CITY OF BLACK DIAMOND

May 2, 2024 Regular Business Meeting Agenda – RVSD 4/29/24

Council Chambers, 25510 Lawson St.
Black Diamond, WA 98010

THIS IS OFFERED AS A HYBRID MEETING AND MAY BE ATTENDED IN PERSON AT THE ABOVE NOTED ADDRESS OR BY JOINING VIRTUAL/TELEPHONICALLY. CALL IN AND JOINING INFORMATION FOLLOWS:

Zoom link to join meeting: https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09
(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)
Meeting ID: 445 447 7047 Password: Council

Telephone dial in options: +1 253 215 8782 US (Tacoma) +1 206 337 9723 US (Seattle) Meeting ID: 445 447 7047

7:00 P.M. CALL TO ORDER, FLAG SALUTE, ROLL CALL

READING OF GUIDING PRINCIPLES:

AGENDA REVIEW AND APPROVAL:

COMMITTEE REPORTS:

1) **Planning and Community Services –** Councilmember de Leon

DEPARTMENT REPORTS:

2) **Finance**

Police

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-851-4500. Thank you for attending.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

3) **Presentation –** Lake Sawyer Water Quality – Tricia Shoblom, Department of Ecology

CONSENT AGENDA:

4) **Claim Checks** – May 2, 2024, Check No. 54379 through Check No. 54434 in the amount of $293,773.59

5) **Minutes –**Council Meeting of April 18, 2024

PUBLIC HEARINGS:

UNFINISHED BUSINESS:

NEW BUSINESS:

6) **AB24-032 –** Resolution Authorizing the Mayor to Execute a Grant Agreement with Washington State Dept. of Archaeology and Historic Preservation to fund activities required to preserve and maintain Black Diamond Cemetery. Mr. Hanis

7) **AB24-033 –** Resolution for Professional Service Agreement with RH2 Engineering for Water Improvements for the Public Works Shop. Mr. Hanis

8) **AB24-034 –** Resolution for a Professional Service Agreement with RH2 Engineering for Phase 2 of the SR 169 Northern Water Main Improvements. Mr. Hanis

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember Deady
- Councilmember Douglass
- Councilmember Smith
- Councilmember Mulvihill
- Councilmember de Leon
- Councilmember Jones
- Councilmember Page

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

Planning and Community Services Committee
Meeting Notes

April 18, 2024 – 4:00 pm

Agenda:

1) Future agenda items for Council meetings
2) Planning Commission updates
3) Comprehensive Plan Periodic Update 2024
4) Project Updates / Code Violation Cases

Attendees: Mayor Carol Benson, Councilmember Deady, Councilmember De Leon, Councilmember Mulvihill, Andy Williamson – MDRT, Mona Davis – Community Development Director

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Mona & Andy provided updates on council meeting agenda items for tonight's meeting. This included the Middle Housing presentation tonight by AHBL and a right-of-way dedication on Hwy 169 for the roundabout by Andy.

Mona is working on scheduling a joint work study session (Planning Commission and Council) on May 9th to discuss BESS and code amendments, potentially including AYPA, who is the battery storage developer, someone from the Department of Commerce, and possibly PSE.

Mona provided updates on what the Planning Commission is working on. AHBL presented a new draft for the sign code amendment at the regular April meeting.

In May, the Commission will review the draft Introduction chapter of the Comp Plan and review the first phase of the Transportation element. The second phase of the Transportation element will be reviewed in June. Mona anticipates having a first draft of the entire comprehensive plan completed in early summer.

Mona reminded the Committee that the city was hosting an Open House on April 30th at the Community Gym from 6-8 pm. Staff and AHBL will be going over the housing element, as well as rolling out a new zoning map and FLUM map as part of the Comprehensive Plan update. There are significant changes to the zoning maps, specifically around providing an accurate representation of the current densities built out in Ten Trails; the zoning designations reflect the current density.

Mona and Andy provided project updates. Andy is busy with coordinating the construction on the roundabout. Construction starts May 6th and was being well advertised.

Mona also mentioned that the dock at the Lake Sawyer Boat Launch Park started construction today and should be completed by the middle of May, which would provide a great asset to the community for more accessibility on the lake. The police boat will also be secured as part of this project. The skatepark is expected to go out for bid in early May, with construction starting this summer and taking 3-4 months to complete.

Mona also updated the committee on various code cases in process, as well as additional resident/business owner topics that are in the works.

The Committee agreed to have CM de Leon serve as Chair.

The meeting adjourned at 5:03 pm.

Next meeting: May 16, 2024
Notes by Mona

Scenario 1: Annexation in 2025 without a Levy Lid Lift

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under conditions that an annexation occurs in 2025 without a levy lid lift. The table details the mill rates, property tax revenues for Black Diamond and MVFR, MVFR EMS/BLS revenues, and the amount owed by property owners.

Scenario 1: 2025 Annexation without Levy Lid Lift				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	1.45	1.47	1.49	1.5
MVFR Mill Rate	1.5	1.5	1.5	1.5
Total Mill Rate	**2.95**	**2.97**	**2.99**	**3**
Taxpayer Property Tax Payment	**$1,770**	**$1,782**	**$1,794**	**$1,800**
Black Diamond Property Tax Revenues	$3,090,092	$3,226,695	$3,368,714	$3,493,062
MVFR Property Tax Revenues	$3,196,647	$3,292,546	$3,391,322	$3,493,062
Total Property Tax Revenues	$6,286,738	$6,519,241	$6,760,036	$6,986,124
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521

Scenario 2: Levy Lid Lift in 2025 without Annexation

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under conditions that a $2 million levy lid lift occurs in 2025 and an annexation does not occur at all. The table details the mill rates, property tax revenues for Black Diamond, MVFR contract revenues, MVFR EMS/BLS revenues, and the amount owed by property owners.

Scenario 2: Levy Lid Lift in 2025 without Annexation				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	2.393	2.392	2.39	2.386
MVFR Mill Rate	0	0	0	0
Total Mill Rate	**2.393**	**2.392**	**2.39**	**2.386**
Taxpayer Property Tax Payment	**$1,435.80**	**$1,435.20**	**$1,434.00**	**$1,431.60**
Black Diamond Property Tax Revenues	$5,099,717	$5,250,513	$5,403,507	$5,556,297
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521
MVFR Contract Revenues	$1,185,508.00	$1,244,783.00	$1,307,022.00	TBD

Scenario 3: Annexation in 2028 without Levy Lid Lift Scenario

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under conditions that annexation occurs in 2028 and that a levy lid lift does not occur at all. The table details the mill rates, property tax revenues for Black Diamond and MVFR, MVFR EMS/BLS revenues, the current MVFR contract, and the amount owed by property owners.

Scenario 3: Annexation in 2028 without Levy Lid Lift Scenario				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	1.45	1.47	1.49	1.5
MVFR Mill Rate	0	0	0	1.5
Total Mill Rate	**1.45**	**1.47**	**1.49**	**3**
Taxpayer Property Tax Payment	**$870**	**$882**	**$894**	**$1,800**
Black Diamond Property Tax Revenues	$3,090,092	$3,226,695	$3,368,714	$3,493,062
MVFR Property Tax Revenues	$0	$0	$0	$3,493,062
Total Property Tax Revenues	$3,090,092	$3,226,695	$3,368,714	$6,986,124
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521
MVFR Contract Revenues	$1,185,508	$1,244,783	$1,307,022	$0

Scenario 4: Levy Lid Lift in 2028 without Annexation

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under the conditions that a $2 million levy lid lift occurs in 2028 and that an annexation does not occur at all. The table details the mill rates, property tax revenues for Black Diamond, MVFR EMS/BLS revenues, the current MVFR contract, and the amount owed by property owners.

Scenario 4: Levy Lid Lift in 2028 without Annexation				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	1.45	1.47	1.49	2.32
Total Mill Rate	**1.45**	**1.47**	**1.49**	**2.32**
Taxpayer Property Tax Payment	**$870**	**$882**	**$894**	**$1,392**
Black Diamond Property Tax Revenues	$3,090,091.74	$3,226,695.11	$3,368,713.59	$5,402,602.68
MVFR Contract Revenues	$1,185,508	$1,244,783	$1,307,022	TBD

Scenario 5: 2025 Levy Lid Lift with Annexation in 2025

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under the conditions that a $2 million levy lid lift and an annexation both occur in 2025. The table details the mill rates, property tax revenues for Black Diamond and MVFR, MVFR EMS/BLS revenues, and the amount owed by property owners.

Scenario 5: Levy Lid Lift with Annexation in 2025				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	1.6	1.59	1.58	1.57
MVFR Mill Rate	1.5	1.5	1.5	1.5
Total Mill Rate	**3.1**	**3.09**	**3.08**	**3.07**
Taxpayer Property Tax Payment	**$1,860**	**$1,854**	**$1,848**	**$1,842**
Black Diamond Property Tax Revenues	$3,409,756.40	$3,490,098.79	$3,572,192.93	$3,656,071.64
MVFR Property Tax Revenues	$3,196,646.63	$3,292,546.03	$3,391,322.41	$3,493,062.08
Total Property Tax Revenues	$6,606,403.03	$6,782,644.81	$6,963,515.34	$7,149,133.72
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521

Scenario 6: Levy Lid Lift in 2025 and Annexation in 2028

This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under the conditions that a $2 million levy lid lift occurs in 2025 and an annexation takes place in 2028. The table details the mill rates, property tax revenues for Black Diamond and MVFR, MVFR EMS/BLS revenues, the current MVFR contract, and the amount owed by property owners.

Scenario 6: Levy Lid Lift in 2025 and Annexation in 2028				
	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	2.393	2.392	2.39	1.6
MVFR Mill Rate	0	0	0	1.5
Total Mill Rate	**2.393**	**2.392**	**2.39**	**3.1**
Taxpayer Property Tax Payment	**$1,435,800**	**$1,435,200**	**$1,434,000**	**$1,860,000**
Black Diamond Property Tax Revenues	$5,099,717	$5,250,513	$5,403,507	$3,725,933
MVFR Property Tax Revenues	$0	$0	$0	$3,493,062
Total Property Tax Revenues	$5,099,717	$5,250,513	$5,403,507	$7,218,995
MVFR Contract Revenues	$1,185,508	$1,244,783	$1,307,022	$0
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521

Scenario 7: Black Diamond No Action Taken

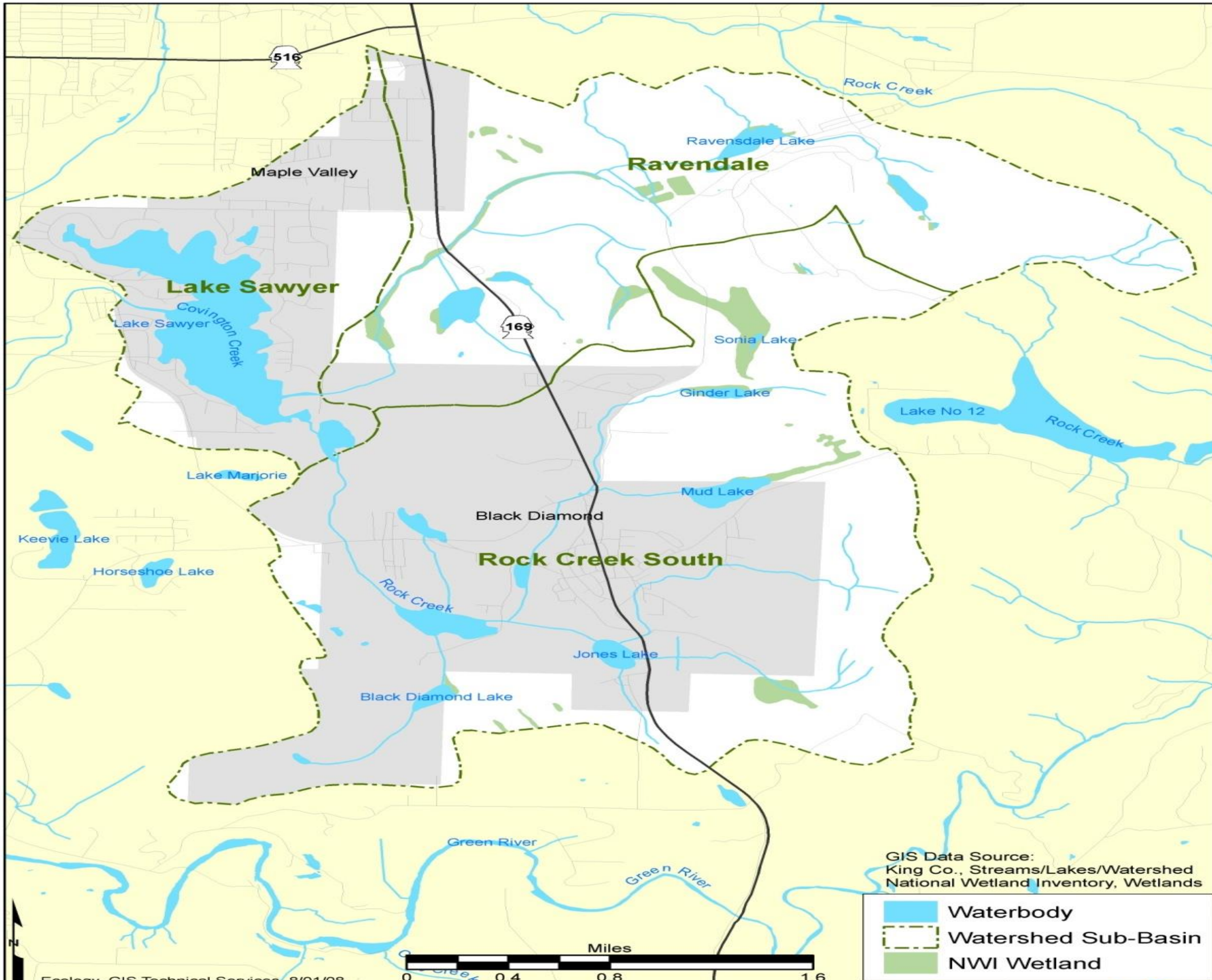
This table depicts forecasted revenues for Black Diamond and Mountain View Fire and Rescue (MVFR) under the conditions that a levy lid lift nor an annexation occurs. The table details the mill rates, property tax revenues for Black Diamond, MVFR EMS/BLS revenues, the current MVFR contract, and the amount owed by property owners.

Scenario 7: Black Diamond No Action Taken

	2025	2026	2027	2028
Assessed Value	$2,131,097,751	$2,195,030,684	$2,260,881,604	$2,328,708,052
Home Value	$600,000	$600,000	$600,000	$600,000
Black Diamond Mill Rate	1.45	1.47	1.49	1.5
Total Mill Rate	**1.45**	**1.47**	**1.49**	**1.5**
Taxpayer Property Tax Payment	**$870**	**$882**	**$894**	**$900**
Black Diamond Property Tax Revenues	$3,090,092	$3,226,695	$3,368,714	$3,493,062
MVFR Contract Revenues	$1,185,508	$1,244,783	$1,307,022	TBD
MVFR Black Diamond BLS Allocation Revenues	$85,585	$88,152	$90,797	$93,521

Lake Sawyer
Total Phosphorus Maximum Daily Load
Northwest Lake Health Project

Lake Sawyer Watershed



What is a TMDL?

Total Maximum Daily Load (Water Clean up Plan)

The maximum amount of pollutant that a waterbody can accept without exceeding water quality standards.

A Brief History

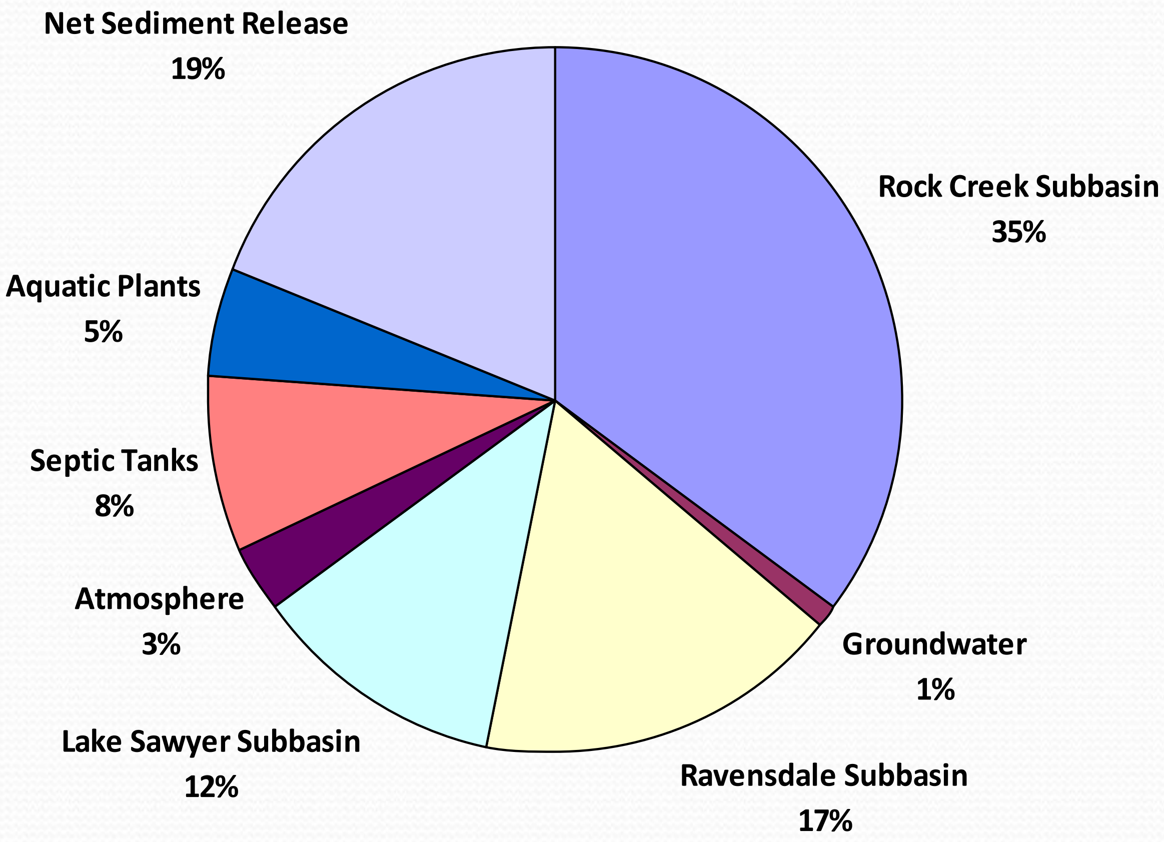
- 1970’s- Failing septic systems cause decline in water quality.
- The City of Black Diamond acquires funding to develop an innovative treatment for waste water.
- 1981-all waste water from Black Diamond is discharged through a wetland above Lake Sawyer.
- 1991- Ecology develops a TMDL or water clean up plan for the lake.
- 1992 – All waste water is diverted to a metro sewer line.

Lake Sawyer TMDL

Approved in 1993 by EPA

Total Phosphorus

Sources and Pathways



Northwest Lake Health Project

Provides a framework for corrective actions to address sources of phosphorus pollution in the

Lake Sawyer Watershed

How to Address Phosphorus?

