
		PW - Supplies		
		001-000-270-576-80-48-03	PRK - Vehicle Mtc. & Repair	\$802.88
		Tire & Wheel		
	Total 15128098			\$802.88
	Total 54346			\$802.88
Total Pape Machinery				\$802.88
Parametrix, Inc.				
	54347	3/27/2024	2024 - March - 4th March 2024 Batch	
	54375			
		February 2024 Service		
		310-000-038-594-58-62-00	Comp PI Update-State DOE Grant	\$5,580.00
	Total 54375			\$5,580.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54347	3/29/2024	2024 - March - 4th March 2024 Batch	
	54482			
		March 2024 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$280.00
	Total 54482			\$280.00
	54347	3/29/2024	2024 - March - 4th March 2024 Batch	
	54483 PAR			
		March 2024 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$1,390.00
	Total 54483 PAR			\$1,390.00
	54347	3/29/2024	2024 - March - 4th March 2024 Batch	
	54484			
		March 2024 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$1,103.75
	Total 54484			\$1,103.75
	54347	3/29/2024	2024 - March - 4th March 2024 Batch	
	54485			
		March 2024 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$812.50
	Total 54485			\$812.50
	54347	4/2/2024	2024 - March - 4th March 2024 Batch	
	54534			
		March 2024 Service		
		001-000-257-558-70-41-03	MDRT - Traffic Engineering-Parametrix	\$2,366.25
	Total 54534			\$2,366.25
	Total 54347			\$11,532.50
	Total Parametrix, Inc.			\$11,532.50
PD - Transient Vendors				
	54348	4/10/2024	2024 - March - 4th March 2024 Batch	
	04102024 EWW		Eric William VanRuff	
		CPL Refund		
		001-000-210-322-90-00-00	Gun Permits and Fingerprinting	\$14.00
		Outside Black Diamond Jurisdiction		
		001-000-210-521-10-49-04	PD: Bank Analysis Fees/Merch CC Fees	\$1.95

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		633-000-400-389-30-00-00	CPL Fees for DOL - Firearms EFT	\$18.00
	Total 04102024 E WV			\$33.95
	Total 54348			\$33.95
Total PD - Transient Vendors				\$33.95
Perteet Inc.				
	54349	12/8/2023	2024 - March - 4th March 2024 Batch	
	20170202.0018-1			
	Dec 2023 Service			
		001-000-257-558-70-41-04	MDRT - Environmental Consultant-Perteet	\$1,960.00
	Total 20170202.0018-1			\$1,960.00
	54349	3/28/2024	2024 - March - 4th March 2024 Batch	
	20170202.0018-3			
	March 2024 Service			
		001-000-257-558-70-41-04	MDRT - Environmental Consultant-Perteet	\$1,777.50
	Total 20170202.0018-3			\$1,777.50
	Total 54349			\$3,737.50
Total Perteet Inc.				\$3,737.50
Public Safety Testing, Inc				
	54350	4/15/2024	2024 - March - 4th March 2024 Batch	
	2024-207			
	1st Qtr 2024			
		001-000-213-521-10-41-04	PD: Civil Service-Hiring Evaluations	\$239.00
	Total 2024-207			\$239.00
	Total 54350			\$239.00
Total Public Safety Testing, Inc				\$239.00
Rainier Cleaning				
	54351	3/20/2024	2024 - March - 4th March 2024 Batch	
	842			
	March 2024 Service			
		001-000-248-518-20-48-00	MDRT: Bld Repair & Maintenance	\$275.00
		Window Cleaning		
		001-000-254-518-20-48-00	CH: BLD Repair & Maintenance	\$550.00
		Window Cleaning		

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name Title	Amount
		101-000-000-543-50-48-00	STRT: Bld Repair & Maintenance Shops	\$68.75
		Window Cleaning		
		401-000-000-534-80-48-00	WTR: Bld Repair & Maintenance Shops	\$68.75
		Window Cleaning		
		407-000-000-535-80-48-00	SEW: Bld Repair & Maintenance Shops	\$68.75
		Window Cleaning		
		410-000-000-531-10-48-00	STRM: Bld Repair & Maintenance Shops	\$68.75
		Window Cleaning		
	Total 842			\$1,100.00
54351		3/20/2024	2024 - March - 4th March 2024 Batch	
	843			
		March 2024 Service		
		001-000-240-558-51-48-00	COM DEV: Bld Repairs & Maintenance	\$192.00
		Window Cleaning		
		001-000-240-558-60-48-00	PLN: BLD Repairs & Maintenance	\$48.00
		Window Cleaning		
		001-000-254-518-20-48-00	CH: BLD Repair & Maintenance	\$60.00
		Window Cleaning		
	Total 843			\$300.00
54351		3/20/2024	2024 - March - 4th March 2024 Batch	
	845			
		March 2024 Service		
		001-000-212-521-50-48-00	PD: Bldg Repairs & Maintenance	\$295.00
		Window Cleaning		
	Total 845			\$295.00
Total 54351				\$1,695.00
Total Rainier Cleaning				\$1,695.00
Rainier Recovery				
54352		3/27/2024	2024 - March - 4th March 2024 Batch	
	1 04.05.2024 RR			
		July 2022 Service		
		001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$70.00
	Total 1 04.05.2024 RR			\$70.00
Total 54352				\$70.00
Total Rainier Recovery				\$70.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Regional Animal Services of King County				
54315	R L25-432827	2/16/2024	2024 - March - March 2024 Void Batch	
	Reissue Voided Payments			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$15.00
	Total R L25-432827			\$15.00
54315	R L25-432828	2/16/2024	2024 - March - March 2024 Void Batch	
	Reissue Voided Payments			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$15.00
	Total R L25-432828			\$15.00
54315	R L25-432837	1/12/2024	2024 - March - March 2024 Void Batch	
	Reissue Voided Payments			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$30.00
	Total R L25-432837			\$30.00
Total 54315				\$60.00
54353	L25-432801	3/26/2024	2024 - March - 4th March 2024 Batch	
	Pet License			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$5.00
	Total L25-432801			\$5.00
54353	L25-432877	3/26/2024	2024 - March - 4th March 2024 Batch	
	Pet License			
	633-000-600-589-30-00-00		Pet License Fees for King County	\$15.00
	Total L25-432877			\$15.00
Total 54353				\$20.00
V 54228	V L25-432827	2/16/2024	2024 - March - March 2024 Void Batch	
	633-000-600-589-30-00-00		Pet License Fees for King County	(\$15.00)
	Total V L25-432827			(\$15.00)
V 54228	V L25-432828	2/16/2024	2024 - March - March 2024 Void Batch	
	633-000-600-589-30-00-00		Pet License Fees for King County	(\$15.00)
	Total V L25-432828			(\$15.00)

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	V 54228	1/12/2024	2024 - March - March 2024 Void Batch	
	V L25-432837	633-000-600-589-30-00-00	Pet License Fees for King County	(\$30.00)
	Total V L25-432837			(\$30.00)
	V 54228	1/22/2024	2024 - March - March 2024 Void Batch	
	V L25-432866	633-000-600-589-30-00-00	Pet License Fees for King County	(\$15.00)
	Total V L25-432866			(\$15.00)
	Total V 54228			(\$75.00)
	Total Regional Animal Services of King County			\$5.00
RH2 Engineering Inc.				
	54354	3/21/2024	2024 - March - 4th March 2024 Batch	
	95289	February 2024 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$737.75
	Total 95289			\$737.75
	Total 54354			\$737.75
	Total RH2 Engineering Inc.			\$737.75
Secure Pacific Corporation				
	54376	4/1/2024	2024 - April - 2nd April 2024 Batch	
	401189	April 2024 Service		
		101-000-000-543-50-49-04	STRT: Security	\$17.59
		PW Shop - Streets Security		
		401-000-000-534-80-49-04	WTR: Security	\$17.58
		PW Shop - Water Security		
		407-000-000-535-80-49-04	SEW: Security	\$17.59
		PW Shop - Sewer Security		
		410-000-000-531-10-49-04	STRM: Security	\$17.59
		PW Shop - Storm Security		
	Total 401189			\$70.35
	54376	4/1/2024	2024 - April - 2nd April 2024 Batch	
	401190	April 2024 Service		
		001-000-137-514-21-49-04	CLK: Security	\$46.39
		City Hall / Mod Clrk/Adm 24301 Roberts		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number	Title	
		001-000-140-514-23-49-04	FIN: Security	\$208.77
		City Hall / Mod Finance / Cent Svc 24301 Roberts		
		001-000-240-558-51-49-04	COM DEV: Security	\$148.46
		City Hall / Mod Permitting 24301 Roberts		
		001-000-240-558-60-49-04	PLN: Security	\$37.11
		City Hall / Mod Planning 24301 Roberts		
		001-000-246-558-70-49-04	MDRT: Security	\$243.56
		City Hall / Mod MDRT 24301 Roberts		
		101-000-000-543-50-49-04	STRT: Security	\$60.89
		City Hall / Mod PW - Streets 24301 Roberts		
		401-000-000-534-80-49-04	WTR: Security	\$60.89
		City Hall / Mod PW - Water 24301 Roberts		
		407-000-000-535-80-49-04	SEW: Security	\$60.89
		City Hall / Mod PW - Sewer 24301 Roberts		
		410-000-000-531-10-49-04	STRM: Security	\$60.89
		City Hall / Mod PW - Strm 24301 Roberts		
	Total 401190			\$927.85
54376		4/1/2024	2024 - April - 2nd April 2024 Batch	
	401191			
		April 2024 Service		
		001-000-270-575-51-49-04	GYM: Security	\$217.00
		GYM - 25511 Lawson		
	Total 401191			\$217.00
54376		4/1/2024	2024 - April - 2nd April 2024 Batch	
	401192			
		April 2024 Service		
		401-000-000-534-80-49-04	WTR: Security	\$161.87
		PW - Water Tower 26200 Lawson		
	Total 401192			\$161.87
	Total 54376			\$1,377.07
Total Secure Pacific Corporation				\$1,377.07
Severson's Building Maintenance				
54355		3/29/2024	2024 - March - 4th March 2024 Batch	
	563311			
		March 2023 Service		
		001-000-248-518-20-48-00	MDRT: Bld Repair & Maintenance	\$400.00
		CH / MDRT		
		001-000-254-518-20-48-00	CH: BLD Repair & Maintenance	\$300.00
		CH / Finance		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number	Title	
		101-000-000-543-50-48-00 CH / Streets	STRT: Bld Repair & Maintenance Shops	\$100.00
		401-000-000-534-80-48-00 CH / Water	WTR: Bld Repair & Maintenance Shops	\$100.00
		407-000-000-535-80-48-00 CH / Sewer	SEW: Bld Repair & Maintenance Shops	\$100.00
		410-000-000-531-10-48-00 CH / Storm	STRM: Bld Repair & Maintenance Shops	\$100.00
	Total 563311			\$1,100.00
54355		3/29/2024	2024 - March - 4th March 2024 Batch	
	563312			
		March 2023 Service		
		001-000-240-558-51-48-00 Com Dev Mod / Com Dev	COM DEV: Bld Repairs & Maintenance	\$256.00
		001-000-240-558-60-48-00 Com Dev Mod / Planning	PLN: BLD Repairs & Maintenance	\$64.00
		001-000-254-518-20-48-00 Com Dev Mod / Admin	CH: BLD Repair & Maintenance	\$80.00
	Total 563312			\$400.00
54355		3/29/2024	2024 - March - 4th March 2024 Batch	
	563313			
		March 2023 Service		
		001-000-212-521-50-41-03 Police / Court	PD: Custodial Cost	\$500.00
	Total 563313			\$500.00
54355		3/29/2024	2024 - March - 4th March 2024 Batch	
	563314			
		March 2023 Service		
		001-000-270-575-51-48-00 Gym	GYM: Bld Repair & Maintenance	\$250.00
	Total 563314			\$250.00
54355		3/29/2024	2024 - March - 4th March 2024 Batch	
	563315			
		March 2023 Service		
		101-000-000-543-50-48-00 PW Shop / Streets	STRT: Bld Repair & Maintenance Shops	\$50.00
		401-000-000-534-80-48-00 PW Shop / Water	WTR: Bld Repair & Maintenance Shops	\$50.00

