



CITY OF BLACK DIAMOND

January 21, 2021 Regular Business Meeting Agenda

**THIS IS OFFERED AS A ZOOM MEETING ONLY.
CALL IN AND JOINING INFORMATION FOLLOWS:**

Zoom link to join meeting:

<https://zoom.us/j/4454477047?pwd=eGxRY3ZEeU14SVM2cGRBcUxCSjdmZz09>

(Note: You do not need a web cam to join the meeting, but you will need audio to hear the proceedings.)

Meeting ID: 445 447 7047

Password: Council

Telephone dial in options:

+1 253 215 8782 US (Tacoma)

+1 206 337 9723 US (Seattle)

Meeting ID: 445 447 7047

Password: 426953 (phone in only)

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS: None

CONSENT AGENDA:

- 1) Claim Checks** – January 21, 2021 Check No. 49556 through 49622 (void 49467 and 49558) and EFTs in the amount of \$1,181,114.39
- 2) Payroll** – December 31, 2020 Check No. 20026 through 20047 and ACHs in the amount of \$424,577.49
- 3) Minutes** – Council Special Meeting of January 7, 2021 and Council Meeting of January 7, 2021

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. Please use the “raise your hand” feature and once recognized by the Chair you may unmute and state your name and city for the record. Please limit your comments to 3 minutes. For those dialing in please press *9 to raise your hand and *6 to unmute yourself.

PUBLIC HEARINGS:

- 4) AB21-004** – City’s Stormwater Management Program Plan

Mr. Hanis

If you wish to speak during the Public Hearing please provide your name and email address to the City Clerk at bmartinez@blackdiamondwa.gov by 12 p.m. on January, 21, 2021 so that the remote legislative hearing protocols can be emailed to your prior to the start of the meeting. Alternatively, written comments on this topic can be submitted to bmartinez@blackdiamondwa.gov by 2 p.m. on January 21, 2021.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

- Councilmember de Leon
- Councilmember O'Donnell
- Councilmember Paige
- Councilmember Deady
- Councilmember Oglesbee
- Councilmember Wisnoski
- Councilmember Stout

ATTORNEY REPORT:

EXECUTIVE SESSION:

ADJOURNMENT:



CERTIFICATION

Date: January 21, 2021 Council Meeting

Check No.'s / EFT	Batch Name	Check / EFT Date	Amount
	December EFT Batch	12/1/2020 - 12/31/2020	\$ 14,594.74
49556 - 49557	Early 4th December Batch	12/17/2020 - 12/28/2020	\$ 6,357.52
V49467	Void Batch	12/18/20	\$ -1,697.50
49558		01/08/21	\$ 87.50
49559 - 49606	Early 5th December Batch	1/15/2021	\$ 710,520.65
49607 - 49622	2nd January Batch	1/22/2021	\$ 451,251.48
		TOTAL	\$ 1,181,114.39

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller _____

MAY MILLER, FINANCE DIRECTOR

DATE _____

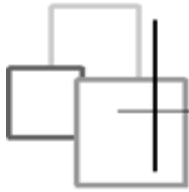
Jan 13, 2020

COUNCILMEMBERS:

CAROL BENSON, MAYOR

DATE _____

DATE:



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Dept of Licensing-Firearms Online				
	EFT Payment 12/3/2020 11:45:13 AM - 1	12/3/2020	2020 - December - December EFT Batch	
	12032020 DOL			
		633-000-000-589-90-00-11	DOL- Firearms EFT Payments	\$273.00
			Concealed Pistol License	
	Total 12032020 DOL			\$273.00
	Total EFT Payment 12/3/2020 11:45:13 AM - 1			\$273.00
	EFT Payment 12/04/2021 8:27:05 AM - 1	12/4/2020	2020 - December - December EFT Batch	
	12042020 DOL			
		633-000-000-589-90-00-11	DOL- Firearms EFT Payments	\$72.00
			Concealed Pistol License	
	Total 12042020 DOL			\$72.00
	Total EFT Payment 12/04/2021 8:27:05 AM - 1			\$72.00
	Total Dept of Licensing-Firearms Online			\$345.00
First Bankcard				
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Bain 12212020			
		CPR Training		
		001-000-246-558-70-49-01	Training & Workshops	\$30.00
	Total Bain 12212020			\$30.00
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Cote 12212020			
		001-000-210-521-10-31-00	PD-Operating Supplies	\$50.50
			Evidence Labels	
		001-000-214-521-20-42-03	Police Postage	\$1.20
			Postage	
	Total Cote 12212020			\$51.70

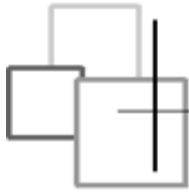
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
EFT Payment 12/21/2020 11:46:29				
AM - 1				
12/21/2020				
2020 - December - December EFT Batch				
Dal Santo 12212020				
	101-000-000-544-90-48-02		PW Clearing- Shared Veh/Equip Maint	\$24.19
			Coastal - Back up Light	
	401-000-000-534-80-49-01		Miscellaneous	\$42.00
			Green Riv Coll - Certification Renewal	
	402-000-003-594-34-63-06		Springs Water Project	\$1,128.87
			Old Castle Precast - Wheel Stops	
	410-000-000-531-10-49-02		Training	\$975.00
			American Stormwater - Training	
Total Dal Santo 12212020				\$2,170.06
EFT Payment 12/21/2020 11:46:29				
AM - 1				
2/21/2020				
2020 - December - December EFT Batch				
Esping 12212020				
	001-000-181-518-30-32-00		Fuel	\$20.00
			76 Station - Fuel used for Loaner Veh used during Subaru Service	
	001-000-181-518-30-48-00		Facility-Vehicle Mtc. & Repair	\$91.20
			Rairdon's - Serviced Subaru	
	001-000-181-518-30-48-00		Facility-Vehicle Mtc. & Repair	\$142.91
			WalMart - Car Wash Supplies	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$21.98
			Harbor Freight - Masks	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$53.34
			WalMart - Sanitizer, Disinfectant	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$43.80
			Harbor Freight - Masks	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$43.80
			Harbor Freogjt - Masks	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$370.40
			Positive Promotions - N95 Masks	
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$12.95
			WalMart - Disinfectant	
	001-000-193-525-60-49-03		EM Mgmt FD COVID Tele com. sup & EQ.	\$49.84
			WalMart - Office Supplies, Toner	
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance	\$138.85
			Flags A Flying - Flag for PD	
	001-000-215-521-10-48-00		Repairs and Maintenance VRF	\$40.17
			Costco - Battery Charger	
	001-000-240-558-51-31-00		CD-Office Supplies only	\$108.59
			Costco - Keyboard Lift	

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
		Account Number		
		001-000-240-558-51-31-04	Clg-Office Supplies-CD/PW	\$152.03
		Cosco - Scan Discs		
		001-000-270-576-80-31-10	Community Event Supplies	\$37.90
		WalMart - Bows for Christmas Wreaths		
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$102.02
		Costco - Winter Gloves		
	Total Esping 12212020			\$1,429.78
	EFT Payment 12/21/2020 11:46:29			
	AM - 1	12/12/2000	2020 - December - December EFT Batch	
	Henrich 12212020			
		001-000-216-521-10-31-00	CJ Education Supplies	\$80.00
		Digitizing Services - Digital Logo Copies		
	Total Henrich 12212020			\$80.00
	EFT Payment 12/21/2020 11:46:29			
	AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Higgins 12212020			
		001-000-240-558-51-31-00	CD-Office Supplies only	\$179.69
		Amazon - Desk Chair, Note Pads, Pens		
	Total Higgins 12212020			\$179.69
	EFT Payment 12/21/2020 11:46:29			
	AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Kiblinger 12212020			
		001-000-210-521-10-49-02	PD-Memberships	\$190.00
		IACP- 2021 Membership		
	Total Kiblinger 12212020			\$190.00
	EFT Payment 12/21/2020 11:46:29			
	AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Lynch 12212020			
		001-000-210-521-10-31-04	PD-Uniforms	\$162.89
		Amazon - Boots		
	Total Lynch 12212020			\$162.89
	EFT Payment 12/21/2020 11:46:29			
	AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Martinez 12212020			
		001-000-180-518-50-49-00	Miscellaneous	\$131.87
		DropBox - Annual Users Fee		
		001-000-180-518-50-49-00	Miscellaneous	\$194.39
		Amazon - Prime Renewal		
	Total Martinez 12212020			\$326.26

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Metcalf 12212020			
	001-000-120-512-50-42-03		Postage	\$110.00
	USP - Stamps			
	001-000-193-525-60-49-03		EM Mgmt FD COVID Tele com. sup & EQ.	\$260.53
	Zoom - Remote Meeting			
	Total Metcalf 12212020			\$370.53
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	O'Neill 12212020			
	001-000-193-525-60-31-02		EM Mgmt Fd COVID PPE & Safety Sup	\$30.00
	DuoCom - Telecommuter IT Security			
	001-000-214-521-20-48-04		NetMotion Maintenance Mobile Units	\$60.00
	DuoCom - PD Monthly IT Security			
	Total O'Neill 12212020			\$90.00
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Pittam 12212020			
	001-000-246-558-70-49-01		Training & Workshops	\$30.00
	American Heart Shop - CPR Training			
	Total Pittam 12212020			\$30.00
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Redd 12212020			
	001-000-246-558-70-42-00		Postage	\$275.00
	USPS - Postage			
	001-000-246-558-70-49-01		Training & Workshops	\$298.00
	Stormwater 1 - Stormwater Traing Bain & Pittam			
	Total Redd 12212020			\$573.00
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Riepl 12212020			
	001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$65.27
	Rock Creek Lube - Oil Change			
	Total Riepl 12212020			\$65.27
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Sharif 12212020			
	001-000-210-521-10-48-01		PD-Vehicle/Eq. Mtc. & Repair	\$65.27
	Rock Creek Lube - Oil Change			
	Total Sharif 12212020			\$65.27

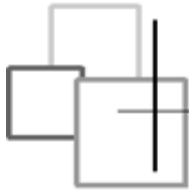
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	EFT Payment 12/21/2020 11:46:29 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	Sloss 12212020			
	001-000-214-521-20-42-03		Police Postage	\$1.40
	Total Sloss 12212020			\$1.40
	Total EFT Payment 12/21/2020 11:46:29 AM - 1			\$5,815.85
	Total First Bankcard			\$5,815.85
Invoice Cloud				
	EFT Payment 12/08/2020 11:47:40 AM - 1	12/8/2020	2020 - December - December EFT Batch	
	12082020 IC			
	November 2020 Fees			
	001-000-210-521-10-49-04		PD-Bank Analysis Fees/Merch CC Fees	\$25.00
	PD Online Portal			
	001-000-240-558-51-49-05		Bank Analysis Fees/Merch CC Fees	\$25.00
	CD Online Portal			
	401-000-000-534-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$49.59
	Water Online Portal & Misc			
	407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$49.59
	Sewer Online Portal & Misc			
	410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$8.62
	Storm Online Portal & Misc			
	Total 12082020 IC			\$157.80
	Total EFT Payment 12/08/2020 11:47:40 AM - 1			\$157.80
	Total Invoice Cloud			\$157.80
Merchant Card Services / Vantive Holding, LLC				
	EFT Payment 12/10/2020 11:48:09 AM - 1	12/10/2020	2020 - December - December EFT Batch	
	12102020 MCS			
	001-000-270-576-80-49-01		Bank Analysis Fees/Merch CC Fees	\$300.65
	Lake Sawyer Pay Station - November 2020			
	Total 12102020 MCS			\$300.65
	Total EFT Payment 12/10/2020 11:48:09 AM - 1			\$300.65
	Total Merchant Card Services / Vantive Holding, LLC			\$300.65

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
US Bank Equipment Finance				
	EFT Payment 12/21/2020 11:48:37 AM - 1	12/21/2020	2020 - December - December EFT Batch	
	12212020 USB			
	11/2020-12/2020 Service			
	001-000-210-521-10-45-00		PD-Payments - US Bank/Copier	\$193.03
	Pool 2 - PD			
	001-000-248-518-20-45-03		MDRT-Copier Costs	\$193.03
	Pool 2 - MDRT			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$8.00
	Supply Freight			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$0.69
	Sales & Use Tax			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$960.82
	Pool 1 - CH			
	001-000-254-518-20-45-04		City Hall/Comm Deve Copier Lease	\$115.85
	Sales & Use Tax			
	Total 12212020 USB			\$1,471.42
	Total EFT Payment 12/21/2020 11:48:37 AM - 1			\$1,471.42
	Total US Bank Equipment Finance			\$1,471.42
Washington State Department of Revenue				
	EFT Payment 12/23/2020 11:49:22 AM - 1	12/23/2020	2020 - December - December EFT Batch	
	12232020 DOR			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$4,320.12
	Utility Tax: Water			
	401-000-000-534-80-44-01		State of WA Utility Excise Tax	\$189.80
	B&O Tax: Water			
	407-000-000-535-80-44-01		State of WA Excise Tax	(\$2,212.32)
	Utility Tax: Sewer(KC Credit)			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$3,288.83
	Utility Tax: Sewer			
	407-000-000-535-80-44-01		State of WA Excise Tax	\$255.56
	B&O Tax: Sewer			
	410-000-000-531-10-44-01		State of Wa Excise Tax	\$662.03
	B&O Tax: Storm			
	Total 12232020 DOR			\$6,504.02
	Total EFT Payment 12/23/2020 11:49:22 AM - 1			\$6,504.02
	Total Washington State Department of Revenue			\$6,504.02
	Vendor Count 6		Grand Total	\$14,594.74