- Municipal Stormwater Permit
- Education and Outreach
- King County Lake Stewardship Program
- Shoreline Master Plan

More Sources of Phosphorus Pollution

- Construction
- Sediment
- Agriculture: commercial/non-permitted
- Small Farms
- Wildlife
- Septic Systems
- Loss of Riparian Habitat

City of Black Diamond

Continue to build and strengthen partnerships with shoreline residents, local governments, and other stakeholders in the watershed.

CONTACT

- TRICIA SHOBLOM
- TSHO461@ECY.WA.GOV
- 206-594-0177

CERTIFICATION

Finance Committee Meeting **April 25, 2024**
Council Date: **May 2, 2024**

Check No.'s / EFT	Batch Name	Check / EFT Date		Amount
54379 - 54433	3rd April 2024 Batch	05/03/24	$	279,667.17
54434	1st May 2024 Batch	05/03/24	$	14,106.42
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
			$	
		TOTAL	$	293,773.59

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Xavier Mason, Finance Director or **CAROL BENSON, MAYOR**

DATE: **DATE**

Register

Fiscal: 2024
Deposit Period: 2024 - May, 2024 - April
Check Period: 2024 - May - 1st May 2024 Batch, 2024 - April - 3rd April 2024 Batch

Number	Name	Print Date	Clearing Date	Amount
Columbia Bank	**390562401**			
Check				
54379	AHBL, Inc.	5/3/2024		$43,685.00
54380	Amazon Capital Services, Inc.	5/3/2024		$1,467.06
54381	Anthony Clifton	5/3/2024		$61.51
54382	Art Gamblin Motors	5/3/2024		$182.28
54383	Black Diamond Auto Parts	5/3/2024		$279.32
54384	CenturyLink (WA)	5/3/2024		$630.80
54385	CHS/Cenex Inc	5/3/2024		$1,991.40
54386	City of Black Diamond/Retained Funds	5/3/2024		$1,571.25
54387	City of Enumclaw	5/3/2024		$12,885.00
54388	Comcast	5/3/2024		$12.18
54389	Confidential Data Disposal	5/3/2024		$45.00
54390	DCW - Data Center Warehouse	5/3/2024		$25.00
54391	DD Printing Solutions	5/3/2024		$2,833.46
54392	Ferguson Waterworks #3011	5/3/2024		$456.96
54393	FP Mailing Solutions	5/3/2024		$130.56
54394	Home Depot Credit Service	5/3/2024		$494.84
54395	Honey Bucket/Northwest Cascade Inc.	5/3/2024		$196.00
54396	HWA GeoSciences Inc.	5/3/2024		$2,943.96
54397	Johannes Franciscus Voogt	5/3/2024		$189.49
54398	Johnsons Home & Garden	5/3/2024		$273.15
54399	Jose Luis Molnar	5/3/2024		$136.08
54400	Kelley Create Co	5/3/2024		$447.36
54401	King County Finance	5/3/2024		$333.59
54402	King County Finance - I-Net	5/3/2024		$1,135.00
54403	King County Police Chief's Association	5/3/2024		$50.00
54404	Kustom Signals, Inc.	5/3/2024		$975.05
54405	Law Office of Krista White Swain	5/3/2024		$4,950.00
54406	Legend Data Systems, Inc.	5/3/2024		$17.68
54407	Madrona Law Group LLC	5/3/2024		$27,216.98
54408	Maple Valley Royal Towing	5/3/2024		$690.25
54409	Maria Moscoso	5/3/2024		$140.00
54410	McDonough & Sons, Inc.	5/3/2024		$4,304.52
54411	Mountain View Fire & Rescue	5/3/2024		$2,331.45
54412	Office Products Nationwide	5/3/2024		$163.07
54413	Orkin Commercial Services	5/3/2024		$140.22
54414	Palmer Coking Coal Company	5/3/2024		$139.04

Number	Name	Print Date	Clearing Date	Amount
54415	Parametrix, Inc.	5/3/2024		$43,345.55
54416	Pollardwater.com-West	5/3/2024		$1,981.33
54417	Puget Sound Emergency Radio Network	5/3/2024		$3,987.36
54418	Puget Sound Energy	5/3/2024		$22,266.68
54419	Raedeke Associates Inc	5/3/2024		$325.50
54420	Republic Services #176	5/3/2024		$2,449.99
54421	RH2 Engineering Inc.	5/3/2024		$32,574.76
54422	Seattle Times	5/3/2024		$170.00
54423	Signs By Tomorrow	5/3/2024		$60.78
54424	State Auditor's Office	5/3/2024		$3,686.15
54425	Summit Law Group, PLLC	5/3/2024		$4,181.00
54426	Tacoma Public Utilities	5/3/2024		$14,150.57
54427	TRM Wood Products Co. Inc.	5/3/2024		$127.85
54428	Eric Rossknecht and Meena Rahmat,	5/3/2024		$40.93
54429	VenTek International	5/3/2024		$90.00
54430	Vision Municipal Solutions, LLC	5/3/2024		$599.55
54431	Water Management Laboratories, Inc.	5/3/2024		$56.00
54432	Williams Scotsman, Inc.	5/3/2024		$3,460.93
54433	Zeke's Roofing LLC	5/3/2024		$32,587.73
54434	Sorci Family LLC	5/3/2024		$14,106.42
		Total	**Check**	**$293,773.59**
		Total	**390562401**	**$293,773.59**
		Grand Total		**$293,773.59**

Voucher Directory with Transaction Date

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
AHBL, Inc.						
	54379			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**	
		144495				
			March 2023 Service			
			001-000-257-558-70-49-00		MDRT - Planning Consultant	$25,302.50
		Total 144495				**$25,302.50**
	54379			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**	
		144496				
			March 2023 Service			
			001-000-240-558-60-41-01		PLN - Prof Serv - Long Range Planning Planning Consultant/Assistant	$18,382.50
		Total 144496				**$18,382.50**
	Total 54379					**$43,685.00**
Total AHBL, Inc.						**$43,685.00**
Amazon Capital Services, Inc.						
	54380			**4/23/2024**	**2024 - April - 3rd April 2024 Batch**	
		11V3-YMQ4-91PG				
			PW - Supplies			
			101-000-000-542-30-31-00		STRT: Office Supplies PW - Office Supplies - Streets	$10.75
			401-000-000-534-80-31-02		WTR - Office Supplies PW - Office Supplies - Water	$10.75
			407-000-000-535-80-31-02		SWR - Office Supplies PW - Office Supplies - Sewer	$10.75
			410-000-000-531-10-31-00		STRM - Office Supplies PW - Office Supplies - Strm	$10.74
		Total 11V3-YMQ4-91PG				**$42.99**
	54380			**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
		144D-6J9K-DLF3				
			MDRT - Supplies			
			001-000-246-558-70-31-00		MDRT - Office Supplies	$330.64

Vendor Transaction Number	Invoice Date	Fiscal Description	Void
Transaction Reference		Name	Amount
Account Number		Title	
	MDRT - Paper		
Total 144D-6J9K-DLF3			**$330.64**
54380	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
14KN-KG3V-7V3P			
PW - Supplies			
101-000-000-542-30-31-00		STRT: Office Supplies	$3.47
	Label Maker Tape		
401-000-000-534-80-31-02		WTR - Office Supplies	$3.47
	Label Maker Tape		
407-000-000-535-80-31-02		SWR - Office Supplies	$3.47
	Label Maker Tape		
410-000-000-531-10-31-00		STRM - Office Supplies	$3.45
	Label Maker Tape		
Total 14KN-KG3V-7V3P			**$13.86**
54380	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
17C4-HCC9-9QGM			
MDRT - Supplies			
001-000-246-558-70-31-00		MDRT - Office Supplies	$68.98
	Folders		
Total 17C4-HCC9-9QGM			**$68.98**
54380	**4/8/2024**	**2024 - April - 3rd April 2024 Batch**	
19FD-JJ4R-TCD4			
Fin - Supplies			
001-000-180-518-50-31-00		CEN SVCS - Operating & Office Supplies	$61.88
	Fin - Binder Dividers, Breakroom Supplies		
Total 19FD-JJ4R-TCD4			**$61.88**
54380	**4/9/2024**	**2024 - April - 3rd April 2024 Batch**	
19FD-JJ4R-YJXC			
Prks - Supplies			
001-000-270-576-80-48-02		PRK - Maintenance & Repairs	$153.40
	Prks - Tire Wheel Assembly		
Total 19FD-JJ4R-YJXC			**$153.40**
54380	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
19Q3-HPQV-4VDX			
PD - VRF Supplies			
001-000-215-521-10-48-00		PD: Repairs and Maintenance VRF	$97.90
	Marine Tool Set		
Total 19Q3-HPQV-4VDX			**$97.90**

Vendor				
Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
54380	**4/8/2024**	**2024 - April - 3rd April 2024 Batch**		
1JF4-QN1P-RVKN				
MDRT - Supplies				
	001-000-246-558-70-31-00	MDRT - Office Supplies		$78.32
		Accordian Folders		
Total 1JF4-QN1P-RVKN				**$78.32**
54380	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**		
1KGQ-4WYY-7XDC				
CH - Supplies				
	001-000-180-518-50-31-00	CEN SVCS - Operating & Office Supplies		$72.16
		City Hall - Drop Box		
Total 1KGQ-4WYY-7XDC				**$72.16**
54380	**4/4/2024**	**2024 - April - 3rd April 2024 Batch**		
1L1C-3DL4-133K				
CH - Supplies				
	001-000-254-518-20-31-00	CH: Operating Supplies		$124.40
		CH - Janitorial and Bld Maint Supplies		
	001-000-254-518-21-31-00	MOD: Operating & Mtc. Supplies		$41.45
		CD - Janitorial and Bld Maint Supplies		
Total 1L1C-3DL4-133K				**$165.85**
54380	**4/4/2024**	**2024 - April - 3rd April 2024 Batch**		
1MD9-WHNG-1M34				
Fin - Supplies				
	001-000-180-518-50-31-00	CEN SVCS - Operating & Office Supplies		$17.96
		City Hall - Office Supplies		
	001-000-240-558-51-31-00	COM DEV: Office Supplies only		$3.67
		Com Dev - Office Supplies		
	001-000-254-518-20-31-00	CH: Operating Supplies		$14.00
		CH - Janitorial and Bld Maint Supplies		
Total 1MD9-WHNG-1M34				**$35.63**
54380	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**		
1MRV-RPX7-GTM3				
PD - VRF Supplies				
	001-000-215-521-10-48-00	PD: Repairs and Maintenance VRF		$14.09
		Battery Disconnect Switch		
Total 1MRV-RPX7-GTM3				**$14.09**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	54380			4/11/2024	2024 - April - 3rd April 2024 Batch				
		1NG3-WLLG-GTTM							
			MDRT - Supplies						
			001-000-246-558-70-31-00			MDRT - Office Supplies	MDRT - Envelopes, Labels		$43.71
		Total 1NG3-WLLG-GTTM							$43.71
	54380			4/10/2024	2024 - April - 3rd April 2024 Batch				
		1TDL-1GT1-C949							
			IT - Supplies						
			001-000-145-518-80-35-00			IT - Minor Equipment	IT - Supplies		$219.30
		Total 1TDL-1GT1-C949							$219.30
	54380			4/4/2024	2024 - April - 3rd April 2024 Batch				
		1VYW-TYG6-4DWN							
			Fin - Supplies						
			001-000-180-518-50-31-00			CEN SVCS - Operating & Office Supplies	City Hall - Office Supplies		$23.93
		Total 1VYW-TYG6-4DWN							$23.93
	54380			4/4/2024	2024 - April - 3rd April 2024 Batch				
		1WJT-HGK3-H6DM							
			PW - Supplies						
			101-000-000-542-30-31-00			STRT: Office Supplies	PW - Operating Supplies - Streets		$2.95
			401-000-000-534-80-31-02			WTR - Office Supplies	PW - Operating Supplies - Water		$2.95
			407-000-000-535-80-31-02			SWR - Office Supplies	PW - Operating Supplies - Sewer		$2.95
			410-000-000-531-10-31-00			STRM - Office Supplies	PW - Operting Supplies - Storm		$2.94
		Total 1WJT-HGK3-H6DM							$11.79
	54380			4/9/2024	2024 - April - 3rd April 2024 Batch				
		1XJV-QDRT-3YCQ							
			PW - Supplies						
			101-000-000-542-30-31-03			STRT: Operating Supplies	PW - Wrench Set		$8.16
			401-000-000-534-80-31-01			WTR - Operating Supplies	PW - Wrench Set		$8.16
			407-000-000-535-80-31-01			SWR - Operating Supplies	PW - Wrench Set		$8.16

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
			410-000-000-531-10-31-01		STRM - Operating Supplies		$8.15
				PW - Wrench Set			
		Total 1XJV-QDRT-3YCQ					**$32.63**
	Total 54380						**$1,467.06**
Total Amazon Capital Services, Inc.							**$1,467.06**
Anthony Clifton							
	54381			**4/15/2024**	**2024 - April - 3rd April 2024 Batch**		
		04152024 AC					
			Employee Reimbursement				
			001-000-240-558-51-43-00		COM DEV: Lodging, Meals & Mileage		$61.51
				4.2024 WABO Conf - Lynwood, WA - 91.8 Mi			
		Total 04152024 AC					**$61.51**
	Total 54381						**$61.51**
Total Anthony Clifton							**$61.51**
Art Gamblin Motors							
	54382			**4/3/2024**	**2024 - April - 3rd April 2024 Batch**		
		436296					
			CD - Veh Maint				
			001-000-240-558-51-48-01		COM DEV: Vehicle Repair & Maintenance		$182.28
		Total 436296					**$182.28**
	Total 54382						**$182.28**
Total Art Gamblin Motors							**$182.28**
Black Diamond Auto Parts							
	54383			**4/16/2024**	**2024 - April - 3rd April 2024 Batch**		
		472185					
			PW - Supplies				
			101-000-000-543-50-48-01		STRT: Vehicle Repair & Maintenance		$69.83
				PW - Streets - Veh & Eq Maint			
			401-000-000-534-80-48-01		WTR: Vehicle Repair & Maintenance		$69.83
				PW - Water - Veh & Eq Maint			
			407-000-000-535-80-48-01		SEW: Vehicle Repair & Maintenance		$69.83
				PW - Sewer - Veh & Eq Maint			
			410-000-000-531-10-48-01		STRM: Vehicle Repair & Maintenance		$69.83
				PW - Strm - Veh & Eq Maint			
		Total 472185					**$279.32**
	Total 54383						**$279.32**
Total Black Diamond Auto Parts							**$279.32**

Vendor	Transaction Number	Transaction Reference	Invoice Date	Account Number	Fiscal Description	Name	Title	Void	Amount

CenturyLink (WA)

Transaction Number	Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Amount
54384		**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	360-Z11-0212 898B 4.2024			
	March 2024 Service			
	401-000-000-534-80-42-00		WTR - Telephone / DSL / Radios / Air Cards	$329.50
			360-886-7235 830B: Water Reservoir	
	407-000-000-535-80-42-00		SEW - Telephone / DSL / Radios / Air Cards	$71.48
			360-886-0474 006B: Ridge Sewer Pump Station	
	407-000-000-535-80-42-00		SEW - Telephone / DSL / Radios / Air Cards	$87.30
			360-886-8146 712B: Old Lawson Pump Station	
	407-000-000-535-80-42-00		SEW - Telephone / DSL / Radios / Air Cards	$74.31
			360-886-2835 784B: Morganville Pump Station	
	407-000-000-535-80-42-00		SEW - Telephone / DSL / Radios / Air Cards	$68.21
			360-886-0537 580B: Diamond Glen Sewer	
	Total 360-Z11-0212 898B 4.2024			**$630.80**
Total 54384				**$630.80**

Total CenturyLink (WA) **$630.80**

CHS/Cenex Inc

Transaction Number	Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Amount
54385		**3/30/2024**	**2024 - April - 3rd April 2024 Batch**	
	124244.03.30.2024 CH			
	GG - March 2024 Fuel			
	001-000-180-518-50-32-01		CEN SVCS - Fuel	$46.00
			Central Services - CH	
	001-000-191-525-60-31-00		EM - Supplies	$87.00
			Emerg Mgmnt - Fuel	
	001-000-240-558-51-32-00		COM DEV: Fuel	$103.70
			Com Dev / Inspections	
	001-000-246-558-70-32-00		MDRT - Fuel	$411.83
			MDRT	
	001-000-270-576-80-32-00		PRK - Fuel	$53.71
			PARKS 4%	
	001-000-280-536-20-32-00		CEM - Fuel	$26.86
			CEMETERY 2%	
	101-000-000-543-50-32-00		STRT: Fuel	$295.43
			STREETS 22%	
	401-000-000-534-80-32-00		WTR - Fuel	$322.29
			WATER 24%	
	407-000-000-535-80-32-00		SWR - Fuel	$322.29
			SEWER 24%	

Vendor Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		410-000-000-531-10-32-00		STRM - Fuel	$322.29
			STORM WATER 24%		
	Total 124244.03.30.2024 CH				**$1,991.40**
Total 54385					**$1,991.40**
Total CHS/Cenex Inc					**$1,991.40**

City of Black Diamond/Retained Funds

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name Title	Amount
54386			**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
	RET INV0143				
		Retainage - Zeke's Roofing			
		310-000-002-594-18-62-05		Gym Improvements	$1,571.25
	Total RET INV0143				**$1,571.25**
Total 54386					**$1,571.25**
Total City of Black Diamond/Retained Funds					**$1,571.25**

City of Enumclaw

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name Title	Amount
54387			**4/30/2024**	**2024 - April - 3rd April 2024 Batch**	
	06949				
		1st Qtr 2024 Service			
		001-000-211-523-60-49-00		PD: Jail Costs	$4,320.00
			91 days (Additional Bed)		
		001-000-211-523-60-49-00		PD: Jail Costs	$200.00
			Booking Fees		
		001-000-211-523-60-49-00		PD: Jail Costs	$8,190.00
			31 days (Guaranteed Bed)		
		001-000-211-523-60-49-02		PD: Jail Medical Costs	$175.00
			Medical Billing		
	Total 06949				**$12,885.00**
Total 54387					**$12,885.00**
Total City of Enumclaw					**$12,885.00**

Comcast

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name Title	Amount
54388			**4/8/2024**	**2024 - April - 3rd April 2024 Batch**	
	8498 34 014 0155476 04.2024				
		04/08/2024 - 05/07/2024 Service			
		001-000-191-525-60-31-00		EM - Supplies	$12.18
			EM Cable 0125628		
	Total 8498 34 014 0155476 04.2024				**$12.18**
Total 54388					**$12.18**
Total Comcast					**$12.18**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount

Confidential Data Disposal

54389		**4/2/2024**	**2024 - April - 3rd April 2024 Batch**	
1425090423				
April 2024 Service				
	001-000-120-512-51-49-06		CRT: Shredding Services	$15.00
	001-000-180-518-50-49-05		CEN SVCS: Shredding Services	$15.00
	001-000-210-521-10-49-05		PD: Shredding Services	$15.00
Total 1425090423				**$45.00**
Total 54389				**$45.00**
Total Confidential Data Disposal				**$45.00**

DCW - Data Center Warehouse

54390		**3/29/2024**	**2024 - April - 3rd April 2024 Batch**	
INVD196441				
IT - Subscription				
	001-000-145-518-80-41-09	Adobe Pro	IT - Adobe Acrobat Costs & License	$25.00
Total INVD196441				**$25.00**
Total 54390				**$25.00**
Total DCW - Data Center Warehouse				**$25.00**