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		407-000-000-535-80-48-00 PW Shoip / Sewer	SEW: Bld Repair & Maintenance Shops	\$50.00
		410-000-000-531-10-48-00 PW Shop / Storm	STRM: Bld Repair & Maintenance Shops	\$50.00
	Total 563315			\$200.00
	Total 54355			\$2,450.00
	Total Severson's Building Maintenance			\$2,450.00
Shane O'Neill				
	54356	4/9/2024	2024 - March - 4th March 2024 Batch	
	04092024 SO			
		AFLAC Reimbursement		
		001-000-900-588-10-00-01	ADM - AWC Lia. Bld. Equip Ins / Flex Reimbs	\$1,404.00
	Total 04092024 SO			\$1,404.00
	Total 54356			\$1,404.00
	Total Shane O'Neill			\$1,404.00
Signs By Tomorrow				
	54357	3/27/2024	2024 - March - 4th March 2024 Batch	
	Inv-42106			
		Park Signs		
		001-000-270-575-70-41-00 Pay Station Sign	Lake Sawyer: Ven Tek/Venvue Pay Station	\$137.11
		101-000-000-542-64-31-01 Parking Signs	STRT: Street Signs	\$10.87
	Total Inv-42106			\$147.98
	Total 54357			\$147.98
	Total Signs By Tomorrow			\$147.98
Somer Johnson				
	54358	4/2/2024	2024 - March - 4th March 2024 Batch	
	129 SJ			
		March 2024 Service		
		001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$2,500.00
	Total 129 SJ			\$2,500.00
	Total 54358			\$2,500.00
	Total Somer Johnson			\$2,500.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
			Account Number	Name Title	Amount
Tara Dunford, CPA					
	54359		4/3/2024	2024 - March - 4th March 2024 Batch	
		2441			
			March 2024 Service		
			001-000-140-514-23-41-00	FIN - Professional Services	\$462.50
			Prepare Schedule 6		
		Total 2441			\$462.50
	Total 54359				\$462.50
Total Tara Dunford, CPA					\$462.50
Thomson Reuters - West					
	54360		4/1/2024	2024 - March - 4th March 2024 Batch	
		849972545			
			March 2024 Service		
			001-000-210-521-10-41-07	PD: Prof Serv/Leads Online - Pawn Shop	\$215.72
		Total 849972545			\$215.72
	Total 54360				\$215.72
Total Thomson Reuters - West					\$215.72
Trent Gray, LMHC					
	54361		4/1/2024	2024 - March - 4th March 2024 Batch	
		115			
			March 2024 Service		
			001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$1,000.00
		Total 115			\$1,000.00
	Total 54361				\$1,000.00
Total Trent Gray, LMHC					\$1,000.00
TRM Wood Products Co. Inc.					
	54377		4/2/2024	2024 - April - 2nd April 2024 Batch	
		431940			
			PW - Supplies		
			401-000-000-534-80-48-00	WTR: Bld Repair & Maintenance Shops	\$387.83
			Lumbe, Nuts, Bolts, Washers		
		Total 431940			\$387.83
	Total 54377				\$387.83
Total TRM Wood Products Co. Inc.					\$387.83

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
U.S. Postal Service (CMRS-FP)				
	EFT Payment 3/28/2024 11:31:44 AM - 1	3/28/2024	2024 - March - March 2024 EFT Batch	
	03282024 USPS CRMS			
	March 2024 Postage Refills			
	001-000-180-518-50-42-00		CEN SVCS: Phones / DSL / Radios / Air Cards	\$600.00
	3/28/2024			
	001-000-180-518-50-42-00		CEN SVCS: Phones / DSL / Radios / Air Cards	\$600.00
	3/01/2024			
	Total 03282024 USPS CRMS			\$1,200.00
	Total EFT Payment 3/28/2024 11:31:44 AM - 1			\$1,200.00
	Total U.S. Postal Service (CMRS-FP)			\$1,200.00
Uline				
	54362	3/18/2024	2024 - March - 4th March 2024 Batch	
	175773788			
	PW - Supplies			
	101-000-000-542-30-31-04		STRT: Uniforms & Safety Supplies	\$108.23
	Eyewash Station			
	401-000-000-534-80-35-00		WTR - Small Tools & Safety Equip	\$108.23
	Eyewash Station			
	407-000-000-535-80-35-00		SEW - Small Tools & Safety Equipment	\$108.23
	Eyewash Station			
	410-000-000-531-10-31-04		STRM - Uniforms and Safety Supplies	\$108.23
	Eyewash Station			
	Total 175773788			\$432.92
	54362	3/25/2024	2024 - March - 4th March 2024 Batch	
	176070364			
	Prks - Supplies			
	001-000-270-575-51-31-00		GYM: Operating Supplies	\$110.87
	Trash Containers			
	Total 176070364			\$110.87
	Total 54362			\$543.79
	Total Uline			\$543.79

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
United Business Machines of WA Inc				
	54363	4/5/2024	2024 - March - 4th March 2024 Batch	
	INV514790			
		March 2024 Service		
		001-000-120-512-51-49-03	CRT: Printing and Binding	\$61.94
		Monthly Per Copy Charge		
	Total INV514790			\$61.94
	Total 54363			\$61.94
	Total United Business Machines of WA Inc			\$61.94
US Bank Equipment Finance				
	EFT Payment 3/11/2024 11:32:31			
	AM - 1	3/11/2024	2024 - March - March 2024 EFT Batch	
	03112024 USBF			
	2/10 - 3/10/2024 Copier Rental			
	001-000-180-591-18-70-03		CEN SVCS: Copier Lease	\$372.64
	CLRK			
	001-000-180-591-18-70-03		CEN SVCS: Copier Lease	\$438.98
	CH			
	001-000-210-591-21-70-03		PD: Copier Lease	\$330.19
	PD			
	001-000-240-591-58-70-03		COM DEV: Copier Lease	\$93.16
	CD			
	001-000-248-591-58-70-03		MDRT: Copier Lease	\$361.19
	MDRT			
	101-000-000-591-95-70-03		STRT: Copier Lease	\$91.75
	STRT			
	401-000-000-591-34-70-03		WTR: Copier Lease	\$107.05
	WTR			
	407-000-000-591-35-70-03		SEW: Copier Lease	\$61.17
	SWR			
	410-000-000-591-31-70-03		STRM: Copier Lease	\$45.88
	STRM			
	Total 03112024 USBF			\$1,902.01
	Total EFT Payment 3/11/2024 11:32:31 AM - 1			\$1,902.01
	Total US Bank Equipment Finance			\$1,902.01

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Utilities Underground Location Center				
	54364	3/31/2024	2024 - March - 4th March 2024 Batch	
	4030129			
		March 2024 Service		
		401-000-000-534-80-41-08	WTR - Locating Service	\$55.44
		42 locates		
	Total 4030129			\$55.44
	Total 54364			\$55.44
	Total Utilities Underground Location Center			\$55.44
Utility Refund - Itenerant Vendors				
	54365	4/5/2024	2024 - March - 4th March 2024 Batch	
	1771.0		Lindsay & Branden Porter	
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$225.31
		Refund Closed Account		
	Total 1771.0			\$225.31
	Total 54365			\$225.31
	54366	4/5/2024	2024 - March - 4th March 2024 Batch	
	7195.0		Lance Ferrell	
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$472.99
		Refund Closed Account		
	Total 7195.0			\$472.99
	Total 54366			\$472.99
	Total Utility Refund - Itenerant Vendors			\$698.30
Valley Communications Center				
	54367	4/10/2024	2024 - March - 4th March 2024 Batch	
	0027985			
		March 2024 Service		
		001-000-214-521-20-41-00	PD: Valley Comm - Dispatch Service	\$13,312.60
		257 Calls		
	Total 0027985			\$13,312.60