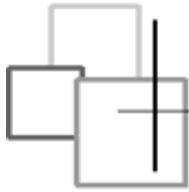
Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Cummins Sales and Service				
	49556	5/22/2020	2020 - December - Early 4th December Batch	
	01-76275 ADJ			
			Labor Charges for Original Inv - Paid Parts Only on Orig Inv	
			001-000-212-521-50-31-00 Police Bldg Mtc Sup	\$608.22
			Labor Charges for Generator Repair & Maintenance	
	Total 01-76275 ADJ			\$608.22
	Total 49556			\$608.22
	Total Cummins Sales and Service			\$608.22
SHI International Corp.				
	49557	12/28/2020	2020 - December - Early 4th December Batch	
	B12795574			
			Crt - Digital Signature Pads for Court Covid Grant	
			001-000-193-525-60-49-03 EM Mgmt FD COVID Tele com. sup & EQ.	\$238.41
			Ct - Digital Signature Pads	
			001-000-194-525-60-49-00 EM Mgmt Fed COVID-Court Tech.	\$201.52
			Digital Signature Pads	
	Total B12795574			\$439.93
	49557	12/17/2020	2020 - December - Early 4th December Batch	
	B52985344			
			Crt - Computer Eq for Court Covid Grant	
			001-000-194-525-60-49-00 EM Mgmt Fed COVID-Court Tech.	\$5,309.37
			Surface Pro7, Covers, Docking Stations	
	Total B52985344			\$5,309.37
	Total 49557			\$5,749.30
	Total SHI International Corp.			\$5,749.30
	Vendor Count	2	Grand Total	\$6,357.52



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
McCarthy & Causseaux, P.S.				
	49558	11/30/2020	2020 - December - Early Void Batch for December 2020	
	14 MC & C R			
		Correction November 2020 Service		
		001-000-242-558-60-41-00	Prof Serv-Hearing Examiner	\$87.50
	Total 14 MC & C R			\$87.50
	Total 49558			\$87.50
	V49467	11/30/2020	2020 - December - Early Void Batch for December 2020	
	V14 MC&C			
		Ck 49467 Written for Wrong Amount		
		001-000-242-558-60-41-00	Prof Serv-Hearing Examiner	(\$1,697.50)
	Total V14 MC&C			(\$1,697.50)
	Total V49467			(\$1,697.50)
Total McCarthy & Causseaux, P.S.				(\$1,610.00)
	Vendor Count	1	Grand Total	(\$1,610.00)



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
AHBL, Inc.				
	49559	10/31/2020	2020 - December - Early 5th December Batch	
	122402			
		Service through 10/25/2020		
		001-000-257-558-70-49-00	MDRT- Planning Consultant	\$27,770.00
	Total 122402			\$27,770.00
	49559	11/30/2020	2020 - December - Early 5th December Batch	
	122845			
		Service through 11/25/2020		
		001-000-257-558-70-49-00	MDRT- Planning Consultant	\$29,440.00
	Total 122845			\$29,440.00
	49559	12/31/2020	2020 - December - Early 5th December Batch	
	122959			
		Service through 12/25/2020		
		001-000-257-558-70-49-00	MDRT- Planning Consultant	\$22,635.00
	Total 122959			\$22,635.00
	Total 49559			\$79,845.00
Total AHBL, Inc.				\$79,845.00
AWC - Risk Management Service Agency				
	49560	12/26/2020	2020 - December - Early 5th December Batch	
	87491			
		2021 Premiums		
		001-000-900-588-10-00-01	AWC Lia.Bld.Equip Ins /Flex Reimbs	\$219,424.29
	Total 87491			\$219,424.29
	Total 49560			\$219,424.29
Total AWC - Risk Management Service Agency				\$219,424.29

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Black Diamond Auto Parts				
	49561	12/5/2020	2020 - December - Early 5th December Batch	
	451102			
		PD Supplies		
		001-000-210-521-10-48-01	PD-Vehicle/Eq. Mtc. & Repair	\$24.40
	Total 451102			\$24.40
	49561	12/14/2020	2020 - December - Early 5th December Batch	
	451284			
		PW Supplies		
		101-000-000-544-90-48-02	PW Clearing- Shared Veh/Equip Maint	\$313.88
	Total 451284			\$313.88
	Total 49561			\$338.28
Total Black Diamond Auto Parts				\$338.28
Cal Atlantic Lennar Northwest, Inc				
	49562	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 CAL			
		PW - Permit Refund		
		001-000-240-345-89-20-02	PW-Review/Inspection Clearing Acct	\$2,951.50
		PUB20-0123		
	Total 01122021 CAL			\$2,951.50
	Total 49562			\$2,951.50
Total Cal Atlantic Lennar Northwest, Inc				\$2,951.50
CHS/Cenex				
	49563	12/31/2020	2020 - December - Early 5th December Batch	
	124244 12312020 CH			
		December 2020 Service		
		001-000-180-518-50-32-01	Fuel-Central Services	\$29.30
		Central Services - CH		
		001-000-181-518-30-32-00	Fuel	\$178.74
		Facilities Clearing		
		001-000-210-521-10-32-00	PD-Fuel	\$0.00
		Police		
		001-000-240-558-51-32-00	Fuel	\$65.44
		Com Dev		
		001-000-246-558-70-32-00	Fuel	\$252.33
		MDRT		
		001-000-270-576-80-32-00	Fuel	\$26.93
		PARKS 4%		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-280-536-20-32-00		Fuel	\$53.86
	CEMETERY 2%			
	101-000-000-543-50-32-00		Fuel	\$296.22
	STREETS 22%			
	401-000-000-534-80-32-00		Fuel	\$323.15
	WATER 24%			
	407-000-000-535-80-32-00		Fuel	\$323.15
	SEWER 24%			
	410-000-000-531-10-32-00		Fuel	\$323.14
	STORM WATER 24%			
	Total 124244 12312020 CH			\$1,872.26
	Total 49563			\$1,872.26
Total CHS/Cenex				\$1,872.26

City of Black Diamond

49564 12312020 COBD 12/30/2020 2020 - December - Early 5th December Batch

December 2020 Service

001-000-212-521-50-47-01	Water	\$49.74
2470.0 Police Water		
001-000-212-521-50-47-02	Sewer	\$70.33
2470.0 Police Sewer		
001-000-212-521-50-47-03	Stormwater	\$97.50
2470.0 Police Storm		
001-000-248-518-20-47-01	MDRT BD Wtr, Swr, Storm	\$51.62
2498.0 City Hall-MDRT (40%)		
001-000-254-518-20-47-00	Facilities-Utilities	\$77.43
2498.0 City Hall (60%)		
001-000-270-575-30-47-01	Museum Water/Sewer/Storm	\$145.46
1399.5 Museum-Storm		
001-000-270-575-51-47-01	Gym-Stormwater	\$39.00
1399.1 Gym-Stormwater		
001-000-270-575-51-47-02	Gym-Sewer	\$70.33
1399.0 Gym-Sewer		
001-000-270-575-51-47-03	Gym-Water	\$48.59
1399.0 Gym-Water		
001-000-270-576-80-47-01	Water	\$35.63
2306.0 Coal Car-Water		
001-000-270-576-80-47-01	Water	\$35.63
1582.0 Eagle Creek-Water		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number		Title	
	001-000-270-576-80-47-01		Water	\$3.19
	1045.0 PW Shops-Water			
	001-000-270-576-80-47-02		Sewer	\$5.63
	1045.0 PW Shops-Sewer			
	001-000-270-576-80-47-03		Stormwater	\$14.04
	1045.0 PW Shops-Storm			
	001-000-270-576-80-47-03		Stormwater	\$117.00
	1399.2 Boat Launch-Storm			
	001-000-280-536-20-47-01		Water	\$0.80
	1045.0 PW Shops-Water			
	001-000-280-536-20-47-01		Water	\$35.99
	1457.0 Cemetery-Water			
	001-000-280-536-20-47-02		Sewer	\$1.41
	1045.0 PW Shops-Sewer			
	001-000-280-536-20-47-03		Stormwater	\$3.51
	1045.0 PW Shops-Storm			
	001-000-530-522-10-47-01		Water	\$35.69
	2200.0 Fire Dept-Water			
	001-000-530-522-10-47-02		Sewer	\$70.33
	2200.0 Fire Dept-Sewer			
	001-000-530-522-10-47-03		Stormwater	\$48.75
	1399.4 Fire Dept.-Storm			
	101-000-000-543-50-47-01		Water	\$35.63
	2983.0 Railroad Ave Irrig.			
	101-000-000-543-50-47-01		Water	\$5.98
	1045.0 PW Shops-Water			
	101-000-000-543-50-47-02		Sewer	\$10.55
	1045.0 PW Shops Sewer			
	101-000-000-543-50-47-03		Stormwater	\$26.33
	1045.0 PW Shops Storm			
	401-000-000-534-80-47-01		Water	\$9.97
	1045.0 PW Shops Water			
	401-000-000-534-80-47-02		Sewer	\$17.58
	1045.0 PW Shops-Sewer			
	401-000-000-534-80-47-03		Stormwater	\$43.86
	1045.0 PW Shops-Storm			
	407-000-000-535-80-47-01		Water	\$9.97
	1045.0 PW Shops-Water			
	407-000-000-535-80-47-02		Sewer	\$17.58
	1045.0 PW Shops-Sewer			
	407-000-000-535-80-47-03		Stormwater	\$43.88
	1045.0 PW Shops-Storm			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number	Title	
		410-000-000-531-10-47-01	Water	\$9.97
		1045.0 PW Shops-Water		
		410-000-000-531-10-47-02	Sewer	\$17.58
		1045.0 PW Shops-Sewer		
		410-000-000-531-10-47-03	Stormwater	\$43.88
		1045.0 PW Shops-Storm		
	Total 12312020 COBD			\$1,350.36
	Total 49564			\$1,350.36
	Total City of Black Diamond			\$1,350.36
Cummins Sales and Service				
	49565	12/15/2020	2020 - December - Early 5th December Batch	
	01-94672			
		PW - Supplies		
		101-000-000-544-90-48-02	PW Clearing- Shared Veh/Equip Maint	\$793.28
		battery Chargerfor Generator		
	Total 01-94672			\$793.28
	Total 49565			\$793.28
	Total Cummins Sales and Service			\$793.28
Darla Clifton				
	49566	1/4/2021	2020 - December - Early 5th December Batch	
	01042021 DC			
		Aflac Reimbursement		
		001-000-900-588-10-00-01	AWC Lia.Bld.Equip Ins /Flex Reimbs	\$430.47
	Total 01042021 DC			\$430.47
	49566	12/30/2020	2020 - December - Early 5th December Batch	
	12302020 DC			
		Aflac Reimbursement		
		001-000-900-588-10-00-01	AWC Lia.Bld.Equip Ins /Flex Reimbs	\$289.98
	Total 12302020 DC			\$289.98
	Total 49566			\$720.45
	Total Darla Clifton			\$720.45
Eagle Creek Land & Development				
	49567	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 ECL			
		Refund Permit Fees		
		001-000-240-345-89-20-02	PW-Review/Inspection Clearing Acct	\$21,804.00
		001-000-246-369-91-99-00	Eagle Creek-Inspect-reimb.	\$114,550.00

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		401-000-000-369-91-00-02	Wtr-New Wtr. Meters & Setting Fee	\$73,000.00
		401-000-000-369-91-00-05	Wtr-Irrigation Back Flow Insp	(\$2,622.00)
		401-000-000-369-91-07-00	Wtr-Svs Line Inspection Fee	\$21,804.00
		407-000-000-369-91-04-00	Sewer Investigation SF	\$21,804.00
		637-000-000-389-30-00-00	School Mitigation Fee Receipt Collection	(\$176,176.00)
	Total 01122021 ECL			\$74,164.00
	Total 49567			\$74,164.00
	Total Eagle Creek Land & Development			\$74,164.00
Enumclaw School District				
	49568	1/8/2021	2020 - December - Early 5th December Batch	
	01082021 ESD			
		December 2020 School Impact Fees		
		637-000-100-589-30-00-01	Enum Sch Im Fees-MPD S/F	\$143,552.00
		16 fees		
	Total 01082021 ESD			\$143,552.00
	Total 49568			\$143,552.00
	Total Enumclaw School District			\$143,552.00
FCS Group				
	49569	12/18/2020	2020 - December - Early 5th December Batch	
	3181-22012043			
		Service through 12/18/2020		
		001-000-257-558-70-41-01	MDRT Fiscal Analysis-	\$4,413.75
	Total 3181-22012043			\$4,413.75
	49569	12/18/2020	2020 - December - Early 5th December Batch	
	3255-22012029			
		Service through 12/18/2020		
		001-000-257-558-70-41-01	MDRT Fiscal Analysis-	\$1,221.25
	Total 3255-22012029			\$1,221.25
	Total 49569			\$5,635.00
	Total FCS Group			\$5,635.00
Ferguson Waterworks #3011				
	49570	12/28/2020	2020 - December - Early 5th December Batch	
	0948438			
		PW - Supplies		
		401-000-000-534-80-31-04	Water Meters	\$22,945.32
	Total 0948438			\$22,945.32

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49570	12/22/2020	2020 - December - Early 5th December Batch	
	0948443			
	PW Supplies			
	401-000-000-534-80-31-01		Water Operating Supplies	\$60.69
	Repair parts - Washers			
	Total 0948443			\$60.69
	Total 49570			\$23,006.01
	Total Ferguson Waterworks #3011			\$23,006.01
First Net				
	49571	11/1/2020	2020 - December - Early 5th December Batch	
	287294109909x01132021			
	December 2020 Service			
	001-000-145-518-80-42-00		Tele Communications	\$50.89
	IT			
	001-000-145-518-80-42-01		Telephone, DSL, Web, and Radios	\$880.25
	Data Plans			
	001-000-193-525-60-49-03		EM Mgmt FD COVID Tele com. sup & EQ.	\$471.80
	Telecommuters - Covid			
	001-000-214-521-20-42-00		Police Tele/web/DSL/Air Cards	\$610.68
	Police			
	001-000-240-558-51-42-00		Telephone	\$152.67
	Com Dev			
	001-000-246-558-70-42-01		Telephones	\$182.55
	MDRT			
	001-000-254-518-20-42-00		Facilities-Telephones	\$50.89
	City Clerk			
	001-000-270-576-80-42-00		Telephone/DSL/Radios	\$17.89
	4% Parks			
	001-000-280-536-20-42-00		Telephone, DSL & Radios	\$8.94
	2% Cemetery			
	101-000-000-542-30-42-01		Telephone/DSL/Radios	\$98.38
	22% Streets			
	401-000-000-534-80-42-00		Telephone/DSL/Radios	\$107.32
	24% Water			
	407-000-000-535-80-42-00		Telephone/DSL/Radios	\$107.32
	24% Sewer			
	410-000-000-531-10-42-00		Telephone/DSL/Radios	\$107.31

