



CITY OF BLACK DIAMOND  
PLANNING COMMISSION MEETING MINUTES  
APRIL 9, 2024, 6:00 PM

**CALL TO ORDER, FLAG SALUTE, ROLL CALL**

Chairperson Morgan called the meeting to order at 6:00 p.m.

**Present:** Commissioner Steve Jensen  
Commissioner Knut Syversen via Zoom  
Commissioner Pam McCain  
Commissioner Darcey Peterson  
Chair/Commissioner Carol Morgan  
Commissioner John Olson via Zoom

**Excused:** Commissioner Kelley Sauskojus

**Staff:** Community Development Director, Mona Davis  
Deputy City Clerk, Carina Thornquist  
IT Staff, Jake Kapsandy

**APPROVAL OF MINUTES:**

**1) Regular Planning Commission Meeting of March 12, 2024 -**

There were no changes to the March 12, 2024 minutes and they were approved as presented.

**PUBLIC COMMENT** - None

**PUBLIC HEARING** - None

**STUDY/WORK SESSION** - None

**UNFINISHED BUSINESS** -

**2) Draft Updated Sign Code -**

Director Davis introduced Andrew Love and Wayne Carlson from AHBL. Mr. Love proceeded to give a PowerPoint presentation and went over the memo in the packet.

The highlights from the presentation were as follows:

- Do pole signs belong in Black Diamond?
- What signs to allow in each zone
- Illumination preferences
- Potential amortization

Director Davis stated that they would like to hear from stakeholders at a future meeting; most likely the end of April through early June. She would like to give an update at the June meeting.

Extensive back and forth discussion between the Commissioners and Director Davis took place.

**NEW BUSINESS - none**

**COMMUNITY DEVELOPMENT DEPARTMENT REPORT -**

Director Davis reported on the following items:

- Staff are still working through the 2024 Comprehensive Plan Work Schedule, which includes other items that will come before the Planning Commission this year. In addition to completing the periodic update to the Comprehensive Plan, we will also be updating development regulations necessary to comply with the goals and policies, particularly around middle housing regulations. Continuation of work on the sign code, update the zoning code around cannabis regulations and Battery Energy Storage Systems (BESS).
- A Formal Code Interpretation for Battery Energy Storage Systems (BESS) was submitted to the city and went out for public noticing in February; Council adopted an emergency moratorium on 2/15 and held public hearings on 3/7 and 3/21 to take public comment and hear a presentation by the applicant. There will be a joint meeting/work session with City Council on 5/9.
- Director Davis gave a reminder of the April 30<sup>th</sup> Open House at the community gym which is to engage our community and provide updates on the draft Comprehensive Plan. This meeting will focus on the housing element, as well as the Future Land Use Map in the Comprehensive Plan, and the Zoning Map. Staff are working to launch a press release and social media to help engage our community and increase public participation.
- The transportation element of the Comp Plan is scheduled for the May meeting.
- On Friday, April 5<sup>th</sup>, there was a blessing of the old aid car as it returns into service. Director Davis also attended the ribbon cutting at Rolling Smoke BBQ restaurant.
- Director Davis advised that Roberts Dr. will be closed starting on 5/6 which is on the city's website.
- Public Works is working on getting the dock construction started at the Lake Sawyer Boat Launch Park as the contract was awarded at Council last week. The goal is to hopefully have it ready before Memorial Day holiday.

- The department has numerous project reviews in process.
- The position of Senior Planner remains unfilled. In addition, one of the permit technicians, Danielle, has resigned.

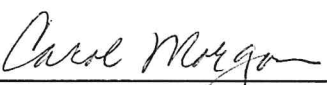
**PUBLIC COMMENTS** - None

**ADJOURNMENT** -

Commissioner McCain moved to adjourn, **second** Commissioner Jensen **Vote**, motion **passed** 6 - 0. Meeting adjourned at 7:53 p.m.

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:

 6/11/2024  
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Carol Morgan, Chairperson

  
\_\_\_\_\_  
Carina Thornquist, Planning  
Commission Secretary