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54367	4/10/2024	2024 - March - 4th March 2024 Batch	
	0028003			
		1St Qtr 2024		
		001-000-214-521-20-41-02	PD: Valley Comm - Access Charge	\$435.70
	Total 0028003			\$435.70
	Total 54367			\$13,748.30
	Total Valley Communications Center			\$13,748.30
Valley Defenders				
	54368	3/30/2024	2024 - March - 4th March 2024 Batch	
	03302024 VD			
		March 2024 Service		
		001-000-121-512-51-41-01	CRT: AOC-Therapeutic Grant 07/01/2023 - 06/30/2024	\$750.00
		001-000-151-515-91-41-00	CRT - Legal-Public Defender	\$5,000.00
	Total 03302024 VD			\$5,750.00
	Total 54368			\$5,750.00
	Total Valley Defenders			\$5,750.00
Varius Inc.				
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1707 VAR			
		March 2024 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$5,562.00
	Total 1707 VAR			\$5,562.00
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1708 VAR			
		March 2024 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$11,742.00
	Total 1708 VAR			\$11,742.00
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1709 VAR			
		March 2024 Service		
		001-000-257-558-70-41-02	MDRT - Civil Engineering	\$2,472.00
	Total 1709 VAR			\$2,472.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1710 VAR			
	March 2024 Service			
	001-000-257-558-70-41-02		MDRT - Civil Engineering	\$9,888.00
	Total 1710 VAR			\$9,888.00
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1711 VAR			
	March 2024 Service			
	001-000-257-558-70-41-02		MDRT - Civil Engineering	\$13,596.00
	Total 1711 VAR			\$13,596.00
	54369	4/8/2024	2024 - March - 4th March 2024 Batch	
	1712 VAR			
	March 2024 Service			
	001-000-257-558-70-41-02		MDRT - Civil Engineering	\$1,854.00
	Total 1712 VAR			\$1,854.00
	Total 54369			\$45,114.00
Total Varius Inc.				\$45,114.00
Washington State Department of Revenue				
	EFT Payment 3/22/2024 11:33:14			
	AM - 1	3/22/2024	2024 - March - March 2024 EFT Batch	
	04032024 DOR			
	February 2024 Excise Tax			
	401-000-000-534-80-44-01		WTR - State of WA Utility Excise Tax	\$5,699.80
	Utility Tax: Water			
	401-000-000-534-80-44-01		WTR - State of WA Utility Excise Tax	\$418.62
	B&O Tax: Water			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$49.15
	B&O Tax: Sewer			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$5,972.32
	Utility Tax: Sewer			
	407-000-000-535-80-44-01		State of WA Excise Tax	(\$4,975.93)
	Utility Tax: Sewer(KC Credit)			
	410-000-000-531-10-44-01		STRM - State of Wa Excise Tax	\$415.62
	B&O Tax: Storm			
	Total 04032024 DOR			\$7,579.58
	Total EFT Payment 3/22/2024 11:33:14 AM - 1			\$7,579.58
Total Washington State Department of Revenue				\$7,579.58

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Washington State Patrol				
	54370	4/1/2024	2024 - March - 4th March 2024 Batch	
	I2405259			
		March 2023 Service		
		633-000-500-589-30-00-00	PD - CPL Fees for WSP/FBI - Fingerprint	\$66.25
		Fingerprints - CPL		
	Total I2405259			\$66.25
	Total 54370			\$66.25
	Total Washington State Patrol			\$66.25
Washington State Treasurer				
	54371	4/1/2024	2024 - March - 4th March 2024 Batch	
	04012024 WST			
		March 2024 Court Report		
		633-000-200-589-30-00-00	CRT - Fees for WA State Treasurer	\$12,104.34
		Court Remittance		
	Total 04012024 WST			\$12,104.34
	54371	4/3/2024	2024 - March - 4th March 2024 Batch	
	04032024 WST			
		1st Qtr 2023 Building Fees		
		633-000-300-589-30-00-00	Bldg Permit Fees for State Treasurer	\$711.00
		Quarterly Building Fees		
	Total 04032024 WST			\$711.00
	Total 54371			\$12,815.34
	Total Washington State Treasurer			\$12,815.34
Water Management Laboratories, Inc.				
	54372	3/19/2024	2024 - March - 4th March 2024 Batch	
	219095			
		March 2024 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$28.00
	Total 219095			\$28.00
	54372	3/25/2024	2024 - March - 4th March 2024 Batch	
	219256			
		March 2024 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$56.00
	Total 219256			\$56.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	54372	3/28/2024	2024 - March - 4th March 2024 Batch	
	219427			
		March 2024 Service		
		401-000-000-534-80-41-02	WTR - Testing and Sampling	\$56.00
	Total 219427			\$56.00
	Total 54372			\$140.00
	Total Water Management Laboratories, Inc.			\$140.00
Williams Scotsman, Inc.				
	54378	4/1/2024	2024 - April - 2nd April 2024 Batch	
	9020580285			
		April 2024 Rent		
		101-000-000-591-95-70-00	STRT: Bld & Property Lease	\$490.42
		Streets - Rent MDS-653591		
		401-000-000-591-34-70-00	WTR: Bld & Property Lease	\$490.42
		Water - Rent MDS-653591		
		407-000-000-591-35-70-00	SEW: Bld & Property Lease	\$490.42
		Sewer - Rent MDS-653591		
		410-000-000-591-31-70-00	STRM: Bld & Property Lease	\$490.40
		Storm - Rent MDS-653591		
	Total 9020580285			\$1,961.66
	Total 54378			\$1,961.66
	Total Williams Scotsman, Inc.			\$1,961.66
	Vendor Count	68	Grand Total	\$349,005.87

City of Black Diamond

Payroll Register - March 2024

Number	Name	Fiscal Description	Amount
20393	BD Police Officers Association	2024 - March - Month End	\$1,320.00
20394	City of Black Diamond Flex	2024 - March - Month End	\$450.00
20395	HRA VEBA Trust	2024 - March - Month End	\$225.00
20396	Joseph Kaufman	2024 - March - Month End	\$192.20
20397	Minnesota Child Support Payment Ctr	2024 - March - Month End	\$483.00
20398	Teamsters Local 117	2024 - March - Month End	\$2,699.33
20399	Trusteed Plans Service CP LTD	2024 - March - Month End	\$130.00
20400	Western States Police Medical	2024 - March - Month End	\$675.00
March 2024 Aflac	Aflac	2024 - March - Month End	\$95.29
March 2024 Draw	Payroll Vendor	2024 - March - Month End	\$57,101.00
March 2024 DRS: DCP	DOR - Deferred Comp	2024 - March - Month End	\$15,316.76
March 2024 DRS: Ret	Dept of Retirement Systems	2024 - March - Month End	\$61,362.40
March 2024 ESD	Employment Security Dept	2024 - March - Month End	\$823.22
March 2024 Fed Taxes	City of Black Diamond Taxes	2024 - March - Month End	\$103,831.26
March 2024 L&I	Dept of Labor and Industries	2024 - March - Month End	\$10,002.89
March 2024 Medical Ins	AWC Employee Benefit Trust	2024 - March - Month End	\$84,172.84
March 2024 Month End	Payroll Vendor	2024 - March - Month End	\$225,571.76
March 2024 PFML	PFML ESD	2024 - March - Month End	\$3,053.30
March 2024 WA Cares	WA Cares ESD	2024 - March - Month End	\$1,336.89
			\$568,842.14

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of April 4, 2024
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Smith, Mulvihill, de Leon (Zoom), Jones, Page (Zoom). At 7:12 p.m. Councilmember de Leon entered the meeting in person.

ABSENT: None

Staff present: Andrew Williamson, MDRT/Ec Development Director; Xavier Mason, Finance Director; Mona Davis, Community Development Director, Scott Hanis, Public Works Director; Tawnya Parks, Court Administrator; Krista White Swain, Municipal Court Judge; Jamey Kiblinger, Police Chief; Rob Reed, IS Manager; Brenda L. Martinez, City Clerk/HR Manager.

READING OF GUIDING PRINCIPLES

AGENDA REVIEW AND APPROVAL:

Councilmember Page **moved** to amend the agenda to include a discussion on a resolution authorizing the creation of a committee to explore annexation of the City of Black Diamond into Mountain View Fire and Rescue for Fire Protection and Emergency Medical Services; **second** Councilmember Smith. Motion **passed** with all voting in favor (7-0).

Councilmember Mulvihill **moved** to approve the agenda as amended; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

COMMITTEE REPORTS:

Finance Committee – Councilmember Douglass reported on this and shared statistics for 2023 and trends for 2024.

Public Safety Committee – Councilmember Jones shared that a Blessing Ceremony will take place at City Hall tomorrow at 11 a.m. He also shared that the weight restrictions on the Green River Gorge bridge have been lifted and on April 17th there is a Stop the Bleed event.

DEPARTMENT REPORTS:

- 1) **Finance** - Finance Director Mason reviewed with the Council the 2023 4th Quarter Financial Report and highlighted areas of the report.
- 2) **Court** - Judge Swain shared with the Council a PowerPoint presentation that touched on past and current caseload trends, staffing levels, court schedule, and the Community Court program.

PUBLIC COMMENTS: None

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

- 3) **Proclamation** - Sexual Assault Awareness Month

Mayor Benson read the proclamation.

CONSENT AGENDA:

Councilmember de Leon **moved** to approve the Consent Agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

- 4) **Claim Checks** – April 4, 2024, Check No. 54273 through Check No. 54314 in the amount of \$165,554.02.
- 5) **Minutes** – Town Hall Meeting of March 14, 2024, Special Council Meeting of March 21, 2024, Council Meeting of March 21, 2024.
- 6) **AB24-028** - Resolution Accepting the Gymnasium Roof Replacement Project as Complete.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 7) **AB24-029** – Resolution Accepting Bid and Awarding Contract for the Boat Dock Project.

Public Works Director Hanis reported on this item.

Councilmember Mulvihill **moved** to adopt Resolution No. 24-1613 awarding the bid on the Lake Sawyer Dock Project to Waters and Woods in the amount of \$212,952.06; **second** Councilmember de Leon. Motion **passed** with all voting in favor (7-0).

- 8) Resolution** Authorizing the Creation of a Committee to Explore Annexation of the City of Black Diamond into Mountain View Fire and Rescue for Fire Protection and Emergency Medical Services.

Councilmember Page led the discussion on this item and proposed the date of June 30th to make a recommendation/decision. There was discussion regarding the proposed date and timing.

Councilmember Smith **moved** to adopt Resolution No. 24-1614 authorizing the creation of a committee to explore annexation of the City of Black Diamond into Mountain View Fire and Rescue for Fire Protection and Emergency Medical Services with the date being June 30th; **second** Councilmember de Leon.

There was discussion on which Councilmembers to appoint to the committee. There was consensus to have Councilmembers Deady and Douglass serve on the committee.

Vote: Motion **passed** with all voting in favor (7-0).