DD Printing Solutions

54391		**4/2/2024**	**2024 - April - 3rd April 2024 Batch**	
1817 DDP				
Fin - Supplies				
	401-000-000-534-80-49-03	Envelopes for Utility Billing	WTR: Printing & Binding	$422.29
	407-000-000-535-80-49-03	Envelopes for Utility Billing	SEW: Printing & Binding	$422.29
	410-000-000-531-10-49-03	Envelopes for Utility Billing	STRM: Printing & Binding	$844.58
Total 1817 DDP				**$1,689.16**
54391		**4/2/2024**	**2024 - April - 3rd April 2024 Batch**	
1818				
CD - Supplies				
	001-000-240-558-51-31-00		COM DEV: Office Supplies only	$1,144.30

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
				Evelopes					
		Total 1818							$1,144.30
	Total 54391								$2,833.46
Total DD Printing Solutions									$2,833.46

Ferguson Waterworks #3011

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Amount
54392			4/5/2024	2024 - April - 3rd April 2024 Batch			
	0035878						
		PW - Supplies					
		401-000-000-534-80-31-01			WTR - Operating Supplies		$456.96
			Gaskets				
	Total 0035878						$456.96
Total 54392							$456.96
Total Ferguson Waterworks #3011							$456.96

FP Mailing Solutions

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Amount
54393			4/8/2024	2024 - April - 3rd April 2024 Batch			
	RI106179599						
		11/14/2023 - 2/12/2024 Service					
		001-000-180-518-50-45-01			CEN SVCS: Postage Meter Rental & Maint.		$130.56
	Total RI106179599						$130.56
Total 54393							$130.56
Total FP Mailing Solutions							$130.56

Home Depot Credit Service

Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Amount
54394			4/15/2024	2024 - April - 3rd April 2024 Batch			
	1011890						
		PW - Supplies					
		101-000-000-542-30-31-03			STRT: Operating Supplies		$6.51
			Streets - Operating Supplies				
		401-000-000-534-80-31-01			WTR - Operating Supplies		$9.76
			Water - Operating Supplies				
		407-000-000-535-80-31-01			SWR - Operating Supplies		$11.39
			Sewer - Operating Supplies				
		410-000-000-531-10-31-01			STRM - Operating Supplies		$4.88
			Storm - Operating Supplies				
	Total 1011890						$32.54

Vendor	Transaction Number	Transaction Reference	Invoice Date	Account Number	Fiscal Description	Name	Title	Void	Amount
	54394		**4/15/2024**		**2024 - April - 3rd April 2024 Batch**				
		1011891							
			Gym - Supplies						
				001-000-270-575-51-48-00		GYM: Bld Repair & Maintenance			$73.99
					Light Fixture				
		Total 1011891							**$73.99**
	54394		**4/15/2024**		**2024 - April - 3rd April 2024 Batch**				
		1011892							
			Prks - Supplies						
				001-000-270-575-70-48-00		Lake Sawyer: Weed, Dock, Buoy & Fee Maint			$19.51
					Bucket				
		Total 1011892							**$19.51**
	54394		**3/13/2024**		**2024 - April - 3rd April 2024 Batch**				
		4011933							
			PW - Supplies						
				101-000-000-542-30-31-03		STRT: Operating Supplies			$6.79
					Bottled Water, Clamp,				
				101-000-000-543-50-48-00		STRT: Bld Repair & Maintenance Shops			$26.08
					Ducting, Exhaust Hood, Mirror				
				401-000-000-534-80-31-01		WTR - Operating Supplies			$6.79
					Bottled Water, Clamp,				
				401-000-000-534-80-48-00		WTR: Bld Repair & Maintenance Shops			$26.08
					Ducting, Exhaust Hood, Mirror				
				407-000-000-535-80-31-01		SWR - Operating Supplies			$6.79
					Bottled Water, Clamp,				
				407-000-000-535-80-48-00		SEW: Bld Repair & Maintenance Shops			$26.08
					Ducting, Exhaust Hood, Mirror				
				410-000-000-531-10-31-01		STRM - Operating Supplies			$6.79
					Bottled Water, Clamp,				
				410-000-000-531-10-48-00		STRM: Bld Repair & Maintenance Shops			$26.07
					Ducting, Exhaust Hood, Mirror				
		Total 4011933							**$131.47**
	54394		**4/12/2024**		**2024 - April - 3rd April 2024 Batch**				
		4511514							
			Prks - Supplies						
				001-000-270-575-70-41-00		Lake Sawyer: Ven Tek/Venvue Pay Station			$43.84
					Key Safe for Pay Station				
		Total 4511514							**$43.84**

Vendor	Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
	54394 / 7615470	4/19/2024	2024 - April - 3rd April 2024 Batch	
		Gym - Supplies		
		001-000-270-575-51-31-00	GYM: Operating Supplies	$27.20
		Bulbs		
	Total 7615470			**$27.20**
	54394 / 8520953	3/27/2024	2024 - April - 3rd April 2024 Batch	
		IT - Supplies		
		001-000-145-518-80-31-00	IT - Misc. Supplies & parts	$82.60
		Shelving		
	Total 8520953			**$82.60**
	54394 / 8621650	4/8/2024	2024 - April - 3rd April 2024 Batch	
		PW - Supplies		
		101-000-000-542-30-31-03	STRT: Operating Supplies	$11.26
		Batteries, Restroom Supplies		
		401-000-000-534-80-31-01	WTR - Operating Supplies	$16.90
		Batteries, Restroom Supplies		
		407-000-000-535-80-31-01	SWR - Operating Supplies	$19.71
		Batteries, Restroom Supplies		
		410-000-000-531-10-31-01	STRM - Operating Supplies	$8.45
		Batteries, Restroom Supplies		
	Total 8621650			**$56.32**
	54394 / 9012215	4/17/2024	2024 - April - 3rd April 2024 Batch	
		Gym - Supplies		
		001-000-270-575-51-48-00	GYM: Bld Repair & Maintenance	$27.37
		Wall plate, screws, Nuts		
	Total 9012215			**$27.37**
	Total 54394			**$494.84**
Total Home Depot Credit Service				**$494.84**
Honey Bucket/Northwest Cascade Inc.				
	54395 / 0554077181	3/26/2024	2024 - April - 3rd April 2024 Batch	
		3/26/2024 - 4/22/2024 Service		
		001-000-270-575-70-41-01	Lake Sawyer: Portable Restroom Facility	$98.00

Vendor Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Lake Sawyer Regional Park: 71400002			
Total 0554077181			**$98.00**
54395	**3/26/2024**	**2024 - April - 3rd April 2024 Batch**	
0554077182			
3/26/2024 - 4/22/2024 Service			
001-000-270-575-70-41-01		Lake Sawyer: Portable Restroom Facility	$98.00
Parks-Boat Launch Rental: 145291			
Total 0554077182			**$98.00**
Total 54395			**$196.00**
Total Honey Bucket/Northwest Cascade Inc.			**$196.00**

HWA GeoSciences Inc.

54396	**3/27/2024**	**2024 - April - 3rd April 2024 Batch**	
35635			
March 2024 Service			
510-000-500-594-48-62-00		PW Bldg Related Impr.	$2,943.96
PW Shop Investigation			
Total 35635			**$2,943.96**
Total 54396			**$2,943.96**
Total HWA GeoSciences Inc.			**$2,943.96**

Johannes Franciscus Voogt

54397	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
231 JFV			
April 2024 Service			
001-000-120-512-51-41-04		CRT: Interpreter	$189.49
Total 231 JFV			**$189.49**
Total 54397			**$189.49**
Total Johannes Franciscus Voogt			**$189.49**

Johnsons Home & Garden

54398	**4/8/2024**	**2024 - April - 3rd April 2024 Batch**	
479040			
PD - VRF Supplies			
001-000-215-521-10-48-00		PD: Repairs and Maintenance VRF	$94.79
Boat Cleanser, Screw Eyes, Cleats, Screwdriver			
Total 479040			**$94.79**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	54398			**4/15/2024**	**2024 - April - 3rd April 2024 Batch**				
		479196							
			PW - Supplies						
			001-000-530-522-10-48-00			FIRE - Repair & Mtc. of Bldg & Equip.			$178.36
							Roof Treatment & Lawn Care Station 98		
		Total 479196							**$178.36**
	Total 54398								**$273.15**
Total Johnsons Home & Garden									**$273.15**
Jose Luis Molnar									
	54399			**2/14/2024**	**2024 - April - 3rd April 2024 Batch**				
		4863							
			Feb 2024 Service						
			001-000-120-512-51-41-04			CRT: Interpreter			$136.08
		Total 4863							**$136.08**
	Total 54399								**$136.08**
Total Jose Luis Molnar									**$136.08**
Kelley Create Co									
	54400			**4/1/2024**	**2024 - April - 3rd April 2024 Batch**				
		IN 1594787							
			1st Qtr 2024 Copy Counts						
			001-000-180-518-50-45-03			CEN SVCS: Copier Costs			$149.17
							City Hall		
			001-000-210-521-10-45-03			PD: Copier Costs			$29.99
							Police		
			001-000-248-518-20-45-03			MDRT: Copier Costs			$30.80
							MDRT		
			001-000-254-518-21-45-04			MOD: Copier Costs			$205.53
							Mod - ADM		
			101-000-000-542-30-45-03			STRT: Copier Costs			$7.97
							Strm		
			101-000-000-542-30-45-03			STRT: Copier Costs			$7.97
							Streets		
			401-000-000-534-80-45-03			WTR: Copier Costs			$7.97
							Water		
			407-000-000-535-80-45-03			SEW: Copier Costs			$7.96

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
			Sewer				
		Total IN 1594787					**$447.36**
	Total 54400						**$447.36**
Total Kelley Create Co							**$447.36**
King County Finance							
	54401			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**		
		132885-132885					
			March 2024 Service				
			101-000-000-542-64-48-01		STRT: Traffic Signal Maintenance		$333.59
		Total 132885-132885					**$333.59**
	Total 54401						**$333.59**
Total King County Finance							**$333.59**
King County Finance - I-Net							
	54402			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**		
		11014544					
			March 2024 Service				
			001-000-145-518-80-42-01		IT - Comm - INET Costs - First Net		$1,135.00
		Total 11014544					**$1,135.00**
	Total 54402						**$1,135.00**
Total King County Finance - I-Net							**$1,135.00**
King County Police Chief's Association							
	54403			**4/12/2024**	**2024 - April - 3rd April 2024 Batch**		
		24-003					
			2024 Dues				
			001-000-210-521-10-49-02		PD: Memberships		$50.00
		Total 24-003					**$50.00**
	Total 54403						**$50.00**
Total King County Police Chief's Association							**$50.00**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
Kustom Signals, Inc.			
54404	**2/8/2024**	**2024 - April - 3rd April 2024 Batch**	
609520			
PD - Supplies			
001-000-210-521-10-48-01		PD: Vehicle/Eq. Mtc. & Repair	$975.05
	Antenna Replacement		
Total 609520			**$975.05**
Total 54404			**$975.05**
Total Kustom Signals, Inc.			**$975.05**
Law Office of Krista White Swain			
54405	**4/1/2024**	**2024 - April - 3rd April 2024 Batch**	
04012024 LOKWS			
March 2024 Service			
001-000-120-512-51-41-00		CRT: Judge	$400.00
	Additional Calendar		
001-000-120-512-51-41-00		CRT: Judge	$4,200.00
	Regular Calendar		
001-000-121-512-51-41-00		CRT: AOC-Therapeutic Grant 01/01/21 - 06/30/23	$350.00
	Therapeutic Court Supplement		
Total 04012024 LOKWS			**$4,950.00**
Total 54405			**$4,950.00**
Total Law Office of Krista White Swain			**$4,950.00**
Legend Data Systems, Inc.			
54406	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
139454			
PD - Supplies			
001-000-210-521-10-31-00		PD: Operating Supplies	$17.68
	ID Badge		
Total 139454			**$17.68**
Total 54406			**$17.68**
Total Legend Data Systems, Inc.			**$17.68**
Madrona Law Group LLC			
54407	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
12513			
March 2024 Service			
001-000-150-515-41-41-40		Legal Svs Development Permits	$758.49

			CD - Permit Review	
	Total 12513			**$758.49**
54407		**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	12514			
		March 2024 Service		
		001-000-150-515-41-41-01	Legal Services-General Govt	$4,385.70
			General City Billing	
		101-000-000-542-30-41-15	STRT: Legal Costs	$974.60
			General City Billing	
		401-000-000-534-80-41-04	WTR - Legal Svcs	$1,461.90
			General City Billing	
		407-000-000-535-80-41-09	SEW - Legal Costs	$1,461.90
			General City Billing	
		410-000-000-531-10-41-01	STRM - Legal Costs	$1,461.90
			General City Billing	
	Total 12514			**$9,746.00**
54407		**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	12515			
		March 2024 Service		
		001-000-150-515-41-41-36	Legal - Code Enforcement	$5,876.99
			CD - Code Enforcement - Gokey	
	Total 12515			**$5,876.99**
54407		**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	12516			
		March 2024 Service		
		001-000-257-558-70-41-00	MDRT - Legal Services	$10,113.50
			MDRT / OakPoint	
	Total 12516			**$10,113.50**
54407		**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	12517			
		March 2024 Service		
		001-000-150-515-41-41-17	Legal - Public Disc/Oth	$85.50
			Public Records Requsts Advice	
	Total 12517			**$85.50**

Vendor	Transaction Number	Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
	54407	**12518**	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**		
			March 2024 Service			
			001-000-150-515-41-41-40	Legal Svs Development Permits		$100.50
				PW - Code Enforcement		
		Total 12518				**$100.50**
	54407	**12519**	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**		
			March 2024 Service			
			001-000-150-515-41-41-41	Legal Costs-TDR'S		$536.00
				TDR		
		Total 12519				**$536.00**
	Total 54407					**$27,216.98**
Total Madrona Law Group LLC						**$27,216.98**
Maple Valley Royal Towing						
	54408	**61947**	**4/6/2024**	**2024 - April - 3rd April 2024 Batch**		
			April 2024 Service			
			001-000-210-521-10-49-06	PD: Towing Services		$414.15
		Total 61947				**$414.15**
	54408	**61988**	**4/12/2024**	**2024 - April - 3rd April 2024 Batch**		
			Aoruk 2024 Service			
			001-000-210-521-10-49-06	PD: Towing Services		$276.10
		Total 61988				**$276.10**
	Total 54408					**$690.25**
Total Maple Valley Royal Towing						**$690.25**
Maria Moscoso						
	54409	**24004**	**4/5/2024**	**2024 - April - 3rd April 2024 Batch**		
			April 2024 Service			
			001-000-120-512-51-41-04	CRT: Interpreter		$140.00
		Total 24004				**$140.00**
	Total 54409					**$140.00**
Total Maria Moscoso						**$140.00**

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
McDonough & Sons, Inc.			
54410	**2/29/2024**	**2024 - April - 3rd April 2024 Batch**	
273634			
	Jan & Feb 2024 Service		
	410-000-000-531-10-41-08	STRM - Street Sweeping	$1,956.60
Total 273634			**$1,956.60**
54410	**3/31/2024**	**2024 - April - 3rd April 2024 Batch**	
273635			
	March 2024 Service		
	410-000-000-531-10-41-08	STRM - Street Sweeping	$2,347.92
Total 273635			**$2,347.92**
Total 54410			**$4,304.52**
Total McDonough & Sons, Inc.			**$4,304.52**
Mountain View Fire & Rescue			
54411	**4/16/2024**	**2024 - April - 3rd April 2024 Batch**	
24-044			
	March 2024 Service		
	001-000-240-558-51-41-04	COM DEV: Fire Inspection & Plan Check	$2,331.45
		Fire Inspection & Plan Check	
Total 24-044			**$2,331.45**
Total 54411			**$2,331.45**
Total Mountain View Fire & Rescue			**$2,331.45**
Office Products Nationwide			
54412	**4/5/2024**	**2024 - April - 3rd April 2024 Batch**	
1233870-0			
	PD - Supplies		
	001-000-210-521-10-31-00	PD: Operating Supplies	$163.07
		Paper	
Total 1233870-0			**$163.07**
Total 54412			**$163.07**
Total Office Products Nationwide			**$163.07**

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
Orkin Commercial Services			
54413	**3/27/2024**	**2024 - April - 3rd April 2024 Batch**	
256298799			
	March 2024 Service		
	001-000-248-518-20-48-00	MDRT: Bld Repair & Maintenance	$49.08
	27725356 - 24301 Roberts DR MDRT		
	001-000-254-518-20-48-00	CH: BLD Repair & Maintenance	$42.07
	27725356 - 24301 Roberts DR Adm / Cernt Serv		
	101-000-000-543-50-48-00	STRT: Bld Repair & Maintenance Shops	$12.27
	27725356 - 24301 Roberts DR Streets		
	401-000-000-534-80-48-00	WTR: Bld Repair & Maintenance Shops	$12.27
	27725356 - 24301 Roberts DR Water		
	407-000-000-535-80-48-00	SEW: Bld Repair & Maintenance Shops	$12.27
	27725356 - 24301 Roberts DR Sewer		
	410-000-000-531-10-48-00	STRM: Bld Repair & Maintenance Shops	$12.26
	27725356 - 24301 Roberts DR Storm		
Total 256298799			**$140.22**
Total 54413			**$140.22**
Total Orkin Commercial Services			**$140.22**
Palmer Coking Coal Company			
54414	**4/1/2024**	**2024 - April - 3rd April 2024 Batch**	
90468			
	PW - Supplies		
	101-000-000-542-30-31-03	STRT: Operating Supplies	$139.04
	Topsoil		
Total 90468			**$139.04**
Total 54414			**$139.04**
Total Palmer Coking Coal Company			**$139.04**
Parametrix, Inc.			
54415	**3/15/2024**	**2024 - April - 3rd April 2024 Batch**	
54025			
	March 2024 Service		
	320-000-050-595-50-62-00	CIP - STRT - Covington Creek Bridge	$9,570.10
Total 54025			**$9,570.10**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	54415			4/2/2024	2024 - April - 3rd April 2024 Batch		
		54535					
			March 2024 Service				
			320-000-047-595-62-41-00		Downtown Ped & Bike Study		$9,590.00
		Total 54535					**$9,590.00**
	54415			4/19/2024	2024 - April - 3rd April 2024 Batch		
		54964					
			March 2024 Service				
			320-000-050-595-50-62-00		CIP - STRT - Covington Creek Bridge		$23,736.05
		Total 54964					**$23,736.05**
	54415			4/22/2024	2024 - April - 3rd April 2024 Batch		
		54997					
			March 2024 Service				
			320-000-050-595-50-62-00		CIP - STRT - Covington Creek Bridge		$449.40
		Total 54997					**$449.40**
	Total 54415						**$43,345.55**
Total Parametrix, Inc.							**$43,345.55**
Pollardwater.com-West							
	54416			4/15/2024	2024 - April - 3rd April 2024 Batch		
		0258354					
			PW - Supplies				
			401-000-000-534-80-31-01		WTR - Operating Supplies Hydrant meter, Check Valve Assym		$1,981.33
		Total 0258354					**$1,981.33**
	Total 54416						**$1,981.33**
Total Pollardwater.com-West							**$1,981.33**
Puget Sound Emergency Radio Network							
	54417			4/1/2024	2024 - April - 3rd April 2024 Batch		
		264					
			2nd Qtr 2024 Service				
			001-000-214-521-20-41-03		PD: King County 800 Mhz Radio Costs		$3,987.36
		Total 264					**$3,987.36**
	Total 54417						**$3,987.36**
Total Puget Sound Emergency Radio Network							**$3,987.36**
Puget Sound Energy							