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		24% Drainage		
	Total 287294109909x01132021			\$2,846.89
	Total 49571			\$2,846.89
Total First Net				\$2,846.89
Fugate Ford				
	49572	12/5/2020	2020 - December - Early 5th December Batch	
	448913			
		PD - Veh Rep and Maint		
		001-000-210-521-10-48-01	PD-Vehicle/Eq. Mtc. & Repair	\$67.77
		Oil Change 2019 Ford		
	Total 448913			\$67.77
	Total 49572			\$67.77
Total Fugate Ford				\$67.77
Gunderson Law Firm				
	49573	1/4/2021	2020 - December - Early 5th December Batch	
	1126 GLF			
		December 2020 Service		
		001-000-151-515-41-41-04	Court Legal-Pros Attorney	\$3,400.00
	Total 1126 GLF			\$3,400.00
	Total 49573			\$3,400.00
Total Gunderson Law Firm				\$3,400.00
HWA GeoSciences Inc.				
	49574	6/26/2020	2020 - December - Early 5th December Batch	
	30527			
		June 2020 Service		
		001-000-257-558-70-41-05	MDRT Geotech	\$4,976.60
	Total 30527			\$4,976.60
	49574	8/28/2020	2020 - December - Early 5th December Batch	
	30838			
		August 2020 Service		
		001-000-257-558-70-41-05	MDRT Geotech	\$2,800.00
	Total 30838			\$2,800.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49574	10/24/2020	2020 - December - Early 5th December Batch	
	30966			
		October 2020 Service		
		001-000-257-558-70-41-05	MDRT Geotech	\$1,400.00
	Total 30966			\$1,400.00
	49574	10/24/2020	2020 - December - Early 5th December Batch	
	31046			
		October 2020 Service		
		001-000-257-558-70-41-05	MDRT Geotech	\$555.00
	Total 31046			\$555.00
	49574	11/25/2020	2020 - December - Early 5th December Batch	
	31100			
		November 2020 Service		
		001-000-257-558-70-41-05	MDRT Geotech	\$400.00
	Total 31100			\$400.00
	Total 49574			\$10,131.60
Total HWA GeoSciences Inc.				\$10,131.60
Integrity Land LLC				
	49575	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 IL			
		PW - Permit Refund		
		401-000-400-369-91-00-10	PW-Permit Consultant Deposits	\$1,473.75
		PUB19-0258		
	Total 01122021 IL			\$1,473.75
	Total 49575			\$1,473.75
Total Integrity Land LLC				\$1,473.75
Jeffrey Clark				
	49576	12/31/2020	2020 - December - Early 5th December Batch	
	12312020 JC			
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$74.04
		Closed Account 4384.0		
	Total 12312020 JC			\$74.04
	Total 49576			\$74.04
Total Jeffrey Clark				\$74.04

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
King County Finance				
	49577	12/29/2020	2020 - December - Early 5th December Batch	
	16619			
		December 2020 Service		
		001-000-214-521-20-41-03	K/C 800 Mhz Radio Costs	\$1,609.45
	Total 16619			\$1,609.45
	49577	1/4/2021	2020 - December - Early 5th December Batch	
	5003480			
		December 2020 Service		
		001-000-270-576-80-49-00	Miscellaneous	\$104.50
		Recording - Oath of Office		
	Total 5003480			\$104.50
	Total 49577			\$1,713.95
Total King County Finance				\$1,713.95
King County Prosecuting Attorney				
	49578	1/8/2021	2020 - December - Early 5th December Batch	
	01082021 KCPA			
		December 2020 Court Receipts		
		633-000-100-589-30-00-00	Court Fees for King County	\$119.23
		Court Remittance		
	Total 01082021 KCPA			\$119.23
	Total 49578			\$119.23
Total King County Prosecuting Attorney				\$119.23
L.N. Curtis & Sons				
	49579	12/23/2020	2020 - December - Early 5th December Batch	
	INV450787			
		PD - Uniforms		
		001-000-210-521-10-31-04	PD-Uniforms	\$30.27
		Alterations		
	Total INV450787			\$30.27
	Total 49579			\$30.27
Total L.N. Curtis & Sons				\$30.27

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Lakeside Industries				
	49580	12/31/2020	2020 - December - Early 5th December Batch	
	111564			
		PW - Supplies		
		101-000-000-542-30-31-03	Streets Operating Supplies	\$135.01
		Asphalt		
	Total 111564			\$135.01
	Total 49580			\$135.01
	Total Lakeside Industries			\$135.01
Madrona Law Group LLC				
	49581	1/5/2021	2020 - December - Early 5th December Batch	
	10542			
		December 2020 Service		
		320-000-038-544-40-41-00	Tr Impact Fee Prof Svs	\$460.00
		410-000-010-531-10-41-00	KC Grant-Culvert Replacement	\$450.00
		410-000-011-595-40-63-00	N Commerical Storm Pond Impr	\$546.00
	Total 10542			\$1,456.00
	49581	1/5/2021	2020 - December - Early 5th December Batch	
	10543			
		December 2020 Service		
		001-000-150-515-41-41-40	Legal Svs Development Permits	\$1,970.00
		CD Permit Review		
	Total 10543			\$1,970.00
	49581	1/5/2021	2020 - December - Early 5th December Batch	
	10544			
		December 2020 Service		
		001-000-193-525-60-41-39	EM Mgmt FED COVID Legal Svs	\$897.00
		Covid		
	Total 10544			\$897.00
	49581	1/5/2021	2020 - December - Early 5th December Batch	
	10546 MLG			
		December 2020 Service		
		001-000-150-515-41-41-01	Legal Services-General Govt	\$3,626.10
		General City Billing		
		101-000-000-543-30-41-05	Legal Costs	\$805.80
		General City Billing		
		401-000-000-534-80-41-04	Legal Svcs	\$1,208.70
		General City Billing		

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
		407-000-000-535-80-41-09 General City Billing	Legal Costs	\$1,208.70
		410-000-000-531-10-41-01 General City Billing	Legal Costs	\$1,208.70
	Total 10546 MLG			\$8,058.00
49581	10547	1/5/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-150-515-45-41-10 Lawsuit - Koler	Legal Lawsuits/Other Charges	\$3,936.49
	Total 10547			\$3,936.49
49581	10548	1/5/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-150-515-41-41-02 Employment	Legal Services -Employment	\$736.00
	Total 10548			\$736.00
49581	10549	1/5/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-257-558-70-41-00	MDRT Legal Services	\$6,210.00
	Total 10549			\$6,210.00
49581	10550	1/5/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-150-515-41-41-17 Public Records Requets Advice	Legal Costs-Public Disc/Oth	\$69.00
	Total 10550			\$69.00
49581	10551	1/5/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-150-515-41-41-41 TDR / Public Disclosure	Legal Costs-TDR'S	\$1,255.00
	Total 10551			\$1,255.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49581	1/5/2021	2020 - December - Early 5th December Batch	
	10573			
		December 2020 Service		
		401-000-000-534-80-41-10	Professional Services	\$529.00
	Total 10573			\$529.00
Total 49581				\$25,116.49
Total Madrona Law Group LLC				\$25,116.49
Maria Moscoso				
	49582	12/4/2020	2020 - December - Early 5th December Batch	
	2013 MM			
		December 2020 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$15.12
	Total 2013 MM			\$15.12
	49582	12/28/2020	2020 - December - Early 5th December Batch	
	2014			
		December 2020 Service		
		001-000-120-512-50-41-04	Court Interpreter	\$121.00
	Total 2014			\$121.00
Total 49582				\$136.12
Total Maria Moscoso				\$136.12
O'Brien, Barton, & Hopkins, PLLP				
	49583	1/4/2021	2020 - December - Early 5th December Batch	
	66759			
		December 2020 Service		
		001-000-151-515-91-41-00	Court Legal-Public Defender	\$3,000.00
	Total 66759			\$3,000.00
Total 49583				\$3,000.00
Total O'Brien, Barton, & Hopkins, PLLP				\$3,000.00
Parametrix, Inc.				
	49584	10/13/2020	2020 - December - Early 5th December Batch	
	21932			
		September 2020 Service		
		402-000-003-594-34-63-06	Springs Water Project	\$12,954.65
	Total 21932			\$12,954.65

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49584	1/6/2021	2020 - December - Early 5th December Batch	
	23971			
		December 2020 Service		
		001-000-257-558-70-41-03	MDRT Traffic Engineering-Parametrix	\$1,818.75
	Total 23971			\$1,818.75
	49584	1/5/2021	2020 - December - Early 5th December Batch	
	23972			
		December 2020 Service		
		101-000-000-544-40-41-00	Prof Services Transportation	\$537.50
	Total 23972			\$537.50
	49584	1/6/2021	2020 - December - Early 5th December Batch	
	23985			
		December 2020 Service		
		320-000-038-544-40-41-00	Tr Impact Fee Prof Svs	\$4,230.00
	Total 23985			\$4,230.00
	Total 49584			\$19,540.90
Total Parametrix, Inc.				\$19,540.90
Perteet Inc.				
	49585	1/6/2020	2020 - December - Early 5th December Batch	
	20170202.012-3			
		December 2020 Service		
		001-000-257-558-70-41-04	MDRT Environmental Consultant-Perteet	\$695.00
	Total 20170202.012-3			\$695.00
	Total 49585			\$695.00
Total Perteet Inc.				\$695.00
Petty Cash Custodian				
	49586	1/13/2021	2020 - December - Early 5th December Batch	
	01132021 COBD PC			
		12/31/2020 Petty Cash Reimbursement		
		001-000-000-369-81-00-00	Cash Over/Short	(\$1.00)
		Paystation - Jammed		
		001-000-000-369-81-00-00	Cash Over/Short	\$4.99
		CC Fee Reimbursement		
		001-000-000-369-81-00-00	Cash Over/Short	(\$1.50)
		CD - Cash Drawer Over / Short		
		001-000-000-369-81-00-00	Cash Over/Short	(\$0.05)
		PD - Cash Drawer Over / Short		

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number	Title	
		001-000-000-369-81-00-00	Cash Over/Short	(\$0.55)
		CD - Cash Drawer Over / Short		
		001-000-140-514-23-43-00	Lodging, Meals & Mileage	\$25.00
		PSFOA Mtg - Training M Miller		
		001-000-140-514-23-43-00	Lodging, Meals & Mileage	\$25.00
		PSFOA Mtg - Training S O'Neill		
		001-000-214-521-20-42-03	Police Postage	\$8.25
		PD - Postage		
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$10.14
		PW - Postage		
	Total 01132021 COBD PC			\$70.28
	Total 49586			\$70.28
	Total Petty Cash Custodian			\$70.28
Public Safety Testing, Inc				
	49587	12/28/2020	2020 - December - Early 5th December Batch	
	2020-0753			
		4th Qtr 2020 Recruiting		
		001-000-213-521-10-41-00	Civil Service Testing	\$215.00
	Total 2020-0753			\$215.00
	Total 49587			\$215.00
	Total Public Safety Testing, Inc			\$215.00
Reano Construction & Logging Inc.				
	49588	12/31/2020	2020 - December - Early 5th December Batch	
	2208			
		December 2020 Service		
		101-000-000-542-70-48-01	Roadside Maint and tree removal	\$7,289.23
		5th Ave & Park St		
	Total 2208			\$7,289.23
	Total 49588			\$7,289.23
	Total Reano Construction & Logging Inc.			\$7,289.23
Republic Services #176				
	49589	12/31/2020	2020 - December - Early 5th December Batch	
	0176-006282653			
		December 2020 Service		
		001-000-248-518-20-47-03	MDRT-Waste Disposal Costs	\$125.02
		001-000-254-518-20-47-01	Facilities-Waste Disposal	\$187.52
	Total 0176-006282653			\$312.54

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49589	12/31/2020	2020 - December - Early 5th December Batch	
	0176-006282923			
	December 2020 Service			
	001-000-270-576-80-47-04		Garbage & Waste Disposal	\$78.61
	PW-Parks			
	001-000-280-536-20-47-04		Waste Disposal	\$6.29
	PW-Cemetery			
	101-000-000-543-50-47-04		Waste Disposal	\$50.31
	PW-Street			
	401-000-000-534-80-47-04		Waste Disposal	\$59.74
	PW-Water			
	407-000-000-535-80-47-04		Waste Disposal	\$59.74
	PW-Sewer			
	410-000-000-531-10-47-04		Waste Disposal	\$59.74
	PW-Drainage			
	Total 0176-006282923			\$314.43
	49589	12/31/2020	2020 - December - Early 5th December Batch	
	0176-006283066			
	December 2020 Service			
	001-000-212-521-50-47-04		Waste Disposal	\$309.43
	Police & Court			
	Total 0176-006283066			\$309.43
	Total 49589			\$936.40
	Total Republic Services #176			\$936.40
RH2 Engineering Inc.				
	49590	11/18/2020	2020 - December - Early 5th December Batch	
	80274			
	November 2020 Service			
	001-000-257-558-70-41-02		MDRT Civil Engineering	\$1,962.43
	Total 80274			\$1,962.43
	49590	1/6/2021	2020 - December - Early 5th December Batch	
	80697			
	December 2020 Service			
	401-000-400-534-80-41-10		PW-Permit Consultant Exp	\$2,177.10
	401-000-400-534-80-41-10		PW-Permit Consultant Exp	\$20.76
	402-000-003-594-34-63-00		Springs Proj. Professional Services	\$98.40
	404-000-011-534-80-41-00		Water Comp Plan	\$20.76
	407-000-000-535-80-41-01		Professional Services-Sewer	\$49.76