MAYOR'S REPORT:

Mayor Benson reported attending a meeting with Kim Schrier today, she discussed the Women's Leadership Summit and noted it being well attended. She reminded everyone about the Blessing Ceremony at 11 a.m. tomorrow and announced there is a ribbon cutting for Rolling Smoke BBQ at 2 p.m. tomorrow.

COUNCIL REPORTS:

Councilmember Jones reminded everyone about the upcoming 2024 Periodic Open House on Tuesday, April 30th at 6 p.m. and shared that desserts will be served.

Councilmember Page – no report.

Councilmember Deady reported attending all her meetings and asked about the Council Action Plan and getting it in their binders.

Councilmember Page asked about putting the Council Action Plan on the next meeting agenda.

Councilmember Douglass shared spending time visiting some of our local businesses and encouraged everyone to check out our Black Diamond businesses.

Councilmember Smith shared what the boat dock will look like.

Councilmember Mulvihill reported meeting with Congresswoman Kim Shrier, her EMAC meeting is next Wednesday, and on Saturday she will be attending an all-day NIMS class.

Councilmember de Leon reported on a self-defense course on May 4th.

Councilmember Deady shared Councilmember Mulvihill receiving her Municipal Leadership Award.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Andrew Williamson, Black Diamond spoke to Council.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Smith. Motion **passed** ? with all voting in favor (7-0). The meeting ended at 8:51p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Public Hearing – 2024 Stormwater Management Program Plan	Agenda Date: April 18, 2024	
	AB24-030	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – Xavier Mason	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): N/A	Police – Chief Kiblinger	
Fund Source: N/A	Public Works – Scott Hanis	X
Timeline: 1 year	Court – Judge Swain & Tawnya Parks	
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: 2024 Stormwater Management Program Plan		
SUMMARY STATEMENT: The City of Black Diamond has an NPDES permit in order to discharge stormwater to waters of the state in Washington. The Stormwater Management Program Plan must be updated annually to keep permit coverage. Public Works will go over annual updates to the SWMP and hold a public hearing.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Reviewed and discussed with the Public Works Committee.		
RECOMMENDED ACTION: Public Hearing only.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
April 18, 2024		

CITY OF BLACK DIAMOND

**STORMWATER MANAGEMENT PROGRAM
PLAN (SWMP PLAN)**

2024 UPDATE



PREPARED BY
Public Works Department
CITY OF BLACK DIAMOND
PO BOX 599
BLACK DIAMOND, WA 98010
(360) 851-4446

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LIST OF ACRONYMS AND ABBREVIATIONS

AKART	All Known and Reasonable Treatment
BMP	Best Management Practices
CESCL	Certified Erosion and Sediment Control Lead
DOE	Department of Ecology
GIS	Geographic Information Systems
IDDE	Illicit Discharge Detection and Elimination
LID	Low Impact Development
MPD	Master Planned Development
MS4	Municipal Separate Storm Sewer System
NPDES	National Pollutant Discharge Elimination System
O&M	Operations and Maintenance
SAM	Stormwater Action Monitoring
SMAP	Stormwater Management Action Plan
SWMMWW	Stormwater Management Manual for Western Washington
SWMP	Stormwater Management Program
SWPPP	Stormwater Pollution Prevention Plan
TMDL	Total Maximum Daily Load

THIS PLAN IS BASED ON THE REQUIREMENTS OUTLINED IN THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT. MUCH OF THE LANGUAGE INCLUDED IN THIS DOCUMENT DESCRIBING PERMIT REQUIREMENTS HAS BEEN TAKEN DIRECTLY FROM THIS PERMIT AND HAS BEEN SUMMARIZED FOR EASE OF THE READER.

FOR COMPLETE REQUIREMENTS AND DETAILS, PLEASE REFER TO SECTION S5.C OF THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT FROM THE DEPARTMENT OF ECOLOGY.

– INTRODUCTION

1.1 INTRODUCTION

This document constitutes the City of Black Diamond's Stormwater Management Program (SWMP) Plan as required under Condition S5 of the Western Washington Phase II Municipal Stormwater Permit (the Permit). In addition to the City's permit, the SWMP includes the Total Maximum Daily Load (TMDL) requirements on Lake Sawyer as published in the TMDL document 09-10-053.

The purpose of the SWMP Plan is to detail actions that the City of Black Diamond has taken and will take to maintain compliance with conditions in the permit. This SWMP Plan will be an attachment to the *Annual Report Form for Cities, Towns, and Counties* which is required to be submitted to the Department of Ecology (DOE) by March 31 of each year.

The City's SWMP is intended to reduce the discharge of pollutants from the City's Municipal Separate Storm Sewer System (MS4) to the Maximum Extent Practicable, meet Washington State's All Known and Reasonable Treatment (AKART) requirements, and protect water quality. This goal is accomplished by the inclusion of all Permit SWMP components, minimum measures, and implementation schedules into the City's SWMP.

In compliance with Permit requirements, where the City is already implementing actions or activities called for in this document, the City will continue those actions or activities regardless of the schedule called for in this document. The City will adapt these actions or implement new activities as required by Permit deadlines and as City staff measures the effectiveness of current actions or activities.

The City is active in all 10 areas of permit activity including:

- Monitoring the MS4
- Reporting to DOE
- Stormwater planning
- Public education and outreach
- Public involvement and participation
- MS4 mapping and documentation
- Illicit Discharge Detection and Elimination (IDDE)

- Controlling runoff from new development, redevelopment, and construction sites
- Operations and maintenance (O&M)
- Source Control Program for Existing Development

MONITORING AND ASSESSMENT

2.1 PERMIT REQUIREMENTS and Dates

Section S5.A and S8 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop, monitor, and report the City's SWMP. The SWMP shall be designed to reduce the discharge of pollutants from the City's MS4 to the maximum extent practicable and to protect water quality. The monitoring, reporting and assessment requirement helps keep the City on track with Best Management Practices (BMPs) to reduce the discharge of pollutants to stormwater. Specific dates are outlined below:

- Submit a one-time payment of \$717 into a collective fund to implement regional small streams and marine nearshore areas status and trends monitoring in Puget Sound. Payment is due by December 1, 2019 (completed September 2019).
- Notify DOE in writing the City's decision whether or not to participate in contributing to a collective fund to implement regional receiving water status and trends monitoring, at an annual cost of \$717, by December 1, 2019 (completed October 16, 2019). Participation in this monitoring meets City requirements for regional status and trends monitoring. Annual payments completed.
- Submit a one-time payment of \$1,310 into a collective fund to implement effectiveness studies and source identification studies. Payment is due by December 1, 2019 (completed September 2019).
- Notify DOE in writing the City's decision whether to participate in contributing to a collective fund to implement Stormwater Action Monitoring (SAM) effectiveness and source identification studies, at an annual cost of \$1,310, by December 1, 2019 (completed October 16, 2019). Participation in this collective fund meets City requirements for effectiveness and source identification studies. Annual payments completed.

2.2 CURRENT ACTIVITIES

The current city activities associated with Monitoring and reporting include:

- Track the number of inspections, follow-up actions because of inspections, official enforcement actions and types of public education activities for inclusion in the City's annual reports to DOE.
- Track the cost or estimated cost of development and implementation of the SWMP.
- Coordinate, as necessary, with other entities covered under a municipal stormwater National Pollutant Discharge Elimination System (NPDES) permit

- to encourage coordinated stormwater-related policies, programs, and projects within adjoining or shared areas.
- The Development Agreement for the major Master Planned Developments requires extensive water quality monitoring by the developer before, during and after construction, including a yearly review by the Water Quality Review Committee.
 - The City is contributing to the collective fund to implement regional receiving water status and trends monitoring.
 - The City is contributing to the collective fund to implement SAM effectiveness and source identification studies.
 - The City has one staff member certified as a MS4 Stormwater Permit Compliance Professional, certified through the American Stormwater Institute.

2.3 PLANNED ACTIVITIES

The City will continue with the current monitoring activities in 202. The City will pay into the collective funds for regional receiving water status and trends monitoring, and for SAM effectiveness and source identification studies.

REPORTING

3.1 PERMIT REQUIRMENTS AND DATES

Section S9 of the 2019-2024 Phase II Permit requires the City to:

- Submit an annual report to Ecology: Due March 31st of each year.
- Keep all records related to the NPDES Phase II Permit and the SWMP for at least 5 years.
- Make records related to the NPDES Phase II Permit and the SWMP available to the public at reasonable times during business hours.

3.2 CURRENT ACTIVITIES

- Submit the online *Annual Report Form for Cities, Towns, and Counties* which is intended to summarize the City's compliance with the conditions of the Permit. The annual report shall be submitted by March 31 of each calendar year covering the previous calendar year.
- Prepare written documentation of the SWMP and update at least annually for submittal with the City's annual reports to DOE.
- Include with the annual report, notification of any annexations, incorporations, or jurisdictional boundary changes resulting in an increase or decrease in the City's geographic area of permit coverage during the reporting period.

3.3 PLANNED ACTIVITIES

The City will submit our 2023 annual report prior to March 31, 2024 and continue to keep thorough records of all NPDES Phase II Permit and SWMP activities.

–STORMWATER PLANNING

4.1 PERMIT REQUIREMENTS and Dates

Section S5.C.1 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement a Stormwater Planning program to inform and assist in the development of policies and strategies as water quality management tools to protect aquatic resources. Specific program components and dates are outlined below:

- Continue to require Low Impact Development (LID) Principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed.
- Convene an inter-disciplinary team to inform and assist in the development, progress, and influence of this program no later than August 1, 2020 (team established July 29, 2020).
- Report on how stormwater management needs and protection/improvement of receiving water health are (or are not) informing the planning update processes and influencing policies and implementation strategies in their jurisdiction in relation to long-range plan updates. Reports shall describe the water quality and watershed protection policies, strategies, codes, and other measures intended to protect and improve local receiving water health through planning or considering stormwater management needs or limitations.
 - Describe how anticipated stormwater impacts on water quality were addressed, if at all, during the 2013-2019 permit term in updates to the Comprehensive Plan and in other locally initiated or state-mandated, long-range land use plans that are used to accommodate growth or transportation in the annual report due March 31, 2021 (reported in the annual report that was due March 31, 2021).
 - Submit a report describing how anticipated stormwater impacts on water quality were addressed, if at all, during the current 2019-2024 permit cycle in updates to the Comprehensive Plan and in other locally initiated or state-mandated, long-range land use plans that are used to accommodate growth or transportation no later than January 1, 2023.
- Continue to require LID principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed, in order to minimize impervious surfaces, native vegetation loss, and stormwater runoff in all types of development.
 - Annually assess and document any newly identified administrative or regulatory barriers to implementation of LID principles or LID BMPs and measures developed to address the barriers. The report shall also describe mechanisms developed to encourage or require implementation of LID principles or LID BMPs.