Vendor Transaction Number	Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
54418		**4/17/2024**	**2024 - April - 3rd April 2024 Batch**		
	03042024 PSE Regular Bill				
	April 2024 Service - Orig Bill Not Rec'vd				
		001-000-212-521-50-47-00	PD: Electricity/Gas		$324.18
			220013379882 - PD Storage		
		001-000-240-558-51-47-00	COM DEV: Electricity/Gas		$585.31
			Com Dev 220013379841 - Permitting		
		001-000-240-558-60-47-00	PLN: Electricity/Gas		$146.33
			Com Dev 220013379841 - Planning		
		001-000-248-518-20-47-00	MDRT - Electricity/Gas		$252.41
			City Hall 00008061844 , 200008062016, 220029757998, 220029758004 MDRT		
		001-000-254-518-20-47-00	CH: Electricity/Gas		$24.98
			Fire Museum 220031492105 - ADM		
		001-000-254-518-20-47-00	CH: Electricity/Gas		$182.91
			Com Dev 220013379841 - ADM		
		001-000-270-575-30-47-00	PRK: Museum Electric/Gas		$503.60
			220013378793 - Museum		
		001-000-270-575-30-47-00	PRK: Museum Electric/Gas		$24.98
			Fire Museum 220031492105 - Prks		
		001-000-270-575-51-47-00	GYM: Electricity/Gas		$600.96
			220013379650 - Gym		
		001-000-270-575-70-47-00	Lake Sawyer: Electricity/Gas		$12.53
			220013379221 - Lake Sawyer Boat Launch		
		001-000-270-576-80-47-00	PRK: Electricity/Gas		$7.34
			PW - Shop 220013379635 - Parks		
		001-000-280-536-20-47-00	CEM: Electricity/Gas		$3.67
			PW - Shop 220013379635 - Cemetery		
		101-000-000-542-63-47-01	STRT: Street Lighting		$189.18
			220014704229 - SE 296th St & 219th Ave SE & Traffic Light		
		101-000-000-542-63-47-01	STRT: Street Lighting		$11.44
			220013379247 - 216th Signal & St. Lights		
		101-000-000-542-63-47-01	STRT: Street Lighting		$88.08
			220024468559 - Roberts Dr & Bruckners Way - St Light		
		101-000-000-542-63-47-01	STRT: Street Lighting		$39.16
			220013379197 - St. Light Cov Sawyer & 216th		
		101-000-000-542-63-47-01	STRT: Street Lighting		$15.11
			220013379601 - Baker St Crosswalk		
		101-000-000-542-63-47-01	STRT: Street Lighting		$113.51
			220013379817 - Ped Lighting Roberts		
		101-000-000-542-63-47-01	STRT: Street Lighting		$13.36
			220019188881 - 24430 Morgan St - St Light		

Vendor				
Transaction Number	Invoice Date	Fiscal Description	Void	
Transaction Reference		Name		Amount
Account Number		Title		
101-000-000-542-63-47-01		STRT: Street Lighting		$10.85
		220024466751 - 24619 Morgan St - St Light		
101-000-000-543-50-47-00		STRT: Electricity/Gas		$63.10
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Streets		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$44.06
		PW - Shop 220013379635 - Water		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$38.93
		220013378850 - .5 Mil Gallon Resv		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$1,097.91
		220013378868 - 4.3 Mil Gal Resv		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$63.10
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Water		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$848.10
		200009377470 - PD / Court		
401-000-000-534-80-47-00		WTR: Electricity/Gas		$2,845.49
		220013378835 - Booster Station		
407-000-000-535-80-47-00		SEW: Electricity/Gas		$63.10
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Sewer		
407-000-000-535-80-47-00		SEW: Electricity/Gas		$41.43
		220013379643 - Diamond Glen Sewer		
407-000-000-535-80-47-00		SEW: Electricity/Gas		$13.35
		220013379619 - Sewer Pump		
407-000-000-535-80-47-00		SEW: Electricity/Gas		$124.57
		220013378819 - Morganville Lift Station		
407-000-000-535-80-47-00		SEW: Electricity/Gas		$44.06
		PW - Shop 220013379635 - Sewer		
410-000-000-531-10-47-00		STRM: Electricity/Gas		$216.35
		City Hall 200008061844 , 200008062016, 220029757998, 220029758004 ADM		
410-000-000-531-10-47-00		STRM: Electricity/Gas		$63.10
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Storm		
410-000-000-531-10-47-00		STRM: Electricity/Gas		$40.39
		PW - Shop 220013379635 - Streets		
410-000-000-531-10-47-00		STRM: Electricity/Gas		$44.06
		PW - Shop 220013379635 - Storm		
Total 03042024 PSE Regular Bill				**$8,800.99**
54418	**4/1/2024**	**2024 - April - 3rd April 2024 Batch**		
04012024 PSE				
03.2024 Streetlight Service				
101-000-000-542-63-47-01		STRT: Street Lighting		$24.29
		220034880272 29036 216th Ave SE		
Total 04012024 PSE				**$24.29**

Vendor Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
54418 **04052024 PSE**	**4/5/2024**	**2024 - April - 3rd April 2024 Batch**	
	March 2024 Service		
	001-000-212-521-50-47-00	PD: Electricity/Gas 220013379882 - PD Storage	$326.15
	001-000-240-558-51-47-00	COM DEV: Electricity/Gas Com Dev 220013379841 - Permitting	$563.80
	001-000-240-558-60-47-00	PLN: Electricity/Gas Com Dev 220013379841 - Planning	$140.95
	001-000-248-518-20-47-00	MDRT - Electricity/Gas City Hall 00008061844 , 200008062016, 220029757998, 220029758004 MDRT	$271.99
	001-000-254-518-20-47-00	CH: Electricity/Gas Com Dev 220013379841 - ADM	$176.19
	001-000-254-518-20-47-00	CH: Electricity/Gas Fire Museum 220031492105 - ADM	$27.91
	001-000-270-575-30-47-00	PRK: Museum Electric/Gas Fire Museum 220031492105 - Prks	$27.91
	001-000-270-575-30-47-00	PRK: Museum Electric/Gas 220013378793 - Museum	$506.37
	001-000-270-575-51-47-00	GYM: Electricity/Gas 220013379650 - Gym	$548.66
	001-000-270-575-70-47-00	Lake Sawyer: Electricity/Gas 220013379221 - Lake Sawyer Boat Launch	$12.80
	001-000-270-576-80-47-00	PRK: Electricity/Gas PW - Shop 220013379635 - Parks	$7.50
	001-000-280-536-20-47-00	CEM: Electricity/Gas PW - Shop 220013379635 - Cemetery	$3.75
	101-000-000-542-63-47-01	STRT: Street Lighting 220013379247 - 216th Signal & St. Lights	$11.56
	101-000-000-542-63-47-01	STRT: Street Lighting 220019188881 - 24430 Morgan St - St Light	$13.36
	101-000-000-542-63-47-01	STRT: Street Lighting 220013397355 - St. Lights - Roberts & Cemetery Rd	$4,530.03
	101-000-000-542-63-47-01	STRT: Street Lighting 220014704229 - SE 296th St & 219th Ave SE & Traffic Light	$189.25
	101-000-000-542-63-47-01	STRT: Street Lighting 220024468559 - Roberts Dr & Bruckners Way - St Light	$88.08
	101-000-000-542-63-47-01	STRT: Street Lighting 220013379817 - Ped Lighting Roberts	$109.06
	101-000-000-542-63-47-01	STRT: Street Lighting 220024466751 - 24619 Morgan St - St Light	$10.85

Vendor Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void / Amount
101-000-000-542-63-47-01		STRT: Street Lighting	$41.44
		220013379197 - St. Light Cov Sawyer & 216th	
101-000-000-542-63-47-01		STRT: Street Lighting	$15.66
		220013379601 - Baker St Crosswalk	
101-000-000-543-50-47-00		STRT: Electricity/Gas	$68.00
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Streets	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$975.08
		220013378868 - 4.3 Mil Gal Resv	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$3,116.04
		220013378835 - Booster Station	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$44.99
		PW - Shop 220013379635 - Water	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$68.00
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Water	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$35.36
		220013378850 - .5 Mil Gallon Resv	
401-000-000-534-80-47-00		WTR: Electricity/Gas	$819.68
		200009377470 - PD / Court	
407-000-000-535-80-47-00		SEW: Electricity/Gas	$41.97
		220013379643 - Diamond Glen Sewer	
407-000-000-535-80-47-00		SEW: Electricity/Gas	$134.81
		220013378819 - Morganville Lift Station	
407-000-000-535-80-47-00		SEW: Electricity/Gas	$68.00
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Sewer	
407-000-000-535-80-47-00		SEW: Electricity/Gas	$44.99
		PW - Shop 220013379635 - Sewer	
407-000-000-535-80-47-00		SEW: Electricity/Gas	$13.88
		220013379619 - Sewer Pump	
410-000-000-531-10-47-00		STRM: Electricity/Gas	$41.24
		PW - Shop 220013379635 - Streets	
410-000-000-531-10-47-00		STRM: Electricity/Gas	$44.98
		PW - Shop 220013379635 - Storm	
410-000-000-531-10-47-00		STRM: Electricity/Gas	$68.00
		City Hall 00008061844 , 200008062016, 220029757998, 220029758004 Storm	
410-000-000-531-10-47-00		STRM: Electricity/Gas	$233.11
		City Hall 200008061844 , 200008062016, 220029757998, 220029758004 ADM	
Total 04052024 PSE			**$13,441.40**
Total 54418			**$22,266.68**
Total Puget Sound Energy			**$22,266.68**

Vendor / Transaction Number / Transaction Reference / Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
Raedeke Associates Inc				
54419	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**		
61210				
March 2024 Service				
001-000-240-558-60-41-01		PLN - Prof Serv - Long Range Planning		$46.50
		Sawyer Landing		
Total 61210				**$46.50**
54419	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**		
61211				
March 2024 Service				
001-000-240-558-60-41-01		PLN - Prof Serv - Long Range Planning		$46.50
		Sayer Black Diamond #3		
Total 61211				**$46.50**
54419	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**		
61212				
March 2024 Service				
001-000-240-558-60-41-01		PLN - Prof Serv - Long Range Planning		$232.50
		Oakpoint Reasonable Use #1		
Total 61212				**$232.50**
Total 54419				**$325.50**
Total Raedeke Associates Inc				**$325.50**
Republic Services #176				
54420	**3/31/2024**	**2024 - April - 3rd April 2024 Batch**		
0176-007331109				
March 2024 Service				
001-000-240-558-51-47-02		COM DEV: Waste Disposal		$23.40
		3-0176-0091940 24301 Roberts Dr - Com Dev / Permitting		
001-000-240-558-60-47-02		PLN: Waste Disposal		$153.54
		3-0176-0091940 24301 Roberts Dr - Planning		
001-000-248-518-20-47-02		MDRT - Waste Disposal Costs		$131.60
		3-0176-0091940 24301 Roberts Dr - MDRT		
001-000-254-518-20-47-02		CH: Waste Disposal		$29.25
		3-0176-0091940 24301 Roberts Dr - Adm / Cent Svc		
001-000-254-518-20-47-02		CH: Waste Disposal		$93.59
		3-0176-0091940 24301 Roberts Dr - CH / Cent Svc		
101-000-000-543-50-47-02		STRT: Waste Disposal		$38.38
		3-0176-0091940 24301 Roberts Dr - PW - Streets		

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
			401-000-000-534-80-47-02		WTR: Waste Disposal		$38.38
					3-0176-0091940 24301 Roberts Dr - PW - Water		
			407-000-000-535-80-47-02		SEW: Waste Disposal		$38.38
					3-0176-0091940 24301 Roberts Dr - PW - Sewer		
			410-000-000-531-10-47-02		STRM - Waste Disposal		$38.39
					3-0176-0091940 24301 Roberts Dr - PW - Storm		
		Total 0176-007331109					**$584.91**
	54420			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**		
		0176-007336466					
			March 2024 Service				
			001-000-270-576-80-47-02		PRK: Waste Disposal		$338.58
					3-0176-0805992 32820 3rd Ave - PW - Parks		
			001-000-280-536-20-47-02		CEM: Waste Disposal		$27.09
					3-0176-0805992 32820 3rd Ave - PW - Cemetery		
			101-000-000-543-50-47-02		STRT: Waste Disposal		$216.69
					3-0176-0805992 32820 3rd Ave - PW - Streets		
			401-000-000-534-80-47-02		WTR: Waste Disposal		$257.32
					3-0176-0805992 32820 3rd Ave - PW - Water		
			407-000-000-535-80-47-02		SEW: Waste Disposal		$257.32
					3-0176-0805992 32820 3rd Ave - PW - Sewer		
			410-000-000-531-10-47-02		STRM - Waste Disposal		$257.30
					3-0176-0805992 32820 3rd Ave - PW - Storm		
		Total 0176-007336466					**$1,354.30**
	54420			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**		
		0176-007336592					
			March 2024 Service				
			001-000-212-521-50-47-02		PD: Waste Disposal		$510.78
					3-0176-808164 25510 Lawspm - PD / Court		
		Total 0176-007336592					**$510.78**
	Total 54420						**$2,449.99**
Total Republic Services #176							**$2,449.99**

RH2 Engineering Inc.

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description / Name / Title	Void	Amount
	54421			**3/25/2024**	**2024 - April - 3rd April 2024 Batch**		
		95354					
			March 2024 Service				
			101-000-000-542-30-41-05		STRT: Professional Services		$323.39
					Castillo - General Technical Support		
			101-000-000-542-30-41-13		STRT: Prof Service - Eng. Civil Review		$2,124.56
					Wright - Engineering Services		

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
			401-000-000-534-80-41-13				WTR: Prof Service- Eng. Civil Review		$2,124.56
						Wright - Engineering Services			
			401-000-000-534-80-41-13				WTR: Prof Service- Eng. Civil Review		$323.39
						Castillo - General Technical Support			
			401-000-400-534-80-41-10				PW - Reimburseable Permit Consultant Exp		$1,012.70
						Cumberland Aggregate Mine SEPA			
			407-000-000-535-80-41-01				SEW - Prof Srvs-GIS & other review		$323.39
						Castillo - General Technical Support			
			407-000-000-535-80-41-13				SEW: Prof Service - Eng. Civil Review		$2,124.56
						Wright - Engineering Services			
			410-000-000-531-10-41-13				STRM: Prof Service - Eng. Civil Review		$323.38
						Castillo - General Technical Support			
			410-000-000-531-10-41-13				STRM: Prof Service - Eng. Civil Review		$2,124.57
						Wright - Engineering Services			
		Total 95354							**$10,804.50**
	54421			**3/25/2024**	**2024 - April - 3rd April 2024 Batch**				
		95355							
			March 2024 Service						
			404-000-011-534-80-41-00				WTR - Comp Plan		$5,410.30
		Total 95355							**$5,410.30**
	54421			**4/12/2024**	**2024 - April - 3rd April 2024 Batch**				
		95513							
			March 2024 Service						
			101-000-000-542-30-41-05				STRT: Professional Services		$75.85
			101-000-000-542-30-41-13				STRT: Prof Service - Eng. Civil Review		$2,472.56
			401-000-000-534-80-41-13				WTR: Prof Service- Eng. Civil Review		$2,472.56
			401-000-000-534-80-41-13				WTR: Prof Service- Eng. Civil Review		$75.85
			401-000-400-534-80-41-10				PW - Reimburseable Permit Consultant Exp		$6,166.31
						Cumberland Aggregate Mine SEPA			
			407-000-000-535-80-41-01				SEW - Prof Srvs-GIS & other review		$75.85
			407-000-000-535-80-41-13				SEW: Prof Service - Eng. Civil Review		$2,472.56
			410-000-000-531-10-41-13				STRM: Prof Service - Eng. Civil Review		$75.86
			410-000-000-531-10-41-13				STRM: Prof Service - Eng. Civil Review		$2,472.56
		Total 95513							**$16,359.96**
	Total 54421								**$32,574.76**
Total RH2 Engineering Inc.									**$32,574.76**

Vendor	Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
Seattle Times				
	54422	**4/11/2024**	**2024 - April - 3rd April 2024 Batch**	
	76533			
		April 2024 Service		
		001-000-240-558-60-41-75	PLN - Advertising - Long range planning	$170.00
			Millard Pier	
	Total 76533			**$170.00**
	Total 54422			**$170.00**
Total Seattle Times				**$170.00**
Signs By Tomorrow				
	54423	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
	INV-42146			
		PW - Supplies		
		101-000-000-543-50-48-01	STRT: Vehicle Repair & Maintenance	$15.19
			Decals	
		401-000-000-534-80-48-01	WTR: Vehicle Repair & Maintenance	$15.19
			Decals	
		407-000-000-535-80-48-01	SEW: Vehicle Repair & Maintenance	$15.20
			Decals	
		410-000-000-531-10-48-01	STRM: Vehicle Repair & Maintenance	$15.20
			Decals	
	Total INV-42146			**$60.78**
	Total 54423			**$60.78**
Total Signs By Tomorrow				**$60.78**
Sorci Family LLC				
	54434	**4/23/2024**	**2024 - May - 1st May 2024 Batch**	
	05012024 SFLLC			
		May 2024 Rent		
		001-000-240-591-58-70-00	COM DEV: Bld & Property Lease	$1,331.22
			Com Dev Mod - Permitting	
		001-000-240-591-58-70-01	PLN: Bld & Property Lease	$332.81
			Com Dev Mod - Planning	
		001-000-248-591-58-70-00	MDRT: Bld & Property Lease	$4,209.24
			City Hall Building - MDRT	
		001-000-254-591-18-70-00	CH: Bld & Property Lease	$3,607.92
			City Hall Building - Admin	
		001-000-254-591-18-70-01	MOD: Bld & Property Lease	$416.01
			Com Dev Mod - Admin	

Vendor Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name	Title	Void	Amount
		101-000-000-591-95-70-00		City Hall Building - Streets	STRT: Bld & Property Lease		$1,052.30
		401-000-000-591-34-70-00		City Hall Building - Water	WTR: Bld & Property Lease		$1,052.30
		407-000-000-591-35-70-00		City Hall Building - Sewer	SEW: Bld & Property Lease		$1,052.31
		410-000-000-591-31-70-00		City Hall Building - Storm	STRM: Bld & Property Lease		$1,052.31
	Total 05012024 SFLLC						**$14,106.42**
Total 54434							**$14,106.42**
Total Sorci Family LLC							**$14,106.42**

State Auditor's Office

Vendor Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name	Title	Void	Amount
54424			**4/9/2024**	**2024 - April - 3rd April 2024 Batch**			
	L160507	**March 2024 Service**					
		001-000-140-514-23-41-01			FIN - State Auditor Services		$921.54
		101-000-000-542-30-41-14			STRT: State Auditor Services		$221.17
		401-000-000-534-80-41-03			WTR - State Auditor Services		$847.81
		407-000-000-535-80-41-07			SEW - State Auditor Services		$847.81
		410-000-000-531-10-41-02			STRM - State Auditor Services		$847.82
	Total L160507						**$3,686.15**
Total 54424							**$3,686.15**
Total State Auditor's Office							**$3,686.15**