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name Title	Amount
	Total 80697	407-000-000-535-80-41-01	Professional Services-Sewer	\$801.34
				\$3,168.12
49590	80698	1/6/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		404-000-011-534-80-41-00	Water Comp Plan	\$7,466.60
	Total 80698			\$7,466.60
49590	80713	1/8/2021	2020 - December - Early 5th December Batch	
		December 2020 Service		
		402-000-003-594-34-63-06	Springs Water Project	\$21,130.37
	Total 80713			\$21,130.37
	Total 49590			\$33,727.52
Total RH2 Engineering Inc.				\$33,727.52
Ron & Leo's Welding Service				
49591	218898	12/28/2020	2020 - December - Early 5th December Batch	
		PW - Rep & Maint		
		101-000-000-544-90-48-02	PW Clearing- Shared Veh/Equip Maint	\$127.05
	Total 218898			\$127.05
	Total 49591			\$127.05
Total Ron & Leo's Welding Service				\$127.05
Ruby Peters				
49592	12302020 RP	12/30/2020	2020 - December - Early 5th December Batch	
		Aflac Reimbursement		
		001-000-900-588-10-00-01	AWC Lia.Bld.Equip Ins /Flex Reimbs	\$300.00
	Total 12302020 RP			\$300.00
	Total 49592			\$300.00
Total Ruby Peters				\$300.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
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Severson's Building Maintenance

49593	576103	12/31/2020	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-248-518-20-49-01	MDRT Bldg Custodial Costs	\$225.00
			MDRT Janitorial Services	
		001-000-254-518-20-49-01	Facilities Bldg.Custodial & Maint.	\$900.00
			City Hall/Com Dev Janitorial Services	
	Total 576103			\$1,125.00
49593	988127	12/31/2020	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-212-521-50-41-03	Police Custodial Cost	\$625.00
			Police/Court Janitorial Services	
	Total 988127			\$625.00
49593	988128	12/31/2020	2020 - December - Early 5th December Batch	
		December 2020 Service		
		001-000-270-575-51-48-00	Gym Facility Repair & Maintenance	\$325.00
			Gym Janitorial Services	
	Total 988128			\$325.00
49593	988129	12/31/2020	2020 - December - Early 5th December Batch	
		December 2020 Service		
		101-000-000-544-90-48-01	PW Clearing-shared Shop Cost	\$250.00
			PW Shop Janitorial Services	
	Total 988129			\$250.00
Total 49593				\$2,325.00
Total Severson's Building Maintenance				\$2,325.00

Sorci Family LLC

49594	12312020 SFLLC	12/30/2020	2020 - December - Early 5th December Batch	
		Share of Sewer and Stormwater Charges		
		001-000-254-518-20-47-00	Facilities-Utilities	\$1,437.44

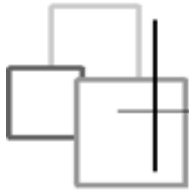
Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		2020 Utility Share		
	Total 12312020 SFLLC			\$1,437.44
	Total 49594			\$1,437.44
Total Sorci Family LLC				\$1,437.44
Tacoma Public Utilities				
	49595	11/30/2020	2020 - December - Early 5th December Batch	
	01072021 TPU			
	November 2020 Service			
	401-000-000-534-80-41-05		Tacoma Wholesale base Charge	\$6,032.23
	Total 01072021 TPU			\$6,032.23
	Total 49595			\$6,032.23
Total Tacoma Public Utilities				\$6,032.23
Third Avenue Development, LLC				
	49596	12/1/2020	2020 - December - Early 5th December Batch	
	12012020 TAD			
	PW - Permit Refund			
	401-000-400-369-91-00-10		PW-Permit Consultant Deposits	\$1,850.00
	PUB19-0195			
	Total 12012020 TAD			\$1,850.00
	Total 49596			\$1,850.00
Total Third Avenue Development, LLC				\$1,850.00
UBM				
	49597	1/4/2021	2020 - December - Early 5th December Batch	
	INV441561			
	December 2020 Service			
	001-000-120-512-50-49-02		Printing and Binding	\$71.97
	Total INV441561			\$71.97
	Total 49597			\$71.97
Total UBM				\$71.97

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Universal Mechanical Service				
	49598	12/23/2020	2020 - December - Early 5th December Batch	
	12232020 UMS			
		Refund Over Charge on Permit		
		001-000-240-322-10-00-02	Mechanic Permits	\$727.00
		Permit MEC20-0048		
		001-000-240-345-89-00-11	Misc CD Review Fees	\$472.55
		Permit MEC20-0048		
	Total 12232020 UMS			\$1,199.55
	Total 49598			\$1,199.55
	Total Universal Mechanical Service			\$1,199.55
Utilities Underground Location Center				
	49599	12/31/2020	2020 - December - Early 5th December Batch	
	0120121			
		December 2020 Service		
		401-000-000-534-80-41-08	Locating Service	\$112.23
		87 locates		
	Total 0120121			\$112.23
	Total 49599			\$112.23
	Total Utilities Underground Location Center			\$112.23
Varius Inc.				
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1329 VAR			
		December 2020 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$4,175.00
	Total 1329 VAR			\$4,175.00
	49600	1/7/2020	2020 - December - Early 5th December Batch	
	1330 VAR			
		December 2020 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$996.00
	Total 1330 VAR			\$996.00
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1331 VAR			
		December 2020 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$1,743.00
	Total 1331 VAR			\$1,743.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1332 VAR			
		December 2020 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$747.00
	Total 1332 VAR			\$747.00
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1333 VAR			
		December 2021 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$1,743.00
	Total 1333 VAR			\$1,743.00
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1334 VAR			
		December 2021 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$996.00
	Total 1334 VAR			\$996.00
	49600	1/7/2021	2020 - December - Early 5th December Batch	
	1335 VAR			
		December 2021 Service		
		001-000-257-558-70-41-02	MDRT Civil Engineering	\$11,703.00
	Total 1335 VAR			\$11,703.00
	Total 49600			\$22,103.00
Total Varius Inc.				\$22,103.00
W. Anneke Berry				
	49601	12/9/2020	2020 - December - Early 5th December Batch	
	12092020 WAB			
		December 2020 Service		
		001-000-120-512-50-41-02	Protem Judge	\$120.00
	Total 12092020 WAB			\$120.00
	Total 49601			\$120.00
Total W. Anneke Berry				\$120.00
Waller Taylor				
	49602	12/31/2020	2020 - December - Early 5th December Batch	
	12312020 WT			
		Utility Refund		
		401-000-000-343-40-00-01	Water Charges	\$33.61

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Closed Acct # 4385.0		
	Total 12312020 WT			\$33.61
	Total 49602			\$33.61
Total Waller Taylor				\$33.61
Washington State Patrol				
	49603	1/6/2021	2020 - December - Early 5th December Batch	
	121003480			
	December 2020 Service			
	001-000-214-521-20-42-02		WSP Access	\$39.75
	Total 121003480			\$39.75
	Total 49603			\$39.75
Total Washington State Patrol				\$39.75
Washington State Treasurer				
	49604	1/8/2021	2020 - December - Early 5th December Batch	
	01082021 WST			
	4th Qtr 2020 Building Fees			
	633-000-300-589-30-00-00		Bldg Permit Fees for State Treasurer	\$884.50
	Total 01082021 WST			\$884.50
	49604	1/8/2021	2020 - December - Early 5th December Batch	
	12312020 WST			
	December 2020 Court Remittance			
	633-000-200-589-30-00-00		Court Fees for WA State Treasurer	\$8,703.69
		Court Remittance		
	Total 12312020 WST			\$8,703.69
	Total 49604			\$9,588.19
Total Washington State Treasurer				\$9,588.19

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Wes Butt Construction				
	49605	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 WBC			
	PW - Permit Refund			
	401-000-400-369-91-00-10		PW-Permit Consultant Deposits	\$18.75
	PUB19-0125			
	Total 01122021 WBC			\$18.75
	Total 49605			\$18.75
	Total Wes Butt Construction			\$18.75
Weston Butt				
	49606	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 WB			
	PW - Permit Refund			
	401-000-400-369-91-00-10		PW-Permit Consultant Deposits	\$2.50
	PUB20-0022			
	Total 01122021 WB			\$2.50
	49606	1/12/2021	2020 - December - Early 5th December Batch	
	01122021 WB 2			
	PW - Permit Refund			
	401-000-400-369-91-00-10		PW-Permit Consultant Deposits	\$787.50
	PUB20-0048			
	Total 01122021 WB 2			\$787.50
	Total 49606			\$790.00
	Total Weston Butt			\$790.00
	Vendor Count	48	Grand Total	\$710,520.65



Voucher Directory with Transaction Date

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
ADT Security Services (PA)				
	49607	12/25/2020	2021 - January - 2nd Jan Batch for 01/21 Council	
	816922125			
		1/12/2021 - 2/11/2021 Service		
		001-000-248-518-20-49-02	MDRT Bldg Security Costs	\$22.64
		001-000-254-518-20-49-00	Facilities Security	\$33.95
	Total 816922125			\$56.59
	Total 49607			\$56.59
Total ADT Security Services (PA)				\$56.59
Amazon Capital Services, Inc.				
	49608	1/12/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	1MLQ-HR9C-GHMY			
		EM- Locking Drop Box		
		001-000-193-525-60-31-02	EM Mgmt Fd COVID PPE & Safety Sup	\$172.83
		Locking Drop Box for Paperwork Transfer		
	Total 1MLQ-HR9C-GHMY			\$172.83
	Total 49608			\$172.83
Total Amazon Capital Services, Inc.				\$172.83
Association of Washington Cities				
	49609	12/21/2020	2021 - January - 2nd Jan Batch for 01/21 Council	
	86571			
		2021 Annual Membership		
		001-000-180-518-50-49-09	AWC Membership	\$3,111.00
	Total 86571			\$3,111.00
	Total 49609			\$3,111.00
Total Association of Washington Cities				\$3,111.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
DMCJA				
	49610	1/4/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	01042021 DMCJA			
	2021 Annual Membership			
	001-000-120-512-50-49-03		Memberships	\$175.00
	Total 01042021 DMCJA			\$175.00
	Total 49610			\$175.00
Total DMCJA				\$175.00
DMCMA				
	49611	1/4/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	01042021 DMCMA			
	2021 Annual Membership			
	001-000-120-512-50-49-03		Memberships	\$150.00
	Total 01042021 DMCMA			\$150.00
	Total 49611			\$150.00
Total DMCMA				\$150.00
Home Depot Credit Service				
	49612	1/5/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	7520082			
	PW / CD Supplies			
	101-000-000-544-90-49-02		PW Clearing-Shared Other costs	\$28.20
	Air freshener/ Sodium			
	Total 7520082			\$28.20
	49612	1/5/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	7520083			
	PD - Supplies			
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance	\$22.79
	Sodium			
	Total 7520083			\$22.79
	49612	1/4/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	8013463			
	PD - supplies			
	001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance	\$39.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Light Bulbs		
	Total 8013463			\$39.00
	Total 49612			\$89.99
Total Home Depot Credit Service				\$89.99
Hughes Fire Equipment, Inc				
	49613	1/11/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	206503			
	First Payment - Fire Truck			
	310-000-031-594-22-64-01		Fire Improv. Equip	\$374,394.00
	Total 206503			\$374,394.00
	Total 49613			\$374,394.00
Total Hughes Fire Equipment, Inc				\$374,394.00
King County Finance - Wastewater Treat Div.				
	49614	1/1/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	30030970			
	January 2021 Service			
	407-000-000-535-80-41-04		Metro Sewer Charges	\$62,149.44
	Total 30030970			\$62,149.44
	Total 49614			\$62,149.44
Total King County Finance - Wastewater Treat Div.				\$62,149.44
King County Police Chief's Association				
	49615	1/1/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	21-003			
	PD - 2021 Membership			
	001-000-210-521-10-49-02		PD-Memberships	\$50.00
	Total 21-003			\$50.00
	Total 49615			\$50.00
Total King County Police Chief's Association				\$50.00

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
Office Products Nationwide				
49616	1127346-0	1/6/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	CH - Supplies			
	001-000-180-518-50-31-00		Office Supplies City Hall	\$174.52
	CH Office Supplies			
	Total 1127346-0			\$174.52
49616	1127346-1	1/7/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	CH - Supplies			
	001-000-180-518-50-31-00		Office Supplies City Hall	\$209.78
	Toner			
	Total 1127346-1			\$209.78
49616	1127516-0	1/7/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	Crt - Supplies			
	001-000-120-512-50-31-00		Operating Supplies	\$54.27
	Crt Office Supplies			
	Total 1127516-0			\$54.27
	Total 49616			\$438.57
Total Office Products Nationwide				\$438.57
Omiga Solutions LLC				
49617	1022 OS	12/16/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	Maintenance Agreement through 12/2021			
	001-000-120-512-50-48-02		O Court Mtc.	\$2,400.00
	Total 1022 OS			\$2,400.00
	Total 49617			\$2,400.00
Total Omiga Solutions LLC				\$2,400.00
Orkin Commercial Services				
49618	205833818	12/24/2020	2021 - January - 2nd Jan Batch for 01/21 Council	
	1/1/2021 - 1/31/2021 Service			
	001-000-248-518-20-49-01		MDRT Bldg Custodial Costs	\$31.94
	MDRT Service			
	001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	\$95.80

Vendor	Transaction Number Transaction Reference Account Number	Invoice Date	Fiscal Description Name Title	Void Amount
		Facilities Service		
	Total 205833818			\$127.74
	Total 49618			\$127.74
	Total Orkin Commercial Services			\$127.74
	Puget Sound Clean Air Agency			
	49619	1/11/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	21-016			
	2021 Clean Air Assessment			
	001-000-182-553-70-41-00		PS Clean Air Assmt	\$3,723.00
	Total 21-016			\$3,723.00
	Total 49619			\$3,723.00
	Total Puget Sound Clean Air Agency			\$3,723.00
	Regional Animal Services of King County			
	49620	1/12/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	01122021 RAC			
	Pet Lic 432834-432835			
	633-000-000-589-90-00-01		King County Animal License	\$60.00
	Total 01122021 RAC			\$60.00
	Total 49620			\$60.00
	Total Regional Animal Services of King County			\$60.00
	SHI International Corp.			
	49621	12/28/2020	2021 - January - 2nd Jan Batch for 01/21 Council	
	B12799258			
	2021 Subscription Licenses			
	001-000-145-518-80-41-14		Security Software subscription	\$1,138.08
	Total B12799258			\$1,138.08
	Total 49621			\$1,138.08
	Total SHI International Corp.			\$1,138.08