- Develop a Stormwater Management Action Plan (SMAP) for at least one priority catchment within the City in accordance with Section S5.C.1.d.
 - Document any existing information related to local receiving waters and contributing area conditions to identify receiving waters that are most likely to benefit from stormwater management planning.
 - Submit a watershed inventory and include a brief description of the relative conditions of the receiving waters and the contributing areas, the findings of the stormwater management influence assessment for each basin and indicate which receiving waters will be prioritized for the implementation of stormwater facility retrofits no later than March 31, 2022(deadline was met).
 - Develop and implement a prioritization method and process to determine which receiving waters will receive the most benefit from implementation of stormwater facility retrofits, tailored implementation of SWMP actions, and other land/development management actions and document the prioritized and ranked list no later than June 30, 2022(deadline was met).
 - Develop a SMAP for at least one high priority catchment area no later than March 31, 2023 Completed March, 2023.

4.2 CURRENT ACTIVITIES

The City is continuing to assess if there are any administrative or regulatory barriers in implementation of LID principles or LID BMPs.

- The City coordinates between departments with the inter-disciplinary team made up of representatives from the Public Works Department, Community Development Department, and the Master Development Review Team.

4.3 PLANNED ACTIVITIES

The City will continually assess, and report annually, any newly identified administrative or regulatory barriers to implementation of LID principles or LID BMPs and measures to address the barriers.

- The City will continue coordination with other permittees by way of participation in regional groups and exploring joint efforts with neighboring cities as time and staffing allows.
- Review and update requirements for LID code review process as needed.
- The City coordinates between departments with the inter-disciplinary team made up of representatives from the Public Works Department, Community Development Department, and the Master Development Review Team.

–PUBLIC EDUCATION AND OUTREACH

5.1 PERMIT REQUIREMENTS and Dates

Section S5.C.2 of the Western Washington Phase II Municipal Stormwater Permit requires the City to include an education and outreach program designed to build general awareness about methods to address and reduce impacts from stormwater runoff, effect behavior change to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts, and create stewardship opportunities that encourage community engagement and participation in addressing the impacts from stormwater runoff. The City must meet the following deadlines:

- Conduct an evaluation of the effectiveness of the ongoing behavior change program required in the 2013-2018 Permit no later than July 1, 2020, unless a new target audience and BMP behavior change campaign will be utilized for social marketing (completed August 14, 2020).
- Develop a social marketing campaign tailored to the community, including development of a program evaluation plan no later than February 1, 2021 (completed January 27, 2021).
- Begin implementing the social marketing campaign and strategy no later than April 1, 2021 (began March 2021 with first social media post on April 5, 2021).
- Evaluate and report on the changes in understanding and adoption of targeted behaviors resulting from the implementation of the strategy, and any planned or recommended changes to the campaign in order to be more effective, along with a description of strategies and process to achieve the results, no later than March 31, 2024.

5.2 CURRENT ACTIVITIES

The City has educated the public through stormwater articles in the city newsletter, posting educational materials on the City website, handing out materials at City sponsored events, workshops to train City staff and elected officials, and meeting with businesses and owners of private stormwater systems. The current City activities associated with Public Education and Outreach include:

- Educating the public about the need of the stormwater utility and the collaborative effort needed from everyone in the City to improve stormwater quality within the City.
- Meeting, as needed, with businesses and the general public about the hazards associated with illicit discharges and improper disposal of waste.
- Distribute illicit discharge information to target audiences through individual meetings.

- Continue to track and maintain records of public education and outreach activities.
- The City is utilizing feedback received from the previous education survey to determine how to educate the public regarding stormwater.
- In cooperation with the Lake Sawyer Park Foundation, educational signs on the importance of water quality were posted in the Lake Sawyer Regional Park.
- Education efforts for behavioral change will focus on the following areas:
 - Yard care.
 - Focus on fertilizers and determining what types of fertilizers would work best in a yard (focus on free soils reports offered by the King Conservation District).

5.3 PLANNED ACTIVITIES

The City has the following goals for continued Permit compliance in public education and outreach:

- City staff will continue to utilize the feedback as laid out in the social marketing campaign from the most recent survey results on education efforts. Target areas are listed in 4.2 above.
- Continue education and behavior change efforts for the general public utilizing social marketing, the City newsletter, and the City's website as staff time and opportunity allows.
- The City has "No Dumping" placards that can be made available to volunteers for marking around catch basins. City staff will look at options for soliciting help from community volunteers to assist with these markings, perhaps as part of an upcoming social marketing campaign.
- The City will provide information to the public at local events, such as, Miner's Day and Labor Day, regarding protecting stormwater of pollutants.
- City staff will continue to coordinate with King County and local volunteers to take samples for secchi depth, temperature, chlorophyll-a, phosphorus and nitrogen in Lake Sawyer.

– PUBLIC INVOLVEMENT AND PARTICIPATION

6.1 PERMIT REQUIREMENTS and Dates

Section S5.C.3 of the Western Washington Phase II Municipal Stormwater Permit requires the City to provide ongoing opportunities for public involvement and participation. The City will comply with applicable state and local public notice requirements in developing elements of the SWMP and SMAP. The annual report and updated SWMP Plan are required to be published on the City's website by May 31 of each year.

6.2 CURRENT ACTIVITIES

The current compliance activities associated with public involvement and participation include:

- The City has posted the SWMP Plan and annual report on the City website (click on "Public Works", then "Stormwater").
- Provide opportunities for public involvement in the review of the stormwater comprehensive plan updates, SWMP Plan updates, changes to the stormwater utility charges, or other stormwater codes or similar environmental policies at the early consideration stages at the Public Works Committee level.
- Provide opportunities for public involvement and comment in the consideration of the SWMP Plan by holding a public hearing prior to implementation.
- Review the SWMP Plan with the Public Works Committee and receive public comments in a public hearing prior to implementation.
- Make the SWMP Plan, the annual report, and all other submittals required by the Phase II Permit, available to the public.
- Post the updated SWMP Plan and the annual report on the City's website.

6.3 PLANNED ACTIVITIES

The City will continue with the public involvement and participation activities each year for the SWMP Plan and will continue to make the annual report available for public review by posting it on the City website. With social media now available to the City, advertising for public participation in developing updates to the SWMP Plan will be posted on social media, including how suggestions can be submitted to the City.

- The City will provide opportunities for public involvement in development and finalization of the SWMP through at least one public hearing.

–MS4 Mapping and Documentation

7.1 PERMIT REQUIREMENTS and Dates

Section S5.C.4 of the Western Washington Phase II Municipal Stormwater Permit requires the City involvement in an ongoing program for mapping and documenting the MS4. Specific program components are outlined below:

- Maintain mapping data for the features listed below:
 - Known MS4 outfalls and known MS4 discharge points.
 - Receiving waters, other than groundwater.
 - Stormwater treatment and flow control BMPs/facilities owned or operated by the City.
 - Tributary conveyances to all known outfalls with a 24-inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems, mapping the following features and/or attributes:
 - Tributary conveyance type, material, and size where known.
 - Associated drainage areas.
 - Land use.
 - All connections to the MS4 authorized or allowed by the Permittee after February 16, 2007.
 - Connections between the MS4 and other municipalities or public entities.
 - Geographic areas served by the MS4 that do not discharge stormwater to surface waters.
- The City shall make appropriate mapping updates by the following deadlines:
 - Collect size and material data for all known MS4 outfalls during normal course of business and update records, as necessary, before January 1, 2020 (City staff regularly maintains records of all known MS4 outfalls and discharge points).
 - Complete mapping of all known connections from the MS4 to privately owned stormwater systems by August 1, 2023.
- Upon request, make all maps available to DOE.
- Upon request, and to the extent appropriate, provide mapping information available to federally recognized Indian Tribes, municipalities, and other permittees at a reasonable cost.

7.2 CURRENT ACTIVITIES

The City currently implements activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- Continue to make updates to stormwater features in Geographic Information Systems (GIS) software as new information becomes available.

7.3 PLANNED ACTIVITIES

The City will continue with updates to MS4 mapping in GIS, as staff time allows. Specifically, the City will verify and update information for all known outfalls during field screenings, inspections, and/or maintenance. The City will also make sure all private connections are known, documented, and mapped, and future private connections to the City's MS4 will be documented and mapped.

The City has updated its GIS system and will need to transfer data from the old system to the new system. City staff will work to ensure that the most up-to-date information for the MS4 is maintained through the transition and any missing data can be either retrieved or recreated.

– ILLICIT DISCHARGE DETECTION AND ELIMINATION

8.1 PERMIT REQUIREMENTS and Dates

Section S5.C.5 of the Western Washington Phase II Municipal Stormwater Permit requires the City to maintain an ongoing program designed to prevent, detect, characterize, trace and eliminate illicit connections and illicit discharges into the MS4. Specific program components are outlined below:

- Include procedures for reporting and correcting or removing illicit connections, spills, and other illicit discharges when they are suspected or identified. Illicit connections and illicit discharges must be identified through (but not limited to) field screening, inspections, complaints/reports, construction inspections, maintenance inspections, source control inspections, and/or monitoring information, as appropriate.
- Informing public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste.
- Enforce ordinance 18-1099, which effectively prohibits non-stormwater, illicit discharges into the City's MS4 to the maximum extent allowable under state and federal law. Ordinance 18-1099 addresses:
 - Allowable discharges (as outlined in S5.C.5.c.i of the NPDES Permit).
 - Conditionally allowable discharges (as outlined in S5.C.5.c.ii of the NPDES Permit).
 - Any category of allowable or conditionally allowable discharges if the discharges are identified as significant sources of pollutants to waters of the State.
 - Escalating enforcement procedures and actions for repeat offenders.
- Implement an ongoing program designed to detect and identify non-stormwater discharges and illicit connections into the City's MS4. The program shall include:
 - Procedures for conducting investigations, including field screening and methods for identifying potential sources (which may also include source control inspections), implementing a field screening methodology appropriate to the characteristics of the MS4 and water quality concerns. Screening for illicit connections may be conducted using: *Illicit Connection and Illicit Discharge Field Screening and Source Tracing Guidance Manual* (Herrera Environmental Consultants, Inc.; May 2020). The City shall document the field screening methodology in the annual report. The City shall complete field screening for an average of 12% of the MS4 each year. Tracking began August 1, 2019.
 - A publicly listed and publicized hotline or telephone number for public reporting of spills and other illicit discharges. Upon discussions with first responders, it was determined that the public should call 911 to report a spill or other illicit discharge. Responding fire and/or police will contact

Public Works for assistance and reporting. Public Works can still be contacted for non-emergencies (360-851-4446 during business hours; 360-851-4517 for emergencies after hours).