Summit Law Group, PLLC

Vendor Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description Name	Title	Void	Amount
54425			**3/19/2024**	**2024 - April - 3rd April 2024 Batch**			
	152954	**March 2024 Service**					
		001-000-150-515-41-41-08		Teamsters	Legal Svcs-Union Contracts		$446.50
	Total 152954						**$446.50**
54425			**4/17/2024**	**2024 - April - 3rd April 2024 Batch**			
	153669	**April 2024 Service**					
		001-000-150-515-41-41-08		Teamsters	Legal Svcs-Union Contracts		$2,747.00
	Total 153669						**$2,747.00**

Vendor	Transaction Number	Transaction Reference	Account Number	Invoice Date	Fiscal Description	Name	Title	Void	Amount
	54425			**4/17/2024**	**2024 - April - 3rd April 2024 Batch**				
		153670							
			April 2024 Service						
			001-000-150-515-41-41-08				Legal Svcs-Union Contracts		$987.50
				Teamsters					
		Total 153670							**$987.50**
	Total 54425								**$4,181.00**
Total Summit Law Group, PLLC									**$4,181.00**
Tacoma Public Utilities									
	54426			**3/31/2024**	**2024 - April - 3rd April 2024 Batch**				
		03312024 TPU							
			Match 2024 Service						
			401-000-000-534-80-41-05				WTR - Tacoma PUD Wholesale Base Charge		$14,150.57
				Base Fee					
		Total 03312024 TPU							**$14,150.57**
	Total 54426								**$14,150.57**
Total Tacoma Public Utilities									**$14,150.57**
TRM Wood Products Co. Inc.									
	54427			**4/5/2024**	**2024 - April - 3rd April 2024 Batch**				
		432052							
			PW Supplies						
			401-000-000-534-80-48-02				WTR: Equipment Repair & Maintenance		$127.85
				Lumber, Joist Hanger, Screws					
		Total 432052							**$127.85**
	Total 54427								**$127.85**
Total TRM Wood Products Co. Inc.									**$127.85**
Utility Refund - Itenerant Vendors									
	54428			**4/9/2024**	**2024 - April - 3rd April 2024 Batch**				
		5467.0				**Eric Rossknecht and Meena Rahmat**			
			Utility Refund						
			401-000-000-343-40-00-01				Water Charges		$40.93
				Refund Closed Account					
		Total 5467.0							**$40.93**
	Total 54428								**$40.93**
Total Utility Refund - Itenerant Vendors									**$40.93**

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void	Amount
VenTek International				
54429	**4/1/2024**	**2024 - April - 3rd April 2024 Batch**		
142933				
	March 2024 Service			
	001-000-270-575-70-41-00	Lake Sawyer: Ven Tek/Venvue Pay Station		$90.00
Total 142933				**$90.00**
Total 54429				**$90.00**
Total VenTek International				**$90.00**
Vision Municipal Solutions, LLC				
54430	**4/12/2024**	**2024 - April - 3rd April 2024 Batch**		
09-14398				
	Postage Deposit - Utility Billing			
	401-000-000-534-80-42-01	WTR - Postage		$275.79
	407-000-000-535-80-42-01	SEW - Postage		$275.79
	410-000-000-531-10-42-01	STRM - Postage		$47.97
Total 09-14398				**$599.55**
Total 54430				**$599.55**
Total Vision Municipal Solutions, LLC				**$599.55**
Water Management Laboratories, Inc.				
54431	**4/2/2024**	**2024 - April - 3rd April 2024 Batch**		
219604				
	April 2024 Service			
	401-000-000-534-80-41-02	WTR - Testing and Sampling		$28.00
Total 219604				**$28.00**
54431	**4/12/2024**	**2024 - April - 3rd April 2024 Batch**		
219738				
	April 2024 Service			
	401-000-000-534-80-41-02	WTR - Testing and Sampling		$28.00
Total 219738				**$28.00**
Total 54431				**$56.00**
Total Water Management Laboratories, Inc.				**$56.00**

Vendor / Transaction Number / Transaction Reference	Invoice Date / Account Number	Fiscal Description / Name / Title	Void / Amount
Williams Scotsman, Inc.			
54432	**4/1/2024**	**2024 - April - 3rd April 2024 Batch**	
9020580284			
	April 2024 Rent		
	001-000-240-591-58-70-00	COM DEV: Bld & Property Lease	$1,038.28
		Com Dev Mod - Permitting	
	001-000-240-591-58-70-01	PLN: Bld & Property Lease	$484.53
		Com Dev Mod - Planning	
	001-000-254-591-18-70-01	MOD: Bld & Property Lease	$1,938.12
		Com Dev Mod - Adm	
Total 9020580284			**$3,460.93**
Total 54432			**$3,460.93**
Total Williams Scotsman, Inc.			**$3,460.93**
Zeke's Roofing LLC			
54433	**4/10/2024**	**2024 - April - 3rd April 2024 Batch**	
INV0143			
	Gym - Bld Repair & Maint		
	310-000-002-594-18-62-05	Gym Improvements	$32,587.73
		Roof Replacement	
Total INV0143			**$32,587.73**
Total 54433			**$32,587.73**
Total Zeke's Roofing LLC			**$32,587.73**

Vendor Count 56 **Grand Total $293,773.59**

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of April 18, 2024
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:
Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:
PRESENT: Councilmembers Deady, Douglass, Smith, Mulvihill, de Leon, Jones, Page

ABSENT: None

Staff present: Andrew Williamson, MDRT/Ec Development Director; Xavier Mason, Finance Director; Mona Davis, Community Development Director, Scott Hanis, Public Works Director; Chris Madeo, Stormwater Coordinator; Jake Kapsandy, IT Staff; David Linehan, City Attorney; Brenda L. Martinez, City Clerk/HR Manager.

READING OF GUIDING PRINCIPLES

AGENDA REVIEW AND APPROVAL:
Councilmember de Leon **moved** to approve the agenda; **second** Councilmember Jones. Motion **passed** with all voting in favor (7-0).

COMMITTEE REPORTS:
1) Public Safety – Councilmember Jones reported on the items discussed at the last meeting. Meeting notes are included in the packet.

Planning and Community Services – Councilmember de Leon noted that she is the Chair of this committee and shared items that were discussed at the meeting. She noted that the meeting notes would be included in the next meeting packet.

DEPARTMENT REPORTS: None

PUBLIC COMMENTS:
Mario Sorci, Black Diamond spoke to Council.

Weston Butts, Black Diamond spoke to Council.

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

2) **Presentation –** Middle Housing Options - AHBL

Nicole Stickney of AHBL, Inc. shared with Council a presentation of Middle Housing Regulation Updates provided to Council a preliminary introduction to the subject. She referred to a memo that she prepared and provided in the packet for Council reference. She discussed the timeline on the subject bill (HB 1110) and the changes that have occurred in the legislature. She also touched on HB 1337 regarding accessory dwelling units. She explained the middle housing development regulation options for Black Diamond.

There was back and forth discussion and questions between Council, AHBL, and Director Davis.

CONSENT AGENDA:

Councilmember de Leon **moved** to approve the Consent Agenda; **second** Councilmember Smith. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

3) **Claim Checks –** April 18, 2024, Check No. 54315 through Check No. 54378 (void 54288) and EFTs in the amount of $349,005.87.

4) **Payroll –** March 2024, Check No. 20393 through Check No. 20400 and ACHs in the amount of $568,842.14

5) **Minutes –** Council Meeting of April 4, 2024**.**

PUBLIC HEARINGS:

6) **AB24-030** – City's Stormwater Management Program Plan

Public Works Director Hanis gave background information on this plan. He touched on the requirements and elements that need to be looked at and walked Council through the additions and changes.

Mayor Benson opened the public hearing at 8:07 p.m. There was no public testimony received or heard and Mayor Benson closed the public hearing at 8:07 p.m.

UNFINISHED BUSINESS: None

NEW BUSINESS:

7) **AB24-031** – Resolution Authorizing Mayor to Accept Conveyances of Real Property Interest Necessary for the Construction of the SR 169 Corridor Intersection Improvements

MDRT/Ec Dev Director Williamson briefed Council on this agenda item.

Councilmember de Leon **moved** to adopt Resolution No.24-1615 authorizing the Mayor to accept conveyances of real property interests necessary for construction of the SR 169 Corridor Intersection Improvements; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (7-0).

8) **Discussion –** Council Action Plan

Councilmember Deady led the discussion on this item. She walked Council through each item and noted some needed changes. She discussed the process moving forward for this plan and how it would be in Council packets for members to refer to.

MAYOR'S REPORT:

Mayor Benson reported attending the Southend Mayor's meeting and a WSDOT meeting on Hwy 18 improvements. She also attended the first annexation committee meeting last Monday, a SCATBd meeting and strong mayor's meeting.

COUNCIL REPORTS:

Councilmember Page shared that The Friends of the Black Diamond Library plant sale is at the Ten Trails Welcome Center on May 4th. She also updated the Council on peer advisors who will be coming to the library monthly to help those in need. She shared that they had the kick off meeting for Black Diamond Labor Days and the theme is Ol' Fashioned Family Fun.

Councilmember Deady reported attending the Rolling Smoke ribbon cutting, the aid car blessing and her city committee meetings, regional meetings, and the annexation committee meeting. She spoke on items discussed in her Public Issues Committee (PIC) meeting regarding public defenders and more expenses for cities with their own court.

Councilmember Douglass shared that Earth Day is coming up on April 22nd.

Councilmember Smith shared that he will be leaving and will continue serving until his address precludes him from serving and he will let us know when that happens.

Councilmember Mulvihill attended her committee meetings and EMAC meeting and shared information about a course she will be taking. She found information on a cybersecurity grant and shared it with IS Manager Reed. She discussed a training scenario she participated in.

Councilmember de Leon stated that she is excited about the Earth Day work party coming up and noted that it would be on our social media and website and shared the details of this event. She commented that she will not be able to attend the open house on the 30th.

Councilmember Jones noted seeing the police boat on Lake Sawyer and expressed that it is important for boaters to do precheck safety checks of all vessels and equipment and gave examples. He also shared information about the boater classes coming up and mentioned that the dock should be completed by the end of April. He invited everyone to the open house on the Comprehensive Plan on April 30th.

ATTORNEY REPORT:

Attorney Linehan thanked Council for being kind and gentle with his inbox while he was away.

PUBLIC COMMENTS: None

EXECUTIVE SESSION:

ADJOURNMENT:

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (7-0). The meeting ended at 8:51 p.m.

	ATTEST:
______________________________	______________________________
Carol Benson, Mayor	Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION			
SUBJECT: **Resolution Authorizing the Mayor to execute a grant agreement with Washington Department of Archaeology and Historic Preservation to fund measures for maintaining and preserving Black Diamond Cemetery.**	**Agenda Date: May 2, 2024**	**AB24-032**	
		Mayor Carol Benson	
		City Administrator	
		City Attorney David Linehan	
		City Clerk – Brenda L. Martinez	
		Com Dev – Mona Davis	
		Finance – Xavier Mason	
		MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $16,064.53		Police – Chief Kiblinger	
Fund Source: WA DAHP		Public Works – Scott Hanis	**X**
Timeline: 2024-2025 (end date: 6/30/2025)		Court – Judge Swain/Tawnya Parks	

Agenda Placement:
☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution; Grant Agreement

SUMMARY STATEMENT:
The grant agreement from Washington State Department of Archaeology and Historic Preservation includes funds to support the City's requirement to preserve and maintain the cemetery as a historical landmark.

FISCAL NOTE (Finance Department): COBD will pay all costs involved in carrying out the terms of the agreement prior to seeking reimbursement. COBD will maintain records in a manner which will provide an audit trail to all expenditures reported to DAHP.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Public Works Committee recommends forwarding to Council for their consideration.

RECOMMENDED ACTION: **MOTION to adopt Resolution 24-1616 authorizing the Mayor to execute a grant agreement with Washington State Department of Archaeology and Historic Preservation to fund activities required to preserve and maintain Black Diamond Cemetery.**

RECORD OF COUNCIL ACTION

Meeting Date	***Action***	***Vote***
5/2/24		

RESOLUTION NO. 24-1616

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A GRANT AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF ARCHAELOGY AND HISTORIC PRESERVATION TO FUND REQUIREMENTS TO MAINTAIN AND PRESERVE BLACK DIAMOND CEMETERY

WHEREAS, the City owns and maintains the Black Diamond Cemetery; and

WHEREAS, the Black Diamond Cemetery is on the national registry of historical landmarks; and

WHEREAS, the United States Department of Interior provides guidelines to historical landmark owners for condition assessments, maintenance programs and preservation treatments; and

WHEREAS, the Washington State Department of Archaeology and Historic Preservation has offered a grant to support adherence to these guidelines;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby accepts grant funding from the Washington State Department of Archaeology and Historic Preservation in the amount of $16,064.53 to fund the maintenance and preservation of the City of Black Diamond's historical cemetery;

Section 2. The Mayor is hereby authorized to execute a grant agreement with the Washington State Department of Archaeology and Historic Preservation to fund the maintenance and preservation of the City of Black Diamond's historical cemetery; substantially in the form attached hereto;

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2nd DAY OF MAY, 2024.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

Grant Agreement
Between
Washington State
Department of Archaeology and Historic Preservation
And
City of Black Diamond

Grant No.	**FY24-90009-008**
Grant Title:	Black Diamond Cemetery
Effective Date:	December 1, 2023
End Date:	June 30, 2025
Grant Amount:	$16,064.53

Grant Purpose

Provide support for the rehabilitation of the Black Diamond Cemetery located in Black Diamond, King County.

This agreement is made between The Department of Archaeology and Historic Preservation hereinafter referred to as the DEPARTMENT, and City of Black Diamond hereinafter referred to as the GRANTEE.

Parties' Contact Information

DAHP Contact Person: Marivic Quintanilla | Contracts & Grants Manager
phone:360-870-6383 | email: marivic.quintanilla@dahp.wa.gov

GRANTEE Contact Person: Melanie Self | Administrative Assistant
phone: 360-851-4523 | email: mself@blackdiamondwa.gov

Section 1. Responsibilities of the Grantee

A. The GRANTEE will perform or cause others to perform the work described in the "Scope of Work" (Attachment 2). Additional special conditions or specifics about the work required by this agreement, if any, are in attachments as enumerated and described in Section 2. The GRANTEE agrees to perform the work in accordance with any such special conditions or specifics.

B. The GRANTEE understands that the work called for under this agreement must conform to state administrative requirements as they relate to the DEPARTMENT, and the GRANTEE agrees to comply with such requirements.

C. The GRANTEE agrees to comply with the restrictions of lobbying with appropriated funds: No part of the money appropriated by any enactment of State Legislation shall, in the absence of express authorization by such, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner an elected official, to favor or oppose, by vote or otherwise, any legislation or appropriation by legislation, whether before or after the introduction of any bill or resolution

D. The GRANTEE agrees to maintain records in a manner which will provide an audit trail to all expenditures reported to the DEPARTMENT. The GRANTEE agrees to keep these records for at least six years following the ending date of the grant. In the event that an audit of the GRANTEE or of the DEPARTMENT should take exception to any expenditure by the GRANTEE, the GRANTEE agrees to refund to the DEPARTMENT on demand the amount determined by the audit as due. In the event that the DEPARTMENT is required to institute legal proceedings to enforce this repayment provision, the DEPARTMENT shall be entitled to its costs thereof, including reasonable attorney's fees. When arranging for an audit, the DEPARTMENT should contact:

Melanie Self
24301 Roberts Dr
Black Diamond, WA 98010

Phone: 360-851-4523
Email: mself@blackdiamondwa.gov

E. The GRANTEE agrees to pay all the costs involved in carrying out the terms of this agreement prior to seeking reimbursement as provided for in Section 2. A. When seeking reimbursement, the GRANTEE will submit a completed reimbursement form in writing to the DEPARTMENT and provide such supporting documents as an affidavit of publication for newspaper advertising soliciting bids, contracts, photocopies of canceled checks and invoices, and other documents as may be requested by the DEPARTMENT. The DEPARTMENT will provide the GRANTEE with the reimbursement form and guidelines for financial reporting procedures. The GRANTEE agrees to submit its request for reimbursement within thirty (30) days following completion of the work.

F. The GRANTEE agrees to provide the DEPARTMENT with a completion/project report acceptable to the DEPARTMENT. The GRANTEE will submit this on or before the end date of this grant. The GRANTEE agrees that the DEPARTMENT shall have the right to withhold all or part of the funds under this grant pending receipt of an accepted completion/project report. Michelle Thompson, DEPARTMENT Architectural Historian shall have acceptance approval or denial of the completion/project report.

G. The GRANTEE agrees that the "Budget" (Attachment 1) shall be a financial guide for the work called for by this agreement. The GRANTEE may exceed the budgeted amounts, but this shall in no way obligate the DEPARTMENT for a greater amount than the Grant Amount. If the GRANTEE should spend less than the budgeted amount on an object or element in the Budget, the DEPARTMENT may either reduce its obligation proportionately or it may terminate this agreement. The GRANTEE agrees to maintain records which will render an accurate accounting of each element or object in the Budget. The actual expenditures for the amounts reflected in the Budget may vary by 15 percent without requiring an amendment to this grant agreement.

H. The GRANTEE agrees that the DEPARTMENT shall have the right to terminate this agreement if the GRANTEE shall fail to fulfill in a timely and proper manner its obligations under this agreement or if the GRANTEE shall violate any of the covenants, conditions, or stipulations of the agreement. In case of such termination by the DEPARTMENT, the GRANTEE agrees to return to the DEPARTMENT within thirty (30) days of the effective date of termination, any payments made by the DEPARTMENT to the GRANTEE under the terms of this agreement or any portion of such payments as may be directed by the DEPARTMENT.

The GRANTEE agrees to submit evidence of completion of all work elements identified in the Scope of Work on or before the grant end date. GRANTEE acknowledges and understands that final work elements which do not conform to the terms and conditions of this agreement will not be reimbursed.

I. The GRANTEE will maintain regular contact with the DEPARTMENT regarding the progress of the grant project. The GRANTEE agrees that the DEPARTMENT shall have the right to monitor the work called for by this agreement.

J. The GRANTEE agrees that it, its agents, officers and employees, and any other person or entity performing any work under this agreement, are independent contractors and not employees of the State of Washington ("State").

K. State funds are the basis for this agreement. The GRANTEE certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any State department or agency. Should for any reason the State funds which are the basis for this agreement become withdrawn, reduced, or not appropriated by legislation the agreement may be terminated without penalty to the DEPARTMENT.

L. To the fullest extent permitted by law, GRANTEE shall indemnify, defend and hold harmless the State, agencies of the State and all officials, agents and employees of State, from and against all claims for injuries or death arising out of or resulting from the performance of the agreement. GRANTEE's obligation to indemnify, defend, and hold harmless includes any claim by GRANTEE's agents, employees, representatives, or any subcontractor or its employees.

GRANTEE expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to GRANTEE's or any subcontractor's performance or failure to perform the Agreement. GRANTEE's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The parties shall make every effort to resolve disputes arising out of, or relating to, this agreement through discussion and negotiation.

Should discussion and negotiation fail to resolve a dispute arising under this agreement, the parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by each party and a third party mutually agreed upon by the parties. The team shall attempt, by majority vote, to resolve the dispute.