Vendor	Transaction Number	Invoice Date	Fiscal Description	Void
	Transaction Reference	Account Number	Name	Amount
			Title	
Sound Cities Association				
	49622	1/1/2021	2021 - January - 2nd Jan Batch for 01/21 Council	
	3553 SCA			
		2021 Annual Membership		
		001-000-180-518-50-49-15	Sound Cities Membership	\$3,015.24
	Total 3553 SCA			\$3,015.24
	Total 49622			\$3,015.24
Total Sound Cities Association				\$3,015.24
	Vendor Count	16	Grand Total	\$451,251.48



Register

Fiscal: 2021, 2020

Deposit Period: 2021 - January, 2020 - December

Check Period: 2021 - January - 2nd Jan Batch for 01/21 Council, 2020 - December - December EFT Batch, 2020 - December - Early Void

Batch for December 2020, 2020 - December - Early 5th December Batch, 2020 - December - Early 4th December Batch

Number	Name	Print Date	Clearing Date	Amount
Columbia Bank				
Check				
<u>49556</u>	Cummins Sales and Service	12/30/2020		\$608.22
<u>49557</u>	SHI International Corp.	12/30/2020		\$5,749.30
<u>49558</u>	McCarthy & Causseaux, P.S.	1/8/2021		\$87.50
<u>49559</u>	AHBL, Inc.	1/15/2021		\$79,845.00
<u>49560</u>	AWC - Risk Management Service Agency	1/15/2021		\$219,424.29
<u>49561</u>	Black Diamond Auto Parts	1/15/2021		\$338.28
<u>49562</u>	Cal Atlantic Lennar Northwest, Inc	1/15/2021		\$2,951.50
<u>49563</u>	CHS/Cenex	1/15/2021		\$1,872.26
<u>49564</u>	City of Black Diamond	1/15/2021		\$1,350.36
<u>49565</u>	Cummins Sales and Service	1/15/2021		\$793.28
<u>49566</u>	Darla Clifton	1/15/2021		\$720.45
<u>49567</u>	Eagle Creek Land & Development	1/15/2021		\$74,164.00
<u>49568</u>	Enumclaw School District	1/15/2021		\$143,552.00
<u>49569</u>	FCS Group	1/15/2021		\$5,635.00
<u>49570</u>	Ferguson Waterworks #3011	1/15/2021		\$23,006.01
<u>49571</u>	First Net	1/15/2021		\$2,846.89
<u>49572</u>	Fugate Ford	1/15/2021		\$67.77
<u>49573</u>	Gunderson Law Firm	1/15/2021		\$3,400.00
<u>49574</u>	HWA GeoSciences Inc.	1/15/2021		\$10,131.60
<u>49575</u>	Integrity Land LLC	1/15/2021		\$1,473.75
<u>49576</u>	Jeffrey Clark	1/15/2021		\$74.04
<u>49577</u>	King County Finance	1/15/2021		\$1,713.95
<u>49578</u>	King County Prosecuting Attorney	1/15/2021		\$119.23
<u>49579</u>	L.N. Curtis & Sons	1/15/2021		\$30.27
<u>49580</u>	Lakeside Industries	1/15/2021		\$135.01
<u>49581</u>	Madrona Law Group LLC	1/15/2021		\$25,116.49
<u>49582</u>	Maria Moscoso	1/15/2021		\$136.12
<u>49583</u>	O'Brien, Barton, & Hopkins, PLLP	1/15/2021		\$3,000.00
<u>49584</u>	Parametrix, Inc.	1/15/2021		\$19,540.90
<u>49585</u>	Perteet Inc.	1/15/2021		\$695.00
<u>49586</u>	Petty Cash Custodian	1/15/2021		\$70.28
<u>49587</u>	Public Safety Testing, Inc	1/15/2021		\$215.00
<u>49588</u>	Reano Construction & Logging Inc.	1/15/2021		\$7,289.23
<u>49589</u>	Republic Services #176	1/15/2021		\$936.40
<u>49590</u>	RH2 Engineering Inc.	1/15/2021		\$33,727.52

Number	Name	Print Date	Clearing Date	Amount
<u>49591</u>	Ron & Leo's Welding Service	1/15/2021		\$127.05
<u>49592</u>	Ruby Peters	1/15/2021		\$300.00
<u>49593</u>	Severson's Building Maintenance	1/15/2021		\$2,325.00
<u>49594</u>	Sorci Family LLC	1/15/2021		\$1,437.44
<u>49595</u>	Tacoma Public Utilities	1/15/2021		\$6,032.23
<u>49596</u>	Third Avenue Development, LLC	1/15/2021		\$1,850.00
<u>49597</u>	UBM	1/15/2021		\$71.97
<u>49598</u>	Universal Mechanical Service	1/15/2021		\$1,199.55
<u>49599</u>	Utilities Underground Location Center	1/15/2021		\$112.23
<u>49600</u>	Varius Inc.	1/15/2021		\$22,103.00
<u>49601</u>	W. Anneke Berry	1/15/2021		\$120.00
<u>49602</u>	Waller Taylor	1/15/2021		\$33.61
<u>49603</u>	Washington State Patrol	1/15/2021		\$39.75
<u>49604</u>	Washington State Treasurer	1/15/2021		\$9,588.19
<u>49605</u>	Wes Butt Construction	1/15/2021		\$18.75
<u>49606</u>	Weston Butt	1/15/2021		\$790.00
<u>49607</u>	ADT Security Services (PA)	1/22/2021		\$56.59
<u>49608</u>	Amazon Capital Services, Inc.	1/22/2021		\$172.83
<u>49609</u>	Association of Washington Cities	1/22/2021		\$3,111.00
<u>49610</u>	DMCJA	1/22/2021		\$175.00
<u>49611</u>	DMCMA	1/22/2021		\$150.00
<u>49612</u>	Home Depot Credit Service	1/22/2021		\$89.99
<u>49613</u>	Hughes Fire Equipment, Inc	1/22/2021		\$374,394.00
<u>49614</u>	King County Finance - Wastewater Treat Div.	1/22/2021		\$62,149.44
<u>49615</u>	King County Police Chief's Association	1/22/2021		\$50.00
<u>49616</u>	Office Products Nationwide	1/22/2021		\$438.57
<u>49617</u>	Omiga Solutions LLC	1/22/2021		\$2,400.00
<u>49618</u>	Orkin Commercial Services	1/22/2021		\$127.74
<u>49619</u>	Puget Sound Clean Air Agency	1/22/2021		\$3,723.00
<u>49620</u>	Regional Animal Services of King County	1/22/2021		\$60.00
<u>49621</u>	SHI International Corp.	1/22/2021		\$1,138.08
<u>49622</u>	Sound Cities Association	1/22/2021		\$3,015.24
<u>EFT Payment 12/04/2021 8:27:05 AM - 1</u>	Dept of Licensing-Firearms Online	12/4/2020		\$72.00
<u>EFT Payment 12/08/2020 11:47:40 AM - 1</u>	Invoice Cloud	12/8/2020		\$157.80
<u>EFT Payment 12/10/2020 11:48:09 AM - 1</u>	Merchant Card Services / Vantive Holding, LLC	12/10/2020		\$300.65
<u>EFT Payment 12/21/2020 11:46:29 AM - 1</u>	First Bankcard	12/21/2020		\$5,815.85
<u>EFT Payment 12/21/2020 11:48:37 AM - 1</u>	US Bank Equipment Finance	12/21/2020		\$1,471.42
<u>EFT Payment 12/23/2020 11:49:22 AM - 1</u>	Washington State Department of Revenue	12/3/2020		\$6,504.02
<u>EFT Payment 12/3/2020 11:45:13 AM - 1</u>	Dept of Licensing-Firearms Online	12/3/2020		\$273.00
<u>V49467</u>	McCarthy & Causseaux, P.S.	1/8/2021		(\$1,697.50)
Total Check				\$1,181,114.39
				\$1,181,114.39
Grand Total				\$1,181,114.39

City of Black Diamond

Payroll Register December 2020

Number	Name	Fiscal Description	Amount
20026	Paper Paycheck	2020 - December - Month End	\$308.24
20034	Paper Paycheck	2020 - December - Month End	\$5,397.43
20035	Paper Paycheck	2020 - December - Month End	\$146.75
20036	Paper Paycheck	2020 - December - Month End	\$0.00
20037	Paper Paycheck	2020 - December - Month End	\$880.54
20038	Paper Paycheck	2020 - December - Month End	\$1,101.57
20039	Paper Paycheck	2020 - December - Month End	\$880.54
20040	Paper Paycheck	2020 - December - Month End	\$587.03
20041	BD Police Officers Association	2020 - December - Month End	\$960.00
20042	City of Black Diamond Flex	2020 - December - Month End	\$290.00
20043	Joseph Kaufman	2020 - December - Month End	\$147.40
20044	Minnesota Child Support Payment Ctr	2020 - December - Month End	\$455.00
20045	Teamsters Local 117	2020 - December - Month End	\$1,759.15
20046	Trusted Plans Service CP LTD	2020 - December - Month End	\$158.26
20047	Western States Police Medical	2020 - December - Month End	\$600.00
December 2020 Aflac	Aflac	2020 - December - Month End	\$166.53
December 2020 Draw	Payroll Vendor	2020 - December - Month End	\$57,403.67
December 2020 DRS: DCP	DOR - Deferred Comp	2020 - December - Month End	\$9,878.60
December 2020 DRS: Ret	Dept of Retirement Systems	2020 - December - Month End	\$50,310.39
December 2020 ESD	Employment Security Dept	2020 - December - Month End	\$608.75
December 2020 Fed Taxes	City of Black Diamond Taxes	2020 - December - Month End	\$76,523.28
December 2020 L&I	Dept of Labor and Industries	2020 - December - Month End	\$3,987.33
December 2020 Medical Ins	AWC Employee Benefit Trust	2020 - December - Month End	\$60,640.04
December 2020 Month End	Payroll Vendor	2020 - December - Month End	\$150,629.58
December 2020 PFML	PFML Emp. Security Dept	2020 - December - Month End	\$757.41
			\$424,577.49

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance

Director May Miller

Date Jan. 13, 2021

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of January 7, 2021
Virtual Meeting Via Zoom

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Wisnoski, Stout, de Leon, and O'Donnell.

ABSENT: Councilmember Paige

Staff present: Sofia Mabee, Labor Attorney, Jamey Kiblinger, Police Chief, and Brenda L. Martinez, City Clerk/HR.

CLOSED SESSION:

1) Discuss Collective Bargaining Pursuant to RCW 42.30.140(4)

At 6:02 p.m. Mayor Benson announced that Council would be going into a closed session pursuant to RCW 42.30.140(4) to discuss collective bargaining. There would be no public participation during the closed session and there would be no action to follow.

Mayor Benson called the special meeting back to order at 6:35 p.m.

ADJOURNMENT:

Councilmember Wisnoski **moved** to adjourn the meeting; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (6-0).

The meeting ended at approximately 6:35 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of January 7, 2021
Virtual Meeting Via Zoom

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Stout, de Leon, O'Donnell, and Paige

ABSENT:

Staff present: Andrew Williamson, MDRT/Ec Dev Director; Mona Davis, Community Development Director; Jamey Kiblinger, Police Chief; David Linehan, City Attorney; and Brenda L. Martinez, City Clerk/HR Manager.

AGENDA REVIEW AND APPROVAL:

Councilmember de Leon **moved** to adopt the agenda; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

1) AB21-001 – Appointment of Mayor Tempore for 2021

Councilmember Deady **moved** to appoint Councilmember Oglesbee as Mayor Tempore for 2021; **second** Councilmember Stout. Motion **passed** with all voting in favor (7-0).

2) AB21-002 – Confirming Mayor's Appointments to Council Standing Committees

Mayor Benson discussed this item with Council.

Councilmember Stout **moved** to confirm the Mayor's appointments to the 2021 Council Standing Committees with the adjustment of Councilmember O'Donnell being assigned to the Public Works Committee in lieu of Councilmember Oglesbee; **second** Councilmember Wisnoski. Motion **passed** with all voting in favor (7-0)

CONSENT AGENDA:

Councilmember Oglesbee **moved** to adopt the Consent Agenda; **second** Councilmember de Leon. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

3) Claim Checks – January 7, 2021 Check No. 49498 through 49555 (voids 48912, 49420, 49461) and in the amount of \$156,639.03

4) **Minutes** –Council Meeting of December 17, 2020

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

5) **AB21-003** – Resolution Authorizing Interlocal Agreement with King County for Jail Services

Chief Kiblinger reported to Council on this agenda item.

Councilmember Wisnoski **moved** to adopt Resolution No. 21-1404, authorizing the Mayor to execute an Interlocal Agreement with King County for Jail Services; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

DEPARTMENT REPORTS:

Fire – Chief Smith shared that the department has started taking vaccinations for COVID and there have been no ill side-affects. He commented that no one is in isolation due to COVID. He recapped the end of year report that shows call number within different areas of the City. He noted call volumes were down last year and suspects this is due to COVID. He reported that the new fire engine is to be delivered at the end of March. He also noted that an update on the new fire station was given during the Public Safety Committee meeting. He announced that the volunteer graduation will be held virtually this Saturday.

Clerk – City Clerk Martinez discussed the idea of getting Zoom accounts for Councilmembers to use as a tool to reach out to their constituents. She noted she was gathering information to see if there was interest as a few members had reached out about it.

MAYOR'S REPORT:

Mayor Benson reported attending the SEAL TC and noted next week there will be a virtual meeting with Patty Hayes discussing the vaccination roll out. She also reported attending the SCA networking meeting on what's next and what is it going to look like this year - what worked and what didn't work. She discussed receiving an email from the Black Diamond Community Center Director Cheryl Hanson asking the City for \$13,000 for insurance and \$9,000 for their audit. She discussed the funds the Community Center has received from other entities, explained to Council that there is \$15,000 in the city budget and noted that Ms. Hanson will be coming before Council to request the funds.