- An ongoing training program on the identification of an illicit discharge and/or connection, and on the proper procedures for reporting and responding to the illicit discharge and/or connection, for all municipal field staff, who, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge and/or illicit connection to the MS4. Follow-up training shall be provided as needed. The City shall document and maintain records of the trainings provided and the staff trained. Last training occurred in March 2022.
- Implement an ongoing program designed to address illicit discharges, including spills and illicit connections, into the MS4. The program shall include:
 - Procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found or reported to the City. Procedures shall address the evaluation of whether the discharge must be immediately contained and steps to be taken for the containment of the discharge.
 - Procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting, and analyzing water samples, and/or other detailed inspection procedures.
 - Procedures for eliminating the discharge; including notification of appropriate authorities; notification of the property owner; technical assistance; follow-up inspections; and implementation and use of the compliance strategy mentioned above, including escalating enforcement and legal actions if the discharge is not eliminated.
 - The City must meet the following timelines and be responsible for the following actions:
 - Immediately respond to all illicit discharges, including spills, which are determined to constitute a threat to human health, welfare, or the environment by taking appropriate action to correct or minimize the threat to human health, welfare, and/or the environment; notifying DOE and other appropriate spill response authorities within 24 hours of learning about the illicit discharge or spill; and immediately report spills or discharges of oils or hazardous substances to DOE and the Washington Emergency Management Division.
 - Investigate (or refer to the appropriate agency with the authority to act) within 7 days any complaints, reports, or monitoring information that indicates a potential illicit discharge.
 - Initiate an investigation within 21 days of any report or discovery of a suspected illicit connection to determine the source of the connection, the nature and volume of discharge through the connection, and the party responsible for the connection.

- Upon confirmation of an illicit connection, use the compliance strategy in a documented effort to eliminate the illicit connection within 6 months. All known illicit connections to the MS4 shall be eliminated.
- Track and maintain records of illicit discharges, spills, and illicit connections, including those that were found by, reported to, or investigated by the City. Data shall be submitted annually in the Annual Report following the instructions, timeline, and format found in Appendix 12 of the Permit.

8.2 CURRENT ACTIVITIES

The City currently implements activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- Through Ordinance 18-1099, city staff has the ability to intervene and stop illicit discharges, to get involved to educate those that pollute unknowingly and follow up with additional enforcement actions to those not complying with corrective actions.
- City staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, including spills and illicit connections, shall be trained to conduct these activities. Follow-up training shall be provided as needed to address changes in procedures, techniques, requirements, or staffing. The training provided and staff trained shall be documented. All Public Works staff received IDDE training in March 2022.
- Continue to respond to reported illicit discharge reports and documenting the actions taken to eliminate them.
- Continue to follow up on hotline illicit discharge tips.
- Implement the City IDDE program to detect and stop illicit discharges to the City's MS4 by:
 - Characterizing the nature of illicit discharges
 - Tracing the source
 - Removing the source
 - Educating those responsible
 - Enforcing the City's code to stop illicit discharges.

8.3 PLANNED ACTIVITIES

The City will field screen a minimum of 12% of the City's outfalls and discharge points for illicit connections to meet the requirement of screening 12% of all outfalls each year.

- The City will provide training to new Public Works staff for IDDE annually or more often as needed.
- Continue to respond to reported illicit discharge reports and documenting the actions taken to eliminate them.

– CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT AND CONSTRUCTION SITES

9.1 PERMIT REQUIREMENTS and Dates

Section S5.C.6 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement and enforce a program to reduce pollutants in stormwater runoff to the City's MS4 from new development, redevelopment and construction site activities, which applies to private and public development, including transportation projects. Specific program components are outlined below.

- The City will implement an ordinance or other enforceable mechanism that addresses runoff from new development, redevelopment, and construction site projects no later than June 30, 2022 (mechanism was in place by June 30, 2022). This program will apply to all applications (projects with a complete project description, site plan, and, if applicable, a SEPA checklist) on or after July 1, 2022, prior to January 1, 2017, that have not started construction by January 1, 2022, and those between January 1, 2022, and July 1, 2022 that have not started construction by July 1, 2027.
 - In order to comply with new requirements regarding site planning requirements; BMP selection criteria; BMP design criteria; BMP infeasibility criteria; LID competing needs criteria; and BMP limitations, the City should adopt the DOE 2019 Stormwater Management Manual for Western Washington (the 2019 SWMMWW). Adoption and implementation of the 2019 SWMMWW will meet the requirements of the Permit. The mechanism to meet these requirements shall be in place by August 1, 2022 (ordinance no. 22-1178 was put into effect July 21, 2022).
 - The City shall have the legal authority in place by June 30, 2022, through the approval process for new development and redevelopment, to inspect and enforce maintenance standards for private stormwater facilities that discharge to the City's MS4 (Legal authority is in place through Chapter 14.04.365 of the Black Diamond Municipal Code. No updates to the approval process are necessary).

9.2 CURRENT ACTIVITIES

The City code currently implements the activities and programs to meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City conducts construction and stormwater site inspections during the pre-construction, active construction and final inspection at closeout of the site to ensure site is fully stabilized and all stormwater BMP's are operating/functional.

- The City has implemented a permitting process with plan review, inspection and enforcement capability for both private and public projects. This program applies to all sites as determined by Section 3 of Appendix 1 of the Permit.
- The City reviews stormwater site plans for proposed development activities.
- The City inspects, prior to clearing and construction, all known development sites.
- The City inspects all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. The City will enforce as necessary based on the inspection.
- The City inspects all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs. Also, the City will verify a maintenance plan is completed and responsibility for maintenance is assigned. Enforcements will be made, as necessary, based on the inspection.
- City Staff schedules all inspections through the City's PermitTrax software and records of inspections are maintained in PermitTrax by inspectors. Routine inspections not set in PermitTrax, such as city-run construction projects, will be tracked separately on spreadsheets and/or daily logs by Public Works maintenance staff.
- The City must perform at least 80% of required inspections in order to achieve Permit compliance. Staff schedules all inspections through the City's PermitTrax software and records of inspections are maintained in PermitTrax by inspectors. Routine inspections not set in PermitTrax, such as city run construction projects, will be tracked separately by Public Works maintenance staff.
- Inspections of all permanent stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every six months until 90% of the lots are constructed (or when construction is stopped, and the site fully stabilized) to identify maintenance needs and enforce compliance with maintenance standards as needed.
- The City implements an enforcement strategy to respond to issues of non-compliance.
- The City ensures that all staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement, are trained to conduct these activities.
 - The City has eight Certified Erosion and Sediment Control Leads (CESCL).
 - The city has three Certified Erosion and Sediment Control Inspectors, certified through the American Stormwater Institute. The City has two Certified Stormwater Inspectors trained by the NPDES National Stormwater Center.
- Links for DOE's "Notice of Intent for Construction Activity" and "Notice of Intent for Industrial Activity" are available to representatives of proposed new

development and redevelopment on the City's website. Applicants are made aware during pre-application meetings.

- In addition to the above requirements and with the TMDL for phosphorus on Lake Sawyer, King County volunteers continue to take water quality samples at Lake Sawyer. The schedule for meeting goals for the TMDL called for testing that would end in 2014, but the City has continued with the testing.
- The City used the 2005 SWMMWW and the Lake Sawyer TMDL in the Development Agreement for the major Master Planned Developments (MPDs) in Black Diamond for sampling to monitor for no net increase of phosphorus, as phosphorus levels are directly related to the rate aquatic plants and algae is produced.

9.3 PLANNED ACTIVITIES

The City will continue to:

- Update and implementing process codes, fees, and standards as necessary and as identified needs arise.
- Determine staff training needs and develop training strategies as updates to Permit requirements are implemented by DOE.
- Conduct testing on Lake Sawyer in partnership with King County.
- Conduct construction and stormwater site inspections during the pre-construction, active construction and final inspection at closeout of the site to ensure site is fully stabilized and all stormwater BMP's are operating/functional.
- The City will review stormwater site plans for proposed development activities.
- The City will perform at least 80% of required inspections in order to achieve Permit compliance. Staff schedules all inspections through the City's PermitTrax software and records of inspections are maintained in PermitTrax by inspectors. Routine inspections not set in PermitTrax, such as city run construction projects, will be tracked separately by Public Works maintenance staff.

–OPERATIONS AND MAINTENANCE

10.1 PERMIT REQUIREMENTS and Dates

Section S5.C.7 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement and document a program to regulate maintenance activities and to conduct maintenance activities that prevent or reduce stormwater impacts. Specific program components are outlined below.