M. The GRANTEE agrees to provide or purchase industrial insurance coverage, as applicable, prior to performing work under this agreement. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this GRANTEE, or any sub-grantee or employee of the GRANTEE, which might arise under the industrial insurance laws during performance of work under this agreement. If the Department of Labor and Industries, upon audit, determines that industrial insurance payments are due and owing as a result to work performed under this agreement, those payments shall be made by the GRANTEE; the GRANTEE shall indemnify the DEPARTMENT and guarantee payment of such amounts.

N. The GRANTEE agrees to include written acknowledgment of The Department of Archaeology and Historic Preservation support for all grant-related publications and public information materials including audio-visual and workshop materials.

O. The GRANTEE agrees to any additional conditions as may be identified in amendments under Section 3 and attached to this agreement.

P. There shall be no discrimination against any person employed by the GRANTEE in connection with work covered by or related to this agreement, or against any applicant for such employment, because of race, creed, color, sex, age, marital status, national origin, the presence of any sensory, mental, or physical handicap, or any other condition as set forth Chapter 49.60 RCW. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or advertising; layoff or termination; rates of pay or other forms of compensation and selection for training. The GRANTEE shall insert a similar provision in all subcontracts for services covered by this agreement.

During the performance of this agreement, the GRANTEE shall comply with all federal and state nondiscrimination laws, regulations and policies.

Q. In accordance with legislative findings and policies set forth in Chapter 39.19 RCW the GRANTEE is encouraged in the participation and use of Minority and Women's Business Enterprise firms certified by OMWBE.

R. The GRANTEE agrees to a $0.00 match of funds. One hundred percent (100%) being the full amount of the let grant amount, zero percent (00%) being the match amount by the GRANTEE. Further, the GRANTEE agrees that any match specifically identified to this grant agreement by the GRANTEE the GRANTEE will not claim match directly earmarked or identified for this agreement as match for any other grant, agreement or contract. The DEPARTMENT has first and exclusive claim to match provided by the GRANTEE to this agreement as indirect eligible match to the National Park Service, Historic Preservation Fund awarded to the DEPARTMENT.

DEPARTMENT: Grant Amount: $16,064.53
GRANTEE: Minimum Grant Match Amount: $0.00

Section 2. Responsibilities of the DEPARTMENT

A. The DEPARTMENT agrees to reimburse the GRANTEE one hundred (100) percent of its actual authorized expenditures for the purpose of this agreement, provided:

(1) The total paid by the DEPARTMENT shall not exceed the amount stipulated in the "Budget" (Attachment 1) as DEPARTMENT share.

(2) All expenditures were incurred between the beginning and ending dates of the grant.

(3) No expenditures have been previously claimed in any other grant from any agency of the state or federal government.

(4) The DEPARTMENT has authority to expend the funds required to meet the obligations contained herein.

(5) The GRANTEE has met all requirements contained in this agreement.

(6) The DEPARTMENT will accept as match expenditures presented by the GRANTEE on rehabilitation projects completed in accordance with the Secretary of Interior's Standards for the Rehabilitation of Historic Properties that were completed on or after July 1 of the year 2023 and prior to the effective date of this contract.

B. The DEPARTMENT agrees to consider requests from the GRANTEE for progress payments if, in the DEPARTMENT'S judgment, the public interest will be served by doing so and if such payments are administratively practical and provided appropriated funds are available for which to issue a progress payment.

C. The DEPARTMENT may unilaterally terminate all or part of this contract, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this contract.

The following attachments are hereby incorporated into and made a part of this agreement.

Attachment 1	"Budget", consisting of one page.
Attachment 2	"Scope of Work", consisting of one page.
Attachment 3	"State Form A19-1 Invoice Voucher" to be used as basis for billing, consisting of one page.
Attachment 4a-c	"Report of Services/Labor Value Appraisal," "Report of Donated Equipment," and "Report of Donated Material" forms to be used by GRANTEE to document donated labor costs and the value of donated equipment and materials, consisting of four pages.
Attachment 5	"Heritage Cemetery Grant Special Terms and Conditions" consisting of one page.

Section 3. Amendments

This grant agreement may only be amended if such amendment is in writing (with the exception of the 15% variance for actual expenditures identified in Section 1.G), agreed to and signed by all the parties, and attached hereto.

DEPARTMENT:
Department of Archaeology
and Historic Preservation

GRANTEE:
City of Black Diamond

By: Allyson Brooks Ph.D.
Its: Director

By: Carol Benson
Its: Mayor

Date

Date

Attachment 1
BUDGET

Construction Costs:	STATE Dollars	Hard Match	Soft Match	Total
Restoration & Preservation	$16,064.53	$0	$2,000	$18,064.53
Totals	$16,064.53	$0	$2,000	$18,064.53

Attachment 2
SCOPE OF WORK

The GRANTEE shall perform or shall cause to perform the following procedures as related to potential ground disturbance prior to project work beginning:

Based on the work description, no permit from DAHP is required. However, an inadvertent discovery protocol shall be in place during the proposed headstone resetting work. A template can be found at: *https://dahp.wa.gov/archaeology/human-remains/recommended-inadvertent-human-remains-discovery-language*

The GRANTEE shall perform or shall cause to perform the following project scope of work:

1. Restoration and Preservation
    a. Purchase materials for headstone cleaning.
    b. Carefully clean headstones using gentlest means to accomplish cleaning goals (ex: water and soft bristle brush and scrubbing by hand).
    c. Repair two (2) markers (for John T. Williams and Dave Lunden) by replacing bases, resetting monuments, and disposing of damaged granite as needed. Any replacement material should match the old in material, composition, design, color, and texture. Retain as much historic material as possible.
    d. All work noted above should follow *Preservation Brief 48: Preserving Grave Markers in Historic Cemeteries*: https://www.nps.gov/orgs/1739/upload/preservation-brief-48-grave-markers.pdf

The GRANTEE shall provide final architectural/construction drawings and/or designs for the work noted above to the Washington Trust for Historic Preservation to ensure compliance with the stated plans before work begins. For new headstone/grave marker material, please provide specifications/details on the proposed products before purchase and installation.

Attachment 3

STATE FORM: A-19 INVOICE VOUCHER

Attached on the next page.

FORM
A 19-1A
(Rev. 5/91)

STATE OF WASHINGTON
INVOICE VOUCHER

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.
355		

AGENCY NAME

Department of Archaeology and Historic Preservation
PO Box 48380
Olympia WA 98504-8343

VENDOR OR CLAIMANT (Warrant is to be payable to)

INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.

Vendor's Certificate: I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status.

BY ______________________
(SIGN IN INK)

(TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For reporting Personal Services Contract Payments to I.R.S.	RECEIVED BY	DATE RECEIVED

DATE	DESCRIPTION	QUANTITY	UNIT	AMOUNT	FOR AGENCY USE

PREPARED BY	TELEPHONE NUMBER	DATE	AGENCY APPROVAL	DATE

DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF DOC.	VENDOR NUMBER	VENDOR MESSAGE	UBI NUMBER

REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX APPN INDEX	MASTER INDEX PROGRAM INDEX	SUB OBJ	SUB SUB OBJECT	ORG INDEX	WORKCLASS ALLOC	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER

Attachment 4a

<u>REPORT OF SERVICES / LABOR VALUE APPRAISAL</u>

Attached on the next page.

REPORT OF SERVICES

Name of Project:
Name of Person Performing Services:
Address:
Telephone:
Did you receive any compensation for the time you devoted to this project?
Yes No
If yes, who paid you?
How much were you paid?

Month:	Year:
Describe the services you performed. (If you supervised others, include their names and positions.)	
How was the hourly rate shown below determined?	
$33.02 per hour is the minimum value of donated labor, and $79.68 per hour is the maximum professional labor, as determined by the Department of Archaeology and Historic Preservation and the National Park Service, respectively.	

Total number of hours worked each day during this month:

Beginning	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	**Totals**

I hereby swear that I devoted the time reported above, performing the work described on the project named. This time has not been reported for any other Federal or State project.

__________________________________ Date _______________

I supervised or coordinated this person's work and verify that it was performed as indicated above.

__________________________________ Date _______________

Total hours this month:		# of hours
Hourly rate:	$32.02-$79.68	Per hour
Amount charged to project:	$	

Washington State Department of Archaeology and Historic Preservation
1110 Capitol Way South, Suite 30
PO Box 48343
Olympia, WA 98504-8343

INSTRUCTIONS:
Use this form to document all labor, whether paid or voluntary, which is claimed against a grant or used for the matching share of a grant. Complete it on a timely basis, i.e., fill it out immediately after the service is provided.

2003 Reprint

Attachment 4b

REPORT OF DONATED EQUIPMENT

Attached on the next page.

REPORT OF DONATED EQUIPMENT

Name of Project:	
Name of Person supplying donated equipment:	
Address:	
Telephone:	
Type of equipment donated:	
Did you receive any compensation for this piece of equipment devoted to this project?	
Yes No	

Month:	Year:
Describe the services performed/equipment utilized.	
How was the rate shown below determined?	

Times the donated equipment was used during this month:

Beginning	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	**Totals**

I hereby swear that the equipment was on site being used or required, performing the work described on the project named.

_________________________________ Date ________________

I coordinated the use of this equipment and verify that it was used as indicated above.

_________________________________ Date ________________

Total this month:		# of days
Rate:		Per day
Amount charged to project:		

Attachment 4c

REPORT OF DONATED MATERIAL

Attached on the next page.

REPORT OF DONATED MATERIAL

Name of Project:
Name of Person Donating Material:
Address:
Telephone:
Did you receive any compensation for the time you devoted to this project?
Yes No
If yes, who paid you?
How much were you paid?

Month:	Year:
Describe the material donated.	
How was the value shown below determined?	

I hereby swear that I donated the material reported above. This material has not been reported for any other Federal or State project.

_________________________________ Date ______________

I supervised or coordinated this person's donation and verify that it was performed as indicated above.

_________________________________ Date ______________

Total Value:		
Unit Rate:		Per Unit
Amount charged to project:		

Washington State Department of Archaeology and Historic Preservation
1110 Capitol Way South, Suite 30
PO Box 48343
Olympia, WA 98504-8343

Attachment 5

HERITAGE CEMETERY GRANT SPECIAL TERMS AND CONDITIONS

1) Grantee agrees to record a Historic Preservation Easement in a form as specified by the Department.

2) Grantee agrees to proactively maintain the Heritage Cemetery for a minimum of ten (10) years, in accordance with the terms of this Grant Agreement. If within a period of ten (10) years, action is taken with respect to the Heritage Cemetery which causes it to be no longer eligible for listing in the Washington Heritage Register or the Washington State Heritage Cemetery Register, grant funds shall be repaid in full within one year.

3) If the Heritage Cemetery is not visible from a public right of way, Grantee agrees to provide public access to the exterior of the Heritage Cemetery under reasonable terms and conditions, as set forth in Laws of 2007, Chapter 333, codified as RCW 27.34.

4) All work must comply with the United States secretary of the interior's standards as set forth in the Grant Agreement, provided, however, that exceptions may be made for retention or installation of metal roofs. Such exceptions shall be made on a case-by-case basis at the sole discretion of the Department.

5) The Heritage Cemetery Preservation Fund ("Fund") shall be acknowledged on any materials produced and in publicity for the work performed under this Grant Agreement. Grantee agrees to post a sign acknowledging the Fund at the worksite for the duration of this Grant Agreement.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT: **Resolution Authorizing the Mayor to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop.**	**Agenda Date: May 2, 2024**	**AB24-033**
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – Xavier Mason	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $50,000	Police – Chief Kiblinger	
Fund Source: Water Capital	Public Works – Scott Hanis	X
Timeline: Spring 2024	Court – Judge Swain/Tawnya Parks	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution; On-call Task Request; Fee

SUMMARY STATEMENT:
Public Works staff is working to install modular buildings as office space at the Public Works Shop site. There currently is not a fire hydrant near enough to the property to allow occupancy of the modulars. This project would extend a water main south from Lawson Street to the entrance to the Public Works Shop and will include a fire hydrant. This hydrant will also give better coverage to the City Gym.

This on-call task request will prepare the design and bid documents for this project. Depending on the bid, Public Works staff will either award a contract to a contractor or may complete this water main extension with Public Works staff.

This on-call task request will be completed under the City's on-call civil engineering contract with RH2. Public Works staff is bringing this to the full Council as this work was not originally in the budget.

FISCAL NOTE (Finance Department):
There are sufficient water capital funds to complete this project.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to approve Resolution 24-1617 authorizing the Mayor to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop.**

RECORD OF COUNCIL ACTION

Meeting Date	***Action***	***Vote***
5/2/24		

RESOLUTION NO. 24-1617

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE AN ON-CALL TASK REQUEST WITH RH2 ENGINEERING, INC. FOR DESIGN ENGINEERING FOR WATER IMPROVEMENTS FOR THE PUBLIC WORKS SHOP

WHEREAS, Public Works staff is working on setting modular buildings as office space at the Public Works Shop; and

WHEREAS, there is not sufficient fire protection to occupy the buildings due to current distances from fire hydrants; and

WHEREAS, the City does not have sufficient staff resources for the design engineering of to design these water improvements to have a hydrant in close enough vicinity; and

WHEREAS, the City has an on-call agreement with RH2 Engineering, Inc. to provide engineering services related to the water system; and

WHEREAS, RH2 Engineering, Inc. has the resources available to perform this work; and

WHEREAS, the costs for this project can be covered by water capital funds;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop, substantially in the form attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2ND DAY OF MAY, 2024.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

City of Black Diamond On-Call Task Request No. 53

Date:	April 12, 2024	City Staff Contact:	Scott Hanis
Task Name:	Public Works Shop Water Main Extension	Phone:	360-886-5700
Consultant Project No.:	BD 518.042	Fax:	360-886-2592
Consultant Contact Name:	Geoff Dillard		
Consultant Phone:	206-794-6607 Office 1-800-720-8052 ext 5322		
Consultant Fax:	425-951-5401		

Scope of Task Request

Objective: Prepare design and construction documents for a water main extension and fire hydrant to the Public Works shop necessary for the development of a new public works shop ancillary building. The Public Works Shop Water Main Extension is anticipated to be bid via Small Works Roster.

Approach:

- Obtain subconsultant services from Parametrix for topographic survey of the project area.
- Prepare design plans including cover, general notes, water main plan and profile, and details.
- Prepare specifications including front end/contract specifications and technical specifications.
- Prepare Engineer's Estimate of Probable Construction Costs (OPCC) of the proposed improvements.
- Submit Plans, Specifications, and OPCC at 30-percent and 90-percent design levels for City review.
- Prepare bid-ready plans, specifications, and OPCC.
- Provide Services During Bidding of the Public Works Shop Water Main Extension Project. Respond to bidder questions, prepare addenda if necessary, and prepare Conformed for Construction plans and specifications.

Budget Estimate: $50,000

Task Request Approval:

City of Black Diamond:

Carol Benson ~~Scott Hanis~~	Mayor ~~Public Works Director~~
Written Name	Title
Signature	Date

Consultant:

Geoffrey G. Dillard, PE	Director
Written Name	Title
Geoffrey G Dillard	4-12-24
Signature	Date

*Costs are billed on a time and materials basis, RH2 Engineering, Inc., shall notify the City should additional funds be necessary to complete the task order. Additional work beyond that which is ordered by the City shall not commence until written notification is received from the City.

EXHIBIT B

Fee Estimate
City of Black Diamond
Public Works Shop Water Main Extension
Apr-24

	Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Task 1	**Project Management**	**14**	**$ 3,578**	**$ -**	**$ 192**	**$ 3,770**
1.1	Provide direction, coordination, and oversight to the RH2 project team	4	$ 980	$ -	$ 26	$ 1,006
1.2	Prepare monthly invoices and budget status summaries	4	$ 822	$ -	$ 22	$ 844
1.3	Perform QA/QC engineering review of deliverables	6	$ 1,776	$ -	$ 143	$ 1,919
Task 2	**Topographic Survey**	**18**	**$ 3,480**	**$ 15,353**	**$ 319**	**$ 19,151**
2.1	Obtain topographic survey from Parametrix	4	$ 666	$ 15,353	$ 17	$ 16,036
2.2	Format survey data and create base map	5	$ 917	$ -	$ 118	$ 1,035
2.3	Perform one (1) site visit to confirm survey	8	$ 1,652	$ -	$ 177	$ 1,829
2.4	Coordinate with Parametrix to obtain additional subsurface utility information	1	$ 245	$ -	$ 6	$ 251
Task 3	**Preliminary Construction Drawings**	**42**	**$ 7,826**	**$ -**	**$ 901**	**$ 8,727**
3.1	Prepare cover sheet and general notes	7	$ 1,253	$ -	$ 161	$ 1,414
3.2	Design the proposed water main improvements	14	$ 2,660	$ -	$ 279	$ 2,939
3.3	Develop details of temporary and final configurations of connections	8	$ 1,498	$ -	$ 167	$ 1,665
3.4	Prepare and provide standard construction details	8	$ 1,498	$ -	$ 167	$ 1,665
3.5	Prepare traffic control and site restoration plan	5	$ 917	$ -	$ 125	$ 1,042
Task 4	**Specifications and Bid Quantities**	**36**	**$ 6,628**	**$ -**	**$ 248**	**$ 6,876**
4.1	Prepare and submit 60- and 90-percent complete technical specifications to City	16	$ 2,978	$ -	$ 74	$ 3,052
4.2	Update the City's standard construction contract documents	14	$ 2,488	$ -	$ 62	$ 2,550
4.3	Prepare an OPCC at 30-percent, 60-percent, and 90-percent design	6	$ 1,162	$ -	$ 112	$ 1,274
Task 5	**Permitting Assistance**	**8**	**$ 1,603**	**$ -**	**$ 109**	**$ 1,712**
5.1	Prepare City ROW Permit	8	$ 1,603	$ -	$ 109	$ 1,712
Task 6	**Bid-Ready Plans, Specifications, and Construction Contract Documents**	**34**	**$ 5,291**	**$ -**	**$ 546**	**$ 5,837**
6.1	Prepare and submit 99-percent plans, specifications, and construction contract documents to the City	12	$ 1,850	$ -	$ 199	$ 2,049
6.2	Revise plans, specifications, and construction contract documents per in-house review and City input	10	$ 1,514	$ -	$ 120	$ 1,634
6.3	Finalize the OPCC based on the bid-ready design plans	2	$ 413	$ -	$ 38	$ 451
6.4	Prepare bid-ready plans, specifications, and construction contract documents for bidding	10	$ 1,514	$ -	$ 188	$ 1,702
Task 7	**Services During Bidding and Award**	**22**	**$ 3,979**	**$ -**	**$ 154**	**$ 4,133**
7.1	Prepare the bid advertisement for newspapers	4	$ 666	$ -	$ 17	$ 683
7.2	Respond to bidder inquiries received and prepare up to two (2) addenda	13	$ 2,556	$ -	$ 91	$ 2,647
7.3	Create electronic conformed for construction contract documents	5	$ 757	$ -	$ 46	$ 803
	PROJECT TOTAL	**174**	**$ 32,385**	**$ 15,353**	**$ 2,468**	**$ 50,206**

CITY COUNCIL
AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: May 2, 2024**	**AB24-033**
Resolution Authorizing the Mayor to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – Xavier Mason	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $50,000	Police – Chief Kiblinger	
Fund Source: Water Capital	Public Works – Scott Hanis	**X**
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This on-call task request will be completed under the City's on-call civil engineering contract with RH2. Public Works staff is bringing this to the full Council as this work was not originally in the budget.