COUNCIL REPORTS:

Councilmember Stout reported attending the Finance Committee meeting and noted the Public Works Committee meeting was cancelled. She thanked Councilmember Deady for filling up the bank account for the Black Diamond Community Center and for her dedication in helping and supporting them. She talked about COVID in our community and shared stories regarding people she knows. She touched on the death toll in the country being up the last two days. She noted the vaccine is coming and it will be a slow roll out as it is tiered. She stressed that we need to take precautions and take this seriously and support others who are struggling. She encouraged us as public officials to stand up and be examples and to wear a mask, do social distancing, only have small gatherings and limit the number of contacts outside the home and to wash your hands. She commented on the events of yesterday regarding the breach of capital and violence and commented it was not a peaceful protest. She does support peaceful protest, but not to destroy as is what happened yesterday. She wished everyone a happy new year and let's see if 2021 can be a positive year to move forward in Black Diamond.

Councilmember de Leon agreed with Stout sentiments on yesterday's events. She commented that there is no place for this violence. She hopes we can all join in and say that kind of terrorism is not acceptable; it's upsetting. She also agreed this is a time where we need to stay the course on COVID -19 and to take it seriously. She noted working outside her home and is concerned and it is important that we are following the guidelines, so it doesn't affect us or others. She is very concerned what it will look like for in person learning if the new strain is more contagious. She noted that mental health is important and cautioned as much as we need to address, there was a need well before the pandemic. She congratulated Officer Sharif on his promotion to Sergeant and excited to see what he will bring to that position. She reported having no committee meeting dues to holidays. She expressed appreciating her time on the Public Works Committee and grateful to learn the services that are put on by that department. Lastly, she is really looking forward to getting those zoom accounts up and running and having one more resource to get involved and looks forward to doing this early in the year. She wished everyone a happy 2021.

Councilmember O'Donnell agreed with the comments by the previous two Councilmembers. He looks forward to hearing all the first responders, high risk and elderly are getting vaccinated. He discussed an email he sent to his IT and they pay \$15 to \$12.50 for Zoom accounts. He thanked Council for indulging him on his rant and being on the Public Works Committee. Noted being involved in other communities on public works and looks forward to working on Black Diamond's committee. He congratulated Councilmember Oglesbee on her appointment to Mayor Pro-Tem.

Councilmember Paige reported attending the Finance Committee meeting, and not being able to attend the special meeting earlier today. He discussed COVID and agrees with the comments by Councilmember Stout on the seriousness of this. He commented that we have small businesses that are struggling and wherever we can support them he encouraged everyone to do that - there is both a physical and an economic impact to this pandemic. He stated as we slowly gain inertia with the vaccine rollout, 2021 will rock the socks off of 2020. He expressed that this has been a rough few years politically and if we

can all come together as a community and a nation everything will work out okay as we are a strong nation with a bright future for us. He definitely agrees by other Councilmembers comments but not lose site there is a future for us and we all need to work together for that. He shared being pleased with his committee assignments and believes we need to look at how the process is rolled out next year.

Councilmember Deady commented on reading the newsletter and expressed it was awesome with a lot of good information. She touched on the IT department and is curious that this is a lot of work for one person with maybe moving the Police Department and all the other projects and Council may need to look at the budget for a part time person to help handle all the projects. She asked if Mr. Williamson if he could give the same update at the next Council meeting as he did at Public Safety meeting regarding the new fire station. She congratulated Councilmember Oglesbee on being elected as Mayor Pro Tem. She touched on the happening at the Capital building and noted being horrified by the actions of the people there, and how horrified it would be to be in the building with this happening. She also touched on COVID and to follow the rules as it is saving lives and we need to wear masks and stay away from gatherings. She shared that the Eagles are struggling and if they close it will be forever. They are a non-profit who get their money by renting out the facility and due to COVID that isn't allowed. She encouraged people to donate to them. She shared speaking to King County Councilmember Dunn and noted it would be nice to do a meeting with Council via Zoom and invite other representatives to get on the docket sometime during the first six months of the year. She hopes that this year is a much better year than 2020 and that we all come together and be the citizens of the United States that rally and stand for what makes America great.

Councilmember Oglesbee noted appreciating all the comments from the other Councilmembers. She expressed being honored and blessed to be elected as Mayor Pro-Tem for 2021. She stated agreeing with the COVID comments made by other Councilmembers tonight. She reported attending the Public Safety Committee meeting where they reviewed the fire station and also discussed the Columbia Bank building and the funding for that potential project. She mentioned that the Black Diamond Court is doing good with their zoom meetings and have filled their full-time position. She shared that Court does have a part-time entry level position open. Also discussed at this meeting was the snow routes and it was noted that the generators are ready to go if we have snow. She shared that there is an inflatable boat on the lake for emergencies during the winter and that dock parcels are being relabeled. She thanked Councilmember O'Donnell for taking on the position for the Public Works Committee. She is hoping for a good new year and to be safe.

Councilmember Wisnoski wished everyone a happy new year. He congratulated Kamal Sharif on his promotion. He reported attending the Public Safety Committee meeting and is excited about Fire Station moving forward on Lawson Hill. He also commented on looking for appropriate space for the Police Department and what is the new model moving forward for space requirements and planning for both medium and long term. He shared attending the annual polar bear plunge and noted it was a small group due to COVID. He reminded everyone to wear their masks and to stay home if you are not feeling

well and if you do not feel safe ask someone else to run your errand. He also commented on yesterday's happening at the Capital building and being embarrassing and that is not what we do. He stated this is unacceptable and wrong - this is not how Americans come together to make change. He congratulated Councilmember Oglesbee and knows she will do a great job. He reminded everyone to continue to support small businesses as they are struggling.

ATTORNEY REPORT:

City Attorney Linehan shared that the discussion of a social medial policy will be coming back before Council at the next work session. He noted that he will be sharing some policies from other cities to get feedback on what the Council does and does not like. He commented that the goal of the work session is to gather feedback to prepare a draft policy for Council discussion and deliberation at an upcoming meeting.

Councilmember Paige announced that there are two volunteer opportunities on the Planning Commission and another volunteer opportunity for a marine patrol position. He sated that if anyone is interested in any of these volunteer opportunities to contact the city.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

The meeting ended at 8:23 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: January 21, 2021 AB21-004	
Public Hearing for the 2021 Stormwater Management Program (SWMP) Plan	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev – Mona Davis	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$0	Public Works – Seth Boettcher	X
Fund Source: --	Court – Stephanie Metcalf	
Timeline: 2021		
Agenda Placement: ☒ Mayor ☐ Two Councilmembers ☐ Committee Chair ☐ City Administrator		
Attachments: Draft 2021 Stormwater Management Program Plan		
SUMMARY STATEMENT: The City is required by the Department of Ecology to update its Stormwater Management Program (SWMP) Plan. This SWMP Plan shows how the City is currently meeting the Department of Ecology's requirements in the National Pollutant Discharge Elimination System (NPDES) Permit, as well as shows future requirements of this Permit. The SWMP Plan is updated annually. The purpose of the public hearing is to gather input for this SWMP Plan from the community, which is a requirement of the NPDES Permit. FISCAL NOTE (Finance Department): This is an update to a plan. Future costs are unknown at this time.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: Public hearing only		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
January 21, 2021		

CITY OF BLACK DIAMOND

STORMWATER MANAGEMENT PROGRAM
PLAN (SWMP PLAN)

2021 UPDATE



PREPARED BY
Public Works Department
CITY OF BLACK DIAMOND
PO BOX 599
BLACK DIAMOND, WA 98010
(360) 851-4446

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LIST OF ACRONYMS AND ABBREVIATIONS

AKART	All Known and Reasonable Treatment
BMP	Best Management Practices
CESCL	Certified Erosion and Sediment Control Lead
DOE	Department of Ecology
GIS	Geographic Information Systems
IDDE	Illicit Discharge Detection and Elimination
LID	Low Impact Development
MPD	Master Planned Development
MS4	Municipal Separate Storm Sewer System
NPDES	National Pollutant Discharge Elimination System
O&M	Operations and Maintenance
SAM	Stormwater Action Monitoring
SMAP	Stormwater Management Action Plan
SWMMWW	Stormwater Management Manual for Western Washington
SWMP	Stormwater Management Program
SWPPP	Stormwater Pollution Prevention Plan
TMDL	Total Maximum Daily Load

THIS PLAN IS BASED ON THE REQUIREMENTS OUTLINED IN THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT. MUCH OF THE LANGUAGE INCLUDED IN THIS DOCUMENT DESCRIBING PERMIT REQUIREMENTS HAS BEEN TAKEN DIRECTLY FROM THIS PERMIT AND HAS BEEN SUMMARIZED FOR EASE OF THE READER.

FOR COMPLETE REQUIREMENTS AND DETAILS, PLEASE REFER TO SECTION S5.C OF THE WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT FROM THE DEPARTMENT OF ECOLOGY.

SECTION 1 – INTRODUCTION

1.1 INTRODUCTION

This document constitutes the City of Black Diamond's Stormwater Management Program (SWMP) Plan as required under Condition S5 of the Western Washington Phase II Municipal Stormwater Permit (the Permit). In addition to the City's permit, the SWMP includes the Total Maximum Daily Load (TMDL) requirements on Lake Sawyer as published in the TMDL document 09-10-053.

The purpose of the SWMP Plan is to detail actions that the City of Black Diamond has taken and will take to maintain compliance with conditions in the permit. This SWMP Plan will be an attachment to the *Annual Report Form for Cities, Towns, and Counties* which is required to be submitted to the Department of Ecology (DOE) by March 31 of each year.

The City's SWMP is intended to reduce the discharge of pollutants from the City's Municipal Separate Storm Sewer System (MS4) to the Maximum Extent Practicable, meet Washington State's All Known and Reasonable Treatment (AKART) requirements, and protect water quality. This goal is accomplished by the inclusion of all Permit SWMP components, minimum measures, and implementation schedules into the City's SWMP.

In compliance with Permit requirements, where the City is already implementing actions or activities called for in this document, the City will continue those actions or activities regardless of the schedule called for in this document. The City will adapt these actions or implement new activities as required by Permit deadlines and as City staff measures the effectiveness of current actions or activities.

The City is active in all 9 areas of permit activity including:

- Monitoring the MS4 and reporting to DOE
- Stormwater planning
- Public education and outreach
- Public involvement and participation
- MS4 mapping and documentation
- Illicit Discharge Detection and Elimination (IDDE)

- Controlling runoff from new development, redevelopment and construction sites
- Operations and maintenance (O&M)
- Source Control Program for Existing Development

SECTION 2 –MONITORING, REPORTING AND ASSESSMENT

2.1 PERMIT REQUIREMENTS AND DATES

Section S5.A, S8, and S9 of the Western Washington Phase II Municipal Stormwater Permit requires the City to develop, monitor, and report the City's SWMP. The SWMP shall be designed to reduce the discharge of pollutants from the City's MS4 to the maximum extent practicable and to protect water quality. The monitoring, reporting and assessment requirement helps keep the City on track with Best Management Practices (BMPs) to reduce the discharge of pollutants to stormwater. Specific dates are outlined below:

- Submit a one-time payment of \$717 into a collective fund to implement regional small streams and marine nearshore areas status and trends monitoring in Puget Sound. Payment is due by December 1, 2019 (completed September 2019).
- Notify DOE in writing the City's decision whether or not to participate in contributing to a collective fund to implement regional receiving water status and trends monitoring, at an annual cost of \$717, by December 1, 2019 (completed October 16, 2019). Participation in this monitoring meets City requirements for regional status and trends monitoring. Annual payments began August 15, 2020.
- Submit a one-time payment of \$1,310 into a collective fund to implement effectiveness studies and source identification studies. Payment is due by December 1, 2019 (completed September 2019).
- Notify DOE in writing the City's decision whether or not to participate in contributing to a collective fund to implement Stormwater Action Monitoring (SAM) effectiveness and source identification studies, at an annual cost of \$1,310, by December 1, 2019 (completed October 16, 2019). Participation in this collective fund meets City requirements for effectiveness and source identification studies. Annual payments began August 15, 2020.

2.2 CURRENT ACTIVITIES

The current city activities associated with Monitoring and reporting include:

- Submit the online *Annual Report Form for Cities, Towns, and Counties* which is intended to summarize the City's compliance with the conditions of the Permit. The annual report shall be submitted by March 31 of each calendar year covering the previous calendar year.
- Prepare written documentation of the SWMP and update at least annually for submittal with the City's annual reports to DOE.

- Include with the annual report, notification of any annexations, incorporations, or jurisdictional boundary changes resulting in an increase or decrease in the City's geographic area of permit coverage during the reporting period.
- Track the number of inspections, follow-up actions as a result of inspections, official enforcement actions and types of public education activities for inclusion in the City's annual reports to DOE.
- Track the cost or estimated cost of development and implementation of the SWMP.
- Coordinate, as necessary, with other entities covered under a municipal stormwater National Pollutant Discharge Elimination System (NPDES) permit to encourage coordinated stormwater-related policies, programs and projects within adjoining or shared areas.
- The Development Agreement for the major Master Planned Developments requires extensive water quality monitoring by the developer before, during and after construction; including a yearly review by the Water Quality Review Committee.
- The City is contributing to the collective fund to implement regional receiving water status and trends monitoring.
- The City is contributing to the collective fund to implement SAM effectiveness and source identification studies.
- The City has one staff member certified as a MS4 Stormwater Permit Compliance Professional, certified through the American Stormwater Institute.

2.3 PLANNED ACTIVITIES

The City will continue with the current monitoring and reporting activities in 2021. The City will pay into the collective funds for regional receiving water status and trends monitoring, and for SAM effectiveness and source identification studies.