- Establish maintenance standards that are as protective, or more protective, of facility function than those specified in the 2019 SWMMWW by June 30, 2022. The purpose of the maintenance standard is to determine if maintenance is required and is not a measure of the facility's required condition at all times between inspections.
- Program to verify adequate long-term O&M of stormwater facilities regulated by the City. Verification shall be established by records of inspections and enforcement actions by City staff. Program components include:
 - Ordinance or other enforceable mechanism in place that clearly identifies the party responsible for maintenance; requires inspections of facilities and establishes enforcement procedures.
 - Annual inspections of all stormwater treatment and flow control BMPs/facilities that discharge to the MS4 and were permitted by the City. The inspection frequency may be reduced if documentation from actual inspections shows a reduced frequency may be used according to Section S.5.C.7.b.i(b) of the Permit. The City must achieve at least 80% of required inspections.
- Annual inspection of all municipally owned or operated stormwater treatment and flow control facilities and taking appropriate maintenance actions. Inspection frequency may be reduced as outlined in Section S5.C.7.c.i of the Permit.
- Spot checks of potentially damaged treatment and flow control BMPs/facilities after major storm events (10-year storm).
- Inspection of all catch basins and inlets owned or operated by the City every two years. A reduced frequency in inspections can be permitted based on documentation in accordance with Section S5.C.7.c.iii(a) of the Permit.
- Implement practices, policies, and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the City, including but not limited to: streets, parking lots, roads, highways, buildings, parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control BMPs/facilities. Documentation of these practices, policies, and

procedures shall be completed no later than December 31, 2022. Activities to be addressed include pipe cleaning; cleaning of culverts that convey stormwater in ditch systems; ditch maintenance; street cleaning; road repair and resurfacing (including pavement grinding); snow and ice control; utility installation; pavement striping maintenance; maintenance of roadside areas (including vegetation management); dust control; application of fertilizers, pesticides, and herbicides according to the instructions for their use (including reducing nutrients and pesticides using alternatives that minimize environmental impacts); sediment and erosion control; landscape maintenance and vegetation disposal; trash and pet waste management; and building exterior cleaning and maintenance.

- Implement an on-going training program for City staff whose construction, operations or maintenance job functions may impact stormwater quality. Records of training shall be kept and shall include dates, activities or course descriptions, and names and positions of staff in attendance.
- Continue to implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City (the Public Works Shop). SWPPPs shall be updated no later than December 31, 2022. The SWPPP shall include components outlined in S5.C.7.f.i-v.
- Keep records of inspections and maintenance or repair activities.

10.2 CURRENT ACTIVITIES

The City currently has activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City has a program for maintaining and inspecting catch basins with the most recent inspections and maintenance occurring in the summer of 2023.
- The City has completed a site assessment of City facilities, including the fire station, the police station, the public works facility, and the water reservoir and pump station.
- The City inspects City owned stormwater treatment facilities and has adapted inspections and inspection criteria as identified in the 2019 SWMMWW.
- The City has trained employees whose construction, operations or maintenance job functions may impact stormwater quality in the implementation of BMPs that will reduce or eliminate pollution from entering the MS4 from City facilities or operations.
- The City has established maintenance standards that are as protective as those specified in the 2019 SWMMWW.

- The City performs maintenance within required timeframes when an inspection identifies an exceedance of the maintenance standard. For each exceedance of the required timeframe, the City will document the circumstances and how they were beyond the City's control.
- The City annually inspects all municipally owned or operated permanent stormwater treatment and flow control facilities and maintains facilities according to the adopted maintenance standards.
- The City performs maintenance on City ponds and BMPs within required timeframes when an inspection identifies a maintenance standard has been exceeded. If the City does not perform maintenance within the required timeframe, the City will document the circumstances and how they were beyond their control and will submit documentation to DOE.
- After major storm events (classified as a 10-year storm), the City conducts spot checks of potentially damaged stormwater facilities.
- Private stormwater facilities can receive utility credits for documentation of maintenance and inspections.
- The City implements practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the City, and road maintenance activities conducted by the City.
- Procedures are in place to reduce pollutants in discharges from all lands owned or maintained by the City and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities. Procedures include:
 - Proper application of fertilizer, pesticides, and herbicides
 - Sediment and erosion control (the City has eight CESCLs on staff)
 - Proper landscape maintenance and vegetation disposal
 - Proper trash management
 - Proper maintenance and cleaning of City buildings
- City employees, whose construction, operations, or maintenance job functions may impact stormwater quality, receive training on an as-needed basis and have access to documentation of policies/procedures/practices for O&M on City network.
- SWPPPs are in place for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit. The latest update to the SWPPP for the Public Works Maintenance Facility was completed in November, 2022.
- Tracking and documentation methods, along with procedures associated with inspection, maintenance, or repair activities, are being utilized by City staff.
- The washing of City vehicles and large equipment is performed at the City's equipment washing facility at the City's maintenance site. Staff

using the facility are trained prior to use in accordance with standard operating procedures for the facility.

- The City is implementing Brightly Software to track the maintenance of stormwater facilities and other systems.

10.3 PLANNED ACTIVITIES

The City will continue with current activities to prevent pollution from municipal maintenance operations.

- The City sweeps arterial and collector streets at least four times per year and will sweep more frequently as budgets and schedules allow.
- Street waste is hauled away for proper disposal.
- The City will clean, at a minimum, 95% of all catch basins at least once every two years. As part of catch basin cleaning, the City will inspect each catch basin to check for deficiencies that may prevent catch basins from functioning properly. The City will investigate hiring a contractor to perform these inspections and cleanings.
- The City will review and update the SWPPP for the Public Works Shop according to the requirements of the Permit.
- The City will investigate protective fencing around stormwater ponds to prevent illegal dumping as well as to protect people from falling into the water.
- The City plans on investigating dual use of certain stormwater ponds, such as recreational uses on top of maintaining current functionality of the ponds.
- Operation and maintenance staff will generate a spreadsheet of stormwater facilities, for the use of documenting maintenance and work performed to keep the facilities functioning properly.

Operation and maintenance staff will receive relevant training as opportunities become available.

–Source Control for Existing Development

11.1 PERMIT REQUIREMENTS and Dates

Section S5.C.8 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement a program to prevent and reduce pollutants in runoff from areas that discharge to the City's MS4. Specific program components and dates are outlined below:

- Apply operational source control BMPs, and if necessary, structural source control BMPs or treatment BMPs/facilities, or both, to pollution generating sources associated with existing land use activities.
- Inspections of pollutant generating sources at publicly and privately owned institutional, commercial, and industrial sites to enforce implementation of required BMPs to control pollution discharging into the MS4.
- Application and enforcement of local ordinances at sites located within the City that meet the criteria of Appendix 8 of the Permit as well as home-based businesses and multi-family sites.
 - Practices must also be implemented to reduce polluted runoff from the application of pesticides, herbicides, and fertilizers at these sites.
- Adopt or make effective an ordinance, or other enforceable documents, requiring the application of source control BMPs for pollutant generating sources associated with land uses within the City that meet the criteria of Appendix 8 of the Permit no later than August 1, 2022. This requirement is met by using the source control BMPs in the 2019 SWMMWW.
- Establish an inventory that identifies publicly and privately owned institutional, commercial, and industrial sites which have the potential to generate pollutants no later than August 1, 2022. This includes sites within the City that meet the criteria of Appendix 8 of the Permit and other pollutant generating sources, such as home-based businesses and multi-family sites.
- Implement an inspection program for identified sites in the City that meet the criteria of Appendix 8 of the Permit, no later than January 1, 2023.
 - Identified sites shall be provided education about activities that may generate pollutants and the source control requirements applicable to those activities.
 - Complete inspections for at least 20% of identified sites annually. Sites can be inspected more than once and follow-up compliance inspections in following years can count towards the 20%

- requirement. It is not a requirement to inspect 100% of identified sites over a five-year period.
 - Complete inspections for 100% of sites identified through credible complaints received by the City.
 - Attempted inspections where entry is denied by the property owner count towards the total.
- Implement a progressive enforcement policy that requires sites to comply with stormwater requirements no later than January 1, 2023. Compliance with regulations shall follow the following steps:
 - If, after a reasonable amount of time, a site has failed to adequately implement required BMPs, the City shall take appropriate follow-up action(s), which may include phone calls, reminder letters, emails, or follow-up inspections.
 - If, after a reasonable amount of time, a site has failed to adequately implement required BMPs following follow-up action(s), the City shall take enforcement action as allowed through the City Code or ordinances, or through the judicial system.
 - The City shall maintain records, including documentation of each site visit, inspection reports, warning letters, notices of violation, and other enforcement records, demonstrating the City's efforts to bring sites into compliance. Records shall also be maintained for sites in which the City was denied entry for inspection.
 - Non-emergency violations of local ordinances can be referred to DOE, provided that the City has made a documented effort of progressive enforcement.
- Staff responsible for implementing the source control program shall be trained to conduct these activities. Follow-up trainings shall be provided, as necessary. Training shall cover the legal authority for source control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures. The City shall document and maintain records of the training provided and the staff trained.

11.2 CURRENT ACTIVITIES

The City currently inspects private properties with stormwater facilities that discharge directly to the City's MS4 and looks at BMPs that are currently in place in relation to the connection point. The has an inventory in its PermitTrax system showing the businesses that are within the City. With this information, City staff will be able to determine which sites would be subject to this program and the applicable BMPs for those sites.

- Using appendix 8, City staff update a list of businesses within city limits that are potential sources of pollutants to the MS4.
- Inspections have been completed in year 2022

11.3 PLANNED ACTIVITIES

The City will look at how current adopted rules and regulations measure up to the BMPs outlined in Volume IV of the 2019 SWMMWW and how those might apply to existing sites within the City. The City will first analyze which sites in the City meet the criteria in Appendix 8 of the Permit and will investigate which BMPs will apply to those specific sites, and which BMPs are currently in place at those sites.

- The City will inspect sites in 2024 for IDDE/Source Control.
- City staff will create educational flyers to distribute to potential pollutant generating businesses.

**City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010**

[illegible]

RESOLUTION NO. 24-1615

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AUTHORIZING THE MAYOR TO ACCEPT CONVEYANCES
OF REAL PROPERTY INTERESTS NECESSARY FOR
CONSTRUCTION OF THE SR 169 CORRIDOR
INTERSECTION IMPROVEMENTS.**

WHEREAS, the City of Black Diamond's ("City") SR 169 Corridor Intersection Improvements project includes the construction of two roundabouts, which require acquisition of real property interest; and

WHEREAS, James W. Thompson ("Grantor") has agreed to convey a portion of certain real property known as King County Tax Parcel ID No. 112106- 9045 to the City ("Grantee") for municipal purposes, specifically for the SR 169 Corridor Intersection Improvements project; and

WHEREAS, Latimer Properties, LLC ("Grantor") has agreed to convey a portion of certain real property known as King County Tax Parcel ID No. 112106-9023, to the City of Black Diamond ("Grantee") for municipal purposes, specifically for the SR 169 Corridor Intersection Improvements project; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Authorization. The Mayor is authorized to accept deeds and easements and to execute associated documents for real property conveyances necessary for the construction of the SR 169 Corridor Intersection Improvements project, including the deed from James W. Thompson and deed from Latimer Properties, LLC in a form substantially similar to the ones attached hereto as Attachment A

Section 2. Corrections. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers, and any references thereto.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THERE OF, THIS 18TH DAY OF APRIL 2024.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

WHEN RECORDED RETURN TO:

City Clerk
City of Black Diamond
P.O. Box 599
Black Diamond, Washington 98010

Grantor: James W. Thompson

Grantee: City of Black Diamond, Washington

Abbreviated Legal Description: LOT 2, BLACK DIAMOND LLA NO. BD92-08 REC
NO. 9205139001

Additional Legal Description on: Exhibit "A"

Assessor's Tax Parcel ID No.: 112106-9045

Project Name: SR 169 Corridor Intersection Improvements

WARRANTY DEED

GRANTOR, JAMES W. THOMPSON, for and in consideration of Ten Dollars and No/100 (\$10.00) and/or other valuable consideration in hand paid, under threat of condemnation, conveys and warrants to the **City of Black Diamond, a Washington municipal corporation** ("Grantee"), all its interest, including any after acquired title, in the real property described in the attached and incorporated **Exhibit A**, situated in King County, Washington, and subject to the conditions listed on Fidelity National Title Commitment Number 24000193-SC; Schedule B, Part II, as set forth in **Exhibit B**, attached and incorporated herein.

