

BLACK DIAMOND CITY COUNCIL MINUTES
Council Special Meeting of October 3, 2024
Hybrid Meeting Via Zoom and In-Person
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE, ROLL CALL:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Douglass, Mulvihill, de Leon, Jones, Page

ABSENT: Councilmember Peterson (excused)

Staff present: Andrew Williamson, MDRT/Ec Development Director; Xavier Mason, Finance Director; Mona Davis, Community Development Director, Scott Hanis, Public Works Director; Rob Reed, IS Manager; Brenda L. Martinez, City Clerk/HR Manager.

WORK SESSION:

- 1) Work Session on Public Works 2025 Budgets for Revenues and Expenditures for Street, Water, Sewer, Stormwater, REET I & II, Utilities, Capital Projects, and Debt Service.

Finance Director Mason reviewed with Council the following funds:

Special Revenue Funds – Funds that are established by governments to collect money that must be used for a specific project. Revenues and expenditures were highlighted for the below funds.

- Street Fund
- Fire Impact Fee Fund
- Transportation Benefit District Fund
- Traffic Mitigation Fund
- ARPA Fiscal Recovery Funds
- School Impact Fees
- Traffic Impact Fees

Internal Service Funds – This fund is used for operations serving other funds or departments within the city. Revenues and expenditures were highlighted for the below funds.

- Equipment Replacement Funds which comprise:
 - Public Works Equipment Replacement

- Police Equipment Replacement
- Public Works Building Improvements

Utility Funds – Funds used for services provided to the public on a user charge basis. Revenues and expenditures were highlighted for the below funds.

- Water Operating Fund 401
- Water Debt Service –paid in full
- Sewer Operating Fund 407
- Stormwater Operating Fund 410

Capital Project Funds – Funds used to account for the improvement, construction, or acquisition of buildings, equipment, and roads. Revenues and expenditures were highlighted for the below funds.

- Real Estate Excise Tax Funds– these funds can only be used for capital items.
 - General Government REET I – Fund 311
 - General Government REET II – Fund 321
- Public Works Retainage - Fund 322 – it was noted the city must set aside retainage.

Capital Improvement Projects

- Fund 310 – General Government Capital Projects – reviewed the projects in this fund along with the revenue sources and expenditures.
- Fund 320 - Public Works Capital Projects – reviewed the projects listed in this fund and touched on revenue sources and expenditures.
- WSFFA Partners – Fund 402 Capital Projects
- Water Capital Projects – 404 – reviewed the projects listed in the fund along with their revenue sources and expenditures.
- Sewer Capital Projects - 408
- Stormwater Capital Projects - 410

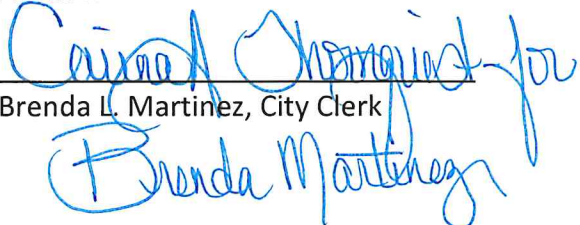
Finance Director shared the 2025 employee allocations by funding source and proposed funded position.

ADJOURNMENT:

Councilmember de Leon **moved** to adjourn the meeting; **second** Councilmember Mulvihill. Motion **passed** with all voting in favor (6-0). The meeting ended at 6:59p.m.


 Carol Benson, Mayor

ATTEST:


 Brenda L. Martinez, City Clerk