FISCAL NOTE (Finance Department):
There are sufficient water capital funds to complete this project.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to approve Resolution 24-1617 authorizing the Mayor to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop.**

RECORD OF COUNCIL ACTION

Meeting Date	***Action***	***Vote***
5/2/24		

RESOLUTION NO. 24-1617

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE AN ON-CALL TASK REQUEST WITH RH2 ENGINEERING, INC. FOR DESIGN ENGINEERING FOR WATER IMPROVEMENTS FOR THE PUBLIC WORKS SHOP

WHEREAS, Public Works staff is working on setting modular buildings as office space at the Public Works Shop; and

WHEREAS, there is not sufficient fire protection to occupy the buildings due to current distances from fire hydrants; and

WHEREAS, the City does not have sufficient staff resources for the design engineering of to design these water improvements to have a hydrant in close enough vicinity; and

WHEREAS, the City has an on-call agreement with RH2 Engineering, Inc. to provide engineering services related to the water system; and

WHEREAS, RH2 Engineering, Inc. has the resources available to perform this work; and

WHEREAS, the costs for this project can be covered by water capital funds;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute an on-call task request with RH2 Engineering, Inc. for design engineering for water improvements for the Public Works Shop, substantially in the form attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2ND DAY OF MAY, 2024.

CITY OF BLACK DIAMOND:

____

Carol Benson, Mayor

Attest:

____

Brenda L. Martinez, City Clerk

City of Black Diamond On-Call Task Request No. 53

Date:	April 12, 2024	City Staff Contact:	Scott Hanis
Task Name:	Public Works Shop Water Main Extension	Phone:	360-886-5700
Consultant Project No.:	BD 518.042	Fax:	360-886-2592
Consultant Contact Name:	Geoff Dillard		
Consultant Phone:	206-794-6607 Office 1-800-720-8052 ext 5322		
Consultant Fax:	425-951-5401		

Scope of Task Request

Objective: Prepare design and construction documents for a water main extension and fire hydrant to the Public Works shop necessary for the development of a new public works shop ancillary building. The Public Works Shop Water Main Extension is anticipated to be bid via Small Works Roster.

Approach:

- Obtain subconsultant services from Parametrix for topographic survey of the project area.
- Prepare design plans including cover, general notes, water main plan and profile, and details.
- Prepare specifications including front end/contract specifications and technical specifications.
- Prepare Engineer's Estimate of Probable Construction Costs (OPCC) of the proposed improvements.
- Submit Plans, Specifications, and OPCC at 30-percent and 90-percent design levels for City review.
- Prepare bid-ready plans, specifications, and OPCC.
- Provide Services During Bidding of the Public Works Shop Water Main Extension Project. Respond to bidder questions, prepare addenda if necessary, and prepare Conformed for Construction plans and specifications.

Budget Estimate: $50,000

Task Request Approval:

City of Black Diamond:

Carol Benson ~~Scott Hanis~~	Mayor ~~Public Works Director~~
Written Name	Title
Signature	Date

Consultant:

Geoffrey G. Dillard, PE	Director
Written Name	Title
Geoffrey G Dillard	4-12-24
Signature	Date

*Costs are billed on a time and materials basis, RH2 Engineering, Inc., shall notify the City should additional funds be necessary to complete the task order. Additional work beyond that which is ordered by the City shall not commence until written notification is received from the City.

EXHIBIT B

Fee Estimate
City of Black Diamond
Public Works Shop Water Main Extension
Apr-24

	Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Task 1	**Project Management**	**14**	**$ 3,578**	**$ -**	**$ 192**	**$ 3,770**
1.1	Provide direction, coordination, and oversight to the RH2 project team	4	$ 980	$ -	$ 26	$ 1,006
1.2	Prepare monthly invoices and budget status summaries	4	$ 822	$ -	$ 22	$ 844
1.3	Perform QA/QC engineering review of deliverables	6	$ 1,776	$ -	$ 143	$ 1,919
Task 2	**Topographic Survey**	**18**	**$ 3,480**	**$ 15,353**	**$ 319**	**$ 19,151**
2.1	Obtain topographic survey from Parametrix	4	$ 666	$ 15,353	$ 17	$ 16,036
2.2	Format survey data and create base map	5	$ 917	$ -	$ 118	$ 1,035
2.3	Perform one (1) site visit to confirm survey	8	$ 1,652	$ -	$ 177	$ 1,829
2.4	Coordinate with Parametrix to obtain additional subsurface utility information	1	$ 245	$ -	$ 6	$ 251
Task 3	**Preliminary Construction Drawings**	**42**	**$ 7,826**	**$ -**	**$ 901**	**$ 8,727**
3.1	Prepare cover sheet and general notes	7	$ 1,253	$ -	$ 161	$ 1,414
3.2	Design the proposed water main improvements	14	$ 2,660	$ -	$ 279	$ 2,939
3.3	Develop details of temporary and final configurations of connections	8	$ 1,498	$ -	$ 167	$ 1,665
3.4	Prepare and provide standard construction details	8	$ 1,498	$ -	$ 167	$ 1,665
3.5	Prepare traffic control and site restoration plan	5	$ 917	$ -	$ 125	$ 1,042
Task 4	**Specifications and Bid Quantities**	**36**	**$ 6,628**	**$ -**	**$ 248**	**$ 6,876**
4.1	Prepare and submit 60- and 90-percent complete technical specifications to City	16	$ 2,978	$ -	$ 74	$ 3,052
4.2	Update the City's standard construction contract documents	14	$ 2,488	$ -	$ 62	$ 2,550
4.3	Prepare an OPCC at 30-percent, 60-percent, and 90-percent design	6	$ 1,162	$ -	$ 112	$ 1,274
Task 5	**Permitting Assistance**	**8**	**$ 1,603**	**$ -**	**$ 109**	**$ 1,712**
5.1	Prepare City ROW Permit	8	$ 1,603	$ -	$ 109	$ 1,712
Task 6	**Bid-Ready Plans, Specifications, and Construction Contract Documents**	**34**	**$ 5,291**	**$ -**	**$ 546**	**$ 5,837**
6.1	Prepare and submit 99-percent plans, specifications, and construction contract documents to the City	12	$ 1,850	$ -	$ 199	$ 2,049
6.2	Revise plans, specifications, and construction contract documents per in-house review and City input	10	$ 1,514	$ -	$ 120	$ 1,634
6.3	Finalize the OPCC based on the bid-ready design plans	2	$ 413	$ -	$ 38	$ 451
6.4	Prepare bid-ready plans, specifications, and construction contract documents for bidding	10	$ 1,514	$ -	$ 188	$ 1,702
Task 7	**Services During Bidding and Award**	**22**	**$ 3,979**	**$ -**	**$ 154**	**$ 4,133**
7.1	Prepare the bid advertisement for newspapers	4	$ 666	$ -	$ 17	$ 683
7.2	Respond to bidder inquiries received and prepare up to two (2) addenda	13	$ 2,556	$ -	$ 91	$ 2,647
7.3	Create electronic conformed for construction contract documents	5	$ 757	$ -	$ 46	$ 803
	PROJECT TOTAL	**174**	**$ 32,385**	**$ 15,353**	**$ 2,468**	**$ 50,206**

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:	**Agenda Date: May 2, 2024**	**AB24-034**
Resolution authorizing the Mayor to execute a professional services agreement with RH2 Engineering, Inc. for design engineering of the Phase 2 SR 169 Northern Water Main Improvements.	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – Xavier Mason	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note): $129,768	Police – Chief Kiblinger	
Fund Source: Budgeted Water Capital	Public Works – Scott Hanis	X
Timeline: 2024	Court – Judge Swain/Tawnya Parks	

Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator

Attachments: Resolution; Contract

SUMMARY STATEMENT:
This project would extend the new 12" water main on the west side of SR 169 approximately 475' from the Diamond Glen entrance to about the coal car. This project will also replace approximately 415' of 8" asbestos concrete water main on the east side of the road with 12" ductile iron water main. This will include a crossing across SR 169. Work will also include the removal of about 75' of unused water main in the King County ROW at the entrance to Morgan Creek. Without removal, this portion of water main would subject the City to King County franchise fees.

This project will complete the extension of 12" water mains on both sides of SR 169 from Roberts Drive to northern city limits, with the exception of one portion of frontage improvements currently anticipated to be completed by a private developer. This work will give the north commercial area the needed fire flow and redundancy for businesses and residents along this corridor.

RH2 Engineering, Inc. is very familiar with this project and has been involved in all aspects of the preliminary engineering and feasibility analysis. RH2 has an excellent team of engineers assembled and ready to move this project forward.

FISCAL NOTE (Finance Department):
Funding for this project is covered by budgeted water capital funds.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to approve Resolution 24-1618 authorizing the Mayor to execute a Professional Services Agreement with RH2 Engineering, Inc. for the design engineering of the Phase 2 SR 169 Northern Water Main Improvements.**		
RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
5/2/24		

RESOLUTION NO. 24-1618

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH RH2 ENGINEERING, INC. FOR DESIGN ENGINEERING OF THE PHASE 2 SR 169 NORTHERN WATER MAIN IMPROVEMENTS PROJECT

WHEREAS, the City does not have sufficient staff resources for the design engineering of the Phase 2 SR 169 Northern Water Main Improvements project; and

WHEREAS, RH2 Engineering, Inc. has provided engineering services for this for the City's water system, including the SR 169 north commercial area; and

WHEREAS, RH2 Engineering, Inc. has the resources available to perform this work; and

WHEREAS, the costs for this project are part of the City's budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a Professional Services Agreement with RH2 Engineering, Inc. for design engineering of the Phase 2 SR 169 Northern Water Main Improvements project, substantially in the form attached hereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2ND DAY OF MAY, 2024.

CITY OF BLACK DIAMOND:

____
Carol Benson, Mayor

Attest:

____
Brenda L. Martinez, City Clerk

EXHIBIT A

Scope of Work

City of Black Diamond

2024 SR 169 Water Main Improvements

April 2024

Background

The City of Black Diamond (City) intends to extend the existing water system along the State Route (SR) 169 commercial corridor to improve reliability and redundancy. These improvements will enhance development potential and water service along the SR 169 commercial corridor and will satisfy the City's current Development Design Standards. It is anticipated that the water main will be installed along the unimproved shoulders or outside the traveled lanes of SR 169 to reduce traffic impacts. The City also has an unused segment of water main within the King County (County) Right-of-Way (ROW) of Black Diamond-Ravensdale Road that it would like to have removed from the County's jurisdiction. The alignment segments to be developed under this Scope of Work are as follows (**Exhibit D**):

- Approximately 475 linear feet (lf) along the west shoulder of SR 169 from Summit Drive to the northern extents of the City limits.
- Approximately 50 lf crossing SR 169 approximately 60 feet south of the City limits.
- Approximately 415 lf along the east shoulder of SR 169 from Summit Drive to the aforementioned crossing of SR 169.
- Approximately 75 lf of water main removal along Black Diamond-Ravensdale Road at the intersection of Black Diamond-Ravensdale Road and Kanasket Drive.

RH2 Engineering, Inc., (RH2) has been retained by the City to assist in the development of construction documents for the water main improvements.

Task 1 – Project Management

Objective: Manage RH2's project team and maintain regular City communications. Maintain project schedules and prepare monthly invoices and budget status summaries. Provide quality assurance and quality control (QA/QC) design reviews by the Principal Engineer.

Approach:

1.1 Provide direction, coordination, and oversight to the RH2 project team. Organize, manage, and coordinate technical disciplines as described herein, and document and retain information generated during the execution of the project.

1.2 Prepare monthly invoices and budget status summaries.

1.3 Perform a detailed in-house QA/QC engineering review of the construction design plans and specifications for quality and conformance to project requirements and City standards at the 60-percent, 90-percent, and bid-ready design deliverable stages.

RH2 Deliverables:

- Project team and resource management.
- Monthly invoices with progress reporting in electronic PDF.
- Communication with the City.

Task 2 – Subsurface Investigation

Objective: Obtain existing site information from available as-built drawings and improvements planned by others (provided by City). Obtain subsurface data relevant to this project.

Approach:

2.1 Review as-built information. Confirm the proposed connection points to the City's water system for the project based on as-built information. Select subsurface investigation locations.

2.2 Coordinate with City staff to perform a geotechnical investigation along the proposed alignment to assess soils, connection points, additional utilities, and groundwater conditions. *This subtask assumes up to five (5) pothole locations each up to 6 feet deep. City will provide and direct personnel and equipment for potholing investigation*. Perform a visual observation of the site and potholes to confirm the interfering utility data obtained from the City to the degree possible by surface observation. Collect additional site data relating to the interfering utilities.

2.3 Prepare a technical memorandum to summarize the subsurface investigations and recommendations for design, including commentary on trenchless construction, shoring, and trench dewatering.

Assumptions:

- *RH2 will rely upon the accuracy and completeness of information, data, and materials generated or produced by the City or others in relation to this Scope of Work. RH2 assumes the entity providing such information to RH2 is either the owner of such information or has obtained written authorization from the owner to distribute said information.*

Provided by City:

- Construction and as-built records, as available, for the water main alignment.
- Coordination with other utility operators.
- Personnel and equipment for pothole excavation.
- Traffic control for City-operated potholing (if necessary).
- Utility locates.

RH2 Deliverables:

- Site attendance and investigations.

- Technical memorandum in electronic PDF.

Task 3 – Topographic Survey

Objective: Coordinate with a professional land surveyor as a subconsultant to RH2 to provide the vertical and horizontal control and topographical mapping necessary for design of the water main improvements.

Approach:

3.1 Obtain subconsultant services from Parametrix, Inc., (Parametrix) to provide horizontal and vertical survey control and topographic information, including surface features, underground utilities, topography, roadway, and utility alignments, rights-of-way, property lines, and easements. Provide a sample drawing in AutoCAD 2023 with RH2 standard layers, blocks, and colors for formatting. Each utility is to be depicted in a separate layer.

3.2 Format survey data for use in AutoCAD 2023. Create base map for project design using RH2 standards.

3.3 Perform one (1) site visit to confirm survey.

3.4 Coordinate with Parametrix to obtain additional surface features and subsurface utility information, identified by the survey verification in Task 3 and utility locates from Task 2. Incorporate findings into the plans.

Assumptions:

- *Survey to include full ROW plus 10 feet on each side of the SR 169 ROW for the length of the proposed SR 169 water main alignment (approximately 500 feet). Survey shall include the full ROW width of Black Diamond-Ravensdale Road for 120 lf in front of the intersection with Kanasket Drive and the adjacent 20 lf of the Kanasket Drive ROW.*

Provided by City:

- Markings of existing utilities.
- Utility potholing.

RH2 Deliverables:

- Field survey formatted for AutoCAD 2023.

Task 4 – Preliminary Construction Drawings

Objective: Prepare preliminary construction drawings that illustrate the proposed water main and restoration improvements.

Approach:

4.1 Prepare cover sheet, general notes, and temporary erosion and sedimentation control, demolition, and control plans.

4.2 Design the proposed water main improvements. Plans will be provided at 1-inch equals 20 feet horizontal scale and 1-inch equals 5 feet vertical scale.

4.3 Develop details of temporary testing configurations and final configurations of connections to the City's existing water system.

4.4 Prepare and provide standard construction details.

4.5 Perform one (1) site visit with City staff to confirm details of the preliminary alignment and roadway restoration requirements.

4.6 Prepare traffic control and site restoration plans.

4.7 Submit plan sets and attend two (2) design coordination meetings with City staff to review and obtain staff comments: one (1) meeting at 30-percent design completion; and one (1) meeting at 90-percent design completion. *It is assumed that the City will lead these meetings.*

Provided by City:

- Attendance at a site visit with RH2 staff to confirm details of preliminary alignment and site restoration requirements.
- Attendance at meetings for 30-percent and 90-percent design completion.

RH2 Deliverables:

- Design plans for City review at 30-, 60-, and 90-percent design completion in electronic PDF.
- Attendance at meetings for 30- and 90-percent design completion.

Task 5 – Specifications and Bid Quantities

Objective: Prepare preliminary technical specifications and construction contract documents.

Approach:

5.1 Prepare specifications and submit 60- and 90-percent complete technical specifications to City staff for review.

5.2 Update the City's standard construction contract documents to include language specific to the bidder qualification requirements and submit 60- and 90-percent complete construction contract documents to City staff for review.

5.3 Prepare an Engineer's opinion of probable construction cost (OPCC) at 30-, 60-, and 90-percent design and submit to City for review.

Assumptions:

- *Specifications will follow Washington State Department of Transportation (WSDOT) format with RH2 amendments.*
- *Specifications, construction contract documents, and OPCC will be submitted with the design plans. The City will review these documents, attend review meetings, and provide comments*

to these documents at the same intervals as noted in Task 4. No additional meetings will be necessary for this Task.

Provided by City:

- Standard construction contract documents in Word format.

RH2 Deliverables:

- Technical specifications and construction contract documents for City review at 60- and 90-percent design in electronic PDF.
- Engineer's OPCC for the water main replacement at 30-, 60-, and 90-percent design in electronic PDF.

Task 6 – Permitting Assistance

Objective: Assist the City in obtaining the necessary permit approvals for the project.

Approach:

6.1 Review existing environmental maps and information available for the project alignment and vicinity. Document existing environmental resources, maps, and prior reports, etc. with respect to the proposed project improvements.

6.2 Conduct critical areas reconnaissance for the Summit and Kanasket Drive project locations. Record existing conditions within the ROWs and adjacent areas. Classify, rate, and delineate wetland and/or stream habitat, if present. *This Scope of Work assumes the Summit Drive location contains a tributary drainage to Ravensdale Creek and the Kanasket Drive location is adjacent to the Ginder Lake headwater drainage. Habitat will be assessed and boundaries marked only within the ROW in these project locations and will be used for documenting existing conditions/assessing project impacts to facilitate permit approvals.*

6.3 Prepare application materials for City pre-application meeting, including list of anticipated permits and questions for City. Submit meeting materials electronically to the City and attend pre-application meeting when scheduled by the City. *It is assumed up to three (3) RH2 staff will attend the pre-application meeting.*

6.4 Coordinate with the City's Planning Department to achieve and document concurrence with State Environmental Policy Act (SEPA) for the project. *It is assumed this project is SEPA exempt per Washington Administrative Code (WAC) 197-11-800(23), specifically that the proposed water main will be 12 inches or less in diameter and project alignments will not involve crossing state-regulated waters.*

6.5 Prepare a Critical Areas Technical Memorandum documenting site reconnaissance work and existing conditions, assessing project impacts, and providing recommendations for construction avoidance/minimization of adjacent critical areas.

6.6 Prepare an application for a ROW Permit through the City Public Works Department for the Summit Drive project location. Coordinate with WSDOT on its requirements for surface restoration. *It is assumed a City ROW Permit approval will be needed. It is assumed surface restoration will need approval by WSDOT.*

6.7 Prepare an application for ROW Permit through the County for the Kanasket Drive project location. Contact the County and coordinate application package preparation and submittals. Submit ROW Permit application via the County's Permit Portal. Maintain regular communication with County staff post-permit submittal to track approval status.