SECTION 3 –STORMWATER PLANNING

3.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.1 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement a Stormwater Planning program to inform and assist in the development of policies and strategies as water quality management tools to protect aquatic resources. Specific program components and dates are outlined below:

- Continue to require Low Impact Development (LID) Principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed.
- Convene an inter-disciplinary team to inform and assist in the development, progress, and influence of this program no later than August 1, 2020 (team established July 29, 2020).
- Report on how stormwater management needs and protection/improvement of receiving water health are (or are not) informing the planning update processes and influencing policies and implementation strategies in their jurisdiction in relation to long-range plan updates. Reports shall describe the water quality and watershed protection policies, strategies, codes, and other measures intended to protect and improve local receiving water health through planning, or taking into account stormwater management needs or limitations.
 - Describe how anticipated stormwater impacts on water quality were addressed, if at all, during the 2013-2019 permit term in updates to the Comprehensive Plan and in other locally initiated or state-mandated, long-range land use plans that are used to accommodate growth or transportation in the annual report due March 31, 2021.
 - Submit a report responding describing how anticipated stormwater impacts on water quality were addressed, if at all, during the current 2019-2024 permit cycle in updates to the Comprehensive Plan and in other locally initiated or state-mandated, long-range land use plans that are used to accommodate growth or transportation no later than January 1, 2023.
- Continue to require LID principles and LID BMPs when updating, revising, and developing new local development-related codes, rules, standards, or other enforceable documents, as needed, in order to minimize impervious surfaces, native vegetation loss, and stormwater runoff in all types of development.
 - Annually assess and document any newly identified administrative or regulatory barriers to implementation of LID principles or LID BMPs and measures developed to address the barriers. The report shall also describe mechanisms developed to encourage or require implementation of LID principles or LID BMPs.

- Develop a Stormwater Management Action Plan (SMAP) for at least one priority catchment within the City in accordance with Section S5.C.1.d.
 - Document any existing information related to local receiving waters and contributing area conditions to identify receiving waters that are most likely to benefit from stormwater management planning.
 - Submit a watershed inventory and include a brief description of the relative conditions of the receiving waters and the contributing areas, the findings of the stormwater management influence assessment for each basin, and indicate which receiving waters will be prioritized for the implementation of stormwater facility retrofits no later than March 31, 2022.
 - Develop and implement a prioritization method and process to determine which receiving waters will receive the most benefit from implementation of stormwater facility retrofits, tailored implementation of SWMP actions, and other land/development management actions and document the prioritized and ranked list no later than June 30, 2022.
 - Develop a SMAP for at least one high priority catchment area no later than March 31, 2023.

3.2 CURRENT ACTIVITIES

The City is continuing to assess if there are any administrative or regulatory barriers in implementation of LID principles or LID BMPs.

3.3 PLANNED ACTIVITIES

The City will continually assess, and report annually, any newly identified administrative or regulatory barriers to implementation of LID principles or LID BMPs and measures to address the barriers.

City staff will look at options for assessing local receiving waters and contributing area conditions for development of a SMAP. Staff will look at the workload this effort will take to complete in house and determine if this effort will require the assistance of a consultant. Staff will also consider grant funding to help with the costs of completing these assessments and reports.

SECTION 4 –PUBLIC EDUCATION AND OUTREACH

4.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.2 of the Western Washington Phase II Municipal Stormwater Permit requires the City to include an education and outreach program designed to build general awareness about methods to address and reduce impacts from stormwater runoff, effect behavior change to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts, and create stewardship opportunities that encourage community engagement and participation in addressing the impacts from stormwater runoff. The City must meet the following deadlines:

- Conduct an evaluation of the effectiveness of the ongoing behavior change program required in the 2013-2018 Permit no later than July 1, 2020, unless a new target audience and BMP behavior change campaign will be utilized for social marketing (completed August 14, 2020).
- Develop a social marketing campaign tailored to the community, including development of a program evaluation plan no later than February 1, 2021.
- Begin implementing the social marketing campaign and strategy no later than April 1, 2021.
- Evaluate and report on the changes in understanding and adoption of targeted behaviors resulting from the implementation of the strategy, and any planned or recommended changes to the campaign in order to be more effective, along with a description of strategies and process to achieve the results, no later than March 31, 2024.

4.2 CURRENT ACTIVITIES

The City has educated the public through stormwater articles in the city newsletter, posting educational materials on the City website, handing out materials at City sponsored events, workshops to train City staff and elected officials, and meeting with businesses and owners of private stormwater systems. The current City activities associated with Public Education and Outreach include:

- Educating the public about the need of the stormwater utility and the collaborative effort needed from everyone in the City to improve stormwater quality within the City.
- Training, on an as-needed basis, for City employees regarding illicit discharges.
- Meeting, as-needed, with businesses and the general public about the hazards associated with illicit discharges and improper disposal of waste.
- Distribute illicit discharge information to target audiences through individual meetings.

- Continue to track and maintain records of public education and outreach activities.
- The City is utilizing feedback received from the previous education survey to determine how to educate the public regarding stormwater.
- In cooperation with the Lake Sawyer Park Foundation, educational signs on the importance of water quality were posted in the Lake Sawyer Regional Park.

4.3 PLANNED ACTIVITIES

The City has the following goals for continued Permit compliance in public education and outreach:

- City staff will utilize feedback received from the most recent survey results on education efforts and will continue to evaluate the understanding of target behaviors.
- Educate the general public (including overburdened communities or school age children) and/or businesses (including home-based or mobile businesses) on:
 - General impacts of stormwater on surface waters including impacts from impervious surfaces.
 - LID principles and LID BMPs.
 - The City will provide education on the City's website and articles in the City newsletter as staff time and opportunity allows.
- Encourage behavior change from the general public and/or businesses providing education on the City's website and articles in the City newsletter to address at least one of the BMPs outlined below:
 - Use of storage of pesticides, fertilizers, and/or other household chemicals.
 - Use and storage of automotive chemicals, hazardous cleaning supplies, carwash soaps and/or other hazardous materials.
 - Prevention of illicit discharges.
 - Yard care techniques protective of water quality.
 - Carpet cleaning.
 - Repair and maintenance BMPs for vehicles, equipment and/or home/buildings.
 - Pet waste management and disposal.
 - LID principles and LID BMPs.
 - Stormwater facility maintenance, including LID facilities.
 - Dumpster and trash compactor maintenance.
 - Litter and debris prevention.
 - Sediment and erosion control.

SECTION 5 – PUBLIC INVOLVEMENT AND PARTICIPATION

5.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.3 of the Western Washington Phase II Municipal Stormwater Permit requires the City to provide ongoing opportunities for public involvement and participation. The City will comply with applicable state and local public notice requirements in developing elements of the SWMP and SMAP. The annual report and updated SWMP Plan are required to be published on the City's website by May 31 of each year.

5.2 CURRENT ACTIVITIES

The current compliance activities associated with public involvement and participation include:

- The City has posted the SWMP Plan and annual report on the City website (click on "Public Works", then "Stormwater").
- Provide opportunities for public involvement in the review of the stormwater comprehensive plan updates, SWMP Plan updates, changes to the stormwater utility charges, or other stormwater codes or similar environmental policies at the early consideration stages at the Public Works Committee level.
- Provide opportunities for public involvement and comment in the consideration of the SWMP Plan by holding a public hearing prior to implementation.
- Review the SWMP Plan with the Public Works Committee and receive public comments in a public hearing prior to implementation.
- Make the SWMP Plan, the annual report, and all other submittals required by the Phase II Permit, available to the public.
- Post the updated SWMP Plan and the annual report on the City's website.

5.3 PLANNED ACTIVITIES

The City will continue with the public involvement and participation activities each year for the SWMP Plan and will continue to make the annual report available for public review by posting it on the City website.

The City will provide opportunities for public involvement in development and finalization of the SMAP through at least one public hearing.

The City has "No Dumping" stencils that can be made available to volunteers for marking around catch basins. City staff will look at options for soliciting help from

community volunteers to assist with these markings, perhaps as part of an upcoming social media campaign.

SECTION 6 –MS4 MAPPING AND DOCUMENTATION

6.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.4 of the Western Washington Phase II Municipal Stormwater Permit requires the City to an ongoing program for mapping and documenting the MS4. Specific program components are outlined below:

- Maintain mapping data for the features listed below:
 - Known MS4 outfalls and known MS4 discharge points.
 - Receiving waters, other than groundwater.
 - Stormwater treatment and flow control BMPs/facilities owned or operated by the City.
 - Tributary conveyances to all known outfalls with a 24-inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems, mapping the following features and/or attributes:
 - Tributary conveyance type, material, and size where known.
 - Associated drainage areas.
 - Land use.
 - All connections to the MS4 authorized or allowed by the Permittee after February 16, 2007.
 - Connections between the MS4 and other municipalities or public entities.
 - Geographic areas served by the MS4 that do not discharge stormwater to surface waters.
- The City shall make appropriate mapping updates by the following deadlines:
 - Collect size and material data for all known MS4 outfalls during normal course of business and update records, as necessary, before January 1, 2020 (City staff regularly maintains records of all known MS4 outfalls and discharge points).
 - Complete mapping of all known connections from the MS4 to privately owned stormwater systems by August 1, 2023.
- Upon request, make all maps available to DOE.
- Upon request, and to the extent appropriate, provide mapping information available to federally-recognized Indian Tribes, municipalities, and other permittees at a reasonable cost.

6.2 CURRENT ACTIVITIES

The City currently implements activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- Continue to make updates to stormwater features in Geographic Information Systems (GIS) software as new information becomes available.

6.3 PLANNED ACTIVITIES

The City will continue with updates to MS4 mapping in GIS. Specifically, the City will verify and update information for all known outfalls during field screenings, inspections, and/or maintenance. The City will also make sure all private connections are known, documented, and mapped, and future private connections to the City's MS4 will be documented and mapped.

SECTION 7 – ILLICIT DISCHARGE DETECTION AND ELIMINATION

7.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.5 of the Western Washington Phase II Municipal Stormwater Permit requires the City to maintain an ongoing program designed to prevent, detect, characterize, trace and eliminate illicit connections and illicit discharges into the MS4. Specific program components are outlined below:

- Include procedures for reporting and correcting or removing illicit connections, spills, and other illicit discharges when they are suspected or identified. Illicit connections and illicit discharges must be identified through (but not limited to) field screening, inspections, complaints/reports, construction inspections, maintenance inspections, source control inspections, and/or monitoring information, as appropriate.
- Informing public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste.
- Enforce ordinance 18-1099, which effectively prohibits non-stormwater, illicit discharges into the City's MS4 to the maximum extent allowable under state and federal law. Ordinance 18-1099 addresses:
 - Allowable discharges (as outlined in S5.C.5.c.i of the NPDES Permit).
 - Conditionally allowable discharges (as outlined in S5.C.5.c.ii of the NPDES Permit).
 - Any category of allowable or conditionally allowable discharges if the discharges are identified as significant sources of pollutants to waters of the State.
 - Escalating enforcement procedures and actions for repeat offenders.
- Implement an ongoing program designed to detect and identify non-stormwater discharges and illicit connections into the City's MS4. The program shall include:
 - Procedures for conducting investigations, including field screening and methods for identifying potential sources (which may also include source control inspections), implementing a field screening methodology appropriate to the characteristics of the MS4 and water quality concerns. Screening for illicit connections may be conducted using: *Illicit Connection and Illicit Discharge Field Screening and Source Tracing Guidance Manual* (Herrera Environmental Consultants, Inc.; May 2013), or another methodology of comparable or improved effectiveness. The City shall document the field screening methodology in the annual report. The City shall complete field screening for an average of 12% of the MS4 each year. Tracking began August 1, 2019.
 - A publicly listed and publicized hotline or telephone number for public reporting of spills and other illicit discharges. Upon discussions with first

responders, it was determined that the public should call 911 to report a spill or other illicit discharge. Responding fire and/or police will contact Public Works for assistance and reporting. Public Works can still be contacted for non-emergencies (360-851-4446 during business hours; 360-851-4517 for emergencies after hours).

- An ongoing training program on the identification of an illicit discharge and/or connection, and on the proper procedures for reporting and responding to the illicit discharge and/or connection, for all municipal field staff, who, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge and/or illicit connection to the MS4. Follow-up training shall be provided as needed. City shall document and maintain records of the trainings provided and the staff trained.
- Implement an ongoing program designed to address illicit discharges, including spills and illicit connections, into the MS4. The program shall include:
 - Procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found or reported to the City. Procedures shall address the evaluation of whether the discharge must be immediately contained and steps to be taken for the containment of the discharge.
 - Procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures.
 - Procedures for eliminating the discharge; including notification of appropriate authorities; notification of the property owner; technical assistance; follow-up inspections; and implementation and use of the compliance strategy mentioned above, including escalating enforcement and legal actions if the discharge is not eliminated.
 - The City must meet the following timelines and be responsible for the following actions:
 - Immediately respond to all illicit discharges, including spills, which are determined to constitute a threat to human health, welfare, or the environment by taking appropriate action to correct or minimize the threat to human health, welfare, and/or the environment; notifying DOE and other appropriate spill response authorities within 24 hours of learning about the illicit discharge or spill; and immediately report spills or discharges of oils or hazardous substances to DOE and the Washington Emergency Management Division.
 - Investigate (or refer to the appropriate agency with the authority to act) within 7 days any complaints, reports, or monitoring information that indicates a potential illicit discharge.
 - Initiate an investigation within 21 days of any report or discovery of a suspected illicit connection to determine the source of the connection,

the nature and volume of discharge through the connection, and the party responsible for the connection.

- Upon confirmation of an illicit connection, use the compliance strategy in a documented effort to eliminate the illicit connection within 6 months. All known illicit connections to the MS4 shall be eliminated.
- Track and maintain records of illicit discharges, spills, and illicit connections, including those that were found by, reported to, or investigated by the City. Data shall be submitted annually in the Annual Report following the instructions, timeline, and format found in Appendix 12 of the Permit.

7.2 CURRENT ACTIVITIES

The City currently implements activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- Through Ordinance 18-1099, city staff has the ability to intervene and stop illicit discharges, to get involved to educate those that pollute unknowingly and follow up with additional enforcement actions not complying with corrective actions.
- City staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, including spills and illicit connections, shall be trained to conduct these activities. Follow-up training shall be provided as needed to address changes in procedures, techniques, requirements or staffing. The training provided and staff trained shall be documented. Six Public Works staff members received IDDE training on November 15, 2018.
- Continue to respond to reported illicit discharge reports and documenting the actions taken to eliminate them.
- Continue to follow up on hotline illicit discharge tips.
- Implement the City IDDE program to detect and stop illicit discharges to the City's MS4 by:
 - Characterizing the nature of illicit discharges
 - Tracing the source
 - Removing the source
 - Educating those responsible
 - Enforcing the City's code to stop illicit discharges

7.3 PLANNED ACTIVITIES

The City will field screen a minimum of 12% of the City's outfalls and discharge points for illicit connections to meet the requirement of screening 12% of all outfalls each year.