(Signatures on following page)

GRANTOR: **JAMES W. THOMPSON**

Name: _____

Title: _____

Date: _____

NOTARY ACKNOWLEDGMENT

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
_____, an authorized representative of Grantor _____ signed this
instrument and, on oath, stated that she/he was authorized to execute the
instrument and acknowledged it as the free and voluntary act of such party for the
uses and purposes mentioned in the instrument.

Dated this _____ day of _____, 20____.

(SEAL)

Printed Name: _____

Notary Public in and for the State of _____.

My commission expires _____

ACCEPTED:

CITY OF BLACK DIAMOND

By: Carol Benson

Title: Mayor

Date: _____

EXHIBIT A to Warranty Deed

That portion of Lot 2 of City of Black Diamond Lot Line Adjustment No. BD 92-08, filed in Volume 87 of Surveys, at Page 30 and recorded under Recording No. 9205139001, records of King County, Washington, described as follows:

Beginning at the northeast corner of said Lot 2, said point lying on the westerly margin of SR 169;

Thence southerly along said westerly margin, along a curve to the right having a radius of 138.51 feet, whose center bears North 87°29'11" West, through a central angle of 09°02'02", an arc distance of 21.84 feet;

Thence continuing southerly along said margin, South 11°32'50" West, 35.07 feet;

Thence southerly and leaving said westerly margin, along a non-tangent curve to the left having a radius of 642.27 feet, whose center bears North 88°56'55" West, through a central angle of 04°44'41", an arc distance of 53.19 feet to the northerly line of said Lot 2;

Thence northeasterly along said northerly line, North 75°19'55" East, 11.28 feet to the Point of Beginning.

Containing an area of 309 SF or 0.01 AC

EXHIBIT "B"
Exceptions

1. Reservations and exceptions contained in the deed:

Grantor: Northern Pacific Railroad Company
Recording No.: 299084

Reserving and excepting from said Lands so much or such portions thereof as are or may be mineral lands or contain coal or iron, and also the use and the right and title to the use of such surface ground as may be necessary for ground operations and the right of access to such reserved and excepted mineral lands, including lands containing coal or iron, for the purpose of exploring, developing and working the land.

The Company makes no representations about the present ownership of these reserved and excepted interests.

2. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Pacific Telephone and Telegraph Company
Purpose: Telephone poles
Recording Date: April 16, 1923
Recording No.: 1726627
Affects: As described therein

3. Covenants, conditions, restrictions and easements but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, source of income, gender, gender identity, gender expression, medical condition or genetic information, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth in the document

Recording Date: January 10, 1943
Recording No.: 3287698

4. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Pacific Coast Coal Company
Purpose: Water pipeline
Recording Date: December 28, 1946
Recording No.: 3643789
Affects: As described therein

5. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Purpose: Limited access road
Recording Date: February 10, 1977
Recording No.: 7702100603
Affects: As described herein

6. Covenants, conditions, restrictions, recitals, reservations, easements, easement provisions, encroachments, dedications, building setback lines, notes, statements, and other matters, if any, but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, or source of income, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth on City of Black Diamond Lot Line Adjustment No. BD92-08:

Recording No: 9205139001

7. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: City of Black Diamond
Purpose: Sidewalk
Recording Date: August 9, 2018

EXHIBIT "B"

Exceptions
(continued)

Recording No.: 20180809001247
Affects: As described therein

8. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: City of Black Diamond
Purpose: Utilities
Recording Date: August 20, 2018
Recording No.: 20180820000300
Affects: As described therein

9. General and special taxes and charges, payable February 15, delinquent if first half unpaid on May 1, second half delinquent if unpaid on November 1 of the tax year (amounts do not include interest and penalties):

Year: 2024
Tax Account No.: 112106-9045-04
Levy Code: 0905
Assessed Value-Land: \$305,500.00
Assessed Value-Improvements: \$579,800.00

General and Special Taxes:
Billed: \$7,889.43
Paid: \$0.00
Unpaid: \$7,889.43

10. Any unrecorded leaseholds, right of vendors and holders of security interests on personal property installed upon the Land and rights of tenants to remove trade fixtures at the expiration of the terms.

WHEN RECORDED RETURN TO:

City Clerk
City of Black Diamond
P.O. Box 599
Black Diamond, Washington 98010

Grantor: LATIMER PROPERTIES, LLC

Grantee: City of Black Diamond, Washington

Abbreviated Legal Description: Lot 1 Black Diamond LLA no BD92-08 rec no 9205139001

Additional Legal Description on: Exhibit "A"

Assessor's Tax Parcel ID No.: 112106-9023

Project Name: SR 169 Corridor Intersection Improvements

WARRANTY DEED

GRANTOR, LATIMER PROPERTIES, LLC, a Washington limited liability company, for and in consideration of Ten Dollars and No/100 (\$10.00) and/or other valuable consideration in hand paid, under threat of condemnation, conveys and warrants to the **City of Black Diamond, a Washington municipal corporation** ("Grantee"), all its interest, including any after acquired title, in the real property described in the attached and incorporated **Exhibit A**, situated in King County, Washington, and subject to the conditions listed on Fidelity National Title Commitment Number 24000284-SC; Schedule B, Part II, as set forth in **Exhibit B**, attached and incorporated herein.

(Signatures on following page)

GRANTOR: **LATIMER PROPERTIES, LLC, a Washington limited liability company**

Name: _____
Title: _____
Date: _____

NOTARY ACKNOWLEDGMENT

STATE OF _____)
COUNTY OF _____) ss.

I certify that I know or have satisfactory evidence that _____, an authorized representative of Grantor _____ signed this instrument and, on oath, stated that she/he was authorized to execute the instrument and acknowledged it as the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated this _____ day of _____, 20____.

(SEAL)

Printed Name: _____
Notary Public in and for the State of _____.
My commission expires _____

ACCEPTED:

CITY OF BLACK DIAMOND

By: Carol Benson
Title: Mayor
Date: _____

EXHIBIT A to Warranty Deed

That portion of Lot 1 of City of Black Diamond Lot Line Adjustment No. BD 92-08, filed in Volume 87 of Surveys, at Page 30 and recorded under Recording No. 9205139001, records of King County, Washington, described as follows:

Beginning at the southeast corner of said Lot 1, said point lying on the westerly margin of SR 169;
Thence southwesterly along the southerly line of said Lot 1, South 75°19'55" West, 11.28 feet;
Thence northerly along a non-tangent curve to the left having a radius of 642.27 feet, whose center bears South 86°18'24" West, through a central angle of 06°42'41", an arc distance of 75.23 feet;
Thence North 42°48'26" West, 76.01 feet to the westerly margin of SR 169;
Thence southeasterly and southerly along said margin and along a non-tangent curve to the right having a radius of 138.51 feet, whose center bears South 28°43'46" West, through a central angle of 63°47'02", an arc distance of 154.19 feet to the Point of Beginning.

Containing an area of 1,146 SF or 0.03 AC

EXHIBIT "B"
Exceptions

1. Reservations and exceptions contained in the deed:

Grantor: Northern Pacific Railroad Company
Recording No.: 299084

Reserving and excepting from said Lands so much or such portions thereof as are or may be mineral lands or contain coal or iron, and also the use and the right and title to the use of such surface ground as may be necessary for ground operations and the right of access to such reserved and excepted mineral lands, including lands containing coal or iron, for the purpose of exploring, developing and working the land.

The Company makes no representations about the present ownership of these reserved and excepted interests.

2. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Pacific Telephone and Telegraph Company
Purpose: Telephone poles
Recording Date: April 16, 1923
Recording No.: 1726627
Affects: Portion of said premises

3. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: Pacific Coast Coal Company
Purpose: Water pipeline
Recording Date: December 28, 1946
Recording No.: 3643789
Affects: Portion of said premises

4. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Purpose: Limited access road
Recording Date: February 10, 1977
Recording No.: 7702100603
Affects: Portion of said premises

5. Covenants, conditions, restrictions, recitals, reservations, easements, easement provisions, encroachments, dedications, building setback lines, notes, statements, and other matters, if any, but omitting any covenants or restrictions, if any, including but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, or source of income, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, as set forth on City of Black Diamond Lot Line Adjustment No. BD92-08:

Recording No: 9205139001

6. Easement(s) for the purpose(s) shown below and rights incidental thereto, as granted in a document:

Granted to: City of Black Diamond
Purpose: Public water main
Recording Date: November 2, 1994
Recording No.: 9411021777
Affects: Portion of said premises

7. General and special taxes and charges, payable February 15, delinquent if first half unpaid on May 1, second half delinquent if unpaid on November 1 of the tax year (amounts do not include interest and penalties):

Year: 2024
Tax Account No.: 112106-9023
Levy Code: 0905

EXHIBIT "B"

Exceptions
(continued)

Assessed Value-Land: \$305,600.00
Assessed Value-Improvements: \$250,100.00

General and Special Taxes:
Billed: \$4,959.23
Paid: \$0.00
Unpaid: \$4,959.23

- 8. Any unrecorded leaseholds, right of vendors and holders of security interests on personal property installed upon the Land and rights of tenants to remove trade fixtures at the expiration of the terms.