Assumptions:

- *The City will pay all permit fees.*
- *The City will be listed as the permit applicant and RH2 will act as the City's agent for permit submittals.*
- *Critical areas test pits and boundaries delineated by RH2 that are present in the ROW will be collected by the surveyor retained by RH2.*
- *It is assumed the water main alignment will be within the ROW shoulder, and trees and vegetation may need to be removed. Tree removal within the ROW is not regulated by critical areas or forest practices.*
- *If trees are removed outside the ROW, additional permitting may be required, and associated efforts are excluded from this Scope of Work.*
- *A WSDOT ROW Franchise and/or Crossing Permit will not be required as the City has jurisdiction for utility replacements in the SR 169 ROW. However, WSDOT will review for pavement restoration requirements.*
- *A County ROW Permit will be required for work in the ROW at the Kanasket Drive location.*
- *No tree removal will be required within the County ROW.*
- *Acceptance of the permit applications is beyond the control of RH2 and the City, and no date is warranted or implied for agency response or permit approval.*

Provided by City:

- Critical areas reports and/or environmental information for the adjacent open space and site of the proposed Villages Master Planned Development.
- Submittal of local permit applications and payment of permit application fees.

RH2 Deliverables:

- Submittal of electronic application package and attendance at pre-application meeting.
- Critical areas reconnaissance and boundary delineation in the ROWs for wetland/streams.
- SEPA exemption email documentation and coordination with City Planning.
- Critical Areas Technical Memorandum documenting existing environmental resources and lack of project impacts in electronic PDF.

- ROW Permit application for City review/issuance in electronic PDF.
- ROW Permit application for County review/issuance in electronic PDF.

Task 7 – Bid-Ready Plans, Specifications, and Construction Contract Documents

Objective: Prepare bid-ready construction plans and specifications.

Approach:

7.1 Prepare and submit 99-percent plans, specifications, and construction contract documents to the City for final review or for City's signature.

7.2 Revise plans, specifications, and construction contract documents per in-house review and City input, if any. *It is assumed the revisions to the 99-percent documents, if any, will be minor.*

7.3 Finalize the OPCC based on the bid-ready design plans.

7.4 Prepare bid-ready plans, specifications, and construction contract documents for bidding.

Provided by City:

- Review comments and information to prepare bid-ready plans, specifications, and construction contract documents.

RH2 Deliverables:

- One (1) electronic PDF of 99-percent plans, specifications, and construction contract documents for City review.
- Bid-ready plans, specifications, construction contract documents, and OPCC in electronic PDF.

Task 8 – Services During Bidding and Award

Objective: Provide engineering services during the bidding and award phase of the project.

Approach:

8.1 Prepare the bid advertisement for newspapers. *The City will submit the advertisement to newspapers and pay applicable fees.*

8.2 Respond to bidder inquiries received and tabulated by the City. Prepare up to two (2) addenda. *The City will distribute the addenda.*

8.3 Create electronic conformed for construction contract documents.

Assumptions:

- *It is assumed that the City will tabulate the bid results and handle construction contract execution. RH2 will not attend the bid opening. It is assumed that the City will provide construction plan sets to the contractor for use during the construction phase of the project.*

Provided by City:

- Submittal and payment of fees for advertisement.

- Distribution of addenda.
- Bid tabulation and recommendation of award.

RH2 Deliverables:

- Bid advertisement in electronic PDF for City use.
- Up to two (2) addenda in electronic PDF.
- Conformed for construction contract documents in electronic PDF.

Task 9 – Management Reserve

Objective: Provide additional services as requested by the City.

Approach:

9.1 Provide additional services for the project as requested and authorized by the City. RH2 shall submit a scope of work and budget estimate for supplemental services as they are requested by the City. The City shall provide written authorization to proceed with the supplemental services.

RH2 Deliverables:

- Scope of work and budget estimate for supplemental services in electronic PDF.
- Other deliverables as requested by the City under an authorization for supplemental services.

Project Schedule:

Design: May 2024 – December 2024

Construction: February 2025 – June 2025

EXHIBIT B

Fee Estimate

City of Black Diamond

2024 Water Main Improvements

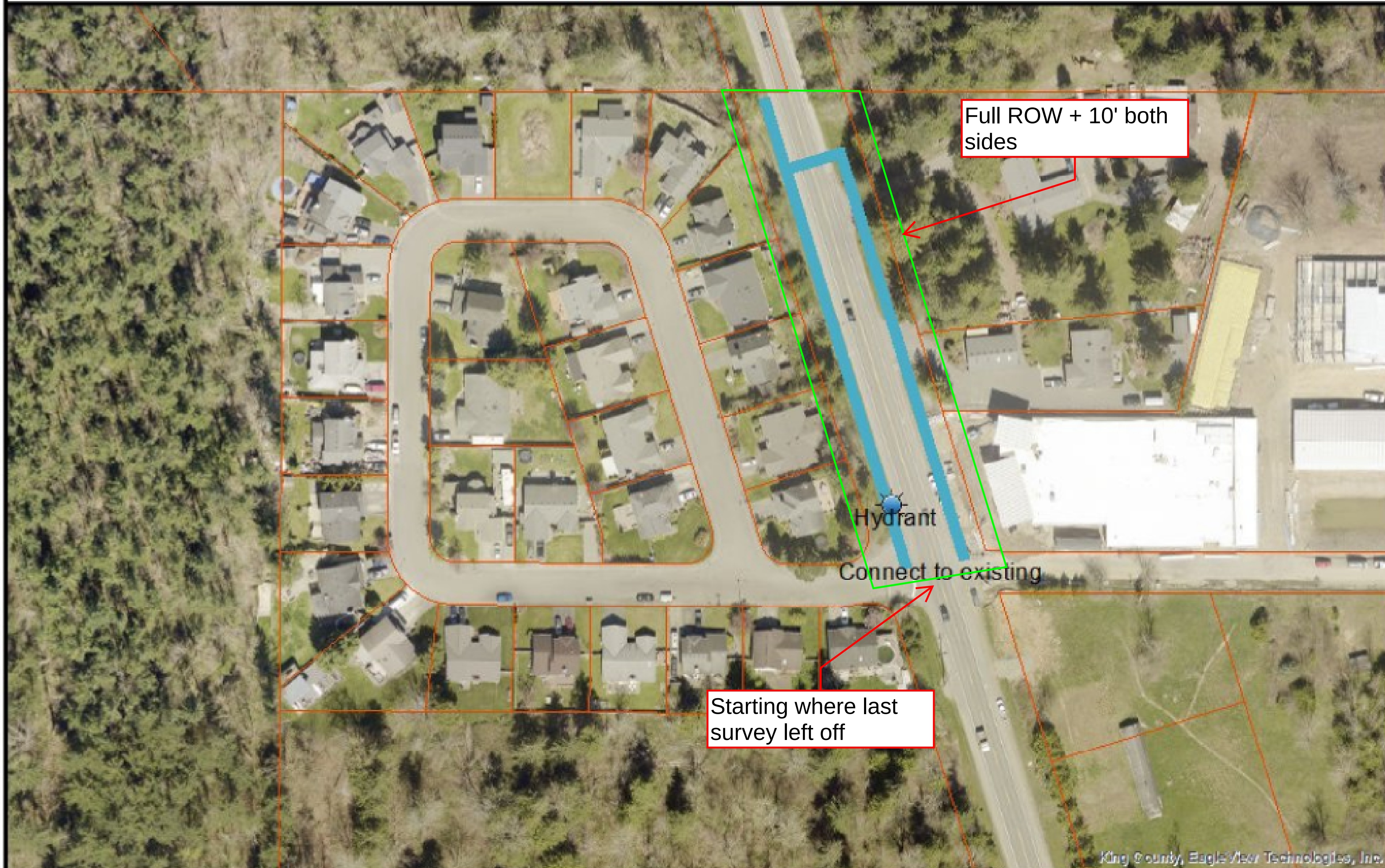
Apr-24

	Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
Task 1	**Project Management**	**27**	**$ 6,990**	**$ -**	**$ 529**	**$ 7,519**
1.1	Provide direction, coordination, and oversight to the RH2 project team	8	$ 1,960	$ -	$ 79	$ 2,039
1.2	Prepare monthly invoices and budget status summaries	7	$ 1,478	$ -	$ 66	$ 1,544
1.3	Perform QA/QC engineering review of deliverables	12	$ 3,552	$ -	$ 384	$ 3,936
Task 2	**Subsurface Investigation**	**34**	**$ 9,028**	**$ -**	**$ 336**	**$ 9,364**
2.1	Review as-builts and select subsurface investigation locations	4	$ 1,082	$ -	$ 41	$ 1,123
2.2	Coordinate with City staff to perform a geotechnical investigation	18	$ 5,226	$ -	$ 212	$ 5,438
2.3	Prepare a technical memorandum	12	$ 2,720	$ -	$ 82	$ 2,802
Task 3	**Topographic Survey**	**22**	**$ 4,152**	**$ 18,400**	**$ 431**	**$ 22,983**
3.1	Obtain topographic survey from Parametrix	4	$ 666	$ 18,400	$ 30	$ 19,096
3.2	Format survey data and create base map	9	$ 1,589	$ -	$ 218	$ 1,807
3.3	Perform one (1) site visit to confirm survey	8	$ 1,652	$ -	$ 177	$ 1,829
3.4	Coordinate with Parametrix to obtain additional subsurface utility information	1	$ 245	$ -	$ 7	$ 252
Task 4	**Preliminary Construction Drawings**	**122**	**$ 23,062**	**$ -**	**$ 2,730**	**$ 25,792**
4.1	Prepare cover sheet and general notes	10	$ 1,834	$ -	$ 261	$ 2,095
4.2	Design the proposed water main improvements	41	$ 7,632	$ -	$ 846	$ 8,478
4.3	Develop details of temporary and final configurations of connections	20	$ 3,668	$ -	$ 444	$ 4,112
4.4	Prepare and provide standard construction details	13	$ 2,466	$ -	$ 304	$ 2,770
4.5	Perform one (1) site visit with City staff to confirm details	8	$ 1,652	$ -	$ 214	$ 1,866
4.6	Prepare traffic control and site restoration plans	14	$ 2,506	$ -	$ 333	$ 2,839
4.7	Submit plan sets and attend two (2) design coordination meetings with City staff	16	$ 3,304	$ -	$ 328	$ 3,632
Task 5	**Specifications and Bid Quantities**	**77**	**$ 14,236**	**$ -**	**$ 741**	**$ 14,977**
5.1	Prepare and submit 60- and 90-percent complete technical specifications to City	27	$ 5,096	$ -	$ 127	$ 5,223
5.2	Update the City's standard construction contract documents	22	$ 3,820	$ -	$ 96	$ 3,916
5.3	Prepare an OPCC at 30-percent, 60-percent, and 90-percent design	28	$ 5,320	$ -	$ 518	$ 5,838
Task 6	**Permitting Assistance**	**137**	**$ 27,965**	**$ -**	**$ 1,389**	**$ 29,354**
6.1	Review existing environmental data	10	$ 1,980	$ -	$ 92	$ 2,072
6.2	Conduct critical areas reconnaissance	30	$ 6,540	$ -	$ 300	$ 6,840
6.3	Prepare materials for, submit, and attend City pre-application meeting	19	$ 3,933	$ -	$ 219	$ 4,152
6.4	Coordinate SEPA exemption status for project	4	$ 940	$ -	$ 34	$ 974
6.5	Prepare Critical Areas Technical Memorandum	32	$ 5,808	$ -	$ 235	$ 6,043
6.6	Prepare City ROW Permit and coordinate WSDOT approval	18	$ 3,696	$ -	$ 237	$ 3,933
6.7	Prepare, submit, and facilitate reviews for County ROW Permit	24	$ 5,068	$ -	$ 272	$ 5,340
Task 7	**Bid-Ready Plans, Specifications, and Construction Contract Documents**	**50**	**$ 8,518**	**$ -**	**$ 745**	**$ 9,263**
7.1	Prepare and submit 99-percent plans, specifications, and construction contract documents to the City	16	$ 2,676	$ -	$ 244	$ 2,920
7.2	Revise plans, specifications, and construction contract documents per in-house review and City input	16	$ 2,676	$ -	$ 244	$ 2,920
7.3	Finalize the OPCC based on the bid-ready design plans	6	$ 1,162	$ -	$ 112	$ 1,274
7.4	Prepare bid-ready plans, specifications, and construction contract documents for bidding	12	$ 2,004	$ -	$ 145	$ 2,149
Task 8	**Services During Bidding and Award**	**29**	**$ 5,329**	**$ -**	**$ 188**	**$ 5,517**
8.1	Prepare the bid advertisement for newspapers	4	$ 666	$ -	$ 17	$ 683
8.2	Respond to bidder inquiries received and prepare up to two (2) addenda	18	$ 3,730	$ -	$ 121	$ 3,851
8.3	Create electronic conformed for construction contract documents	7	$ 933	$ -	$ 51	$ 984
Task 9	**Management Reserve**	**-**	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**
9.1	Provide additional services for the project as requested and authorized by the City	-	$ -	$ -	$ 5,000	$ 5,000
	PROJECT TOTAL	**498**	**$ 99,280**	**$ 18,400**	**$ 12,088**	**$ 129,768**

EXHIBIT C RH2 ENGINEERING, INC. 2024 SCHEDULE OF RATES AND CHARGES		
RATE LIST	**RATE**	**UNIT**
Professional I	$168	$/hr
Professional II	$186	$/hr
Professional III	$207	$/hr
Professional IV	$227	$/hr
Professional V	$245	$/hr
Professional VI	$259	$/hr
Professional VII	$282	$/hr
Professional VIII	$296	$/hr
Professional IX	$314	$/hr
Technician I	$132	$/hr
Technician II	$144	$/hr
Technician III	$162	$/hr
Technician IV	$177	$/hr
Technician V	$193	$/hr
Technician VI	$213	$/hr
Technician VII	$231	$/hr
Technician VIII	$243	$/hr
Administrative I	$88	$/hr
Administrative II	$103	$/hr
Administrative III	$123	$/hr
Administrative IV	$144	$/hr
Administrative V	$166	$/hr
CAD/GIS System	$27.50	$/hr
CAD Plots - Half Size	$2.50	price per plot
CAD Plots - Full Size	$10.00	price per plot
CAD Plots - Large	$25.00	price per plot
Copies (bw) 8.5" X 11"	$0.09	price per copy
Copies (bw) 8.5" X 14"	$0.14	price per copy
Copies (bw) 11" X 17"	$0.20	price per copy
Copies (color) 8.5" X 11"	$0.90	price per copy
Copies (color) 8.5" X 14"	$1.20	price per copy
Copies (color) 11" X 17"	$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Night Work	10.00%	% of Direct Labor
Mileage	$0.6700	price per mile (or Current IRS Rate)
Subconsultants	15%	Cost +
Outside Services	at cost	

Rates listed are adjusted annually.

King County iMap

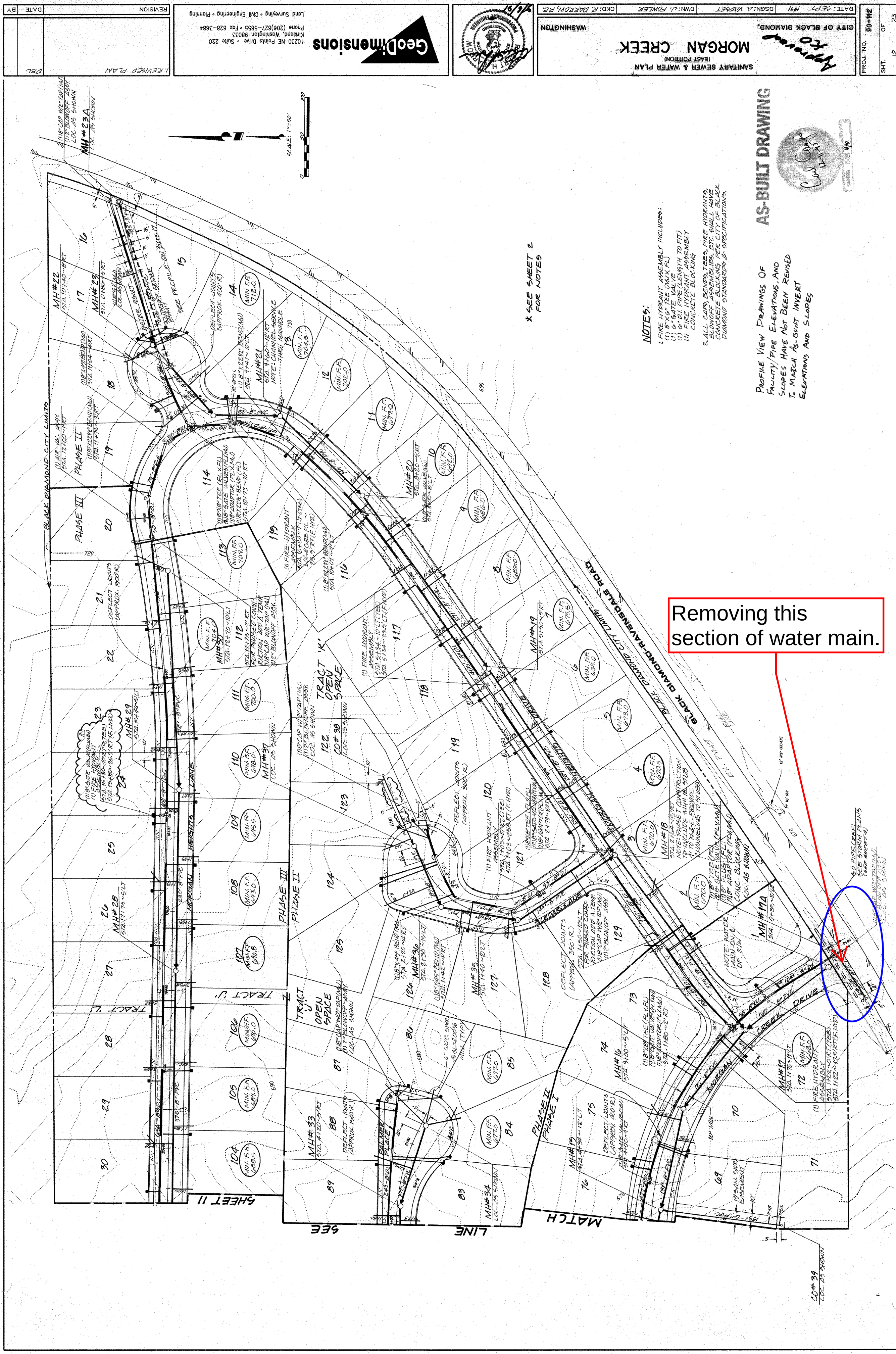


Date: 3/7/2024 Notes:

N

King County


King County iMap
iMap home
25510
25514
30518
30520
30524
25423
25501
25505
30532
25513
25509
20' of the adjacent Kanasket Drive ROW
120' of Black Diamond-Ravensdale Road ROW starting at east edge of Kanasket Drive ROW and extending west.


SANITARY SEWER & WATER PLAN
(EAST PORTION)
MORGAN CREEK
CITY OF BLACK DIAMOND
WASHINGTON
GeoDimensions
AS-BUILT DRAWING
NW. 1/4, SEC. 11, TWP. 21 N., RGE. 6 E., W.M.
BLACK DIAMOND-RAVENSDALE ROAD
BLACK DIAMOND CITY LIMITS
MORGAN CREEK DRIVE
MATCH LINE SEE SHEET 11
Removing this section of water main.