The City will provide training to new Public Works staff for IDDE.

SECTION 8 – CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT AND CONSTRUCTION SITES

8.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.6 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement and enforce a program to reduce pollutants in stormwater runoff to the City's MS4 from new development, redevelopment and construction site activities, which applies to private and public development, including transportation projects. Specific program components are outlined below.

- The City will implement an ordinance or other enforceable mechanism that addresses runoff from new development, redevelopment, and construction site projects no later than June 30, 2022. This program will apply to all applications (projects with a complete project description, site plan, and, if applicable, a SEPA checklist) on or after July 1, 2022, prior to January 1, 2017 that have not started construction by January 1, 2022, and those between January 1, 2022 and July 1, 2022 that have not started construction by July 1, 2027.
 - In order to comply with new requirements regarding site planning requirements; BMP selection criteria; BMP design criteria; BMP infeasibility criteria; LID competing needs criteria; and BMP limitations, the City should adopt the DOE 2019 Stormwater Management Manual for Western Washington (the 2019 SWMMWW). Adoption and implementation of the 2019 SWMMWW will meet the requirements of the Permit. The mechanism to meet these requirements shall be in place by June 30, 2022.
 - The City shall have the legal authority in place by June 30, 2022, through the approval process for new development and redevelopment, to inspect and enforce maintenance standards for private stormwater facilities that discharge to the City's MS4.

8.2 CURRENT ACTIVITIES

The City code currently implements the activities and programs to meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City conducts construction and stormwater site inspections during the pre-construction and construction phases.

- The City has implemented a permitting process with plan review, inspection and enforcement capability for both private and public projects. This program applies to all sites as determined by Section 3 of Appendix 1 of the Permit.
- The City reviews stormwater site plans for proposed development activities.
- The City inspects, prior to clearing and construction, all known development sites that have a high potential for sediment transport.
- The City inspects all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. The City will enforce as necessary based on the inspection.
- The City inspects all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs. Also, the City will verify a maintenance plan is completed and responsibility for maintenance is assigned. Enforcements will be made, as necessary, based on the inspection.
- The City must perform at least 80% of required inspections in order to achieve Permit compliance. Staff schedules all inspections through the City's PermitTrax software and records of inspections are maintained in PermitTrax by inspectors. Routine inspections not set in PermitTrax will be tracked separately by Public Works maintenance staff.
- Inspections of all permanent stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every six months until 90% of the lots are constructed (or when construction is stopped and the site fully stabilized) to identify maintenance needs and enforce compliance with maintenance standards as needed.
- The City implements an enforcement strategy to respond to issues of non-compliance.
- The City ensures that all staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement, are trained to conduct these activities.
 - The City has three Certified Erosion and Sediment Control Leads (CESCL).
 - The City has three Certified Erosion and Sediment Control Inspectors certified through the American Stormwater Institute.
 - The City has two Certified Stormwater Inspectors trained by the NPDES National Stormwater Center.
- Links for DOE's "Notice of Intent for Construction Activity" and "Notice of Intent for Industrial Activity" are available to representatives of proposed new development and redevelopment on the City's website.
- In addition to the above requirements and with the TMDL for phosphorus on Lake Sawyer, City staff (and/or King County, and/or citizen volunteers) continues to take water quality samples at Lake Sawyer. The schedule for meeting goals in the TMDL called for testing that would end in 2014, but the City has continued with the testing.

- The City used the 2005 SWMMWW and the Lake Sawyer TMDL in the Development Agreement for the major Master Planned Developments (MPDs) in Black Diamond.

8.3 PLANNED ACTIVITIES

The City has a program to help reduce stormwater runoff from new development and construction sites. The City will review and implement the 2019 SWMMWW to maintain compliance by June 30, 2022. The City will continue to:

- Update and implementing process codes, fees and standards as necessary and as identified needs arise.
- Determine staff training needs and develop training strategies as updates to Permit requirements are implemented by DOE.
- Conduct testing on Lake Sawyer.

SECTION 9 –OPERATIONS AND MAINTENANCE

9.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.7 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement and document a program to regulate maintenance activities and to conduct maintenance activities that prevent or reduce stormwater impacts. Specific program components are outlined below.

- Establish maintenance standards that are as protective, or more protective, of facility function than those specified in the 2019 SWMMWW by June 30, 2022. The purpose of the maintenance standard is to determine if maintenance is required and is not a measure of the facility's required condition at all times between inspections.
- Program to verify adequate long-term O&M of stormwater facilities regulated by the City. Verification shall be established by records of inspections and enforcement actions by City staff. Program components include:
 - Ordinance or other enforceable mechanism in place that clearly identifies the party responsible for maintenance; requires inspections of facilities, and establishes enforcement procedures.
 - Annual inspections of all stormwater treatment and flow control BMPs/facilities that discharge to the MS4 and were permitted by the City. The inspection frequency may be reduced if documentation from actual inspections shows a reduced frequency may be used according to Section S.5.C.7.b.i(b) of the Permit. The City must achieve at least 80% of required inspections.
- Annual inspection of all municipally owned or operated stormwater treatment and flow control facilities and taking appropriate maintenance actions. Inspection frequency may be reduced as outlined in Section S5.C.7.c.i of the Permit.
- Spot checks of potentially damaged treatment and flow control BMPs/facilities after major storm events (10 year storm).
- Inspection of all catch basins and inlets owned or operated by the City every two years. A reduced frequency in inspections can be permitted based on documentation in accordance with Section S5.C.7.c.iii(a) of the Permit.
- Implement practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the City, including but not limited to: streets, parking lots, roads, highways, buildings, parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control BMPs/facilities. Documentation of these practices, policies, and

procedures shall be completed no later than December 31, 2022. Activities to be addressed include pipe cleaning; cleaning of culverts that convey stormwater in ditch systems; ditch maintenance; street cleaning; road repair and resurfacing (including pavement grinding); snow and ice control; utility installation; pavement striping maintenance; maintenance of roadside areas (including vegetation management); dust control; application of fertilizers, pesticides, and herbicides according to the instructions for their use (including reducing nutrients and pesticides using alternatives that minimize environmental impacts); sediment and erosion control; landscape maintenance and vegetation disposal; trash and pet waste management; and building exterior cleaning and maintenance.

- Implement an on-going training program for City staff whose construction, operations or maintenance job functions may impact stormwater quality. Records of training shall be kept and shall include dates, activities or course descriptions, and names and positions of staff in attendance.
- Continue to implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City (the Public Works Shop). SWPPPs shall be updated no later than December 31, 2022. The SWPPP shall include components outlined in S5.C.7.f.i-v.
- Keep records of inspections and maintenance or repair activities.

9.2 CURRENT ACTIVITIES

The City currently has activities and programs that meet Permit requirements. The current compliance activities associated with the above Permit requirements include:

- The City has a program for maintaining and inspecting catch basins with the most recent inspections and maintenance occurring in the summer of 2020.
- The City has completed a site assessment of City facilities, including the fire station, the police station, the public works facility, and the water reservoir and pump station.
- The City inspects City owned stormwater treatment facilities and has adapted inspections and inspection criteria as identified in the 2014 SWMMWW.
- The City has trained employees whose construction, operations or maintenance job functions may impact stormwater quality in the implementation of BMPs that will reduce or eliminate pollution from entering the MS4 from City facilities or operations.
- The City has established maintenance standards that are as protective as those specified in the 2014 SWMMWW.

- The City is reviewing the maintenance standards specified in the 2019 SWMMWW.
- The City performs maintenance within required timeframes when an inspection identifies an exceedance of the maintenance standard. For each exceedance of the required timeframe, the City will document the circumstances and how they were beyond the City's control.
- The City annually inspects all municipally owned or operated permanent stormwater treatment and flow control facilities and maintains facilities according to the adopted maintenance standards.
- The City performs maintenance on City ponds and BMPs within required timeframes when an inspection identifies a maintenance standard has been exceeded. If the City does not perform maintenance within the required timeframe, the City will document the circumstances and how they were beyond their control, and will submit documentation to DOE.
- After major storm events (classified as a 10-year storm), the City conducts spot checks of potentially damaged stormwater facilities.
- The City implements practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the City, and road maintenance activities conducted by the City.
- Procedures are in place to reduce pollutants in discharges from all lands owned or maintained by the City and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities. Procedures include:
 - Proper application of fertilizer, pesticides, and herbicides
 - Sediment and erosion control (the City has three CESCLs on staff)
 - Proper landscape maintenance and vegetation disposal
 - Proper trash management
 - Proper maintenance and cleaning of City buildings
- City employees, whose construction, operations or maintenance job functions may impact stormwater quality, receive training on an as-needed basis.
- SWPPPs are in place for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the City in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit. The latest update to the SWPPP for the Public Works Maintenance Facility was completed in November, 2019.
- Tracking and documentation methods, along with procedures associated with inspection, maintenance or repair activities, are being utilized by City staff.
- The washing of City vehicles and large equipment is performed at the City's equipment washing facility at the City's maintenance site. Staff

using the facility is trained prior to use in accordance with standard operating procedures for the facility.

9.3 PLANNED ACTIVITIES

The City will continue with current activities to prevent pollution from municipal maintenance operations.

- The City tries to sweep arterial and collector streets at least twice per year as budgets and schedules allow.
- Street waste is disposed of according to BMPs.
 - The City utilizes guidance from the 2014 SWMMWW to determine how to handle stockpiled sweepings, will refer to Appendix IV-B of the 2019 SWMMWW, and will utilize Appendix 6 of the Permit.
 - Clean soil and compost materials will be mixed and reused in the City, where needed, and in accordance with BMPs.
- The City will clean all catch basins at least once every two years. As part of catch basin cleaning, the City will inspect each catch basin to check for deficiencies that may prevent catch basins from functioning properly.
- Continue to review the 2019 SWMMWW and prepare for adoption before June 30, 2022.
- Prepare documentation of practices, policies, and procedures to reduce stormwater impacts associated with runoff prior to December 31, 2022.

SECTION 10 –SOURCE CONTROL FOR EXISTING DEVELOPMENT

10.1 PERMIT REQUIREMENTS AND DATES

Section S5.C.8 of the Western Washington Phase II Municipal Stormwater Permit requires the City to implement a program to prevent and reduce pollutants in runoff from areas that discharge to the City's MS4. Specific program components and dates are outlined below:

- Apply operational source control BMPs, and if necessary, structural source control BMPs or treatment BMPs/facilities, or both, to pollution generating sources associated with existing land use activities.
- Inspections of pollutant generating sources at publicly and privately owned institutional, commercial, and industrial sites to enforce implementation of required BMPs to control pollution discharging into the MS4.
- Application and enforcement of local ordinances at sites located within the City that meet the criteria of Appendix 8 of the Permit as well as home-based businesses and multi-family sites.
 - Practices must also be implemented to reduce polluted runoff from the application of pesticides, herbicides, and fertilizers at these sites.
- Adopt or make effective an ordinance, or other enforceable documents, requiring the application of source control BMPs for pollutant generating sources associated with land uses within the City that meet the criteria of Appendix 8 of the Permit no later than August 1, 2022. This requirement is met by using the source control BMPs in the 2019 SWMMWW.
- Establish an inventory that identifies publicly and privately owned institutional, commercial, and industrial sites which have the potential to generate pollutants no later than August 1, 2022. This includes sites within the City that meet the criteria of Appendix 8 of the Permit and other pollutant generating sources, such as home-based businesses and multi-family sites.
- Implement an inspection program for identified sites in the City that meet the criteria of Appendix 8 of the Permit, no later than January 1, 2023.
 - Identified sites shall be provided education about activities that may generate pollutants and the source control requirements applicable to those activities.
 - Complete inspections for at least 20% of identified sites annually. Sites can be inspected more than once and follow-up compliance inspections in following years can count towards the 20%

- requirement. It is not a requirement to inspect 100% of identified sites over a five-year period.
- Complete inspections for 100% of sites identified through credible complaints received by the City.
 - Attempted inspections where entry is denied by the property owner count towards the total.
 - Implement a progressive enforcement policy that requires sites to comply with stormwater requirements no later than January 1, 2023. Compliance with regulations shall follow the following steps:
 - If, after a reasonable amount of time, a site has failed to adequately implement required BMPs, the City shall take appropriate follow-up action(s), which may include phone calls, reminder letters, emails, or follow-up inspections.
 - If, after a reasonable amount of time, a site has failed to adequately implement required BMPs following follow-up action(s), the City shall take enforcement action as allowed through the City Code or ordinances, or through the judicial system.
 - The City shall maintain records, including documentation of each site visit, inspection reports, warning letters, notices of violation, and other enforcement records, demonstrating the City's efforts to bring sites into compliance. Records shall also be maintained for sites in which the City was denied entry for inspection.
 - Non-emergency violations of local ordinances can be referred to DOE, provided that the City has made a documented effort of progressive enforcement.
 - Staff responsible for implementing the source control program shall be trained to conduct these activities. Follow-up trainings shall be provided, as necessary. Training shall cover the legal authority for source control, source control BMPs and their proper application, inspection protocols, lessons learned, typical cases, and enforcement procedures. The City shall document and maintain records of the training provided and the staff trained.

10.2 CURRENT ACTIVITIES

The City currently inspects private properties with stormwater facilities that discharge directly to the City's MS4 and looks at BMPs that are currently in place in relation to the connection point. The has an inventory in its PermitTrax system showing the businesses that are within the City. With this information, City staff will be able to determine which sites would be subject to this program and the applicable BMPs for those sites.

10.3 PLANNED ACTIVITIES

The City will look at how current adopted rules and regulations measure up to the BMPs outlined in Volume IV of the 2019 SWMMWW and how those might apply to existing sites within the City. The City will first analyze which sites in the City meet the criteria in Appendix 8 of the Permit and will investigate which BMPs will apply to those specific sites, and which BMPs are currently in place at those sites. The City will look into DOE's role with investigations on properties within the City that have their own NPDES Permit from DOE.